



**REQUEST FOR DETERMINATION OF FACTS RELATED TO
THE CERTIFICATION OF A PROSPECTIVE STUDENT-ATHLETE'S
AMATEUR STATUS**

This form must be completed before the NCAA Division I Amateurism Fact-Finding Committee or NCAA Division II Amateurism Fact-Finding Group will process the request. The committee/group will only consider a request for determination of facts submitted by a member institution. In addition to the information included in the form, it is the responsibility of the institution to submit any information that it believes is relevant to the consideration of the request at the time the form is submitted. The committee/group may also request additional pertinent information prior to the final consideration of the case. Please review the Amateurism Fact-Finding Committee/Group Policies and Procedures Manual prior to submitting this form.

Email completed requests to Steve Clar (sclar@ncaa.org) in academic and membership affairs.
Typed requests are preferred.

Please type or print.

1. Applicant institution: _____ Conference: _____
Sport(s): _____ Division: _____

2. Prospective student-athlete's name: _____
Prospective student-athlete's date of birth: _____
SSN/Eligibility Center identification number: _____

3. Prospective student-athlete's status.
Date of high school graduation: _____
Date of initial-collegiate enrollment: _____
Date of initial-collegiate enrollment at your institution (if different): _____

4. Was the prospective student-athlete recruited by your institution? YES: NO:
(See NCAA Division I Bylaw 13.02.12.1 or NCAA Division II Bylaw 13.02.9.1)
When did recruitment by your institution begin (mm/yyyy)? _____
When did the prospective student-athlete become aware of initial-eligibility requirements (mm/yyyy)? _____
Date of official visit to your institution (mm/yyyy): _____
Date of signing the National Letter of Intent or written offer of admission (mm/dd/yyyy): _____

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5. Has the prospective student-athlete been offered or received athletically related financial aid assistance from your institution? YES: NO:
6. List in chronological order all educational institutions attended (e.g., high school, preparatory school, collegiate institution, etc.):

Dates of Attendance	Institution(s)	Graduated (Yes or No)

(Attach list of additional institutions if necessary)

7. Date NCAA amateurism-certification staff provided written statement of determination of facts to prospective student-athlete (mm/dd/yyyy): _____
8. Describe the facts as understood by the institution with an explanation of the reasons for not agreeing with the amateurism-certification staff's determination of facts: _____

9. List any relevant case precedent: _____

10. Verification.

The undersigned understands that it is a violation of Bylaw 10.1 to knowingly furnish misleading information.

THE SIGNATURES OF THE FOLLOWING INDIVIDUALS ARE REQUIRED FOR ALL WAIVER REQUESTS:

_____ OR _____
Director of Athletics Senior Woman Administrator

AND

_____ OR _____
Faculty Athletics Representative Chancellor/President

Institutional Contact Person (to whom all correspondence regarding this request will be directed):

Name of contact (please print): _____

Title of contact (please print): _____

Telephone number: _____

Fax number: _____

E-mail address: _____

To be Completed by Prospective Student-Athlete:

Buckley Statement. I give my consent to disclose to authorized representatives of this institution, its athletics conference (if any) and the NCAA any documents or information pertaining to my NCAA eligibility.

Additionally, I give my consent to the NCAA to disclose my name and personally identifiable information from my education records to a third party (including but not limited to the media) as necessary to explain the NCAA's position regarding this request without such disclosure constituting a violation of my rights under the Family Educational Rights and Privacy Act.

Signature (prospective student-athlete): _____ Date: _____

Prospective student-athlete's address: _____

Parent or Legal Guardian Signature: _____ Date: _____
(Required if prospective student-athlete is under 18 years of age)