

**REPORT OF THE  
NCAA DIVISION III MEN'S AND WOMEN'S TENNIS COMMITTEES  
JULY 11-12, 2017, MEETING**

**ACTION ITEMS.**

**1. Legislative items.**

- None.

**2. Nonlegislative items.**

**a. Committee chair appointments.**

- (1) Recommendation. That Jenn Dubow, commissioner of the Southern California Intercollegiate Athletic Conference, and Adam Strand, head men's and women's tennis coach at Luther College, be named chair of the women's committee and men's committee, respectively. Ms. Dubow will replace Mike Krizman, who has served two years as chair and whose committee term is expiring. Mr. Strand will replace Tracy King, who also has served for two years as chair and will be rotating off the committee.
- (2) Effective date. September 1, 2017
- (3) Rationale. Ms. Dubow has great experience to draw from as a conference commissioner and former Division III tennis student-athlete. She has been a valuable part of the committee this year and will provide great leadership. Mr. Strand is a veteran of this committee and will provide valuable leadership as well.
- (4) Estimated budget impact. None.
- (5) Student-athlete impact. Ms. Dubow and Mr. Strand both have tennis backgrounds and will keep the best interests of the student-athletes as a top priority.

**b. Add a rest day at finals site.**

- (1) Recommendation. That a day of rest be added between the team championships and the start of the singles/doubles tournaments. The committees agreed to have the team competition dates remain as Monday through Wednesday. The day of rest would be Thursday, with the singles and doubles tournaments taking place Friday through Sunday.
- (2) Effective date. September 1, 2018.
- (3) Rationale. A day of rest would provide the student-athletes with proper recovery time to prepare for the singles and doubles tournaments. For the 2017

championships, the committees observed a number of student-athletes competing in the team tournament were also selected to compete in the individuals' tournament. The committees feel that a day of rest would allow not only proper recovery time, but would also provide a more competitive environment for these student-athletes to compete at the highest level.

Importantly, the NCAA travel department noted that additional per diem would not be a factor for travel parties under this recommendation. Student-athletes and nonstudent-athletes receive 4.5 days per diem for the team tournament and 4.5 days for the singles and doubles tournament. If a student-athlete competes in both, they would receive nine total days of per diem, which would cover the day of rest regardless of when their competition ended. It also wouldn't affect per diem on days of travel.

The only budget impact would come from an additional day of per diem and lodging for the committees, NCAA staff members and officials. Based off of last year's costs and per diem, the committee believes this would require a \$5,000 increase.

- (4) Estimated budget impact. \$5,000
- (5) Student-athlete impact. Student-athletes would be positively impacted by this recommendation, as it would allow optimal recovery time during the championship week.

**c. Men's tennis automatic qualification.**

- (1) Recommendation. That the following conferences receive automatic qualification for the 2017 championships: Allegheny Mountain Collegiate Conference; American Southwest Conference; Capital Athletic Conference; Centennial Conference; City University of New York Athletic Conference; College Conference of Illinois & Wisconsin; Colonial States Athletic Conference; Empire 8; Great Northeast Athletic Conference; Heartland Collegiate Athletic Conference; Iowa Intercollegiate Athletic Conference; Landmark Conference; Liberty League; Little East Conference; Michigan Intercollegiate Athletic Association; Middle Atlantic Conference Commonwealth; Middle Atlantic Conference Freedom; Midwest Conference; Minnesota Intercollegiate Athletic Conference; New England Men's and Women's Athletic Conference; New England Small College Athletic Conference; North Atlantic Conference; North Coast Athletic Conference; Northern Athletics Conference; Northwest Conference; Ohio Athletic Conference; Old Dominion Athletic Conference; Presidents' Athletic Conference; Skyline Conference; Southern Athletic Association; Southern California Inter. Athletic Conference; Southern Collegiate Athletic Conference; The Commonwealth Coast Conference; University Athletic Association; and USA South Athletic Conference.
- (2) Effective date. September 1, 2017.

- (3) Rationale. The 35 conferences meet the requirements of NCAA Bylaw 31.3.2 and have completed the automatic-qualification declaration form. Note that pool allocations may adjust if 2017-18 sponsorship numbers change.
- (4) Estimated budget impact. None.
- (5) Student-athlete impact. None.

### **INFORMATIONAL ITEMS.**

1. **2016 annual meeting report.** The committees approved the 2016 annual meeting report as written.
2. **2017 championships review.** NCAA staff reviewed the preliminary-round hosts and the championship finals, including the banquets, evaluations, selections, protest procedures and other related items. The committees discussed best practices learned through the championship. Committee members agreed to contact their respective regional advisory committees to generate a greater number of bids to provide more options when selecting preliminary-round sites.
3. **Planning for the 2018 championships and beyond.** The committees discussed the upcoming championships at the Bisantz Family Tennis Center in Claremont, California (hosted by Claremont McKenna-Harvey Mudd Scripps). The committees will work with the host on the competition and practice schedules, as well as the banquet format. These areas will be focal points on the host calls leading up to the championships.

The committees noted that the head official, Darren Potkey, did a great job at the 2016 championships. NCAA staff has contacted Mr. Potkey about serving as the head official for the 2018 championships.

The committees reviewed the sponsorship lists and regional alignment summary by conference and identified possible discrepancies for staff to explore. In addition, NCAA staff noted the conferences that have submitted applications to achieve automatic-qualifier status.

4. **Rankings.** NCAA staff reviewed the vacancies on the regional advisory committees (RACs). The committees discussed the score reporting system, the RAC balloting process and timeline for rankings.
5. **Selections.** The committees discussed ways to improve the official lineup/entry form and the policies/procedures associated with the official lineups. In particular, the committees noted that the lineup submissions received for the preliminary rounds of competition will be in effect throughout the entire championship (including the finals site). Committee members also provided feedback from their experiences using the selection bracketing and balloting system.

6. **Access ratio:** The committees discussed their continued desire to increase the access ratio from 1:7.5 to 1:7. As noted in Bylaw 31.3.1.1, the approximate access ratio for golf and tennis may be in the range of 1:7 and 1:7.5. The committees acknowledge that nonlegislative items that have a budget impact are not being considered until 2019-20; however, they would still like for the Championships Committee to consider this change in the future.
7. **Adding regional trophies:** The committees are exploring the idea of awarding regional trophies to the eight teams advancing from the preliminary rounds to the final site. This comes from the committees wanting to create a more special celebration for advancing teams. Committee members feel that by giving each team a regional trophy, it could create a more memorable experience for the student-athletes. This idea is still being explored with NCAA staff members and the awards vendor.
8. **ITA report.** Representatives from the ITA joined the meeting to discuss a number of topics, including:
  - Score reporting on the ITA website.
  - ITA convention.
  - Computer rankings/testing algorithms – working toward standardization.
  - ITA rankings.
  - Future ITA awards presentation at NCAA championships site.
  - ITA governance structure.
  - ITA operations group
9. **Review of manuals.** NCAA staff asked the committees to review the pre-championships, host operations and participant manuals and provide changes.
10. **Future dates and sites.** The committees reviewed championships dates and sites through 2022. NCAA staff and the committees discussed how the bid process was executed and ideas for the selected future sites.
11. **Annual meeting.** The committees agreed to meet July 10-12, 2018.

*Committee Chairs: Mike Krizman, College Conference of Illinois & Wisconsin  
Tracy King, Liberty League*

*Staff Liaisons: Anjellica Rospond Championships and Alliances  
Alaina Keller, Championships and Alliances*

<b>Division III Men's and Women's Tennis Committees July 11-12, 2017, Meeting</b>
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<b>Attendees:</b>
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Steve Bickam, Pomona-Pitzer Colleges; Southern California Intercollegiate Athletic Conference.
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Conchie Shackelford, University of the South; Southern Athletic Association.
Tracy King, Liberty League.
Marty Perry, Virginia Wesleyan University; Old Dominion Athletic Conference.
Mike Krizman, College Conference of Illinois & Wisconsin.
Jennifer Dubow, Southern California Intercollegiate Athletic Conference.
Adam Strand, Luther College; Iowa Intercollegiate Athletic Conference.
<b>Absentees:</b>
None.
<b>Guests in Attendance:</b>
Erica Perkins Jasper, International Tennis Association.
Timothy Russell, International Tennis Association.
<b>NCAA Staff Support in Attendance:</b>
Anjellica Rospond, Championships and Alliances.
Alaina Keller, Championships and Alliances.
<b>Other NCAA Staff Members in Attendance:</b>
Louise McCleary, Governance.
Liz Turner Suscha, Championships and Alliances.