Tuesday, October 24
3 to 6 p.m.

1. Announcements; Glen Jones. [Supplement No. 1] (Information)

2. Reports; G. Jones.
   a. Summary from July/August Management Council and Presidents Council meetings. [Supplement No. 2] (Action)
   b. Administrative Committee reports. [Supplement No. 3] (Action)
   c. Board of Governors report. [Supplement No. 4] (Information)

3. Vice chair report; Gary Olson.
   a. August 9 Planning and Finance Committee meeting report. [Supplement No. 5] (Action)
   b. September 18 Planning and Finance Committee meeting report. [Supplement No. 6] (Information)
   c. Fiscal year 2016-17 year-end unaudited budget-to-actual report. [Supplement No. 7] (Information)
   d. Chair election. [Supplement No. 8] (Action)

3:30 to 4 p.m.

4. Discussion with Mark Emmert, NCAA President, and Donald Remy, Executive Vice President of Law, Policy and Governance. (Information)

5. Management Council report—October 16-17 meeting; Gary Gray.
   a. 2018 NCAA Convention items.
(1) Membership-sponsored proposals and action for a position of ‘support,’ ‘opposition’ or ‘no position.’ [Supplement No. 9] (Action)

(2) Business session order of proposals. [Supplement No. 10] (Action)

(3) Suggested speakers for 2018 Convention legislation. [Supplement No. 11] (Information)

b. Other action items. [Supplement No. 12] (Action)

6. Alcohol pilot at NCAA championships; Joni Comstock. [Supplement No. 13] (Possible Action)

7. Health and safety update; Brian Hainline. [Supplement No. 14] (Information)

8. Recess.

Wednesday, October 25

7:30 to 9 a.m.

9. Joint breakfast with Division I and Division III chancellors and presidents.

9 to 11 a.m.

10. Reconvene meeting and discuss the joint breakfast; G. Jones.


12. Division II Injury Surveillance Program Task Force; Roy Wilson. [Supplement No. 16] (Information)

13. Division II updates.

a. 2017-18 Division II Priorities; Terri Steeb Gronau. [Supplement No. 17] (Information)

b. August 8 meeting with Conference Board Chairs, Conference Commissioners and SAAC; Steeb Gronau. [Supplement No. 18] (Information)

c. Division II inclusion initiatives; Steeb Gronau. [Supplement No. 19] (Information)
d. 2018 NCAA Convention schedule; Maritza Jones. \([\text{Supplement No. 20}] (\text{Information})\)

e. Make It Yours Update; Ryan Jones. \([\text{Supplement No. 21}] (\text{Information})\)

f. Regular-season media agreement; R. Jones. \([\text{Supplement No. 22}] (\text{Information})\)

14. Other business.

15. Future meetings.

a. January 17-20, 2018; Indianapolis; in conjunction with the 2018 NCAA Convention.

(1) January 18—DII Joint MC/PC/SAAC Breakfast. (7:30 to 9:45 a.m.)

(2) January 18—DII Joint MC/PC Meeting. (10 to 11:30 a.m.)

(3) January 18—DII Presidents Council Meeting. (Noon to 3:30 p.m.)

(4) January 18—Opening Plenary. (4:30 to 6 p.m.)

(5) January 19—DII Chancellors and Presidents Breakfast. (8:15 to 9:45 a.m.)

(6) January 19—DII Keynote Speaker—Gail Marquis. (10 to 11 a.m.)

(7) January 19—Association Luncheon and Gerald Ford Award Presentation. (11:30 a.m. to 1 p.m.)

(8) January 19—DII Faculty Mentor Award Presentation and Reception. (5:30 to 6:30 p.m.)

(9) January 19—Reception hosted by President Mark Emmert. (6 to 7 p.m.)

(10) January 19—DII Presidents Council Reception hosted by Glen Jones. (8 to 9:30 p.m.)

(11) January 20—DII Business Session. (8 a.m. to Noon)

b. April 24-25, 2018; Indianapolis.
c. August 7-8, 2018; Indianapolis.

d. October 23-24, 2018; Denver.

e. January 23-26, 2019; Orlando; in conjunction with the 2019 NCAA Convention.

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4/27/2017/RCR
SUMMARY OF SUMMER 2017 QUARTERLY MEETINGS

The National Collegiate Athletic Association

July 17-18, 2017, Division II Management Council
August 8-9, 2017, Division II Presidents Council

1. WELCOME AND ANNOUNCEMENTS.

Management Council. The chair convened the meeting at 8:30 a.m. Monday morning, July 17. He thanked the Council for their attendance at the weekend Management Council/Student-Athlete Advisory Summit and welcomed the newest Council member, Bob Dranoff. He also noted that Curtis Campbell, former director of athletics at Tuskegee University, had resigned his position on the Council, effective immediately. Carrie Bodkins was absent because of being on maternity leave, and Paul Leidig would be joining the meeting Tuesday morning.

Introductions were made for the benefit of the newest member; additionally, the new Division II governance intern introduced himself.

New committee orientation packets, along with gifts, were distributed to the members.

Presidents Council. The Presidents Council convened Tuesday evening, August 8, at 6:11 p.m. The chair introduced the new Council member, Anthony Jenkins, West Virginia State University, and noted that Allison Garrett, Emporia State University, would be in attendance in October. The chair noted that David Watts had retired from University of Texas of the Permian Basin and that the Council would elect a new representative to replace him at this meeting. Mike Fiorentino was also absent from the meeting. Staff members were recognized by the chair.

New committee orientation packets, along with gifts, were distributed to the members.

2. REVIEW OF PREVIOUS MEETING DOCUMENTATION.


Management Council. The Management Council approved the summary of actions document from its April 10-11 meeting.
b. **Board of Governors meeting—April 25.**

Management Council. The Management Council reviewed the report from the April 25 Board of Governors meeting, noting the decision of the Ad Hoc Committee on Structure and Composition to make no recommendations to the composition of the Board of Governors at this time, as well as the decision to end the international pilot program and establish a formal Association-wide policy related to international membership in the NCAA, as was recommended by the Division II Presidents Council.

Presidents Council. The Presidents Council reviewed the report from the Board of Governors’ April meeting.

- **Board of Governors Ad Hoc Committee to Promote Cultural Diversity and Inclusion Meeting—April 20.**

Management Council. The Management Council was asked to provide some feedback with regard to a once-in-five years diversity and inclusion review, as well as constitutional principles focused on gender equity and culture diversity throughout the governance system and the national office. Although no formal action was taken, the consensus of the Council was that Division II is and should continue to keep gender equity and inclusion at the forefront when discussing potential legislation, policy, best practices or representation on committees.

Presidents Council. No action was necessary.

c. **Administrative Committee meeting(s)/action(s).**

Management Council. The Management Council approved the interim actions taken via email by the committee.

Presidents Council. The Presidents Council approved the interim actions taken via email by the committee.

3. **REVIEW OF 2016-17 AND APPROVAL OF 2017-18 DIVISION II PRIORITIES.**

Management Council. The Management Council approved the priorities for 2017-18, as distributed.
Presidents Council. The Presidents Council reviewed the accomplishments of the division in 2016-17 and approved the list of priorities for 2017-18, as distributed.

4. **NCAA CONVENTION AND LEGISLATION.**

a. **Emergency Legislation.**

Management Council. The emergency legislation was provided for informational purposes to the Council. Additionally, the Council was provided with a document that illustrated several examples of what a permissible preseason football practice schedule could look like per the legislation, approved blanket waivers and football practice recommendations.

Presidents Council. No action was necessary.

b. **Presidents Council-Sponsored Proposals for the 2018 NCAA Convention.**

(1) **Ethical Conduct—Sports Wagering Activities—Sanctions—Elimination of Legislated Sanctions,** which eliminates the legislated penalty for sports wagering, effective immediately.

Management Council. The Management Council recommended that the Presidents Council approve the proposal in legislative format.

Presidents Council. The Presidents Council approved the proposal in legislative format.

(2) **Playing and Practice Seasons—Women’s Volleyball—First Date of Competition—Championship Segment—Women—Exception—Division II National Championships Fall Festival,** which specifies that in years in which the Division II National Championships Festival occurs in the fall, a member institution shall not engage in its first date of competition in women’s volleyball before the Thursday preceding August 30, effective August 1, 2018.

Management Council. The Management Council recommended that the Presidents Council approve the proposal in legislative format.

Presidents Council. The Presidents Council voted to not approve or endorse the proposal in legislative format.

[Note that since this same proposal was properly sponsored by two conferences by the legislated deadline, it will be a proposal that is voted on...]}
at the 2018 NCAA Convention. The Presidents Council will have an opportunity to review the proposal and the associated committee positions (support; oppose; no position) at its October 2017 meeting to determine its official position on the proposal.

c. Proposed Legislation for the 2018 Convention Submitted by the Division II Membership.

Management Council. The Management Council recommended that the Presidents Council take the following action with regard to the membership-sponsored proposals for the 2018 NCAA Convention.

1. Recruiting—Publicity—Comments Prior to Signing—Actions on Social Media Platforms. Refer to the Division II Legislation Committee for review and a position of support, opposition or no position.

2. Playing and Practice Seasons—Women’s Volleyball—First Date of Competition—Championship Segment—Women—Exception—Division II National Championships Fall Festival. Refer to the Division II Championships Committee, Division II Legislation Committee and the NCAA Committee on Competitive Safeguards and Medical Aspects of Sports for review and a position of support, opposition, or no position.

3. NCAA Membership—Eligibility for Membership—General—Membership for Foreign Institutions—Institutions Located in Mexico. Refer to the Division II Membership Committee for review and a position of support, opposition, or no position.

Presidents Council. The Presidents Council referred the three proposals to the recommended committees for review and position.

d. Noncontroversial Proposals.

Management Council. The Management Council approved the noncontroversial legislation that had not previously been approved in legislative form (NC 2018-8 through NC 2018-19), as presented.

Presidents Council. No action was necessary.

e. Incorporations of Interpretations.

Presidents Council. No action was necessary.

f. Modification of Wording.

Management Council. The Management Council approved the modification of wording in legislative form (M 2018-7), as presented.

Presidents Council. No action was necessary.

5. REVIEW OF COMMITTEE RECOMMENDATIONS AFFECTING DIVISION II.

a. Division II Committees.

(1) Academic Requirements Committee.

(a) Establishment of an Academic Interpretations Subcommittee.

Management Council. The Management Council approved the establishment of an Academic Interpretations Subcommittee of the committee, effective immediately. This action is necessary due to the amendment of the duties of the committee to provide interpretive authority over academic bylaws.

Presidents Council. No action was necessary.

(b) Degree Completion Program Working Group.

Management Council. The Management Council recommended that the Presidents Council and the Planning and Finance Committee approve the updated requirements and additional criteria for the Degree-Completion Program, as recommended by the Degree-Completion Program Working Group, effective September 1, 2017.

Presidents Council. The Presidents Council reviewed the updated requirements and additional criteria for the Degree-Completion Program, which was approved by the Planning and Finance Committee during its meeting later that afternoon.

(2) Championships Committee.

(a) April 6 Teleconference.
Management Council. The Management Council noted that the committee had provided a list of site selections for 2018-22 and noted, specifically, the dates and locations of the 2018-21 Division II National Championships Festivals, as follows:

Fall 2018—November 25-December 1—hosted by Slippery Rock University of Pennsylvania and SportsPittsburgh in Pittsburgh, Pennsylvania (men’s and women’s cross country, men’s and women’s soccer; field hockey and women’s volleyball).

Spring 2020—May 10-16—hosted by Lindenwood University, St. Charles CVB and the St. Louis Sports Committee, in St. Louis, Missouri (men’s and women’s golf, men’s and women’s tennis, softball and women’s lacrosse).

Winter 2021—March 8-13—hosted by the University of Montevallo and the City of Birmingham in Birmingham, Alabama (men’s and women’s indoor track and field, men’s and women’s swimming and diving, and wrestling).

Presidents Council. No action was necessary.

(b) April 13 Teleconference.

Management Council. The Management Council noted the dates and locations of the football championships from 2018-2021, as follows: December 15, 2018; December 21, 2019; December 19, 2020; and December 8, 2021—all championships hosted by the Mid-America Intercollegiate Athletics Association and held in Kansas City, Kansas.

Presidents Council. No action was necessary.

(c) May 4 Teleconference—Cross Country Selection Procedures.

Management Council. The Management Council approved the updated language in the procedures for selecting at-large teams, as presented.

Presidents Council. No action was necessary.
(d) June 27-28 In-Person Meeting.

i. 2018 Convention Legislation—Bylaw 17.10.2.1—Playing and Practice Seasons—Football—Preseason Practice—First Practice Date-Championship Segment.

Management Council. The Management Council recommended that the Presidents Council sponsor legislation for the 2018 Convention to amend Bylaw 17.10.2.1 (first practice date—championship segment) to specify that a member institution shall not begin official preseason football practice sessions in the championship segment before 24 days prior to the first permissible contest or 10 days before the institution’s first day of classes, whichever is earlier.

The Interassociation Consensus on Year-Round Football Practice Contact for College Student-Athletes Recommendations included a recommendation to discontinue two-a-day practices and to have a day off per week. Accordingly, the Division II Presidents Council adopted emergency legislation (Proposal No. EM-2018-1) to eliminate multiple on-field practices in the same day. To account for that, the Division II Committee for Legislative Relief provided waiver relief for the 2018 football season only to allow institutions additional days for preseason practice. This proposal would amend Bylaw 17.10.2.1 to codify the waiver relief and state that the first practice date in the championship segment is 24 days before the first permissible contest date, or 10 days before the institution’s first day of classes, whichever is earlier. Adoption of this proposal would ensure that institutions are able to adhere to the emergency legislation without compromising their student-athletes’ preparedness for the upcoming season.

Presidents Council. The Presidents Council agreed to sponsor the legislation for the 2018 Convention.

ii. Noncontroversial Legislation—Bylaw 17.18.5—Playing and Practice Seasons—Skiing—Number of Dates of Competition—Maximum Limitations—32 Dates of Competition.
Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 17.18.5 (number of dates of competition) to specify that an institution shall limit its total playing schedule with outside competition in skiing during the permissible playing season to 32 dates of competition for Alpine events and 32 dates of competition for Nordic vents, effective, August 1, 2018.

Presidents Council. No action was necessary.

iii. Championship Bracket in Field Hockey.

Management Council. The Management Council approved a change to the seeding process for the Division II field hockey championship, according to which the Division II Field Hockey Committee will seed the six teams (three from each region) selected to the championship bracket, effective with the 2017 championship. This change provides an opportunity for the best teams to advance in the championship and helps minimize first-round conference matchups.

Presidents Council. No action was necessary.

iv. Championship Date Formula in Men’s and Women’s Tennis in Non-Festival Years.

Management Council. The Management Council approved a change to the championships date formula for the tennis championships in non-festival years, as follows: Preliminary Rounds: Saturday-Sunday and Monday-Tuesday prior to the finals (alternates by gender); and Finals: Third Tuesday or Wednesday in May (alternates by gender), effective September 1, 2018.

Presidents Council. No action was necessary.

v. Access Ratios in Men’s and Women’s Tennis.

Management Council. The Management Council approved a change to the access ratios in men’s and women’s tennis, which would allow for a minimum of four teams per region
and a maximum of eight teams per region, effective September 1, 2017.

Presidents Council. No action was necessary.

vi. Seeding the Championship Bracket in Men’s and Women’s Tennis.

Management Council. The Management Council approved the Division II Men’s and Women’s Tennis Committee seeding the top four teams (25 percent) and conducting a blind draw for the remaining 12 teams. The committee will seed the teams based on the current selection criteria, effective September 1, 2017.

Presidents Council. No action was necessary.


Management Council. The Management Council agreed to issue a one-time waiver of Bylaw 18.4.2.1-(e) to permit student-athletes and teams from institutions that did not meet minimum sport sponsorship requirements in cross country, indoor track and field, or outdoor track and field during the 2016-17 academic year, to remain eligible for championship selection in 2017-18, provided all other championship eligibility requirements are satisfied, effective immediately.

Presidents Council. No action was necessary.

viii. Regional Adjustments in Wrestling.

Management Council. The Management Council agreed to place Queens University of Charlotte in the Midwest Super Region for championships selection purposes, effective September 1, 2017.

Presidents Council. No action was necessary.
ix. Committee Appointments.

Management Council. The Management Council ratified the following sport and rules committee appointments, effective September 1, 2017, unless otherwise noted.

(i) Men’s and Women’s Cross Country Committee. Jessica Cousins, assistant track and field/cross country coach, Nova Southeastern University, to replace Michelle Edwards, former associate director of athletics, Saint Leo University. [Note that this appointment completes the roster for the newly created Division II Men’s and Women’s Cross Country Committee.]

(ii) Men’s Soccer Committee. Phillip Billeci-Gard, associate director of athletics, Dominican University of California, to replace Robert Cummings, head men’s soccer coach, University of California, East Bay (effective immediately), due to Mr. Cummings having left the institution.

(iii) Men’s and Women’s Swimming and Diving Rules Committee. Rebecca Tidwell, head swimming and diving coach, University of Nebraska at Kearney, to replace Todd Peters, head swimming and diving coach, Minnesota State University Moorhead, due to term expiration.

Presidents Council. No action was necessary.

x. Triennial Budget Requests.

Management Council. The Management Council received an update on the discussions by the Championships Committee regarding budget requests from sports committees and other groups for the 2018-21 triennium.

Presidents Council. No action was necessary.
xi. Videostreaming at Preliminary Rounds.

Management Council. The Management Council was updated on a recent change in policy by the Championships Committee, which will require specific sports to include videostreaming in bid specifications, as well as minimum standards host sites will be required to meet.

Presidents Council. No action was necessary.

(3) Committee on Infractions.

(a) Noncontroversial Legislation—Bylaws 32.6.6 and 32.6.7—Enforcement Policies and Procedures—Notice of Allegations—Prehearing Conference and Enforcement Staff Case Summary.

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaws 32.6.6 and 32.6.7 to provide clarification regarding the timing of the infractions hearing prehearing conference and the submission of the enforcement staff’s case summary, effective immediately.

Presidents Council. No action was necessary.

(b) Noncontroversial Legislation—Bylaw 32.8.8—Enforcement Policies and Procedures—Committee on Infractions Hearings—Posthearing Committee Deliberations.

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 32.8.8 (posthearing committee deliberations) to provide the opportunity for the Committee on Infractions to request interpretations from the academic and membership affairs (AMA) staff as part of the posthearing deliberative process, effective immediately.

Presidents Council. No action was necessary.

(4) Degree-Completion Awards Committee.

Management Council. The Management Council reviewed the committee’s report. No action was necessary.

Presidents Council. No action was necessary.
(5) **Legislation Committee.**

(a) **2018 Convention Legislation—NCAA Bylaw 16.1—Awards and Benefits—Awards—Application of Awards Legislation and Types of Awards, Awarding Agencies, Maximum Value and Numbers of Awards—Awards Received for Participation While Not Representing the Institution Shall Conform to the Rules of the Amateur Organization that Governs Competition and Increase to Maximum Values.**

Management Council. The Management Council recommended that the Presidents Council sponsor legislation for the 2018 Convention to amend Bylaw 16.1 (awards) as follows: (1) to specify that the limitations on awards received by a student-athlete are governed by Bylaw 16.1 if the student-athlete is representing the institution, or by the rules of the amateur organization that governs the competition if the student-athlete is not representing the institution; (2) to increase the limitation on the maximum value of the annual participation award for a senior by $100 and to increase the limitation on the maximum value of all other participation awards by $50; and (3) to eliminate the restrictions on the type of award that can be provided for a specialized performance in a single contest or during limited time period (e.g., player of the game, player of the week), effective August 1, 2018.

This proposal simplifies the awards legislation by providing greater flexibility for student-athletes to receive awards for outside competition. This change also reduces the burden on institutional staff by eliminating the need to determine whether an award received while the student-athlete was not representing the institution but was enrolled full time satisfies the Bylaw 16 award limitations. Additionally, the proposed award limits have not been adjusted for inflation since 2006 and due to inflation, particularly in the market rate for gold, it has become more difficult to provide the same or similar awards to student-athletes. While all institutions may not approach the dollar limit, the rate of inflation should not restrict those who wish to provide certain awards that may be traditional marks of recognition (e.g., rings). Finally, there would be inequity among the divisions if Division II does not increase the limits in a similar manner.

Presidents Council. The Presidents Council agreed to sponsor the legislation for the 2018 Convention.
(b) **Noncontroversial Legislation—NCAA Bylaw 13.1.2—Recruiting—Permissible Recruiters—General Exceptions—On-Campus Contact with Former Student-Athletes.**

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 13.1.2 (permissible recruiters), to permit on-campus contact between a former student-athlete and a prospective student-athlete and his or her relatives or legal guardians, effective immediately.

Presidents Council. No action was necessary.

(c) **Noncontroversial Legislation—NCAA Bylaw 13.10.2—Recruiting—Publicity—Comments Prior to Signing—Actions on Social Media Platforms.**

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 13.10.2 (comments prior to signing) to establish an exception to the restrictions on publicity before commitment that permits actions (e.g., "like," "favorite," republish) by an institutional staff member on social media platforms that indicate approval of content on social media platforms that was generated by users of the platforms other than institutional staff members or representatives of an institution's athletics interests, effective immediately.

Presidents Council. No action was necessary.

(d) **Noncontroversial Legislation—NCAA Bylaw 13.17.4—Recruiting—Recruiting Calendars—Dead Period for Other Sports—National Letter of Intent Signing Date—Exception—Rifle.**

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 13.17.4 (dead periods for other sports) to specify that, in rifle, during any year in which the National Letter of Intent signing date dead period occurs during the Junior Olympic Rifle Championships, it shall be permissible for authorized coaching staff members to observe prospective student-athletes participating in that event, effective immediately.

Presidents Council. No action was necessary.
(e) **Noncontroversial Legislation—NCAA Bylaw 18.4—Championship and Postseason Football—Eligibility for Championships—Institutional Eligibility—General Institutional Requirements—Certification of Compliance—Elimination of Requirement.**

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 18.4 (general institutional requirements), to eliminate the requirement that an institution must complete annual certification of compliance forms (Certification of Compliance for Institutions and for Staff Members of Athletics Departments) in order to enter a team or an individual in an NCAA championship, effective immediately.

Presidents Council. No action was necessary.

(f) **Extension of Chair Term.**

Management Council. The Management Council voted to extend the term of the chair of the Legislation Committee for one year, to end August 31, 2018. This approval was made to ensure continuity between the Legislation Committee and the Culture of Compliance Think Tank Legislative Subgroup, as the chair is member of both groups.

Presidents Council. No action was necessary.

(g) **Legislative Referrals.**

Management Council. The Management Council referred the following legislative items to the appropriate Division II group:

i. To the Culture of Compliance Think Tank Legislative Subgroup:

- Review of Division I Proposal No. 2016-22 (recruiting—definitions and applications—recruited prospective student-athlete) for consideration of a potential similar legislative change in Division II:

  Whether to eliminate initiating telephone contact on more than one occasion to a prospective student-
athlete or the prospective student-athlete’s relatives or legal guardians as triggering status as a recruited student-athlete.

- Review of Division I Proposal No. 2016-115 (athletics eligibility—five-year rule—exception—internships/cooperative educational work experience programs) for consideration of a potential legislative change in Division II:

  Whether to establish an exception to the 10-semester/15-quarter period of eligibility for a student-athlete who enrolls full time in an internship or cooperative educational work experience program.

ii. To the Division II Men’s and Women’s Swimming and Diving Committee:

- Review of Division I Proposal No. 2016-84 (playing and practice seasons—general playing season regulations—general regulations for computing playing seasons applicable to all sports—non-NCAA postseason championships participation—swimming and diving) for consideration of a potential similar legislative change in Division II:

  Whether practice and competition for the College Swimming Coaches Association of America National Invitational should be exempt from an institution’s declared playing and practice season limitations; furthermore, whether the invitational should be an annual exemption from the maximum dates of competition limitations.

iii. To the Division II Championships Committee:

- Review of Division I Proposal No. 2016-105 (executive regulations—administration of NCAA championships—financial penalties) for consideration of a potential similar legislative change in Division II:
Whether to remove the financial penalties for failure to adhere to policies and procedures governing championships administration from the legislation and to specify that the sports committee may assess financial penalties pursuant to established policies and procedures, subject to review by and appeal to the Championships Committee.

iv. To the Division II Membership Committee:

- Review of Division I Proposal No. 2015-85 (division membership—sports sponsorship—minimum contests and participants requirements for sports sponsorship—minimum participants—women’s rowing) for consideration of a potential similar legislative change in Division II:

  Whether, in rowing, an institution’s team shall include a minimum of 23 participants in each contest that is counted toward meeting the minimum-contests requirements.

Presidents Council. No action was necessary.

(h) Culture of Compliance Think Tank.

Management Council. The Management Council noted that the Culture of Compliance Think Tank will meet in December, and a final report from the legislative review subgroup will be provided to the committee at its November 2017 meeting. An educational session will be conducted at the 2018 NCAA Convention.

Presidents Council. No action was necessary.

6) Membership Committee.

(a) Noncontroversial Legislation—Bylaws 20.2.2.1.2 and 20.2.2.2—Administrative Requirement Prior to Active Membership—Sponsorship Requirement—Conference Membership—Removal of Sponsorship Requirement—Conference Affiliation During Membership Process.
Management Council. The Management Council adopted noncontroversial legislation to amend Bylaws 20.2.2.1.2 and 20.2.2.2 to eliminate the requirement that an applicant institution must be sponsored by an active member institution or conference; further, to specify that a provisional institution shall maintain conference affiliation during the membership process, effective immediately.

Presidents Council. No action was necessary.

(b) Bylaw 21.8.5.7.1—Committees—Membership Committee—Composition—Chancellor or President Representative.

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 21.8.5.7.1 to increase the size of the Division II Membership Committee from 11 to 12 members; further, to specify that one member of the committee shall be a chancellor or president from an active member institution not represented on the Division II Presidents Council.

Presidents Council. No action was necessary.

(c) Institutions in the Membership Process.

Management Council. The Management Council noted that the Membership Committee had taken the following actions with regard to institutions in the membership process.

i. Moved the following institutions to active member status, effective September 1, 2017:

   (i) California State University, San Marcos.

   (ii) Concordia University Irvine.

   (iii) Concordia University Portland.

   (iv) Embry-Riddle Aeronautical University (Florida).

   (v) Oklahoma Baptist University.

ii. Moved the following institution to year three of the provisional period, effective September 1, 2017:
iii. Moved the following institutions to year two of the provisional period, effective September 1, 2017:

(i) Auburn University at Montgomery.

(ii) Biola University.

(iii) Davenport University.

(iv) Purdue University Northwest.

iv. Removed the following institutions from the membership process, effective September 1, 2017:

- Emmanuel College (Georgia).
- Spring Hill College.

Presidents Council. No action was necessary.

(d) Miscellaneous Actions Taken by Committee.

Management Council. The Management Council noted the following actions taken by the committee with regard to membership status in Division II:

i. **Reclassification of Frances Marion University Women's Soccer Program from Division I to Division II.** Approval of a request to waive the second year of reclassification process for the women's soccer program from Division I to Division II, effective September 1, 2017. The institution's women's soccer program will be an active Division II sport during the 2017-18 academic year.

ii. **Reclassification of New York Institute of Technology Baseball Program from Division I to Division II.** Approval of a request to waive the two-year reclassification period for the institution's baseball program from Division I to Division II, effective September 1, 2017. The
institution's baseball program will be an active Division II sport during the 2017-18 academic year.

iii. Waiver Request of NCAA Constitution 6.3.1 (Self-Study Report) by Saint Augustine's University. The partial approval of the institution's request for relief from the requirement to complete the Institutional Self-Study Guide during a five-year period, noting that the institution submitted its self-study past the legislated deadline of 5 p.m. Eastern time June 1, 2017. The institution will be placed on probation for the 2017-18 academic year and is not eligible to receive Division II enhancement funds; however, it will not be required to submit a completed ISSG with action plans by June 1, 2018.

iv. Waiver Request of Constitution 6.3.1 (Self-Study Report) by Angelo State University. The partial approval of the institution's request for relief from the requirement to complete the Institutional Self-Study Guide during a five-year period, noting that the institution submitted its self-study past the legislated deadline of 5 p.m. Eastern time June 1, 2017. The institution will be placed on probation for the 2017-18 academic year and is not eligible to receive Division II enhancement funds; however, it will not be required to submit a completed ISSG with action plans by June 1, 2018.

v. Request of Bylaw 20.10.3 (Sports Sponsorship) by the University of Puerto Rico, Bayamon. The denial of the institution's request for relief for the 2015-2016 academic year, noting a lack of mitigating circumstances and supporting documentation. The institution will be placed on probation for the 2017-18 academic year. In addition, the committee deferred action on the waiver request for the 2016-17 academic year, as sports sponsorship reporting will not occur until August 1. The committee agreed to review the waiver request for the 2016-17 academic year during its September teleconference, pending the submission and review of complete sports sponsorship data for the 2016-17 academic year.

vi. Division II ISSG Class Assignment for Institutions Approved for Active Membership as of September 1,
2017. The assignment of the following institutions to Class 5, noting that for Class 5, the ISSG submission deadline is 5 p.m. Eastern time June 1, 2020:

- Embry-Riddle Aeronautical University (Florida);
- California State University, San Marcos; and
- Oklahoma Baptist University.

The assignment of the following institutions to Class 2, noting that for Class 2, the ISSG submission deadline is 5 p.m. Eastern time June 1, 2022:

- Concordia University Irvine; and
- Concordia University Portland.

vii. For-Profit Institutions Without Conference Affiliation. The request to amend an educational column dated October 18, 2014, to clarify that financial distributions (except for reimbursement of expenses for participation in NCAA championships) to for-profit institutions that are not a member of an active conference are not permissible.

Presidents Council. No action was necessary.

(7) Planning and Finance Committee.

(a) Budget-to-Actual Report.


(b) April In-Person Meeting.

Management Council. The Management Council reviewed the meeting report from the April 2017 meeting. The Management Council voted to go on record as having supported the budget requests for FY18, as recommended by the committee.
(8) **Student-Athlete Advisory Committee.**

**Management Council.** The Management Council reviewed the report from the April meeting and was updated on the issues discussed during the committee’s meeting the previous week.

**Presidents Council.** The Presidents Council was provided a verbal update on the recent meeting of the committee.

(9) **Student-Athlete Reinstatement Committee.**

- **Noncontroversial Legislation—Bylaw 12.5.1.1—Permissible—Institutional, Charitable, Educational or Nonprofit Promotions—Effect of Violations.**

  **Management Council.** The Management Council adopted noncontroversial legislation to amend Bylaw 12.5.1.1 to clarify that when a student-athlete participates in an impermissible institutional promotional activity and does not receive above actual and necessary expenses, it constitutes an institutional violation and does not affect the student-athlete’s eligibility, effective immediately.

  **Presidents Council.** No action was necessary.

b. **Division II Subcommittees, Project Teams and Working Groups.**

(1) **Convention Planning Project Team.**

(a) **2018 Division II Convention Schedule.**

  **Management Council.** The Management Council approved the Division II schedule for the 2018 Convention.

  **Presidents Council.** The Presidents Council approved the Division II schedule for the 2018 Convention.
(b) Division II Educational Programming.

Management Council. The Management Council approved the Division II programming for the 2018 Convention.

Presidents Council. The Presidents Council approved the Division II programming for the 2018 Convention.

(2) Degree-Completion Awards Program Working Group.

(a) March In-Person Meeting.

Management Council. The Management Council reviewed the working group’s report.

Presidents Council. No action was necessary.

(b) May 18 Teleconference—Program Requirements and Criteria.

Management Council. The Management Council reviewed the working group’s report.

Presidents Council. No action was necessary.

(3) Identity Subcommittee.

Management Council. The Management Council received an update from the Identity Subcommittee, which met Monday evening. Included in the update was a document on the signage credit and promotional items that can be purchased through the Division II purchasing website. Division II member institutions were given a $1,000 credit in January to purchase signage and promotional items; this credit must be used by Thursday, August 31. Also included in the update were discussions regarding Phase Two of the Make It Yours® activation, as well as the football schedule for the 2018 regular season coverage.

The Management Council noted five options discussed by the subcommittee for the future of the Division II regular season media agreement, since the division’s current agreement with distribution partner ESPN and production partner Niles Media Group ends in summer 2018. The subcommittee recommended that Division II look to secure a new distribution model where games would be streamed on the division’s Facebook and Twitter pages. In addition, Division II staff would work with
participating conferences and institutions on securing TV distribution through existing media relationships they have formed. The subcommittee also recommended that the division seek options for a new production partner that offers at least the same quality and level of customer service as Niles Media Group at potentially a lower price. A cost savings in production could give the division an opportunity to broadcast more games, resulting in additional promotion of conferences, institutions and the division.

**Presidents Council.** The Presidents Council was updated on the status of the purchasing website credits, Phase Two of the Make It Yours® activation, and regular season media coverage.

c. **Association-Wide and Common Committees.**

(1) **Committee on Competitive Safeguards and Medical Aspects of Sport.**

**Management Council.** The Management Council received the reports from the committee’s March 28 and April 27 teleconferences. No action was necessary.

**Presidents Council.** No action was necessary.

(2) **Committee on Women’s Athletics.**

**Management Council.** The Management Council received the report from the committee’s April 19-20 meeting. No action was necessary.

**Presidents Council.** No action was necessary.

(3) **Minority Opportunities and Interests Committee.**

**Management Council.** The Management Council received the report from the committee’s April 19-20 meeting. No action was necessary.

**Presidents Council.** No action was necessary.

(4) **Joint Minority Opportunities and Interests Committee/Committee on Women’s Athletics.**

**Management Council.** The Management Council received the report from the committees’ April 20 joint meeting. No action was necessary.

**Presidents Council.** No action was necessary.
(5) Postgraduate Scholarship Committee.

Management Council. The Management Council received the report from the committee’s June 12-13 meeting and was informed that the committee had voted to remove the deferral opportunity in its awards criteria. No action was necessary.

Presidents Council. No action was necessary.

(6) Walter Byers Scholarship Committee.

Management Council. The Management Council received the report from the committee’s April 30-May 1, 2017, meeting. No action was necessary.

Presidents Council. No action was necessary.

6. OPEN FORUM AND REPORTING OUT.

Management Council. The Management Council participated in breakout sessions Monday afternoon, which gave members the opportunity to discuss any issues or topics deemed important. Although no formal action was taken by the Council, issues discussed ranged from television and media coverage for Division II, to officiating issues, to student-athlete time demands.

Presidents Council. No action was necessary.

7. DIVISION II MANAGEMENT COUNCIL.

a. Division II Management Council—Southern Intercollegiate Athletic Association Representative.

Management Council. The Management Council elected J. Lin Dawson, director of athletics, Clark Atlanta University, as the representative for the Southern Intercollegiate Athletic Conference. Mr. Dawson will replace Curtis Campbell, who resigned from the Council. He will begin his term immediately for a four-year period of time, ending January 2022.

Presidents Council. The Presidents Council ratified the election, as recommended.
b. **Division II Management Council Vice-Chair Election.**

Management Council. The Management Council elected Pennie Parker, director of athletics, Rollins College, as the new vice chair of the Council, effective September 1, 2017, for a one-year period of time.

Presidents Council. The Presidents Council ratified the election, as recommended.

c. **Division II Management Council Chair Election Notice.**

Management Council. The Management Council was informed that an election for a new chair would take place at the October meeting, with the term beginning at the conclusion of the 2018 NCAA Convention. Interested members should notify staff or the Council chair of their desire to chair the Council.

Presidents Council. No action was necessary.

d. **Management Council Committee/Project Team Assignments.**

Management Council. The Management Council was provided with a list of committee/project team assignments for informational purposes.

Presidents Council. No action was necessary.

e. **Management Council/Student-Athlete Advisory Committee Summit.**

Management Council. The Management Council received positive feedback from the Summit that was held the previous weekend.

Presidents Council. The Presidents Council received an update on the summit, as well as the summer meeting of the Student-Athlete Advisory Committee. No action was necessary.

8. **DIVISION II PRESIDENTS COUNCIL.**

a. **Social Issues/Consideration by Board of Governors.** The Presidents Council was joined by law, policy and governance staff to discuss and provide feedback on the process that the Association should follow when it is determining whether to act or respond on various social issues. No action was taken.

b. **Feedback from Joint Breakfast.** The Presidents Council discussed the morning breakfast program, which dealt with Title IX issues, diversity and inclusion. No action was taken.
c. **Board of Governors—Alcohol Pilot.** A pilot program was established by the NCAA Board of Governors and began in the spring 2016, with the sale of beer and wine at the final sites of the Division I Baseball Championship and the Division I Softball Championship. The pilot was extended into the 2016-17 academic year, based on approval by the Board of Governors, and included the Division I Baseball Championship; the Division I Softball Championship; the Division I FCS Football Championship; the Divisions I, II and III Men’s Lacrosse Championship; and the Division I Women’s Lacrosse Championship. At its August meeting, the Board of Governors approved extending the pilot for a third year (2017-18) to include the championships listed above as well as the Division I Women’s Volleyball Championship, Division I Wrestling Championship and the Division I Men’s Ice Hockey Championship.

As part of the pilot and per its legislated authority, the Division II Presidents Council approved a waiver to permit the sale of beer and wine at the final site of 2018 Division II Men’s Lacrosse Championship, which will be held at Gillette Stadium in Foxboro, Massachusetts, in conjunction with the Division I and Division III men’s lacrosse championships.

The pilot only includes event sites that allow alcohol sales to the general public for other events. Additionally, the beer and wine sales are permitted at concession stands only where the staff has the necessary training. Finally, the sales will follow existing policies, including limitations on quantity and cut-off times.

The Board of Governors noted that a third year of the pilot will provide an opportunity to gather data and feedback from spectators and participating teams.

Any permanent change to the sale of alcohol at Division II championships would require a legislative change voted on by the entire Division II membership. The Presidents Council will continue this discussion at its October meeting.

d. **Joint Presidents Council/Chairs of Conference Boards/Commissioners Meeting.** The Presidents Council debriefed the joint meeting of the Presidents Council/chairs of conference boards and commissioners that was conducted Tuesday. No formal action was taken.

e. **Presidents Council Elections.**

(1) **Region 4.** With the retirement of President David Watts from University of Texas of the Permian Basin and the expiration of the terms in January 2018 of President Les Wong, San Francisco State University, and President
Ron Ellis, California Baptist University, the Presidents Council elected the following individuals to the Council:

- **Gayle Hutchinson**, president, California State University, Chico, effective immediately until January 2022;
- **Rex Fuller**, president, Western Oregon University, effective at the conclusion of the 2018 Convention until January 2022; and
- **Brian May**, president, Angelo State University, effective at the conclusion of the 2018 Convention until January 2022.

(2) **Vice-Chair.** Gary Olson, president, Daemen College, by acclamation, to serve a second term as vice chair of the Council, from September 1, 2017, to August 31, 2018.

(3) **Chair.** The Presidents Council was advised that a chair would be elected at the October meeting to serve from January 2018 to January 2019. President Jones has indicated an interest to be re-elected; other President Council members who wish to serve should contact the chair or the vice president of Division II.

9. **NATIONAL OFFICE STAFF UPDATES.**

a. **Legal/Executive.**

**Management Council.** The Management Council was provided with a legal update from the vice president of law, policy and governance. No action was necessary.

**Presidents Council.** The Presidents Council was provided with a legal update from the executive vice president of law, policy and governance, as well as an Association update from the president. No action was necessary.

b. **Update from Sport Science Institute.**

**Management Council.** The Management Council received an update from Sport Science Institute staff on some initiatives that the office is working on, including the NCAA Interassociation Task Force on Sleep and Wellness and the NATA/NCAA Summit.

**Presidents Council.** The Presidents Council received an update from the Sport Science Institute staff on some initiatives that the office is working on. No action was necessary.
c. **Division II Community Engagement.**

   **Management Council.** The Management Council was updated on the community engagements efforts of the division.

   **Presidents Council.** No action was necessary.

d. **Division II Identity Workshop.**

   **Management Council.** The Management Council was updated on the identity workshop that was conducted earlier in the summer.

   **Presidents Council.** No action was necessary.

e. **Division II ADA Mentor Program.**

   **Management Council.** The Management Council was updated on the ADA Mentor Program.

   **Presidents Council.** No action was necessary.

f. **Division II Diversity Grants.**

   **Management Council.** The Management Council was provided information on the division’s diversity grants, including the Coaches’ Enhancement Grant, the Strategic Alliance Matching Grant, and the Ethnic Minority and Women’s Internship Grant.

   **Presidents Council.** No action was necessary.

g. **Division II Strategic Plan.**

   **Management Council.** The Management Council was updated on the Division II Strategic Plan, the progress that has been made thus far, what’s new for 2017-18 and what to expect as the division moves forward.

   **Presidents Council.** The Presidents Council was updated on the Division II Strategic Plan.

h. **Division II Make It Yours.**

   **Management Council.** The Management Council was updated on Phase Two of the Make It Yours activation.
Presidents Council. The Presidents Council was updated on the Make It Yours activation.

i. **Overview of Process for Appeals of Membership Committee Decisions.**

Management Council. The Management Council was provided with the policy summarizing the process when a member institution appeals a decision of the Membership Committee regarding applications to enter the Division II membership process or advancement in the process. Those Management Council members who are also designated as members of the Management Council Subcommittee participated in a training session during the lunch hour Monday.

Presidents Council. No action was necessary.

10. **AFFILIATED ASSOCIATION UPDATES.**

Management Council. The Management Council was updated on the activities of the following affiliated associations.

a. **Division II Athletics Directors Association (ADA).**

b. **Division II Conference Commissioners Association (CCA).**

c. **Co-SIDA.**

d. **Faculty Athletics Representative Association (FARA).**

e. **Minority Opportunity Athletics Administrators Association (MOAA).**

f. **National Association for Athletics Compliance (NAAC).**

g. **Women Leaders in College Sports.**

Presidents Council. No action was necessary.

11. **OTHER BUSINESS.**

Management Council. The Management Council received a presentation from Council member Robin Arnold on Philadelphia and the surrounding area.

Presidents Council. No action was necessary.
12. **MEETING RECAP/THINGS TO REPORT BACK TO CONFERENCES.**

**Management Council.** The Management Council was provided with a list of topics/issues to report to member institutions, via each member’s preferred method of delivery. These topics included the 2017-18 Division II priorities; the update on the Division II strategic plan; 2018 Convention information (schedule/hotel information, etc.); legislation for the 2018 Convention; and information on the Division II purchasing website.

**Presidents Council.** No action was necessary.

13. **FUTURE MEETINGS.**

**Management Council.** The Management Council reviewed the upcoming meetings for the remainder of 2017 and 2018.

**Presidents Council.** The Presidents Council reviewed the upcoming schedule, noting specifically the October meeting in Los Angeles.

14. **ADJOURNMENT.**

**Management Council.** The Management Council adjourned at 10:23 a.m. Tuesday morning, July 18.

**Presidents Council.** The Presidents Council adjourned at 11:43 a.m. Wednesday morning, August 9.

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**Division II Management Council**  
**July 17-18, 2017**  
**Indianapolis, IN**

**Division II Presidents Council**  
**August 8-9, 2017**  
**Indianapolis, IN**

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<th>ATTENDEES</th>
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<td>Robin Arnold, Holy Family University</td>
<td>John Denning, Stonehill College</td>
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<td>Ashley Beaton, University of Illinois at Springfield</td>
<td>Ronald Ellis, California Baptist University</td>
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<td>Julia Beeman, Belmont Abbey College</td>
<td>Connie Gores, Southwest Minnesota State University</td>
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<td>Jessica Chapin, American International College</td>
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<td>Tonya Charland, Great Lakes Valley Conference</td>
<td>Anthony Jenkins, West Virginia State University</td>
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<td>Josh Doody, Notre Dame de Namur University</td>
<td>Glen Jones, Henderson State University</td>
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<td>Bob Dranoff, East Coast Conference</td>
<td>Sandra Jordan, University of South Carolina Aiken</td>
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<td>Kim Duyst, California State University, Stanislaus</td>
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<td>William LaForge, Delta State University</td>
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<td>Chris Graham, Rocky Mountain Athletic Conference</td>
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<td>Gary Gray, University of Alaska Fairbanks</td>
<td>Elwood Robinson, Winston-Salem State University</td>
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<td>Lynn Griffin, Coker College</td>
<td>M. Roy Wilson, Wayne State University</td>
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<td>Felicia Johnson, Virginia Union University</td>
<td>Les Wong, San Francisco State University</td>
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<td>Paul Leidig, Grand Valley State University (Tuesday Only)</td>
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<td>Laura Liesman, Georgian Court University</td>
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<td>Bridget Lyons, Barry University</td>
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<td>Steve Murray, Pennsylvania State Athletic Conference</td>
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<td>Ismael Pagan-Trinidad, University of Puerto Rico, Mayaguez</td>
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<td>Pennie Parker, Rollins College</td>
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<td>Stan Williamson, University of West Alabama</td>
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<td>Cherrie Wilmoth, Southeastern Oklahoma State University</td>
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<td>Griz Zimmermann, Texas A&amp;M International University</td>
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<th><strong>ABSENTEES</strong></th>
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<td>Carrie Bodkins, Alderson-Broaddus College</td>
<td>Mike Fiorentino Jr., Lock Haven University</td>
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<td>Allison Garrett, Emporia State University</td>
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<th><strong>OTHER PARTICIPANTS</strong></th>
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<td>Scott Bearby, NCAA</td>
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<td>Amanda Conklin, NCAA</td>
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<td>Terri Steeb Gronau, NCAA</td>
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<td>Roberta Page, NCAA</td>
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<td>John Parsons, NCAA</td>
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<td>Ruth Reinhartd, NCAA <em>(recording secretary)</em></td>
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<td>Molly Simons, NCAA</td>
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<td>Stephanie Smith, NCAA</td>
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<td>Rachel Stark, NCAA</td>
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<td>Gregg Summers, NCAA</td>
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<td>Matt Ward, NCAA</td>
<td>Gregg Summers, NCAA</td>
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<td>Jill Willson, Division II Contractor</td>
<td>Karen Wolf, NCAA</td>
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INTERIM ACTIONS OF THE NCAA DIVISION II ADMINISTRATIVE COMMITTEE VIA EMAIL

On July 26, 2017, the Division II Administrative Committee voted, via email, to appoint John Kietzmann, assistant director of athletics, Metropolitan State University of Denver, to the NCAA Committee on Women’s Athletics, effective immediately. This action was necessitated because of the appointment of Bob Dranoff, commissioner, East Coast Conference, to the Division II Management Council, which resulted in his resignation from the Committee on Women’s Athletics.

On October 5, 2017, the Division II Administrative Committee voted, via email, to appoint Lauren Yacks, softball student-athlete, University of Findlay, as the representative from the Great Midwest Athletic Conference to the Division II Student-Athlete Advisory Committee, effective immediately.
REPORT OF
The National Collegiate Athletic Association
Division II Administrative Committee

August 30, 2017

ACTION ITEMS.

None.

INFORMATIONAL ITEMS.

1. Presidents Council-Sponsored Proposals for the 2018 NCAA Convention in Legislative Form. The Committee reviewed the proposals that were approved in concept by the Management Council and Presidents Council during their July and August meetings. The Committee approved the proposals in their legislative form.

2. Noncontroversial Proposals in Legislative Form. The Committee reviewed two noncontroversial proposals (NC 2018-20 and NC 2018-27) that were approved in concept by the Management Council during their July meeting. The Committee approved the proposals in their legislative form, effective immediately.

3. Management Council Appointments to Committees and Project Teams. The Committee approved the recommended changes for Management Council representatives to committees and project teams, as follows:

   a. As new vice-chair, Pennie Parker will be assigned to the Division II Administrative Committee; the Division II Championships Committee; and the Division II Planning and Finance Committee.

      In addition, Pennie will relinquish her duties on the Division II Legislation Committee.

   b. Tonya Charland will relinquish those positions linked to the vice chair position and will add to her assignments service on the Division II Legislation Committee.

   c. Stan Williamson will be the mentor for new Management Council member, Lin Dawson.

4. Appeals of Membership Committee’s Decisions—Requests to Allow Additional Institutional Staff Members to Participate in Appeal Teleconferences. The Committee reviewed the policies and procedures document on appeals of Membership Committee decisions, specifically Item No. 6 on Page 2, which indicates that only certain representatives may be present when an appeal is conducted. The Committee voted to allow additional institutional representatives to be present other than those specified in the
document (the chancellor/president, faculty athletics representative, director of athletics, senior woman administrator, compliance administrator and/or legal counsel). Specifically, included on the appeal call with Emmanuel College will be Dr. John Henzel, vice president for academics/NCAA transition chair, and Greg Hearn, chief financial officer/executive vice president. Included on the appeal call with Spring Hill College will be Rhonda Shirazi, vice president for finance.

5. **Adjournment.** The meeting adjourned at 3:30 p.m.

*Acting Chair:  Gary Olson, Daemen College*

*Staff Liaisons: Terri Steeb Gronau, Vice President of Division II
Maritza Jones, Managing Director of Division II*

*Attendees:*
Tonya Charland, Senior Woman Administrator, Great Lakes Valley Conference
Gary Gray, Director of Athletics, University of Alaska Fairbanks
Cynthia Jackson-Hammond, President, Central State University
Gary Olson, President, Daemen College

*Absentees:*
Glen Jones, President, Henderson State University

*Staff Present:*
Amanda Conklin
Terri Steeb Gronau
Maritza Jones
Ryan Jones
Ruth Reinhardt (*recording secretary*)
Stephanie Quigg Smith
Matt Ward
REPORT OF THE
NCAA BOARD OF GOVERNORS
AUGUST 8, 2017, MEETING

ACTION ITEMS.

1. **NCAA Championships Pilot on Serving Alcoholic Beverages.** The Board of Governors approved the addition of three NCAA championships to the pilot program on serving alcoholic beverages to spectators at specified NCAA championships and referred the issue to the Division I Board of Directors, and Divisions II and III Presidents Councils for action to issue a waiver or to pursue other appropriate legislative measures to ensure the pilot program is effectuated consistent with the divisions’ legislative requirements. During its October meeting, the Board of Governors will discuss further the policy and divisional legislation regarding serving alcohol beverages at NCAA championship events.

2. **Campus Sexual Violence.** The Board of Governors referred several issues related to campus sexual violence to the NCAA Board of Governors Student-Athlete Engagement Committee for exploration and feedback.

INFORMATIONAL ITEMS.

1. **Welcome and Announcements.** NCAA Board of Governors chair President Bud Peterson convened the meeting at approximately 2 p.m. and welcomed the Governors. He gave a special welcome to President Burns Hargis, President Satish Tripathi and Mr. Blake James, new members of the Board of Governors who were attending their first in-person meeting. NCAA staff confirmed that a quorum was present. Because they were participating in their last meeting, President Peterson recognized the following members with gifts of appreciation: Presidents Baker Patillo, Joseph Savoie and John Hitt.

2. **Consent agenda.** By way of a consent agenda, the Board of Governors approved the report of its April 25, 2017, meeting; the language of the previously approved NCAA International Membership Policy; and the charter and composition for the Board of Governors Committee to Promote Cultural Diversity and Equity. (Unanimous vote)

3. **NCAA President’s Report.** President Mark Emmert provided brief comments on several issues facing the Association that were part of the Governors meeting agenda.

4. **Informational presentation on eSports.** NCAA Senior Vice President of Championships Joni Comstock and NCAA Director of Digital and Social Media Nate Flannery provided an informational presentation on eSports and its presence in the collegiate landscape.

5. **Update on NCAA championships pilot on serving alcoholic beverages.**

   a. **Review of year two of the pilot.** Joni Comstock and NCAA Executive Vice President Oliver Luck presented the Governors with data gathered through feedback from
participants of and attendees at the five championship events included in the 2016-17 pilot. The data gathered was positive and indicated that the pilot continues to be successful. The staff recommended the Governors approve continuing the program for beer and wine sales for the following championships through the 2017-18 academic year:

(1) College World Series.
(2) Women’s College World Series.
(3) Division I FCS Football Championship.
(4) Division I Men’s Ice Hockey Championship.*
(5) Division I, II and III Men’s Lacrosse Championships.
(6) Division I Women’s Lacrosse Championship.
(7) Division I Women’s Volleyball Championship.*
(8) Division I Wrestling Championship.*

It was VOTED “That the Governors approve the recommendation to extend the championships pilot on serving alcoholic beverages to spectators for another year by adding three championships (those above marked with an asterisk).” (Unanimous vote)

b. Referral to divisional presidential bodies for action. It was noted that the divisional presidential governance bodies need to take action to ensure there are no conflicts with current legislation and the championships pilot on serving alcohol to spectators at NCAA championships.

It was VOTED That the recommendation be forwarded to the Division I Board of Directors and the Divisions II and III Presidents Councils to issue a waiver or to pursue other appropriate legislative measures to ensure the pilot program is effectuated consistent with the divisions’ legislative requirements.” (Unanimous vote)

6. NCAA Board of Governors Finance and Audit Committee report. Chancellor Philip DiStefano, chair of the Finance and Audit Committee, presented the committee’s report.

a. FY 2016-17 external audit plan presented by Deloitte. DiStefano described the Deloitte external audit plan for the 2016-17 fiscal year and indicated that the committee had no concerns with the material presented.
It was VOTED
“To accept the external audit plan from Deloitte for the 2016-17 fiscal year.”
(Unanimous vote)

b. FY 2017-18 NCAA internal audit plan. DiStefano noted the committee received a report of the internal audit plan for 2017-18 fiscal year from NCAA Director of Internal Audit Jim Brown. The committee had no concerns and accepted the report.

It was VOTED
“To approve the internal audit plan for the 2017-18 fiscal year.” (Unanimous vote)

c. Executive summary of NCAA president’s recommendations for 2017-18 budget.

(1) Evaluation criteria memorandum from NCAA President Mark Emmert. President Emmert noted that in spring 2017, the 10-year financial plan model was reviewed and adopted by the Finance and Audit Committee. It incorporated key changes including an increase in third-party legal expenses, and directors’ and officers’ insurance. Emmert reported that budget recommendations for 2017-18 were guided by the following criteria:

(a) Support the strategic plan and its three-to-five-year goals with particular emphasis on initiatives prioritizing academics, well-being and fairness.

(b) Maintain the championship experience with emphasis on current championships and previous commitments.

(c) Support the current initiatives that include health and safety of student-athletes and support of the Board of Governors diversity and inclusion resolution.

(d) Support operational initiatives which maximize service and resource productivity while maintaining NCAA national office services to the membership.

(2) FY 2017-18 budget requests and recommendations. DiStefano noted that the proposed FY 2017-18 total budget is $973,164,650, which includes requests and recommendations presented by the NCAA Chief Financial Officer Kathleen McNeely in the amount of $27,519,411. DiStefano highlighted the following areas of the budget, indicating that full details were included in the written materials:

(a) A $15 million increase to the Division I distribution.
(b) Increases to the Division II and Division III allocation of $2.7 million.
(c) Division I championship spend increase of $2.7 million.
(d) Total compensation increases of $3.7 million. This includes four new positions, which is the first time the NCAA has increased FTE since 2012.
(e) Miscellaneous other increases, which includes $2 million for third-party legal fees and $1.5 million for insurance premiums.

DiStefano reflected that the committee approved the budget as proposed and recommended approval by the full board.

It was VOTED “That the Board of Governors approve the budget for the 2017-18 fiscal year as recommended.” (Unanimous vote)

d. Third quarter fiscal year 2016-17 budget-to-actual review. DiStefano reported together with the NCAA chief financial officer that the committee reviewed a comparison of actual revenues and expenses versus budgeted revenues and expenses during the third quarter of the current fiscal year (2016-17) and advised that the Association is on track to meet budget. DiStefano reported that the committee understood all significant variances and had no concerns.

e. New Finance and Audit Committee Investment Subcommittee member. DiStefano noted that the Finance and Audit Committee is recommending that Walton D. Pearson, managing director, senior portfolio manager for Brown Capital Management, be appointed to the Finance and Audit Committee Investment Subcommittee.

It was VOTED “That Walton D. Pearson be appointed to the Finance and Audit Committee Investment Subcommittee.” (Unanimous vote)

7. NCAA Board of Governors Committee reports.


   (1) Association-wide policy on sexual violence. Lieutenant General Robert Caslen, Jr. summarized the work of the commission to date and reminded the board of the five areas of focus in the commission’s work. LTG Caslen reviewed with the board a recommended Association-wide policy that would require the president/chancellor, director of athletics and Title IX coordinator1 to attest annually to the following:

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1 For international members, the Title IX coordinator or institutional staff member with comparable responsibilities.
(a) The athletics department is fully knowledgeable about, integrated in, and compliant with institutional policies and processes regarding sexual violence prevention and proper adjudication and resolution of acts of sexual violence.

(b) The institutional policies and processes regarding sexual violence prevention and adjudication, and the name and contact information for the campus Title IX coordinator,\(^1\) are readily available within the department of athletics and distributed to student-athletes.

(c) All student-athletes, coaches and staff have been educated on sexual violence prevention, intervention and response, to the extent allowed by state laws and collective bargaining agreements.

Further, the athletics department will cooperate with college or university investigations into reports and matters related to sexual violence involving student-athletes and athletics department staff in a manner compliant with institutional policies for all students.

It was VOTED
“That the Board of Governors adopt an Association-wide policy on campus sexual violence as recommended by the commission and amended by the Board.”
(Unanimous vote)

(2) **Annual report of compliant institutions.** The commission recommended that the board annually receive and review a report of those institutions who have fulfilled the requirements of the campus sexual violence policy and; once reviewed by the Governors, the report shall be published on the NCAA website.

It was VOTED
“That the Board of Governors annually receive and review a report as recommended and the report be published on the NCAA website.” (Unanimous vote)

(3) **Referral to the NCAA Board of Governors Student-Athlete Engagement Committee.** The commission recommended that the board refer the following issues related to campus sexual violence to the Student-Athlete Engagement Committee for exploration and feedback:

(a) How to maximize student-athlete and peer engagement.

(b) How to foster student-athlete leadership and grass roots engagement.

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\(^1\) For international members, the Title IX coordinator or institutional staff member with comparable responsibilities.
(c) How to recognize excellence in programs and student-athlete leadership in this area.

It was VOTED
“That the Board of Governors refer the above issues to the Student-Athlete Engagement Committee as recommended.” (Unanimous vote)

(4) Discussion on individual accountability. The board engaged in discussion of whether an Association-wide policy should be developed to address individual accountability of student-athletes who have been perpetrators of sexual violence. The board acknowledged that sexual violence is a complex issue with numerous challenges (e.g., different state laws, varying institutional policies) and asked that the commission further study the issue to identify alternative approaches and to partner with other higher education organizations to conduct further research and collect data to inform future decisions.

b. Student-Athlete Engagement Committee. President Samuel Stanley reported that the committee conducted is first call last month and reviewed its charge. The committee will begin to meet quarterly via teleconference and is eager to begin its service.

8. NCAA strategic plan. President Peterson noted that the Association’s strategic plan was created and first implemented in 2004. In addition, with all the changes in higher education and intercollegiate athletics, it is time for the Association to embark on a new plan that more broadly envisions future demographics and finances, and better anticipates the variety of possible landscapes.

It was VOTED

“That the Board of Governors engage in a strategic planning process, with the vice chair serving as the lead. Further, that President Emmert enlist the services of a consultant as necessary and provide the appropriate resources to support the process.” (Unanimous vote.)

9. Board of Governors engagement in social issues. NCAA Executive Vice President of Law, Policy and Governance/Chief Legal Officer Donald Remy updated the board on the progress in the review of the social issues matrix. The matrix will be reviewed and discussed during the August divisional presidential meetings with a plan to finalize the matrix at the October Board of Governors meeting.

10. Law, Policy and Governance Strategic Discussion.

a. NCAA Committee on Competitive Safeguards and Medical Aspects of Sports/Sport Science Institute report. NCAA Chief Medical Officer Dr. Brian Hainline reminded the board of the nine strategic priorities of the NCAA Sports Science Institute its continued work on these priorities.
(1) **Uniform Standard of Care.** Dr. Hainline reviewed the criteria developed by CSMAS to determine when uniform standards of care should be considered by the Association, as well as the process that will be followed to develop those standards. In this regard, CSMAS identified concussion safety protocol as an issue that should have uniform standards of care for institutions across the three divisions.

It was VOTED
“That Divisions I, II and III bring consistency to member schools’ concussion safety protocol review and implementation.” (For 13, Against 1, Abstain 0)

(2) **Future task forces.** Dr. Hainline requested the support of the board in moving forward with the following task forces:

- **Interassociation Task Force to Address Mental Health Best Practices.** Its purpose is to identify models of care and strategies to assist the membership in effectively implementing the Interassociation Mental Health Best Practices.

- **Task Force of Football Data Analysis and Policy Implications.** It will identify football practice strategies through an analysis of relevant, time-sensitive data.

- **Interassociation Task Force on Pain Management and the Collegiate Athlete.** It will identify models of care for best practices of pain management in college athletes.

- **Interassociation Task Force on Wearable Technologies.** It will work to provide an interassociation pathway to better understand how these technologies can advance the health and safety of college student-athletes.

It was VOTED
“That the board approve the four recommended task forces.” (For 13, Against 1, Abstain 0)

b. **Government Relations.** The Governors were informed of the quarterly government relations activity report included in their meeting materials.

c. **Legal and Litigation.** NCAA Vice President and General Counsel Scott Bearby facilitated a privileged and confidential discussion regarding several matters of ongoing litigation.
11. **NCAA Sports Wagering Policy.** Donald Remy reported to the board that the United States Supreme Court announced that it will hear a case that could determine whether the Professional and Amateur Sports Protection Act is unconstitutional. Remy noted that if PASPA were ruled unconstitutional or repealed by Congress, the Board of Governors may receive a request to review the Association’s championships policy related to sports wagering.

12. **Board of Governors Executive Committee Report.** President Peterson reported on matters considered in the Board’s Executive Committee meeting earlier in the day.

13. **Executive Session.** The Governors concluded its meeting in executive session to discuss various administrative matters.

14. **Adjournment.** The meeting was adjourned at approximately 6 p.m.

15. **Future Meeting Dates.** *(Note: All in-person meetings will be conducted in Indianapolis, Indiana unless otherwise noted.)*

   a. October 24, 2017, UCLA, Los Angeles, California.
   
   b. January 17, 2018, in conjunction with the NCAA Convention, Indianapolis, Indiana.
   
   c. April 24, 2018.
   
   
   e. October 23, 2018, location to be determined.

*Committee Chair:* G.P. “Bud” Peterson, Georgia Institute of Technology  
*Staff Liaisons:* Jacqueline Campbell, Law, Policy and Governance  
Donald Remy, Law, Policy and Governance
### NCAA Board of Governors
August 8, 2017, Meeting

**Attendees:**
- Eli Capilouto, University of Kentucky
- LTG. Robert Caslen, Jr., United States Military Academy
- Alan Cureton, University of Northwestern-St. Paul
- Philip DiStefano, University of Colorado, Boulder
- Jeffrey Docking, Adrian College
- Mark Emmert, NCAA
- Gary Gray, University of Alaska Fairbanks
- Burns Hargis, Oklahoma State University
- Dianne Harrison, California State University, Northridge
- Blake James, University of Miami (Florida)
- Glendell Jones, Jr., Henderson State University
- Eric Kaler, University of Minnesota, Twin Cities
- R. Brit Katz, Millsaps College
- Steven Leath, Iowa State University
- Gary Olson, Daemen College
- Baker Pattillo, Stephen F. Austin State University
- G.P. “Bud” Peterson, Georgia Institute of Technology
- Joseph Savoie, University of Louisiana, Lafayette
- Samuel Stanley, Stony Brook University

**Absentees:**
- John Hitt, University of Central Florida

**Guests in Attendance:**
- None.

**NCAA Staff Support in Attendance:**
- Jacqueline Campbell and Donald Remy

**Other NCAA Staff Members in Attendance:**
- Scott Bearby, Joni Comstock, Dan Dutcher, Nate Flannery, Kimberly Fort, Bernard Franklin, Dan Gavitt, Terri Steeb Gronau, Brian Hainline, Kevin Lennon, Oliver Luck, Kathleen McNeely, Stacey Osburn, Amy Schwarb, Naima Stevenson, Cari Van Senus and Bob Williams.
REPORT OF THE
DIVISION II PLANNING AND FINANCE COMMITTEE

August 9, 2017, Meeting

ACTION ITEMS.

1. Legislative Action Items.
   • None.

2. Nonlegislative Action Items.
   a. Division II Long-Range Budget.
      (1) **Recommendation.** Approve the revised Division II long-range budget through 2031-32, as presented in Attachment A.
      (2) **Effective date.** Immediate.
      (3) **Rationale.** The committee determined that with the change in how the division calculates its revenue, the change in investment earnings due to the liquidation of a portion of the NCAA quasi-endowment, and the new CBS/Turner agreement through 2032, it should amend its long-range budget. The new long-range budget captures the following changes:
         (a) Amended revenue due to the liquidation of the quasi-endowment, as well as estimated projected revenue starting in 2024-25 through 2031-32.
         (b) Added budget requests that were approved in April 2017 by the Division II Presidents Council; and
         (c) Indexed certain budget lines at the current rates.
      At this time, the division does not need to make any decisions regarding future budget allocations for 2024-25 and going forward. The division will begin that review following the 2018 membership census and closer to the end of the current CBS/Turner agreement.
      (4) **Estimated budget impact.** The revised long-range budget will allow the division to more accurately predict its revenue and expenses.
      (5) **Student-athlete impact.** None.
b. Division II Budget Guidelines and Principles.

(1) **Recommendation.** Approve the updated Division II Budget Guidelines and Principles, as presented in Attachment B.

(2) **Effective date.** Immediate.

(3) **Rationale.** The guidelines and principles are reviewed and approved annually by the Planning and Finance Committee to ensure that they are kept up to date and meet the Division II philosophy, strategic plan and positioning platform. The committee made some minor edits to the document that better reflect the intent of these three divisional tools.

(4) **Estimated budget impact.** None.

(5) **Student-athlete impact.** None.

**INFORMATIONAL ITEMS.**

1. **April 2017 Committee Report.** The committee reviewed and approved the report from the April 25 Planning and Finance Committee meeting.

2. **Division II Conference Grant Program Guidelines and Principles.** In preparation for the review of the 24 conference grant reports for 2016-17, the committee reviewed the guidelines and principles for the conference grant program. This document governs the grant program and is used to evaluate each conference’s report. Decisions made by the committee are final.

3. **Report on Uses of Carry-Over Dollars from 2015-16 Funding.** The committee reviewed the listing of requests for carry-over dollars from 2015-16 to 2016-17. The committee noted that all carry over dollars from 2015-16 were used. Per the conference grant program guidelines and principles, conferences are required to use their carry-over funds within the next 12-month period.

4. **2016-17 Conference Grant Reports.** The committee reviewed the 2016-17 reports from the 24 Division II conferences. When the committee had a question concerning a report, staff was directed to follow up with the conference concerning the subject matter. The committee approved six reports with no follow up, 10 reports pending email notification to the conference office, and five reports pending email notification to the conference office and follow-up by the conference. Finally, three reports were deemed unacceptable by the committee as submitted. Specific comments with regard to these three conferences are summarized below, included with the action requested by the committee.
Conference Carolinas. The report from the Conference Carolinas was lacking detail: the spending breakdowns were not accurate; and the same information was repeated between the strategic and outcome sections of the same strategy. In addition, the conference used $1,925 for professional membership dues, which is an impermissible use of conference grant funds. The conference was asked to rewrite the report for the committee’s review.

Great Lakes Intercollegiate Athletic Conference. The conference placed funds in incorrect SPO areas, which brought the original SPO area (Membership and Positioning Initiatives) below the 10 percent minimum by a $2,000 margin. [Note that next year the conference will be required to spend $15,800 in this SPO area, which is the sum of $13,800 (minimum 10 percent) plus $2,000 (the amount below the 10 percent for 2016-17).]

The committee noted concerned with the apparent minimal effort on the conference's part, other than copying and pasting from institutional reports. While most conferences include in the spending breakdown section what each institution did for the particular initiative, the expectation is that they create the strategy details, the strategic plan support, and the outcome as a summary from the conference's perspective. The committee was concerned that there was not really a strategic vision for how these dollars are being allocated; that it was just a disbursement of funds to institutions that ultimately did not help to reach a common goal. The conference also, rather than selecting one or two strategies as exemplary, indicated that they all met that standard. The conference was asked to rewrite the report for the committee’s review.

Mountain East Conference. The committee expressed significant concerns with this conference’s report since this is the fourth year that the report was considered deficient. The committee took the following actions:

a. The conference will remain on conference ‘watch’ for the 2017-18 period. As part of the ‘watch,’ the chair of the Division II Planning and Finance Committee is required to have a teleconference with the chair of the conference’s presidential board.

b. The conference will need to bring, at the conference’s expense, a representative delegation, which includes at least two presidents, one director of athletics, one senior woman administrator and one faculty athletics representative, as well as the commissioner, to the national office for a focus site visit in the fall of 2017.

c. By November 20, 2017, the conference will be required to submit a request on how it will spend its conference grant funds in 2017-18. Disbursement of 2017-18 funds will not be made to the conference until the request is reviewed and approved by the Planning and Finance Committee during its December 6, 2017, teleconference. A form will be provided for the conference to use for the purposes of the request.

d. Provided the conference’s request is approved, the conference’s 2017-18 allocation will be $84,020. A summary of fines/withholdings is provided below:
1) A 25 percent fine, in the amount of $31,500.

2) $3,814 in withholdings for impermissible expenses in the academics and life skills strategic positioning outcome (SPO) area for ‘championships community engagement/event support’ and ‘student-athlete leadership training expenses.’

3) $6,666 in withholdings for impermissible hospitality expenses in the game day, conference and national championships SPO area for ‘game day and conference championships enhancements.’

e. For next year’s report, the conference will be required to spend the following amount in the academics and life skills SPO area:

   • $8,402 (minimum 10 percent) plus $3,814 (the amount below the 10 percent for 2016-17) for a total of $12,216.

The committee asked staff to contact the Division II commissioners to let them know the status of their reports and to advise them on necessary actions to ensure funding for the 2017-18 academic year.

5. Requests for Carry-Over Dollars from 2016-17 Funding. The committee reviewed the amounts requested as carry-over from 2016-17 funding to the 2017-18 grant cycle, as follows:

<table>
<thead>
<tr>
<th>Conference</th>
<th>SPO</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>East Coast Conference</td>
<td>Athletics Operations &amp; Compliance</td>
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<tr>
<td>Great Lakes Valley Conference</td>
<td>Membership &amp; Positioning Initiatives</td>
<td>$2,770</td>
</tr>
<tr>
<td>South Atlantic Conference</td>
<td>Diversity and Inclusion</td>
<td>$5,000</td>
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</table>

[Note that the South Atlantic Conference fell below the minimum 10 percent in the Diversity and Inclusion Strategic Positioning Outcome by $3,273; therefore, next year they need to spend $15,873, which is the sum of $12,600 (minimum 10 percent) plus $3,273 (the amount below the 10 percent for 2016-17).]

The committee approved the carry-over amount for these conferences, as requested, with the request that staff track on making sure that the amount is used in the next fiscal year.

In addition to the amount above that was requested as carryover, there were other conferences whose total amounts spent did not equal the total allocation or who had funds that were spent impermissibly, as follows:

California Collegiate Athletic Association

Spent within SPO Athletics Operations and Compliance—Compliance Meeting Expenses—($469.14), for commissioner’s travel expenses; and Co-SIDA Convention Attendance ($140) for Membership Dues.
Great Lakes Valley Conference $109
*Spent within SPO Game Day, Conference and National Championships* for Hospitality.

Northeast-10 Conference $199
*Spent within SPO Diversity and Inclusion—NCAA Inclusion Forum* for travel expenses for Commissioner

Peach Belt Conference $1,156
*Spent within SPO Game Day, Conference and National Championships* for Hosting ($156-North Georgia; $1,000-Columbus State University)

The committee approved that these funds be withheld from the September 2017 allocation to these conferences.

6. **Special Recognition for Conference Grant Reporting and Uses.** The committee reviewed the history of special recognition awards, as well as those strategies that had been submitted by the conference and committee and staff members as exemplary for 2016-17. The committee approved the following conferences to be recognized for exemplary grant reporting and/or exemplary programs in 2016-17:

For Exemplary Reports ($1,000 Recognition Award Each):
- Central Atlantic Collegiate Conference
- Central Intercollegiate Athletic Conference
- East Coast Conference
- Great Midwest Athletic Conference
- Gulf South Conference
- Heartland Conference
- Lone Star Conference

For Exemplary Strategies ($1,000 Recognition Award Per Strategy):
- Great American Conference
  Diversity and Inclusion—Funding for Female Broadcasting Training
- Northeast-10 Conference
  Membership and Positioning Initiatives—Conference Branding and Marketing
- Rocky Mountain Athletic Conference
  Academics and Life Skills—Academic Awards

With the seven $1,000 awards for exemplary report writing and the three $1,000 awards for exemplary strategies, the total funds for exemplary reports or initiatives is $10,000.

7. **Fines for Late Submissions.** The committee noted that all conferences submitted their grant reports by the deadline. No fines were levied against conferences for this grant cycle.
Staff will again attempt to open the system as early as possible, once the reporting is completed for 2016-17, so that conferences can begin to enter their information as each strategy is completed.

8. **Conference Audit Selections.** The committee selected three conferences to be audited in the upcoming fiscal year—East Coast Conference, Great American Conference and the Heartland Conference. Conferences to be audited, unless they are selected for specific reasons, are selected randomly. Audits will be performed by an internal NCAA auditor and completed in the December to February timeframe.

9. **Use of Funds Assessed as Penalties.** The committee determined that a portion of the funds that were assessed as penalties for the 2016-17 reports (e.g., fines, withholdings) could be used in a way that would further benefit exemplary programs or the division as a whole. It was determined that the chair of the Presidents Council would join with another committee member to brainstorm on some initiatives, as well as a process, that could be employed in the upcoming year to best spend these dollars.

10. **Affiliate Organizations’ Reports and Requests.** The committee reviewed the reports from the five affiliated organizations that receive Division II grants. The committee approved a $50,000 grant to each of the following organizations: Division II Athletics Directors Association; Division II Conference Commissioners Association; Division II Faculty Athletics Representative Association; and the Minority Opportunities Athletics Association.

The committee approved a $45,000 grant to Women Leaders in College Sports, due to a $5,000 withholding from the 2016-17 report for impermissible uses. The committee noted that on August 18, 2016, Women Leaders was notified that the NCAA had enacted a policy that limits the indirect cost rate on NCAA national office-funded grants to 10 percent of the total grant funds. On the 2016-17 reporting form, the association reported a Grant Administration Fee of $10,000, which was 20% of that year’s grant. Therefore, the committee decided to withhold the corresponding $5,000 in excess of the allowable amount.

11. **Division II Budget Information.** The committee received the budget-to-actual document for the period ending May 31, 2017.

12. **Division II Long-Range Budget.** The committee reviewed its previous long-range budget and determined some adjustments were needed due to the change in how the division calculates its revenue, the change in investment earnings due to the liquidation of a portion of the NCAA quasi-endowment, and the new CBS/Turner agreement through 2032 (see nonlegislative action item No. 2.a).

Additionally, the committee discussed potential uses for the $2.2 million that the division is expected to receive as a one-time distribution from the liquidation of a portion of the NCAA quasi-endowment due to the grant-in-aid settlement and one-time distribution to
Division I institutions. Among the options considered were: a) to use the entire amount as a supplemental distribution to Division II schools; b) to use a portion of the amount for a supplemental distribution and another portion towards Make It Yours activation (or any other initiatives); and c) to place the entire amount in the Division II reserve to be used towards future one-time initiatives. The committee favored the option of using the entire amount towards a supplemental distribution to Division II schools. The committee will continue its discussions and forward a formal recommendation to the Division II Presidents Council for consideration in January 2018.

13. **Division II Enhancement Fund Policies and Procedures.** The committee reviewed and approved the changes that had been made to the enhancement fund policy which codified the changes approved at its April 2017 meeting.

14. **Division II Degree-Completion Program Working Group.** The committee approved the updated requirements and additional criteria for the Division II Degree-Completion Program, as recommended, effective September 1, 2017.

15. **Future Meetings and Teleconferences.** The committee reviewed the upcoming teleconference date in September and was reminded that another teleconference would be scheduled in December.

16. **Adjournment.** The meeting adjourned at 5:31 p.m.

*Committee Chair:* Gary Olson, president, Daemen College  
*Staff Liaisons:* Terri Steeb Gronau, Maritza Jones, Ryan Jones and Andrea Worlock

*Attendees:*

Tonya Charland, Great Lakes Valley Conference  
Bob Dranoff, East Coast Conference  
Gary Gray, University of Alaska Fairbanks  
Glen Jones, Henderson State University  
Sandra Jordan, University of South Carolina Aiken  
Bridget Lyons, Barry University  
Gary Olson, Daemen College  
Les Wong, San Francisco State University

*Absentees:*

Mike Fiorentino, Lock Haven University
Others in Attendance:

Terri Steeb Gronau, NCAA
Maritza Jones, NCAA
Ryan Jones, NCAA
Ann Martin, NCAA
Ruth Reinhardt, NCAA, Recording Secretary
Matt Ward, NCAA
Andrea Worlock, NCAA
## The National Collegiate Athletic Association

### Division II Long-Range Budget Projections through 2031-2032

<table>
<thead>
<tr>
<th>Year</th>
<th>Revenues</th>
<th>Expenses</th>
<th>Surplus</th>
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<td><strong>Proposed</strong></td>
<td><strong>Budget</strong></td>
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### Revenues

- **Revenue Allocation**: 37,651,533
- **Proposed Revenue**: 38,839,738
- **Proposed Revenue**: 44,881,308
- **Proposed Revenue**: 41,378,874
- **Proposed Revenue**: 45,695,593
- **Proposed Revenue**: 46,423,542
- **Proposed Revenue**: 47,291,638
- **Proposed Revenue**: 48,775,582
- **Proposed Revenue**: 49,781,894
- **Proposed Revenue**: 50,769,272
- **Proposed Revenue**: 51,789,500
- **Proposed Revenue**: 53,293,643
- **Proposed Revenue**: 52,843,643
- **Proposed Revenue**: 53,933,066
- **Proposed Revenue**: 53,933,066
- **Proposed Revenue**: 55,509,192
- **Proposed Revenue**: 55,059,192
- **Proposed Revenue**: 56,223,510

### Expenses

- **Proposed Total DII Championships Expenses**: 21,101,784
- **Proposed Total DII Championships Expenses**: 20,919,953
- **Proposed Total DII Championships Expenses**: 23,103,793
- **Proposed Total DII Championships Expenses**: 21,636,640
- **Proposed Total DII Championships Expenses**: 22,428,091
- **Proposed Total DII Championships Expenses**: 25,008,670
- **Proposed Total DII Championships Expenses**: 25,508,844
- **Proposed Total DII Championships Expenses**: 26,539,401
- **Proposed Total DII Championships Expenses**: 27,070,189
- **Proposed Total DII Championships Expenses**: 27,070,189
- **Proposed Total DII Championships Expenses**: 27,611,593
- **Proposed Total DII Championships Expenses**: 27,611,593
- **Proposed Total DII Championships Expenses**: 28,163,825

### Surplus

- **Surplus**: 3,326,836
- **Surplus**: 2,765,703

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**ATTACHMENT A**
DIVISION II BUDGET GUIDELINES AND PRINCIPLES

In accordance with NCAA Constitution 4.01.2.1 (budget allocations), Division II is guaranteed revenue through allocations made to each division from the Association’s general operating revenue; and Division II shall receive at least 4.37 percent of the Association’s annual general operating revenue.

The NCAA Division II Presidents Council, Management Council and Planning and Finance Committee are committed to developing budgetary principles/guidelines that are reflective of the NCAA mission and principles and the Division II philosophy, strategic positioning platform and strategic plan. These principles/guidelines will be used to guide any deliberations that may occur related to the possible use of funds allocated to Division II.

These principles/guidelines include the following:

1. That budget decisions will be made to support the Division II strategic positioning platform and the goals and strategies outlined in the Division II strategic plan, including, but not limited to, academics and life skills; athletics operations and compliance; diversity and inclusion; game day and conference and national championships; and membership and positioning initiatives.

2. That as budget discussions occur and decisions are made, funding championships will remain a priority in order to ensure the best possible championship experience for Division II student-athletes.

3. That an institution's expenses for participating in championship rounds of NCAA Division II championships will be covered, as prescribed by the Division II Championships Committee and championships policies and procedures, and that consistent transportation and per diem guidelines will be maintained for all Division II championships.

4. That Division II championships policies will reflect an interest in generating Division II championships revenue to the greatest extent possible, consistent with Division II championships principles and guidelines. Further, Division II championship policies will reflect an overall cost-containment philosophy supporting initiatives, such as the regionalization concept. For purposes of these budget principles, cost containment encompasses the efficient and cost-effective operation of Division II championships.

5. That the Division II Championships Committee shall initially approve any budget request from a sports committee. The Division II Planning and Finance Committee shall have final approval.

6. That Division II championships shall operate on a triennial budget timeline in order to ensure a manageable approach to proposed adjustments. A triennial budget allows the division to make strategic decisions versus immediate reaction to items brought forth by the committees and keeps the division in alignment with the long-range budget determined for the division. The Planning and Finance Committee shall, however, have the ability to address items related to health and safety brought forth outside of the normal budget process, which allows the division to address any immediate needs related to championships that may come forth between budget proposal years.

7. For programs and other strategic initiatives, the division shall operate on an annual budget process. The Presidents Council and Management Council (or when appropriate, use of the
legislative process) shall review such budget requests prior to finalization and approval by the Planning and Finance Committee.

8. That, at a minimum, $5.1 million will be distributed annually to Division II institutions and conferences via the current Division II enhancement fund distribution formula or any other formula(s) that may be adopted. The formula(s) shall include a principal goal of strengthening conference operations.

9. That the Division II Planning and Finance Committee will be responsible for the mechanics of distributing the enhancement fund, and the distribution policy will be reviewed annually by the Division II Planning and Finance Committee, Management Council and Presidents Council.

10. That the Division II cash reserve maintains a balance of at least 70 percent of the operating revenue for the division. The balance shall include the prior year’s cash reserve, the current year’s budget surplus, and the $15 million event cancellation insurance policy.

11. That the Division II Administrative Committee shall be gathered to address issues in light of an unexpected event to determine the use of Division II insurance and reserve dollars. As needed, the Administrative Committee will seek input from the Division II Presidents Council and NCAA Board of Governors. Further, the division shall prioritize expenses in the following order:

   a. Contractual obligations.

   b. Championships.
      
         (1) Bracket reduction.

         (2) Experience monies.
            (a) Game experience.
                (i) Official’s assignments and fees.
                (ii) Practice days and/or days off between competition days.
                (iii) Web stream.
                (iv) Marketing and promotion.
                (v) Signage.
            (b) Student-athlete experience.
                (i) Trophies.
                (ii) Awards (participant medallions).
                (iii) Banquets.
                (iv) Mementos (jackets, for example).
                (v) Watches.

         (3) Adjustment of regional sites.

         (4) Reduction of per diem.

   c. Enhancement fund.
d. Conference grant program.

e. Strategic initiatives.

12. That the use of the annual operating surpluses from the previous fiscal year will be adopted each year by the Division II Presidents Council.

13. That in those years in which the championships surplus exceeds $1.2 million, a portion of the surplus (as approved by the Planning and Finance Committee) may be distributed to institutions participating in team championships as a flat amount, calculated based on the number of rounds that the institution participates in during the championship.

14. That the division (including colleges, universities and conferences) shall commit to fiscal responsibility at the local, conference, regional and national levels and that the division is held accountable for spending its dollars in a fiscally responsible manner. To that end, the Division II Planning and Finance Committee has the authority to audit dollars allocated to Division II schools and conferences from the Division II budget, including, but not limited to, sports sponsorship requirements of Division II member conferences.

15. That care will be taken to avoid funding special interests of various segments of the Division II membership or items that may be more an institution’s or conference's responsibility than that of the Association or the division.

16. That Division II will follow the Association’s request for proposal (RFP) process when the division has specific vendor relationships and/or consultant needs.

17. That these budget principles will be reviewed annually by the Planning and Finance Committee, Presidents Council and Management Council and modified as necessary to ensure that they are reflective of the Division II philosophy, strategic positioning platform and strategic plan. The Presidents Council has ultimate authority to approve the modifications to these guidelines and principles.

Approved August 2017 at the Division II Planning and Finance Committee In-Person Meeting.
Report of the

National Collegiate Athletic Association

Division II Planning and Finance Committee

September 18, 2017, Teleconference

ACTION ITEMS.

None.

INFORMATIONAL ITEMS.

1. **Welcome.** The chair convened the meeting at 1:02 p.m. Eastern time and welcomed Pennie Parker, the newest member of the committee and newly elected vice chair of the Management Council.

2. **August 2017 Planning and Finance Committee Report.** The committee approved the report from the August 2017 in-person meeting.

   In addition to approving the report, the committee took follow-up action on several of the grant reports, as noted below.

3. **Division II Conference Grant Updates.**

   a. **Update from President Olson’s Discussion with Mountain East Conference’s President.** The committee was updated on President Olson’s call with the chair of the presidential body in the Mountain East Conference. The chair advised the committee that the conference had forwarded some documents to the committee, asking for leniency and/or forgiveness of the penalties imposed by the committee at its August meeting.

   The committee voted to:

   (1) Keep the conference on conference ‘watch.’

   (2) Remove the requirement previously imposed by the committee for the conference to bring, at its expense, a representative delegation to the national office for a focus site visit in the fall of 2017. However, the committee would like for the conference office to establish and maintain constant communication with the Division II staff while preparing for the conference grant request noted in Item No. 3 below.
(3) Keep the requirement that the conference submit, by November 20, a request on how it will use its conference grant funds in 2017-18. Disbursement of funds for 2017-18 will not be made to the conference until the request is reviewed and approved by the Planning and Finance Committee during its December 6 teleconference. A form will be provided to the conference for its use in making its request.

(4) Provided the conference’s request is approved in December, the conference allocation will be calculated as follows:

The conference may incur a 12.5 percent fine, which has been reduced in half from the original 25 percent ($31,500). If the commitment for the request is not carried out in a timely fashion, the original fine can be reinstated; the conference can also earn back the $15,750 if the request presented is deemed to be excellent in nature.

The committee also maintained its earlier decision to withhold impermissible expenses in the strategic positioning outcomes areas of Academic and Life Skills and Game Day, Conference and National Championships, in the amount of $10,480.

(5) Additionally, the conference must spend the minimum 10 percent plus an additional $3,814 in the strategic positioning outcome area of Academics and Life Skills for 2017-18.

b. Conference Carolina’s 2016-17 Conference Grant Report Rewrite. The committee reviewed the rewrite of the report from Conference Carolinas. The rewrite of the report mostly addressed the two areas of concern—inaccurate spending breakdowns and information being duplicated. The committee approved the rewrite, noting that the conference will be fined $1,925 for impermissible use of funds in the strategic positioning outcome area of Athletics Operations and Compliance; the conference used funds to pay membership dues to Women Leaders in College Sports.

c. Great Lakes Intercollegiate Athletic Conference’s 2016-17 Conference Grant Report Rewrite. The committee reviewed the rewrite of the report from the Great Lakes Intercollegiate Athletic Conference. The rewrite of the report mostly addressed the areas of concern. The committee approved the rewrite, noting that the conference will be fined an additional $1,800 for impermissible use of funds in the following Strategic Positioning Outcomes areas: (1) Athletics Operations and Compliance ($700 for membership dues to Women Leaders in College Sports); and (2) Game Day, Conference and National Championships ($1,000 for membership dues to National Athletic Trainers’ Association and $100 for Hospitality). This is in addition to the previously imposed withholding of $2,000 in the Membership and
Positioning Initiative Strategic Positioning Outcome Area for a Compliance Internship. Therefore, the total amount of withholding for the 2017-18 disbursement will be $3,800. Additionally, the conference must spend the minimum 10 percent plus an additional $2,000 in the strategic positioning outcome area of Membership and Positioning Initiatives for 2017-18.

d. **Document Shared with All Conferences as a Follow-Up to Their Reports.** The committee reviewed the email that was sent to all conferences after the committee’s review in August.

e. **Other Follow Up on Conferences Receiving a Ranking of 2 on Their Reports.** Staff reported on the follow-up by conferences that were requested to either provide more information or to clarify an expense. Specifically, the Northeast-10 Conference requested that the committee reconsider its $199 withholding for travel expenses by the commissioner to the NCAA Inclusion Forum. The committee determined that it would allow this expense to be permitted, as it was clarified that the expense was for registration to the NCAA Inclusion Forum and not for commissioner’s travel in the normal course of business.

In addition, the committee reviewed the responses from the California Collegiate Athletic Association regarding details on expenses for commissioner’s travel and agreed to withhold $609 for impermissible expenses. All other recommendations were approved as presented.

4. **Future Meetings and Teleconferences.** The committee was reminded of the upcoming teleconference in December.

5. **Adjournment.** The call adjourned at 2:02 p.m.

*Committee Chair: Gary Olson, president, Daemen College*

*Staff Liaisons: Terri Steeb Gronau, Maritza Jones, Ryan Jones and Andrea Worlock*

*Attendees:*

Tonya Charland, Great Lakes Valley Conference
Bob Dranoff, East Coast Conference
Mike Fiorentino, Lock Haven University
Sandra Jordan, University of South Carolina Aiken
Bridget Lyons, Barry University
Gary Olson, Daemen College
Les Wong, San Francisco State University
Absentees:

Gary Gray, University of Alaska Fairbanks
Glen Jones, Henderson State University

Others in Attendance:

Terri Steeb Gronau, NCAA
Maritza Jones, NCAA
Ryan Jones, NCAA
Ruth Reinhardt, NCAA, Recording Secretary
Matt Ward, NCAA
Andrea Worlock, NCAA
<table>
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<tr>
<th></th>
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<th>2016-17 Budget</th>
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<td>Baseball</td>
<td>2,098,452</td>
<td>2,173,789</td>
<td>2,159,864</td>
<td>13,925</td>
</tr>
<tr>
<td>Basketball</td>
<td>1,438,900</td>
<td>1,909,867</td>
<td>1,486,105</td>
<td>423,762</td>
</tr>
<tr>
<td>Cross Country</td>
<td>525,914</td>
<td>529,622</td>
<td>475,350</td>
<td>54,272</td>
</tr>
<tr>
<td>Football</td>
<td>1,840,463</td>
<td>1,992,343</td>
<td>2,098,243</td>
<td>(105,900)</td>
</tr>
<tr>
<td>Golf</td>
<td>817,291</td>
<td>884,059</td>
<td>774,986</td>
<td>109,073</td>
</tr>
<tr>
<td>Lacrosse</td>
<td>198,430</td>
<td>255,538</td>
<td>285,834</td>
<td>(30,296)</td>
</tr>
<tr>
<td>I/D Track</td>
<td>570,173</td>
<td>605,340</td>
<td>644,930</td>
<td>(39,590)</td>
</tr>
<tr>
<td>O/D Track</td>
<td>859,589</td>
<td>784,366</td>
<td>844,305</td>
<td>(59,939)</td>
</tr>
<tr>
<td>Soccer</td>
<td>1,096,473</td>
<td>1,073,790</td>
<td>1,060,459</td>
<td>13,331</td>
</tr>
<tr>
<td>Swimming &amp; Diving</td>
<td>347,562</td>
<td>488,057</td>
<td>282,708</td>
<td>205,349</td>
</tr>
<tr>
<td>Tennis</td>
<td>564,433</td>
<td>679,730</td>
<td>540,956</td>
<td>138,774</td>
</tr>
<tr>
<td>Wrestling</td>
<td>398,557</td>
<td>523,937</td>
<td>502,713</td>
<td>21,224</td>
</tr>
<tr>
<td>Total Men's Championships Expenses</td>
<td>10,757,154</td>
<td>11,900,438</td>
<td>11,156,454</td>
<td>743,984</td>
</tr>
<tr>
<td>Women's Championships Expenses</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>DII W Championships</td>
<td>917</td>
<td></td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Basketball</td>
<td>1,594,744</td>
<td>1,799,824</td>
<td>1,889,275</td>
<td>(89,451)</td>
</tr>
<tr>
<td>Cross Country</td>
<td>456,702</td>
<td>526,082</td>
<td>490,640</td>
<td>35,442</td>
</tr>
<tr>
<td>Field Hockey</td>
<td>145,127</td>
<td>226,392</td>
<td>176,926</td>
<td>49,466</td>
</tr>
<tr>
<td>Golf</td>
<td>518,081</td>
<td>595,704</td>
<td>541,913</td>
<td>53,791</td>
</tr>
<tr>
<td>Lacrosse</td>
<td>583,808</td>
<td>497,640</td>
<td>385,180</td>
<td>112,460</td>
</tr>
<tr>
<td>I/D Track</td>
<td>535,355</td>
<td>606,846</td>
<td>671,534</td>
<td>(64,688)</td>
</tr>
<tr>
<td>O/D Track</td>
<td>797,637</td>
<td>768,497</td>
<td>852,189</td>
<td>(83,692)</td>
</tr>
<tr>
<td>Soccer</td>
<td>1,276,874</td>
<td>1,335,573</td>
<td>1,326,840</td>
<td>8,733</td>
</tr>
<tr>
<td>Softball</td>
<td>1,812,376</td>
<td>1,996,704</td>
<td>2,022,109</td>
<td>(25,405)</td>
</tr>
<tr>
<td>Swimming and Diving</td>
<td>418,547</td>
<td>565,765</td>
<td>619,138</td>
<td>(53,373)</td>
</tr>
<tr>
<td>Tennis</td>
<td>532,653</td>
<td>761,284</td>
<td>519,773</td>
<td>241,511</td>
</tr>
<tr>
<td>Volleyball</td>
<td>1,257,112</td>
<td>1,236,958</td>
<td>1,381,376</td>
<td>(144,418)</td>
</tr>
<tr>
<td>Rowing</td>
<td>232,867</td>
<td>286,086</td>
<td>185,960</td>
<td>100,126</td>
</tr>
<tr>
<td>Total Women's Championships Expenses</td>
<td>10,374,979</td>
<td>11,203,355</td>
<td>11,062,852</td>
<td>140,503</td>
</tr>
<tr>
<td><strong>Total Championships Expense</strong></td>
<td>21,132,133</td>
<td>23,103,793</td>
<td>22,219,307</td>
<td>884,487</td>
</tr>
</tbody>
</table>
## The National Collegiate Athletic Association

### 2016-17 Division II Budget-to-Actual Results as of August 31, 2017 NOT FINAL

<table>
<thead>
<tr>
<th>Program Expenses</th>
<th>2015-16 Year-end Actual</th>
<th>2016-17 Budget</th>
<th>2016-17 YTD Actual</th>
<th>Budget vs. Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enhancement Fund</td>
<td>6,057,491</td>
<td>6,361,000</td>
<td>6,360,729</td>
<td>271</td>
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<tr>
<td>Supplemental Distribution</td>
<td>999,999</td>
<td>915,040</td>
<td>915,040</td>
<td>-</td>
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<tr>
<td>Foundation for the Future</td>
<td></td>
<td></td>
<td>1,476,500</td>
<td>1,476,500</td>
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<tr>
<td>Travel Reimbursement (from surplus)</td>
<td>525,000</td>
<td>500,000</td>
<td>500,000</td>
<td>0</td>
</tr>
<tr>
<td>Strategic Alliance Matching Grant</td>
<td>590,372</td>
<td>600,000</td>
<td>445,720</td>
<td>154,280</td>
</tr>
<tr>
<td>Degree Completion</td>
<td>388,228</td>
<td>529,000</td>
<td>728,757</td>
<td>(199,757)</td>
</tr>
<tr>
<td>FAR Institute</td>
<td>48,296</td>
<td>50,000</td>
<td>45,058</td>
<td>4,942</td>
</tr>
<tr>
<td>Grant to Women Leaders in College Sports</td>
<td>50,000</td>
<td>50,000</td>
<td>50,000</td>
<td>-</td>
</tr>
<tr>
<td>Academic All-American Program (Co-SIDA)</td>
<td>51,555</td>
<td>50,000</td>
<td>42,892</td>
<td>7,108</td>
</tr>
<tr>
<td>Grant to CCA</td>
<td>50,000</td>
<td>50,000</td>
<td>50,000</td>
<td>-</td>
</tr>
<tr>
<td>Grant to ADA</td>
<td>36,500</td>
<td>36,500</td>
<td>36,500</td>
<td>-</td>
</tr>
<tr>
<td>Grant to MOAA</td>
<td>50,000</td>
<td>50,000</td>
<td>49,000</td>
<td>1,000</td>
</tr>
<tr>
<td>New AD Orientation</td>
<td></td>
<td>66,000</td>
<td>18,000</td>
<td>48,000</td>
</tr>
<tr>
<td>Online Coaches Education Program</td>
<td></td>
<td>500,000</td>
<td>147,945</td>
<td>352,055</td>
</tr>
<tr>
<td>Governance Outreach</td>
<td></td>
<td>68,000</td>
<td>22,424</td>
<td>45,576</td>
</tr>
<tr>
<td>Championships Festival</td>
<td>561,782</td>
<td>550,000</td>
<td>628,650</td>
<td>(78,650)</td>
</tr>
<tr>
<td>SAAC Conference</td>
<td></td>
<td>50,000</td>
<td>-</td>
<td>50,000</td>
</tr>
<tr>
<td>DII Identity Initiative, Communication &amp; Marketing</td>
<td>1,295,228</td>
<td>1,829,975</td>
<td>1,182,369</td>
<td>647,606</td>
</tr>
<tr>
<td>Championships and Regular Season Television</td>
<td>1,799,232</td>
<td>1,915,000</td>
<td>1,816,027</td>
<td>98,973</td>
</tr>
<tr>
<td>Internship Grant</td>
<td></td>
<td>150,000</td>
<td>93,578</td>
<td>56,422</td>
</tr>
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<td>Leadership Conference</td>
<td>332,089</td>
<td>350,000</td>
<td>293,473</td>
<td>56,527</td>
</tr>
<tr>
<td>Coaching Enhancement Grant</td>
<td></td>
<td>370,000</td>
<td>131,000</td>
<td>239,000</td>
</tr>
<tr>
<td>Drug Testing Enhancement</td>
<td>147,840</td>
<td>151,000</td>
<td>150,820</td>
<td>180</td>
</tr>
<tr>
<td>Apple Conference</td>
<td></td>
<td>415,000</td>
<td>298,959</td>
<td>116,041</td>
</tr>
<tr>
<td>Conference Grants</td>
<td>3,053,560</td>
<td>3,074,000</td>
<td>3,073,035</td>
<td>965</td>
</tr>
<tr>
<td>Membership Fund</td>
<td>111,300</td>
<td>100,000</td>
<td>(2,580)</td>
<td>102,580</td>
</tr>
<tr>
<td>Membership Education</td>
<td>68,167</td>
<td>165,000</td>
<td>53,821</td>
<td>111,179</td>
</tr>
<tr>
<td>Mentoring Program</td>
<td>70,449</td>
<td>85,500</td>
<td>70,140</td>
<td>15,360</td>
</tr>
<tr>
<td>Convention</td>
<td></td>
<td>137,000</td>
<td>85,622</td>
<td>51,378</td>
</tr>
<tr>
<td>Loss of Revenue Insurance</td>
<td>122,880</td>
<td>135,000</td>
<td>130,380</td>
<td>4,620</td>
</tr>
<tr>
<td>Provisional and Exploratory Membership</td>
<td>131,102</td>
<td>112,581</td>
<td>(112,581)</td>
<td>-</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>181,535</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Total Program Expenses</td>
<td>16,722,605</td>
<td>20,779,515</td>
<td>19,006,439</td>
<td>1,773,076</td>
</tr>
<tr>
<td>Championship and Initiatives Overhead</td>
<td></td>
<td>985,000</td>
<td>1,093,000</td>
<td>(108,000)</td>
</tr>
<tr>
<td>Total Program and Overhead Expenses</td>
<td>17,707,605</td>
<td>21,764,515</td>
<td>20,099,439</td>
<td>1,665,076</td>
</tr>
<tr>
<td>Total Division II Expenses (Note 3)</td>
<td>38,839,738</td>
<td>44,868,308</td>
<td>42,318,745</td>
<td>2,549,563</td>
</tr>
<tr>
<td>Excess Revenue/Trust Allocation over Expense</td>
<td>2,765,707</td>
<td>(2,149,939)</td>
<td>399,624</td>
<td>-</td>
</tr>
<tr>
<td>Prior Year Membership Trust Balance</td>
<td>35,429,706</td>
<td>38,195,413</td>
<td>38,195,413</td>
<td>-</td>
</tr>
<tr>
<td>Membership Trust Balance (Note 1 and 2)</td>
<td>38,195,413</td>
<td>36,045,474</td>
<td>38,595,037</td>
<td>-</td>
</tr>
</tbody>
</table>

**Note 1:** Includes approximately $2.86 million as noted on the long range budget earmarked for championships.

**Note 2:** Budget includes joint championships initiatives

**Note 3:** Budget includes approximately $3.3 million surplus from 2014-15
NCAA DIVISION II
PRESIDENTS COUNCIL CHAIR POSITION

At its October 25 meeting, the Presidents Council will take action to either re-elect President Glen Jones for a second term as chair of the Council or elect another president to serve in that capacity.

Listed below are the duties and responsibilities of the Division II Presidents Council chair:

1. Serve as a spokesperson for Division II;
2. Preside at Division II Presidents Council meetings;
3. Preside at the Division II business session at the annual Convention;
4. Serve as a member of the Association's Board of Governors;
5. Serve as chair of the Division II Administrative Committee; and
6. Serve as an ex officio, nonvoting member of the Division II Budget/Finance Committee.

The elected individual will take office at the conclusion of the 2018 NCAA Convention and serve a one-year term.

President Glen Jones, Henderson State University, has been nominated to serve a second term as chair. His term as chair would end at the same time his term on the Presidents Council expires, at the conclusion of the 2019 NCAA Convention.
Action Requested. The Presidents Council must take a position of support, opposition or no position for each membership-sponsored proposal. If the Council takes a position of support or opposition, the Council must provide a rationale for its position or it may choose to sign-on to a rationale previously provided by another committee or Council. [See Attachment for Convention proposals.]

The positions of the Presidents Council and the other committees will appear in the Official Notice for the 2018 Convention.

NCAA Proposal No. 2-1 -- NCAA Membership -- Eligibility for Membership -- General -- Membership for International Institutions -- Institutions Located in Mexico.

Committee Positions:

a. Membership Committee: The Membership Committee agreed to support this proposal based on the rationale presented by the sponsors.

b. Management Council: The Management Council agreed to support this proposal based on the rationale presented by the sponsors and the Membership Committee. Additionally, the Management Council noted that even if the proposal is adopted, each prospective member institution would be required to complete the Division II membership process prior to being accepted as an active Division II member.

NCAA Proposal No. 2-5 -- Playing and Practice Seasons -- Women's Volleyball -- First Date of Competition -- Championship Segment -- Women -- Exception -- Division II National Championships Fall Festival.

Committee Positions:

a. Championships Committee: The Championships Committee agreed to take no position on this proposal.

b. Committee on Competitive Safeguards and Medical Aspects of Sports: The Committee on Competitive Safeguards and Medical Aspects of Sports agreed to take no position on this proposal.

c. Legislation Committee: The Legislation Committee agreed to support this proposal. The committee noted that this change is only once in four years and would reduce the number of midweek games and missed class time. The additional week would also provide an
opportunity for institutions to maintain in-region competition prior to the start of conference schedules.

d. **Management Council.** The Management Council agreed to support this proposal based on the rationale presented by the Legislation Committee.
2018 NCAA CONVENTION

DIVISION II SECOND PUBLICATION OF PROPOSED LEGISLATION

112th Annual Convention
January 17-20, 2018
Indianapolis, Indiana
Second Publication of Proposed Legislation
112th Annual Convention

This publication presents all proposed amendments to NCAA Division II legislation that were properly submitted in accordance with the September 1 deadline in the NCAA legislative calendar. The proposals herein appear in the order in which they would appear, if adopted, in the NCAA Division II Manual. No attempt has been made to place them in topical groupings or in the order in which they eventually might appear in the Convention agenda. Each proposal is accompanied not only by the traditional statement of intent and proposed effective date, but also by a statement of rationale.

The order of the membership-sponsored proposal(s) contained in the Initial Publication of Proposed Legislation has changed in the Second Publication of Proposed Legislation. The order of the five proposals in the second publication will change in the Official Notice. The numeral 2 has been placed in front of the proposal number to help identify its position in the second publication. In addition, for each proposal that appeared in the initial publication, a parenthetical follows the proposal number, which identifies the proposal's number as it appeared in the Initial Publication of Proposed Legislation.

No new proposals may be submitted for the 2018 Convention inasmuch as the July 15 and September 1 deadlines have passed. Member institutions and conferences, as well as the Presidents Council, have until 5 p.m. Eastern time November 1 to submit amendments to these proposals. Such amendments-to-amendments may not increase the modification set forth in the printed proposal. Amendments-to-amendments submitted by the membership must have eight sponsors from active member institutions in Division II. In addition, amendments-to-amendments may be sponsored by at least one member conference (on behalf of eight or more of their active member institutions) in Division II. It should be noted that proposals that are withdrawn after the September 15 sponsor-modification deadline appear in the Second Publication of Proposed Legislation; however, information will be included in the Official Notice to indicate the sponsor's intent to withdraw the proposal at the Convention.

Member institutions and conferences are encouraged to request interpretations of the proposed legislation in this Second Publication of Proposed Legislation. Refer to Appendix B for information about how to request an interpretation.

This publication represents the second of three publications dealing with Convention legislation, as dictated by the provisions of Constitution 5. The third publication will be as follows:

**November 15** - Official Notice of the 2018 Convention. This publication will contain all legislation for the Convention, including all amendments-to-amendments submitted by the November 1 deadline.
2017-18 Legislative Calendar

The legislative calendar, as set forth in Constitution 5, is summarized here for convenience of reference.

**July 15:** Deadline for submission of amendments by the Division II membership. Each amendment must include a statement of intent and a separate statement of rationale (200 words or less), as well as identification of the designated primary contact person.

**July 15:** Legislation Committee Review. The committee reviews proposals by the membership and works with the primary contact person for each amendment to ensure that the proposal meets the intent of the sponsor, to ensure that the placement of the amendment is consistent with the organizational integrity of the Manual, and to edit the intent and rationale statements of the sponsors for clarity and brevity.

**August 9:** Presidents Council Consideration. The NCAA Division II Presidents Council considers legislative proposals that it may wish to sponsor. It also reviews the proposals submitted by the membership in accordance with the July 15 deadline.

**August 15:** Posting of Initial Publication of Proposed Legislation.

**August 15-September 15:** Sponsor-Modification Period. Sponsors are permitted to refine and change their proposals in any manner germane to the original proposal. Member institutions and conferences are invited to offer any suggested revisions of a proposal to the primary contact person listed with the proposal. Also, members that believe an amendment should not be modified should inform the primary contact person.

**September 1:** Deadline for submission of amendments sponsored by the Division II Presidents Council.

**September 15:** Deadline for submission by all sponsors (with submission by the primary contact person) of any modification to their original amendments. These modifications may represent either greater or lesser changes; they need only be germane to the original proposal.

**September 23:** Posting of Second Publication of Proposed Legislation. This publication includes all Division II membership-sponsored proposals (as modified) and includes all proposals sponsored by the Division II Presidents Council.

**September 23-November 1:** Amendment-to-amendment period. The Division II Presidents Council as well as the membership (see Constitution 5.3.5.3) may submit amendments to the proposals in the Second Publication of Proposed Legislation. These amendments-to-amendments may not increase the modification of the provisions to be amended; they must fall between the provisions of the circularized amendment and the current provisions.

**November 1:** Deadline for all amendments-to-amendments to be received in the national office. No amendments-to-amendments sponsored by the membership may be submitted after this date. The Presidents Council is authorized to submit further amendments-to-amendments at the Convention if it deems such action necessary.

**November 15:** Mailing and Posting of the Official Notice of the Convention. This publication includes all Division II proposed legislation and properly submitted amendments-to-amendments.

**January 17-20, 2018:** NCAA Convention. Delegates may receive the Convention Program when they register at Convention or they may use the NCAA Convention app. The Convention Program and app also contain the most up-to-date meeting schedule and other helpful Convention information.

**Division II Legislation Committee**

Molly Belden, Northeast-10 Conference  
Tonya Charland, Great Lakes Valley Conference  
Peggy Davis, Virginia State University  
Taryn Driver, SAAC Representative  
Chris Gregor, Saint Martin's University  
Brent Heaberlin, Lenoir-Rhyne University  
Scott Larson, Lubbock Christian University
[Note: Pursuant to Constitution 5.3.12, all amendments shall become effective not earlier than the first day of August following adoption by the Convention; however, if a voting delegate wishes to propose an immediate effective date, or to propose any other effective date prior to the first day of August, a two-thirds majority of all delegates present and eligible to vote on the amendment is required to approve the immediate or alternative effective date. Further, all amendments with an effective date other than the first day of August following the Convention, will contain in the rationale statement reasons for such an effective date. Those proposals that receive the required vote to carry an immediate effective date and that are adopted, become effective upon adjournment of the Convention.]

[Note: In the following proposals:

- Those letters and words that appear in *italics* and strikethrough are to be deleted;
- Those letters and words that appear in **bold** and *underlined* are to be added; and
- Those letters and words that appear in normal text are unchanged from the current Division II legislation.]
No. 2-1 (1-1) NCAA MEMBERSHIP -- ELIGIBILITY FOR MEMBERSHIP -- GENERAL -- MEMBERSHIP FOR INTERNATIONAL INSTITUTIONS -- INSTITUTIONS LOCATED IN MEXICO

Intent: To specify that an institution located in Mexico may join Division II upon the successful completion of the membership process.

A. Constitution: Amend 3.02.3, as follows:

3.02.3 Membership Categories.

3.02.3.1 Active Member. An active member is a four-year college or university or a two-year upper-level collegiate institution accredited by the appropriate regional accrediting agency (see Constitution 3.2.1.1.1 for the accreditation standard for an international institution) and duly elected to active membership under the provisions of this article (see Constitution 3.3.3). Active members have the right to compete in NCAA championships, to vote on legislation and other issues before the Association, and to enjoy other privileges of membership designated in the constitution and bylaws of the Association. (See Constitution 3.3.2.1.1 regarding restrictions on the privileges of for-profit institutions.)

3.02.3.2 Provisional Member. A provisional member is a four-year college or university or a two-year upper-level collegiate institution accredited by the appropriate regional accrediting agency (see Constitution 3.2.1.1.1 for the accreditation standard for an international institution) and that has applied for active membership in the Association. Provisional membership is a prerequisite for active membership in the Association. The institution shall be elected to provisional membership under the provisions of this article (see Constitution 3.6.3). Provisional members shall receive all publications and mailings received by active members in addition to other privileges designated in the constitution and bylaws of the Association. For specific requirements, see Bylaw 20.2.

3.02.3.4 Provisional Conference. A provisional conference consists of a group of at least 10 four-year colleges or universities or two-year upper-level collegiate institutions, accredited by the appropriate regional accrediting agency (see Constitution 3.2.1.1.1 for the accreditation standard for an international institution), and that has applied for provisional conference membership in the Association. Provisional conference membership is a prerequisite for active conference membership in the Association. The conference shall be elected to provisional conference membership under the provisions of this article (see Constitution 3.4.1) and shall follow the guiding principles of a model Division II conference, set forth in the "Division II Long-Range Financial Plan." Provisional conferences shall receive all publications and mailings received by voting member conferences in addition to other privileges designated in the constitution and bylaws of the Association.

3.02.3.5 unchanged.

B. Constitution: Amend 3.2.1, as follows:

3.2.1 General. Membership is available to colleges, universities, athletics conferences or associations and other groups that are related to intercollegiate athletics; that have acceptable academic standards (as defined in Constitution 3.3.3.2); and that are located in Canada, Mexico and the United States, its territories or possessions. Such institutions or organizations must accept and observe the principles set forth in the constitution and bylaws of the Association.

3.2.1.1 Membership of Canadian Institutions. Canadian institutions Institutions located in Canada and Mexico invited to explore Division II membership must accept or observe the policies and procedures as developed and approved by the Board of Governors, in addition to the principles set forth in the constitution and bylaws of the Association.

3.2.1.1.1 Accreditation Standard for Canadian Institutions. An institution located in Canada or Mexico must satisfy the Association’s requirement of acceptable academic standards to be elected to and maintain active membership in the Association by meeting one of the following standards:
C. Constitution: Amend 3.3.3.2, as follows:

3.3.3.2 Accreditation. An institution shall meet the Association’s requirement of acceptable academic standards by accreditation through one of the six regional accrediting agencies* (see Constitution 3.2.1.1.1 for the accreditation standard for a Canadian an international institution). The application shall be considered with regard to requested membership division and sport classification in accordance with Bylaw 20. The application shall be reviewed by the Membership Committee.

D. Constitution: Amend 3.6.1.1, as follows:

3.6.1.1 Types of Institutions. Membership in the provisional period is available to four-year colleges and universities and two-year upper-level collegiate institutions, accredited by the appropriate regional accrediting agency (see Constitution 3.2.1.1.1 for the accreditation standard for a Canadian an international institution) and duly elected to the membership process under the provisions of Constitution 3.6.3 and Bylaw 20.2.

E. Constitution: Amend 3.6.3.3, as follows:

3.6.3.3 Accreditation. An institution shall meet the Association’s requirement of acceptable academic standards by accreditation through one of the six regional accrediting agencies* (see Constitution 3.2.1.1.1 for the accreditation standard for a Canadian an international institution). The application shall be considered with regard to requested membership division and sport classification in accordance with Bylaw 20. The application shall be reviewed by the Membership Committee.

F. Bylaws: Amend 14.8.2.1, as follows:

14.8.2.1 Residence Requirement. The one-year residence requirement for student-athletes may be waived under the following conditions or circumstances:

[14.8.2.1-(a) through 14.8.2.1-(c) unchanged.]

(d) For a student-athlete who transfers to a member institution to continue the student-athlete’s opportunity for full participation in a sport because the student-athlete’s original institution lost regional accreditation [or no longer meets the accreditation standard for a Canadian an international institution (see Constitution 3.2.1.1.1)] and forfeited immediately its membership in the Association per Constitution 3.3.5.2.

G. Bylaws: Amend 20.02.5, as follows:

20.02.5 Provisional Membership. A provisional member institution is a four-year college or university or a two-year upper-level collegiate institution accredited by the appropriate regional accrediting agency (see Constitution 3.2.1.1.1 for the accreditation standard for a Canadian an international institution) and that has applied for active membership in the Association. The institution shall be elected to provisional membership under the provisions of this article and Constitution 3.6.3. Provisional membership is a prerequisite for active membership and shall last for a minimum of three years. During year one of the membership process, an institution shall administer its athletics programs in accordance with NCAA legislation regarding full-time enrollment, good academic standing, sports sponsorship and health and safety. During years two and three of the provisional period, an institution shall administer its athletics programs in accordance with the constitution, bylaws and other legislation of the Association. Provisional members shall receive all publications and mailings received by active members in addition to other privileges designated in the constitution and bylaws of the Association. For specific requirements, see Bylaw 20.2.

[20.02.5 unchanged.]

I. Bylaws: Amend 20.2.1.1, as follows:

20.2.1.1 Types of Institutions. Membership in the provisional period is available to four-year colleges and universities and two-year upper-level collegiate institutions, accredited by the appropriate regional accrediting agency (see Constitution 3.2.1.1.1 for the accreditation standard for a Canadian an international institution) and duly elected to the membership process under the provisions of Constitution 3.6.3 and Bylaw 20.2.

[20.2.1.1 unchanged.]
K. **Administrative:** Amend 31.3, as follows:

31.3.3.1.1 Countable Competition. For NCAA team-championship selection purposes, competition is countable only when the teams played are varsity intercollegiate teams of four-year, degree-granting institutions that conduct a majority of their competition in that team sport against varsity intercollegiate teams (see Constitution 3.3.4.4) of four-year, degree-granting institutions located in Canada, Mexico and the United States, its territories or possessions. Competition against service teams, professional teams, semiprofessional teams, amateur teams, two-year colleges and club teams shall be excluded.

**Source:** California Collegiate Athletic Association, Great Northwest Athletic Conference and Paci®c West Conference.

**Effective Date:** Immediate

**Rationale:** In 2008, Division II adopted Proposal No. 2008-3 which established a pilot program to allow Canadian institutions to join the Division II membership. In April 2017, the NCAA Board of Governors voted to end the 10-year international pilot and established a formal policy regarding international membership in the NCAA. Division II remains the only division with an international member. This proposal will expand the legislation to institutions in Mexico. Giving institutions in Mexico the opportunity to apply for Division II membership will allow Division II student-athletes the chance to benefit from cross-cultural competition, gain experience in international travel and potentially reach new markets. Finally, allowing institutions located in Mexico the opportunity to join the Division II membership, will help expand the number of institutions located in the West region. This proposal would not require institutions to compete in Mexico. Institutions located in Mexico will be required to apply and go through the Division II membership process, which would include receiving a bona ®de invitation for membership from an active Division II conference before applying for Division II membership. The immediate effective date will permit institutions located in Mexico to apply for Division II membership by February 1, 2018.

### No. 2-2 ETHICAL CONDUCT -- SPORTS WAGERING ACTIVITIES -- SANCTIONS -- ELIMINATION OF LEGISLATED SANCTIONS

**Intent:** To eliminate the legislated penalty for sports wagering.

**Bylaws:** Amend 10.3, as follows:

[Common provision, all divisions, divided vote]

10.3 Sports Wagering Activities. The following individuals shall not knowingly participate in sports wagering activities or provide information to individuals involved in or associated with any type of sports wagering activities concerning intercollegiate, amateur or professional athletics competition:

[10.3-(a) through 10.3-(d) unchanged.]

[10.3.1 unchanged.]

10.3.2 Sanctions. The following sanctions for violations of Bylaw 10.3 shall apply:

(a) A student athlete who engages in activities designed to influence the outcome of an intercollegiate contest or in an effort to affect win-loss margins (i.e., "point shaving") or who participates in any sports wagering activity involving the student-athlete's institution shall permanently lose all remaining regular-season and postseason eligibility in all sports.

(b) A student athlete who participates in any sports wagering activity through the Internet, a bookmaker or a parlayski card shall be ineligible for all regular-season and postseason competition for a minimum period of one year from the date of the institution's determination that a violation occurred and shall be charged with the loss of a minimum of one season of eligibility. If the student athlete is later determined to have been involved in a violation of any portion of Bylaw 10.3, the student-athlete shall permanently lose all remaining regular-season and postseason eligibility in all sports.

**Source:** NCAA Division II Presidents Council [Management Council (Committee on Student-Athlete Reinstatement)].

**Effective Date:** Immediate

Date Printed: 09/25/2017
Rationale: The student-athlete reinstatement process offers the opportunity for the NCAA Division II Committee on Student-Athlete Reinstatement and NCAA student-athlete reinstatement staff to review cases on an individual basis and consider the totality of the circumstances. For violations that trigger the legislated sports wagering sanctions, the minimum penalty is automatic and cannot be appealed. To promote increased fairness, the committee believes it is important to conduct a case-by-case review of these sports wagering violations and also provide for an appellate opportunity. Further, it is important to note that, if the proposal is adopted, the legislated sanctions will be incorporated into the Division II Student-Athlete Reinstatement guidelines, which would recognize the Association’s continued emphasis on the severity of sports wagering violations. [Note: Bylaw 10.3.2 is a common provision across NCAA Divisions I, II, and III.]

No. 2-3 AWARDS AND BENEFITS -- AWARDS -- APPLICATION OF AWARDS LEGISLATION AND TYPES OF AWARDS, AWARDING AGENCIES, MAXIMUM VALUE AND NUMBERS OF AWARDS -- AWARDS RECEIVED FOR PARTICIPATION WHILE NOT REPRESENTING THE INSTITUTION AND INCREASE IN MAXIMUM VALUES

Intent: To amend the awards legislation, as follows: (1) to specify that the limitations on awards received by a student-athlete are governed by Bylaw 16.1 if the student-athlete is representing the institution or by the rules of the amateur organization that governs the competition if the student-athlete is not representing the institution; (2) to increase the limitation on the maximum value of the annual participation award for a senior by $100 and to increase the limitation on the maximum value of all other participation awards by $50; and (3) to eliminate the restrictions on the type of award that can be provided for a specialized performance in a single contest or during limited time period (e.g., player of the game, player of the week).

A. Bylaws: Amend 12.1.3, as follows:

12.1.3 Permissible -- Following Initial Full-Time Collegiate Enrollment. Following initial full-time collegiate enrollment, participation in the following activities and receipt of the following benefits will not jeopardize the amateur status of an individual:

[12.1.3-(a) through 12.1.3-(c) unchanged.]

(d) Awards Based on Performance in Outside Competition. Receipt of an award (e.g., trophy, medal, saddle) based on place finish or performance in outside competition, subject to the applicable post-enrollment awards limits (see Bylaw 16.1) rules of the amateur organization that governs the competition;

[12.1.3-(e) through 12.1.3-(g) unchanged.]

B. Bylaws: Amend 16.1.1, as follows:

16.1.1 Application of Awards Legislation.

[16.1.1.1 unchanged.]

16.1.1.2 Awards Received by a Student Athlete While Enrolled as a Full Time Student for Participation While Representing the Institution. The awards limitations of Bylaw 16.1 apply to awards received by a student-athlete while enrolled during the academic year (i.e., from the beginning of the fall term through completion of the spring term, including any intervening vacation period) as a regular student in a minimum full-time academic load, or awards received by a student-athlete while representing the student-athlete’s institution at any other time. Such awards may not include cash, gift certificates, a cash-equivalent award (i.e., an item that is negotiable for cash or trade or other services, benefits or merchandise) for athletics participation, or a country club or sports club membership for participation in competition while representing his or her institution. [R]

16.1.1.3 Student Athlete Not Regularly Enrolled: Awards Received for Participation While Not Representing the Institution. Awards received by a student-athlete participating in an event while not enrolled as a regular student during the academic year, or received during the summer while not representing his or her institution, for participation in competition while not representing the institution shall conform to the regulations of the recognized amateur organization that governs the competition. Such awards may include gift certificates, but not cash. [See Bylaw 12.1.3-(c) for prize money based on place finish in individual sports.] [R]

[16.1.1.4 through 16.1.1.5 unchanged.]
C. **Bylaws:** Amend Figure 16-1, as follows:

**Figure 16-1 Participation Awards**

<table>
<thead>
<tr>
<th>Type of Award</th>
<th>Maximum Number of Permissible Awarding Agencies</th>
<th>Maximum Value of Award</th>
<th>Number of Times Award May Be Received</th>
<th>Permissible Awarding Agencies</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual Participation — Underclassmen</td>
<td>1</td>
<td>$175</td>
<td>Once per year per sport</td>
<td>Institution 1</td>
</tr>
<tr>
<td>Annual Participation — Senior</td>
<td>1</td>
<td>$325</td>
<td>Once per year per sport</td>
<td>Institution 1</td>
</tr>
<tr>
<td>Senior Scholar-Athlete Award</td>
<td>1</td>
<td>$150</td>
<td>Once per year to two graduating seniors</td>
<td>Institution 1</td>
</tr>
<tr>
<td>Special Event Participation</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Participation in postseason conference championship contest or tournament</td>
<td>2</td>
<td>$325*</td>
<td>Once per event</td>
<td>Institution • Management of event (may include conference office)</td>
</tr>
<tr>
<td>Participation in postseason NCAA championship contest or tournament</td>
<td>2</td>
<td>$325</td>
<td>Once per event</td>
<td>Institution • NCAA</td>
</tr>
<tr>
<td>Participation in all-star game or postseason bowl</td>
<td>2</td>
<td>$350**</td>
<td>Once per event</td>
<td>Institution • Management of event</td>
</tr>
<tr>
<td>Participation in other established meets, tournaments and designated individual competition</td>
<td>2</td>
<td>$350**</td>
<td>Once per event</td>
<td>Institution • Management of event</td>
</tr>
</tbody>
</table>

* The combined value of all awards received for participation in this type of event from the institution and the management of the event may not exceed $375.

** Each permissible awarding agency is subject to a separate $350 limit per award.
D. **Bylaws:** Amend Figure 16-3, as follows:

Figure 16-3 Special Achievement Awards

<table>
<thead>
<tr>
<th>Type of Award</th>
<th>Maximum Value of Award</th>
<th>Number of Times Award May Be Received</th>
<th>Permissible Awarding Agencies</th>
</tr>
</thead>
<tbody>
<tr>
<td>Special attainments or contribution to team’s season (e.g., scholar-athlete, most improved player, most valuable player)</td>
<td>$175</td>
<td>Once per category of award per year</td>
<td>Institution, Conference</td>
</tr>
<tr>
<td>Most valuable player – special event</td>
<td>$325</td>
<td>Once per event</td>
<td>Institution, Conference</td>
</tr>
<tr>
<td>Most valuable player – bowl game or all-star contest</td>
<td>$325</td>
<td>Once per event</td>
<td>Institution, Conference, Organization approved by institution or conference</td>
</tr>
<tr>
<td>Establish recognition awards (e.g., Wade Trophy, Heisman Trophy, Conference academic award)</td>
<td>$325</td>
<td>Once per year</td>
<td>Management of award program</td>
</tr>
<tr>
<td>Specialized performance single contest or during limited time period</td>
<td>$80</td>
<td>Unlimited</td>
<td>Conference, Organization/Entity in the institution’s community</td>
</tr>
<tr>
<td>Hometown award</td>
<td>$80</td>
<td>Unlimited</td>
<td>Group other than institution’s booster club</td>
</tr>
<tr>
<td>Recognition of a student-athlete for community engagement achievements</td>
<td>$80</td>
<td>Unlimited</td>
<td>Institution, Organization/Entity in the institution’s community</td>
</tr>
<tr>
<td>Conference student-athlete of the year award</td>
<td>$350</td>
<td>Once per year for one male student-athlete and one female student-athlete</td>
<td>Conference</td>
</tr>
<tr>
<td>Conference scholar-athlete of the year award</td>
<td>$350</td>
<td>Once per year</td>
<td>Conference</td>
</tr>
</tbody>
</table>

**Note:**
- The award recipient must be selected by a recognized organization approved by the institution or conference.
- Each permissible awarding agency is subject to a separate $325 limit per award. Each awarding agency may provide only a single award for each event to each student-athlete.
Source: NCAA Division II Presidents Council [Management Council (Legislation Committee)].

Effective Date: August 1, 2018

Rationale: This proposal simplifies the awards legislation by providing greater flexibility for student-athletes to receive awards for outside competition. This change also reduces the burden on institutional staff by eliminating the need to determine whether an award received while the student-athlete was not representing the institution but was enrolled full time satisfies the Bylaw 16 award limitations. Additionally, the proposed award limits have not been adjusted for inflation since 2006 and due to inflation, particularly in the market rate for gold, it has become more difficult to provide the same or similar awards to student-athletes. While all institutions may not approach the dollar limit, the rate of inflation should not restrict those who wish to provide certain awards that may be traditional marks of recognition (e.g., rings). Further, the inequity among the divisions will exist if Division II does not increase the limits in a similar manner.

No. 2-4 PLAYING AND PRACTICE SEASONS -- FOOTBALL -- PRESEASON PRACTICE -- FIRST PRACTICE DATE -- CHAMPIONSHIP SEGMENT

Intent: In football, to specify that an institution shall not begin official preseason practice sessions in the championship segment before 24 days prior to the first permissible contest or 10 days before the institution's first day of classes, whichever is earlier.

Bylaws: Amend 17.10.2.1, as follows:

[Division II, football only]

17.10.2.1 First Practice Date -- Championship Segment. A member institution shall not commence official preseason football practice sessions in the championship segment, for the varsity, junior varsity or freshman team, before 24 days before the first permissible contest or seven days before the institution's first day of classes, whichever is earlier.

Source: NCAA Division II Presidents Council [Management Council (Championships Committee)].

Effective Date: Immediate

Rationale: The Interassociation Consensus on Year-Round Football Practice Contact for College Student-Athletes Recommendations included a recommendation to discontinue two-a-day practices. Accordingly, the Division II Presidents Council adopted emergency legislation (Proposal No. EM-2018-1) to eliminate multiple on-field practices in the same day. To account for that, the Division II Committee for Legislative Relief provided waiver relief for the 2017 football season only to allow institutions additional days for preseason practice. This proposal would amend Bylaw 17.10.2.1 (first practice date -- championship segment) to codify the waiver relief and specify that the first practice date in the championship segment is 24 days before the first permissible contest date, or 10 days before the institution's first day of classes, whichever is earlier. Adoption of this proposal would ensure that institutions are able to adhere to the emergency legislation without compromising their student-athletes' preparedness for the upcoming 2018 season. Additionally, allowing institutions to begin practice three days earlier will provide adequate time for football teams to take the recommended day off per week during the preseason.

No. 2-5 (1-3) PLAYING AND PRACTICE SEASONS -- WOMEN'S VOLLEYBALL -- FIRST DATE OF COMPETITION -- CHAMPIONSHIP SEGMENT -- WOMEN -- EXCEPTION -- DIVISION II NATIONAL CHAMPIONSHIPS FALL FESTIVAL

Intent: In women's volleyball, to specify that in years in which the Division II National Championships Festival occurs in the fall, a member institution shall not engage in its first date of competition before the Thursday preceding August 30.

Bylaws: Amend 17.25.2.3, as follows:

17.25.2.3 First Date of Competition -- Championship Segment -- Women. A member institution shall not engage in its first date of competition with outside competition in the championship segment before the Thursday preceding September 6.
17.25.2.3.1 Exception -- Division II National Championships Fall Festival. In years in which the Division II National Championships Festival occurs in the fall, a member institution shall not engage in its first date of competition in women's volleyball before the Thursday preceding August 30.

[17.25.2.3.1 renumbered as 17.25.2.3.2, unchanged.]

Source: East Coast Conference and Mid-America Intercollegiate Athletics Association.

Effective Date: Immediate

Rationale: Under current legislation, women's volleyball loses a week of its competitive season during years in which the Festival occurs in the fall, due to the timing of the Festival. The loss of a week results in less time for student-athletes to recover between matches. In addition, it increases missed class time due to the need to schedule more midweek games because of the condensed regular season. The shortened season also results in a competitive disadvantage for schools located in remote geographic areas, as the opportunity to play midweek games is limited for those institutions due to travel considerations. The compacted season also reduces the opportunity for nonconference, in-region play, which is essential to the ranking and selection of teams for the postseason. This exception will provide student-athletes with the opportunity to participate in Division II's marquee championship event without having to experience the negative impact of a shortened season.
Appendix A

Legislative Proposal Number Changes

This appendix lists proposals that are included in the Second Publication of Proposed Legislation and gives their corresponding numbers in the Initial Publication of Proposed Legislation. Please note that not all proposals that appear in the Second Publication of Proposed Legislation were included in the Initial Publication of Proposed Legislation.

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</table>
Appendix B

Request for Interpretation

Member institutions and conferences are encouraged to request interpretations of the proposed legislation in this Second Publication of Proposed Legislation. Interpretations related to the proposed legislation in this Second Publication of Proposed Legislation may be requested via electronic mail to the primary contact persons at kwolf@ncaa.org or gbentzel@ncaa.org, not later than November 22, 2017. When submitting such a request, please include the proposal number in question, your institution’s name and your title. All resulting interpretations will be distributed to the delegates in time for the conference meetings held in conjunction with the Convention.
MEMORANDUM

October 16, 2017

TO: NCAA Division II Presidents Council.

FROM: NCAA Division II Management Council.


The Management Council reviewed a recommendation from the NCAA staff on how the proposals should be grouped, for purposes of production of the 2018 NCAA Convention Division II Official Notice for the Division II business session Saturday, January 20, 2018. The proposal numbers in parenthesis listed below refer to the SPOPL.

**Membership**

*No. 2018-1 (2-1) NCAA Membership -- Eligibility for Membership -- General -- Membership for International Institutions -- Institutions Located in Mexico

**Ethical Conduct**

*No. 2018-2 (2-2) Ethical Conduct -- Sports Wagering Activities -- Sanctions -- Elimination of Legislated Sanctions

**Awards and Benefits**

*No. 2018-3 (2-3) Awards and Benefits -- Awards -- Application of Awards Legislation and Types of Awards, Awarding Agencies, Maximum Value and Numbers of Awards -- Awards Received for Participation While Not Representing the Institution and Increase in Maximum Values
Playing and Practice Seasons

*No. 2018-4 (2-4) Playing and Practice Seasons -- Football -- Preseason Practice -- First Practice Date -- Championship Segment

*No. 2018-5 (2-5) Playing and Practice Seasons -- Women's Volleyball -- First Date of Competition -- Championship Segment -- Women -- Exception -- Division II National Championships Fall Festival

Those proposals marked with an asterisk (*) have been identified as recommendations for roll-call votes. The Management Council recommends a roll-call vote on all five proposals during the Saturday business session.

Note: Proposal Nos. 2018-1 (2-1), 2018-2 (2-2), 2018-4 (2-4) and 2018-5 (2-5) have an immediate effective date and will require a separate vote on the effective date.

Note: Proposal No. 2018-4 (2-4) is a football-only vote. Only those institutions and conferences that sponsor football may vote on this proposal.

The Presidents Council is asked to approve the order of proposals for the 2018 business session as presented above.
<table>
<thead>
<tr>
<th>Official Notice No. (SPOPL No.)</th>
<th>Title</th>
<th>Effective Date</th>
<th>Presidents Council Position (Source)</th>
<th>Speaker (Back-Up)</th>
<th>Topical Grouping</th>
<th>Type of Vote</th>
<th>FARA Position</th>
<th>SAAC Position</th>
<th>Notes</th>
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<td>2018-1 (2-1)</td>
<td>NCAA MEMBERSHIP -- ELIGIBILITY FOR MEMBERSHIP -- GENERAL --</td>
<td>Immediate</td>
<td>California Collegiate Athletic Association, Great Northwest Athletic Conference and Pacific West Conference.</td>
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<td>LOCATED IN MEXICO</td>
<td>LaForge (Swain)</td>
<td>Ethical Conduct</td>
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<td>2018-2 (2-2)</td>
<td>ETHICAL CONDUCT -- SPORTS WAGERING ACTIVITIES -- SANCTIONS - -</td>
<td>Immediate</td>
<td>NCAA Division II Presidents Council [Management Council (Committee on Student-Athlete Reinstatement)].</td>
<td>Jenkins (Vinson)</td>
<td>Playing and Practice Seasons</td>
<td>Roll Call</td>
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<td>2018-3 (2-3)</td>
<td>AWARDS AND BENEFITS -- AWARDS -- APPLICATION OF AWARDS</td>
<td>August 1, 2018</td>
<td>NCAA Division II Presidents Council [Management Council (Legislation Committee)].</td>
<td>Wilmoth</td>
<td>Awards and Benefits</td>
<td>Roll Call</td>
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<td>2018-4 (2-4)</td>
<td>PLAYING AND PRACTICE SEASONS -- FOOTBALL -- PRESEASON PRACTICE --</td>
<td>Immediate</td>
<td>NCAA Division II Presidents Council [Management Council (Championships Committee)].</td>
<td>Jenkins (Vinson)</td>
<td>Playing and Practice Seasons</td>
<td>Roll Call</td>
<td>Membership-Sponsored Proposal</td>
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<td>2018-5 (2-5)</td>
<td>PLAYING AND PRACTICE SEASONS -- WOMEN'S VOLLEYBALL -- FIRST DATE</td>
<td>Immediate</td>
<td>East Coast Conference and Mid-America Intercollegiate Athletics Association.</td>
<td>Playing and Practice Seasons</td>
<td>Roll Call</td>
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<td>WOMEN -- EXCEPTION -- DIVISION II NATIONAL CHAMPIONSHIPS FALL</td>
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<td>Membership-Sponsored Proposal</td>
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</tbody>
</table>

Notes:
- The Membership Committee agreed to support this proposal.
- The Committee on Competitive Safeguards and Medical Aspects of Sport agreed to take no position on this proposal.
- The Championships Committee agreed to take no position on the proposal.
NCAA Division II Management Council Report--ACTION ITEMS

At its October 16-17 meeting, the Management Council took action on the following items and recommends that the Presidents Council take the appropriate action, as indicated below:

[Note that these items can be taken as a package.]

1. **Management Council Chair Election.** Approve the election of Pennie Parker, director of athletics, Rollins College, as the chair of the Division II Management Council, effective at the adjournment of the 2018 Division II Business Session for a one-year period of time.

   [Note that since Pennie was elected as the vice chair of the Council for the period September 1, 2017, through August 31, 2018, the Management Council will conduct an election for vice chair during its January 2018 meeting.]

2. **Management Council Elections.** Approve the following conference elections to the Management Council. **Attachment A** shows the Management Council composition if the appointments are approved as recommended.

   a. **Conference Carolinas** (replacing Julia Beeman, FAR, Belmont Abbey College). Michael Cerino, director of athletics, Limestone College.

   b. **Great Lakes Valley Conference** (replacing Tonya Charland, conference administrator). Jim Sarra, director of athletics, University of Illinois Springfield.

   c. **Great Midwest Athletic Conference** (replacing Carrie Bodkins, SWA, Alderson Broaddus College). Teresa Clark, faculty athletics representative, Cedarville University.

   d. **Great Northwest Athletic Conference** (replacing Gary Gray, AD, University of Alaska Fairbanks). Amy Foster, senior woman administrator, Seattle Pacific University.

   e. **Mid-America Intercollegiate Athletics Association** (replacing Kevin Schriver, FAR, Southwest Baptist University). Jim Johnson, director of athletics, Pittsburg State University.


   g. **At-Large Position** (replacing Robin Arnold, SWA, Holy Family University). Julie Rochester, faculty athletics representative, Northern Michigan University.
3. Nominating Committee—Appointments. Approve the appointments of the following individuals to Division II and Association-wide committees. Attachment B includes the charts for each committee noted.

a. Committee on Competitive Safeguards and Medical Aspects of Sports (immediate vacancy replacing Robert Casmus). **R. T. Floyd, director of athletic training and sports medicine, University of West Alabama.**

b. Division II Nominating Committee (immediate vacancy replacing Alex Tiseo). **Jamie Joss, director of athletics, Davis & Elkins College.**
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2017-18 COMMITTEE ON COMPETITIVE SAFEGUARDS AND MEDICAL ASPECTS OF SPORTS

Legislated Requirements:

22 members total, including six positions allocated for men, six allocated for women (10 unallocated). In Division I all subdivisions must be represented.

Duties:

Advocates for research, legislation and best practices supporting health and safety of student-athletes. This committee is subject to the direction of the Board of Governors and in conjunction with the NCAA Sport Science Institute.

- 2 AD or SWA (1 M/ 1 F);
- 3 medicine (at least 1 F, 1 primary-care physician who is board certified in family practice, internal medicine or emergency medicine, and shall have a current Certificate of Added Qualifications in Sports Medicine; 1 board-certified orthopedic surgeon; 1 physician from the general public.
- 1 Football Rules Committee;
- 1 active coach;
- 2 athletic trainers (1 M and 1 F; one must be responsible for total athletic training program);
- 1 secondary school representative (National High School Federation);
- 1 drug testing expert
- 3 S/As (1 from each division (SAAC);
- 1 licensed clinical/counseling sports psychologist;
- 1 registered dietitian who specializes in sports nutrition;
- 1 strength and conditioning specialist certified by an accredited strength and conditioning certification body;
- 1 law (active lawyer practicing in sports law or a related field, or a faculty member in sports law or a related field;
- 1 sport-science research;
- 1 expertise in drug education
- 1 Division II MC representative;
- 1 Division III MC representative;

Policies:

Representatives from all divisions and subdivisions.

Chair Legislation: 1/06 – All divisions approved a proposal that would allow the committee chair’s term to be extended if he was appointed as chair with one year of less remaining on his or her four-year term.

Vacancies: One immediate vacancy. Bob Casmus has left intercollegiate athletics. Male head athletic trainer.

Staff Liaisons: John Parsons, Mary Wilfert

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<td>team physician</td>
<td>Kimberly Patterson Walpelt University of Georgia</td>
<td>Southeastern</td>
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<tr>
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<td>Drug-Testing (HTP)</td>
<td>Mark Stovak University of Nevada, Reno</td>
<td>Mountain West</td>
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<td>N</td>
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<td>Board certified orthopedist (HTP)</td>
<td>Jeffrey Dugas Troy University</td>
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<td>Dugas</td>
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<td>DI</td>
<td>Y</td>
<td>M</td>
<td>Medicine – HTP</td>
<td>Douglas Ramos Creighton University</td>
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<td>Ramos*</td>
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<td>M</td>
<td>N</td>
<td>Director of Sports Nutrition (Dietition)</td>
<td>Randy Bird University of Virginia</td>
<td>Atlantic Coast</td>
<td>Bird</td>
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<td>M</td>
<td>Drug education</td>
<td>Josh Ellow Swarthmore College</td>
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<td>Drug/Alcohol Counselor</td>
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<td>DI</td>
<td>N</td>
<td>F</td>
<td>Sport-science research Assoc Prof</td>
<td>Kelly Helm Valparaiso University</td>
<td>Missouri Valley (Horizon until 7/17)</td>
<td>Helm</td>
<td>Helm</td>
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<td>II</td>
<td>N</td>
<td>M</td>
<td>Asst AD for athletic performance Strength and Cond</td>
<td>Joseph Hannant University of North Carolina at Pembroke</td>
<td>Peach Belt</td>
<td>Hannant</td>
<td>Hannant*</td>
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<td>FCS</td>
<td>F</td>
<td>N</td>
<td>Sport Psychologist (Clinical Sports Psychologist)</td>
<td>Jessica Mohler U.S. Naval Academy</td>
<td>Patriot</td>
<td>Mohler</td>
<td>Mohler*</td>
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<tr>
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<td>N</td>
<td>M</td>
<td>AD (M)</td>
<td>Jeff Williams East Central University</td>
<td>Great American</td>
<td>Williams</td>
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<td>N</td>
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<td>Athletic Trainer (M)</td>
<td>Robert Casmus Catawba College</td>
<td>South Atlantic</td>
<td>Casmus*</td>
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<td>III</td>
<td>N</td>
<td>F</td>
<td>Head Softball Coach</td>
<td>Amy Schafer Thiel College</td>
<td>Presidents’ Athletic</td>
<td>Schafer*</td>
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<td>Athletic Trainer (F)</td>
<td>LaGwyn Durden University of Texas at Austin</td>
<td>Big 12</td>
<td>Durden</td>
<td>Durden*</td>
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<td>III</td>
<td>N</td>
<td>F</td>
<td>SWA or AD (F) AD</td>
<td>Maureen (Mo) White U.S. Merchant Marine Academy</td>
<td>Skyline</td>
<td>White</td>
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<td>N</td>
<td>M</td>
<td>Associate Professor/Associate Provost (Law)</td>
<td>Gabe Feldman Tulane University</td>
<td>American Athletic</td>
<td>Feldman</td>
<td>Feldman*</td>
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<td>N</td>
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<td>Division II MC</td>
<td>Steve Murray Pennsylvania State Athletic Conference</td>
<td>Pennsylvania State Athletic</td>
<td>Murray*</td>
<td>Murray* (1/20*)</td>
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<td>III</td>
<td>N</td>
<td>M</td>
<td>(Football Rules Committee Rep)</td>
<td>John Chandler Coe College</td>
<td>Iowa Intercollegiate Athletic</td>
<td>Chandler*</td>
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<td>II</td>
<td>Y</td>
<td>F</td>
<td>S/A (SAAC)</td>
<td>California Collegiate Athletic</td>
<td>Koch (1/18*)</td>
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<td></td>
<td></td>
<td>Jessica Koch</td>
<td>California State University, San Bernadino</td>
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<td>III</td>
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<td>F</td>
<td>S/A (SAAC)</td>
<td>Heartland Collegiate Athletic</td>
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<td>Megan Warren</td>
<td>Heartland Collegiate Athletic</td>
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<td>Defiance College</td>
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</table>

* Not eligible for reappointment.  

2 Term concurrent with service on Division II Management Council  

3 Term concurrent with service on Division III Management Council  

8/14/17
## 2017-18 DIVISION II NOMINATING COMMITTEE

**Composition:**
Eleven members, including two members of the Division II Management Council.

**Vacancies:**
One immediate vacancy. Alex Tiseo has left collegiate athletics. Preference: Midwest region.

**Appointment Preferences:**
The committee should have at least one representative from each region (Atlantic, Central, East, Midwest, South, South Central, Southeast, West). Preference should be given to individuals with previous experience and/or Division II longevity.

**Staff Liaison:**
Sharon Tufano

**Chair:**
Dave Brunk 9/16-9/18


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<tr>
<td>West</td>
<td>N/M</td>
<td>Comm</td>
<td>David Haglund</td>
<td>Great Northwest Athletic Conference</td>
<td>Haglund</td>
<td>Haglund</td>
<td>Haglund*</td>
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<td>East</td>
<td>N/F</td>
<td>AD</td>
<td>Susan Cassidy-Lyke</td>
<td>East Coast</td>
<td>Cassidy-Lyke</td>
<td>Cassidy-Lyke</td>
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<tr>
<td>SoC</td>
<td>Y/M</td>
<td>AD</td>
<td>Mark Coleman</td>
<td>Lone Star</td>
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<td>AD</td>
<td>Anita Barker</td>
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<td>California State University, Chico</td>
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<td>Tiseo</td>
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<td>Comm</td>
<td>Robert Fiedler</td>
<td>University of Tampa</td>
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<td>Fiedler</td>
<td>Fiedler*</td>
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<td>N/F</td>
<td>Assoc</td>
<td>Kathleen Heitzman</td>
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<td>Heitzman*</td>
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<td>AD</td>
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<td>N/M</td>
<td>(MC Rep) Comm</td>
<td>Texas A&amp;M International University</td>
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<td>Brunk*</td>
<td>2 (1/19*)</td>
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<td>Peach Belt Conference</td>
<td>Peach Belt</td>
<td>Brunk</td>
<td>2 (1/19*)</td>
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* Not eligible for reappointment

* Term concurrent with service on Division II Management Council. 5/15/17
Championships In Stadium Beer and Wine Sales Pilot Program
Established by the NCAA Board of Governors in January 2016 to explore ways to enhance the fan experience at championships and to provide an avenue to gather data and feedback from spectators, participants and hosts.

- **Year One of Pilot (Spring 2016):**
  - DI Baseball Championship and DI Softball Championship

- **Year Two of the Pilot (2016-17 academic year):**
  - DI Baseball Championship; DI Softball Championship; DI FCS Football Championship; and DI, DII and DIII Men’s Lacrosse Championship; and DI Women’s Lacrosse Championship.

**Parameters of the pilot:**

- Only at final sites (not preliminary rounds)
- Only includes event sites that allow alcohol sales to the general public for other events
- Service staff must have the necessary training and sales are not permitted in the stands/seating areas.
- Alcohol sales must follow existing policies and NCAA guidelines, including limitations on quantity and cut-off times
Pilot Program-Year One and Year Two Results

- Positive fan response
- Favorable participant feedback
- Reduction of incidents in parking areas/outside of stadium
- Incremental revenue
Pilot Program-Year One and Two

• Collaboration with TEAM Coalition
  ▪ Educational materials and best practice tip sheets
  ▪ Fan Code of Conduct
  ▪ Emphasize responsible alcohol consumption at the events

• Increased security personnel and preparation at each venue
Pilot Program-Year Two

2016-17 Feedback

• Attendee Feedback
  • High awareness and favorable impact on fan experience
• Participant Feedback
  • 18 teams responding; 100% indicated no impact on their experience
• Law Enforcement Reports
  • Number of incidents:
    • Men’s and Women’s College World Series were consistent with last year, and significantly less than years prior to selling beer/wine.
    • FCS Football same as previous year
    • Men’s and Women’s Lacrosse less than previous year
  • Citations: down significantly over all five championships
• Revenue
  • NCAA net: $1,138,200
Pilot Program – Year Three

- Third year of the pilot approved by the Board of Governors in August 2017

- Third year of pilot (2017-18) program includes:
  - Previous Championships -- DI Baseball Championship; DI Softball Championship; DI FCS Football Championship; and DI, DII and DIII Men’s Lacrosse Championship.
  
  AND

  - 2017 DI Women’s Volleyball
  - 2018 DI Wrestling
  - 2018 DI Men’s Ice Hockey
The divisional presidential bodies provided relief through waivers of the legislation in order to permit the sale of alcohol at select championships via the pilot program.

Any permanent change to the sale of alcohol at Division II championships would require a legislative change voted on by the DII membership at an annual NCAA convention.

31.1.13 Availability of Alcoholic Beverages. Alcoholic beverages shall not be sold or otherwise made available for public consumption at any championship event sponsored by or administered by the Association, nor shall any such beverages be brought to the site during the championship (i.e., during the period from the time access to the site is available to spectators until all patrons have left the facility or area used for competition).

Federated provision – each division will determine whether to change its divisional legislation to permit the sale of alcohol at championships.
Next Steps

- October 2017 Board of Governors meeting
  - Discuss pilot and determine whether divisions may sponsor division-specific legislation related to alcohol sales at NCAA Championships

- October 2017 Management Council and Presidents Council meetings
  - Options for Consideration:
    - Discuss and/or act on recommendation from the Division II Championships Committee to pilot alcohol sales at select Division II Championships
    - Request additional feedback from various associations and committees
    - Take no action at this time (e.g., keep current legislation and policies)
<table>
<thead>
<tr>
<th>Sport</th>
<th>Year</th>
<th>Venue</th>
<th>City</th>
<th>Notes</th>
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<tbody>
<tr>
<td>All Festival sports</td>
<td>2021 (winter Festival)</td>
<td>Birmingham CrossPlex</td>
<td>Birmingham</td>
<td>If wrestling moves to Legacy Arena, they also have alcohol sales capabilities.</td>
</tr>
<tr>
<td>Football</td>
<td>2018, 19, 20 and 21</td>
<td>Children's Mercy Park</td>
<td>Kansas City</td>
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<tr>
<td>M Basketball</td>
<td>2019, 20, 21 and 22</td>
<td>The Ford Center</td>
<td>Evansville</td>
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<tr>
<td>W Basketball</td>
<td>2020 and 2022</td>
<td>Birmingham CrossPlex</td>
<td>Birmingham</td>
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<tr>
<td>M Golf</td>
<td>2019, 20, 21 and 22</td>
<td></td>
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<td>All golf venues sell during daily operations but don't during NCAA championships.</td>
</tr>
<tr>
<td>W Golf</td>
<td>2019, 20, 21 and 22</td>
<td></td>
<td></td>
<td>All golf venues sell during daily operations but don't during NCAA championships.</td>
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<tr>
<td>M LAX</td>
<td>2019, 20, 21 and 22</td>
<td>Lincoln Financial and Rentschler Field</td>
<td>Philadelphia and Hartford</td>
<td>First two years at Lincoln and second two years at Rentschler.</td>
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<tr>
<td>MW Soccer</td>
<td>2018 and 2019</td>
<td>Highmark Stadium</td>
<td>Pittsburgh</td>
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<td>MW Tennis</td>
<td>2020 (spring Festival)</td>
<td>Dwight Davis Tennis Center</td>
<td>St. Charles</td>
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<td>MW XC</td>
<td>2018 (Festival)</td>
<td>Schenley Park</td>
<td>Pittsburgh</td>
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<tr>
<td>MW XC</td>
<td>2019 and 2021</td>
<td>Haggin Oak Golf Complex and Abby Golf Course</td>
<td>Sacramento and Saint Leo</td>
<td>Golf courses have the capability in the clubhouse but they are closed during XC competition.</td>
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<tr>
<td>Rowing</td>
<td>2021 and 2022</td>
<td>Nathan Benderson Park</td>
<td>Sarasota</td>
<td>Planning to provide VIP experience in the tower--so not open to general public. Facility has permits and catering company holds the license.</td>
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<tr>
<td>MW Swim&amp;Dive</td>
<td>2018 and 2022</td>
<td>Greensboro Aquatic Center</td>
<td>Greensboro</td>
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<td>W Volleyball</td>
<td>2020</td>
<td>Stanford Pentagon</td>
<td>Sioux Falls</td>
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<tr>
<td>Wrestling</td>
<td>2019, 20 and 22</td>
<td>Wolstein Center, Premier Center,</td>
<td>Cleveland, Sioux Falls, St. Louis</td>
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</table>

Note: These facilities have the capability to sell alcohol and currently do sell alcohol at events other than NCAA championships.
Greetings from the NCAA Sport Science Institute,

You are receiving this email because you have been designated by your school as the athletics health care administrator; it is truly exciting to welcome you to this new role.

The designation of the athletics health care administrator, established by Association-wide NCAA Independent Medical Care legislation, signifies a new era in collegiate athletics health care. Starting now, designated administrators on every member campus will serve as a primary point of contact for the health and safety of college athletes, thus becoming a key member of the athletics health care team.

Below are frequently asked questions and important new resources designed to assist you in this new designation:

**What is an athletics health care administrator?**
The athletics health care administrator, also referred to in this memo as the AHCA, is a designated position at each NCAA member school. The designation, mandated by NCAA Independent Medical Care legislation (Division II Constitution 3.3.4.17, Division III 3.2.4.19), requires schools to identify an athletics health care administrator as part of a broader obligation to establish a structure that supports the delivery of independent medical care for college athletes. To view an educational briefing document about the Independent Medical Care legislation, click here.

**Who can be designated as an athletics health care administrator?**
Schools have flexibility to determine who is designated as the athletics health care administrator. The AHCA designation does not require institutions to hire a new position; the decision about who is designated in this role will depend on the needs, resources, and staffing configurations of each school. An athletic trainer, team physician, senior woman administrator, or faculty athletics representative, are all examples of positions that could be designated as the AHCA. The AHCA cannot be a coach. Importantly, the AHCA also does not supersede the authority of the team physician, who by NCAA legislation, “is authorized to oversee the medical services for injuries and illnesses incidental to a student-athlete’s participation in intercollegiate athletics.” To view an educational briefing document with frequently asked questions gathered from the membership about possible AHCA designees, click here.

**What is the role of the athletics health care administrator?**
The AHCA will serve in an administrative capacity that complements the athletics health care team. This designation is not intended to have supervisory authority over primary athletics health care providers (team physicians and athletic trainers) or other medical providers. While primary athletics health care providers will continue to provide health care services for student-athletes and retain unchallengeable autonomous authority to determine medical management and return-to-play decisions, it is recommended that the AHCA be responsible for receiving, disseminating and monitoring health and safety legislation, resources and interassociation recommendations.

**What educational resources are available to athletics health care administrators?**
The NCAA Sport Science Institute provides the following resources designed to support athletics health care administrators in their new designation:

*Athletics Health Care Administrator Handbook*
This handbook includes information about the recommended roles for athletics health care administrators, as well as an overview of NCAA health and safety legislation, interassociation consensus recommendations and educational resources. A hard copy of the handbook will be mailed to designated athletics health care administrators.
administrators at NCAA member schools in mid-August. To download the Athletics Health Care Administrator Handbook, [click here].

Athletics Health Care Administrator Resource Center
This webpage provides information, checklists and resources to assist NCAA athletics health care administrator in their new role. We encourage you to bookmark this page as it will serve as a source for the latest information relevant to athletics health care administrators. To view the Athletics Health Care Administrator Resource Center, visit [www.ncaa.org/ahca](http://www.ncaa.org/ahca).

Thank you for your commitment to support the health and well-being of student-athletes. For questions about the athletics health care administrator designation, email the SSI at [ssi@ncaa.org](mailto:ssi@ncaa.org).

Sincerely,

Brian Hainline, M.D.
NCAA Chief Medical Officer

This email was sent to NCAA Divisions II and III athletics health care administrators, conference commissioners, directors of athletics, head athletic trainers, senior compliance directors, senior woman administrators and head team physicians based on contact information in the NCAA Directory. Contact information changes for NCAA members can be sent to [eirick@ncaa.org](mailto:eirick@ncaa.org).
Recently, the NCAA Board of Governors approved a policy related to campus sexual violence. This policy identifies three goals for all member schools. One of these goals is for all student-athletes, coaches and staff to be annually educated on sexual violence prevention, intervention and response, to the extent allowable by state law and collective bargaining agreements. Further, institutions will electronically attest to the fulfillment of the policy on an annual basis.

While institutions will determine the types and manner of education, the purpose of this email is to provide information to athletics administrators about several of the educational resources available to them as they determine how best to support this goal.

**Sexual Violence Prevention Tool Kit**
This tool kit was developed specifically for athletics departments to use in collaboration with campus partners engaged in this issue, including student affairs, campus security and health and wellness professionals. The checklists, strategies and resources identified in this tool kit are not requirements, rather they serve to assist member schools by providing a recommended approach to sexual violence prevention. As part of this approach, educational programming is defined in the tool kit as ongoing and comprehensive to meet the learner’s needs. Athletics administrators may find the chapter on education and Appendix C in the tool kit particularly helpful in fulfilling the education commitment identified in the policy.

The tool kit identifies methods and timelines to engage in prevention programming, and identifies free educational and policy resources, including:

- 10 ways to distinguish consent.
- Student host instructions.
- Campus visits and recruiting policies.
- Campus collaboration tools.
- Step UP! Bystander Intervention Training program.
- APPLE Training Institute.
- myPlaybook online education for student-athletes.

To download the Sexual Violence Prevention Tool Kit, click here.

**myPlaybook: The Freshman Experience**
myPlaybook: The Freshman Experience is an online educational curriculum designed to promote student-athlete well-being through healthy behavioral strategies that address substance abuse, sexual assault, mental health, time management and related topics. This resource is offered to all NCAA member schools at no cost for freshman student-athletes during the 2017-2018 academic year. For the 2017-18 academic year, a limited number of licenses for the sexual violence prevention module are also available for all student athletes (not limited to freshmen). These licenses are available on a first come, first served basis.

To register freshmen student-athletes for myPlaybook, The Freshman Experience, click here.
To register upperclassmen, on a first come first served basis, for the myPlaybook sexual violence prevention module, click here.
Additional Resources
In addition to, or in lieu of the targeted resources listed above, schools may independently identify educational efforts to satisfy the NCAA Board of Governors Policy on Campus Sexual Violence. This includes, but is not limited to, sexual violence prevention education offered campus-wide. It should be noted the NCAA does not ‘endorse’ or ‘approve’ educational speakers who present on these issues.

In addition, please note that institutional sexual violence policies are under the jurisdiction of campus Title IX coordinators. The NCAA is not involved in the development or implementation of these campus policies. Any questions about these policies or adjudication of any cases should be directly addressed by the campus Title IX coordinator.

For additional information about compliance with the NCAA Board of Governors Policy on Campus Sexual Violence, click here.

For more information about sexual violence prevention, visit www.ncaa.org/violenceprevention.

This email was sent to NCAA Divisions I, II and III athletics health care administrators, conference commissioners, directors of athletics, faculty athletics representatives, presidents and chancellors, senior compliance administrators, senior woman administrators and Title IX coordinators based on contact information in the NCAA Directory. Contact information changes for NCAA members can be sent to eirick@ncaa.org.
# NCAA Sport Science Institute and Committee for Competitive Safeguards and Medical Aspects of Sport

## Strategic Priorities Timeline

**NOTE:** all dates are estimates and may change in response to external factors

<table>
<thead>
<tr>
<th>Strategic Priority</th>
<th>Initiative</th>
<th>Summary</th>
<th>Anticipated Deliverable</th>
<th>Estimated Timeline</th>
</tr>
</thead>
</table>
| Athletics Health Care Administration | NATA-NCAA Summit on the Organizational and Administrative Aspects of Athletic Health Care in College / University Settings | Will result in an interassociation consensus statement or summary report about key organizational and administrative aspects of athletics health care delivery. This document will be intended to contribute to an NCAA member school’s ability to meet evolving interassociation health and safety standards for college student-athletes. No public documents were produced during the meeting. | Interassociation recommendations* | Event date: Jan. 2017  
Document drafting: through November 2017  
Membership review: January 2018  
CSMAS review and endorsement: June, 2018  
BOG review and endorsement: August, 2018  
Final deliverable: September, 2018 |
| Concussion | Task Force on Football Data | A closed meeting to review emerging data from the CARE Consortium and NCAA ISP and to identify a tentative agenda for the 3rd Safety in College Football Summit anticipated in February 2019. | Draft agenda for Third Safety in College Football Summit, anticipated for February 2019 | Anticipated event date: February 2018  
Document drafting: N/A  
Membership review: N/A  
CSMAS review and endorsement: N/A  
BOG review and endorsement: N/A  
Final deliverable: N/A |
| Data-driven Decisions | Concussion Safety Protocol Review Process | CSMAS identified and referred to this item to the BOG as a Uniform Standard of Care Issue | Identification and implementation of strategies to bring uniformity to concussion safety protocol review process to all three divisions | Issue Referral to BOG: June 2017  
BOG Action: August 2017  
Implementation date: January 2019 (timeline reflects possible legislative component) |
|----------------------|-----------------------------------------|----------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------|
| Data-driven Decisions | Institutional Performance Program       | Implementation of a mandatory health and safety survey (DI)                       | N/A                                                                                                                                  | Survey completion: September, 2017  
CSMAS final survey approval: September, 2017  
Survey distribution: Late November thru Early January, 2018  
Analysis by research department: January – March, 2018  
Upload to IPP program: March – May, 2018  
Result to DI Membership: May, 2018 |
| Integrated Technology in Coaching and Athletic Health Care | SSI will host a meeting to discuss issues arising for both coaching and the delivery of athletic health care from the use of wearable technologies (e.g., global positioning systems; heart rate monitors). | To Be Determined                                                                  | Anticipated Event date: June, 2018  
Document drafting:  
Membership review:  
CSMAS review and endorsement:  
BOG review and endorsement:  
Final deliverable: |
| Doping & Substance Abuse | Pain Management in the Collegiate Athlete Task Force | SSI will host a discussion focused on pain management for the collegiate athlete. | Interassociation recommendations’                                                                                                   | Anticipated Event date: April, 2018  
Document drafting:  
Membership review:  
CSMAS review and endorsement: |
<table>
<thead>
<tr>
<th>Mental Health</th>
<th>Task Force to Advance Mental Health Best Practice Strategies</th>
<th>SSI will host a task force that will serve as a follow-up to the 2013 Mental Health Task Force. The 2017 task force will identify strategies and resources that support the implementation of the Mental Health Best Practices and identify models of mental health care and measures of effectiveness for the previously-published best practices. Divisional representatives will be invited to participate. Summary report will be provided to SVPC in January 2018.</th>
<th>BOG review and endorsement: Final deliverable:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Overuse, Sleep, and Performance</td>
<td>Task Force on Sleep &amp; Wellness</td>
<td>SSI hosted a task force on sleep and wellness May 1-2 2017, with representatives from scientific, higher education and sports medicine organizations to review current data and discuss existing best practices related to the sleep and wellness of student-athletes. Educational tools†</td>
<td>Event date: May 1-2, 2017 Document drafting: February - May, 2018 Membership review: March 2018 CSMAS review and endorsement: June 2018 BOG review and endorsement: August 2018 Final deliverable: September, 2018 Peer-review journal article</td>
</tr>
</tbody>
</table>

*Will result in uniform standards of care for the Association; †Outcomes will be educational in nature, and will serve as a resource for member schools
Monitor 9 Areas of Health & Safety Strategic Priority
CMO Internal Audit/Gap Analysis

Issue of Concern is Identified
(By CSMAS, BOG, SSI, other entity)

CSMAS Recommends Consideration of Issue

BOG Consideration of Issue

SSI and CSMAS Explore Other Options

BOG Recommends Exploration of possible Association-wide Policy

NCAA Conducts Interassociation Summit or Task Force
*Membership attendees vetted with governance and SAAC leadership

Is there enough information available to recommend Association-wide policy?

Educational Guidance / Tool Kit Developed

Interassociation Document with Uniform Standards is Drafted and Vetted

SSI presents and shares executive summary to divisional leadership groups for possible review

Catalog and vet flagged issues. Revise draft.

Uniform Standards areEndorsed
by CSMAS and Endorsing Organizations

Uniform Standards are Approved by BOG

Potential Legislative Action

Membership Dissemination

• Threatens a core Association-wide value
• New Scientific/Medical Evidence
• Reputational Risk
• Legal Risk

Membership

Dissemination

• DI Strategic Visioning and Planning Committee
• DI Council
• Division I Board of Directors
• DII & DIII Management Councils
• DII & DIII Presidents’ Councils
• Divisional Conference Commissioner Associations
• Select others, as needed

Vet final document with CSMAS and BOG
NCAA Division II Management Council Report--INFORMATIONAL ITEMS

The following Management Council actions do not require formal action by the Presidents Council and are being reported to the Presidents Council for informational purposes only.

1. Division II Championships Committee.

   a. Championships in Stadium Beer and Wine Sales Pilot Program. The Management Council voted not to support a recommendation from the Division II Championships Committee to pilot alcohol sales at select Division II championships. The Management Council noted that while the pilot may prove beneficial for select Division I championships, it did not believe that it would enhance the championship experience or attract additional fans at Division II championships. The Council also noted concerns with the possible mixed message that selling alcohol could have when many campuses are struggling with issues surrounding alcohol abuse and sexual assault. [See Supplement No. 13 in your Presidents Council packet of materials, as well as the rationale from the Division II Championships Committee below.]

   Championships Committee Rationale. The committee was updated on the second year of the pilot program that added the Divisions I, II and III Men’s Lacrosse Championships, the Division I Women’s Lacrosse Championship and the FCS Football Championship game to the Men’s and Women’s College World Series as events at which beer and wine were sold. Evaluations of the program to date have been favorable, with no negative impacts being reported (overall, in fact, alcohol-related citations decreased significantly at all five championships). The NCAA Board of Governors has approved the pilot for a third year, to include the championships from the first two years, plus the Division I Women’s Volleyball Championship, the Division I Men’s Frozen Four and the Division I Wrestling Championships. Per a request from the Division II Presidents Council for governance groups to weigh in on this concept to help inform future discussion, Championships Committee members noted general support for the sale of beer and wine at selected Division II championships, recommending, in fact, that a similar pilot program be conducted at select Division II championships.

   b. Triennial Championships Budget Requests. The Management Council reviewed the attached requests for the triennial budget cycle beginning in fiscal year 2018-19. [See Attachment A.] Note that no action was taken by the Management Council, as a formal request for approval shall go first to the Planning and Finance Committee for its review prior to any formal action by the Management Council and Presidents Council.

The Division II Presidents Council and the Division II Planning and Finance Committee allocated $1.5 million to the base budget for championships for the triennial cycle, beginning in fiscal year 2018-19. The Championships Committee
discussed all requests from sport committees and prioritized them, according to the charge from the Planning and Finance Committee, to focus on officiating enhancements and other operational needs. The recommendations increase officials’ fees in many sports and increase student-athlete participation opportunities in others. Of the 27 requests from sport committees, the recommendations either completely or partially fund 23 of them. If approved by the Planning and Finance Committee and the Presidents Council, these requests would be effective September 1, 2018.

c. Reimbursement of Local Ground Transportation Costs. The Management Council adopted a model for reimbursement of local ground transportation for teams and individual sports that fly to championship sites to assist with the costs incurred while at the host city, effective immediately.

The Council noted that a standardized budget model is being applied consistently across the Association to annually fund championship travel, effective in 2017-18. This new model results in a projected savings of approximately $1.4 million. As a result of this new model, the Planning and Finance Committee decided to establish a separate line item in the budget from those expected savings and decided to hold that amount until the championships travel expenses are calculated. If the expenses are within the new reduced budget, the Planning and Finance Committee approved the use of this new line item for reimbursement of local ground transportation. The Championships Committee was charged with discussing options for funding reimbursement of local ground transportation for team/individual sports and opted for a model that allocates $25 per traveler per day for the duration of a given championship for individual sports, in addition to reimbursement for team sports (see Attachment B for an example of the model using 2015-16 data). The Council was reminded that during the 2018-21 budget cycle, this reimbursement will take place only if there is no need to use this line item to cover unexpected travel expenses. The Planning and Finance Committee will assess whether to add this reimbursement of local ground transportation to the base budget for the next triennial cycle.

The total projected reimbursement for team sports ($710,000) and team/individual sports ($427,838) for 2015-16 is approximately $1.13 million, which fits within the $1.4 million line item the Planning and Finance Committee established as a result of savings projected from the standardized approach.

The Planning and Finance Committee will consider this model for 2016-17 ground transportation reimbursement during its December teleconference.
2. Division II Membership Committee.

a. Appeals of Membership Committee Decisions. The Management Council was updated on the status of appeals from two Membership Committee decisions, as follows:

   (1) Emmanuel College. The Management Council Subcommittee’s decision to uphold the committee’s decision to not move Emmanuel to active status, but to approve the institution’s request to complete an additional year in the membership process during the 2017-18 academic year.

   (2) Spring Hill College. The Management Council Subcommittee’s decision to uphold the committee’s decision to not move Spring Hill to active status, but to approve the institution’s request to complete an additional year in the membership process during the 2017-18 academic year.

b. Update of Financial Aid Audits from 2016-17 and Selection of For-Cause Audit Institutions. The Management Council was provided an update regarding the five institutions that received “for-cause” financial aid and sports-sponsorship audits, noting that Lane College and the University of Puerto Rico, Bayamon, did not meet sports-sponsorship requirements. Therefore, Lane College will be in restricted membership status and the University of Puerto Rico, Bayamon, will be on probation for the 2017-18 academic year. (See Informational Item No. 2-c-(2) below regarding the waiver request from Lane College.)


   (1) Cheyney University of Pennsylvania. The Management Council noted that Cheyney University of Pennsylvania submitted a waiver requesting relief of the minimum sports-sponsorship criteria for the 2016-17 academic year. Specifically, the institution failed to sponsor an adequate number of sports with the minimum required number of participants. The Membership Committee denied the institution's request for relief. Therefore, Cheyney will be placed on probation for the 2017-18 academic year. If the institution fails to meet the sports-sponsorship criteria set forth in NCAA Bylaw 20.10.3 (sports sponsorship) at the end of the probationary year, the institution shall be placed in restricted membership for the 2018-19 academic year.

   (2) Lane College. The Management Council noted that Lane College submitted a waiver requesting relief of the minimum sports-sponsorship criteria for the 2016-17 academic year. Specifically, the institution failed to sponsor an adequate number of sports with the minimum required...
number of participants. The Membership Committee denied the institution's request for relief. Lane was on probation for the 2016-17 academic year for failure to meet sports sponsorship requirements in 2015-16; therefore, the institution will be placed in restricted membership for the 2017-18 academic year. If the institution fails to meet the sports-sponsorship criteria set forth in Bylaw 20.10.3 (sports sponsorship) at the end of the 2017-18 academic year, the institution will forfeit its NCAA membership.

(3) **University of Puerto Rico, Mayaguez.** The Management Council noted that the University of Puerto Rico, Mayaguez, submitted a waiver requesting relief of the sports-sponsorship criteria for the 2015-16 academic year. The Membership Committee denied the institution’s request for relief. Therefore, the institution will be placed on probation for the 2017-18 academic year. If the institution fails to meet the sports-sponsorship criteria set forth in Bylaw 20.10.3 (sports sponsorship) at the end of the probationary year, the institution shall be placed in restricted membership for the 2018-19 academic year.

(4) **University of Puerto Rico, Rio Piedras.** The Management Council noted that the University of Puerto Rico, Rio Piedras, submitted a waiver requesting relief of the sports-sponsorship criteria for the 2015-16 academic year. The Membership Committee denied the institution’s request for relief. Therefore, the institution will be placed on probation for the 2017-18 academic year. If the institution fails to meet the sports-sponsorship criteria set forth in Bylaw 20.10.3 (sports sponsorship) at the end of the probationary year, the institution shall be placed in restricted membership for the 2018-19 academic year.

3. **Division II Planning and Finance Committee.**

   a. **Long-Range Budget.** The Management Council approved the revised Division II long-range budget through 2031-22. [See Supplement No. 5, Attachment A, in your Presidents Council packet of materials.]

   b. **Division II Budget Guidelines and Principles.** The Management Council approved the updated Division II Budget Guidelines and Principles. [See Supplement No. 5, Attachment B, in your Presidents Council packet of materials.]

4. **Injury Surveillance Program Task Force.** The Management Council discussed and provided feedback on the work of the Division II Injury Surveillance Program Task Force. [See Supplement No. 16 in your Presidents Council packet of materials.] It was the consensus of the Management Council that the division should continue with its effort to
enhance participation in the Injury Surveillance Program and proceed with the draft communication plan and the sample talking points, included in the supplement.

5. **Division II Make It Yours Brand Enhancement.** The Management Council was presented with two options to consider that would enhance the Make It Yours brand in Division II. The Management Council approved the option that would enhance the division’s social media content strategy with the Make It Yours brand. This option would connect key Division II messages with specific audiences—our alumni, fans, current and future student-athletes.

Further, this option would include brand management on social media; paid content promotion through targeted posts; nine scripted brand messages per month; and three social media templates. The length of the strategy would be three to four years.

This recommendation will be presented to the Planning and Finance Committee for funding approval.
The committee recommended funding the following budgetary requests:

<table>
<thead>
<tr>
<th>Request</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>All Division II championships</td>
<td>$57,000</td>
</tr>
<tr>
<td>Inflationary increase to operating budgets</td>
<td>$57,000</td>
</tr>
<tr>
<td>All Division II championships</td>
<td>$25,000</td>
</tr>
<tr>
<td>Officials fees increase of $10 for all sports</td>
<td>$25,000</td>
</tr>
<tr>
<td>Baseball</td>
<td>$269,000</td>
</tr>
<tr>
<td>Super regional format</td>
<td>$269,000</td>
</tr>
<tr>
<td>Women’s basketball</td>
<td>$5,600</td>
</tr>
<tr>
<td>Move regional round officials evaluators to neutral regions</td>
<td>$5,600</td>
</tr>
<tr>
<td>Men’s basketball</td>
<td>$17,500</td>
</tr>
<tr>
<td>Coordinator of officials</td>
<td>$17,500</td>
</tr>
<tr>
<td>Men’s and Women’s basketball</td>
<td>$10,000</td>
</tr>
<tr>
<td>Video replay at Elite Eight</td>
<td>$10,000</td>
</tr>
<tr>
<td>Men’s and women’s cross country</td>
<td>$7,245</td>
</tr>
<tr>
<td>Additional officials</td>
<td>$7,245</td>
</tr>
<tr>
<td>Men’s and women’s indoor track and field</td>
<td>$3,770</td>
</tr>
<tr>
<td>Additional officials</td>
<td>$3,770</td>
</tr>
<tr>
<td>Men’s and women’s outdoor track and field</td>
<td>$4,830</td>
</tr>
<tr>
<td>Additional officials</td>
<td>$4,830</td>
</tr>
<tr>
<td>Men’s and women’s cross country</td>
<td>$46,000</td>
</tr>
<tr>
<td>Field size increase</td>
<td>$46,000</td>
</tr>
<tr>
<td>Football</td>
<td>$15,000</td>
</tr>
<tr>
<td>Coordinator of officials</td>
<td>$15,000</td>
</tr>
<tr>
<td>Football</td>
<td>$16,000</td>
</tr>
<tr>
<td>Travel party increase from 70 to 80 for semifinals and finals</td>
<td>$16,000</td>
</tr>
<tr>
<td>Men’s golf</td>
<td>$23,000</td>
</tr>
<tr>
<td>Field size increase (1 additional student-athlete for 20 teams)</td>
<td>$23,000</td>
</tr>
<tr>
<td>Women’s golf</td>
<td>$3,900</td>
</tr>
<tr>
<td>Additional officials</td>
<td>$3,900</td>
</tr>
<tr>
<td>Women’s golf</td>
<td>$33,000</td>
</tr>
<tr>
<td>Field size increase (96 participants and adjust format to include match play)</td>
<td>$33,000</td>
</tr>
<tr>
<td>Men’s lacrosse</td>
<td>$118,000</td>
</tr>
<tr>
<td>Bracket expansion from 8 to 12 teams</td>
<td>$118,000</td>
</tr>
<tr>
<td>Women’s lacrosse</td>
<td>$55,000</td>
</tr>
<tr>
<td>Bracket expansion from 12 to 16 teams with a rest day in the preliminary round</td>
<td>$55,000</td>
</tr>
<tr>
<td>Men’s soccer</td>
<td>$56,000</td>
</tr>
<tr>
<td>Super region format and bracket expansion from 38 to 40 teams</td>
<td>$56,000</td>
</tr>
<tr>
<td>Women’s soccer</td>
<td>$221,000</td>
</tr>
<tr>
<td>Bracket expansion from 48 to 56 teams with bid allocations based on access ratio</td>
<td>$221,000</td>
</tr>
<tr>
<td>Men’s and women’s swimming and diving</td>
<td>$23,000</td>
</tr>
<tr>
<td>Additional officials</td>
<td>$23,000</td>
</tr>
<tr>
<td>Men’s and women’s tennis</td>
<td>$210,000</td>
</tr>
<tr>
<td>Squad size and travel party increase (1 additional student-athlete and 1 additional coach)</td>
<td>$210,000</td>
</tr>
<tr>
<td>Rowing</td>
<td>$25,000</td>
</tr>
<tr>
<td>Field size increase (increase to 6 full teams)</td>
<td>$25,000</td>
</tr>
<tr>
<td>Wrestling</td>
<td>$47,000</td>
</tr>
<tr>
<td>Field size increase (20 additional qualifiers)</td>
<td>$47,000</td>
</tr>
<tr>
<td><strong>Total expenditure</strong></td>
<td><strong>$1,291,845</strong></td>
</tr>
</tbody>
</table>

The following requests were not recommended for inclusion in the budget:

<table>
<thead>
<tr>
<th>Request</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Men’s and women’s basketball</td>
<td>$254,000</td>
</tr>
<tr>
<td>Split regionals</td>
<td>$254,000</td>
</tr>
<tr>
<td>Men’s and women’s basketball</td>
<td>$118,000</td>
</tr>
<tr>
<td>Move regional round officials to neutral regions</td>
<td>$118,000</td>
</tr>
<tr>
<td>Football</td>
<td>$32,000</td>
</tr>
<tr>
<td>Eighth official to work playoff games</td>
<td>$32,000</td>
</tr>
<tr>
<td>Football</td>
<td>$20,000</td>
</tr>
<tr>
<td>Replay at quarterfinal games</td>
<td>$20,000</td>
</tr>
</tbody>
</table>
### TEAM SPORTS

<table>
<thead>
<tr>
<th>Sport</th>
<th>Currently Billed</th>
<th>Est Add'l Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>DII M Baseball</td>
<td>$64,506</td>
<td>$26,400</td>
</tr>
<tr>
<td>DII M Basketball</td>
<td>$30,412</td>
<td>$33,000</td>
</tr>
<tr>
<td>DII M Football</td>
<td>$19,485</td>
<td>-</td>
</tr>
<tr>
<td>DII M Lacrosse</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>DII M Soccer</td>
<td>$31,229</td>
<td>$28,600</td>
</tr>
<tr>
<td>DII W Softball</td>
<td>$64,180</td>
<td>$24,200</td>
</tr>
<tr>
<td>DII W Basketball</td>
<td>$41,283</td>
<td>$27,500</td>
</tr>
<tr>
<td>DII W Field Hockey</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>DII W Lacrosse</td>
<td>$33,828</td>
<td>-</td>
</tr>
<tr>
<td>DII W Soccer</td>
<td>$32,763</td>
<td>$18,700</td>
</tr>
<tr>
<td>DII W Volleyball</td>
<td>$23,601</td>
<td>$35,200</td>
</tr>
<tr>
<td>DII W Rowing</td>
<td>-</td>
<td>$29,700</td>
</tr>
<tr>
<td><strong>Overhead</strong></td>
<td><strong>$564,587</strong></td>
<td><strong>$710,000</strong></td>
</tr>
</tbody>
</table>

### INDIVIDUAL SPORTS

<table>
<thead>
<tr>
<th>Sport</th>
<th>Ttl Trav</th>
<th>Ttl SA</th>
<th>Ttl NA</th>
<th># PD Days</th>
<th>25 per person</th>
<th>50 per person</th>
<th>100 per person</th>
<th>10/Trav/Day</th>
<th>25/Trav/day</th>
</tr>
</thead>
<tbody>
<tr>
<td>DII Men's Cross Country</td>
<td>336</td>
<td>249</td>
<td>87</td>
<td>2.5</td>
<td>$8,400</td>
<td>$16,800</td>
<td>$33,600</td>
<td>$8,400</td>
<td>$21,000</td>
</tr>
<tr>
<td>DII Men's Golf</td>
<td>156</td>
<td>108</td>
<td>48</td>
<td>5.5</td>
<td>$3,900</td>
<td>$7,800</td>
<td>$15,600</td>
<td>$8,580</td>
<td>$21,450</td>
</tr>
<tr>
<td>DII Men's Swim</td>
<td>228</td>
<td>175</td>
<td>53</td>
<td>5</td>
<td>$5,700</td>
<td>$11,400</td>
<td>$22,800</td>
<td>$11,400</td>
<td>$28,500</td>
</tr>
<tr>
<td>DII Men's Tennis Reg</td>
<td>432</td>
<td>384</td>
<td>48</td>
<td>3</td>
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<td>$21,600</td>
<td>$43,200</td>
<td>$12,960</td>
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<tr>
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<td>144</td>
<td>128</td>
<td>16</td>
<td>5</td>
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<td>$14,400</td>
<td>$7,200</td>
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<tr>
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<td>48</td>
<td>3</td>
<td>$10,800</td>
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<td>$26,100</td>
<td>$52,200</td>
<td>$20,880</td>
<td>$52,200</td>
</tr>
</tbody>
</table>

**Note 1:** Analysis performed using 2015-16 team data

**Note 2:** Teams sports analysis includes costs currently billed to the teams by GO GROUND plus estimated costs for transportation not currently booked through GO GROUND or reimbursed by NCAA. Costs estimated using $1,100 per day per bus which is our current average.

**Note 3:** Overhead for teams sports includes costs for addition transportation staff/services.

**Note 4:** Individual costs calculated using 2015-16 travel parties. Costs will vary based on the option chosen.
REPORT OF THE
NATIONAL COLLEGIATE ATHLETIC ASSOCIATION
DIVISION II INJURY SURVEILLANCE PROGRAM TASK FORCE
July 21, August 10, and August 29, 2017, Teleconferences

ACTION ITEMS.

• None.

INFORMATIONAL ITEMS.

1. Charge of the NCAA Division II Injury Surveillance Program Task Force. The NCAA Division II Injury Surveillance Task Force noted that during the April 2017 NCAA Division II Management Council and Presidents Council meetings, the councils affirmed that accurate data is an important component to the overall health and safety of Division II student-athletes and that, as a division, we need to ensure that we have data-driven information to enable us to make knowledgeable, informed decisions. The councils agreed to form this task force to study the issue and charged the group with bringing back recommendations that will assist the division in obtaining greater participation from the membership in this crucial area using the current NCAA Injury Surveillance Program (ISP).

2. Overview of the NCAA Injury Surveillance Program. The ISP was developed in 1982 to provide data on sports injury trends in intercollegiate athletics and is foundational to NCAA student-athlete health and safety efforts. Data are used to inform the NCAA Committee on Competitive Safeguards and Medical Aspects of Sports (CSMAS) and sports playing rules committees. The NCAA contracts with a third-party entity, the Datalys Center, to collect the injury data from schools. In total, Datalys collects and reports injury statistics on 24 different NCAA sports from all divisions, allowing CSMAS and sports playing rules committees to make data-driven rule and policy decisions.

3. Electronic Health Record Systems. Datalys uses a common data element (CDE) approach to injury surveillance so that participation in the ISP is as efficient as possible for member institutions. Datalys has partnered with commercial electronic health record system vendors to allow athletic trainers using certain systems to directly export de-identified data to the ISP in a process that is both HIPAA and FERPA compliant. This arrangement greatly reduces or eliminates double data entry for the sports medicine staff, while also expanding available electronic health record systems.

The electronic health record systems that are compliant with Datalys are:

1. Arivium.
2. ATS (Keffer Development).
3. SIMS (FlanTech).
4. SportsWare Online (CSMi).
5. Vivature (NExTT Solutions).
Once a decision to participate is made, staff from the Datalys center will work with the participating institution on system set-up. The process for data submission varies slightly across record systems, and Datalys staff will ensure that all staff responsible for data submission are instructed in the proper procedures.

Participation does require the submission of some additional data (e.g., weekly exposure data) beyond those data already available in the medical record. Estimates are that participation requires an additional 15 to 20 minutes per week per sport for which data are submitted.

4. **Current Division II Participation in the Injury Surveillance Program.** The task force reviewed current division and conference participation in the program. The table below provides insight into the Division II ISP participation landscape by accounting for the use of electronic medical record (EMR) systems in member institutions. More specifically, the table classifies member schools according to whether or not the electronic medical record system the institution is currently using would allow them to easily participate in the ISP.

<table>
<thead>
<tr>
<th>Division</th>
<th>Participating</th>
<th>Can But Are Not</th>
<th>Beta-Testing EMR</th>
<th>Cannot Participate: No EMR</th>
<th>Cannot Participate: Incompatible EMR</th>
<th>System Information Unavailable*</th>
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</thead>
<tbody>
<tr>
<td>Division II</td>
<td>8%</td>
<td>63%</td>
<td>3%</td>
<td>7%</td>
<td>11%</td>
<td>8%</td>
</tr>
<tr>
<td>NCAA Total</td>
<td>10%</td>
<td>59%</td>
<td>6%</td>
<td>5%</td>
<td>12%</td>
<td>8%</td>
</tr>
</tbody>
</table>

The table shows that eight percent of Division II member schools are currently participating in the ISP. However, the table further demonstrates that 63 percent of Division II institutions could be participating because they are using a compliant EMR system (via one of the systems noted in Information Item No. 3). Another three percent of Division II schools are using an EMR system that is in beta testing with Datalys and will soon be certified as compliant. This table demonstrates that a total of 74 percent of Division II member institutions currently have the technological infrastructure to participate in the ISP.

Attachment A includes the participation by conference.

5. **Barriers to Participation.** To better formulate a strategy for increased participation, the task force discussed possible barriers to current participation. The task force determined the potential barriers to be:

- The institution does not have a certified EMR and it is cost prohibitive to change.
- Participation is time consuming/creates additional time demands on staff.
- Possible misinformation/misunderstanding about what participation requires and how much time it will take (e.g., lack of understanding that EMR system “talks” to Datalys System).
• Lack of understanding that a school does not have to submit data for all sports, but can submit data for one or two sports per season.
• Lack of athletics director, conference commissioner and/or president/chancellor understanding of the system.

6. Increased Communication and Education. The task force recommends focusing on increased communication and education with the Division II membership, under the premise that if more individuals knew and understood the benefits of the system, participation by Division II would increase. The task force discussed other options, including a mandated sampling strategy [each Division II school would be required to submit data for a pre-determined and mandated number of sports (e.g., six sports per year)], incentives and legislative requirements. The task force noted that it preferred to see whether enhanced communication and education would increase participation across many sports prior to recommending any other strategies or steps. The task force worked with staff to draft a communication plan and sample talking points.

Attachment B is the draft communication plan.
Attachment C is the set of sample talking points for the Injury Surveillance Program.

The task force set a goal of having at least 30 percent of Division II schools submitting data on at least one sport per season by June 2019. However, the task force agreed that it would start to assess participation in summer 2018 to determine if other strategies or steps were warranted.

The task force is seeking feedback on Attachments B and C.

7. Next Steps. The task force is seeking feedback from various groups during fall meetings and will gather again via teleconference in November and December. Based on the feedback received, the task force will make a formal recommendation for consideration by the Division II Management Council and Presidents Council in January.

Additionally, the task force will consider an additional item related to health and safety data and the Institutional Performance Program (IPP).

Specifically, in April, the Division I Council approved legislation that mandates the completion of an annual health and safety survey through a process overseen by CSMAS. The data from this survey will be incorporated into the IPP, which will allow institutions to make comparisons with institutional peer groups. The focus of the survey is the administrative and organizational components of athletics health care delivery.

The survey that will be used was pilot-tested with the Division I membership 18 months ago and focuses on the organizational and administrative aspects of athletics health care delivery. The survey asks questions like:

• The number and specialties of team physicians.
• The number of sports medicine facilities.
• The existence of privacy and confidentiality policies and procedures for medical records.
The survey will be distributed to the full Division I membership for the first time in November 2017.

At its June 2017 meeting, CSMAS requested that both Division II and Division III consider the potential value that this survey might have to their respective memberships. Therefore, this task force can review this initiative following its discussion on injury surveillance data and begin to make some recommendations to the division for consideration.

Task Force Chair:  M. Roy Wilson, President, Wayne State College (Detroit)
Staff Liaisons: Terri Steeb Gronau, Maritza Jones, John Parsons, Dawn Buth and Geoff Bentzel

Task Force Members Participating:

Christopher, Graham, Commissioner, Rocky Mountain Athletic Conference
Laura Liesman, Director of Athletics, Georgian Court University
Steve Murray, Commissioner, Pennsylvania State Athletic Conference
Pennie Parker, Director of Athletics, Rollins College
Lindsay Reeves, Director of Athletics, University of North Georgia
Eric Schoh, Director of Athletics, Winona State University,
M. Roy Wilson, President, Wayne State University (Detroit)

Others in Attendance:

Geoff Bentzel, NCAA
Dawn Buth, NCAA
Christy Collins, Datalys
Terri Steeb Gronau, NCAA
Maritza Jones, NCAA
John Parsons, NCAA
Erin Wasserman, Datalys
## OVERALL:

<table>
<thead>
<tr>
<th>Division</th>
<th>Participating</th>
<th>Compatible EMR but Not Participating</th>
<th>EMR Undergoing Certification Process</th>
<th>Cannot Participate: No EMR</th>
<th>Cannot Participate: Incompatible EMR</th>
<th>EMR Information Unavailable</th>
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<tr>
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## Division II:

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<td>10%</td>
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</tbody>
</table>
NCAA Injury Surveillance Program
Draft Division II Communication Plan

Goal: To increase the number of member schools that voluntarily participate in the NCAA Injury Surveillance, as a means to better inform student-athlete injury prevention policy and practices.

Objective: By June 2019, increase to 30% the percentage of Division II member schools that have enrolled and submitted data for at least one sport in the ISP. (Datalys analytics)

Target Audiences: Athletics health care administrators, conference commissioners, directors of athletics, athletic training staff, head coaches, faculty athletics representatives, national office staff, presidents and chancellors, professional associations, senior compliance administrators, senior woman administrators, team physicians.

Communication Plan:

Strategy 1: Create awareness and advocacy campaign designed to enhance the recruitment of member schools.

- Tactic 1: Shift ownership and delivery of ISP marketing and communication from the Datalys Center to the NCAA Sport Science Institute.

- Tactic 2: Create talking points designed to persuade and motivate schools to participate in the ISP.
  - Identify clear call to action for member schools that states the needs and benefits of participation.
    - Increased participation is needed in order to provide reliable data.
    - Helps protect student-athletes and serve needs of primary athletics health care providers, athletics health care administrators, member schools and conferences.
    - Offers continuing education credits for athletic trainers.
    - Offers opportunities for unique data access and reporting at the school, conference and national levels to inform policy and best practices.
    - Makes scientific and educational contributions to the membership and to the sports medicine community.
  - Address misperceptions about the time it takes to use the ISP.
  - Demonstrate exemplars and describe how they have benefitted from the ISP or can speak to its logistical viability.

- Tactic 3: Create talking points that clarify the technical and logistical aspects of ISP participation.
  - Provide information about the time it takes to use the ISP.
  - Identify compliant Electronic Medical Records.
  - Describe the steps schools can take to change their EMR to one that is certified by Datalys, sign up with their current certified EMR or use the free Datalys IST.
  - Provide information on how to use the ISP most efficiently and effectively.
Tactic 4: Create a landing page on SSI website that includes talking points, information about Datalys partnership, technical and logistic details, peer-reviewed publications and instructions for signing up for the ISP.

Tactic 5: Coordinate Datalys webpage with SSI ISP webpage.

Tactic 6: Send targeted email invitation to member schools about ISP participation.

Tactic 7: Provide ISP talking points and messaging kits to directors of athletics and conference commissioners.

Tactic 8: Send printed information about ISP participation to member schools.

Tactic 9: Include information about ISP participation in SSI newsletter.

Tactic 10: Launch twitter campaign about ISP participation.

Tactic 11: Create video(s) about ISP participation to distribute to member schools.

Tactic 12: Include information about ISP participation in in-person presentations to membership and professional organizations.

Tactic 13: Include information about ISP participation in other national office department communications.

Tactic 14: Interview key campus champions of the ISP and include article in NCAA Champion magazine.

Tactic 15: Build consensus and seek participation/consultation through surveys, workshops and town hall meetings (e.g., host huddles at NATA and/or CATS as a forum to discuss best practices or how ISP has positively impacted their school).

Strategy 2: Educate national office staff and encourage them to share information during member interactions.

Tactic 1: Develop talking points or educational session for key national office staff.

Tactic 2: Post story about ISP participation on the Daily intranet.

Tactic 3: Include information about ISP participation in President’s Cabinet weekly bullets.
What is the NCAA ISP?
The ISP is a data collection initiative designed to protect the health and safety of student-athletes. Since 1982, athletic trainers have collaborated with the NCAA to create the largest collegiate sports injury database program in the world. Today, the NCAA partners with the Datalys Center to manage the ISP and to inform injury prevention policies and practices at all levels of sport.

Your help, through participation, is critical to the success of the ISP and to enhancing student-athlete care.

Why Should I Participate in the ISP?
As an NCAA athletics health care provider, you seek answers to the most pressing injury prevention questions facing college athletes. Serving as the largest epidemiologic database of its kind, the ISP can help answer these questions. With your help, the ISP can provide reliable data to help enhance the injury prevention practices, risk-management decisions, athletic health care delivery and, ultimately, the quality of student-athlete care for all NCAA schools.

How Will I Benefit from Participating in the ISP?
- Receive regular access to data that can inform your injury prevention practices, risk and personnel management, and medical decision-making.
- Free continuing education credits for athletic trainers.
- Contribute to peer-reviewed scientific publications, which strengthen available information and inform clinical decision-making.
- Contribute to national health and safety policy and sport rules changes.
- Further scientific research about top health and safety risks to student-athletes.

What Else Do I Need to Know About the ISP?
- Participation requires a time commitment of approximately 20 additional minutes of data submission per week, per sport.
- While it is recommended that each school submit data for multiple sports, schools have the flexibility to select the number of sports for which they participate. The NCAA and Datalys can provide guidance for which sports have the greatest data needs.
- To help make the data submission process easier, the ISP has certified the following Electronic Medical Record vendors; Athletic Trainer System, CSMI Solutions SportsWare Online, SIMS, Vivature NExTT.
- A free EMR has been developed for schools without a certified EMR vendor.
- The ISP is HIPAA and FERPA compliant and has been approved as IRB exempt.
- Free training and support is available for all ISP participants through the Datalys Center.

What Do Participating Schools Have to Say About the ISP?
<<Insert examples of exemplars and describe how they have benefitted from the ISP or can speak to its logistical viability.>>

How Can I Participate in the ISP?
To sign-up for the ISP, contact The Datalys Center at NCAAINS@datalyscenter.org or at 317-275-3664.
Division II Priorities
2017-18

Inclusion Initiatives

- Work with the NCAA Office of Inclusion and the new NCAA Executive Vice President for Inclusion and Human Resources to implement initiatives that support Association-wide goals and priorities.
- Promote available resources to Division II institutions and conferences.
- Help the Division II Conference Commissioners Association and Division II Athletics Directors Association identify and implement their own inclusion initiatives.

Membership Census

Conduct the second Membership Census in early 2018. Like the initial census in 2013, this iteration will seek feedback from a range of institutional and conference staff on Division II branding, championships, student-athlete advisory committees, governance processes and structure, diversity and inclusion, and conference and presidential involvement, among other topics. Results will help inform a mid-term assessment of the 2015-21 Division II Strategic Plan and shape future initiatives.

Coaches Education

Launch the Division II Online Coaches Education program in the spring of 2018 to deliver legislative and health and safety content to Division II coaches. Further, begin discussing how the new online program could replace the current Division II coaches recruiting exam by 2020.

Make It Yours Activation

Phase 2 will bring the Division II experience to life in a way that reinforces a sense of pride with stakeholders within the Division II family and resonates with external audiences as well. We will publicly promote the experience Division II institutions create for student-athletes so that audiences fully understand what Division II IS versus what it is not.

Academics

- Continue reviewing the effects of new progress-toward-degree and two-year college transfer requirements that became effective for the 2016-17 academic year.
- Continue educating the membership about new initial-eligibility requirements that take effect in the fall of 2018.
- Review metrics for academic success, improve the accuracy of data collection and strengthen the foundation upon which academic policy decisions are made. The first phase of this project involves data reviews of 25 institutions.
- Finish reviewing criteria to ensure the Division II Degree-Completion Program meets intended outcomes and is funded appropriately (a revamped iteration of the program is expected to launch in the fall of 2017).
Division II Priorities
2017-18 continued

HEALTH AND SAFETY

► Continue collaborating with the Sport Science Institute to advance identified strategic priorities.
► A representative working group will recommend ways to increase membership participation via the Injury Surveillance Program so the division can obtain more accurate data upon which to base future decisions affecting student-athlete health and well-being.
► Partner for a second time with the Gordie Center for Substance Abuse to conduct a Division II-specific APPLE Training Institute September 22-24, 2017, in Reston, Virginia, hosting athletics administrators and student-athlete teams from more than 35 Division II institutions.

SAAC INITIATIVES

► Develop an alumni network.
► Increase CPR/AED certification across the division.
► Encourage Division II institutions to use Helper Helper to track their community engagement activities.
► Support the Sport Science Institute regarding mental health awareness and sexual assault prevention.
► Foster discussions and progress on social justice issues.
► Host the first SAAC Super Region Convention November 17-19, 2017, in Washington, D.C., to enhance student-athlete participation in the governance structure and enable student-athletes and administrators to better understand issues affecting Division II student-athletes.
► Further its “Love2Play” initiative that encourages participants to play a sport because they are passionate about it, rather than playing out of necessity.
► Further its partnership with Team IMPACT and Make-A-Wish.

CULTURE OF COMPLIANCE

A “think tank” of membership leaders will (1) conduct a comprehensive review of the Division II Manual to identify and address current legislation that does not realistically align with the resources dedicated in Division II; (2) develop tools and resources to help campuses and conferences address challenges and pain points of compliance; (3) encourage development of a shared-responsibility compliance model; and (4) host a summit in December 2017 to strategize next steps and submit recommendations to the governance structure.

CHAMPIONSHIPS

► Host the first combined men’s and women’s basketball championships at the Sanford Pentagon (shown at right) in Sioux Falls, South Dakota, March 19-24, 2018.
► Join with Divisions I and III for a second time to conduct all three field hockey championships in Louisville, Kentucky, November 17-19, 2017.
► Review and approval of championships priorities (e.g., officiating fees, participation opportunities, championships experience) for the 2018-21 triennial budget will occur in the fall/winter of 2017.
During its August meeting, the Division II Presidents Council hosted Division II conference board chairs, Division II conference commissioners and members of the Division II Student-Athlete Advisory Committee.

Three key topics were discussed in round tables, including:

1. The Division II Student-Athlete Experience.

Attached to this summary are the responses gathered from each of the roundtables. These responses were shared with the attendees in late August.

Below represents some key responses and themes gathered from the discussions with an outline of potential next steps and/or current initiatives.

**The Division II Student-Athlete Experience**

- Life in the Balance experience that includes academics, athletics and community engagement and preparation for life after sports with a blended experience. Championships model provides for the best access ratio to NCAA championships among the three divisions.

- Concerns highlighted include the disconnect between wanting to balance the experience and time demands placed on student-athletes with the desire by student-athletes, coaches and administrators wanting to train and win. Does Division II have a culture of “voluntold” activities (e.g., activities that are voluntary and not included in playing and practice season time limitations, but the expectation is the student-athletes will do the activities)?

- How does Division II focus on its core values and make decisions based on those values?

**Health and Safety Culture and the Well-Being of Student-Athletes**

- How to build awareness of existing resources as schools need to use the resources and checklists that have been developed.

- Health and safety needs to be a priority and an area of emphasis similar to how the division talks about academic success and achievement.
• Conversations at the local, conference and national level need to be ongoing and at all levels (i.e., presidents, ADs, FARs, athletic trainers, student-athletes, coaches, etc.).

**Division II Membership and the Financial Stability of Higher Education**

• Financial concerns impacting both public and private institutions (e.g., changing demographics, enrollment concerns, state funding, fundraising, mergers, consolidations).

• Articulating the value of athletics and higher education to decision makers (e.g., state legislators, donors, local community, businesses).

**Initiatives and Upcoming Programs**

**2018 Membership Census.** The census is a division-wide survey and will be asking a robust set of questions regarding the Division II student-athlete experience, recent branding efforts, financial resources, conference membership requirements, as well as several questions on championships and student-athlete voice and influence. The results of the census will assist the division in its mid-term assessment of the current Division II strategic plan, as well as formulate areas of focus for Division II in the coming years.

**Joint Breakfast at NCAA Convention.** The Division II Presidents Council, Management Council and Student-Athlete Advisory Committee will gather for their annual joint breakfast at the 2018 NCAA Convention. The focus of the discussion will be on “voluntold” activities. The national SAAC is gathering information from its conference and school SAACs to aid in the discussion.

**Conference Membership Requirements.** The Division II Membership Committee is currently holding discussions on the 10-school minimum for conference membership requirements, which is effective in 2022. The committee is seeking input, including having questions in the 2018 census.

**Injury Data.** A task force comprised of Division II Presidents Council and Management Council members is currently looking at ways to increase Division II’s participation in the Injury Surveillance Program. Health and safety data will aid the division in making decisions around playing and practice season requirements (among other things). Additionally, the task force is going to discuss whether additional health and safety data should be gathered from Division II schools and included in the Institutional Performance Program (IPP). The data from an annual survey could be incorporated into the IPP, which will allow institutions to make comparisons with
institutional peer groups. The focus of the survey is the administrative and organizational components of athletics health care delivery.

**Additional Funding for Academics, Inclusion and Health and Safety.** Over the next 9-12 months, the Planning and Finance Committee will make recommendations on the $1.1 million that has been allocated to enhance or start new initiatives in the areas of academics, health and safety and inclusion.

**Online Coaches Education.** Through the Foundation for the Future initiative, funds have been allocated to develop an online coaches’ education program. The initial focus of the program is eligibility and recruiting legislation and health and safety. However, once the system is built, the ability to add additional topics, as well as expand beyond coaches, is possible. This format of education may aid the division in providing tools and the necessary resources to member schools and conferences.

**Other items?**
Topic One—Division II Student-Athlete Experience

1. What are the unique advantages of the Division II student-athlete experience?
   - “Life in the Balance” idea – academics and athletics and access to things other than athletics (e.g. leadership).
   - Division II student-athletes have a six percent higher graduation rate than non-athletes.
   - Regionalization concept allows more participants in national championships.
   - Opportunity to engage with administrators.
   - Limit number of games allowed, while still providing athletic scholarship support.
   - Character, intangible qualities, life lessons.
   - Student-athlete voice (voting, etc.).
   - Community engagement (Make-A-Wish and Team IMPACT partnership, outreach to military veterans, etc.).
   - Service orientation.
   - Diversity and inclusiveness of women in administrative roles.
   - Regionalization philosophy helps reduce the amount of time student-athlete miss class and travel for competition.
   - Less pressure to win than Division I.
   - Student-athletes are better prepared for careers because of blended experience.
   - Greater involvement campus-wide in all aspects.
   - More and different opportunities on campus resulting in a broad college experience with an opportunity to study abroad.
   - Focus on students and their experiences, not a monetized outcome.
   - Student-athletes can choose to play Division II, while still being successful.
   - Closer relationship between students and faculty, smaller class size.
   - Partial scholarship model emphasizes assistance to students to pursue education.
   - Student-athletes have a more realistic set of expectations and understand the value of their degree (other than money).
   - Coaches must find a good student-athlete for scholarship purposes.
   - Higher graduation rates compared to other Divisions.
   - Student-athletes are well-rounded.
   - Access ratio to championships.
   - Most balanced membership.
   - Academic emphasis.

2. What are the potential threats or challenges to the Division II student-athlete experience?
   - Even with regionalization, the amount of missed class time throughout the year can be significant.
   - Time management stress (travel, study, etc.).
   - Early season start dates threatens student-athlete experience.
   - Time demands on student-athletes, including community engagement efforts.
   - Rising cost demands for athletics.
   - Fundraising by student-athletes not just for their sport.
• Financial stability of small, private colleges.
• Finances, health and safety impacting student-athlete experience.
• Finances for Division II championships and conference offices dependent on Division I.
• Increased travel costs.
• Consistent state budget cuts leading to a loss of positions.
• Fundraising responsibilities on student-athletes.
• Coach influence against pledging and intramurals.
• Coaching turnover.
• Coaches dictate what happens in their sport.
• Coaches are feeling more pressure from boosters to win, where in Division II the focus should be to create well rounded student-athletes.
• Partial aid model.
• “Dominant” sports have different experience?
• Not enough branding of student-athlete experience at Division II.
• Perception of Division I, and that we are viewed as lesser. Temptation to emulate Division I.
• Deferred maintenance Issues.
• Uncertainty of future membership.
• Legal challenges.
• Inclusion, survey data on how student-athletes feel on their campuses. Diversity of coaches. Are we really dedicating ourselves to the true meaning? Connect survey data of student-athletes connecting with coaches, diversity focus can help student-athletes connect with institution more.
• False complacency with life in the balance, are we really balanced with “voluntold” activities.
• Institutions are compliant to “voluntold” because they allow athletes to move in early, etc.
• Legislative proposals to extend athletic seasons and regarding year round training given coaches access.
• Attendance will dictate future game experience, not providing the student-athletes what they expected.
• Competition to keep up with facilities and scholarships that roll over from Division I.

3. When and how do Division II values conflict (e.g., the philosophical vs practical application)?

• Disconnect between focus on balance and aspiration to win.
• Disconnect between game experience and winning.
• Practical: coaches rewarded based on athletic success versus academic achievement.
• Legislation, occasionally logic is consistent with Division I and Division III.
• Culture of “winning” carries over to Division II
• Financial challenges – travel and athletic medical care
- Stigma of inferiority with name “Division II”.
- Travel time for student-athletes.
- Conflicting schedules when it comes to practice and class availabilities.
- NCAA should be a leader in discussions around inclusion. Political climate conditions how Division II values are perceived, generates conflict, increasing hostility, immigration actions and transgender. Affects recruitment of students and staff.
- The value of the diversity experience for student-athletes. Team model at its best provides a strong model for inclusion. The need for leadership to stand with best values of team.
- Life in the balance – is it actually balanced?
- Megaconferences.
- The culture of winning
- Is there a stigma about Division II?
- Disconnect of fans and support understanding Division I life in balance.
- Student-athletes want more training opportunities but still want life in balance.
- Enough time in preseason to prepare for season, coaches are going to abuse additional hours.
- Hearing coaches say they’re going to run program like Division I.
- Legislation that is passed in Division I that may bubble up.
- Providing similar experiences throughout Division II.

4. **How does Division II ensure it creates and maintains the experience it wants for Division II student-athletes? Share any experiences or ideas of how your campus or conference has done this at the local level.**

- College hour: no classes for an hour, chance for student-athlete to be part of clubs.
- Commitment to Make-A-Wish, Team IMPACT and other non-profits.
- FAR involvement – Senate – Scheduling. They are competent and engaged.
- Balance – Not all about winning, allows for wholistic approach where student-athletes can focus on career development, leadership skills and training, etc.
- How Division II incentivizes related to winning versus life in the balance.
- Role of university president in not all about winning, as opposed to athletic directors and staff.
- Make sure student-athlete voice continues to be heard
- Don’t lose sight of Division II values, and continue to make decisions based around these values.
- Opportunity for study abroad and campus activities.
- Protocol to coaching decisions in return to play from medical.
- Student grant to support student success, need greater focus on support evaluation.
- Student-athlete likes the way conferences push and support student-athletes to reach higher, to do what you think you can’t do. Gives you a sense of a quality experience that can rival Division I.
- We work to create a “wow” factor at championships.
- Branding is important, student-athletes become our ambassadors.
• Division II combines good cost value with opportunity to play plus championship opportunities.
• Actively engage in conversations about it (SAAC Summit, combined meeting with Presidents and Management Councils.
• Coaches education – expectations.
• Alignment adjustment for coaches.
• Create a destination for Division II.
• Professional development for assistant coaches.
• Coaches education expectations for “life in the balance”, create a destination for Division II coaches.
• Don’t fire coaches based strictly on athletic record.
• Continue to promote and emphasize community engagement.

5. Other comments or thoughts?

• Actual names of Division I, Division II and Division III.
• Not paying as much time to the coaches on educating experience – life in the balance.
• Opportunity for coaches to embrace “teacher”.
• How do we make Division II a destination?
• Having one Division I sport at your institution can influence the mindset for the Division II sports, always comparing.

6. Next Steps?

• Work toward enhancing relationships between faculty and student-athletes.
• More education for faculty about demands of student-athletes.
• How can we make something other than “winning” – championship experience?
• Division II rules about mega conferences – only one representative to championships.
• Enhanced focus on academic support.
• Celebrate academic success recognition.
• Engage minor sports more.
• Review and emphasize off-field engagement on campus.
• Branding efforts.
• Inclusive talent.
• Randomly do into teams and give survey to whole team regarding hours, allows administrator to have a hold on teams.
• Provide an incentive to the teams with the two highest GPAs. Makes them compete in the classroom.
• Diversity and inclusion in our coach recruitment.
• Having coaching staffs that more accurately reflect the diversity on our teams.
1. What have you done at the campus or conference level to discuss health and safety issues and initiatives, particularly in the areas of overall independent medical care, mental health and sexual violence prevention?

- Health and safety as a standing agenda item in conference meeting and when purchasing DVD’s to institutions. Developed a model for a concussion (Carol Vale) dissuading athletes to comeback too soon. Campus-wide orientation for Title IX and sexual violence. Having a CARE team or wellness committee to look out for people who may be at risk for mental health problems. Heat safety index to protect student-athlete up with the dehydration, overheating, or anything that goes along with extreme heat. Air quality policy as a result of making sure student-athletes know that there are college sports psychologists, counseling services, those services are available at good times and getting enough sleep.
- Campus vs. athletic resources -bystander.
- Conference -mandating/encourage and facilitate -best practices.
- Follow-up on a discussion.
- Conversation with coaches.
- Outsource -challenges of background in athletics.
- Culture of resilience.
- Concern of mental.
- Title IX offices -sexual violence campaigns -student signatures.
- Video on healthy relationships -shown before games. Sleep deprivation.
- Institutions partnering with psychiatric [?] organizations -offer counseling -facilitate discussion on team.
- Conference program -budget management -financial literacy -STRESSOR
- Cyber bullying -mental health -does social media create a barrier to conversation about mental health? Social media only leaves impressions of perfect world, leaving many feel inadequate.
- Leverage athletics positively.
- SAAC retreats/other meetings/speakers
- Engaged athletic trainers more.
- CARE teams (counselors and psychiatric professionals and student affairs/academic affairs and Title IX coordinator).
- Blue light system on campus (hit that blue light if scared/concerned sexual violence).
- Just talk about it! -fixing what’s wrong.
- Required bystander interventions for students. Maybe sexual assault isn’t always athletes, but we can be leaders.
- Require AD to be certified in trainings (drugs, sexual assault, etc.) Half to report issues – can’t cover it up.
• Conferences – two-day clinics (athletic trainers) – resources to coaches and campus -President and AD sign off.
• Campuses: sexual violence and prevention. Questions regarding presidential understanding. Coaches’ meetings. Website and homepage information.
• Mental health needs more attention. We feel the least prepared on this one.
• It’s On Us campaign. SAAC summits.
• Follow “concussion” protocols.
• Work with faculty sports psychologist.
• All have Title IX coordinators on campus.
• In most cases, mandatory Title IX training.
• Would like to do more with nutritional, wellness, and psychological guidance.
• Sleep deprivation widespread among Student-Athletes (about 50%): Jessica attended a “sleep summit”
• Conference hosted summit around these issues -standardize of care, expectations, policies.
• College with athletes.
• Debra Wilson (author of toolkit) facilitated meetings with every constituent in conference.
• On campus training for [unreadable] students/athletes. “Haven” and hardships.
• On campus wraparound services for a mental health insurance.
• SID mental health help. [unreadable] CoSIDA has on-call services.
• Budget semi: how eliminate[unreadable] around [unreadable].

2. Have you used any of the NCAA resources available? If yes, how? If no, how do we make campuses aware of the tools and resources available?

• Given the ability to use social media to distribute tools and resources. Using the It’s On Us and Step Up. Heart 2 Heart to raise awareness of drug abuse.
• Modules.
• Student lead conversations.
• Education.
• Underutilized resources.
• Grant money for programming.
• SSI evolution has been important.
• Shorten communications to presidents on topics -how do we best highlight to get point across?
• Who gets communication?
• On campus – education/informational.
• Need to build more awareness for these resources.
• Follow Sports Science Institute recommendations.
• Open to it, but don’t know what’s available.
• Yes via materials available. Via people as experts brought to conferences and campuses. (Dr. Hainline with coaches)
• Counseling centers on campus and graduate program. Counseling involved in support.
• “cultural habits” -need more assessments
• Compliance consultation excellent!
• Questions regarding use of resources attach D-G on campuses.
• Need more bystander training.
• Agreed we would like to be more aware of these resources.
• Important for our ADs to disseminate this information on mental tip of the wellness to campuses. For example, SSI modules are out there.
• Independent Medical Care for best practices.
• Mental health best practices.
• Have resources all conference will submit (library of resources)
• Commissioners should print info.

3. What are the potential threats or challenges in the area of health and safety on a Division II campus?

• Best practices for both heat and cold weather. What is the role that a conference plays in concussion protocol? The legal environment on the medical environment.
• Normalization of drugs and alcohol.
• The need for more and more athletic trainers to accommodate for the new protocol.
• The cost of addressing health and safety.
• Athletes coming with built-up issues.
• Ability of meeting the needs -being realistic.
• Money -Title IX issues – representing case.
• Expectations of what institutions can do for them?
• Extension of season -how much can we cover? Arguments are getting created.
• Vision/altered – legislation
• Barriers: military, Health Care prof., stigma, watered-down information.
• Social media -perfect image.
• Communication -no expert on campus to address and disseminate.
• Generational challenged -fat and technology changes.
• Legal vulnerability at conference and campus level.
• Interactive/involved with resources/tools (do you actually read it?)
• Mental health issues (social media impact)
• Include student-athlete population with overall student population.
• Education of coaches.
• Communication is key/respect is key.
• Concussion/physical issues – cost of insurance.
• Coaches aren’t always aware.
• Athletic trainers are overworked -now wanting them to catch mental health to check regulatory intrusions -we have so much to do, to train on. Small schools =small budget + small resources.
• Title IX – potential to diluting (implementation for all) and diminishing of Title IX.
• Safety – inconsistent support orthopedists on field away travel (must work on consistency across campuses/teams)
• Athletic trainer certification requirements and implementation for future planning, especially for funding.
• Threat – question regarding whether campuses are paying attention to these areas.
• Facing complex issues regarding gender identities.
• Obviously, high liability factors but limited resources to deal with this.
• Concussion lawsuits against the conference can break the bank.
• Don’t have Division I resources, but have many with that of the same responsibilities.
• Physical threats inherent to sports.
• Knowing who to turn to.
• Funding/definition of health and safety – can’t be a rationale for everything we do (adding eighth referee in a football game).
• Mental health for athletic trainers.
• Proper coverage with the athletic trainer for all athletes.

4. How can Division II campuses be leaders in these areas?
• Making sure student-athletes are getting the rest they need. Peer to peer discussion.
• Division I comparison -parents asking questions -how are coaches responding to these questions? (FAQ)
• Check lists. Follow-up. Confidence. Active conversation.
• Keep discussion up front on sexual violence.
• Athletics has responsibility due to how it’s upheld culturally. We will do it because of our strong focus on Student-Athletes. This sets us apart.
• Leverage athletics.
• Shown commitment to these issues on campus.
• Communicate whole campus-wide.
• Help coaches identify mental health issues.
• Education.
• Balance privacy/legal issues left with helping the individual.
• It’s On Us campaign.
• Emphasis on more than winning.
• Life in the balance - mental effects.
• Hold ourselves accountable and hold staff members accountable. Use checklists.
• Affirm Sport Science Institute’s good work.
• Get in front of “transgender” needs/issues/concerns. Conference developing policy.
• More widespread CPR certification.
• Make health and safety most important priorities -up there with graduation rates.
• Student-athlete engagement with one another.
• Bystander intervention. “It’s On Us”
• Partnering between AD and vice president for student life around these issues for help.
• Emphasis of life in the balance of Division II supports mental health and by definition liaise in this area not sure fear of stigma as in other divisions.
• DII – with the safety comes first – incentive is not only winning

5. Other comments or thoughts?

• Presidents yield to athletic director.
• Engaging conversation and expectation level.
• Critical area.
• Decisions needed to be data-driven. Data should be shared and transparent.

6. Next Steps?

• Audit direct communication from NCAA.
• Pull aways.
• Follow-up.
• Education.
• Communication and recognition.
• Building awareness.
• Mental health is not a stigma.
• Help with mental health issues as much as as much as we do physical issues.
• Help coaches identify key issues.
• Use resources.
• Map who doing what on campuses.
• Proactive in policies.
• What can conferences do for SIDs mental health?
• What are the barriers to using the injury surveillance program?
1. **What are the current opportunities, threats and challenges for higher education?**

- Finances are the lowest rung of the ladder on Maslow’s Hierarchy of Needs.
- Discount Rate—net tuition down—what we give to athletics scholarships. Athletics are expensive.
- External threats on free college education. Impact enrollment, as well as athletics recruits.
- Will families choose to allow promising athletes to give up aspiration to choose?
- NAIA—trying to pull struggling schools from the NCAA—35 to 40 institutions could close in the next few years.
- Some may consider eliminating sports and put the money from that budget elsewhere.
- Enrollments are dipping; State support (same money from them, but there are more students).
- Political climate is affecting things (bringing issues like racism). Seems like they are targeting HBCU schools by not funding them.
- Government raising dollars for defense will take money away from education (now have to think like a baseball game).
- Curriculum reform is being challenged (making sure that classes are efficient and degrees are correct and sensible).
- Different departments have merged (academic affairs and other departments report to provost)
- Online learning is plus and minus.
- National legislation order impact higher education.
- National rhetoric around higher education.
- Lack of state revenue—high education is taking a hit.
- Higher education is an investment, not an expense—need to get that through to larger states.
- Expectations of higher education—more regulatory mandates—do more than less.
- Spreading ourselves thin with resources—lots of turnover.
- Getting students who are underprepared.
- Opportunity to rethink and prioritize or re-strategize as an institution.
- Data on facts and figures does not reflect tuition income.
- Student demographics—decreasing number of students.
- Publics—increasingly more tuition driven.
- Divisional movement—DI and DIII.
- Decrease/Increase in sports sponsorship.
- State consolidation.
- Private institutions—enrollment management (numbers and operations).
- Public institutions—state support decline and revenue issues.
- Tension between fiscal responsibility and student-athlete experience.
- Development officer in each unit—academic and athletic—report to advancement.
- Online enrollment.
- Life in the Balance came up a lot.
- More time for academics and life-volunteering—Make A Wish (bigger impact)
- Voice on campus (leadership; relationship with faculty).
- Education that completes the person.
- State institutions—diminishing support; asked to do more with less funding from state.
- Budget cuts—specific to athletics, as well as budget limitations within athletics.
- State schools asking private schools about fundraising.
- Affordability for athletics to fund what they need, but making costs for the S-As also affordable—not raising tuition to cover athletics cost.
• Schools relying on athletics to drive funding/enrollment.
• College is not as important as the debt you obtain from a university.
• Corporatization of higher ed.
• Immigration trends/diversity trends
• Declining demographics.
• Higher Ed RE Authorization.
• Federalization of accreditation.
• Scholarships to positively support student experience.
• Great personal growth—nothing else could compare.
• Higher education an opportunity to be part of a dialogue.
• Opportunity to grow up/mature socially and develop.
• Opportunity for colleges to be partners with the community they serve.
• We still change lives; can positively impact poverty and inequality in the world (universities are a key combatant).
• We are economic engines and generators of workforce.

2. **What role should athletics play regarding the overall financial health of the school? What are the messages that need to be communicated?**

• How do we articulate our value proposition?
• Articulate our value to state legislatures in the hope of more funding. Wealthy donors and boards. Impress with our outcomes what we do better.
• Athletics is an enrollment driver and needs to be higher at times in order to sustain the schools (means extra work, though). Schools look to different divisions or NAIA for financial health; non-NCAA sports bring in extra money (cheer, e-sports, etc.)
• Most student-athletes would not be at your institution if it weren’t for their sport
• Student=Tuition.
• “Athletics keeps us whole.”
• Enrollment increases with athletics success.
• Athletics brings everyone together on campus.
• Fundraising side—Greeks—Athletics usually have good experiences; serve on your Board and give back.
• Help with corporate sponsorships—Front Porch of a University.
• Sports sponsorship must be strategic.
• Athletics can’t be looked at in isolation—like other departments—don’t isolate—add on benefits.
• Value of off-campus (community alumni support).
• For some schools, it is a financial position.
• Media/social media information generation.
• Athletics builds affinity and academic success of student-athletes.
• Athletics is assisting with fundraising—outside sport.
• High academic student-athlete profile to assist in scholarships.
• Academic dollars separate from athletics dollars—not a revenue producer.
• Tuition revenue and enrollment from students that would not otherwise attend.
• DI envy; game day experience.
• State experience (Money Down); more travel games/can coaches continue fundraising without getting into the aisle?
• “Voluntold” events on campus; nonathletic
Athletics driving enrollment.
Athletics has the greatest outreach and community support, which, in turn, can bring more money back to the institution.
Messages that need to be communicated: invite legislators and people who work for the state to games and use it as a tool to generate revenue; use facilities to invite the community, brings in donors; promote graduation and retention rates of SAs compared to the student populations.
Although difficult to afford, adding sports can help to attract enrollment; engaged athletes have higher student retention.
Partial scholarships can contribute to individual financial affordability.
Some sports/schools have huge rosters and athletes that cannot play.
Athletics provides positive collegiate environment and helps to enhance reputation.
Division II has some sense of financial reason compared to some spending by others.
Athletics aligns with important values and priorities—enriched learning and engaging communities.
Athletics won’t have revenue to cover all their athletics expenses (no matter what you do).
Can contribute to a positive gross margin to help cover institutional overhead.
Athletic alumni should be more engaged in supporting their university or their athletics programs—key reason (nobody asks them); not enough resources or staff to focus on developing athletics financial resources.
Nobody focuses on importance of athletes giving back to their university.

3. How does Division II prepare for the future given the current state of finances in higher education? What changes need to be made or what needs to be studied?

- Investigate and promulgate the impact athletes have in the workplace, community and homes after graduation.
- Allow for more than one school eligibility for championships play in merged conferences.
- Adding non-NCAA sports is a money-maker. Athletics can find entrepreneurial ways to enhance and maintain enrollments; additional programs need more education.
- Division II shouldn’t become something that it is not—keeping up with the Jones.
- Need to be flexible
- Need to have an appetite for diverse membership.
- Opportunities for enhanced revenue sharing—NCAA and conferences.
- New initiatives cost money—schools could use help funding those.
- Hope the NCAA is flexible as finances become more challenging.
- Keep track and think ahead of where sports are heading. E-sports.
- Stay in tune toward the ethics in sports.
- Conferences join to present new competition opportunities.
- Continue well-managed Division II financial situation.
- Prepare for any changes that may occur within the Association.
- Prepare for changes that start with DI oversight and end up at DII’s doorstep.
- Future and current member evaluation
- For Profits
- Requirements vs. barriers to membership.
- Financial measuring sick.
- Evaluate financial models for conference—where is consistency?
- Scholarship and Sport Sponsorship
- Additional external partners.
- Financial Support
• 20 percent of all are first generation (2 times DI); Pell Grants
• Students want more games, more competition, more athletics experiences.
• Enough preseason time to prepare.
• Was sports prime reason to go to college?
• Contracts with coaches—expectations for coaches.
• Scheduling
• Rethinking the minimum number of sport teams sponsored.
• Increase branding/name recognition to drive donations because they will then see the effect of their donation (i.e., on television).
• The positivity and benefits that come along with investing into athletics.
• Many athletes go on to pursue higher class job opportunities and really drive the value of who we are as a division and what we stand for.
• Changes in the countable aid: need to be concerned with the impact on countable aid and will it create a negative impact where institutions are in arms race to generate revenue leading to DII institutions leaving/getting out.
• Moving from conferences sponsoring 8-10 sports put stresses on funding.
• Thinking more about e-sports/games as schools having trouble to get turnout for sports (e.g., can open up arena to watch such games).
• Division II has many smaller schools spread thin with resources.
• Some regulations are more onerous; is there an effort to support efficiency or to help on certain financial challenges (e.g., concussions, legal, scholarship expectations) look at athletics retention.
• Can’t try to be a mini-Division I to mimic what they are spending.
• Not sure there has been a conversation about where/what Division II should spend.
• Data analytics can perhaps help evaluate the proper focus of spending.
• Discussion about immigration and how it can impact enrollments, concern about undocumented immigrants.

4. Other comments or thoughts?

• What’s happening on campus is so different than just a few years ago. Technology is changing everything at a rapid pace.
• Pay attention to the trends of what’s happening at a national level; hear the voice of the student-athlete.
• Professional development—coach, assistant coach, advisor
• Life bond with athletics.

5. Next Steps?

• Exploring broader opportunities (enrollment drivers)
• Keep watching government decisions and having to counter them.
### Division II Inclusion Initiatives and Programs

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<tr>
<th>Program/Initiative</th>
<th>Description</th>
<th>Budget</th>
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| Division II Conference Grant Program    | Each active Division II conference receives a base amount of $90,000 and a premium amount based on the number of schools in the conference. The conference’s allocation must be used to fund the five strategic positioning outcome (SPO) areas listed below:  
  • Academics and Life Skills.  
  • Athletics Operations and Compliance.  
  • Diversity and Inclusion.  
  • Game Day and Conference and National Championships.  
  • Membership and Positioning Initiatives.  

  A minimum of 10 percent (50 percent total) must be spent in each of the five SPO areas. The remaining allocation (50 percent total) may be spent in any of the five SPO areas, as determined by the conference.                                                                                                                                                                                                                       | $3,080,000      |
| Division II Strategic Alliance Matching Grant | The Strategic Alliance Matching Grant is designed to provide financial assistance to Division II conferences and member institutions committed to enhancing ethnic minority and gender representation in mid- to senior-level intercollegiate athletics administrative positions.  

  Selected schools and conferences receive three years of grant funding from the NCAA to support the salary (wages and benefits) of the hired employee.  

  The NCAA provides funding toward the proposed salary (wages and benefits) as follows:  
  1. First year: 75 percent.  
  2. Second year: 50 percent.  
  3. Third year: 25 percent.  

  The NCAA also provides funding at the beginning of each of the first three years to support professional development opportunities and technology expenses.                                                                                                                                                                                                                                                                          | $600,000        |
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<td><strong>Schools and conferences</strong></td>
<td>Schools and conferences are required to supplement the funding in the first three years, as well as commit to funding the position in full for the final two years of the grant.</td>
<td>$370,000</td>
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<tr>
<td>Division II Coaching Enhancement Grant</td>
<td>The Coaching Enhancement Grant is designed to provide financial assistance to the division’s member schools that are committed to enhancing ethnic minority and gender representation in newly created assistant coaching positions for any NCAA-sponsored sport. Selected schools receive three years of grant funding from the NCAA to support the salary (wages and benefits) of the hired coach. The NCAA provides funding toward the proposed salary (wages and benefits) as follows: 1. First year: $25,000. 2. Second year: $15,000. 3. Third year: $8,000. The NCAA also provides funding at the beginning of each of the first three years to support professional development opportunities. Schools are required to supplement the funding in the first three years, as well as commit to funding the position in full for the final two years of the grant.</td>
<td>$370,000</td>
</tr>
<tr>
<td>Division II Ethnic Minorities and Women’s Internship Grant</td>
<td>The Ethnic Minorities and Women’s Internship Grant funds full-time, entry-level athletics administrative positions for one academic year. The division provides $23,660 in funding directly to selected schools and conferences during the year of the grant to support the salary and wages of the hired intern. Additionally, the division provides $3,000 at the beginning of each year to be used for professional development of the hired intern.</td>
<td>$150,000</td>
</tr>
<tr>
<td>Program/Initiative</td>
<td>Description</td>
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| Division II Women and Minorities Mentor Program        | Division II partners with the Division II Athletic Directors Association to sponsor the Division II Women and Minorities Mentoring Program. The program provides women and minority athletics administrators in NCAA Division II the opportunity to enhance career development through a mentoring relationship that fosters personal and professional growth. The program seeks to build a foundation that encourages participants to pursue a long-range career in athletics administration, with an ultimate career goal of serving as a Division II Director of Athletics.  
**Goals/Objectives:**  
- Provide mentees with guidance and role modeling that encourage a commitment to a long-range career in athletics administration, specifically as a Division II Director of Athletics.  
- Assist mentees with successfully navigating a career in athletics administration.  
- Provide enriched learning experiences that may enhance career mobility.  
- Help mentees to set personal and professional goals for the future.  
- Encourage mentees to maintain a healthy balance among home, work, and recreation.                                                                 | $85,500 |
| Division II Grant to MOAA (Minority Opportunities Athletics Association) | Division II provides a grant to MOAA, and it is used to assist with attendance by an individual from each Division II conference to attend the annual NACDA Convention and MOAA Symposium. In addition to convention programming, grant recipients attend a Division II governance academy, which provides training on Division II governance issues and strategic initiatives, introduces attendees to NCAA committee work and prepares young minority administrators for Division II committee service. | $50,000 |
| Division II Grant to Women Leaders in College Sports Association | Division II provides a grant to Women Leaders, and it is used to assist with attendance by an individual from each Division II conference to attend the annual Women Leaders Convention. In addition to convention programming, grant recipients attend a Division II governance academy, which provides training on Division II governance issues and strategic initiatives, introduces attendees to NCAA committee work and prepares female administrators for Division II committee service. | $50,000 |
DRAFT 2018 NCAA CONVENTION
CORE SCHEDULE OF EVENTS

Wednesday, January 17

8 a.m. to 2:30 p.m. Division II Management Council Meeting

1:30 to 5 p.m. NCAA Board of Governors Meeting

6 to 9 p.m. Honors Celebration

Thursday, January 18

7:30 to 9:45 a.m. Division II PC/MC/SAAC Breakfast

10 to 11:30 a.m. Division II Joint MC/PC Meeting

Noon to 3:30 p.m. Division II Presidents Council Meeting

1:15 to 4 p.m. Divisions Education Sessions and other Association-Wide Programming

4:30 to 6 p.m. NCAA Plenary Session: State of College Sports

6 to 7:30 p.m. Delegates Reception

Friday, January 19

7:30 to 8:30 a.m. DII Delegates Breakfast

8:15 to 9:45 a.m. DII Chancellors and Presidents Breakfast

8:30 to 9:45 a.m. DII Education Sessions

10 to 11 a.m. DII Keynote Speaker

11:30 a.m. to 1 p.m. Association Luncheon and Gerald Ford Award Presentation

1:30 to 5:30 p.m. Division II Conference Meetings

5:30 to 6:30 p.m. Division II Faculty Mentor Award Presentation and Reception

6 to 7 p.m. NCAA President’s Reception

8 to 9:30 p.m. Division II Presidents Council Reception
Saturday, January 20

7 to 8 a.m.        Delegates’ Breakfast
8 a.m. to Noon    Division II Business Session
                  Hotel Departure
NCAA Division II Audio Scripts

--- Insert personalized information e.g. school, mascot, subject, charity, sports offered, etc. ---

**Academics**

*30-second read*
NCAA Division II takes the term student-athlete to a whole other level. It’s time to excel where you choose. As a Division II school, *(insert school name)* gives student-athletes the power to pursue opportunities on and off the *(insert field, court, etc.)*. That means whether you’re into *(insert majors)* or *(insert major)*, you can choose a major you’ll love. Because in DII, setting your own academic path comes first. The time is now. Are you ready to Make It YOURS?!

*15-second read*
At an NCAA Division II school like *(insert school name)*, you can excel where you choose—on and off the *(insert field, court, etc.)*. Because in DII, setting your own academic path comes first. The time to excel is now, Make It YOURS!

**Sports**

*30-second read*
Are you ready to go big? To give it everything you’ve got? Are you ready to win it all? Become a *(insert school name and mascot)* and you can compete for a NCAA Division II championship. Because at DII schools, 1 out of every 7 student-athletes competes in a national championship. Plus, your big game could even be broadcast live to all your fans. The time is now, so Make It YOURS!

*15-second read*
Are you ready to win it all? Become a *(insert school name and mascot)* and you can! At NCAA Division II schools, 1 out of every 7 student-athletes competes in a national championship. The time is now, so Make It YOURS!

**Community**

*Local/Regional*

*30-second read*
*(Insert school name)* and NCAA Division II encourage you to be involved with your community. For DII and your *(insert mascot)*, community engagement is much more than just community service. Here, student-athletes connect and build relationships with their communities to make a lasting impact, and in turn attract more interest and attendance to our athletic events. Locally, our efforts with *(insert local charity)*, have *(insert some benefits of what the partnership has done)*. Are you ready to be a difference maker for your community? The time is now so Make It YOURS!
15-second read

(Insert school name) and NCAA Division II encourage you to get involved with your community. That’s why our DII student-athletes proudly partner with organizations like (insert local charity). The time to make a difference is now, so Make It YOURS!

Community

Make-A-Wish-Foundation

30-second read

(Insert school name) and NCAA Division II strive to set records on and off the (insert field, court, etc.). In fact, for the fifth consecutive year the division has set a fundraising record. During the 2015-16 academic year, Division II schools raised more than $608,000 for the Make-A-Wish Foundation. And since the beginning of its partnership, the division has raised more than $4.7 million for the foundation. Those funds have been used to grant more than 590 wishes for children around the country who face life-threatening medical conditions. Are you ready to be a record breaker? The time is now, so Make It Yours!

15-second read

(Insert school name) and NCAA Division II strive to set records on and off the (insert field, court, etc.). For the fifth consecutive year, we’ve helped DII set a fundraising record for the Make-A-Wish Foundation. The time to break records is now, so Make It Yours!

Community

Team IMPACT (general read)

30-second read

No matter what sport you play in NCAA Division II, you’re always a part of a team. In DII that team is made up of student-athletes, coaches, fans, and the amazing kids from Team IMPACT. Through Division II’s successful partnership with Team IMPACT, kids with life-threatening and chronic illnesses join Division II teams to gain strength, camaraderie and support. This experience is a game changer for each and every child. It’s proof that the right team makes all the difference. Are you ready to play with the best? The time is now, so Make It YOURS!

15-second read

In NCAA Division II, you’re always a part of a team. Through DII’s partnership with Team IMPACT, kids with life-threatening and chronic illnesses can join our teams—for strength, camaraderie and support. Want to join this inspiring team? The time is now, so Make It YOURS!
Community
Team IMPACT (if school has partnership)

30-second read
No matter what sport you play in NCAA Division II, you’re always a part of a team. At (insert school name), that team is made up of student-athletes, coaches, fans, and the amazing kids from Team IMPACT. Through Division II’s successful partnership with Team IMPACT, kids with life-threatening and chronic illnesses join our team to gain strength, camaraderie and support. This experience is a game changer for each and every child. It’s proof that the right team makes all the difference. Are you ready to play with the best? The time is now, so Make It YOURS!

15-second read
At (insert school name), your part of a team. Through NCAA Division II’s partnership with Team IMPACT, kids with life-threatening and chronic illnesses can join our teams. If this sounds like a team you’d like to join, the time is now, so Make It YOURS!

All Categories

30-second read
Make your time count. Set your own path. Rise to become a champion on your own terms. In NCAA Division II, there are no limits. That’s why (insert school name) gives student-athletes the opportunity to excel on and off the (insert field, court, etc.). From top-notch academics to community engagement to elite athletics, you can become a champion in everything you do. In DII, the opportunities are here. Are you ready? The time is now, so Make It YOURS!

15-second read
Ready to set your own path? You can in NCAA Division II, where (insert school name and mascot) become champions in everything they do—from top-notch academics and elite athletics, to rewarding community engagement. The time to excel is now, so Make It YOURS!
2017 NCAA Division II Football Showcase

Saturday, September 2 (Noon)
@ Notre Dame College
Saturday, September 2 (1 p.m.)
@ #15 Shepherd

Saturday, September 9 (4 p.m.)
East Central
@ Oklahoma Baptist

Saturday, September 9 (5 p.m.)
White Water Classic
@ Albany State

Saturday, September 16 (1 p.m.)
@ #3 Grand Valley State

Saturday, September 16 (7 p.m.)
Tusculum
@ Limestone

Saturday, September 23 (6 p.m.)
Mars Hill
@ Catawba

Saturday, September 23 (7 p.m.)
@ #2 Ferris State
#20 Ashland

Saturday, September 30 (4 p.m.)
Colorado Mesa
@ CSU-Pueblo

Saturday, September 30 (7 p.m.)
Coastal Classic
@ West Florida
Florida Tech

Saturday, October 7 (2 p.m.)
Southern Arkansas
@ Henderson State

Saturday, October 14 (1 p.m.)
Findlay
@ Hillsdale

Saturday, October 14 (2 p.m.)
@ #5 Indiana (Pa.)

Saturday, October 21 (1 p.m.)
@ #3 Grand Valley State
#2 Ferris State

Saturday, October 21 (8 p.m.)
Tarleton State
@ #23 Texas A&M-Kingsville

Saturday, October 28 (3 p.m.)
Southern Arkansas
@ Henderson State

Saturday, October 28 (4 p.m.)
#13 Azusa Pacific
@ Central Washington

Times listed are in Eastern Time and are subject to change. Lindy’s preseason rankings included.
2017-18 NCAA Division II
Basketball Showcase

STREAMING LIVE

Saturday, November 18
WBB - 8:30 p.m. MBB - 10:30
Chico State @ Humboldt State

Saturday, December 2
WBB - 2 p.m. MBB - 4 p.m.
King @ Limestone

Thursday, January 11
WBB - 5:30 p.m. MBB -
Grand Valley State @ Ashland

Saturday, January 13
WBB - 5 p.m. MBB - 7 p.m.
Hawaii Pacific @ Point Loma
Kentucky Wesleyan @ Findlay
North Georgia @ Young Harris

Monday, January 15
WBB - 6:30 p.m. MBB - 8:30 p.m.
Arkansas Tech @ Harding

Saturday, January 20
WBB - 3 p.m. MBB - 5 p.m.
Texas A&M-Commerce @ West Texas A&M

Wednesday, January 24
WBB - 5:30 p.m. MBB - 7:30
St. Thomas Aquinas @ Queens (NY)

Wednesday, January 31
WBB - 5:30 p.m. MBB - 7:30
Adelphi @ Le Moyne

Thursday, February 1
WBB - 8:15 p.m.
Seattle Pacific @ Central Washington

Thursday, February 1
MBB - 10:30 p.m.
Western Washington @ Central Washington

Saturday, February 10
WBB - 1 p.m. MBB - 3 p.m.
Claflin @ Benedict

Saturday, February 17
WBB - 1 p.m. MBB - 3 p.m.
Jefferson @ Caldwell

Saturday, February 17
WBB - 2 p.m. MBB - 4 p.m.
Nova Southeastern @ Barry

February 19-25
FLEX SCHEDULE

February 26-March 4
FLEX SCHEDULE

Tipoff times are Eastern Time.