A G E N D A

National Collegiate Athletic Association
Division II Membership Committee

NCAA National Office
Indianapolis, Indiana

July 12-14, 2016

1. Welcome and announcements. (Kevin Schriver)

2. Review of February 2016 NCAA Division II Membership Committee in-person meeting report. [Supplement No. 1] (Schriver)

3. Review the April 2016 NCAA Division II Management Council and NCAA Division II Presidents Council Summary of Actions. [Supplement No. 2] (Maritza Jones)

4. Review of NCAA Division II Strategic Plan. [Supplement No 3] (Jones)

5. Update on Division I governance. (Jennifer Fraser)

6. Update from NCAA Board of Governors.

7. Review of NCAA GOALS study. [Supplement No. 4] (Lydia Bell and Tom Paskus)

8. Review applications for membership for the 2016-17 academic year. (Amy Mallett)
   a. Biola University.
   b. Davenport University.
   c. Purdue University Calumet.

9. Discuss campus visits to applicant institutions and vendor reports.

10. Review provisional year one institutional annual reports.
    a. Auburn University at Montgomery.
    b. Westminster College (Utah).

11. Review candidacy year two institutional annual reports.
    a. California State University, San Marcos.
b. Concordia University Irvine.
c. Concordia University Portland.
d. Embry-Riddle Aeronautical University.
e. Emmanuel College (Georgia).
f. Oklahoma Baptist University.
g. Spring Hill College.

12. Review provisional period institutional annual reports.
   a. Holy Names University.
   b. Mississippi College.
   c. Rogers State University.
   d. Southern Wesleyan University.

13. Membership process.
   a. Review vendor performance from the 2015-16 academic year and discuss process for 2016-17. (Katie Willett)
   b. Review of RSRO use by candidacy and provisional institutions. [Supplement No. 5] (Chris Brown)
   c. Discuss agendas for the NCAA Division II Provisional Year One Orientation. [Supplement Nos. 6 and 7] (Angela Tressel)
   d. Discuss Division II conference membership requirements and the application process. [Supplement Nos. 8-a and 8-b] (Brown)
   e. Discuss new membership process and structure for campus visits. (Willett)
   f. Discuss Division I reclassification process and accreditation requirement. [Supplement No. 9] (Chelsea Crawford)

NCAA Division II Institutional Self-Study Guide class assignments for institutions becoming active in the 2016-17 academic year. (Crawford)

b. Review of the ISSG Class 2. [Supplement No. 10] (Crawford)

c. Review plans for ISSG updates and education. [Supplement Nos. 11-a, 11-b and 11-c] (Crawford)

d. Review of late submission of ISSG Class 1. (Crawford)

(1) ISSG waiver request from Queens University of Charlotte. [Supplement No. 12-a]

(2) ISSG waiver request from the University of Wisconsin, Parkside. [Supplement No. 12-b]

(3) ISSG waiver request from California State University, San Bernardino. [Supplement No. 12-c to be posted prior to meeting.]

e. Lane College sports-sponsorship waiver request. [Supplement No. 13] (Brown)

f. Update on Paine College’s loss of accreditation. [Supplement No. 14 to be posted prior to meeting.] (Brown)

g. Discuss current financial reporting requirements for Division II institutions. (Willett)

h. Review of sports-sponsorship minimum requirements and institutional sponsorship levels. [Supplement Nos. 15] (Willett)

i. Francis Marion University women’s soccer reclassification request. [Supplement No. 16] (Willett)

j. Update on University of California, San Diego, reclassification to Division I. [Supplement No. 17] (Tim Selgo)

k. Update on the Division II Institutional Performance Program. (Willett)

l. Update on Regional Compliance Seminars. [Supplement No. 18] (Tressel)

15. Review Division II educational strategic plan. (Tressel)
16. Update on NCAA Division II Compliance Blueprint Program. (Brown)

17. Discuss long-range budget and membership projections. [Supplement No. 19] (Terri Steeb Gronau)

18. Discuss future of NCAA Division II Membership Fund. [Supplement No. 20] (Jones)

19. Update on international pilot program - NCAA Board of Governors. [Supplement No. 21] (Steeb Gronau)

20. Discuss current landscape of Division II membership. [Supplement No. 22] (Gregg Summers)


22. Future scheduled meetings and selection of 2017 dates. (Schriver)
   a. September 2016; teleconference.
   b. November 8-9, 2016; in-person meeting.
   c. December 2016; teleconference.
   d. February 7-8, 2017; in-person meeting.

23. Other business. (Schriver)
   a. Selection of September teleconference date.
   b. Election Day and November meeting.

ACTION ITEMS.

1. Legislative Items.
   
   • Noncontroversial Legislation – Bylaw 20.2.2.2 – Membership Process - Administrative Requirement Prior to Active Membership – Conference Membership at Time of Application.

   a. **Recommendation.** Adopt noncontroversial legislation to amend Bylaw 20.2.2.2 (Administrative Requirement Prior to Active Membership – Conference Membership) to specify that before an institution may apply for Division II membership, it must receive a bona fide invitation for membership from an active Division II conference.

   b. **Effective Date.** Immediate, for institutions applying for Division II membership by February 1, 2017, and thereafter.

   c. **Rationale.** Currently, the legislation requires that before the Division II Membership Committee may invite an institution to become an active member, the institution must demonstrate that an active Division II conference has taken action to allow the institution to become a full conference member. The committee agreed that an institution applying to Division II membership shall have a commitment from an active conference at the time of application to become a full conference member when the institution becomes active. Doing so ensures that the institution has appropriate support and is involved at the conference level throughout the process. The institution may use a memorandum, signed by the chair of the chancellors and presidents’ group of the conference, as evidence of the active member conference’s offer to become a full member upon the institution becoming an active institution. The committee emphasized the positive impact on the student-athlete experience that is a direct result of having a commitment from an active conference.

   d. **Estimated Budget Impact.** None.

   e. **Student-Athlete Impact.** None.

2. Nonlegislative Action Items.
   
   • None.
INFORMATIONAL ITEMS.

1. Discussion Regarding NCAA Division II Foundation for the Future Initiative. The committee reviewed several proposals related to the Foundation for the Future initiative, and supported four proposals for consideration by the Foundation for the Future Task Force. The committee ranked the following proposals in priority order: (a) online coaches’ education program; (b) general membership education; (c) online education program sponsored by the National Association for Athletics Compliance (NAAC); and (d) Division II Athletic Director Association (ADA) initiatives and mentor programming.

2. Review of Minimum Requirements Related to Institutions Applying to and in the Division II Membership Process. The committee reviewed and clarified language in the application for NCAA Division II membership. Specifically, the committee agreed that an institution applying for membership must demonstrate that it is in good standing with its regional accrediting agency by July 1 of the year of application. The committee agreed that the same standard related to good standing with a regional accrediting agency is required for institutions in the membership process, and requested that such language be included in policies and procedures related to the process. Additionally, the committee noted that it would review this issue for each applicant institution and institution in the process on a case-by-case basis.

The committee also reviewed the minimum requirements for applicant institutions related to conference membership and determined that before an institution may apply for Division II membership, it must receive a bona fide invite for membership from an active Division II conference. The committee agreed to recommend noncontroversial legislation to reflect this change. [Legislative Action Item]

3. Update Regarding Membership Requirements Related to Accreditation Status for Active Division II Institutions. Staff provided an update on discussions that occurred during the Presidents Council’s in-person meeting at the 2016 NCAA Convention regarding the accreditation status of active Division II institutions. The Council discussed whether a legislative change to establish minimum requirements related to an active member institution’s accreditation status was necessary. Staff noted that the Council was not supportive of a legislative change at this time.

4. Update from Auburn University at Montgomery Related to Conference Affiliation. The committee reviewed information from Auburn University at Montgomery that outlined its current status regarding conference affiliation and efforts to become a full member of an active NCAA Division II conference. The committee agreed to recommend noncontroversial legislation to specify that institutions applying to enter the Division II membership process shall demonstrate, at the time of application, that an active Division
II conference has taken action to accept the applicant institution as a full member of the conference once it achieves active status. [Legislative Action Item].

5. **Review Division II Conference Membership Requirements and the Application Process.** The committee discussed the minimum requirements for a conference to be considered for membership in Division II. The committee reviewed the current Division II conference landscape and identified the minimum requirements that are essential to the foundation of new and emerging conferences. Key recommendations for change to the minimum requirements include, but are not limited to, the following: (a) conference office personnel in the roles of commissioner, compliance, sports information/media relations and a fourth position that provides flexibility to meet the demands and/or needs of that conference (e.g., championships, marketing, sponsorships); (b) the designation of a conference office senior woman administrator; (c) a strategic plan that demonstrates a commitment to gender equity, diversity and inclusion; (d) a multi-year budget (three to five years) including the anticipated conference financial model; and (e) the conference structure for officiating.

The committee agreed to continue its discussions regarding provisional conferences and any additional requirements related to acceptance to the Division II membership process. The committee directed staff to share the proposed minimum requirements with the Division II Conference Commissioners Association (CCA) and provide feedback for the July in-person meeting.

6. **Overview of Institutions that Submitted Applications for Division II Membership in 2016.** The committee received an overview of the following institutions that submitted applications to enter the Division II membership process in the 2016-17 academic year:

   a. Biola University (CA);

   b. Davenport University (MI); and

   c. Purdue University Calumet (IN).

7. **Presentations from Vendors Regarding the Progress of Institutions in the Provisional Period.** The committee received presentations from vendors regarding visits conducted in fall 2015 to institutions in the provisional period of the membership process. The following institutions were discussed:

   a. Holy Names University (CA);
b. Mississippi College (MS);

c. Rogers State University (OK); and

[NOTE: Leslie Schuemann, associate commissioner, Heartland Conference, recused herself from voting on this item.]  
d. Southern Wesleyan University (SC).

[NOTE: Jeff Eisen, athletics director, University of Mount Olive, recused himself from voting on this item.]

8. **Review of Constitution 6.2.3 and the NCAA Agreed Upon Procedures.** Staff reviewed Constitution 6.2.3 (requirement) and discussed the differences between an overall institutional audit that includes athletics versus an audit of the athletics department using the NCAA Agreed Upon Procedures (AUP). Staff provided guidance on various types of audits and the probable differences in costs. Staff highlighted the intent and application of current legislation as it applies to the use of the AUP, and that requiring institutions to use the AUP supports the submission of accurate, consistent, and valid info through the NCAA financial reporting system that will be used to populate the IPP system. The committee directed staff to clarify the language in the legislation via an editorial revision to specify that institutions shall conduct an audit once every three years using the AUP and that institutions do not have to use the AUP in years outside the once in every three year cycle.

9. **Update on Use of NCAA Registered Marks.** The committee received an update on a previous discussion related to the use of NCAA registered marks by institutions in the membership process. The committee directed staff to editorially revise Constitution 3.6.2.2 (NCAA registered marks) to clarify that institutions in year three of the membership process may use all NCAA registered marks; however, prior to the provisional year three designation, institutions in the membership process are limited to using Division II specific logos, as well as a specially designed NCAA logo for provisional institutions.

10. **Approval of the Membership Committee November 2015 In-Person Meeting Report to the Management Council.** The committee reviewed and approved the report from the November 10, 2015, in-person meeting.

12. **Discussion Regarding NCAA Division II Strategic Plan and 2015-16 Priorities.** Staff provided an update on the current strategic plan and noted that the plan and 2015-16 priorities will continue to guide the committee’s current and future discussions. Staff also noted that the plan and priorities should be used as a resource.

13. **Update from the NCAA Board of Governors and Division I Governance.** Staff provided an update regarding the Board of Governors pilot program that will permit the sale of alcohol at the 2016 Division I Baseball College World Series and 2016 Division I Women’s College World Series. Current legislation in all three divisions [see Division II Bylaw 31.1.13 (availability of alcoholic beverages)] prohibits the sale of alcohol at NCAA championship events. The Board of Governors will review the results of the pilot program following these events.

Staff also noted that the Division I Sport Organizational Oversight Working Group met to discuss feedback from a recent survey generated to review the requirements of Division I membership (e.g., sports sponsorship). Next steps will include the development of several models and potential concepts highlighting broad-based sport sponsorship issues, academic expectations, Olympic aspirations, the student-athlete experience and student-athlete participation opportunities. Thereafter, the concepts will be distributed to the Division I membership to generate feedback. A comprehensive review will begin in early 2017 to determine areas where flexibility can be provided without risking or compromising essential components, elements and the brand of Division I.

14. **Discussion Regarding 2016 NCAA Convention Membership Educational Sessions.** The committee discussed the candidacy and provisional membership sessions that were conducted at the 2016 Convention and were provided with an update on the feedback received from institutions participating in the sessions. The success of the round tables was noted, and support was given for providing additional time for round-table discussions in the future. The committee requested that the feedback from the evaluations be used to make changes to the sessions for the 2017 Convention.

15. **Review 2016 Campus Visit Schedule to Institutions in the Membership Process.** The committee reviewed the schedule for provisional year one and candidacy year two institutional visits that will be conducted in the spring.

16. **Update and Training on the NCAA Program Hub.** The committee received a tutorial on accessing the NCAA Program Hub, which will be used to review applications for
membership and annual reports submitted by candidacy and provisional institutions prior to its July in-person meeting.

17. **Update on NCAA Division II Compliance Blueprint Program.** The committee received an update on the Compliance Blueprint Review program. Staff noted that 15 institutions requested a review in the 2015-16 academic year and that an evaluation tool was being developed for schools to provide feedback on their experiences.

18. **Update on For Cause and Random Sports Sponsorship Audits from 2014-15.** Staff provided an update on the status of for cause sports-sponsorship audits from the 2014-15 academic year, noting that results of the review of for cause institutions are still being finalized and would be provided at a future committee meeting.

19. **Review of Simon Fraser University’s Progress with Accreditation by a U.S. Regional Agency.** The committee received information from Simon Fraser University, noting that it was on track for accreditation by the Northwest Commission on Colleges and Universities and that the institution remains in good standing with its Canadian accrediting agency.

20. **Discussion Regarding the NCAA Division II Institutional Performance Program.** The committee received an update on the Institutional Performance Program (IPP). Highlights from the educational session and official launch of the system at the 2016 Convention were reviewed and projected enhancements to the Division II IPP were shared.

21. **Discussion Regarding Single Sport Conferences in Division II.** Staff provided historical information on single sport conferences across each division. The committee discussed current Division II legislation that permits affiliate members to join active multisport conferences and earn an automatic qualifier in eligible sports. The committee discussed the potential impact of single sport conferences within the landscape of Division II, and did not support making a legislative change to permit single sport conferences.

22. **Overview of Initiatives from the NCAA Sports Science Institute.** Staff provided an overview of initiatives related to student-athlete health and well-being, with specific emphasis on mental health. Existing and future resources were identified that will be used to engage and collaborate with student-athletes. The Sport Science Institute goals were shared, along with information that has been developed to assist in creating an environment of resources for student-athletes based on best practices that have been communicated by experts in the mental health field.

23. **Update on NCAA Regional Compliance Seminars.** Staff provided an update on the status of the Regional Compliance Seminar Program and future programming beginning in the 2016-17 academic year. Feedback provided from the Midwest Regional Compliance Seminar was shared and the outline for the remaining 2015-16 seminar dates was reviewed.
Beginning in 2016-17, the new format will annually provide the opportunity for the six regions outside of the locations of the two NCAA Regional Rules Seminars to host a regional compliance seminar. The committee was informed of the process and timeline for the Division II Conference Commissioners Association (CCA) to determine seminar dates for eligible regions to host a seminar in the 2016-17 academic year.

24. **Review Division II Educational Strategic Plan.** Staff reviewed the Division II educational strategic plan, including current and upcoming educational projects. The committee provided suggested edits and recommendations to enhance the plan and directed staff to provide periodic updates to confirm when items have been completed.

25. **Review of Report from the NCAA Division II Membership Fund Selection Committee.** The committee reviewed the December 2015 report from the NCAA Division II Membership Fund Selection Committee.

26. **Review of Potential Division II Member Institutions.** Staff noted that a review of non-Division II member institutions will be conducted in the spring to get a better sense of the landscape in the area of membership. The outcomes of the review will be shared with the committee during its July in-person meeting.

27. **Discussion Regarding Removal of the Period of Reconsideration at Convention.** The committee discussed a referral from the Division II Presidents Council with regard to the reconsideration of proposals during the business session at NCAA Conventions. The committee focused on whether current legislation should be eliminated that permits the reconsideration of a vote on a proposal(s) before adjournment of the business session. The committee was not supportive of a legislative change at this time; however, it noted that there was general support to modify the window of reconsideration (e.g., permit reconsideration of a proposal at any time during the business session rather than only during a window of reconsideration).

28. **Participation of Institutions in the Membership Process in Conference Championships.** The committee discussed whether provisional member institutions should be permitted to participate in conference championship events. The committee agreed that provisional institutions could be permitted to do so, provided their conference allows this to occur. The committee noted that allowing provisional institutions to participate in these post-regular season conference championship events has a positive impact on the student-athlete experience. The committee agreed to refer this issue to the Division II Championships Committee for discussion on potential impacts on conference automatic qualifications in team sports.

29. **Participation of Conference Office Personnel during Campus Visits to Institutions in the Membership Process.** The committee discussed the participation of conference office
personnel on campus visits and noted that the purpose of conference participation is to provide insight into the membership process and to increase awareness of what is expected of such institutions. The committee reiterated its preference that conference commissioners participate in the visit; however, it noted that if the conference commissioner is not available to attend, it would be acceptable for another representative from the conference to participate. The committee noted that only one representative from the conference shall participate in a campus visit. The committee directed staff to update the conference office best practices document.

30. **Future Scheduled Meetings.**

a. April 13, 2016, teleconference.

b. July 12-14, 2016, in-person meeting; Indianapolis.

c. December 14, 2016, teleconference.

d. November 8-9, 2016, in-person meeting; Indianapolis.

e. February 7-8, 2017, in-person meeting; Indianapolis.

f. April 12, 2017, teleconference.


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**Committee Chair:** Kevin Schriver, Southwest Baptist University  
**Staff Liaisons:** Katie Willett, Academic and Membership Affairs  
Chris Brown, Academic and Membership Affairs  
Chelsea Crawford, Academic and Membership Affairs  
Angela Tressel, Academic and Membership Affairs
## Attendees:

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<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Melody Cope</td>
<td>Dowling College</td>
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<td>Tom Daeger</td>
<td>Great Midwest Athletic Conference</td>
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<td>Jeffrey M. Eisen</td>
<td>University of Mount Olive</td>
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<td>Bob Hogue</td>
<td>Pacific West Conference</td>
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<td>Margaret Poitevint</td>
<td>University of North Georgia</td>
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<tr>
<td>Kevin Schriver</td>
<td>Southwest Baptist University</td>
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<td>Leslie Schuemann</td>
<td>Heartland Conference</td>
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<td>Tim Selgo</td>
<td>Grand Valley State University</td>
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<tr>
<td>Chris Snyder</td>
<td>Seton Hill University</td>
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<td>Roger Thomas</td>
<td>University of Mary</td>
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<td>Tonia Walker</td>
<td>Winston-Salem State University</td>
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## Absentees:

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<tr>
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<tr>
<td>William LaForge</td>
<td>Delta State University</td>
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## Guests in Attendance:

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<tr>
<td>Chuck Smrt</td>
<td>The Compliance Group</td>
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<td>Jill Willson</td>
<td>Double L Consulting</td>
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## NCAA Liaisons in Attendance:

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<tr>
<td>Chris Brown</td>
<td>Chelsea Crawford, Angela Tressel and Katie Willett.</td>
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## Other NCAA Staff Members in Attendance:

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<tr>
<td>Katrina Buell</td>
<td>Jennifer Fraser, Maritza Jones, Jeff O’Barr, Julie Rainey, Stephanie Quigg, Smith, Terri Steeb Gronau, Gregg Summers, Jill Waddell, Mary Wilfert, and Andrea Worlock.</td>
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SUMMARY OF SPRING QUARTERLY MEETINGS

The National Collegiate Athletic Association

April 18-19, 2016, Division II Management Council and
April 27-28, 2016, Presidents Council Meetings

1. WELCOME AND ANNOUNCEMENTS.

Management Council. The April meeting was called to order at 8:30 a.m. by the incoming chair, Jacqie McWilliams. The chair thanked the new members and their mentors for attendance at the dinner the previous evening, and welcomed the newest members of the Council to their first meeting—Kim Duyst, senior woman administrator, California State University, Stanislaus; Bridget Lyons, senior woman administrator, Barry University; Steve Murray, commissioner, Pennsylvania State Athletic Conference; Ismael Pagan-Trinidad, faculty athletics representative, University of Puerto Rico at Mayaguez; Eric Schoh, director of athletics, Winona State University; and Cherrie Wilmoth, senior woman administrator, Southeastern Oklahoma State University.

The chair noted the absence of Jasmyn Lindsay, one of the two Student-Athlete Advisory Committee representatives on the Council, as well as the fact that this would be Jim Crawley’s final Management Council meeting, as he was resigning his position as the representative from the Central Atlantic Collegiate Conference.

The chair introduced the four NCAA Pathway Program participants, who were monitoring the meeting—Marques Dantzler, assistant director of athletics for academics and compliance, Texas A&M University-Kingsville; Amy Foster, associate director of athletics for business and operations, Seattle Pacific University; Christian Stryker, associate director of athletics for external operations, Coker College; and Jason Trufant, senior associate director of athletics, Dowling College.

The chair also introduced Ryan Jones, who was selected as the new associate director of Division II and will begin his position May 9, as well as NCAA staff members in attendance. She noted that Angela Tressel, assistant director of academic and membership affairs, was attending the meeting as a professional development opportunity.

The overall schedule for the day was shared and the chair noted that the Division II Management Council Identity Subcommittee would be meeting at 5 p.m. when the Council recessed for the day.

Presidents Council. The Presidents Council met Wednesday evening, April 27, and Thursday morning, April 28. The chair welcomed new members in attendance—Philip Kerstetter, University of Mount Olive; Bill LaForge, Delta State University; and M. Roy Wilson, Wayne State University (Michigan).
The chair noted the absences of Ron Ellis, California Baptist University; Cynthia Jackson-Hammond, Central State University; and Les Wong, San Francisco State University.

2. REVIEW OF PREVIOUS MEETING DOCUMENTATION.


Presidents Council. The Presidents Council approved the summary of action document, as presented.


Management Council. The report from the Board of Governors meeting in January was provided for informational purposes. No action was taken.

Presidents Council. The report from the Board of Governors meeting in January was provided for informational purposes. No action was taken.

c. Administrative Committee Meeting(s)/Action(s).

Management Council. The Management Council approved the interim actions taken by the Administrative Committee.

Presidents Council. The Presidents Council approved the interim actions taken by the Administrative Committee.

3. REVIEW OF 2015-16 DIVISION II PRIORITIES.

Management Council. The Management Council was updated on initiatives that have been developed or taken place with regard to the 2015-16 priorities. Priorities for 2016-17 will be established this spring to be approved by the Councils at the summer meetings. No action was taken.

Presidents Council. The Presidents Council was informed that they would be receiving via email an update on priorities. No action was taken.
4. **NCAA CONVENTION AND LEGISLATION.**

a. **Presidents Council-Sponsored Proposals for the 2017 NCAA Convention.**

   (1) **2017-1 (Amateurism—Competition-Related Expenses from an Outside Sponsor).**

   Management Council. The Management Council recommended that the Presidents Council approve the legislative form of the proposal.

   Presidents Council. The Presidents Council approved the legislative form of the proposal.

(2) **2017-2 (Eligibility—Seasons of Competition: 10-Semester/15-Quarter Rule—Hardship Waiver—Season-of-Competition Waiver—Competition While Eligible).**

   Management Council. The Management Council recommended that the Presidents Council approve the legislative form of the proposal.

   Presidents Council. The Presidents Council approved the legislative form of the proposal.

(3) **2017-3 (Playing and Practice Seasons—General Playing-Season Regulations—Time Limits for Athletically Related Activities—Additional Restrictions—No Class Time Missed for Competition in Nonchampionship Segment—Team Sports).**

   Management Council. The Management Council recommended that the Presidents Council approve the legislative form of the proposal.

   Presidents Council. The Presidents Council approved the legislative form of the proposal.

b. **Noncontroversial Proposals.**

   Management Council. The Management Council approved the noncontroversial proposals in legislative form.

   Presidents Council. No action was necessary.
c. **Memo for Inclusion of Proposals into the Division II Manual.**

**Management Council.** The Management Council recommended that the Presidents Council approve including into the 2016-17 Manual the proposals approved in legislative form and in concept at the April 2016 Management Council and Presidents Council meetings that are considered the running supplements for the 2016 calendar year. These proposals will appear in the “blue pages” of the 2017 NCAA Division II Official Notice.

**Presidents Council.** The Presidents Council approved the recommendation.

d. **The ‘Window of Reconsideration’ at the Annual Division II Business Session.**

**Management Council.** The Management Council discussed feedback from the Academic Requirements Committee, Legislation Committee and Membership Committee in regard to whether the Presidents Council should sponsor legislation for the 2017 NCAA Convention to eliminate legislation that permits a delegate who voted on the prevailing side in the original consideration of a division dominant or federated proposal(s) to make a motion to reconsider a vote of the proposal(s) during the business session of any Division II Convention. The Council was not supportive of a legislative change at this time; however, it agreed to refer the issue to the Legislation Committee for further discussion. The Council directed the committee to seek membership feedback on the issue and to develop options for a possible change to the legislation or the process for the reconsideration of proposals (e.g., lengthen the window of reconsideration; require delegates interested in reconsidering a proposal to report their intent to make a motion to reconsider a proposal prior to the window of reconsideration).

**Presidents Council.** The Presidents Council referred the issue back to the Legislation Committee for further discussion and membership feedback prior to taking any action.

5. **REVIEW OF COMMITTEE RECOMMENDATIONS AFFECTING DIVISION II.**

a. **Division II Committees.**

(1) **Academic Requirements Committee.**

(a) Bylaw 14.5.4.3—Eligibility—Transfer Regulations—Two-Year College Transfers—Eligibility for Competition, Practice and Athletics Aid—All Other Qualifiers, Partial Qualifiers and Nonqualifiers—English, Math and Science.
Management Council. The Management Council adopted noncontroversial legislation to permit a student-athlete who has earned credit hours at a previous two-year institution (prior to the student-athlete’s most recent attendance at a four-year institution) to use those credit hours to satisfy the two-year college transfer requirements for English, math and science, effective August 1, 2016, for student-athletes enrolling in a Division II institution on or after August 1, 2016.

Presidents Council. No action was necessary.

(b) Bylaw 14.4.3.7.9—Eligibility—Progress-Toward-Degree Requirements—Eligibility for Competition—Fulfillment of Credit-Hour Requirements After Designation of Degree—Credits Earned in a Voluntary or Optional Minor—Regular Academic Terms.

Management Council. The Management Council adopted a modification of wording to amend NCAA Bylaw 14.4.3.7.9 (credits earned or accepted toward a minor) to clarify that a student-athlete may use a maximum of six credit hours earned in a voluntary or optional minor per regular academic term to fulfill the credit-hour requirements for meeting progress toward degree; further, to clarify that hours earned in a voluntary or optional minor during the summer may not be used to meet progress-toward-degree requirements, effective August 1, 2016.

Presidents Council. No action was necessary.

(c) Incorporation of Interpretation into the Division II Manual.

Management Council. The Management Council agreed to incorporate the following official interpretation into the NCAA Division II Manual, effective immediately.

Application of Progress-Toward-Degree Requirements When Using Return to Original Institution Exception (II)

The Division II Academic Requirements Committee determined that a student-athlete who returns to the certifying institution using the two-year or four-year college return to original institution exception must satisfy all progress-toward-degree requirements that the student-athlete triggered during his or her previous enrollment
at the certifying institution (e.g. annual credit hour requirement) before being eligible for competition.

[Reference: Bylaws 14.4.3.2 (term-by-term credit hour requirement), 14.4.3.2.1 (application or rule to transfer student), 14.4.3.3.2 (application of rule), 14.4.3.3.2.1 (application to a midyear enrollee), 14.4.3.4 (annual credit hour requirement), 14.4.3.4.1 (application of rule), 14.4.3.4.1.1 (application to a midyear enrollee), 14.5.4.6.4 (return to original institution exception), 14.5.5.3.7 (return to original institution without participation or with minimal participation exception).]

Presidents Council. No action was necessary.

(d) Academic Misconduct Discussion.

Management Council. The Management Council noted that the committee was considering options for sponsoring a legislative proposal in Division II, if the Division I Council adopts proposed academic misconduct legislation at its April meeting.

Presidents Council. No action was necessary.

(e) Status Report on Pending Changes to SAT.

Management Council. The Management Council noted that changes to the SAT went into effect in March 2016. The concordance between scores on the old test and scores on the new test will not be available until May. An editorial revision to current legislation was published February 10, 2016, indicating that the minimum combined SAT score required for tests taken on or after March 1, 2016, will be evaluated based on the concordance established by the College Board.

Presidents Council. No action was necessary.

(2) Championships Committee.

(a) February 16-17 Meeting.

i. NCAA Bylaw 17.19.2—Playing Seasons-Preseason Practice—Date of Practice and Preseason Activities—Soccer.
Management Council. The Management Council agreed to refer to the NCAA Committee on Competitive Safeguards and Medical Aspects of Sport a recommendation to sponsor legislation for the 2017 NCAA Convention to amend NCAA Bylaw 17.19.2 to specify that in soccer, an institution shall not begin practice in the championship segment before 21 days prior to the first permissible contest, as specified; further, to specify that during the preseason practice period before the institution’s first day of classes or the first scheduled contest, a soccer student-athlete’s participation in countable athletically related activities shall be limited to a maximum of four hours per day and 20 hours per week and that all countable athletically related activities shall be prohibited during one calendar day per week, effective August 1, 2017.

Presidents Council. No action was necessary.

ii. **Bylaw 31.3.4.2—Administrative Regulations—Automatic Qualification—Requirements-Division Championship—Conference Champion Ineligible, Declines to or Cannot Compete—Conference Champion.**

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 31.3.4.2-(h) (automatic qualification—conference champion ineligible, declines to or cannot compete) to specify that if a conference’s automatic qualifier is ineligible to compete, declines to compete or cannot compete for any reason, automatic qualification shall be withdrawn for that year in the sport, as specified; further, to clarify that conference policy shall determine how a conference’s automatic qualifier is determined for championship selection, effective immediately.

Presidents Council. No action was necessary.

iii. **Automatic Qualification for the Division II Men’s Soccer Championship.**

Management Council. The Management Council recommended that the Presidents Council approve
conference automatic qualification for the Division II Men’s Soccer Championship, effective August 1, 2017, for selections of the 2017 men’s soccer championship and thereafter. The Management Council believed that providing this opportunity is in the best interest of the sport, as it gives more meaning to the conference tournament. Currently, 18 conferences that sponsor men’s soccer would meet automatic-qualification requirements if they applied.

Presidents Council. The Presidents Council approved the recommendation.

iv. Committee Appointments.

Management Council. The Management Council ratified the following sports committee appointments, effective September 1, 2016, unless otherwise noted:

(i) Baseball. Sean Loyd, director of athletics and head baseball coach, West Virginia State University, to replace Harry Hillson, head baseball coach, Mansfield University of Pennsylvania; Dan McDermott, head baseball coach, Academy of Art University, to replace Kenny Leonesio, head baseball coach, California State University, Stanislaus; and Mark Richard, director of athletics, University of Montevallo, to replace Douglas Jones, head baseball coach, Tusculum College. All three appointments are due to term expirations.

(ii) Men’s Basketball. Brian Beaury, head men’s basketball coach, The College of Saint Rose, to replace Joseph Clinton, director of athletics and head men’s basketball coach, Dominican College (New York); Ken Gerlinger, assistant commissioner, Peach Belt Conference, to replace Wendell Staton, director of athletics, Georgia College & State University; and Jon Mark Hall, director of athletics, University of Southern Indiana, to replace Suzanne Sanregret, director of athletics, Michigan Technological University. All three appointments are due to term expirations.
(iii) **Men’s Basketball Rules.** *Chris Graham,* commissioner, Rocky Mountain Athletic Conference, to replace Mark Peeler, director of athletics and head men’s basketball coach, Erskine College; and *Eddie Jackson,* associate director of athletics, Rogers State University, to replace Don Brubacher, director of athletics, Hillsdale College. Both appointments are due to term expirations. *(NOTE: Mr. Jackson’s appointment is pending approval of Rogers State University to active membership by September 1, 2016.)*

(iv) **Women’s Basketball.** *Jason Martens,* head women’s basketball coach, St. Mary’s University (Texas), to replace Lynne Andrew, assistant director of athletics, Fort Lewis College; and *Sandra Michael,* assistant vice president for athletics, Holy Family University, to replace Patricia Thomas, director of athletics, University of the District of Columbia. Both appointments are due to term expirations.

(v) **Football.** *Kent Weiser,* (reappointment) director of athletics, Emporia State University; *Daryl Dickey,* director of athletics, University of West Georgia, to replace Joe Reich, head football coach, Wingate University; and *John Wristen,* head football coach, Colorado State University-Pueblo, to replace Dell Robinson, commissioner, Great Lakes Intercollegiate Athletic Conference. Both appointments are due to term expirations.

(vi) **Women’s Golf.** *Nick Crovetti,* head golf coach, Merrimack College, to replace Rebecca Mailloux, head golf coach, Grand Valley State University; and *Ryan Kaiser,* associate director of athletics, Northwestern Oklahoma State University, to replace Chad Markuson, associate director of athletics, Minnesota State University Moorhead. Both appointments are due to term expirations.

(vii) **Men’s and Women’s Ice Hockey Rules.** *Thomas Wilkins,* associate director of athletics, Southern
New Hampshire University, to replace Aaron Kemp, associate director of athletics, Mercyhurst College. (NOTE: This appointment is effective immediately, as Mr. Kemp’s term on the committee expired in 2014. The delay stems from a legislative amendment to clarify that the Division II representative could be from a Division II institution that sponsored either Division I or Division II ice hockey. Since that legislation was only recently adopted, the position is just now being filled.)

(viii) Men’s and Women’s Skiing. Joseph Haggenmiller, head Nordic skiing coach, Michigan Technological University, to replace Mark Anderson, head Alpine skiing coach, University of Alaska Anchorage, due to term expiration.

(ix) Men’s Soccer. Robert Cummings, head men’s soccer coach, California State University, Monterey Bay, to replace Brandon Bronzan, associate director of athletics, Sonoma State University, due to term expiration.

(x) Softball. Stacey Vallee, head softball coach/senior woman administrator, Francis Marion University, to replace Vicki Hollifield, head softball coach/senior woman administrator, Carson-Newman College, due to term expiration.

(xi) Men’s and Women’s Tennis. A. Kenyon Wagner, director of athletics, Brigham Young University, Hawaii. (NOTE: Mr. Wagner filled an interim vacancy on the committee and was eligible to be reappointed to an additional four-year term. However, given that the institution has announced it will phase out its athletics program after the 2016-17 academic year, Mr. Wagner will serve a shortened term.) Kristen Ford, senior woman administrator, Rocky Mountain Athletic Conference, to replace Tyler Knox, compliance coordinator, Dallas Baptist University, due to term expiration.
(xii) **Men’s and Women’s Track and Field and Cross Country.** Steve Blocker, head track and field/cross country coach, Emporia State University, to replace Amber Feldman, associate commissioner for compliance and internal operations/senior woman administrator, Mid-America Intercollegiate Athletics Association; and Lee Glenn, assistant director of athletics, University of North Georgia, to replace Matthew van Lierop, head men’s and women’s tennis coach, Mount Olive University. Both appointments are due to term expirations.

(xiii) **Wrestling.** Jackie Paquette, associate director of athletics, University of Indianapolis, to replace Jason Valek, head wrestling coach, Newberry College, due to term expiration.

**Presidents Council.** No action was necessary.

**Management Council.** The Management Council did not ratify the appointment of James Moore, head women’s soccer coach, Georgian Court University, to the Men’s and Women’s Soccer Rules Committee, as the appointment was made in error.

**Presidents Council.** No action was necessary.

v. **Selection Criteria Transparency.**

**Management Council.** The Management Council noted that the committee had agreed to publish data used during the final week of the selection process, effective with the 2016 winter and spring championships, as this data was not made available for the fall championships. No action was necessary.

**Presidents Council.** No action was necessary.
vi. **Football Automatic Qualification (AQ).**

*Management Council.* The Management Council noted that the Championships Committee had acknowledged the Football Committee’s recommendation to delay AQ in football until further study has been completed, as well as the Championships Committee request that the group render a decision in advance of the 2019 season. No action was necessary.

*Presidents Council.* No action was necessary.

(b) **March 3 Teleconference.**

i. **Bylaw 13.17.3—Recruiting—Recruiting Calendars—Football—Dead Period Surrounding American Football Coaches Association Annual Convention.**

*Management Council.* The Management Council adopted noncontroversial legislation to amend NCAA Division II Bylaw 13.17.3 (football) to revise the recruiting calendar in football to establish a dead period from Monday through Wednesday of the week of the annual convention of the American Football Coaches Association, effective immediately.

*Presidents Council.* No action was necessary.

ii. **Performance Indicator Calculation in Men’s Soccer.**

*Management Council.* The Management Council voted to allow the soccer committee to modify the performance indicator calculation in men’s soccer (by expanding the point scale in the calculation to more accurately assign a value for wins, ties and losses, and location of the match).

*Presidents Council.* No action was necessary.

iii. **Regional Alignment in Women’s Lacrosse.**

*Management Council.* The Management Council approved the expansion of the regional alignment for Division II
women’s lacrosse from two regions (North and South) to four regions, effective September 1, 2017, as follows:

- **Atlantic**—Central Atlantic Collegiate Conference and the Pennsylvania State Athletic Conference—23 schools;
- **East**—East Coast Conference and Northeast-10 Conference—23 schools;
- **Midwest**—Great Lakes Intercollegiate Athletic Conference and the Rocky Mountain Athletic Conference—24 schools; and
- **South**—Conference Carolinas, South Atlantic Conference and Independent Schools—27 schools.

**Presidents Council.** The Presidents Council reviewed the information. No action was necessary.

**March 16 Electronic Vote—Wrestling Committee Appointment.**

**Management Council.** The Management Council approved the effective date for the appointment of **Jackie Paquette**, Associate Director of Athletics, University of Indianapolis, on the Division II Wrestling Committee to be changed from September 1, 2016, to immediate.

**Presidents Council.** No action was necessary.

**April 7 Teleconference—Sport Committee Appointments.**

**Management Council.** The Management Council ratified the following sports committee appointments, effective September 1, 2016, unless otherwise noted:

i. **Men’s Golf.** **Craig Stensgaard**, assistant director of athletics/head men’s and women’s golf coach, Northwest Nazarene University, to replace Todd Ohlmeyer, head men’s golf coach, St. Edward’s University, due to term expiration.

ii. **Women’s Lacrosse.** **Julika Blankenship**, head women’s lacrosse coach, Queens University of Charlotte, to replace Lesley Graham, head women’s lacrosse coach, Saint Leo University, due to term expiration.
iii. Men’s Soccer. **Claudio Arias**, associate director of athletics/head men’s soccer coach, Texas A&M International University, to replace Frank Kohlenstein, head men’s soccer coach, Colorado School of Mines, due to term expiration.

iv. Women’s Soccer. **James Moore**, head women’s soccer coach, Georgian Court University, to replace Magnus Nilerud, head women’s soccer coach, University of Bridgeport, due to term expiration.

v. Men’s and Women’s Swimming and Diving. **Barbara Parker**, diving coach, University of West Florida, to replace Kelly LaCroix, diving coach, Wayne State University (Michigan), due to term expiration.

vi. Men’s and Women’s Track and Field and Cross Country. **Jody Russell**, faculty athletics representative/athletic trainer, Lock Haven University of Pennsylvania, to replace Kimberly Miller, assistant director of athletics, Shaw University, due to Ms. Miller having resigned from the committee; effective immediately.

vii. Women’s Volleyball. **Melanie Robotham**, assistant commissioner, Lone Star Conference, to replace Debbie Hendricks, head women’s volleyball coach, Metropolitan State University of Denver, due to Ms. Hendricks having left Metro State; effective immediately. In addition, **Timothy McDiffett**, senior associate director of athletics, University of Alaska Anchorage, to replace Jamie Bouyer, associate director of athletics, California State University, Dominguez Hills, due to term expiration.

**Presidents Council.** No action was necessary.

(3) **Committee for Legislative Relief.**

(a) **Incidental Expense Waiver List.**

**Management Council.** The Management Council approved the updated incidental expense waiver list, as specified. The updated list incorporates a number of legislative changes and broadens the
scope of the remaining items so that they are less specific and will allow for more flexibility, while maintaining the intent of the original approved waiver.

**Presidents Council.** No action was necessary.

(b) **Guideline and Information Standards for Waivers Involving NCAA Bylaw 14.5.5 (Four-Year College Transfers) and Assertions of Financial Hardship.**

**Management Council.** The Management Council approved, as submitted, the guideline and information standards for the review of waiver requests seeking relief of Bylaw 14.5.5 (four-year college transfers) for assertions of financial hardship, effective immediately for student-athletes transferring for the 2016-17 academic year.

**Presidents Council.** No action was necessary.

(4) **Legislation Committee.**

(a) **February 5 Report.**

**Management Council.** The Management Council reviewed the committee’s report from its February teleconference. No action was taken.

**Presidents Council.** No action was necessary.

(b) **March 7-8 Report.**

i. **Financial Aid and Nonchampionships Segment Reviews.**

**Management Council.** The Management Council received a brief overview of the financial aid and nonchampionships concepts that the Legislation Committee has been reviewing. See below for actions taken by the Council with regard to these concepts.

**Presidents Council.** See below for action taken by the Presidents Council.
ii. NCAA Bylaw 12—Amateurism—Payment Based on Performance—From Amateur Team or Event Sponsor in Individual Sports.

Management Council. The Management Council recommended that the Presidents Council sponsor legislation for the 2017 NCAA Convention to amend Bylaw 12 (amateurism) to specify that following initial full-time collegiate enrollment, an individual may accept prize money in individual sports based on his or her place finish or performance in an open athletics event. The competition must occur outside the institution’s declared playing season during the institution’s official summer vacation period; further, to specify that such prize money shall not exceed the student-athlete's actual and necessary expenses and may be provided only by the sponsor of the event. Actual and necessary expenses may not include the expenses or fees of anyone other than the student-athlete, effective August 1, 2017.

Presidents Council. The Presidents Council agreed to sponsor the legislation for the 2017 Convention.


Management Council. The Management Council did not recommend that the Presidents Council sponsor legislation for the 2017 Convention to amend Bylaw 12.1.4 (impermissible—following initial full-time collegiate enrollment) to establish an exception to the preferential treatment, benefit or services rule to specify that it is permissible for an institution to designate money earned by a student-athlete in an institutional fundraiser, specifically for that student-athlete, up to the actual and necessary expenses for the specific item (e.g., transportation, uniforms); further, to specify that any unearned money shall go to the institution, athletics department or team. Further, to establish a definition of earned and unearned money,
effective August 1, 2017, for any fundraising activities that occur on August 1, 2017, and thereafter.

Presidents Council. No action was necessary.


Management Council. The Management Council recommended that the Presidents Council sponsor legislation for the 2017 Convention to amend Bylaw 15 (financial aid) to specify that only athletics aid counts toward individual and team equivalency limits, effective August 1, 2018.

Presidents Council. The Presidents Council agreed to sponsor the legislation for the 2017 Convention.


Management Council. The Management Council recommended that the Presidents Council sponsor legislation for the 2017 Convention to amend Bylaw 15.6.3.1 (one-year limit) to specify that an offer of athletically related financial aid shall not be awarded for a period of less than one academic year; further, to establish exceptions for providing athletically related financial aid for less than one academic year, as specified, effective August 1, 2018.

Presidents Council. The Presidents Council agreed to sponsor the legislation for the 2017 Convention.

vi. Bylaw 15.6.4—Financial Aid—Terms and Conditions of Awarding Institutional Financial Aid—Reduction and Cancellation During Period of Award—Increases in
Athletically Related Financial Aid Permissible at Any Time, For Any Reason.

Management Council. The Management Council recommended that the Presidents Council sponsor legislation for the 2017 Convention to amend Bylaw 15.6.4 (reduction and cancellation during period of award) to permit increases in athletically related financial aid at any time, for any reason, effective August 1, 2018.

Presidents Council. The Presidents Council agreed to sponsor the legislation for the 2017 Convention.

vii. Bylaw 17.1.6.2.3—Playing and Practice Seasons—General Playing-Season Regulations—Weekly Hour Limitations—Outside the Playing Season—Football—14-Day Break at Conclusion of Season.

Management Council. The Management Council sponsored noncontroversial legislation to amend Bylaw 17.1.6.2.3 (football) to specify that following the institution’s final contest in the segment that concludes with the NCAA championship, including any competition in a conference championship, out-of-season activities and countable athletically related activities are prohibited for a 14 consecutive calendar-day period, effective immediately.

Presidents Council. No action was necessary.

viii. Bylaw 17.1.6.2.2—Playing and Practice Seasons—General Playing-Season Regulations—Weekly Hour Limitations—Outside the Playing Season—Skill Instruction—Definition of Co-Mingling.

Management Council. The Management Council sponsored noncontroversial legislation to amend Bylaw 17.1.6.2.2 (skill instruction) to specify that co-mingling occurs when a student-athlete rotates among multiple groups during a skill instruction session; further, to eliminate the restriction on coaches rotating from group to group during skill instruction, provided at least one coach is present with each group during the conduct of skill instruction activity, effective immediately.
Presidents Council. No action was necessary.

ix. Incorporation of Interpretations into the NCAA Division II Manual.

Management Council. The Management Council voted to incorporate the following interpretations into the Division II Manual, all effective immediately.

- **Fees and Expenses for Prospective Student-Athletes – Expenses Related to the I-20 (II)**

  The Division II Legislation Committee determined that an institution is permitted to pay actual and necessary expenses related to the issuance of a student-athlete’s I-20 (e.g., express mail charges, expenses to obtain necessary documents).

  [References: Bylaws 13.15.2.1 (ACT and SAT scores) and 15.3.2.1.4 (fees and related expenses for prospective student-athletes).]

- **Expenses to Obtain Translation of a Transcript (II)**

  The Division II Legislation Committee confirmed that it is permissible for an institution to pay the expenses to obtain a translation of an international student-athlete's transcript.

  [References: Bylaw 13.15.1 (precollege expenses - prohibited expenses) and a staff interpretation (03/12/1999, Item No. a), which has been archived.]

- **Expenses to Receive Prospect’s Transcripts and Express Mail Charges (II)**

  The Division II Legislation Committee confirmed that it is permissible for an institution to pay the expenses to receive a prospective student-athlete's transcript, including any fee charged by the high school. An institution also may pay for express mail charges to have the transcript sent to the institution.
by the prospective student-athlete's educational institution.

[References: Bylaws 13.2.1 (general regulation) and 13.15.1 (precollege expenses -- prohibited expenses) and a staff interpretation (12/09/1994, Item No. a), which has been archived]

- **Payment for Prospect’s Test Score to be Sent to NCAA Eligibility Center**

  The Division II Legislation Committee confirmed that an institution may pay the fee for a prospect's ACT or SAT score to be sent from the testing agency to the NCAA Eligibility Center, provided the prospect has signed a National Letter of Intent or, for institutions not subscribing to the National Letter of Intent, has signed a written offer of admission and/or financial aid with that institution.

  [References: Bylaws 13.2.1 (offers and inducements -- general regulation), 13.15.1 (pre-college expense - - prohibited expenses) and 13.15.2.1 (ACT and SAT scores)]

- **Institution Providing Expenses for a High School to Send Transcripts to the NCAA Eligibility Center (II)**

  The Division II Legislation Committee confirmed that it is permissible for an institution to provide expenses (e.g., Federal Express charges) for a high school to send a prospect's academic transcript to the NCAA Eligibility Center, provided the prospect has signed a National Letter of Intent or written offer of admission and/or athletically related financial aid or the institution has received his or her financial deposit in response to its offer of admission.

  [References: Bylaw 13.15.2.1 (ACT and SAT scores) and a staff interpretation (08/24/1994, Item No. a), which has been archived]
Application of Disciplinary Suspension to Graduate Transfer Student-Athletes (II)

The Division II Legislation Committee confirmed that a graduate student who transfers to an NCAA member institution while the student is disqualified or suspended from his or her previous institution for disciplinary reasons (as opposed to academic reasons) must complete one calendar year in residence at the certifying institution.

[References: Bylaws 14.1.8.1 (one-time transfer exception), 14.5.1.1 (disciplinary suspension), 14.5.5.1 (general rule) and a staff interpretation (10/25/2013, Item No. b), which has been archived]

Delayed Enrollment for Junior National/International Competition (II)

The Division II Legislation Committee confirmed that the exception to the delayed enrollment legislation for participation in national/international competition (e.g., Olympic Games, World Championships, National Team) applies only to the events specified in the legislation and does not extend to junior level competition (e.g., Youth Olympic Games, U20 World Cup, Junior National Team) that may be associated with the specified events.

[References: Bylaw 14.2.4.2.2.2 (exception -- national/international competition) and a staff interpretation (05/19/2011, Item No. a), which has been archived.]

Use of Transfer Exceptions by a '2-4-4' Transfer (II)

The Division II Legislation Committee confirmed that if a student-athlete initially enrolls at a two-year college, transfers to another four-year institution where the student-athlete is eligible for competition, attends the four-year institution for less than a full academic year and subsequently transfers to a
Division II institution, the student-athlete may not use a transfer exception to be immediately eligible for competition at the Division II institution, unless the student-athlete would have been immediately eligible for competition under the Division II transfer regulations had the student-athlete transferred directly from the two-year college to the Division II institution.

[References: Bylaws 14.5.4 (two-year college transfers), 14.5.5.1.2 (attendance for less than one academic year), 14.5.5.3 (exceptions or waivers for transfers from four-year colleges) and a staff interpretation (01/08/2003, Item No. 1-a), which has been archived]

- Restrictions Regarding Exemption of Contests under Conference Challenge Event Legislation (II).

The Division II Legislation Committee determined that it is not permissible to exempt a contest between teams from the same conference as a part of a conference challenge event. In addition, the committee determined that if an out-of-region institution participates in an event, the event is no longer a conference challenge event. An institution may not exempt any contests played as a part of that event under the conference challenge exemption.

[References: Bylaw 17.3.6.3 (annual exemptions); and Proposal No. 2016-6]

- Application of Contiguous State Principle to Conference Challenge Events (II)

The Division II Legislation Committee confirmed that a contest played against an out-of-region opponent from a contiguous state may not be exempted as part of a conference challenge event.

[Reference: Bylaw 17.3.6.3 (annual exemptions)]

Presidents Council. No action was necessary.
x. Legislative Referrals to Committees.

Management Council. The Management Council referred the two legislative items below to the following committees, as recommended by the Legislation Committee.

- To the Division II Academic Requirements—Review of Four-Year College Transfer Legislation: Whether the current four-year college transfer legislation remains appropriate or should be amended, effective immediately.

  Rationale. The Legislation Committee requested that a detailed review of the four-year college transfer legislation be referred to the Academic Requirements Committee. The Legislation Committee committed to conducting a review of the four-year college transfer legislation following the Path to Graduation review, which amended the initial eligibility, progress-toward-degree and two-year college transfer requirements. The Legislation Committee is currently conducting reviews of the financial aid legislation and the nonchampionship segment legislation. In an effort to spread the work more evenly and move the review of four-year college transfer legislation forward, the Legislation Committee believes the Academic Requirements Committee is an appropriate body to lead the review. The Academic Requirements Committee previously conducted a successful review with the Path to Graduation initiative and is equipped to do the same with the four-year college transfer legislation.

- To the NCAA Committee on Competitive Safeguards and Medical Aspects of Sports (CSMAS)—Review of First Date of Practice—Soccer Championship Segment: Whether CSMAS supports the NCAA Division II Championships Committee’s legislative recommendation to amend the first permissible date of practice in soccer to permit a member institution to begin practice sessions in the championship segment 21 days before
the first permissible contest of five days before the institution’s first day of classes, whichever is earlier.

**Rationale.** The Legislation Committee requests that CSMAS be given the opportunity to review the Championships Committee’s legislative recommendation regarding the first permissible date of practice in soccer. Specifically, the committee noted the importance of seeking CSMAS feedback regarding the health and safety implications of extending the soccer playing season.

[Note item no. 5-a-(2)-(a)-i regarding the referral to CSMAS.]

**Presidents Council.** No action was necessary.

**xi. Referral from Division II Management Council and Presidents Council to Legislation Committee.**

**Management Council.** The Management Council noted that the committee had engaged in discussions with the NAIA concerning a legislative recommendation for permission to contact and consent to use the one-time transfer exception from NAIA institutions. NAIA leadership has indicated that it will engage its membership in a discussion about potential changes to NAIA policies and procedures and legislation in April. The Legislative Committee will continue to monitor the progress of the discussions and report back to the Management Council.

**Presidents Council.** No action was necessary.
xii. Nonchampionship Segment Review.

Management Council. The Management Council discussed and provided feedback to the Legislation Committee on concepts developed by the committee to possibly amend the nonchampionship segment legislation, as follows:

All sports, except golf and tennis. This concept would permit countable athletically related activities to occur within a 45-day window and would require two days off per week. During the 45-day period, a student-athlete could only participate in 15 hours of countable athletically related activities per week and a maximum of four hours per day. In addition, the concept would require institutions to provide student-athletes two days off each week, instead of the one day off currently required. The 45-day period would omit vacation days and examination days officially announced or on days that the institution is closed due to inclement weather, as long as no practice occurs on such days.

Golf and tennis. This concept would only permit countable athletically related activities to occur on 30 days within the 60-day window and would no longer permit conditioning activities or skill instruction to occur on days that do not count toward the limit of 30. During the 60-day period, a student-athlete could only participate in 15 hours of countable athletically related activities per week. In addition, the concept would require institutions to provide student-athletes two days off each week, instead of the one day off currently required. The 60-day period would omit vacation days and examination days officially announced or on days that the institution is closed due to inclement weather, as long as no practice occurs on such days.

The Management Council was generally supportive of these concepts and noted that sports committees will also have an opportunity to provide feedback to the Legislation Committee. Depending upon the feedback received, the Legislation Committee may recommend sponsorship of legislation at its June meeting.

Presidents Council. No action was necessary.
(5) Membership Committee.

(a) Bylaw 20.2.2.2—Membership Process—Administrative Requirement Prior to Active Membership—Conference Membership at Time of Application.

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 20.2.2.2 to specify that before an institution may apply for Division II membership, it must receive a bona fide invitation for membership from an active Division II conference, effective immediately, for institutions applying for Division II membership by February 1, 2017, and thereafter.

Presidents Council. No action as necessary.

(b) Minimum Requirements Related to Institutions Applying to and in the Division II Membership Process.

Management Council. The Management Council noted that the committee had clarified language in the application completed for Division II membership, stating that an institution must demonstrate that it is in good standing with its regional accrediting agency by July 1 of the year of application. The same standard related to good standing is required for institutions in the membership process, and such language will be included in the policies and procedures related to the process. This issue will be reviewed for each applicant institution on a case-by-case basis. No action was necessary.

Presidents Council. No action was necessary.

(c) Division II Conference Membership Requirements and the Application Process.

Management Council. The Management Council noted that the committee had identified the minimum requirements that are essential to the foundation of new and emerging conferences. Key recommendations for change to the minimum requirements include, but are not limited to, the following: (a) conference office personnel in the roles of commissioner, compliance, sports information/media relations and a fourth position that provides flexibility to meet the demands and/or needs of that conference (e.g., championships, marketing, sponsorships); (b) the designation of a conference office
senior woman administrator; (c) a strategic plan that demonstrates a commitment to gender equity, diversity and inclusion; (d) a multi-year budget (three to five years) including the anticipated conference financial model; and (e) the conference structure for officiating.

The committee will continue its discussions regarding provisional conferences and any additional requirements related to acceptance to the Division II membership process. Staff was directed to share the proposed minimum requirements with the Division II Conference Commissioners Association (CCA) and provide feedback for the July in-person meeting. No action was necessary.

_**Presidents Council.** No action was necessary._

(d) **Overview of Institutions that Submitted Applications for Division II Membership in 2016.**

_Management Council._ The Management Council noted that the following institutions submitted applications to enter the Division II membership process in the 2016-17 academic year:

i. Biola University (CA);

ii. Davenport University (MI); and

iii. Purdue University Calumet (IN)—[transitioning to Purdue University Northwest this summer].

_**Presidents Council.** No action was necessary._

(6) **Membership Fund Selection Committee.**

(a) **Grant Selections.**

_Management Council._ The Management Council noted the following approved or partially approved grant requests:

i. **Daemen College:** $7,500 to explore marketing initiatives focused on promoting NCAA Division II athletics in the Greater Buffalo Niagara and Southern Ontario regions. The committee noted these funds should not be used to enhance the salaries of current employees.
ii. East Coast Conference: $18,000 to update the Eastern Region membership design and plan formulated six years ago. [Note: the selection committee did not award an additional $7,000 requested to accommodate travel expenses for the conference staff and prospective members.]

iii. Great American Conference: $7,300 to hire a consultant to evaluate the optimal number of members for the league. [Note: the committee did not award an additional $2,800 requested to accommodate travel expenses for the consultants.]

iv. Great Lakes Intercollegiate Athletic Conference: $13,500 to hire a consultant to strategically plan for the optimal number of members in the league.

v. Great Midwest Athletic Conference: $15,000 to continue with a three-year membership development initiative begun last year.

vi. Great Northwest Athletic Conference: $15,000 to identify and implement strategies to stabilize and strengthen football in the West Region. [Note: the selection committee did not award an additional $7,500 request to accommodate travel expenses for the initial in-person meeting.]

vii. Northeast-10 Conference: $25,000 to launch an initiative to strengthen the conference’s identity.

viii. Southern Intercollegiate Athletic Conference: $15,000 to hire consultants to conduct an overall analysis and provide recommendations to strengthen the conference. [Note: the selection committee did not award an additional $5,000 request to accommodate travel expenses.]

Presidents Council. No action was necessary.
(b) **Grant Denials.**

Management Council. The Management Council noted the following requests that were denied by the committee.

i. **Great Lakes Valley Conference**: $23,000 to assemble a conference membership task force to address stabilization and member loss. The committee did not believe this would be an appropriate use of membership fund dollars, because the request is not responding to an immediate need to grow due to the loss of members.

ii. **Peach Belt Conference**: $20,000 to reimburse expenses for a consultant who met with the conference’s Board of Directors. The selection committee did not believe this request for reimbursement was an appropriate use of NCAA Division II membership fund dollars. However, the selection committee noted it was sympathetic to the challenges that conference members experience and encouraged the conference to consider other ways to access the membership fund.

 Presidents Council. No action was necessary.

(7) **Nominating Committee.**

(a) **January 16 Meeting and March 22 Teleconference—Appointments.**

Management Council. The Management Council recommended that the Presidents Council ratify the following appointments and reappointments, effective September 1, unless otherwise noted.

i. **Academic Requirements Committee** (two vacancies). **Christina Whetsel**, assistant director of athletics, Angelo State University; and **Patrick Wempe**, faculty athletics representative, Henderson State University, replacing Damon Arnold, director of academic services, Grand Valley State University, and William Biddington, faculty athletics representative, California University of Pennsylvania.

ii. **Championships Committee** (two vacancies). **Kristin Mort**, senior woman administrator, Colorado Mesa
University; and Sue Willey, director of athletics, University of Indianapolis, replacing Greg Gilbert, assistant director of athletics, University of Findlay, and Lisa Sweany, director of athletics, Armstrong State University.

iii. Legislation Committee (one vacancy). Keith Vitense, faculty athletics representative, Cameron University, replacing Barbara Hannum, faculty athletics representative, Hawaii Pacific University.

iv. Committee for Legislative Relief (two reappointments and one vacancy). Laura Clayton, senior woman administrator, University of West Georgia; and Marcus Clarke, senior associate commissioner, Central Intercollegiate Athletic Association (reappointments); and Brian Martinek, associate director of athletics, St. Mary’s University (TX), replacing Kathryn Flaherty, senior woman administrator, Coker College.

v. Membership Committee (two vacancies). Ryan Erwin, director of athletics, Rogers State University; and Jackson Stava, assistant director of athletics, Azusa Pacific University, replacing Tonia Walker, senior woman administrator, Winston-Salem State University, and Tim Selgo, director of athletics, Grand Valley State University.

vi. NCAA Minority Opportunities and Interests Committee (one vacancy). Michael Bazemore, Director of Compliance, Montana State University Billings, replacing China Jude, director of athletics, Queens College (NY).

vii. Nominating Committee (three vacancies). Susan Cassidy-Lyke, director of athletics, Molloy College; Erin Lind, commissioner, Northern Sun Intercollegiate Conference, and Dustin Smith, director of athletics, University of Arkansas, Fort Smith; replacing Lynn Tubman, director of athletics, Chestnut Hill College; Robert Dranoff, commissioner, East Coast Conference; and Kristin Mort, associate director of athletics, Colorado Mesa University.

viii. Committee on Sportsmanship and Ethical Conduct (one vacancy-effective immediately). Jud Damon, director of
athletics, Flagler College, replacing Jay Poerner, commissioner, Lone Star Conference, effective immediately.

ix. Committee on Student-Athlete Reinstatement (one reappointment). Joel Isaacson, associate director of athletics, Michigan Technological University.

x. NCAA Committee on Women’s Athletics (one vacancy). Robert Dranoff, commissioner, East Coast Conference, replacing Christopher McKibbon, associate director of athletics, Georgian Court University.

Presidents Council. The Presidents Council approved the appointments, as recommended.

(8) Planning and Finance Committee.

(a) Budget-to-Actual.

Management Council. The Management Council reviewed the budget-to-actual results as of February 29. No action was necessary.

Presidents Council. The Presidents Council reviewed the budget-to-actual results as of February 29. No action was necessary.

(b) April 27 In-Person Meeting.

Presidents Council. The Presidents Council was updated on the actions taken by the Planning and Finance Committee the previous day. [Please see the report from the April 27, 2016, Division II Planning and Committee for specifics.]

The Presidents Council approved the revised recommended long-range budget that was approved by the Planning and Finance Committee the previous day.

[Note that the Presidents Council will review the written report from the meeting during its August 2016 meeting]

(9) Student-Athlete Advisory Committee.
Management Council. The Management Council reviewed the report from the January 2016 meeting. No action was necessary.

The Management Council was also given a verbal update on the meeting conducted the previous weekend. No action was necessary.

Presidents Council. No action was necessary.

b. Division II Subcommittees, Project Teams and Task Forces.

(1) Convention Planning Project Team.

Management Council. The Management Council received an update on the work of the Convention Planning Project Team for the 2017 Convention. While the schedule is still tentative, several functions will be relocated to a different date/time on the overall program. A more definitive outline will be presented to the Council in July.

The Council provided some feedback to staff on educational programming. No action was necessary.

Presidents Council. The Presidents Council received the report from the project team. No action was necessary.

(2) Foundation for the Future Task Force.

Management Council. The Management Council reviewed the report from the task force and endorsed funding in the amount of $5,700,000, as recommended, for the following initiatives:

<table>
<thead>
<tr>
<th>Initiative</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Helper Helper</td>
<td>$100,000</td>
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<tr>
<td>Community Engagement Transportation at Championships</td>
<td>$67,900</td>
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<tr>
<td>Division II Academic Metrics</td>
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<tr>
<td>NAAC--Education Programming</td>
<td>$330,600</td>
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<tr>
<td>Annual SAAC Super Region Convention</td>
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<tr>
<td>Coaches Connection Expansion</td>
<td>$429,000</td>
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<tr>
<td>Division II Degree-Completion Awards</td>
<td>$440,000</td>
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<tr>
<td>Division II ADA Professional Development Opportunities</td>
<td>$432,500</td>
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</tbody>
</table>
Online Coaches Education Program $1,500,000
Division II Conference Distributions $1,200,000

Presidents Council. The Presidents Council approved the funding as recommended.

(3) Identity Subcommittee.

Management Council. The Management Council was updated on the meeting of the subcommittee that was conducted Monday evening. The update included numbers on schools that had ordered media backdrops, as well as those that had used the $1,000 signage credit and those that had received the $200 credit for linking their university/conference website to the Division II homepage via the Make It YourSTM moniker.

The Council was also informed that one of the Division II contractors is working with the subcommittee to update the current Division II philosophy and positioning statement. No action was necessary.

Presidents Council. No action was necessary.

c. Association-Wide and Common Committees.

(1) Committee on Competitive Safeguards and Medical Aspects of Sports.

(a) Awards and Benefits—Housing and Meals—Nutritional Supplements.

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 16.5.2-(e) to add protein as a permissible class of nutritional supplements, as well as to revise a January 12, 2004, Division II interpretation to eliminate the restriction on percentage of protein in all nutritional supplement classes, effective immediately.

Presidents Council. No action was necessary.

(b) Recruiting—Tryouts—Permissible Activities—Nurse Practitioners Providing Mandatory Medical Exams for Tryouts for Division II.
Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 13.11.2-(c) to allow nurse practitioners, in addition to physicians, to conduct required medical examinations in states that already allow nurse practitioners to practice independently of physician supervision, effective immediately.

Presidents Council. No action was necessary.

(2) Gender Equity Task Force.

Management Council. The Management Council received an update on the Gender Equity Task Force. No action was necessary.

Presidents Council. No action was necessary.

(3) High School Review Committee.

Management Council. The Management Council approved the appointment of Michael Allison, Principal, Hopewell Area School District (PA) to fill the secondary-school member vacancy on the committee.

Presidents Council. The Presidents Council approved the appointment.

(4) Honors Committee.

Management Council. The Management Council approved the appointment of Doris Burke, ESPN game analyst and sideline commentator, to the committee.

Presidents Council. The Presidents Council approved the appointment.

(5) Minority Opportunities and Interests Committee.

Management Council. The Management Council reviewed the committee’s report. No action was necessary.

Presidents Council. No action was necessary.

(6) Playing Rules Oversight Panel (PROP).

Management Council. The Management Council reviewed the committee’s report. No formal action was taken.
Presidents Council. No action was necessary.

- **Update on Division I Men’s and Women’s Basketball and Football Oversight Committee Discussions.**

  Management Council. The Management Council received an update from the vice president of Division I on models/concepts for consideration to increase Division I influence on playing rules. The Council provided feedback to the vice president; no action was necessary.

  Presidents Council. No action was necessary.

(7) **Postgraduate Scholarship Committee.**

  Management Council. The Management Council endorsed the recommendation to increase the award from $7500 to $8500 for each scholarship.

  Note that this recommendation will have to be approved by the Board of Governors prior to it becoming effective.

  Presidents Council. No action was necessary.

(8) **Committee on Sportsmanship and Ethical Conduct.**

  Management Council. The Management Council reviewed the committee’s report. No action was necessary.

  Presidents Council. No action was necessary.

(9) **Committee on Women’s Athletics.**

  Management Council. The Management Council reviewed the committee’s report, noting that the committee is conducting an in-depth review of the Woman of the Year selection guidelines. These guidelines will serve to make the selection process more transparent and will be used for the 2016 Woman of the Year award process. No action was necessary.

  Presidents Council. No action was necessary.
• **Update on CWA’s Discussions Regarding Division II equestrian.**

  Management Council. The Management Council was updated on the recent discussions concerning the emerging sport of equestrian. The committee recommends that equestrian remain on the ‘emerging sports list’ due to membership feedback and growth. Further, the Committee on Women’s Athletics has developed a specific timeline to continually review the progress of emerging sports and to provide regular updates to the divisional governance leadership committees.

  Presidents Council. No action was necessary.

6. **ROUNDTABLE DISCUSSION TOPICS:**

• **Current Landscape of Higher Education and Regionalization Review.**

  Management Council. The Management Council spent time Monday afternoon in roundtable sessions discussing the current landscape of higher education and Division II regionalization. Feedback was provided; no action was necessary.

  Presidents Council. No action was necessary.

7. **DIVISION II MANAGEMENT COUNCIL.**

a. **Management Council Election for Central Atlantic Collegiate Conference Representative.**

  Management Council. The Management Council voted to elect **Laura Liesman**, director of athletics, Georgian Court University, as the new representative from the Central Atlantic Collegiate Conference. Ms. Liesman’s appointment is effective immediately and will expire January 2020.

  Presidents Council. The Presidents Council ratified the election.

b. **Division II Management Council Vice-Chair Election in July.**

  Management Council. The Management Council was reminded that it would conduct an election for a vice-chair at its July meeting. Gary Gray, current vice-chair, is eligible and is interested in serving a second term. Others interested in the position should contact Maritza Jones or Jacqie McWilliams prior to the meeting. No action was necessary.
c. **Management Council/Student-Athlete Advisory Committee Summit.**

**Management Council.** The Management Council was reminded that its next in-person meeting would be in July, in conjunction with the MC/SAAC Summit. The summit is the annual opportunity for SAAC and Management Council members to interact with each other. The Council was also reminded that Blacktop Creative would be in attendance at the summit to discuss Phase One Activation of the Make It Yours Initiative and how to move forward with Phase Two. No action was necessary.

**Presidents Council.** No action was necessary.

d. **Management Council Committee/Project Team Assignments.**

**Management Council.** The Management Council reviewed the committee and project team assignments, noting that with Jim Crawley’s departure, there would be vacancies available on two committees. Members interested in serving on either were advised to let staff know.

**Presidents Council.** No action was necessary.

8. **DIVISION II PRESIDENTS COUNCIL.**

a. **Wednesday, April 27, Evening Meeting.** The Presidents Council met offsite Wednesday evening to allow the members the opportunity to engage in discussions outside of a meeting setting. No items were acted upon; however, the Council discussed matters that affected the division with regard to composition of the NCAA Board of Governors; the landscape of higher education; etc.

b. **Region 1 Election.** The Presidents Council elected **Reverend John Denning,** President, Stonehill College, to the Region 1 position, replacing Steven DiSalvo. Reverend Denning’s first meeting will be August 2016, with his term expiring January 2021.

c. **Region 2 Election.** The Presidents Council elected **Elwood Robinson,** Chancellor, Winston-Salem State University, to the Region 2 position, replacing Stacey Franklin Jones. Chancellor Robinson’s first meeting will be August 2016, with his term expiring January 2021.
d. **Other Elections.** The Presidents Council elected **Sandra Jordan**, Chancellor, University of South Carolina Aiken, to an at-large position, effective at the conclusion of the 2017 NCAA Convention.

Appointing Chancellor Jordan to the at-large position necessitates moving Roy Wilson, President, Wayne State University, from an at-large position to a Region 3 position in January 2017. With this 2017 appointment and 2017 change in representation, the Presidents Council will need to elect one president/chancellor from each of the following regions, for service to begin at the conclusion of the 2017 Convention: Region 1, Region 3 and Region 4.

3. **Diversity and Gender Equity in Intercollegiate Athletics.** The Presidents Council received documentation from the chief inclusion officer concerning diversity facts and trends in Division II. Additionally, the Council was presented with a draft pledge that the Association would like for every NCAA institution’s chancellor or president to sign that commits the institution to establishing objectives and achieving diversity, gender equity and inclusion, with a focus and emphasis on hiring practices in intercollegiate athletics that reflects that of the population. The Presidents Council was asked to circulate the draft pledge with presidential colleagues and solicit feedback ahead of anticipated action by the Board of Governors in August.

f. **Summary Document—2016 Chancellors/Presidents Meeting.** The Presidents Council briefly reviewed the summary document from the January Summit with Division II chancellors/presidents. No action was necessary.

9. **AFFILIATED ASSOCIATION UPDATES.**

a. **Division II Athletics Directors Association (ADA).**

Management Council. The Management Council received an update from the Division II ADA representative, noting that the D2 ADA salary survey would be sent to ADA members just prior to June 1. No action was necessary.

Presidents Council. No action was necessary.

b. **Division II Conference Commissioners Association (CCA).**

Management Council. The Management Council noted that the CCA would be meeting in Sedona, Arizona, in June. No action was necessary.

Presidents Council. No action was necessary.
c. CoSIDA.

Management Council. The Management Council received an update from the Division II CoSIDA representative, noting that the group is putting together a style guide to educate those who broadcast Division II games. No action was necessary.

Presidents Council. No action was necessary.

d. Faculty Athletics Representative Association (FARA).

Management Council. The Management Council received an update from the Division II FARA representative, noting that the annual meeting is scheduled for November. The NCAA FARA handbook has been updated and is located on the NCAA website. No action was necessary.

Presidents Council. No action was necessary.

e. Minority Opportunity Athletics Administrators Association (MOAA).

Management Council. No report was given.

Presidents Council. No action was necessary.

f. National Association for Collegiate Women Athletics Administrators (NACWAA).

Management Council. The Management Council received an update from the Division II NACWAA representative, noting the NACWAA Fall Forum in Kansas City in October and that deadlines are imminent for the NACWAA awards. No action was necessary.

Presidents Council. No action was necessary.

g. National Association for Athletics Compliance (NAAC).

Management Council. The Management Council was informed that a major initiative was being developed to partner and build relationships with AMA staff; also mentioned was the NAAC proposal being funded by the Foundation for the Future initiative. No action was necessary.

Presidents Council. No action was necessary.

10. NATIONAL OFFICE STAFF UPDATES.
a. **Association-wide Updates.**

Management Council. The Management Council was updated by law, policy and governance staff members on several issues, including a pilot at the Division I Men’s and Women’s College World Series for the sale of alcoholic beverages at NCAA championships; sports wagering; ad hoc committee on structure and composition; and LGBTQ initiatives. No action was necessary.

Presidents Council. No action was necessary.

b. **Legal Update.**

Management Council. The Management Council received an update from legal counsel. No action was taken.

Presidents Council. The Presidents Council received an update from legal counsel. No action was taken.

c. **Gallup Study.**

Management Council. The Management Council was updated on the collaboration between the NCAA and Gallup Inc., to track the long-term outcomes of past participants, who graduated from 1970-2014, in college sports compared with other students on campus.

The goal of the study, which included interviews with more than 1,600 former student-athletes ages 22-71, was to evaluate their well-being compared with responding graduates who were not college athletes. The responses were gathered as part of the Gallup-Purdue Index, based on Web surveys conducted in 2014 with a random sample of 29,560 Americans adults.

For the survey, well-being was defined as the interaction and interdependency among many aspects of life. These elements, used to measure well-being, were developed by Gallup, a research and polling company, and Healthways, a healthcare consultant.

- **Purpose:** Liking what you do each day and being motivated to achieve your goals.
- **Social:** Having strong and supportive relationships and love in your life.
• Financial: Effectively managing your economic life to reduce stress and increase security.

• Community: The sense of engagement you have with the area where you live, liking where you live, and feeling safe and having pride in your community.

• Physical: Having good health and enough energy to get things done on a daily basis.

In the survey, former college athletes were found to be more likely than non-former college athletes to be thriving in four of the five well-being elements: purpose, social, community and physical. In the financial well-being element, former student-athletes were just as likely to be thriving as peers who did not participate in intercollegiate sports.

No action was necessary.

Presidents Council. The Presidents Council received an update on the Gallup study.

d. Division II Spring Championships Festival.

Management Council. The Management Council was updated on the Spring Championships Festival, which will take place May 17-21 in Denver. This festival, which is the ninth overall festival (fourth spring festival) will crown champions in softball, men’s and women’s tennis, men’s and women’s golf and women’s lacrosse. No action was necessary.

Presidents Council. No action was necessary.

e. FAR Institute Product.

Management Council. The Management Council endorsed “The Role of the FAR in Supporting Student-Athlete Mental Health and Wellness,” the product developed from the latest advanced leadership institute for FARs, held in October 2015. This document is consistent with the Guiding Principles in the Model FAR Document, produced in 2011.

Presidents Council. The Presidents Council endorsed the product from the FAR Institute.

f. Collaboration on NCAA Advocacy and Media Efforts.
Management Council. The Management Council received an update on the communications and advocacy effort designed to better understand and address how the public perceives the NCAA and the challenges we face as an Association.

The Management Council was asked to lend its support to gather and submit stories related to Division II that will change the public’s perception. No action was taken.

Presidents Council. The Presidents Council received an update on the communications and advocacy effort. No action was taken.

g. Sport Science Institute Updates.

Management Council. The Management Council was updated on the work of the Sport Science Institute, which included an update on the nine areas of ongoing focus; the autonomy proposal on independent medical care; the Safety in College Football Summit; and the Sexual Assault Prevention Summit. No action was taken.

Presidents Council. The Presidents Council received a copy of the Health and Safety Summit report. No action was necessary.

11. OTHER BUSINESS.

Management Council. The Management Council recognized the contributions of Jim Crawley to the Council and presented him with a token of appreciation for his service.

12. MEETING RECAP/ITEMS TO REPORT BACK TO CONFERENCES.

Management Council. The Management Council was instructed to report the following items from the meeting to their conferences and institutions: 1) Proposals sponsored by the Presidents Council in legislative form; 2) Make It Yours™ Activation, Phase One and Phase Two; 3) Gallup Study Information; 4) Division II Numbers on Cultural Diversity; 5) Nonchampionship Segment Concepts; 6) NCAA Communications and Advocacy Request; and 7) Financial Aid Concepts.

Presidents Council. No action was necessary.

13. FUTURE MEETINGS.

Management Council. The Management Council noted the future meetings, paying specific attention to the upcoming Summit/Council meeting in July. No action was necessary.

Presidents Council. The Presidents Council noted future meetings.
14. **ADJOURNMENT.**

Management Council. The Management Council meeting adjourned at 12:07 p.m. Eastern time.

Presidents Council. The Presidents Council adjourned at 12:14 p.m.

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<thead>
<tr>
<th>Division II Management Council</th>
<th>Division II Presidents Council</th>
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<tbody>
<tr>
<td><strong>April 18-19, 2016</strong></td>
<td><strong>April 27-28, 2016</strong></td>
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<tr>
<td><strong>Indianapolis, IN</strong></td>
<td><strong>Indianapolis, IN</strong></td>
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**ATTENDEES**

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<tr>
<th>Division II Management Council</th>
<th>Division II Presidents Council</th>
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<tbody>
<tr>
<td>Robin Arnold, Holy Family University</td>
<td>Michael Fiorentino, Lock Haven University</td>
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<tr>
<td>Julia Beeman, Belmont Abbey College</td>
<td>Debbie Ford, University of Wisconsin-Parkside</td>
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<td>Doug Blais, Southern New Hampshire University</td>
<td>Glendell Jones, Henderson State University</td>
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<td>Carrie Bodkins, Alderson-Broaddus College</td>
<td>Philip Kerstetter, University of Mount Olive</td>
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<td>Tom Bullock, University of District of Columbia</td>
<td>William LaForge, Delta State University</td>
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<td>Curtis Campbell, Tuskegee University</td>
<td>Gary Olson, Daemen College</td>
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<td>Tonya Charland, Great Lakes Valley Conference</td>
<td>Michael Scales, Nyack College</td>
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<td>Jim Crawley, Dominican College</td>
<td>Steve Scott, Pittsburg State University</td>
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<tr>
<td>Kim Duyst, California State University, Stanislaus</td>
<td>Dene Thomas, Fort Lewis College</td>
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<td>Gary Gray, University of Alaska Fairbanks (vice chair)</td>
<td>David Watts, University of Texas of the Permian Basin</td>
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<td>Lynn Griffin, Coker College</td>
<td>Roy Wilson, Wayne State University</td>
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<td>Bob Hogue, Pacific West Conference</td>
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<td>Paul Leidig, Grand Valley State University</td>
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<td>Richard Loosbrock, Adams State University</td>
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<td>Bridget Lyons, Barry University</td>
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<td>Jacqie McWilliams, Central Intercollegiate Athletic Association (chair)</td>
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<td>Steve Murray, Pennsylvania State Athletic Conference</td>
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<td>Ismael Pagan-Trinidad, University of Puerto Rico at Mayaguez</td>
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<td>Pennie Parker, Rollins College</td>
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<td>Lindsay Reeves, University of North Georgia</td>
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<td>Eric Schoh, Winona State University</td>
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<td>Kevin Schriver, Southwest Baptist University</td>
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<td>Scott Swain, Notre Dame College</td>
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<td>Kim Vinson, Cameron University</td>
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<td>Deron Washington, Pittsburg State University</td>
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<td>Stan Williamson, University of West Alabama</td>
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<td>Cherrie Wilmoth, Southeastern Oklahoma State University</td>
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<td>Griz Zimmermann, Texas A&amp;M International University</td>
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<td><strong>ABSENTEES</strong></td>
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<td>Jasmyn Lindsay, Queens University of Charlotte</td>
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<td>Ron Ellis, California Baptist University</td>
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<td>Cynthia Jackson-Hammond, Central State University</td>
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<td>Les Wong, San Francisco State University</td>
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<td><strong>OTHER PARTICIPANTS</strong></td>
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<td>John Baldwin, NCAA</td>
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<td>Dan Calandro, NCAA</td>
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<td>Kelsey Cermak, NCAA</td>
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<td>Amanda Conklin, NCAA</td>
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<td>Marques Dantzler, Texas A&amp;M University-Kingsville (NCAA Pathway Program)</td>
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<td>Amy Dunham, NCAA</td>
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<td>Amy Foster, Seattle Pacific University (NCAA Pathway Program)</td>
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<td>Jenn Fraser, NCAA</td>
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<td>Terri Steeb Gronau, NCAA</td>
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<td>Terri Carmichael Jackson, NCAA</td>
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<td>Maritza Jones, NCAA</td>
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<td>Ryan Jones, Florida Institute of Technology (incoming Associate Director of Division II)</td>
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<td>Kevin Lennon, NCAA</td>
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<td>Roberta Page, NCAA</td>
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<td>John Parsons, NCAA</td>
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<td>Amanda Conklin, NCAA</td>
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<td>Amy Dunham, NCAA</td>
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<td>Ruth Reinhardt, NCAA (recording secretary)</td>
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<td>Donald Remy, NCAA</td>
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<td>Rachel Stark, NCAA</td>
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<td>Karen Wolf, NCAA</td>
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<td>April 18-19, 2016</td>
<td>April 27-28, 2016</td>
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<tr>
<td>Indianapolis, IN</td>
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<td>Ruth Reinhardt, NCAA (recording secretary)</td>
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<td>Donald Remy, NCAA</td>
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<td>Molly Simons, NCAA</td>
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<td>Stephanie Quigg Smith, NCAA</td>
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<td>Rachel Stark, NCAA</td>
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<td>Naima Stevenson, NCAA</td>
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<td>Christian Stryker, Coker College (NCAA Pathway Program)</td>
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<td>Gregg Summers, NCAA</td>
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<td>Angela Tressel, NCAA</td>
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<td>Jason Trufant, Dowling College (NCAA Pathway Program)</td>
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<td>Katie Willett, NCAA</td>
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<td>Bob Williams, NCAA</td>
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<td>Amy Wilson, NCAA</td>
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<td>Karen Wolf, NCAA</td>
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Foundation for the Future
2015-21
A STRATEGIC VISION FOR DIVISION II
Vision: To develop and prepare Division II student-athletes to graduate and thrive in their lives and careers.

Mission: Division II intercollegiate athletics seeks to provide value and significance for its members by supporting the mission of higher education and striking a balance among academic excellence, athletics competition and social growth.
Division II is ready to roll. Under the leadership of the Division II Presidents Council, our 300-strong Division II membership is positioned to excel in the coming years with an ambitious, aggressive and responsible plan that builds upon Division II’s unique attributes and a position of fiscal strength to pave an exciting road ahead.

Division II has worked hard to establish “Life in the Balance” as more than a moniker. Our principles, policies and behaviors support a balanced approach for student-athletes who view their athletics participation as an integral part of their college experience.

Indeed, Division II epitomizes the “collegiate model of athletics,” which affords student-athletes the opportunity to explore their varied academic and social interests, to grow as productive citizens and to contribute to their communities. That is who we are.

As such, any vision for our future must protect that premise, yet be nimble enough for us to operate in a fast-paced, ever-changing higher-education environment.

That vision must also benefit and enrich our most precious resource: more than 110,000 student-athletes. Division II provides high-level athletics competition, the highest access ratio for postseason championships, a commitment to community engagement, and legislation that strategically (and without undo burden) allows our membership to enhance that student-athlete experience.

To maintain our success – and to prepare for whatever challenges may be ahead – we have established the following five broad-based strategic areas in which to devote our energy as a division:

- Academics and Life Skills
- Athletics Operations and Compliance
- Diversity and Inclusion
- Game Day and Conference and National Championships
- Membership and Positioning Initiatives

We have equipped each area with resources and oversight groups to achieve our desired strategic-positioning outcomes.

**Implemented effectively, our plan:**

- Produces student-athletes who graduate, who exhibit leadership, who engage with their communities and who have acquired the skills they need to maintain healthy and productive lifestyles.
- Helps Division II schools and conferences create engaged and high-functioning athletics operations and compliance programs.
- Promotes diverse and inclusive environments within all levels of intercollegiate athletics.
- Enhances the game day and championships experience for our student-athletes.
- Demands fiscal responsibility at the local, conference, regional and national levels.
- Respects our past, celebrates who we are, and enhances the public’s knowledge and appreciation of Division II.

Our strategic vision for Division II is an optimistic one. We have worked diligently to be where we are and, importantly, who we are.

Judith A. Bense, Ph.D.
President, University of West Florida
Chair, Division II Presidents Council

NCAA Division II is proud of its past and eager to embrace its future.
We already know that athletics participation enhances learning and leadership for our Division II student-athletes.

Student-athletes at Division II institutions consistently graduate at rates higher than their student-body counterparts – about seven percentage points higher in fact for the most recent four-year cohort.

Ninety-five percent of current student-athletes surveyed said they would recommend the DII experience to a prospective student-athlete, and 93 percent of former student-athletes now 10 years removed from their playing days said they would do the same.

We want to build on that success! We want student-athletes to graduate with the skills and knowledge to be productive citizens.
# The Vision

## Help Student-Athletes Earn Their Degrees

<table>
<thead>
<tr>
<th>Develop and maintain metrics to help evaluate and advance academic success.</th>
<th>TOOLS TO USE</th>
<th>Help Student-Athletes Earn Their Degrees</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Academic Performance Census (APC) and Academic Success Rate (ASR) data to determine the effectiveness of academic standards</td>
<td>Academic Tracking System (ATS) to enable effective data collection</td>
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<td></td>
<td>Educational efforts regarding eligibility standards</td>
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<tr>
<td>Support student-athletes in their efforts not only to complete their undergraduate degrees but also pursue postgraduate work.</td>
<td>TOOLS TO USE</td>
<td>Help Student-Athletes Earn Their Degrees</td>
</tr>
<tr>
<td></td>
<td>Opportunities for student-athletes who have exhausted their eligibility to finish baccalaureate degrees</td>
<td>Division II Degree-Completion Award Program</td>
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<td></td>
<td>Help at-risk student-athletes complete their degrees</td>
<td>NCAA Walter Byers Postgraduate Scholarship Program</td>
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<td>NCAA Postgraduate Scholarship Program</td>
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<tr>
<td>Promote and honor student-athlete academic success.</td>
<td>TOOLS TO USE</td>
<td>Help Student-Athletes Earn Their Degrees</td>
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<tr>
<td></td>
<td>Capital One Academic All-America program</td>
<td>Increase recognition of the NCAA’s Elite 89 Award</td>
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<td>Encourage schools to promote their student-athletes’ academic success in local media</td>
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<tr>
<td>Promote and honor institutions whose athletics programs achieve a high level of academic success.</td>
<td>TOOLS TO USE</td>
<td>Help Student-Athletes Earn Their Degrees</td>
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<tr>
<td></td>
<td>Presidents’ Award for Academic Excellence</td>
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</table>

**WHO WILL HELP:** Division II Academic Requirements Committee  
Division II Management Council

## Help Student-Athletes Obtain and Develop Leadership Skills

<table>
<thead>
<tr>
<th>Provide leadership and development opportunities.</th>
<th>TOOLS TO USE</th>
<th>Help Student-Athletes Obtain and Develop Leadership Skills</th>
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<tbody>
<tr>
<td></td>
<td>Student-Athlete Leadership Forums</td>
<td>Campus-based leadership programming</td>
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<td></td>
<td>Additional leadership opportunities (such as the Wooden Academy, Train the Trainer)</td>
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<tr>
<td>Ensure student-athlete participation in the governance structure at the local, conference and national levels.</td>
<td>TOOLS TO USE</td>
<td>Help Student-Athletes Obtain and Develop Leadership Skills</td>
</tr>
<tr>
<td></td>
<td>Strong Student-Athlete Advisory Committee voice in the governance structure</td>
<td>Opportunities for Student-Athlete Advisory Committee’s community outreach</td>
</tr>
</tbody>
</table>

**WHO WILL HELP:** Division II Student-Athlete Advisory Committee  
Division II Management Council
From the national office staff to conference office and especially institutional staff, there are no better people to work with. I can’t thank everyone enough for your hard work to help out student-athletes. But what I am most thankful for is that these people provided me the opportunity and support to allow me to make my Division II experience mine. For those who are still in DII or will become part of the DII family, I can assure you one thing, these people will work tirelessly to provide you the same opportunity to make it yours.

Spencer Dodd, baseball student-athlete, Saint Martin’s University, and chair of the Division II Student-Athlete Advisory Committee, 2014

At the heart of the NCAA is the student-athlete. Division II is committed to protecting and enhancing that premise. From our high-level athletics competition and postseason championships experiences to our balanced approach that lets us focus on well-rounded educational and social experiences, Division II provides student-athletes with the tools and resources we need to make the collegiate experience our own.

Roberto Baroniel, baseball student-athlete, Nova Southeastern University, and chair, Division II Student-Athlete Advisory Committee, 2015
### Help Student-Athletes Maintain Healthy and Productive Lifestyles

**Protect student-athlete well-being through drug-testing programs and legislation and policy that enhance health and safety.**

- NCAA year-round drug-testing program
- Drug testing at national championships
- Effectiveness and compliance of health and safety legislation, policies and best practices

**Support research and educational efforts that raise awareness and ensure health and safety.**

- Partner with the Sport Science Institute to identify means to benefit student-athlete safety and wellness
- Analyze data (such as the GOALS/SCORE studies) to determine and improve the quality of the Division II student-athlete experience
- Division II-specific APPLE conferences
- Partner with Division III and NASPA on the Alcohol and Other Drug Collaborative resource (360 Proof)

**WHO WILL HELP:** NCAA Committee on Competitive Safeguards and Medical Aspects of Sports

### Help Student-Athletes Engage With Their Communities

**Provide service and engagement opportunities for current student-athletes.**

- Community engagement opportunities for Division II student-athletes at the institutional, conference and NCAA championship levels
- SAAC’s partnership with Make-A-Wish
- SAAC’s partnership with Team Impact

**Promote and honor student-athletes and former student-athletes who have influenced their communities and institutions.**

- NCAA Honors Celebration
- NCAA Woman of the Year award
- Recognize community engagement activities at the local, conference and national levels
- Develop programs to further promote student-athlete academic, athletics and community success

**WHO WILL HELP:** Division II Student-Athlete Advisory Committee
NCAA Honors Committee
At the Division II level, students are able to play sports, be integrated in student life, do well in the classroom and graduate with distinction. They are able to have a much more well-rounded experience because their seasons don’t last all year long. They have time to complete internships, get jobs and participate in other campus activities in addition to their athletics pursuits.

To provide for that environment, Division II institutions and conferences strive for an athletics operations blueprint that emphasizes balance for student-athletes, professional development for coaches and staff, and a commitment to compliance from all involved.
## The Vision

### Help Campuses and Conferences Maintain Engaged and Functioning Athletics Operations

<table>
<thead>
<tr>
<th><strong>Encourage presidents and chancellors to actively engage in the oversight and strategic direction of intercollegiate athletics.</strong></th>
<th><strong>TOOLS TO USE:</strong></th>
</tr>
</thead>
</table>
| ▶ Presidential programming at the NCAA Convention  
▶ Participation in the Division II Chancellors and Presidents Summits  
▶ Participate in/get feedback from the Presidents Council’s annual meeting with chairs of conference presidential groups | ▶ Resources for chancellors and presidents to help oversee athletics departments  
▶ Division II institutional participation in the NCAA chancellors and presidents executive engagement program |

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<tr>
<th><strong>Increase athletics administrators’ participation in the governance process at the local, conference and national levels.</strong></th>
<th><strong>TOOLS TO USE:</strong></th>
</tr>
</thead>
</table>
| ▶ Communicate with campuses/conferences regarding policy issues, governance updates and hot topics  
▶ Communicate with and educate institutions and conferences about the Division II governance structure, including committee oversight areas, reporting lines, committee openings and nominating procedures | ▶ Take advantage of Division II Governance Academies in partnership with the Minority Opportunities Athletics Association (MOAA) and the National Association of Collegiate Women Athletics Administrators (NACWAA)  
▶ Partner with the Division II Athletics Directors Association (DII ADA) to encourage participation in the Division II governance structure |

<table>
<thead>
<tr>
<th><strong>Enhance conference office involvement in the governance process and in addressing Division II issues.</strong></th>
<th><strong>TOOLS TO USE:</strong></th>
</tr>
</thead>
</table>
| ▶ Partner with the Division II Conference Commissioners Association (CCA) to:  
  • Promote the Division II CCA National Scholar Athlete of the Year Award  
▶ Partner with the Division II Conference Commissioners Association Compliance Administrators (CCACA)  
▶ Have NCAA national office staff participate in CCA meetings | ▶ Conduct an annual in-person meeting with the Division II Conference Commissioners Association Compliance Administrators (CCACA) |

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<tr>
<th><strong>Enhance coaches’ engagement and fortify their role as advocates for the value of Division II athletics.</strong></th>
<th><strong>TOOLS TO USE:</strong></th>
</tr>
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<tbody>
<tr>
<td>▶ Partner with coaches associations to encourage enhanced participation and interest in the governance process and promote the values of Division II athletics</td>
<td>▶ Educational outreach for coaches</td>
</tr>
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<tr>
<th><strong>Provide leadership and development opportunities for athletics administrators, coaches and faculty.</strong></th>
<th><strong>WHO WILL HELP:</strong></th>
</tr>
</thead>
</table>
| ▶ Encourage faculty participation in the FAR Fellows Institute and Advanced Leadership Institute  
▶ Develop tools and resources to enhance the role of the senior woman administrator | Presidents Council  
Management Council  
Nominating Committee  
Athletics Directors Association  
Conference Commissioners Association |
Hundreds of Division II members participate in the division’s democratic governance process that uses a robust committee system to consider policy and procedures that improve the student-athlete experience.

As a frequent participant in that structure, people sometimes ask me how in the world we get anything done. I assure them that it’s no mystery. There’s a collective sense in Division II about who we are and what we need to accomplish to honor our principles and standards.

Since the structure represents all Division II conferences and includes almost all levels of administration and faculty from the institution and conference perspective, we get a lot of passionate input on just about any topic we address. But at the end of the day, that passion funnels into a common goal, which is to position Division II as an entity that represents and lives the collegiate model.

Karen Stromme,
University of Minnesota Duluth
senior woman administrator
**Help Campuses and Conferences Maintain Engaged and Functioning Compliance Operations**

<table>
<thead>
<tr>
<th>Develop, enhance and increase educational opportunities and services to support and maintain an effective compliance system.</th>
<th><strong>TOOLS TO USE</strong></th>
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<tbody>
<tr>
<td>▶ Offer interpretive support to campuses and conferences (for example, through the conference contact program and Requests/Self-Reports Online [RSRO])</td>
<td>▶ Use technology to deliver rules education (such as the NCAA Learning Management System)</td>
</tr>
<tr>
<td>▶ Take advantage of compliance education opportunities (regional compliance seminars, train-the-trainer approach)</td>
<td>▶ Provide educational opportunities for coaches</td>
</tr>
<tr>
<td>▶ Develop, maintain and share compliance tools to help institutions and conferences fortify their day-to-day compliance operations.</td>
<td>▶ Include more useful content on the Division II compliance resource page on the NCAA website (for example, add forms and best practices)</td>
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<tr>
<td>▶ Promote the use of available resources/tools such as the Legislative Services Database (LSDBi) and the Compliance Assistant program</td>
<td>▶ Coaches Certification Test</td>
</tr>
<tr>
<td>▶ Educate about tools and resources related to different processes such as student-athlete reinstatement, legislative relief and secondary violations</td>
<td>▶ Review legislation, policies and practices to alleviate potential compliance burdens that NCAA regulations place on Division II intercollegiate athletics (for example, conduct a comprehensive review of financial aid legislation)</td>
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| Ensure a legislative process that supports effective Division II governance. | |
| ▶ Promote educational resources to help understand legislative proposals (for example, Q&A document and the Division II Official Notice) | |
| ▶ Evaluate the effectiveness of legislation adopted by the membership and reform initiatives undertaken by the division such as Life in the Balance, Ease of Burden and Path to Graduation | |

| Deliver health and safety legislation and policies designed to protect student-athlete well-being. | |
| ▶ Evaluate the effectiveness and compliance of health and safety legislation, policies and best practices | |

**WHO WILL HELP:** Legislation Committee  
Committee on Competitive Safeguards and Medical Aspects of Sports  
Conference Commissioners Association Compliance Administrators
Division II has worked diligently to establish a family environment within its ranks, and as such, it is critical that all of its members feel not only welcome but also able to have their voices heard.

Ultimately, we know that an inclusive environment makes us better as a division. We also know that it is up to all stakeholders – presidents and chancellors, athletics administrators, conference personnel, coaches, faculty and student-athletes – to advocate for establishing and maintaining these inclusive cultures.

We have implemented a number of successful programs over the years to help in that regard, and we will rely on them again going forward. One of the most successful has been the Division II Strategic Alliance Matching Grant program, which provides funding for new (or enhancement of existing) full-time, senior-level administrative positions for ethnic minorities and women. The program has funded dozens of positions in all areas of athletics administration over the past decade.
# The Vision

## Help Campuses and Conferences Create Diverse and Inclusive Environments

<table>
<thead>
<tr>
<th>Provide tools and resources to institutions and conferences that teach the importance, value, benefits and role of diversity and inclusion in higher education and intercollegiate athletics.</th>
<th>TOOLS TO USE</th>
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</thead>
</table>
| | • NCAA Inclusion Forum  
• Diversity education workshops  
• NCAA on-campus diversity training program |

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<tr>
<th>Provide tools and resources that help schools and conferences recruit, hire and retain diverse groups and individuals.</th>
<th>TOOLS TO USE</th>
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</thead>
</table>
| | • Division II Strategic Alliance Matching Grant program  
• Mentor program for Division II administrators  
• The “So You Want To Be an Athletics Director” resource  
• National and Regional Career in Sports Forums  
• Leadership Institutes for Ethnic Minority Males and Females  
• Pathway Program  
• National Association of Collegiate Women Athletics Administrators (NACWAA) Institutes  
• Women’s Leadership Symposium  
• NCAA Postgraduate Internship Program  
• Division II Coaching Enhancement Grant program  
• Football Coaches Academy |

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<tr>
<th>Partner and collaborate with other organizations to support and enhance the diversity of administrators, coaches and student-athletes at the local, conference and national levels.</th>
<th>TOOLS TO USE</th>
</tr>
</thead>
</table>
| | • Division II partnership with the Minority Opportunities Athletic Association (MOAA)  
• Division II partnership with NACWAA  
• Division II partnership with conferences whose members include Historically Black Colleges and Universities |

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<thead>
<tr>
<th>Recognize and celebrate institutional and conference initiatives, policies and practices that embrace diversity and inclusion within intercollegiate athletics.</th>
<th>TOOLS TO USE</th>
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<td></td>
<td>• Promote the annual Award for Diversity and Inclusion given in conjunction with MOAA</td>
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**WHO WILL HELP:**  
Inclusion Advisory Group  
NCAA Office of Inclusion  
Division II conferences  
Division II institutions
Violet Palmer is a good example of what can happen when someone is simply given a chance to succeed. Palmer played basketball at California State Polytechnic University, Pomona, from 1983 through 1986 under a coach who in 1984 would become the first woman to officiate an Olympic men’s basketball game.

“I watched her and thought, ‘Maybe this is something I should try,’ ” Palmer said.

Palmer first began officiating youth games when she was a student-athlete and later called games at the college level. Then in 1997 – on Halloween night – Palmer made some history of her own when she was the NBA’s first female official to work a game.

“I can honestly say I was scared out of my wits,” Palmer recalled about that game between Vancouver and Dallas. “All I wanted was to get out on the floor and have the ball go up. Then I could just become a referee.”

Ultimately, Palmer relied on her Division II experience to excel.

“Those thoughts as I first walked out on the floor as an NBA referee, I can definitely tie back to when I first made the decision to play basketball at Cal Poly Pomona,” said Palmer, who was selected as a member of the Division II 40th Anniversary Tribute Team in 2013. “My Division II experience taught me those essential things in life, not only as a basketball player but as a human being.

“It was dedication. It was hard work. It was the work ethic in every single day. I don’t look at myself and think that I’m doing something special. I was given an opportunity.”
## Build Environments at the NCAA National Office and Within the Governance Structure in Which Diversity and Inclusion Are Recognized and Valued

### Analyze and assess research and current programming to provide programs, tools and resources that support diverse and inclusive environments.

- Periodically review demographic trends to determine whether available programming will effect change

### Establish meaningful policies, programming and education to sustain inclusive cultures within all areas of diversity.

- Student-athletes with disabilities initiatives (for example, think tank and educational and awareness sessions)
- Strategic initiatives for women (for example, conference Title IX and senior woman administrator best practices guide, postseason opportunities data, addressing sexual assault and interpersonal violence handbook)

### Balance Division II committee rosters to ensure that the interests of all Division II constituents are represented in the governance structure.

- Ask the Division II Nominating Committee to periodically review committee representation and target underrepresented groups to consider committee service

### TOOLS TO USE

- Division II Inclusion Advisory Group
- Division II Nominating Committee
- NCAA Office of Inclusion

### WHO WILL HELP:

- Division II Inclusion Advisory Group
- Division II Nominating Committee
- NCAA Office of Inclusion

### Additional Initiatives

- Racial and ethnic minority initiatives (for example, advocacy group round tables, search firm round tables and presidential inclusion summits)
- International student-athletes initiatives
- Lesbian, gay, bisexual, transgender and questioning (LGBTQ) initiatives (for example, educational and best practices resource, campaign for fair environments)
- Communicate with and educate institutions and conferences regarding the Division II governance structure, including committee oversight areas, reporting lines, committee openings and nominating procedures
Division II has plenty to offer when it comes to athletics competition. Our game environment initiative has helped our members establish family-friendly events during the regular season. Our community engagement efforts have helped conferences connect within their regional footprints during conference championships, and our national championships experiences are, quite frankly, second to none.

• Division II sponsors and fully funds 25 national championships – 12 in men’s sports and 13 in women’s sports – that annually give the more than 16,000 student-athletes who participate in them the experience of a lifetime.
• Of the three divisions, Division II provides its student-athletes with the most access to championships competition (one championships opportunity for every seven student-athletes).
• Many Division II sports have large championship brackets, which means there are several berths for each of the division’s eight competition regions. Division II athletics are not driven by revenue generation, which affords schools the luxury of not having to take on a corporate mentality in order to fund their programs.
• Division II is the only NCAA division that conducts National Championships Festivals, Olympic-style events in which a number of national championships are held at a single site over several days.

Our goal is to provide a quality student-athlete experience in Division II athletics competition and in conference and national championships, and to ensure game environments are competitive, safe, positive, respectful and entertaining.
# The Vision

## Provide Outstanding Division II Game Day Experiences at the Local, Conference and National Levels

| Ensure game environments and experiences that are competitive, safe, fun, positive, respectful and entertaining. | TOOLS TO USE |
| --- |
| ▶ Championships Code of Conduct Policy |
| ▶ Division II National Championships Festivals |
| ▶ Additional joint championships combining similar sports across genders and across divisions |
| ▶ Community engagement initiatives |
| ▶ Game environment initiatives |
| ▶ Conduct Foul Pilot Program |

| Promote and honor exceptional efforts to provide quality competitive experiences. | |
| --- |
| ▶ Division II Award of Excellence |

| Strengthen partnerships and relationships with host communities, schools, coaches associations, media and sponsors at the local, regional and national levels. | |
| --- |
| ▶ Community engagement activities at every Division II championship |
| ▶ Increased coaches’ attendance at national championships |
| ▶ Coaches Connection program |
| ▶ Develop more local organizing committee (LOC) interaction and engagements surrounding championships |

| Enhance and increase the use of technology, tools and services to improve the effectiveness and efficiencies of game day, conference and national championships operations. | |
| --- |
| ▶ Collaboration zones for sport committees |
| ▶ Championships manual consistency |

| Provide opportunities to develop, establish and improve standards in officiating, and increase the pool of qualified officials. | |
| --- |
| ▶ Require postseason officials across championships (baseball, men’s and women’s basketball, football, softball, women’s volleyball, wrestling) to register with ArbiterSports |
| ▶ Provide additional training materials for NCAA officials in men’s and women’s lacrosse and men’s and women’s track and field |
| ▶ Develop initiatives that encourage individuals to get involved in officiating |
| ▶ Engage national coordinators of officiating at the conference level to develop training/development programs for officials |
| ▶ Strengthen the use of the “Game Environment” initiatives across championships to emphasize and support a better working environment for officials |

**WHO WILL HELP:** Division II Championships Committee  
Division II conferences  
Division II athletics directors
Student-athletes attend our Division II colleges and universities to be students first, but that doesn’t mean we shouldn’t strive to make their athletics experiences the best they can be. From our high championships access ratio to our regular-season and postseason television opportunities and to our family friendly game environments – the game day experience in Division II is second to none.

Timothy Ladd, faculty athletics representative, Palm Beach Atlantic University, and chair, Division II Management Council

Every time we get surveys from student-athletes who have participated in a Division II national championship, they almost always say their favorite part of their experience is the community engagement event. We get a lot of, ‘We came to win a national championship, but it was great to see the smiles on the faces of the kids when we went to the Boys and Girls Clubs.’

Through community engagement, Division II is able to build relationships, bringing communities to campus to experience all that Division II has to offer. We take time from our competition to give back – we are committed to developing leaders through the powerful life lessons of intercollegiate athletics.

Jill Willson, Division II championships community engagement coordinator
Create Fair and Equitable Regional and National Competition Through Consistent Selection Criteria and Appropriate Access

<table>
<thead>
<tr>
<th>Develop and implement consistent selection criteria that reflect Division II priorities.</th>
<th>Policies and procedures manual for Division II selection criteria</th>
<th>Provide education and training resources about the selection process to Division II institutions, coaches, conferences, regional advisory committees (RACs) and national governing sport committees</th>
</tr>
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<tbody>
<tr>
<td>Prioritize championships resources and policies to ensure the best quality of competition for Division II student-athletes.</td>
<td>Triennial review of championships budget</td>
<td>Review championships policies and legislation (for example, regionalization, contiguous state principle, automatic qualification, reseeding at NCAA championships and access ratios)</td>
</tr>
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</table>

**WHO WILL HELP:** Division II Championships Committee
Division II was officially christened in 1973 when NCAA members at a Special Convention that summer voted to establish three divisions for athletics competition. The three-division structure adopted in 1973 gave NCAA members a more varied menu for which to classify their programs. At the time, Division II gave members a landing place for colleges that couldn’t afford to be Division I and yet wanted to be in the athletics scholarship game enough not to be Division III.

Former Grand Valley State University President Don Lubbers, who was among those presidents and leaders who essentially founded Division II, tells it this way:

“Division II adopted its balanced philosophy after watching others spend so much trying to be competitive at the elite level that it stretched them financially and put pressure on the school’s academic mission. Division II decided that it wanted to be a group of colleges and universities that had the right balance in their athletics/academic investment.

“I believe the greatest contribution my colleagues and I gave were those two objectives – a sense of fiscal balance and the partial-scholarship model that gives student-athletes the pride of being recognized for their athletics ability without insinuating that athletics should dominate their overall educational experience. We always thought that was a common-sense approach to athletics in higher education.”

Now, more than 40 years later, our goal going forward is to continue that steadfast commitment to fiscal responsibility and to allocate funds and resources to athletics in a manner that is consistent with the Division II identity.

We also want to fortify our membership by (1) Attracting and retaining members who support the strategic position and philosophy of Division II intercollegiate athletics; (2) Promoting the Division II identity through collaborative partnerships and relationships; and (3) Strengthening the public’s knowledge and appreciation for Division II.
# The Vision

## Foster Fiscal Responsibility at the Local, Conference, Regional and National Levels

Allocate funds and resources in a manner that recognizes and supports the unique characteristics and attributes of Division II.

**Tools to Use**
- Division II budget guidelines and principles
- Division II long-range budget framework
- Enhancement fund program
- Conference grant program

**Who Will Help:**
- Division II institutions
- Division II conferences
- Division II Planning and Finance Committee
- Division II Management Council
- Division II Presidents Council
- Division II Media Advisory Group
- Division II Championships Committee

## Enhance the Public’s Knowledge and Appreciation of Division II

Develop a strategy and plan that provide new avenues to expand Division II branding and promotional efforts to external audiences.

**Tools to Use**
- Division II brand enhancement initiative
- Division II national media presence
- Brand identity workshops and coaches workshop
- Audience-specific toolkits on benefits of Division II membership

**Promote the Division II identity through collaborative partnerships and relationships.**

**Tools to Use**
- Partnership with the College Sports Information Directors of America (CoSIDA)
- Division II military pilot program
- Division II campus retreats

**Recognize Division II institutions, conferences and the governance structure for outstanding achievements through strategic initiatives.**

**Tools to Use**
- Division II Award of Excellence
- Dr. Dave Pariser Faculty Mentor Award
- NCAA Champion Magazine
- NCAA News articles
- Division II Yearbook

**Who Will Help:**
- Division II institutions
- Division II conferences
- Division II Management Council
- Division II Identity Subcommittee
- Division II Student-Athlete Advisory Committee
The Division II strategic positioning platform has provided a strong foundation to carve out our unique identity and align our actions with a strategic vision. As such, we’ve actually provided a model for higher education and intercollegiate athletics in how to fully integrate the student-athlete experience, where the focus is on the growth and development of the person, and not just the athlete. This journey underlines the transcendent value of intercollegiate athletics to the overall cumulative effect of college on students.

And now here we are in the present, where the collegiate model has been strengthened by what we’ve done along the way. And we’re not done improving the experience for our student-athletes and the schools that make up the Division II family. On the contrary, we’re ready to increase our resolve to keep ‘Life in the Balance’ for the students we serve.

Charles Ambrose, president, University of Central Missouri; and former Division II Presidents Council chair
### Continue Developing Member Institutions and Conferences That Support the Strategic Position and Philosophy of Division II Intercollegiate Athletics

| Continually review membership requirements and educational programming to ensure institutions and conferences support the strategic position and philosophy of Division II intercollegiate athletics. | Division II Institutional Self-Study Guide (ISSG)  
Enhance active membership requirements (for example, require full-time compliance administrator with no coaching duties)  
Implement legislative and policy requirements to help the Membership Committee evaluate new institutions and conferences seeking Division II membership  
Implement legislative and policy requirements for Division I institutions and conferences seeking to reclassify to Division II  
Provide educational sessions for institutions in the Division II membership process  
Continue to explore international membership |
| Commit to the strategic management of Division II membership growth (as set forth in the “White Paper Regarding Strategic Growth of Division II Membership”). |
| Develop and promote tools and resources to help institutions and conferences evaluate their position as members of Division II. |

**Tools to Use:**
- Division II Institutional Self-Study Guide (ISSG)
- Enhance active membership requirements (for example, require full-time compliance administrator with no coaching duties)
- Implement legislative and policy requirements to help the Membership Committee evaluate new institutions and conferences seeking Division II membership
- Implement legislative and policy requirements for Division I institutions and conferences seeking to reclassify to Division II
- Orientation program for new Division II athletics directors
- Provide educational sessions for institutions in the Division II membership process
- Continue to explore international membership

**WHO WILL HELP:**
- Division II Presidents Council
- Division II Membership Committee
- Division II Legislation Committee

**Tools to Use:**
- Institutional Performance Program (IPP)
- Division II Compliance Blueprint Program
- Division II Audit Guide
- Division II Financial Dashboard Indicator
- Division II Values Study
- Educational resources related to membership requirements (for example, minimum sports sponsorship and minimum financial aid requirements)
What is GOALS?
GOALS (Growth, Opportunities, Aspirations and Learning of Students in College) is an NCAA study of the experiences and well-being of current student-athletes. The GOALS study was designed to provide data to NCAA committees, policymakers and member institutions on a range of issues important to today’s student-athletes. Similar studies were previously conducted in 2006 and 2010.

Survey
The current GOALS survey covered the following general topics:

- College athletics experience
- College academic experience
- College social experience
- Recruitment
- Health and well-being
- Time commitments
- On-campus support
- Finances
- Opportunity to provide open-ended comments

A number of items have been repeated across the three administrations of the survey, allowing for trends to be examined. New items in the current study include questions on youth sports participation, parental aspirations, burnout, involvement/interest in study abroad and internships, and athletics department programming desired. Survey responses were received from over 21,000 student-athletes at nearly 600 schools across Divisions I, II and III.

Initial Findings
College Choice

- Athletics continues to play a prominent role in college choice across division. This includes quality of athletics facilities and presence of a particular coach.
- M/W basketball stands out as a sport where the decision to enroll or to transfer (especially among Division I men) often depends on the coach at that college.
- Although most domestic prospective student-athletes (PSAs) visit campus prior to enrolling, many international PSAs (especially in Division II) do not. This is noteworthy given the large increases in international student-athletes participating in many NCAA sports and the role that fit within a school/team plays in student-athlete retention.
- Most student-athletes across NCAA division expressed satisfaction with their college choice and the athletics experience within their NCAA division. Lowest satisfaction levels were generally seen in high-profile Division I and II sports where unrealistic pro expectations may be highest.
- NCAA student-athletes generally reported that their expectations about college academics and time demands were accurate. Expectations about the athletics and social experience were more often reported as being less accurate.
**Student-Athlete Time Commitments**

- Current college student-athletes are reporting more time devoted to athletics pursuits than was reported in 2010. This in-season increase occurred across division and for both men and women.
- Change in median time spent on athletics:
  - Division I: 32 hours/week in-season in 2010, 34 hours/week in 2015.
  - Division II: 30 hours/week in 2010, 32 hours/week in 2015.
  - Division III: 27 hours/week in 2010, 28.5 hours/week in 2015.
- FBS football players continue to report the highest weekly in-season time commitments (median=42 hours/week, up from 39 hours/week in 2010). FCS football and Division I baseball also reported 40 hours/week or more. Among women’s sports, Division I softball reported the highest figures (39 hours/week).
- Across sports and NCAA division, the typical college student-athlete is also reporting more time spent on academics.
- Change in median time devoted to academics:
  - Division I: 35.5 hours/week in-season in 2010, 38.5 hours/week in 2015.
  - Division II: 35.5 hours/week in 2010, 38.5 hours/week in 2015.
  - Division III: 38.5 hours/week in 2010, 40.5 hours/week in 2015.
- Two-thirds of Division I and II student-athletes (half in Division III) said they spend as much or more time on athletics during the off-season as during their competitive season. 75% or more of student-athletes in baseball, football and M/W track in Divisions I and II reported spending as much time on their sport in the off-season as they do in-season.
- Although time spent on athletics has increased, 2015 reports of missed class were generally low and very similar to those seen in 2010.
- Most student-athletes across division expressed satisfaction with the number of contests in their sport, with approximately one-quarter wanting even more of them (including high percentages in ice hockey, DII/DIII men’s golf and DI men’s soccer).
- Sports where student-athletes were most likely to express a desire for fewer competitions included tennis, softball and women’s volleyball.
- Division I women were most likely to state a preference for spending less time on athletics.
- Nearly two-thirds of men and three-quarters of women (highest in Division I) expressed a preference for more opportunities to visit home and family.
- High percentages of study participants expressed a desire to have more time for socialization and relaxation. This was especially true among those student-athletes with a high combination of academic and athletics time commitments (e.g., women, Division I student-athletes).
- The median self-reported weekly time spent socializing/relaxing during the athletics season was 17.1 hours in 2015, down from 19.5 hours in 2010 (difference of about 2 hours and 22 minutes).
- Student-athletes in the 2015 GOALS study reported sleeping an average of 6 hours and 16 minutes on a typical in-season weeknight. That is down 13 minutes from what student-athletes reported in 2010 (6 hours and 29 minutes). However, student-athlete assessments of their sleep quality are very close to those reported by college students generally.

**Academic Experiences**

- More than three-quarters of NCAA men and women (slightly higher among women and in Division III) reported that their overall academic experience has been positive.
• A majority of student-athletes reported feeling positive about their ability to keep up with their classes while in-season (approximately 60% in DI, 65% in DII, 70% in DIII).
• While over a third of student-athletes said that athletics participation has prevented them from taking desired classes, these numbers are down more than 10 percentage points in many Division I sports. Such improvements may be related to enhanced online options for course-taking (59% of DI, 54% of DII and 27% of DIII participants reported taking online courses through their college). Most student-athletes who say athletics has impacted course choices report not having regrets about those choices.
• Slightly higher numbers of Division I student-athletes are indicating in 2015 that their athletics participation has prevented them from enrolling in their desired major, but few say they regret their choice.
• Over two-thirds of student-athletes report having developed a close personal relationship with at least one faculty member, while more than 80% within each division believes their coach cares whether they graduate.
• 10% of Division I and II student-athletes have/will participate in a study abroad program. 33% of Division I student-athletes and 22% of Division II student-athletes say they would like to participate, but cannot because of their athletics commitments.

Finances
• More than two-thirds of Division II and III student-athletes said college costs were an important consideration in making their college choice. These numbers were lower in Division I, particularly among football and M/W basketball participants.
• About one-third of Division I student-athletes and nearly one-half of Division II student-athletes have concerns about how finances will impact their ability to complete their degree. More than two-thirds of the student-athletes on athletics aid in Divisions I and II say that quitting their sport would make staying at their current college a problem financially.
• 78% of student-athletes (60% in Division I men’s basketball and football) indicated that they usually have enough money to buy the things they need.

Campus and Team Environment
• Most student-athletes have a strong sense of belonging at their college, feel that their coaches and teammates have created an inclusive team environment, and feel that their coaches and teammates are accepting of people from diverse racial or ethnic backgrounds. However, student-athletes of color (especially women) are slightly less likely to find the campus and team environments inclusive and accepting.
• When asked how comfortable they would feel approaching others about a team issue or problem, student-athletes across division reported feeling most comfortable speaking with their team captains and coaches as opposed to faculty or administrators.
• Student-athletes view other members of the student body as being less supportive of athletics than are faculty and school administrators.
• Although most student-athletes said they frequently socialize with non-athletes at their college, increased numbers within each division reported that all of their closest friends are college teammates.
• Student-athletes, like many college students, are highly connected to their parents. 48% of NCAA men and 62% of women communicate with their parents at least once per day.
Volunteerism

- Nearly 90% of current student-athletes reported engaging in community service, which is a slight increase from 2010. 49% of men and women engage in service a few hours per month or more (up from 44% in 2010).
- Coaches are requiring service at higher rates. In 2010, 50% of student-athletes reported being required to participate in service hours by their coach or team. That number rose to 58% in the 2015 survey.

Youth Sports Experiences

- Many NCAA student-athletes, especially in sports like ice hockey, tennis (DI and DII only) and soccer, began specializing in their sports at what experts consider a very early age (e.g., before age 12).
- Student-athletes in many sports played that sport year-round growing up and participated in the sport on both club and high school teams. Many NCAA athletes think youth in their sport play in too many contests and a number of them (especially men) wish they had spent more time sampling other sports when they were young.
- Many current NCAA student-athletes had high parental/family expectations of playing college and/or professional/Olympic sports that started at a young age. This is especially true among participants in certain DI/DII sports. These family expectations may fuel unrealistic pro expectations expressed by the student-athletes themselves in the GOALS survey.

Ethical Leadership of Coaches

- Scales were included in the GOALS survey to assess student-athlete opinion on the ethical leadership and abusive supervision of their coaches.
- Although most student-athletes rate their coaches at similarly high levels as expressed in 2010, we see that women and Division I student-athletes are more likely to be critical of their coaches in these domains. Men’s and women’s basketball players were the most likely to express concerns about being treated disrespectfully by coaches.

Mental Health

- College campuses have generally seen an increase in the number of students experiencing mental health issues such as anxiety and depression. The 2015 GOALS data highlights similar concerns among student-athletes, with about 30% self-reporting that they have been intractably overwhelmed during the past month (increases noted across each division versus the 2010 GOALS study).
- Approximately one-third of student-athletes (higher in Division I and in certain sports like football; lower in Division III) noted struggling to find energy for other tasks because of the physical demands of their sport. Nearly one-quarter (same divisional and sport pattern as noted above) reported being exhausted from the mental demands of their sport.
- 73% of student-athletes believe that their coach cares about their mental well-being. This figure is slightly higher in Division III and lower in some sports (e.g., 55% in Division I women’s basketball). Although many student-athletes say they would feel comfortable talking to coaches about mental health issues, such comfort is much lower among women.
- About 40% of student-athletes who sought help for a mental health issue reported high levels of satisfaction with the care they received from team or college personnel.

Post-College Careers

- Across sport, student-athletes generally expect to earn their degree and the vast majority indicate that their families also expect graduation. High numbers of student-athletes anticipate attending graduate school at some point in the future.
Many student-athletes have completed or expect to undertake an internship of some type during college. These figures are highest in Division III (two-thirds) and lowest in Division I baseball, basketball and FBS football (one-third). Relatively high percentages of student-athletes in some Division I sports (e.g., 30% in FBS football) said they would like to do an internship but cannot because of their athletics commitments.

43% of all student-athletes believe it is likely that their job after college will involve sports. The numbers are particularly high for Division I men’s (75%) and women’s (59%) basketball players.

Impact of College Athletics

90% of student-athletes credit their college athletics experience with having a positive impact on increasing their personal responsibility, honing their teamwork skills, and enhancing their work ethic. High percentages also reported that college sports has had a positive effect on their leadership skills, their values and ethics, self-confidence, time management, understanding of diverse cultures, study skills and commitment to volunteerism.

About 90% of student-athletes across division said that team success is important to them, but also that they have the opportunity to compete frequently and at a high level. Nearly 80% noted that being viewed as a team leader is important to them.

Additional Programming Desired

Student-athletes in the study were presented with a list of topics and asked which ones they wished their coaches and athletics administrators would talk about more frequently. Across division and gender, the most requested topics were those related to (a) academic success and especially preparing to get a job after college; (b) maximizing athletic performance (e.g., proper nutrition and how to get good/more sleep); and (c) balancing academics/athletics while keeping sports in perspective.

Study Background

Student-athletes were surveyed during spring 2015 by faculty athletics representatives (FARs) at NCAA member colleges. A few schools provided supplementary data collection during fall 2015.

FARs at each NCAA member institution were asked to survey all members of one, two or three pre-specified teams. The sampling plan was developed by NCAA researchers to ensure a representative national set of student-athlete responses. FARs had the opportunity to administer either online or paper versions of the survey. Both required in-person administration using standardized procedures. More than half of NCAA schools participated.

Study protocols were designed to ensure the anonymity of participants within the administration setting and the confidentiality of their responses among NCAA researchers.

Once 2014-15 Division I and Division II academic census data become available (spring 2016), we will be able to tie survey responses for many participants to academic outcomes and examine how various noncognitive factors relate to student-athlete academic success and retention.

Principal study investigators are Dr. Thomas Paskus and Dr. Lydia Bell of the NCAA research staff.

NCAA research staff will present initial findings at the 2016 NCAA Convention. Additional materials and reports will be released throughout the winter/spring via our website (www.ncaa.org/research) and the @NCAAResearch Twitter feed.
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AGENDA

National Collegiate Athletic Association
Division II Provisional Year-One Orientation

NCAA National Office
Grant Ballroom B
Indianapolis, Indiana

August 29, 2016

1. Welcome and announcements. (Tom Daeger)

2. Overview of the NCAA. (Chelsea Crawford and Angela Tressel)
   • NCAA 101. [Supplement No. 1]

3. Overview of NCAA Division II. (Ryan Jones)
   a. Facts and figures. [Supplement No. 2]
   b. Governance. [Supplement No. 3]
   c. What makes Division II unique? [Supplement Nos. 4, 5 and 6]
   d. Legislative process. [Supplement No. 7] (Karen Wolf)
   e. Strategic plan. [Supplement Nos. 8, 9 and 10]

4. NCAA Division II membership process. [Supplement Nos. 11 and 12]
   a. Duties and responsibilities of the NCAA Division II Membership Committee and staff liaisons. (Daeger)
   b. Role of assigned vendor in membership process. (Jill Willson)
   c. Duties and responsibilities of Division II conference office. (Daeger)
   d. Presidential commitment to Division II membership process. (Daeger)
   e. Importance of institutional control and presidential leadership. (Daeger)
   f. Role of Intercollegiate Athletics Advisory Board and Compliance Committee. (Willson)
Division II Provisional Year-One Orientation Agenda
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g. NCAA Convention. (Tressel)

h. NCAA compliance.
   (1) NCAA Manual and case studies. [Supplement Nos. 13 and 14] (Wolf)
   (2) Violations and case studies. (Kelly Groddy)

i. Provisional year-one requirements. (Willson)
   (1) Membership Committee site visit. [Supplement No. 15]
   (2) Campus visit. [Supplement No. 16]
   (3) Reporting. (Crawford)
      (a) Annual report.
      (b) Institutional Self-Study Guide (ISSG). [Supplement No. 17]
   (4) Mandatory meetings and requirements.

j. Preparing for provisional year two. (Willson)
   (1) Compliance Blueprint.
   (2) Reporting. (Katie Willett)
      (a) Annual report.
      (b) ISSG action plans.

*Chancellors and Presidents adjourn for separate meeting.*

5. Roundtable discussion.

a. Director of Athletics. (Ryan Erwin)
   (1) Responsibilities of the director of athletics in the membership process.
   (2) Ensuring institutional control throughout the membership process.
   (3) Sharing information and preparing campus staff.
(4) Tips and tools to prepare for provisional year-one visit.

(5) Developing and supporting campus athletics committees during process.

(6) Development and growth as a Division II director of athletics.

(7) Helpful resources.

b. Compliance administrators. (Tressel and Crawford)

(1) Responsibilities of the compliance administrator in the membership process.

(2) Providing compliance education to staff and student-athletes.

(3) Understanding and building timelines.

(4) Building and implementing policies.

(5) Development and growth as the compliance administrator.

(6) Tips and tools to prepare for provisional year-one visit.

(7) Institutional control.

(8) Building relationships with campus departments.

(9) Working with Student-Athlete Advisory Committee (SAAC).

c. Senior Woman Administrator. (Sue Willey)

(1) Responsibilities of the senior woman administrator in the membership process.

(2) Development and growth as a senior woman administrator.

(3) Institutional control.

(4) Effective collaboration with campus departments.

(5) Tips and tools to prepare for provisional year-one visit.
(6) Working with SAAC.

d. Faculty Athletics Representative. (Margaret Poitevint)

(1) Responsibilities of the faculty athletics representative in the membership process.

(2) Role of the faculty athletics representative with athletics and on campus.

(3) Helping bridge gaps across campus.

(4) Development and growth as a faculty athletics representative.

(5) Institutional control.

(6) Tips and tools to prepare for provisional year-one visit.

(7) Working with SAAC.

6. Questions and answers. (Daeger, All)

7. Adjournment.
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Division II Provisional Year-One Orientation

NCAA National Office
Summitt/Wooden Room
Indianapolis, Indiana
August 29, 2016

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   (2) Reporting. (Katie Willett)
      (a) Annual report.
      (b) ISSG action plans.

*Chancellors and Presidents adjourn for separate meeting.*

5. Budgeting for a Division II intercollegiate athletics program and understanding the NCAA Association-wide budget. [Supplement Nos. 18-a and 18-b] (Terri Steeb and David Watts)
   a. Overview.
   b. Discussion.
6. Roundtable discussion.
   - Chancellors and Presidents (Watts)
     1. Principles of institutional control.
     2. Presidential involvement.
     3. Progress in year one of the membership process.
     4. Institutional accreditation.

7. NCAA Resources. (Willett)

8. General question and answer session. (Watts, All)

9. Other business.

10. Adjournment.
NCAA Division II Membership Committee
Minimum Requirements for a Conference to be
Considered for Membership in Division II

APPLICATION INSTRUCTIONS AND MINIMUM REQUIREMENTS

APPLICATIONS MUST BE COMPLETED AND SUBMITTED THROUGH THE NCAA
PROGRAM HUB NOT LATER THAN DECEMBER 1, 2016.

Pursuant to NCAA Constitution 3.2.1, membership in the NCAA is available to colleges, universities, athletics conferences or associations and other groups that are related to intercollegiate athletics that have acceptable academic standards (e.g., the institution is accredited by one of the six regional accrediting agencies) and that are located in the United States and Canada, its territories or possessions. Such institutions or organizations must accept and observe the principles set forth in the constitution and bylaws of the NCAA.

In accordance with Constitution 3.4.1.3, a conference of at least 10 active member institutions in the same geographical area must successfully complete all requirements of the conference membership process as determined by the NCAA Division II Membership Committee to obtain active conference member status in Division II.

In addition, according to the committee’s policies and procedures for conference membership, a conference must be sponsored by an active Division II conference and shall complete an application signed by the chancellor or president of each member institution and submitted to the NCAA national office not later than December 1, 2016. The application fee of $100,000 ($10,000 per institution within the conference) shall accompany the application.

The committee has the authority to accept or not accept an application to become a Division II member conference.

If the committee does not accept the application to enter the membership process, the $100,000 application fee shall be refunded as determined by the committee.

Conferences are required to complete and submit the application through the NCAA Program Hub. All documents required for the application must be uploaded in PDF format and be bookmarked. Please note the committee will review all documents. The committee is in part guided by the principles noted in the NCAA Division II White Paper on Strategic Membership Growth.

Katie Willett
NCAA Academic and Membership Affairs

OVERNIGHT DELIVERY
1802 Alonzo Watford Sr. Drive
Indianapolis, Indiana 46202

Telephone: 317/917-6222
Facsimile: 317/917-6875
In order for a conference’s application to be considered by the NCAA Division II Membership Committee for entrance into the Division II membership, a conference must demonstrate that it meets the following minimum requirements. Ultimately, the committee has the authority to accept or not accept a conference's application to enter Division II even if the conference is meeting the minimum requirements at the time of application.

**Analysis/Feasibility Study**

The conference shall demonstrate that broad-based discussions have occurred regarding membership in Division II including a discussion of the necessary resources and personnel to effectively operate a Division II conference. The conference should consider overall alignment with the Division II philosophy, attributes and the strategic platform. In addition, the conference office shall submit a current budget and any budgets available for subsequent academic years.

**Accredited Four-Year Baccalaureate Degree(s) Granting Institutions**

The conference shall demonstrate that its members are accredited by one of the six regional accrediting agencies and that all institutions have been offering four-year baccalaureate degree(s) for a minimum of one academic year prior to the conference submitting an application to enter the Division II. Conferences with a Canadian institution(s) must indicate whether the Canadian institution(s) have applied to a U.S. regional accrediting agency prior to being considered for acceptance into Division II.

**Strategic Plan for the Conference**

The conference shall provide a clear, detailed strategic plan for its operations including an outline of key goals and priorities, associated timeline, and commitment of financial and personnel resources. The conference must demonstrate the documented approval of the strategic plan by the conference's governance structure and that implementation of the strategic plan will occur.

**Financial Model for the Conference**

The conference shall demonstrate that it administers its office with prudent management and fiscal practices to ensure financial stability including, but not limited to, sufficient operating budgets for the effective operation of conference championships.

**Commitment of Personnel and Current Staff**

At the time of application, a conference shall demonstrate it has the necessary personnel to operate the conference office at the Division II level including, but not limited to:

1. A full-time commissioner whose primary responsibility is overseeing the administration
of the conference;

2. A full-time administrator, whose primary responsibility is compliance; and

3. A third full-time administrator, whose primary responsibilities are determined by the needs of the conference office (e.g., sports information, championships, marketing)

**Sports Sponsorship**

The conference shall demonstrate that it is meeting the Division II minimum sports-sponsorship requirements for a conference as outlined in Constitution 3.4.3.3.3 and the three-season requirement as outlined in Constitution 3.4.3.3.3.1 at the time of application. An institution in the conference would have to satisfy the minimum contest and minimum participant requirements in NCAA Bylaw 20.10.3.3 in a given sport in order for that sport to be considered when determining whether the conference has 10 member institutions that sponsor and compete in that sport.

**Student-Athlete Advisory Committee**

An applicant conference shall demonstrate that it has established at the time of application a plan to develop a student-athlete advisory committee for its member institutions' student-athletes. The conference shall be able to produce bylaws and/or policies and procedures for the duties of the student-athlete advisory committee.

**Demonstrated Commitment to Diversity and Inclusion**

The conference shall demonstrate a commitment to diversity and inclusion through, but not limited to, designating a diversity officer, maintaining a gender-equity plan and having a core philosophy or mission statement that promotes an inclusive culture and fosters equitable participation for student-athletes and career opportunities for coaches and administrators from diverse backgrounds.

**Demonstrated Commitment to the Community**

The conference shall demonstrate that it is committed to the Division II Community Engagement Initiative for developing student-athletes and communities by actively engaging in shared experiences. This may be demonstrated through a comprehensive plan in which to conduct community engagement events.

**Academic Achievement of Student-Athletes**

The conference shall have policies in place that demonstrate a commitment to academics. The conference shall demonstrate a commitment to the academic success of student-athletes at its
member institutions measured by the graduation rate of the student-athletes in each sport being equal to or greater than that of the general student body.

**Demonstrated Commitment to Sportsmanship**

Commitment to sportsmanship may be demonstrated through the strategic plan through defined goals.

**Application and Review Procedures**

An applicant conference must fully complete the 2017 application for Division II membership and the application must be submitted to the NCAA national office through the NCAA program hub not later than December 1, 2016, in order to be reviewed by the committee for consideration to enter the membership process. The application must be signed by the chancellor or president of each institution within the conference.

The committee shall review and consider all applications received by the December 1, 2016, deadline. Please note the committee will review all documents submitted and assess the development of policies and procedures for Division II membership.

The committee shall forward to the NCAA Division II Management Council those conferences the committee approved to enter the membership process. The Management Council shall review the information during its July meeting.

Within five business days following the July or February committee meeting, the national office will officially publicize those institutions that have been approved for acceptance into the Division II membership process.

**Appeals of the Committee's Decisions**

All appeals of the committee's decision regarding a conference's acceptance to the Division II membership process shall be filed within 30 calendar days following the notice of the committee's decision.

New information identified by the institution after the initial decision of the committee will necessitate additional review by the committee and may delay the process.

Appeals of the committee's decision shall be heard by the NCAA Division II Management Council Subcommittee. Decisions of the Management Council Subcommittee are final.

**Contacting Committee Members**

All communication regarding an application to enter the membership process must be directed to Katie Willett at the national office or the chair of the committee. Individuals should not contact
other members of the committee regarding the conference's application for entrance into the membership process. Such contact may cause that committee member to recuse him or herself from consideration of the application.

**Mandatory Meeting Attendance**

Conferences accepted to enter the membership process are required to send the conference commissioner and compliance administrator to all mandatory meetings in the year immediately following the submission of the application. During the 2017-18 academic year, the meetings include but are not limited to:

1. An orientation meeting held at the NCAA national office in fall 2017;

2. Visit to an active Division II member conference selected by the Membership Committee; and

3. NCAA Division II Convention business session and Membership Committee session, January 2018;

Absent a waiver from the committee, failure to attend mandatory meetings in the year following the submission of application may prevent an institution from progressing to active conference status. Please review the committee's policies and procedures for a full list of requirements conferences must satisfy during application period.
Membership Process. A conference seeking membership in Division II must successfully complete all requirements of the membership process as specified below to be considered for active conference status in Division II.

Administrative Requirements for Application.

1. Deadline for Submission of Application. An applicant conference shall complete an application, signed by the chancellor or president of each conference member institution, and received in the NCAA national office not later than December 1 for conferences seeking to begin the membership process in the following academic year.

2. Required Documentation with the Application. In its application, the conference shall submit the following:
   a. Statement explaining why the conference seeks to join Division II;
   b. Demonstrated administration of the conference in accordance with NCAA and Division II legislation;
   c. Conference philosophy, mission statement and strategic plan;
   d. Conference constitution and bylaws as they related to the governance of the athletics program in Division II;
   e. A complete organizational chart;
   f. A financial plan detailing the operational budget for the conference office;
   g. Conference compliance manual for Division II membership;
   h. Conference championship operations manual;
   i. Process for automatic qualification in applicable sports;
   j. Copy of the conference governance structure;
   k. A student-athlete advisory committee development plan, or current handbook if a student-athlete advisory committee is in existence;
   l. Job descriptions of the commissioner, compliance administrator and senior woman administrator designation;
m. A plan detailing the organization and operation of officials; and

n. Copy of the conference’s three-to-five-year budget.

3. **Application Fee.** A refundable application fee shall accompany the application form. The amount of the fee will be determined annually by the NCAA Division II Membership Committee based on a continual analysis of expenses associated with the membership process. An applicant conference that is not selected to enter the membership process shall receive a refund of the application fee on a prorated basis as determined by the Membership Committee.

4. **Membership Committee Authority.** The Membership Committee has the authority to accept or not accept a conference’s application to enter the membership process.

5. **Class Size Limitation.** Applicant conferences are subject to any annual limit on the number of conferences that may be selected to begin the membership process, as established by the NCAA Division II Management Council on recommendation by the Membership Committee.

**Provisional Period.** Once a conference receives notice that it has been accepted to begin the Division II membership process, the conference shall enter the provisional period September 1. The provisional period shall be a minimum of one year. The Membership Committee will annually assess the progress of the conference in the provisional period and determine the conference’s readiness for Division II active membership. At the completion of the one-year period, the conference shall receive a determination of its readiness to proceed to active membership. Please note that for the purposes of automatic championship qualifications, the provisional year will count towards the five-year period.

Conferences are required to satisfy the following requirements during the provisional period:

1. Demonstrated administration of the conference in accordance with NCAA and Division II legislation;

2. Demonstrated involvement and commitment of the chancellors or presidents at the member institutions, as determined by the Membership Committee;

3. An annual report submitted by June 1, which shall include an updated conference office strategic plan;

4. Attendance at the NCAA Division II Convention business session and Membership Committee session. Conference representatives required to attend are the commissioner, the senior woman administrator and the compliance administrator;
5. An orientation meeting held at the NCAA national office; and

6. Visit to an active Division II member conference selected by the Membership Committee.

**Determination of Standing in the Membership Process.**

1. **Failure to Meet Membership Requirements.** A conference failing to meet and maintain the conditions set forth in these policies and procedures may be required to repeat the provisional year or have their status in the membership process terminated by a two-thirds vote of the Membership Committee members present and voting. A notice of the intention to terminate status in the membership process, stating the grounds on which such an action will be based, shall be given in writing to the chancellors or presidents of the conference.

2. **Waiver of Membership Process Requirements.** An applicant conference may file a waiver to the Membership Committee for failure to meet the requirements of the membership process due to circumstances beyond the control of the conference.

3. **Authority of Management Council.** The Management Council shall hear and act on a conference’s appeal of a decision made by the Membership Committee in regard to the conference’s standing in the membership process.

4. **Termination and Cessation of Rights and Privileges.** All rights and privileges of a conference shall cease upon termination of membership in the provisional period. Any conference in the membership process whose membership is terminated may reapply to enter the membership process after a period of one year.
Policies and Procedures for Division I Institutions Seeking Reclassification of Divisional Membership in All Sports to Division II

**Membership Process.** An institution that is currently an active member of Division I and seeks to reclassify its divisional membership in all sports to Division II must successfully complete all requirements of the membership process as specified below to be considered for active member status in Division II.

**Administrative Requirements for Application.**

1. **Deadline for Submission of Application.** Reclassifying institutions shall complete an application, signed by the chancellor or president, and received in the NCAA national office not later than February 1 prior to the academic year in which the institution seeks to begin the membership process.

2. **Required Documentation with the Application.** In its application, the institution shall submit the following:

   a. Statement explaining why the institution seeks to reclassify to Division II, how the institution will comply with all Division II legislation with the exception of NCAA Bylaw 15 (financial aid) by the first year of the reclassification period and how the institution will comply with Bylaw 15 prior to becoming an active member;

   b. Demonstrated administration of the institution’s athletics program in accordance with NCAA and Division II legislation with the exception of Bylaw 15 (financial aid). Please note that the reclassifying institution must comply with Division II Bylaw 15 (financial aid) regulations in the awarding of any athletically related financial aid to incoming students (e.g., freshman and transfers) [See Attachment C-1];

   c. Athletics department philosophy, mission statement and strategic plan;

   d. Athletics department policies and procedures manual related to the governance of the athletics program in Division II, including a copy of the reclassifying institution’s written procedures in place to ensure the health and safety of the institution’s student-athletes (e.g., athletics training, emergency medical procedures) if the procedures are not contained in the policies and procedures manual;

   e. Institution and athletics department complete organizational charts;

   f. Athletics department compliance manual for Division II membership;

   g. Athletics department student-athlete handbook for Division II membership;
h. Job descriptions of the director of athletics, faculty athletics representative and senior woman administrator; and

i. Copy of the institution’s most recent financial audit.

3. **Sponsorship Requirement.** Reclassifying institutions must be sponsored by an active Division II institution or conference at the time of application.

4. **Application Fee.** A refundable application fee shall accompany the application form. The amount of the fee will be determined annually by the NCAA Division II Membership Committee based on a continual analysis of expenses associated with the membership process. An applicant institution that is not selected to enter the membership process shall receive a refund of the application fee on a prorated basis as determined by the Membership Committee.

5. **Membership Committee Authority.** The Membership Committee has the authority to accept or not accept a reclassifying institution’s application to enter the membership process.

6. **Class Size Limitation.** Reclassifying institutions are subject to an annual limit on the number of institutions that may be selected to begin the membership process, as established by the NCAA Division II Management Council on recommendation by the Membership Committee.

**Administrative Requirement Prior to Active Membership—Conference Membership.** Before the Membership Committee may invite a reclassifying institution to become an active member of Division II, an active conference or an athletics conference applying for membership must have taken action to allow the institution to become a full conference member.

**Minimum Requirements for Good Standing with Accreditation Agency.** The institution shall demonstrate that it is in good standing with its regional accrediting agency (e.g., not on warning/notice, not on probation, does not have to show cause, was not continued in accreditation for good cause, nor formal notice of concern) by July 1 of the year of the institution’s application. The committee shall review each institution on a case-by-case basis; however, if an institution is not in good standing, it shall not advance within the membership process.

**Reclassification Period.** The reclassification period shall be a minimum of two years. Once a reclassifying institution receives notice that it has been accepted to begin the Division II membership process, the institution shall enter the reclassification period September 1, the
beginning of practice in any sport for the fall term or the first day of classes for that fall term, whichever occurs first. The Membership Committee will annually assess the progress of the institution in the reclassifying period and determine the institution’s readiness for Division II active membership. At the completion of the two-year period, the institution shall receive a determination of its readiness to proceed to active membership.

Reclassifying institutions are required to satisfy the following requirements during the reclassification period:

1. Year One:

   a. Demonstrated administration of the institution’s athletics program in accordance with the constitution of Division II and all Division II legislation with the exception of Bylaw 15 (financial aid). Please note that the reclassifying institution must comply with Division II Bylaw 15 (financial aid) regulations in the awarding of any athletically related financial aid to incoming students (e.g., freshman and transfers) [See Attachment A];

   b. Demonstrated involvement and commitment of the chancellor or president at the institution, as determined by the Membership Committee;

   c. An on-campus assessment conducted by an outside group selected by the Membership Committee. NCAA staff and a representative of the Membership Committee will also participate to review the readiness of the institution to become an active Division II member;

   d. A comprehensive self-study and evaluation of the institution’s intercollegiate athletics program using the Division II Institutional Self-Study Guide;

   e. An annual report submitted by June 1, which shall include an updated athletics department strategic plan;

   f. Attendance at an orientation session conducted by the national office staff related to basic Division II operating rules and membership requirements. Institutional representatives required to attend are the chancellor or president, the director of athletics, the senior woman administrator, the faculty athletics representative, a compliance administrator and any additional individual to whom athletics reports;

   g. Attendance at the NCAA Division II Convention Business Session and Membership Committee Session. Institutional representatives required to attend are the chancellor or president, the director of athletics, the senior woman
administrator, the faculty athletics representative and a compliance administrator; and

h. Attendance at all Division II sessions during the NCAA Regional Rules Seminar or Regional Compliance Seminar conducted by the NCAA. Institutional representatives required to attend are the director of athletics, the senior woman administrator, the faculty athletics representative, a compliance administrator and a liaison from financial aid and the registrar’s office.

2. Year Two:

a. Demonstrated administration of its athletics program in accordance with the constitution and other Division II legislation with the exception of Bylaw 15 (financial aid). Please note that the reclassifying institution must comply with Division II Bylaw 15 (financial aid) regulations in the awarding of any athletically related financial aid to incoming students (e.g., freshman and transfers) and sophomores;

b. Demonstrated involvement and commitment of the chancellor or president at the institution in the membership process, as determined by the Membership Committee;

c. An on-campus assessment conducted by an outside group selected by the Membership Committee. The assessment shall include completion of the Division II Compliance Blueprint Review;

d. An annual report submitted by June 1, which shall include an updated athletics department strategic plan;

e. Attendance at the Division II Convention Business Session and Membership Committee Session. Institutional representatives required to attend are the chancellor or president, the director of athletics, the senior woman administrator, the faculty athletics representative and a compliance administrator; and

f. Attendance at all Division II sessions during the Regional Rules Seminar or Regional Compliance conducted by the NCAA. Institutional representatives required to attend are the director of athletics, the senior woman administrator, the faculty athletics representative, a compliance administrator and a liaison from the financial aid and registrar’s office.
Determination of Standing in the Membership Process.

1. **Failure to Meet Membership Requirements.** Reclassifying institutions failing to meet and maintain the conditions set forth in these policies and procedures may be required to complete a third year of the reclassification period or have their status in the membership process terminated by a two-thirds vote of the Membership Committee members present and voting. Reclassifying institutions are not permitted to complete more than three years in the reclassification period. A notice of the intention to terminate status in the membership process, stating the grounds on which such an action will be based, shall be given in writing to the chancellor or president of the reclassifying institution.

2. **Fee for Third Year in Reclassification Period.** A nonrefundable fee will be assessed if an institution is required to complete a third year in the reclassification period. The amount of the fee will be determined annually by the Membership Committee, based on a continual analysis of expenses associated with the membership process.

3. **Waiver of Membership Process Requirements.** Reclassifying institutions may file a waiver to the Membership Committee for failure to meet the requirements of the membership process due to circumstances beyond the control of the institution. The waiver must be filed by June 1 following the academic year for which the institution is seeking relief. For purposes of this requirement, the academic year is defined as September 1 through May 31.

4. **Authority of Management Council.** The Management Council shall hear and act on a reclassifying institution’s appeal of a decision made by the Membership Committee in regard to the institution’s standing in the membership process.

5. **Termination and Cessation of Rights and Privileges.** All rights and privileges of a reclassifying institution shall cease upon termination of membership in the reclassification period. Any institution in the membership process whose membership is terminated may reapply to enter the membership process after a period of one year.

**Restricted Membership Status—Institution Providing Erroneous Information During Membership Process.** A reclassifying institution that provides erroneous information during the membership process that is material, intentional and fallacious, and would have impacted the Membership Committee’s decision to move the institution forward in the process, shall be subject to restricted-membership status for one academic year following the time of discovery. Appeals of the Membership Committee’s decision to place an institution in restricted membership status for providing erroneous information during the membership process shall be reviewed by the Management Council.
2016-17 NCAA Division II Institutional Self-Study Guide
Class 2 Institutions

University of Alabama in Huntsville
Albany State University (Georgia)
Alderson Broaddus University
Angelo State University
Azusa Pacific University
Barry University
Bowie State University
California State University, Chico
California State University, Stanislaus
Central Washington University
Chaminade University
Columbus State University
Concordia College (New York)
Daemen College
Davis and Elkins College
Drury University
East Stroudsburg University of Pennsylvania
Emporia State University
Florida Institute of Technology
Fort Valley State University
Fresno Pacific University
Johnson C. Smith University
Lake Erie College
Lander University
Lane College
Lewis University
Lynn University
Mansfield University of Pennsylvania
Michigan Technological University
Missouri University of Science and Technology
Montana State University Billings
University of Montevallo
University of New Haven
Newberry College
University of North Carolina at Pembroke
Northwood University (Michigan)
Pace University
Point Loma Nazarene University
Quincy University
Roberts Wesleyan College
Saginaw Valley State University
Salem International University
Seattle Pacific University
Shaw University
Shorter University
Southern Arkansas University
Southern Nazarene University
Southwest Baptist University
Saint Augustine’s University
St. Cloud State University
Saint Michael's College
Tuskegee University
Union University
Virginia Union University
Wayne State College (Nebraska)
Wheeling Jesuit University
Young Harris College

NCAA/06_21_2016/CNC:kas
Instructions for Completing the
NCAA Division II Institutional Self-Study Guide (2016-17)

The following provides instruction on completing the NCAA Division II Institutional Self-Study Guide (ISSG), including an overview of the ISSG, the deadlines for completing the ISSG and requesting an extension and the penalties for failing to submit the completed ISSG by the deadline.

1. **Overview of the ISSG.**

   The fifth NCAA special Convention added NCAA Constitution 6.3 in the NCAA Division II Manual—a self-study and evaluation—in June 1985. Constitution 6.3 requires each institution, as a condition and obligation of NCAA membership, to conduct a comprehensive self-study of its intercollegiate athletics program at least once every five years. Division II institutions are divided into five classes, with each class required to complete the ISSG once every five years. Your institution is a Class 2 institution, which must complete and submit the ISSG for the 2016-17 academic year.

   The ISSG is a tool to help institutions meet the requirements of Constitution 6.3 and addresses both compliance-related and strategic initiative-related topics. The ISSG is designed to identify and alert institutional administrators and staff to potential problems or areas for improvement within the athletics program and to guide an institution toward actions to address, help prevent or minimize the severity of the items identified. The key to meaningful ISSG use is honest self-examination and a commitment to self-improvement. Used properly, the ISSG can be a helpful tool to enhance integrity and ensure proper systems are in place in the athletics department to support institutional control.

   As an aid to users, each ISSG indicator has been given an "importance rating." The following importance ratings are assigned to each question:

   a. **Deficiency:** Indicative of less threatening situations; nevertheless, should command some attention in efforts to follow-up on the self-study.

   b. **Significant Deficiency:** Is indicative of situations that may be a threat to the integrity of the athletics program.

   c. **Material Weakness:** Is indicative of situations that already may be or may become a major threat to the integrity of the athletics program.

   Importantly, as described below, action plans for improvement are required for each "no" answer. Those plans should remain on file with the institution.
In addition, a number of uploaded documents to be included with the institution's self-study report are referred to in the ISSG. The information should be reviewed by all participants in the self-study process and should remain on file with the completed self-study.

2. **Completing the ISSG.**

   **Step One: Logging In**

   The ISSG is available online at NCAA.org as an application under "My Apps." The ISSG will be listed as an application under the title "Self-Study Guide." Single-source sign-on administrators may provide access to the ISSG to those on campus taking part in the completion of the ISSG.

   **Step Two: Beginning the ISSG**

   Once the user has signed on to his or her institution's account the introductory page will be displayed with several links:

   a. The "Institutional Self-Study Guide" link directs the user to an overview of the sections, chapters and dates on which each chapter was completed.

   b. The "User Guide – Benefits and Purpose of the ISSG" link provides additional information regarding the ISSG, who should complete it, when and how.

   c. The "Instructions for Completing the Online ISSG" link provides the user a copy of this document, which outlines the steps to successfully complete and submit the ISSG electronically.

   d. The "Submitted Responses" link provides the institution with a PDF that indicates which answers have been provided to date by the institution.

   e. The "Preview All Questions" link allows the institution to print the ISSG.

   This screen shot is an example of the introductory page with links:
Step Three: Answering Questions and Providing Documents

After the user selects the "Institutional Self-Study Guide" link, the user is directed to the "Overview." To begin, the user should select "Section 1 – Instructions for ISSG." Once the user has read and understands the instructions the user should click "Save and Continue" at the bottom of the page.

The user now has the opportunity to begin answering the questions on the ISSG and either uploading documents or entering text regarding the documents required in each section.

Each section of the ISSG contains multiple "yes/no" questions followed by required documents pertaining to the section. The user will respond to each "yes/no" question by clicking in the appropriate circle next to each response. This screen shot is an example of the "yes/no" questions:

If the user provides a "no" answer to a question, the user will be prompted to provide an action plan that details what the institution will do to change that answer from a "no" to a "yes." The institution may type its response or upload a document as its response to the requested action plan.

Answering "yes" to a question may make certain questions moot. In these circumstances the program will automatically move the user past certain questions. Conversely, a "no" response may prompt additional questions to be asked that may not have appeared when the user first began entering information in a certain section.
After the user has completed each question in the current section, the user will be asked to provide copies of documentation that can be uploaded. A document can be uploaded by clicking on the "Upload" button appearing next to each requested document.

After clicking "Upload" the user can select the appropriate document(s) to be added and move on to the next request. If the user wishes to type a response to these questions, the user may do so by clicking in the text box and providing the answer in that format.

This screen shot is an example of the "Information to be included with the institution's self-study report" page:

The user should click the "Save" button if the user wishes to save the information entered in a section and complete entering the information at a later time. The user should click the "Save and Continue" button if the user is finished entering information in a section and wishes to continue entering information in other sections.

The user will repeat the process of answering questions and providing documents or typing in responses for documents throughout the rest of the ISSG.

Please note NCAA.org applications will time-out for security purposes after a period of time, so please save frequently to ensure that your data is not lost.

**Step Four: Signature Page**

After every question has been answered, every document has been uploaded and the chapters have been marked complete, the signature page will be made available. The tool will allow the user and/or committee to e-sign or upload signatures indicating the ISSG
may be submitted on behalf of the institution. This screen shot is an example of the "Submit Completed Study Guide For Signatures" button.

3. **Deadline for Submitting the ISSG.**

For Class 2 Institutions, the ISSG is due not later than **5 p.m. Eastern time June 1, 2017**.

4. **Penalties for Failing to Submit the ISSG by the Deadline.**

Constitution 6.3.1.2 stipulates that an institution that fails to submit the ISSG by the deadline will be placed on one-year probation. Further, the institution shall not be eligible to receive NCAA Division II enhancement funds. Any institution that fails to complete the ISSG during the one-year probationary period shall be:

a. Fined $1,000;
b. Placed on restricted membership status;
c. Precluded from receiving Division II enhancement funds; and
d. Ineligible for NCAA championships.

If an institution is unable to meet the 5 p.m. Eastern time June 1, 2016, deadline, the committee may approve an extension depending on the circumstances. Such requests must be received by the NCAA national office not later than 5 p.m. Eastern time March 1, 2017.

5. **Questions Regarding Completion or Submission of ISSG.**

Please contact Chelsea Crawford, assistant director of academic and membership affairs, via email at cncrawford@ncaa.org or telephone at 317-917-6793 with any questions you may have regarding the administration of your ISSG.
Instructions for Completing the 2016 Digital Self-Study Guide

The NCAA Division II Institutional Self-Study Guide (ISSG) is provided in an online-only format. Submission of the Self-Study Guide through the Self-Study system is the only format that will be recognized as meeting the once-in-five-year membership requirement. As a reminder, the Institutional Self-Study Guide must be completed by 5 p.m. Eastern time June 1 of the year it is due.

ACCESSING THE ISSG

Please note that access must be granted to this application via the Single-Source Sign-On system. To access the Single-Source Sign-On system, log into the applications area of ncaa.org by clicking on the "My Apps" link under the search box on the far right side.

On the membership log-in page, enter the user ID and password that the user has selected.
Once the user is logged in, he or she should see the "My Applications" tab on the "Account Maintenance Tool" page. On the left of the page, review the list of applications and click on "Self-Study Guide" to enter the program. Contact your Single-Source Sign-On Administrator if you do not see the "Self-Study Guide" link in your list. The institution's director of athletics or other Single-Source Sign-On administrators are able to provide access to those on campus who are taking part in the completion of the ISSG (Attachment B).
The user will then land on the introductory page of the Self-Study system. The Self-Study user guide with full instructions is available on the Self-Study Guide program home page for assistance.

**Key Areas**

1. The "Institutional Self-Study Guide" link directs users to an overview of the sections, chapters and the dates on which each chapter was completed.

2. The "Instructions for Completing the Online ISSG" link provides users a copy of this document which outlines the steps to successfully complete and submit the ISSG. This document also includes a copy of the questions for the ISSG.

3. The "Submitted Responses" link provides the institution with a PDF document that indicates which answers have been provided to date by the institution.

4. The "Preview All Questions" link allows the institution to print out each question that is asked in the ISSG.

**ANSWERING QUESTIONS IN THE ISSG**

After a user selects the "Institutional Self-Study Guide" link, he or she is directed to the Overview. To begin, users should select Section 1 – Instructions for ISSG. *This is an important page for users to read and understand prior to beginning the process. Once the user has read and understands the instructions, he or she should click the "Save and
The user now has the opportunity to begin answering the questions on the ISSG.

Each section of the ISSG contains multiple "yes/no" questions followed by required documents pertaining to the section's title. Users will respond to each yes/no question by clicking in the appropriate circle next to each response.

Users should be aware that when they answer "No" to a question they will be prompted to provide an action plan that details what the institution will do to change that answer from a "No" to a "Yes"; similarly, answering "No" to a question will prompt users to provide an explanation for why the question does not apply. The institution may type its response or upload a document as its response to the requested action plan. The action plan/explanation prompts will only appear if a "No" response is entered.
Questions may also appear or disappear depending on the responses provided by the user. Answering "Yes" to a question may make certain questions moot. In these circumstances the program may automatically skip users past some questions. Conversely, a "No" response may prompt additional questions to be asked that may not have appeared when users first began entering information in a certain section. When a user has answered a question in such a way that an action plan is not needed, if a text box appears and asks for an action plan, simply explain why an action plan is not necessary to complete the question.

Users will repeat the process of answering questions throughout the rest of the ISSG. When users come back to the system to complete more questions, they may use the navigation sections at the top to go directly to the desired chapter. Please remember to click on the "Save" button before navigating to another chapter or your information will not be saved.

After a user has completed each question in the current section, he or she may be asked to provide copies of documentation.

Information to be included with the institution's self-study report:

- If the intercollegiate athletics program is controlled or overseen by an institutional committee or board, composition such committee or board (including titles and positions).
  you may enter text or upload documents

Upload

- If the intercollegiate athletics program is controlled or overseen by an institutional committee or board, but members of the faculty and administration do not represent a majority of the members, a statement of explanation.
  you may enter text or upload documents

Upload

Please remember to click on the "Save" button if the user is not finished completing the section, or the "Save and Continue" button if the user is continuing on with the ISSG. NCAA.org applications will time-out for security purposes after a period of time, so please save frequently as the user completes the ISSG to ensure that the data is not lost.
SUBMISSION OF THE ISSG

After every question has been answered and every document has been uploaded, the "submit for signatures" button will be accessible.

If the "submit for signatures" button is not green, this means that somewhere in the ISSG there is a section that has not been completed. Users are asked to go over each section of the ISSG to make sure that all sections have been completed. A question that is not completed will be highlighted with a yellow background (see below).

Clicking the green button submits the ISSG to the system and brings you to a screen that requests the signatures that indicate that the ISSG has been completed and approved by the institution.

For each administrator, there is an option either to e-sign, or to upload a signature. E-sign is the preferred method. Once the ISSG is submitted, if e-sign has been chosen, click "notify to sign by email" and an electronic notice will be sent to the required individuals at the institution who must sign off on the self-study notifying them that the ISSG has been submitted and they will need to sign off on it. Review of the ISSG and the signatures from the following individuals at the institution are required for completion:
1. President or chancellor, athletics direct report (ADR) or president's designee. The president's designee is defined as an individual to whom the president has given official authority to conduct executive matters for the institution; this individual should not be a member of the athletics department. Interim presidents or chancellors are permitted to sign the ISSG;

2. Director of athletics;

3. Senior woman administrator (SWA); and

4. Faculty athletics representative (FAR).

Please note that these individuals will not be able to access the ISSG if they have not been given proper access to the ISSG through the Single-Source Sign-On system. Refer to Attachment B for instructions.

Once an administrator has successfully signed off on the ISSG, it will show that the information has been completed.

If e-sign is not selected or an individual is unsuccessful in signing off electronically, an institution may change the signature method to "upload" instead. Click on "Document to be signed." A PDF will be downloaded. This should be printed off and signed by your administrator, scanned, and then uploaded back to the ISSG by clicking the green "Upload" button.
If the individual who must sign off is not in the drop-down list, select “Person is not listed” and enter his/her name in the text boxes provided, then complete the upload process.

No other signatures from any other administrators will be requested. It is recommended, however, that a copy of your institution's ISSG be kept on campus with the signatures of other key individuals who participated in the review (e.g., athletics direct report, financial aid officer, registrar and/or others).

At the point that all signatures are completed and the final submission occurs, the user will no longer be able to edit the ISSG and no further action is necessary. If you accidentally submitted your ISSG prematurely and it is locked, if you have had someone improperly sign the wrong section of the signature page, please forward your message to Chelsea Crawford at cncrawford@ncaa.org.

Questions relating to the Self-Study Guide should be directed to Chelsea Crawford at cncrawford@ncaa.org.
FIX A DROP-DOWN MENU ERROR

On occasion, an administrator from your institution will not appear as a signatory option to sign the NCAA Division II Institutional Self-Study Guide (ISSG). The following instructions will enable those individuals to appear as a signatory option.

Note: before attempting this solution, make sure that the individuals have already been given the proper user rights to access the ISSG (see Attachment B: Single Source Sign-On Help Guides), as this may be the primary issue.

1. Click on the user's name.

2. On the next page, click on "Edit User."
3. Make sure every text blank for the user's personal information is completed (the notes section is optional). DO NOT hit "Update User."

4. If the "Select person from our database" menu is blank, click the drop-down list and choose the correct email address for your user. Then hit "Update User."

5. If the correct person's name is already showing in the drop-down menu, choose a different person from the drop-down menu (this can be anyone). DO NOT hit "Update User."

6. Now click on the drop-down again and reselect the correct person.

7. Hit "Update User."

8. Return to the ISSG and go to the signature page. The user should now appear as an option in the drop-down menu. If the user does not appear, log out of the ISSG and log back in.
Minimum Number of Contests for Selections

<table>
<thead>
<tr>
<th>Number of Teams who Sponsor</th>
<th>Minimum Number of Contests for Sponsorship</th>
<th>Minimum Number of Contests for Selections</th>
<th>Average Number of Contests Reported</th>
<th>Maximum Number of Contests/Dates for Sponsorship</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>DI</td>
<td>DII</td>
<td>DIII</td>
<td>DI</td>
</tr>
<tr>
<td>Baseball</td>
<td>297</td>
<td>272</td>
<td>385</td>
<td>27</td>
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<tr>
<td>Men's Basketball</td>
<td>346</td>
<td>320</td>
<td>424</td>
<td>25</td>
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<tr>
<td>Women's Basketball</td>
<td>343</td>
<td>321</td>
<td>443</td>
<td>25</td>
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<tr>
<td>Men's Cross Country</td>
<td>313</td>
<td>277</td>
<td>407</td>
<td>6</td>
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<tr>
<td>Women's Cross Country</td>
<td>342</td>
<td>305</td>
<td>428</td>
<td>6</td>
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<tr>
<td>Field Hockey</td>
<td>38</td>
<td>30</td>
<td>164</td>
<td>11</td>
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<tr>
<td>Football</td>
<td>251</td>
<td>172</td>
<td>248</td>
<td>9</td>
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<tr>
<td>Men's Golf</td>
<td>298</td>
<td>240</td>
<td>296</td>
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<tr>
<td>Women's Golf</td>
<td>261</td>
<td>196</td>
<td>200</td>
<td>8</td>
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<tr>
<td>Men's Lacrosse</td>
<td>68</td>
<td>62</td>
<td>224</td>
<td>10</td>
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<tr>
<td>Women's Lacrosse</td>
<td>108</td>
<td>97</td>
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<tr>
<td>Women's Rowing</td>
<td>88</td>
<td>17</td>
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<td>Men's Soccer</td>
<td>201</td>
<td>214</td>
<td>413</td>
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<tr>
<td>Women's Soccer</td>
<td>326</td>
<td>265</td>
<td>439</td>
<td>11</td>
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<tr>
<td>Softball</td>
<td>288</td>
<td>299</td>
<td>419</td>
<td>27</td>
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<tr>
<td>Men's Swimming/Diving</td>
<td>135</td>
<td>72</td>
<td>224</td>
<td>6</td>
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<tr>
<td>Women's Swimming/Diving</td>
<td>320</td>
<td>238</td>
<td>383</td>
<td>6</td>
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<td>Men's Tennis</td>
<td>262</td>
<td>180</td>
<td>334</td>
<td>12</td>
</tr>
<tr>
<td>Women's Tennis</td>
<td>197</td>
<td>98</td>
<td>257</td>
<td>12</td>
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<tr>
<td>Men's Track &amp; Field - Indoor</td>
<td>263</td>
<td>162</td>
<td>267</td>
<td>6</td>
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<tr>
<td>Women's Track &amp; Field - Indoor</td>
<td>319</td>
<td>185</td>
<td>273</td>
<td>6</td>
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<tr>
<td>Men's Track &amp; Field - Outdoor</td>
<td>283</td>
<td>207</td>
<td>294</td>
<td>6</td>
</tr>
<tr>
<td>Women's Track &amp; Field - Outdoor</td>
<td>379</td>
<td>212</td>
<td>302</td>
<td>6</td>
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<tr>
<td>Volleyball</td>
<td>328</td>
<td>309</td>
<td>434</td>
<td>19</td>
</tr>
<tr>
<td>Wrestling</td>
<td>78</td>
<td>59</td>
<td>95</td>
<td>13</td>
</tr>
</tbody>
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Data include regular season contests only, during the '14-15 year.

For scoring meets, at least two four-year institutions each with a minimum of 14 eligible student-athletes per gender per institution or

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<tr>
<th>Sport</th>
<th>Minimum Number of Contests for Sponsorship</th>
<th>Do you feel the minimum number of contests for sponsorship is adequate?</th>
<th>Do you feel the minimum number of contests for sponsorship is appropriate?</th>
<th>For sports that use dates of competition rather than number of contests, please provide the rationale as to why the sport in not still appropriate for that sport</th>
</tr>
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<tbody>
<tr>
<td>Wrestling</td>
<td>4 (not less than 2 in championship round)</td>
<td>Yes</td>
<td>Yes</td>
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<td>Volleyball</td>
<td>20</td>
<td>Yes</td>
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<tr>
<td>Men's &amp; Women's Track &amp; Field</td>
<td>22</td>
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<td>Yes</td>
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<td>Men's &amp; Women's Tennis</td>
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<td>Men's &amp; Women's Cross Country</td>
<td>10 (in any region)</td>
<td>Yes</td>
<td>Yes</td>
<td>Does not allow institutions to schedule dual meets, which results in more travel for athletes and officials.</td>
</tr>
</tbody>
</table>
### DIVISION II SPORT SPONSORSHIP TRENDS (NCAA CHAMPIONSHIP SPORTS ONLY)

<table>
<thead>
<tr>
<th>Year</th>
<th>Schools</th>
<th>Men's Teams</th>
<th>Women's Teams</th>
<th>All Teams</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Squads</td>
<td>Per School</td>
<td>Squads</td>
</tr>
<tr>
<td>2000-01</td>
<td>295</td>
<td>1,877</td>
<td>6.36</td>
<td>2,001</td>
</tr>
<tr>
<td>2001-02</td>
<td>290</td>
<td>1,858</td>
<td>6.41</td>
<td>1,995</td>
</tr>
<tr>
<td>2002-03</td>
<td>282</td>
<td>1,805</td>
<td>6.40</td>
<td>1,969</td>
</tr>
<tr>
<td>2003-04</td>
<td>282</td>
<td>1,825</td>
<td>6.47</td>
<td>2,011</td>
</tr>
<tr>
<td>2004-05</td>
<td>284</td>
<td>1,823</td>
<td>6.42</td>
<td>2,024</td>
</tr>
<tr>
<td>2005-06</td>
<td>296</td>
<td>1,907</td>
<td>6.44</td>
<td>2,137</td>
</tr>
<tr>
<td>2006-07</td>
<td>296</td>
<td>1,957</td>
<td>6.61</td>
<td>2,199</td>
</tr>
<tr>
<td>2007-08</td>
<td>296</td>
<td>1,962</td>
<td>6.63</td>
<td>2,208</td>
</tr>
<tr>
<td>2008-09</td>
<td>292</td>
<td>1,932</td>
<td>6.62</td>
<td>2,194</td>
</tr>
<tr>
<td>2009-10</td>
<td>292</td>
<td>1,952</td>
<td>6.68</td>
<td>2,226</td>
</tr>
<tr>
<td>2010-11</td>
<td>306</td>
<td>2,089</td>
<td>6.83</td>
<td>2,370</td>
</tr>
<tr>
<td>2011-12</td>
<td>314</td>
<td>2,145</td>
<td>6.83</td>
<td>2,460</td>
</tr>
<tr>
<td>2012-13</td>
<td>315</td>
<td>2,161</td>
<td>6.86</td>
<td>2,495</td>
</tr>
<tr>
<td>2013-14</td>
<td>318</td>
<td>2,204</td>
<td>6.93</td>
<td>2,551</td>
</tr>
<tr>
<td>2014-15</td>
<td>323</td>
<td>2,276</td>
<td>7.05</td>
<td>2,639</td>
</tr>
</tbody>
</table>

**Notes:**

*Includes provisional members and those reclassifying to Division I or Division III*

*Includes only squads that compete at Division II level or in national collegiate championship sport*
Trends in D2 Per-Institution Sponsorship

Men's Teams

Women's Teams

All Teams
## Women's 2016 Soccer Schedule

<table>
<thead>
<tr>
<th>2016 Fall Schedule</th>
<th>Conference Games in Italic Bold</th>
</tr>
</thead>
<tbody>
<tr>
<td>8/30 Catawba College</td>
<td>7:00</td>
</tr>
<tr>
<td>9/1 @Pfeiffer University</td>
<td>5:00</td>
</tr>
<tr>
<td>9/7 @ Newberry College</td>
<td>3:30</td>
</tr>
<tr>
<td>9/10 Carson-Newman University</td>
<td>4:00</td>
</tr>
<tr>
<td>9/4 University of Mount Olive</td>
<td>1:00</td>
</tr>
<tr>
<td>9/13 @ Converse College</td>
<td>7:00</td>
</tr>
<tr>
<td><strong>9/17 University of Montevallo</strong></td>
<td><strong>1:30</strong></td>
</tr>
<tr>
<td>9/21 @ Armstrong State University</td>
<td>7:00</td>
</tr>
<tr>
<td>9/24 University of North Georgia</td>
<td>4:30</td>
</tr>
<tr>
<td>9/28 Lander University</td>
<td>5:00</td>
</tr>
<tr>
<td>10/1 @ Clayton State University</td>
<td>4:30</td>
</tr>
<tr>
<td>10/5 @ UNC Pembroke</td>
<td>5:00</td>
</tr>
<tr>
<td>10/8 Young Harris College</td>
<td>4:00</td>
</tr>
<tr>
<td>10/12 USC Aiken</td>
<td>7:30</td>
</tr>
<tr>
<td><strong>10/15 @Columbus State University</strong></td>
<td><strong>1:00</strong></td>
</tr>
<tr>
<td>10/19 Georgia College</td>
<td>7:30</td>
</tr>
<tr>
<td>10/22 @ Georgia Southwestern University</td>
<td>TBD</td>
</tr>
<tr>
<td>10/26 @ Flagler College</td>
<td>TBD</td>
</tr>
</tbody>
</table>
UC San Diego Students Vote in Favor of Moving Intercollegiate Athletics Program to NCAA Division I

Release: Tuesday 05/24/2016
by UCSD

LA JOLLA, Calif. - The University of California San Diego's undergraduate student body has voted in favor of moving the institution's 23-team intercollegiate athletics program to NCAA Division I. In a weeklong special election, the students voted in approval of a referendum that will result in an increased student fee to cover the costs associated with a non-football Division I athletics program.

A total of 8,828 ballots were cast, with 6,137 in favor, 2,567 against and 124 abstentions.

"This has been a student-centered initiative from the very beginning and to see that the majority of our students favor a move to NCAA Division I demonstrates that they recognize the change as a progressive step for both our athletic program and UC San Diego as a whole," said UC San Diego Director of Athletics Earl W. Edwards. "Division I will help extend the entire university's culture of excellence, align us with peer academic institutions, improve the student experience, strengthen our brand, increase alumni engagement and further our community connection. This move will impact the entire campus in a multitude of ways."

The student vote was a key milestone in what will be an ongoing process to get UC San Diego Athletics to the Division I level. Included in that process will be securing an invitation for membership into the nine-team Big West Conference which currently includes four UC members - Santa Barbara, Irvine, Davis and Riverside - as well as taking additional steps, including review by the Academic Senate, prior to officially submitting an application for NCAA Division I. Other Big West schools include Cal Poly, Long Beach State, Cal State Fullerton, Cal State Northridge and the University of Hawai'i.

#TritonsRising
Background:

The NCAA Division II Membership Committee approved a request for a Regional Compliance Seminar that was submitted by the conferences located in the East Region in July 2013. Following a successful seminar, the committee supported the continuation of a pilot program for Regional Compliance Seminars during the 2014-15 academic year. Two Regional Compliance Seminars were conducted during the 2014-15 academic year, one in the Southeast region and one in the West region. The feedback from both was positive and consistent with feedback received from the seminar conducted in the East region in 2013-14.

In July 2015, the Membership Committee agreed to support the continuation of the Regional Compliance Seminar for the 2015-16 academic year to provide an opportunity for those regions that have not yet been able to participate and to further adopt a new format for the program in subsequent years. The committee further agreed that, starting with the 2016-17 academic year, all eight regions will have the opportunity for education through either the two NCAA Regional Rules Seminars or through a Regional Compliance Seminar in those regions where a Regional Rules Seminar will not be taking place. The committee noted that this model ensured the most availability of educational opportunities for the membership.

[Note: A conference is assigned to a region based on NCAA Division II championship policy regarding conference regional assignments for automatic qualification and postseason competition.]

Purpose of Regional Compliance Seminars:

In an effort to serve the Division II membership, the NCAA academic and membership affairs staff assists with the development and implementation of Regional Compliance Seminars to provide participants with greater access to educational opportunities at the local level so that a larger audience can be reached without institutions expending significant resources. Regional Compliance Seminars provide the NCAA staff with an opportunity to engage campus administrators whose primary responsibilities are not in compliance (e.g., coaches, registrars, financial aid, admissions) through regional education rather than through the traditional Regional Rules Seminars format. Regional Compliance Seminars are designed to be educational forums that provide interactive programing and training on NCAA legislation, athletics compliance topics and associated governance initiatives. The one-day seminars provide specialized learning and professional development opportunities for athletics administrators, coaches and representatives from the offices of financial aid, registrar and admissions at a location in the selected region.
Hybrid Rules Education Model for the 2015-16 Academic Year:

During the 2015-16 academic year, the three regions that did not host a Regional Compliance Seminar during the pilot and that are located outside the Regional Rules Seminar host cities had an opportunity to host a Regional Compliance Seminar. Division II will continue to provide rules education at the two Regional Rules Seminar sites; however, the regions in which a Regional Rules Seminar city is located must count that seminar as a Regional Compliance Seminar for that academic year. This hybrid model ensured that all regions had the opportunity for participation in a Regional Compliance Seminar prior to the start of the approved new education model in the 2016-17 academic year.

Hybrid Rules Education Schedule for the 2015-16 Academic Year:

<table>
<thead>
<tr>
<th>Dates</th>
<th>Regions</th>
<th>Seminar Locations</th>
<th>Seminar Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 25-26, 2016</td>
<td>Midwest</td>
<td>Indianapolis, Indiana</td>
<td>Regional Compliance Seminar</td>
</tr>
<tr>
<td>March 22-23, 2016</td>
<td>Atlantic</td>
<td>Harrisonburg, Virginia</td>
<td>Regional Compliance Seminar</td>
</tr>
<tr>
<td>April 11-12, 2016</td>
<td>Central</td>
<td>Burnsville, Minnesota</td>
<td>Regional Compliance Seminar</td>
</tr>
<tr>
<td>May 23-26, 2016</td>
<td>South</td>
<td>Orlando, Florida</td>
<td>Regional Rules Seminar</td>
</tr>
<tr>
<td>June 13-16, 2016</td>
<td>South Central</td>
<td>Dallas, Texas</td>
<td>Regional Rules Seminar</td>
</tr>
</tbody>
</table>

Rules Education Model Beginning in the 2016-17 Academic Year:

During the 2016-17 academic year, six regions will have an opportunity to host a Regional Compliance Seminar and Division II will continue to provide rules education at the two Regional Rules Seminar sites. The regions in which a Regional Rules Seminar city is located must count that seminar as a Regional Compliance Seminar for that academic year.

Rules Education Schedule for the 2016-17 Academic Year:

<table>
<thead>
<tr>
<th>Dates</th>
<th>Regions</th>
<th>Seminar Locations</th>
<th>Seminar Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 12-13</td>
<td>Southeast</td>
<td>Charlotte, North Carolina Queens University of Charlotte</td>
<td>Regional Compliance Seminar</td>
</tr>
</tbody>
</table>
### Dates

<table>
<thead>
<tr>
<th>Dates</th>
<th>Regions</th>
<th>Seminar Locations</th>
<th>Seminar Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 19-20</td>
<td>South Central</td>
<td>Dallas, Texas</td>
<td>Regional Compliance Seminar</td>
</tr>
<tr>
<td>November 15-16</td>
<td>South</td>
<td>Birmingham, Alabama</td>
<td>Regional Compliance Seminar</td>
</tr>
<tr>
<td>March 21-22, 2017</td>
<td>Atlantic</td>
<td>Harrisonburg, Virginia</td>
<td>Regional Compliance Seminar</td>
</tr>
<tr>
<td>March 27-28, 2017</td>
<td>East</td>
<td>Trumbull, Connecticut</td>
<td>Regional Compliance Seminar</td>
</tr>
<tr>
<td>April 18-19, 2017</td>
<td>Central</td>
<td>Kansas City, Missouri</td>
<td>Regional Compliance Seminar</td>
</tr>
<tr>
<td>May 15-17, 2017</td>
<td>Midwest</td>
<td>Indianapolis, Indiana*</td>
<td>Regional Rules Seminar</td>
</tr>
<tr>
<td>June 5-7, 2017</td>
<td>West</td>
<td>San Diego, California</td>
<td>Regional Rules Seminar</td>
</tr>
</tbody>
</table>

*NCAA staff anticipates that NCAA Regional Rules Seminars will be located in Indianapolis, Indiana, every two years beginning with the 2016-17 academic year.

**Key Points and Best Practices to Consider:**

- A Regional Compliance Seminar is a one-day rules education and professional development seminar for athletics administrators, coaches and representatives from the offices of financial aid, registrar and admissions at a location in the selected region.
  - Most regions host a half-day in the afternoon on day one and a half-day in the morning on day two.
- It is recommended that a minimum of 100 attendees and at least one representative from each institution affiliated with the host conferences attend the seminar.
  - Attendance at a Regional Compliance Seminar alleviates the need for individuals to attend a Regional Rules Seminar.
- NCAA staff will develop the educational programming and serve as lead facilitators at a Regional Compliance Seminar.
The NCAA will pay the expenses for the NCAA staff to attend the event.

- The conferences in the respective regions must work together to finalize the logistics of hosting a Regional Compliance Seminar.
  - Areas of focus include, but are not limited to, the following: budget, selection of dates, location, lodging, registration and meals and/or a reception.
  - The region may charge a registration fee to attendees to help offset expenses.
  - While a Regional Compliance Seminar can be hosted at a hotel or in a convention space, regions should consider hosting a seminar on an institution’s campus for potential reduced costs associated with meeting space, audio visual/technology and food/beverage.
  - The region may secure a sponsor to offset seminar costs (e.g., reception; meals).

- Conference office personnel (e.g., commissioner, conference compliance administrator) shall facilitate a minimum of one session during a Regional Compliance Seminar.
  - The region could elect to have a break-out(s) session by conference and/or facilitate a joint session focusing on issues that impact the region.

- In the 2016-17 academic year, the academic and membership affairs staff will only be available to attend in-person conference meetings at the 2017 NCAA Convention.
  - The academic and membership affairs staff will not attend any in-person conference meetings regardless if the conference’s region elects not to host a Regional Compliance Seminar.
  - The academic and membership affairs staff will be available to participate in conference meetings via teleconference and/or videoconference, if available.

- The Membership Committee reserves the right to cancel a Regional Compliance Seminar due to insufficient progress and/or incomplete planning.
Timeline for 2016-17 Regional Compliance Seminars:

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Late January 2016</td>
<td>Academic and membership affairs staff contacted the conferences in the eligible regions regarding interest in hosting a Regional Compliance Seminar. Options for dates in fall 2016 and spring 2017 were provided to the conferences in the eligible regions.</td>
</tr>
<tr>
<td>April 1, 2016</td>
<td>Deadline for eligible regions to select dates for a Regional Compliance Seminar in fall 2016 or spring 2017.</td>
</tr>
<tr>
<td>July 2016</td>
<td>Membership Committee review of Regional Compliance Seminar program.</td>
</tr>
</tbody>
</table>
### Division II Long-Range Budget Projections through 2023-24

|-------------------|------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|

#### DII Revenue:
- **Projected Revenue Allocation**
  - Actual Revenue: 40,978,369
  - Proposed Revenue Allocation: 41,747,369

#### DII Expenses:
1. **Total DII Championships Expenses**
   - 21,101,784
   - Proposed

2. **DII Supplemental Distribution**
   - 3,002,828
   - Proposed

3. **DII Conference Grants**
   - 3,002,828
   - Proposed

4. **DII Identity Initiatives, Communications and Marketing**
   - 767,639
   - Proposed

5. **DII Regular Season and Championships Media**
   - 1,397,747
   - Proposed

6. **DII Strategic Alliance Matching Grant Program**
   - 495,229
   - Proposed

7. **DII Coaching Enhancement Grant**
   - 236,355
   - Proposed

8. **DII Internship Grant**
   - 261,863
   - Proposed

9. **Grants to Affiliated Organizations**
   - 262,441
   - Proposed

10. **DII Degree Completion**
    - 64,796
    - Proposed

11. **DII Mentor Program**
    - 63,150
    - Proposed

12. **DII Membership Fund**
    - 58,177
    - Proposed

13. **DII Leadership Conference**
    - 238,667
    - Proposed

14. **DII Leadership Development Initiatives**
    - 62,025
    - Proposed

15. **DII Drug Testing Enhancement**
    - 134,453
    - Proposed

16. **DII Administrative Expenses**
    - 487,682
    - Proposed

17. **Loss of revenue insurance**
    - 163,500
    - Proposed

18. **Contribution to support overhead costs**
    - 850,000
    - Proposed

19. **Foundation for the Future**
    - 163,988
    - Proposed

---

### NCAA Operating Revenue: 904,405,531

#### DII Revenue:
- **Projected Revenue Allocation**
  - Actual Revenue: 40,978,369
  - Proposed Revenue Allocation: 41,747,369

#### DII Expenses:
1. **Total DII Championships Expenses**
   - 21,101,784
   - Proposed

2. **DII Supplemental Distribution**
   - 3,002,828
   - Proposed

3. **DII Conference Grants**
   - 3,002,828
   - Proposed

4. **DII Identity Initiatives, Communications and Marketing**
   - 767,639
   - Proposed

5. **DII Regular Season and Championships Media**
   - 1,397,747
   - Proposed

6. **DII Strategic Alliance Matching Grant Program**
   - 495,229
   - Proposed

7. **DII Coaching Enhancement Grant**
   - 236,355
   - Proposed

8. **DII Internship Grant**
   - 261,863
   - Proposed

9. **Grants to Affiliated Organizations**
   - 262,441
   - Proposed

10. **DII Degree Completion**
    - 64,796
    - Proposed

11. **DII Mentor Program**
    - 63,150
    - Proposed

12. **DII Membership Fund**
    - 58,177
    - Proposed

13. **DII Leadership Conference**
    - 238,667
    - Proposed

14. **DII Leadership Development Initiatives**
    - 62,025
    - Proposed

15. **DII Drug Testing Enhancement**
    - 134,453
    - Proposed

16. **DII Administrative Expenses**
    - 487,682
    - Proposed

17. **Loss of revenue insurance**
    - 163,500
    - Proposed

18. **Contribution to support overhead costs**
    - 850,000
    - Proposed

19. **Foundation for the Future**
    - 163,988
    - Proposed

---

### Total DII Expenses:
- 37,651,533
- 40,978,369
- 41,747,369
- 42,718,369
- 43,691,369
- 44,710,369
- 45,775,369
- 46,843,369
- 47,782,369
- 48,791,369
- 48,052,369

---

### Subtotal (revenues less expenses) (current unallocated funds):
- 3,326,836
- (2,932,874)
- 2,417,539
- 1,673,880
- 1,855,196
- 2,011,579
- 581,366
- (256,156)

---

### Prior year's unallocated funds:
- 32,102,870
- 35,429,706
- 34,340,672
- 31,407,978
- 33,825,337
- 35,499,217
- 37,354,414
- 39,365,993
- 39,947,358

---

### Total DII Unallocated Funds-current year (current + prior):
- 38,769,704
- 38,677,739
- 38,757,975
- 39,111,214
- 39,567,396
- 40,277,013
- 41,148,777
- 41,575,849
- 42,272,216
- 43,390,574

---

### Percent of DII Revenue:
- 80%
- 82%
- 78%
- 77%
- 79%
- 82%
- 84%
- 84%
- 83%
- 80%

### Reserves plus Insurance (15 mill) as % of Planned Expenses:
- 134%
- 115%
- 102%
- 118%
- 117%
- 119%
- 121%
- 116%
- 113%
- 109%

---

### Reduction to 70% Reserve Policy:
- 2,500,000
- 2,500,000
- 2,500,000
- 2,500,000
- 2,500,000
- 2,500,000
- 2,500,000

---

### Total DII Expenses:
- 45,651,243
- 43,733,830
- 44,530,489
- 46,420,173
- 47,331,790
- 49,701,003
- 50,737,525
- 51,755,967

---

### Subtotal (revenues less expenses) (current unallocated funds):
- (2,932,874)
- (82,461)
- (826,120)
- (644,804)
- (488,421)
- (1,918,634)
- (2,756,156)
- (3,705,598)

---

### Prior year's unallocated funds:
- 34,340,672
- 31,407,978
- 33,825,337
- 35,499,217
- 37,354,414
- 39,365,993
- 39,947,358
- 42,487,604

---

### Total DII Unallocated Funds-current year (current + prior):
- 38,769,704
- 38,677,739
- 38,757,975
- 39,111,214
- 39,567,396
- 40,277,013
- 41,148,777
- 41,575,849
- 42,272,216
- 43,390,574

---

### Percent of DII Revenue:
- 74%
- 72%
- 68%
- 65%
- 63%
- 57%
- 51%
- 44%

### Reserves plus Insurance (15 mill) as % of Planned Expenses:
- 102%
- 106%
- 100%
- 97%
- 94%
- 85%
- 78%
- 70%
Discussion Regarding Future of the NCAA Division II Membership Fund

Issue:

Whether the NCAA Division II Planning and Finance Committee should continue the NCAA Division II Membership Fund.

Background:

The NCAA Division II Membership Fund was an outcome of the 2007 NCAA Division II Presidents and Chancellors Summit, during which presidents and chancellors determined the need for resources to retain current active institutions and help attract new schools or conferences to the division. The fund was approved by the Division II Planning and Finance Committee (formerly Division II Budget and Finance Committee) in the spring of 2008.

After the fund was approved, the NCAA Division II Membership Committee was asked to suggest possible uses for the fund, as well as to begin formulating the process that institutions and conferences would use to access it. The fund was originally approved for an annual allocation of $250,000. If funds were not exhausted in a given year, they carried to the next. To develop parameters for the fund, the Membership Committee appointed a subgroup that included three members of the Membership Committee, two members from the NCAA Division II Championships Committee, and two members from the Planning and Finance Committee.

In the fall of 2008, the Planning and Finance Committee used the membership fund to approve a one-time allocation to Division II institutions based on the geographic challenges leagues faced in traveling to conference games. The allocations were approved, given the tough economic climate that was compounded at the time by rising fuel and other travel-related costs. In making the allocation, the committee used a regional approach upon which to base distributions, meaning that leagues in the membership-strapped western regions were more likely to qualify for higher allocations. After this one-time allocation, the line item was reauthorized for the 2008-10 biennial budget cycle and the Planning and Finance Committee and other groups in the Division II governance structure were charged with discussing how future allocations of the $250,000 per year could be used.

In September 2008, guiding principles were developed for the membership fund. These guiding principles delineated the composition of the NCAA Division II Membership Fund Selection Committee and created the requirements that entities needed to meet when submitting their grant requests. [See Membership Fund Guiding Principles in Attachment A and Membership Fund Frequently Asked Questions in Attachment B.]

Allocations were originally made biannually. Requests for the fund had to meet one of three categories: a) new member development; b) current member stabilization; or c) member loss prevention. Finally, entities that received dollars were required to submit a report outlining expenditures and uses of the dollars to the selection committee.
A total of 99 grant requests have been received since April 2009, as follows:

- In April 2009, 19 grant requests were submitted. Eight requests were approved in June 2009.

- In September 2009, 15 grant requests were submitted. Five requests were approved in November 2009. Two additional requests were tabled in order to seek additional information, and later approved or partially approved in January 2010. In addition, two of the grants that were initially denied in November 2009 were amended and subsequently approved in August 2010.

- In April 2010, six grant requests were submitted. Three of them were approved in June 2010.

- In October 2010, 10 grant requests were submitted and all were approved in January 2011.

In 2011, due to the number of applications decreasing and a sense that the Division II membership was stabilizing, the fund allocation was reduced from a $250,000 line item to a $100,000 line item. In addition, allocations are now only made once per year (December following September applications).

- In September 2011, eight grant requests were submitted, and all were either approved or partially approved in November 2011.

- In September 2012, 10 grant requests were submitted, and all were either approved or partially approved in December 2012.

- In September 2013, eight requests were submitted, and all were approved or partially approved in December 2013.

- In September 2014, the selection committee received 13 requests. Eight of them were approved or partially approved and five of them were denied.

- In September 2015, the selection committee received 10 requests. Eight of them were approved or partially approved and two of them were denied.

**Analysis:**
When the Membership Fund was originally conceived in 2007 as a response to a need for resources to retain current active institutions and help attract new schools or conferences to the division, the goal was to strengthen membership in Division II.

Since then, the division has stabilized its membership considerably. In addition, because of difference pieces of legislation that have been adopted to tighten the requirements to form a new conference and to streamline the Division II membership process, the division’s growth is strategically managed and, therefore, the division is able to predict membership growth much better.

In turn, applications for the membership fund have changed in nature over the past few years, with most applications related to exploring potential conference expansion/strengthening of members and a few applications focused on promoting the conference and Division II.

The Membership Fund Selection Committee continues to review and update the membership fund guiding principles during each meeting to ensure that the fund is meeting the goals for which it was originally approved. During its last teleconference in December 2015, the selection committee discussed whether it should continue to fund dollars for conferences to explore potential members that are current members of other Division II conferences and whether such practice really strengthens the division as a whole.

Further, during its most recent in-person meeting, the Planning and Finance Committee approved a new long-range budget. During the review of the budget, the committee eliminated some of the allocations in the previous long-range budget that were made to account for membership growth. In addition, the committee discussed whether the Membership Fund allocations were being used in the way in which they were originally intended or whether they had become a way of supplementing conference’s yearly budgets for membership purposes.

The committee requested that the Championships Committee and Membership Committee discuss this issue at their upcoming meetings and weigh in on whether the division should continue with the Division II Membership Fund.

Questions to Consider:

1. What are the benefits of continuing the Membership Fund?
2. What are the disadvantages of continuing the Membership Fund?
3. What impact would the discontinuation of the Membership Fund have on institutions and conferences?
4. Are Membership Fund allocations being made for the purposes they were intended or are they, instead, supplementing conference's budgets for membership purposes?

5. If the Membership Fund is discontinued, should the Planning and Finance Committee reallocate the budget for this fund for a specific purpose?

Conclusions:

1. The Championships Committee/Membership Committee recommends that the NCAA Division II Planning and Finance Committee **continue** the Division II Membership Fund.

2. The Championships Committee/Membership Committee recommends that the NCAA Division II Planning and Finance Committee **discontinue** the Division II Membership Fund.
Background.

In April 2006 and following interest received by a school in Canada seeking NCAA affiliation and membership, the then-NCAA Executive Committee (now NCAA Board of Governors) formed a working group to study the issue of international membership from an Association-wide perspective. The working group used the following guiding principle in its review:

“The expansion of NCAA membership to include international colleges and universities must benefit the Association generally, and student-athletes specifically, and advance the Association’s strategic mission.”

The following January 2007, the working group recommended and the Executive Committee (Board of Governors) approved to establish a 10-year pilot program to assess the benefits, as well as the challenges, of Canadian membership and to determine how seamlessly international colleges and universities could integrate into the NCAA system.

Rationale for the recommendation and approval:

“Discussions have centered primarily on Canadian institutions, with the recognition that future policy also must account for potential interest from other countries. The benefits of international membership include a significant cultural benefit for student-athletes and may strengthen some conferences and provide more reasonable travel circumstances for institutions within certain regions of the country. Further, higher education has expanded worldwide, with many American colleges and universities forming partnerships with international institutions or establishing branch campuses in foreign countries to provide a more global education. Intercollegiate athletics, as an integral part of higher education, also may benefit from some limited expansion that would permit greater interaction and collaboration with international institutions.

With the adoption of the 10-year pilot program, the Executive Committee (Board of Governors) endorsed the concept from an Association-wide perspective, but agreed that each division has the authority and autonomy to determine whether to open its membership process to Canadian institutions.

At the conclusion of the pilot program, a multidivisional working group should be formed to assess the success of the program and to determine whether further expansion to include additional Canadian members would be appropriate. Finally, the overall assessment of the pilot program also should account for potential interest from other countries.”

With the approval of a pilot program, in January 2008, the Division II membership adopted enabling legislation at the NCAA Convention to permit Division II membership for schools in Canada; and
in July 2008, the Division II Membership Committee approved Simon Fraser University’s application to start the Division II membership process.

During the next several years, Division II worked through various legislative issues and policy matters, including regional accreditation, passports and visas, playing and practice season changes and championships hosting. Additionally, the NCAA received inquiry from the Mexican Minister of Sports and Recreation regarding interest in NCAA membership.

Ultimately, the Executive Committee (Board of Governors) approved expanding the current Canadian pilot to include Mexico, and Division II sponsored enabling legislation to permit Division II membership from schools in Mexico. However, the legislation to permit membership to schools in Mexico was defeated by the Division II membership at the 2013 NCAA Convention.

Finally, Simon Fraser became an active Division II member in September 2012 and has remained an active member and a member of the Division II Great Northwest Athletic Conference since that time.

Division II continues to be the only NCAA division to have legislation to permit international membership.

[Please reference the attachment for a more comprehensive timeline.]

The 10-year pilot is coming to a close; thus, the Association is being asked to review the NCAA’s international pilot to assess the success of the pilot and now whether Division I, II or III want to sponsor legislation to permit active membership for schools outside of the United States.

**Recommendation.**

The Division II membership and student-athletes have benefited from the inclusion of Simon Fraser as an active member. Further, through the last 10 years, Division II has amended its policies and legislation, where needed, to accommodate international membership. Based on its experience, it is recommended that the Association end the pilot program and establish the following Association-wide policy related to international membership in the NCAA:

- International membership, at this time, in the NCAA is limited to schools in Canada and Mexico. Legislation must be sponsored and adopted by a division in order to permit membership for schools outside of the United States.

- Each division, acting separately by a federated vote(s), has the authority and autonomy to determine whether (if ever) to open its membership to Canadian and Mexican institutions (and, possibly, in the future, other countries).
Additional countries shall be reviewed and approved/denied by the NCAA Board of Governors. The Board of Governors shall assess future countries with the following standard:

“The country shall include a significant cultural benefit for student-athletes and shall strengthen current NCAA conferences and provide more reasonable travel circumstances for institutions within certain regions of the country.”

- International members shall meet all NCAA and divisional legislative requirements of the constitution and bylaws, including regional accreditation.
- Interested international member schools shall complete the division’s membership process.
- The respective division shall annually review the eligibility of international member institutions to host NCAA postseason competition in their respective countries. Additionally, in instances where an international institution is not eligible to host NCAA postseason competition, that institution would be provided the opportunity to host in the United States.
Timeline for NCAA International Pilot Program

1998—Canadian institution (Simon Fraser University) seeks membership in Division II. Division II conferences sponsor legislation for 1999 NCAA Convention.

January 1999—Executive Committee (Board of Governors) rules proposal “out of order” as an issue with Association-wide impact.

2005—Second Canadian institution (University of British Columbia) seeks membership in the NCAA.

April 2006—Executive Committee (Board of Governors) establishes working group to study the issue of international membership from an Association-wide perspective.

Executive Committee Working Group on International Membership Guiding Principle—The expansion of NCAA membership to include international colleges and universities must benefit the Association generally, and student-athletes specifically, and advance the Association’s strategic mission.

January 2007—Working group recommends, and the Executive Committee (Board of Governors) adopts, a 10-year pilot program to include a limited number of Canadian institutions.

Recommendation: Establish a 10-year pilot program to assess the benefits, as well as the challenges, of Canadian membership and to determine how seamlessly international colleges and universities could integrate into the NCAA system.

Rationale: Discussions have centered primarily on Canadian institutions, with the recognition that future policy also must account for potential interest from other countries. The benefits of international membership include a significant cultural benefit for student-athletes and may strengthen some conferences and provide more reasonable travel circumstances for institutions within certain regions of the country. Further, higher education has expanded worldwide, with many American colleges and universities forming partnerships with international institutions or establishing brand campuses in foreign countries to provide a more global education. Intercollegiate athletics, as an integral part of higher education, also may benefit from some limited expansion that would permit greater interaction and collaboration with international institutions.

With the adoption of the 10-year pilot program, the Executive Committee (Board of Governors) endorsed the concept from an Association-wide perspective, but agreed that each division has the authority and autonomy to determine whether to open its membership process to Canadian institutions.

At the conclusion of the pilot program, a multidivisional working group should be formed to assess the success of the program and to determine whether further expansion to include additional Canadian members would be appropriate. Finally, the overall assessment of the pilot program also should account for potential interest from other countries.
April 2007—Division II Presidents Council sponsors enabling legislation to permit Division II membership for schools in Canada.

January 2008—Division II membership adopts Proposal No. 2008-3 (vote: 258-9-2) that established enabling legislation to permit Division II membership for schools in Canada.

July 2008—Division II Membership Committee approves Simon Fraser’s application to start the Division II membership process and reviews the following areas:

Areas Reviewed by the DII Membership Committee with International Members

- Accreditation standards and U.S. regional accreditation status.
- Organization structure—institution overall and athletics department structure.
- Budget Structure—institution overall and athletics department.
- Financial aid, including the awarding of athletics aid.
- Sports sponsored.
- Current scheduling of competition—with U.S. and home country, how travel to and from is accomplished.
- Academic calendar—credits earned, degree offerings, how degrees earned.
- Admissions standards—GPA, ACT, SAT.

January 2011—Mexican Minister of Sports and Recreation contacts NCAA regarding membership opportunities for one institution.

January 2012—Executive Committee (Board of Governors) agrees that Division II Presidents Council should review accreditation requirement for pilot program.

July 2012—Division II Membership Committee approves Simon Fraser University for active status in Division II.

July 2012—Division II Presidents Council recommends the Executive Committee (Board of Governors) expand the international pilot to include schools from Mexico.

August 2012—Executive Committee (Board of Governors) approves policy related to accreditation requirements for international members.
Accreditation.

1. Prior to commencing the provisional process, Canadian institutions must begin the accreditation process with one of the six regional accrediting bodies, preferably the regional accrediting body closest in proximity to the institution.

2. Canadian institutions must:
   a. Apply for accreditation to a United States regional accrediting agency prior to being considered for acceptance into provisional year one. The accrediting agency should be the closest geographically to the Canadian institution; and
   b. Achieve "candidacy status" with one of the six U.S. regional accrediting agencies and be in good standing with its country’s national, regional or provincial accreditation agency prior to being considered for acceptance into active membership, as proven by written documentation from the accrediting body; or
   c. Achieve full accreditation prior to being considered for approval as an active institution.

August 2012—Executive Committee (Board of Governors) approves expansion of international pilot to include schools from Mexico.

August 2012—Division II Presidents Council sponsors enabling legislation for the 2013 NCAA Convention to permit Division II membership for schools in Mexico.

September 1, 2012—Simon Fraser is an active member of Division II.

January 2013—Division II membership defeats (vote: 133-137-14) a proposal to permit Division II membership for schools in Mexico.

August 2013—Executive Committee (Board of Governors) endorses a provision within the international membership pilot program to annually review the eligibility of international member institutions to host NCAA postseason competition in their respective countries. Additionally, in instances where an international institution is not eligible to host NCAA postseason competition, that institution would be provided the opportunity to host in the United States. The committee noted that challenges exist with regard to issuance of international visas, which could impact the ability of student-athletes to be able to equally compete in NCAA postseason competition outside of the United States.

Spring 2016—Division II conferences (e.g., California Collegiate Athletic Association; Pacific West Conference; Great Northwest Athletic Conference) form a presidential working group to explore potential membership with school(s) in Mexico.
Institutional Characteristics

NAIA, Division I and Division III Institutions
Notes on Institutional Data

- Enrollment: Full-time undergraduates, fall 2014 (IPEDS)
- Athletics budget: Total athletics expenditures, 2014-15
  - EADA data used to allow comparisons with NAIA and Division III
  - EADA figures are very highly correlated with NCAA financial reporting data ($r > .9$)
- Coach full-time equivalent (FTE): FTE coaches, 2014-15 (EADA)
Notes on Institutional Data

- NAIA 2015-16 sport sponsorship from NAIA website (NCAA championship sports only)
- NAIA full-time AD status from institutional websites, May 2016
- Budget and coach FTE percentiles based on comparison to Division II institutions
  - “Apples to apples” -- i.e., football-playing institutions compared with Division II football-playing institutions, non-football with Division II non-football
50th percentile = median ("middle value")

Different values for MFB sponsorship groups
Division II Coaching FTEs

- 50\textsuperscript{th} percentile = median ("middle value")
- Different values for MFB sponsorship groups

\begin{itemize}
  \item MFB
    \begin{itemize}
      \item FTE Head and Asst Coaches - EADA
        \begin{itemize}
        \item Median: 22.4
        \end{itemize}
    \end{itemize}
  \item No MFB
    \begin{itemize}
      \item FTE Head and Asst Coaches - EADA
        \begin{itemize}
        \item Median: 15.5
        \end{itemize}
    \end{itemize}
\end{itemize}
NAIA Institutions

- 10 or More NCAA Championship Sports
- Athletics Budget in the 30th Percentile or Higher Among Division II Institutions With Same Football Status
NAIA Institutions

- 10+ NCAA Sports
- ≥ 30th Percentile
- Division II Budget
  - Full-Time AD: 58
  - No Full-Time AD/Unknown: 16
NAIA: No/Unknown Full-Time AD

<table>
<thead>
<tr>
<th>Enrollment</th>
<th>Budget in Division II</th>
<th>Coach FTE in Division II</th>
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<td>&lt; 50th Percentile: 1</td>
<td>50th + Percentile: 1</td>
</tr>
</tbody>
</table>

*No data available for 1 school.*
NAIA Institutions: Full-Time AD

Locations of Football-Playing Institutions*

* 10+ NCAA sports; athletics budget in 30th percentile or higher within Division II
Division I Institutions

- Athletics Budget Below the 90th Percentile Among Division II Institutions With Same Football Status
Division I Institutions

- 18 Division I institutions would be below the 90th percentile in athletics expenses within Division II (among schools with same MFB status)
  - 10 FCS, 8 ‘I-AAA’ (no MFB)
  - 16 public, 2 private
  - 11 HBCU, 7 non-HBCU
  - 14 Limited-Resource Institutions
    - Bottom 15 percent in metric that combines per-student institutional expenditures, per-athlete athletics expenditures, per-student Pell grant
Division I

**Enrollment**

- **FCS 10**
  - < 2,500: 2
  - 2,500-4,999: 6
  - ≥ 5,000: 2

- **No MFB 8**
  - < 2,500: 4
  - 2,500-4,999: 3
  - ≥ 5,000: 1

**Budget in Division II**

- < 50th Percentile: 1
- 50th+ Percentile: 1
- 50th + Percentile: 1
- 50th + Percentile: 6
- 50th + Percentile: 2
- 50th + Percentile: 3

**Coach FTE in Division II**

- < 50th Percentile: 1
- 50th + Percentile: 1
- 50th + Percentile: 2
- 50th + Percentile: 3
- 50th + Percentile: 1
- 50th + Percentile: 1
Division I Institutions

Locations of Football-Playing Institutions*

* Athletics budget below 90th percentile within Division II
Division III Institutions

- Athletics Budget in the 30th Percentile or Higher Among Division II Institutions With Same Football Status
Division III Institutions

- 43 Division III institutions would be in the 30th percentile or higher in athletics expenses within Division II (among schools with same MFB status)
  - 28 MFB, 15 no MFB
  - 36 private, 7 public (all with enrollments of 4,990+)
Division III

**Enrollment**
- < 2,500: 16
- 2,500-4,999: 4
- ≥ 5,000: 8

**Budget in Division II**
- < 50th Percentile: 10
- 50th+ Percentile: 6
- 50th + Percentile: 9
- < 50th Percentile: 2
- 50th+ Percentile: 2
- 50th + Percentile: 1
- < 50th Percentile: 4
- 50th+ Percentile: 4
- 50th + Percentile: 2

**Coach FTE in Division II**
- < 50th Percentile: 1
- 50th + Percentile: 3
- 50th + Percentile: 3
- < 50th Percentile: 2
- 50th + Percentile: 2
- 50th + Percentile: 1
- < 50th Percentile: 5
- 50th+ Percentile: 3
- 50th + Percentile: 3

**MFB**
- 28

**No MFB**
- 15
Division III Institutions

Locations of Football-Playing Institutions*

* Athletics budget in 30th percentile or higher within Division II
In accordance with the 2013 communications audit that identified the need to better explain Division II to external audiences, and in conjunction with the 2015-21 Division II Strategic Plan and the Make It Yours brand enhancement, it is necessary to update some of the division’s communications materials to more accurately reflect Division II’s unique attributes and characteristics.

This supplement contains revised language for the following materials:

- Division II Positioning Statement
- Division II Philosophy Statement
- Division II “Boiler Plate” (language that member institutions may choose to include at the end of news releases)
- Division II “Elevator Speech” (a brief description of what Division II is about)

Where appropriate, the current version of the material is listed first, followed by the proposed revision, for the sake of comparison.

**POSITIONING STATEMENT**

**Current version:** Higher education has lasting importance on an individual’s future success. For this reason, the emphasis for the student-athlete experience in Division II is a comprehensive program of learning and development in a personal setting. The Division II approach provides growth opportunities through academic achievement, learning in high-level athletic competition and development of positive societal attitudes in service to community. The balance and integration of these different areas of learning opportunity provide Division II student-athletes a path to graduation while cultivating a variety of skills and knowledge for life ahead.

**PROPOSED:** Division II supports the educational mission of college athletics by fostering a balanced and inclusive approach in which student-athletes learn and develop through athletics competition, in their desired academic pursuits, and in civic engagement with their communities. The Division II experience not only provides student-athletes the opportunity to earn scholarships based on their academic, athletic and leadership abilities, but it also offers the best championships-participant ratio among the NCAA’s three divisions, and it prioritizes preparation for life beyond graduation. Division II gives student-athletes the unique opportunity to compete in the classroom, on the field, in their career, for their causes, and on their terms.
PHILOSOPHY STATEMENT

Current version: In addition to the purposes and fundamental policy of the National Collegiate Athletic Association, as set forth in Constitution 1, members of Division II believe that a well-conducted intercollegiate athletics program, based on sound educational principles and practices, is a proper part of the educational mission of a university or college and that the educational well-being and academic success of the participating student-athlete is of primary concern. (Revised: 1/14/08 effective 8/1/08)

Higher education has lasting importance on an individual's future success. For this reason, the positioning statement for the division and the emphasis for the student-athlete experience in Division II is a comprehensive program of learning and development in a personal setting. The Division II approach provides growth opportunities through academic achievement, learning in high-level athletics competition and development of positive societal attitudes in service to community. The balance and integration of these different areas of learning provide Division II student-athletes a path to graduation while cultivating a variety of skills and knowledge for life ahead.

Members support the following attributes in the belief that these attributes assist in defining the division's priorities and emphasize the division's position within the Association: Learning; Service; Passion; Sportsmanship; Resourcefulness; and Balance. The positioning statement and the attributes shall serve as a guide for the preparation of legislation by the division and for planning and implementation of programs, initiatives and policies by member institutions, conferences and the Division II governance structure.

Furthermore, a member of Division II believes in a set of common features, which assist in defining the division. Such features include exceptional teacher-to-student ratios that provide student-athletes with a quality education, a unique model of staffing in which coaches provide additional services such as teaching and mentoring, and the development of community partnerships and student-athlete participation in community engagement activities. A member of Division II also believes in the following principles, which assist in defining the division: (Revised: 1/14/97)

(a) Promoting the academic success of its student-athletes, measured in part by an institution's student-athletes graduating at least at the same rate as the institution's student body; (Revised: 1/12/04 effective 8/1/04)

(b) That participation in intercollegiate athletics benefits the educational experience of its student-athletes and the entire campus community; (Revised: 1/12/04 effective 8/1/04)

(c) Offering opportunities for intercollegiate athletics participation consistent with the institution's mission and philosophy; (Revised: 1/14/97, 1/12/04 effective 8/1/04)

(d) That championships are intended to provide national-level competition among eligible student-athletes and teams of member institutions; (Revised: 1/9/06 effective 8/1/06)

(e) Preparing student-athletes to be good citizens, leaders and contributors in their communities; (Revised: 1/12/04 effective 8/1/04)

(f) Striving for equitable participation and competitive excellence, encouraging sportsmanship and ethical conduct, enhancing diversity and developing positive societal attitudes in all of its athletics endeavors; (Revised: 1/14/97, 1/12/04 effective 8/1/04)
That institutional staff members, including presidents and athletics personnel, shall hold prospective and enrolled student-athletes and themselves to the highest standards of personal conduct at all times, including exemplary behavior that reflects respect for the rights and dignity of opponents, teammates, officials, other students and the community at-large; *(Adopted: 1/14/12 effective 8/1/12)*

Scheduling the majority of its athletics competition with other members of Division II, insofar as regional qualification, geographical location and traditional or conference scheduling patterns permit; *(Revised: 1/14/97)*

Recognizing the need to "balance" the role of the athletics program to serve both the institution (e.g., participants, student body, faculty-staff) and the general public (e.g., community, area, state); *(Revised: 1/12/04 effective 8/1/04)*

Offering an opportunity for participation in intercollegiate athletics by awarding athletically related financial aid to its student-athletes; *(Revised: 1/14/97, 1/14/02 effective 8/1/02)*

That institutional control is a fundamental principle that supports the educational mission of a Division II institution and assumes presidential involvement and commitment. All funds supporting athletics should be controlled by the institution. The emphasis for an athletics department should be to operate within an institutionally approved budget and compliance with and self enforcement of NCAA regulations is an expectation of membership; and *(Adopted: 1/14/02 effective 8/1/02, Revised: 1/12/04 effective 8/1/04)*

That all members of Division II should commit themselves to this philosophy and to the regulations and programs of Division II. *(Revised: 1/14/97)*

PROPOSED: In addition to the purposes and fundamental policy of the National Collegiate Athletic Association, as set forth in Constitution 1, members of Division II believe that a well-conducted intercollegiate athletics program, based on sound educational principles and practices, is a proper part of the educational mission of a university or college, and that the educational well-being and academic success of the participating student-athlete is of primary concern.

Higher education has lasting importance on an individual’s future success. As such, Division II supports the educational mission of college athletics by fostering a balanced approach in which student-athletes learn and develop through athletics competition, in their desired academic pursuits, and in civic engagement with their communities. Division II athletics programs also commit to establishing an inclusive culture in which persons of all backgrounds are respected and given the opportunity to provide input and to participate.

Division II members abide by the following principles that help define and distinguish the division:

(a) Division II colleges and universities are expected to operate their athletics programs with integrity and in a welcoming manner that complies with conference and NCAA rules and regulations. Institutional control is a fundamental principle that supports the institution’s educational mission and assumes presidential involvement and oversight.

(b) Division II members fund their athletics programs in a manner that aligns with the institution’s budget and educational mission. This method of funding features a “partial scholarship” model that allows Division II schools to recognize student-athletes for their skills through athletics-
based grants, but student-athletes can also accept merit-based aid and academic scholarships as well.

(c) Division II believes in a balanced approach that integrates athletics into the college experience and allows students to focus fully on their academic pursuits and participate in other campus and community activities. This “Life in the Balance” emphasis facilitates learning through:

- **Academics.** Division II offers exceptional teacher-student ratios that provide student-athletes with a quality education in the academic curriculum of their choice. The division structures its eligibility requirements to facilitate student-athletes earning their degrees, which is measured in part by an institution’s student-athletes graduating at least at the same rate as the institution’s student body.

- **Athletics.** Division II supports athletics achievement through highly competitive programs that strive to participate in the division’s 25 national championships, which offer the best access ratio among the NCAA’s three divisions. Division II also supports a regionalization model in scheduling that reduces time away from campus and keeps athletics participation in perspective within the educational mission.

- **Community engagement.** Division II athletics programs actively engage with their communities to enhance relationships between student-athletes and community members and develop a shared civic experience. Division II promotes engagement at the local, conference and national level, including at all Division II national championships.

- **Post-graduation success.** Division II supports a higher education model that shapes student-athletes who graduate with the skills and knowledge to be productive citizens. The balanced approach allows student-athletes to focus on their academic pursuits, their grades, their internships, and whatever else it takes to prepare them for life after graduation.

(d) Division II members support the utmost in sportsmanship by committing to a “game environment” initiative that establishes an atmosphere at athletics contests that is both energetic and respectful.

(e) Division II members promote student-athlete involvement in decision-making through campus, conference and national Student-Athlete Advisory Committees that provide leadership opportunities and offer a representative voice in the division’s governance structure.
**BOILER PLATE**

**Current version:** NCAA Division II is one of the three membership divisions at the National Collegiate Athletic Association, a volunteer organization comprising more than 1,200 institutions, conferences and affiliated organizations. Division II is a group of institutions and conferences that serve almost 90,000 student-athletes nationwide, including Alaska, Hawaii and Puerto Rico. The emphasis for the student-athlete experience in Division II is a comprehensive program of learning and development. The Division II approach provides growth opportunities through academic achievement, learning in high-level athletic competition and the development of societal attitudes in service to the community. The balance and integration of these different areas of learning provide Division II student-athletes with a path to graduation while cultivating a variety of skills and knowledge for life ahead. For additional information on Division II efforts, visit ncaa.org.

**PROPOSED:** The NCAA, the national governing body for college athletics, is a volunteer association of more than 1,000 colleges and universities that classify their athletics programs in one of three membership divisions. The 300+ institutions in NCAA Division II support a balanced approach in which student-athletes have the opportunity to earn scholarships based on their athletic ability, pursue their desired academic degree, and participate in all the campus and surrounding community have to offer. Division II student-athletes annually graduate at rates higher than their student body peers, and they have access to the best championships-participant ratio among the NCAA’s three divisions. Division II gives student-athletes the unique opportunity to compete in the classroom, on the field, in their career, for their causes, and on their terms. For additional information, visit NCAA.org.

**ELEVATOR SPEECH**

**Proposed:** Division II is all about balance. Students participate in highly competitive athletics, have ample access to NCAA championships and can earn an athletics scholarship, but sports doesn’t dominate their college experience. The balanced approach in athletics, academics and civic engagement allows Division II student-athletes to focus on their academic pursuits, their grades, their internships, their studies abroad, and whatever else it takes to prepare them for life after graduation.