

**REPORT OF THE NCAA DIVISION III
LGBTQ WORKING GROUP
OCTOBER 4, 2017, TELECONFERENCE**

ACTION ITEMS.

- None.

INFORMATIONAL ITEMS.

1. **Welcome and roster.** The Division III LGBTQ Working Group commenced business at 4 p.m. Eastern time Wednesday, October 4. NCAA staff reviewed the roster and conducted a roll call.
2. **Review of August 21 teleconference report.** The working group reviewed and approved the teleconference report.
3. **Mission statement.** The working group reviewed its mission statement. The mission statement is a living document and henceforth may be modified at any time.
4. **Membership survey.** The working group reviewed the final draft of the LGBTQ Division III-wide membership survey targeting the following demographic groups:
 - a. Presidents and athletics direct reports;
 - b. Athletics administrators and coaches;
 - c. Student-athletes; and
 - d. Commissioners.

Prior to the working group's October teleconference, staff piloted the survey with members of the working group, the Division III Advisory Group and select members of the Division III Student-Athlete Advisory Committee, as well as the vice president for Division III, the director of office of inclusion, research staff, staff liaisons to the working group and select NCAA staff. Staff informed the working group the survey would be reviewed by the NCAA Research Review Board the week of October 2 for adherence to human subjects' research guidelines. Further, staff noted that all the surveys, except the student-athlete survey, would be privately emailed to individuals on or around October 5. The student-athlete survey would be emailed October 11 to each Division III institution's SAAC advisor, with a copy to the institution's senior woman administrator and faculty athletics representative. The October 11 memo requests SAAC advisors to forward the survey to their student-athletes. Further, SAAC advisors would be encouraged to ensure appropriate campus policies and procedures were followed prior to the survey distribution.

5. **Proposed timeline of action.** The working group reviewed the proposed timeline to guide its initiatives and implementation plan.
6. **Future in-person meeting.** Staff noted the working group in-person meeting will be 8 a.m. to 2 p.m. Eastern time Tuesday, November 14 in Indianapolis. Staff confirmed all working group members planning to attend the meeting had finalized their travel arrangements. During the in-person meeting, research staff will present survey findings and the working group will determine how best to present the findings to the Division III membership at the 2018 NCAA Convention.
7. **Adjournment.** The meeting adjourned at 5:02 p.m. Eastern time.

*Staff Support: Louise McCleary, Division III Governance
Jean Orr, Academic and Membership Affairs*

NCAA Division III LGBTQ Working Group October 04, 2017, Teleconference
Attendees:
Christopher Deddo, State University of New York Maritime College; Skyline Conference.
Margaret Drugovich, Hartwick College; Empire 8.
Malcolm Huggins, State University of New York at Oswego; State University of New York Athletic Conference.
R. Brit Katz, Millsaps College; Southern Athletic Association.
Christopher Kimball, California Lutheran University; Southern California Intercollegiate Athletic Conference.
Kyrstin Krist, Methodist University; USA South Athletic Conference.
Donna Ledwin, Allegheny Mountain Collegiate Conference.
Julie Shaw, Women's Sports Foundation.
Michael Vienna, Emory University; University Athletic Association.
Neil Virtue, Mills College; Independent.
Absentees:
None.
Guests in Attendance:
None.
NCAA Staff Support in Attendance:
Louise McCleary and Jean Orr.
Other NCAA Staff Members in Attendance:
None.