

2016-17 Compliance Assistant User Enhancements

DIVISION I

Setup.

- **Screen/Field Affected: Member Information – Record Hours Earned Prior to Full-Time Enrollment.**

A member information setup question was added in order to provide users the ability to display advanced placement, credit by exam, part-time hours before initial full-time enrollment (not completed at your institution) and summer hours earned prior to initial full-time enrollment (a.k.a., Summer Bridge) in order to improve record keeping for student-athlete eligibility. These fields will display by choosing "Yes" on the question indicating the user wishes to "Record hours earned prior to full-time enrollment on the Degree Progress screen?" on the Member Information screen in the Setup menu.

- **Screen/Field Affected: Financial Aid Sources – Detail – Aid Type.**

The "DI Academic Honor Award – Renewals" aid type was added to the drop-down list for users creating a fund code that represents a renewal of a DI Academic Honor Award. The "renewal" provides the appropriate questions to ensure the student-athlete's aid is appropriately awarded and will count towards the appropriate individual and team limits. Refer to the [Compliance Assistant Aid Types Chart](#) for additional information.

Student-Athletes.

- **Screen/Field Affected: Degree Progress – Degree Applicable Hours Earned per Term.**

Degree applicable hours earned or "Deg App" field was added for all terms. "Degree applicable" is a phrase that represents the legislation outlined in Division I Bylaw 14.4.3.1.7 – (hours earned or accepted for degree credit). All worksheets and eligibility checklist calculations are linked to the Deg App field. Refer to the [New Fields Question and Answer document](#) for additional information.

Academic Year	Fall						Spring						Summer						Total Hours
	Hours			GPA	CUM GPA	FT	Hours			GPA	CUM GPA	FT	Hours			GPA	CUM GPA		
	Att.	Earn	Rem				Deg App	Att.	Earn				Rem	Deg App	Att.			Earn	
Add Year																			

Note: Fields that are labeled in green font are included in the enhanced import into the new Academic Portal along with all other existing import fields.

- **Screen/Field Affected: Degree Progress – Hours Earned Prior to Initial Full-Time Enrollment.**

Advanced placement, credit by exam, part-time hours before initial full-time enrollment (not completed at your institution) and summer hours earned prior to initial full-time enrollment (a.k.a., Summer Bridge) were added due to requests by member institutions in order to improve record keeping of student-athlete eligibility certifications. These fields will display by choosing "Yes" on the question indicating the user wishes to "Record hours earned prior to full-time enrollment on the Degree Progress screen?" on the Member Information screen in the Setup menu.

Title	Hours Attempted	Hours Earned	Remedial Hours	Degree Applicable Hours	GPA	Cumulative GPA
Advanced Placement		<input type="text"/>		<input type="text"/>		
Part-Time Hours Earned Before Initial Full-Time Enrollment		<input type="text"/>		<input type="text"/>		
CLEP credit by exam		<input type="text"/>		<input type="text"/>		
Summer School Before Initial Full-Time Enrollment	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Note: Fields that are labeled in green font are included in the enhanced import into the new Academic Portal along with all other existing import fields.

- **Screen/Field Affected: Transfer – Enhanced Transfer Fields for Academic Portal.**

Multiple fields were added to coincide with the fields in the new Academic Portal and enhance the import from Compliance Assistant into Academic Performance Program data collection portal. Refer to the [New Fields Question and Answer document](#) and the [APP Data Collection Chart](#) for additional information.

Note: Fields that are labeled in green font are included in the enhanced import into the new Academic Portal along with all other existing import fields.

Athletics Personnel.

- **Screen/Field Affected: Athletics Personnel – Coaching Duties – Limits.**

The Coaching Duties screen was updated to calculate the appropriate team coach limits in the sports of Swimming and Diving and Women's Rowing.

1. Institutions that sponsor only either men's swimming and diving or women's swimming and diving may use the services of two volunteer coaches, one for swimming and one for diving.
2. In women's rowing, an increase from three to four was implemented to accommodate the limit on the number of coaches who may be employed by an institution and who may contact or evaluate prospective student-athletes off campus.

Recruiting.

- **Screen/Field Affected: Recruiting – Official Visit – Meals and Tickets.**

The Meals and Tickets pop-up boxes on the Official Visit screen was updated to accommodate meals for up to four family members including the prospective student-athlete and up to six complimentary admissions to a home athletics event for the prospective student-athlete and those accompanying him or her.

DIVISION II.

Setup.

- **Screen/Field Affected: Member Information – Record Hours Earned Prior to Full-Time Enrollment.**

A member information setup question was added in order to provide users the ability to display advanced placement, credit by exam, part-time hours before initial full-time enrollment (not completed at your institution) and summer hours earned prior to initial full-time enrollment (a.k.a., Summer Bridge) in order to improve record keeping of student-athlete eligibility. These fields will display by choosing "Yes" on the question indicating the user wishes to "Record hours earned prior to full-time enrollment on the Degree Progress screen?" on the Member Information screen in the Setup menu.

- Screen/Field Affected: Financial Aid Sources – Detail – Aid Type.**

The DII Government Grant – Exempt and DII Government Grant – Pell aid types were added to the drop-down list for users creating a fund code that represents a specific government grant. These types are an addition to the DII Government Grant that previously existed. These specific aid types will more accurately represent the award the student-athlete is receiving and ensures the student-athlete's aid will count towards the appropriate individual and team limits. Refer to the [Compliance Assistant Aid Types Chart](#) for additional information.

Student-Athletes.

- Screen/Field Affected: Financial Aid.**

Two new columns were added to the table on the financial aid screen to differentiate the financial aid awarded to each student-athlete as athletics aid or aid awarded unrelated to athletics. The new "Athletics Aid" column is populated by the any fund codes created using the "Athletics Aid" aid type and all fund codes that are awarded based on athletics, as indicated by answers to the user questions at setup or student-athlete level. Compliance Assistant will display a warning if the Athletics Aid column total exceeds the Grant-In-Aid amount. The new "Unrelated to Athletics" column is populated by all other fund codes that are not athletically related. Compliance Assistant will display a warning on the "Award Amount" total if the Award Amount total exceeds Cost of Attendance.

Grant-In-aid (GIA) Code		Grant-In-aid (GIA) Amount		Cost of Attendance (COA) Code		Cost of Attendance (COA) Amount	
On-Campus GIA		\$18,000.00		Out-of-state Cost-of-Attend.		\$18,824.00	

Rollover	Fund Code	Award Date	Award Period	Award Amount	Types of Aid		Aid Amount Counted Toward			Action
					Athletics Aid	Unrelated to Athletics	Individual	Team	Minimums	
<input type="checkbox"/>	ATHL	05/12/2016	Full Year	\$5,001.00	\$5,001.00		\$5,001.00	\$5,001.00	\$5,001.00	Delete
<input type="checkbox"/>	ACADEMIC	05/12/2016	Full Year	\$13,000.00		\$13,000.00	\$13,000.00	\$0.00	\$0.00	User Questions Delete
<input type="checkbox"/>										
Totals:				\$18,001.00	\$5,001.00	\$13,000.00	\$18,001.00	\$5,001.00	\$5,001.00	

- Screen/Field Affected: Degree Progress – Path to Graduation Enhancements.**

Compliance Assistant was updated to reflect the new legislation. Individual eligibility worksheets as well as the eligibility checklist were updated to reflect the new standards.

Note: Fields that are labeled in green font are included in the enhanced import into the new Academic Portal along with all other existing import fields.

- **Screen/Field Affected: Transfer – Enhanced Transfer Fields for Academic Portal.**

Multiple fields were added to coincide with the fields in the new Academic Portal and enhance the import from Compliance Assistant into the new Academic Portal. Refer to the [New Field Question and Answer document](#) and the [APP Data Collection Chart](#) for additional information.

Note: Fields that are labeled in green font are included in the enhanced import into the new Academic Portal along with all other existing import fields.

Athletics Personnel.

- **Screen/Field Affected: Athletics Personnel – Coaching Duties.**

The Coaching Duties screen in the Athletics Personnel area was updated to include a check box to indicate the coach is certified through a nationally recognized strength and conditioning program.

Sport: Save Add Sport... Delete Sport Team Coach Totals...

Type:

Nationally Recognized Strength and Conditioning Certification?

Full Time?

Off-Campus Recruiter?

Temporarily Replaced?

Comments:

Save

DIVISION III.

Playing and Practice Seasons.

- **Screen/Field Affected: Playing and Practice – Detail – Legend.**

The Detail screen was updated to allow for institutions sponsoring Ice Hockey to designate "Off-Ice Dry-Land" Training Periods beginning the first Monday in October. This period starts the weeks in season calculation, which is still limited to 19 weeks.



How to Indicate Off-Ice Dry-Land Training for Ice Hockey Playing and Practice Calendar.

1. Click to Off-Ice Dry-Land Training radio button.
2. Select the off-ice dry-land training days on the calendar.
3. Click the **"Save"** button.