

**Pittsburg State**  
**Football Game Administration Meeting**  
**August 10, 2016**  
**Overman Student Center – Governors Room**

1. Review tailgating, parking policies, and GameDay website (Steve Erwin and Chris Kelly)
  - Gorilla Grove.
2. Review 2016 schedule and start times (handout).
3. Review parking and gate schedule (handout).
  - Gorilla Walk changes.
4. Pre-Game and Halftime countdown and timing example from 2015.
5. Gameday personnel list (handout).
6. Ticket information update (Jill).
  - Sale dates.
  - General information.
7. Parking update (Brad).
  - Champions Plaza Parking (\$10).
  - “Gorilla” Parking (\$5).
  - Gold Parking.
  - RV Parking.
  - Library Parking.
  - J-Tron Parking.
  - Staff/Player Parking (window decals).
  - Grass Areas.
  - North Weede Lot.
  - Other parking issues.
8. Facility update (Brad).
  - Security Command Center (north end zone).
  - End zones.
    - Tailgater of the Game.
    - Pitt Crew.
    - ROTC.
    - Recruits.
  - Restroom locations.
  - Use of Health Center -- NPB.
  - Friday hours (12-7).
9. Gorilla Village update (Jon).
  - GorillaFest /Gorilla Village changes.
  - Tent locations.

10. Review of altered policies, times, parking, etc for Thursday game.
11. Credential/seating changes.
  - High school coaches.
  - Passes/Credentials.
    - All-Access.
    - Media.
    - Field Level.
    - Sideline.
12. Game day “colors” (passes and wristbands).
  - Game 1 – Blue
  - Game 2 – Orange
  - Game 3 – Green
  - Game 4 – Purple
  - Game 5 – Black
  - Pitt Crew – always Red
  - High Schools recruits – always white
13. Paint the Town Red update (Marissa).
14. Reports and Updates.
  - Alumni.
  - Marketing and Communications.
  - OIS.
  - Security.
  - Facilities.
  - Sodexo.
  - President’s Office.
  - Cheer.
  - Band.
  - CAPS.
15. Gameday all-staff meeting next week.
  - Date TBD.
  - Attendance REQUIRED.
16. Thursday Meeting schedule (all meetings begin at 8:30am).
  - August 30 (TUESDAY) – OSC Sunflower
  - September 15 --- OSC Sunflower
  - October 6 --- OSC Sunflower
  - October 20 --- Weede Lecture Hall
  - November 3 --- OSC Sunflower
  - November 17 (if necessary) --- Weede Lecture Hall
  - November 22 – **TUESDAY** (if necessary) --- OSC Sunflower
  - December 1 (if necessary) --- OSC Sunflower
  - December 8 (if necessary) --- OSC Sunflower

**Pittsburg State  
Game Administration Meeting  
August 30, 2016  
Overman Student Center – Sunflower Room**

1. Game Day Plan (GDP) (Jim).
  - Personnel List.
2. Review Parking and Gate Schedule (Brad and Mike).
3. Review Game Day Security and Game Environment Plan (Mike).
  - Command Center.
  - Additional Security.
4. Ticket sales update (Jill).
  - Ticket office closing on Thursday and Stadium hours.
5. Review Pre-Game and Half-time Countdown and Timing (Jim).
  - Band performance.
  - Educator of the Game.
  - PTTR winners.
  - National Anthem.
6. Gorilla Fest update (Jon).
7. Parking update (Jim and Mike).
  - Wednesday night plan.
  - Champions Plaza / Gorilla Grove Parking.
  - Plaster Center/Weede North Parking.
  - Joplin Street (officials parking).
  - Library Parking.
  - J-Tron Parking (Joplin Gate and Timmons Gate).
  - Crossland House.
  - Alumni Center.
8. Facilities update/issues (Brad, Tom and Tim).
  - Band seating (north EZ).
  - Pitt Crew seating (south EZ).
  - High School recruit (north EZ).
  - High School coaches (in stands).
  - Gorilla Walk.
  - Restrooms / Trash / Recycle.
  - KSN set-up, etc (Chris).
9. Security / VIP / Access review.
  - NPB staging.
  - Sideline/Field Level Passes and Media Passes – Blue credentials.
  - Pitt Crew – Red wristbands.
  - High School recruits – white wristbands.
  - Tailgater of the Game; Special Promotions – Blue wristbands
  - ROTC.
  - Post-Game gates.
  - Fireworks.

10. Other notes and updates.

- Facilities (Tom/Tim/Cate).
- OIS (Kevin).
- Alumni and Constituent Relations (Jon).
- Marketing and Communications (Chris/Jenny).
- Sodexo (Todd/Troy).
- President's Office (Jaime).
- Marching Band/Cheer/Dance Squads (Doug/Linda/Shelly).
- Jungletron Production / CAPS (Troy).

11. PTTR schedule.

12. Next meeting

- September 15, 2016 (OSC Sunflower).

**Pittsburg State  
Game Administration Meeting  
September 10, 2015  
Overman Student Center – Sunflower Room**

1. Game Day Plan (GDP) (Jim).
  - Personnel List.
2. Review Parking and Gate Schedule (Jim and Mike).
3. Review Game Day Security and Game Environment Plan (Mike).
  - Review permissible items.
  - Update from game day worker meetings (Brad and Mike).
  - Stripe the Stadium.
  - Command Center.
4. Ticket sales update (Jill).
  - Student ticket plan.
5. Review Pre-Game and Half-time Countdown and Timing (Jim).
  - Band performance.
  - Educator of the Game.
  - PTTR winners.
  - National Anthem.
6. Gorilla Fest update (Jon).
7. Parking update (Jim and Mike).
  - Paid Parking.
  - Free Parking.
  - Gold Parking.
  - Library Parking.
  - J-Tron Parking.
  - Player/Staff Parking.
  - Volleyball parking.
8. Facilities update/issues (Brad, Tom and Tim).
  - Band seating (in and out plan).
  - Pitt Crew seating (south EZ).
  - High School recruit (north EZ).
  - High School coaches (in stands).
  - Gorilla Walk.
  - Restrooms / Trash / Recycle.
9. Security / VIP / Access review.
  - NPB staging.
  - Sideline Passes and Media Passes – Blue credentials.
  - Pitt Crew – Red wristbands.
  - High School recruits – white wristbands.
  - Tailgater of the Game; Special Promotions – Blue wristbands
  - ROTC.
  - Post-Game gates.
10. Other notes and updates.

- Facilities (Tom/TimCate).
- OIS (Kevin).
- Alumni and Constituent Relations (Jon).
- Marketing and Communications (Chris/Jenny).
- Sodexo (Todd/Troy).
- President's Office (Jaime).
- Marching Band/Cheer/Dance Squads (Doug/Linda/Shelly).
- Jungletron Production / CAPS (Troy).

11. PTTR schedule.

12. Next meeting

- September 17, 2015