ACTION ITEMS.

1. Legislative items.
   - None.

2. Nonlegislative items.
   - Approve the Management Council nomination of Sean Cain, men’s soccer student-athlete at Adrian College.
     (1) **Recommendation:** Recommend that the Management Council exercise its authority under NCAA Bylaw 4.8.2.1 (Exception-Student-Athlete Advisory Committee) to approve the Management Council nomination for Sean Cain, men’s soccer student-athlete at Adrian College.
     (2) **Effective Date:** Conclusion of 2017 Convention.
     (3) **Rationale:** Division III legislation prohibits two individuals from the same institution from serving on the Presidents Council and Management Council simultaneously but allows the Management Council to waive this prohibition only in the case of SAAC nominees to the Management Council. This waiver is necessary as Jeff Docking, President of Adrian College, is a current Division III Presidents Council member.
     (4) **Estimated budget impact:** None.
     (5) **Student-athlete impact:** This would allow the nominee recommended from the SAAC to serve on the Management Council, therefore providing the best possible representation to student-athletes.

INFORMATIONAL ITEMS.

1. Administrative items.
   a. **Roster.** The committee reviewed and made corrections to its official roster.
b. **September Teleconference Report.** The committee reviewed its September 2016 teleconference report and noted a spelling correction to the attendance roster. The committee subsequently approved the report as amended.

c. **Policies and Procedures.** The committee reviewed its policies and procedures.

d. **Expectations of SAAC members.** The committee reviewed its policies regarding expectations for SAAC members, including meeting attendance.

e. **Roberts Rules of Order.** The committee reviewed a resource on Roberts Rules of Order for use during the meeting.

f. **Elections.** The committee held elections for its Executive Committee for 2017-18. The following individuals were elected and will assume their duties after the 2017 NCAA Convention:

   (1) Chair – Kayla Porter, women’s volleyball student-athlete from Frostburg State University.

   (2) Vice Chair – Joe Weber, men’s soccer student-athlete from the University of Texas at Dallas.

   (3) Management Council Representatives – Sean Cain, men’s soccer student-athlete at Adrian College; and Megan Warren, softball student-athlete at Defiance College.

g. **Best Practices for Communicating Conferences and Institutions.** The committee discussed various ways for communicating with conferences and institutions including setting self-reminders, making follow-up phone calls; and building the relationship with the committee member’s primary conference and partner conference.

2. **Information on New Committee Members.** NCAA staff provided the committee with an update on the new committee members who will be starting their terms after the 2017 NCAA Convention.

3. **NCAA Division III Management Council October 2016 report.** The committee reviewed the October Division III Management Council report and highlighted the action items being sent forward to the Division III President’s Council.
4. **2017 NCAA Convention.**

   a. **Tentative Convention Meeting Schedule.** The committee reviewed a tentative schedule for the 2017 Convention including meeting locations and appropriate attire.

   b. **Special Olympics Clinic.** Staff provided the committee with an update on the Special Olympics activity planned for the Convention. Specifically, the staff is working with representatives from Special Olympics North America and Special Olympics Tennessee to organize a flag football game between local Special Olympic athletes and Convention attendees.

   c. **Agenda and Plans for Joint Presidents Council/Management Council/Student-Athlete Advisory Committee Breakfast at Convention.** The committee discussed a draft agenda and asked for feedback on proposed topics for this meeting.

   d. **Conference and Partner Conference Meetings.** The committee discussed best practices for attendance at conference and partner conference during Convention.

   e. **Convention Attendance Numbers.** NCAA staff reviewed the anticipated number of Convention attendees comprising non-SAAC Division III students, immersion program attendees and future national SAAC representatives.

   f. **Student Luncheon and Social Mixer.** The committee brainstormed various ways to engage the convention attendees and to make the most use of the allotted time. The committee discussed the information it would like to communicate during this time as well as ice breakers to engage the group.

5. **Special Olympics Partnership.** NCAA staff provided an update on Division III institutions that have reported a Special Olympic activity this fall. The committee also reviewed the Division III Championships/Special Olympics Event Planning guide, which will be made available to Division III Championship hosts.

6. **Division III SAAC Mental Health Working Group.** The committee continued its discussion regarding mental health and to proceed with its efforts to bring awareness to the issue. The committee discussed the best platforms to get its message out and the voice in which it would like the message conveyed.
7. **Division III SAAC Sportsmanship Working Group.** The committee edited the letter shared with the Management Council during its July meeting and discussed best practices for distribution moving forward.

8. **FARA Convention.** Sean Cain provided the committee with an update on his recent attendance at the 2016 FARA Annual Meeting in Indianapolis.

9. **NCAA Committee Reports.** The committee representatives that serve on Association-Wide and Division III committees provided updates on the most recent meetings and reports.

10. **Legislation.** The committee reviewed the current proposals for the 2017 legislative cycle and discussed the feedback received from the committee members’ conferences and partner conferences. A chart outlining the committee’s position on each proposal as well as a list of the identified positives and negatives is attached to this report. [Attachment]

11. **Academic Misconduct.** Staff presented the committee with an overview of the current academic misconduct policy in Division I. The committee provided feedback following the presentation and supports developing the concept further for Division III.

12. **Filming “It’s On Us” Video Update.** Select committee members filmed clips to be used in the updated Association-Wide “It’s On Us” video campaign.

13. **Student-Athlete Engagement Committee discussion.** At the recommendation of the NCAA Board of Governors, all three divisional SAACs discussed the possible creation of a Board of Governors Subcommittee focused on student-athlete engagement. The committee voted to recommend that the Board of Governors establish an Association-Wide, student-led committee that focuses on the facilitation of dialogue on issues, polices and the execution of key initiatives that affect all three divisions. The committee provided feedback on committee composition, recommended the committee be composed of nine student-athletes (three from each divisional SAAC), one Board of Governors member and one nonvoting NCAA staff liaison, and underscored the importance of term timing and length. The committee noted that they would recommend the use of external subject matter experts as needed and not define those individuals as members. The committee also expressed its desire to see racial, gender and geographic diversity represented.

14. **Division III Updates.** Louise McCleary, director of Division III, provided the committee with an update on Division III governance. Specifically, Ms. McCleary covered the following:
a. Board of Governors update;
b. Division III budget;
c. NCAA Convention preview;
d. Working group updates;
e. Sportsmanship and Game Environment Working Group update;
f. Special Olympics partnership.

15. **Future meetings.**

   b. April 23-24, 2017; Indianapolis.

16. **Adjournment.** The meeting was adjourned at noon Eastern time.

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**Committee Chair:** Rob Wingert, Stevenson University; Middle Atlantic Conference.
**Staff Liaisons:** Jay Jones, Division III Governance
Brynna Barnhart, Enforcement
Jean Orr, Academic and Membership Affairs
Laura Peterson-Mlynski, Championships and Alliances

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<td>November 13-14, 2017, Meeting</td>
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**Attendees:**

- Nnenna Akotaobi, Swarthmore College,
- Brad Bankston, Old Dominion Athletic Conference.
- Sean Cain, Adrian College; Michigan Intercollegiate Athletic Conference.
- Zachary Cook, College at Brockport, State University of New York; State University of New York Athletic Conference.
Christopher Deddo, State University of New York Maritime College; Skyline Conference.
Ryan Fennelly, Rhodes College; Southern Athletic Association.
Jessica Jean, John Jay College of Criminal Justice; City University of New York Athletic Conference.
Nicole Monick, Johnson State College; North Atlantic Conference.
Callie Olson, Lakeland College; Northern Athletics Collegiate Conference.
Chris O’Rourke, Becker College; New England Collegiate Conference.
Elissa Pheneger, North Central University; Upper Midwest Athletic Conference;
Kayla Porter, Frostburg State University; Capital Athletic Conference.
Rosamaria Riccobono, Eastern Connecticut State University; Little East Conference.
Michael Rubayo, Swarthmore College; Centennial Conference.
Taryn Stromback, Ohio Northern University; Ohio Athletic Conference.
Megan Warren, Defiance College; Heartland Collegiate Athletic Conference.
Rob Wingert, Stevenson University; Middle Atlantic Conference.
Greg Woods, Springfield College; New England Women’s and Men’s Athletic Conference.

**Absentees:**
Kyera Bryant, Eastern Nazarene College; Commonwealth Coast Conference.
Tanner Milliron, University of Wisconsin-River Falls; Wisconsin Intercollegiate Athletic Conference.
Joseph Weber, University of Texas at Dallas; American Southwest Conference.
Alaina Woo, Pomona-Pitzer Colleges; Southern California Intercollegiate Athletic Conference.

**Guests in Attendance:**
None.

**NCAA Staff Support in Attendance:**
Brynna Barnhart, Jay Jones, Jean Orr, Laura Peterson-Mlynski

**Other NCAA Staff Members in Attendance:**
Brain Burnsed, Ken Kloeppe1, Louise McCleary, Jeff Myers, Donald Remy and Carrie Snyder.