



## Academic Inconsistency Notification Form

The purpose of this form is to facilitate, per NCAA Bylaw 14.1.2.5.1 (institutional responsibility), prompt reporting of inconsistencies in academic documentation (e.g., transcripts). Complete this form and upload it to the NCAA Eligibility Center's Membership Portal along with an electronic version of the supporting documentation that reflects the inconsistency. Eligibility Center staff will review the documentation and determine whether to initiate the prospective student-athlete review process regarding the validity of the PSA's academic credentials.

**Today's date:**

**Student's NCAA ID:**

**Student's Name:**

**Submitter's Name:**

**Member Institution:**

**Submitter's Email Address:**

**Describe the inconsistency reflected in the documentation:**

Identify who provided the conflicting documentation (e.g., counselor, coach, principal), as well as when and how (e.g., mail) the documentation was received:

Explain any steps taken to clarify the inconsistency and any additional information received regarding the inconsistency. If any follow-up communication occurred with involved individuals, upload documentation of the communication (e.g., emails):