

**NCAA Student-Athlete Reinstatement
Calendar of Reminders with Suggested Items to Review**

AUGUST

1. *Ensure coaches communicate roster change information regarding walk-on and transfer student-athletes to compliance so that eligibility (the NCAA initial academic and amateurism certification from the NCAA Eligibility Center, progress toward degree or transfer) requirements are satisfied and certification can occur prior to participation in competition.*

Goal: Avoid competition by ineligible student-athletes.

Potential Student-Athlete-Reinstatement (SAR) Ramification: Student-athlete is ineligible. Institution must seek reinstatement and withhold student-athlete from competition until a reinstatement decision is rendered. Possible additional withholding from competition or practice and repayment of impermissible athletics aid by nonqualifiers.

2. *Remind incoming and returning student-athletes, as well as university bookstore personnel of book scholarship limitations and procedures to ensure compliance with legislation.*

Goal: Avoid providing student-athletes with impermissible books or course supplies.

Potential SAR Ramification: Student-athlete is ineligible. Institution must seek reinstatement and withhold student-athlete from competition until a reinstatement decision is rendered. Repayment and possible additional withholding from competition.

3. *Contact institutional representatives from other departments responsible for student-athletes (i.e., registration, financial aid) to ensure effective means of communication of student-athletes' eligibility status.*

Goal: Avoid competition by ineligible student-athletes.

Potential SAR Ramification: Student-athlete is ineligible. Institution must seek reinstatement and withhold student-athlete from competition until a reinstatement decision is rendered. Possible additional withholding from competition or practice and repayment of impermissible athletics aid by nonqualifiers.

4. *Review NCAA legislation regarding use of banned drugs with all student-athletes, department of athletics staff and coaches.*

Goal: Educate institutional staff regarding banned drugs. Avoid violations of the NCAA banned drug legislation.

Potential SAR Ramification: Student-athlete who tests positive for drugs other than “street drugs” is ineligible for one calendar year. Student-athlete who tests positive for “street drugs” is ineligible for at least 50 percent of a season. Institution must seek reinstatement and withhold student-athlete from competition until a reinstatement decision is rendered.

5. *Review ethical conduct legislation (e.g., academic misconduct, providing or persuading others to provide false or misleading information concerning involvement in the NCAA violations) with student-athletes and department of athletics staff.*

Goal: Avoid ethical conduct violations.

Potential SAR Ramification: Student-athlete is ineligible. Institution must seek reinstatement and withhold student-athlete from competition until a reinstatement decision is rendered. Possible additional withholding from competition, including, but not limited to loss of seasons of eligibility.

SEPTEMBER

1. *Review the parameters of hardship waiver and extension legislation with coaches and training room staff members.*

Goal: To ensure an institution properly documents injuries and retains medical records, as well as help to avoid a student-athlete from competing in contests or dates of competition that exceed the specific parameters of the hardship legislation (i.e., competition in more contests or dates of competition than the legislated limit to receive a hardship waiver).

Potential SAR Ramification: Student-athlete does not qualify for waiver or extension.

2. *Review the parameters of season-of-competition waivers with coaches.*

Goal: To avoid a student-athlete losing a season of competition unnecessarily (e.g., coach puts student-athlete in the last play of the last regular season game mistakenly thinking it will not trigger student-athlete using a season of competition).

Potential SAR Ramification: Student-athlete does not qualify for waiver.

3. *Discuss extra benefit legislation with student-athletes, coaches, other department of athletics staff members and boosters reminding them to check with compliance if there is any doubt whether something can be provided under NCAA legislation.*

Goal: Avoid extra benefit violations.

Potential SAR Ramification: Student-athlete is ineligible. Institution must seek reinstatement and withhold student-athlete from competition until a reinstatement decision is rendered. Repayment of the value of the benefit and possible additional withholding from competition based on value of impermissible benefit and student-athlete's culpability.

4. *Review employment legislation including fee for lessons with student-athletes and coaches.*

Goal: Avoid employment violations.

Potential SAR Ramification: Student-athlete is ineligible. Institution must seek reinstatement and withhold student-athlete from competition until a reinstatement decision is rendered. Repayment and possible additional withholding from competition.

5. *Review permissible promotional activity legislation with coaches, student-athletes and other appropriate staff members.*

Goal: Avoid student-athletes from engaging in impermissible promotional activity.

Potential SAR Ramification: Student-athlete is ineligible. Institution must seek reinstatement and withhold student-athlete from competition until a reinstatement decision is rendered. Repayment of compensation (if any) and possible additional withholding from competition.

6. *Review complimentary ticket legislation with ticket staff, coaches and student-athletes.*

Goal: Avoid extra benefits violations (e.g., receipt of too many tickets and value is over \$100).

Potential SAR Ramification: Student-athlete is ineligible. Institution must seek reinstatement and withhold student-athlete from competition until a reinstatement decision is rendered. Repayment and possible additional withholding from competition.

7. *Review sports wagering legislation (e.g., organized (bookie and internet), pools, fantasy leagues, non-sports related wagering, poker and casual bets) with coaches, student-athletes and other appropriate staff members.*

Goal: Avoid sports wagering violations.

Potential SAR Ramification: Student-athlete is ineligible. Institution must seek reinstatement and withhold student-athlete from competition until a reinstatement decision is rendered. Possible additional withholding from competition, loss of season(s) of eligibility or permanent ineligibility.

8. *Review of amateurism policy regarding receipt of prize money.*
 - a. *Review amateurism legislation regarding receipt of prize money post-enrollment with all student-athletes competing in team sports.*
 - b. *Review amateurism legislation regarding receipt of prize money post-enrollment with student-athletes who have the ability to compete as an individual.*

Goal: Avoid prize money violations.

Potential SAR Ramification: Student-athlete is ineligible. Institution must seek reinstatement and withhold student-athlete from competition until a reinstatement decision is rendered. Repayment and possible additional withholding from competition or permanent ineligibility based on amount of prize money.

OCTOBER-DECEMBER

1. *Review rules regarding outside competition during vacation periods during the academic year with student-athletes and coaches.*

Goal: Avoid impermissible outside competition by student-athletes.

Potential SAR Ramification: Student-athlete is ineligible. Institution must seek reinstatement and withhold student-athlete from competition until a reinstatement decision is rendered. Possible additional withholding from competition.

2. *Review eligibility requirements and permissible expenses for post-season competition with appropriate coaching staff members.*

Goal: Avoid receipt of impermissible extra benefits or participation by ineligible student-athletes.

Potential SAR Ramification: Student-athlete is ineligible. Institution must seek reinstatement and withhold student-athlete from competition until a reinstatement decision is rendered. Repayment and possible withholding from competition.

JANUARY

1. *Ensure coaches communicate roster change information regarding walk-on and transfer student-athletes to compliance so that eligibility (the NCAA initial academic and amateurism certification from the NCAA Eligibility Center, progress toward degree or transfer) requirements are satisfied and certification can occur prior to participation in competition.*

Goal: Avoid competition by ineligible student-athletes.

Potential SAR Ramification: Student-athlete is ineligible. Institution must seek reinstatement and withhold student-athlete from competition until a reinstatement decision is rendered. Possible additional withholding from competition or practice and repayment of impermissible aid by nonqualifiers.

2. *Review the parameters of hardship waiver and extension legislation with coaches, training room staff members and medical staff.*

Goal: To ensure an institution properly documents injuries and retains medical records as well as to help avoid a student-athlete from competing in contests or dates of competition that exceed the specific parameters of the hardship legislation (e.g., cannot compete in division specific percentage of scheduled or completed contests or in the second half of the season).

Potential SAR Ramification: Student-athlete does not qualify for waiver or extension.

3. *Review the parameters of season-of-competition waivers with coaches.*

Goal: To avoid a student-athlete losing a season of competition unnecessarily (e.g., coach puts student-athlete in the last play of the last regular season game mistakenly thinking that will not trigger student-athlete using a season of competition).

Potential SAR Ramification: Student-athlete does not qualify for waiver.

4. *Review NCAA legislation related to athletics camps with coaches and other appropriate staff members.*

Goal: Avoid violations related to student-athlete employment in camps.

Potential SAR Ramification: Student-athlete is ineligible. Institution must seek reinstatement and withhold student-athlete from competition until a reinstatement decision is rendered. If student-athlete impermissibly worked at a camp, repayment of student-athlete's earnings is possible.

5. *Confirm full-time enrollment and good academic standing pursuant to NCAA legislation for all student-athletes. Contact institutional representatives from other departments responsible for students (i.e., registration, financial aid) to ensure effective means of communication of student-athletes' eligibility status.*

Goal: Avoid competition of academically ineligible student-athletes.

Potential SAR Ramification: Student-athlete is ineligible. Institution must seek reinstatement and withhold student-athlete from competition until a reinstatement decision is rendered. Possible additional withholding from competition or practice.

FEBRUARY

1. *Advise student-athletes to speak to academic advisors regarding progress-toward-degree requirements and what summer classes, if any, are needed to meet these requirements.*

Goal: Avoid competition of academically ineligible student-athletes.

Potential SAR Ramification: Student-athlete is ineligible. Institution must seek reinstatement and withhold student-athlete from competition until a reinstatement decision is rendered. Possible additional withholding from competition.

2. *Follow up with coaches and other responsible staff members to confirm that incoming student-athletes have submitted and completed all of the necessary documentation regarding their academic and amateurism status to the NCAA Eligibility Center.*

Goal: Avoid competition of student-athletes who have not received final certification of amateur or academic status from the NCAA Eligibility Center.

Potential SAR Ramification: Student-athlete is ineligible. Institution must seek reinstatement and withhold student-athlete from practice and competition until a reinstatement decision is rendered. Possible additional withholding from competition and repayment of impermissible athletics aid received by nonqualifiers.

APRIL

1. *Review amateurism legislation regarding agents/managers/financial advisors, competition with professional teams or professionals, extra benefits and receipt of prize money with student-athletes.*

Goal: Avoid post-enrollment amateurism violations.

Potential SAR Ramification: Student-athlete is ineligible. Institution must seek reinstatement and withhold student-athlete from competition until a reinstatement decision is rendered. Repayment and possible additional withholding from competition, loss of season(s) of eligibility or permanent eligibility.

2. *Review legislation regarding permissible tryout activities, including receipt of expenses, especially with men's basketball student-athletes (e.g., pre-draft camp held by the NBA).*

Goal: Avoid violations involving impermissible tryouts or receipt of associated benefits.

Potential SAR Ramification: Student-athlete is ineligible. Institution must seek reinstatement and withhold student-athlete from competition until a reinstatement decision is rendered. Repayment and possible additional withholding from competition.

3. *Prepare documentation for hardship waivers, season-of-competition waivers -- competition while eligible (ineligible) waivers, extension waivers.*

Goal: To allow enough time for institution to obtain documentation and the NCAA student-athlete reinstatement staff to process waivers in a timely manner.

Potential SAR Ramification: Student-athlete does not qualify for waiver.

4. *Meet with academically at-risk student-athletes, academic support services and registrar's office to discuss progress-towards-degree criteria.*

Goal: Avoid competition by academically ineligible student-athletes.

Potential SAR Ramification: Student-athlete is ineligible. Institution must seek reinstatement and withhold student-athlete from competition until a reinstatement decision is rendered. Possible additional withholding from competition or practice and repayment of impermissible athletics aid by ineligible student-athletes.

MAY

1. *Educate student-athletes, coaches, department of athletics staff members and other appropriate offices (e.g., financial aid) on summer school legislation for returning student-athletes (e.g., must be in proportion to the amount of aid in the previous academic year) and prospective student-athletes (e.g., must be enrolled in a minimum of six hours).*

Goal: To avoid impermissible awarding of summer financial aid.

Potential SAR Ramification: Student-athlete is ineligible. Institution must seek reinstatement and withhold student-athlete from competition until a reinstatement decision is rendered. Possible repayment or additional withholding from competition.

2. *Review rules regarding permissible outside competition during summer with student-athletes and coaches. Work with coaching staff to confirm participants and ensure all paperwork is completed. (Please note specifics for participation in summer basketball leagues.)*

Goal: Avoid impermissible outside competition by student-athletes.

Potential SAR Ramification: Student-athlete is ineligible. Institution must seek reinstatement and withhold student-athlete from competition until a reinstatement decision is rendered. Possible additional withholding from competition.

3. *Discuss extra benefit legislation with student-athletes, coaches, other department of athletics staff members and boosters and remind them to check with compliance staff if there is any doubt whether something can be provided under NCAA legislation.*

Goal: Avoid extra benefit violations.

Potential SAR Ramification: Student-athlete is ineligible. Institution must seek reinstatement and withhold student-athlete from competition until a reinstatement decision is rendered. Repayment of the value of the benefit and possible additional withholding from competition based on value of impermissible benefit and student-athlete's culpability.

4. *Review NCAA bylaws regarding recruiting contact with prospective student-athletes with coaches and boosters. Provide extra emphasis on rules applicable to summer events.*

Goal: Avoid recruiting violations.

Potential SAR Ramification: Prospective student-athlete is ineligible to compete at institution with possibility that violation could lead to permanent ineligibility at institution.

SUMMER

- *Remind coaches it is essential to update compliance office during the summer regarding incoming student-athletes to avoid delays in certification process and possible participation while ineligible. Coaches and compliance staff need to work with incoming student-athletes to avoid delays in academic and amateurism certifications by the NCAA Eligibility Center.*

GENERAL NOTES

The list above is not exclusive and it does not mandate when items should be reviewed. Instead, it is focused on helping institutions identify circumstances and issues that may impact student-athlete eligibility. It is intended to serve as a resource and an educational guide for institutions to use at their discretion. Institutions should alter this calendar depending on specific institutional needs and their own calendar. Please refer to the NCAA student-athlete reinstatement website for more information (e.g., amateurism directives, how to file an initial request for reinstatement/waiver and an appeal, committee guidelines, policies and procedures, etc.).

Institutions can access the website through the Requests/Self-Reports Online system. Remember to submit reinstatement or waiver requests as early as possible. Please feel free to contact the staff for additional questions regarding the reinstatement process or suggested topics for the calendar.