



## SUMMARY OF FALL 2017 QUARTERLY MEETINGS

### The National Collegiate Athletic Association

**October 16-17, 2017, Division II Management Council**

**October 24-25, 2017, Division II Presidents Council**

#### **1. WELCOME AND ANNOUNCEMENTS.**

Management Council. The chair convened the meeting at 8:31 a.m. Monday, October 16. He thanked the Council members for their attendance, noting that Ismael Pagan-Trinidad, the faculty athletics representative from Puerto Rico, Mayaguez, was still unable to travel out of Puerto Rico and, therefore, would not be in attendance at the meeting. The Council arranged for a goodwill offering to Mr. Pagan, which will be sent to him in the near future.

Storm Glautier, student-athlete advisory committee member, was also absent due to his sport being in-season.

The chair welcomed the newest member of the Council, J. Lin Dawson, director of athletics, Clark Atlanta University, who was elected as the Southern Intercollegiate Athletic Conference's representative, replacing Curtis Campbell, who took a new position at a different Division II institution.

The chair also welcomed Pennie Parker as the new vice chair of the Management Council and thanked Tonya Charland for her dedication the past 12 months. Carrie Bodkins was welcomed back, after completing her maternity leave this past summer.

The chair acknowledged the six Pathways members who were attending the Council meeting.

NCAA staff members were acknowledged, as well, with the chair giving a special recognition to Dawn Buth, associate director of the Sport Science Institute, who was attending the meeting for professional development.

The chair provided a run-down of the meeting for the next couple of days, after which the Council began with the business at hand.

Presidents Council. The Presidents Council convened Tuesday evening at 3:01 Pacific time. The chair welcomed the Council to the campus of the University of California, Los Angeles, and noted the absences of Connie Gores and Elwood Robinson, who both had conflicting engagements. The chair also welcomed the two newest members of the Council, Allison Garrett, president, Emporia State University; and Gayle Hutchinson, president, California State University, Chico.

Other Council members, as well as staff in attendance, introduced themselves. The chair reviewed the schedule for the next several days.

**2. *REVIEW OF PREVIOUS MEETINGS.***

**a. *Summary of Management Council July 17-18 meeting and Presidents Council August 8-9 meeting.***

Management Council. The Management Council approved the summary of actions document from the July 17-18 Management Council meeting.

Presidents Council. The Presidents Council approved the summary of actions document from the August 8-9 meeting.

**b. *Board of Governors August 8 meeting.***

Management Council. The Management Council received the Board of Governors report from its August 8 meeting. The chair noted that the informational piece on serving alcoholic beverages at selected championships would be discussed later in the meeting, as well as in round table session.

Presidents Council. The Presidents Council received the Board of Governors August 8 meeting report.

**c. *Administrative Committee teleconference/actions.***

Management Council. The Management Council approved the actions taken by the Administrative Committee.

Presidents Council. The Presidents Council approved the actions taken by the Administrative Committee.

**3. *DIVISION II 2017-18 PRIORITIES.***

Management Council. The Management Council reviewed the 2017-18 Division II Priorities, which had been approved at the summer series of meetings.

Presidents Council. The Presidents Council reviewed the 2017-18 Division II Priorities, which had been approved at the summer series of meetings.

**4. NCAA CONVENTION AND LEGISLATION.**

**a. 2018 NCAA Convention schedule.**

Management Council. The Management Council reviewed the core schedule of events for the 2018 Convention, which had previously been approved by the Council.

Presidents Council. The Presidents Council reviewed the core schedule of events for the 2018 Convention, which had previously been approved by the Council.

**b. Proposed legislation for the 2018 NCAA Convention.**

Management Council. The Management Council reviewed the five proposals that will be voted on at the 2018 Convention—three sponsored by the Presidents Council and two that are membership-sponsored—and discussed and provided feedback on the legislation.

Presidents Council. The Presidents Council reviewed the proposals for the Convention.

**c. Committees' Review of Membership-Sponsored Proposals.**

**(1) Proposal No. 2-1—NCAA Membership—Eligibility for Membership—General—Membership for International Institutions—Institutions Located in Mexico.**

Management Council. The Management Council agreed to support this proposal based on the rationale presented by the sponsors and the Membership Committee. Additionally, the Management Council noted that even if the proposal is adopted, each prospective member institution would be required to complete the Division II membership process prior to being accepted as an active Division II member.

Presidents Council. The Presidents Council agreed to support this proposal for the same reasons as the Management Council.

[Note that the Division II Membership Committee agreed to support this proposal, based on the rationale presented by the sponsors, as follows:

In 2008, Division II adopted Proposal No. 2008-3 which established a pilot program to allow Canadian institutions to join the Division II membership. In April 2017, the NCAA Board of Governors voted to end the 10-year

international pilot and established a formal policy regarding international membership in the NCAA. Division II remains the only division with an international member. This proposal will expand the legislation to institutions in Mexico. Giving institutions in Mexico the opportunity to apply for Division II membership will allow Division II student-athletes the chance to benefit from cross-cultural competition, gain experience in international travel and potentially reach new markets. Finally, allowing institutions located in Mexico the opportunity to join the Division II membership, will help expand the number of institutions located in the West region. This proposal would not require institutions to compete in Mexico. Institutions located in Mexico will be required to apply and go through the Division II membership process, which would include receiving a bona fide invitation for membership from an active Division II conference before applying for Division II membership. The immediate effective date will permit institutions located in Mexico to apply for Division II membership by February 1, 2018.]

(2) **Proposal No. 2-5—Playing and Practice Seasons—Women's Volleyball—First Date of Competition—Championship Segment—Women—Exception--Division II National Championships Fall Festival.**

Management Council. The Management Council agreed to support this proposal based on the rationale presented by the Legislation Committee.

Presidents Council. The Presidents Council agreed to oppose this proposal. The Council voiced concerns about the impact of the proposal on the Division II philosophy of 'life in the balance' and noted that protecting this philosophy and maintaining a healthy balance and reasonable time demands for Division II student-athletes is of paramount importance.

[Note that the Division II Championships Committee and the NCAA Committee on Competitive Safeguards and Medical Aspects of Sports agreed to take no position on this proposal. The Division II Legislation Committee agreed to support this proposal. The committee noted that this change is only once in four years and would reduce the number of midweek games and missed class time. The additional week would also provide an opportunity for institutions to maintain in-region competition prior to the start of conference schedules.

**d. Proposed grouping of proposals and roll-call votes.**

Management Council. The Management Council agreed to recommend that the Presidents Council approve the proposed grouping of legislative proposals and the designated roll-call votes for the purpose of production of the 2018 Convention Official Notice and the order of business for the Division II business session at the 2018 Convention, as recommended.

There is a total of five proposals sponsored for the 2018 Convention. All of the proposals will be roll-call votes. Four of the proposals have an immediate effective date [2018-1 (2-1); 2018-2 (2-2); 2018-4 (2-4) and 2018-5 (2-5)] and will require a separate vote on the effective date.

Proposal No. 2018-4 (2-4) is a football-only vote. Only those institutions and conferences that sponsor football may vote on this proposal.

Presidents Council. The Presidents Council approved the proposed grouping of legislative proposals and the designated roll-call votes for the purpose of production of the 2018 Convention Official Notice and the order of business for the Division II business session at the 2018 Convention, as recommended.

**e. Suggested Speakers for 2018 Convention Proposals.**

Management Council. The Management Council reviewed the speakers' chart for the Division II business session at the 2018 Convention. The Council was informed of the duties that go along with being a designated or back-up speaker and was asked to advise staff of any changes individuals would like to make.

Presidents Council. The Presidents Council reviewed the speakers' chart for the 2018 business session.

**f. Emergency Legislation.**

Management Council. The Management Council reviewed the emergency proposal that was previously approved by the Management Council and Presidents Council.

Presidents Council. No action was necessary.

**g. Noncontroversial Legislation.**

Management Council. The Management Council approved eight noncontroversial proposals in legislative format, as recommended.

Presidents Council. No action was necessary.

**h. Modification of Wording.**

Management Council. The Management Council reviewed the modification of wording proposal, which had previously been approved in legislative format. No action was necessary.

Presidents Council. No action was necessary.

**i. Incorporation of Interpretations.**

Management Council. The Management Council reviewed the incorporation of interpretations in legislative format, which had previously been approved in legislative format. No action was necessary.

Presidents Council. No action was necessary.

**5. REVIEW OF COMMITTEE RECOMMENDATIONS AFFECTING DIVISION II.**

**a. Division II Committees.**

**(1) Academic Requirements Committee—Eligibility—General Eligibility Requirements—Full-Time Enrollment—Exceptions—Final Semester/Quarter—Final Term Before Experiential Learning Requirement.**

Management Council. The Management Council adopted noncontroversial legislation to specify that a student-athlete may practice and compete while enrolled in less than a full-time program of studies during the final semester or quarter of the student's baccalaureate degree program before participating in an experiential learning requirement (e.g., student-teaching, internship, clinical, capstone project) in the following term, provided the student-athlete is carrying (for credit) all courses necessary to complete degree requirements as determined by the faculty of the institution, other than the experiential learning requirement, effective August 1, 2018.

This proposal reduces the burden on the membership by allowing institutions to use a legislative exception in lieu of a waiver process. In 2016, all less than full-time enrollment waivers for practice and competition for student-athletes in this situation were approved. These student-athletes are not provided the opportunity to use the existing final term less than full-time enrollment exception although they are completing all remaining degree requirements other than the experiential learning requirement of their degree program.

Presidents Council. No action was necessary.

**(2) Championships Committee.**

**(a) July 7 Electronic Vote—Site and Host for the 2018 Division II Men’s and Women’s Outdoor Track and Field Championships.**

Management Council. The Management Council noted that Johnson C. Smith University will host the 2018 Division II Men’s and Women’s Outdoor Track and Field Championships at the Irwin Belk Complex May 26-28.

Presidents Council. No action was necessary.

**(b) August 3 Teleconference.**

**i. Selection Criteria Modifications.**

Management Council. The Management Council ratified the requests from sport committees to modify their additional sport-specific selection criteria, as specified, effective September 1, 2018, as indicated below:

- (i) Women’s basketball. Remove the in-region strength of schedule and late-season performance criteria and add Division II results versus teams with .500 records or better and the regional Rating Percentage Index. The change provides additional data to evaluate teams during the ranking and selection process. Currently, the in-region strength of schedule is comparable to the overall Division II strength of schedule.
- (ii) Women’s soccer. Remove the regional Rating Percentage Index and add the Performance Indicator. Currently, the regional RPI mimics the in-region strength of schedule and Division II strength of schedule. Having three pieces of data so closely resemble one another makes it difficult for the soccer committee to separate teams. The soccer committee also believes the Performance Indicator provides more useful data than the regional RPI.

- (iii) Softball. Remove the in-region, nonconference won-lost record and add Division II results versus teams with a winning record in order to encourage teams to schedule more challenging opponents.
- (iv) Women's volleyball. Remove the results against ranked opponents and add the Performance Indicator. The volleyball committee is concerned that the results-against-ranked-opponents criterion can be used for only the second published ranking through championship selection, which significantly alters the rankings after the first published ranking. The Performance Indicator encompasses a team's entire body of work, as it includes results against all opponents, rewards wins against successful teams, and is used for all rankings and selections.

Presidents Council. No action was necessary.

**ii. Committee Appointments.**

Management Council. The Management Council ratified the following sport committee appointments, all of which are effective immediately:

- (i) Division II Women's Basketball Committee. **Jacob Yorg**, head women's basketball coach, University of Wisconsin-Parkside, to replace Darlene Bailey, director of athletics, William Jewell College, due to Ms. Bailey having left the institution.
- (ii) NCAA Men's and Women's Skiing Committee. **Sten Fjeldheim**, head men's and women's skiing coach, Northern Michigan University, to replace Joseph Haggemiller, Nordic skiing coach, Michigan Technological University, due to Mr. Haggemiller having left the institution.
- (iii) Division II Men's and Women's Tennis Committee. **Lynn Tubman**, director of athletics, Chestnut Hill College, to replace Patricia Cote, associate director of athletics, Southern New Hampshire University, due to Ms. Cote having resigned her position.

Presidents Council. No action was necessary.

(c) **September 11-13 In-Person Meeting.**

i. **NCAA Bylaw 31.1.9—Executive Regulations—Administration of NCAA Championships—Failure to Adhere to Policies and Procedures—Financial Penalties.**

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 31.1.9 (failure to adhere to policies and procedures) to remove specified financial penalties for failure to adhere to policies and procedures governing championships administration from the legislation and specify that the governing sport committee may assess financial penalties according to established policies and procedures, subject to review by and appeal to the Championships Committee, effective immediately.

Moving the penalties and dollar amounts from the legislation reduces bureaucracy when modifications are required and places authority with sport committees and the Championships Committee for the well-being of the sport. The success of championships depends on adherence to established policies and procedures. At times, it is necessary to amend policies and procedures to ensure the efficient operation of a championship. Allowing sport committees to establish and adjust specific policies and financial penalties will ensure efficient operation of championships and hold institutions accountable for failure to follow established policies and procedures. Penalties will remain subject to review by and appeal to the Championships Committee.

Presidents Council. No action was necessary.

ii. **NCAA Bylaw 31.3.4.2—Executive Regulations—Selection of Teams and Individuals for Championships Participation—Automatic Qualification—Requirements—Division Championship—Conference Membership Requirements for Sports Sponsorship and Automatic Qualification.**

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 31.3.4.2 (requirements—division championship) to incorporate an April 1, 2015, official interpretation to clarify that in order to satisfy the requirements for sports sponsorship and automatic qualification, a conference must have at least six active institutions that are full conference members competing for two consecutive years in the sport; further, to specify that institutions in the membership process may not be used to satisfy these requirements, effective immediately.

Incorporating the April 1, 2015, official interpretation will clarify the application of the automatic qualification legislation. Specifically, the interpretation clarifies the sports-sponsorship requirements an active member conference must meet to earn automatic qualification in a sport.

Presidents Council. No action was necessary.

**iii. Triennial Championships Budget Requests.**

Management Council. The Management Council reviewed the requests for the triennial budget cycle beginning in fiscal year 2018-19. No action was taken by the Management Council, as a formal request for approval shall go first to the Planning and Finance Committee for its review prior to any formal action by the Management Council and Presidents Council.

The Division II Presidents Council and the Division II Planning and Finance Committee allocated \$1.5 million to the base budget for championships for the triennial cycle, beginning in fiscal year 2018-19. The Championships Committee discussed all requests from sport committees and prioritized them, according to the charge from the Planning and Finance Committee, to focus on officiating enhancements and other operational needs. The recommendations increase officials' fees in many sports and increase student-athlete participation opportunities in others. Of the 27 requests from sport committees, the recommendations either completely or partially fund 23 of them. If approved by the Planning and Finance Committee

and the Presidents Council, these requests would be effective September 1, 2018.

Presidents Council. The Presidents Council received the information. No action was necessary.

**iv. Conference Membership Requirements for Sports Sponsorship and Automatic Qualification.**

Management Council. The Management Council referred the following issue to the Division II Membership Committee for feedback on a possible legislative change:

Whether Bylaw 31.3.4.2 (requirements—division championship) should be amended to permit conferences to count institutions in the membership process for purposes of satisfying the requirement that a conference must have at least six institutions that are full conference members competing for two consecutive years to be eligible for automatic qualification in the sport, effective immediately.

Presidents Council. No action was necessary.

**v. Reimbursement of Local Ground Transportation Costs.**

Management Council. The Management Council adopted a model for reimbursement of local ground transportation for teams and individual sports that fly to championship sites to assist with the costs incurred while at the host city, effective immediately.

The Council noted that a standardized budget model is being applied consistently across the Association to annually fund championship travel, effective in 2017-18. This new model results in a projected savings of approximately \$1.4 million. As a result of this new model, the Planning and Finance Committee decided to establish a separate line item in the budget from those expected savings and decided to hold that amount until the championships travel expenses are calculated. If the expenses are within the new reduced budget, the Planning and Finance Committee approved the use of this new line item for reimbursement of local ground transportation. The Championships Committee was charged

with discussing options for funding reimbursement of local ground transportation for team/individual sports and opted for a model that allocates \$25 per traveler per day for the duration of a given championship for individual sports, in addition to reimbursement for team sports. The Council was reminded that during the 2018-21 budget cycle, this reimbursement will take place only if there is no need to use this line item to cover unexpected travel expenses. The Planning and Finance Committee will assess whether to add this reimbursement of local ground transportation to the base budget for the next triennial cycle.

The total projected reimbursement for team sports (\$710,000) and team/individual sports (\$427,838) for 2015-16 is approximately \$1.13 million, which fits within the \$1.4 million line item the Planning and Finance Committee established as a result of savings projected from the standardized approach.

The Planning and Finance Committee will consider this model for 2016-17 ground transportation reimbursement during its December teleconference.

Presidents Council. The Presidents Council received the information. No action was necessary.

**vi. Regionalization Working Group.**

Management Council. The Management Council approved keeping the Regionalization Working Group intact so that it could review championship bracketing alternatives beyond the first round, as well as additional concepts that could possibly improve the championships in all sports.

Presidents Council. No action was necessary.

**vii. Seeding at the Division II Baseball Championship.**

Management Council. The Management Council approved the Division II Baseball Committee seeding the eight teams advancing from regional play to the championship finals, effective with the 2018 championship.

Presidents Council. No action was necessary.

**viii. Selection Process—Indoor and Outdoor Track and Field Championships.**

Management Council. The Management Council approved the modification of the selection process for the Division II Men's and Women's Indoor and Outdoor Track and Field Championships, effective immediately, as follows:

- After each event has been filled to the desired minimum field size and the overall championship field size does not exceed the maximum number of participants (270 per gender for indoor track and field, and 377 per gender for outdoor track and field), the strength of events will be the priority when looking to fill the remaining spots.
- To determine the strength of the event, the track and field committee would calculate the average of the last accepted mark in each event over the last three years and compare that to the next mark on the descending order list.
- If an event continues to be the strongest for that year, student-athletes will be added until the maximum field size for that event is reached. Once this number is reached, the committee will no longer add student-athletes to that event and will move to the next strongest event.
- If the maximum championship field size is exceeded after each event has been filled to the desired minimum field size, student-athletes will be removed from the weakest events based on comparing the average of the last accepted mark in each event over the last three years to the last desired minimum field size mark in each event. No more than two student-athletes will be removed from any given event, even if it continues to be the weakest event for that year.
- The maximum field size for relay and combined events will be adjusted to ensure the championship meet is not lengthened, as outlined in the current selection process.

Presidents Council. No action was necessary.

**ix. Selection Criteria for Women's Lacrosse.**

Management Council. The Management Council approved that the selection criteria for women's lacrosse include the regional Rating Percentage Index, effective September 1, 2018.

Presidents Council. No action was necessary.

**x. Additional Official in Women's Rowing.**

Management Council. The Management Council approved the increase in the number of officials at the NCAA Divisions I, II and III Women's Rowing Championships from 23 to 24, effective with the 2018 championships.

The additional official will help coordinate the many boats participating in the all-divisions championships and addresses a primary health and safety/administration concern from the chief referee in recent years. [Note that the Division II Budget Guidelines and Principles permit budget requests outside of the triennial budget process if they relate to the health and safety of the student-athletes at the championship.]

The estimated budget impact would be \$1,985 (\$225 per diem, \$360 fee, \$750 lodging, \$650 transportation) and would be split among the divisions per the agreed-upon 60/15/25 percentage distribution (Division I—\$1,191; Division II—\$297.75; Division III—\$496.25).

Presidents Council. No action was necessary.

**xi. Reallocation of Postseason Bids for Men's and Women's Tennis.**

Management Council. The Management Council approved that the number of postseason bids per region be reallocated to accurately reflect the current sponsorship for men's and women's tennis, effective immediately.

Note that the current allocation was based on projected sport sponsorship for 2014-15, while the reallocations are based

on the 2017-18 numbers. The reallocation reflects the recently approved requirement that a minimum of four teams per region and a maximum of eight teams per region be selected.

Presidents Council. No action was necessary.

**xii. Date Formula for Men's and Women's Soccer.**

Management Council. The Management Council approved the modification of the date formula for the Division II Men's and Women's Soccer Championships as follows, effective September 1, 2019.

- First Round: Weekend before Thanksgiving (Thursday or Friday).
- Second Round: Weekend before Thanksgiving (Saturday or Sunday).
- Third Round: Weekend after Thanksgiving (Thursday or Friday).
- Quarterfinals: Weekend after Thanksgiving (Saturday or Sunday).
- Semifinals and Finals: Two weekends after Thanksgiving (Thursday through Saturday).

Presidents Council. No action was necessary.

**xiii. In-Stadium Beer and Wine Sales Pilot Program for NCAA Championships.** [See Item No. 8-a on Page No. 28 for details.]

**(d) October 5 Teleconference.**

**i. Committee Appointments.**

Management Council. The Management Council ratified the following sport and playing rules committee appointments, all of which are effective immediately:

- (i) Division II Women's Golf Committee. **Nicholas Bowman**, assistant commissioner for strategic communications, South Atlantic Conference, to replace Harold Watson, former assistant director of

athletics, Armstrong State University, due to Armstrong having merged with another institution.

- (ii) NCAA Men's and Women's Soccer Rules Committee. **Alex Balog**, head men's soccer coach, Montana State University Billings, to replace Frank Kohlenstein, head men's soccer coach, Colorado School of Mines, due to Mr. Kohlenstein having left the institution.
- (iii) Division II Men's and Women's Track and Field Committee. **Colleen Mischke**, assistant director of athletics, Black Hills State University, to replace Ryan Dahl, head men's and women's track and field coach, Texas A&M University-Kingsville, due to Mr. Dahl having left the institution.

Presidents Council. No action was necessary.

**ii. Announcement of No. 1 Seeds.**

Management Council. The Management Council noted that the committee had agreed to adopt, as standard practice, a pilot that was conducted last year in which the No. 1 seeds in each region for football, women's volleyball, men's and women's basketball, baseball and softball were announced via the Division II Twitter feed and the Division II Facebook page approximately one hour before the selection announcement. In addition to the sports listed above, the practice would also be implemented for men's and women's soccer and men's and women's lacrosse, effective immediately.

Presidents Council. No action was necessary.

**iii. Men's and Women's Soccer Bracket Expansion Proposals.**

- (i) Women's Soccer Equal Berths vs. Access Ratio.

Management Council. The Management Council was updated on one of the budget items for the 2018-21 triennium that would expand the women's soccer

bracket from the current 48 teams to 56 and would allocate regional berths on access ratio. The Council noted that the Championships Committee had requested that, effective immediately, berths for a given championship would be based on the most recent sports sponsorship data available. No action was taken.

Presidents Council. No action was necessary.

(ii) Men's Soccer Super Regional Format (AQs/At-Large Berths).

Management Council. The Management Council was updated on how automatic qualification would apply to a new super regional format recommended for men's soccer and it was noted that AQs would be awarded to qualifying conferences in the super region, and then the at-large berths could come from any of the conferences/regions in the super region. [See Item No. 5-a-(2)-(d)-iv below.]

Presidents Council. No action was necessary.

**iv. Timing of Announcement of Berths for Sports with Access Ratios.**

Management Council. The Management Council noted that beginning in September 2018, regional berths for sports that use access ratios (baseball, men's and women's tennis, men's soccer, and women's soccer beginning in 2018) should be announced after sports sponsorship data is available for that current academic year (approximately September 1) in order to base berths on current data. The Council also noted that when sport committees for sports that use access ratios request bracket expansion in the future, the Championships Committee will weigh the request in concept without applying data available at the time the request is being considered.

Presidents Council. No action was necessary.

**(3) Committee for Legislative Relief.**

- (a) NCAA Division II Bylaw 21.8.5.4.1.1 (Committees--Division II Committees--Division II General Committees--Committee for Legislative Relief—Composition--Term of Office--Four-Year Limit).**

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 21.8.5.4.1.1 (term of office) to specify that members of the NCAA Division II Committee for Legislative Relief shall be appointed or elected for one four-year term with no immediate re-election, effective January 1, 2018.

Presidents Council. No action was necessary.

- (b) Guidelines for Waivers Involving Bylaw 14.5.5.4 (Competition in Year of Transfer).**

Management Council. The Management Council agreed to establish a guideline for waivers seeking relief of Bylaw 14.5.5.4 (competition in year of transfer), effective immediately. Establishing a guideline for competition in year of transfer legislation will allow for greater transparency in the processing of these cases, as well as provide additional guidance for institutions seeking to file a waiver of this legislation.

Presidents Council. No action was necessary.

**(4) Legislation Committee.**

Management Council. The Management Council reviewed the committee's report. No action was necessary.

Presidents Council. No action was necessary.

**(5) Membership Committee.**

- (a) August 16 Teleconference--Review of Spring Hill College Appeal Request Regarding Advancement to Active Status.**

Management Council. The Management Council reviewed the report from the teleconference. No action was necessary.

Presidents Council. No action was necessary.

[Note that the Division II Management Council Subcommittee met via teleconference September 8, 2017. The subcommittee's final decision concerning the institution is located in Item No. 5-c-(2)-(a)]

**(b) August 22 teleconference--Review of Emmanuel College (Georgia) Appeal Request.**

Management Council. The Management Council reviewed the report from the teleconference. No action was necessary.

Presidents Council. No action was necessary.

[Note that the Division II Management Council Subcommittee met via teleconference September 13, 2017. The subcommittee's final decision concerning the institution is located in Item No. 5-c-(2)-(b)]

**(c) September 18 teleconference.**

**i. Update of Financial Aid Audits from 2016-17 and Selection of For-Cause Audit Institutions.**

Management Council. The Management Council was provided an update regarding the five institutions that received "for-cause" financial aid and sports-sponsorship audits, noting that Lane College and the University of Puerto Rico, Bayamon, did not meet sports-sponsorship requirements. Therefore, Lane College will be in restricted membership status and the University of Puerto Rico, Bayamon, will be on probation for the 2017-18 academic year.

Presidents Council. The Presidents Council was provided an update.

**ii. Review of Sports Sponsorship Waiver Requests.**

**(i) Cheyney University of Pennsylvania.**

Management Council. The Management Council noted that Cheyney University of Pennsylvania submitted a waiver requesting relief of the minimum sports-sponsorship criteria for the 2016-17 academic year. Specifically, the institution failed to sponsor an adequate number of sports with the minimum required number of participants. The Membership Committee denied the institution's request for relief. Therefore, Cheyney will be placed on probation for the 2017-18 academic year. If the institution fails to meet the sports-sponsorship criteria set forth in NCAA Bylaw 20.10.3 (sports sponsorship) at the end of the probationary year, the institution shall be placed in restricted membership for the 2018-19 academic year.

Presidents Council. The Presidents Council was provided an update.

**(ii) Lane College.**

Management Council. The Management Council noted that Lane College submitted a waiver requesting relief of the minimum sports-sponsorship criteria for the 2016-17 academic year. Specifically, the institution failed to sponsor an adequate number of sports with the minimum required number of participants. The Membership Committee denied the institution's request for relief. Lane was on probation for the 2016-17 academic year for failure to meet sports sponsorship requirements in 2015-16; therefore, the institution will be placed in restricted membership for the 2017-18 academic year. If the institution fails to meet the sports-sponsorship criteria set forth in Bylaw 20.10.3 (sports sponsorship) at the end of the 2017-18 academic year, the institution will forfeit its NCAA membership.

Presidents Council. The Presidents Council was provided an update.

**(iii) University of Puerto Rico, Mayaguez.**

Management Council. The Management Council noted that the University of Puerto Rico, Mayaguez, submitted a waiver requesting relief of the sports-sponsorship criteria for the 2015-16 academic year. The Membership Committee denied the institution's request for relief. Therefore, the institution will be placed on probation for the 2017-18 academic year. If the institution fails to meet the sports-sponsorship criteria set forth in Bylaw 20.10.3 (sports sponsorship) at the end of the probationary year, the institution shall be placed in restricted membership for the 2018-19 academic year.

Presidents Council. The Presidents Council was provided an update. The Council was also notified that the Membership Committee will be discussing potential relief for all institutions in Puerto Rico, following the devastation from Hurricane Maria.

**(iv) University of Puerto Rico, Rio Piedras.**

Management Council. The Management Council noted that the University of Puerto Rico, Rio Piedras, submitted a waiver requesting relief of the sports-sponsorship criteria for the 2015-16 academic year. The Membership Committee denied the institution's request for relief. Therefore, the institution will be placed on probation for the 2017-18 academic year. If the institution fails to meet the sports-sponsorship criteria set forth in Bylaw 20.10.3 (sports sponsorship) at the end of the probationary year, the institution shall be placed in restricted membership for the 2018-19 academic year.

Presidents Council. The Presidents Council was provided an update. The Council was also notified that the Membership Committee will be discussing potential relief for all institutions in Puerto Rico, following the devastation from Hurricane Maria.

**(6) Nominating Committee—Appointments.**

Management Council. The Management Council recommended that the Presidents Council approve the following Association-wide and Division II committee appointments:

- (a) Committee on Competitive Safeguards and Medical Aspects of Sports—R. T. Floyd**, director of athletic training and sports medicine, University of West Alabama, effective immediately.
- (b) Division II Nominating Committee—Jamie Joss**, director of athletics, Davis & Elkins College, effective immediately.

Presidents Council. The Presidents Council approved the appointments.

**(7) Planning and Finance Committee.**

**(a) August Meeting.**

**i. Division II Long-Range Budget.**

Management Council. The Management Council approved the Division II long-range budget through 2031-32, as recommended by the committee.

Presidents Council. The Presidents Council approved the Division II long-range budget through 2031-32.

**ii. Division II Budget Guidelines and Principles.**

Management Council. The Management Council approved the Division II Budget Guidelines and Principles, as recommended by the committee.

Presidents Council. The Presidents Council approved the Division II Budget Guidelines and Principles.

**(b) September Teleconference.**

Management Council. The Management Council reviewed the September report.

Presidents Council. The Presidents Council reviewed the September report.

**(c) Unaudited 2016-17 Budget Figures.**

Management Council. The Management Council reviewed the unaudited 2016-17 budget figures. No action was necessary.

Presidents Council. The Presidents Council reviewed 2016-17 figures. No action was necessary.

**(8) Student-Athlete Advisory Committee.**

Management Council. The Management Council received an update on the July meeting and other issues that the Student-Athlete Advisory Committee is working on. No action was necessary.

Presidents Council. No action was necessary.

**b. Association-wide and Common Committees.**

**(1) Committee on Competitive Safeguards and Medical Aspects of Sports.**

**(a) Bylaw 31.2.3.1—Executive Regulations—Eligibility for Championships—Ineligibility for Use of Banned Drugs—Banned Drugs.**

Management Council. The Management Council referred back to the committee the recommendation to adopt legislation to amend Bylaw 31.2.3.1 to specify that the NCAA Banned Drug Classes shall align with the World Anti-Doping Agency Prohibited Classes, with the exception of the WADA glucocorticoid class. The committee is being asked to provide more information to the Council on the list of the drugs that is being aligned.

Presidents Council. No action was necessary.

**(b) Bylaw 21.2.2.1—Committees—Association-Wide Committees—General Committees—Competitive Safeguards and Medical Aspects of Sports, Committee on—Composition—Division I Representation.**

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 21.2.2.1 (composition) to increase the size of the committee from 22 to 23 members; further, to specify that the additional member shall be a member of the Division I Council, effective immediately.

Presidents Council. No action was necessary.

[Note that this legislation is a common provision and needs to be adopted by all three divisions before becoming effective.]

**(c) Concussion Safety Protocol.**

Management Council. The Management Council noted that the committee had referred the issue of concussion safety protocol to the NCAA Board of Governors for consideration and Association-wide action. No action was necessary.

Presidents Council. No action was necessary.

**(d) Standing Review Committee.**

Management Council. The Management Council noted that the committee had created a standing subcommittee to assist with the review and endorsement of future interassociation recommendation documents. No action was necessary.

Presidents Council. No action was necessary.

**(2) Honors Committee.**

Management Council. The Management Council reviewed the committee's report.

Presidents Council. No action was necessary.

**(3) Committee on Sportsmanship and Ethical Conduct—Sportsmanship Awards.**

Management Council. The Management Council heard a plea from the Council representative for nominations for sportsmanship awards. The Council approved a recommendation for conferences to be able to submit

conference representatives on behalf of the conference member schools, based on criteria given, as nominees for these awards.

Presidents Council. No action was necessary.

**(4) Postgraduate Scholarship Committee.**

Management Council. The Management Council reviewed the committee's report.

Presidents Council. No action was necessary.

**(5) Playing Rules Oversight Panel—June 13, June 30, July 20 and August 16 Teleconferences.**

Management Council. The Management Council reviewed the reports from the four teleconferences.

Presidents Council. No action was necessary.

**c. Division II Subcommittees and Task Force.**

**(1) Management Council Identity Subcommittee.**

Management Council. The Management Council was presented with two options from the Identity Subcommittee to consider that would enhance the Make It Yours brand in Division II. The Management Council approved the option that would enhance the division's social media content strategy with the Make It Yours brand. This option would connect key Division II messages with specific audiences—our alumni, fans, current and future student-athletes.

Further, this option would include brand management on social media; paid content promotion through targeted posts; nine scripted brand messages per month; and three social media templates. The length of the strategy would be three to four years.

This recommendation will be presented to the Planning and Finance Committee for funding approval.

Presidents Council. The Presidents Council received the information.

(2) **Management Council Subcommittee.**

(a) **September 8 teleconference—Spring Hill College.**

Management Council. The Management Council noted that the subcommittee agreed to uphold the Membership Committee's decision to deny the institution's advancement to active member status, but that the subcommittee approved the institution's request to permit it to complete an additional year in the provisional period during the 2017-18 academic year, effective immediately.

Presidents Council. No action was necessary.

(b) **September 13 teleconference—Emmanuel College.**

Management Council. The Management Council noted that the subcommittee agreed to uphold the Membership Committee's decision to deny the institution's advancement to active member status, but that the subcommittee approved the institution's request to permit it to complete an additional year in the provisional period during the 2017-18 academic year, effective immediately.

Presidents Council. No action was necessary.

(3) **Division II Injury Surveillance Program Task Force.**

Management Council. The Management Council agreed that Division II should continue with its effort to enhance participation in the Injury Surveillance Program and proceed with a draft communication plan and talking points. The task force will meet again via teleconference this fall to determine some final logistics and details that will be instituted within the division.

Presidents Council. The Presidents Council reviewed the report and noted the work of the task force and the communication plan to encourage increased participation. No action was necessary.

6. ***ROUNDTABLE DISCUSSION TOPICS.***

- **Professional Ethics as Division II Leaders; Sale of Alcohol at Division II Championships; Officiating; and Increased Division II Participation in the Injury Surveillance Program.**

Management Council. The Management Council participated in round table sessions to discuss four topics of importance to the division. Actions on several of these topics are located elsewhere in this summary of actions document.

Presidents Council. No action was necessary.

**7. DIVISION II MANAGEMENT COUNCIL.**

**a. Management Council Elections.**

Management Council. The Management Council elected the following persons to become new representatives on the Council, effective at the conclusion of the 2018 Division II Business Session.

- (1) Conference Carolinas. **Michael Cerino**, director of athletics, Limestone College, replacing Julia Beeman, faculty athletics representative, Belmont Alley College.
- (2) Great Lakes Valley Conference. **Jim Sarra**, director of athletics, University of Illinois Springfield, replacing Tonya Charland, conference administrator.
- (3) Great Midwest Athletic Conference. **Teresa Clark**, faculty athletics representative, Cedarville University, replacing Carrie Bodkins, senior woman administrator, Alderson Broaddus College.
- (4) Great Northwest Athletic Conference. **Amy Foster**, senior woman administrator, Seattle Pacific University, replacing Gary Gray, director of athletics, University of Alaska Fairbanks.
- (5) Mid-America Intercollegiate Athletics Association. **Jim Johnson**, director of athletics, Pittsburg State University, replacing Kevin Schriver, faculty athletics representative, Southwest Baptist University.
- (6) Mountain East Conference. **Hannah Hinton**, conference administrator, replacing Scott Swain, director of athletics, Notre Dame College.
- (7) At-Large Representative. **Julie Rochester**, faculty athletics representative, Northern Michigan University, replacing Robin Arnold, senior woman administrator, Holy Family University.

Presidents Council. The Presidents Council ratified the elections.

**b. Election of Management Council Chair.**

Management Council. The Management Council elected **Pennie Parker**, director of athletics, Rollins College, as the next chair of the Management Council, effective at the conclusion of the 2018 Division II Business Session.

Presidents Council. The Presidents Council ratified the election.

[Note that with the election of Ms. Parker as the new chair of the Management Council, an election will take place in January 2018 to elect the next vice-chair of the Council, which will be effective immediately at the conclusion of the 2018 Division II Business Session.]

**c. Committee and Project Team Assignments.**

Management Council. The Management Council reviewed committee and project team assignments, noting those assignments that would be open with the turnover in Council representation. The Council was informed that if anyone was interested in being assigned to a specific committee/project team, he/she should inform the chair or one of the Division II staff members.

Presidents Council. No action was necessary.

**8. DIVISION II PRESIDENTS COUNCIL.**

- a. Alcohol Pilot at NCAA Championships.** The Presidents Council reviewed the information on the alcohol pilot that began in January 2016, upon approval of the NCAA Board of Governors, for select championships. The Council was asked to consider several options: (1) act on a recommendation from the Championships Committee to pilot alcohol sales at select Division II championships; (2) request feedback from various associations and committees; (3) take no action and keep current legislation and policies; or (4) recommend eliminating current legislation prohibiting alcohol sales at Division II championships.

The Presidents Council did not approve a recommendation to develop its own alcohol pilot for Division II and decided to maintain the status quo. The Council, taking into consideration the Management Council's vote to not support a recommendation from the Division II Championships Committee to pilot alcohol sales at select Division II championships, noted that while the pilot may prove beneficial for select Division I championships, it did not believe that it would enhance the championship experience or attract additional fans at Division II championships. The Council also noted concerns with the possible mixed message

that selling alcohol could have when many campuses are struggling with issues surrounding alcohol abuse and sexual assault.

- b. Chair Election.** The Presidents Council elected Glen Jones, president, Henderson State University, to a second term as chair of the Division II Presidents Council, effective at the conclusion of the 2018 Division II Business Session for a one-year period to time.
- c. Council Feedback on Meeting Conduct at Campus Locations.** The Presidents Council discussed the pros and cons of conducting its quarterly meetings at campus locales within each division.
- d. Make-A-Wish Update.** The Presidents Council received an update on the work of the Division II Student-Athlete Advisory Committee and its Make-A-Wish initiative.
- e. NCAA Inclusion Initiatives.** The Presidents Council reviewed a listing of inclusion initiatives and programs that the division is currently funding or involved with. Additionally, the Council was introduced to the new executive vice president of the office of inclusion and human resources.
- f. August 8 Meeting with Conference Board Chairs, Conference Commissioners and SAAC.** The Presidents Council received a summary from the August 2017 meeting, which included the Division II Presidents Council, Conference Board Chairs, Commissioners and Student-Athlete Advisory Committee. A memorandum outlining next steps from the meeting will be forwarded to those who were in attendance.

**9. NATIONAL OFFICE STAFF UPDATES.**

**a. Division II membership census.**

Management Council. The Management Council received an update on the Division II membership census, which will be distributed in early January 2018.

Presidents Council. No action was necessary.

**b. Division II ADA/CCA officers meeting.**

Management Council. The Management Council received an update on the recent meeting between Division II staff and the officers of the Division II Athletics Directors Association and Conference Commissioners Association.

Presidents Council. No action was necessary.

**c. Division II Make It Yours®.**

Management Council. The Management Council received copies of audio scripts that were distributed to sports information directors across Division II prior to the start of the academic year. The Council was also updated on future initiatives, which include the Division II “Day in the Life” campaign.

Presidents Council. The Presidents Council received an update on the Make It Yours initiative and future plans.

**d. Division II Regular-Season Media Agreement.**

Management Council. The Management Council received an update on the Division II regular-season media agreement, which the Identity Subcommittee had discussed at its meeting the previous evening. A formal recommendation regarding the future of this initiative will come through the structure in the spring for approval.

Presidents Council. No action was necessary.

**e. Division II Award of Excellence.**

Management Council. The Management Council was informed that nominations for the award will be accepted through November 17. The overall winner of the award will be recognized at the Division II business session during the 2018 NCAA Convention.

Presidents Council. No action was necessary.

**f. 2017 Division II FAR Advanced Leadership Institute.**

Management Council. The Management Council was provided information on the recent Division II FAR Advanced Leadership Institute.

Presidents Council. No action was necessary.

**g. 2017 Division II APPLE Training Institute.**

Management Council. The Management Council was provided information on the recent Division II APPLE Training Institute.

Presidents Council. No action was necessary.

**h. Sport Science Institute.**

Management Council. The Management Council was presented with an update on the work of the Sports Science Institute, including recent communications to the membership regarding the role of the athletics healthcare administrator and resources available for education on sexual assault; as well as a timeline for health and safety priorities and a recently approved uniform standards of care flowchart.

Presidents Council. The Presidents Council received a similar update from Brian Hainline, chief medical officer.

**i. 2016 Sports Wagering Study.**

Management Council. The Management Council was presented with the results of a recent wagering study that was distributed to the membership.

Presidents Council. No action was necessary.

**j. Legal.**

Management Council. The Management Council received an update on the legal cases the Association is involved with, as well as an update on programs and issues that the Board of Governors is working on.

Presidents Council. No action was necessary.

**10. AFFILIATED ASSOCIATION UPDATES.**

Management Council. The Management Council was updated on the activities of the following affiliated associations.

- a. Division II Athletics Directors Association (ADA).**
- b. Division II Conference Commissioners Association (CCA).**
- c. CoSIDA.**
- d. Faculty Athletics Representatives Association (FARA).**
- e. Minority Opportunity Athletics Administrators Association (MOAA).**

**f. Women Leaders in College Sports.**

**g. National Association for Athletics Compliance (NAAC).**

Presidents Council. No action was necessary.

**11. OTHER BUSINESS.**

Management Council. The representative from the Peach Belt Conference, Lindsay Reeves, shared information about the University of North Georgia and the town of Dahlonega, Georgia.

The Management Council was notified that graduation rates would be released in early November and that there is very little change from the past results.

Presidents Council. The Presidents Council recognized Leslie Wong, president, San Francisco State University, for his service to the Council.

**12. MEETING RECAP/THINGS TO REPORT BACK TO MEMBERSHIP.**

Management Council. The Management Council was provided with a list of topics/issues to report to member institutions, via each member's preferred method of delivery. These topics included the information on the NCAA Sexual Violence Prevention Toolkit; the 2018 NCAA Convention; the Division II Award of Excellence; the Sport Science Institute's resources; and efforts to increase participation in the NCAA Injury Surveillance Program.

Presidents Council. No action was necessary.

**13. FUTURE MEETINGS.**

Management Council. The Management Council reviewed the upcoming meetings for 2018 and the first of 2019.

Presidents Council. The Presidents Council reviewed the upcoming schedule, noting specifically those meetings that would be conducted during the 2018 Convention.

**14. ADJOURNMENT.**

Management Council. The Management Council adjourned at 11:05 a.m. Tuesday, October 17.

Presidents Council. The Presidents Council adjourned at 10:19 a.m. Pacific time, Wednesday, October 25.

<p align="center"><b>Division II Management Council                      October 16-17, 2017                      Indianapolis, IN</b></p>	<p align="center"><b>Division II Presidents Council                      October 24-25, 2017                      Los Angeles, CA</b></p>
<p align="center">ATTENDEES</p>	<p align="center">ATTENDEES</p>
<p>Robin Arnold, Holy Family University                      Ashley Beaton, University of Illinois at Springfield                      Julia Beeman, Belmont Abbey College                      Carrie Bodkins, Alderson-Broaddus College                      Jessica Chapin, American International College                      Tonya Charland, Great Lakes Valley Conference                      J. Lin Dawson, Clark Atlanta University                      Josh Doody, Notre Dame de Namur University                      Bob Dranoff, East Coast Conference                      Kim Duyst, California State University, Stanislaus                      Chris Graham, Rocky Mountain Athletic Conference                      Gary Gray, University of Alaska Fairbanks                      Lynn Griffin, Coker College                      Felicia Johnson, Virginia Union University                      Paul Leidig, Grand Valley State University                      Laura Liesman, Georgian Court University                      Bridget Lyons, Barry University                      Steve Murray, Pennsylvania State Athletic Conference                      Pennie Parker, Rollins College                      Lindsay Reeves, University of North Georgia                      Eric Schoh, Winona State University                      Kevin Schriver, Southwest Baptist University                      Scott Swain, Notre Dame College                      Kim Vinson, Cameron University                      Stan Williamson, University of West Alabama</p>	<p>John Denning, Stonehill College                      Ronald Ellis, California Baptist University                      Mike Fiorentino Jr., Lock Haven University                      Allison Garrett, Emporia State University                      Gayle Hutchinson, California State University, Chico                      Cynthia Jackson-Hammond, Central State University                      Anthony Jenkins, West Virginia State University                      Glen Jones, Henderson State University                      Sandra Jordan, University of South Carolina Aiken                      Philip Kerstetter, University of Mount Olive                      William LaForge, Delta State University                      Gary Olson, Daemen College                      M. Roy Wilson, Wayne State University                      Les Wong, San Francisco State University</p>

<p align="center"><b>Division II Management Council                  October 16-17, 2017                  Indianapolis, IN</b></p>	<p align="center"><b>Division II Presidents Council                  October 24-25, 2017                  Los Angeles, CA</b></p>
<p>Cherrie Wilmoth, Southeastern Oklahoma State University                  Griz Zimmermann, Texas A&amp;M International University</p>	
<p align="center"><b>ABSENTEES</b></p>	<p align="center"><b>ABSENTEES</b></p>
<p>Storm Glautier, Nyack College                  Ismael Pagan-Trinidad, University of Puerto Rico, Mayaguez</p>	<p>Connie Gores, Southwest Minnesota State University                  Elwood Robinson, Winston-Salem State University</p>
<p align="center"><b>OTHER PARTICIPANTS</b></p>	<p align="center"><b>OTHER PARTICIPANTS</b></p>
<p>Jennifer Bell, Coker College                  Geoff Bentzel, NCAA                  Dawn Buth, NCAA                  Dan Calandro, NCAA                  Jackie Campbell, NCAA                  Joni Comstock, NCAA                  Amanda Conklin, NCAA                  Emerald Fulmore, Bowie State University                  Andrew Gavin, University of Wisconsin, Parkside                  Terri Steeb Gronau, NCAA                  Maritza Jones, NCAA                  Ryan Jones, NCAA                  Chad Markuson, Minnesota State University Moorhead                  Roberta Page, NCAA                  John Parsons, NCAA                  Ron Prettyman, NCAA                  Ruth Reinhardt, NCAA (<i>recording secretary</i>)                  Donald Remy, NCAA                  Molly Simons, NCAA                  Darnell Smith, University of Central Oklahoma                  Stephanie Smith, NCAA                  Rachel Stark, NCAA</p>	<p>Katrice Albert, NCAA                  Jackie Campbell, NCAA                  Joni Comstock, NCAA                  Mark Emmert, NCAA                  Gary Gray, University of Alaska Fairbanks                  Terri Steeb Gronau, NCAA                  Brian Hainline, NCAA                  Maritza Jones, NCAA                  Ryan Jones, NCAA                  Ruth Reinhardt, NCAA (<i>recording secretary</i>)                  Donald Remy, NCAA                  Stephanie Smith, NCAA                  Rachel Stark, NCAA                  Cari Van Senus, NCAA                  Karen Wolf, NCAA</p>

OTHER PARTICIPANTS	OTHER PARTICIPANTS
Gregg Summers, NCAA Linda Travis, Queens College Matt Ward, NCAA Mary Wilfert, NCAA Karen Wolf, NCAA	