1. Welcome and announcements; Jacqie McWilliams.

2. Review of previous meeting documentation; McWilliams.
   b. Board of Governors meeting—April 27. [Supplement No. 2]
   c. Administrative Committee meeting(s)/action(s). [Supplement No. 3]

3. Review and approval of 2016-17 Division II priorities; Maritza Jones. [Supplement No. 4]

4. NCAA Convention and legislation.
   a. Presidents Council-sponsored proposals for the 2017 NCAA Convention; Stephanie Quigg Smith. [Supplement No. 5]
   b. Proposed legislation for the 2017 Convention submitted by the Division II membership; Amanda Conklin. [Supplement No. 6]
   c. Noncontroversial proposals; Conklin. [Supplement No. 7]
   d. Incorporation of interpretations; Karen Wolf. [Supplement No. 8]
   e. Modifications of wording; Wolf. [Supplement No. 9]

5. Review of committee recommendations affecting Division II.
   a. Division II committees.
      (1) Academic Requirements Committee; Tonya Charland. [Supplement No. 10]
      (2) Championships Committee; Kim Vinson.
(a) May 5 teleconference. [Supplement No. 11]
(b) June 28-29 meeting. [Supplement No. 12]

- Referral from Division II Management Council regarding preseason practice for soccer. [Supplement No. 12-A]

(3) Degree-Completion Awards Committee; Laura Liesman. [Supplement No. 13]

(4) Committee on Infractions; Doug Blais. [Supplement No. 14]

(5) Legislation Committee; Pennie Parker. [Supplement No. 15]

(6) Membership Committee; Kevin Schriver. [Supplement No. 16] will be distributed at the meeting.]

(7) Planning and Finance Committee; Gary Gray.

(a) April meeting. [Supplement No. 17]
(b) Budget-to-actual report. [Supplement No. 18]

(8) Student-Athlete Advisory Committee; Deron Washington. [Supplement No. 19]

(9) Student-Athlete Reinstatement Committee; Scott Swain. [Supplement No. 20]

b. Division II subcommittees, project teams and task forces.

(1) Convention Planning Project Team; Schriver. [Supplement No. 21]
(2) Identity Subcommittee; Gray. [Supplement No. 22]

c. Association-wide and common committees.

(1) Competitive Safeguards and Medical Aspects of Sport; Charland [Supplement No. 23]
(2) Committee on Women’s Athletics; Julie Beeman. [Supplement No. 24]
(3) Minority Opportunities and Interests Committee; Tom Bullock. [Supplement No. 25]

(4) Joint CWA/MOIC meeting; Beeman and Bullock. [Supplement No. 26]

(5) Gender Equity Task Force; McWilliams. [Supplement No. 27]

(6) Postgraduate Scholarship Committee; Rich Loosbrock. [Supplement No. 28]

(7) Walter Byers Scholarship Committee; Paul Leidig. [Supplement No. 29]


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7. Division II Management Council.

a. Division II Management Council vice-chair election; McWilliams. [Supplement No. 30]

b. Division II Management Council chair election notice; McWilliams. [Supplement No. 31]
c. **Management Council** committee/project team assignments; McWilliams.  
   [Supplement No. 32]

d. Management Council/Student Athlete Advisory Committee Summit; Ryan Jones.

8. **Affiliated Association updates.**

   a. Division II Athletics Directors Association (ADA); Griz Zimmermann.

   b. Division II Conference Commissioners Association (CCA); Bob Hogue.

   c. Co-SIDA; Steve Murray.

   d. Faculty Athletics Representative Association (FARA); Bullock.

   e. Minority Opportunity Athletics Administrators Association (MOAA); Curtis Campbell.

   f. National Association for Collegiate Women Athletics Administrators (NACWAA); Parker.

   g. National Association for Athletics Compliance (NAAC); Bridget Lyons.

9. **National office staff updates.**

   a. Legal; Donald Remy.

   b. Division II Spring Championships Festival; John Baldwin.

   c. Division II Community Engagement; Jill Willson.  
      [Supplement No. 33]

   d. Division II Identity Workshop; Willson.  
      [Supplement No. 34]

   e. Division II ADA Mentor Program; Willson.  
      [Supplement No. 35]

   f. Division II Diversity Grants; Sarah Sadowski.  
      [Supplement No. 36]

   g. Division II Strategic Plan; Gary Brown.  
      [Supplement No. 37]

   h. Sport Science Institute update; Brian Hainline.  
      [Supplement No. 38]

   i. Student-Athlete Insurance Coverage; Brad Robinson and Juanita Sheely.
j. Overview of process for appeals of Membership Committee decisions; Katie Willett. [Note: Only members of the Management Council Subcommittee will convene during the lunch hour Monday to discuss this topic]. [Supplement No. 39]

10. Other business.

11. Meeting recap/things to report back to conferences; McWilliams.

12. Future meetings.
   a. October 17-18, 2016; Management Council Meeting; Indianapolis.
   d. April 10-11, 2017; Management Council meeting; Indianapolis.
   g. October 16-17, 2017; Management Council Meeting; Indianapolis.


# # # # #
I. WELCOME AND ANNOUNCEMENTS.

Management Council. The April meeting was called to order at 8:30 a.m. by the incoming chair, Jacqie McWilliams. The chair thanked the new members and their mentors for attendance at the dinner the previous evening, and welcomed the newest members of the Council to their first meeting—Kim Duyst, senior woman administrator, California State University, Stanislaus; Bridget Lyons, senior woman administrator, Barry University; Steve Murray, commissioner, Pennsylvania State Athletic Conference; Ismael Pagan-Trinidad, faculty athletics representative, University of Puerto Rico at Mayaguez; Eric Schoh, director of athletics, Winona State University; and Cherrie Wilmoth, senior woman administrator, Southeastern Oklahoma State University.

The chair noted the absence of Jasmyn Lindsay, one of the two Student-Athlete Advisory Committee representatives on the Council, as well as the fact that this would be Jim Crawley’s final Management Council meeting, as he was resigning his position as the representative from the Central Atlantic Collegiate Conference.

The chair introduced the four NCAA Pathway Program participants, who were monitoring the meeting—Marques Dantzler, assistant director of athletics for academics and compliance, Texas A&M University-Kingsville; Amy Foster, associate director of athletics for business and operations, Seattle Pacific University; Christian Stryker, associate director of athletics for external operations, Coker College; and Jason Trufant, senior associate director of athletics, Dowling College.

The chair also introduced Ryan Jones, who was selected as the new associate director of Division II and will begin his position May 9, as well as NCAA staff members in attendance. She noted that Angela Tressel, assistant director of academic and membership affairs, was attending the meeting as a professional development opportunity.

The overall schedule for the day was shared and the chair noted that the Division II Management Council Identity Subcommittee would be meeting at 5 p.m. when the Council recessed for the day.

Presidents Council. The Presidents Council met Wednesday evening, April 27, and Thursday morning, April 28. The chair welcomed new members in attendance—Philip Kerstetter, University of Mount Olive; Bill LaForge, Delta State University; and M. Roy Wilson, Wayne State University (Michigan).
The chair noted the absences of Ron Ellis, California Baptist University; Cynthia Jackson-Hammond, Central State University; and Les Wong, San Francisco State University.

2. **REVIEW OF PREVIOUS MEETING DOCUMENTATION.**

   a. **Management Council Meeting—January 13; Presidents Council Meeting—January 14; and Post-Convention Management Council Teleconference—January 16.**

      **Management Council.** The Management Council approved the summary of actions document from the January 2016 series of meetings.

      **Presidents Council.** The Presidents Council approved the summary of action document, as presented.

   b. **Board of Governors Meeting—January 13.**

      **Management Council.** The report from the Board of Governors meeting in January was provided for informational purposes. No action was taken.

      **Presidents Council.** The report from the Board of Governors meeting in January was provided for informational purposes. No action was taken.

   c. **Administrative Committee Meeting(s)/Action(s).**

      **Management Council.** The Management Council approved the interim actions taken by the Administrative Committee.

      **Presidents Council.** The Presidents Council approved the interim actions taken by the Administrative Committee.

3. **REVIEW OF 2015-16 DIVISION II PRIORITIES.**

   **Management Council.** The Management Council was updated on initiatives that have been developed or taken place with regard to the 2015-16 priorities. Priorities for 2016-17 will be established this spring to be approved by the Councils at the summer meetings. No action was taken.

   **Presidents Council.** The Presidents Council was informed that they would be receiving via email an update on priorities. No action was taken.
4. **NCAA CONVENTION AND LEGISLATION.**

a. **Presidents Council-Sponsored Proposals for the 2017 NCAA Convention.**

   (1) **2017-1 (Amateurism—Competition-Related Expenses from an Outside Sponsor).**

   Management Council. The Management Council recommended that the Presidents Council approve the legislative form of the proposal.

   Presidents Council. The Presidents Council approved the legislative form of the proposal.

   (2) **2017-2 (Eligibility—Seasons of Competition: 10-Semester/15-Quarter Rule—Hardship Waiver—Season-of-Competition Waiver—Competition While Eligible).**

   Management Council. The Management Council recommended that the Presidents Council approve the legislative form of the proposal.

   Presidents Council. The Presidents Council approved the legislative form of the proposal.

   (3) **2017-3 (Playing and Practice Seasons—General Playing-Season Regulations—Time Limits for Athletically Related Activities—Additional Restrictions—No Class Time Missed for Competition in Nonchampionship Segment—Team Sports).**

   Management Council. The Management Council recommended that the Presidents Council approve the legislative form of the proposal.

   Presidents Council. The Presidents Council approved the legislative form of the proposal.

b. **Noncontroversial Proposals.**

   Management Council. The Management Council approved the noncontroversial proposals in legislative form.

   Presidents Council. No action was necessary.
c. **Memo for Inclusion of Proposals into the Division II Manual.**

*Management Council.* The Management Council recommended that the Presidents Council approve including into the 2016-17 Manual the proposals approved in legislative form and in concept at the April 2016 Management Council and Presidents Council meetings that are considered the running supplements for the 2016 calendar year. These proposals will appear in the “blue pages” of the 2017 NCAA Division II Official Notice.

*Presidents Council.* The Presidents Council approved the recommendation.

d. **The ‘Window of Reconsideration’ at the Annual Division II Business Session.**

*Management Council.* The Management Council discussed feedback from the Academic Requirements Committee, Legislation Committee and Membership Committee in regard to whether the Presidents Council should sponsor legislation for the 2017 NCAA Convention to eliminate legislation that permits a delegate who voted on the prevailing side in the original consideration of a division dominant or federated proposal(s) to make a motion to reconsider a vote of the proposal(s) during the business session of any Division II Convention. The Council was not supportive of a legislative change at this time; however, it agreed to refer the issue to the Legislation Committee for further discussion. The Council directed the committee to seek membership feedback on the issue and to develop options for a possible change to the legislation or the process for the reconsideration of proposals (e.g., lengthen the window of reconsideration; require delegates interested in reconsidering a proposal to report their intent to make a motion to reconsider a proposal prior to the window of reconsideration).

*Presidents Council.* The Presidents Council referred the issue back to the Legislation Committee for further discussion and membership feedback prior to taking any action.

5. **REVIEW OF COMMITTEE RECOMMENDATIONS AFFECTING DIVISION II.**

a. **Division II Committees.**

(1) **Academic Requirements Committee.**

(a) **Bylaw 14.5.4.3—Eligibility—Transfer Regulations—Two-Year College Transfers—Eligibility for Competition, Practice and Athletics Aid—All Other Qualifiers, Partial Qualifiers and Nonqualifiers—English, Math and Science.**
Management Council. The Management Council adopted noncontroversial legislation to permit a student-athlete who has earned credit hours at a previous two-year institution (prior to the student-athlete’s most recent attendance at a four-year institution) to use those credit hours to satisfy the two-year college transfer requirements for English, math and science, effective August 1, 2016, for student-athletes enrolling in a Division II institution on or after August 1, 2016.

Presidents Council. No action was necessary.

(b) Bylaw 14.4.3.7.9—Eligibility—Progress-Toward-Degree Requirements—Eligibility for Competition—Fulfillment of Credit-Hour Requirements After Designation of Degree—Credits Earned in a Voluntary or Optional Minor—Regular Academic Terms.

Management Council. The Management Council adopted a modification of wording to amend NCAA Bylaw 14.4.3.7.9 (credits earned or accepted toward a minor) to clarify that a student-athlete may use a maximum of six credit hours earned in a voluntary or optional minor per regular academic term to fulfill the credit-hour requirements for meeting progress toward degree; further, to clarify that hours earned in a voluntary or optional minor during the summer may not be used to meet progress-toward-degree requirements, effective August 1, 2016.

Presidents Council. No action was necessary.

(c) Incorporation of Interpretation into the Division II Manual.

Management Council. The Management Council agreed to incorporate the following official interpretation into the NCAA Division II Manual, effective immediately.

Application of Progress-Toward-Degree Requirements When Using Return to Original Institution Exception (II)

The Division II Academic Requirements Committee determined that a student-athlete who returns to the certifying institution using the two-year or four-year college return to original institution exception must satisfy all progress-toward-degree requirements that the student-athlete triggered during his or her previous enrollment
at the certifying institution (e.g. annual credit hour requirement) before being eligible for competition.

[Reference: Bylaws 14.4.3.2 (term-by-term credit hour requirement), 14.4.3.2.1 (application or rule to transfer student), 14.4.3.3.2 (application of rule), 14.4.3.3.2.1 (application to a midyear enrollee), 14.4.3.4 (annual credit hour requirement), 14.4.3.4.1 (application of rule), 14.4.3.4.1.1 (application to a midyear enrollee), 14.5.4.6.4 (return to original institution exception), 14.5.5.3.7 (return to original institution without participation or with minimal participation exception).]

Presidents Council. No action was necessary.

(d) Academic Misconduct Discussion.

Management Council. The Management Council noted that the committee was considering options for sponsoring a legislative proposal in Division II, if the Division I Council adopts proposed academic misconduct legislation at its April meeting.

Presidents Council. No action was necessary.

(e) Status Report on Pending Changes to SAT.

Management Council. The Management Council noted that changes to the SAT went into effect in March 2016. The concordance between scores on the old test and scores on the new test will not be available until May. An editorial revision to current legislation was published February 10, 2016, indicating that the minimum combined SAT score required for tests taken on or after March 1, 2016, will be evaluated based on the concordance established by the College Board.

Presidents Council. No action was necessary.

(2) Championships Committee.

(a) February 16-17 Meeting.

i. NCAA Bylaw 17.19.2—Playing Seasons-Preseason Practice—Date of Practice and Preseason Activities—Soccer.
Management Council. The Management Council agreed to refer to the NCAA Committee on Competitive Safeguards and Medical Aspects of Sport a recommendation to sponsor legislation for the 2017 NCAA Convention to amend NCAA Bylaw 17.19.2 to specify that in soccer, an institution shall not begin practice in the championship segment before 21 days prior to the first permissible contest, as specified; further, to specify that during the preseason practice period before the institution’s first day of classes or the first scheduled contest, a soccer student-athlete’s participation in countable athletically related activities shall be limited to a maximum of four hours per day and 20 hours per week and that all countable athletically related activities shall be prohibited during one calendar day per week, effective August 1, 2017.

Presidents Council. No action was necessary.

ii. Bylaw 31.3.4.2—Administrative Regulations—Automatic Qualification—Requirements-Division Championship—Conference Champion Ineligible, Declines to or Cannot Compete—Conference Champion.

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 31.3.4.2-(h) (automatic qualification—conference champion ineligible, declines to or cannot compete) to specify that if a conference’s automatic qualifier is ineligible to compete, declines to compete or cannot compete for any reason, automatic qualification shall be withdrawn for that year in the sport, as specified; further, to clarify that conference policy shall determine how a conference’s automatic qualifier is determined for championship selection, effective immediately.

Presidents Council. No action was necessary.

iii. Automatic Qualification for the Division II Men’s Soccer Championship.

Management Council. The Management Council recommended that the Presidents Council approve
conference automatic qualification for the Division II Men’s Soccer Championship, effective August 1, 2017, for selections of the 2017 men’s soccer championship and thereafter. The Management Council believed that providing this opportunity is in the best interest of the sport, as it gives more meaning to the conference tournament. Currently, 18 conferences that sponsor men’s soccer would meet automatic-qualification requirements if they applied.

Presidents Council. The Presidents Council approved the recommendation.

iv. Committee Appointments.

Management Council. The Management Council ratified the following sports committee appointments, effective September 1, 2016, unless otherwise noted:

(i) **Baseball.** Sean Loyd, director of athletics and head baseball coach, West Virginia State University, to replace Harry Hillson, head baseball coach, Mansfield University of Pennsylvania; Dan McDermott, head baseball coach, Academy of Art University, to replace Kenny Leonesio, head baseball coach, California State University, Stanislaus; and Mark Richard, director of athletics, University of Montevallo, to replace Douglas Jones, head baseball coach, Tusculum College. All three appointments are due to term expirations.

(ii) **Men’s Basketball.** Brian Beaury, head men’s basketball coach, The College of Saint Rose, to replace Joseph Clinton, director of athletics and head men’s basketball coach, Dominican College (New York); Ken Gerlinger, assistant commissioner, Peach Belt Conference, to replace Wendell Staton, director of athletics, Georgia College & State University; and Jon Mark Hall, director of athletics, University of Southern Indiana, to replace Suzanne Sanregret, director of athletics, Michigan Technological University. All three appointments are due to term expirations.
(iii) **Men’s Basketball Rules.** Chris Graham, commissioner, Rocky Mountain Athletic Conference, to replace Mark Peeler, director of athletics and head men’s basketball coach, Erskine College; and Eddie Jackson, associate director of athletics, Rogers State University, to replace Don Brubacher, director of athletics, Hillsdale College. Both appointments are due to term expirations. (NOTE: Mr. Jackson’s appointment is pending approval of Rogers State University to active membership by September 1, 2016.)

(iv) **Women’s Basketball.** Jason Martens, head women’s basketball coach, St. Mary’s University (Texas), to replace Lynne Andrew, assistant director of athletics, Fort Lewis College; and Sandra Michael, assistant vice president for athletics, Holy Family University, to replace Patricia Thomas, director of athletics, University of the District of Columbia. Both appointments are due to term expirations.

(v) **Football.** Kent Weiser, (reappointment) director of athletics, Emporia State University; Daryl Dickey, director of athletics, University of West Georgia, to replace Joe Reich, head football coach, Wingate University; and John Wristen, head football coach, Colorado State University-Pueblo, to replace Dell Robinson, commissioner, Great Lakes Intercollegiate Athletic Conference. Both appointments are due to term expirations.

(vi) **Women’s Golf.** Nick Crovetti, head golf coach, Merrimack College, to replace Rebecca Mailloux, head golf coach, Grand Valley State University; and Ryan Kaiser, associate director of athletics, Northwestern Oklahoma State University, to replace Chad Markuson, associate director of athletics, Minnesota State University Moorhead. Both appointments are due to term expirations.

(vii) **Men’s and Women’s Ice Hockey Rules.** Thomas Wilkins, associate director of athletics, Southern
New Hampshire University, to replace Aaron Kemp, associate director of athletics, Mercyhurst College. (NOTE: This appointment is effective immediately, as Mr. Kemp’s term on the committee expired in 2014. The delay stems from a legislative amendment to clarify that the Division II representative could be from a Division II institution that sponsored either Division I or Division II ice hockey. Since that legislation was only recently adopted, the position is just now being filled.)

(viii) **Men’s and Women’s Skiing. Joseph Haggenmiller**, head Nordic skiing coach, Michigan Technological University, to replace Mark Anderson, head Alpine skiing coach, University of Alaska Anchorage, due to term expiration.

(ix) **Men’s Soccer. Robert Cummings**, head men’s soccer coach, California State University, Monterey Bay, to replace Brandon Bronzan, associate director of athletics, Sonoma State University, due to term expiration.

(x) **Softball. Stacey Vallee**, head softball coach/senior woman administrator, Francis Marion University, to replace Vicki Hollifield, head softball coach/senior woman administrator, Carson-Newman College, due to term expiration.

(xi) **Men’s and Women’s Tennis. A. Kenyon Wagner**, director of athletics, Brigham Young University, Hawaii. (NOTE: Mr. Wagner filled an interim vacancy on the committee and was eligible to be reappointed to an additional four-year term. However, given that the institution has announced it will phase out its athletics program after the 2016-17 academic year, Mr. Wagner will serve a shortened term.) **Kristen Ford**, senior woman administrator, Rocky Mountain Athletic Conference, to replace Tyler Knox, compliance coordinator, Dallas Baptist University, due to term expiration.
(xii) Men’s and Women’s Track and Field and Cross Country. Steve Blocker, head track and field/cross country coach, Emporia State University, to replace Amber Feldman, associate commissioner for compliance and internal operations/senior woman administrator, Mid-America Intercollegiate Athletics Association; and Lee Glenn, assistant director of athletics, University of North Georgia, to replace Matthew van Lierop, head men’s and women’s cross country/track and field coach, University of Mount Olive. Both appointments are due to term expirations.

(xiii) Wrestling. Jackie Paquette, associate director of athletics, University of Indianapolis, to replace Jason Valek, head wrestling coach, Newberry College, due to term expiration.

Presidents Council. No action was necessary.

Management Council. The Management Council did not ratify the appointment of James Moore, head women’s soccer coach, Georgian Court University, to the Men’s and Women’s Soccer Rules Committee, as the appointment was made in error.

Presidents Council. No action was necessary.

v. Selection Criteria Transparency.

Management Council. The Management Council noted that the committee had agreed to publish data used during the final week of the selection process, effective with the 2016 winter and spring championships, as this data was not made available for the fall championships. No action was necessary.

Presidents Council. No action was necessary.
vi. Football Automatic Qualification (AQ).

Management Council. The Management Council noted that the Championships Committee had acknowledged the Football Committee’s recommendation to delay AQ in football until further study has been completed, as well as the Championships Committee request that the group render a decision in advance of the 2019 season. No action was necessary.

Presidents Council. No action was necessary.

(b) March 3 Teleconference.


Management Council. The Management Council adopted noncontroversial legislation to amend NCAA Division II Bylaw 13.17.3 (football) to revise the recruiting calendar in football to establish a dead period from Monday through Wednesday of the week of the annual convention of the American Football Coaches Association, effective immediately.

Presidents Council. No action was necessary.

ii. Performance Indicator Calculation in Men’s Soccer.

Management Council. The Management Council voted to allow the soccer committee to modify the performance indicator calculation in men’s soccer (by expanding the point scale in the calculation to more accurately assign a value for wins, ties and losses, and location of the match).

Presidents Council. No action was necessary.

iii. Regional Alignment in Women’s Lacrosse.

Management Council. The Management Council approved the expansion of the regional alignment for Division II
women’s lacrosse from two regions (North and South) to four regions, effective September 1, 2017, as follows:

- **Atlantic**—Central Atlantic Collegiate Conference and the Pennsylvania State Athletic Conference—23 schools;
- **East**—East Coast Conference and Northeast-10 Conference—23 schools;
- **Midwest**—Great Lakes Intercollegiate Athletic Conference and the Rocky Mountain Athletic Conference—24 schools; and
- **South**—Conference Carolinas, South Atlantic Conference and Independent Schools—27 schools.

**Presidents Council.** The Presidents Council reviewed the information. No action was necessary.

**(c) March 16 Electronic Vote—Wrestling Committee Appointment.**

**Management Council.** The Management Council approved the effective date for the appointment of **Jackie Paquette**, Associate Director of Athletics, University of Indianapolis, on the Division II Wrestling Committee to be changed from September 1, 2016, to immediate.

**Presidents Council.** No action was necessary.

**(d) April 7 Teleconference—Sport Committee Appointments.**

**Management Council.** The Management Council ratified the following sports committee appointments, effective September 1, 2016, unless otherwise noted:

i. **Men’s Golf.** **Craig Stensgaard**, assistant director of athletics/head men’s and women’s golf coach, Northwest Nazarene University, to replace Todd Ohlmeyer, head men’s golf coach, St. Edward’s University, due to term expiration.

ii. **Women’s Lacrosse.** **Julika Blankenship**, head women’s lacrosse coach, Queens University of Charlotte, to replace Lesley Graham, head women’s lacrosse coach, Saint Leo University, due to term expiration.
iii. Men’s Soccer. Claudio Arias, associate director of athletics/head men’s soccer coach, Texas A&M International University, to replace Frank Kohlenstein, head men’s soccer coach, Colorado School of Mines, due to term expiration.

iv. Women’s Soccer. James Moore, head women’s soccer coach, Georgian Court University, to replace Magnus Nilerud, head women’s soccer coach, University of Bridgeport, due to term expiration.

v. Men’s and Women’s Swimming and Diving. Barbara Parker, diving coach, University of West Florida, to replace Kelly LaCroix, diving coach, Wayne State University (Michigan), due to term expiration.

vi. Men’s and Women’s Track and Field and Cross Country. Jody Russell, faculty athletics representative/athletic trainer, Lock Haven University of Pennsylvania, to replace Kimberly Miller, assistant director of athletics, Shaw University, due to Ms. Miller having resigned from the committee; effective immediately.

vii. Women’s Volleyball. Melanie Robotham, assistant commissioner, Lone Star Conference, to replace Debbie Hendricks, head women’s volleyball coach, Metropolitan State University of Denver, due to Ms. Hendricks having left Metro State; effective immediately. In addition, Timothy McDiffett, senior associate director of athletics, University of Alaska Anchorage, to replace Jamie Bouyer, associate director of athletics, California State University, Dominguez Hills, due to term expiration.

Presidents Council. No action was necessary.

(3) Committee for Legislative Relief.

(a) Incidental Expense Waiver List.

Management Council. The Management Council approved the updated incidental expense waiver list, as specified. The updated list incorporates a number of legislative changes and broadens the
scope of the remaining items so that they are less specific and will allow for more flexibility, while maintaining the intent of the original approved waiver.

Presidents Council. No action was necessary.

(b) Guideline and Information Standards for Waivers Involving NCAA Bylaw 14.5.5 (Four-Year College Transfers) and Assertions of Financial Hardship.

Management Council. The Management Council approved, as submitted, the guideline and information standards for the review of waiver requests seeking relief of Bylaw 14.5.5 (four-year college transfers) for assertions of financial hardship, effective immediately for student-athletes transferring for the 2016-17 academic year.

Presidents Council. No action was necessary.

(4) Legislation Committee.

(a) February 5 Report.

Management Council. The Management Council reviewed the committee’s report from its February teleconference. No action was taken.

Presidents Council. No action was necessary.

(b) March 7-8 Report.

i. Financial Aid and Nonchampionships Segment Reviews.

Management Council. The Management Council received a brief overview of the financial aid and nonchampionships concepts that the Legislation Committee has been reviewing. See below for actions taken by the Council with regard to these concepts.

Presidents Council. See below for action taken by the Presidents Council.
ii. NCAA Bylaw 12—Amateurism—Payment Based on Performance—From Amateur Team or Event Sponsor in Individual Sports.

Management Council. The Management Council recommended that the Presidents Council sponsor legislation for the 2017 NCAA Convention to amend Bylaw 12 (amateurism) to specify that following initial full-time collegiate enrollment, an individual may accept prize money in individual sports based on his or her place finish or performance in an open athletics event. The competition must occur outside the institution’s declared playing season during the institution’s official summer vacation period; further, to specify that such prize money shall not exceed the student-athlete’s actual and necessary expenses and may be provided only by the sponsor of the event. Actual and necessary expenses may not include the expenses or fees of anyone other than the student-athlete, effective August 1, 2017.

Presidents Council. The Presidents Council agreed to sponsor the legislation for the 2017 Convention.


Management Council. The Management Council did not recommend that the Presidents Council sponsor legislation for the 2017 Convention to amend Bylaw 12.1.4 (impermissible—following initial full-time collegiate enrollment) to establish an exception to the preferential treatment, benefit or services rule to specify that it is permissible for an institution to designate money earned by a student-athlete in an institutional fundraiser, specifically for that student-athlete, up to the actual and necessary expenses for the specific item (e.g., transportation, uniforms); further, to specify that any unearned money shall go to the institution, athletics department or team. Further, to establish a definition of earned and unearned money,
effective August 1, 2017, for any fundraising activities that occur on August 1, 2017, and thereafter.

**Presidents Council.** No action was necessary.

**iv. Bylaw 15—Financial Aid—Calculation of Equivalencies—Count Only Athletics Aid Toward Individual and Current Team Equivalency Limits.**

**Management Council.** The Management Council recommended that the Presidents Council sponsor legislation for the 2017 Convention to amend Bylaw 15 (financial aid) to specify that only athletics aid counts toward individual and team equivalency limits, effective August 1, 2018.

**Presidents Council.** The Presidents Council agreed to sponsor the legislation for the 2017 Convention.

**v. Bylaw 15.6.3.1—Financial Aid—Terms and Conditions of Awarding Institutional Financial Aid—Period of Institutional Financial Aid Award—Period of Institutional Financial Aid Award—Requirement to Provide Athletically Related Financial Aid for One Academic Year.**

**Management Council.** The Management Council recommended that the Presidents Council sponsor legislation for the 2017 Convention to amend Bylaw 15.6.3.1 (one-year limit) to specify that an offer of athletically related financial aid shall not be awarded for a period of less than one academic year; further, to establish exceptions for providing athletically related financial aid for less than one academic year, as specified, effective August 1, 2018.

**Presidents Council.** The Presidents Council agreed to sponsor the legislation for the 2017 Convention.

**vi. Bylaw 15.6.4—Financial Aid—Terms and Conditions of Awarding Institutional Financial Aid—Reduction and Cancellation During Period of Award—Increases in**
Athletically Related Financial Aid Permissible at Any Time, For Any Reason.

Management Council. The Management Council recommended that the Presidents Council sponsor legislation for the 2017 Convention to amend Bylaw 15.6.4 (reduction and cancellation during period of award) to permit increases in athletically related financial aid at any time, for any reason, effective August 1, 2018.

Presidents Council. The Presidents Council agreed to sponsor the legislation for the 2017 Convention.

vii. Bylaw 17.1.6.2.3—Playing and Practice Seasons—General Playing-Season Regulations—Weekly Hour Limitations—Outside the Playing Season—Football—14-Day Break at Conclusion of Season.

Management Council. The Management Council sponsored noncontroversial legislation to amend Bylaw 17.1.6.2.3 (football) to specify that following the institution’s final contest in the segment that concludes with the NCAA championship, including any competition in a conference championship, out-of-season activities and countable athletically related activities are prohibited for a 14 consecutive calendar-day period, effective immediately.

Presidents Council. No action was necessary.

viii. Bylaw 17.1.6.2.2—Playing and Practice Seasons—General Playing-Season Regulations—Weekly Hour Limitations—Outside the Playing Season—Skill Instruction—Definition of Co-Mingling.

Management Council. The Management Council sponsored noncontroversial legislation to amend Bylaw 17.1.6.2.2 (skill instruction) to specify that co-mingling occurs when a student-athlete rotates among multiple groups during a skill instruction session; further, to eliminate the restriction on coaches rotating from group to group during skill instruction, provided at least one coach is present with each group during the conduct of skill instruction activity, effective immediately.
 ix. **Incorporation of Interpretations into the NCAA Division II Manual.**

Management Council. The Management Council voted to incorporate the following interpretations into the Division II Manual, all effective immediately.

- **Fees and Expenses for Prospective Student-Athletes – Expenses Related to the I-20 (II)**

  The Division II Legislation Committee determined that an institution is permitted to pay actual and necessary expenses related to the issuance of a student-athlete’s I-20 (e.g., express mail charges, expenses to obtain necessary documents).

  [References: Bylaws 13.15.2.1 (ACT and SAT scores) and 15.3.2.1.4 (fees and related expenses for prospective student-athletes).]

- **Expenses to Obtain Translation of a Transcript (II)**

  The Division II Legislation Committee confirmed that it is permissible for an institution to pay the expenses to obtain a translation of an international student-athlete's transcript.

  [References: Bylaw 13.15.1 (precollege expenses - prohibited expenses) and a staff interpretation (03/12/1999, Item No. a), which has been archived.]

- **Expenses to Receive Prospect’s Transcripts and Express Mail Charges (II)**

  The Division II Legislation Committee confirmed that it is permissible for an institution to pay the expenses to receive a prospective student-athlete's transcript, including any fee charged by the high school. An institution also may pay for express mail charges to have the transcript sent to the institution
by the prospective student-athlete's educational institution.

[References: Bylaws 13.2.1 (general regulation) and 13.15.1 (precollege expenses -- prohibited expenses) and a staff interpretation (12/09/1994, Item No. a), which has been archived]

- **Payment for Prospect’s Test Score to be Sent to NCAA Eligibility Center**

  The Division II Legislation Committee confirmed that an institution may pay the fee for a prospect's ACT or SAT score to be sent from the testing agency to the NCAA Eligibility Center, provided the prospect has signed a National Letter of Intent or, for institutions not subscribing to the National Letter of Intent, has signed a written offer of admission and/or financial aid with that institution.

  [References: Bylaws 13.2.1 (offers and inducements -- general regulation), 13.15.1 (pre-college expense -- prohibited expenses) and 13.15.2.1 (ACT and SAT scores)]

- **Institution Providing Expenses for a High School to Send Transcripts to the NCAA Eligibility Center (II)**

  The Division II Legislation Committee confirmed that it is permissible for an institution to provide expenses (e.g., Federal Express charges) for a high school to send a prospect's academic transcript to the NCAA Eligibility Center, provided the prospect has signed a National Letter of Intent or written offer of admission and/or athletically related financial aid or the institution has received his or her financial deposit in response to its offer of admission.

  [References: Bylaw 13.15.2.1 (ACT and SAT scores) and a staff interpretation (08/24/1994, Item No. a), which has been archived]
• Application of Disciplinary Suspension to Graduate Transfer Student-Athletes (II)

The Division II Legislation Committee confirmed that a graduate student who transfers to an NCAA member institution while the student is disqualified or suspended from his or her previous institution for disciplinary reasons (as opposed to academic reasons) must complete one calendar year in residence at the certifying institution.

[References: Bylaws 14.1.8.1 (one-time transfer exception), 14.5.1.1 (disciplinary suspension), 14.5.5.1 (general rule) and a staff interpretation (10/25/2013, Item No. b), which has been archived]

• Delayed Enrollment for Junior National/International Competition (II)

The Division II Legislation Committee confirmed that the exception to the delayed enrollment legislation for participation in national/international competition (e.g., Olympic Games, World Championships, National Team) applies only to the events specified in the legislation and does not extend to junior level competition (e.g., Youth Olympic Games, U20 World Cup, Junior National Team) that may be associated with the specified events.

[References: Bylaw 14.2.4.2.2.2 (exception -- national/international competition) and a staff interpretation (05/19/2011, Item No. a), which has been archived.]

• Use of Transfer Exceptions by a '2-4-4' Transfer (II)

The Division II Legislation Committee confirmed that if a student-athlete initially enrolls at a two-year college, transfers to another four-year institution where the student-athlete is eligible for competition, attends the four-year institution for less than a full academic year and subsequently transfers to a
Division II institution, the student-athlete may not use a transfer exception to be immediately eligible for competition at the Division II institution, unless the student-athlete would have been immediately eligible for competition under the Division II transfer regulations had the student-athlete transferred directly from the two-year college to the Division II institution.

[References: Bylaws 14.5.4 (two-year college transfers), 14.5.5.1.2 (attendance for less than one academic year), 14.5.5.3 (exceptions or waivers for transfers from four-year colleges) and a staff interpretation (01/08/2003, Item No. 1-a), which has been archived]

- Restrictions Regarding Exemption of Contests under Conference Challenge Event Legislation (II).

The Division II Legislation Committee determined that it is not permissible to exempt a contest between teams from the same conference as a part of a conference challenge event. In addition, the committee determined that if an out-of-region institution participates in an event, the event is no longer a conference challenge event. An institution may not exempt any contests played as a part of that event under the conference challenge exemption.

[References: Bylaw 17.3.6.3 (annual exemptions); and Proposal No. 2016-6]

- Application of Contiguous State Principle to Conference Challenge Events (II)

The Division II Legislation Committee confirmed that a contest played against an out-of-region opponent from a contiguous state may not be exempted as part of a conference challenge event.

[Reference: Bylaw 17.3.6.3 (annual exemptions)]

**Presidents Council.** No action was necessary.
Legislative Referrals to Committees.

Management Council. The Management Council referred the two legislative items below to the following committees, as recommended by the Legislation Committee.

- To the Division II Academic Requirements—Review of Four-Year College Transfer Legislation: Whether the current four-year college transfer legislation remains appropriate or should be amended, effective immediately.

  Rationale. The Legislation Committee requested that a detailed review of the four-year college transfer legislation be referred to the Academic Requirements Committee. The Legislation Committee committed to conducting a review of the four-year college transfer legislation following the Path to Graduation review, which amended the initial eligibility, progress-toward-degree and two-year college transfer requirements. The Legislation Committee is currently conducting reviews of the financial aid legislation and the nonchampionship segment legislation. In an effort to spread the work more evenly and move the review of four-year college transfer legislation forward, the Legislation Committee believes the Academic Requirements Committee is an appropriate body to lead the review. The Academic Requirements Committee previously conducted a successful review with the Path to Graduation initiative and is equipped to do the same with the four-year college transfer legislation.

- To the NCAA Committee on Competitive Safeguards and Medical Aspects of Sports (CSMAS)—Review of First Date of Practice—Soccer Championship Segment: Whether CSMAS supports the NCAA Division II Championships Committee’s legislative recommendation to amend the first permissible date of practice in soccer to permit a member institution to begin practice sessions in the championship segment 21 days before
the first permissible contest of five days before the institution’s first day of classes, whichever is earlier.

Rationale. The Legislation Committee requests that CSMAS be given the opportunity to review the Championships Committee’s legislative recommendation regarding the first permissible date of practice in soccer. Specifically, the committee noted the importance of seeking CSMAS feedback regarding the health and safety implications of extending the soccer playing season.

[Note item no. 5-a-(2)-(a)-i regarding the referral to CSMAS.]

Presidents Council. No action was necessary.

xi. Referral from Division II Management Council and Presidents Council to Legislation Committee.

Management Council. The Management Council noted that the committee had engaged in discussions with the NAIA concerning a legislative recommendation for permission to contact and consent to use the one-time transfer exception from NAIA institutions. NAIA leadership has indicated that it will engage its membership in a discussion about potential changes to NAIA policies and procedures and legislation in April. The Legislative Committee will continue to monitor the progress of the discussions and report back to the Management Council.

Presidents Council. No action was necessary.
xii. Nonchampionship Segment Review.

Management Council. The Management Council discussed and provided feedback to the Legislation Committee on concepts developed by the committee to possibly amend the nonchampionship segment legislation, as follows:

All sports, except golf and tennis. This concept would permit countable athletically related activities to occur within a 45-day window and would require two days off per week. During the 45-day period, a student-athlete could only participate in 15 hours of countable athletically related activities per week and a maximum of four hours per day. In addition, the concept would require institutions to provide student-athletes two days off each week, instead of the one day off currently required. The 45-day period would omit vacation days and examination days officially announced or on days that the institution is closed due to inclement weather, as long as no practice occurs on such days.

Golf and tennis. This concept would only permit countable athletically related activities to occur on 30 days within the 60-day window and would no longer permit conditioning activities or skill instruction to occur on days that do not count toward the limit of 30. During the 60-day period, a student-athlete could only participate in 15 hours of countable athletically related activities per week. In addition, the concept would require institutions to provide student-athletes two days off each week, instead of the one day off currently required. The 60-day period would omit vacation days and examination days officially announced or on days that the institution is closed due to inclement weather, as long as no practice occurs on such days.

The Management Council was generally supportive of these concepts and noted that sports committees will also have an opportunity to provide feedback to the Legislation Committee. Depending upon the feedback received, the Legislation Committee may recommend sponsorship of legislation at its June meeting.

Presidents Council. No action was necessary.
(5) Membership Committee.

(a) Bylaw 20.2.2.2—Membership Process—Administrative Requirement Prior to Active Membership—Conference Membership at Time of Application.

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 20.2.2.2 to specify that before an institution may apply for Division II membership, it must receive a bona fide invitation for membership from an active Division II conference, effective immediately, for institutions applying for Division II membership by February 1, 2017, and thereafter.

Presidents Council. No action as necessary.

(b) Minimum Requirements Related to Institutions Applying to and in the Division II Membership Process.

Management Council. The Management Council noted that the committee had clarified language in the application completed for Division II membership, stating that an institution must demonstrate that it is in good standing with its regional accrediting agency by July 1 of the year of application. The same standard related to good standing is required for institutions in the membership process, and such language will be included in the policies and procedures related to the process. This issue will be reviewed for each applicant institution on a case-by-case basis. No action was necessary.

Presidents Council. No action was necessary.

(c) Division II Conference Membership Requirements and the Application Process.

Management Council. The Management Council noted that the committee had identified the minimum requirements that are essential to the foundation of new and emerging conferences. Key recommendations for change to the minimum requirements include, but are not limited to, the following: (a) conference office personnel in the roles of commissioner, compliance, sports information/media relations and a fourth position that provides flexibility to meet the demands and/or needs of that conference (e.g., championships, marketing, sponsorships); (b) the designation of a conference office
senior woman administrator; (c) a strategic plan that demonstrates a commitment to gender equity, diversity and inclusion; (d) a multi-year budget (three to five years) including the anticipated conference financial model; and (e) the conference structure for officiating.

The committee will continue its discussions regarding provisional conferences and any additional requirements related to acceptance to the Division II membership process. Staff was directed to share the proposed minimum requirements with the Division II Conference Commissioners Association (CCA) and provide feedback for the July in-person meeting. No action was necessary.

Presidents Council. No action was necessary.

(d) Overview of Institutions that Submitted Applications for Division II Membership in 2016.

Management Council. The Management Council noted that the following institutions submitted applications to enter the Division II membership process in the 2016-17 academic year:

i. Biola University (CA);

ii. Davenport University (MI); and

iii. Purdue University Calumet (IN)—[transitioning to Purdue University Northwest this summer].

Presidents Council. No action was necessary.

(6) Membership Fund Selection Committee.

(a) Grant Selections.

Management Council. The Management Council noted the following approved or partially approved grant requests:

i. Daemen College: $7,500 to explore marketing initiatives focused on promoting NCAA Division II athletics in the Greater Buffalo Niagara and Southern Ontario regions. The committee noted these funds should not be used to enhance the salaries of current employees.
ii. East Coast Conference: $18,000 to update the Eastern Region membership design and plan formulated six years ago. [Note: the selection committee did not award an additional $7,000 requested to accommodate travel expenses for the conference staff and prospective members.]

iii. Great American Conference: $7,300 to hire a consultant to evaluate the optimal number of members for the league. [Note: the committee did not award an additional $2,800 requested to accommodate travel expenses for the consultants.]

iv. Great Lakes Intercollegiate Athletic Conference: $13,500 to hire a consultant to strategically plan for the optimal number of members in the league.

v. Great Midwest Athletic Conference: $15,000 to continue with a three-year membership development initiative begun last year.

vi. Great Northwest Athletic Conference: $15,000 to identify and implement strategies to stabilize and strengthen football in the West Region. [Note: the selection committee did not award an additional $7,500 request to accommodate travel expenses for the initial in-person meeting.]

vii. Northeast-10 Conference: $25,000 to launch an initiative to strengthen the conference’s identity.

viii. Southern Intercollegiate Athletic Conference: $15,000 to hire consultants to conduct an overall analysis and provide recommendations to strengthen the conference. [Note: the selection committee did not award an additional $5,000 request to accommodate travel expenses.]

Presidents Council. No action was necessary.
(b) Grant Denials.

Management Council. The Management Council noted the following requests that were denied by the committee.

i. Great Lakes Valley Conference: $23,000 to assemble a conference membership task force to address stabilization and member loss. The committee did not believe this would be an appropriate use of membership fund dollars, because the request is not responding to an immediate need to grow due to the loss of members.

ii. Peach Belt Conference: $20,000 to reimburse expenses for a consultant who met with the conference’s Board of Directors. The selection committee did not believe this request for reimbursement was an appropriate use of NCAA Division II membership fund dollars. However, the selection committee noted it was sympathetic to the challenges that conference members experience and encouraged the conference to consider other ways to access the membership fund.

Presidents Council. No action was necessary.

(7) Nominating Committee.

(a) January 16 Meeting and March 22 Teleconference—Appointments.

Management Council. The Management Council recommended that the Presidents Council ratify the following appointments and reappointments, effective September 1, unless otherwise noted.

i. Academic Requirements Committee (two vacancies). Christina Whetsel, assistant director of athletics, Angelo State University; and Patrick Wempe, faculty athletics representative, Henderson State University, replacing Damon Arnold, director of academic services, Grand Valley State University, and William Biddington, faculty athletics representative, California University of Pennsylvania.

ii. Championships Committee (two vacancies). Kristin Mort, senior woman administrator, Colorado Mesa
iii. Legislation Committee (one vacancy). Keith Vitense, faculty athletics representative, Cameron University, replacing Barbara Hannum, faculty athletics representative, Hawaii Pacific University.

iv. Committee for Legislative Relief (two reappointments and one vacancy). Laura Clayton, senior woman administrator, University of West Georgia; and Marcus Clarke, senior associate commissioner, Central Intercollegiate Athletic Association (reappointments); and Brian Martinek, associate director of athletics, St. Mary’s University (TX), replacing Kathryn Flaherty, senior woman administrator, Coker College.

v. Membership Committee (two vacancies). Ryan Erwin, director of athletics, Rogers State University; and Jackson Stava, assistant director of athletics, Azusa Pacific University, replacing Tonia Walker, senior woman administrator, Winston-Salem State University, and Tim Selgo, director of athletics, Grand Valley State University.

vi. NCAA Minority Opportunities and Interests Committee (one vacancy). Michael Bazemore, Director of Compliance, Montana State University Billings, replacing China Jude, director of athletics, Queens College (NY).

vii. Nominating Committee (three vacancies). Susan Cassidy-Lyke, director of athletics, Molloy College; Erin Lind, commissioner, Northern Sun Intercollegiate Conference, and Dustin Smith, director of athletics, University of Arkansas, Fort Smith; replacing Lynn Tubman, director of athletics, Chestnut Hill College; Robert Dranoff, commissioner, East Coast Conference; and Kristin Mort, associate director of athletics, Colorado Mesa University.

viii. Committee on Sportsmanship and Ethical Conduct (one vacancy—effective immediately). Jud Damon, director of athletics; and Sue Willey, director of athletics, University of Indianapolis, replacing Greg Gilbert, assistant director of athletics, University of Findlay, and Lisa Sweany, director of athletics, Armstrong State University.
athletics, Flagler College, replacing Jay Poerner, commissioner, Lone Star Conference, effective immediately.

ix. Committee on Student-Athlete Reinstatement (one reappointment). Joel Isaacson, associate director of athletics, Michigan Technological University.

x. NCAA Committee on Women’s Athletics (one vacancy). Robert Dranoff, commissioner, East Coast Conference, replacing Christopher McKibbon, associate director of athletics, Georgian Court University.

Presidents Council. The Presidents Council approved the appointments, as recommended.

(8) Planning and Finance Committee.

(a) Budget-to-Actual.

Management Council. The Management Council reviewed the budget-to-actual results as of February 29. No action was necessary.

Presidents Council. The Presidents Council reviewed the budget-to-actual results as of February 29. No action was necessary.

(b) April 27 In-Person Meeting.

Presidents Council. The Presidents Council was updated on the actions taken by the Planning and Finance Committee the previous day. [Please see the report from the April 27, 2016, Division II Planning and Committee for specifics.]

The Presidents Council approved the revised recommended long-range budget that was approved by the Planning and Finance Committee the previous day.

[Note that the Presidents Council will review the written report from the meeting during its August 2016 meeting]

(9) Student-Athlete Advisory Committee.
Management Council. The Management Council reviewed the report from the January 2016 meeting. No action was necessary.

The Management Council was also given a verbal update on the meeting conducted the previous weekend. No action was necessary.

Presidents Council. No action was necessary.

b. Division II Subcommittees, Project Teams and Task Forces.

(1) Convention Planning Project Team.

Management Council. The Management Council received an update on the work of the Convention Planning Project Team for the 2017 Convention. While the schedule is still tentative, several functions will be relocated to a different date/time on the overall program. A more definitive outline will be presented to the Council in July.

The Council provided some feedback to staff on educational programming. No action was necessary.

Presidents Council. The Presidents Council received the report from the project team. No action was necessary.

(2) Foundation for the Future Task Force.

Management Council. The Management Council reviewed the report from the task force and endorsed funding in the amount of $5,700,000, as recommended, for the following initiatives:

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<td>Helper Helper</td>
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<td>Community Engagement Transportation at Championships</td>
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<td>Division II Academic Metrics</td>
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<td>NAAC--Education Programming</td>
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<td>Annual SAAC Super Region Convention</td>
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<td>Division II ADA Professional Development Opportunities</td>
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Presidents Council. The Presidents Council approved the funding as recommended.

(3) **Identity Subcommittee.**

Management Council. The Management Council was updated on the meeting of the subcommittee that was conducted Monday evening. The update included numbers on schools that had ordered media backdrops, as well as those that had used the $1,000 signage credit and those that had received the $200 credit for linking their university/conference website to the Division II homepage via the Make It Yours™ moniker.

The Council was also informed that one of the Division II contractors is working with the subcommittee to update the current Division II philosophy and positioning statement. No action was necessary.

Presidents Council. No action was necessary.

c. **Association-Wide and Common Committees.**

(1) **Committee on Competitive Safeguards and Medical Aspects of Sports.**

(a) **Awards and Benefits—Housing and Meals—Nutritional Supplements.**

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 16.5.2-(e) to add protein as a permissible class of nutritional supplements, as well as to revise a January 12, 2004, Division II interpretation to eliminate the restriction on percentage of protein in all nutritional supplement classes, effective immediately.

Presidents Council. No action was necessary.

(b) **Recruiting—Tryouts—Permissible Activities—Nurse Practitioners Providing Mandatory Medical Exams for Tryouts for Division II.**
Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 13.11.2-(c) to allow nurse practitioners, in addition to physicians, to conduct required medical examinations in states that already allow nurse practitioners to practice independently of physician supervision, effective immediately.

Presidents Council. No action was necessary.

(2) Gender Equity Task Force.

Management Council. The Management Council received an update on the Gender Equity Task Force. No action was necessary.

Presidents Council. No action was necessary.

(3) High School Review Committee.

Management Council. The Management Council approved the appointment of Michael Allison, Principal, Hopewell Area School District (PA) to fill the secondary-school member vacancy on the committee.

Presidents Council. The Presidents Council approved the appointment.

(4) Honors Committee.

Management Council. The Management Council approved the appointment of Doris Burke, ESPN game analyst and sideline commentator, to the committee.

Presidents Council. The Presidents Council approved the appointment.

(5) Minority Opportunities and Interests Committee.

Management Council. The Management Council reviewed the committee’s report. No action was necessary.

Presidents Council. No action was necessary.

(6) Playing Rules Oversight Panel (PROP).

Management Council. The Management Council reviewed the committee’s report. No formal action was taken.
Presidents Council. No action was necessary.

- **Update on Division I Men’s and Women’s Basketball and Football Oversight Committee Discussions.**

  Management Council. The Management Council received an update from the vice president of Division I on models/concepts for consideration to increase Division I influence on playing rules. The Council provided feedback to the vice president; no action was necessary.

  Presidents Council. No action was necessary.

(7) **Postgraduate Scholarship Committee.**

Management Council. The Management Council endorsed the recommendation to increase the award from $7500 to $8500 for each scholarship.

Note that this recommendation will have to be approved by the Board of Governors prior to it becoming effective.

Presidents Council. No action was necessary.

(8) **Committee on Sportsmanship and Ethical Conduct.**

Management Council. The Management Council reviewed the committee’s report. No action was necessary.

Presidents Council. No action was necessary.

(9) **Committee on Women’s Athletics.**

Management Council. The Management Council reviewed the committee’s report, noting that the committee is conducting an in-depth review of the Woman of the Year selection guidelines. These guidelines will serve to make the selection process more transparent and will be used for the 2016 Woman of the Year award process. No action was necessary.

Presidents Council. No action was necessary.
- **Update on CWA’s Discussions Regarding Division II equestrian.**

  Management Council. The Management Council was updated on the recent discussions concerning the emerging sport of equestrian. The committee recommends that equestrian remain on the ‘emerging sports list’ due to membership feedback and growth. Further, the Committee on Women’s Athletics has developed a specific timeline to continually review the progress of emerging sports and to provide regular updates to the divisional governance leadership committees.

  Presidents Council. No action was necessary.

6. **ROUND TABLE DISCUSSION TOPICS:**

- **Current Landscape of Higher Education and Regionalization Review.**

  Management Council. The Management Council spent time Monday afternoon in roundtable sessions discussing the current landscape of higher education and Division II regionalization. Feedback was provided; no action was necessary.

  Presidents Council. No action was necessary.

7. **DIVISION II MANAGEMENT COUNCIL.**

   a. **Management Council Election for Central Atlantic Collegiate Conference Representative.**

      Management Council. The Management Council voted to elect Laura Liesman, director of athletics, Georgian Court University, as the new representative from the Central Atlantic Collegiate Conference. Ms. Liesman’s appointment is effective immediately and will expire January 2020.

      Presidents Council. The Presidents Council ratified the election.

   b. **Division II Management Council Vice-Chair Election in July.**

      Management Council. The Management Council was reminded that it would conduct an election for a vice-chair at its July meeting. Gary Gray, current vice-chair, is eligible and is interested in serving a second term. Others interested in the position should contact Maritza Jones or Jacqie McWilliams prior to the meeting. No action was necessary.
c. Management Council/Student-Athlete Advisory Committee Summit.

Management Council. The Management Council was reminded that its next in-person meeting would be in July, in conjunction with the MC/SAAC Summit. The summit is the annual opportunity for SAAC and Management Council members to interact with each other. The Council was also reminded that Blacktop Creative would be in attendance at the summit to discuss Phase One Activation of the Make It Yours Initiative and how to move forward with Phase Two. No action was necessary.

Presidents Council. No action was necessary.

d. Management Council Committee/Project Team Assignments.

Management Council. The Management Council reviewed the committee and project team assignments, noting that with Jim Crawley’s departure, there would be vacancies available on two committees. Members interested in serving on either were advised to let staff know.

Presidents Council. No action was necessary.

8. DIVISION II PRESIDENTS COUNCIL.

a. Wednesday, April 27, Evening Meeting. The Presidents Council met offsite Wednesday evening to allow the members the opportunity to engage in discussions outside of a meeting setting. No items were acted upon; however, the Council discussed matters that affected the division with regard to composition of the NCAA Board of Governors; the landscape of higher education; etc.

b. Region 1 Election. The Presidents Council elected Reverend John Denning, President, Stonehill College, to the Region 1 position, replacing Steven DiSalvo. Reverend Denning’s first meeting will be August 2016, with his term expiring January 2021.

c. Region 2 Election. The Presidents Council elected Elwood Robinson, Chancellor, Winston-Salem State University, to the Region 2 position, replacing Stacey Franklin Jones. Chancellor Robinson’s first meeting will be August 2016, with his term expiring January 2021.
d. **Other Elections.** The Presidents Council elected **Sandra Jordan,** Chancellor, University of South Carolina Aiken, to an at-large position, effective at the conclusion of the 2017 NCAA Convention.

Appointing Chancellor Jordan to the at-large position necessitates moving Roy Wilson, President, Wayne State University, from an at-large position to a Region 3 position in January 2017. With this 2017 appointment and 2017 change in representation, the Presidents Council will need to elect one president/chancellor from each of the following regions, for service to begin at the conclusion of the 2017 Convention: Region 1, Region 3 and Region 4.

3. **Diversity and Gender Equity in Intercollegiate Athletics.** The Presidents Council received documentation from the chief inclusion officer concerning diversity facts and trends in Division II. Additionally, the Council was presented with a draft pledge that the Association would like for every NCAA institution’s chancellor or president to sign that commits the institution to establishing objectives and achieving diversity, gender equity and inclusion, with a focus and emphasis on hiring practices in intercollegiate athletics that reflects that of the population. The Presidents Council was asked to circulate the draft pledge with presidential colleagues and solicit feedback ahead of anticipated action by the Board of Governors in August.

f. **Summary Document—2016 Chancellors/Presidents Meeting.** The Presidents Council briefly reviewed the summary document from the January Summit with Division II chancellors/presidents. No action was necessary.

9. **AFFILIATED ASSOCIATION UPDATES.**

a. **Division II Athletics Directors Association (ADA).**

Management Council. The Management Council received an update from the Division II ADA representative, noting that the D2 ADA salary survey would be sent to ADA members just prior to June 1. No action was necessary.

Presidents Council. No action was necessary.

b. **Division II Conference Commissioners Association (CCA).**

Management Council. The Management Council noted that the CCA would be meeting in Sedona, Arizona, in June. No action was necessary.

Presidents Council. No action was necessary.
c. **CoSIDA.**

Management Council. The Management Council received an update from the Division II CoSIDA representative, noting that the group is putting together a style guide to educate those who broadcast Division II games. No action was necessary.

Presidents Council. No action was necessary.

d. **Faculty Athletics Representative Association (FARA).**

Management Council. The Management Council received an update from the Division II FARA representative, noting that the annual meeting is scheduled for November. The NCAA FARA handbook has been updated and is located on the NCAA website. No action was necessary.

Presidents Council. No action was necessary.

e. **Minority Opportunity Athletics Administrators Association (MOAA).**

Management Council. No report was given.

Presidents Council. No action was necessary.

f. **National Association for Collegiate Women Athletics Administrators (NACWAA).**

Management Council. The Management Council received an update from the Division II NACWAA representative, noting the NACWAA Fall Forum in Kansas City in October and that deadlines are imminent for the NACWAA awards. No action was necessary.

Presidents Council. No action was necessary.

g. **National Association for Athletics Compliance (NAAC).**

Management Council. The Management Council was informed that a major initiative was being developed to partner and build relationships with AMA staff; also mentioned was the NAAC proposal being funded by the Foundation for the Future initiative. No action was necessary.

Presidents Council. No action was necessary.

10. **NATIONAL OFFICE STAFF UPDATES.**
a. **Association-wide Updates.**

Management Council. The Management Council was updated by law, policy and governance staff members on several issues, including a pilot at the Division I Men’s and Women’s College World Series for the sale of alcoholic beverages at NCAA championships; sports wagering; ad hoc committee on structure and composition; and LGBTQ initiatives. No action was necessary.

Presidents Council. No action was necessary.

b. **Legal Update.**

Management Council. The Management Council received an update from legal counsel. No action was taken.

Presidents Council. The Presidents Council received an update from legal counsel. No action was taken.

c. **Gallup Study.**

Management Council. The Management Council was updated on the collaboration between the NCAA and Gallup Inc., to track the long-term outcomes of past participants, who graduated from 1970-2014, in college sports compared with other students on campus.

The goal of the study, which included interviews with more than 1,600 former student-athletes ages 22-71, was to evaluate their well-being compared with responding graduates who were not college athletes. The responses were gathered as part of the Gallup-Purdue Index, based on Web surveys conducted in 2014 with a random sample of 29,560 Americans adults.

For the survey, well-being was defined as the interaction and interdependency among many aspects of life. These elements, used to measure well-being, were developed by Gallup, a research and polling company, and Healthways, a healthcare consultant.

- **Purpose:** Liking what you do each day and being motivated to achieve your goals.
- **Social:** Having strong and supportive relationships and love in your life.
Financial: Effectively managing your economic life to reduce stress and increase security.

Community: The sense of engagement you have with the area where you live, liking where you live, and feeling safe and having pride in your community.

Physical: Having good health and enough energy to get things done on a daily basis.

In the survey, former college athletes were found to be more likely than non-former college athletes to be thriving in four of the five well-being elements: purpose, social, community and physical. In the financial well-being element, former student-athletes were just as likely to be thriving as peers who did not participate in intercollegiate sports.

No action was necessary.

Presidents Council. The Presidents Council received an update on the Gallup study.

d. Division II Spring Championships Festival.

Management Council. The Management Council was updated on the Spring Championships Festival, which will take place May 17-21 in Denver. This festival, which is the ninth overall festival (fourth spring festival) will crown champions in softball, men’s and women’s tennis, men’s and women’s golf and women’s lacrosse. No action was necessary.

Presidents Council. No action was necessary.

e. FAR Institute Product.

Management Council. The Management Council endorsed “The Role of the FAR in Supporting Student-Athlete Mental Health and Wellness,” the product developed from the latest advanced leadership institute for FARs, held in October 2015. This document is consistent with the Guiding Principles in the Model FAR Document, produced in 2011.

Presidents Council. The Presidents Council endorsed the product from the FAR Institute.

f. Collaboration on NCAA Advocacy and Media Efforts.
Management Council. The Management Council received an update on the communications and advocacy effort designed to better understand and address how the public perceives the NCAA and the challenges we face as an Association.

The Management Council was asked to lend its support to gather and submit stories related to Division II that will change the public’s perception. No action was taken.

Presidents Council. The Presidents Council received an update on the communications and advocacy effort. No action was taken.

g. Sport Science Institute Updates.

Management Council. The Management Council was updated on the work of the Sport Science Institute, which included an update on the nine areas of ongoing focus; the autonomy proposal on independent medical care; the Safety in College Football Summit; and the Sexual Assault Prevention Summit. No action was taken.

Presidents Council. The Presidents Council received a copy of the Health and Safety Summit report. No action was necessary.

11. OTHER BUSINESS.

Management Council. The Management Council recognized the contributions of Jim Crawley to the Council and presented him with a token of appreciation for his service.

12. MEETING RECAP/ITEMS TO REPORT BACK TO CONFERENCES.

Management Council. The Management Council was instructed to report the following items from the meeting to their conferences and institutions: 1) Proposals sponsored by the Presidents Council in legislative form; 2) Make It Yours™ Activation, Phase One and Phase Two; 3) Gallup Study Information; 4) Division II Numbers on Cultural Diversity; 5) Nonchampionship Segment Concepts; 6) NCAA Communications and Advocacy Request; and 7) Financial Aid Concepts.

Presidents Council. No action was necessary.

13. FUTURE MEETINGS.

Management Council. The Management Council noted the future meetings, paying specific attention to the upcoming Summit/Council meeting in July. No action was necessary.

Presidents Council. The Presidents Council noted future meetings.
14. ADJOURNMENT.

Management Council. The Management Council meeting adjourned at 12:07 p.m. Eastern time.

Presidents Council. The Presidents Council adjourned at 12:14 p.m.

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<tr>
<th>Division II Management Council</th>
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<th>ATTENDEES</th>
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<td>Robin Arnold, Holy Family University</td>
<td>Michael Fiorentino, Lock Haven University</td>
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<td>Julia Beeman, Belmont Abbey College</td>
<td>Debbie Ford, University of Wisconsin-Parkside</td>
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<td>Carrie Bodkins, Alderson-Broaddus College</td>
<td>Philip Kerstetter, University of Mount Olive</td>
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<td>Tom Bullock, University of District of Columbia</td>
<td>William LaForge, Delta State University</td>
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<td>Curtis Campbell, Tuskegee University</td>
<td>Gary Olson, Daemen College</td>
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<td>Tonya Charland, Great Lakes Valley Conference</td>
<td>Michael Scales, Nyack College</td>
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<td>Jim Crawley, Dominican College</td>
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<td>Kim Duyst, California State University, Stanislaus</td>
<td>Dene Thomas, Fort Lewis College</td>
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<td>Gary Gray, University of Alaska Fairbanks</td>
<td>David Watts, University of Texas of the Permian Basin</td>
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<td>(vice chair)</td>
<td>Roy Wilson, Wayne State University</td>
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<td>Lynn Griffin, Coker College</td>
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<td>Bob Hogue, Pacific West Conference</td>
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<td>Paul Leidig, Grand Valley State University</td>
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<td>Richard Loosbrock, Adams State University</td>
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<td>Bridget Lyons, Barry University</td>
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<td>Jacqie McWilliams, Central Intercollegiate</td>
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<td>Athletic Association (chair)</td>
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<td>Steve Murray, Pennsylvania State Athletic</td>
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<td>Ismael Pagan-Trinidad, University of Puerto</td>
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<td>Pennie Parker, Rollins College</td>
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<td>Lindsay Reeves, University of North Georgia</td>
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<td>Scott Swain, Notre Dame College</td>
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<td>Kim Vinson, Cameron University</td>
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<td>Deron Washington, Pittsburg State University</td>
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<td>Stan Williamson, University of West Alabama</td>
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<td>Cherrie Wilmoth, Southeastern Oklahoma State University</td>
<td>Amy Dunham, NCAA</td>
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<td>Griz Zimmermann, Texas A&amp;M International University</td>
<td>Mark Emmert, NCAA</td>
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<td><strong>ABSENTEES</strong></td>
<td>Bernard Franklin, NCAA</td>
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<td>Jasmyn Lindsay, Queens University of Charlotte</td>
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- Molly Simons, NCAA
- Stephanie Quigg Smith, NCAA
- Rachel Stark, NCAA
- Naima Stevenson, NCAA
- Christian Stryker, Coker College (NCAA Pathway Program)
- Gregg Summers, NCAA
- Angela Tressel, NCAA
- Jason Trufant, Dowling College (NCAA Pathway Program)
- Katie Willett, NCAA
- Bob Williams, NCAA
- Amy Wilson, NCAA
- Karen Wolf, NCAA
REPORT OF THE
NCAA BOARD OF GOVERNORS
APRIL 27, 2016, MEETING

KEY ITEMS.

None.

ACTION ITEMS.

None.

INFORMATIONAL ITEMS.

1. **Welcome and announcements.** NCAA Board of Governors Chair, Kirk Schulz, convened the meeting at 2 p.m. and requested members of the Board of Governors to make introductions. NCAA staff confirmed that a quorum was present.

2. **Matters unanimously approved by way of the Consent Agenda.** The Board of Governors approved the reports of its January 2016 and February 2016 meetings. The Governors received a late-arriving vote authorizing NCAA legal counsel to proceed in a matter involving ongoing litigation. The Governors also received a late-arriving vote approving the Division I revenue distribution recommendations. The records of those separate voting opportunities will be updated. Finally, the Governors received an informational item to update it on the conversations across the divisions as they relate to the Playing Rules Oversight Panel.

It was *unanimously VOTED*.

*The NCAA Board of Governors approved all items presented by way of Consent Agenda for the April 27, 2016 meeting.*

3. **NCAA President's report.** Because President Schulz will leave Kansas State University to become president at Washington State University effective May 13, 2016, the April 27 meeting was his last in-person meeting of the Board of Governors. NCAA President Mark Emmert recognized President Schulz's leadership and expressed gratitude on behalf of the body for his service to the Association.

President Emmert also provided his perspective on Association-wide policies and several matters impacting the membership such as the recently negotiated media rights contract, daily fantasy sports, and current discussions in Division I regarding football camps.

4. **Association-wide matters and policy discussions.**

   a. **Sports wagering.** Members of NCAA staff facilitated a discussion concerning the Association-wide policy that prohibits NCAA championships in states that permit single-game sports wagering. Staff provided advance material on the background and history of the sports wagering policy and its changes over time and executive vice president of law,
policy and governance provided an overview and recap of the prior discussions by the Governors. Mark Lewis, executive vice president of championships, described the landscape for identifying sites for current and future championships. Naima Stevenson, deputy general counsel, provided a privileged and confidential briefing on the Association's legal position. With respect to NCAA governance, the Governors directed and Jim Phillips, NCAA Division I Council chair, confirmed that the Council would take no action on current legislative proposals related to the sports wagering policy until the Governors acted. After the Governors' general discussion, it charged the staff to examine the issue further and make recommendations exploring positions consistent with the Association's core values and legal positions. The Governors took no action, keeping the current policy in effect, and determined that discussions would continue at a subsequent meeting of the body.

b. Amateurism and championships. The Governors received a report from Oliver Luck, executive vice president of regulatory affairs, reviewing eligibility procedures that originated in the 1970s and require individual student-athletes to certify their amateur status. The Governors determined that requiring student-athletes to provide affidavits was an outdated procedure given compliance responsibilities and certification requirements currently conducted on member campuses.

It was unanimously VOTED.

*The NCAA Board of Governors determined that its discretionary authority to require student-athletes to certify their eligibility for championships, as provided in NCAA Bylaw 31.2.2 Individual Eligibility, is no longer necessary and that the practice will be discontinued effective immediately.*

c. Championship host bidding criteria. The Governors reaffirmed its policy to conduct NCAA events that protect student-athlete well-being and safeguard the experience of students, fans and campus communities. The Governors also took action to define its expectation that when awarding contracts to host events, the selection process will include as one of many criteria that each bidder must provide a statement certifying its ability to deliver and maintain an environment that is safe, healthy and free of discrimination.

- NCAA events covered by the reaffirmation of Association-wide policy include, but are not limited to:
  
  (1) NCAA national convention.

  (2) NCAA championship sessions, series and final events.

  (3) NCAA regional compliance seminars.
(4) NCAA summits and conferences.

(5) NCAA Association-wide and divisional committee meetings.

(6) Other events where the Association is a lead, primary or co-host or sponsor.

It was unanimously VOTED.

The NCAA Board of Governors approved an impact statement and directed NCAA staff to inquire of all current and future sites for all NCAA sponsored or hosted events how they intend to deliver and maintain an environment that is safe, healthy and free of discrimination. Further, the Governors directed staff to finalize details around a bid selection process that includes a similar certification requirement for selection and how it will be implemented. Staff will report to the Governors Ad Hoc Committee on Cultural Diversity and Equity on or before June 15, 2016, with full implementation expected during the current bidding process.

- See Attachment A – "Impact Statement of NCAA Core Values Related to Student-Athlete Well-Being and Championships Experience."

5. NCAA Board of Governors ad hoc committee reports.

a. Ad Hoc Committee on Structure and Composition. President Judy Bense reported on the successful work of the committee. The ad hoc committee previously proposed and received approval for the creation of a vice chair position. The ad hoc committee also created education opportunities like sessions at convention and the membership survey. And it was largely responsible for the "How the NCAA Works" a special report published in the Fall 2015 edition of the NCAA Champion Magazine. On behalf of the ad hoc committee, President Bense requested that members of the Governors discuss in their upcoming divisional meetings whether a proposal to increase the number of voting members representing Divisions II and III on the Board of Governors would receive support. A decision about a legislative proposal, if any, could be made at the August 2016 Governors meeting. President Schulz recognized President Bense's leadership and engagement. He noted that while her extended term had come to an end this month (April), there was opportunity for the ad hoc committee to continue the conversation.

d. Ad Hoc Committee to Promote Cultural Diversity and Equity. President Jay Lemons, Board of Governors vice chair, reminded the body of the ad hoc committee's Association-wide leadership and composition. In addition to President Lemons (Division III), Chancellor Deborah Ford, University of Wisconsin, Parkside (Division II) and President Michael Drake, The Ohio State University (Division I) serve as co-chairs. Additional committee members are presidents and athletics administrators who also represent each division.
In his report to the Governors, President Lemons described the progress of ad hoc committee initiatives. One of those initiatives is to seek broad-based support for a voluntary membership pledge. The objective of the pledge is to promote diversity, gender equity and inclusion in hiring practices across the membership and the national office. The Governors supported the pledge and sought additional time to discuss with campus and conference stakeholders. Additional discussion and possible action on the pledge should take place at the August 2016 meeting. Finally, President Lemons also acknowledged that the charge of the ad hoc committee would now include a review of the staff's work pursuant to the "Impact Statement of NCAA Core Values Related to Student-Athlete Well-Being and Championships Experience" (See Attachment).

6. **Law, Policy and Governance strategic discussion.** NCAA chief legal officer, Donald M. Remy, and NCAA general counsel, Scott Bearby, provided a privileged and confidential briefing and facilitated a dialogue on current litigation.

7. **Communications update.** The Board of Governors received a report from senior vice president of communications, Bob Williams and the NCAA's communications consultants. The Governors expressed continued support for the direction of the communications plan.

8. **NCAA Board of Governors Finance and Audit Committee update.** President Lemons provided the report of the Finance and Audit Committee. Informational items included in the committee's report highlighted certain features of the NCAA's 990 tax return such as the over 800 grants that are made to Division I and Division II institutions via distributions. The report summarized a comparison of actual revenues and expenses versus budgeted revenues and expenses during the second quarter of the current fiscal year. And it advised the Governors that the Finance and Audit Committee had approved a three-year contract extension with Deloitte for audit and tax services.

- The Finance and Audit Committee recommended for Governors' approval the addition of Stacy Dervin to the Governors Finance and Audit Investment Subcommittee. Ms. Dervin is the Director of Investments with the University of Oregon Foundation.

It was **unanimously VOTED.**

*The NCAA Board of Governors approved the selection of Stacy Dervin as a member of the Governors Finance and Audit Investment Subcommittee.*

9. **Division I revenue distribution update.** Kathleen McNeely, NCAA's senior vice president of administration and chief financial officer, reported on the Division I revenue distribution policy and the Finance and Audit Committee's recommended change to implement the policy. Specifically, the Finance and Audit Committee proposes a procedure that would defer to conference bylaws when processing Division I revenue distributions, instead of annually requiring a unanimous vote of a conference's institutional presidents or chancellors.

It was **unanimously VOTED.**
The NCAA Board of Governors voted to approve the Division I Revenue Distribution Plan and a new procedure that will defer to Division I conference bylaws when processing Division I revenue distributions for funds related to Academic Enhancement, Grants-in-Aid, and Sports Sponsorship.

The Governors' unanimous approval thereby rescinds a former procedural requirement in the Division I revenue distribution plan that sought a unanimous vote of a conference's institutions prior to distributing certain funds to the conference (as opposed to the individual institutions of that conference).

10. **Executive Session.** The Governors concluded its meeting in executive session to discuss various administrative matters.

11. **Adjournment.** The meeting was adjourned at approximately 6 p.m.

12. **Future meeting dates.**

   - August 3, 2016, NCAA national office.
   - October 26, 2016, NCAA national office.

Board of Governors chair: Kirk Schulz, president of Kansas State University  
Staff liaison: Donald M. Remy, Law, Policy and Governance  
Terri Carmichael Jackson, Law, Policy and Governance

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<tr>
<th>Attendees- Board of Governors Only</th>
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<tr>
<td>Stan Albrecht, Utah State University</td>
<td>Roderick McDavis, Ohio University</td>
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<td>Gene Block, University of California, Los Angeles</td>
<td>John Hitt, University of Central Florida</td>
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<td>LTG. Robert Caslen, Jr., United States Military Academy</td>
<td>Daniel Papp, Kennesaw State University</td>
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<td>Alan Cureton, University of Northwestern</td>
<td>Baker Pattillo, Stephen F. Austin State University</td>
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<td>Mark Emmert, NCAA</td>
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<td>Dianne Harrison, California State University, Northridge</td>
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IMPACT STATEMENT OF NCAA CORE VALUES RELATED TO STUDENT-ATHLETE WELL-BEING AND CHAMPIONSHIPS EXPERIENCE

Source/Date: April 2016.

On Wednesday, April 27, 2016, the Board of Governors of the National Collegiate Athletic Association (NCAA) approved the following impact statement.

As an integral component of the higher education mission of our members, our Association strives to enhance the sense of community and strengthen the identity of a diverse membership. There are many challenges in today’s intercollegiate athletics environment. And we are faced continuously with evolving social dynamics that require us to adjust in an appropriate and effective manner. This Impact Statement calls on the membership, the national office staff and communities to ensure that NCAA events are conducted in a manner consistent with the Association’s core values.

Accordingly, today we, the NCAA Board of Governors, reaffirm that it is the policy of the NCAA to conduct events that protect the student-athlete well-being and safeguard the experience of our students, fans and campus communities alike. To that end, we expect that in awarding contracts to host events, the selection process will include as one of many criteria that each bidder must provide a statement certifying its ability to deliver and maintain an environment that is safe, healthy and free of discrimination and respects the dignity of all persons. Furthermore, we are directing the NCAA staff to inquire of all sites, which includes presently awarded predetermined sites and/or non-predetermined sites, as to how they intend on assuring its ability to deliver and maintain an environment that is safe, healthy and free of discrimination and respects the dignity of all persons.

Staff is directed to provide a full report on new selection criteria, procedures and the status of currently awarded sites to the Governors Ad Hoc Committee on Cultural Diversity and Equity by June 15, 2016. Full implementation is expected during the current bidding process.

NCAA events covered by this impact statement as well as resulting certification requirements and the implementing selection procedures or guidelines include, but are not limited to:

- NCAA National Convention
- NCAA Championship sessions, series and final events
- NCAA Regional Compliance Seminars
- NCAA summits and conferences
- NCAA Association-wide and divisional committee meetings
- Other events where the Association is a lead, primary or co-host or sponsor.

We must and we shall operate our championships and events in alignment with our values as we strive to promote an inclusive atmosphere in which student-athletes participate, coaches and administrators lead and fans engage.
REPORT OF THE
NCAA BOARD OF GOVERNORS
APRIL 27, 2016, MEETING

KEY ITEMS.

None.

ACTION ITEMS.

None.

INFORMATIONAL ITEMS.

1. Welcome and announcements. NCAA Board of Governors Chair, Kirk Schulz, convened the meeting at 2 p.m. and requested members of the Board of Governors to make introductions. NCAA staff confirmed that a quorum was present.

2. Matters unanimously approved by way of the Consent Agenda. The Board of Governors approved the reports of its January 2016 and February 2016 meetings. The Governors received a late-arriving vote authorizing NCAA legal counsel to proceed in a matter involving ongoing litigation. The Governors also received a late-arriving vote approving the Division I revenue distribution recommendations. The records of those separate voting opportunities will be updated. Finally, the Governors received an informational item to update it on the conversations across the divisions as they relate to the Playing Rules Oversight Panel.

It was unanimously VOTED.

The NCAA Board of Governors approved all items presented by way of Consent Agenda for the April 27, 2016 meeting.

3. NCAA President's report. Because President Schulz will leave Kansas State University to become president at Washington State University effective May 13, 2016, the April 27 meeting was his last in-person meeting of the Board of Governors. NCAA President Mark Emmert recognized President Schulz's leadership and expressed gratitude on behalf of the body for his service to the Association.

President Emmert also provided his perspective on Association-wide policies and several matters impacting the membership such as the recently negotiated media rights contract, daily fantasy sports, and current discussions in Division I regarding football camps.

4. Association-wide matters and policy discussions.

a. Sports wagering. Members of NCAA staff facilitated a discussion concerning the Association-wide policy that prohibits NCAA championships in states that permit single-game sports wagering. Staff provided advance material on the background and history of the sports wagering policy and its changes over time and executive vice president of law,
policy and governance provided an overview and recap of the prior discussions by the Governors. Mark Lewis, executive vice president of championships, described the landscape for identifying sites for current and future championships. Naima Stevenson, deputy general counsel, provided a privileged and confidential briefing on the Association's legal position. With respect to NCAA governance, the Governors directed and Jim Phillips, NCAA Division I Council chair, confirmed that the Council would take no action on current legislative proposals related to the sports wagering policy until the Governors acted. After the Governors' general discussion, it charged the staff to examine the issue further and make recommendations exploring positions consistent with the Association's core values and legal positions. The Governors took no action, keeping the current policy in effect, and determined that discussions would continue at a subsequent meeting of the body.

b. **Amateurism and championships.** The Governors received a report from Oliver Luck, executive vice president of regulatory affairs, reviewing eligibility procedures that originated in the 1970s and require individual student-athletes to certify their amateur status. The Governors determined that requiring student-athletes to provide affidavits was an outdated procedure given compliance responsibilities and certification requirements currently conducted on member campuses.

It was unanimously VOTED.

*The NCAA Board of Governors determined that its discretionary authority to require student-athletes to certify their eligibility for championships, as provided in NCAA Bylaw 31.2.2 Individual Eligibility, is no longer necessary and that the practice will be discontinued effective immediately.*

c. **Championship host bidding criteria.** The Governors reaffirmed its policy to conduct NCAA events that protect student-athlete well-being and safeguard the experience of students, fans and campus communities. The Governors also took action to define its expectation that when awarding contracts to host events, the selection process will include as one of many criteria that each bidder must provide a statement certifying its ability to deliver and maintain an environment that is safe, healthy and free of discrimination.

- NCAA events covered by the reaffirmation of Association-wide policy include, but are not limited to:

  (1) NCAA national convention.

  (2) NCAA championship sessions, series and final events.

  (3) NCAA regional compliance seminars.
(4) NCAA summits and conferences.

(5) NCAA Association-wide and divisional committee meetings.

(6) Other events where the Association is a lead, primary or co-host or sponsor.

It was unanimously VOTED.

The NCAA Board of Governors approved an impact statement and directed NCAA staff to inquire of all current and future sites for all NCAA sponsored or hosted events how they intend to deliver and maintain an environment that is safe, healthy and free of discrimination. Further, the Governors directed staff to finalize details around a bid selection process that includes a similar certification requirement for selection and how it will be implemented. Staff will report to the Governors Ad Hoc Committee on Cultural Diversity and Equity on or before June 15, 2016, with full implementation expected during the current bidding process.

- See Attachment A –"Impact Statement of NCAA Core Values Related to Student-Athlete Well-Being and Championships Experience."

5. NCAA Board of Governors ad hoc committee reports.

a. Ad Hoc Committee on Structure and Composition. President Judy Bense reported on the successful work of the committee. The ad hoc committee previously proposed and received approval for the creation of a vice chair position. The ad hoc committee also created education opportunities like sessions at convention and the membership survey. And it was largely responsible for the "How the NCAA Works" a special report published in the Fall 2015 edition of the NCAA Champion Magazine. On behalf of the ad hoc committee, President Bense requested that members of the Governors discuss in their upcoming divisional meetings whether a proposal to increase the number of voting members representing Divisions II and III on the Board of Governors would receive support. A decision about a legislative proposal, if any, could be made at the August 2016 Governors meeting. President Schulz recognized President Bense's leadership and engagement. He noted that while her extended term had come to an end this month (April), there was opportunity for the ad hoc committee to continue the conversation.

d. Ad Hoc Committee to Promote Cultural Diversity and Equity. President Jay Lemons, Board of Governors vice chair, reminded the body of the ad hoc committee's Association-wide leadership and composition. In addition to President Lemons (Division III), Chancellor Deborah Ford, University of Wisconsin, Parkside (Division II) and President Michael Drake, The Ohio State University (Division I) serve as co-chairs. Additional committee members are presidents and athletics administrators who also represent each division.
In his report to the Governors, President Lemons described the progress of ad hoc committee initiatives. One of those initiatives is to seek broad-based support for a voluntary membership pledge. The objective of the pledge is to promote diversity, gender equity and inclusion in hiring practices across the membership and the national office. The Governors supported the pledge and sought additional time to discuss with campus and conference stakeholders. Additional discussion and possible action on the pledge should take place at the August 2016 meeting. Finally, President Lemons also acknowledged that the charge of the ad hoc committee would now include a review of the staff's work pursuant to the "Impact Statement of NCAA Core Values Related to Student-Athlete Well-Being and Championships Experience" (See Attachment).

6. **Law, Policy and Governance strategic discussion.** NCAA chief legal officer, Donald M. Remy, and NCAA general counsel, Scott Bearby, provided a privileged and confidential briefing and facilitated a dialogue on current litigation.

7. **Communications update.** The Board of Governors received a report from senior vice president of communications, Bob Williams and the NCAA's communications consultants. The Governors expressed continued support for the direction of the communications plan.

8. **NCAA Board of Governors Finance and Audit Committee update.** President Lemons provided the report of the Finance and Audit Committee. Informational items included in the committee's report highlighted certain features of the NCAA's 990 tax return such as the over 800 grants that are made to Division I and Division II institutions via distributions. The report summarized a comparison of actual revenues and expenses versus budgeted revenues and expenses during the second quarter of the current fiscal year. And it advised the Governors that the Finance and Audit Committee had approved a three-year contract extension with Deloitte for audit and tax services.

- The Finance and Audit Committee recommended for Governors' approval the addition of Stacy Dervin to the Governors Finance and Audit Investment Subcommittee. Ms. Dervin is the Director of Investments with the University of Oregon Foundation.

  It was unanimously VOTED.

  *The NCAA Board of Governors approved the selection of Stacy Dervin as a member of the Governors Finance and Audit Investment Subcommittee.*

9. **Division I revenue distribution update.** Kathleen McNeely, NCAA's senior vice president of administration and chief financial officer, reported on the Division I revenue distribution policy and the Finance and Audit Committee's recommended change to implement the policy. Specifically, the Finance and Audit Committee proposes a procedure that would defer to conference bylaws when processing Division I revenue distributions, instead of annually requiring a unanimous vote of a conference's institutional presidents or chancellors.

  It was unanimously VOTED.
The NCAA Board of Governors voted to approve the Division I Revenue Distribution Plan and a new procedure that will defer to Division I conference bylaws when processing Division I revenue distributions for funds related to Academic Enhancement, Grants-in-Aid, and Sports Sponsorship.

The Governors' unanimous approval thereby rescinds a former procedural requirement in the Division I revenue distribution plan that sought a unanimous vote of a conference's institutions prior to distributing certain funds to the conference (as opposed to the individual institutions of that conference).

10. Executive Session. The Governors concluded its meeting in executive session to discuss various administrative matters.

11. Adjournment. The meeting was adjourned at approximately 6 p.m.

12. Future meeting dates.

- August 3, 2016, NCAA national office.
- October 26, 2016, NCAA national office.

Board of Governors chair: Kirk Schulz, president of Kansas State University
Staff liaisons: Donald M. Remy, Law, Policy and Governance
Terri Carmichael Jackson, Law, Policy and Governance

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<th>Attendees- Board of Governors Only</th>
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<td>Stan Albrecht, Utah State University</td>
<td>Roderick McDavis, Ohio University</td>
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<td>John Hitt, University of Central Florida</td>
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<td>LTG. Robert Caslen, Jr., United States Military Academy</td>
<td>Daniel Papp, Kennesaw State University</td>
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<td>Alan Cureton, University of Northwestern</td>
<td>Baker Pattillo, Stephen F. Austin State University</td>
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<td>Mark Emmert, NCAA</td>
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<td>Dianne Harrison, California State University, Northridge</td>
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We must and we shall operate our championships and events in alignment with our values as we strive to promote an inclusive atmosphere in which student-athletes participate, coaches and administrators lead and fans engage.
DIVISION II ADMINISTRATIVE COMMITTEE
INTERIM ACTION ITEMS—APRIL-JULY 2016

1. On May 23, the Administrative Committee unanimously approved the following appointments, effective immediately, unless otherwise noted.

   a. NCAA Minority Opportunities and Interests Committee. **Soraya Coley**, president, California State University, Pomona, replacing James Smith, former president of Northern State University.

   b. NCAA Committee on Competitive Safeguards and Medical Aspects of Sport. **Tonya Charland**, Great Lakes Valley Conference, replacing Jim Crawley as the Division II Management Council representative to the committee.

   c. Division II Academic Requirements Committee. **Paul Leidig**, Grand Valley State University, replacing Tonya Charland as the Division II Management Council representative to the committee, effective September 1, 2016.

   d. Division II Degree-Completion Awards Committee. **Laura Liesman**, Georgian Court University, replacing Jim Crawley as the Division II Management Council representative to the committee.

2. On June 2, the Administrative Committee approved a request for a waiver of Bylaw 21.8.1.1. (on the staff) for Melody Cope, former director of athletics, Dowling College, to continue to serve on the Division II Membership Committee through the committee’s July 2016 in-person meeting. This waiver was instituted because it was deemed that an immediate replacement for Ms. Cope would be detrimental to the work of the committee. At the conclusion of the July 2016 meeting, if Ms. Cope has not obtained employment at another active Division II member institution, she will resign her position on the committee, effective immediately.
The division will begin implementing the 10 initiatives that received funding, each of which ties directly to strategic positioning outcome areas in the 2015-21 Division II Strategic Plan (academics and life skills; athletics operations and compliance; diversity and inclusion; game day, conference and national championships; and membership and positioning initiatives). The governance structure will begin annual assessments in spring 2017.

**MAKE IT YOURS™ ACTIVATION, PHASE 2**

While the initial phase focused on Division II constituents, Phase 2 will look outwardly at ways in which the division can strengthen its position as a high-quality and desirable option for prospective student-athletes and their families to consider when making their college choice.

**REGIONALIZATION**

The division is reviewing its regionalization policy, which for the past eight years has been a cornerstone of the Division II championship model. Although the 2013 membership census confirmed that regionalization is still the best model for Division II, more than 90 changes to the division’s landscape because of conference alignment or reclassification have affected the composition of various regions since then. Among items to be examined are the contiguous state model, as well as selection modifications to avoid repeat matchups in preliminary rounds.

**COACHES OUTREACH**

The division will launch year six of the Division II Coaches Connection program, which uses former coaches to strengthen communication between the coaching constituency and the NCAA governance structure in various sports. Among the Foundation for the Future initiatives is a commitment to expand the program during the next five years. The division also approved funding through Foundation for the Future to build a comprehensive online coaches education program that focuses on legislation and health and safety issues.
**Division II Priorities**

**2016-17 continued**

**ENHANCEMENT OF THE COMPLIANCE CULTURE**

Division II is committed to helping institutions and conferences maintain engaged and functioning compliance operations and providing meaningful educational opportunities. The division will assess the current culture to identify challenges and develop realistic enhancement efforts, including:

- A collaborative partnership with the National Association for Athletics Compliance (NAAC).
- Engaging campus compliance personnel in honest and meaningful discussions about the culture of compliance in Division II.
- Partnering with the membership to identify and address situations in which current policies, procedures and legislation do not realistically align with the resources available on Division II campuses.
- Encouraging a culture of shared responsibility by providing the opportunity for compliance administrators to build relationships with their peers and the NCAA staff at Regional Compliance Seminars and other NCAA events.

**BUDGET INITIATIVES**

The Division II Planning and Finance Committee approved a new long-range budget that better aligns with the division’s current spending on championships and strategic efforts. The new approach allocates an additional $2.5 million in base budget dollars for enhancements to current or new initiatives. Of that total, $1.5 million will be allocated to the championships program, $1 million will target academic, inclusion and health and safety initiatives. Committees will work during the coming year to develop proposals that benefit the division collectively.

The new long-range budget allocates an additional $2.5 million for enhancements to current or new initiatives:

- $1.5 million will be allocated to the championships program
- $1 million will target academic, inclusion and health and safety initiatives

**HEALTH AND SAFETY**

The Presidents Council has committed to fund initiatives to enhance student-athlete health and safety on campus and in the community. Collaborating with the Sport Science Institute, the division will advance nine strategic priorities that have been identified. In addition, with the success of the first Division II-specific APPLE conference in 2015, the division has approved funding to conduct a second one in the fall of 2017.

**LEGISLATIVE ITEMS**

The Division II governance structure in 2016-17 will continue to review various legislative issues, including financial aid, the nonchampionship segment, academic misconduct, independent medical care, four-year transfer legislation, and ways to help reduce student-athlete time demands. Pending membership feedback, proposals could be presented at the 2017 or 2018 NCAA Convention.
Attached for your review are the legislative drafts of the proposals being sponsored by the NCAA Division II Presidents Council for the 2017 NCAA Convention. Proposal No. 2017-2 was previously approved in legislative form but includes changes recommended by the NCAA Division II Committee on Student-Athlete Reinstatement and will need to be reviewed again. Proposal Nos. 2017-4, 2017-5, 2017-6 and 2017-7 are new for you to review in legislative format. These proposals were previously reviewed and approved by the NCAA Division II Management Council and NCAA Division II Presidents Council in concept, but have not yet been approved in legislative form.
Title: AMATEURISM -- COMPETITION-RELATED EXPENSES FROM AN OUTSIDE SPONSOR

Convention Year: 2017

Effective Date: Immediate

Official Notice Number: 2017-1

Source: NCAA Division II Presidents Council [Management Council (Legislation Committee)].

Category: Presidents Council

Topical Area: Amateurism

Status: Ready for Convention Vote

Intent: To permit an individual to receive actual and necessary expenses from an outside sponsor other than an agent, a representative of an institution's athletics interests or a professional sports organization, as specified.

A. Bylaws: Amend 12.1.3, as follows:

12.1.3 Permissible -- Following Initial Full-Time Collegiate Enrollment. Following initial full-time collegiate enrollment, participation in the following activities and receipt of the following benefits will not jeopardize the amateur status of an individual:

[12.1.3-(a) unchanged.]

(b) Actual and Necessary Expenses From an Outside Amateur Sports Team or Organization. Receipt of actual and necessary expenses from an outside amateur sports team or organization for competition and practice held in preparation for such competition. Practice must be conducted in a continuous time period preceding the competition except for practice sessions conducted by a national team, which occasionally may be interrupted for specific periods of time before the competition;

(1) Donations to Outside Team or Organization From Outside Sponsors. Actual and necessary expenses received from an outside team or organization may include funds donated to the general fund of the team or organization from a sponsor (e.g., neighbors, businesses) other than the individual's relatives or legal guardians, provided such donations are not credited to or earmarked for the student-athlete. An individual who participates in a sport as a member of a team may receive actual and necessary expenses for competition and practice held in preparation for such competition (directly related to the competition and conducted during a continuous time period preceding the competition) from an outside sponsor (e.g., neighbor, business) other than an agent, representative of an institution's athletics interests or professional sports organization. An individual who participates in a sport as an individual (not a member of a team) may receive actual and necessary expenses associated with an athletics event and practice immediately preceding the event, from an outside sponsor
(e.g., neighbor, business) other than an agent, representative of an institution’s athletics interests or professional sports organization.

[12.1.3-(c) through 12.1.3-(f) unchanged.]

B. Bylaws: Amend 12.1.4, as follows:

12.1.4 Impermissible -- Following Initial Full-Time Collegiate Enrollment. Following initial full-time collegiate enrollment, an individual's participation in the following activities or receipt of the following benefits will jeopardize the individual's amateur status and eligibility for intercollegiate participation in a particular sport:

[12.1.4-(a) through 12.1.4-(l) unchanged.]

(m) Expenses From Nonpermissible Entities. Receipt of any expenses, including actual and necessary expenses or any other form of compensation, to participate in athletics competition (while not representing an educational institution) from a sponsor other than an individual on whom the athlete is naturally or legally dependent or the nonprofessional organization that is sponsoring the competition agent, representative of an institution’s athletics interests or professional sports organization.

[12.1.4-(n) through 12.1.4-(q) unchanged.]

(r) Preferential Treatment, Benefits or Services. Receipt of preferential treatment, benefits or services because of the individual's athletics reputation, skill or pay-back potential as a professional athlete, unless such treatment, benefits or services are specifically permitted under NCAA legislation. [R]

(1) Donations Credited to or Earmarked for an Individual. Donations credited to or earmarked for an individual for athletics participation (e.g., as an individual or a member of a team) from a sponsor (e.g., neighbor, business) other than the individual's relatives or legal guardians are considered improper benefits.

Rationale: Current legislation permits student-athletes to receive actual and necessary expenses from an outside amateur sports team or organization for competition and practice held in preparation for such competition. The outside team or organization may include funds donated to the general fund by a sponsor (e.g., neighbor, business), provided the donations are not earmarked for a particular student-athlete(s). The current legislation is overly complicated and bureaucratic. This proposal provides the opportunity for enrolled student-athletes to seek out additional permissible financial resources to support their athletics aspirations without compromising the fundamental purpose of the collegiate model. This change would not impact fundraising for institutional events (e.g., foreign tours), for which earmarking would remain impermissible since any donations to the institution would trigger the individual's status as a representative of athletics interest. The immediate effective date will allow student-athletes to receive actual and necessary expenses from a permissible sponsor to participate in events during summer 2017.

Review History:
November 4, 2015: Recommends Approval - Legislation Committee

January 13, 2016: Approved in Concept - Management Council

January 14, 2016: Approved in Concept - Presidents Council

April 19, 2016: Approved in Legislative Format - Management Council
Title: ELIGIBILITY -- SEASONS OF COMPETITION: 10-SEMESTER/15-QUARTER RULE -- HARDSHIP WAIVER -- SEASON-OF-COMPETITION WAIVER -- COMPETITION WHILE ELIGIBLE

Convention Year: 2017

Effective Date: August 1, 2017, for any incapacitating injury or illness, or other extenuating circumstance occurring on or after August 1, 2017

Official Notice Number: 2017-2

Source: NCAA Division II Presidents Council [Management Council (Committee on Student-Athlete Reinstatement)].

Category: Presidents Council

Topical Area: Eligibility

Status: Ready for Convention Vote

Intent: To increase the maximum number of contests or dates of competition in which a student-athlete may participate and remain eligible for a hardship waiver or season of competition while eligible waiver to three contests or dates of competition or 30 percent of the maximum number of permissible contests or dates of competition set forth in Bylaw 17 in the sport; further, to specify that the athlete's participation must occur prior to the first competition of the second half of the playing season that concludes with the NCAA championship in that sport.

A. Bylaws: Amend 14.2.5, as follows:

14.2.5 Hardship Waiver. A student-athlete may be granted an additional year of competition by the conference or the Committee on Student-Athlete Reinstatement for reasons of "hardship." Hardship is defined as an incapacity resulting from an injury or illness that has occurred under all of the following conditions:

[14.2.5-(a) unchanged.]

(b) The injury or illness occurs prior to the first competition of the second half of the playing season that concludes with the NCAA championship in that sport (see Bylaw 14.2.5.2.3) and results in an incapacity to compete for the remainder of that playing season; and

(c) The injury or illness occurs when the student-athlete has not participated in more than two three contests or dates of competition (whichever is applicable to that sport), 20 percent of the institution's completed contests or dates of competition or 20 30 percent of the maximum permissible number of contests or dates of competition set forth in Bylaw 17 in his or her sport (see Bylaw 14.2.5.2.3.1.1 for information regarding percent calculation in track and field). Competition (excluding scrimmages and exhibition contests per Bylaw 17 in the applicable sport) against outside participants during the playing season that concludes
with the NCAA championship, or, if so designated, during the official NCAA championship playing season in that sport (e.g., spring baseball, fall soccer), shall be countable under this limitation.

[14.2.5.1 through 14.2.5.2.2 unchanged.]

14.2.5.2.3 First-Half-of-Season Calculation. The first half of the season is measured by the maximum permissible number of contests or dates of competition set forth in Bylaw 17 in the sport or by the institution's number of completed contests in the segment that concludes with the NCAA championship. In determining if an injury or illness occurs prior to the first competition of the second half of the season that concludes with the NCAA championship in a sport with an odd number of contests or dates of competition, the injury or illness must have occurred prior to the beginning of the contest or date of competition that starts the second half of the season that concludes with the NCAA championship (e.g., an injury or illness occurring at any time after the beginning of the scheduled sixth game of an 11-game schedule would be considered to be after the first half of the institution's season and would not qualify the student-athlete for a hardship waiver).

14.2.5.2.3.1 Contests or Dates of Competition Based on Championship Selection. In sports in which the playing season is divided into two segments, but championship selection is based on competition throughout the season (e.g., golf and tennis), the first half of the season shall be measured by the Bylaw 17 maximum for the entire season (e.g., nonchampionship and championship segments). In sports in which the playing season may be divided into two segments, but the championship selection is based on competition during only one segment of the season (e.g., spring baseball, fall soccer), the first half of the season shall be measured by the maximum number of contests or dates of competition set forth in Bylaw 17 for the championship segment.

14.2.5.2.3.2 First-Half-of-Season Calculation -- Track and Field. For an institution that sponsors both indoor and outdoor track and field, the first half of the season calculation for indoor and outdoor track and field shall be based on the institution's number of completed varsity dates of competition in the respective season. For example, if the institution completes six dates of competition in indoor track, the injury or illness must have occurred prior to the beginning of the fourth date of competition. For an institution that sponsors only indoor track and field or outdoor track and field, but not both, and a student-athlete who only competes in indoor track and field or outdoor track and field, but not both, the first half of the season shall be measured by the maximum number of dates of competition set forth in Bylaw 17.

14.2.5.2.4 Reinjury in Second Half of Season. A student-athlete who suffers an injury in the first half of the season that concludes with the NCAA championship, attempts to return to competition during the second half of that season and then is unable to
participate further as a result of aggravating the original injury does not qualify for the hardship waiver.

[142.5.2.3 renumbered as 14.2.5.2.5, unchanged.]

14.2.5.2.3 Denominator in Percent Computation. The denominator in the percent calculation shall be based on the institution's number of completed varsity contests or dates of competition or the maximum number of contests or dates of competition set forth in Bylaw 17 for the applicable sport. If the number of completed contests or dates of competition is used, exempted events in Bylaw 17 are included in the percent calculation, except for discretionary exemptions in the applicable sport.

[14.2.5.2.3.1.1 renumbered as 14.2.5.2.5.1.1, unchanged.]

[14.2.5.2.3.2 renumbered as 14.2.5.2.5.2, unchanged.]

14.2.5.2.3 NCAA Postseason Competition. For purposes of the percent calculation, postseason competition conducted after the completion of the institution's regular-season schedule and conference tournament shall not be included.

14.2.5.2.3.4 NCAA Regional Cross Country Meet. The NCAA regional cross country meet may be counted as one date of competition in determining the institution's scheduled or completed dates of competition, provided no qualifying standards exist for participation in the meet.

[14.2.5.2.4 through 14.2.5.2.5 renumbered as 14.2.5.2.6 through 14.2.5.2.7, unchanged.]

B. Bylaws: Amend 14.2.7, as follows:

14.2.7 Season-of-Competition Waiver -- Competition While Eligible. A student-athlete may be granted an additional season of competition by the Committee on Student-Athlete Reinstatement when, due to extenuating circumstances (per Bylaw 14.2.7.1.2), the student-athlete, while eligible, did not compete in more than two three contests or dates of competition (whichever is applicable to that sport) or 20 30 percent (whichever number is greater) of the institution's scheduled or completed contests or dates of competition maximum permissible number of contests or dates of competition set forth in Bylaw 17. The competition must occur prior to the first competition of the second half of the playing season that concludes with the NCAA championship in that sport. All competition (including a scrimmage) against outside participants shall be countable under this limitation in calculating both the number of contests or dates of competition in which the student-athlete participated and the number of the institution's scheduled or completed contests or dates of competition during that season (both segments) in the sport.

14.2.7.1 Administrative Criteria. The following criteria shall be employed in the administration of this season-of-competition waiver:

14.2.7.1.1 Twenty Thirty Percent Calculation. The requirements specified in Bylaw 14.2.6.2.1 shall apply to the 20 30 percent calculation specified in this waiver.
14.2.7.1.2 First-Half-of-Season Requirement. The first-half-of-season requirements specified in Bylaw 14.2.5.2.3 shall apply to the first-half-of-season requirement specified in this waiver.

[14.2.7.1.2 through 14.2.7.1.3 renumbered as 14.2.7.1.3 through 14.2.7.1.4, unchanged.]

Rationale: Currently, a student-athlete may be granted an additional season of competition by the NCAA student-athlete reinstatement staff or NCAA Division II Committee on Student-Athlete Reinstatement when, due to incapacitating injury or illness or extenuating circumstances, the student-athlete participated in fewer than two contests or dates of competition or less than 20 percent of the sport season. It is in the best interest of student-athlete well-being to increase the maximum amount of competition to three contests or dates of competition or 30 percent of the season. If a student-athlete has competed in more than three contests or dates of competition or 30 percent of the season, he or she has had a much more meaningful opportunity to compete for a significant part of the season. Further, by adding the first half of the playing season requirement, this brings the legislation in all three divisions much closer to alignment. Finally, the first half of the season requirement will minimize abuse by ensuring that a student-athlete who is able to participate through almost the entire season is not eligible for a medical hardship waiver or season-of-competition waiver -- competition

Review History:

November 2, 2015: Recommends Approval - Committee on Student-Athlete Reinstatement

January 13, 2016: Approved in Concept - Management Council

January 14, 2016: Approved in Concept - Presidents Council

April 19, 2016: Approved in Legislative Format - Management Council

April 28, 2016: Approved in Legislative Format - Presidents Council

May 15, 2016: Recommends Modifications - Committee on Student-Athlete Reinstatement
Title: PLAYING AND PRACTICE SEASONS -- GENERAL PLAYING-SEASON REGULATIONS -- TIME LIMITS FOR ATHLETICALLY RELATED ACTIVITIES -- ADDITIONAL RESTRICTIONS -- NO CLASS TIME MISSED FOR COMPETITION IN NONCHAMPIONSHIP SEGMENT -- TEAM SPORTS

Convention Year: 2017

Effective Date: August 1, 2017

Official Notice Number: 2017-3

Source: NCAA Division II Presidents Council [Management Council (Legislation Committee)].

Category: Presidents Council

Topical Area: Playing and Practice Seasons

Status: Ready for Convention Vote

Intent: In team sports, to permit a team to miss class during the nonchampionship segment, once every four years, for competition in Alaska, Hawaii, Puerto Rico or Canada against active member institutions located in those areas; further, to permit teams from institutions located in Alaska, Hawaii, Puerto Rico or Canada to miss class for competition during the nonchampionship segment once every four years.

Bylaws: Amend 17.1.6.6.2, as follows:

17.1.6.6.2 No Class Time Missed for Competition in Nonchampionship Segment -- Team Sports. In team sports (per Bylaw 17.02.15.1), no class time shall be missed for competition, including activities associated with such competition (e.g., travel and other pregame or postgame activities), conducted during the nonchampionship segment.

17.1.6.6.2.1 unchanged.

17.1.6.6.2.2 Exception -- Nonchampionship Segment Travel to Hawaii, Alaska, Puerto Rico or Canada. Once every four years, a team may miss class time for competition in Alaska, Hawaii, Puerto Rico or Canada against active member institutions located in those areas. In addition, teams from institutions located in Alaska, Hawaii, Puerto Rico or Canada may miss class time for competition during the nonchampionship segment once every four years.

Rationale: Current legislation does not permit student-athletes in team sports to miss class for nonchampionship segment competition, including activities associated with competition, such as travel and other pregame or postgame activities. There are limited opportunities for institutions in Alaska, Hawaii, Puerto Rico and Canada to engage in nonchampionship segment competition in team sports due to their geographic location and the length of travel to opponents. This change would provide institutions with flexibility to pursue competitive opportunities in Alaska, Hawaii, Puerto Rico and Canada during the nonchampionship
segment. In addition, it will provide institutions located in those states, territory and country with the flexibility to travel to the mainland United States for competition during the nonchampionship segment. The proposal will also provide flexibility for scheduling valuable cultural and educational opportunities for student-athletes, while institutional budgets will limit abuse.

Review History:

*November 4, 2015:* Recommends Approval - Legislation Committee
*January 13, 2016:* Approved in Concept - Management Council
*January 14, 2016:* Approved in Concept - Presidents Council
*April 19, 2016:* Approved in Legislative Format - Management Council
Title: AMATEURISM -- PAYMENT BASED ON PERFORMANCE -- FROM AMATEUR TEAM OR EVENT SPONSOR IN INDIVIDUAL SPORTS

Convention Year: 2017

Effective Date: August 1, 2017

Official Notice Number: 2017-4

Source: NCAA Division II Presidents Council [Management Council (Legislation Committee)].

Category: Presidents Council

Topical Area: Amateurism

Status: Ready for Consideration by Management Council

Intent: To specify that following initial full-time collegiate enrollment, an individual may accept prize money in individual sports based on his or her place finish or performance in an open athletics event, provided the competition occurs outside the institution's declared playing season during the institution's official summer vacation period; the prize money does not exceed the student-athlete's actual and necessary expenses and may be provided only by the sponsor of the event; and actual and necessary expenses may not include the expenses or fees of anyone other than the student-athlete.

A. Bylaws: Amend 12.1.3, as follows:

12.1.3 Permissible -- Following Initial Full-Time Collegiate Enrollment. Following initial full-time collegiate enrollment, participation in the following activities and receipt of the following benefits will not jeopardize the amateur status of an individual:

[c] Prize Money Based on Place Finish -- Individual Sports. In individual sports, receipt of prize money based on place finish or performance in an open athletics event. The competition must occur outside the institution's declared playing season during the institution's official summer vacation period. In addition, such prize money shall not exceed the student-athlete's actual and necessary expenses and may be provided only by the sponsor of the event. Actual and necessary expenses shall not include the expenses or fees of anyone other than the student-athlete.

B. Bylaws: Amend 12.1.4, as follows:

12.1.4 Impermissible -- Following Initial Full-Time Collegiate Enrollment. Following initial full-time collegiate enrollment, an individual's participation in the following activities or receipt of the following benefits will jeopardize the individual's amateur status and eligibility for intercollegiate participation in a particular sport:
(o) Payment Based on Place Finish. Any payment, including actual and necessary expenses, conditioned on the individual's or team's place finish or performance or given on an incentive basis, or receipt of expenses in excess of the same reasonable amount for permissible expenses given to all individuals or team members involved in the competition.

(1) Exception -- Prize Money Based on Place Finish -- Individual Sports. In individual sports, a student-athlete may receive prize money based on place finish or performance in an open athletics event. The competition must occur outside the institution's declared playing season during the institution's official summer vacation period. In addition, such prize money shall not exceed the student-athlete's actual and necessary expenses and may be provided only by the sponsor of the event. Actual and necessary expenses shall not include the expenses or fees of anyone other than the student-athlete.

Rationale: Division II legislation currently permits a student-athlete to receive awards for participation in events while not enrolled as a regular student during the academic year, or during the summer while not representing his or her institution. The award must conform to the regulations of the recognized amateur organization that governs the competition. Such awards may include gift certificates, but not cash. Further, although Division II legislation permits student-athletes to compete as an individual not representing the institution, a student-athlete is precluded from receiving prize money during the academic year outside the institution's declared playing season or during the institution's official summer vacation period. The scope of this proposal is limited to receipt of actual and necessary expenses related to competition. A student-athlete would not be able to profit from accepting prize money. Moreover, in order to safeguard against missed class time and to minimize the potential distraction during the academic year, this proposal only applies to participation in open events during the institution's official summer vacation period and outside the playing season. Finally, the calculation of actual and necessary expenses would not include the expenses or fees of anyone other than the student-athlete (e.g., coach's fees, parent's expenses).

Review History:

March 8, 2016: Recommends Approval - Legislation Committee

April 19, 2016: Approved in Concept - Management Council

April 28, 2016: Approved in Concept - Presidents Council
Title: FINANCIAL AID -- MAXIMUM LIMITS ON FINANCIAL AID -- TEAM LIMITS - INSTITUTIONAL ATHLETICS AID ONLY

Convention Year: 2017

Effective Date: August 1, 2018

Official Notice Number: 2017-5

Source: NCAA Division II Presidents Council [Management Council (Legislation Committee)].

Category: Presidents Council

Topical Area: Financial Aid

Status: Ready for Consideration by Management Council

Intent: To specify that only institutional athletics aid counts toward individual and team equivalency limits.

Bylaws: Amend 15, as follows:

15 Financial Aid

[15.01 through 15.01.5 unchanged.]

15.02 Definitions and Applications.

[15.02.1 unchanged.]

15.02.2 Athletics Aid. Athletics aid is financial aid awarded by the institution's athletics department.

[15.02.2 renumbered as 15.02.3, unchanged.]

15.02.3 Counter. A "counter" is an individual who is receiving financial athletics aid based in any degree on athletics ability. Further, once a student becomes a counter, any countable aid received by that student-athlete is countable against the aid limitations in that sport. (See Bylaw 15.4.2.2.)

[15.02.4 through 15.02.6 renumbered as 15.02.5 through 15.02.7, unchanged.]

15.1 Eligibility for Financial Athletics Aid.

15.1.1 Eligibility of Student-Athletes for Institutional Financial Athletics Aid. A student-athlete must meet applicable NCAA (see Bylaw 14), conference and institutional regulations to be eligible for institutional financial athletics aid. A student-athlete may be awarded athletics aid during any term in which a student-athlete is in regular attendance (i.e., was enrolled initially in a minimum full-time program of studies as defined by the certifying institution during that term). If these regulations are met, the student-athlete may be granted athletically related financial athletics aid for a maximum
of 10 semesters/15 quarters. Any institutional financial athletics aid provided after 10 semesters/15 quarters is left to the discretion of the institution consistent with institutional policies for awarding financial aid in general. A student-athlete may be awarded institutional financial aid during any term in which a student-athlete is in regular attendance (i.e., was enrolled initially in a minimum full-time program of studies as defined by the certifying institution during that term). [Note: See Bylaw 13.1.1.2 for the financial aid implications in the prohibition against contacting student-athletes of another four-year collegiate institution without permission of that institution's athletics director.]

[15.1.1.1 unchanged.]

15.1.1.2 Withdrawal From Institution. A student-athlete who withdraws from the institution may not receive institutional financial athletics aid during the remainder of the term.

15.1.1.3 Retroactive Financial Athletics Aid. Institutional financial Athletics aid awarded to an enrolled student-athlete after the first day of classes in any term may not exceed the remaining room and board charges and educational expenses for that term and may not be made retroactive to the beginning of that term. Payments credited to a student-athlete's account that are not refundable need not become the student's obligation.

15.1.1.4 Institutional Financial Athletics Aid to Professional Athlete. An institution may not award institutional financial athletics aid to a student-athlete who is under contract to or currently receiving compensation from a professional sports organization in the sport in which the student-athlete will participate at the certifying institution. It is permissible to award institutional financial athletics aid to a student-athlete provided the student-athlete is not a professional in the sport in which the student-athlete will participate at the certifying institution. However, a student-athlete who currently is receiving institutional financial athletics aid and signs a contract in the same sport or receives compensation from an agent or a professional sports organization may continue to receive such aid for the remainder of the term of the award, provided the student-athlete has completed his or her four seasons of competition.

15.1.1.4.1 Exception for Former Professional Athlete. A former professional athlete may receive institutional financial athletics aid, provided the following conditions are met:

[15.1.1.4.1-(a) through 15.1.2 unchanged.]

15.2 Permissible Sources of Financial Aid.

15.2.1 Institutional Financial Aid. The following sources of financial aid are considered to be institutional financial aid:

(a) All funds administered by the institution, which include but are not limited to the following:

(1) Scholarships;
(2) Grants;

(3) Athletics aid;

(4) Tuition waivers awarded based in any degree on athletics ability; and

(5) Loans that are based upon a regular repayment schedule, available to all students and administered on the same basis for all students.

(b) Aid from government or private sources for which the institution is responsible for selecting the recipient or determining the amount of aid, or providing matching or supplementary funds for a previously determined recipient.

15.2.1.1 Summer and Voluntary Winter Term Financial Athletics Aid. Summer or winter term (e.g., optional J-term, miniterm, intersession, wintermester) financial athletics aid may be awarded only to attend the awarding institution’s summer term(s), summer school, summer-orientation program or winter term, in accordance with institutional policy.

15.2.1.1.1 Before Initial Full-Time Enrollment at the Certifying Institution. Summer financial athletics aid may be awarded to a student-athlete to attend an institution in the summer before the student's initial full-time enrollment at the certifying institution. A midyear enrollee may be awarded financial athletics aid to attend a voluntary winter term before the student's initial full-time enrollment at the certifying institution.

15.2.1.1.2 Summer or Voluntary Winter Term Financial Athletics Aid to Two-Year College Transfer Student. Summer or voluntary winter term financial athletics aid may only be awarded to a two-year college transfer student who has fulfilled the two-year college transfer requirement at the time of enrollment at the awarding institution for the summer or voluntary winter term(s) (see Bylaw 14.5.4).

15.2.2 Financial Aid From Outside Sources.

[15.2.2.1 through 15.2.2.3 unchanged.]

15.2.2.4 Educational Expenses – U.S. Olympic Committee or U.S. National Governing Body. A student-athlete may receive educational expenses awarded by the U.S. Olympic Committee or a U.S. national governing body (or, for international student-athletes, expenses awarded by the equivalent organizations of a foreign country). The amount of the financial assistance shall be subject to the following limitations:

[c] The value of the award alone or in combination with other aid per Bylaw 15.2.1 athletics aid provided by the institution shall not exceed the value of a full grant-in-aid; and

[d] The recipient shall be considered a counter per Bylaw 15.4.1, and the amount shall be applied to the maximum awards limitations of Bylaw 15.4 for the sport in question.
15.2.2.4.1 Operation Gold Grant. Funds administered by the U.S. Olympic Committee pursuant to its Operation Gold Grant Program shall not be included when determining the permissible amount of a full grant-in-aid for a student-athlete.

15.2.2.5 Educational Expenses -- Professional Team or League. A former professional athlete may receive educational expenses from a professional team or league, provided the following conditions are met:

15.3 Maximum Limit on Financial Aid - Individual. An institution shall not award financial aid to a student-athlete that exceeds the cost of attendance that normally is incurred by students enrolled in a comparable program at that institution or that exceeds the limitations established by the membership division of the institution the student-athlete attends, whichever is less. A student-athlete shall not be eligible to participate in intercollegiate athletics, if he or she receives financial aid that exceeds the value of a full grant-in-aid as defined in Bylaw 15.02. A student-athlete may receive institutional financial aid based on athletics ability (per Bylaw 15.2.1) and educational expenses awarded per Bylaws 15.2.4 and 15.2.5 up to the value of a full grant-in-aid, plus any other institutional financial aid unrelated to athletics ability up to the cost of attendance. (See Bylaws 16.3, 16.4 and 16.12.)
(e) Athletics Participation Compensation. Any other income (no matter when received or contracted for) from participation in an athletics event (except funds that are administered by the U.S. Olympic Committee pursuant to its Operation Gold Grant Program) unless eligibility has been exhausted in that sport; and

(f) Loans. Loans, except legitimate loans that are based upon a regular repayment schedule, available to all students and administered on the same basis for all students.

15.3.1.1 Nonrecruited Student-Athlete Receiving Institutional Financial Aid. If a student-athlete was not recruited and receives institutional financial aid unrelated to athletics ability and in excess of a full grant-in-aid, the student may retain the aid for the period of the award without any adjustment. Once the original period of the award expires, renewal of the same financial aid in excess of the limitation is permissible only if the aid is renewed on the same basis as originally awarded.

15.3.2 Elements of Financial Athletics Aid.

15.3.2.1 Tuition and Fees. An institution may provide a student-athlete financial athletics aid that includes the actual cost of tuition and required institutional fees.

15.3.2.1.1 Permissible Fees. A student-athlete may be awarded financial athletics aid that covers the payment of fees for a course in which the student-athlete is enrolled, if the course is part of the institution's regular curriculum (included in the institution's catalog of classes), and the institution pays these same fees for other students enrolled in the course who receive fees as a part of a grant-in-aid or scholarship.

15.3.2.2 Room and Board. An institution may provide a student-athlete financial athletics aid that includes the cost of room based on the official allowance for room as listed in the institution's official publication (e.g., catalog) and a board allowance that consists of three meals per day, even if the institution's maximum permissible award allowance for all students represents a lesser cost figure.

15.3.2.2.1 Meals and Snacks Incidental to Participation. The cost of meals and snacks provided as benefits incidental to participation in intercollegiate athletics need not be deducted from a student-athlete's board allowance. Such meals and snacks also may be received by a student-athlete who is not receiving athletically related...
financial athletics aid as a benefit incidental to athletics participation [see Bylaw 16.5.1-(c)].

15.3.2.3 Books and Supplies. An institution may provide a student-athlete financial athletics aid that covers the actual cost of required course-related books and course-related supplies. [R]

[15.3.2.3.1 renumbered as 15.3.1.3.1, unchanged.]

15.3.2.4 Other Expenses related to Attendance. An institution may provide a student-athlete financial aid that covers other expenses related to attendance in combination with other permissible elements of financial aid (per Bylaw 15.2) up to the cost of attendance. (See Bylaws 15.02.2, 15.3, 16.3, 16.4 and 16.12.)

15.3.2.5 Reduction When Excess Aid Is Awarded. In the event that a student-athlete's financial aid from the sources listed in Bylaw 15.3.1, which includes institutional financial aid, will exceed a full grant in aid for the balance of the academic year, the institution shall reduce institutional financial aid so as not to exceed a full grant. Payments credited to a student-athlete's account that are not refundable by the institution to the scholarship office or other appropriate institutional agency shall not become the student's obligation.

15.4 Maximum Institution Grant-In-Aid Limitations By Sport.

15.4.1 Counters. A student-athlete who is receiving financial athletics aid based in any degree upon athletics ability shall be a counter and included in the maximum awards limitations set forth in this bylaw.

[15.4.1.1 through 15.4.1.1.3 unchanged.]

15.4.1.2 Athletics Aid Not Renewed, Successful Appeal. If an institution does not renew financial athletics aid for a counter in a following year, and a hearing before the institution's regular financial aid authority results in a successful appeal for restoration of aid, the student-athlete shall continue to be a counter if the individual continues to receive athletically related financial athletics aid. However, the student-athlete shall not be a counter, if he or she receives institutionally arranged or awarded, nonathletically related financial nonathletics aid available to all students, provided such financial aid was granted or arranged without regard in any degree to athletics ability.

15.4.1.3 Eligibility Exhausted. A student-athlete receiving institutional financial athletics aid after having exhausted his or her eligibility in a sport is not a counter in that sport in future academic years after completion of eligibility in the sport. For this provision to be applicable, the student-athlete is otherwise eligible for the aid and is not permitted to take part in organized, institutional practice sessions in that sport, unless the individual has eligibility remaining under the 10-semester/15-quarter rule. (See Bylaw 15.1.1.)
15.4.1.4 **Athletics** Aid After Student-Athlete Becomes Permanently Ineligible. A student-athlete receiving institutional financial **athletics** aid after becoming permanently ineligible due to a violation of NCAA regulations (e.g., amateurism legislation) may receive athletics aid during the next academic year without counting in the institution's financial aid limitations, provided the student-athlete is otherwise eligible for the aid and does not practice or compete in intercollegiate athletics at any time. If circumstances change and the student-athlete practices or competes after being certified permanently ineligible, the institution is required to count the financial **athletics** aid received by the student-athlete during each academic year in which the aid was received.

15.4.1.5 Summer and Voluntary Winter Term **Athletics** Aid. **Institutional financial Athletics** aid received during a summer or voluntary winter term is not countable in these limitations and does not make a student-athlete a counter.

[15.4.1.6 unchanged.]

15.4.1.7 No **Institutional Financial Athletics** Aid. A student-athlete who does not receive institutional financial **athletics** aid (as set forth in Bylaw 15.2.15.02.2) shall not be a counter.

15.4.1.8 Becoming a Counter After the Beginning of an Award Period. If a student-athlete becomes a counter (per Bylaw 15.4.1) at any point during the academic year, all countable institutional aid received during that academic year is countable toward the student-athlete's equivalency per Bylaw 15.4.2.2.

[15.4.2 through 15.4.2.1.4 unchanged.]

15.4.2.2 Equivalency Computations. **In equivalency sports, each institutional financial aid award (per Bylaw 15.2.15.02.2) to a counter** **Equivalencies** shall be computed as follows:

(a) Once a student becomes a For each counter, the institution shall count all institutional **athletics** aid (per Bylaw 15.2.15.02.2) received during that academic year for room, board, tuition and fees, as well as books and required course-related supplies (which shall count for calculation purposes as $800 in the denominator and, if they are provided or their cost covered by the institution, as $800 in the numerator, regardless of the actual amount received). If a student-athlete is enrolled for less than a full academic year (e.g., one semester, one or two quarters) and receives any portion of a book allowance, the institution must use the amount in the numerator that is proportionate to the number of terms of enrollment ($400 for semester systems, $534 or $267 for quarter systems). **Exempted government grants and exempted institutional aid per Bylaw 15.5 specifically are excluded from this computation.**

[15.4.2.2-(b) through 15.4.2.2-(c) unchanged.]

15.4.2.2.1 Exception. Academic awards that meet the criteria set forth in Bylaw 15.5-(a) are exempt from an institution's equivalency computation.
15.4.3 Multisport Participants. A counter who participates in two or more sports shall be counted in one or more sports as specified on the individual's financial athletics aid agreement.

15.4.3.1 Multisport Participant Receiving Athletically Related Institutional Aid Sport Not Specified on Athletics Aid Agreement. An institution shall divide countable athletically-related athletics aid equally among all sports in which the student-athlete participates in instances when the financial athletics aid agreement does not specify how such aid should be counted toward institutional limits.

15.4.3.2 Multisport Participant Receiving Nonathletically Related Institutional Aid. An institution shall divide nonathletically related institutional aid in the same proportion that athletically related aid is divided for purposes of the institutional limits in the sports in which the student-athlete participates.

[15.4.3.3 renumbered as 15.4.3.2 unchanged.]

15.4.3.4 Requirement to Qualify as Multisport Athlete. To be considered a multisport athlete under this section, an individual must meet all of the following requirements:

[15.4.3.4-(a) through 15.4.3.4-(c) renumbered as 15.4.3.3-(a) through 15.4.3.3-(c), unchanged.]

(d) If a recruited student-athlete, the individual shall have been earnestly recruited to participate in the sport in which financial athletics aid is counted (i.e., the institution recruiting the student-athlete shall have a reasonable basis to believe that the student-athlete is capable of participating in the institution's varsity intercollegiate program in that sport, including documentation of a record of previous participation in organized competition in the sport that supports the student-athlete's potential to participate in that sport in varsity intercollegiate competition).

15.5 Exempted Institutional Financial Aid. The following institutional financial aid is exempt and is not counted in determining a student-athlete's full grant in aid or in the institution's financial aid limitations:

(a) Academic awards below:

(i) Academic awards that are part of the institution's normal arrangements for academic scholarships, awarded independently of athletics interests and in amounts consistent with the pattern of all such awards made by the institution are exempt from an institution's equivalency computation, provided:

(i) The recipient was ranked in the upper 20 percent of the high school graduating class or achieved a cumulative grade-point average of at least 3.500 (based on a maximum of 4.000) or a minimum ACT sum score of 100 or a minimum SAT score of 1140. The minimum combined SAT score of 1140 applies to scores for SAT tests taken prior to March 1, 2016. The minimum SAT score required for tests taken on or after March 1, 2016, will be evaluated based on the concordance established by the College Board. An
institution may exempt an academic honor award from both individual and institutional equivalency limits if the recipient qualifies for the award under minimum institutional criteria and satisfies any of the criteria set forth in this bylaw, regardless of whether the institution considered any of the qualifying criteria in making the award; or

(ii) The recipient does not qualify under (i) and has completed at least one academic year in college and achieved a cumulative grade-point average of 3.300 (on a 4.000 scale) for all academic work completed during the student's collegiate enrollment resulting in degree credits at the awarding institution; or

(2) An academic award for outstanding academic achievement or a research grant is an award that meets the following criteria:

(i) The award or grant is a standing scholarship award or an established research grant;

(ii) The basis for the award or grant shall be the candidate's academic record at the awarding institution; and

(iii) The award or grant shall be determined by competition among the students of a particular class or college of the institution. Competition for the award or grant may include additional objective criteria unrelated to athletics ability (e.g., gender, race and ethnicity, financial need). (Revised: 7/22/08)

(b) Legitimate loans, based upon a regular repayment schedule, available to all students and administered on the same basis for all students;

(e) Out-of-state tuition waivers and grants awarded solely on bases having no relationship to athletics ability;

(d) Employee-dependent tuition benefits;

(e) A postgraduate scholarship awarded by an institution in accordance with Bylaw 16.1.3.1.1;

(f) Government grants awarded based on a student’s demonstrated financial need, regardless of whether the institution is responsible for selecting the recipient or determining the amount of aid, or providing supplementary funds for a previously determined amount; and

(g) Government grants awarded for educational purposes.

15.5.1 Operation Gold Grant. Funds administered by the U.S. Olympic Committee pursuant to its Operation Gold Grant program shall not be included when determining the permissible amount of a full grant-in-aid or cost of attendance for a student-athlete.

15.6 Terms and Conditions of Awarding Institutional Financial Athletics Aid.

[15.6.1 renumbered as 15.5.1, unchanged.]

15.6.2 Terms of Institutional Financial Athletics Aid Award.
15.65.2.1 Conformance to Institutional and Conference Regulations. **Financial Athletics** aid awarded by an institution to a student-athlete shall conform to the rules and regulations of the awarding institution and of that institution's conference(s), if any. A violation of this bylaw that relates only to a violation of a conference rule shall be considered an institutional violation per Constitution 2.8.1; however, such a violation shall not affect the student-athlete's eligibility.

15.65.2.2 Physical Condition of Student-Athlete. **Financial Athletics** aid awarded to a prospective student-athlete may not be conditioned on the recipient reporting in satisfactory physical condition. If a student-athlete has been accepted for admission and awarded financial athletics aid, the institution shall be committed for the term of the original award, even if the student-athlete's physical condition prevents him or her from participating in intercollegiate athletics.

15.65.2.3 Written Statement Requirement. The institutional agency making an **financial athletics** aid award for a regular academic term or academic year shall give the recipient a written statement of the amount, duration, conditions and terms of the award. The chair of the regular committee or other agency for the awarding of financial aid to students generally, or the chair's official designee, shall sign or electronically authorize (e.g., electronic signature) the written statement. The signature of the athletics director, attesting to the committee's award, does not satisfy this requirement.

15.65.2.4 Hearing Opportunity. The institution's regular financial aid authority shall notify the student-athlete in writing, within 14 consecutive calendar days from the date the student-athlete has been notified of the decision to reduce or cancel **athletics** aid during the period of the award or the reduction or nonrenewal of **athletics** aid for the following academic year, of the opportunity for a hearing when **institutional financial athletics** aid based in any degree on athletics ability is reduced or canceled during the period of the award, or not renewed. The hearing shall be conducted by an institutional entity or committee outside of the athletics department (e.g., financial aid review committee, the office of student affairs, office of the dean of students or a committee composed of the faculty athletics representative, student-athletes and nonathletics faculty/staff members). The notification of the hearing opportunity shall include a copy of the institution's established policies and procedures for conducting the required hearing, including the deadline by which a student-athlete must request the hearing. The institution shall conduct the hearing within 30 consecutive calendar days of receiving a student-athlete's request for the hearing.

15.65.3 Period of **Institutional Financial Athletics** Aid Award.

15.65.3.1 One-Year Limit. When a student's athletics ability is taken into consideration in any degree in awarding financial aid, such **Athletics** aid shall not be awarded in excess of one academic year.

15.65.3.1.1 Financial Aid Authority Precedent. A staff member may inform a prospective student-athlete that the athletics department will recommend to the
financial athletics aid authority that the prospective student-athlete's financial athletics aid be renewed each year for a period of four years and may indicate that the authority always has followed the athletics department's recommendations in the past. However, the prospective student-athlete must be informed that the renewal will not be automatic.

15.65.3.1.2 Injury or Illness Policy. It is not permissible for an institution to assure the prospective student-athlete that it automatically will continue an grant in aid athletics aid award past the one-year period if the recipient sustains an injury that prevents him or her from competing in intercollegiate athletics, but an institutional representative may inform the prospective student-athlete of the regular institutional policy related to renewal or continuation of athletics aid past the one-year period for recipients who become ill or injured during their participation.

[15.6.3.1.3 renumbered as 15.5.3.1.3, unchanged.]

15.65.3.2 Regular Term Versus Summer and Voluntary Winter Term. An institution may award financial athletics aid to a student-athlete for an academic year or part thereof. An institution also may award financial athletics aid for a summer term or summer-orientation period or voluntary winter term, provided the conditions of Bylaw 15.2.1.1 have been met.

15.65.3.2.1 Summer and Voluntary Winter Term as Additional Award. It is necessary to make an additional award for a summer or voluntary winter term, inasmuch as a member institution is limited to the award of financial athletics aid for a period not in excess of one academic year; however, an institution is not required to provide the recipient with a written statement of the amount, duration, conditions or terms of the award.

15.65.4 Reduction and Cancellation during Period of Award.

15.65.4.1 Reduction or Cancellation Permitted. Institutional financial aid based in any degree on athletics ability may be reduced or canceled during the period of the award, if the recipient:

[15.6.4.1-(a) through 15.6.4.1-(c) renumbered as 15.5.4.1-(a) through 15.5.4.1-(c), unchanged.]

(d) Voluntarily withdraws from a sport at any time for personal reasons; however, the recipient's financial athletics aid may not be awarded to another student-athlete in the term in which the aid was reduced or canceled. Further, if the financial athletics aid is canceled before a regular academic term (e.g., preseason practice period), the aid may not be provided to another student-athlete during the ensuing academic term.

15.65.4.1.1 Nonathletically Related Conditions. An institutional financial athletics aid agreement may include nonathletically related conditions (e.g., compliance with
academic policies or standards, compliance with team rule or policies) by which
the aid may be reduced or cancelled during the period of the award.

15.65.4.1.2 Fraudulent Misrepresentation. If a student-athlete is awarded
institutional financial athletics aid on the basis of declaring intention to participate
in a particular sport by signing a letter of intent, application or tender, action on the
part of the grantee not to participate (either by not reporting for practice or after
making only token appearances as determined by the institution) would constitute
fraudulent misrepresentation of information on the grantee's application, letter of
intent or financial athletics aid agreement and would permit the institution to
cancel or reduce the financial athletics aid.

15.65.4.1.3 Misconduct. An institution may cancel or reduce the financial athletics
aid of a student-athlete who is found to have engaged in misconduct by the
university's regular student disciplinary authority, even if the loss-of-aid
requirement does not apply to the student body in general.

15.65.4.2 Increase Permitted. Institutional financial Athletics aid may be increased
for any reason prior to the commencement of the period of the award. Once the period
of the award begins, institutional financial athletics aid may only be increased if the
institution can demonstrate that such an increase is unrelated in any manner to an
athletics reason (see Bylaw 15.65.4.3).

15.65.4.2.1 Initial Award of Athletically Related Institutional Financial Athletics
Aid. A student-athlete who is receiving only institutional nonathletically related
financial nonathletics aid may receive an initial award of athletically related
institutional financial athletics aid at any point during the academic year. The
initial award of athletically related financial athletics aid may not be retroactive to
a previous academic year.

15.65.4.3 Increase, Reduction or Cancellation Not Permitted. Institutional financial
aid based in any degree on athletics ability Athletics aid may not be increased,
decreased or canceled during the period of its award:

[15.6.4.3-(a) through 15.6.4.3.1 renumbered as 15.5.4.3-(a) through 15.5.4.3.1,
unchanged.]

15.65.4.3.2 Athletically Related Condition Prohibition. An institution may not set
forth an athletically related condition (e.g., financial athletics aid contingent upon
specified performance or playing a specific position) that would permit the
institution to reduce or cancel the student-athlete's financial athletics aid during the
period of the award, if the conditions are not satisfied.

15.65.4.3.3 Decrease Not Permitted. An institution may not decrease a prospective
student-athlete's financial athletics aid or a student-athlete’s financial athletics aid
from the time the prospective student-athlete or student-athlete signs the financial
athletics aid award letter until the conclusion of the period set forth in the financial athletics aid agreement, except under the conditions set forth in Bylaw 15.65.4.1.

15.65.5 Renewals and Nonrenewals.

15.65.5.1 Institutional Obligation. The renewal of institutional financial athletics aid based in any degree on athletics ability shall be made on or before July 1 before the academic year in which it is to be effective. The institution shall promptly notify in writing each student-athlete who received an award the previous academic year and who has eligibility remaining in the sport in which financial aid was awarded the previous academic year (under Bylaw 14.2) whether the grant has been renewed or not renewed for the ensuing academic year. Notification of financial athletics aid renewals and nonrenewals must come from the institution's regular financial aid authority and not from the institution's athletics department.

15.65.5.2 Reconsideration of Nonrenewal. It is permissible for an institution that has notified a student-athlete that he or she will not be provided institutional financial athletics aid for the next academic year to then award financial aid to that student-athlete.

15.65.6 Changes in Participation. If a student-athlete changes sports during an academic year, the student-athlete's financial athletics aid shall be counted in the maximum limitations for the first sport for the remainder of the year. If the student-athlete continues to receive financial athletics aid, the award shall be counted the next academic year against the maximum limitations in the second sport.

[15.6.7 renumbered as 15.5.7, unchanged.]

Rationale: Under current legislation, the calculation of individual equivalencies includes all institutional aid received during the term of the award, excluding government grants and exempted institutional aid. This method of calculation can result in a student-athlete having to decline financial aid for which he or she is eligible due to concerns of exceeding the individual and/or team equivalency limits. According to the 2015 GOALS study, more than two-thirds of Division II student-athletes report that college costs were an important consideration in making their college choice. Amending the legislation to count only athletics aid will permit institutions to award athletics aid to deserving student-athletes without concern of the impact on other aid sources and may have a positive impact on enrollment management. Division II financial aid data demonstrates that only four institutions fully fund their athletics programs and only 13 percent of teams are fully funded. Further, a model in which only athletics aid counts toward the individual and team equivalency limits would support the Division II partial scholarship model and assist with enrollment management. Institutions would only be responsible for ensuring that student-athletes do not receive a financial aid package that exceeds a full grant-in-aid or the cost of attendance.

Review History:

March 8, 2016: Recommends Approval - Legislation Committee
April 19, 2016: Approved in Concept - Management Council

April 28, 2016: Approved in Concept - Presidents Council
Title: FINANCIAL AID - TERMS AND CONDITIONS OF AWARDING INSTITUTIONAL FINANCIAL AID -- PERIOD OF INSTITUTIONAL FINANCIAL AID AWARD -- PERIOD OF INSTITUTIONAL FINANCIAL AID AWARD -- REQUIREMENT TO PROVIDE ATHLETICALLY RELATED FINANCIAL AID FOR ONE ACADEMIC YEAR

Convention Year: 2017

Effective Date: August 1, 2018

Official Notice Number: 2017-6

Source: NCAA Division II Presidents Council [Management Council (Legislation Committee)].

Category: Presidents Council

Topical Area: Financial Aid

Status: Ready for Consideration by Management Council

Intent: To specify that an offer of athletically related financial aid shall not be awarded for a period of less than one academic year; further, to establish exceptions for providing athletically related financial aid for less than one academic year, as specified.

A. Bylaws: Amend 15.02.6, as follows:

15.02.6 Period of Award. The period of award begins when the student-athlete receives any benefits as part of the student-athlete's grant-in-aid on the first day of classes for a particular academic term, or the first day of practice, whichever is earlier, until the conclusion of the period set forth in the financial aid agreement. An athletics grant-in-aid shall not be awarded in excess of one academic year nor for a period less than one academic year.

B. Bylaws: Amend 15.6.3, as follows:

15.6.3 Period of Institutional Financial Aid Award.

15.6.3.1 One-Year Limit Period. When a student's athletics ability is taken into consideration in any degree in awarding financial aid, such aid shall not neither be awarded in excess of one academic year nor for a period less than one academic year.

15.6.3.1.1 Exceptions. An institution may award athletically related financial aid to a student-athlete for a period of less than one academic year only under the following circumstances:

(a) Midyear Enrollment. A student-athlete whose first full-time attendance at the certifying institution during a particular academic year occurs at midyear (e.g., the beginning of the second semester or second or third quarter of an academic year) may receive a financial aid award for the remainder of that academic year.
(b) Final Semester/Quarter. A student-athlete may receive athletically related financial aid for less than one academic year, provided the student is in the final semester or final two quarters of his or her degree program and the institution certifies that the student is carrying (for credit) the courses necessary to complete the degree requirements.

(c) Graduated During Previous Academic Year and Will Exhaust Eligibility During the Following Fall Term. A student-athlete who graduated during the previous academic year (including summer) and will exhaust his or her athletics eligibility during the following fall term may be awarded athletically related financial aid for less than one academic year.

(d) One-Time Exception. One time during a student-athlete's enrollment at the certifying institution he or she may be awarded athletics aid for less than a full academic year, provided the student-athlete has been enrolled full time at the certifying institution for at least one regular academic term.

(e) Eligibility Exhausted/Medical Noncounter. A student-athlete who has exhausted eligibility and is exempt from counting (per Bylaw 15.4.1.3) in the institution's financial aid limit, or a student-athlete who is exempt from counting (per Bylaw 15.4.1.1) due to an injury or illness may receive athletically related financial aid for less than one academic year. If an institution awards aid under this provision, the institutional financial aid agreement shall include specific nonathletically related conditions (e.g., academic requirements) the student-athlete must satisfy in order for the aid to be renewed for the next academic term or terms. If the student-athlete satisfies the specified conditions, the institution shall award financial aid at the same amount for the next term or terms of the academic year. If the student-athlete does not satisfy the specified conditions, he or she must be provided a hearing opportunity per Bylaw 15.6.2.4.

15.6.3.2 Regular Term Versus Summer and Voluntary Winter Term. An institution may award financial aid to a student-athlete for an academic year or part thereof. An institution also may award financial aid for a summer term or summer-orientation period or voluntary winter term, provided the conditions of Bylaw 15.2.1.1 have been met.

Rationale: Current legislation permits an institution to offer athletics aid on a term-by-term basis. According to the 2015 GOALS study, nearly one-half of Division II student-athletes have concerns about how finances will impact their ability to complete their degree. Eliminating term-by-term awards addresses student-athlete well-being concerns by ensuring that a student-athlete will know the status of his or her financial aid agreement for the full academic year. In addition, it eliminates situations where the receipt of athletically related financial aid for the spring term may be based on athletics performance in the fall term. However, in certain
situations, an aid agreement for less than one academic year is appropriate and does not detrimentally impact the student-athlete. The proposed legislation includes several exceptions that provide flexibility to the institution in specific situations. The financial data indicates that roughly three quarters of financial aid awards are provided for a one-year term. The legislation regarding permissible reduction or cancellation of athletics aid during the period of the award is not impacted by this proposal, so an institution would retain the ability to reduce or cancel the one-year award if a student-athlete engages in one of the specified actions that are detrimental to the team.

**Review History:**

*March 8, 2016:* Recommends Approval - Legislation Committee

*April 19, 2016:* Approved in Concept - Management Council

*April 28, 2016:* Approved in Concept - Presidents Council
Title: FINANCIAL AID - TERMS AND CONDITIONS OF AWARDING INSTITUTIONAL FINANCIAL AID -- REDUCTION AND CANCELLATION DURING PERIOD OF AWARD -- INCREASE PERMITTED -- INCREASE FOR ANY REASON AT ANY TIME

Convention Year: 2017
Effective Date: August 1, 2018
Official Notice Number: 2017-7
Source: NCAA Division II Presidents Council [Management Council (Legislation Committee)].
Category: Presidents Council
Topical Area: Financial Aid
Status: Ready for Consideration by Management Council

Intent: To permit increases in athletically related financial aid at any time, for any reason.

Bylaws: Amend 15.6.4.2, as follows:

15.6.4.2 Increase Permitted. Institutional financial aid may be increased for any reason prior to the commencement of the period of the award. Once the period of the award begins, institutional financial aid may only be increased if the institution can demonstrate that such an increase is unrelated in any manner to an athletics reason (see Bylaw 15.6.4.3) at any time.

Rationale: Current legislation permits an institution to increase athletics aid for any reason prior to the start of the period of the award. However, once the period of the award begins, athletics aid may only be increased if the institution can demonstrate the increase is unrelated in any manner to an athletics reason. Permitting an increase in athletics aid at any time, for any reason will provide institutions the discretion to distribute athletics aid as deemed appropriate on an individual campus.

Review History:

March 8, 2016: Recommends Approval - Legislation Committee
April 19, 2016: Approved in Concept - Management Council
April 28, 2016: Approved in Concept - Presidents Council
Title: NCAA MEMBERSHIP -- CONDITIONS AND OBLIGATIONS OF MEMBERSHIP -- INDEPENDENT MEDICAL CARE

Convention Year: 2017

Date Submitted: June 29, 2016

Effective Date: August 1, 2017

Source: Pennsylvania State Athletic Conference, Mid-America Intercollegiate Athletics Association and Gulf South Conference.

Category: Membership Proposal

Topical Area: Membership

Status: Ready for Convention Vote

Intent: To specify that an active member institution shall establish an administrative structure that provides independent medical care and affirms the unchallengeable autonomous authority of the primary athletics health care providers (team physicians and athletic trainers) to determine medical management and return to play decisions related to student-athletes; further, an active institution shall designate an athletics healthcare administrator to oversee the institution's athletic health care administration and delivery.

Constitution: Amend 3.3.4, as follows:

3.3.4 Conditions and Obligations of Membership.

[3.3.4.1 through 3.3.4.16 unchanged.]

3.3.4.17 Independent Medical Care. An active member institution shall establish an administrative structure that provides independent medical care and affirms the unchallengeable autonomous authority of primary athletics health care providers (team physicians and athletic trainers) to determine medical management and return-to-play decisions related to student-athletes. An active institution shall designate an athletics healthcare administrator to oversee the institution's athletic health care administration and delivery.

[3.3.4.17 through 3.3.4.19 renumbered to 3.3.4.18 through 3.3.4.20, unchanged.]

Rationale: The NCAA Principle of Health and Safety makes it the responsibility of institutions to protect the health of, and provide a safe environment for, their student-athletes. As a continuum of Inter-Association Consensus: Independent Medical Care for College Student-Athlete Guidelines, this proposal supports this principle and requires further administrative controls in the delivery of athletics healthcare services. Specifically, this proposal addresses the issue of medical providers -- primary athletics health care providers -- at institutions having unchallengeable autonomous authority to determine medical management and return-to-play...
decisions of student-athletes. Current legislation gives unchallengeable authority to the sports medicine staff to cancel or modify workouts for health and safety reasons, but does not address medical management of student-athletes. This issue impacts the health and well-being of student-athletes. This proposal will help to ensure appropriate medical controls and authority. Further, the administrative structure should ensure that no coach serves as the primary supervisor for any medical provider, nor have hiring, retention, and dismissal authority over that provider. The athletics health care administrator can assure that no coach serves in such capacity, and that the delivery of athletics health care is consistent with health and safety legislation and evolving inter-association statements addressing health and safety issues.

**Primary Contact Person:**
Steve Murray, Commissioner
Pennsylvania State Athletic Conference
204 Ulmer Hall
Lock Haven University
Lock Haven, PA 17745
(570) 484-5212
Email: smurray@psacsports.org

**Co-sponsorship:**
**Conference:**
Gulf South Conference
Mid-America Intercollegiate Athletics Association
Title: RECRUITING -- RECRUITING CALENDARS -- FOOTBALL -- CONTACT PERIOD -- MONDAY AFTER THANKSGIVING

Convention Year: 2017

Date Submitted: June 28, 2016

Effective Date: August 1, 2017

Source: Mid-America Intercollegiate Athletics Association and Northeast-10 Conference.

Category: Membership Proposal

Topical Area: Recruiting

Status: Ready for Convention Vote

Intent: In football, to revise the recruiting calendar to begin the winter contact period on the Monday after Thanksgiving.

Bylaws: Amend 13.17.3, as follows:

[Roll Call, football only]

13.17.3 Football. The following contact and evaluation periods apply to football:

13.17.3-(a) through 13.17.3-(c) unchanged.]

(d) December 1 The Monday after Thanksgiving through 30 days after the Saturday after the initial date for signing the National Letter of Intent [except for (1) below]: Contact Period

[Remainder of 13.17.3 unchanged.]

Rationale: Currently, the winter contact period begins on December 1. In most years, December 1 falls in the middle or end of week. The Monday following Thanksgiving is a more appropriate day to begin this contact period as both collegiate institutions and secondary schools have resumed classes following the Thanksgiving break.

Primary Contact Person:
Bob Boerigter, Commissioner
Mid-America Intercollegiate Athletics Association
1627 Main Street, Suite 901
Kansas City, MO 64108
(816) 421-6422
Email: bboer@themiaa.com

Co-sponsorship:
Conference:
Northeast-10 Conference
Title: PLAYING AND PRACTICE SEASONS -- TENNIS

Convention Year: 2017

Date Submitted: July 12, 2016

Effective Date: August 1, 2017

Source: Mountain East Conference and Great Lakes Intercollegiate Athletic Conference.

Category: Membership Proposal

Topical Area: Playing and Practice Seasons

Status: Ready for Convention Vote

Intent: In tennis, to amend the playing and practice season as specified.

Bylaws: Amend 17.22, as follows:

17.22 Tennis. Regulations for computing the tennis playing season are set forth in Bylaw 17.1, General Playing-Season Regulations. (See Figure 17-1 and Figure 17-2.)

17.22.1 Length of Playing Season — Championship and Nonchampionship Segments. The length of an institution's playing season for both segments in tennis shall be limited by the dates and regulations set forth in the remainder of this section to a 144-day season, which may consist of two segments (each consisting of consecutive days) and which may exclude only required off days per Bylaw 17.1.6.4 and official vacation, holiday and final-examination periods during which no practice or competition shall occur.

17.22.2 First Date of Practice — Championship Segment. A member institution shall not commence practice sessions in tennis in the championship segment before January 10 or the first day of classes, whichever is earlier. A member institution shall not commence practice sessions in tennis prior to September 7 or the institution's fourth day of classes for the fall term, whichever is earlier.

17.22.3 First Date of Competition — Championship Segment. A member institution shall not engage in its first date of competition with outside competition in the championship segment before February 1.

17.22.3.1 Exception — February 1 on a Saturday, Sunday or Monday. When February 1 falls on a Saturday, Sunday or Monday, a member institution shall not engage in its first date of competition with outside competition in the championship segment before the Friday preceding February 1.

17.22.3.2 Exceptions. The following tennis dates of competition may be played at any time during the tennis playing and practice season:

(a) Alumni game [see Bylaw 17.22.7.3-(d)];

(b) Fundraising activity [see Bylaw 17.22.7.3-(f)];
(c) Celebrity sports activity [see Bylaw 17.22.7.3-(g)]; and (d) Discretionary exemptions (see Bylaw 17.22.7.4). A member institution shall not engage in its first date of competition (meet or practice meet) with outside competition in tennis prior to September 7 or the institution's fourth day of classes for the fall term, whichever is earlier.

17.22.4 End Date of Practice and Competition—Championship Segment of Regular Playing Season. A member institution shall conclude all practice and competition in tennis in the championship segment by the conclusion of the NCAA Division II Tennis Championship (see Bylaw 17.1.7 for additional regulations regarding the end date of practice and competition).

17.22.5 First Date of Practice and Competition—Nonchampionship Segment. A member institution shall not commence practice sessions or engage in outside competition in the nonchampionship segment before September 7 or the institution's fourth day of classes (as set forth in its catalog, counting Monday through Friday only), whichever is earlier.

17.22.5.1 Exception—Alternate Playing Season. An institution that is a member of a conference that conducts its only conference championship or plays the majority of its conference matches during the fall, or an institution that declares fall as its institution's championship segment per Bylaw 20.10.4.2, may use the playing season dates for sports that conduct a fall championship. Further, an institution that uses this exception and discontinues its championship segment activities by November 1 (instead of November 15) may add 15 calendar days to the period of 45-consecutive calendar days available during the nonchampionship segment. The institution is eligible for the NCAA championship.

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<thead>
<tr>
<th></th>
<th>Fall (Championship)</th>
<th>Spring (Nonchampionship)</th>
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<tbody>
<tr>
<td>Practice</td>
<td>17 days before the first permissible date of competition or five days before the first day of classes, whichever is earlier</td>
<td>February 15</td>
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<tr>
<td>Competition</td>
<td>Thursday preceding September 6</td>
<td>February 15</td>
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<tr>
<td>End date for practice and competition</td>
<td>November 15</td>
<td>Seven days prior to final examination period.</td>
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17.22.5.1.1 Alternate Playing Season—Preseason Activities Before the First Day of Classes or First Scheduled Date of Competition. During the preseason practice period before the first day of classes or the first scheduled date of competition, whichever is earlier, student athletes shall not engage in more than six hours of countable athletically related activities per day, only five of which may be devoted to physical activities (e.g., practice, weight training, conditioning). In addition, any session with physical activities shall not exceed three hours in length. Student-athletes must be provided with at least
three continuous hours of recovery time between any session occurring that day. During this time, student-athletes may not attend any meetings or engage in other athletically related activities (e.g., weightlifting); however, time spent receiving medical treatment and eating meals may be included as part of the recovery time.

17.22.6 End Date of Practice and Competition -- Nonchampionship Segment. A member institution shall conclude all practice and competition in the nonchampionship segment not later than November 15.

[17.22.7 unchanged.]

17.22.8 Out-of-Season and Nonchampionship Segment Athletically Related Activities. Student-athletes and members of the coaching staff shall not engage in countable athletically related activities outside the championship segment, except for the following: as outlined in Bylaw 17.1.6.2 and 17.22.8.1.

(a) Weight Training, Conditioning, Team Activities and/or Skill Instruction. Student-athletes shall not engage in weight training, conditioning, team activities and/or skill instruction before September 7 or the institution's fourth day of classes (as set forth in its catalog, counting Monday through Friday only), whichever is earlier, in accordance with Bylaw 17.1.6.2; and

(b) Nonchampionship Segment Activities. During the segment in which the NCAA championship does not occur, student-athletes may participate in any practice or competition activity as permitted by other legislation provided such activity is restricted to a maximum of 24 days that occur within a period of 45 consecutive calendar days, omitting vacation and examination days officially announced or on days that the institution is closed due to inclement weather, as long as no practice or competition occurs on such days. The 45 consecutive calendar days must be within the dates set forth in Bylaws 17.22.5 and 17.22.6, and shall not commence prior to September 7 or the institution's fourth day of classes (as set forth in its catalog, counting Monday through Friday only), whichever is earlier. It is not permissible for an institution that declares fall as its championship segment and operates on the quarter system to engage in practice and competition from the time period of seven calendar days prior to the first date of the institution's final examination period for the winter quarter until the first day of classes of the spring quarter. The days during which practice and competition are prohibited may be exempted from the period of 45 consecutive calendar days.

(1) Exception -- Alternate Playing Season. A member institution that declares fall as its institution’s championship segment per Bylaw 20.10.4.2 and discontinues its championship segment activities by November 1 (instead of November 15) may add 15 calendar days to the period of 45 consecutive calendar days available during the nonchampionship segment (see Bylaw 17.22.5.1).

(2) Exception — Intercollegiate Tennis Association (ITA). A student-athlete's practice for or participation in the Intercollegiate Tennis Association (ITA) National Small College
Championships and ITA National Indoor Championship are not included in the institution's declared nonchampionship segment, provided the student-athlete has qualified for the championship(s).

17.22.8.1 Summer Practice. Practice that is organized or financially supported by a member institution shall be prohibited during the summer unless specifically authorized in the bylaws (e.g., foreign tour) or through official interpretations approved by the Management Council. An institution may pay fees associated with the use of institutional practice and competition facilities by student-athletes engaged in voluntary athletically related activities in his or her sport.

17.22.8.1.1 Summer-Workout Sessions. A coach may participate in individual-workout sessions with student-athletes from the coach's team during the summer, provided the request for such assistance is initiated by the student-athlete.

[Remainder of 17.22 unchanged.]

**Rationale:** Currently, five Division II conferences conduct their tennis championship during the fall. While this is necessary to deal with regional weather and unique administrative situations, the current legislation permits those student-athletes approximately 85 in season days, depriving them of 50 plus in season days compared with those conferences whose tennis championship is held during the spring. This proposal attempts to remedy the inequity by adopting the format currently in use by other individual sports, such as wrestling, swimming and diving, and track and field, which permits each institution to utilize up to 144 in-season days as it sees fit. The permissive nature of the proposal allows institutions wishing to conduct a shorter in-season period to do so while those wishing to remain in-season longer to prepare for post-season play may do so. It should also be noted that this proposal would not change the current NCAA legislation regarding number of dates of competition permitted each year which is 25, plus applicable exemptions.

**Primary Contact Person:**
Hannah Hinton, Associate Commissioner
Mountain East Conference
39 Cedarstone Court
Morgantown, WV 26505
(304) 216-9798
Email: hhinton@mountaineast.org

**Co-sponsorship:**
**Conference:**
Great Lakes Intercollegiate Athletic Conference
Attached are noncontroversial proposals. Proposal Nos. NC-2017-10, NC-2017-11, NC-2017-12, NC-2017-13, NC-2017-14, NC-2017-15, NC-2017-16 and NC-2017-17 are new for you to review in legislative form. These proposals have been approved by the NCAA Division II Management Council in concept but have yet to be approved in legislative form.

The Management Council has determined, pursuant to NCAA Constitution 5.3.1.1.1, that the following proposals are noncontroversial and necessary to promote the normal and orderly administration of the Association's legislation.

The Management Council, by a three-fourths majority of its members present and voting, shall have the authority to adopt noncontroversial amendments. Proposals that are ratified by the Management Council shall be effective as of the date the proposal is posted on LSDBi. Once ratified, the proposals will be submitted by the Management Council as legislation at the 2017 NCAA Convention.
Noncontroversial Legislation

Title: ELIGIBILITY -- FRESHMAN ACADEMIC REQUIREMENTS -- DETERMINATION OF FRESHMAN ELIGIBILITY -- CORE-CURRICULUM REQUIREMENTS -- ENGLISH AS A SECOND LANGUAGE COURSE

Convention Year: 2017

Effective Date: Immediate

Official Notice Number: NC-2017-1

Source: NCAA Division II Management Council (Academic Requirements Committee).

Category: Noncontroversial

Topical Area: Eligibility

Status: Ready for Ratification at Convention

Intent: To permit an approved advanced English as a Second Language (ESL) course to be used to satisfy a core-curriculum requirement, as specified.

Bylaws: Amend 14.3.1.2.4, as follows:

[Common provision, Divisions I and II only, divided vote]

14.3.1.2.4 English as a Second Language Course. It is permissible to use an advanced level English as a Second Language (ESL) course to satisfy a core-curriculum requirement, provided the course is reviewed through the NCAA Initial-Eligibility Waiver process. Other ESL courses taught in disciplines other than English (e.g., social studies) may satisfy a core-course requirement, provided they are qualitatively and quantitatively the same as the comparison course in the regular course offering and the course appears on the high school's list of approved core courses. Further, an advanced-level ESL course must be exclusively for ESL students and all students in the course must be at the same level.

Additional Information: Due to the changing demographics within the United States, which has led to increased standardization of ESL courses, the NCAA High School Review Committee recommended that the Bylaw 14.3.1.2.4 be amended. It was recommended that an ESL English course be permitted to be used to satisfy a core-curriculum requirement provided certain conditions are met. In order for a course to be used to meet the core requirements of initial-eligibility certification, it must be qualitatively and quantitatively the same as the comparison course in the regular-course offering. In addition, it must be of college-preparatory level, available exclusively to ESL students and taught at the same level for all students within the course.

Review History:

September 10, 2015: Recommends Approval - Academic Requirements Committee

October 20, 2015: Approved in Concept - Management Council

January 13, 2016: Approved in Legislative Format - Management Council
Title: ELIGIBILITY -- FRESHMAN ELIGIBILITY REQUIREMENTS -- DETERMINATION OF FRESHMAN ELIGIBILITY -- EQUIVALENcy TEST/DIPLOMA

Convention Year: 2017

Effective Date: Immediate

Official Notice Number: NC-2017-2

Source: NCAA Division II Management Council (Academic Requirements Committee).

Category: Noncontroversial

Topical Area: Eligibility

Status: Ready for Ratification at Convention

Intent: To specify that a prospective student-athlete who does not graduate from high school but completes a state high school equivalency test [e.g., General Educational Development (GED)] and obtains a state high school equivalency diploma may satisfy the graduation requirement for initial eligibility, provided the equivalency test is completed on or after the high school graduation date of the prospective student-athlete's class [as determined by his or her first year of enrollment in high school (ninth grade) or the international equivalent as specified in the NCAA Guide to International Academic Standards for Athletics Eligibility].

Bylaws: Amend 14.3.5.2, as follows:

14.3.5.2 GED Test/Equivalency Test/Diploma. A prospective student-athlete who does not graduate from high school but who completes the state high school equivalency test [e.g., General Educational Development (GED)] test and obtains a state high school equivalency diploma may satisfy the graduation requirement of Bylaw 14.3, but not the core-curriculum or test-score requirement, if the following conditions are met, provided the equivalency test is completed on or after the high school graduation date of the prospective student-athlete's class [as determined by his or her first year of enrollment in high school (ninth grade) or the international equivalent as specified in the NCAA Guide to International Academic Standards for Athletics Eligibility].

(a) Only scores from a GED test taken by the prospective student-athlete not earlier than the date the prospective student-athlete's high school class (i.e., the last class of which the student was a member while enrolled in high school) normally would have graduated from high school shall be used;

(b) The prospective student-athlete must present the state high school equivalency diploma before initial enrollment as a full-time, regularly matriculated student in a collegiate institution;

(c) The prospective student-athlete may qualify for athletically related financial aid and practice on campus or at the institution's regular home facility, but not for competition, by presenting a minimum average score of 45 or 450 (depending on the year the test was taken) on the five-part GED test and satisfying either the minimum grade point average and core-
course requirements or the minimum standardized test score as set forth in Bylaw 14.3.2.1.1. and

(d) To qualify for financial aid, practice and competition, the prospective student-athlete must meet the core-curriculum grade-point average and test-score requirements (see Bylaw 14.3.1.1) in addition to presenting a minimum average score of 45 or 450 (depending on the year the test was taken) on the five-part GED test.

Additional Information: This revision clarifies that the GED test is not the only equivalency test that may be used in obtaining a high school equivalency diploma. Many states no longer use the GED as a high school equivalency test. In addition, the equivalency diploma must be earned prior to initial full-time collegiate enrollment because all initial-eligibility requirements must be met prior to initial full-time collegiate enrollment per Bylaw 14.3.1. Finally, a prospective student-athlete must meet the additional initial-eligibility requirements (e.g., core-course grade-point average, test score requirement), as the equivalency test/diploma is only an exception to the graduation requirement.

Review History:

September 10, 2015: Recommends Approval - Academic Requirements Committee

October 20, 2015: Approved in Concept - Management Council

January 13, 2016: Approved in Legislative Format - Management Council
Title: COMMITTEES -- DIVISION II COMMITTEES -- TERM OF OFFICE - FOUR-YEAR TERM

Convention Year: 2017

Effective Date: Immediate for any individual appointed or elected to a Division II committee on or after January 1, 2015.

Official Notice Number: NC-2017-3

Source: NCAA Division II Management Council (Nominating Committee).

Category: Noncontroversial

Topical Area: Committees

Status: Ready for Ratification at Convention

Intent: To specify that an individual shall be appointed or elected to serve on a Division II committee for one four-year term with no immediate re-election, unless otherwise specified; further, to specify that the Division II Nominating Committee shall have the authority to amend terms of service, as necessary, in order to stagger the expiration of terms to provide for continuity of service.

Bylaws: Amend 21.8.2, as follows:

21.8.2 Term of Office.

21.8.2.1 Four-Year Term. Unless otherwise specified, the Division II members of committees shall be appointed or elected for one four-year term with no immediate re-election. Unless otherwise specified, a member's term of service shall commence on the first day of September after the member's election or appointment.

21.8.2.2 Appointment or Election. Unless otherwise specified, the Division II members of committees will be appointed or elected by the Division II Management Council, subject to ratification by the Division II Presidents Council. Unless otherwise specified, a former committee member may be appointed or elected to an additional term on that committee after three years have elapsed. Unless otherwise specified, an individual who has served two terms on a committee may not serve further on that committee. A member serving more than one-half of a four-year term is ineligible to seek immediate re-election.

[21.8.2.1 unchanged.]

21.8.2.3 Appointment to Fill Vacancies. Whenever a vacancy occurs among the members of a Division II committee or among the Division II members of Association-wide or common committees, the Division II Management Council, subject to ratification by the Division II Presidents Council, may fill the vacancy for the remainder of the term by a majority vote of its members present and voting. Members appointed to fill vacancies shall be appointed for one four-year term.
21.8.2.3.1 Unexpired Portion of Term. Members appointed to fill vacancies shall be appointed only for the unexpired portion of that term. Members who serve more than one-half of a term in such instances shall be considered to have served a full term.

21.8.2.4 Adjustments to Achieve Staggered Terms. Members may be appointed for less than full terms whenever it is necessary to stagger the expiration of terms to provide for continuity of service or to adjust the membership of a committee to ensure that vacancies occur in proper sequence. Members who serve more than one-half of a term in such instances shall be considered to have served a full term.

[21.8.2.5 unchanged.]

Additional Information: Current legislation requires individuals who fill interim vacancies to complete the term of the outgoing committee member. This change will permit every new member of a Division II committee to serve a four-year term, except for those committees that have other legislated requirements. Amending this legislation would provide consistency in term lengths, as opposed to the current legislation that can result in an individual serving a term as short as two years and as long as six years. The Nominating Committee will retain discretion to adjust the term length to ensure continuity of service while addressing rotational balance. The Division II committees that have legislated terms other than a four-year term and the ability to be reappointed for additional terms would not be impacted by this legislative change.

Review History:

September 21, 2015: Recommends Approval - Nominating Committee

October 20, 2015: Approved in Concept - Management Council

January 13, 2016: Approved in Legislative Format - Management Council
Title: PLAYING AND PRACTICE SEASONS AND DIVISION MEMBERSHIP -- DIVISION II MEMBERSHIP REQUIREMENTS -- MINIMUM DATES OF COMPETITION -- WOMEN'S RUGBY

Convention Year: 2017

Effective Date: Immediate

Official Notice Number: NC-2017-4

Source: NCAA Division II Management Council.

Category: Noncontroversial

Topical Area: Playing and Practice Seasons

Status: Ready for Ratification at Convention

Intent: In women's rugby, to specify that an institution shall limit its total playing schedule with outside competition during the institution's playing season to 16 dates of competition (15-a-side and/or seven-a-side); further, to specify that an institution may count two contests per year against collegiate club teams toward meeting minimum-contest requirements and that 15-a-side and seven-a-side competition may count toward meeting minimum-contest requirements.

A. Bylaws: Amend 17.17, as follows:

17.17 Rugby, Women's. Regulations for computing the rugby playing season are set forth in Bylaw 17.1, General Playing-Season Regulations. (See Figure 17-1 and Figure 17-2.)

[17.1 through 17.2 unchanged.]

17.17.3 First Contest Date of Competition. A member institution shall not play engage in its first contest date of competition with outside competition in women's rugby prior to September 1 or the preceding Friday if September 1 falls on a Saturday, Sunday or Monday.

[17.17.4 unchanged.]

17.17.5 Number of Contests Dates of Competition.

17.17.5.1 Maximum Limitations -- Institutional. A member institution shall limit its total playing schedule with outside competition in women's rugby during the institution's rugby playing season to 16 contests (games or scrimmages) 16 dates of competition (15-a-side and/or seven-a-side), except for those contests dates of competition excluded under Bylaws 17.17.5.3 and 17.17.5.4.

17.17.5.1.1 Scrimmage/Exhibition Game. A member institution may play one rugby scrimmage or exhibition game (which shall not count toward the institution's won-lost record) prior to the first scheduled contest date of competition during a particular academic year, provided such scrimmage or exhibition game is conducted during the institution's declared playing season per Bylaw 17.17.1 and is counted against the maximum number of contests dates of competition.
17.17.5.1.2 In-Season Foreign Competition. A member institution may play one or more of its countable contests dates of competition in women's rugby in one or more foreign countries on one trip during the prescribed playing season. However, except for contests dates of competition played in Canada and Mexico or on a certified foreign tour (see Bylaw 17.29), the institution may not engage in such in-season foreign competition more than once every four years.

17.17.5.2 Maximum Limitations -- Student-Athlete. An individual student-athlete may participate in each academic year in not more than 16 rugby contests dates of competition (15-a-side and/or seven-a-side). This limitation includes those contests dates of competition in which the student represents the institution in accordance with Bylaw 17.02.8, including competition as a member of the varsity, junior varsity or freshman team of the institution.

17.17.5.3 Annual Exemptions. The maximum number of contests/dates of competition in women's rugby shall exclude the following:

[17.17.5.3-(a) through 17.17.5.3-(b) unchanged.]

(c) Alumni Contest. One contest date of competition each year against an alumni team of the institution;

(d) Foreign Team in United States. One contest date of competition each year with a foreign opponent in the United States;

(e) Hawaii, Alaska, Puerto Rico, Canada. Any women's rugby games played dates of competition in Hawaii, Alaska, Puerto Rico or Canada, respectively, either against or under the sponsorship of an active member institution located in Hawaii, Alaska, Puerto Rico or Canada, by a member institution located outside the area in question;

[17.17.5.3-(f) through 17.17.5.3-(h) unchanged.]

[Remainder of 17.17 unchanged.]

B. Bylaws: Amend 20.10.3.3, as follows:

20.10.3.3 Minimum Contests and Participants Requirements for Sports Sponsorship. In each sport, the institution's team shall engage in at least a minimum number of intercollegiate contests (against four-year, degree-granting collegiate institutions) each year. In the individual sports, the institution's team shall include a minimum number of participants in each contest that is counted toward meeting the minimum-contest requirement. The following minimums are applicable:

[Chart unchanged.]

[20.10.3.3.1 through 20.10.3.3.6 unchanged.]

20.10.3.3.7 Contests versus Club Teams. A contest against a collegiate institution's club team may not be counted toward meeting minimum-contest requirements. However, a member is not precluded from scheduling club teams.
20.10.3.7.1 Exception -- Women's Rugby. In women's rugby, an institution may count up to two contests per year against collegiate club teams toward meeting minimum-contest requirements.

[20.10.3.8 through 20.10.3.9 unchanged.]

20.10.3.10 Women's Rugby. In women's rugby, 15-a-side and seven-a-side competition may count toward the required minimum number of contests.

[20.10.3.10 through 20.10.3.11 renumbered as 20.10.3.11 through 20.10.3.12, unchanged.]

Additional Information: These proposed changes to women's rugby are designed to help grow the sport and are supported by USA Rugby. Permitting institutions to use a combination of 15-a-side (current format) and seven-a-side to meet the current sports sponsorship requirement (nine contests) allows the sport to take advantage of the growing popularity of seven-a-side competition, which is the Olympic format. This approach is flexible and allows each institution to determine the best way to meet the minimum contests requirement based on its location and availability of opponents. The use of contests against collegiate club teams is similar to the model used in women's sand volleyball, another emerging sport for women. Additionally, the limitation on contests in Bylaw 17 is being changed to a limitation on dates of competition. It is anticipated that institutions will play multiple seven-a-side contests during one day, but only one rugby 15-aside match during one day. Finally, the change will align Division II legislation with the current legislation in Divisions I and III, which will help grow the sport in the division.

Review History:

January 13, 2016: Approved in Concept - Management Council

January 13, 2016: Approved in Legislative Format - Management Council
Title: RECRUITING -- OFFERS AND INDUCEMENTS -- COMPLIMENTARY ADMISSIONS TO INSTITUTIONAL CONTESTS, CONFERENCE TOURNAMENTS, NCAA CHAMPIONSHIPS OR OTHER POSTSEASON CONTESTS FOR MILITARY FAMILIES

Convention Year: 2017

Effective Date: Immediate

Official Notice Number: NC-2017-5

Source: NCAA Division II Management Council (Legislation Committee).

Category: Noncontroversial

Topical Area: Recruiting

Status: Ready for Ratification at Convention

Intent: To specify that an institution, conference or the NCAA may provide complimentary admissions to prospect-aged children accompanying a military family to a regular-season contest, conference tournament, NCAA championship and other postseason contest.

A. Bylaws: Amend 13.2, as follows:

13.2 Offers and Inducements.

[13.2.1 through 13.2.10 unchanged.]

**13.2.11 Complimentary Admissions to Institutional Contests, Conference Tournaments, NCAA Championships or Other Postseason Contests for Military Families.** An institution, conference or the NCAA may provide complimentary admission to prospective student-athlete-aged children accompanying a military member to any regular-season contest, conference tournament, NCAA championship or other postseason contest.

B. Bylaws: Amend 13.6.6.2, as follows:

13.6.6.2 Complimentary Admissions. During the official visit, a maximum of five complimentary admissions to a campus athletics event in which the institution's intercollegiate team practices or competes may be provided to a prospective student-athlete. Such complimentary admissions are for the exclusive use of the prospective student-athlete and those persons accompanying the prospective student-athlete on the visit and must be issued on an individual-game basis. Providing special seating arrangements during the conduct of the event (including intermission) for the prospective student-athlete or those persons accompanying the prospective student-athlete in the facility's press box, special seating box(es) or bench area is specifically prohibited. **See Bylaw 13.2.11 for complimentary admissions for military families.** [R]

[13.6.6.2.1 unchanged.]
13.6.6.2.2 Conference Tournaments, NCAA Championships or Other Postseason Contests. The provision of complimentary or reduced-cost admissions to prospective student-athletes for a conference tournament, NCAA championship (all rounds) or other postseason contests (e.g., bowl game, NAIA or NIT championship) constitutes excessive entertainment and is prohibited. The prospective student-athlete may purchase these tickets only in the same manner as any other member of the general public. See Bylaw 13.2.11 for complimentary admissions for military families. [R]

[13.6.6.2.3 unchanged.]

C. **Bylaws:** Amend 13.7.2, as follows:

13.7.2 Entertainment/Tickets.

13.7.2.1 General Restrictions. During an unofficial visit, the institution may not pay any expenses or provide any entertainment except a maximum of five complimentary admissions to a campus athletics event in which the institution's intercollegiate team practices or competes. Such complimentary admissions are for the exclusive use of the prospective student-athlete and those persons accompanying the prospective student-athlete on the visit and must be issued on an individual-game basis. Providing seating during the conduct of the event (including intermission) for the prospective student-athlete or those persons accompanying the prospective student-athlete in the facility's press box, special seating box(es) or bench area is specifically prohibited. See Bylaw 13.2.11 for complimentary admissions for military families. [R]

[13.7.2.1.1 through 13.7.2.2 unchanged.]

13.7.2.3 Conference Tournaments, NCAA Championships or Other Postseason Contests. The provision of complimentary or reduced-cost admissions to prospective student-athletes for a conference tournament, NCAA championship (all rounds) or other postseason contests (e.g., bowl game, NAIA or NIT championship) constitutes excessive entertainment and is prohibited. The prospective student-athlete may purchase tickets to such events only in the same manner as any other member of the general public. See Bylaw 13.2.11 for complimentary admissions for military families. [R]

[13.7.2.4 through 13.7.2.5 unchanged.]

**Additional Information:** In fall 2014, Division II launched its Military Pilot Program. The broad-based goal of the pilot program is to engage Division II athletics departments and institutions with the United States military to create a positive environment and build connections between these communities. During the February 2015 NCAA Division II Championships Committee meeting, the committee approved a policy change to allow military families to attend any NCAA Division II championship at no cost. However, current legislation does not permit an institution or conference to provide complimentary or reduced-cost admissions to prospective student-athletes for conference tournaments or other postseason events. This change will permit institutions and conferences to provide complimentary admission to prospect-aged children accompanying a military family for any contest. There is
no substantial recruiting advantage gained by making this change and it will enable Division II institutions to more easily engage with the military partnership pilot program.

**Review History:**

*November 4, 2015:* Recommends Approval - Legislation Committee

*January 13, 2016:* Approved in Concept - Management Council

*April 19, 2016:* Approved in Legislative Format - Management Council
Title: FINANCIAL AID -- MAXIMUM LIMIT ON FINANCIAL AID - INDIVIDUAL -- EXCEPTION FOR PELL GRANT

Convention Year: 2017

Effective Date: August 1, 2016, for any financial aid award issued for the 2016-17 academic year and thereafter.

Official Notice Number: NC-2017-6

Source: NCAA Division II Management Council (Legislation Committee).

Category: Noncontroversial

Topical Area: Financial Aid

Status: Ready for Ratification at Convention

Intent: To specify that a student-athlete may receive institutional financial aid based on athletics ability up to the value of a full grant-in-aid, plus any other financial aid unrelated to athletics ability up to the cost of attendance, or the value of a full athletics grant-in-aid plus a federal Pell Grant, whichever is greater.

Bylaws: Amend 15.3, as follows:

15.3 Maximum Limit on Financial Aid -- Individual. An institution shall not award financial aid to a student-athlete that exceeds the cost of attendance that normally is incurred by students enrolled in a comparable program at that institution or that exceeds the limitations established by the membership division of the institution the student-athlete attends, whichever is less. A student-athlete shall not be eligible to participate in intercollegiate athletics, if he or she receives financial aid that exceeds the value of a full grant-in-aid as defined in Bylaw 15.02.5. A student-athlete may receive institutional financial aid based on athletics ability (per Bylaw 15.2.1) and educational expenses awarded per Bylaw 15.2.2.5 up to the value of a full grant-in-aid, plus any other financial aid unrelated to athletics ability up to the cost of attendance. (See Bylaws 16.3, 16.4 and 16.12.)

15.3.1 Exception for Pell Grant. A student-athlete who receives a Pell Grant may receive financial aid equivalent to the limitation set forth in Bylaw 15.1 or the value of a full grant-in-aid plus the Pell Grant, whichever is greater.

[15.3.1 through 15.3.2.5 renumbered as 15.3.2 through 15.3.3.5, unchanged.]

Additional Information: A student-athlete should have the opportunity to receive financial aid to cover his or her cost of attendance through a combination of permissible sources of financial aid, similar to the financial aid limit opportunity available for students generally. This proposal will not impact athletics budgets because a student-athlete may not receive athletically related financial aid in excess of a full grant-in-aid.

Review History:

November 4, 2015: Recommends Approval - Legislation Committee
January 13, 2016: Approved in Concept - Management Council
April 19, 2016: Approved in Legislative Format - Management Council
Title: AWARDS AND BENEFITS -- PERMISSIBLE TRAVEL EXPENSES -- TRANSPORTATION FROM BUS OR TRAIN STATION OR AIRPORT

Convention Year: 2017
Effective Date: Immediate
Official Notice Number: NC-2017-7
Source: NCAA Division II Management Council (Legislation Committee).
Category: Noncontroversial
Topical Area: Awards and Benefits
Status: Ready for Ratification at Convention
Intent: To specify that an institution may provide a student-athlete with transportation between the campus and any bus station, train station or airport at any time.

Bylaws: Amend 16.9, as follows:

16.9 Permissible Travel Expenses. An institution, conference or the NCAA may provide actual and necessary expenses to a student-athlete to represent the institution in noncompetitive events [e.g., goodwill tours, media appearances (see Bylaw 12.5.3), student-athlete advisory committee meetings]. Further, an institution may provide reasonable local transportation to student-athletes on an occasional basis. [R]

16.9.1 Reasonable Local Transportation. An institution may provide reasonable local transportation to student-athletes on an occasional basis.

16.9.2 Transportation Between Campus and Bus Station, Train Station or Airport. An institution may provide a student-athlete with transportation between the campus and any bus station, train station or airport at any time for any reason.

Additional Information: Current legislation only permits an institution to provide a student-athlete with transportation between campus and a bus or train station or airport if the transportation is considered local. In many cases, the nearest bus or train station or airport is not within the locale of the institution. In those instances, the institution may only provide transportation to and from campus if such transportation is available to all students. This change would permit institutions to transport student-athletes to and from campus at their discretion, which supports student-athlete well-being and provides flexibility for institutions in more isolated locations.

Review History:

November 4, 2015: Recommends Approval - Legislation Committee
January 13, 2016: Approved in Concept - Management Council
April 19, 2016: Approved in Legislative Format - Management Council
Title: PLAYING AND PRACTICE SEASONS -- FOOTBALL -- NUMBER OF CONTESTS - ANNUAL EXEMPTIONS -- POSTSEASON BOWL GAME - BETWEEN REPRESENTATIVE OF A DIVISION II CONFERENCE OR INDEPENDENT INSTITUTION AND A CANADIAN INSTITUTION

Convention Year: 2017

Effective Date: Immediate

Official Notice Number: NC-2017-8

Source: NCAA Division II Management Council (Legislation Committee).

Category: Noncontroversial

Topical Area: Playing and Practice Seasons

Status: Ready for Ratification at Convention

Intent: To exempt from an institution's maximum number of contests in football each year one postseason bowl game between a representative of a Division II conference (or independent institution) and a Canadian institution that is not a member of the NCAA.

Bylaws: Amend 17.10.7.3, as follows:

17.10.7.3 Annual Exemptions. The maximum number of contests in football shall exclude the following:

[17.10.7.3-(a) through 17.10.7.3-(j) unchanged.]

(k) Postseason Bowl Game -- Between a Representative of a Division II Conference or Independent Institution and a Canadian Institution. Participation in one postseason bowl game between a representative of a Division II conference or an independent institution and a Canadian institution that is not a member of the NCAA. The participating NCAA institution shall be one not selected to participate in the Division II Football Championship.

Additional Information: This proposal will permit all Division II football-playing institutions to participate in a postseason bowl game against a Canadian member that is not currently a member of the NCAA. The legislative change will not provide a competitive advantage and will provide football student-athletes with an additional opportunity for a meaningful postseason experience.

Review History:

November 4, 2015: Recommends Approval - Legislation Committee

January 13, 2016: Approved in Concept - Management Council

April 19, 2016: Approved in Legislative Format - Management Council
Title: COMMITTEES -- COMMON COMMITTEES -- COMMITTEES WITH PLAYING RULES AND CHAMPIONSHIPS ADMINISTRATION RESPONSIBILITIES -- MEN'S AND WOMEN'S SKIING COMMITTEE -- COMPOSITION

Convention Year: 2017
Effective Date: Immediate
Official Notice Number: NC-2017-9
Source: NCAA Division II Management Council (Championships Committee).
Category: Noncontroversial
Topical Area: Committees
Status: Ready for Ratification at Convention
Intent: To specify that one member of the men's and women's skiing committee shall be selected from the Central skiing region and two members shall be selected at large.

Bylaws: Amend 21.4.5, as follows:

[Common provision, all divisions, divided vote, Roll Call]

21.4.5 Skiing Committee, Men's and Women's. The Men's and Women's Skiing Committee shall consist of seven members and shall be constituted as follows:

[21.4.5-(a) unchanged.]

(b) One member shall be selected from the West skiing region, **one member shall be selected from the Central skiing region**, two members shall be selected from the East skiing region, **three two** members shall be selected at large and one member shall be secretary-rules editor; and

[21.4.5-(c) unchanged.]

Additional Information: The committee should be required to have representation from each of the three skiing regions (Central, East and West) in order to best represent the skiing membership. The current legislation requires representation only from the East and West regions. Any representative from the Central region is currently an at-large member. Currently, there are more institutions in the Central region that sponsor skiing than in the West region. This proposal does not increase the overall number of committee members.

Review History:

* June 10, 2015: Recommends Approval - Men's and Women's Skiing Committee
* November 5, 2015: Recommends Approval - Championships Committee
* January 13, 2016: Approved in Concept - Management Council
* April 19, 2016: Approved in Legislative Format - Management Council
Title: RECRUITING -- TRYOUTS -- PERMISSIBLE ACTIVITIES -- NURSE PRACTITIONERS PROVIDING MANDATORY MEDICAL EXAMS FOR TRYOUTS

Convention Year: 2017

Effective Date: Immediate

Official Notice Number: NC-2017-10

Source: NCAA Division II Management Council (Committee on Competitive Safeguards and Medical Aspects of Sports).

Category: Noncontroversial

Topical Area: Recruiting

Status: Ready for Consideration by Management Council

Intent: To permit a nurse practitioner whose state medical licensure allows for health care practice independent of physician supervision to complete the medical examination for tryouts of a prospective student-athlete without supervision by a physician.

Bylaws: Amend 13.11.2.1, as follows:

13.11.2.1 Tryouts. A member institution may conduct a tryout of a prospective student-athlete only on its campus or at a site at which it normally conducts practice or competition beginning June 15 immediately preceding the prospective student-athlete's junior year in high school and only under the following conditions (see Bylaw 17.02.14 for tryouts of currently enrolled students):

[13.11.2.1-(a) through 13.11.2.1-(b) unchanged.]

(c) Prior to participation in a tryout, a prospective student-athlete is required to undergo a medical examination or evaluation administered or supervised by a physician (e.g., family physician, team physician). A nurse practitioner whose state medical licensure allows for health care practice independent of physician supervision may complete the medical examination without supervision by a physician. The examination or evaluation shall include a sickle cell solubility test (SST), unless documented results of a prior test are provided to the institution or the prospective student-athlete declines the test and signs a written release. The examination or evaluation must be administered within six months prior to participation in the tryout. The medical examination or evaluation may be conducted by an institution's regular team physician or other designated physician as a part of the tryout;

(1) Exception. A medical examination conducted or supervised by a physician or a nurse practitioner whose state medical licensure allows for health care practice independent of physician supervision within six months of the prospective student-athlete’s participation in practice, competition or out-of-season conditioning activities at his or her high school, prep school or collegiate institution may be used to satisfy the medical examination requirement provided it was accepted by the prospective student-athlete's high
school, prep school or collegiate institution for his or her participation in athletics during the academic year in which the tryout is conducted.

[Remainder of 13.11.2.1 unchanged.]

**Additional Information:** The adoption of Division II Proposal No. NC-2016-39 (playing and practice seasons -- general playing-season regulations -- mandatory medical examination -- nurse practitioners) permitted nurse practitioners to conduct the mandatory medical examinations for current student-athletes, independent of physician supervision in states where the nurse practitioner is so licensed. This change will align the legislation regarding tryouts for prospective student-athletes with the legislation for mandatory medical examinations for current student-athletes.

**Review History:**

*December 15, 2015:* Recommends Approval - Committee on Competitive Safeguards and Medical Aspects of Sports

*April 19, 2016:* Approved in Concept - Management Council
Title: RECRUITING -- RECRUITING CALENDARS -- FOOTBALL -- DEAD PERIOD SURROUNDING AMERICAN FOOTBALL COACHES ASSOCIATION ANNUAL CONVENTION

Convention Year: 2017

Effective Date: Immediate

Official Notice Number: NC-2017-11

Source: NCAA Division II Management Council (Championships Committee).

Category: Noncontroversial

Topical Area: Recruiting

Status: Ready for Consideration by Management Council

Intent: In football, to establish a dead period from Monday through Wednesday during the week of the annual convention of the American Football Coaches Association.

Bylaws: Amend 13.17.3, as follows:

13.17.3 Football. The following contact and evaluation periods apply to football:

[d] December 1 through 30 days after the Saturday after the initial date for signing the National Letter of Intent [except for (1) and (2) below]: Contact Period

1. During the period 48 hours before 7 a.m. on the initial date for signing the National Letter of Intent: Dead Period

2. Monday through Wednesday during the week of the annual convention of the American Football Coaches Association: Dead Period

[Remainder of 13.17.3 unchanged.]

Additional Information: The annual convention of the American Football Coaches Association currently occurs during a contact period in the Division II football recruiting calendar. Many Division II coaches believe their attendance at the convention places them at a recruiting disadvantage. Establishing a dead period during this time levels the recruiting playing field and allows more coaches to attend the convention.

Review History:

February 17, 2016: Recommends Approval - Championships Committee

April 19, 2016: Approved in Concept - Management Council
Title: ELIGIBILITY -- TRANSFER REGULATIONS -- TWO-YEAR COLLEGE TRANSFERS -- ELIGIBILITY FOR COMPETITION, PRACTICE AND ATHLETICS AID -- ALL OTHER QUALIFIERS, PARTIAL QUALIFIERS AND NONQUALIFIERS -- ENGLISH, MATH AND SCIENCE

Convention Year: 2017

Effective Date: August 1, 2016, for student-athletes enrolling in a Division II institution on or after August 1, 2016.

Official Notice Number: NC-2017-12

Source: NCAA Division II Management Council (Academic Requirements Committee).

Category: Noncontroversial

Topical Area: Eligibility

Status: Ready for Consideration by Management Council

Intent: To permit a student-athlete who has earned credit hours at a previous two-year institution (prior to the student-athlete's most recent attendance at a four-year institution) to use those credit hours to satisfy the two-year college transfer requirements for English, math and science.

Bylaws: Amend 14.5.4.3, as follows:

14.5.4.3 Eligibility for Competition, Practice and Athletics Aid -- All Other Qualifiers, Partial Qualifiers and Nonqualifiers. A transfer student from a two-year college is eligible for competition, practice and athletics aid during the first academic year in residence at the certifying institution, provided:

[14.5.4.3-(a) through 14.5.4.3-(b) unchanged.]

(c) The student-athlete has satisfactorily completed the following transferable credit-hour requirements:

(1) Six semester or eight quarter hours of English;

(2) Three semester or four quarter hours of math; and

(3) Three semester or four quarter hours of natural or physical science;

Remedial credit hours may not be used to satisfy these requirements. A transfer student from a two-year college who has previously attended a four-year college as a full-time student may use transferable English, math and science credits earned while enrolled full time at the a previous two-year or four-year institution to satisfy these requirements.

[Remainder of 14.5.4.3 unchanged.]

Additional Information: Current legislation does not permit a student-athlete to use credits earned at a two-year college prior to their most recent attendance at a four-year institution (e.g., 2-4-2-4 transfer) to meet the English, math and science core credit-hour requirements at the certifying institution. This change would prevent student-athletes from having to re-take
courses they have already successfully completed at a two-year institution to satisfy two-year college transfer requirements.

**Review History:**

*February 18, 2016:* Recommends Approval - Academic Requirements Committee

*April 19, 2016:* Approved in Concept - Management Council
Title: AWARDS AND BENEFITS -- HOUSING AND MEALS -- NUTRITIONAL SUPPLEMENTS -- PERMISSIBLE CLASS -- PROTEIN

Convention Year: 2017

Effective Date: Immediate

Official Notice Number: NC-2017-13

Source: NCAA Division II Management Council (Committee on Competitive Safeguards and Medical Aspects of Sports).

Category: Noncontroversial

Topical Area: Awards and Benefits

Status: Ready for Consideration by Management Council

Intent: To add protein to the list of nutritional supplements an institution may permissibly provide to student-athletes.

Bylaws: Amend 16.5.1, as follows:

16.5.1 Permissible. Identified housing and meal benefits incidental to a student's participation in intercollegiate athletics that may be financed by the institution are: [R]

[16.5.1-(a) through 16.5.1-(d) unchanged.]

(e) Nutritional Supplements. An institution may provide permissible nutritional supplements to a student-athlete for the purpose of providing additional calories and electrolytes. Permissible nutritional supplements do not contain any NCAA banned substances and are identified according to the following classes: carbohydrate/electrolytes drinks, energy bars, carbohydrate boosters, and vitamins and minerals and protein.

[Remainder 16.5.1 unchanged.]

Additional Information: This change will allow institutions to appropriately provide protein supplementation to their student-athletes to effectively address special nutritional needs. Student-athletes should be provided education to support good nutrition and advised that supplements are not intended to replace food. In addition, the importance of providing student-athletes with education about any potential risks of supplement consumption should be emphasized as student-athletes who have tested positive for banned substance from supplement use have lost eligibility. Further, student-athletes should check with athletics staff prior to using any supplements. Student-athletes should be provided information to utilize the Drug Free Sport Resource Exchange Center for supplement product label review. The Resource Exchange Center is the only authoritative resource for NCAA banned drug advice. Finally, student-athletes should be advised that ultimately they are responsible for anything they ingest.

Review History:

December 15, 2015: Recommends Approval - Committee on Competitive Safeguards and Medical Aspects of Sports

April 19, 2016: Approved in Concept - Management Council
Title: PLAYING AND PRACTICE SEASONS -- GENERAL PLAYING-SEASON REGULATIONS -- TIME LIMITS FOR ATHLETICALLY RELATED ACTIVITIES -- WEEKLY HOUR LIMITATIONS -- OUTSIDE OF PLAYING SEASON -- SKILL INSTRUCTION -- DEFINITION OF CO-MINGLING

Convention Year: 2017

Effective Date: Immediate

Official Notice Number: NC-2017-14

Source: NCAA Division II Management Council (Legislation Committee).

Category: Noncontroversial

Topical Area: Playing and Practice Seasons

Status: Ready for Consideration by Management Council

Intent: To specify that co-mingling occurs when a student-athlete rotates among multiple groups during a skill instruction session; further, to eliminate the restriction on coaches rotating from group to group during skill instruction provided at least one coach is present with each group during the skill instruction activity.

Bylaws: Amend 17.1.6.2.2, as follows:

17.1.6.2.2 Skill Instruction. Participation by student-athletes in individual skill-related instruction is permitted outside the institution's declared playing season. For skill instruction occurring during the nonchampionship segment, more than one group of student-athletes from the same team may participate in skill instruction with their same coach(es) in the same facility or in different facilities at the same time, provided there is no co-mingling of student-athletes between the groups. Each group of student-athletes must have a separate coach. Coaches may rotate between the groups provided at least one coach is present with each group during skill instruction.

[Remainder of 17.1.6.2 unchanged.]

Additional Information: At the 2016 Convention, the delegates adopted NCAA Division II Proposal No. 2016-5 (playing and practice seasons - general playing season regulations - weekly hour limitations - outside the playing season - skill instruction - football), which amended the out-of-season activities legislation in the sport of football. The proposal created the opportunity for football student-athletes to participate in up to two hours per week of individual skill instruction which renewed discussions about the definition of co-mingling. Clarifying the definition of co-mingling will assist the membership in applying the skill instruction legislation in the sport of football.

Review History:

March 8, 2016: Recommends Approval - Legislation Committee

April 19, 2016: Approved in Concept - Management Council
Title: PLAYING AND PRACTICE SEASONS -- GENERAL PLAYING-SEASON REGULATIONS -- TIME LIMITS FOR ATHLETICALLY RELATED ACTIVITIES -- WEEKLY HOUR LIMITATIONS - OUTSIDE OF PLAYING SEASON -- FOOTBALL -- 14-DAY BREAK AT THE CONCLUSION OF THE SEASON

Convention Year: 2017

Effective Date: Immediate

Official Notice Number: NC-2017-15

Source: NCAA Division II Management Council (Legislation Committee).

Category: Noncontroversial

Topical Area: Playing and Practice Seasons

Status: Ready for Consideration by Management Council

Intent: In football, to specify that following the institution's final contest in the segment that concludes with the NCAA championship, including any competition in a conference championship, out-of-season activities and countable athletically related activities are prohibited for a 14 consecutive calendar-day period.

Bylaws: Amend 17.1.6.2.3, as follows:

17.1.6.2.3 Football. In football, outside of the playing season during the academic year, only a student-athlete's participation in weight training, conditioning, individual skill instruction and review of game film shall be permitted, as follows:

(a) A student-athlete's participation in such activities shall be limited to a maximum of eight hours per week, of which not more than two hours per week may be spent on review of game film and individual skill instruction;

(b) During individual skill instruction, the use of footballs and field equipment (e.g., shields, bags) is permissible; however, the use of protective equipment (e.g., helmets, shoulder pads) is not permissible; and

(c) Following the institution's final contest in the segment that concludes with the NCAA championship, a student-athlete is prohibited from engaging in countable athletically related activities for a 14-consecutive-calendar-day period.

See Bylaw 17.10.5 for the first permissible date of nonchampionship segment practice sessions.

Additional Information: At the 2013 Convention, the delegates adopted NCAA Division II Proposal No. 2013-13 (playing and practice seasons -- general playing season regulations -- weekly hour limitations outside of playing season -- 14-day break at conclusion of season), which created a 14-day legislated break at the conclusion of the season for all sports except football. During the 14-day break, it is not permissible for a student-athlete to engage in any countable athletically related activities. Football was not included in the original proposal.
because the sport did not have the opportunity for team activities or skill instruction outside the playing season. At the 2016 Convention, the membership adopted Proposal No. 2016-5 (playing and practice seasons -- general playing season regulations -- weekly hour limitations -- outside the playing season -- skill instruction - football) which established the opportunity for skill instruction outside the playing season in football. As a result, adding a legislated 14 consecutive calendar-day break in the sport of football at the conclusion of an institution's playing season provides consistency across all Division II sports and ensures that football student-athletes will be provided a sufficient break for recovery and to focus on academics.

**Review History:**

*March 8, 2016:* Recommends Approval  -  Legislation Committee

*April 19, 2016:* Approved in Concept  -  Management Council
Title: DIVISION MEMBERSHIP -- DIVISION II MEMBERSHIP PROCESS -- MEMBERSHIP PROCESS -- ADMINISTRATIVE REQUIREMENT PRIOR TO ACTIVE MEMBERSHIP -- CONFERENCE MEMBERSHIP

Convention Year: 2017

Effective Date: Immediate; for those institutions applying for Division II membership on or after February 1, 2017.

Official Notice Number: NC-2017-16

Source: NCAA Division II Management Council (Membership Committee).

Category: Noncontroversial

Topical Area: Membership

Status: Ready for Consideration by Management Council

Intent: To specify that an institution must receive a bona fide invitation for membership from an active Division II conference before applying for Division II membership.

Bylaws: Amend 20.2.2.2, as follows:

20.2.2.2 Administrative Requirement Prior to Active Membership -- Conference Membership. Before the Membership Committee may invite an applicant institution to become an active member, an active conference (or an athletics conference applying for membership) must have taken action to allow the applicant institution to become a full conference member. An institution must receive a bona fide invitation for membership from an active Division II conference before applying for Division II membership.

Additional Information: Under current legislation, before the Division II Membership Committee may invite an institution to become an active member, the institution must demonstrate that an active Division II conference has taken action to allow the institution to become a full conference member. The change will require an institution applying to Division II membership to have a commitment from an active conference at the time of application to become a full conference member when the institution becomes active. Doing so ensures that the institution has appropriate support and is involved at the conference level throughout the process. The institution may use a memorandum, signed by the chair of the chancellors and presidents' group of the conference, as evidence of the active member conference's offer to become a full member upon the institution becoming an active institution. This change will have a positive impact on the student-athlete experience that is a direct result of having a commitment from an active conference.

Review History:

February 9, 2016: Recommends Approval - Membership Committee

April 19, 2016: Approved in Concept - Management Council
Title: ADMINISTRATIVE REGULATIONS -- AUTOMATIC QUALIFICATION -- REQUIREMENTS -- DIVISION CHAMPIONSHIP -- CONFERENCE CHAMPION INELIGIBLE, DECLINES TO OR CANNOT COMPETE -- DETERMINATION OF AUTOMATIC QUALIFIER

Convention Year: 2017
Effective Date: Immediate
Official Notice Number: NC-2017-17
Source: NCAA Division II Management Council (Championships Committee).
Category: Noncontrovertial
Topical Area: Administrative Regulations
Status: Ready for Consideration by Management Council

Intent: To specify that if a conference's automatic qualifier is ineligible to compete, declines to compete or cannot compete for any reason, automatic qualification shall be withdrawn for that year in the sport, as specified; further, to clarify that conference policy shall determine how a conference's automatic qualifier is determined for championship selection.

Administrative: Amend 31.3.4.2, as follows:

31.3.4.2 Requirements -- Division Championship. To be eligible for automatic qualification in any Division II championship, a member conference must meet the following general requirements:

[31.3.4.2-(a) through 31.3.4.2-(g) unchanged.]

(h) Conference Champion Ineligible, Declines to or Cannot Compete. All eligible member institutions must agree to participate in the appropriate NCAA championship. If a conference's automatic qualifier is ineligible to compete, declines to compete or cannot compete for any reason, automatic qualification shall be withdrawn for that year, and the remaining conference members shall be considered at large. Conference policy shall determine how a conference's automatic qualifier is determined for championship selection.

[Remainder of 31.3.4.2 unchanged.]

Additional Information: This change is consistent with current practices and the application of the automatic qualification legislation in that each conference determines how its automatic qualifier in a sport is identified for championship selections. For example, not all conferences identify the conference champion as its automatic qualifier. In addition, this change gives a conference flexibility in determining its policy to identify its conference automatic qualifier (e.g., regular season champion, conference champion).

Review History:

February 17, 2016: Recommends Approval - Championships Committee
April 19, 2016: Approved in Concept - Management Council
Attached are legislative drafts of interpretations issued by the NCAA Division II Management Council, Legislation Committee and Interpretations Subcommittee of the NCAA Division II Legislation Committee that have been recommended for incorporation into the NCAA Division II Manual. NCAA Proposal Nos. I-2017-1, I-2017-2, I-2017-3, I-2017-4, I-2017-5, I-2017-6, I-2017-7, I-2017-8, I-2017-9, I-2017-10 and I-2017-11 are new for you to review in legislative form. These proposals were previously reviewed and approved by the Management Council in concept, but have yet to be approved in legislative form.

Once ratified, the proposals will be submitted by the Management Council as legislation at the 2017 NCAA Convention.
Incorporations of Interpretation

Title: RECRUITING -- PRECOLLEGE EXPENSES -- PERMISSIBLE EXPENSES -- ACT AND SAT SCORES -- I-20 RELATED EXPENSES

Convention Year: 2017
Effective Date: Immediate
Official Notice Number: I-2017-1
Source: NCAA Division II Management Council (Legislation Committee).
Category: Incorporation
Topical Area: Recruiting
Status: Ready for Consideration by Management Council

Bylaws: Amend 13.15.2.1, as follows:

13.15.2.1 *ACT and SAT Scores Fees and Expenses Necessary to Determine Eligibility Status*. An institution may pay the following fees and expenses to evaluate a prospective student-athlete's eligibility status:

(a) A fee required by the appropriate testing agency to obtain a prospective student-athlete’s official ACT or SAT scores; and

(b) Actual and necessary expenses related to the issuance of an international student-athlete’s Form I-20 (e.g., expenses to obtain necessary documents, express mail charges).

Additional Information: Incorporating the March 8, 2016, official interpretation into the Manual will clarify the application of the legislation regarding the provision of expenses related to the issuance of a Form I-20.

Review History:

March 8, 2016: Recommends Approval - Legislation Committee
April 19, 2016: Approved in Concept - Management Council
Title: RECRUITING -- PRECOLLEGE EXPENSES -- PERMISSIBLE EXPENSES -- ACT AND SAT SCORES -- EXPENSES TO OBTAIN A TRANSCRIPT

Convention Year: 2017
Effective Date: Immediate
Official Notice Number: I-2017-2
Source: NCAA Division II Management Council (Legislation Committee).
Category: Incorporation
Topical Area: Recruiting
Status: Ready for Consideration by Management Council

Bylaws: Amend 13.15.2.1, as follows:

13.15.2.1 ACT and SAT Scores Fees and Expenses Necessary to Determine Eligibility Status. An institution may pay the following fees and expenses to evaluate a prospective student-athlete's eligibility status:

(a) A fee required by the appropriate testing agency to obtain a prospective student-athlete’s official ACT or SAT scores; and

(b) Expenses to obtain a prospective student-athlete's transcript (e.g., transcript fee, express mail charges). An institution may not pay an outstanding balance to the prospective student-athlete's educational institution in order to release a hold on the transcript.

Additional Information: Incorporating the March 8, 2016, official interpretation into the Manual will clarify the application of the precollege expense legislation regarding permissible expenses to evaluate the academic standing of a prospective student-athlete.

Review History:

March 8, 2016: Recommends Approval - Legislation Committee
April 19, 2016: Approved in Concept - Management Council
Title: RECRUITING -- PRECOLLEGE EXPENSES -- PERMISSIBLE EXPENSES -- ACT AND SAT SCORES -- EXPENSES TO OBTAIN A TRANSLATED TRANSCRIPT

Convention Year: 2017

Effective Date: Immediate

Official Notice Number: I-2017-3

Source: NCAA Division II Management Council (Legislation Committee).

Category: Incorporation

Topical Area: Recruiting

Status: Ready for Consideration by Management Council

Bylaws: Amend 13.15.2.1, as follows:

13.15.2.1 ACT and SAT Scores Fees and Expenses Necessary to Determine Eligibility Status. An institution may pay the following fees and expenses to evaluate a prospective student-athlete's eligibility status:

(a) A fee required by the appropriate testing agency to obtain a prospective student-athlete’s official ACT or SAT scores; and

(b) Expenses to obtain a translation of an international prospective student-athlete's transcript (e.g., translation fee, express mail charges).

Additional Information: Incorporating the March 8, 2016, official interpretation into the Manual will clarify the application of the precollege expense legislation regarding permissible expenses to evaluate the academic standing of an international prospective student-athlete.

Review History:

March 8, 2016: Recommends Approval - Legislation Committee

April 19, 2016: Approved in Concept - Management Council
Title: RECRUITING -- PRECOLLEGE EXPENSES -- PERMISSIBLE EXPENSES -- ACT AND SAT SCORES -- EXPENSES TO SEND TRANSCRIPTS TO NCAA ELIGIBILITY CENTER

Convention Year: 2017

Effective Date: Immediate

Official Notice Number: I-2017-4

Source: NCAA Division II Management Council (Legislation Committee).

Category: Incorporation

Topical Area: Recruiting

Status: Ready for Consideration by Management Council

Bylaws: Amend 13.15.2.1, as follows:

13.15.2.1 ACT and SAT Scores Fees and Expenses Necessary to Determine Eligibility Status. An institution may pay the following fees and expenses to evaluate a prospective student-athlete’s eligibility status:

(a) A fee required by the appropriate testing agency to obtain a prospective student-athlete’s official ACT or SAT scores.

(b) Expenses required by the prospective student-athlete's educational institution (e.g., transcript fee, express mail charges) to send a prospective student-athlete's official transcript to the NCAA Eligibility Center, provided the prospective student-athlete has signed a National Letter of Intent or written offer of admission and/or financial aid with that institution or the institution has received his or her financial deposit in response to its offer of admission. An institution may not pay an outstanding balance to the prospective student-athlete's educational institution in order to release a hold on the transcript.

Additional Information: Incorporating the March 8, 2016, official interpretation into the Manual will clarify the application of the legislation regarding the payment of permissible fees for a prospective student-athlete who has signed a written commitment to attend the institution.

Review History:

March 8, 2016: Recommends Approval - Legislation Committee

April 19, 2016: Approved in Concept - Management Council
Title: RECRUITING -- PRECOLLEGE EXPENSES -- PERMISSIBLE EXPENSES -- ACT AND SAT SCORES -- FEES TO SEND TEST SCORES TO NCAA ELIGIBILITY CENTER

Convention Year: 2017

Effective Date: Immediate

Official Notice Number: I-2017-5

Source: NCAA Division II Management Council (Legislation Committee).

Category: Incorporation

Topical Area: Recruiting

Status: Ready for Consideration by Management Council

Bylaws: Amend 13.15.2.1, as follows:

13.15.2.1 ACT and SAT Scores Fees and Expenses Necessary to Determine Eligibility Status. An institution may pay the following fees and expenses to evaluate a prospective student-athlete’s eligibility status:

(a) A fee required by the appropriate testing agency to obtain a prospective student-athlete’s official ACT or SAT scores; and

(b) A fee required by the appropriate testing agency to send a prospective student-athlete's official ACT or SAT scores to the NCAA Eligibility Center, provided the prospective student-athlete has signed a National Letter of Intent or written offer of admission and/or financial aid with that institution or the institution has received his or her financial deposit in response to its offer of admission.

Additional Information: Incorporating the April 6, 1994, official interpretation into the Manual will clarify the application of the legislation regarding the payment of permissible fees for a prospective student-athlete who has signed a written commitment to attend the institution.

Review History:

March 8, 2016: Recommends Approval - Legislation Committee

April 19, 2016: Approved in Concept - Management Council
Title: ELIGIBILITY -- TRANSFER REQUIREMENTS -- GRADUATE STUDENT/POSTBACCALAUREATE/SECOND BACCALAUREATE PARTICIPATION -- DISCIPLINARY SUSPENSION

Convention Year: 2017

Effective Date: Immediate

Official Notice Number: I-2017-6

Source: NCAA Division II Management Council (Legislation Committee).

Category: Incorporation

Topical Area: Eligibility

Status: Ready for Consideration by Management Council

A. Bylaws: Amend 14.1.8.1, as follows:

14.1.8.1 Transfer Exception. A student who transfers and enrolls in a graduate program, professional school or second baccalaureate or equivalent degree program at an institution other than the institution he or she previously attended as an undergraduate may participate in intercollegiate athletics, provided the student has eligibility remaining.

14.1.8.1.1 Disciplinary Suspension. A student who transfers from a collegiate institution and enrolls in a graduate program, professional school or second baccalaureate or equivalent degree program while the student is disqualified or suspended from the previous institution for disciplinary reasons (as opposed to academic reasons) must complete one calendar year of residence at the certifying institution.

B. Bylaws: Amend 14.5.1.1, as follows:

14.5.1.1 Disciplinary Suspension. A student (including a student enrolling in a graduate program, professional school or second baccalaureate or equivalent degree program per Bylaw 14.1.8.1) who transfers to any NCAA institution from a collegiate institution while the student is disqualified or suspended from the previous institution for disciplinary reasons (as opposed to academic reasons) must complete one calendar year of residence at the certifying institution.

Additional Information: Incorporating the March 8, 2016, official interpretation into the Manual will clarify the application of the disciplinary suspension legislation to graduate student transfers.

Review History:

March 8, 2016: Recommends Approval - Legislation Committee

April 19, 2016: Approved in Concept - Management Council
**Title:** ELIGIBILITY -- SEASONS OF COMPETITION: 10-SEMESTER/15-QUARTER RULE -- CRITERIA FOR DETERMINING SEASON OF ELIGIBILITY -- PARTICIPATION IN ORGANIZED COMPETITION BEFORE INITIAL COLLEGIATE ENROLLMENT -- EXCEPTIONS TO PARTICIPATION IN ORGANIZED COMPETITION -- NATIONAL/INTERNATIONAL COMPETITION EXCEPTION -- APPLICATION TO JUNIOR LEVEL COMPETITION

**Convention Year:** 2017

**Effective Date:** Immediate

**Official Notice Number:** I-2017-7

**Source:** NCAA Division II Management Council (Legislation Committee).

**Category:** Incorporation

**Topical Area:** Eligibility

**Status:** Ready for Consideration by Management Council

**Bylaws:** Amend 14.2.4.2.2.2, as follows:

14.2.4.2.2.2 National/International Exception. For a maximum of one year, participation in organized competition per Bylaw 14.2.4.2.1.2 shall be excepted if the competition is senior-level national or international competition that includes participation in:

(a) Official Pan American, World Championships, World Cup, World University Games, World University Championships and Olympic training, tryouts and competition;

(b) Officially recognized training and competition directly qualifying participants for final Olympic tryouts; or

(c) Official tryouts and competition involving national teams sponsored by the appropriate national governing bodies of the U.S. Olympic Committee (or, for student-athletes representing another nation, the equivalent organization of that nation, or, for student-athletes competing in a non-Olympic sport, the equivalent organization of that sport).

**This exception does not extend to junior-level competition (e.g., Youth Olympic Games, U20 World Cup, Junior National Team) that may be associated with the events listed above.**

**Additional Information:** Incorporating the March 8, 2016, official interpretation into the Manual will clarify the application of the national/international competition exception to the organized competition legislation for junior level competition.

**Review History:**

*March 8, 2016:* Recommends Approval - Legislation Committee

*April 19, 2016:* Approved in Concept - Management Council
Title: ELIGIBILITY -- PROGRESS-TOWARD-DEGREE REQUIREMENTS -- TRANSFER REQUIREMENTS -- RETURN TO ORIGINAL INSTITUTION EXCEPTION

Convention Year: 2017

Effective Date: Immediate

Official Notice Number: I-2017-8

Source: NCAA Division II Management Council (Academic Requirements Committee).

Category: Incorporation

Topical Area: Eligibility

Status: Ready for Consideration by Management Council

A. Bylaws: Amend 14.5.4.6.4, as follows:

14.5.4.6.4 Return to Original Institution Exception. The student returns to the four-year college from which he or she transferred to the two-year college, provided the student did not have an unfulfilled residence requirement at the time of the transfer from the four-year college. The amount of time originally spent in residence at the first four-year college may be used by the student in completing the unfulfilled residence requirement at that institution. **The student must satisfy all progress-toward-degree requirements the student triggered during his or her previous enrollment at the certifying institution (e.g., annual credit-hour requirement) before being eligible for competition.**

B. Bylaws: Amend 14.5.5.3.7, as follows:

14.5.5.3.7 Return to Original Institution Without Participation or With Minimal Participation Exception. The student enrolls at a second four-year collegiate institution, does not compete and does not participate in other countable athletically related activities (see Bylaw 17.02.1) in the involved sport at the second institution beyond a 14-consecutive-calendar-day period and returns to the original institution. The 14-consecutive-calendar-day period begins with the date on which the student-athlete first engages in any countable athletically related activity. A student may use this exception even if he or she has an unfulfilled residence requirement at the institution from which he or she is transferring. **The student must satisfy all progress-toward-degree requirements the student triggered during his or her previous enrollment at the certifying institution (e.g., annual credit-hour requirement) before being eligible for competition.**

Additional Information: Incorporating the February 18, 2016, official interpretation into the Manual will clarify the application of the progress-toward-degree requirements for student-athletes who transfer and return to the certifying institution using the return to original institution exception.

Review History:

*February 18, 2016:* Recommends Approval - Academic Requirements Committee

*April 19, 2016:* Approved in Concept - Management Council
Title: ELIGIBILITY -- FOUR-YEAR COLLEGE TRANSFERS -- GENERAL RULE -- ATTENDANCE AT FOUR-YEAR INSTITUTION FOR LESS THAN ONE ACADEMIC YEAR FOLLOWING TRANSFER FROM A TWO-YEAR INSTITUTION

Convention Year: 2017
Effective Date: Immediate
Official Notice Number: I-2017-9
Source: NCAA Division II Management Council (Legislation Committee).
Category: Incorporation
Topical Area: Eligibility
Status: Ready for Consideration by Management Council

A. Bylaws: Amend 14.5.5.1, as follows:

14.5.5.1 General Rule. A transfer student from a four-year institution shall not be eligible for intercollegiate competition at a member institution until the student has fulfilled a residence requirement of one full academic year (two full semesters or three full quarters) at the certifying institution (see Bylaw 14.02.11).

[14.5.5.1.1 through 14.5.5.1.2 unchanged.]

14.5.5.1.2.1 Attendance at Four-Year Institution for Less Than One Academic Year Following Transfer from a Two-Year Institution. A student-athlete who initially enrolls at a two-year college, transfers to another four-year institution and attends the four-year institution for less than one full academic year before transferring to a Division II institution (e.g., '2-4-4 transfer') is not eligible to use a four-year college transfer exception unless the student-athlete would have been immediately eligible for competition under the Division II two-year college transfer regulations had the student-athlete transferred directly from the two-year college to the Division II institution.

See Bylaw 14.5.5.1.2.1 for...
additional information regarding the eligibility of a 2-4-4 transfer who attended the initial four-year institution for less than one academic year.

Additional Information: Incorporating the March 8, 2016, official interpretation into the Manual will clarify the application of the four-year college transfer legislation for student-athletes who initially enroll at a two-year institution and attend a four-year college for less than one academic year before transferring.

Review History:

March 8, 2016: Recommends Approval - Legislation Committee

April 19, 2016: Approved in Concept - Management Council
Title: PLAYING AND PRACTICE SEASONS -- BASKETBALL -- NUMBER OF CONTESTS -- ANNUAL EXEMPTIONS -- CONFERENCE CHALLENGE EVENTS -- PERMISSIBLE OPPONENTS

Convention Year: 2017

Effective Date: Immediate

Official Notice Number: I-2017-10

Source: NCAA Division II Management Council (Legislation Committee).

Category: Incorporation

Topical Area: Playing and Practice Seasons

Status: Ready for Consideration by Management Council

Bylaws: Amend 17.3.6.3, as follows:

17.3.6.3 Annual Exemptions. The following basketball contests each year may be exempted from an institution's maximum number of contests:

[17.3.6.3-(a) through 17.3.6.3-(i) unchanged.]

(j) Conference Challenge Event. A maximum of two contests played as a part of a conference challenge event in which:

(1) Two or more conferences from the same region (or institutions from two or more conferences in the same region) organize contests at one or more site(s) under the following conditions: and

(i) Contests played between teams from the same conference may not be exempted; and

(ii) Participation of an out-of-region institution in an event makes the event no longer a conference challenge event and an institution may not exempt any contests played as a part of that event under the conference challenge exemption.

(2) Contests must be played during the weekend (Friday, Saturday or Sunday) of the first permissible contest date.

Additional Information: Incorporating the November 19, 2015, official interpretation into the Manual, will clarify the application of the conference challenge event legislation.

Review History:

March 8, 2016: Recommends Approval - Legislation Committee

April 19, 2016: Approved in Concept - Management Council
Title: PLAYING AND PRACTICE SEASONS -- BASKETBALL -- NUMBER OF CONTESTS -- ANNUAL EXEMPTIONS -- CONFERENCE CHALLENGE EVENTS AND CONTIGUOUS STATES PRINCIPLE

Convention Year: 2017

Effective Date: Immediate

Official Notice Number: I-2017-11

Source: NCAA Division II Management Council (Legislation Committee).

Category: Incorporation

Topical Area: Playing and Practice Seasons

Status: Ready for Consideration by Management Council

Bylaws: Amend 17.3.6.3, as follows:

17.3.6.3 Annual Exemptions. The following basketball contests each year may be exempted from an institution's maximum number of contests:

[17.3.6.3-(a) through 17.3.6.3-(i) unchanged.]

(j) Conference Challenge Event. A maximum of two contests played as a part of a conference challenge event in which:

(1) Two or more conferences from the same region (or institutions from two or more conferences in the same region) organize contests at one or more site(s) under the following condition: and

(i) Contests played against an out-of-region opponent from a contiguous state may not be exempted.

(2) Contests must be played during the weekend (Friday, Saturday or Sunday) of the first permissible contest date.

Additional Information: Incorporating the March 8, 2016, official interpretation into the Manual will clarify the application of the conference challenge event legislation as it relates to competition against opponents from contiguous states.

Review History:

March 8, 2016: Recommends Approval - Legislation Committee

April 19, 2016: Approved in Concept - Management Council
MODIFICATION OF WORDING

Attached is a modification of wording based on intent. NCAA Proposal No. M-2017-1 is new for you to review in legislative format. This proposal was previously reviewed and approved by the NCAA Division II Management Council in concept, but has yet to be approved in legislative form.

The NCAA Division II Management Council, pursuant to its authority per NCAA Constitution 5.4.1.1.1, has determined that the proposal is consistent with the intent of the membership in adopting the original legislation and that sufficient documentation and testimony exist to establish clearly that the original wording of the legislation was inconsistent with that of the intent.

The Management Council, by a two-thirds majority of its members present and voting, shall have the authority to adopt intent-based legislation. Any proposal ratified by the Management Council shall be effective as of the date the proposal is posted on LSDBi.

The proposal will be submitted by the Management Council as legislation at the 2017 NCAA Convention.
Modification of Wording

**Title:** ELIGIBILITY -- PROGRESS-TOWARD-DEGREE REQUIREMENTS -- ELIGIBILITY FOR COMPETITION -- FULFILLMENT OF CREDIT-HOUR REQUIREMENTS AFTER DESIGNATION OF DEGREE -- CREDITS EARNED IN A VOLUNTARY OR OPTIONAL MINOR -- REGULAR ACADEMIC TERMS

**Convention Year:** 2017

**Effective Date:** August 1, 2016

**Official Notice Number:** M-2017-1

**Source:** NCAA Division II Management Council (Academic Requirements Committee).

**Category:** Modification of Wording

**Topical Area:** Eligibility

**Status:** Ready for Consideration by Management Council

**Intent:** To clarify that a student-athlete may use a maximum of six credit hours earned in a voluntary or optional minor per regular academic term to fulfill the credit-hour requirements for meeting progress toward degree; further to clarify that credit hours earned in a voluntary or optional minor during the summer may not be used to meet progress-toward-degree requirements.

**Bylaws:** Amend 14.4.3.7.9, as follows:

> 14.4.3.7.9 Credit Hours Earned or Accepted Toward a Minor. A student-athlete who has designated a specific degree program may use credits earned in a minor to fulfill the credit-hour requirements for meeting progress toward degree if the minor is a required element for all students to obtain the original baccalaureate degree. A student-athlete who has designated a voluntary or optional minor (a minor that is not a required element of the original baccalaureate degree program for all students) may use a maximum of six credit hours per regular academic term earned in the minor to fulfill the credit-hour requirements for meeting progress toward degree. Credit hours earned in a voluntary or optional minor during the summer may not be used to meet progress-toward-degree requirements.

**Additional Information:** Proposal No. 2016-3 (eligibility -- progress-toward-degree requirements -- eligibility for competition -- fulfillment of credit-hour requirements after designation of degree -- credits earned in a voluntary or optional minor) was adopted by the membership at the 2016 NCAA Convention. The membership sponsors of the proposal did not intend to permit credit hours earned toward a voluntary or optional minor during the summer to be used to meet progress-toward-degree requirements. The wording of the original proposal does not reflect the sponsors' intent. This change will clarify that summer hours earned in an optional minor may not be used to meet progress-toward-degree requirements. This change is also consistent with the intent of the NCAA Division II Presidents Council, NCAA Division II Management Council and the NCAA Division II Academic Requirements Committee, which
noted in their formal position statement in support of the proposal that placing limits on the number of hours reduces the opportunity for abuse of the legislation.

Review History:

February 18, 2016: Recommends Approval - Academic Requirements Committee

April 19, 2016: Approved in Concept - Management Council
REPORT OF THE
NCAA DIVISION II ACADEMIC REQUIREMENTS COMMITTEE
JUNE 8, 2016, TELECONFERENCE

ACTION ITEM.

1. Legislative Item.

- **2017 NCAA Convention Legislation – Eligibility – Academic Misconduct [See Attachment].**

  (1) **Recommendation.** Sponsor legislation for the 2017 NCAA Convention to amend Bylaw 10.1 (unethical conduct) and various sections of Bylaw 14 (eligibility) to define and clarify post-enrollment academic misconduct activities, the individuals to whom the activities apply and violations of such activities, as specified; further, to move the legislation related to pre-enrollment academic misconduct to NCAA Bylaw 14.

  (2) **Effective date.** August 1, 2017.

  (3) **Rationale.** The current regulatory structure regarding academic misconduct is confusing, unclear and imprecise, and appropriate revisions to the academic misconduct legislation will serve to benefit individual institutions and the Association as a whole. Despite changes in the academic landscape, academic misconduct legislation has not been revised since 1983 when the legislation was added to the Manual. Under the current regulatory structure, it can be unclear when academic misconduct involving student-athletes falls within the purview of the NCAA and when academic misconduct should be an institutional matter. Current terms, definitions and gaps in the academic misconduct legislation result in confusion and lack of clarity. The regulatory structure for academic misconduct is currently located in bylaws, interpretations and educational columns and should be consolidated in a single article (Bylaw 14). This proposal will expand the application of academic misconduct legislation to any situation in which an institutional staff member is involved and replace the current academic extra benefit analysis with a specific and limited definition of impermissible academic assistance. In addition, the proposal will require institutional policies and procedures regarding academic misconduct for the general student-body.

  (4) **Estimated budget impact.** None.

  (5) **Student-athlete impact.** None.
2. Nonlegislative Items.

- None.

**INFORMATIONAL ITEMS.**

1. **Update on Revisions to SAT.** The committee was provided an update on the revised SAT, which was first administered in March 2016. The differences between the scores on the old and new tests were greater than anticipated; concordance tables released by the College Board indicate that new scores are 70 to 80 points higher than their concordant values on the old test in the middle of the score distribution. Staff indicated that there is significant controversy within the admissions community about the concordance tables – both from new SAT to old SAT, and from new SAT to ACT. The research staff will convene a technical advisory board in the summer of 2016 to provide short-term guidance on the use of the concordance tables and long-term guidance on the advisability of conducting a separate concordance study. The committee will receive regular updates on this topic at future meetings.

2. **NCAA Division II Academic Requirements Committee Subcommittee on Initial-Eligibility Waiver Statistics for 2015-16.** The committee was provided an update on initial-eligibility waiver statistics for the 2015-16 academic year.

3. **Review of 2016-17 Initial-Eligibility Waivers Policies and Procedures.** The committee reviewed and approved an updated initial-eligibility policies and procedures document that contained no substantive changes from 2015-16.

4. **Review of 2016-17 Division II Initial-Eligibility Waiver Directive.** The committee reviewed and approved an updated initial-eligibility waiver directive that included an automatic waiver for partial qualifiers who present a test-score deficiency but meet the sliding scale that will take effect in 2018.

5. **Prospective Student-Athlete Review Statistics for 2015-16.** The committee was provided an update on prospective student-athlete review statistics for the 2015-16 academic year. Staff noted an increase in program-related tasks that is likely due to the growth in nontraditional courses.

6. **Review of 2016-17 Prospective Student-Athlete Review Trigger List and Directive.** The committee reviewed and approved the list of factors that trigger a prospective student-athlete review and the review directive for 2016-17. There were no substantive changes to either document from 2015-16.

7. **Review of 2016-17 NCAA Student Records Review Committee Policies and Procedures.** The committee reviewed and approved an updated student records review policies and procedures document that contained no substantive changes from 2015-16.
8. **Review of April 2016 NCAA International Student Records Committee Report.** The committee reviewed the report of the International Student Records Committee’s April 2016 meeting.

9. **Review of 2016-17 NCAA International Student Records Committee Policies and Procedures.** The committee reviewed and approved the International Student Records Committee’s policies and procedures for 2016-17.

10. **Review of April 2016 and May 2016 NCAA High School Review Committee Reports.** The committee reviewed the reports of the High School Review Committee’s April 2016 meeting and May 2016 teleconference.

11. **Review of 2016-17 NCAA High School Review Committee Policies and Procedures.** The committee reviewed and approved the High School Review Committee’s policies and procedures for 2016-17. The document contained significant revisions from 2015-16 intended to establish clear criteria in all areas of the high school review process, clarify review procedures and institute publicly visible account statuses for high schools.

12. **Update on Academic Portal.** Staff reported on progress in the development of the new Academic Portal, an online tool through which member institutions will submit their Division I Academic Performance Program and Division II Academic Performance Census data. The portal will replace the Division II Academic Tracking System in fall 2016. Programming and testing is expected to be complete by August 1, 2016.

13. **Update on Path to Graduation Education Initiative.** The committee received an update on efforts to educate the membership, prospective student-athletes and other key constituents about the Path to Graduation legislative changes that will take effect in August 2016 and August 2018. Staff noted that an NCAA.org online toolkit received more than 8,000 page views from February through April 2016.

14. **Update on Foundation for the Future Proposals.** Staff reported that all three proposals the committee had supported for funding through the Foundation for the Future initiative were recommended for approval by the Foundation for the Future Task Force, and approved by the Division II Planning and Finance Committee and Division II Presidents Council. Those proposals include:

   a. Funding for conference offices in the areas of academic support, broadcast support, officiating improvement and branding.

   b. Development of a comprehensive online coaches’ education program that will deliver legislative and health and safety related content to Division II coaches.
c. Review and assessment of the utilization and accuracy of academic data currently gathered in Division II, and the development of additional metrics that could guide academic policy in the division.

15. Discussion of Four-Year Transfer Requirements. At its March 2016 meeting, the NCAA Division II Legislation Committee requested that a detailed review of the four-year college transfer legislation be referred to the Academic Requirements Committee. The committee discussed feedback that it had received from the membership and agreed to start a more in-depth, comprehensive review of the issue at its September 2016 meeting.

16. Review of Division II Two-Year College Transfer Waiver Directive. The committee reviewed and approved the document that outlines the standard of review for two-year college transfer waivers for 2016-17.

17. Review of Division II Progress-Toward-Degree Waiver Directive. The committee reviewed and approved the document that outlines the standard of review for progress-toward-degree waivers for 2016-17. Staff will now have the authority to approve waivers under certain conditions for transfers with progress-toward-degree deficiencies from the previous institution when the student-athlete did not participate in intercollegiate competition during the term in which the deficiency occurs and withdrew from the institution within 14 days of initial enrollment.

18. Issuance of an Official Interpretation. The committee issued the following official interpretation:

Student-Athlete Enrolled in Two Majors or Two Separate Degree Programs

The Division II Academic Requirements Committee confirmed that a student-athlete who has designated two majors within the same baccalaureate degree program or who has declared two separate degree programs is permitted to combine credits obtained toward either major or degree program to meet progress-toward-degree requirements (e.g., term-by-term, academic year and annual credit-hour requirements).

[References: Bylaws 14.4.3.2 (term-by-term credit-hour requirement), 14.4.3.3 (credit hours earned during the regular academic year), 14.4.3.4 annual credit hour requirement); staff interpretations (2/3/1995, Item Ref. a) and (4/2/1998, Item Ref. b), which have now been archived.]

19. Update on NCAA Communication Efforts. The committee received an update from staff about a communications initiative directed by the NCAA Board of Governors to educate the public about the Association. The goal of the sustained advertising, publicity and social media campaign is to highlight substantive matters the Association is taking part in to provide
opportunities for student-athletes by promoting academics, fairness and well-being. Committee members were encouraged to provide staff with story ideas for the campaign.

20. Review of February 2016 Academic Requirements Committee Report. The committee reviewed and approved the report from the February 2016 meeting.


22. Future Meeting Schedule. The committee confirmed that its fall in-person meeting is scheduled for September 8, 2016.

Committee Chair: Brenda Cates, University of Mount Olive, Conference Carolinas
Staff Liaisons: Susan Britsch, Academic and Membership Affairs
Gregg Summers, Research

| NCAA Division II Academic Requirements Committee |
| June 8, 2016, Teleconference |
| **Attendees:** |
| William Biddington, California University of Pennsylvania, Pennsylvania State Athletic Conference |
| Brenda Cates, University of Mount Olive, Conference Carolinas |
| Tonya Charland, Great Lakes Valley Conference |
| Jennifer Heimstead, California State Polytechnic University, Pomona, California Collegiate Athletic Association |
| Joseph Kissell, Bloomsburg University of Pennsylvania; Pennsylvania State Athletic Conference |
| Perry Massey, Fayetteville State University, Central Intercollegiate Athletic Association |
| Dene Thomas, Fort Lewis College; Rocky Mountain Athletic Conference |
| Shawn Ward, Le Moyne College, Northeast-10 Conference |
| **Absentees:** |
| Damon Arnold, Grand Valley State University, Great Lakes Intercollegiate Athletic Conference |
| Corbin Greening, Henderson State University, Great American Conference |
| Lindsay Reeves, University of North Georgia, Peach Belt Conference |
| **NCAA Staff Support in Attendance:** |
| Susan Britsch, Academic and Membership Affairs |
| Gregg Summers, Research |
**Other NCAA Staff Members in Attendance:**

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<th>Name</th>
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<tr>
<td>Elizabeth Coleman</td>
<td>Eligibility Center</td>
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<td>Amanda Conklin</td>
<td>Academic and Membership Affairs</td>
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<td>Amy Dunham</td>
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<td>Terri Steeb Gronau</td>
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<td>Naima Stevenson</td>
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ELIGIBILITY – ACADEMIC MISCONDUCT

Convention Year: 2017

Effective Date: August 1, 2017

Source: NCAA Division II Presidents Council [Management Council (Academic Requirements Committee)].

Category: Presidents Council

Topical Area: Eligibility

Status:

Intent: To define and clarify post-enrollment academic misconduct activities, the individuals to whom the activities apply and violations of such activities, as specified; further, to move the legislation related to pre-enrollment academic misconduct to Bylaw 14.

A. Bylaw: Amend 10.1, as follows:

10.1 Unethical Conduct. Unethical conduct by a prospective or enrolled student-athlete or a current or former institutional staff member, which includes any individual who performs work for the institution or the athletics department even if he or she does not receive compensation for such work, may include, but is not limited to, the following:

[10.1-(a) unchanged.]

(b) Knowing involvement in arranging for fraudulent academic credit or false transcripts for a prospective or an enrolled student-athlete;

[10.1-(c) through 10.1-(f) relettered as 10.1-(b) through 10.1-(e), unchanged.]

(g) Failure to provide complete and accurate information to the NCAA, the NCAA Eligibility Center or an institution's admissions office regarding an individual's academic record (e.g., schools attended, completion of coursework, grades and test scores);

(h) Fraudulence or misconduct in connection with entrance or placement examinations;

[10.1-(i) through 10.1-(j) relettered as 10.1-(f) through 10.1-(g), unchanged.]

B. Bylaw: Amend 14.02, as follows:

14.02 Definitions and Applications.

14.02.1 Academic Misconduct -- Post-Enrollment. All institutional staff members and student-athletes are expected to act with honesty and integrity in all academic matters. Post-enrollment academic misconduct includes any violation or breach of an institutional policy regarding academic honesty or integrity (e.g., academic offense, academic honor code violation, plagiarism, academic fraud).

[14.02.1 through 14.02.6 renumbered as 14.02.2 through 14.02.7, unchanged.]
14.02.8 Impermissible Academic Assistance -- Institutional Staff Member or Representative of Athletics Interests. Impermissible academic assistance by a current or former institutional staff member or a representative of an institution's athletics interests includes, but is not limited to, the provision of or arrangement of:

(a) Substantial assistance that is not generally available to an institution's students and is not otherwise expressly authorized in Bylaw 16.3, which results in the certification of a student-athlete's eligibility to participate in intercollegiate athletics or receive financial aid; or

(b) An academic exception that results in a grade change, academic credit or fulfillment of a graduation requirement when such an exception is not generally available to the institution's students and the exception results in the certification of a student-athlete's eligibility to participate in intercollegiate athletics or receive financial aid.

14.02.9 Institutional Staff Member. For purposes of Bylaw 14, an institutional staff member is any individual, excluding a student employee, who performs work for the institution or the athletics department, regardless of whether he or she receives compensation for such work.

14.02.9.1 Student Employee. For purposes of Bylaw 14, a student employee is an institutional staff member if:

(a) He or she has institutional responsibilities to provide academic services to student-athletes; or

(b) He or she engages in academic misconduct or provides impermissible academic assistance at the direction of a nonstudent employee, an institutional staff member per Bylaw 14.02.9.1-(a) or a representative of the institution's athletics interests.

[14.02.7 through 14.02.14 renumbered as 14.02.10 through 14.02.17, unchanged.]

C. Bylaw: Amend 14.1.2, as follows:

14.1.2 Validity of Academic Credentials. As a condition and obligation of membership, it is the responsibility of a member institution to determine the validity of the information on which the eligibility of a student-athlete is based. Therefore, it is the responsibility of a member institution to determine whether a transcript is valid for purposes of applying appropriate NCAA legislation to the eligibility of a student-athlete when the institution receives notification, or otherwise has cause to believe, that a student-athlete's high school, college-preparatory school or two-year college transcript is not valid.

14.1.2.1 Pre-Enrollment Academic Misconduct. A prospective student-athlete, student-athlete or a current or former institutional staff member, which includes any
individual who performs work for the institution or the athletics department even if he or she does not receive compensation for such work, shall not engage in the following conduct:

(a) Knowing involvement in arranging for fraudulent academic credit or false transcripts for a prospective student-athlete;

(b) Failure to provide complete and accurate information to the NCAA, the NCAA Eligibility Center or an institution's admissions office regarding an individual's academic record (e.g., schools attended, completion of coursework, grades and test scores); or

(c) Fraudulence or misconduct in connection with entrance or placement examinations.

[14.1.2.1 through 14.1.2.4 renumbered as 14.1.2.2 through 14.1.2.5, unchanged.]

D. Bylaw: Amend 14.9, as follows:

**14.9 Post-Enrollment Academic Misconduct.**

14.9.1 Policies and Procedures. An institution must:

(a) Have written institutional policies and procedures regarding academic misconduct applicable to the general student body, including student-athletes. The policies and procedures must be approved through the institution's normal process for approving such policies and must be kept on file or be accessible on the institution's website.

(b) Investigate and adjudicate alleged academic misconduct in accordance with established policies regardless of whether the misconduct is reported to the NCAA or whether the student-athlete acted alone or in concert with others.

14.9.1.1 Exception. An institution may establish a policy that permits an expedited investigation and adjudication of academic misconduct by a student-athlete, provided other applicable policies and procedures are observed and the policy for expedited review is approved through the institution's normal process for approving such policies and is approved by the institution's president or chancellor (or his or her designee). Further, the policy that permits an expedited review must be kept on file or must be accessible on the institution's website.

14.9.2 Post-Enrollment Academic Misconduct.

14.9.2.1 Student-Athlete. A student-athlete shall not be involved in:

(a) Academic misconduct involving a current or former institutional staff member or representative of athletics interests;
(b) Academic misconduct, without the involvement of a current or former institutional staff member or representative of athletics interests, that results in:

(1) An erroneous declaration of eligibility to participate in intercollegiate athletics and the student-athlete subsequently competes for the institution while ineligible;

(2) An erroneous declaration of eligibility to receive financial aid and the student-athlete subsequently receives financial aid while ineligible; or

(c) Academic misconduct involving the alteration or falsification of a student-athlete's transcript or academic record.

14.9.2.2 Institutional Staff Member or Representative of Athletics Interests. A current or former institutional staff member or a representative of an institution's athletics interests shall not be involved (with or without the knowledge of the student-athlete) in:

(a) Academic misconduct related to a student-athlete; or

(b) The alteration or falsification of a student-athlete's transcript or academic record.

14.9.2.3 Impermissible Academic Assistance -- Institutional Staff Member or Representative of Athletics Interests. A current or former institutional staff member or a representative of an institution's athletics interests shall not provide impermissible academic assistance to a student-athlete (see Bylaw 14.02.8).

14.9.2.3.1 Application. If an institution determines, pursuant to its policies and procedures, that academic misconduct has occurred, a violation of Bylaw 14.9.2.3 shall not be cited by the institution or through an enforcement investigation. If an institution determines, pursuant to its policies and procedures, that academic misconduct has not occurred, the conduct in question may still constitute a violation of Bylaw 14.9.2.3.

[14.9 through 14.12 renumbered as 14.10 through 14.13, unchanged.]

Rationale: The current regulatory structure regarding academic misconduct is confusing, unclear and imprecise and appropriate revisions to the academic misconduct legislation will serve to benefit to individual institutions and the Association as a whole. Despite changes in the academic landscape, academic misconduct legislation has not been revised since 1983 when the legislation was added to the Manual. Under the current regulatory structure, it can be unclear when academic misconduct involving student-athletes falls within the purview of the NCAA and when academic misconduct should be an institutional matter. Current terms, definitions and gaps in the academic misconduct legislation result in confusion and lack of clarity. The regulatory structure for academic misconduct is currently located in bylaws, interpretations and educational columns and should be consolidated in a single article (Bylaw 14). This proposal will expand the
application of academic misconduct legislation to any situation in which an institutional staff member is involved and replace the current academic extra benefit analysis with a specific and limited definition of impermissible academic assistance. In addition, the proposal will require institutional policies and procedures regarding academic misconduct for the general student-body.

**Review History:**
REPORT OF THE
NCAA DIVISION II CHAMPIONSHIPS COMMITTEE
MAY 5, 2016, TELECONFERENCE

ACTION ITEMS.

1. Legislative items.
   • None.

2. Nonlegislative items.
   • Women’s golf super regional sites.
     a. Recommendation. That the following sites and hosts be approved for the Division II Women’s Golf Championships super regionals in 2017 and 2018:

     2017
     • Central Region – Minnehaha Country Club, hosted by Augustana University (South Dakota).
     • East Region – Glenmoor Country Club, hosted by Walsh University.
     • South Region – The Members Club at Woodcreek, hosted by Newberry College.
     • West Region – Wichita Falls Country Club, hosted by Midwestern State University.

     2018
     • Central Region – Missouri Bluffs Golf Club, hosted by Lindenwood University.
     • East Region – Katke Golf Course, hosted by Ferris State University.
     • South Region – Germantown Country Club, hosted by Christian Brothers University.
     • West Region – Hillcrest Golf Club, hosted by Fort Lewis College.

b. Effective date. Immediate.

c. Rationale. Due to insufficient bids during the last bid cycle, the Division II Women’s Golf Committee submitted these recommendations to solidify quality golf courses and hosts for 2017 and 2018.

d. Estimated budget impact. The proposed budgets fit within the super regional guidelines.

e. Student-athlete impact. The recommended courses and hosts will provide the student-athletes a first-class experience during the super regional competition.
INFORMATIONAL ITEMS.

1. **Opening remarks and review of schedule.** Championships Committee Chair Lisa Sweany welcomed the group and reviewed the agenda.

2. **Approval of previous reports.** The committee approved the report from its April 7, 2016, teleconference as amended.

3. **Winter sports championships summaries.** Committee members reviewed reports from the Division II championships conducted for winter sports in 2016.

4. **Sport committee reports.**
   
a. **Men’s and women’s track and field and cross country.** The Championships Committee continued its discussion regarding the selection process for at-large teams to the NCAA Division II Men’s and Women’s Cross Country Championships. During its April teleconference, the committee reviewed a proposal from the Division II Men’s and Women’s Track and Field and Cross Country Committee to improve the process in a manner that would allow the top two finishers in a region to automatically advance to the championships and the remaining 16 teams to be selected based on defined criteria.

Championships Committee members supported the concept, particularly in the way it relies more on contemporary performance than historical data to select teams, but they expressed concern about the percentage of the field (50 percent) being devoted to at-large selection. The Championships Committee wanted more deference to be given to teams’ performance at the regionals and, as such, asked the sport committee to consider revising the proposal so that the top three teams in each regional advance and the remaining eight teams would be selected at large. Upon reconsideration, however, the track and field and cross country committee maintains that its original proposal is in the best interest of the sport.

The Championships Committee suggested a follow-up call with representatives from both the Championships Committee and the sport committee to vet the matter further before a final determination is made at the Championships Committee’s in-person meeting in June.

b. **Women’s basketball.**

   (1) **Seeding at the Elite Eight.** Championships Committee members received a proposal from the Division II Women’s Basketball Committee to seed the eight regional champions that advance to the Elite Eight, beginning with the 2017 championship. While the committee was pleased with the proposal, members tabled taking formal action until the June in-person meeting, in accordance with the timeline the committee set previously to address seeding and selection criteria issues.
(2) **Conference matchups in preliminary rounds.** The basketball committee noted its concern about the way the current bracketing process often pairs conference teams in the first round. Both the men’s and women’s basketball committees are discussing a “cross-regional” concept that would maintain the regionalization model but avoid first-round conference matchups by pairing regions geographically and having various seeded teams “cross over” to play teams in their cross region. The Championships Committee noted that it is considering the concept for all team sports and that it will factor into its ongoing discussion on the regionalization model in general. The Championships Committee expects to propose recommendations regarding the model at its June or September in-person meetings.

(3) **Combined championships.** The basketball committee was tremendously pleased with the combined championships in Indianapolis and has received nothing but positive feedback from the participating teams and other stakeholders. Championships Committee members agreed and noted that the Division I Men’s and Women’s Basketball Committees plan to review the joint championships model at their summer meetings.

5. **Other business.** Division II Vice President Terri Steeb Gronau updated the committee on the division’s long-range budget and its impact on championships. In January, the Division II Planning and Finance Committee and the Division II Presidents Council agreed to modify the way the division forecasts future revenue in a manner that allocates more dollars to the base budget in order to fund core initiatives and programs, and reduces the amount of annual surplus. For the next budget triennium beginning in 2018, the Planning and Finance Committee and the Presidents Council agreed to allocate an additional $2.5 million to the base budget for new initiatives or to enhance existing programs. Of that amount, $1.5 million will be devoted to Division II championships programming and initiatives, while the other $1 million will support new or existing initiatives in the areas of health and safety, diversity and inclusion, and student-athlete academic success.

The Planning and Finance Committee and the Presidents Council asked the Championships Committee to consider the following priorities in allocating these new dollars: (1) reimbursing ground transportation for participants in both team and individual sports; (2) increasing officials’ fees; and (3) funding operational needs in the championships program. The Planning and Finance Committee and the Presidents Council noted that while the Championships Committee could certainly consider funding initiatives such as bracket expansion and travel party increases, the three priority areas should take precedence.

Ms. Steeb Gronau also noted that the Planning and Finance Committee and the Presidents Council already had approved per diem increases to $105 in 2018-19 and $115 in 2021-22, and a two percent inflationary increase for championships travel above and beyond the additional $2.5 million allocation to the base budget.
Finally, the Championships Committee also discussed the upcoming baseball championship, which will be held in Cary, North Carolina, May 28 through June 4. Due to the recent action taken by the NCAA Board of Governors to require each championship host to provide a discrimination-free environment, the committee charged the staff with monitoring the events taking place in North Carolina with the passing of HB2 and gathering the committee in the event that further action is necessary.

6. Adjournment. Ms. Sweany adjourned the meeting at 3:40 p.m. Eastern time.

Committee Chair: Lisa Sweany, Armstrong State University; Peach Belt Conference
Staff Liaison(s): Roberta Page, Championships and Alliances
                   Molly Simons, Championships and Alliances
                   Katie Willett, Academic and Membership Affairs

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<tr>
<td>Michael Anderson; Gulf South Conference.</td>
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<td>Barbara Dearing, Western Oregon University; Great Northwest Athletic Conference.</td>
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<td>Pat Britz; South Atlantic Conference.</td>
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<tr>
<td>Ty Dennis, University of Minnesota, Mankato; Northern Sun Intercollegiate Conference.</td>
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<td>Kim Duyst, California State University, Stanislaus; California Collegiate Athletic Association.</td>
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<td>Greg Gilbert, University of Findlay; Great Lakes Intercollegiate Athletic Conference.</td>
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<td>Jim Johnson, Pittsburg State University; Mid-America Intercollegiate Athletics Association.</td>
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<td>Jacqie McWilliams, Central Intercollegiate Athletic Association (Management Council chair).</td>
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<td>B.J. Pumroy, Shepherd University; Mountain East Conference.</td>
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<td>Julie Ruppert; Northeast-10 Conference.</td>
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<td>Lisa Sweany, Armstrong State University; Peach Belt Conference.</td>
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<td>Kim Vinson, Cameron University; Lone Star Conference.</td>
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<tr>
<td>Gary Gray, University of Alaska Fairbanks; Great Northwest Athletic Conference.</td>
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<td>Mike Scales, Nyack College; Central Atlantic Collegiate Conference (Presidents Council liaison).</td>
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<td>Tom Shirley, Philadelphia University; Central Atlantic Collegiate Conference.</td>
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<td>Gary Brown, NCAA contractor.</td>
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<td>Roberta Page, Championships and Alliances.</td>
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<td>Molly Simons, Championships and Alliances.</td>
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<td>Katie Willett, Academic and Membership Affairs.</td>
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<tr>
<td>Eric Breece, Championships and Alliances.</td>
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<tr>
<td>Kelsey Cermak</td>
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<td>Morgan DeSpain</td>
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<td>Terri Steeb Gronau</td>
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<td>Maritza Jones</td>
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<td>Julie Rainey</td>
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ACTION ITEMS.

1. Legislative items.

   a. Noncontroversial Legislation – Administrative Bylaw 31.3.5.1 – Executive Regulations – Selection of Teams and Individuals for Championships Participation – Earned Access – Requirements – Affiliate Members

      (1) **Recommendation.** Adopt noncontroversial legislation to amend Administrative Bylaw 31.3.5.1 (requirements) to specify that institutions that are affiliate members of a Division II football-playing conference may be used to satisfy the sport-sponsorship requirement for earned access in football.

      (2) **Effective date.** August 1, 2017.

      (3) **Rationale.** Allowing football-playing conferences to use affiliate member institutions to count toward the sport-sponsorship requirement for earned access is consistent with a proposal the membership adopted at the 2016 NCAA Convention to amend automatic qualification legislation to permit institutions that are affiliate members of a conference in a particular sport to satisfy the sponsorship requirement for automatic qualification (AQ) in that sport (Division II Proposal No. 2016-8). The Division II Football Committee is currently reviewing whether AQ should be used to select teams for the championship and wants football-playing conferences to be allowed to use affiliate members to meet the earned access legislation during this review.

      (4) **Estimated budget impact.** None.

      (5) **Student-athlete impact.** None.

   b. **Bylaw 21.8.6 – Sport Committees With Only Division II Championships Administrative Responsibilities – Men’s and Women’s Track and Field and Cross Country Committee – Composition.**

      (1) **Recommendation.** Adopt noncontroversial legislation to split the current Division II Men’s and Women’s Track and Field and Cross Country Committee into a cross country committee and a track and field committee. Each committee would have eight members, with representation from each region, and continue to follow the committee composition guidelines as currently stated.

      (2) **Effective date.** Immediate.

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(3) **Rationale.** Currently, the committee oversees all aspects of Division II men’s and women’s cross country and Division II men’s and women’s indoor and outdoor track and field, which can require members to spend up to 24 days away from their campus/conference jobs in order to attend championships and meetings. Separating the cross country committee would decrease the time commitment for those members and potentially increase interest in serving on the committee, as well as improve the health and well-being and work-life balance for the committee members. The immediate effective date would allow for nominations and selection of committee members in preparation for the new committees to operate in the 2017-18 academic year.

(4) **Estimated budget impact.** $10,000. [NOTE: The Championships Committee acknowledged that the request falls outside the normally scheduled three-year budgeting process but noted that the Planning and Finance Committee has the ability to consider items related to health and safety submitted outside of the normal budget process, which allows the division to address any immediate needs related to championships that may come forth between budget proposal years.]

(5) **Student-athlete impact.** Student-athletes would benefit from having two standing committees that are able to focus specifically on cross country and track and field.

2. **Nonlegislative items.**

   a. **Seeding the super region champions in football.**

   (1) **Recommendation.** That the four semifinalists in the Division II Football Championship (super region champions) be seeded 1-4 (the No. 1 seed vs. the No. 4 seed and the No. 2 seed vs. the No. 3 seed) to provide the opportunity for the top two teams to meet in the championship game.

   (2) **Effective date.** 2016 Division II Football Championship.

   (3) **Rationale.** Currently, the semifinal matchups are predetermined and rotate every three years based on the four super regions. Being able to seed teams at this point in the championship would increase the likelihood that the top two teams would meet in the final. While the No. 1 and No. 2 seeds would receive preferred status on hosting the semifinals, the host site determinations will be based on current selection and hosting criteria.

   (4) **Estimated budget impact.** None.

   (5) **Student-athlete impact.** Increasing the likelihood that the top two teams will meet in the final enhances the student-athlete experience by providing the very best opponent for the ultimate stage.
b. **Seeding the regional champions in women’s basketball.**

   (1) **Recommendation.** That the Division II Women’s Basketball Committee seed the eight regional champions in the Division II Women’s Basketball Championship after regionals.

   (2) **Effective date.** 2017 Division II Women’s Basketball Championship.

   (3) **Rationale.** Seeding at the Elite Eight increases the likelihood that the top teams will advance to the championship game. The women’s basketball committee will use the current selection criteria to evaluate teams and seed them one through eight after the regionals have been completed. A majority of coaches at the 2016 WBCA convention supported seeding at the Elite Eight. The committee also noted that the process worked well for the men’s basketball committee in 2016.

   (4) Estimated budget impact. None.

   (5) **Student-athlete impact.** Student-athletes appreciate the more challenging matchups the further their teams advance in the championship.

c. **Referral to the Division II Legislation Committee.**

   (1) **Recommendation.** That the Division II Management Council refer to the Division II Legislation Committee the following issue:

   - whether there should be a review of Bylaw 14.2.4.2 (participation in organized competition before initial collegiate enrollment) in order to ensure competitive balance in men’s soccer (and other sports, if applicable).

   (2) **Effective date.** Immediate.

   (3) **Rationale.** The men’s soccer committee is concerned with the growing trend of student-athletes with significant gaps in collegiate enrollment re-entering intercollegiate competition with a much greater degree of competitive experience and physical maturity than their more conventional student-athlete counterparts. The soccer committee believes more players are enrolling at an institution to avoid triggering the delayed-enrollment legislation but then withdrawing after one or two semesters in order to participate in organized competition to gain experience while retaining most of their collegiate eligibility.

   (4) Estimated budget impact. None.

   (5) **Student-athlete impact.** The student-athlete impact has the potential to be significantly positive if current legislation can be strengthened to ensure a more balanced competitive experience.
d. **Contiguous states in women’s lacrosse.**

(1) **Recommendation.** Allow Concordia University, St. Paul, to count Colorado as a contiguous state for selection purposes in women’s lacrosse for the 2017 season only.

(2) **Effective date.** September 1, 2016.

(3) **Rationale.** Concordia-St. Paul is the only institution in Minnesota that sponsors Division II women’s lacrosse. Currently, 10 states are considered contiguous for Minnesota; however, only five institutions in those states sponsor Division II women’s lacrosse. Concordia-St. Paul has difficulty scheduling games with the programs in the North region due to geographic proximity and being a new program. The three institutions in Colorado are willing to schedule games with Concordia-St. Paul, which allows them to meet the scheduling requirement of 50 percent in-region games. There also is precedent for such a recommendation, as two institutions in recent years have been granted similar flexibility to address unusual circumstances.

(4) **Estimated budget impact.** None.

(5) **Student-athlete impact.** This allows Concordia-St. Paul to be considered for the Division II Women’s Lacrosse Championship.
INFORMATIONAL ITEMS

1. Welcome and opening remarks. Championships Committee Chair Lisa Sweany welcomed the group and reviewed the agenda and presentation schedule.

2. Recent reports. Committee members approved the report from its May 5, 2016, teleconference as submitted.

3. Budget items. The Championships Committee reviewed several budget-related items as information only, including the 2015-16 budget-to-actual report through May 31, 2016, and championships travel expenses for the 2015-16 academic year. Committee members also reviewed long-range budget projections through 2023-24, noting the Division II Planning and Finance Committee’s recent decision to modify how the division forecasts future revenue that was discussed during the May 5 teleconference. For the next budget triennium beginning in 2018, sport committees will develop and submit budget requests throughout the 2016-17 academic year, and the Championships Committee will make final recommendations at its September 2017 meeting.

4. Regionalization update. The committee continued reviewing the effects of regionalization on the Division II championships program with an eye toward finding ways to adjust regional pairings in a manner that would add flexibility in bracketing and reduce the likelihood that teams from the same conference would meet in the first round of championship competition. Staff noted that the Division II Management Council also cited that as a desired outcome in its discussion of regionalization during the group’s April meeting. The Championships Committee at its February meeting asked staff to analyze various brackets from championships in 2015 to weigh the cost effects of various models, including a “cross-regional” concept that would pair regions based on geographic proximity. Projections based on last year’s brackets indicate that these models would increase travel expenses more than $500,000 for men’s and women’s basketball and women’s volleyball. Championships Committee members asked staff to provide data regarding team-sport brackets over the past four years in order to assess how often conference matchups occurred and explore cost-effective solutions. The committee also noted that it would continue to pursue a collaborative...
approach during its comprehensive review of regionalization and seek input from affiliate
groups such as the Division II Conference Commissioners Association and the Division II
Athletics Directors Association in the coming months.

5. Committee updates.

a. Membership Committee. Staff noted that the Division II Membership Committee will
spend its upcoming meeting in July reviewing institutions in the membership process
and consider three applications to start the membership process. The committee also
will review minimum requirements for conference applications. The group has been
collaborating with the Division II Conference Commissioners to strengthen current
policies and establish additional criteria related to staffing, strategic planning,
financials, etc., by the 2017-18 academic year. The committee was also provided with
an update on the accreditation status of Paine College and noted it will continue to track
developments to determine whether a waiver will be needed for institutions that have
scheduled contests against Paine should they lose accreditation.

b. Membership Fund. Championships Committee members discussed the status of the
Division II Membership Fund, which was established in 2008 as a resource to retain
current active institutions and help attract new schools or conferences to the
division. The fund is an annual line item in the Division II budget. Nearly 100 grant
requests have been allocated from the fund since its creation, and the sense is that the
fund has helped stabilize Division II membership numbers. In addition, because of
legislation adopted in recent years to tighten requirements to form a new conference
and to streamline the Division II membership process, the division’s growth is
strategically managed and, therefore, the division is able to predict membership growth
much better. In turn, applications for the membership fund have changed in nature over
the past few years, with most applications related to exploring potential conference
expansion/strengthening of members and also applications focused on promoting the
conference and Division II. As such, the Division II governance structure is reviewing
whether the fund should be retained as it currently exists, or whether it should be
modified or perhaps even eliminated. Championships Committee members agreed that
the nature of the fund has changed but that it should not be eliminated. Members said
they would be comfortable with amending the guiding principles and using the budget
to strengthen the division overall (not necessarily membership).

c. Playing Rules Oversight Panel. Staff provided an update on the panel’s spring meetings
and teleconferences as information only. Updates were also provided on the second
year of a pilot program to conduct background checks on officials in various sports
through the Arbiter program, as well as on discussions within the various Division I
oversight committees regarding the composition and duties of PROP.
6. **Division II spring-sport championship summaries.** Committee members reviewed reports from spring championships and made a point to commend Metropolitan State University of Denver for its exemplary job of hosting the National Championships Festival for spring sports in May.

7. **Championships streaming report.** Committee members reviewed analytics from the 2015-16 fall and winter sports championships on NCAA.com as information only.

8. **Automatic qualification and earned access.**

   - **Approvals for 2016-17 championships.** The Championships Committee approved recommendations from sport committees regarding automatic qualification (AQ) and earned access for championships in 2016-17 (see Attachment B for the complete list).

     a. **Language regarding ineligible institutions.** The Championships Committee approved adding the following language to the general information section of the AQ form regarding a written policy for teams subject to postseason restrictions: “The Division II Championships Committee requires all conferences to develop and maintain a written policy regarding teams subject to postseason restrictions (e.g., reclassifying, provisional or ineligible institutions) with respect to automatic qualification for postseason competition.” This addition is comparable to the language used in Division I and will first appear on the 2017-18 form. The committee also advised adding that staff reserves the right to review these policies.

     b. **Sunshine State Conference AQ policies.** Championships Committee members reviewed correspondence from the Sunshine State Conference regarding the conference’s AQ in light of Palm Beach Atlantic University being in its third and final year of provisional membership for the conference in 2016-17. Palm Beach Atlantic continues to be regarded by the NCAA for championship selection purposes as an independent institution. The Championships Committee supported the conference’s request to have a policy to designate a different AQ should Palm Beach Atlantic win a conference championship in 2016-17.

9. **Sport committee reports and related items.**

   a. **Sport committee reports.** The Championships Committee reviewed reports from various sport committees and took the following actions not already included in the Legislative and Nonlegislative Action Items noted above:

      (1) **Men’s basketball.**
(a) **Seeding process.** The Championships Committee noted the positive feedback regarding the basketball committee’s implementation of the seeding process for the first time in the 2016 championship. Seeding the eight regional champions under specified criteria helped position the top two teams to meet in the championship game.

(b) **Chair appointment.** Jeff Wilson, head men’s basketball coach at East Stroudsburg University of Pennsylvania will serve as chair for the 2016-17 academic year.

(2) **Women’s basketball.**

(a) **2016 championship.** The Championships Committee reiterated positive feedback regarding the combined women’s championships in Indianapolis in 2016. Not only was the championship game well attended, student-athletes also were included in several ancillary activities surrounding the Women’s Final Four weekend, including the unveiling of a court-length American flag during the presentation of the colors before the Division I championship game.

(b) **2017 championship.** Some Championships Committee members discussed the site selected for the 2017 finals, noting the small size of the gym and potential challenges related to surrounding logistics (e.g., parking, lodging, meals, entertainment). The Championships Committee asked staff to follow up with the host institution to ensure that any outstanding issues are addressed.

(3) **Football.**

(a) **Student-athlete health and safety.** The Championships Committee noted the football committee’s ongoing discussion about possibly adjusting the playing and practice season in ways that better protect student-athlete health and safety (for example, a model that allows 12 weeks to play 11 games).

(b) **Chair appointment.** Michael Broom, director of athletics at West Texas A&M University will serve as chair for the 2016-17 academic year.

(4) **Men’s and women’s track and field and cross country.** Staff updated the group on a follow-up call with representatives from both the Championships Committee and the sport committee to vet the selection process for at-large teams to the cross country championships. The full Championships Committee noted that it would support a formal proposal to allow the top three finishers in a region to automatically advance to the championships, with the remaining eight teams selected based on defined criteria.
(5) Women’s volleyball.

(a) Seeding. The Championships Committee noted a request to seed the top eight teams once regional selections are finalized but asked the volleyball committee to consider submitting for the group’s August teleconference a proposal to seed after regional champions have been determined rather than before the regionals begin, similar to the manner in which the men’s basketball committee (and potentially the women’s basketball committee) seeds regional champions before the Elite Eight.

(b) Minimum seating requirements. The committee also noted the volleyball committee’s request to implement minimum seating requirements but asked that a formal recommendation with clearer specifications and rationale be submitted for the Championships Committee’s August teleconference.

b. Preseason practice and championship date formula in men’s and women’s soccer. The committee reviewed an update regarding concepts to start practice 21 days before the first date of competition instead of 17, and to move the championship back one week. The concepts are designed to allow players more time to physically prepare for the regular season and to have more recovery time between games. The Championships Committee had forwarded the recommendations regarding preseason practice to the Division II Management Council in February, but the Council in April referred the issue to the NCAA Committee on Competitive Safeguards and Medical Aspects of Sports (CSMAS) for comment. CSMAS noted that it was unable to take a position on the preseason concept because recommendations coming from groups formed following the 2015 soccer summit to delve into this issue have not taken place. As such, the Championships Committee voted to wait until CSMAS is able to comment before deciding whether to move the preseason concept forward. The committee also urged CSMAS to expedite its review, recognizing the amount of time this matter has already been under consideration.

c. Nullification regarding relays. The committee reviewed cases in which an ineligible student-athlete competes as part of relay team (for example, in swimming or track) and the team achieves a qualifying standard. The current policy is that the team mark is not recognized for selection in such cases, but the policy has not been formally documented in the nullification principles. As such, the Championships Committee approved adding the following language to its policies: “If an ineligible student-athlete competed as part of relay team (e.g., swimming, track), and the team achieved a qualifying standard, the team’s mark will not be recognized for selection to the championship.”
d. **Hosting status for Simon Fraser University.** The committee reviewed and approved Simon Fraser’s ability to host postseason competition in the United States under specified conditions.

e. **Countable contests for institutions in Puerto Rico.** Committee members discussed a recurring concern regarding how results in men’s and women’s basketball against institutions in Puerto Rico should count in championship selection criteria. Currently they count in only the overall Division II record and overall win/loss record for those Division II institutions competing against them. However, repeated efforts to encourage the three Puerto Rico schools to meet scheduling and score-reporting requirements have not produced desired outcomes. As such, the Championships Committee agreed to recommend retaining the status quo for 2016-17 and 2017-18 but requested that the Division II Membership Committee consider auditing the three Puerto Rico schools as a part of its annual evaluating process to determine whether they are meeting minimum membership requirements. Based upon those findings, the Championships Committee noted that results against those schools may not count for selection purposes beginning in 2018-19.

10. **Sport sponsorship and minimum number of contests.**

a. **Sport sponsorship numbers across all divisions.** Championships Committee members reviewed input from sport committees regarding a document that summarizes sponsorship data for all sports in order to ensure that the requirements (both for sponsorship and selections) align with those in Divisions I and III. Committee members agreed to allow the Membership Committee to react during its July meeting and then revisit the issue during the Championships Committee’s August teleconference.

b. **Minimum number of contests for selections for individual sports.** The committee also reviewed input from individual/team sport committees regarding whether there should be a minimum number of contests for the selection of individuals from teams that do not meet sport-sponsorship requirements for selection purposes.

11. **Staff updates.**

a. **Community engagement.** Jill Willson from Double L Consulting joined the group to review the community engagement events at spring championships, including those at the Division II National Championships Festival in Denver. She also provided an update on a new relationship with Helper Helper, a company that provides tracking assistance and shares best practices for individuals and schools that participate in community engagement activities. In addition, Ms. Willson updated the committee on the division’s
effort to incorporate military groups in community engagement events, as well as plans to expand the Coaches Connection program.

b. Sports wagering. Mark Strothkamp from the NCAA enforcement staff updated the group on international and federal legislation related to sports wagering, and NCAA efforts to manage the effects of single-game fantasy sports companies on the college sports landscape.

c. Make-A-Wish initiatives. Mr. Strothkamp also provided an update on outreach efforts in 2015-16 and reviewed SAAC efforts to provide as many “wish reveals” as possible.

d. Legal update. Scott Bearby from the legal affairs staff updated the group on relevant cases.

e. Governance update. Division II Vice President Terri Steeb Gronau updated the committee on staffing, the Make It Yours branding campaign and the division’s new broadcast agreement. She also provided an update on discussions related to the composition of the NCAA Board of Governors. The group currently is composed of 12 Division I presidents from the Division I Board of Directors and two each from the Divisions II and III Presidents Councils. Among alternative models being considered is one that would double the representation from Divisions II and III, and one to establish a standing committee to deal with Division I budgetary matters. Ms. Steeb Gronau anticipates discussions to continue on these matters.

f. Anti-discrimination process for championship bids. Mr. Bearby reviewed action from the NCAA Board of Governors in April regarding a new requirement for sites hosting or bidding on NCAA events in all divisions (including championships as well as other educational workshops and seminars) to demonstrate how they will provide an environment that is safe, healthy and free of discrimination. The requirement applies to sites that already have been selected, as well as future potential hosts. As it relates to nonpredetermined sites, the Championships Committee recommended that Division II members complete and submit the questionnaire being distributed regarding the new policy so that information will be on file for selection purposes.

12. Review window of reconsideration. Stephanie Quigg Smith from the academic and membership affairs staff updated the committee on a charge from the Division II Presidents Council to provide background and context regarding the “window of reconsideration” that occurs at the conclusion of the Division II Business Session at the annual NCAA Convention. The purpose of the review is to ascertain whether the legislation should be retained, altered or eliminated. Staff noted that the Management Council initially reviewed the issue and referred it to the Legislation Committee for comment. While the Championships Committee did not take a position on whether the window of reconsideration should be retained,
members did emphasize that all delegates are accountable for their attendance and participation for the duration of the business session.

13. **Chair election.** Championships Committee members elected Jim Johnson, director of athletics at Pittsburg State University, to serve as chair of the committee for the 2016-17 academic year.

14. **Future meeting dates.** Committee members noted the following meeting and teleconference schedule for the remainder of 2016:

- August 4, teleconference
- September 13-14, in-person meeting (Indianapolis)
- October 6, teleconference
- November 3, teleconference (2018-22 future predetermined site selections will be addressed during this call)
- December 1, teleconference

15. **Other business.**

   a. **No. 1 seed announcements.** The committee supported the concept of the No. 1 regional seeds in team sports being announced via social media either one hour before the respective selection announcement begins or perhaps even as they are determined during selections. Staff will follow up on the feasibility of that approach.

   b. **Timeline for seeding requests.** Staff noted the published timeline for various topical areas (e.g., selection criteria, bench size, etc.) to be considered by the Championships Committee. Requests from sport committees to seed teams before the championship finals are due to be considered at the Championships Committee’s June meeting. However, given that several sport committees that would be interested in submitting such a proposal meet either late in June or in July, the Championships Committee agreed to handle those requests during its August teleconference.

   c. **Swimming event selections.** The committee noted a request from the Division II Men’s and Women’s Swimming and Diving Committee to survey the membership about adjusting the method in which the remaining seed lines are filled for swimming events after all swimmers who have met the “A” cut are slotted. Based on feedback, the sport committee could consider recommending a change for the 2017 championships.

   d. **Legislative proposal.** Staff informed the committee that the membership had submitted a proposal for the 2017 Convention that would change the contact period in football from December 1 to the first Monday after Thanksgiving. Staff noted that the Legislation Committee, which is meeting concurrently with Championships Committee,
has asked whether this matter could be addressed through the governance structure as a noncontroversial proposal rather than as a membership-sponsored proposal. The Championships Committee supported handling it that way.

e. Recognition of outgoing members. The committee commended Lisa Sweany for her service and leadership as chair over the past year. The group also recognized the contributions from outgoing member Greg Gilbert.

16. Adjournment. Ms. Sweany adjourned the meeting at 10:40 a.m., June 29.
**Absentees:**
Kim Duyst, California State University, Stanislaus; California Collegiate Athletic Association.
Mike Scales, Nyack College; Central Atlantic Collegiate Conference (Presidents Council liaison).

**Guests in Attendance:**
Gary Brown, NCAA contractor.

**NCAA Staff Support in Attendance:**
Roberta Page, Championships and Alliances.
Molly Simons, Championships and Alliances.
Katie Willett, Academic and Membership Affairs.

**Other NCAA Staff Members in Attendance:**
Scott Bearby, Legal Affairs.
Eric Breece, Championships and Alliances.
Dan Calandro, Championships and Alliances.
Kelsey Cermak, Championships and Alliances.
Morgan DeSpain, Championships and Alliances.
Terri Steeb Gronau, Division II Governance.
Leslie Havens, Championships and Alliances.
Maritza Jones, Division II Governance.
Faith Morrison, Division II Governance.
John Pfeffenberger, Administrative Services.
Jenn Rodgers, Championships and Alliances.
Marie Scovron, Championships and Alliances.
Juanita Sheely, Administrative Services.
Stephanie Quigg Smith, Academic and Membership Affairs.
Mark Strothkamp, Enforcement.
Ali Teopas, Championships and Alliances.
Sharon Tufano, Governance.
Donnie Wagner, Championships and Alliances.
Jill Willson, Double L Consulting.
## 2015-16 Women’s Basketball Rules Committee

(association-wide rules administration)

**Legislated Requirements:**
- Thirteen members, including six members from Division I, three members from Division II and three members from Division III. An additional member shall be a nonvoting secretary-rules editor. Quota of 25 percent administrators: 3. Quota of 50 percent coaches: 6. Two representatives from each of the following four geographical regions:
  - Region 1: Districts 1 and 2
  - Region 2: District 3
  - Region 3: Districts 4 and 5
  - Region 4: Districts 6, 7, and 8

**Policy:** Each division will adhere to the 50 percent coaches independently.

**Vacancies:**
- One immediate vacancy. Van Girard has left Western State Colorado. Division II, coach or administrator; any region. One September 2016 vacancy. Any region; Division I (any subdivision; coach or administrator.)

**Staff Liaison:** Rachel Seewald, Ashlee Ferguson

**Chair:**

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Women's Basketball Rules Committee Nominee Information

Name: Torry Rollins
Job Title: Assoc. AD
Gender: M
Ethnic Minority: Y
Institution: Slippery Rock University of Pennsylvania
Conference: Pennsylvania State Athletic Conference
Playing conference: Pennsylvania State Athletic Conference
Meets 50% requirement: Y
Institution Sponsors sport: Y

Qualification Statement:
Supervisor for WBB.

Regional Advisory Committee Experience (new form question): Y
RAC Men's Basketball

Past Committee Service:
No NCAA committees, just RAC.

Professional Development participation:
MOAA Symposium attendee

Employment History:

Education (old form requested institutions. New form asks for highest level degree received.):
Master's

NCAA championship exp:
NCAA Site Representative for Atlantic Region Men's Basketball 2014

References: Y

Nominee has contacted listed references:

Former college coach (sports):
Basketball

Regional Advisory Committee exp (old form question):

Conference champs mgt exp:
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*Not eligible for reappointment

11/19/15
**Division II Men's Lacrosse Committee Nominee Information**

**Name:** Eric Danner  
**Job Title:** Associate Commissioner  
**Designation:** COM  
**Gender:** M  
**Ethnic Minority:** N  
**Institution:** Rocky Mountain Athletic Conference  
**Conference:** Rocky Mountain Athletic Conference  
**Playing conference:** Rocky Mountain Athletic Conference  
**Meets 50% requirement:** Y  
**Institution Sponsors sport:** Y  
**Qualification Statement:**  
Approval of RMAC Women's Lacrosse as a conference sport in 2013 happened while I was interim Commissioner. Created by-laws and schedules, which were then used as model when RMAC Men's Lacrosse was approved as conference sport in 2015. Liaison for men's lacrosse as it was approved as conference sport. Organize meetings with men's lacrosse coaches and athletic directors. Create conference schedules for men's lacrosse.  

**Regional Advisory Committee Experience (new form question):** N  

**Past Committee Service:**  
RMAC Championships Committee - chair, June 2007 to June 2014. RMAC Championships Committee Liaison, June 2015 - Present. RMAC Competition Committee Liaison June 2013 - Present. RMAC A.D. Advisory Committee Liaison June 2013 to December 2013. RMAC Hall of Fame Committee Chair, June 2006 - Present.  

**Professional Development participation:**  

**Employment History:**  

**Education (old form requested institutions. New form asks for highest level degree received.):**  
Bachelor's  

**NCAA championship exp:**  

**Nominee has contacted listed references:** Y  

**References:**  
Chris Graham, RMAC Commissioner, 719-471-0066  
Joel Smith, Chadron State Athletic Director, 308-432-6253  
Ann Martin, NCAA, 720-934-1224  

**Former college S/A:**  
**Former college coach (sports):**  
**Regional Advisory Committee exp (old form question):**  
**Conference champs mgt exp:**  
Current RMAC Championship Director for men's basketball, wrestling, volleyball, women's golf
and softball. Have served as championship director for men's soccer, women's soccer, cross country, women's basketball, indoor track & field, swimming & diving, men's golf, outdoor track & field, women's lacrosse and baseball.
# 2015-16 Division II Women’s Soccer Committee

**Composition:** Eight members. Division II women’s soccer regions: West, Central, South Central, Midwest, South, Southeast, Atlantic, East. Quota of 50 percent administrators: 4.

**Vacancies:** One September 2016 vacancy. Atlantic region; coach or administrator.

**Staff Liaison:** Molly Simons

**Chair:**

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<td>Mountain East</td>
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<td>J.B. Belzer</td>
<td>Rocky Mountain Athletic</td>
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*Not eligible for reappointment

4/21/16
Division II Women's Soccer Committee Nominee Information

Name: Patrick McGinnis

Job Title: Head Coach Women's Soccer

Gender: M

Ethnic Minority: N

Institution: Fairmont State University

Conference: Mountain East Conference

Playing conference: Mountain East Conference

Meets 50% requirement: Y

Institution Sponsors sport: Y

Qualification Statement:
Atlantic Region Women's Committee - 3 years
Midwest Region Women's Committee - 1 year
Chair of the NSCAA Regional Ranking Committee - 6 years

Regional Advisory Committee Experience (new form question): Y
Atlantic Region Women's Committee - 3 years
Midwest Region Women's Committee - 1 year

Past Committee Service:

Professional Development participation:

Employment History:
Salem International University - 2005 - 2007
Glenville State 2007-2009
Alderson Broaddus University - 2008 to 2013
Fairmont State - 2013 to present

Education (old form requested institutions. New form asks for highest level degree received.):
Ph.D

NCAA championship exp:
Site rep at Cal Pa in 2010

References:
Todd Diuguid - University of Charleston
Kevin Long - Marshall University
Nikki Izzo-Brown - West Virginia University

Nominee has contacted listed references: Y

Former college S/A:
Men's Soccer
Men's Tennis

Former college coach (sports):
Women's Soccer
Men's Tennis

Regional Advisory Committee exp (old form question):
**2015-16 MEN’S AND WOMEN’S SOCCER RULES COMMITTEE**

**Composition:** Nine members, including four members from Division I, two members from Division II, two members from Division III and a secretary-rules editor. Within each division, one-half of the members shall represent men’s soccer interests and one-half of the members shall represent women’s soccer interests. An additional member shall be elected as secretary-rules editor. Quota of 25 percent administrators: 2. Quota of 50 percent coaches: 4.

**Policy:** Each division will adhere to the 50 percent coaches independently.

**Vacancies:** One Division II vacancy, women’s interests. Coach or administrator.

**Staff Liaison:** Ashlee Ferguson

**Chair:**

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*Not eligible for reappointment 3/23/16
Men's and Women's Soccer Rules Committee Nominee Information

Name: Aileen Nasypany
Job Title: Head Women's Soccer Coach
Gender: F
Ethnic Minority: N
Institution: California State University, Dominguez Hills
Conference: California Collegiate Athletic Association
Playing conference: California Collegiate Athletic Association
Meets 50% requirement: Y
Institution Sponsors sport: Y
Qualification Statement: None yet.

Regional Advisory Committee Experience (new form question): Y
I served on the Division II Women's Soccer RAC committee for the West as a representative from the CCAA conference this Fall.

Past Committee Service:
None yet.

Professional Development participation:
I am a graduate of the NCAA Women's Coaches Academy. I have also been selected to attend the Division II Community Engagement Summit 2016 Coaches Workshop this June.

Employment History:
I have a diverse background in sports ranging through the coaching and administration spectrum. I have a coached youth and high school soccer programs for over 15 years. I have coached collegiate women's soccer for over 14 years (1 season Head/1 season Assistant at Herkimer County Community College, 1 season as Assistant at Emerson College, 4 seasons as Assistant at UC Santa Cruz, 5 seasons as Head at Academy of Art University, 2 season so far as Head at CSU Dominguez Hills). While at UC Santa Cruz, I also served as Assistant to the Sports Information Director and Assistant to the Athletic Director, where I was a member of the Title IX Gender Equity Committee. While at Academy of Art University, I also served on the NCAA Membership Committee, where I learned about the NCAA Application/Membership process in its entirety.

Education (old form requested institutions. New form asks for highest level degree received.):
Master's

NCAA championship exp:
I was a site administrator for the first round of NCAA Division II Playoffs for Women's Soccer at Azusa Pacific University in California.

References:
Jeff Falkner
CSUDH Athletic Director
jfalkner@csudh.edu
Dr. Maryalyce Jeremiah
Former CSUDH Athletic Director/Former CSU Fullerton Athletic Director
mjeremiah@csudh.edu
Jamie Bouyer
CSUDH Assistant Athletic Director/SWA
jbouyer@csudh.edu
Natalie Lockhart
CSUDH Compliance Director
nlockhart@csudh.edu

Nominee has contacted listed references: Y
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<td>Former college coach (sports):</td>
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<td>Women's Soccer</td>
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## Composition:
Eight members. One from each Division II softball region (West, Central, South Central, Midwest, South, Southeast, Atlantic, East). Quota of 50 percent administrators: 4.

## Vacancies:
One September 2016 vacancy. Central region; coach or administrator.

**Staff Liaison:** Molly Simons

**Chair:**

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<td>Jen Starek University of New Haven</td>
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<td>N/F (N/F)</td>
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<td>South Atlantic (Peach Belt)</td>
<td>Hollifield*</td>
<td>(Vallee)</td>
<td>(Vallee)</td>
<td>(Vallee 9/20*)</td>
</tr>
</tbody>
</table>

*Not eligible for reappointment  4/21/16
Division II Women's Softball Committee Nominee Information

Name:  Kristy Bayer  
Job Title:  Associate Athletic Director/SA  
Gender:  F  
Ethnic Minority:  N  
Institution:  Arkansas Tech University  
Conference:  Great American Conference  
Playing conference:  Great American Conference  
Meets 50% requirement:  Y  
Institution Sponsors sport:  Y  
Qualification Statement:  I have been actively involved at the NCAA DII level as a student-athlete, coach, and administrator. I have served on many divisional and association-wide committees. I am actively involved at the conference level. I serve as the Chair of the Senior Woman's Administrator, Chair of the Volleyball Coaches, and I am the liaison for our men's and women's tennis programs. I am also active with NACWAA and the AVCA. I am currently pursuing my doctorate. I have begun my dissertation with a focus area of Intrinsic Motivators of Long-Tenured, Successful NCAA DII Football Coaches. With my long time involvement with DII and strong knowledge of DII issues, I feel like I would be a strong candidate for this committee. I love giving back to the association that has provided me with many professional opportunities.

Regional Advisory Committee Experience (new form question):  Y  
I have been on several regional advisory committees in the sport of men's and women's tennis (see below).

Past Committee Service:  
AVCA All-Region Com., 2014-present  
GAC Long Range Planning Com., 2014-present  
Drug and Alcohol Task Force, 2014-present  
Athletic Ambassador - Faculty/Staff Giving Campaign, 2013-present  
AVCA Coaches Poll, 2012-present  
NCAA Postgraduate Scholarship Com., 2012-present  
AVCA Head Coaches Com., 2011-present  
ATU Gender Equity Com, 2010-present  
ATU Strategic Planning Com. Working Group, 2014-2015  
ATU International Women's Week Com., 2014-2015  
Hazing Task Force, 2014-2015  
NACWAA Mentoring Program, 2014-2015  
NACWAA Membership Com., 2011-2012, 2015-2016  
NCAA Central Regional Ranking Com. Tennis (W), 2011-2015  
AVCA New Attendee Com., 2012-2014  
NACWAA Awards Committee, 2012-2014  
RFP Snack Vending and Drink Rights Com., 2011-2012  
Pepsi Fund Allocation Com., 2011-2012  
NCAA South Central Regional Ranking Com. Tennis (M), 2011  
NCAA Volleyball Rules Com., 2008-2011  
NCAA South Regional Ranking Com Tennis (M, W), 2006-09  

Professional Development participation:  
NACWAA Convention - 2014  
Arkansas Activities Association - 2012 (presenter)  
NACWAA Institute of Administrative Advancement - 2010
NCAA Leadership Academy - 2005
NCAA CHAMPS/Life Skills Orientation Conference - 2003
NCAA Action Academy - 2002
Name: Kristy Bayer (CONT)

Employment History:
Arkansas Tech University
Associate Athletic Director, SWA, Head Volleyball Coach
2004-present
Grand Valley State University
Assistant Volleyball Coach
2002-2004
Emporia State University
Assistant Volleyball Coach
2001-2002

Education (old form requested institutions. New form asks for highest level degree received.):
Master's

NCAA championship exp:
Since I have been at Arkansas Tech University, we have hosted three regional basketball tournaments and a first round football game. I have been actively involved in the pre-planning and execution throughout this process. I have served many times as the administrative representative for our teams traveling to NCAA post-season events. I have also been a participant as a player and coach in NCAA post-season events.

References:
Steve Mullins, Arkansas Tech University
Athletic Director
479-968-0345
Dr. Tom DeBlack, Arkansas Tech University
Faculty Athletic Representative
479-968-0342
Cherrie Wilmouth, Southeastern Oklahoma State University
Associate Athletic Director, SWA
580-745-2690

Nominee has contacted listed references: Y

Former college S/A:
Volleyball

Former college coach (sports):
Volleyball
Softball (interim)

Regional Advisory Committee exp (old form question):

Conference champs mgt exp:
I have been involved in the planning process for hosting our GAC cross country championships on our campus. When we were a member of the Gulf South Conference, I served as the tennis liaison. In this role, I served as the tennis tournament director. This included all aspects of planning and execution of the tournament for both our men's and women's teams at two sites. In the inaugural GAC volleyball tournament, it was hosted on our
campus. I was involved in all aspects of pre-planning and execution.
I have served as the administrative representative for our teams at conference championship events.
Automatic qualification and earned access recommendations for 2016-17:

**Baseball.** California Collegiate Athletic Association; Central Atlantic Collegiate Conference; Central Intercollegiate Athletic Association®; Conference Carolinas; East Coast Conference; Great American Conference; Great Lakes Intercollegiate Athletic Conference; Great Lakes Valley Conference; Great Midwest Athletic Conference; Gulf South Conference; Heartland Conference; Lone Star Conference; Mid-America Intercollegiate Athletics Association; Mountain East Conference; Northeast-10 Conference; Northern Sun Intercollegiate Conference; Pacific West Conference; Peach Belt Conference; Pennsylvania State Athletic Conference; Rocky Mountain Athletic Conference; South Atlantic Conference; Southern Intercollegiate Athletic Conference; and Sunshine State Conference.

**Men’s basketball.** California Collegiate Athletic Association; Central Atlantic Collegiate Conference; Central Intercollegiate Athletic Association; Conference Carolinas; East Coast Conference; Great American Conference; Great Lakes Intercollegiate Athletic Conference; Great Lakes Valley Conference; Great Midwest Athletic Conference; Great Northwest Athletic Conference; Gulf South Conference; Heartland Conference; Lone Star Conference; Mid-America Intercollegiate Athletics Association; Mountain East Conference; Northeast-10 Conference; Northern Sun Intercollegiate Conference; Pacific West Conference; Peach Belt Conference; Pennsylvania State Athletic Conference; Rocky Mountain Athletic Conference; South Atlantic Conference; Southern Intercollegiate Athletic Conference; and Sunshine State Conference.

**Women’s basketball.** California Collegiate Athletic Association; Central Atlantic Collegiate Conference; Central Intercollegiate Athletic Association; Conference Carolinas; East Coast Conference; Great American Conference; Great Lakes Intercollegiate Athletic Conference; Great Lakes Valley Conference; Great Midwest Athletic Conference; Great Northwest Athletic Conference; Gulf South Conference; Heartland Conference; Lone Star Conference; Mid-America Intercollegiate Athletics Association; Mountain East Conference; Northeast-10 Conference; Northern Sun Intercollegiate Conference; Pacific West Conference; Peach Belt Conference; Pennsylvania State Athletic Conference; Rocky Mountain Athletic Conference; South Atlantic Conference; Southern Intercollegiate Athletic Conference; and Sunshine State Conference.

**Football.** Central Intercollegiate Athletic Association; Great American Conference; Great Lakes Intercollegiate Athletic Conference; Great Lakes Valley Conference; Gulf South Conference; Lone Star Conference; Mid-America Intercollegiate Athletics Association; Mountain East Conference; Northeast-10 Conference; Northern Sun Intercollegiate Conference; Pennsylvania State Athletic Conference; Rocky Mountain Athletic Conference; South Atlantic Conference; and Southern Intercollegiate Athletic Conference.

**Men’s golf.** California Collegiate Athletic Association; Central Atlantic Collegiate Conference; Central Intercollegiate Athletic Association; Conference Carolinas; Great...
American Conference; Great Lakes Intercollegiate Athletic Conference; Great Lakes Valley Conference; Great Midwest Athletic Conference; Gulf South Conference; Heartland Conference; Mid-America Intercollegiate Athletics Association; Mountain East Conference; Northeast-10 Conference; Northern Sun Intercollegiate Conference; Pacific West Conference; Peach Belt Conference; Pennsylvania State Athletic Conference; Rocky Mountain Athletic Conference; South Atlantic Conference; Southern Intercollegiate Athletic Conference; and Sunshine State Conference.

Women’s soccer. California Collegiate Athletic Association; Central Atlantic Collegiate Conference; Conference Carolinas; East Coast Conference; Great American Conference; Great Lakes Intercollegiate Athletic Conference; Great Lakes Valley Conference; Great Midwest Athletic Conference; Great Northwest Athletic Conference; Gulf South Conference; Heartland Conference; Lone Star Conference; Mid-America Intercollegiate Athletics Association; Mountain East Conference; Northeast-10 Conference; Northern Sun Intercollegiate Conference; Pacific West Conference; Peach Belt Conference; Pennsylvania State Athletic Conference; Rocky Mountain Athletic Conference; South Atlantic Conference; and Sunshine State Conference.

Softball. California Collegiate Athletic Association; Central Atlantic Collegiate Conference; Central Intercollegiate Athletic Association; Conference Carolinas; East Coast Conference; Great American Conference; Great Lakes Intercollegiate Athletic Conference; Great Lakes Valley Conference; Great Midwest Athletic Conference; Great Northwest Athletic Conference; Gulf South Conference; Heartland Conference; Lone Star Conference; Mid-America Intercollegiate Athletics Association; Mountain East Conference; Northeast-10 Conference; Northern Sun Intercollegiate Conference; Pacific West Conference; Peach Belt Conference; Pennsylvania State Athletic Conference; Rocky Mountain Athletic Conference; South Atlantic Conference; Southern Intercollegiate Athletic Conference; and Sunshine State Conference.

Men’s tennis. Central Atlantic Collegiate Conference; Central Intercollegiate Athletic Association*; Conference Carolinas; East Coast Conference; Great American Conference; Great Lakes Intercollegiate Athletic Conference; Great Lakes Valley Conference; Gulf South Conference; Heartland Conference; Mid-America Intercollegiate Athletics Association; Mountain East Conference; Northeast-10 Conference; Pacific West Conference; Peach Belt Conference; Pennsylvania State Athletic Conference; Rocky Mountain Athletic Conference; South Atlantic Conference; Southern Intercollegiate Athletics Conference; and Sunshine State Conference.

Women’s tennis. Central Atlantic Collegiate Conference; Central Intercollegiate Athletic Association; Conference Carolinas; East Coast Conference; Great American Conference; Great Lakes Intercollegiate Athletic Conference; Great Lakes Valley Conference; Great Midwest Athletic Conference; Gulf South Conference; Heartland Conference; Lone Star Conference; Mid-America Intercollegiate Athletics Association; Mountain East Conference; Northeast-10 Conference; Northern Sun Intercollegiate Conference; Pacific West Conference; Peach Belt Conference; Pennsylvania State Athletic Conference; South Atlantic Conference; Southern Intercolligiate Athletic Conference; and Sunshine State Conference.

Women’s volleyball. California Collegiate Athletic Association; Central Atlantic Collegiate Conference; Central Intercollegiate Athletic Association; Conference
Carolinas; East Coast Conference; Great American Conference; Great Lakes Intercollegiate Athletic Conference; Great Lakes Valley Conference; Great Midwest Athletic Conference; Great Northwest Athletic Conference; Gulf South Conference; Heartland Conference; Lone Star Conference; Mid-America Intercollegiate Athletics Association; Mountain East Conference; Northeast-10 Conference; Northern Sun Intercollegiate Conference; Pacific West Conference; Peach Belt Conference; Pennsylvania State Athletic Conference; Rocky Mountain Athletic Conference; South Atlantic Conference; Southern Intercollegiate Athletic Conference; and Sunshine State Conference.

[NOTE: *indicates that the conference is in year three of the three-year grace period.]
COMMITTEE ON COMPETITIVE SAFEGUARDS AND MEDICAL ASPECTS OF SPORTS REPORT
JUNE 24, 2016, ELECTRONIC COMMUNICATION REPORT

ACTION ITEMS.

None.

INFORMATIONAL ITEM.

- NCAA Bylaw 17.19.2—Playing Seasons-Preseason Practice—Date of Practice and Preseason Activities—Soccer—Referral from Division II Management Council.

In response to a referral from the Division II Management Council (see excerpt below from April 2016 Summary of Actions Document), asking for feedback on a legislative recommendation for the sport of soccer that would increase the number of practice days from 17 days to 21 days before the first permissible contest, the Committee on Competitive Safeguards and Medical Aspects of Sports (CSMAS) noted that the preliminary report of the soccer summit indicated that a working group had been established to review and make recommendations for preseason acclimatization, and that those recommendations are not reflected in the referral to CSMAS, nor in the original legislative proposal. Without this information or other plan to incorporate medical safeguards, the committee feels it is not in a position to make a recommendation regarding the proposal that extends the soccer playing season.

- Management Council. The Management Council agreed to refer to the NCAA Committee on Competitive Safeguards and Medical Aspects of Sport a recommendation to sponsor legislation for the 2017 NCAA Convention to amend NCAA Bylaw 17.19.2 to specify that in soccer, an institution shall not begin practice in the championship segment before 21 days prior to the first permissible contest, as specified; further, to specify that during the preseason practice period before the institution’s first day of classes or the first scheduled contest, a soccer student-athlete’s participation in countable athletically related activities shall be limited to a maximum of four hours per day and 20 hours per week and that all countable athletically related activities shall be prohibited during one calendar day per week, effective August 1, 2017.

Presidents Council. No action was necessary.
REPORT OF THE
NCAA DIVISION II DEGREE-COMPLETION AWARD COMMITTEE
MAY 16-17, 2016, MEETING

ACTION ITEMS.

- None.

INFORMATIONAL ITEMS.

1. **Selection of Award Recipients for the 2016-17 Academic Year.** The committee reviewed 197 applications of 229 received from 119 institutions. The committee selected the following 95 recipients. The total amount awarded for the 2016-17 academic year is $425,241.

<table>
<thead>
<tr>
<th>NAME</th>
<th>INSTITUTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tiffany Addison</td>
<td>South Carolina Aiken</td>
</tr>
<tr>
<td>Devyn Asche</td>
<td>South Dakota Mines</td>
</tr>
<tr>
<td>Carroll Bailey</td>
<td>Saint Anselm</td>
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<td>Jodie Black</td>
<td>Washburn</td>
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<tr>
<td>JaQuan Blount</td>
<td>Mount Olive</td>
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<tr>
<td>Beth Bohuslavsky</td>
<td>Fort Hays State</td>
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<tr>
<td>Connor Bolling</td>
<td>Nebraska-Kearney</td>
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<tr>
<td>Annika Bordak</td>
<td>MSU Moorhead</td>
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<tr>
<td>Brianna Brancato</td>
<td>Shippensburg</td>
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<tr>
<td>Kenrisha Brathwaite</td>
<td>Johnson C. Smith</td>
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<tr>
<td>Nicole Braungart</td>
<td>Holy Family</td>
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<tr>
<td>Elizabeth Bunn</td>
<td>Limestone</td>
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<tr>
<td>Joshua Caiquo</td>
<td>West Virginia State</td>
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<tr>
<td>Greta Coleman</td>
<td>Bloomfield</td>
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<tr>
<td>Andrew Cohen</td>
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<td>Pittsburg State</td>
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<td>Andrea DeLeon (Tejeda)</td>
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<tr>
<td>Hannah Doll</td>
<td>Bellarmine</td>
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<tr>
<td>Arend Doppenberg</td>
<td>Point Loma</td>
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<tr>
<td>Michael Douglas</td>
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<td>Earl Dupree</td>
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<td>Ashley Eickhoff</td>
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<td>Zachary Ellis</td>
<td>Missouri S&amp;T</td>
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<td>Alexis Foley</td>
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<td>A’Jae Foley</td>
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<td>Kylie Gafford</td>
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<td>TyRay Gatewood</td>
<td>Cal State Dominguez Hills</td>
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<tr>
<td>Name</td>
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<tr>
<td>Tom Gavin</td>
<td>Palm Beach Atlantic</td>
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<td>Tanner Giddings</td>
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<td>William Hansen</td>
<td>Regis</td>
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<td>Lauren Hippo</td>
<td>Edinboro</td>
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<td>Austin Hogie</td>
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<td>Avery Holliday</td>
<td>Bluefield State</td>
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<tr>
<td>Katie Hughes</td>
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<tr>
<td>Savana Kingsbury</td>
<td>Minot State</td>
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<tr>
<td>Kristi Larson</td>
<td>Minnesota-Crookston</td>
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<td>Karissa LeCaptain</td>
<td>St. Cloud State</td>
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<td>Kelsey Leeson</td>
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<td>Morgan Luckie</td>
<td>Armstrong State</td>
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<td>Megan Lynch</td>
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<td>Marie Malloy</td>
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<td>Rodger Mantor</td>
<td>Cal Poly Pomona</td>
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<td>Jessica Matthews</td>
<td>Clayton State</td>
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<td>Lee Mayhall</td>
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<td>Caitlin McCready</td>
<td>Caldwell</td>
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<td>Zayne Medhaug</td>
<td>MSU Moorhead</td>
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<tr>
<td>Julia Municoy Terol</td>
<td>East Central</td>
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<tr>
<td>Claudia Ochoa</td>
<td>Western New Mexico</td>
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<tr>
<td>Bailey Palmer</td>
<td>Coker</td>
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<tr>
<td>Ragan Palmer</td>
<td>Coker</td>
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<tr>
<td>Jordan Paschke</td>
<td>Winona State</td>
</tr>
<tr>
<td>Shelby Pearce</td>
<td>Florida Tech</td>
</tr>
<tr>
<td>Samantha Perry</td>
<td>Southwestern Oklahoma State</td>
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<tr>
<td>Wynterra Pittman</td>
<td>Virginia State</td>
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<tr>
<td>Tanner Plemmons</td>
<td>North Georgia</td>
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<tr>
<td>Katelyn Rhodes</td>
<td>Northern State</td>
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<tr>
<td>Melissa Roberts</td>
<td>Cal State San Bernardino</td>
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<tr>
<td>Rebecca Rukes</td>
<td>Delta State</td>
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<tr>
<td>Torrie Rupe</td>
<td>Emporia State</td>
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<tr>
<td>Brittany Russell</td>
<td>Lewis</td>
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<tr>
<td>Avery Shepard</td>
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<td>Dakota Sherlin</td>
<td>Armstrong State</td>
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<td>Mariah Smither</td>
<td>Humboldt State</td>
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<td>KC Shannen Sokolski</td>
<td>St. Thomas Aquinas</td>
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<tr>
<td>Shekinah Stewart</td>
<td>Virginia Union</td>
</tr>
<tr>
<td>Christiana Sulak</td>
<td>Texas A&amp;M International</td>
</tr>
<tr>
<td>Klaudia Szych</td>
<td>Eastern New Mexico</td>
</tr>
</tbody>
</table>
Skylar Tatreau  Nebraska-Kearney
Deondre Terrell  Clarion
Jurgen Themen  Adams State
Abbey Thissen  Southwest Minnesota State
Nick Ulrich  Missouri S&T
Taylor Varsho  Sioux Falls
Alexis Versak  West Chester
Kimberly Voltaire  Lewis
Jay Voter  Winona State
Skye Warwick  Northern State
Sydney Wellman  St. Mary’s (Texas)
Sean Wells, Jr.  Grand Valley State
Alexandra Wheatley  Bloomsburg
Taylor White  Virginia Union
Danisha Wiggins  Winston Salem State
Evelyn Williams  Tuskegee
Jonathan Williams  North Greenville
Keyontae Williams  Saint Rose
Aubrey Yowarsky  Lee
Kaydee Yukawa  Northwestern Oklahoma State
Esther Zelaya  Benedict
Courtney Zietsman  Newman

2. **Statistics.** The committee reviewed statistics prepared by staff. The committee noticed that the application numbers were higher than last year and there were eight institutions that submitted applications for the first time.

3. **Approval of meeting reports.** The report of the January 15, 2016, Division II Degree-Completion Award Committee Convention meeting was approved. The February 16, 2016, teleconference meeting report was also approved.

4. **Foundation for the Future update.** The Division II Planning and Finance Committee and the Division II Presidents Council met to review the Division II Foundation for the Future proposals and approved the request for funds to expand the Division II Degree-Completion Award Program. The committee will begin working with the Division II staff to work out details and develop a plan for how the funds are to be used.

5. **Application.** The staff is still working on transitioning the application to Program Hub. It was suggested the committee do an extensive review of the current application to determine if the structure still fits the program’s needs.

Committee Chair: Matt Bassett, Le Moyne College  
Staff Liaison: Ellen Summers, Research

<table>
<thead>
<tr>
<th>May 16-17, 2016</th>
<th>Attendees</th>
<th>Absentees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Damon Arnold, Grand Valley State University</td>
<td></td>
<td>Dennis McMillen, Charleston (West Virginia)</td>
</tr>
<tr>
<td>Matt Bassett, Le Moyne College</td>
<td></td>
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<tr>
<td>Joseph Kissell, Bloomsburg University of Pennsylvania</td>
<td></td>
<td></td>
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<tr>
<td>Eileen McDonough, Barry University</td>
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</table>
ACTION ITEMS.

1. Legislative Item.


      (1) Recommendation. Adopt an administrative regulation to amend the deadline for receipt of written material to be considered by the NCAA Committee on Infractions from 10 days to 30 days prior to the date of the hearing.

      (2) Effective date. Immediate.

      (3) Rationale. In some recent Division II and Division III infractions cases, there has been a flood of “last-minute” submissions that have been burdensome for the committees. A deadline of 30 days in advance of the hearing for submission of written material allows the infractions committee members a more reasonable amount of time to collect, read and evaluate material prior to hearings. Division I adopted this change in 2013. The amendment is also being proposed in Division III.

      (4) Estimated Budget Impact. None.

      (5) Student-Athlete Impact. None.

2. Nonlegislative Items.

   • None.

INFORMATIONAL ITEMS.

• Editorial Revisions. The Committee on Infractions requested that staff complete the following editorial revisions to the NCAA Division II Manual to reflect current policies and practices:

   1. Amend Bylaw 19.5.2-(b)-(2), as follows: Annual written reports shall be submitted to the Office of the Committees on Infractions for review. These reports shall detailing compliance with probationary conditions; and

   This revision, which is currently in place in Division I and also being proposed in Division III, will allow for a standardized approach to the compliance review process for all three divisional Committees on Infractions. The staff of the Office of the Committees on Infractions (OCOI) will review institutions’ compliance reports. Any
issues identified by the OCOI will be brought to the attention of the subject institution and, if necessary, the COI, for resolution. Otherwise, the reports are approved.

2. **Amend Bylaw 19.5.2-(b)-(3), as follows:** At the conclusion of probation, the institution’s president or chancellor shall certify **affirm in writing** that current athletics policies and procedures conform to all requirements of NCAA legislation and that all conditions of probation have been satisfied (see Bylaw 19.5.2.4.2).

This revision clarifies the requirement that the institution’s president or chancellor shall attest that his/her institution is in compliance with NCAA legislation upon conclusion of probation and makes the language consistent with Bylaw 19.5.2.4.2.

3. **Amend Bylaw 19.5.2.4.2, as follows:** In the event the committee prescribes a penalty involving a probationary period, at the end of the probationary period, the institution's president or chancellor shall affirm in writing to the NCAA office of the Committees on Infractions that the institution's athletics policies and practices are in full compliance with NCAA rules. The NCAA Office of the Committees on Infractions shall review the written affirmation before action by the committee and will coordinate with the committee to restore the institution to full rights and privileges of membership in the Association.

The revision, which is also proposed in Division III, will allow for a standardized approach to the end-of-probation process for all three divisional Committees on Infractions. The staff of the OCOI reviews the end-of-probation requirements and typically informs institutions that the probationary period has ended, if the conditions of probation have been met. The OCOI informs the COI of the end of probation or, if necessary, the OCOI identifies issues or concerns and brings them to the attention of the COI for possible action, including extending probation, at the COI’s discretion.

*Committee Chair:* Julie Rochester  
*Staff Liaison(s):* Joel McGormley, Shep Cooper and Jim Elworth

<table>
<thead>
<tr>
<th>Division II Committee on Infractions Members:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Doug Blais, Faculty Athletics Representative, Southern New Hampshire University</td>
</tr>
<tr>
<td>John David Lackey, Attorney, Paul and Lackey</td>
</tr>
<tr>
<td>Julie Rochester, Faculty Athletics Representative, Northern Michigan University</td>
</tr>
<tr>
<td>Carey Snyder, Associate Director of Athletics, East Stroudsburg University of Pennsylvania</td>
</tr>
<tr>
<td>Harry Stinson III, Associate Director of Athletics, Central State University</td>
</tr>
<tr>
<td>Jane Teixeira, Assistant Commission, Pacific West Conference</td>
</tr>
<tr>
<td>Christie Ward, Associate Athletics Director for Compliance, Georgia Southwestern State University</td>
</tr>
</tbody>
</table>

NCAA/6/29/16/rcr
ACTION ITEMS.

1. Legislative items.


      (1) **Recommendation.** Sponsor legislation for the 2017 Convention to amend Bylaw 12.2.1.1 (tryout after enrollment) to specify that a student-athlete may try out with a professional athletics team or permit a professional athletics team to conduct medical examinations at any time, provided the student-athlete does not miss class.

      (2) **Effective date.** Immediate.

      (3) **Rationale.** Current legislation permits a student-athlete to participate in a professional tryout at any time outside of the playing season. This proposal expands the professional tryout opportunities for student-athletes without interfering with class time. This change aligns with Division I legislation regarding professional team tryouts and ensures that Division II student-athletes are provided similar legislative access to tryout opportunities as their Division I counterparts. The immediate effective date will permit student-athletes to participate in professional team tryouts during the 2017 spring term.

      (4) **Estimated budget impact.** None.

      (5) **Student-athlete impact.** A student-athlete will be permitted to participate in a professional sport tryout at any time, provided the student-athlete does not miss class.

   b. 2017 Convention Legislation – Bylaw 12.5.1.1 – Amateurism – Promotional Activities – Permissible – Institutional, Charitable, Educational or Nonprofit Promotions – Elimination of Requirement that All Money Go Directly to the Member Institution, Member Conference or the Charitable, Educational, Nonprofit or Government Agency.
(1) **Recommendation.** Sponsor legislation for the 2017 NCAA Convention to amend Bylaw 12.5.1.1 (institutional, charitable, educational or nonprofit promotions) to eliminate the requirement that all money derived from a permissible promotional activity or project must go directly to the member institution, member conference or the charitable, educational, nonprofit or government agency; further, to eliminate the requirement that an authorized representative of the charitable, educational, nonprofit, or government agency must sign a release statement and require the institution to provide educational material to the charitable, educational, nonprofit or government agency notifying the entity of its obligation to ensure that a student-athlete’s name, likeness, appearance or image is used in a manner consistent with the legislation.

(2) **Effective date.** Immediate.

(3) **Rationale.** Current legislation requires all money derived from a promotional activity or project to go directly to the permissible entity (e.g., member institution, member conference or the charitable, educational, nonprofit or government agency). Many Division II institutions partner with commercial businesses that have established fundraising programs that are not set up in a manner that complies with the current legislation, which limits the ability for student-athletes to be involved in the activity. Removing this requirement will increase opportunities for student-athletes to be involved in promotional activities for both the institution and other permissible entities. Eliminating the signature requirement for an authorized representative of the charitable, educational, nonprofit or government agency while still requiring education on the requirements of the promotional activities legislation will maintain the intent of the legislation and reduce administrative burden. The immediate effective date will permit institutions to apply the less stringent standard to promotional activities during the 2017 spring term.

(4) **Estimated budget impact.** None.

(5) **Student-athlete impact.** A student-athlete may participate in additional promotional activities with fewer concerns about a potential impact on eligibility.

c. **2017 Convention Legislation – Bylaw 13.1.1.2 – Recruiting – Contacts and Evaluations – Contactable Prospective Student-Athletes – Four-Year College Prospective Student-Athletes – Removal of Requirement to Obtain Permission from NAIA Institution.**
(1) **Recommendation.** Sponsor legislation for the 2017 Convention to amend Bylaw 13.1.1.2 (four-year college prospective student-athletes) to specify that permission to contact is not required for a student-athlete transferring from a National Association of Intercollegiate Athletics (NAIA) institution; further, to require an institution’s director of athletics (or an individual designated by the director of athletics) to send a courtesy notification of recruitment to the NAIA institution prior to contact with an NAIA student-athlete.

(2) **Effective date.** Immediate, for prospective student-athletes transferring for the 2017-18 academic year and thereafter.

(3) **Rationale.** Institutions that are not members of the NCAA are not bound by NCAA rules, including the timeline to respond to requests for permission to contact. If a NAIA institution denies a student-athlete permission to contact, the NAIA institution is not required to provide the student with a hearing opportunity. Eliminating the requirement of obtaining permission to speak to a student who is enrolled at a NAIA institution interested in transferring to an NCAA Division II institution will ease the burden on compliance administrators. However, requiring a courtesy notification to the NAIA institution prior to initiating contact with a NAIA prospective student-athlete ensures there is adequate transparency in the recruiting process. The immediate effective date will permit institutions to use the new process during the spring 2017 term and the following summer while recruiting potential transfers for the 2017-18 academic year.

(4) **Estimated budget impact.** Will vary.

(5) **Student-athlete impact.** A prospective student-athlete transferring from a NAIA institution may have recruiting contact with a Division II institution without having to obtain permission to contact. In addition, a prospective student-athlete transferring from a NAIA institution will not be required to receive permission to contact in order to receive athletics aid in the first year of enrollment at a Division II institution.


(1) **Recommendation.** Sponsor legislation for the 2017 Convention to amend Bylaw 13.2 (offers and inducements) to specify that an institution may waive, pay in advance or guarantee payment of any institutional pre-
enrollment fee for a prospective student-athlete who has signed a National Letter of Intent or the institution's written offer of admission and/or financial aid or for whom the institution has received a financial deposit in response to its offer of admission.

(2) **Effective date.** Immediate.

(3) **Rationale.** Current legislation limits the pre-enrollment fees an institution may pay for a prospective student-athlete, unless the institution has similar policies for all prospective student-grantees. By permitting payment for a committed prospective student-athlete, the institution is not gaining a recruiting advantage and the prospective student-athlete and family will incur less financial burden. Many prospective student-athletes do not have the financial means to cover basic fees required by the institution for all students and are unaware that these basic institutional fees are not covered by athletically related financial aid. The prohibition on covering these required institutional fees has led to difficult situations and leaves the institution vulnerable to outside parties providing impermissible financial aid to financially disadvantaged prospective student-athletes. Furthermore, the institution is permitted to reimburse or pay for many of these pre-enrollment fees after the individual becomes a student-athlete. The period of time between a prospective student-athlete's commitment and enrollment is a time of significant need for institutional support. The payment of pre-enrollment fees will promote the membership's commitment to implementing rules and policies intended to enhance the support of student-athletes. The immediate effective date will permit institutions to pay pre-enrollment fees for prospective student-athletes enrolling for the 2017-18 academic year.

(4) **Estimated budget impact.** Will vary.

(5) **Student-athlete impact.** A prospective student-athlete may not have to pay pre-enrollment fees, subject to institutional policy and budget limitations.

e. **2017 Convention Legislation – Bylaw 17 – Playing and Practice Seasons – Out-of-Season and Nonchampionship Segment Athletically Related Activities – Nonchampionship Segment Activities.**

(1) **Recommendation.** Sponsor legislation for the 2017 Convention to amend Bylaw 17 (playing and practice seasons) to amend the nonchampionship segment, as follows: (1) In all sports, to prohibit all countable athletically related activity during two calendar days per week; (2) In all sports other
than golf, rowing and tennis, to limit a student-athlete’s participation in countable athletically related activity to a maximum of four hours per day and 15 hours per week during a 45-consecutive calendar day period, omitting vacation and examination days officially announced or on days that the institution is closed due to inclement weather, as long as no practice or competition occurs on such days; (3) In golf and tennis, to limit a student-athlete’s participation in countable athletically related activity to a maximum of four hours per day and 20 hours per week during a 60-consecutive calendar day period, omitting vacation and examination days officially announced or on days that the institution is closed due to inclement weather, as long as no practice or competition occurs on such days; and (4) In rowing, to limit a student-athlete’s participation in countable athletically related activity to a maximum of four hours per day and 15 hours per week during a 65-consecutive calendar day period, omitting vacation and examination days officially announced or on days that the institution is closed due to inclement weather, as long as no practice or competition occurs on such days.

(2) Effective date. August 1, 2017.

(3) Rationale. The current legislation requires institutions to toggle between in-season and out-of-season countable athletically related activity limitations during the nonchampionship segment, which causes considerable confusion. Additionally, according to the 2015 GOALS study, Division II student-athletes report spending as much or more time on their sport during the off-season as during their competitive season. This proposal will make the nonchampionship segment legislation easier to apply and also provide student-athletes with additional time off, both in terms of number of days and hours per week.

Competition during the nonchampionship segment in golf and tennis counts toward championship selections, so it is appropriate for these sports to have additional flexibility on both the number of in-season hours and the window in which to use those hours.

(4) Estimated budget impact. None.

(5) Student-athlete impact. A student-athlete would have two days off per week and, in sports other than golf and tennis, five fewer hours of countable athletically related activity during the nonchampionship segment.
f. Noncontroversial Legislation – Bylaw 13.1.7.2 – Recruiting - Contacts and Evaluations – Contact Restrictions at Specified Sites – Practice or Competition Site – Exception for On-Campus Contact.

(1) Recommendation. Adopt noncontroversial legislation to amend Bylaw 13.1.7.2 (practice or competition site) to permit institutional coaching staff members to have contact with a prospective student-athlete on a day of competition prior to the competition, provided that contact occurs on the institution's campus and the institution's campus is not the competition site.

(2) Effective date. Immediate.

(3) Rationale. Permitting contact on an institution's campus on the day of competition prior to competition allows prospective student-athletes more flexibility when arranging campus visits in locations to which they may already be traveling for competition. Currently, prospective student-athletes are prohibited from making contact with institutional athletics staff members on a day of competition, prior to competition, even if they are visiting an institution's campus on an official or unofficial visit on a day of competition. This restriction often requires prospective student-athletes to remain in the locale of the institution additional days following competition to visit the campus and meet with athletics staff members, resulting in additional cost and additional missed class time. This proposal would not only offer greater flexibility to prospective student-athletes who wish to meet with athletics staff members while visiting a campus in a locale of a site of competition or in route to a site of competition, but may also improve recruiting efficiency and potentially result in fewer days away from campus for coaches.

(4) Estimated budget impact. None.

(5) Student-athlete impact. None.


(1) Recommendation. Adopt noncontroversial legislation to amend Bylaw 13.4.3 (conference restrictions) to eliminate the conference restrictions on providing recruiting materials to prospective student-athletes (or his or her parents, legal guardians or coaches).

(2) Effective date. Immediate.
(3) **Rationale.** The current legislation restricting conference offices from providing recruiting materials to prospective student-athletes (or his or her parents, legal guardians or coaches) is unnecessary and inhibits the ability of conference offices to spread awareness of Division II as a participation opportunity for prospective student-athletes. Allowing the conference office to share recruiting materials, particularly with coaches of prospective student-athletes, will enhance the visibility of Division II without giving any particular institution a recruiting advantage.

(4) **Estimated budget impact.** Will vary.

(5) **Student-athlete impact.** None.

**h. Noncontroversial Legislation – Bylaw 13.6.2.1 – Recruiting – Official (Paid) Visit – Requirements for Official Visit – High School or Preparatory School Prospective Student-Athlete – Exception for High School Prospective Student-Athlete With a Final Academic Certification.**

(1) **Recommendation.** Adopt noncontroversial legislation to amend Bylaw 13.6.2.1 (high school or preparatory school prospective student-athletes) to permit institutions to provide an official visit to a high school prospective student-athlete without receiving a current high school transcript, provided the prospective student-athlete’s final academic certification has been issued by the NCAA Eligibility Center.

(2) **Effective date.** Immediate.

(3) **Rationale.** The intent of requiring a current high school transcript in advance of an official visit is for the institution to be able to properly assess the academic standing of a prospective student-athlete. If a high school prospective student-athlete has received a final academic certification by the Eligibility Center prior to the official visit, the intent of the legislation has been accomplished. This exception would reduce burden on both the prospective student-athlete and the institution by not requiring a current transcript to be sent in advance of an official visit.

(4) **Estimated budget impact.** None.

(5) **Student-athlete impact.** A high school prospective student-athlete with a final academic certification may take an official visit without providing a current high school transcript.

   (1) **Recommendation.** Adopt noncontroversial legislation to amend Bylaw 13.17.3 (football) to amend the football recruiting calendar to begin the contact period in football on the Monday immediately following Thanksgiving.

   (2) **Effective date.** Immediate.

   (3) **Rationale.** Currently, the winter contact period begins on December 1. In most years, December 1 falls in the middle or end of week. The Monday following Thanksgiving is a more appropriate day to begin this contact period as both collegiate institutions and secondary schools have resumed classes following the Thanksgiving break.

   (4) **Estimated budget impact.** Will vary.

   (5) **Student-athlete impact.** None.

j. Noncontroversial Legislation – Bylaw 14.2.4.2.2.4 – Eligibility – Seasons of Competition: 10-Semester/15-Quarter Rule – Criteria for Determining Season of Eligibility – Participation in Organized Competition Before Initial Collegiate Enrollment – Exceptions to Participation in Organized Competition – Men’s Ice Hockey Exception – Additional Year.

   (1) **Recommendation.** Adopt noncontroversial legislation to amend Bylaw 14.2.4.2.2.4 (men’s ice hockey exception) to extend the men’s ice hockey exception to the organized competition before initial collegiate enrollment legislation from one to two years.

   (2) **Effective date.** Immediate, for prospective student-athletes enrolling in the 2017-18 academic year and thereafter.

   (3) **Rationale.** Division II currently has the most restrictive organized competition legislation of the three divisions in men’s ice hockey. There are only six Division II institutions that sponsor Division II men’s ice hockey and there is no Division II championship, which further puts these institutions at a recruiting disadvantage. Permitting Division II men’s ice hockey prospective student-athletes to participate in one additional year of
organized competition before initial collegiate enrollment is consistent with the structure of USA Junior Hockey, where prospective student-athletes may participate for three years after high school and until turning 21. This recommendation is similar to the legislated exception in skiing.

(4) **Estimated budget impact.** None.

(5) **Student-athlete impact.** A prospective student-athlete in men’s ice hockey will have an additional grace year to participate in organized competition before initial collegiate enrollment before being charged with the use of a season.

**k. Noncontroversial Legislation – Bylaw 16.9 – Awards and Benefits – Permissible Travel Expenses – Receipt of Actual and Necessary Expenses from the Host of Noncompetitive Event.**

(1) **Recommendation.** Adopt noncontroversial legislation to amend Bylaw 16.9 (permissible travel expenses) to specify that an entity hosting a noncompetitive event may provide a student-athlete with actual and necessary expenses to represent the institution at the event.

(2) **Effective date.** Immediate.

(3) **Rationale.** Current legislation only permits an institution, conference or the NCAA to provide actual and necessary expenses to a student-athlete to represent the institution at a noncompetitive event. In some instances, the host offers to pay the student-athlete’s actual and necessary expenses, which requires the expenses to be donated to the institution and the institution, in turn, provides the expenses to the student-athlete. Allowing the host to provide actual and necessary expenses to the student-athlete reduces bureaucracy and may have a positive budget impact on Division II institutions.

(4) **Estimated budget impact.** Institutions may no longer have to provide actual and necessary expenses for a student-athlete to represent the institution at a noncompetitive event should the host offer to pay the student-athlete’s actual and necessary expenses.

(5) **Student-athlete impact.** A student-athlete would be permitted to receive actual and necessary expenses for representing the institution in a noncompetitive event from the host or sponsor of the event.
l. Noncontroversial Legislation – Bylaw 16.10 – Awards and Benefits – Provision of Expenses by Individuals or Organizations Other Than the Institution – Lodging Provided by Relative of Student-Athlete.

(1) **Recommendation.** Adopt noncontroversial legislation to amend Bylaw 16.10 (provision of expenses by individuals or organizations other than the institution) to specify that a relative of a student-athlete is permitted to pay for, or provide lodging to, eligible student-athletes in conjunction with, or in route to or from, an away-from-home contest.

(2) **Effective date.** Immediate.

(3) **Rationale.** Current legislation permits an institution to provide lodging to student-athletes in conjunction with away-from-home competition. Student-athletes are not permitted to receive lodging from a relative of a team member unless the relative donates the use of the lodging to the institution and the institution, in turn, provides the lodging to the student-athletes. Requiring relatives of student-athletes to donate lodging to the institution is unnecessary and overly bureaucratic.

(4) **Estimated budget impact.** None.

(5) **Student-athlete impact.** None.


(1) **Recommendation.** Adopt noncontroversial legislation to amend Bylaw 31.1.4.4 (noon start time) to specify that in fencing, competition conducted on Sunday in the men's and women's fencing championships may begin prior to noon.

(2) **Effective date.** Immediate.

(3) **Rationale.** Currently, the men's and women's fencing championships are conducted Thursday through Sunday, with competition starting at 9 a.m. local time. Given the number of bouts that must take place over this four-day period for each gender and each weapon, this proposal will allow the approved format to continue without budgetary ramifications. If competition could not start until noon on Sunday, a number of teams would have to stay an additional day in the host city, thus increasing per diem
expenses. Finally, this format and early start time is familiar to institutions that are competing, as they routinely start competition at this time, if not earlier, during the regular season. In addition, fencing is a National Collegiate Championship sport and Division I adopted this exception in October 2015. Because institutions from all three divisions participate in the championship, it is imperative that the legislation is consistent among divisions.

(4) Estimated budget impact. None.

(5) Student-athlete impact. None.

n. **Incorporation of Interpretation into the NCAA Division II Manual.**

(1) **Recommendation.** To incorporate the following official interpretation into the Manual:

Postponed/Canceled Contest Due to Inclement Weather

Decided that for purposes of Case No. 256 and the need to determine whether or not an institution has used a date of competition in a sport in the event the competition is postponed or canceled due to inclement weather or a comparable factor, such competition shall not be countable unless the results are considered final under the applicable playing rules of the sport in question.

(2) **Effective date.** Immediate.

(3) **Rationale.** Incorporating the December 18, 1986, official interpretation into the Manual will clarify the application of the legislation in situations where competition is cancelled due to inclement weather.

(4) **Estimated budget impact.** None.

(5) **Student-athlete impact.** None.
2. Nonlegislative items.

a. Referral to NCAA Division II Committee for Legislative Relief – Review of Minimal Competition Threshold.

(1) **Recommendation.** That the NCAA Division II Management Council refer the following issue to the Committee for Legislative Relief for consideration of potential guideline changes:

Whether the current minimal competition threshold (10 percent of the Bylaw 17 maximum) remains appropriate or should be increased to 20 percent of the Bylaw 17 maximum.

(2) **Effective date.** Immediate.

(3) **Rationale.** The NCAA Division II Legislation Committee requested that a review of the minimal competition threshold for organized competition waivers be referred to the Committee for Legislative Relief. As part of a discussion regarding the organized competition before initial collegiate enrollment legislation, the committee reviewed amateurism data from the last two academic years. While the committee agreed that a legislative change was not necessary at this time, the committee believes further discussion regarding the minimal competition threshold is warranted. Specifically, the committee noted 105 prospective student-athletes over the past two years have participated in more than 10 percent but less than 20 percent of the Bylaw 17 maximum, and requests that the Committee for Legislative Relief discuss whether these individuals received a meaningful participation opportunity that warranted a full season being charged.

(4) **Estimated budget impact.** None.

(5) **Student-athlete impact.** None.

b. Legislative Referral to NCAA Division II Championships Committee – Review Practice Partners at NCAA Championships.

(1) **Recommendation.** That the Division II Management Council refer the following issue to the Championships Committee for consideration of potential legislative change:
Whether an eligible student-athlete who is not selected to participate in the championship should be permitted to serve as a practice partner for qualifying participants on site at the NCAA championship event.

(2) **Effective date.** Immediate.

(3) **Rationale.** In June 2014, the Legislation Committee issued an official interpretation to clarify that student-athletes not eligible for competition may not receive expenses for or participate in practice sessions associated with away-from-home competition. The prohibition on practice applies even if the student-athlete pays his or her own way to travel to the site of competition.

NCAA staff regularly receives questions, most commonly in wrestling, regarding whether eligible but nonqualifying student-athletes may travel and serve as practice partners for student-athletes selected for the Division II Championship. The committee requests the Championships Committee review this issue and discuss any unintended consequences (e.g., hotel room space, credential limits) of such a change in individual sports.

(4) **Estimated budget impact.** None.

(5) **Student-athlete impact.** None.

**INFORMATIONAL ITEMS.**

1. **Financial Aid Review.** The committee continued its review of the current financial aid legislation, including:

   a. **Discussion Regarding 2017 Convention Proposals.** The committee discussed feedback received on the three NCAA Division II Presidents Council-sponsored 2017 Convention financial aid proposals. Additionally, the committee reviewed the proposals in legislative form and made the following recommended changes to capture the intent of the original recommendations:

   (1) **Division II Proposal No. 2017-5 (financial aid -- maximum limits on financial aid -- team limits - institutional athletics aid and outside educational expenses only).** The committee agreed that the proposal should be specific to institutional athletics aid and that outside educational expenses from the United States Olympic Committee, national governing
body or professional team or league should not count toward individual and team limits.

(2) Proposal No. 2017-6 (financial aid - terms and conditions of awarding institutional financial aid -- period of institutional financial aid award -- period of institutional financial aid award -- requirement to provide athletically related financial aid for one academic year). The committee agreed the requirement that the student-athlete has not previously received athletically related financial aid from the certifying institution should be eliminated from the one-time exception.

(3) Proposal No. 2017-7 (financial aid - terms and conditions of awarding institutional financial aid -- reduction and cancellation during period of award -- increase permitted -- increase for any reason at any time). The committee did not have any recommended amendments to this proposal.

b. Order of Proposals. The committee discussed the order of proposals and recommended the same order be used for voting at the 2017 Convention.

c. Discussion Regarding Modifications to the Financial Aid Form. The committee engaged in initial conversations regarding necessary modifications to the financial aid form if NCAA Division II Proposal No. 2017-5 (financial aid -- maximum limits on financial aid -- team limits - institutional athletics aid and outside educational expenses only) is adopted. The committee directed staff to invite an academic and membership affairs staff member from the Compliance Assistant (CA) team to the March 2017 in-person meeting to discuss modifications to CA and the financial aid form should the athletics aid only proposal be adopted.

d. Review of Financial Aid Legislative Proposal Question and Answer Guide. The committee reviewed the Financial Aid Legislative Proposal Question and Answer Guide in an attempt to provide the membership with education in advance of the 2017 Convention. The initial version will be released after the August 2016 Division II Presidents Council meeting and will be updated again in the fall prior to the release of the final version of the 2017 Question and Answer Guide in December 2016, which will include all proposals to be voted on by the membership.

2. Review of Promotional Activities Legislation. The committee discussed the promotional activities legislation, including:

a. Review of Promotional Activities Requirements. The committee reviewed the current promotional activities legislation set forth in Bylaw 12.5.1.1, and
b. **Fees Associated with Commercial Crowdfunding Websites.** The committee discussed commercial crowdfunding websites that charge a service fee (flat rate and/or percent-based) and agreed to issue the following official interpretation:

**Fees Charged by Commercial Crowdfunding Websites (II)**

The Legislation Committee determined that payment of fees (e.g., flat rate fee, percent-based fee) associated with the use of a commercial crowdfunding website is an incidental cost to use the service and does not constitute endorsement of a commercial product. The committee noted that the use of a crowdfunding website is limited to activities for which it is otherwise permissible for a student-athlete to raise funds.

[Reference: Bylaw 12.5.2.1 (advertisements and promotions following enrollment)]

c. **Participation of Ineligible Student-Athletes in Community Engagement or Promotional Activities Involving Physical Activity.** The committee confirmed that it is permissible for ineligible student-athletes to participate in community engagement events and promotional activities that involve physical activity, and directed staff to update Figure 14-2 (initial eligibility) to clarify that the promotional activities legislation applies to community engagement events. The committee also requested that a member of the NCAA office of legal affairs staff join the November 2016 in-person meeting to discuss whether student-athlete participation in community engagement events must be subject to the promotional activity legislation.

3. **Review of Feedback on the Nonchampionship Segment Concepts.** The committee discussed feedback from the membership on the nonchampionship segment concepts and recommended sponsorship of 2017 Convention legislation. [See Legislative Action Item No. 1-e]

4. **Discussion Regarding Organized Competition Before Initial Collegiate Enrollment Legislation.**

   a. **Review of Certification Data from the Eligibility Center.** The committee received an update from the Eligibility Center staff regarding organized competition certification outcomes from the 2014-15 and 2015-16 certification cycles. Based on the number of prospective student-athletes who participated in
more than 10 percent [the current minimal competition threshold for the NCAA Division II Committee for Legislative Relief streamlined review process] and less than 20 percent of the Bylaw 17 maximum number of contests or dates of competition, the committee agreed to refer the issue to the Committee for Legislative Relief for consideration of a possible change to the guideline. [See Nonlegislative Action Item No. 2-a]

b. **Discussion Regarding the Men’s Ice Hockey Grace Period.** The committee reviewed a request from a Division II conference to extend the grace period in men’s ice hockey by one additional year. The committee noted the competitive disadvantage created by the current rule in contrast to the legislation in Divisions I and III and agreed to recommend noncontroversial legislation to extend the grace period. [See Legislative Action Item No. 1-j]

Additionally, the committee expressed support for Division II men’s ice hockey prospective student-athletes to receive a Division II amateurism certification from the Eligibility Center. These prospective student-athletes already receive a Division II academic certification and in many cases also receive a Division I amateurism certification.

5. **Review of Legislation Pertaining to Professional Team Tryouts.** The committee discussed student-athlete participation in professional team tryouts, as follows:

a. **Timing of Tryouts with Professional Teams.** The committee discussed the permissible timing of a professional team tryout. Currently, in Division II, such tryouts may only take place outside of the student-athlete’s season. Division I is less restrictive and permits professional team tryouts to occur at any time, as long as the student-athlete does not miss class. The committee agreed to recommend a similar legislative change, noting the additional flexibility may help provide exposure to Division II student-athletes who wish to play professionally. [See Legislative Action Item No. 1-a]

b. **Scout Days.** The committee discussed a possible legislative change to permit a student-athlete to participate in professional scout days during the playing season that are organized by a member institution or conference and include current student-athletes from multiple institutions. The committee directed staff to seek feedback from the Division II Conference Commissioners Association to inform its discussion at a future meeting.

6. **Review of Official Visit Requirements for Prospective Student-Athletes Who Have Received a Final Academic Certification.** The committee reviewed the official visit requirements and agreed to recommend a noncontroversial legislative change for
prospective student-athletes who have already received a final academic certification from the Eligibility Center, noting that a similar exception is included to the requirement to provide a transcript prior to National Letter of Intent or written offer of athletically related financial aid legislation. [See Legislative Action Item No. 1-h]

7. **Discussion Regarding Permissible Expense Providers for Participation in Noncompetitive Events.** The committee reviewed the legislation pertaining to participation in noncompetitive events. Currently, only an institution, conference or the NCAA may provide actual and necessary expenses to a student-athlete to represent the institution in noncompetitive events. The committee agreed that the host entity should also be permitted to provide such expenses and recommended a noncontroversial legislative change. [See Legislative Action Item No. 1-k]

8. **Review of Complimentary Ticket Limitations.** The committee discussed the current limitation of four complimentary admissions for student-athletes and agreed that no change was necessary. However, the committee issued the following official interpretation to permit complimentary admissions to be shared amongst team members:

**Use of Complimentary Admissions by Another Student-Athlete (II)**

The Division II Legislation Committee determined that a student-athlete’s unused complimentary admissions may be used by guests of another student-athlete on the team, provided the institution’s team does not exceed the total limitation of four complimentary admissions (or, for NCAA championships and bowl games, six complimentary admissions) per student-athlete on the team (e.g., for a team with 10 student-athletes, 40 total complimentary admissions).

[References: Division II Bylaws 16.2.1.1 (institutional contests in the student-athlete’s sport); 16.2.1.1.2 (exception – NCAA championships and bowl games); and 16.2.1.2 (general regulations)]

9. **Discussion Regarding Student-Athlete Participation in Prospective Student-Athlete Tryouts.** The committee reviewed a request from the National Association of Basketball Coaches to limit the period outside the men’s basketball playing season between the end of the 14 consecutive calendar-day period following an institution’s final contest in the championship segment and one week prior to the beginning of an institution’s final examination to six hours per week. As part of the six-hour period, the NABC proposed that a maximum of two hours per week may be spent on skill instruction and not more than two hours per week may be spent participating in prospective student-athlete and/or enrolled student tryouts. The committee was not supportive of such a change and confirmed that student-athlete participation in tryouts must be counted toward the two permissible hours of team activities and/or skill instruction outside of the playing season. The committee
agreed to add a review of the out-of-season legislation in all sports to the March 2017 agenda.

10. **Review of Legislation Pertaining to Conference Restrictions on Recruiting Materials.** At the request of a Division II conference, the committee reviewed the current restrictions on conferences providing recruiting materials to prospective student-athletes (or parents, legal guardians or coaches). The committee agreed that the current restrictions are unnecessary and limit the conference office’s ability to promote Division II. [See Legislative Action Item No. 1-g]

11. **Discussion Regarding the Football Recruiting Calendar.** The committee reviewed a membership-sponsored proposal submitted for the 2017 NCAA Convention to modify the football recruiting calendar. The committee agreed to recommend noncontroversial legislation, noting the support of the Division II Championships Committee for such a change. [See Legislative Action Item No. 1-i]

12. **Discussion Regarding Participation of Ineligible Student-Athletes in Alumni Contests, Fundraising Activities and Celebrity Sports Activities.** The committee discussed whether ineligible student-athletes should be permitted to participate in exempt contests such as alumni contests, fundraising activities and celebrity sports activities and agreed that participation in these events should be limited to eligible student-athletes only and agreed to issue the following official interpretation. The committee also agreed that ineligible student-athletes should be permitted to participate in events such as Midnight Madness scrimmages only when teams from the institution are involved.

**Ineligible Student-Athlete Participation in Exempt Contests (II)**

The Division II Legislation Committee confirmed that an ineligible student-athlete may not participate in an exempt contest (e.g., alumni contest, fundraising activity, celebrity sports activity) inasmuch as the contest involves an outside team and triggers the definition of intercollegiate competition.

[References: NCAA Division II Bylaws 17.02.8 (intercollegiate competition); 17.02.10 (outside competition); 17.2.7.3 (annual exemptions); 17.3.6 (annual exemptions); 17.4.7.3 (annual exemptions); 17.5.5.3 (annual exemptions); 17.6.7.3 (annual exemptions); 17.7.5.3 (annual exemptions); 17.8.5.3 (annual exemptions); 17.9.7.3 (annual exemptions); 17.10.7.3 (annual exemptions); 17.11.7.3 (annual exemptions); 17.12.5.3 (annual exemptions); 17.13.5.3 (annual exemptions – men’s ice hockey); 17.13.5.4 (annual exemptions – women’s ice hockey); 17.14.7.3 (annual exemptions); 17.15.5.3 (annual exemptions); 17.16.7.3 (annual exemptions); 17.17.5.3 (annual exemptions); 17.18.5.3 (annual exemptions); 17.19.7.3 (annual exemptions); 17.20.7.3 (annual exemptions); 17.21.6.3 (annual exemptions); 17.22.7.3 (annual exemptions); 17.23.6.3 (annual
13. **Issuance of Official Interpretation.** The committee reviewed a recently issued Division I staff interpretation regarding social media use by departments other than athletics and agreed to issue the interpretation in Division II, as follows:

**Electronic Correspondence and Social Media -- Department Other Than Athletics (II)**

The Division II Legislation Committee determined that an institutional department other than athletics (e.g., admissions, alumni office, business school) may send electronic correspondence that is not private (e.g., post, tweet, repost, like/favorite) at any time, provided the institution’s athletics department is not involved in any way, the correspondence is not created for an athletics recruiting purpose and the department outside athletics is operating in a manner consistent with established policies and procedures regarding social media interaction with all prospective students.

[References: NCAA Division II Bylaws 13.1.2.2 (general exceptions); 13.4.1 (printed recruiting materials); 13.4.5 (electronic transmissions); 13.10.2 (comments prior to signing); and 13.10.7 (media release regarding signing)]

14. **Review of Awards Legislation.** The committee referred the review of the awards legislation in Bylaw 16 to the Legislative Review Subcommittee to discuss whether any legislative changes are necessary.

15. **Referral from the Presidents Council and Management Council Regarding a Legislative Recommendation for Permission to Contact and Consent to Use the One-Time Transfer Exception from National Association of Intercollegiate Athletics (NAIA) Institutions.** The committee received an update on conversations between the chair of the committee, NCAA staff and the NAIA leadership. The NAIA leadership indicated that its membership would be supportive of a change to the Division II permission to contact legislation, but was still engaging its membership regarding the one-time transfer exception. The NAIA formed a subcommittee of directors of athletics to further discuss the issue. The committee agreed to continue to monitor the progress of NAIA discussions on the one-time transfer exception but agreed to move forward with a legislative recommendation regarding permission to contact. [See Legislative Action Item No. 1-c]

16. **Referral from the Presidents Council Regarding Removal of the Window of Reconsideration.** At the request of the Presidents Council, the committee engaged in a conversation about potential modifications to the window of reconsideration at the conclusion of the Division II business session during the NCAA Convention. The
committee noted the importance of having a period of time to reflect on voting outcomes before requesting reconsideration as well as the need for voting delegates to remain until the conclusion of the business session. The committee discussed a possible modification to the process to specify that a motion to reconsider a membership-sponsored proposal may only be made by a delegate representing an institution or conference that was not a sponsor of a proposal. The committee was also advised that the commissioners have been asked to solicit feedback from their membership in advance of the committee’s March 2017 meeting.

17. Discussion on the Strength and Conditioning Coach Certification Legislation. At the request of a member institution, the committee reviewed the language of the strength and conditioning certification legislation in Bylaws 11.1.7 (strength and conditioning coach certification) and 17.02.13.1 (strength and conditioning coach certification), and noted that “personnel” and “coach” are used in the legislation. The committee requested staff consult with the Sports Science Institute and the office of legal affairs regarding possible editorial changes to the wording of the legislation for consistency.

18. Update on the Referral to the NCAA Committee on Competitive Safeguards and Medical Aspects of Sports (CSMAS) Regarding the Soccer Preseason Start Date. The committee received an update on the Management Council’s referral to CSMAS, which was requested by the committee at the March 2016 meeting. CSMAS noted that the preliminary report of the soccer summit indicated that a working group had been established to review and make recommendations for preseason acclimatization. Until the working group has completed its review, CSMAS did not feel it was in a position to make a recommendation regarding the proposal. The committee will continue to be updated on this issue.

19. Discussion Regarding the NCAA and National Association of Athletics Compliance (NAAC) Outreach Program. The committee received an update from staff regarding ongoing partnership initiatives with NAAC.

20. Discussion of "Foundation for the Future" Initiative. The committee was provided an update on the Foundation for the Future requests submitted by various Division II committees. Two of its requests were approved. The third proposal submitted by the committee, an enhancement to the educational budget, was operationalized in the Division II budget rather than approved through the Foundation for the Future initiative. The committee will continue to be involved in the development of the online coaches’ education program.

21. Discussion Regarding Speaking Privileges of Affiliate Members at NCAA Convention. The committee reviewed the legislation pertaining to speaking privileges of
affiliate members (e.g., coaches associations) during a business session at an NCAA
Convention and determined that no change is currently necessary.

22. **Discussion Regarding the January e-Pub Manual.** The committee was provided with an
update regarding the number of downloads of the January 2016 e-Pub manual. Based on
this information, the committee noted that the January e-Pub should continue to be
published.

23. **Update on Regional Compliance Seminars.** The committee was provided with a recap
of the 2015-16 education cycle, which included three Regional Compliance Seminars and
two Regional Rules Seminars. The 2016-17 education cycle will include six Regional
Compliance Seminars and two Regional Rules Seminars, which will cover all eight
Division II championship regions. The committee, as well as the Division II Membership
Committee, will continue to review the Regional Compliance Seminar model for potential
modifications, including whether using the championships regions is the most effective
manner to deliver rules education.

24. **Subcommittee Appointment.** The committee appointed Keith Vitense, faculty athletics
representative at Cameron University, to the Legislative Review Subcommittee effective
September 1, 2016.

25. **Approval of the March 2016 Legislation Committee Meeting Report.** The committee
reviewed and approved the March 2016 in-person meeting report.

committee reviewed and approved the Legislative Review Subcommittee teleconference
report from June 1. The committee agreed to support the subcommittee's recommendation
for sponsorship of one 2017 NCAA Convention proposal [see Legislative Action Item No.
1-d], three noncontroversial proposals [see Legislative Action Item Nos. 1-f, 1-l and 1-m]
and one incorporation of interpretation [see Legislative Action Item No. 1-n].

27. **Review of the April 2016 Presidents Council and Management Council Summary of
Actions.** The committee received an update on the actions taken at the April 2016
Presidents Council and Management Council quarterly meetings.

28. **Future Meeting Dates.**
   a. September 2016 teleconference, to be determined;
   b. November 7-8, 2016 (Indianapolis, Indiana); and
   c. March 6-7, 2017 (Indianapolis, Indiana).
Committee Chair: Natasha Oakes, Missouri Western State University, Mid-America Intercollegiate Athletics Association

Staff Liaison(s): Karen Wolf, Academic and Membership Affairs
Amanda Conklin, Academic and Membership Affairs
Stephanie Quigg Smith, Academic and Membership Affairs
Angela Tressel, Academic and Membership Affairs
### NCAA Division II Legislation Committee
#### June 29-30, 2016, Meeting

<table>
<thead>
<tr>
<th>Attendees:</th>
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<tbody>
<tr>
<td>Molly Belden, Northeast-10 Conference.</td>
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<td>Peggy Davis, Virginia State University, Central Intercollegiate Athletic Association.</td>
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<tr>
<td>Marty Gilbert, Mars Hill University, South Atlantic Conference.</td>
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<tr>
<td>Chris Gregor, St. Martin's University, Great Northwest Athletic Conference.</td>
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<td>Jacob Long, Regis University, Rocky Mountain Athletic Conference.</td>
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<td>Barbara Hannum, Hawaii Pacific University, Pacific West Conference.</td>
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<td>Kelly McLaughlin, Regis University, Rocky Mountain Athletic Conference.</td>
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<td>Jacqie McWilliams, Central Intercollegiate Athletic Association.</td>
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<tr>
<td>Natasha Oakes, Missouri Western State University, Mid-America Intercollegiate Athletics Association.</td>
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<tr>
<td>Pennie Parker, Rollins College, Sunshine State Conference.</td>
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<tr>
<td>Kimberly Pate, University of Illinois at Springfield, Great Lakes Valley Conference.</td>
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<tr>
<td>Linda Van Drie-Andrzjewski, Wilmington University (Delaware), Central Atlantic Collegiate Conference.</td>
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<tr>
<td>Cherrie Wilmoth, Southeastern Oklahoma State University, Great American Conference.</td>
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<th>Absentees:</th>
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<th>Guests in Attendance:</th>
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<td>None.</td>
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<th>NCAA Staff Liaisons in Attendance:</th>
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<tr>
<td>Amanda Conklin, Stephanie Quigg Smith, Angela Tressel and Karen Wolf.</td>
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<tr>
<th>Other NCAA Staff Members in Attendance:</th>
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<tbody>
<tr>
<td>Chris Brown, Jada Buckner, Chelsea Crawford, Mike DeCesare, Maritza Jones, Ryan Jones, Faith Morrison, Terri Steeb Gronau, Kelley Sullivan, Christopher Termini, Ashley Thornburg, and Jill Waddell.</td>
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ACTION ITEMS.

1. Legislative Action Items.

   (1) Recommendation. Sponsor legislation for the 2017 NCAA Convention to amend Bylaw 20.10.3.3 (minimum contests and participants requirements for sports sponsorship), as follows: (a) In women’s lacrosse, to increase the number of contests for sports sponsorship from eight to 10 contests; and (b) In women’s volleyball, to increase the number of contests for sports sponsorship from nine to 15 contests.

   (2) Effective date. August 1, 2017.

   (3) Rationale. The minimum contests requirements for sports sponsorship in women’s lacrosse and women’s volleyball should be consistent with the number of contests required for championship selections. In addition, increasing the minimum number of contests for sports sponsorship in these sports aligns the Division II sports-sponsorship minimum requirements with those in Divisions I and III, providing consistency across all divisions.

   (4) Estimated budget impact. None.

   (5) Student-athlete impact. None.

2. Nonlegislative Action Items.
   • None.

INFORMATIONAL ITEMS.

1. Review of Annual Reports from Institutions in the Membership Process. The NCAA Division II Membership Committee reviewed the annual reports submitted by the 13 institutions in the membership process. In light of the standards established in the White Paper Regarding Strategic Growth of NCAA Division II Membership, the committee agreed to the following actions:
a. Move the following institutions to active member status, effective September 1, 2016:

(1) Holy Names University;

   [NOTE: Bob Hogue, commissioner, Pacific West Conference, recused himself from voting on this item.]

(2) Mississippi College;

(3) Rogers State University; and

   [NOTE: Leslie Schuemann, associate commissioner, Heartland Conference, recused herself from voting on this item.]

(4) Southern Wesleyan University.

   [NOTE: Jeff Eisen, director of athletics, University of Mount Olive, recused himself from voting on this item.]

b. Move the following institutions to the provisional period in the membership process, effective September 1, 2016:

(1) California State University, San Marcos;

   [NOTE: Leslie Schuemann, associate commissioner, Heartland, recused herself from voting on this item.]

(2) Concordia University Irvine;

   [NOTE: Bob Hogue, commissioner, Pacific West, recused himself from voting on this item.]

(3) Concordia University Portland;

(4) Embry-Riddle Aeronautical University; and

(5) Oklahoma Baptist University.

   [NOTE: Kevin Schriver, faculty athletics representative, Southwest Baptist University, recused himself from voting on this item.]
c. Move the following institution to the provisional period in the membership process with conditions, effective September 1, 2016:
   • Spring Hill College.

d. Remove the following institution from the membership process, effective September 1, 2016:
   • Emmanuel College (Georgia).
   [NOTE: Jeff Eisen, director of athletics, Mount Olive, recused himself from voting on this item.]

e. Move the following institution to year two of the provisional period, effective September 1, 2016:
   • Westminster College (Utah).
   [NOTE: The institution above is following the membership process adopted at the 2014 NCAA Convention, which eliminated language regarding the candidacy period so that each year of the three-year process is considered the provisional period (see NCAA Division II Proposal No. 2014-10).]

f. Require the following institution to repeat year one of the provisional period of the membership process, effective September 1, 2016:
   • Auburn University at Montgomery.
   [NOTE: Margaret Poitevint, faculty athletics representative, University of North Georgia, recused herself from voting on this item.]
   [NOTE: The institution above is following the membership process adopted at the 2014 Convention, which eliminated language regarding the candidacy period so that each year of the three-year process is considered the provisional period (see Proposal No. 2014-10).]

2. Review of Applications from Institutions Applying to Enter the Membership Process in the 2016-17 Academic Year. The committee reviewed applications submitted by three institutions to enter the Division II membership process in the 2016-17 academic year following presentations from The Compliance Group on its visits to the applicant institutions. In light of the standards established in the White Paper Regarding Strategic Growth of NCAA Division II Membership, the committee agreed to the following actions:
a. **Approved the applications of the following institutions to enter year one of the provisional period, effective September 1, 2016:**

(1) Biola University; and

[NOTE: Bob Hague, commissioner, Pacific West, recused himself from voting on this item.]

(2) Davenport University.

[NOTE: Tom Daeger, commissioner, Great Midwest Athletic Conference, and Tim Selgo, director of athletics, Grand Valley State University, recused themselves from voting on this item.]

[NOTE: The institutions above will follow the membership process adopted at the 2014 NCAA Convention, which eliminated language regarding the candidacy period so that each year of the three-year process is considered the provisional period (see NCAA Proposal No. 2014-10).]

b. **Did not accept the applications of the following institution:**

- Purdue University Northwest.

[NOTE: Tom Daeger, commissioner, Great Midwest, and Tim Selgo, director of athletics, Grand Valley State, recused themselves from voting on this item.]

3. **Review Waiver Request of Bylaw 20.10.3 (Sports Sponsorship) by Lane College.** Lane College submitted a waiver requesting relief of the minimum sports-sponsorship criteria for the 2015-16 academic year. Specifically, the institution failed to sponsor an adequate number of men’s and women’s sports with the minimum required number of participants. The committee denied the institution's request for relief, noting that the mitigation presented did not warrant relief of the legislation as there were no unique or extenuating circumstances and that the circumstances were within the institution’s control. Therefore, Lane College will be placed on probation for the 2016-17 academic year. If the institution fails to meet the sports-sponsorship criteria set forth in Bylaw 20.10.3 at the end of the probationary year, the institution shall be placed in restricted membership for the 2017-18 academic year.

4. **Review of a Request to Reclassify Francis Marion University Women’s Soccer Program from Division I to Division II.** The committee reviewed and approved a request to reclassify the institution’s women’s soccer program from Division I to Division II,
effective September 1, 2016. The committee agreed that if the institution successfully completes the two-year reclassification process, the institution’s women’s soccer program will be an active Division II sport during the 2018-19 academic year.

5. **Review Waiver Request of NCAA Constitution 6.3.1 (Self-Study Report) by Queens University of Charlotte.** Queens University of Charlotte submitted a waiver requesting relief from the requirement to complete the Institutional Self-Study Guide (ISSG) during a five-year period. The committee denied the institution’s request for relief, noting that the institution did not present any mitigation supporting relief from the legislation and the circumstances were within the institution’s control. The institution will be placed on probation for the 2016-17 academic year and is not eligible to receive Division II enhancement funds. In order to be removed from probationary status, the institution must submit a completed ISSG with action plans not later than 5 p.m. Eastern time June 1, 2017.

6. **Review Waiver Request of Constitution 6.3.1 (Self-Study Report) by the University of Wisconsin, Parkside.** The University of Wisconsin, Parkside submitted a waiver requesting relief from the requirement to complete the ISSG during a five-year period. The committee denied the institution’s request for relief, noting that the institution did not present any mitigation supporting relief from the legislation and the circumstances were within the institution’s control. The institution will be placed on probation for the 2016-17 academic year and is not eligible to receive Division II enhancement funds. In order to be removed from probationary status, the institution must submit a completed ISSG with action plans not later than 5 p.m. Eastern time June 1, 2017.

7. **Review Waiver Request of Constitution 6.3.1 (Self-Study Report) by California State University, San Bernardino.** California State University, San Bernardino, submitted a waiver requesting relief from the requirement to complete the ISSG during a five-year period. The committee denied the institution’s request for relief, noting that the institution did not present any mitigation supporting relief from the legislation and the circumstances were within the institution’s control. The institution will be placed on probation for the 2016-17 academic year and is not eligible to receive Division II enhancement funds. In order to be removed from probationary status, the institution must submit a completed ISSG with action plans not later than 5 p.m. Eastern time June 1, 2017.

8. **Discussion Regarding Division I Reclassification Process and Accreditation Requirement.** The committee discussed the process for Division I institutions seeking reclassification in all sports to Division II, and whether the requirements related to conference membership and accreditation for institutions applying for and in the provisional membership process should also apply to Division I institutions. The committee agreed that a Division I institution must obtain a bona fide invitation for membership from an active Division II conference prior to applying for Division II membership. Additionally, the committee agreed that a Division I institution seeking reclassification in all sports to Division II must demonstrate that it is in good standing with
its regional accrediting agency by July 1 of the year of application and maintain its good standing throughout the reclassification process.

9. **NCAA Division II ISSG Class Assignment for Institutions Approved for Active Membership as of September 1, 2016.** The committee reviewed the total number of institutions in each of the five ISSG classes to ensure that a balanced number of institutions would have their ISSGs due each academic year.

The committee assigned the following institutions to Class 2, noting that for Class 2, the ISSG submission deadline is 5 p.m. Eastern time June 1, 2017:

a. Holy Names; and

b. Rogers State.

The committee assigned the following institution to Class 3, noting that for Class 3, the ISSG submission deadline is 5 p.m. Eastern time June 1, 2018:

- Mississippi College.

The committee assigned the following institution to Class 4, noting that for Class 4, the ISSG submission deadline is 5 p.m. Eastern time June 1, 2019:

- Southern Wesleyan.

10. **Discussion Regarding Division II Conference Membership Requirements and the Application Process.** The committee engaged in discussions regarding provisional conferences and the additional requirements related to their acceptance in the Division II membership process. The committee received an update on the feedback of unanimous support from the Division II Conference Commissioners Association in regards to the proposed minimum requirements the committee identified during its February in-person meeting. The committee directed staff to prepare a legislative draft of the concept for its review and possible recommendation to the NCAA Division II Presidents Council to sponsor legislation for the 2018 NCAA Convention. The committee agreed to review the draft proposal during its November 2016 in-person meeting.

11. **Update on the International Pilot Program.** Staff provided an update on the international pilot program and next steps. The committee endorsed the recommendation that the NCAA Board of Governors end the pilot program, and establish an Association-wide policy related to international membership in the NCAA.

12. **Review of Sports-Sponsorship Minimum Requirements and Institutional Sponsorship Levels.** The committee reviewed the sports-sponsorship minimum
requirements and discussed the feedback from each sport committee regarding institutional sponsorship levels. The committee reviewed the data compared to the requirements for championships selections, to ensure that the requirements are appropriate for Division II and align with the requirements in Divisions I and III. The committee agreed to recommend a legislative change to increase women’s lacrosse from eight contests to 10 contests and women’s volleyball from nine contests to 15 contests.

13. **Approval of the Membership Committee February 2016 In-Person Meeting Report.** The committee reviewed and approved the report from the February 2016, in-person meeting.

14. **Review of the April 2016 NCAA Division II Management Council and Presidents Council Summary of Actions.** The summary of actions from the Management Council and Presidents Council April 2016 meetings was presented to and reviewed by the committee.

15. **Review of NCAA Division II Strategic Plan.** Staff provided an update on the current strategic plan and noted that the plan will continue to guide the committee’s current and future discussions.

16. **Update on Division I Governance.** The committee received an update on the Division I Sport Organization Working Group and the distribution of a survey to Division I institutions, conferences and affiliate members highlighting broad-based questions regarding sports sponsorship, academic expectations, Olympic aspirations, the student-athlete experience and student-athlete participation. Staff noted that the data will be presented to the NCAA Division I Board of Directors in January 2017. Staff further noted that it will share the information with the committee during its February 2017, in-person meeting.

17. **Update from Board of Governors.** Staff provided an update regarding the current work of the Board of Governors, while also noting future agenda items.

18. **Update of NCAA GOALS study.** The committee reviewed and discussed a presentation regarding the NCAA GOALS study, noting it would like to revisit the information during the November in-person meeting.

19. **Discussion Regarding Campus Visits to Applicant Institutions and Vendor Reports.** The committee discussed the campus visits to the three applicant institutions, including the reports and presentations provided by The Compliance Group. The committee directed staff to prepare a request for proposal (RFP) and share all proposals during its November in-person meeting.
20. **Discussion Regarding Performance of Vendors for Institutions in the Membership Process for the 2015-16 Academic Year.** The committee discussed the performance of vendors for institutions in the membership process during the 2015-16 academic year. Furthermore, the committee engaged in discussions regarding the process for the 2016-17 academic year. The committee agreed to review the questions in the annual report to determine whether they are appropriate for future vendor visits to institutions within the process.

21. **Review of Requests/Self-Reports Online (RSRO) Use by Candidacy and Provisional Institutions.** The committee received an update on the usage of RSRO by candidacy and provisional institutions.

22. **Review of Agendas for the Division II Provisional Year-One Orientation.** The committee reviewed and discussed the agenda for the provisional year-one orientation scheduled for August 29, in Indianapolis, Indiana. It was noted that institutional administrators required to attend the orientation include the chancellor or president, director of athletics, senior woman administrator, faculty athletics representative, a compliance administrator and the individual to whom athletics reports if it is not the chancellor or president. Staff was directed to continue to solicit feedback from institutions entering active status to continue to enhance the orientation for the institutions entering the process.

23. **Discussion Regarding New Membership Process and Structure for Campus Visits.** The committee discussed the new Division II membership process and the structure for campus visits taking place during the 2016-17 academic year. The committee recommended performing a campus activation for the institutions within year three of the membership process. The committee noted that the campus activation should consist of an assessment component and the game day experience. The committee directed staff to prepare an outline of the proposed changes to the campus visit for review during its November in-person meeting.

24. **Review of ISSG Class 2 and Plans for ISSG Update and Education.** The committee reviewed the list of institutions in ISSG Class 2 that are scheduled to complete the ISSG during the 2016-17 academic year. The committee agreed that the educational materials provided to Class 1 were effective and recommended providing the same materials to ISSG Class 2. The committee noted the deadline for completing the ISSG for institutions in Class 2, is 5 p.m. Eastern time Thursday, June 1, 2017, and that a request for an extension to complete the ISSG must be submitted not later than 5 p.m. Eastern time Wednesday, March 1, 2017. The committee also directed staff to send notifications to those conferences that have institutions in ISSG Class 2.
The committee also received feedback on the changes to the Division III ISSG. The committee discussed the format and content of the current Division II ISSG and next steps on implementing a new structure for the Division II ISSG.

25. **Update on Paine College’s Removal of Accreditation.** The committee received information from Paine College regarding the removal of its accreditation by the Southern Association of Colleges and Schools and its plans to appeal the decision. The institution further noted that its accreditation status will remain unaffected during the appeals process. An update on the status of the institution’s appeal will be provided to the committee as the institution shall forfeit immediately its membership in the Association if the institution’s accreditation is removed by its regional accrediting agency [see Constitution 3.3.5.2 (removal of accreditation)].

26. **Discussion Regarding the Current Financial Reporting Requirements for Division II Institutions.** The committee discussed the financial reporting requirements for Division II institutions. The committee did not take action and agreed to continue with the current process.

27. **Update on the NCAA Division II Institutional Performance Program.** The committee received an update on the NCAA Division II Institutional Performance Program (IPP) and the progress made on providing a conference view. Additionally, the committee received an update on the rebranding process with Division I IPP.

28. **Update on Regional Compliance Seminars.** The committee was updated on the Regional Compliance Seminars that took place during the 2015-16 academic year and was provided with an overview of the schedule for the 2016-17 academic year. The committee agreed to provide flexibility to allow conferences hosting a regional compliance seminar to reserve space for representatives from institutions outside of the region to participate in those instances where it is economically more feasible for the institutions to attend the seminar located outside of its designated region. The committee also agreed to reduce the number of minimum participants required to participate in a Regional Compliance Seminar from 100 to 85 participants. The committee directed staff to provide feedback from the Regional Compliance Seminar participants during its July 2017, in-person meeting.

29. **Update on Division II Educational Strategic Plan.** Staff noted that there were no changes to the plan, and that the committee will receive an update during its November in-person meeting.

30. **Update on Compliance Blueprint Program.** The committee received an update on the Compliance Blueprint Program. It was noted that a maximum of 16 openings are available for the 2016-17 academic year, and that institutions must submit applications through the NCAA Program Hub for a visit in either the fall or spring.
31. **Discussion Regarding Long-Range Budget and Membership Projections.** The committee received an update on the Division II long-range budget through 2023-24.

32. **Review of Report from the NCAA Division II Membership Fund Selection Committee.** The committee discussed the status of the Division II Membership Fund, which was established in 2008 as a resource to retain current active institutions and help attract new schools or conferences to the division. The fund is an annual line item in the Division II budget. Nearly 100 grant requests have been allocated from the fund since its creation, and the sense is that the fund has helped stabilize Division II membership numbers. In addition, because of legislation adopted in recent years to tighten requirements to form a new conference and to streamline the Division II membership process, the division’s growth is strategically managed and, therefore, the division is able to predict membership growth much better. In turn, applications for the membership fund have changed in nature over the past few years, with most applications related to exploring potential conference expansion/strengthening of members and only a few applications focused on promoting the conference and Division II. As such, the Division II governance structure is reviewing whether the fund should be retained as it currently exists, or whether it should be modified or perhaps even eliminated. The committee agreed to continue with distributing the funds, but to broaden its scope. The committee also directed staff to possibly expand the name from the Division II Membership Fund to the Division II Membership and Positioning Initiatives Funds.

33. **Review of NCAA Division II Philosophy Statement.** The committee reviewed and recommended slight revisions to the proposed updates to the Division II philosophy statement.

34. **Discussion Regarding the Current Landscape of Division II Membership.** The committee discussed the outcomes of a review conducted by staff regarding non-Division II member institutions. Specifically, the committee received and reviewed data which provided the committee with a better understanding of the Division II landscape and the potential for Division I, Division III and National Association of Intercollegiate Athletics (NAIA) institutions to become future applicant schools.

35. **Other Business.**

- **Request from NCAA Championships Committee to Conduct For-Cause Audits.** The committee was informed that the Championships Committee discussed a recurring concern regarding how contests in men’s and women’s basketball against institutions in Puerto Rico should count in championship selection criteria. Currently, such contests only count in the overall Division II record and overall win/loss record for those Division II institutions competing against them. However, repeated efforts to encourage the three institutions located in Puerto Rico to meet scheduling and score-reporting requirements have not produced desired outcomes.
As such, the Championships Committee agreed to recommend retaining the status quo for 2016-17 and 2017-18 but recommended that the Division II Membership Committee conduct for-cause audits of the minimum sports sponsorship and minimum financial aid requirements of the three institutions located in Puerto Rico to determine whether they are meeting minimum membership requirements. Based on those findings, the Championships Committee noted that results against those institutions may not count for selection purposes beginning in the 2018-19 academic year. The committee agreed to include the three institutions located in Puerto Rico in the for-cause audit selection to determine if the institutions are meeting the minimum membership requirements for the 2015-16 academic year.

36. Future Scheduled Meetings.

   a. September 2016, teleconference.

   b. November 8-9, 2016, in-person meeting; Indianapolis.

   c. December 2016, teleconference.

   d. February 7-8, 2017, in-person meeting; Indianapolis.

   e. July 11-13, 2017, in-person meeting; Indianapolis.

Committee Chair: Kevin Schriver, Southwest Baptist University,
Staff Liaisons: Katie Willett, Academic and Membership Affairs
               Chris Brown, Academic and Membership Affairs
               Angela Tressel, Academic and Membership Affairs
               Chelsea Crawford, Academic and Membership Affairs
### NCAA Division II Membership Committee

#### July 14-15, 2015, In-Person Meeting

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<tr>
<td>Melody Cope, Dowling College.</td>
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<td>Tom Daeger, Great Midwest Athletic Conference.</td>
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<td>Jeffrey M. Eisen, University of Mount Olive.</td>
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<td>Kevin Schriver, Southwest Baptist University.</td>
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<td>Leslie Schuemann, Heartland Conference</td>
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<td>Tim Selgo, Grand Valley State University.</td>
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<td>Chris Snyder, Seton Hill University.</td>
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<td>Roger Thomas, University of Mary.</td>
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<td>Tonia Walker, Winston-Salem State University.</td>
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<tbody>
<tr>
<td>William LaForge, Delta State University (Joined via teleconference).</td>
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<td>Amy Mallett, The Compliance Group.</td>
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<td>Lydia Bell, Jada Buckner, Zandria Conyers, Jennifer Fraser, Maritza Jones, Ryan Jones, Faith Morrison, Tom Paskus, Stephanie Quigg Smith, Rachel Stark, Greg Summers and Jill Waddell.</td>
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REPORT OF THE
National Collegiate Athletic Association
DIVISION II PLANNING AND FINANCE COMMITTEE
April 27, 2016, In-Person Meeting

ACTION ITEMS.

1. Legislative items.
   - None.

2. Nonlegislative items.
   a. Division II Long-Range Budget.
      1) Recommendation. Approve the revised Division II Long-Range Budget, as presented in Attachment A.
      2) Effective date. Immediate.
      3) Rationale. The current long-range budget was established in 2010 and, at that point, the division was calculating its projected revenue using only the dollars projected to be earned as part of the NCAA media agreement, not taking into account other forms of revenue (e.g., ticket sales, investment earnings). In January 2016, the NCAA Division II Presidents Council approved a new method by which to calculate its revenue for purposes of the long-range budget. This new method will allow the Planning and Finance Committee to more accurately predict the revenue it will receive each year and allocate those dollars appropriately in the annual base budget, rather than realizing the dollars via surplus at the end of the year.

The revised long range budget combines and/or renames the budget lines to better align with the quarterly budget-to-actual document and for ease of reference in reviewing the long-range budget. Further, the revised long range budget includes year over year expenses that were traditionally paid by surplus dollars.

In addition, when the current long-range budget was adopted in 2010, the division was projecting higher growth in the number of new Division II institutions and conferences that would be part of the division in the future. Legislation adopted in 2012 tightened the requirements to form a new conference; therefore, the division’s growth has slowed. As such, the
division will know and be able to plan for additional conference(s) that could impact the enhancement fund or conference grant budgets.

The previous dollars allocated to the Division II Enhancement Fund and the Division II Conference Grant Program to account for membership growth were either placed in the line items through annual indexing or placed as set increases in particular years.

Finally, with this revised long range budget, Division II has an additional $2.5 million in base budget dollars to spend on either current or new initiatives. The Planning and Finance Committee created a plan for the allocation of this $2.5 million dollars (see Informational Item No. 5).

(4) Estimated budget impact. The revised long-range budget will allow the division to more accurately predict its revenue and expenses.

(5) Student-athlete impact. None.

[Note: The Presidents Council received a verbal update regarding the Planning and Finance Committee meeting during its April 28 in-person meeting and approved the revised Division II Long-Range Budget, as recommended.]

b. Division II Budget Guidelines and Principles.

(1) Recommendation. Approve the updated budget guidelines and principles document [Attachment B], as submitted.

(2) Effective date. Immediate.

(3) Rationale. These changes include some verbiage to further explain funding priorities and the reserve policy, as well as a breakdown of priorities with regard to championships expenses.

(4) Estimated budget impact. None.

(5) Student-athlete impact. Prioritizing the championships expenses provides the committee with an order to follow with regard to how experience money is to be allocated in the event of an unexpected catastrophic event.

INFORMATIONAL ITEMS.

1. Welcome and Introductions. The meeting was called to order by the chair, Glen Jones, Henderson State University. President Jones noted that Les Wong, San Francisco State
University, was unable to attend the meeting and that Mike Fiorentino, Lock Haven University, would be arriving later. Committee members and others present introduced themselves.

2. **Planning and Finance Committee Meeting Report—December 2015.** The committee approved the report from the December 2, 2015, teleconference.

3. **Division II Current Budget-to-Actual.** The committee reviewed the current budget-to-actual figures as of February 29.

4. **Division II Enhancement Fund.** The committee reviewed the guidelines and policies for the Division II Enhancement Fund, as well as the memorandum with distribution chart for the March 2016 distribution.

5. **Revised Division II Long-Range Budget.** The committee reviewed the background and history for the Division II revenue allocation, as well as the history of the Division II Long-Range Projections Task Force. The committee approved the proposed Division II Long-Range Budget (see Nonlegislative Action Item No. 2-a). In addition, the committee took the following actions related to the revised long-range budget:

   a. **Adjustments to Revised Long-Range Budget.** With the revised long range budget, Division II has an additional $2.5 million in base budget dollars to spend on either current or new initiatives and have an impact at the national level. The committee approved the following on how to spend the additional $2.5 million:

      - Allocate $1.5 million to championships initiatives, with priority being given to ground transportation reimbursement for team and individual sports; officials’ salary increases; and other operational needs of the championships. This represents 60 percent of the new dollars and is consistent with the Division II budget guidelines and principles that championships will continue to be a funding priority.

      - The remaining $1 million to be held to advance priorities in the areas of health and safety, diversity and inclusion, and academic support. The funds will be used for initiatives that emerge through committee and membership feedback for identified initiatives that have a broad impact at the national level.

   b. **Requests for Further Review of Specific Line Items.** The committee took the following action on specific line items within the budget, including:

      - A request for the Division II Academic Requirements Committee and Division II Degree Completion Awards Committee to review the standards in which to qualify for a degree completion award; and
• A request for the Division II Championships Committee and Division II Membership Committee to discuss whether the division should continue with the Division II Membership Fund.

c. **Staffing.** The committee noted that consideration must be given to the impact that new initiatives have on staffing. The committee will continue to discuss this item and share recommendations with the Presidents Council.

6. **Division II Foundation for the Future.** The Planning and Finance Committee received a report from the chair of the Foundation for the Future Task Force and approved the funding for the 10 initiatives recommended by the task force, which totaled $5.7 million over the course of the next five years.

In addition to this funding, the committee was informed by staff that, according to calculations and previous experience with regard to travel, hotel and miscellaneous expenses, the funding for the annual Student-Athlete Advisory Committee “Super Region” Convention was inadequate. The committee approved an additional $50,000 from the line item, “DII Leadership Development Initiatives,” which is part of the base Division II budget, to go toward this initiative annually. This would bring the total amount allocated annually to this initiative to $300,000.

7. **2016-17 Division II Budget Requests.** The committee approved the request of the 4.37 percent allocation of new Association revenue for 2016-17, in the amount of $1,582,120, as follows:

- $468,996 to cover the two percent increase in travel budgets for all 25 Division II national championships.
- $1,114,124 to be placed in the Division II reserve in light of the division’s broader discussion on the long-range budget. This allocation is a part of the $2.5 million to be allocated with respect to information item No. 5.

8. **Division II Ethnic Minorities and Women’s Internship Grant.** The committee approved increasing the amount of the funding for the internship grant from $22,500 to $23,660. This increase was requested to support the recipients in meeting the current minimum salary requirements for exempt employees. This increase in funding will be covered by making reallocations within the current budget.

9. **Division II-Specific APPLE Conference.** The committee approved a request in the amount of $415,000 to fund a second Division II-Specific APPLE Conference in the fall of 2017. The dollars will come from the expected 2015-16 Division II surplus. Further, the committee will continue to discuss whether to fund Division II-specific APPLE conferences with base budget dollars.
10. **Division II Conference Grant Program.**

   a. **Guidelines and Principles.** The committee reviewed the guidelines and principles for the Division II Conference Grant Program.

   b. **2015 Audits.** The committee was informed that the three random audits—for the Central Intercollegiate Athletic Association; the Gulf South Conference; and the Pacific West conference—were conducted with no significant exceptions. Three conferences will be selected at random for a 2016 audit, which will be conducted remotely with minimal burden on the conference.

   c. **Timeline.** The timeline for the conference grant program process to occur this summer was reviewed.

   d. **Online Conference Grant Program.** The committee previewed the online conference grant program, and was given basic instructions on their responsibility with regard to the review of conference grant reports.

12. **Future Meeting Dates.** The committee noted the next in-person meeting would be August 3, followed by two teleconferences during the remainder of 2016.

*Committee Chair: Glen Jones, President, Henderson State University*

*Staff Liaisons: Terri Steeb Gronau, Maritza Jones and Andrea Worlock*
### NCAA Division II Planning and Finance Committee

#### Attendees:
- Linda Bleicken, President, Armstrong State University (*via teleconference for a portion of the meeting*)
- Curtis Campbell, Director of Athletics, Tuskegee University
- Mike Fiorentino, President, Lock Haven University
- Debbie Ford, Chancellor, University of Wisconsin Parkside
- Gary Gray, Director of Athletics, University of Alaska Fairbanks
- Glen Jones, President, Henderson State University
- Bridget Lyons, Senior Woman Administrator, Barry University
- Jacqie McWilliams, Commissioner, Central Intercollegiate Athletic Association
- Steve Scott, President, Pittsburg State University

#### Absentees:
- Les Wong, President, San Francisco State University

#### NCAA Staff in Attendance:
- Jim Brown, Amanda Conklin, Terri Steeb Gronau, Maritza Jones, Julie Rainey, Ruth Reinhardt, Stephanie Quigg Smith, Andrea Worlock and David Wright
ATTACHMENT A
SUPPLEMENT NO. 17
DII Mgmt Council 07/16
The National Collegiate Athletic Association
Division II Long-Range Budget Projections through 2023-24

2014-2015
Actuals
NCAA Operating Revenue
DII Revenue:
Actual Revenue
Projected Revenue Allocation
DII Expenses:
1 Total DII Championships Expenses
Travel Reimbursement from surplus for DII Champs
Joint Championships
DII Championships Festival
2 DII Enhancement Fund
DII Supplemental Distribution
3 DII Conference Grants
Conference Grant funds for membership growth
4 DII Identity Initiatives, Communications and Marketing
5 DII Regular Season and Championships Media
6 DII Strategic Alliance Matching Grant Program
7 DII Coaching Enhancment Grant
8 DII Internship Grant
9 Grants to Affiliated Organizations
10 DII Degree Completion
11 DII Mentor Program
12 DII Membership Fund
13 DII Membership Education
14 DII Leadership Conference
15 DII Leadership Development Initiatives
16 DII Drug Testing Enhancement
17 DII Adminstrative Expenses
18 Loss of revenue insurance
19 Contribution to support overhead costs
20 Provisional and Exploratory Membership
21 Foundation for the Future

2015-2016
Budget

2016-2017
Proposed
Budget

2017-2018
Proposed
Budget

2018-2019
Proposed
Budget

2019-2020
Proposed
Budget

2020-2021
Proposed
Budget

2021-2022
Proposed
Budget

2022-2023
Proposed
Budget

2023-2024
Proposed
Budget

904,405,531
40,978,369

21,101,784

567,999
5,746,158
1,505,052
3,002,828
767,639
1,397,747
495,229
236,355
261,863
282,441
64,796
63,150
58,177
238,667
62,025
134,453
487,682
163,500
850,000
163,988
-

41,747,369

42,718,369

43,691,369

44,710,369

45,775,369

46,843,369

47,782,369

47,981,369

48,052,369

23,159,797
525,000
250,000
500,000
6,057,600
1,000,000
3,240,000

23,622,993

24,095,453

24,936,080

25,434,801

25,943,497

27,179,802

27,723,398

28,277,866

600,000
7,013,000
3,280,000
16,000
1,250,000
1,800,000
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48,237,525

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37,651,533

42,836,403

45,651,243

41,273,830

43,036,489

43,920,173

44,831,790

47,201,003

3,326,836

(1,089,034)

(2,932,874)

2,417,539

1,673,880

1,855,196

2,011,579

581,366

Prior year's unallocated funds

32,102,870

35,429,706

34,340,672

31,407,798

33,825,337

35,499,217

37,354,414

39,365,993

39,947,358

39,691,202

Total DII Unallocated Funds-current year (current + prior)

35,429,706

34,340,672

31,407,798

33,825,337

35,499,217

37,354,414

39,365,993

39,947,358

39,691,202

38,487,604

Total DII Expenses
Subtotal (revenues less expenses) (current unallocated funds)

Percent of DII Revenue
Reserves plus Insurance (15 mill) as % of Planned Expenses
Reduction to 70% Reserve Policy
Total DII Expenses

(256,156)

(1,203,598)

86%

82%

74%

77%

79%

82%

84%

84%

83%

80%

134%

115%

102%

118%

117%

119%

121%

116%

113%

109%

45,651,243

2,500,000
43,773,830

(644,804)

2,500,000
47,331,790
(488,421)

2,500,000
49,701,003

2,500,000
50,737,525

2,500,000
51,755,967

(2,932,874)

(1,918,634)

(2,756,156)

(3,703,598)

Prior year's unallocated funds

34,340,672

31,407,798

31,325,337

30,499,217

29,854,414

29,365,993

27,447,358

24,691,202

Total DII Unallocated Funds-current year (current + prior)

31,407,798

31,325,337

30,499,217

29,854,414

29,365,993

27,447,358

24,691,202

20,987,604

Reserves plus Insurance (15 mill) as % of Planned Expenses

(826,120)

2,500,000
46,420,173

Subtotal (revenues less expenses) (current unallocated funds)

Percent of DII Revenue

(82,461)

2,500,000
45,536,489

74%

72%

68%

65%

63%

57%

51%

44%

102%

106%

100%

97%

94%

85%

78%

70%


DIVISION II BUDGET GUIDELINES AND PRINCIPLES

In accordance with NCAA Constitution 4.01.2.1 (budget allocations), Division II is guaranteed revenue through allocations made to each division from the Association’s general operating revenue; and Division II shall receive at least 4.37 percent of the Association’s annual general operating revenue.

The NCAA Division II Presidents Council, Management Council and Planning and Finance Committee are committed to developing budgetary principles/guidelines that are reflective of the NCAA mission and principles and the Division II philosophy, strategic positioning platform and strategic plan. These principles/guidelines will be used to guide any deliberations that may occur related to the possible use of funds allocated to Division II.

These principles/guidelines include the following:

1. That budget decisions will be made to support the Division II strategic positioning platform and the goals and strategies outlined in the Division II strategic plan, including, but not limited to, academics and life skills; athletics operations and compliance; diversity and inclusion; game day and conference and national championships; and membership and positioning initiatives.

2. That as budget discussions occur and decisions are made, funding championships will remain a priority in order to ensure the best possible championship experience for Division II student-athletes.

3. That an institution’s expenses for participating in championship rounds of NCAA Division II championships will be covered, as prescribed by the Division II Championships Committee and championships policies and procedures, and that consistent transportation and per diem guidelines will be maintained for all Division II championships.

4. That Division II championships policies will reflect an interest in generating Division II championships revenue to the greatest extent possible, consistent with Division II championships principles and guidelines. Further, Division II championship policies will reflect an overall cost-containment philosophy supporting initiatives, such as the regionalization concept. For purposes of these budget principles, cost containment encompasses the efficient and cost-effective operation of Division II championships.

5. That the Division II Championships Committee shall initially approve any budget request from a sports committee. The Division II Planning and Finance Committee shall have final approval.

6. That Division II championships shall operate on a triennial budget timeline in order to ensure a manageable approach to proposed adjustments. A triennial budget allows the division to make strategic decisions versus immediate reaction to items brought forth by the committees and keeps the division in alignment with the long-range budget determined for the division. The Planning and Finance Committee shall, however, have the ability to address items related to health and safety brought forth outside of the normal budget process, which allows the division to address any immediate needs related to championships that may come forth between budget proposal years.

7. For programs and other strategic initiatives, the division shall operate on an annual budget
process. The Presidents Council and Management Council (or when appropriate, use of the legislative process) shall review such budget requests prior to finalization and approval by the Planning and Finance Committee.

8. That, at a minimum, $5.1 million will be distributed annually to Division II institutions and conferences via the current Division II enhancement fund distribution formula or any other formula(s) that may be adopted. The formula(s) shall include a principal goal of strengthening conference operations.

9. That the Division II Planning and Finance Committee will be responsible for the mechanics of distributing the enhancement fund, and the distribution policy will be reviewed annually by the Division II Planning and Finance Committee, Management Council and Presidents Council.

10. That the Division II cash reserve maintains a balance of at least 70 percent of the operating revenue for the division. The balance shall include the prior year’s reserve, the current year’s budget surplus, and the $15 million event cancellation insurance policy.

11. That the Division II Administrative Committee shall be gathered to address issues in light of an unexpected event (e.g., catastrophe, war, illness, dramatic increase in gas expenses) to determine the use of Division II insurance and reserve dollars. As needed, the Administrative Committee will seek input from the Division II Presidents Council and NCAA Board of Governors. Further, the division shall prioritize expenses in the following order:

a. Contractual obligations.

b. Championships.

(1) Bracket reduction.

(2) Experience monies.
   (a) Game experience.
      (i) Official’s assignments and fees.
      (ii) Practice days and/or days off between competition days.
      (iii) Web stream.
      (iv) Marketing and promotion.
      (v) Signage.
   (b) Student-athlete experience.
      (i) Trophies.
      (ii) Awards (participant medallions).
      (iii) Banquets.
      (iv) Mementos (jackets, for example).
      (v) Watches.

(3) Adjustment of regional sites.

(4) Reduction of per diem.
c. Enhancement fund.

d. Conference grant program.

e. Strategic initiatives.

12. That the use of the annual operating surpluses from the previous fiscal year will be adopted each year by the Division II Presidents Council.

13. That in those years in which the championships surplus exceeds $1.2 million, a portion of the surplus (as approved by the Planning and Finance Committee) shall be distributed to institutions participating in team championships as a flat amount, calculated based on the number of rounds that the institution participates in during the championship.

14. That the division (including colleges, universities and conferences) shall commit to fiscal responsibility at the local, conference, regional and national levels and that the division is held accountable for spending its dollars in a fiscally responsible manner. To that end, the Division II Planning and Finance Committee has the authority to audit dollars allocated to Division II schools and conferences from the Division II budget, including, but not limited to, sports sponsorship requirements of Division II member conferences.

15. That care will be taken to avoid funding special interests of various segments of the Division II membership or items that may be more an institution’s or conference's responsibility than that of the Association or the division.

16. That Division II will follow the Association’s request for proposal (RFP) process when the division has specific vendor relationships and/or consultant needs.

17. That these budget principles will be reviewed annually by the Planning and Finance Committee, Presidents Council and Management Council and modified as necessary to ensure that they are reflective of the Division II philosophy, strategic positioning platform and strategic plan. The Presidents Council has ultimate authority to approve the modifications to these guidelines and principles.

*Amended April 27, 2016, Division II Planning and Finance Committee Meeting.*
The National Collegiate Athletic Association

2015-16 Division II Budget-to-Actual Results as of May 31, 2016

<table>
<thead>
<tr>
<th></th>
<th>2014-15 Year-end Actual</th>
<th>2015-16 Budget</th>
<th>2015-16 YTD Actual</th>
<th>Budget vs. Actual</th>
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</thead>
<tbody>
<tr>
<td><strong>Revenue:</strong></td>
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<tr>
<td>Division II 4.37% Revenue Allocation</td>
<td>40,731,369</td>
<td>41,747,369</td>
<td>41,747,369</td>
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<tr>
<td>Other Revenue</td>
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<tr>
<td><strong>Total Revenue</strong></td>
<td>40,978,369</td>
<td>41,747,369</td>
<td>41,747,369</td>
<td>-</td>
</tr>
</tbody>
</table>

|                                |                         |                |                    |                  |
| **Expenses:**                  |                         |                |                    |                  |
| Championships Expense:         |                         |                |                    |                  |
| Men's Championships Expenses   |                         |                |                    |                  |
| DII M Championships            | 7,473                   | -              | -                  | -                |
| Baseball                       | 2,088,820               | 2,132,890      | 629,095            | 1,503,795        |
| Basketball                     | 1,526,932               | 1,866,040      | 1,427,449          | 438,591          |
| Cross Country                  | 490,790                 | 517,160        | 524,153            | (6,993)          |
| Football                       | 1,687,773               | 1,949,249      | 1,835,432          | 113,817          |
| Golf                           | 795,114                 | 875,500        | 269,289            | 606,211          |
| Lacrosse                       | 274,587                 | 250,710        | 53,348             | 197,362          |
| I/D Track                      | 557,923                 | 595,750        | 523,102            | 72,648           |
| O/D Track                      | 765,946                 | 752,020        | 26,902             | 725,118          |
| Soccer                         | 1,011,845               | 1,050,860      | 1,101,346          | (50,486)         |
| Swimming & Diving              | 342,936                 | 476,420        | 322,016            | 154,404          |
| Tennis                         | 570,190                 | 667,440        | 223,370            | 444,070          |
| Wrestling                      | 384,146                 | 514,500        | 390,019            | 124,481          |
| **Total Men's Championships Expenses** | 10,504,475             | 11,648,539     | 7,325,520          | 4,323,019        |
| Women's Championships Expenses |                         |                |                    |                  |
| DII W Championships            | 7,473                   | -              | -                  | -                |
| Basketball                     | 2,160,444               | 1,758,710      | 1,714,499          | 44,211           |
| Joint Basketball Championship  | -                       | 250,000        | 10,822             | -                |
| Cross Country                  | 476,992                 | 514,820        | 455,910            | 58,910           |
| Field Hockey                   | 259,033                 | 223,100        | 143,299            | 79,801           |
| Golf                           | 469,748                 | 587,920        | 190,454            | 397,466          |
| Lacrosse                       | 305,304                 | 490,720        | 178,931            | 311,789          |
| I/D Track                      | 549,248                 | 589,490        | 517,573            | 71,917           |
| O/D Track                      | 770,760                 | 765,070        | 29,264             | 735,806          |
| Soccer                         | 1,143,257               | 1,306,758      | 1,278,979          | 27,779           |
| Softball                       | 1,879,325               | 1,962,700      | 686,969            | 1,275,731        |
| Swimming and Diving            | 413,030                 | 555,900        | 357,819            | 198,081          |
| Tennis                         | 547,159                 | 745,800        | 188,767            | 557,033          |
| Volleyball                     | 1,366,927               | 1,205,110      | 1,263,545          | (58,435)         |
| Rowing                         | 248,608                 | 280,160        | 1,205              | 278,955          |
| **Total Women's Championships Expenses** | 10,597,309             | 11,236,258     | 7,018,036          | 4,218,222        |
| **Total Championships Expense** | 21,101,784             | 23,409,797     | 14,343,556         | 8,541,241        |
## The National Collegiate Athletic Association

### 2015-16 Division II Budget-to-Actual Results as of May 31, 2016

<table>
<thead>
<tr>
<th>Program Expenses</th>
<th>2014-15 Year-end Actual</th>
<th>2015-16 Budget</th>
<th>2015-16 YTD Actual</th>
<th>Budget vs. Actual</th>
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</thead>
<tbody>
<tr>
<td>Enhancement Fund</td>
<td>5,746,158</td>
<td>6,057,600</td>
<td>6,057,491</td>
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<tr>
<td>Supplemental Distribution</td>
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<td>1</td>
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<tr>
<td>Foundation for the Future</td>
<td>500,000</td>
<td>-</td>
<td>-</td>
<td>500,000</td>
</tr>
<tr>
<td>Travel Reimbursement (from surplus)</td>
<td>525,000</td>
<td>525,000</td>
<td>-</td>
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<td>Strategic Alliance Matching Grant</td>
<td>495,229</td>
<td>800,000</td>
<td>596,074</td>
<td>203,926</td>
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<td>Strategic Planning</td>
<td>723,192</td>
<td>1,350,858</td>
<td>889,472</td>
<td>461,386</td>
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<td>Degree Completion</td>
<td>282,441</td>
<td>441,000</td>
<td>201,174</td>
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<td>FARA Grant</td>
<td>29,885</td>
<td>50,000</td>
<td>21,924</td>
<td>28,076</td>
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<td>NACWAA Grant</td>
<td>50,000</td>
<td>50,000</td>
<td>50,000</td>
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<td>Co-SIDA Academic Program</td>
<td>39,500</td>
<td>50,000</td>
<td>50,000</td>
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<td>Conference Commissioners Association Grant</td>
<td>42,478</td>
<td>50,000</td>
<td>39,500</td>
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<td>Athletic Directors Association Support</td>
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<td>36,500</td>
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<td>MOAA</td>
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<td>Student-AthleteGov. Fund</td>
<td>15,985</td>
<td>50,000</td>
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<td>Sports Festival</td>
<td>567,999</td>
<td>500,000</td>
<td>38,019</td>
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<td>Identity Initiative (Marketing)</td>
<td>44,447</td>
<td>159,000</td>
<td>75,720</td>
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<td>Championships and Regular Season Television</td>
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<td>1,800,000</td>
<td>1,761,232</td>
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<td>Leadership Conference</td>
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<td>350,000</td>
<td>128,746</td>
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<td>Leadership Development Initiative</td>
<td>62,025</td>
<td>50,000</td>
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<td>Assistant Coaches Grant</td>
<td>236,355</td>
<td>320,000</td>
<td>6,475</td>
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<td>Drug Education</td>
<td>134,453</td>
<td>155,000</td>
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<td>Apple Conference</td>
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<td>Conference Grants</td>
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<td>Membership Fund</td>
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<td>111,300</td>
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<td>Membership Education</td>
<td>58,177</td>
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<td>66,882</td>
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<td>Mentoring Program</td>
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<td>55,000</td>
<td>18,670</td>
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<td>Loss of Revenue Insurance</td>
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<td>175,000</td>
<td>122,880</td>
<td>52,120</td>
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<td>Provisional and Exploratory Membership</td>
<td>163,988</td>
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<td>117,896</td>
<td>(117,896)</td>
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<td>Miscellaneous</td>
<td>95,372</td>
<td>190,000</td>
<td>112,796</td>
<td>77,204</td>
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<td>Total Program Expenses</td>
<td>15,699,749</td>
<td>18,451,606</td>
<td>15,121,360</td>
<td>3,330,246</td>
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<td>Championship and Initiatives Overhead</td>
<td>850,000</td>
<td>975,000</td>
<td>975,000</td>
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<td>Total Program and Overhead Expenses</td>
<td>16,549,749</td>
<td>19,426,606</td>
<td>16,096,360</td>
<td>3,330,246</td>
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<td>Total Division II Expenses (Note 3)</td>
<td>37,651,533</td>
<td>42,836,403</td>
<td>30,439,915</td>
<td>12,396,488</td>
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<td>Excess Revenue/Trust Allocation over Expense</td>
<td>3,326,836</td>
<td>(1,089,034)</td>
<td>11,307,454</td>
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<td>Prior Year Membership Trust Balance</td>
<td>32,102,870</td>
<td>35,429,706</td>
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<td>Membership Trust Balance (Note 1 and 2)</td>
<td>35,429,706</td>
<td>34,340,672</td>
<td>46,737,160</td>
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</table>

Note 1: Includes approximately $2.86 million as noted on the long range budget earmarked for championships.

Note 2: Budget includes joint championships initiatives

Note 3: Budget includes approximately $3.3 million surplus from 2014-15
REPORT OF THE
NCAA DIVISION II STUDENT-ATHLETE ADVISORY COMMITTEE
APRIL 14-17, 2016, MEETING

ACTION ITEMS.

1. Legislative items.
   - None.

2. Nonlegislative items.
   - None.

INFORMATIONAL ITEMS.

1. Division II National Student-Athlete Advisory Committee (SAAC) Orientation. The National SAAC executive board and liaisons met in person with the new members before the start of the meeting to provide an overview of Division II National SAAC and the committee’s responsibility in serving as the voice of Division II student-athletes.

2. Championships Update. The committee received an update regarding the women’s basketball championship, which, for the first time, was scheduled with the Division I and Division III Championships at the same venue. The committee also received information regarding the 2016 NCAA Division II National Championships Spring Festival. The festival, to be held in May in Denver, will crown six national champions in the sports of men’s and women’s golf, women’s lacrosse, softball, and men’s and women’s tennis.

3. Committee on Infractions Update. The committee received an educational presentation on the NCAA Division infractions process when an alleged violation occurs. The presentation was followed by an open question and answer session.

4. Benefits of Division II Membership. The committee reviewed and approved language to be used for a document highlighting the benefits of Division II for student-athletes. The committee provided insight on Division II from a student-athlete perspective and the benefits of being a student-athlete. Finally, the committee discussed how the philosophies of “Life in the Balance” and “Make It Yours” are exemplified in their lives as Division II student-athletes.

5. Campus SAAC Video Project. The committee filmed a video to communicate the importance of student-athlete involvement on campus through SAAC. The video will be available for orientation sessions this fall.

6. Dr. Dave Pariser Faculty Mentor Award. The committee reviewed the process for conference nominations surrounding the 2016 Dr. Dave Pariser Faculty Mentor Award.
The nomination process is open, and the deadline to submit applications is September 1, 2016. The honors subcommittee will choose the recipient during the November 2016 meeting and present the award at the 2017 Convention in Nashville.

7. **Legislation Update.** The Committee was provided an update on legislative concepts that are being considered for the 2017 Convention. Initial feedback on the concepts was given as they relate to student-athlete experience and well-being. The committee also discussed the Division II Legislation Committee’s review of Bylaw 15 (Financial Aid and Nonchampionships Segment). The committee will continue legislative discussions during its summer Summit with Management Council and take a formal position on the legislation during its November meeting.

8. **Foundation for the Future Update.** The committee received an update on the progress of the Foundation for the Future Task Force and which proposals the task force recommended for approval by the Division II Planning and Finance Committee. The dollars allocated to the SAAC proposal to host regional SAAC conventions were increased by the task force. The committee held roundtable discussions to brainstorm ideas and concepts for the agenda of the proposed SAAC convention.

9. **Make-A-Wish® Update.** The committee received an update on the Division II partnership with Make-A-Wish®. The future of the partnership was discussed, as the three-year contract cycle expires this summer. The committee requested that this topic be taken back to the respective conferences to gather feedback on potential changes to the partnership and, if the relationship should change, moving forward.

10. **Team IMPACT®.** The committee received an update on the Division II partnership with Team IMPACT® and reviewed the Make-A-Wish and Team IMPACT pilot program, currently funded by Division II enforcement and championships misconduct fines.

11. **Review and Preparation of 2016 Goals.** The committee was presented with possible goals to accomplish this year, as established by the committee’s Executive Board. Progress toward goals will be emphasized throughout the year and during each meeting.

12. **NCAA Division II Management Council Update.** The committee received an update on the agenda for the NCAA Division II Management Council meeting, scheduled for Monday-Tuesday, April 18-19, 2016, following the SAAC meeting.

13. **NCAA Division II Committee Reports.** The committee was provided with updates on various NCAA Division II committees. The Division II committees represented were the Academic Requirements Committee, Championships Committee, Legislation Committee, and Management Council. Members serving on these committees discussed the most recent developments from their respective committees.
14. **NCAA Association-Wide Committee Reports.** The committee was provided with updates on various NCAA Association-wide committees. The NCAA Association-wide committees represented were the Committee on Women’s Athletics, Competitive Safeguards and Medical Aspects of Sports Committee, Committee on Sportsmanship and Ethical Conduct, and the Minority Opportunities and Interests Committee.

15. **Other Reports.** The committee received updates on various summits and forums that have been held since the January 2016 meeting and had committee representatives in attendance. The summits discussed were the 2016 NCAA Safety in College Football Summit, Sexual Assault Prevention Summit, and the 2016 NCAA Student-Athlete Leadership Forum. The committee also received updates on Champion Magazine ideas, 2017 Postgraduate Internship Program and 2016 postgraduate scholarship/grant opportunities.

16. **SAAC/Management Council Summit Topics.** The committee discussed points of interest and possible discussion topics for the summer Summit with the Division II Management Council. Suggestions included student-athlete health and well-being, proposed financial aid legislation and bystander intervention training.

17. **January 2016 Student-Athlete Advisory Committee Meeting Report.** The January 2016 meeting report was reviewed and approved by the committee.

19. **New Division II National SAAC Representatives.** The Committee welcomed eight new members to National SAAC:

   a. **At-Large** – Anthony Sassano, Dominican University of California, Pacific West Conference.

   b. **Independent** – Malek Barber, Palm Beach Atlantic University.

   c. **Pacific West Conference** – Gabriella Cabanero, Dixie State University.

   d. **Great Midwest Athletic Conference** – Jessica Hicks, Ursuline College.

   e. **Northern Sun Intercollegiate Conference** – Bailey Koch, Augustana University (South Dakota).

   f. **Peach Belt Conference** – Hannah Peevy, University of North Georgia.

   g. **Conference Carolinas** – Jeffrey Yasalonis, University of Mount Olive.

20. **Future meeting schedule.**

   a. July 14-17, 2016, SAAC/Management Council Summit; Indianapolis.
b. Fall 2016 conference call, date TBD.

c. November 18-20, 2016, Indianapolis.


Committee Chair: Christopher Pike, Gannon University, Pennsylvania State Athletic Conference.

Staff Liaison(s): Chris Brown, Academic and Membership Affairs.
Mark Strothkamp, Enforcement.
Payton Williams, Academic and Membership Affairs.

<table>
<thead>
<tr>
<th>Attendees</th>
<th>Absentees</th>
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<tbody>
<tr>
<td>Malek Barber, Palm Beach Atlantic University, Independent</td>
<td>Jasmyn Lindsay, Queens College of Charlotte, South Atlantic Conference</td>
</tr>
<tr>
<td>Ashley Beaton, University of Illinois-Springfield, Great Lakes Valley Conference</td>
<td>Jake Long, Regis University (Colorado), Rocky Mountain Athletic Conference</td>
</tr>
<tr>
<td>Doug Blais, Southern New Hampshire University, Northeast-10 Conference</td>
<td>Stevie Martinez, Texas A&amp;M International, Heartland Conference</td>
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<tr>
<td>Carrie Bodkins, Alderson-Broadus University, Great Midwest Athletic Conference</td>
<td>Elijah Sanabria, Tiffin University, Great Lakes Intercollegiate Athletic Conference</td>
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<tr>
<td>Vonnick Boyogueno, Clark Atlanta University, Southern Intercollegiate Athletic Conference</td>
<td>Peter Vath III, Molloy College, East Coast Conference</td>
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<tr>
<td>Gabrielle Cabanero, Dixie State University, Pacific West Conference</td>
<td>Chris Waung, Assumption College, Northeast-10 Conference</td>
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<tr>
<td>Ty Dennis, Minnesota State University, Mankato, At-Large</td>
<td>Jeffrey Yasalonis, University of Mount Olive, Conference Carolinas</td>
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<tr>
<td>Grace Donovan, Florida Southern College, Sunshine State Conference</td>
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<td>Taryn Driver, Texas A&amp;M University – Commerce, Lone Star Conference</td>
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<td>Storm Glautier, Nyack College, Central Atlantic Collegiate Conference</td>
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<td>Corbin Greening, Henderson State University, Great American Conference</td>
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<tr>
<td>Bailey Koch, Augustana University (SD), Northern Sun Intercollegiate Conference</td>
<td></td>
</tr>
<tr>
<td>Name</td>
<td>Institution/Conference</td>
</tr>
<tr>
<td>-------------------------------------</td>
<td>-------------------------------------------------------------</td>
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<tr>
<td>Jessica Koch</td>
<td>California State University, California Collegiate Athletic Association</td>
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<tr>
<td>Celine Mangan</td>
<td>Notre Dame College (OH), Mountain East Conference</td>
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<td>Hannah Peevy</td>
<td>University of North Georgia, Peach Belt Conference</td>
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<td>Christopher Pike</td>
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<td>Kayla Robles</td>
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<td>Anthony Sassano</td>
<td>Dominican University of California, At-Large</td>
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<td>Ayanna Tweedy</td>
<td>Bowie State University, Central Intercollegiate Athletic Association</td>
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<tr>
<td>Deron Washington</td>
<td>Pittsburg State University, Mid-America Intercollegiate Athletic Association</td>
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<tr>
<td>Ryan Yewchin</td>
<td>Simon Fraser University, Great Northwest Athletic Conference</td>
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Other Participants:
- John Baldwin, NCAA
- Gary Brown, NCAA
- Kelsey Cermak, NCAA
- Carlin Chesick, Pennsylvania State Athletic Conference
- Chelsea Crawford, NCAA
- Terri Steeb Gronau, NCAA
- Maritza Silva Jones, NCAA
- Ryan Jones, Florida Institute of Technology
- Matt Mikrut, NCAA
- Tom Paskus, NCAA
- Jennifer Peterson, Make-A-Wish
- Julie Rainey, NCAA
- Lisa Rogers, NCAA
- Stephanie Quigg Smith, NCAA
- Rachel Stark, NCAA
- Gregg Summers, NCAA
- Angela Tressel, NCAA
- Amy VanRyn, Team IMPACT
- Karen Wolf, NCAA
ACTION ITEMS.

1. Legislative items.


      a. Recommendation. Amend legislative proposal No. 2017-2, to specify that the calculation of the maximum number of contests or dates of competition in which a student-athlete may participate and still be eligible for a hardship waiver or season of competition waiver – competition while eligible may be based only on Bylaw 17 maximums. An institution would no longer be permitted to use its completed contests or dates of competition when calculating the 30 percent threshold for participation.

      b. Effective Date. August 1, 2017, for any incapacitating injury or illness, or other extenuating circumstance occurring on or after August 1, 2017.

      c. Rationale. Under current legislation, and as Proposal No. 2017-2 is currently written, an institution is permitted to use either completed contests or dates of competition or Bylaw 17 maximums when calculating the percentage of competition in which a student-athlete has participated. Permitting the use of completed events results in inequity across the division. Specifically, teams that advance to the conference championship or participate in certain exempt events (e.g. conference challenge events) could have a significantly higher denominator than institutions that do not. For example, a baseball team that does not advance to the conference tournament would be limited to a maximum of 50 contests (Bylaw 17 maximum) in the denominator. However, a baseball team that advances to the conference tournament could participate in several more contests, which could increase the denominator making it easier for student-athletes to receive a waiver. Similarly, in some sports, institutions with larger budgets could have an advantage, given they are able to schedule more contests and participate in more exempted events. Consistency in calculating the 30 percent is important and it is in the best interest of student-athlete well-being to amend legislative proposal 2017-2.

      d. Estimated Budget Impact. None.

      e. Student-Athlete Impact. Student-athletes will experience greater consistency in the availability of medical hardship and season of competition while eligible waivers.
2. **Nonlegislative items.**

   - None.

**INFORMATIONAL ITEMS.**

1. **Review of NCAA Division II Bylaw 15 violations during 2015-16 academic year.** The committee received an update and reviewed 2015-16 precedent for cases in which a student-athlete received an impermissible extra benefit in the form of financial aid. The committee instructed the reinstatement staff to continue applying the current guideline regarding receipt of extra benefits; however, the committee noted relief from repayment may be appropriate in limited circumstances based on mitigating factors. Finally, the committee directed the reinstatement staff to continue to assess student-athlete culpability when determining if a withholding condition is appropriate.

2. **Review of Bylaw 16 violations, involving impermissible academic assistance and impermissible arrangement.** The committee discussed circumstances involving impermissible academic assistance and impermissible arrangements in conjunction with the December 2014 committee guideline noting the reinstatement staff should begin its withholding analysis at 30 percent of a season-of-competition. Given the reinstatement staff has not yet processed a student-athlete reinstatement request of this nature, the committee reviewed an example of a fact pattern that would trigger a Bylaw 16.11.2.1 (general rule) violation involving impermissible academic assistance and discussed how the current guideline would apply. The committee directed the reinstatement staff to continue to monitor and track violations of this nature.

3. **Review of Legislative Proposal Specific to Hardship Waivers (Bylaw 14.2.5) and Season-of-Competition waivers – competition while eligible (Bylaw 14.2.7).** The committee reviewed a draft of legislative proposal No. 2017-2 and provided feedback to the staff.

4. **Discussion of violations involving Initial Amateurism Certification (Bylaw 12.1.1.1.3) and Academic Certification (Bylaw 14.3.1).** The committee reviewed case precedent involving violations where student-athletes compete prior to receiving initial amateurism certification and/or academic certification. The committee noted the current guideline is suitable in these types of cases and additional relief from that guideline is not appropriate. The committee noted that while institutions have culpability for confirming student-athletes are otherwise eligible to compete, student-athletes also have culpability and the current guideline reflects the appropriate level of relief based on both parties’ culpability. The committee directed the reinstatement staff to archive three cases.
5. **Update of NCAA Amateurism Certification Process and other case data information.** The reinstatement staff provided a summary of amateurism certification case decisions, including appeals heard by the committee, for the three previous calendar years (July 1, 2012, to present). The committee approved editorial revisions to the guidelines.

6. **Review committee guideline for violations involving competition while enrolled in a less than full-time program of studies.** The committee modified its guideline to reflect the evolving landscape of academic enrollment and curriculum patterns.

7. **Review of Medical Documentation Standards for Hardship Waiver Appeals and Extension Requests.** The committee reviewed current legislated medical documentation requirements and supported current legislation requiring contemporaneous medical documentation and diagnosis from a treating physician. The committee noted the reinstatement staff should have continued flexibility on a case-by-case basis (i.e., cases involving diagnosis by a nurse practitioner or physician assistant). Additionally, the committee supported further research and collaboration with the NCAA Committee on Competitive Safeguards and Medical Aspects of Sport regarding non-physician practitioners diagnosing season-ending injuries or illnesses.

8. **Review of Reinstatement Guidelines.** The committee reviewed and approved editorial revisions to the NCAA Division II Committee on Student-Athlete Reinstatement Guidelines, including the notation that for all drug tests administered on or after August 1, 2016, it is no longer necessary for the eligibility of a student-athlete to be restored by the Committee after he or she has fulfilled a drug-testing penalty and has tested negative.

9. **Review of Flexible Case Decisions.** The committee reviewed reinstatement staff decisions for which the reinstatement staff provided relief from established case precedent and/or committee guidelines or where no case precedent existed.

10. **Review of Reinstatement Policies and Procedures.** The committee reviewed and approved editorial revisions to the NCAA Divisions I, II and III Committees on Student-Athlete Reinstatement Policies and Procedures.

11. **Division II Strategic Plan, Foundation for the Future Initiative, Governance Update and GOALS review.** The committee received an update on the 2015-16 Division II Priorities. In addition, NCAA staff noted 5.7 million dollars was allocated under the Foundation for the Future Initiative, which included 10 approved initiatives. Finally, NCAA research staff reviewed data from the GOALS survey.

12. **Continuing Education.** Susan Britsch, assistant director of academic and membership affairs, reviewed the Path to Graduation academic requirements with the committee.

13. **Division II Summary of Legislative Actions.** The committee received an update on recently adopted legislation relevant to student-athlete reinstatement.
14. **Litigation Update.** NCAA Deputy General Council provided an update regarding litigation involving the Association.

15. **Other Business.**

- The committee changed its conference call day to Wednesdays at 11 a.m (EST).

16. **Future Meetings.** The committee established the following future meeting dates and locations:

   a. November 30-December 1, 2016, Indianapolis; and

   b. May 2-3, 2017; Indianapolis.

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**Committee Chair:** Joel Isaacson, Michigan Technological University, Great Lakes Intercollegiate Athletic Conference  
**Staff Liaison(s):** Danielle Teetzel, Academic and Membership Affairs  
Jess Rigler, Academic and Membership Affairs  
Payton Williams, Academic and Membership Affairs

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**NCAA Division II Committee on Student-Athlete Reinstatement**  
**May 17-18, 2016, Meeting**

<table>
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<th>Attendees:</th>
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<tbody>
<tr>
<td>Corbin Greening; Henderson State University; Great American Conference.</td>
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<tr>
<td>Joel Isaacson, Michigan Technological University; Great Lakes Intercollegiate Athletic Conference.</td>
</tr>
<tr>
<td>Daniel Mara, Central Atlantic Collegiate Conference.</td>
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<tr>
<td>Carol M. Rivera, California Collegiate Athletic Association.</td>
</tr>
<tr>
<td>Andre Roach, Shorter University, Central Intercollegiate Athletic Association.</td>
</tr>
<tr>
<td>Scott Swain, Notre Dame College (Ohio), Mountain East Conference.</td>
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<tbody>
<tr>
<td>Vonnick Boyogueno, Clark Atlanta University, Southern Intercollegiate Athletic Conference.</td>
</tr>
</tbody>
</table>

**Other NCAA Staff Members in Attendance:**

| Lydia Bell, Susan Britsch, Amanda Conklin, Tom Paskus, Stephanie Quigg-Smith, Gregg Summers. |
REPORT OF THE
NATIONAL COLLEGIATE ATHLETIC ASSOCIATION
DIVISION II CONVENTION PLANNING PROJECT TEAM TELECONFERENCE
June 9, 2016

ACTION ITEMS.

1. Legislative.

None.

2. Nonlegislative.

a. 2017 Division II Convention schedule.

(1) Recommendation. Approve the Division II schedule for the 2017 Convention, as attached.

(2) Effective Date. Immediate.

(3) Rationale. The core Division II Convention schedule remains relatively unchanged from previous years; however, some changes have been made in timing to allow Division II delegates to participate in as many Association-wide events as possible, while still being able to be in attendance at Division II functions and conduct the quarterly governance business of the division.

As was the case in 2016, the post-Convention Management Council meeting will not take place. Management Council members will be given an opportunity to provide feedback on the Convention via email and via a teleconference following the Convention. Replacing that meeting again this year will be a lunch for new Council members and their mentors Thursday, January 19.

(4) Estimated Budget Impact. None.

(5) Student-Athlete Impact. None.

b. 2017 Convention—Division II Educational Programming.

(1) Recommendation. Approve the programming for the 2017 Convention, as recommended by the project team:

(a) Thursday afternoon, January 19—Division II-specific education sessions—two time slots:
1:15 to 2:15 p.m. Panel of directors of athletics—discussing the implementation of FLSA and other creative budgeting tips.

2:30 to 4 p.m. A series of three consecutive 30-minute TED Talks:
- Legislation regarding Permissible Design and Size of Logos
- Championships Travel Policies
- IPP—Case Study and Conference View

(b) Division II Friday Morning Programming—Friday, January 20, from 8:30 to 9:45 a.m.
- Three concurrent Educational Breakout Sessions.
  (1) SAAC—Focus on Mental Health and Best Practices.
  (2) Proposals for the 2017 Division II Business Session and Potential Proposals for 2018 (e.g., financial aid, academic misconduct, nonchampionship segment).
  (3) Panel Consisting of Institutional and Conference Personnel to Discuss Webstreaming at the Local Level.

(c) Division II Keynote Session Friday Morning, January 20, from 10 to 11 a.m.
Panel with a Focus on Inclusion.
- Jacqie McWilliams, chair, Division II Management Council (moderator)
- Derek Schell, former Division II basketball student-athlete, Hillsdale College
- Debbie Ford, chancellor, University of Wisconsin Parkside.
- TBD (coach, AD, etc.)

Rationale. The project team reviewed the surveys that were submitted by the Division II membership and structured sessions that aligned with the feedback received, as well as taking into account current issues.

Estimated Budget Impact. None.

Student-Athlete Impact. None.
INFORMATIONAL ITEMS.

1. **Convention Core Schedule for 2017.** The project team reviewed the core schedule for all Association activities during the 2017 Convention. Items of note included the Honors Celebration, which will be conducted Wednesday evening and will set the tone for why we meet and what we do for the rest of the week; Opening Business Session Thursday with the Delegates Reception that evening; and the keynote luncheon and Gerald Ford Award Presentation on Friday.

   The Gaylord Opryland Hotel, located in Nashville, Tennessee, will be the headquarters hotel for the 2017 Convention. It is not anticipated that an overflow hotel will be needed.

   Hotel rates have been confirmed at a rate of $215, plus tax, per night. Convention registration will begin mid-September, with registration fees remaining the same for 2017.

2. **Association-wide Programming and Events.** The project team was updated concerning the programming and events for Association-wide functions. Final determinations on Association-wide education sessions will be made this summer and shared as a part of the registration process.

   Project Team Chair: Kevin Schriver, faculty athletics representative, Southwest Baptist University
   Liaisons: Terri Steeb Gronau and Maritza Jones

<table>
<thead>
<tr>
<th>Attendees</th>
<th>Absentees</th>
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<tbody>
<tr>
<td>Doug Blais, Southern New Hampshire University</td>
<td>Lynn Griffin, Coker College</td>
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<td>Kim Duyst, California State University, Stanislaus</td>
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<td>Bob Hogue, Pacific West Conference</td>
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<td>Lindsay Reeves, University of North Georgia</td>
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<td>Kevin Schriver, Southwest Baptist University</td>
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<td>Scott Swain, Notre Dame College</td>
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</table>

**NCAA Staff and Others**

Jessica Arnold, Short’s Travel
Terri Steeb Gronau, NCAA
Maritza Jones, NCAA
Ryan Jones, NCAA
Stacey Preston, NCAA
Crystal Reimer, Short’s Travel
Lisa Rogers, NCAA
Stephanie Quigg Smith, NCAA
DRAFT 2017 NCAA CONVENTION
CORE SCHEDULE OF EVENTS

Wednesday, January 18

8 a.m. to 2:30 p.m.
Division II Management Council Meeting

2:30 to 5 p.m.
NCAA Board of Governors Meeting

6 to 9 p.m.
Honors Celebration

Thursday, January 19

7:30 to 9:45 a.m.
Division II PC/MC/SAAC Breakfast

8:30 to 10 a.m.
Division II New Athletics Directors’ Orientation

10 to 11:30 a.m.
Division II Joint MC/PC Meeting

11:45 a.m. to 1:15 p.m.
Division II Management Council Mentor/Mentee Meeting (Over Lunch)

Noon to 3:30 p.m.
Division II Presidents Council Meeting

1:15 to 4 p.m.
Divisions Education Sessions and other Association-Wide Programming

4:30 to 6 p.m.
NCAA Opening Business Session

6 to 7:30 p.m.
Delegates Reception

8 to 9:30 p.m.
Division II Management Council “Roast and Toast”

Friday, January 20

7:30 to 8:30 a.m.
Division II Delegates Breakfast

8:15 to 9:45 a.m.
Division II Chancellors and Presidents Breakfast

8:30 to 9:45 a.m.
Division II Education Sessions (three sessions running concurrently)

10 to 11 a.m.
Division II Keynote Speaker

11:30 a.m. to 1 p.m.
Association Luncheon and Gerald Ford Award Presentation
1 p.m. to 5:30 p.m. Division II Conference Meetings

5 to 6 p.m. Division II Faculty Mentor Award Presentation and Reception

**Saturday, January 21**

7 to 8 a.m. Division II Delegates Breakfast

8 a.m. to Noon Division II Business Session

Departure
In accordance with the 2013 communications audit that identified the need to better explain Division II to external audiences, and in conjunction with the 2015-21 Division II Strategic Plan and the Make It Yours brand enhancement, it is necessary to update some of the division’s communications materials to more accurately reflect Division II’s unique attributes and characteristics.

This supplement contains revised language for the following materials:

- Division II Positioning Statement
- Division II Philosophy Statement
- Division II “Boiler Plate” (language that member institutions may choose to include at the end of news releases)
- Division II “Elevator Speech” (a brief description of what Division II is about)

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**PROPOSED DIVISION II POSITIONING STATEMENT**

Division II supports the educational mission of college athletics by fostering a balanced and inclusive approach in which student-athletes learn and develop through their desired academic pursuits, in civic engagement with their communities and in athletics competition. The Division II experience not only provides student-athletes the opportunity to earn scholarships based on their academic, athletic and leadership abilities, but it also offers the best championships-participant ratio among the NCAA’s three divisions, and it prioritizes preparation for life beyond graduation. Division II gives student-athletes the unique opportunity to compete in the classroom, on the field, in their career, for their causes, and on their terms.

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**PROPOSED DIVISION II PHILOSOPHY STATEMENT**

In addition to the purposes and fundamental policy of the National Collegiate Athletic Association, as set forth in Constitution 1, members of Division II believe that a well-conducted intercollegiate athletics program, based on sound educational principles and practices, is an integral part of the educational mission of a university or college, and that the educational well-being and academic success of the participating student-athlete are paramount.

Higher education has lasting importance on an individual’s future success. As such, Division II supports the educational mission of college athletics by fostering a balanced approach in which student-athletes learn and develop through their desired academic pursuits, in civic engagement with their communities and in athletics competition. Division II athletics programs also are committed to establishing an inclusive culture in which persons of all backgrounds are respected and given the opportunity to provide input and to participate.
Division II members abide by the following principles that help define and distinguish the division:

(a) Division II colleges and universities are expected to operate their athletics programs with integrity and in a welcoming manner that complies with conference and NCAA rules and regulations. Institutional control is a fundamental principle that supports the institution’s educational mission and assumes presidential involvement and oversight.

(b) Division II members fund their athletics programs in a manner that aligns with the institution’s budget and educational mission. This method of funding features a “partial scholarship” model that allows Division II schools to recognize student-athletes for their skills through athletics-based grants, but student-athletes can accept merit-based aid and academic scholarships as well.

(c) Division II believes in a balanced approach that integrates athletics into the college experience and allows students to focus on their academic pursuits and participate in other campus and community activities. This “Life in the Balance” emphasis facilitates learning through:

   o **Academics.** Division II offers exceptional teacher-student ratios that provide student-athletes with a quality education in the academic curriculum of their choice. The division structures its eligibility requirements to facilitate student-athletes earning their degrees, which is measured in part by an institution’s student-athletes graduating at least at the same rate as the institution’s student body.

   o **Athletics.** Division II supports athletics achievement through highly competitive programs that strive to participate in the division’s 25 national championships, which offer the best access ratio among the NCAA’s three divisions. Division II also supports a regionalization model in scheduling that reduces time away from campus and keeps athletics participation in perspective within the educational mission.

   o **Community engagement.** Division II athletics programs actively engage with their communities to enhance relationships between student-athletes and community members and develop a shared civic experience. Division II promotes engagement at the local, conference and national levels, including at all Division II national championships.

   o **Post-graduation success.** Division II supports a higher education model that shapes student-athletes who graduate with the skills and knowledge to be productive citizens. The balanced approach allows student-athletes to focus on their academic pursuits, their internships, and whatever else it takes to prepare them for life after graduation.

(d) Division II members support the utmost in sportsmanship by committing to a “game environment” initiative that establishes an atmosphere at athletics contests that is both energetic and respectful.

(e) Division II promotes student-athlete involvement in decision-making through campus, conference and national Student-Athlete Advisory Committees that provide leadership opportunities and offer a representative voice in the division’s governance structure.
PROPOSED DIVISION II “BOILER PLATE” FOR NEWS RELEASES

The NCAA, the national governing body for college athletics, is a volunteer association of more than 1,000 colleges and universities that classify their athletics programs in one of three membership divisions. The 300+ institutions in NCAA Division II support a balanced approach in which student-athletes have the opportunity to earn scholarships based on their athletic ability, pursue their desired academic degree, and participate in all the campus and surrounding community have to offer. Division II student-athletes annually graduate at rates higher than their student body peers, and they have access to the best championships-participant ratio among the NCAA’s three divisions. Division II gives student-athletes the unique opportunity to compete in the classroom, on the field, in their career, for their causes, and on their terms. For additional information, visit NCAA.org.

PROPOSED DIVISION II “ELEVATOR SPEECH”

Division II is all about balance. Students participate in highly competitive athletics, have ample access to NCAA championships and can earn an athletics scholarship, but sports doesn’t dominate their college experience. The balanced approach in athletics, academics and civic engagement allows Division II student-athletes to focus on their academic pursuits, their grades, their internships, their studies abroad, and whatever else it takes to prepare them for life after graduation.
EXEMPLARY FILE FROM THE REPORT OF THE COMMITTEE FOR COMPETITIVE
SAFEGUARDS AND MEDICAL ASPECTS OF SPORTS
JUNE 15-17, 2016, MEETING

ACTION ITEM.

- Legislative Item.

  2017 NCAA Convention Legislation - NCAA Constitution 3 – NCAA Membership
  – Active Membership - Conditions and Obligations of Membership – Independent
  Medical Care.

  (1) 
  Recommendation. In Divisions II and III, sponsor legislation to specify that an
  active member institution shall establish an administrative structure that
  provides independent medical care and affirms the unchallengeable
  autonomous authority of primary athletics health care providers (team
  physicians and athletic trainers) to determine medical management and return-
  to-play decisions related to student-athletes; further, an active institution shall
  designate an Athletics Healthcare Administrator to oversee the institution's
  athletic health care administration and delivery.

  (2) 
  Effective date. August 1, 2017.

  (3) 
  Rationale. The NCAA Principle of Health and Safety makes it the
  responsibility of institutions to protect the health of, and provide a safe
  environment for, their student-athletes. As a continuum of Inter-Association
  Consensus: Independent Medical Care for College Student-Athlete Guidelines,
  this proposal supports this principle and requires further administrative controls
  in the delivery of integrated sports medicine and athletic training services.
  Specifically, this proposal addresses the issue of medical providers at
  institutions having unchallengeable autonomous authority to determine
  medical management and return-to-play decisions of student-athletes. Further,
  the administrative structure should ensure that no coach serves as the primary
  supervisor for any medical provider, nor have hiring, retention, and dismissal
  authority over that provider. Current legislation gives some authority to the
  sports medicine staff member to be empowered to have the unchallengeable
  authority to cancel or modify workouts for health and safety reasons, but it does
  not address medical management of student-athletes. This is an issue facing
  institutions that directly impacts the health and well-being of student-athletes,
  and this proposal will help ensure that appropriate medical care controls and
  authority exist.

  (4) 
  Estimated budget impact. Minimal.

  (5) 
  Student-athlete impact. This legislation will improve athletics healthcare
  administration by affirming that medical care is being delivered in an
  independent manner.
KEY ITEM.

- **Status of equestrian.** The Committee on Women’s Athletics (CWA) recommends that equestrian continue to be considered an emerging sport for women due to new organizational efforts, membership feedback and potential growth. The CWA will continue to monitor equestrian through the process outlined in the new “NCAA Emerging Sports for Women Process Guide” that will be released in fall 2016.

ACTION ITEMS.

1. **Legislative items.**
   
   - None.

2. **Nonlegislative item.**

   a. **Equestrian Remain on the Emerging Sports for Women list. [Division I only]**

   (1) **Recommendation.** The committee recommends equestrian remain on the emerging sport lists for Divisions I and II.

   (2) **Effective date.** Immediate.

   (3) **Rationale.** The committee discussed the importance of the emerging sport designation to grow a sport within the NCAA structure and to create meaningful participation opportunities for female student-athletes. After hearing an update on the organizational efforts in equestrian within the past year, the committee voted to recommend that equestrian remain on the emerging sport lists for Divisions I and II. The committee will continue to monitor the sport’s growth and engage directly with sport leadership.

   (4) **Estimated budget impact.** None.

   (5) **Student-athlete impact.** None.

b. **NCAA Ethnic Minority and Women Enhancement Postgraduate Scholarship Increase.**
(1) **Recommendation.** The committee recommends an increase in the Ethnic Minority and Women Enhancement Postgraduate scholarship from $7,500 to $8,500 for each award.

(2) **Effective date.** September 2016 for possible dispersal in February 2017.

(3) **Rationale.** The committee considers the alignment of this scholarship’s missive with the NCAA Board of Governors’ Resolution Reaffirming Commitment to Diversity and Inclusion as a key effort in developing ethnic minorities and women for careers in athletics. The committee also determined an overall increase in higher education tuition and fees and the recent proposal for a matching increase in the NCAA Postgraduate Scholarship as support for a request to increase scholarship awards. The committee therefore recommends an increase from $7,500 to $8,500 for each scholarship award. If approved, the earliest the funds would be available is September 2016 for possible dispersal in February 2017.

(4) **Estimated budget impact.** The increase will add $26,000 to the current $195,000 budget annually, which constitutes a 12 percent increase.

(5) **Student-athlete impact.** An increase in the scholarship amount increases the overall value of the scholarship for each recipient thereby creating more educational opportunities.

**INFORMATIONAL ITEMS.**

1. **Administrative items.** The committee welcomed new members Alyssa Drachslin, Temple University and Kayla Robles, Valdosta State University.

2. **Approval of February 2016 teleconference report.** The committee approved the February teleconference report.

3. **Woman of the Year selection guidelines.** NCAA staff provided an overview of the updated selection guidelines for the 2016 Woman of the Year award. During its February meeting, the committee voted to change the criteria of the award with the following the point total: 30 percent would reflect academics, 30 percent would reflect athletics, 30 percent would reflect service and leadership, and the remaining 10 percent would reflect the personal statement. Updated selection guidelines also include more detailed descriptions for the 5 to 1 rating scales for each section. The committee voted that all nominee applications will be forwarded to their respective core conference office for the selection of conference honoree(s) for the 2016 award.
4. **Division II equestrian discussion.** Staff provided an update on the recent vote by the Division II membership to overturn the removal of equestrian from the Division II Emerging Sports for Women list. The committee discussed the importance of the emerging sport designation to grow a sport within the NCAA structure and to create meaningful participation opportunities for female student-athletes. After hearing an update on the organizational efforts in equestrian within the past year, the committee voted to recommend that equestrian remain on the emerging sport lists for Divisions I and II and the committee will continue to monitor the sport’s growth and engage directly with sport leadership. The recommendation will be sent to the Division I Strategic Vision and Planning Committee and the Division II Management Council for their consideration.

5. **Emerging Sports updates.** The committee received updates on the status of women’s rugby and women’s triathlon.

Eleven institutions sponsored women’s rugby in 2015-16 (according to the NCAA Sports Sponsorship Database) and sponsorship is projected to increase to 17 varsity programs in 2016-17. The National Collegiate Women’s Varsity Rugby Association hosted its first championship in November 2015 at Brown University. Quinnipiac University won the inaugural championship.

Three NCAA institutions sponsored women’s triathlon in 2015-16, and sponsorship is projected to increase to 11 varsity programs in 2016-2017. Arizona State University and East Tennessee State University will be the first Division I women’s triathlon programs. Growth can be attributed to the introduction of the USA Triathlon grant program in which the national governing body provides funding for NCAA member institutions to establish varsity programs.

6. **Emerging Sports for Women process guide.** The committee had an extensive discussion on the latest version of the new process guide. The guide provides more comprehensive information on the emerging sport process, from required content for proposals to be considered for the list to the potential legislative recommendation to each divisional body. The committee discussed the appropriate reporting timeline for current emerging sports on the list to ensure that emerging sports are progressing toward the minimum number of 40 varsity programs to be eligible for an NCAA championship. The updated process guide will be distributed to the committee and further discussion will take place in an early summer teleconference. The committee’s goal is to make the finalized process guide available to the leadership of Divisions I, II, and III governance committees this summer and to the entire membership this fall.

7. **Gender Equity Task Force preliminary recommendations to Board of Governors Ad Hoc Committee.** The committee reviewed the Gender Equity Task Force recommendations to the Board of Governors Ad Hoc Committee and emphasized the
importance of appropriate funding for such recommendations and the resolution that was approved in January. The committee strongly supports the recommendations, offering only some minor suggestions on wording focused primarily on using stronger language such as “requests” instead of “encourages.” A letter will be sent to the Board of Governors showing support for the task force’s recommendation.

8. **Division III women’s golf.** The committee received an update on the recent legislation that permits Division III women’s golf teams to utilize four participants to count toward meeting minimum sports sponsorship requirements and viewed this legislation positively. NCAA governance and championship staff members as well as the chair of the Division III women’s golf committee reviewed the rationale for the legislation and noted the importance of continued monitoring of the average size of women’s golf team rosters.

9. **Board of Governors Ad Hoc Committee to Promote Cultural Diversity and Equity.** Staff provided an overview of the upcoming Ad Hoc Committee to Promote Cultural Diversity and Equity meeting, including preliminary initiatives that will be reviewed.

10. **Women’s basketball championship update.** The 2016 women’s basketball championships included all championship games for Divisions I, II and III. Staff provided a detailed description of the Final Four weekend’s many activities. Committee members inquired about NCAA policies for creating gender equitable championship experiences for student-athletes. In particular, questions were asked about the differing gift packages provided for Division I male and female basketball student-athletes at the respective Final Fours. The committee expressed support for equitable championship experiences for each gender by sport and by division.

11. **Other business.** Staff described upcoming events and initiatives that the committee will be engaged in, including the 45th anniversary of Title IX in 2017 and the release of the sexual assault toolkit, through a partnership between the NCAA Sports Science Institute and the Office of Inclusion.

12. **Committee Recognitions.** The committee thanked outgoing members President Daniel Bradley, Indiana State University; Chris McKibbens, Georgian Court University; and Dean Snider, Whitman College for their service to the committee.

13. **Future meeting dates and site.**

   - September 14-15, 2016 in Indianapolis.

*Committee Chair: Julie Suriero, Massachusetts Institute of Technology, New England Men’s and Women’s Athletic Conference*

*Staff Liaison(s): Emily Capehart, Academic and Membership Affairs*
### NCAA Committee on Women’s Athletics
**April 14-15, 2016, Meeting**

#### Attendees:
- Karen Baebler, University of Washington; Pacific 12 Conference.
- Julia Beeman, Belmont Abbey College; Conference Carolinas.
- Daniel Bradley, Indiana State University; Missouri Valley Conference.
- Julie Cromer Peoples, University of Arkansas, Fayetteville; Southeastern Conference.
- Jim Donovan, California State University, Fullerton; Big West Conference.
- Alyssa Drachslin, Temple University; American Athletic Conference.
- Donna Ledwin, Allegheny Mountain Collegiate Conference.
- Heather MacCulloch, State University of New York Maritime College; Skyline Conference.
- Christopher McKibben, Georgian Court University; Central Atlantic Collegiate Conference.
- Sherika Montgomery; Big South Conference.
- Kayla Robles, Valdosta State University; Gulf South Conference.
- Dean Snider, Whitman College; Northwest Conference.
- Deb Steward, William Smith College; Liberty League.
- Julie Soriero, Massachusetts Institute of Technology; New England Men’s and Women’s Athletic Conference.

#### Absentees:
- Vincent Baldemor, Hawaii Pacific University; Pacific West Conference.
- Anne Blackhurst, Minnesota State University Moorhead; Northern Sun Intercollegiate Conference.
- Diana Kling; Peach Belt Conference.
- Marvin Krislov, Oberlin College; North Coast Athletic Conference.
- Marissa Robinson, Kean University; New Jersey Athletic Conference.

#### NCAA Staff Liaisons in Attendance:
- Emily Capehart, Jan Gentry and Amy Wilson.

#### Other NCAA Staff Members in Attendance:
REPORT OF THE
NCAA MINORITY OPPORTUNITIES AND INTERESTS COMMITTEE
APRIL 14-15, 2016 MEETING

ACTION ITEMS.

1. Legislative items.
   - None.

2. Nonlegislative items.
   - NCAA Ethnic Minority and Women Enhancement Postgraduate Scholarship Increase.
     (1) Recommendation. The committee recommends an increase in the Ethnic Minority and Women Enhancement Postgraduate scholarship from $7,500 to $8,500 for each award.
     (2) Effective date. September 2016 for possible disbursal in February 2017.
     (3) Rationale. The committee considers the alignment of this scholarship’s missive with the NCAA Board of Governors resolution reaffirming commitment to diversity and inclusion as a key effort in developing ethnic minorities and women for careers in athletics. The committee also determined an overall increase in higher education tuition and fees and the recent proposal for a matching increase in the NCAA Postgraduate Scholarship as support for a request to increase scholarship awards. The committee therefore recommends an increase from $7,500 to $8,500 for each scholarship award. If approved, the earliest the funds would be available is September 2016 for possible disbursal in February 2017.
     (4) Estimated budget impact. The increase will add $26,000 to the current $195,000 budget annually, which constitutes a 12 percent increase.
     (5) Student-athlete impact. An increase in the scholarship amount increases the overall value of the scholarship for each recipient, thereby creating more educational opportunities.

INFORMATIONAL ITEMS.

1. Welcome and announcements. The Minority Opportunities and Interests Committee vice chair, Nnenna Akotaobi, opened the meeting and called roll of the members in attendance. Ralph Bertrand, Brady Bramlett, Robert Head, Francesca Ceppi, Robert Head, China Jude, and Julie Muller were acknowledged for their service to the committee in recognition of the end of
their terms. Catherine Ragon, Division I SAAC representative, was recognized as a new member to the committee. It was noted that she was unable to attend the meeting, and Liz Wood was welcomed as her substitute. The committee was informed that a schedule conflict prevented Jon Duncan from visiting with the group and would be rescheduled for the Fall 2016 meeting.

2. **Approval and review of meeting reports.** The committee approved the report of the February 3, 2016, teleconference with no changes, and reviewed the Committee on Women’s Athletics September 15-16, 2015, report.

3. **Committee structure, policy and procedures.** The committee discussed the demographic composition of the current roster and acknowledged the need for greater participation of individuals from various underrepresented populations. Committee members suggested intentional recruitment of individuals to help diversify the representation of minority identities as referenced in the MOIC mission statement. The committee also discussed the current composition of the committee as it relates to student-athlete representation and voice. The committee weighed the possibility of allowing the three student-athlete representatives to vote independently. Currently, the student-athletes have one combined vote. The proposed change would create 18 voting members, instead of 15 individual votes and one combined student-athlete vote. In addition, the change supports the Association’s desire to increase student-athlete engagement and voice within the governance structure. As there are other Association-wide committees with student-athlete representation that have a similar composition, the committee charged staff with researching the possibility of changing the legislation to allow each student-athlete to have one vote and discussing with these other committees whether there is an interest in changing this legislation across the board.

4. **Division II update.** Maritza Jones, director of Division II, discussed the division’s six-year strategic plan and shared that diversity is one of the five areas of emphasis. An update was provided related to the different initiatives/strategies the division sponsors in this area. There are three grants aimed at hiring and retaining ethnic minorities and women: the Coaching Enhancement Grant, the Strategic Alliance Matching Grant and the Ethnic Minority and Women’s Internship Grant. The committee requested follow up on data tracking the number of individuals who persist in their positions after the third, and final, year of funding through the Strategic Alliance Matching Grant. Division II also has partners with affiliate members to promote diversity. The division provides grant funding for an individual to attend governance academies facilitated by the Minority Opportunities Athletics Association (MOAA) and the National Association of Collegiate Women Athletic Administrators (NACWAA). The division also sponsors a mentor program for 10 participants annually.

5. **Division III update.** Louise McCleary, director of Division III, provided an update on the division’s diversity initiatives, particularly on the work of the Division III Diversity and Inclusion Working Group. The working group recently entered its second year of existence and has been charged with exploring data and the challenges around underrepresented populations in the division. Guided by the working group’s efforts, Division III has funded
programs intended to grow the pipeline, including a program that provided grants for 40 ethnic minority students and student-athletes to attend the 2016 NCAA Convention, and an allocation of $2 million in grants to assist member institutions in increasing diversity in their coaching and administrative positions. The division has created a database of ethnic minority and female candidates from Division III that can be shared with hiring managers. Division III also sponsors the Institute for Administrative Advancement for up to 30 minority mid-level administrators. The Institute is a professional development program held in conjunction with a Regional Rules Seminar. The importance of retention as an element of increasing diversity was discussed. The division continually communicates with former participants through quarterly newsletters highlighting personal profiles and opportunities for career advancement and NCAA committee involvement.

6. **Academic Misconduct.** Kathy Sulentic, associate director of enforcement and head of the Academic Integrity Unit, reported on the new academic misconduct legislation. Sulentic provided the committee with a memo from the vice president of enforcement that was sent to the Division I membership regarding NCAA Division I Proposal 2015-66 (Academic Integrity). The memo explained that the enforcement staff would not be involved with policies and procedures regarding academic misconduct at the institutional level, and clarified the consideration of violation levels applied to school representatives by proximity to the sport program. Information about the areas of focus under the new legislation were shared with the committee and members were informed that while it is largely believed that academic misconduct is primarily a Division I issue, it touches all three NCAA divisions and has a heightened impact on HBCUs. The focus areas of the new legislation include: pre-enrollment, student-to-student misconduct, the definition of an institutional staff member, the three elements that constitute academic misconduct, impermissible academic assistance, and manipulation of the APP process.

7. **Discussion of membership updates and current issues.** The committee discussed its role in providing education and advocacy to, and on behalf of, the membership. MOIC recognized its ability to assist membership groups distinguish between legislated and non-legislated acts regarding policies that impact diverse and underrepresented communities. The committee determined that it will give attention to the review of institutions on lists connected to the Confederate Flag and Native American Mascot policies. The committee requested that staff provide historical context and updated data regarding these policies and suggested the MOIC and the SAAC representatives as vehicles to help educate student-athletes on the reason these policies exist.

8. **Update from Bernard Franklin, NCAA Executive Vice President for Education and Community Engagement and Chief Inclusion Officer.** The committee received an update regarding new initiatives by the office of inclusion, including a LGBTQ/HBCU pilot program which was conducted with four schools, a grant funding female coaches from HBCUs to attend programming offered by the Alliance of Women Coaches, and the release of the revised inclusion website. Franklin presented demographic data about the three divisions and emphasized the low representation of ethnic minority females in positions of athletics
leadership. He then shared an update on the NCAA Board of Governors resolution and the Ad Hoc Committee to Promote Cultural Diversity and Inclusiveness. Priority areas for the ad hoc committee were identified as: gaining presidential support of a pledge toward diversity and inclusion on individual campuses, developing a digital database for candidate promotion and exposure, increasing impact in developing the hiring pipeline, implementing a diversity and inclusion recognition metric, and engaging minority-serving institutions. While the ad hoc committee recognized that the Association could not mandate a requirement such as the NFL’s Rooney Rule, it suggested a voluntary alternative that could be connected to the aforementioned pledge. The MOIC shared concerns about accountability for campuses regarding diversity metrics and supported the initiatives related to creating opportunities for minority candidate exposure to hiring managers.

9. Office of Inclusion update. The committee received an update on the Office of Inclusion’s programming held in conjunction with the Men’s and Women’s Final Fours and the current initiatives led by staff. The committee learned of the forthcoming update to the transgender guide, the scheduling of campus diversity reviews, the plans for a hiring best practices guide, and the agenda for the 2016 NCAA Inclusion Forum.

10. Ethnic Minority and Women Enhancement Postgraduate Scholarship. The committee suggested that the EMWE postgraduate scholarship be raised from $7,500 to $8,500 in parity with the proposed amount being considered for the NCAA Postgraduate Scholarship (see Nonlegislative Action Item).

11. Strategic plan discussion. The committee spent time brainstorming about their 2016-18 action plan, placing consideration on alignment of their strategic initiatives with the Board of Governors resolution. Specifically, the committee suggested the following strategic priorities be integrated as the MOIC leadership finalizes the plan in the summer:

a. Providing recommendations on grant funding, programs and partnerships related to the hiring and development of ethnic minority coaches, administrators and student-athletes.

b. Collaborating with appropriate NCAA and higher education entities in the creation of evidenced-based best practice toolkits supporting inclusive campus environments.

c. Assist in the creation, review and tracking of diversity and inclusion plans among member institutions.

d. Participate in efforts to create educational resources for senior leadership.

The committee discussed its mission and the expanded focus that was approved in April 2015. The language of the current statement identifies LGBTQ communities and individuals with disabilities as additional areas of the committee’s focus. The committee will continue to define if the purview of the committee encompasses those groups as a whole or on issues impacting racial/ethnic minority members within those communities as subgroups.

Committee Chair:  Mark Alnutt, University of Memphis, Conference
Staff Liaison(s):  Sahar Abdur-Rashid, Championships and Alliances
                Derrick Crawford, Enforcement
                Sonja Robinson, Inclusion

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<tr>
<th>NCAA Minority Opportunities and Interests Committee Meeting</th>
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<tr>
<td>Attendees:</td>
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<tr>
<td>Nnenna Akotaobi, Swarthmore College; Centennial Conference.</td>
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<tr>
<td>Ralph Bertrand, Colorado College; Southern Collegiate Athletic Conference.</td>
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<tr>
<td>Sharon Brummell, Georgetown University; Big East Conference.</td>
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<tr>
<td>Thomas Bullock, University of the District of Columbia; East Coast Conference</td>
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<tr>
<td>William Burnett Bynum Jr. Mississippi Valley State University; Southwestern Athletic Conference</td>
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<tr>
<td>G. Anthony Grant, Metropolitan State University of Denver; Rocky Mountain Athletic Conference.</td>
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<tr>
<td>Ashley Hodges, Southern Vermont College; New England Collegiate Conference.</td>
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<tr>
<td>China Jude, Queens College, The City University of New York; East Coast Conference.</td>
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<tr>
<td>Robert Minnix, Washington State University; Pac-12 Conference.</td>
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<td>Julie Muller, North Atlantic Conference.</td>
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<td>Angela Red, McKendree University; Great Lakes Valley Conference.</td>
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<tr>
<td>Nona Richardson, University of Utah; Pac-12 Conference.</td>
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<tr>
<td>Absentees:</td>
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<tr>
<td>Mark Alnutt, The University of Memphis; American Athletic Conference.</td>
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<tr>
<td>Catherine Ragon, Tiffin University; Great Lakes Intercollegiate Athletic Conference.</td>
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<tr>
<td>Greg Woods, Springfield College; Great Lakes Intercollegiate Athletic Conference.</td>
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<tr>
<td>Guest(s) in Attendance:</td>
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<tr>
<td>Elizabeth Wood, The University of Maine, Orono; America East Conference.</td>
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<td>NCAA Staff Liaisons in Attendance:</td>
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<tr>
<td>Sahar Abdur-Rashid, Derrick Crawford and Sonja Robinson.</td>
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<td>Other NCAA Staff Members in Attendance:</td>
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<tr>
<td>Kina Davis, Bernard Franklin, Maritza Jones, Louise McCleary, Kathy Sulentic and Brittany Washington.</td>
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</table>
ACTION ITEMS.

1. Legislative items.
   - None.

2. Nonlegislative items.
   - None.

INFORMATIONAL ITEMS.

1. Committee updates. The committees provided an update on each of their respective meetings from the previous day and morning.

2. CWA/MOIC Subcommittee Updates.
   a. Student-Athletes with Disabilities. A representative from the sub-committee discussed the Eastern College Athletic Conference’s inclusive sport initiative and the conference’s efforts to incorporate adaptive events at its championships. The subcommittee reviewed a video of the adaptive demonstration the conference presented at their swimming and diving championship in collaboration with U.S. Paralympics.
   b. LGBTQ. The subcommittee chair discussed recent legislation enacted in North Carolina restricting public restroom and locker-room use to individuals based on their identified sex at birth. The group decided to draft a joint letter from both committees to be sent to the NCAA Board of Governors. The letter will note that the group would like to empower President Emmert and senior staff to advance beyond the message of monitoring the various state laws, involve NCAA Chief Medical Officer Dr. Brian Hainline and the Sport Science Institute in efforts to educate and communicate to member institutions, and establish that NCAA events be held in cities and states that can ensure a safe, respectful and non-discriminatory environment for all persons. Both CWA and MOIC agreed to poll their respective members via email to solicit feedback and votes of approval on the draft letter before sending it to the Board of Governors.
3. **Women of Color.** The subcommittee chair informed the group that the Women of Color Barriers Study report was available on the [NCAA publications website](#), and that a new story from the NCAA communication staff announcing the release would be forthcoming. The subcommittee shared information about the roundtable discussion they would be facilitating in conjunction with the NCAA Inclusion Forum on Saturday, April 16. The roundtable discussion will give the subcommittee the opportunity to discuss the findings of the report and generate feedback and next steps from attendees.

4. **Woman of the Year update.** CWA shared information about their efforts to make award criteria clearer, fairer and more objective. During their April 2016 meeting, the committee voted to change the criteria of the award so that of the point total, 30 percent would reflect academics, 30 percent would reflect athletics, 30 percent would reflect leadership, and the remaining 10 percent would reflect the personal statement.

5. **2016 Inclusion Forum.** Staff shared information about the projected attendance and highlights from the agenda of the Inclusion Forum scheduled to begin April 16, 2016.

6. **Next meeting.** To be determined.

---

**Committee Chairs:** Mark Alnutt, University of Memphis, Conference  
Julie Soriero, Massachusetts Institute of Technology  

**Staff Liaison(s):** Sahar Abdur-Rashid, Championships and Alliances  
Emily Capehart, Academic and Membership Affairs  
Derrick Crawford, Enforcement  
Kristin Fasbender, Championships and Alliances  
Jan Gentry, Championships and Alliances  
Sonja Robinson, Office of Inclusion  
Amy Wilson, Office of Inclusion

---

**Attendance:**

<table>
<thead>
<tr>
<th>Attendee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nnenna Akotaobi, Swarthmore College</td>
</tr>
<tr>
<td>Karen Baebler, University of Washington</td>
</tr>
<tr>
<td>Julie Beeman, Belmont Abbey College</td>
</tr>
<tr>
<td>Ralph Bertrand, Colorado College</td>
</tr>
<tr>
<td>Dan Bradley, Indiana State University</td>
</tr>
<tr>
<td>Sharon Brummell, Georgetown University</td>
</tr>
<tr>
<td>Thomas Bullock, University of the District of Columbia</td>
</tr>
<tr>
<td>William Burnett Bynum Jr., Mississippi Valley State University</td>
</tr>
<tr>
<td>Julie Cromer Peoples, University of Arkansas, Fayetteville</td>
</tr>
<tr>
<td>G. Anthony Grant, Metropolitan State University of Denver</td>
</tr>
</tbody>
</table>

---

Committee on Women’s Athletics and Minority Opportunities and Interests Committee Joint  
April 15, 2016 Meeting
| Ashley Hodges, Southern Vermont College |
| China Jude, Queens College, The City University of New York |
| Donna Ledwin, Allegheny Mountain Collegiate Conference |
| Heather MacCulloch, State University of New York Maritime College |
| Christopher McKibben, Georgian Court University |
| Sherika Montgomery, Big South Conference |
| Robert Minnix, Washington State University |
| Julie Muller, North Atlantic Conference |
| Dean Snider, Whitman College |
| Julie Soriero, Massachusetts Institute of Technology |
| Angela Red, McKendree University |
| Nona Richardson, University of Utah |

**Absentees:**
- Mark Alnutt, The University of Memphis
- Vincent Baldemor, Hawaii Pacific University
- Anne Blackhurst, Minnesota State University Moorhead
- Jim Donovan, California State College, Fullerton
- Alyssa Drachslin, Temple University
- Diana Kling, Peach Belt Conference
- Marvin Krislov, Oberlin College
- Catherine Ragon, Tiffin University
- Marissa Robinson, Kean University
- Kayla Robles, Valdosta State University
- Greg Woods, Springfield College

**Guest(s) in Attendance:**
- Elizabeth Wood, The University of Maine

**NCAA Staff Liaisons in Attendance:**
- Sahar Abdur-Rashid, Emily Capehart, Derrick Crawford, Jan Gentry, Sonja Robinson and Amy Wilson.

**Other NCAA Staff Members in Attendance:**
REPORT OF THE
NCAA GENDER EQUITY TASK FORCE
APRIL 17, 2016, MEETING

KEY ITEMS.

1. Support of Diversity and Inclusion Initiatives. The Gender Equity Task Force received an update on the April 15 meeting of the Board of Governors Ad Hoc Committee on Cultural Diversity and Equity. The Task Force voted unanimously to strongly support the idea of a volunteer version of the "Rooney Rule" for intercollegiate athletics and for the allocation of the necessary resources for initiatives and programs that support all three Divisions and align with the resolution’s commitment to diversity and inclusion.

2. Strategic Priorities Development. The Task Force plans to form small working groups this spring to focus on its remaining identified priorities and to develop recommendations to review during a Fall 2016 in-person meeting.

INFORMATIONAL ITEMS.

1. February 2016 Reports. Meeting reports from two February teleconferences were approved.


3. Board of Governors Ad Hoc Committee on Cultural Diversity and Equity. Jacqie McWilliams, member of the Board of Governors and its Ad Hoc Committee on Cultural Diversity and Equity and member of the NCAA Gender Equity Task Force, and NCAA staff provided an update on the ad hoc committee's April 15 meeting. The Task Force learned that the Governors' ad hoc committee accomplished the following at its meeting: (i) approved a “value statement” that indicates the "why" explanation for its work; (ii) engaged in a thorough conversation about the NFL’s "Rooney Rule" and (iii) recommended the concept of a voluntary version of the "Rooney Rule" for intercollegiate athletics.

The Task Force was informed that the Governors' ad hoc committee discussed the need for significant resources to support the cultural diversity and inclusion resolution and focused on ideas for how to increase the number of persons of color and women in the "pipeline" that leads to coaching and administrative positions. These ideas include expanding professional development opportunities for various levels of the pipeline, exploring new and enhancing current partnerships with affiliate groups, and creating databases that provide information to the membership about potential minority and female candidates.
4. **Value Statement.** The Task Force discussed the draft of the Governors' ad hoc committee's Value Statement, and after receiving clarification that it would be inclusive of gender equity, supported the statement.

5. **Preliminary Recommendations.** The Task Force reviewed the preliminary recommendations and noted that the Task Force's three main recommendations align with proposed recommendations currently considered by the Ad Hoc Committee on Cultural Diversity and Equity. In particular, both sets of recommendations begin with the volunteer "Rooney Rule" for intercollegiate athletics. A few differences exist in the action items that support the two recommendation documents. For instance, the Task Force calls for institutional accountability for a transparent diversity, inclusion and gender equity review of its athletics department and for a reconsideration of NCAA funding reductions to professional development programs for women in college coaching and administrative positions.

The Task Force decided on a few minor changes to its preliminary recommendation document. These included expanding references to hiring practices to integrate an overall focus on the employment process as well as additional language on how the Institutional Performance Program (IPP) database should incorporate gender equity measures such as a proportional comparison of enrollment by gender to athletics participation by gender.

6. **Voluntary “Rooney Rule” Support.** The Task Force voted unanimously to strongly support the idea of a volunteer version of the "Rooney Rule" for intercollegiate athletics. It also supports the allocation of the necessary resources for Association-wide initiatives and programs that align with the resolution’s commitment to diversity and inclusion.

7. **Priorities Development.** Gender Equity Task Force members agreed that it would be helpful to form small working groups to address the list of its four remaining priorities that were developed in the September 2015 meeting. The priority of improving hiring and overall employment practices to increase diversity in coaching and administration is being addressed through engagement with the Ad Hoc Committee's work. Task Force co-chairs will identify specific focus areas for the small working groups and collaborate with NCAA staff to communicate with the Task Force about their interest in serving on particular working groups as well as their availability for a Fall 2016 in-person meeting.

Task Force Chairs: Jeff Orleans, Hirschfeld Kraemer LLP  
Judy Sweet, Former NCAA Membership President

Staff Liaisons: Naima Stevenson; Law, Policy and Governance  
Amy Wilson, Office of Inclusion  
Richard Zhu, Office of Inclusion

NCAA/04_19_2016/AWjd
### NCAA Gender Equity Task Force
#### April 17, 2016, Meeting

**Attendees:**

<table>
<thead>
<tr>
<th>Name</th>
<th>University/Conference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amy Backus</td>
<td>Case Western Reserve University; Presidents’ Athletic Conference.</td>
</tr>
<tr>
<td>Nancy Hogshead-Makar</td>
<td>Champion Women.</td>
</tr>
<tr>
<td>Joan McDermott</td>
<td>California State University, East Bay; California Collegiate Athletic Association.</td>
</tr>
<tr>
<td>Jacque McWilliams</td>
<td>Central Intercollegiate Athletic Association.</td>
</tr>
<tr>
<td>Noreen Morris</td>
<td>Northeast Conference.</td>
</tr>
<tr>
<td>Bernard Muir</td>
<td>Stanford University; Pac-12 Conference.</td>
</tr>
<tr>
<td>Julie Muller</td>
<td>North Atlantic Conference.</td>
</tr>
<tr>
<td>Jeff Orleans</td>
<td>Hirschfeld Kraemer LLP.</td>
</tr>
<tr>
<td>Judy Sweet</td>
<td>Former NCAA Membership President.</td>
</tr>
</tbody>
</table>

**Absentees:**

<table>
<thead>
<tr>
<th>Name</th>
<th>University/Conference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charles Ambrose</td>
<td>University of Central Missouri; Mid-America Intercollegiate Athletics Association.</td>
</tr>
<tr>
<td>Greg Sankey</td>
<td>Southeastern Conference.</td>
</tr>
</tbody>
</table>

**NCAA Staff Liaisons in Attendance:**

<table>
<thead>
<tr>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amy Wilson and Richard Zhu.</td>
</tr>
</tbody>
</table>

**Other NCAA Staff Members in Attendance:**

<table>
<thead>
<tr>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jessica Duff and Rachel Stark.</td>
</tr>
</tbody>
</table>
REPORT OF THE
NCAA POSTGRADUATE SCHOLARSHIP COMMITTEE
MAY 5-6, 2016, MEETING

ACTION ITEMS.

1. Legislative Items.
   - None.

2. Nonlegislative Items.
   - None.

INFORMATIONAL ITEMS.

1. Previous meeting report. The committee voted to approve the report for the February 25-26, 2016 Postgraduate Scholarship Committee meeting.

2. Budget approval process. Jeff O’Barr provided an update regarding the budget approval process with regard to increase the scholarship from $7,500 to $8,500. He explained the progression and timeline for action by the NCAA Finance and Audit Committee.

3. Discuss regional committee review. The committee discussed the process by which regional committees review the applications. The national committee trusts the decisions made by the regional committees with the use of the new scoring guide and believes the process is consistent across all seven regions.

4. Conference call with regional committee chairs. The regional committee chairs have requested a call with the national committee. The call will take place during the July meeting.
5. **Review of nominations.** The committee reviewed 98 winter sports nominations (39 men and 59 women). The committee awarded 29 postgraduate scholarships for men’s sports and 29 postgraduate scholarships for women’s sports.

*Committee Chair:* Rich Loosbrook, Adams State University, Rocky Mountain Athletic Conference  
*Staff Liaisons:* Jeff O’Barr, Administrative Services, Accounting  
Lori Thomas, Administrative Services, Accounting

| NCAA Postgraduate Scholarship Committee  
<table>
<thead>
<tr>
<th>May 5-6, 2016, Meeting</th>
</tr>
</thead>
</table>
| **Attendees:**  
Bert Carter, Sunbelt Conference.  
Gail Cummings-Danson, Skidmore College, Liberty League.  
Rich Loosbrook, Adams State University, Rocky Mountain Athletic Conference.  
Neil Norton, Creighton University, Big East Conference.  
Kimberly Ross-Watkins, Morgan State University, Mid-Eastern Athletic Conference.  
Mattie White, Indiana University, Big Ten Conference.  
|  
| **Absentees:**  
Samantha Mitchell, The Ohio State University Big Ten Conference.  
|  
| **Guests in Attendance:**  
None.  
|  
| **NCAA Staff Support in Attendance:**  
Jeff O’Barr  
Lori Thomas  
|  
| **Other NCAA Staff Members in Attendance:**  
None.  
|
ACTION ITEMS.

1. Legislative Items.
   - None.

2. Nonlegislative Items.
   - None.

INFORMATIONAL ITEMS.

1. Opening Remarks. The committee chair, Andrew Alia, welcomed those participating in the meeting. He reviewed the process for telephone interviews with finalists for the Jim McKay Scholarship Program.

2. Previous Meeting Report. The committee voted and approved the report for the March 16, 2016, Walter Byers Scholarship Committee’s teleconference meeting.

3. Scoring Guide. The committee approved the scoring guide and feels it is very helpful and provides structure to the review process.

4. Select Chair Starting 2016-17. The committee voted and elected Christopher Woodard as chair of the NCAA Walter Byers Scholarship Committee.

5. Jim McKay Criteria Change. The committee requested the liaison to make changes to the criteria and qualifications of the Jim McKay scholarship. They want to broaden the language with regard to the requirements to increase the pool of applicants.

6. Interview of Jim McKay Scholarship Finalist. The committee interviewed two finalists via telephone. The committee selected Ms. Emalia Seto, The University of Tulsa, as the 2015-16 Jim McKay Scholarship award recipient.
7. **Interview of Walter Byers Scholarship Finalists and Selection of Scholars.** Committee members attended a dinner with the three female and three male finalists for the 2015-16 Walter Byers Scholarship. The committee interviewed each scholarship finalist and made the following selection: Ms. Katherine Riojas, The University of Tulsa, and Mr. Mitchell Black, Tufts University, as the 2015-16 Walter Byers Scholarship award recipients.

*Committee Chair: Andrew Alia, Northeast Conference*

*Staff Liaisons: Jeff O’Barr, Administrative Services, Accounting  
  Lori Thomas, Administrative Services, Accounting*

| **NCAA Walter Byers Scholarship**  
| **April 9-10, 2016, Meeting** |
| **Attendees:** |  
| Andrew Alia, Northeast Conference |  
| Gail Barksdale, Indiana University, Purdue University-Indianapolis, Big Ten Conference |  
| Paul Leidig, Grand Valley State University, Great Lakes Intercollegiate Athletic Conference |  
| Dennis Leighton, University of New England, Commonwealth Coast Conference |  
| Dennis Thomas, Mid-Eastern Athletic Conference |  
| Christopher Woodard, Colorado State University, Mountain West Conference |  
| **Absentees:** |  
| None. |  
| **Guests in Attendance:** |  
| None. |  
| **NCAA Staff Support in Attendance:** |  
| Lori Thomas |  
| **Other NCAA Staff Members in Attendance:** |  
| None. |
**NCAA DIVISION II MANAGEMENT COUNCIL**  
Committee and Project Team Assignments for 2016

*New Assignments are in Bold Typeface*  
(Mentor assignments are listed in italics and bold below new Management Council members’ names)

<table>
<thead>
<tr>
<th>Management Council Representative (Mentor)</th>
<th>Committees/Project Teams</th>
</tr>
</thead>
</table>
| Robin Arnold                               | NCAA Olympic Sports Liaison Committee  
Honors Committee |
| Julia Beeman                               | NCAA Committee on Women’s Athletics  
Division II Management Council Subcommittee |
| Doug Blais                                 | Division II Student-Athlete Advisory Committee  
Division II Committee on Infractions  
Division II Convention Planning Project Team |
| Carrie Bodkins                             | Division II Management Council Identity Subcommittee  
Division II Student-Athlete Advisory Committee  
Division II Management Council Subcommittee |
| Tom Bullock                                | Division II Management Council Subcommittee  
Division II Management Council Liaison to the Faculty Athletics  
Representatives Association (FARA)  
NCAA Minority Opportunities and Interests Committee |
| Curtis Campbell                            | Division II Management Council Liaison to the Minority  
Opportunities Athletics Administrators Association (MOAA)  
Division II Planning and Finance Committee |
| Tonya Charland                             | **NCAA Committee on Competitive Safeguards and Medical Aspects of Sports**  
Division II Management Council Subcommittee *(Chair)*  
Division II Management Council/Championships Committee  
Appeals Subcommittee |
| Kim Duyst *(Lindsay Reeves)*               | Division II Convention Planning Project Team  
Division II Championships Committee |
<table>
<thead>
<tr>
<th>Management Council Representative (Mentor)</th>
<th>Committees/Project Teams</th>
</tr>
</thead>
</table>
| Gary Gray, vice chair                     | Division II Administrative Committee  
                                           Division II Championships Committee (ex officio)  
                                           Division II Planning and Finance Committee  
                                           Division II Management Council/Championships Committee  
                                           Appeals Subcommittee  
                                           Division II Management Council Identity Subcommittee (Chair) |
| Lynn Griffin                             | Division II Nominating Committee (chair)  
                                           Division II Convention Planning Project Team  
                                           Division II Management Council Subcommittee |
| Bob Hogue                                | Division II Membership Committee  
                                           Division II Convention Planning Project Team  
                                           Division II Management Council Liaison to the Division II Conference Commissioners Association (CCA) |
| Paul Leidig                              | Division II Academic Requirements Committee  
                                           NCAA Walter Byers Scholarship Committee  
                                           Division II Management Council Subcommittee |
| Laura Liesman (Pennie Parker)             | Division II Degree-Completion Awards Committee |
| Richard Loosbrock                         | Division II Infractions Appeals Committee  
                                           NCAA Postgraduate Scholarship Committee  
                                           NCAA Research Committee |
| Bridget Lyons (Kim Vinson)                | Division II Management Council Liaison to National Association for Athletics Compliance (NAAC)  
                                           Division II Planning and Finance Committee |
| Jacqie McWilliams; chair                  | Division II Administrative Committee  
                                           Division II Planning and Finance Committee (ex officio)  
                                           NCAA Board of Governors  
                                           Division II Management Council Identity Subcommittee (ex officio)  
                                           Division II Foundation for the Future Task Force  
                                           NCAA Gender Equity Task Force |
| Steve Murray (Bob Hogue)                  | NCAA Committee on Sportsmanship and Ethical Conduct  
                                           Division II Management Council Liaison to CoSIDA  
                                           Division II Management Council Identity Subcommittee |
<table>
<thead>
<tr>
<th>Management Council Representative (Mentor)</th>
<th>Committees/Project Teams</th>
</tr>
</thead>
</table>
| Ismael Pagan-Trinidad *(Doug Blais)*       | Division II Management Council Identity Subcommittee  
|                                          | Division II Management Council Subcommittee          |
| Pennie Parker                             | Division II Management Council Identity Subcommittee  
|                                          | Management Council Liaison to the National Association of Collegiate Women Athletics Administrators (NACWAA)  
|                                          | Division II Legislation Committee                     |
| Lindsay Reeves                           | Division II Academic Requirements Committee  
|                                          | Division II Management Council Identity Subcommittee  
|                                          | Division II Convention Planning Project Team         |
|                                          | Division II Military Pilot Project Team              |
| Eric Schoh *(Griz Zimmermann)*            | Division II Committee for Legislative Relief  
|                                          | Division II Management Council Identity Subcommittee |
| Kevin Schriver                           | Division II Convention Planning Project Team *(Chair)*  
|                                          | Division II Membership Committee *(Chair)*            |
| Scott Swain                              | Division II Management Council Identity Subcommittee  
|                                          | Division II Student-Athlete Reinstatement Committee  
|                                          | Division II Convention Planning Project Team         |
| Kim Vinson                               | Division II Championships Committee                 |
|                                          | Division II Management Council Subcommittee *(Chair)* |
| Stan Williamson                          | Division II Management Council Identity Subcommittee  
|                                          | Division II Management Council Subcommittee *(Chair)* |
| Cherrie Wilmoth *(Tonya Charland)*        | Division II Finder of Fact Group                     |
|                                          | Division II Legislation Committee                    |
| Griz Zimmermann                          | Division II Management Council Identity Subcommittee  
|                                          | Division II Nominating Committee                     |
|                                          | Division II Management Council Liaison to Division II Athletics Directors Association (ADA) |

Management Council Subcommittee chairs:
- Membership Committee Appeals: **Stan Williamson**
- Amateurism Certification Finder of Fact Group: Kim Vinson
- Championships Committee Appeals: **Tonya Charland**
NCAA DIVISION II
National Championships & Community Engagement

Reported by Helper Helper

2015-2016
HelperHelper is a volunteer management platform that provides the simplest solution for coordinating & tracking your school's community engagement efforts.

**A WEB PORTAL FOR ADMINISTRATORS**
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- Validate Volunteer Hours
- Download Community Engagement Reports

**AN APP FOR STUDENT-ATHLETES**
- Find and Commit to Opportunities
- Track Volunteer Hours
- View Team and Individual Stats

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DIVISION II FESTIVAL
COMMUNITY ENGAGEMENT REPORT
BY HELPER HELPER

NCAA DIVISION II FESTIVAL
COMMUNITY SERVICE HEAT MAP

After 7 days in Denver

766
Student-Athletes from
68
Schools volunteered at
29
Events from
20
Organizations totalling
1366
Hours of Service and a
100%
Participation Rate

2,848
COMMUNITY MEMBERS ENGAGED

"This time you have to cradle before you
shoot" @GVSUWLAX @SaintLeoWLax
coaching it up #makeadifference
#D2Festival

SERVICE HOURS BY DAY AT DII FESTIVAL | MAY 15-21
# Year End Overview

**Community Engagement During Division II Championships**

2015-2016

- 2,415 Student-Athletes Volunteered
- 9,471 Community Members Impacted
- 100+ Community Engagement Events

## Fall

<table>
<thead>
<tr>
<th>Project Phase</th>
<th>Dates</th>
<th>SA’s</th>
<th>Events</th>
<th>CE Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cross Country</td>
<td>11/21</td>
<td>98</td>
<td>BBG Club/YMCA</td>
<td>160</td>
</tr>
<tr>
<td>Field Hockey</td>
<td>11/20</td>
<td>96</td>
<td>3 Elem Schools 1 Middle</td>
<td>463</td>
</tr>
<tr>
<td>M/W Soccer</td>
<td>12/5</td>
<td>192</td>
<td>7 Elem Schools 1 Middle 1 2 Clinics, Two Field Trips</td>
<td>2855</td>
</tr>
<tr>
<td>Volleyball</td>
<td>12/10</td>
<td>160</td>
<td>8 Schools, 23 Vets, FT250</td>
<td>347</td>
</tr>
<tr>
<td>Football</td>
<td>12/19</td>
<td>128</td>
<td>2 VA Hosp/100 Flag/FT 85</td>
<td>335</td>
</tr>
</tbody>
</table>

**647 Student-Athletes, 4160 Community Members Impacted**

## Winter

<table>
<thead>
<tr>
<th>Project Phase</th>
<th>Dates</th>
<th>SA’s</th>
<th>Events</th>
<th>CE Members</th>
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</thead>
<tbody>
<tr>
<td>Swim and Dive</td>
<td>3/9</td>
<td>29</td>
<td>Clinic</td>
<td>75</td>
</tr>
<tr>
<td>Wrestling</td>
<td>3/11</td>
<td>43</td>
<td>BBG Clubs</td>
<td>180</td>
</tr>
<tr>
<td>Indoor Track and Field</td>
<td>3/11</td>
<td>68</td>
<td>2 Elem Schools 2 Field Trips</td>
<td>288</td>
</tr>
<tr>
<td>Men’s Basketball</td>
<td>3/23</td>
<td>160</td>
<td>4 Schools, 23 Vets, 4 Miracle League 40 Flag</td>
<td>687</td>
</tr>
<tr>
<td>Women’s Basketball</td>
<td>3/22</td>
<td>128</td>
<td>8 Schools/8 Maw/50 Flag Field Trip 250</td>
<td>1796</td>
</tr>
</tbody>
</table>

**428 Student-Athletes, 3026 Community Members Impacted**

## Spring

<table>
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<tr>
<th>Project Phase</th>
<th>Dates</th>
<th>SA’s</th>
<th>Events</th>
<th>CE Members</th>
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</thead>
<tbody>
<tr>
<td>Festival</td>
<td>5/17</td>
<td>1049</td>
<td>*Separate Sheet/30 Events</td>
<td>1366</td>
</tr>
<tr>
<td>Rowing</td>
<td>5/27</td>
<td>16</td>
<td>Elementary School</td>
<td>120</td>
</tr>
<tr>
<td>Men’s Lax</td>
<td>5/19</td>
<td>46</td>
<td>Autograph Sessions</td>
<td>135</td>
</tr>
<tr>
<td>Outdoor Track</td>
<td>5/26</td>
<td>27</td>
<td>2 Field Trips</td>
<td>123</td>
</tr>
<tr>
<td>Baseball *Clinic Cancelled</td>
<td>5/28</td>
<td>*175</td>
<td>2 School/2 BBG Clubs/ 1 Retir Center/ 2 YMCA/40 Flag</td>
<td>541</td>
</tr>
</tbody>
</table>

**1313 Student-Athletes, 2285 Community Members Impacted**
AGENDA

National Collegiate Athletic Association
NCAA Division II Identity Workshop

Pat Summitt/John Wooden

**Wednesday, June 22, 2016**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>4-6 p.m.</td>
<td>Welcome.</td>
</tr>
<tr>
<td></td>
<td>• Jill Willson, president, Double L Consulting.</td>
</tr>
<tr>
<td></td>
<td>• Terri Steeb Gronau, vice president of Division II.</td>
</tr>
<tr>
<td></td>
<td>Session One: It starts with me.</td>
</tr>
<tr>
<td></td>
<td>• Justin Patton, executive leadership coach.</td>
</tr>
<tr>
<td>6:30 p.m.</td>
<td>Dinner at Buca di Beppo.</td>
</tr>
</tbody>
</table>

**Thursday, June 23, 2016**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:30 a.m.</td>
<td>Welcome and announcements.</td>
</tr>
<tr>
<td></td>
<td>• Jill Willson.</td>
</tr>
<tr>
<td></td>
<td>• Maritza Jones, director of Division II.</td>
</tr>
<tr>
<td>8:35-9:35 a.m.</td>
<td>Session Two: Getting involved in your community.</td>
</tr>
<tr>
<td></td>
<td>• Curt Wiese, head football coach, University of Minnesota Duluth.</td>
</tr>
<tr>
<td>9:35-9:45 a.m.</td>
<td>Break.</td>
</tr>
<tr>
<td>9:45 a.m.- Noon</td>
<td>Session Three: Presence matters.</td>
</tr>
<tr>
<td></td>
<td>• Justin Patton, executive leadership coach.</td>
</tr>
<tr>
<td>Noon-12:30 p.m.</td>
<td>Lunch.</td>
</tr>
<tr>
<td>12:30-1:30 p.m.</td>
<td>Session Four: Social Media – How to be everywhere for your team,</td>
</tr>
<tr>
<td></td>
<td>department, and fan base when there is only one of you.</td>
</tr>
<tr>
<td></td>
<td>• Josh Looney, director of athletics, East Stroudsburg University.</td>
</tr>
<tr>
<td>1:30-3:30 p.m.</td>
<td>Session Five: Managing risk in intercollegiate athletics.</td>
</tr>
<tr>
<td></td>
<td>• Janet Judge, president, Sports Law Associates, LLC.</td>
</tr>
<tr>
<td>3:30-3:45 p.m.</td>
<td>Break.</td>
</tr>
</tbody>
</table>
**Thursday, June 23, 2016 (con’t)**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
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</thead>
<tbody>
<tr>
<td>3:45-4:30 p.m.</td>
<td><strong>Team Challenge #1.</strong> Community engagement: what role do coaches play on Division II campuses?</td>
</tr>
<tr>
<td></td>
<td>• Karen Stromme, senior associate director of athletics/SWA, University of Minnesota Duluth.</td>
</tr>
<tr>
<td>4:30-5:30 p.m.</td>
<td>Tour of NCAA national office and Hall of Champions.</td>
</tr>
<tr>
<td>6 p.m.</td>
<td>Dinner on your own.</td>
</tr>
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</table>

**Friday, June 24, 2016**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>8-8:15 a.m.</td>
<td>Opening remarks.</td>
</tr>
<tr>
<td></td>
<td>• Jill Willson.</td>
</tr>
<tr>
<td></td>
<td>• Ryan Jones, associate director of Division II.</td>
</tr>
<tr>
<td>8:15-9:15 a.m.</td>
<td><strong>Team Challenge #2.</strong> How can coaches help create a great game day environment?</td>
</tr>
<tr>
<td></td>
<td>• Jill Willson.</td>
</tr>
<tr>
<td></td>
<td>• Karen Stromme.</td>
</tr>
<tr>
<td>9:15 -10:15 a.m.</td>
<td>Session Six: Division II resources.</td>
</tr>
<tr>
<td></td>
<td>• Ryan Jones.</td>
</tr>
<tr>
<td></td>
<td>• Gary Brown, consultant for Division II.</td>
</tr>
<tr>
<td>10:15-10:30 a.m.</td>
<td>Break.</td>
</tr>
<tr>
<td>10:30-11:30 a.m.</td>
<td>Session Seven: Championships.</td>
</tr>
<tr>
<td></td>
<td>• Roberta Page, director of championships and alliances.</td>
</tr>
<tr>
<td></td>
<td>• Molly Simons, assistant director of championships and alliances.</td>
</tr>
<tr>
<td>11:30 a.m. -Noon</td>
<td>Session Eight: Understanding Academic and Membership Affairs.</td>
</tr>
<tr>
<td></td>
<td>• Angela Tressel, assistant director of academic and membership affairs.</td>
</tr>
<tr>
<td>Noon-1:30 p.m.</td>
<td>Boxed lunches.</td>
</tr>
<tr>
<td>1:30 p.m.</td>
<td>Depart for airport.</td>
</tr>
<tr>
<td>Mentees</td>
<td></td>
</tr>
<tr>
<td>-----------------------------------------------------------------------</td>
<td>-----------------------------------------------------------------</td>
</tr>
<tr>
<td><strong>Name/Position/Institution</strong></td>
<td><strong>Contact Information</strong></td>
</tr>
<tr>
<td><strong>Darrell Bailey</strong></td>
<td></td>
</tr>
<tr>
<td>Assistant Athletic Director for External Operations</td>
<td>Office number: 510-885-3585</td>
</tr>
<tr>
<td>California State University, East Bay</td>
<td>Email: <a href="mailto:darrell.bailey@csueastbay.edu">darrell.bailey@csueastbay.edu</a></td>
</tr>
<tr>
<td><strong>Michelle Edwards</strong></td>
<td></td>
</tr>
<tr>
<td>Associate Athletic Director/ Senior Woman Administrator</td>
<td>Office number: 352-588-7314</td>
</tr>
<tr>
<td>Saint Leo University</td>
<td>Email: <a href="mailto:michelle.edward05@saintleo.edu">michelle.edward05@saintleo.edu</a></td>
</tr>
<tr>
<td><strong>April Hoy</strong></td>
<td></td>
</tr>
<tr>
<td>Associate AD/ Senior Woman Administrator/Director of Sports Medicine</td>
<td>Office number: 626-815-6000 ext. 5191</td>
</tr>
<tr>
<td>Azusa Pacific University</td>
<td>Email: <a href="mailto:areed@apu.edu">areed@apu.edu</a></td>
</tr>
<tr>
<td><strong>Kari Johnson</strong></td>
<td></td>
</tr>
<tr>
<td>Head Athletic Trainer/Senior Woman Administrator</td>
<td>Office number: 509-963-3238</td>
</tr>
<tr>
<td>Central Washington University</td>
<td>Email: <a href="mailto:gageka@cwu.edu">gageka@cwu.edu</a></td>
</tr>
<tr>
<td><strong>Hanna Lantz</strong></td>
<td></td>
</tr>
<tr>
<td>Coordinator of Student-Athlete Services/Senior Woman Administrator</td>
<td>Office number: 361-593-4268</td>
</tr>
<tr>
<td>Texas A&amp;M University-Kingsville</td>
<td>Email: <a href="mailto:hanna.lantz@tamuk.edu">hanna.lantz@tamuk.edu</a></td>
</tr>
<tr>
<td><strong>Courtney Lovely</strong></td>
<td></td>
</tr>
<tr>
<td>Senior Associate AD for Internal Operations/SWA</td>
<td>Office number: 561-803-2337</td>
</tr>
<tr>
<td>Palm Beach Atlantic University</td>
<td>Email: <a href="mailto:courtney_lovely@pba.edu">courtney_lovely@pba.edu</a></td>
</tr>
<tr>
<td><strong>Wendy McManus</strong></td>
<td></td>
</tr>
<tr>
<td>Senior Compliance Administrator/Student-Athlete Affairs Administrator</td>
<td>Office number: 203-932-7026</td>
</tr>
<tr>
<td>University of New Haven</td>
<td>Email: <a href="mailto:wmcmanus@newhaven.edu">wmcmanus@newhaven.edu</a></td>
</tr>
<tr>
<td><strong>Natasha Oakes</strong></td>
<td></td>
</tr>
<tr>
<td>Associate AD for Compliance/Senior Woman Administrator</td>
<td>Office number: 816-271-5926</td>
</tr>
<tr>
<td>Missouri Western State University</td>
<td>Email: <a href="mailto:noakes@missouriwestern.edu">noakes@missouriwestern.edu</a></td>
</tr>
<tr>
<td><strong>Jermaine Rolle</strong></td>
<td></td>
</tr>
<tr>
<td>Assistant AD for Compliance</td>
<td>Office number: 267-341-3663</td>
</tr>
<tr>
<td>Holy Family University</td>
<td>Email: <a href="mailto:jrolle@holyfamily.edu">jrolle@holyfamily.edu</a></td>
</tr>
</tbody>
</table>
# Mentors

<table>
<thead>
<tr>
<th>Name/Position/Institution</th>
<th>Contact Information</th>
</tr>
</thead>
</table>
| Mark Coleman             | Office number: 505-538-6234  
                           Email: colemanm1@wnmu.edu |
| Ryan Erwin               | Office number: 918-343-7984  
                           Email: rerwin@rsu.edu |
| Kirby Garry              | Office number: 831-582-3051  
                           Email: kgarry@csumb.edu |
| Charles Guthrie          | Office number: 415-338-2218  
                           Email: charlesg@sfsu.edu |
| Krista Montague          | Office number: 406-657-2061  
                           Email: kmontague@msubillings.edu |
| Bridget Niland           | Office number: 716-839-8397  
                           Email: bniland@daemen.edu |
| Kim Pate                 | Office number: 828-328-7128  
                           Email: kim.pate@lr.edu |
| Eric Schoh               | Office number: 507/457-5212  
                           Email: eschoh@winona.edu |
| Wendell Staton           | Office number: 478/445-6341  
                           Email: wendell.staton@gcsu.edu |
<table>
<thead>
<tr>
<th>Program Facilitators</th>
<th>NCAA Staff Liaisons</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Debbie Chin</strong></td>
<td><strong>Terri Steeb Gronau</strong></td>
</tr>
<tr>
<td>Director of Athletics</td>
<td>NCAA</td>
</tr>
<tr>
<td>University of New Haven</td>
<td>Vice President of Division II</td>
</tr>
<tr>
<td>Office number: 502-272-8493</td>
<td>Office number: 317-917-6935</td>
</tr>
<tr>
<td>Email: <a href="mailto:dchin@newhaven.edu">dchin@newhaven.edu</a></td>
<td>Email: <a href="mailto:tsteeb@ncaa.org">tsteeb@ncaa.org</a></td>
</tr>
<tr>
<td><strong>Bren Stevens</strong></td>
<td><strong>Maritza S. Jones</strong></td>
</tr>
<tr>
<td>Director of Athletics</td>
<td>NCAA</td>
</tr>
<tr>
<td>University of Charleston (WV)</td>
<td>Director of Division II</td>
</tr>
<tr>
<td>Office number: 304-357-4911</td>
<td>Office number: 317-917-6640</td>
</tr>
<tr>
<td>Email: <a href="mailto:brenstevens@ucwv.edu">brenstevens@ucwv.edu</a></td>
<td>Email: <a href="mailto:msjones@ncaa.org">msjones@ncaa.org</a></td>
</tr>
<tr>
<td><strong>Jill Willson</strong></td>
<td><strong>Ryan Jones</strong></td>
</tr>
<tr>
<td>President</td>
<td>NCAA</td>
</tr>
<tr>
<td>Double L Consulting</td>
<td>Associate Director of Division II</td>
</tr>
<tr>
<td>Cell number: 717-760-3556</td>
<td>Office number: 317-917-6629</td>
</tr>
<tr>
<td>Email: <a href="mailto:jwillson@ncaa.org">jwillson@ncaa.org</a></td>
<td>Email: <a href="mailto:rjones@ncaa.org">rjones@ncaa.org</a></td>
</tr>
<tr>
<td><strong>Ruth Reinhardt</strong></td>
<td></td>
</tr>
<tr>
<td>NCAA</td>
<td>Executive Assistant for Division II</td>
</tr>
<tr>
<td>Executive Assistant for Division II</td>
<td>Office number: 317-917-6940</td>
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<tr>
<td>Email: <a href="mailto:rreinhardt@ncaa.org">rreinhardt@ncaa.org</a></td>
<td>Email: <a href="mailto:rreinhardt@ncaa.org">rreinhardt@ncaa.org</a></td>
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<tr>
<td><strong>Lisa Rogers</strong></td>
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<tr>
<td>NCAA</td>
<td>Administrative Assistant for Division II</td>
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<tr>
<td>Administrative Assistant for Division II</td>
<td>Office number: 317-917-6776</td>
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<td>Email: <a href="mailto:lrogers@ncaa.org">lrogers@ncaa.org</a></td>
<td>Email: <a href="mailto:lrogers@ncaa.org">lrogers@ncaa.org</a></td>
</tr>
<tr>
<td><strong>Faith Morrison</strong></td>
<td></td>
</tr>
<tr>
<td>NCAA</td>
<td>Governance Intern</td>
</tr>
<tr>
<td>Governance Intern</td>
<td>Office number: 317-917-6043</td>
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<td>Email: <a href="mailto:fmorrison@ncaa.org">fmorrison@ncaa.org</a></td>
<td>Email: <a href="mailto:fmorrison@ncaa.org">fmorrison@ncaa.org</a></td>
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<td>Mentee</td>
<td>Mentor</td>
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<td>California State University, Monterey Bay</td>
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<td>Winona State University</td>
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<td>Lynn Tubman</td>
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<td>Northwestern Oklahoma State University</td>
<td>Chestnut Hill College</td>
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<td>Natasha Oakes</td>
<td>Bridget Niland</td>
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<td>Daemen College</td>
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<td>Mark Coleman</td>
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<td>Holy Family University</td>
<td>Western New Mexico University</td>
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<tr>
<td>Jackie Wallgren</td>
<td>Charles Guthrie</td>
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<tr>
<td>Colorado State University-Pueblo</td>
<td>San Francisco State University</td>
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A G E N D A

National Collegiate Athletic Association
Division II ADA Orientation Program

NCAA national office
Pat Summitt/John Wooden

July 24-26, 2016

Sunday July 24

4 p.m.  Mentors Only- Justin Patton- Fairfield Inn
5:30 p.m. Mentors and Mentees- Happy Hour High Velocity
6:30 p.m. Dinner on your own

Monday, July 25

7:45 a.m. Meet in the lobby of the Fairfield Inn and Suites to walk to the NCAA national office.
8:00 a.m. Welcome and opening remarks.
  •  Debbie Chin, associate vice president for athletics and recreation, University of New Haven.
  •  Bren Stevens, director of athletics, University of Charleston.
  •  Jill Willson, president, Double L Consulting, LLC.
8:15 a.m. Icebreaker- Faith Morrison
8:30 a.m. Emotional Intelligence Surveys. (Justin Patton, founder, Bodylitics)
9:45 a.m. Break
10:00 a.m. Justin Patton
Noon  Lunch
1 p.m.  Justin Patton
2 p.m.  Mentor/Mentee breakout sessions. (Parker, Chin, Patton)
- Mentors to move to Althea Gibson conference room. Mentees remain in Pat Summit/John Wooden conference room.

3:30 p.m. Break

3:45 p.m. Make-It-Yours- Branding and Resources- Ryan Jones and Gary Brown, NCAA

4:45 p.m. Reading Initiative – Dennis Helsel

5:15 p.m. Announcements and Walk back to the hotel.

6:30 p.m. Walk to dinner.

7 p.m. Dinner at Bucca di Beppo.

8:30 p.m. Walk back to hotel.
Tuesday, July 26

8:15 a.m.  Icebreaker.  (Morrison)

8:30 a.m.  John Baldwin, NCAA
- Festival
- Championships and Alliances Resources

9:30 a.m.  Break.

9:45 a.m.  Mentor/Mentee breakout session to plan their year.

11:00 a.m.  How to Increase Your Division II Network and Branding.  (Erik Qualman)

Noon  Lunch.

12:45 p.m.  NCAA Division II committee service.
- Sharon Tufano, coordinator, Law, Policy and Governance.

1 p.m.  Program Overview.
- Collaboration Zone training and webinar session-google hangouts.

1:30 p.m.  Choose to Lead.  (Bernard Franklin, executive vice president, Education & Community Engagement)

2:30 p.m.  Closing remarks.  (Willson)
<table>
<thead>
<tr>
<th>Year</th>
<th>Name</th>
<th>Institution</th>
<th>Position</th>
<th>Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>2011-12</td>
<td>Cimino, Linda</td>
<td>Caldwell College</td>
<td>Assistant AD/SWA</td>
<td>Division I Women’s Basketball Coach</td>
</tr>
<tr>
<td></td>
<td>Clayton, Laura</td>
<td>University of West Georgia</td>
<td>Assistant AD/SAWA/Compliance</td>
<td>Finalist in 3 searches</td>
</tr>
<tr>
<td></td>
<td>DeJong, Debbie</td>
<td>Dowling College</td>
<td>Assistant AD/Facilities</td>
<td>Associate AD/SAWA- LIU Post Sports Oversight</td>
</tr>
<tr>
<td></td>
<td>Hill, Shaney</td>
<td>C.W. Post Campus/Long Island University</td>
<td>Director of Athletics</td>
<td>St. Joseph’s College Long Island</td>
</tr>
<tr>
<td></td>
<td>Kelly, Kristene</td>
<td>St. Augustine’s College</td>
<td>Associate AD/SAWA</td>
<td>Director of Athletics Keene State College</td>
</tr>
<tr>
<td></td>
<td>Laurita, Brandi</td>
<td>University of Findlay</td>
<td>Assistant AD/SAWA</td>
<td>Director of Athletics- Findlay</td>
</tr>
<tr>
<td></td>
<td>Long, Meredith</td>
<td>Chowan University</td>
<td>Deputy Athletic Director</td>
<td>Turned down AD position at Chowan</td>
</tr>
<tr>
<td></td>
<td>Miller, Kimberly</td>
<td>Shaw University</td>
<td>Assistant AD/SAWA/Softball</td>
<td>Finalist in 2 searches</td>
</tr>
<tr>
<td></td>
<td>Mott, Sandee</td>
<td>Metropolitan State College of Denver</td>
<td>Associate Director of Athletics</td>
<td>Director of Athletics- Johnson and Whales University</td>
</tr>
<tr>
<td></td>
<td>Passeggi, Tracee</td>
<td>Cal Poly Pomona</td>
<td>Associate AD/SAWA</td>
<td></td>
</tr>
<tr>
<td>2012-13</td>
<td>Andrew, Lynne</td>
<td>Assistant Athletic Director for Internal Operations</td>
<td>Fort Lewis College</td>
<td>Associate AD/SAWA</td>
</tr>
<tr>
<td></td>
<td>Bell, Linda</td>
<td>Assistant Athletic Director/Compliance</td>
<td>Elizabeth City State Univ.</td>
<td>Associate Athletic Director for Compliance- University of Wisconsin Parkside</td>
</tr>
<tr>
<td></td>
<td>Bushnell, Meghan</td>
<td>Assistant Athletic Director/Extnenal Relations &amp; Student-Athlete Development</td>
<td>Academy of Art University</td>
<td>Associate Athletic Director/Senior Woman Administrator</td>
</tr>
<tr>
<td></td>
<td>Charland, Tonya</td>
<td>Assistant Athletic Director - Compliance/SAWA</td>
<td>Maryville University</td>
<td>GLVC Associate Commissioner, Compliance/Senior Woman Administrator</td>
</tr>
<tr>
<td></td>
<td>Ellis, Bethany</td>
<td>Associate Athletics Director/SAWA</td>
<td>Assumption College</td>
<td>Senior Associate AD for Student-Athlete Development/SAWA- Boston University</td>
</tr>
<tr>
<td></td>
<td>Johnson, Felicia</td>
<td>Associate Athletic Director/SAWA</td>
<td>Virginia Union University</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Liotta, Lisa</td>
<td>Asst Athletic Director - Operations/SAWA/Student Athlete Development</td>
<td>Lake Erie College</td>
<td>Associate Director of Athletics- Findlay</td>
</tr>
<tr>
<td></td>
<td>Quinine, Donte</td>
<td>Assistant Athletic Director - Compliance</td>
<td>Seattle Pacific University</td>
<td>Out of Athletics</td>
</tr>
<tr>
<td></td>
<td>Smikle, Jayson</td>
<td>Assistant Athletic Director/Compliance</td>
<td>Pace University</td>
<td>NJIT Assistant Athletics Director for Compliance</td>
</tr>
<tr>
<td></td>
<td>Spada, Stephanie</td>
<td>Assistant Athletics Director for Compliance/SAWA</td>
<td>Philadelphia University</td>
<td>Associate Director for Compliance and Sport Management- Patriot League</td>
</tr>
<tr>
<td>2013-14</td>
<td>Becker, Keri</td>
<td>Associate Athletic Director/SAWA</td>
<td>Grand Valley State University</td>
<td>Director of Athletics Grand Valley State University</td>
</tr>
<tr>
<td></td>
<td>Blueford, Shardonay</td>
<td>Asst. AD for Compliance</td>
<td>The College of Saint Rose</td>
<td>Assistant Director of Compliance- Georgia Tech</td>
</tr>
<tr>
<td></td>
<td>Burleson, Rachel</td>
<td>Asst. AD/SAWA</td>
<td>Western State CO University</td>
<td>Assistant Athletic Director for Administration and Compliance/SAWA-Missouri Southern</td>
</tr>
<tr>
<td></td>
<td>Clausen, Alison</td>
<td>Asst. AD for Athletic Services/Director of Compliance &amp; Academic Services</td>
<td>West Virginia Wesleyan College</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Flowers, Jennifer</td>
<td>Associate Athletic Director/SAWA</td>
<td>Winona State University</td>
<td>Staff Oversight</td>
</tr>
<tr>
<td></td>
<td>Fredrickson, Vicki</td>
<td>Associate Athletic Director/SAWA</td>
<td>Saint Leo University</td>
<td>Regulatory and Equity Administrator at Saint Leo University</td>
</tr>
<tr>
<td></td>
<td>Johnson, Bridget</td>
<td>Assistant Commissioner</td>
<td>Great Northwest Athletic Conference</td>
<td></td>
</tr>
<tr>
<td>Year</td>
<td>Name</td>
<td>Institution</td>
<td>Position</td>
<td>Change</td>
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## Division II Mentoring Program Mentors

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NCAA DIVISION II DIVERSITY GRANTS UPDATE

1. Grants Overviews.

   a. **Coaching Enhancement Grant.** The Coaching Enhancement Grant is designed to provide financial assistance to Division II member institutions for the creation of new assistant coaching positions, with the intent to encourage access, recruitment, selection and the long-term success of ethnic minorities and women. Starting with the 2016-17 cycle, the grant funding has been restructured. Selected recipients receive three years of grant funds from the NCAA. The NCAA will contribute $25,000 during the first year of funding for the salary and benefits of the hired assistant coach; $15,000 during the second year; and $8,000 in the third year. Recipients will need to supply the complimentary funding toward the salary and benefits. Additionally, the NCAA would provide $1,200 for each year of NCAA funding to emphasize the commitment to professional development. Participating institutions are required to maintain the position for a minimum of two years after grant funds are exhausted, preferably incorporating the position into their ongoing operations.

   b. **Ethnic Minorities and Women’s Internship Grant.** New starting the 2016-17 grant cycle, the Division II Ethnic Minorities and Women’s Internship Grant is designed to provide financial assistance to Division II conferences and member institutions committed to enhancing ethnic minority and gender representation in full-time, entry-level administrative positions. Selected recipients receive one year of grant funds, including $23,660 to be allocated toward the hired intern’s salary and $3,000 in professional development funding. Recipients must also contribute $3,700, at minimum, as an in-kind gift to the hired intern as outlined in their proposal.

   c. **Strategic Alliance Matching Grant.** The Strategic Alliance Matching Grant provides funding for Division II institutions and conference offices to enhance diversity and inclusion through full-time, senior-level positions in athletics administration. Selected institutions and conference offices receive grant funding for three years, with diminishing contributions by the NCAA. The NCAA will fund 75 percent of the position during the first year; 50 percent the second year; and 25 percent the third year. Participating institutions or conference offices are required to maintain the position for a minimum of two years after grant funds are exhausted, preferably incorporating the position into their ongoing operations.

2. **Eligibility.** For all grants, the position must be considered full-time and the hired employee must identify as an ethnic minority and/or woman according to federal guidelines.
3. **Selection Committees.** The composition for the selection committee for each of the Division II diversity grants is listed below.

   a. **Coaching Enhancement Grant.**

      (1) Marty Bell, Quincy University; Great Lakes Valley Conference.
      (2) Sherie Cornish Gordon; Central Intercollegiate Athletic Association.
      (3) Venera Flores-Stafford, Midwestern State University; Lone Star Conference.
      (4) Janet Montgomery, chair, University of West Alabama; Gulf South Conference.
      (5) Dell Robinson; Great Lakes Intercollegiate Athletic Conference.

   b. **Ethnic Minorities and Women’s Internship Grant.**

      (1) Merlene Aitken, Clayton State University; Peach Belt Conference.
      (2) Kirsten Ford; Rocky Mountain Athletic Conference.
      (3) Jackie Paquette, chair, University of Indianapolis; Great Lakes Valley Conference.
      (4) Jody Russell, Lock Haven University of Pennsylvania; Pennsylvania State Athletic Conference.
      (5) Darnell Smith, University of Central Oklahoma; Mid-America Intercollegiate Athletics Association.

   c. **Strategic Alliance Matching Grant.**

      (1) Chris Graham; Rocky Mountain Athletic Conference.
      (2) Alan Patterson; Conference Carolinas.
      (3) Erienne Roberts, Slippery Rock University of Pennsylvania; Pennsylvania State Athletic Conference.
      (4) Shelby Stueve, Azusa Pacific University; Pacific West Conference.
      (5) Sheila Wooten, chair, Bloomfield College; Central Atlantic Collegiate Conference.

4. **2016 Selections.** The following institutions and conference were selected to receive the grants for the 2016-17 year:

   a. **Coaching Enhancement Grant.**

      (1) Upper Iowa University, Assistant Strength and Nutrition Coach.
      (2) Rollins College, Assistant Women's Basketball Coach.
      (3) Christian Brothers University, Assistant Coach - Track and Field.
      (4) Minnesota State University, Mankato, Assistant Swimming & Diving Coach.
      (5) Newberry College, Assistant Women's Volleyball Coach.
      (6) King University, Assistant Women's and Men's Volleyball Coach.

   b. **Ethnic Minorities and Women’s Internship Grant.**

      (1) Concordia University, St. Paul, Director of Marketing and Promotions.
(2) Daemen College, Student-Athlete Success and Community Engagement Fellowship.
(3) University of Minnesota Duluth, Development and Special Events Intern.
(4) Southern New Hampshire University, Athletic Administration Intern.

c. Strategic Alliance Matching Grant.

(1) Great Northwest Athletic Conference, Assistant Commissioner for Development/Marketing.
(2) Indiana University of Pennsylvania, Assistant Athletic Director—Academic Coordinator.
(3) Ouachita Baptist University, Associate Athletic Director.
(4) University of Nebraska Kearney, Assistant Athletic Director for Compliance and Student Services.
(5) Western State Colorado University, Assistant Athletic Director for Development.

5. 2016-17 Budget Distribution.

a. Coaching Enhancement Grant. The budget for the Division II Coaching Enhancement Grant for 2016-17 is $370,000. The projected total spent for 2016-17 is $157,200, with $150,000 being spent on salaries and $7,200 on professional development. [Note: surplus for the 2017-17 budget is due to the grant restructuring; it is anticipated that no surplus will occur after the 2017-18 cycle.]

b. Ethnic Minorities and Women’s Internship Grant. The budget for the Division II Ethnic Minorities and Women’s Internship Grant for 2016-17 is $150,000. The projected total spent for 2016-17 is $118,640 with $94,640 being spent on salaries, $12,000 on professional development and $12,000 on the required orientation.

c. Strategic Alliance Matching Grant. The budget for the Division II Strategic Alliance Matching Grant for 2016-17 is $600,000. The projected total spent for all three currently funded classes for 2016-17 is $579,710.85, with $498,210.85 being spent on salaries for all three currently funded classes and $81,500 on professional development.


7. NCAA Staff Liaison. For more information regarding the Division II diversity grants, contact Sarah Sadowski, assistant director of leadership development via e-mail at (ssadowski@ncaa.org) or phone (317/917-6714).
Division II Strategic Plan Online
[http://www.ncaa.org/governance/division-ii-strategic-plan]

Division II Strategic Plan
2015-21

The Division II Presidents Council in April 2015 formally adopted an ambitious and responsible six-year strategic plan that builds upon Division II’s unique attributes and a position of fiscal strength to guide future decisions.

The plan supports Division II’s balanced and inclusive approach that affords student-athletes the opportunity to explore their varied academic and social interests, to grow as productive citizens and to contribute to their communities.

The plan is designed to:

• Produce student-athletes who graduate, who exhibit leadership, who engage with their communities and who have acquired the skills they need to maintain healthy and productive lifestyles.

• Help Division II schools and conferences create engaged and high-functioning athletics operations and compliance programs.

• Promote diverse and inclusive environments within all levels of intercollegiate athletics.

• Enhance the game day and championships experience for student-athletes.

• Demand fiscal responsibility at the local, conference, regional and national levels.

• Respect the division’s past, celebrate membership as a destination of choice, and enhance the public’s knowledge and appreciation of what the division represents.

The following resources help track the plan’s implementation. They are arranged according to the plan’s five Strategic Positioning Outcome areas. Each SPO provides a comprehensive summary of goals and initiatives to support those goals, as well as a “scorecards” PowerPoint presentation to highlight key areas.

Because the strategic plan is a dynamic document, these resources will be updated biennially (pre-academic year and pre-Convention) to reflect the most recent progress.

Strategic Positioning Outcome Area No. 1: Academics and Life Skills

• Summary report (includes completed and ongoing initiatives that support goals)

• Scorecards (PowerPoint slides)

Strategic Positioning Outcome Area No. 2: Athletics Operations and Compliance

• Summary report (includes completed and ongoing initiatives that support goals)

• Scorecards (PowerPoint slides)

Strategic Positioning Outcome Area No. 3: Diversity and Inclusion

• Summary report (includes completed and ongoing initiatives that support goals)

• Scorecards (PowerPoint slides)
Inter-Association Consensus:
Year-Round Football Practice Contact Recommendations
for College Athletes

Purpose:
The Second Safety in College Football Summit (see Appendices A and B for agenda and participants, respectively) resulted in inter-association consensus documents for four paramount safety issues in collegiate athletics:
1. Independent medical care in the collegiate setting.
2. Concussion diagnosis and management.
3. Year-round football practice contact for college athletes.
4. Preventing catastrophic injury in football and other college athletes.

This document addresses year-round football practice contact for college athletes. The final recommendations in this document result from presentations and discussions during the summit on key items that address safety and head impact exposure in football. Following the presentations and discussions, endorsing organization representatives agreed on foundational statements and practice contact limitation statements that became the basis for a draft consensus paper that was reviewed further by relevant stakeholders and the endorsing organizations. Those recommendations coming out of the summit were reflected in this final document which was then formally endorsed by 15 medical and 5 football organizations. The final, endorsed year-round football practice contact recommendations for college athletes follow.

This document is divided into the following sections:
1. Background. This section provides an overview of the challenges of football practice as an aggressive, rugged, contact sport.
2. Data-driven decision making. This section provides an overview of emerging data relevant to guiding decision-making for football practice contact.
3. Foundational statements. This section outlines the concepts in the statements that were voted on by representatives of medical and football organizations during the summit, and provides a rationale for the statements.
4. References. This section provides the relevant references for this document.
5. Year-round football practice recommendations for college athletes. This section provides the final, endorsed recommendations of the medical and football organizations for revised year-round football practice for college athletes.
6. Appendices. This section lists the agenda, summit attendees, and endorsing organizations.

Background
Football is an aggressive, rugged, contact sport, yet the rules clearly state that there is no place for maneuvers deliberately designed to inflict injury on another player. Rules changes disallowing the head as the point of contact in tackling have yielded behavioral change resulting in marked reduction of catastrophic cervical spine injury and death. Rules enforcement is critical for player safety. Because football practices remain a major source of injury including concussion and repetitive head impact exposure in all three NCAA division football practices, enhancing a culture of safety in college football practice is foundational and the basis for bringing college athletics stakeholders to a summit in 2014 and reconvening in 2016.
The 2014 Safety in College Football Summit document: *Inter-Association Consensus: Year-Round Football Practice Contact Guidelines*,
states that no more than two live contact inseason practices per week are allowed in college football. In that document, live contact is defined as: “Any practice that involves live tackling to the ground and/or live or full-speed blocking. Live-contact practice may occur in full-pad or half-pad (also known as ‘shell,’ in which the player wears shoulder pads and shorts, with or without thigh pads). Live contact does not include ‘thud’ sessions or drills that involve ‘wrapping up,’ during which players are not taken to the ground and contact is not aggressive in nature. Live contact practices are to be conducted in a manner consistent with existing rules that prohibit targeting to the head or neck area with the helmet, forearm, elbow, or shoulder, or the initiation of contact with the helmet.” In 2015, the Big 12 Conference adopted a conference-wide limit on inseason live contact exposures in practice or competition to no more than two times per week, including game-day, and this was associated with a decreased incidence of practice concussions.6 In 2016, the Ivy League voted to eliminate all inseason live tackling practices, although contact is still permitted and not specified further.7

Football practices allow for improved conditioning plus mastery of technique and skill, and are deemed under the control of the coach. Contemporary research in NCAA football reveals that the risk of concussion is greater in practices that allow tackling versus practices that allow contact without tackling.6 Such research also reveals that head-to-head contact carries a greater risk of concussion in football than head-to-ground contact.4,6 While the intensity and pace of a game is difficult to control, practice should be intentionally managed to limit player-to-player contact, particularly head-to-head, i.e. ‘taking the head out of the game’. The fundamental cause of concussion is impact to the head. Intentional contact with or to a helmet is illegal in football, and has no place in practice or competition. Avoidance of such helmet use warrants rigorous emphasis in practice and enforcement in competition.8

Because contact practices carry a greater risk of concussion than non-contact practices,6 defining ‘contact’ is necessary, albeit daunting. The continuing rationale for defining and reducing live contact practice is to improve safety, including possibly decreasing athlete exposure for concussion—including repeat concussion—and overall head impact exposure.5,15 The biomechanical threshold (acceleration/deceleration) at which sport-related concussion occurs is unknown.16 Data supports football players are more frequently diagnosed with sport-related concussion on days with increased frequency and higher magnitude of head impact.11,17-19 However, there are no conclusive data for understanding the short- or long-term clinical sequelae of exposure to repetitive head impacts.

In addition to lowering concussion and repetitive head impact exposure risk, reduced frequency of live contact practice may also allow more time for teaching of proper tackling technique. Practice affords teaching technique. In particular, tackling and blocking should be performed with technique emphasizing hands and shoulder contact and elimination of head contact.

‘Performance’ is the expression of sport, and performance is impaired following concussion.6,20-23 Less obvious is that impaired performance may persist for weeks or months following concussion. For example, diminished performance plagues concussed major league baseball players even as symptoms have subsided, post-concussion testing has returned to pre-injury levels and they have returned to full participation. In particular, batting average, on-base percentage, slugging percentage and on-base plus slugging are diminished two weeks after return to play following
Vestibular dysfunction, which is common after concussion, often persists in football players following concussion, which can impede performance and predispose to injury. Visual and sensory performance are factors key to any athlete and “…may influence an individual’s ability to interpret environmental cues, anticipate opponents’ actions, and create appropriate motor responses.” Research demonstrates that these deficits may persist in football players despite no longer displaying any concussion related symptoms and being cleared by their team physician to return to participation. Minimizing concussion risk and head contact exposure is part of “safe” football, which continues to mean “good” football.

Data-Driven Decision Making

Emerging data from the historic NCAA-Department of Defense CARE Consortium study, which is part of the larger NCAA-DoD Grand Alliance, are helping to shape a science-driven approach to addressing concussion and head impact exposure in sport. In addition, many NCAA member schools have obtained important clinical and accelerometer data in football. Such emerging data, coupled with available science, were presented and discussed at the Second Safety in College Football Summit. Following presentations and discussions, all attendees were invited to weigh in on “foundational statements” and updated football practice contact guidelines. Foundational statements and recommendations were amended based on feedback, and when more than 80 percent consensus was reached among the participants, the statements and recommendations were then voted on by representatives of both medical and football endorsing organization representatives (see Appendix C for endorsing organizations). Only those statements and recommendations that were agreed upon by 100 percent of both endorsing organization representatives were then placed into this document for further review and final endorsement. We revised the foundational statements for this document and updated football practice contact guidelines with recommendations that follow, including a brief synopsis of the rationale that was agreed upon by the endorsing organization representatives.

Foundational Statements

Head accelerometers are currently unable to function as concussion detectors.

One can envision a future in which head impact exposure data can be individualized for each football player, and thus general football contact guidelines that apply to an entire team would no longer be necessary. At this point in time, the science of accelerometers, and accelerometer data coupled with clinical outcomes, are inadequate to provide such guidance. Although accelerometers are improving in providing head impact kinematics, all have limitations, ranging from inaccuracy in counting head impacts, measuring head acceleration, over-predicting rotational acceleration, or inadequate field testing relative to dummy testing. Furthermore, there is no clear relationship between accelerometer measurements and clinical outcome. Thus, general guidelines for football practice are still necessary until the science of accelerometers can provide individualized guidance.

Head accelerometers can be utilized to assess group differences among types of football practices and competition.

Although head accelerometers cannot provide individualized data that allows a personalized approach to head contact exposure, the science has advanced sufficiently to allow group differences among various positions (e.g., lineman, safety, quarterback) with regard to head impact exposure risk. Such data can guide coaches and the medical team in devising a head contact exposure reduction plan for various football positions.
Offensive and defensive linemen have a greater likelihood of sustaining repetitive head impact during practice.

Analysis of group accelerometer data provide evidence that offensive and defensive linemen are exposed to more frequent repetitive head impacts during practice than football players in other positions. As emerging evidence points to both the importance of understanding the management of concussion, there is also emerging evidence that cumulative head impact exposure needs to be better understood with regard to long-term neurologic sequelae. Coaches and clinicians should be mindful of reducing unnecessary head impact exposure among offensive and defensive linemen. For example, there may be significant helmet-to-helmet contact between linemen even in individual line board drills, “pass pro” or one-on-one blocking, often as a result of poor technique such as offensive linemen dropping their heads and defensive linemen not using their hands.

Across practice, the pre-season period has the highest rate of concussion.

Just as the acclimatization rule was put in place to address the documented increased risk of heat illness during pre-season, emerging data inform us that pre-season is also a time of considerable increased injury risk in general, and concussion risk in particular. Indeed, conference-wide data inform us that pre-season practices have the highest injury rate of any practices, and 58 percent of all-season practice concussions occur during pre-season.

Contact tackling practice carries a greater risk of concussion than contact non-tackling practice.

As concussion risk is in part mediated by contact/collision forces, it makes intuitive sense that concussion risk is increased when comparing contact tackling practice to contact non-tackling practice. Such data help inform decision making for football practice guidelines, differentiating the higher concussion risk practice of contact with tackling versus the lower concussion risk practice of contact without tackling. Proper tackling is an essential aspect of the sport of football, and thus the concussive risk of learning proper tackling technique must be balanced with the unforeseen risks of tackling with improper technique.

Tackling and blocking should be performed with technique emphasizing hands and shoulder contact and elimination of head contact.

Proper tackling means that the helmet is not utilized as a weapon, which increases the chance of catastrophic injury. Minimizing head contact in both tackling and blocking is an important learned technique that not only lessens head impact exposure, but also decreases overall injury risk.

Head-to-head contact accounts for the greatest risk of concussion, followed by head-to-ground contact.

Helmets cannot eliminate all concussion risk, but rather minimize the risk of skull fracture and intracranial hemorrhage. The helmet should not be used as part of football technique in tackling or blocking and should simply serve as protective gear. Thus, blocking and tackling technique must minimize all head-to-head contact, which would decrease concussion risk. Furthermore, live tackling to the ground must be practiced safely and with less regularity in order to decrease concussion risk in football practice.

Full pad practice, shell practice and helmet only practice all carry a risk of concussion. No helmet and no shoulder pad practice is the only evidence-based non-contact practice with negligible concussion risk.
Even with the best of intent, emerging data inform us that football practice with equipment leads to behavior that increases concussion risk.\textsuperscript{6,17} That being said, wearing full pads in practice can be utilized for conditioning purposes, and helmets may protect the skull from fracture due to inadvertent falls to the ground or other types of collisions. Thus, coaches and clinicians need to balance equipment as a conditioning/protection factor versus equipment that may lead to increased head impact exposure. Importantly, data can drive the intent of practice, and the nature of non-contact practice was discussed considerably during the summit. Although we have data that practices without helmet and shoulder pad are the only evidence-based non-contact practice with negligible concussion risk, we do not have data on potential downside risks of practicing without equipment.

Given this foundational data, a post-meeting consensus was developed regarding the following definitions, with the intent of providing a framework on varying intensity levels from non-contact practices to live contact/tackling to the ground practices. This framework is consistent with USA Football as follows (italicized content is from USA Football):

Non-contact practices do not involve tackling, thud, “wrapping up,” or full-speed blocking. Non-contact practices are those practices in which drills are not run at a competitive speed, as follows:
- **Air.** Players run a drill unopposed without contact.
- **Bags.** Drill is run against a bag or other soft-contact surface.
- **Control.** Drill is run at an assigned speed until the moment of contact. One player is designated by the coach ahead of time as the pre-determined winner. Contact remains above the waist and players stay on their feet.

Live contact/thud is any practice in which players are not taken to the ground, including “thud” sessions or drills that involve “wrapping up,” irrespective of uniform worn. Drill is run at competitive speed through the moment of contact with no predetermined winner. Contact remains above the waist, players stay on their feet and a quick whistle ends the drill. This definition provides a foundation for differentiating the increased concussion risk in live contact/tackling versus live contact practice that does not include tackling to the ground.

Live contact/tackling is any practice that involves live tackling to the ground and/or full-speed blocking irrespective of uniform worn. Drill is run in gamelike conditions and is the only time that players are taken to the ground. This definition provides a foundation for allowances of live contact/tackling practice during the inseason, and differentiates live contact/tackling (which carries a higher concussion risk) from other types of contact practice.

Preseason practice: In any given seven days following the five-day acclimation period:
- Up to three days of practice may be live contact (tackling or thud).
- There must be three non-contact practices in a given week.
- A non-contact practice must also follow a scrimmage.
- One day must be no football practice.

Pre-season is an intense practice time that focuses on proper conditioning and mastery of football technique, including tackling and blocking. Emerging data help us to make informed decisions that balance conditioning and mastery of technique with safety. Based on the increased risk of concussion in pre-season and emerging data regarding the importance of recovery, non-contact days must be factored into the week’s schedule, and live contact needs to be decreased relative to
prior pre-season guidelines. As noted above, non-contact practice is conducted with the intent of a practice without shoulder pads or helmet. Coaches and medical staff should be cognizant of the behavioral risk of increased head impact exposure when equipment is worn.

Preseason practice: Two-a-day practices should not occur. A second session of activity can include walk-throughs or meetings.

Recovery is multi-dimensional, and proper recovery not only decreases the risk of exertional heat illness and overuse injuries, but also plays an important role in decreasing the risk of exertion after repetitive head impact exposure or possible concussion. In this regard, football is different from other sports where an initial practice does not involve potential repetitive head impact or concussion. Thus, the benefit of improved conditioning and technique mastery from two-a-day practices must be mitigated by the increased risk of catastrophic injury and concussion. Importantly, walk-throughs or meetings do not include any conditioning activities.

Inseason practice (all division):
- Three days of practice should be non-contact.
- One day of live contact/tackling is allowed.
- One day of live contact/thud is allowed.

Inseason practices provide an ongoing opportunity to maintain/improve conditioning and to further master proper technique. This opportunity must always be balanced with recovery from potential head impact exposure and minimizing head impact exposure while learning the essential aspects of blocking and tackling.

Postseason and bowl practices must be separated from inseason practice because there can be up to 6 weeks of non-competition time between the end of the season and the next bowl or post-season game. This time period provides an opportunity for refinement in skill and technique on the one hand while providing an opportunity for more intense training for those team players who have had little to no game experience. Although there was no foundational statement regarding postseason practice, a consensus developed following much discussion with key stakeholders as follows:
- If there is a two week or less period of time between the final regular season game or conference championship game (for participating institutions) and the next bowl or post-season game, then inseason practice recommendations should remain in place.
- If there is greater than two weeks between the final regular season game or conference championship game (for participating institutions) and the next bowl or post-season game, then:
  - Up to three days may be live-contact (two of which should be live contact/thud).
  - There must be three non-contact practices in a given week.
  - The day preceding and following live contact/tackling should be non-contact or no football practice.
  - One day must be no football practice.

Spring practice (Division I/Division II): The day following live scrimmage should be non-contact. This follows the theme of the importance of recovery following increased risk of head impact exposure from live scrimmage.

Commented [HB3]: Note: This is now inseason only, and does not include post-season/bowl, which has been separated out below.
Year-round training (Division I): Coaches may work with players for two hours a week on football skills (with use of footballs, sleds, dummies, etc.) without helmets or pads during the following times:

- Before and after spring football during the school year.
- For four weeks over the summer.
- This can include 7-on-7 and team work of full offensive and defensive plays; all must be non-contact.
- This will be INCLUDED in the eight hour Countable Athletically Related Activities (CARA) time.

Proper football technique, i.e., football skills, is critically important in order to minimize potential unintended consequences of catastrophic injury from improper technique in an aggressive, rugged, contact sport such as football. Teaching proper technique must be balanced with the overall time demands of the student-athlete. The NCAA membership presently is examining the demands placed upon college athletes’ time, including football players, from an academic and collegiate experience perspective. The recommendations in this foundational statement must be examined in the context of that overall review, including any changes to legislation. Currently, legislation prohibits an institution’s football team from conducting walk-throughs (slower-based practices without equipment that serve as strategic and mental rehearsal of football plays) as permissible conditions or film review activities during the offseason and summer conditioning period. However, walk-throughs are a valuable way for student-athletes who have varying learning styles to learn plays and schemes to improve their overall understanding of the sport beyond sitting in a film room. Permitting walk-throughs in conjunction with current film review parameters incorporates the same teaching principles while maintaining physical contact restrictions for out-of-season activities. By maintaining total CARA time but allowing increased exposure to improving football technique, safety measures improve while honoring the intent of CARA. The foundational statement addressing CARA time would require a change in current legislation, as inter-association recommendations do not supersede legislation.

References


17. Trulock S, Oliaro S. Practice contact. Safety in College Football Summit. Presented January 22, 2014, Atlanta, GA.


YEAR-ROUND FOOTBALL PRACTICE CONTACT RECOMMENDATIONS FOR COLLEGE ATHLETES

The above foundational statements became the basis for the year-round football practice contact recommendations below, which must be differentiated from legislation. As these recommendations are based on consensus and emerging science, they are best viewed as a “living, breathing” document that will be updated, as we have with other health and safety inter-association guidelines, best practices and recommendations, based on emerging science or sound observations that result from application of such documents. The intent is to reduce injury risk, but we must also be attentive to unintended consequences of shifting a practice paradigm based on consensus.

Preseason practice recommendations*

Two-a-day practices are not recommended. A second session of no helmet/pad activity may include walk-throughs or meetings; conditioning in the second session of activity is not recommended.

The preseason will begin one week earlier in the calendar year to accommodate the lost practice time from elimination of two-a-days, and to help ensure that players obtain the necessary skill set for competitive play.

In any given seven days following the five-day acclimation period:

- Up to three days of practice can be live contact (tackling or thud).
- There should be a minimum of three non-contact practices in a given week.
- A non-contact practice should follow a scrimmage.
- One day should be no football practice.

* Difference from the 2014 guidelines:
1. Recommendation to discontinue two-a-day practices.
2. Recommendation to increase the preseason by one week (beginning one week earlier). This requires a legislative change.
3. Recommendation to reduce weekly live contact practices from four to three.
4. Non-contact practice recommendations have been added.
5. Non-contact practice recommendation the day following a scrimmage has been added.
6. One day of no football practice recommendation has been added.
7. Legislation 17.10.2.1.2 would need to be revoked.

Inseason practice recommendations**

Inseason is defined as the period between six (6) days prior to the first regular-season game and the final regular-season game or conference championship game (for participating institutions). In any given week:

- Three days of practice should be non-contact.
- One day of live contact/tackling should be allowed.
- One day of live contact/thud should be allowed.

** Difference from the 2014 guidelines:
1. Recommendation to no longer allow two live contact/tackling days per week.
2. Non-contact day recommendations have been added.

Postseason (Football Championships Subdivision/Division II/Division III), bowl (Football Bowl Subdivision) practice recommendations***
• If there is a two week or less period of time between the final regular season game or conference championship game (for participating institutions) and the next bowl or post-season game, then inseason practice recommendations should remain in place.

• If there is greater than two weeks between the final regular season game or conference championship game (for participating institutions) and the next bowl or post-season game, then:
  1. Up to three days may be live-contact (two of which should be live contact/thud).
  2. There must be three non-contact practices in a given week.
  3. The day preceding and following live contact/tackling should be non-contact or no football practice.
  4. One day must be no football practice.

***Difference from the 2014 guidelines: Current guidelines do not differentiate postseason/bowl practice from inseason practice.

Spring practice recommendations (Division I/II)****
Of the 15 allowable sessions that may occur during the spring practice season, eight (8) practices may involve live contact (tackling or thud); three (3) of these live contact practices may include greater than 50 percent live contact (scrimmages). Live contact practices should be limited to two (2) in a given week and should not occur on consecutive days. The day following live scrimmage should be non-contact.

****Difference from the 2014 guidelines:
  1. Non-contact practice recommendation the day following live scrimmage.

Year-round training (Division I)***** Coaches may work with players for two hours a week on football skills (with use of footballs, sleds, dummies, etc.) without football equipment during the following times:
  1. Before and after spring football during the school year.
  2. For four weeks over the summer.
  3. This can include 7-on-7 and team work of full offensive and defensive plays; all must be non-contact.
  4. This will be INCLUDED in the eight hour Countable Athletically Related Activities (CARA) time.

*****Difference from current legislation: Current legislation prohibits such coaching contact.
This Inter-Association Consensus: Year-Round Football Practice Contact Guidelines for College Student-Athletes, has been endorsed by:
APPENDIX A

AGENDA
National Collegiate Athletic Association
Safety in College Football Summit
Orlando, Florida February 10-11, 2016

DAY 1

1. Welcome and summit overview. (Scott Anderson and Brian Hainline)

2. Topic 1: Sensor and clinical data regarding football practice and head exposure.
   a. Campus research. (Stefan Duma, Thomas Druzgal, Jacob Marucci, Jason Mihalik)
   b. Big 12 research. (Scott Anderson, Allen Hardin)
   c. Roundtable discussion and report out.
   d. Referendum: Year-round football practice contact.

   a. Traumatic. (Kevin Guskiewicz)
   b. Non-traumatic. (Scott Anderson, Doug Casa)
   c. Roundtable discussion and report out.

4. Topic 3: Diagnosis and management of sport-related concussion guidelines.
   a. Guidelines overview. (Brian Hainline, Scott Anderson).
   b. Concussion diagnosis and management update: New data from CARE Consortium. (Steven Broglio, Thomas McAllister, Michael McCrea)
   c. Re-examining concussion treatment: Agreements from the TEAM meeting. (Anthony Kontos)
   d. Roundtable discussion and report out.
   e. Referendum: Diagnosis and management of sport-related concussion.

DAY 2

1. Opening remarks. (Scott Anderson and Brian Hainline)

2. Topic 4: Independent medical care. (Scott Anderson and Brian Hainline)
   a. Roundtable discussion and report out.
3. Topic 5: Inter-association consensus statements.
   a. Year-round football practice contact.
   b. Catastrophic injury in football.
   c. Diagnosis and management of sport-related concussion.
   d. Independent medical care.

APPENDIX B

Safety in College Football Summit participants

**Jeff Allen**: Head Athletic Trainer, University of Alabama *(attending on behalf of Nick Saban)*

**Scott Anderson**: College Athletics Trainers Society, University of Oklahoma

**Doug Aukerman**: Pacific 12 Conference

**Julian Bailes, MD**: Congress of Neurological Surgeons, American Association of Neurological Surgeons

**Stevie Baker-Watson**: Director of Athletics, DePauw University

**Brad Bankston**: Commissioner, Old Dominion Athletic Conference

**Karl Benson**: Commissioner, Sun Belt Conference

**Bob Boerigter**: Commissioner, Mid-America Intercollegiate Athletics Association

**Bob Bowlsby**: Commissioner, Big 12, Chair, Football Oversight Committee

**Matthew Breiding**: Centers for Disease Control and Prevention

**Steve Broglio, MD**: Principal Investigator CARE Consortium, University of Michigan

**William Bynum**: President, Mississippi Valley State University

**Jeff Bytomski, DO**: American Osteopathic Academy of Sports Medicine

**Carolyn Campbell-McGovern**: Ivy League

**Doug Casa, Ph.D.**: Consortium Director, Division on Exertional Injury, National Center for Catastrophic Sport Injury

**Bob Casmus**: CSMAS, Catawba College

**Scott Caulfield**: National Strength & Conditioning Association

**Randy Cohen**: National Athletic Trainers’ Association

**Bob Colgate**: National Federation of State High School Associations

**Dawn Comstock**: Associate Professor, University of Colorado, Denver

**Julie Cromer Peoples**: Senior Woman Administrator, University of Arkansas Fayetteville

**Kevin Crutchfield, MD**: American Academy of Neurology
Ty Dennis; Division II Student-Athlete Advisory Committee, Minnesota State University-Mankato

Jon Divine, MD; President, American Medical Society for Sports Medicine

Tom Dompier, Ph.D.; President, Datalys

Jason Druzgal, MD; Neuroradiologist, University of Virginia

Stefan Duma, Ph.D.; Director, School of Biomedical Engineering and Sciences, Virginia Polytechnic University

Ruben Echemendia, Ph.D.; President, Sports Neuropsychological Society

Brent Feland, MD; Collegiate Strength & Conditioning Coaches’ Association

Scott Gines; Director of Athletics, Texas A&M University, Kingsville

Kevin Gusiewicz, Ph.D.; University of North Carolina, Chapel Hill

Allen Hardin; Senior Associate Athletics Director, University of Texas

Steven Hatchell; President, National Football Foundation

Bill Heinz; Chair, Sports Medicine Advisory Committee, NFHS

Jamie Hixson; Associate Commissioner, Mountain West Conference

Peter Indelicato; American Orthopaedic Society for Sports Medicine

Nick Inzerello; Senior Director, Football Development, USA Football

Jay Jacobs; SVPC, Auburn University

Chris Jones; Division I Football Oversight Committee (proxy), University of Richmond

Kerry Kenny; Associate Commissioner, Big Ten Conference

Zachary Kerr; Director, Datalys

Anthony Kontos, Ph.D.; Assistant Research Director, Sports Medicine Concussion Program, University of Pittsburgh Medical Center

William Lawler; Southeastern Conference

Josephine Lee; Executive Director, College Athletics Trainers’ Society

Donald Lowe; Board Member, College Athletics Trainers’ Society

Jack Marucci; Louisiana State University
Thomas McAllister, MD; Principal Investigator, CARE Consortium

Michael McCrea, Ph.D.; Principal Investigator, CARE Consortium

William Meehan, MD; American Academy of Pediatrics

Jason Mihalik, Ph.D.; University of North Carolina, Chapel Hill

Bob Murphy; Board Member, College Athletics Trainers Society

Bob Nielson; Chair, NCAA Rules Committee

Scott Oliaro; Board Member, College Athletics Trainers’ Society

Kene Orjiokpe; Division I Student-Athlete Advisory Committee (SAAC), University of California, Los Angeles

Steve Pachman, JD; Montgomery McCracken

Sourav Poddar, MD; American College of Sports Medicine

Kayla Porter; Division III Student-Athlete Advisory Committee, Frostburg State University

Rogers Redding; Secretary Rules Editor, NCAA Football Rules Committee

Yvette Rooks; Board Member, College Athletics Trainers’ Society

Eric Rozen; Board Member, College Athletics Trainers’ Society

Scott Sailor; President, National Athletic Trainers’ Association

Jon Steinbrecher; Commissioner, Mid-American Conference

Ken Stephens; National Operating Committee on Standards for Athletic Equipment

Edward Stewart; Senior Associate Commissioner, Big 12 Conference

Michael Strickland; Senior Associate Commissioner, Atlantic Coast Conference

Grant Teaff; President, American Football Coaches Association

Buddy Teevens; Coach, Dartmouth University

James Tucker, MD; Board Member, College Athletics Trainers Society

Steve Walz; Associate Director of Athletics, University of South Florida

Alfred White; Senior Associate Commissioner, Conference USA
NCAA Staff Participants

Brian Burnsed, Associate Director, Communications
Dawn Buth, Associate Director, Sport Science Institute
Cassie Folck, Coordinator, Sport Science Institute
Brian Hainline, Chief Medical Officer
Kathleen McNeely, Chief Financial Officer
Terrie Meyer, Executive Assistant, Sport Science Institute
John Parsons, Director, Sport Science Institute
Chris Radford, Associate Director, Public & Media Relations
Stephanie Quigg, Director, Academic & Membership Affairs
APPENDIX C

ENDORsing Medical Organizations

- American Academy of Neurology
- American College of Sports Medicine
- American Association of Neurological Surgeons
- American Academy of Pediatrics
- American Medical Society for Sports Medicine
- American Orthopaedic Society for Sports Medicine
- American Osteopathic Academy of Sports Medicine
- Collegiate Athletic Trainers’ Society
- Competitive Safeguards and Medical Aspects of Sports
- Congress of Neurological Surgeons
- National Athletic Trainers’ Association
- National Operating Committee on Standards for Athletic Equipment
- National Strength and Conditioning Association
- Sports Neuropsychology Society

ENDORsing Football Organizations

- American Football Coaches Association
- National Football Foundation
- NCAA Football Oversight Committee
- NCAA Football Rules Committee
- USA Football
### 2016 DIVISION II MANAGEMENT COUNCIL SUBCOMMITTEE
**MEMBERSHIP COMMITTEE APPEALS**

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<tr>
<td>Julia Beeman</td>
<td>Assistant Professor Criminal Justice/Faculty Athletics Representative</td>
<td>Belmont Abbey College, 100 Belmont-Mt. Holly Road, Belmont, North Carolina 28012</td>
<td>704/461-5082</td>
<td>704/461-6698</td>
<td><a href="mailto:juliabeeman@bac.edu">juliabeeman@bac.edu</a></td>
<td>704/301-2108</td>
</tr>
<tr>
<td>Carrie Bodkins</td>
<td>Senior Woman Administrator</td>
<td>Alderson-Broadus College, 101 College Hill Road, Box 2062, Phillippi, West Virginia 26461</td>
<td>304/457-6347</td>
<td>304/457-6291</td>
<td><a href="mailto:0TUbodkinscl@ab.eduU0T">0TUbodkinscl@ab.eduU0T</a></td>
<td>304/614-6399</td>
</tr>
<tr>
<td>Tonya Charland</td>
<td>Assistant Commissioner/Senior Woman Administrator</td>
<td>Great Lakes Valley Conference, 201 South Capitol Avenue, Indianapolis, Indiana 46225</td>
<td>317/237-5636</td>
<td>317/237-5632</td>
<td><a href="mailto:tonya@glvc-sports.org">tonya@glvc-sports.org</a></td>
<td></td>
</tr>
<tr>
<td>Lynn Griffin</td>
<td>Director of Athletics</td>
<td>Coker College, 300 East College Avenue, Hartsville, South Carolina 29550</td>
<td>843/383-8071</td>
<td>843/383-8167</td>
<td><a href="mailto:lgriffin@coker.edu">lgriffin@coker.edu</a></td>
<td>317/331-8779</td>
</tr>
<tr>
<td>Paul Leidig</td>
<td>Faculty Athletics Representative</td>
<td>Grand Valley State University, One Campus Drive, Allendale, Michigan 49401</td>
<td>616/331-3342</td>
<td>616/331-2106</td>
<td><a href="mailto:leidig@gvsu.edu">leidig@gvsu.edu</a></td>
<td>616/821-3342</td>
</tr>
<tr>
<td>Ismael Pagán-Trinidad</td>
<td>Faculty Athletics Representative</td>
<td>University of Puerto Rico at Mayagüez, Box 9000 UPRM, Mayagüez, Puerto Rico 00680</td>
<td>787/265-3815</td>
<td></td>
<td><a href="mailto:Ismael.pagan@upr.edu">Ismael.pagan@upr.edu</a></td>
<td></td>
</tr>
<tr>
<td>Kim Vinson</td>
<td>Senior Woman Administrator</td>
<td>Cameron University, 2800 Gore Boulevard, Lawton, Oklahoma 73505</td>
<td></td>
<td>580/581-2462</td>
<td><a href="mailto:kimv@cameron.edu">kimv@cameron.edu</a></td>
<td></td>
</tr>
<tr>
<td>Stan Williamson (chair)</td>
<td>Director of Athletics</td>
<td>University of West Alabama, Station S, Livingston, Alabama 35470</td>
<td>205/652-3652</td>
<td>205/652-3600</td>
<td><a href="mailto:swilliamson@uwa.edu">swilliamson@uwa.edu</a></td>
<td>205/609-0134</td>
</tr>
</tbody>
</table>

**NOTE:** Always carbon copy chair and vice-chair of the DII Management Council.
The NCAA Division II Management Council has authority to review appeals by institutions ("appealing institutions") of decisions by the NCAA Division II Membership Committee ("committee") involving applications for Division II membership and the status of the institutions in the Division II membership process. The NCAA Division II Management Council Subcommittee ("subcommittee") has been authorized to hear and act on appeals by appealing institutions. (See NCAA Constitution 4.7.2.) Decisions of the subcommittee are final.

The Management Council has adopted the following procedures to apply to appeals by appealing institutions:

1. In order to appeal a decision by the committee, the appealing institution must submit a written appeal to the national office staff not later than 30 calendar days after the institution received notification of the decision. The appeal shall be submitted by the institution's chancellor/president, faculty athletics representative, director of athletics or senior woman administrator and shall specify the reasons the appealing institution believes the committee erred in a manner that affected the decision of the committee. In particular, in its appeal, the appealing institution shall specify whether (1) the committee improperly applied NCAA legislation or official interpretations, (2) the committee deviated from the committee's approved procedures or (3) the decision of the committee is clearly erroneous.

2. The national office staff shall provide a copy of the appeal to the committee. If new relevant and significant information directly related to the original findings by the committee is submitted by the appealing institution, the committee shall review the new information inasmuch as the new information may change the committee's decision. If the committee determines that the new information changed the committee's decision, the committee shall notify the appealing institution. If the committee determines that the new information did not change the committee's decision, the appeal shall proceed.

3. In each appealed case, the committee shall submit a written report setting forth the basis for the committee's decision and/or the committee's response to the appeal. The written report of the committee shall be submitted to the subcommittee and the appealing institution within 14 calendar days of the committee's receipt of the appeal.

4. The appealing institution may submit a rebuttal to the committee's written report. The rebuttal, if submitted, shall be submitted to the national office staff within seven calendar days of the appealing institution's receipt of the committee's written report. In its rebuttal, the appealing institution shall only address the specific matters set forth by the committee in the committee's written report.
5. Appealing institutions may request the subcommittee hear the appeal via teleconference. Such requests shall be granted by the subcommittee without having to seek NCAA Division II Administrative Committee approval. If appealing institutions do not request the appeal to be heard via teleconference, the subcommittee shall review the appeal on the basis of the written record. Appealing institutions must request the appeal to be heard via teleconference with submission of the appeal.

6. When an appeal is conducted via teleconference, the appealing institution shall be represented by its chancellor/president, faculty athletics representative, director of athletics, senior woman administrator, compliance administrator and/or legal counsel and the appealing institution may be represented by other involved institutional staff members and student-athletes, as approved by the Administrative Committee or Management Council. Representatives of the committee and the national office staff shall also participate in the appeal.

7. Once all parties participating in the appeal have been introduced, the subcommittee shall call on the institutional representatives and the institutional representatives shall be provided an opportunity to present the institution's position and explain the reasons the institutional representatives believe the committee erred in a matter that affected the decision of the committee. Only three representatives shall be permitted to speak on behalf of the institution during this presentation. The institution's presentation shall not exceed 15 minutes. Next, the representatives of the committee shall present the committee's position and explain the reasons the committee believes the committee did not err in a matter that affected its decision. The committee's presentation shall not exceed 15 minutes. Following the presentations, the subcommittee may ask questions of participants in the hearing. Only the subcommittee shall be permitted to ask questions. Once an appeal has concluded, the representatives of the institution and the representatives of the committee shall leave the teleconference. The national office staff shall remain on the teleconference. The subcommittee shall then deliberate and take whatever time is necessary to make a determination regarding the appeal.

8. Subcommittee members who participated in the committee decision shall not participate in the deliberations regarding the appeal. Additionally, any subcommittee member who has a conflict of interest (see conflict of interest statement in the Management Council Policies and Procedures) shall recuse himself/herself from the review of the appeal. Any actions taken by the subcommittee requires the majority of the subcommittee to be in agreement. All votes may be conducted by voice vote.

9. Upon reaching a decision, the subcommittee shall notify the national office staff of the subcommittee's decision. The national office staff shall then notify the appealing institution and the committee of the decision and provide a written confirmation of the decision. The notification should occur as soon as practical after the decision is reached.
Within seven calendar days of the decision, the subcommittee shall provide written correspondence to the appealing institution and the committee identifying the subcommittee's decision and explaining the rationale and reasons in support of the decision.

10. If, in reviewing the appeal, the subcommittee concludes that new information not made available to the committee at the time of the committee's initial decision has been provided and that the information is of such importance, in the judgment of the subcommittee, to make a different result reasonably probable, the case shall be redirected to the committee for further review.

11. The subcommittee shall not alter the decision of the committee unless the subcommittee concludes that the committee erred in its decision in a manner that, in the judgment of the subcommittee, affected the decision of the committee. The finding of such an error shall be based upon a determination that (1) the committee improperly applied NCAA legislation or official interpretations, (2) the committee deviated from its approved procedures or (3) the decision of the committee is clearly erroneous. The subcommittee shall not hear an appeal de novo (i.e., over again, anew or from the beginning).

A decision is "clearly erroneous" when the subcommittee, upon reviewing all of the information, is convinced that a mistake or mistakes have been made and that, but for the mistake or mistakes, the committee would not have reached its decision. If the committee's decision is plausible in light of the information reviewed in its entirety, the subcommittee should not reverse the decision on the basis that the decision is "clearly erroneous."

12. For purposes of parliamentary procedure, the subcommittee shall constitute a "board," rather than a "committee," in applying the provisions of Robert's Rules of Order, Newly Revised; therefore, parliamentary procedures shall be those specified for boards by Robert's rules.