



**REPORT OF THE
NCAA DIVISION II MEN'S AND WOMEN'S TENNIS COMMITTEE
MAY 12-13, 2018, MEETING**

ACTION ITEMS.

1. Legislative items.

- None.

INFORMATIONAL ITEMS.

- 1. Welcome and opening remarks.** Division II Men's and Women's Tennis Committee Chair Jake Saulsbury welcomed the group and reviewed the agenda and presentation schedule.
- 2. 2017 annual meeting report.** The committee approved the report from its 2017 annual meeting as submitted.
- 3. Review of 2018 championship.**
 - a. Selections and seeding.** The committee commended the new members for being prepared for each ranking and selection call. This was the first year of seeding the top four teams in the bracket and it worked very well. Language will be added to the pre-championship manual to further clarify how the process works. The manual will now read, "Following the preliminary rounds, the committee will seed the top four teams and conduct a blind draw for the remaining 12 teams advancing to the championship. Teams advancing to the round of 16 from the same region will be placed on opposite sides of the bracket."
 - b. Pre-championship planning.** The committee praised the staff from the Surprise Tennis & Racquet Complex for their role in hosting the championship. The committee was very pleased with the level of commitment from the staff.
 - c. Hotel.** The location was good, as availability to restaurants was excellent. Committee members discussed a few logistical issues with the hotels that were resolved prior to teams arriving on site.
 - d. Hospitality.**
 - (1) Student-athletes.** The student-athletes appreciate the fruit and granola bars in the student-athlete hospitality areas.
 - (2) Committee.** The committee thought the hospitality provided was excellent.
 - (3) Officials.** The officials thought the hospitality provided was excellent.
 - e. Media.** Coaches and fans like the large flat screen television in the lobby area showing live stats for each ongoing match. The committee noted that some fans were confused viewing

the live stats when the ITA rankings are shown beside the school names since Division II does not use the ITA rankings. In the future, two individuals are needed to do the score reporting due to the volume of scores being reported at the same time. The head referee will meet with all the officials to review how scores should be reported to ensure consistency with the process.

- f. Student-athlete behavior.** The committee felt that overall, the behavior of the student-athletes was excellent.
 - g. Webcast.** There were no noted issues with the webcast, although the committee wished all six courts of the featured bank could be covered rather than three.
 - h. Suggested improvements.** Among possible enhancements the committee suggested were (1) digital scoreboards; (2) no opponent to opponent warm-ups after announcements; (3) all 24 courts should be chaired and the score updated after each game; (4) the athletic trainer should arrive one hour prior to warm-ups; and (5) develop a facts sheet about expectations during each match.
- 4. 2018 officials review.** The committee was pleased with the selection of officials.
 - 5. Coaches Connection.** The committee commended Pam Arpe on the job she does with Coaches Connection. The coaches discussed a potential format change for the championship but the committee did not support the concept.
 - 6. 2019 championships.**

 - a. Committee members' on-site responsibilities.** The chair of the committee will continue to assign responsibilities for each committee member on site.
 - b. Schedule of events and start times.** The committee would like to stay with the current start times and continue to alternate which gender plays first each year. The men will play first in 2019.
 - c. Banquet format.** The committee would like to have the banquet for both genders at 6 p.m. on Monday, followed by the coaches meeting.
 - 7. Selections.**

 - a. Date.** Selections will take place on May 7, 2019, at 11 a.m.
 - b. Automatic qualification.** All eligible conferences were reviewed for AQ.
 - 8. National committee composition.** The committee discussed the current roster and noted a few potential upcoming vacancies.

9. **Manual revisions.** The committee reviewed the 2018 manuals and made the necessary edits for 2019.
10. **2018-19 timetable.** The committee reviewed the 2018 timetable and made the necessary edits for 2018-19.
11. **ITA.** Erica Jasper, chief operating officer from the ITA, joined the meeting to review a few items from the committee. The committee asked that someone from the ITA join the challenge/rebuttal calls the committee conducts in order to provide guidance if necessary. Additionally, the group discussed the current scoring format and noted that all three divisions are not following Bylaw 21.3.1.3 as it relates to the scoring format. The committee unanimously supported the No-Ad (singles and doubles) with a total of seven team points. (See the attachment.)
12. **Future meeting dates.** The committee prefers the annual meeting take place after the tennis championship.
13. **Election of chair.** Chi Ly from Palm Beach Atlantic was elected to serve as chair for 2018-19.

Committee Chair: Jake Saulsbury, University of Nebraska at Kearney, Mid-America Athletic Conference
Staff Liaison(s): Roberta Page, Championships and Alliances.

DII Men's and Women's Tennis Committee Meeting May 12-13, 2018, Meeting	
Attendees:	
Kirsten Ford, Rocky Mountain Athletic Conference.	
Bob Hogue, Pacific West Conference.	
Jessica Incorminias, Central Intercollegiate Athletic Conference.	
Chi Ly, Palm Beach Atlantic University.	
Cammie Nix, Young Harris College.	
Krista Plummer, Northwood University.	
Jake Saulsbury, University of Nebraska at Kearney.	
Lynn Tubman, Chestnut Hill College.	
Absentees:	
None.	
Guests in Attendance (via teleconference):	
Robert Boulware, Officials Coordinator.	
Erica Jasper, ITA.	

NCAA Support in Attendance:
Roberta Page, Championships and Alliances.
Other NCAA Staff Members in Attendance:
None.

Current Model (showing all differences among divisions)

ITA TABLE 8: AT A GLANCE – MAJOR DUAL MATCH DIFFERENCES AMONG DIVISIONS						
	Division I Men	Division I Women	Division II	Division III	NAIA	JUCO
Scoring format	No-Ad (singles & doubles)		Regular scoring (singles & doubles)			
Order of match play	Doubles first					
Total team points	7		9			
Doubles set	First to 6 by 2, tiebreak at 6-all		First to 8 by 2, tiebreak at 8-all			
Warm-up	None		5 minutes			
Break between doubles & singles	5 minutes		10 minutes	5 minutes	10 minutes	
Service lets	NO	YES				
Medical Timeouts - quantity	1 per match		1 per injury			
Medical Timeouts - treatment time	3 minutes* (including evaluation) *forfeits point	5 minutes; maximum 3 minutes for treatment				

DII Following DI Model

ITA TABLE 8: AT A GLANCE – MAJOR DUAL MATCH DIFFERENCES AMONG DIVISIONS						
	Division I Men	Division I Women	Division II	Division III	NAIA	JUCO
Scoring format	No-Ad (singles & doubles)			Regular scoring (singles & doubles)		
Order of match play	Doubles first					
Total team points	7			9		
Doubles set	First to 6 by 2, tiebreak at 6-all			First to 8 by 2, tiebreak at 8-all		
Warm-up	None			5 minutes		
Break between doubles & singles	5 minutes				10 minutes	
Service lets	NO	YES				
Medical Timeouts - quantity	1 per match			1 per injury		
Medical Timeouts - treatment time	3 minutes* (including evaluation) *forfeits point	5 minutes; maximum 3 minutes for treatment				

PART 3 — TABLES & REFERENCES

ITA TABLE 1: DUAL MATCH FORMATS <i>Note: NCAA, NAIA, NJCAA or Conference rules will supersede ITA rules where applicable</i>	
NCAA Division I & II	<p>Match: Three doubles followed by six singles; seven team points. Team winning two of three doubles matches will receive one point; each singles match counts as one point.</p> <p>Doubles: No warm-up time; 6-game set with No-Ad scoring; first team to win six games by two games with a 7-point tiebreak played at 6-all. Once the doubles point has been clinched, any remaining doubles play will be abandoned.</p> <p>Singles: No warm-up time; Best of three tiebreak sets with No-Ad scoring; 7-point tiebreak played at 6-all. Once the outcome of the team match has been decided, a shortened format shall be played unless both coaches agree otherwise. Any remaining singles matches that have NOT started a third set should play a 10-point tiebreak in lieu of a third set.</p>
NCAA Division III & NAIA	<p>Match: Three doubles followed by six singles; nine team points. Each match (doubles and singles) counts as one point.</p> <p>Doubles: Five minute warm-up; 8-game pro set with regular scoring; 7-point tiebreak played at 8-all.</p> <p>Singles: Five minute warm-up; Best of three tiebreak sets with regular scoring; 7-point tiebreak played at 6-all. Once a team reaches five overall points, any remaining singles matches that have NOT started a third set should play a 10-point tiebreak in lieu of a third set.</p>
Junior & Community College	<p>Match: Six singles followed by three doubles; nine team points. Each match (singles and doubles) counts as one point.</p> <p>Doubles: Five minute warm-up; 8-game pro set with regular scoring; 7-point tiebreak played at 8-all.</p> <p>Singles: Five minute warm-up; best of three tiebreak sets with regular scoring; 7-point tiebreak played at 6-all. Once a team reaches five overall points, any remaining singles matches that have NOT started a third set should play a 10-point tiebreak in lieu of a third set.</p>

**ITA TABLE 2:
TIME BETWEEN DOUBLES & SINGLES (DUAL MATCH)**

Division	Time Allowed
NCAA Division I, II & III	5 minutes
NAIA	10 minutes
Junior/Community College	15 minutes

**ITA TABLE 3:
POINT PENALTY SYSTEM**

Offense	Penalty Assessed
First	Point Penalty
Second	Game Penalty
Third	Default*

**May only be issued by Referee.*

**ITA TABLE 4:
DUAL MATCH CARRY-OVER CODE PENALTIES**

When code occurs	When Penalty Is Assessed
During Doubles Play	If there is another doubles match in progress, assess at the start of the next game or immediately in a tiebreak. If doubles play is complete, carry-over penalty shall be assessed at the start of that player's singles match. If that player is not playing singles, the carry-over penalty shall be assessed to the Number 1 singles player for that team.
During Singles Play	The penalty shall be assessed to the highest remaining singles match still in progress at the start of the next game or immediately in a tiebreak.

In matches where singles is played first, followed by doubles: Codes committed after a singles match shall be assessed to the highest remaining singles match still in progress at the start of the next game or immediately in a tiebreak. If singles matches are completed, carry-over shall be assessed at the start of that player's doubles match. If that player is not playing doubles, penalty shall be assessed to the Number 1 doubles match.

**ITA TABLE 5:
TIME VIOLATIONS**

*Time allowed in ALL divisions:
120 seconds allowed during a set break;
90 seconds allowed during a changeover;
20 seconds allowed between points (server AND receiver
are both allowed this time; there is no "server's pace")*

Violation	Penalty Assessed
First Offense	Warning
Second Offense	Point Penalty
Each Additional Offense*	Point Penalty

Player(s) may not receive back-to-back time violations during play. A second consecutive time violation issued without an intervening point being played shall result in a code violation, delay of game. For time violations returning late from a bathroom break, please refer to **Table 6: Bathroom Breaks.*

**ITA TABLE 6:
BATHROOM BREAKS**

Division	Time Allowed
NCAA Division I Women* NCAA Division II	Players are allowed one extended, 3-minute bathroom break (taken on changeover: total of 4½ minutes allowed; taken on set break: total of five minutes allowed). If a player requests a bathroom break during another time, this is treated as the player's one medical timeout (limited to three minutes plus the agreed upon travel time).
NCAA Division I Men*	Players may only use the bathroom during the 90-second changeover or two-minute set break. If a player requests a bathroom break during another time, this is treated as the player's one medical timeout (limited to three minutes plus the agreed upon travel time). Because this is treated as their one medical timeout, the player must forfeit a point.
All Other Divisions	Reasonable time.

**If a player returns late from an authorized visit to the bathroom (whether extended, used as a medical, or taken on a changeover or set break), consecutive time violations shall be assessed until the player returns.*

ITA TABLE 7: MEDICAL & BLEEDING TIMEOUTS

MEDICAL TIMEOUTS: NCAA DIVISION I & II

DI Men	DI Women & DII
<ul style="list-style-type: none"> • Player may only receive 1 medical timeout for the entire match (USTA provision for one MTO during the warm-up and one MTO during the match does not apply). • Player must forfeit a point for receiving an MTO (not part of the progressive PPS). • Once the trainer reaches the player and begins talking/treatment, the trainer has a maximum of 3 minutes for treatment and diagnosis. • A player who needs an additional MTO shall be retired. • A player may receive treatment on any changeover (no limit). 	<ul style="list-style-type: none"> • Player may only receive 1 medical timeout for the entire match (USTA provision for one MTO during the warm-up and one MTO during the match does not apply). • Once the trainer reaches the player and begins talking/treatment, the trainer has a maximum of 5 minutes for treatment and diagnosis. The maximum amount of treatment time shall be 3 minutes. • A player who needs an additional MTO shall be retired. • A player may receive treatment on any changeover (no limit).

MEDICAL TIMEOUTS: NCAA DIII, NAIA & JUNIOR COLLEGE

- Player may receive 1 MTO per medical condition during the warm-up; player may receive 1 MTO per medical condition during the match.
- Once the trainer reaches the player and begins talking/treatment, the trainer has a maximum of 5 minutes for treatment and diagnosis. The maximum amount of treatment time shall be 3 minutes.
- A player may receive treatment on any changeover (no limit).

BLEEDING TIMEOUTS: ALL DIVISIONS

- Treatment time begins when player notifies official or acknowledges that there is bleeding.
- Treatment time ends when bleeding has stopped, playing area has been cleaned up and someone has disposed of contaminated items.
- Maximum amount of treatment time is 15 minutes.
- If maximum total time is exceeded and the bleeding has not stopped, player must retire.
- If maximum total time is exceeded and the bleeding has stopped but the playing area is not cleaned up, the Referee may move the match or continue cleaning up the court.

**ITA TABLE 8:
AT A GLANCE – MAJOR DUAL MATCH DIFFERENCES AMONG DIVISIONS**

	Division I Men	Division I Women	Division II	Division III	NAIA	JUCO
Scoring format	No-Ad (singles & doubles)			Regular scoring (singles & doubles)		
Order of match play	Doubles first					
Total team points	7			9		
Doubles set	First to 6 by 2, tiebreak at 6-all			First to 8 by 2, tiebreak at 8-all		
Warm-up	None			5 minutes		
Break between doubles & singles	5 minutes			10 minutes		
Service lets	NO			YES		
Medical Timeouts - quantity	1 per match			1 per injury		
Medical Timeouts - treatment time	3 minutes* (including evaluation) *forfeits point			5 minutes; maximum 3 minutes for treatment		