

**REPORT OF THE NCAA DIVISION III  
SPORTSMANSHIP AND GAME ENVIRONMENT WORKING GROUP  
DECEMBER 15, 2016, TELECONFERENCE**

**ACTION ITEMS.**

- None.

**INFORMATIONAL ITEMS.**

1. **Review and approval of October 20, 2016, teleconference report.** The working group reviewed and approved the report from its October 20, 2016, teleconference.
  
2. **Update and discussion on Disney Institute plans and budget approval.** Staff provided a report on progress made with program development since the October call. Staff provided a proposal to the Division III Strategic Planning and Finance Committee (SPFC) for its November teleconference. SPFC approved the plan as submitted, having pulled one of the regional events proposed by the Disney Institute for each of years two and three prior to being presented to SPFC. The proposal was approved by the Administrative Committee and both the NCAA and the Disney Institute have signed the contract to proceed.

In January, representatives from the Disney Institute will begin weekly or bi-weekly calls with Jay Jones and Gary Williams to continue program development and provide updates on progress. The first of two discovery visits Disney will conduct will take place in late January at Wittenberg University. The second discovery visit will occur shortly thereafter near a major hub. Following these visits, a two-day visit to the Disney Institute for approximately 10 members of the working group/NCAA staff will occur in late February to learn Disney customer service content. This same group will meet again in Indianapolis to work on focusing the Disney content around Division III values, standards and environments.

The working group discussed the make-up of the group to attend these events. Any and all working group members could attend these events, provided they are able to commit to them in the near future. The remaining balance of spaces will be filled from throughout Division III with a focus on providing balance with regard to position, type of institution, gender, ethnicity and geography. The working group described a desire to have sports information directors, SAAC members, Championships Committee members, and game managers represented in the group.

Staff will develop project talking points in mid-January for working group members to better communicate the ongoing work of the group and augment the flyer (see item four below) to be distributed at the 2017 NCAA Convention.

3. **Review and Approval of Division III Sportsmanship webpage.** The working group expressed comfort with the draft webpage design and current content as outlined. This site will serve as the landing spot for future online program modules and Division III sportsmanship efforts.
4. **Review and approval of informational flyer for 2017 Convention.** A draft informational flyer, as developed by two working group members, will be emailed to the working group on December 21 for review. Comments and edits should be communicated to Mr. Jones by December 28.
5. **Discuss teleconference schedule for 2017.** The working group decided to move to a once-a-month teleconference schedule during the spring of 2017. No call will be held in January. The next scheduled meeting is Thursday, February 16 at 2 p.m. Eastern time.
6. **Adjournment.** The teleconference adjourned at 2:55 p.m. Eastern time.

*Chair: Gary Williams, Wittenberg University, North Coast Athletic Conference*  
*Staff Liaison: Jay Jones, Division III Governance*

<b>Attendees:</b>
Jennifer Jacobs, Augsburg College
Tracy King, Liberty League
Laura Mooney, Massachusetts College of Liberal Arts
Karen Tompson-Wolfe, Westminster College (MO)
Brian Wigley, Shenandoah University
<b>Absentees:</b>
Erik Bitterbaum, State University of New York at Cortland
Chuck Mitrano, Empire 8
Christopher O'Rourke, Becker College
Gary Williams, Wittenberg University, chair
<b>NCAA Staff Support in Attendance:</b>
Jay Jones
<b>Other NCAA Staff Members in Attendance:</b>
Ben Brownlee and Reed Fogle.