AGENDA

National Collegiate Athletic Association
Division II Student-Athlete Advisory Committee (SAAC)

NCAA national office                      July 13-14, 2018
Christine Grant A

1. Introductions. (Josh Shapiro)
   a. New members.
   b. Icebreaker. (Hannah Peevy)
   c. Mentor/Mentee assignments. [Supplement No. 1] (Peevy)
   d. Read mission statement, guiding principles and governing rule. [Supplement No. 2]
   e. Review Division II Strategic Positioning Platform. [Supplement No. 3]
   f. Review acronym document. [Supplement No. 4]
   g. Review committee roster. [Supplement No. 5] (Julie Sargent)
   h. Review upcoming term expirations. [Supplement No. 6] (Sargent)
   i. Assign members to follow-up with absent committee members.

2. Review weekend schedule. [Supplement Nos. 7 and 8] (Ryan Jones)

3. Approve April meeting report. [Supplement No. 9] (Shapiro)

4. Time demands discussion. (Quintin Wright)

5. Membership census discussion. [Supplement No. 10] (Gregg Summers)

6. Voluntold discussion follow-up. (R. Jones)
   - Voluntold survey. (Lydia Bell, Summers)

7. Review of 2019 proposed legislation and process. (Chelsea Crawford, Bailey Koch)
   a. Review legislation timeline. [Supplement No. 11]
   b. Review legislative grid PowerPoint and letter. [Supplement No. 12]
   c. Discussion on the 2019 NCAA Convention proposals. [Supplement No. 13, to be distributed on-site.]
   d. Discussion of legislative pros and cons. [Supplement No. 14, to be distributed on-site.]
8. Recap Division II 2017-18 Priorities. [Supplement No. 15] (Maritza Jones)
9. SAAC/Management Council Summit prep. (R. Jones)
10. Team IMPACT and Make-A-Wish discussion. (Amanda Benzine, Alex Shillow)
11. Dr. Dave Pariser Faculty Mentor Award. [Supplement No. 16] (Sargent)
12. Award of Excellence. [Supplement No. 17] (R. Jones)
13. Commission on College Basketball update. [Supplement No. 18] (Terri Steeb Gronau)
14. Review of Student-Athlete Day of Action outcomes. (Gabby Cabanero)
15. SAAC Network update. (Cabanero)
16. Student-athlete gifts at championships discussion. (R. Jones)
17. SAAC Super Region Convention discussion. (Sargent)
18. Internal communications platform. (Peevy)
19. Roundtable discussion – SAAC goals. [Supplement No. 19]

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<tr>
<th><strong>Sexual Assault</strong></th>
<th><strong>Team IMPACT / Make-A-Wish</strong></th>
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<tr>
<td>Gabby Cabanero (moderator)</td>
<td>Josh Shapiro (moderator)</td>
<td>Jeff Yasalonis</td>
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<tr>
<td>Bailey Koch (recorder)</td>
<td>(recorder)</td>
<td>Shonté Cargill</td>
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<td>Krissy Ortiz</td>
<td>Laura Liesman</td>
<td>Mariah Wysocki</td>
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<td>Sarah Rodgers</td>
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<td>Lauren Yacks</td>
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<td>Nick Ely</td>
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<td>Grant Foley</td>
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<th><strong>Mental Health</strong></th>
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<tr>
<td>Hannah Peevy (moderator)</td>
<td>Anthony Sassano (moderator)</td>
<td>Sarissa Lammers</td>
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<td>Aja Grant (recorder)</td>
<td>Deiontai Nicholas (recorder)</td>
<td>Jake Renie (moderator)</td>
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<td>Jack Nicholson</td>
<td>Malek Barber</td>
<td>Sayaka Carpenter</td>
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<td>Lindsay Reeves</td>
<td>Alex Shillow (recorder)</td>
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<td>Mary Northcutt</td>
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20. Team IMPACT® update. (Seth Rosenzweig)
   • Social media day of awareness.

   a. Donation process. [Supplement No. 20]
   b. Week of Wishes 2018.
   c. 2017-18 totals.
   d. Hosting wish family at NCAA Men’s Lacrosse Championships.

22. Division II committee reports.
   a. Academic Requirements Committee. [Supplement No. 21] (Jeff Yasalonis)
   b. Championships Committee. (Deiontae Nicholas)
      (1) April 5 teleconference. [Supplement No. 22]
      (2) May 3 teleconference. [Supplement No. 23]
      (3) June 18-20 in-person meeting. [Supplement No. 24]
   c. Committee on Student-Athlete Reinstatement. [Supplement No. 25] (Anthony Sassano)
   d. Legislation Committee. [Supplement No. 26] (Crawford, Koch)
   e. Management Council report. [Supplement No. 27] (Laura Liesman, Lindsay Reeves)
      • Independent representatives serving on Management Council and SAAC.
   f. Management Council preview. [Supplement No. 28] (Jack Nicholson)

23. Association-wide committee reports.
   a. Committee on Competitive Safeguards and Medical Aspects of Sports. (Aja Grant)
      (1) March 26 teleconference. [Supplement No. 29]
      (2) Excerpt from the June 13-14 in-person meeting. [Supplement No. 30]
   b. Committee on Women’s Athletics. [Supplement No. 31] (Cabanero)
c. Minority Opportunities and Interests Committee. [Supplement No. 32] (Malek Barber)
   - Social media diversity campaign. [Supplement No. 33]
d. Joint CWA/MOIC meeting. [Supplement No. 34] (Barber, Cabanero)
e. Board of Governors Student-Athlete Engagement Committee. [Supplement No. 35] (Koch, Shapiro)

24. Other reports.
a. 2018 NCAA Inclusion Forum. (Barber, Cabanero)
b. Sport Science Institute Pain Summit. (Peevy)
c. 2018 CoSIDA Convention. (Krissy Ortiz)
c. FARA Symposium. (R. Jones)
d. NCAA Post-Graduate Intern Program. [Supplement No. 36] (Madison Arndt, Crawford)


26. Future meeting dates.
a. Fall 2018 conference call, date TBD.
b. November 16-18, 2018; Indianapolis.
c. January 22-26, 2019, in conjunction with NCAA Convention; Orlando.
d. April 11-14, 2019, in conjunction with SAAC Super Region Convention; Orlando.
e. July 19-21, 2019; SAAC/Management Council Summit, Indianapolis.
f. Fall 2019 conference call; date TBA.
g. November 22-24, 2019; Indianapolis.
h. January 21-25, 2020, in conjunction with NCAA Convention; Anaheim, California.
i. April 2020; TBD.

27. Adjournment to Management Council/Student-Athlete Advisory Committee Summit.
# Division II Student-Athlete Advisory Committee
## Mentor/Mentee Pairings
### July 2018

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<thead>
<tr>
<th>Mentor</th>
<th>Mentee</th>
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<tr>
<td>Krissy Ortiz – Lynn, Golf</td>
<td>Shonté Cargill – Bluefield State, Cross Country &amp; Softball</td>
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<tr>
<td>Gabby Cabanero – Dixie State, Basketball</td>
<td>Sayaka Carpenter – Cal State Monterey Bay, Golf</td>
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<td>Jeff Yasalonis – Mount Olive, Volleyball</td>
<td>Grant Foley – Delta State, Soccer</td>
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<td>Malek Barber – Palm Beach Atlantic, Basketball</td>
<td>Austin Jeter – Morehouse, Baseball</td>
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<td>Bailey Koch – Augustana (SD), Volleyball</td>
<td>Mary Northcutt – Carson-Newman, Swimming &amp; Diving</td>
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<td>Jack Nicholson – St. Thomas Aquinas, Soccer</td>
<td>Jake Renie – UIndy, Swimming &amp; Diving</td>
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<td>Anthony Sassano – Dominican, Cross Country</td>
<td>Alex Shillow – Texas A&amp;M-Commerce, Football</td>
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<td>Hannah Peevy – North Georgia, Rifle</td>
<td>Mariah Wysocki – Bloomfield College, Softball</td>
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<tr>
<td>Casey Monaghan – West Chester, Golf</td>
<td>Lauren Yacks – Findlay, Softball</td>
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Division II Student-Athlete Advisory Committee Mission Statement

The mission of the NCAA Division II Student-Athlete Advisory Committee (SAAC) is to enhance the total student-athlete experience by promoting opportunity for all student-athletes; protecting student-athlete welfare; and fostering a positive student-athlete image.

Division II Student-Athlete Advisory Committee Guiding Principles

Division II SAAC will be guided by the following principles: ethics, integrity, fairness, and a respect for diversity and inclusion which shall include attention to gender, race, ethnicity, and sport.

Division II SAAC’s purpose is meant to reflect the voice of the student-athlete and should adhere to the following guiding principle in all of its processes and decision making: The well-being of student-athletes is at the center of what SAAC does:

1. Any process must be flexible and timely, and include effective communication.

2. Decisions must be fair, reasonable, and consider the potential impact on the student-athlete.

Governing Rule

We, as the NCAA Student-Athlete Advisory Committee, will ultimately hold one another accountable for all actions, particularly those actions taking place during the SAAC meetings.
NCAA MISSION
What the brand wants to accomplish
To govern athletics competition in a fair, safe, equitable and sportsmanlike manner; integrate intercollegiate athletics into higher education so that the educational experience of the student-athlete is paramount; and position college sports as a pathway to opportunity.

DIVISION II POSITIONING STATEMENT
Who we are
Division II supports the educational mission of college athletics by fostering a balanced and inclusive approach in which student-athletes learn and develop through their desired academic pursuits, in civic engagement with their communities and in athletics competition. The Division II experience not only provides student-athletes the opportunity to earn scholarships based on their academic, athletic and leadership abilities, but it also offers the best championships-participant ratio among the NCAA's three divisions, and it prioritizes preparation for life beyond graduation. Division II gives student-athletes the unique opportunity to compete in the classroom, on the field, in their career, for their causes, and on their terms.

DIVISION II ATTRIBUTES
What we stand for
► LEARNING: multiple opportunities to broaden knowledge and skills
► BALANCE: emphasis on collective knowledge; integration of skills
► RESOURCEFULNESS: versatile skill set drawn from a broad range of experiences
► SPORTSMANSHIP: respect for fairness; courtesy; ethical conduct toward others
► PASSION: enthusiastic dedication and desire in effort
► SERVICE: positive societal attitude through contributions to community

KEY BENEFITS OF THE DII EXPERIENCE
For student-athletes/parents
► Participation in high-level athletics competition without overemphasizing sports in student life
► Availability of faculty and sports staff in a personal setting
► With the broad, versatile range of experiences, student-athletes are more likely to find interest and value in school and therefore stay to graduate
► Upon graduation, student-athletes leave with broader experiences, skills and knowledge as resources for the future

For Division II colleges and universities
► Achieve educational mission and graduation success for student-athletes through a comprehensive program that provides a path to graduation and develops broad skill sets
► Ability to market/promote high-level athletics competition within the region/community and nationally to help tell the institution’s story
► Develop key local relationships through Division II community engagement

For the general public
► Access to high-level, passionate athletics competition in an intimate, family-friendly environment
► Opportunities to interact face-to-face with student-athletes in different venues
► Positive impact in communities and region through Division II community engagement

NCAA and Make It Yours are trademarks of the National Collegiate Athletic Association.
DISTINGUISHING DOZEN
12 characteristics that set Division II apart

► GRADUATION RATES. The Division II student-athlete graduation rate is consistently higher than that of the total student body. Division II also features a high number of first-generation college students, thus increasing the access to education.

► COMMUNITY ENGAGEMENT. Through student-athlete leadership, Division II has enjoyed long-term and successful partnerships with the Make-A-Wish Foundation, Team IMPACT and military groups. Division II also conducts community engagement activities at all championships final sites.

► ACADEMIC EMPHASIS. Division II’s regionalization philosophy in scheduling limits missed class time for student-athletes.

► POSITIVE GAME ENVIRONMENT. Division II members pledge to conduct athletics contests in a family-friendly environment that is civil and entertaining.

► ATHLETICS SCHOLARSHIPS. The partial athletics scholarship model rewards athletic ability while allowing student-athletes to earn other sources of financial aid. Scholarship student-athletes benefit institutions’ overall academic profile, and the partial-aid model generates revenue for the school.

► UNIQUE GEOGRAPHICAL FOOTPRINT. Division II is the only NCAA division with schools in Alaska (Anchorage and Fairbanks), Puerto Rico (Bayamon, Mayaguez and Rio Piedras) and Canada (Simon Fraser).

► BALANCED BOTTOM LINE. The median expense for Division II athletics departments with football is roughly $6 million, while that figure is about $15 million for Division I Football Championship Subdivision programs and about $64 million for programs in the Division I Football Bowl Subdivision.

► NATIONAL CHAMPIONSHIP OPPORTUNITIES. Division II features unparalleled opportunity for student-athletes to advance to national championship competition as a result of the division’s generous championship access ratios (the best among all three divisions).

► NATIONAL CHAMPIONSHIPS FESTIVALS. Division II is the only NCAA division that conducts “National Championships Festivals,” Olympic-style events in which a number of national championships are held at a single site during a period of several days.

► FAVORABLE ADMISSION RATES. Division II membership is split almost evenly, with 49 percent of schools being public and 51 percent private. On average, Division II schools have the highest admission rate (70 percent, versus 62 to 63 percent in the other two divisions).

► MAKE IT YOURS. This student-athlete-driven brand enhancement strengthens awareness among external audiences by clearly communicating the experience Division II schools create for student-athletes.

► DIVERSITY AND INCLUSION. Matching grants encourage access, recruitment, selection and the long-term success of ethnic minorities and women in administration and coaching.
# NCAA Acronym List

<table>
<thead>
<tr>
<th>Acronym</th>
<th>Definition</th>
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<tbody>
<tr>
<td>ACL</td>
<td>Anterior cruciate ligament</td>
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<td>ACP</td>
<td>Amateurism certification process</td>
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<td>ACS</td>
<td>Athletics Certification System</td>
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<tr>
<td>ACT</td>
<td>Term used for college entrance exams</td>
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<td>AD</td>
<td>Director of athletics</td>
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<td>AFCA</td>
<td>American Football Coaches Association</td>
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<tr>
<td>APC</td>
<td>Academic performance census</td>
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<tr>
<td>APPLE</td>
<td>Athlete Prevention, Programming and Leadership Education (APPLE Training Institute)</td>
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<tr>
<td>APR</td>
<td>Academic Progress Rate</td>
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<tr>
<td>ASR</td>
<td>Academic Success Rate</td>
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<tr>
<td>BCA</td>
<td>Black Coaches Association</td>
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<td>BOG</td>
<td>NCAA Board of Governors</td>
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<td>CAC</td>
<td>Committee on Athletics Certification</td>
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<tr>
<td>CA</td>
<td>Compliance Assistant</td>
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<tr>
<td>CAP</td>
<td>Committee on Academic Performance</td>
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<tr>
<td>CCA</td>
<td>Conference Commissioners Association</td>
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<tr>
<td>CCACA</td>
<td>Collegiate Commissioners Association Compliance Administrators</td>
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<td>CFP</td>
<td>College Football Playoff</td>
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<td>CHEA</td>
<td>Council for Higher Education Accreditation</td>
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<td>CLR</td>
<td>Committee for Legislative Relief</td>
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<td>COI</td>
<td>Committee on Infractions</td>
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<td>CoSIDA</td>
<td>College Sports Information Directors of America</td>
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<td>CSEC</td>
<td>Committee on Sportsmanship and Ethical Conduct</td>
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<td>CSMAS</td>
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<td>CWA</td>
<td>Committee on Women’s Athletics</td>
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<td>D2ADA</td>
<td>Division II Athletics Directors Association</td>
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<tr>
<td>Acronym</td>
<td>Definition</td>
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<tr>
<td>EADA</td>
<td>Equity in Athletics Disclosure Act</td>
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<td>EEO</td>
<td>Equal Employment Opportunity</td>
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<td>FAR</td>
<td>Faculty athletics representative</td>
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<td>FARA</td>
<td>Faculty Athletics Representatives Association</td>
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<td>FBS</td>
<td>Football Bowl Subdivision</td>
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<td>FCS</td>
<td>NCAA Football Championship Subdivision</td>
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<td>GOALS</td>
<td>Growth, Opportunities, Aspirations, and Learning of Students in College Study</td>
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<tr>
<td>GSR</td>
<td>Graduation Success Rate</td>
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<td>HACU</td>
<td>Hispanic Association of Colleges and Universities</td>
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<td>Hall of Champions</td>
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<td>HSI</td>
<td>Hispanic Serving Institutions</td>
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<td>IAC</td>
<td>Infractions Appeals Committee</td>
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<td>IEW</td>
<td>Initial Eligibility Waiver</td>
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<td>IPP</td>
<td>Institutional Performance Program</td>
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<td>IPOPL</td>
<td>NCAA Convention II (or III) Initial Publication of Proposed Legislation</td>
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<tr>
<td>ISS</td>
<td>Injury Surveillance System</td>
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<td>LSDBi</td>
<td>Legislative Services Database for the Internet</td>
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<td>Division II (or III) Management Council</td>
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<td>MCL</td>
<td>Medial collateral ligament</td>
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<td>Minority Opportunities and Interests Committee</td>
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<td>NAAC</td>
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<td>NACDA</td>
<td>National Association of College Directors of Athletics</td>
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<td>NAIA</td>
<td>National Association of Intercollegiate Athletics</td>
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<td>NGB</td>
<td>National Governing Body</td>
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<td>NLI</td>
<td>National Letter of Intent</td>
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<td>OSLC</td>
<td>Olympic Sports Liaison Committee</td>
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<td>Acronym</td>
<td>Definition</td>
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<tr>
<td>PSA</td>
<td>Prospective student-athlete</td>
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<td>PTD</td>
<td>Progress toward degree</td>
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<td>SAR</td>
<td>Committee on Student-Athlete Reinstatement</td>
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<tr>
<td>SAT</td>
<td>Standard Aptitude Test</td>
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<tr>
<td>SCORE</td>
<td>Study of College Outcomes and Recent Experiences</td>
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<tr>
<td>SID</td>
<td>Sports Information Director</td>
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<td>SPOPL</td>
<td>NCAA Convention II (or III) Second Publication of Proposed Legislation</td>
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<td>SWA</td>
<td>Senior woman administrator</td>
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<td>USOC</td>
<td>United States Olympic Committee</td>
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<td>WBCA</td>
<td>Women’s Basketball Coaches Association</td>
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<td>CONFERENCE</td>
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<tr>
<td>California Collegiate Athletic Conference</td>
<td>Sayaka Carpenter, California State University, Monterey Bay, Women’s Golf</td>
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<td>Conference Carolinas</td>
<td>Jeff Yasalonis, University of Mount Olive, Men’s Volleyball</td>
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<td>Central Atlantic Collegiate Conference</td>
<td>Mariah Wysocki, Bloomfield College, Softball</td>
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<td>Central Intercollegiate Athletic Association</td>
<td>Aja Grant, Winston-Salem State University, Women’s Tennis</td>
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<td>East Coast Conference</td>
<td>Jack Nicholson, St. Thomas Aquinas College, Men’s Soccer</td>
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<td>Great American Conference</td>
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<td>Great Lakes Intercollegiate Athletic Conference</td>
<td>Deiontae Nicholas, Wayne State University (MI), Football</td>
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<td>Great Lakes Valley Conference</td>
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<td>Lauren Yacks, University of Findlay, Softball</td>
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<td>Sarissa Lammers, University of Alaska Fairbanks, Skiing</td>
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<td>Gulf South Conference</td>
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<td>Heartland Conference</td>
<td>Tayler Stover, Rogers State University, Women’s Soccer</td>
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<td>Lone Star Conference</td>
<td>Alex Shillow, Texas A&amp;M University-Commerce, Football</td>
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<td>Mid-America Intercollegiate Athletics Association</td>
<td>Austin Acosta, Southwest Baptist University, Men’s Track &amp; Field</td>
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<td>Mountain East Conference</td>
<td>Nick Ely, Notre Dame College (OH), Baseball</td>
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<td>Northeast-10 Conference</td>
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<td>Northern Sun Intercollegiate Conference</td>
<td>Bailey Koch, Augustana University (SD), Women’s Volleyball</td>
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<td>Pacific West Conference</td>
<td>Anthony Sassano, Dominican University of California, Men’s Cross Country</td>
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<tr>
<td>Peach Belt Conference</td>
<td>Hannah Peevy, University of North Georgia, Rifle</td>
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When possible, new members begin their terms of office following the adjournment of the Convention of the appropriate year.

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<thead>
<tr>
<th>CONFERENCE</th>
<th>NAME</th>
<th>2018</th>
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<th>2022</th>
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<td>Casey Monaghan, West Chester University, Women’s Golf</td>
<td>Monaghan</td>
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<td>Rocky Mountain Athletic Conference</td>
<td>Joshua Shapiro, Colorado Mesa University, Baseball</td>
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<td>Southern Intercollegiate Athletic Conference</td>
<td>Austin Jeter, Morehouse College, Baseball</td>
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<td>Sunshine State Conference</td>
<td>Kristina Ortiz, Lynn University, Women’s Golf</td>
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<td>Ortiz</td>
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<tr>
<td>Independent</td>
<td>Shonté Cargill, Bluefield State University, Women’s cross Country &amp; softball</td>
<td>Cargill</td>
<td>Cargill</td>
<td>OPEN</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>At-Large</td>
<td>Malek Barber, Palm Beach Atlantic University, Men’s Basketball</td>
<td>Barber</td>
<td>OPEN</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>At-Large</td>
<td>Gabrielle Cabanero, Dixie State University, Women’s Basketball</td>
<td>Cabanero</td>
<td>OPEN</td>
<td></td>
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</tr>
<tr>
<td>Management Council Rep</td>
<td>Laura Liesman, Georgian Court University, AD</td>
<td>Liesman</td>
<td>Liesman</td>
<td>OPEN</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Management Council Rep</td>
<td>Lindsay Reeves, University of North Georgia, AD</td>
<td>Reeves</td>
<td>OPEN</td>
<td></td>
<td></td>
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</tr>
<tr>
<td></td>
<td>1 Openings</td>
<td>11 Openings</td>
<td>9 Openings</td>
<td>Openings</td>
<td>Openings</td>
<td>Openings</td>
<td>Openings</td>
</tr>
</tbody>
</table>
### Representation by Sport, Gender and Ethnic Diversity as of June 2018

<table>
<thead>
<tr>
<th>Number of Representatives</th>
<th>Women’s Sport</th>
<th>Number of Representatives</th>
<th>Men’s Sport</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Basketball</td>
<td>3</td>
<td>Baseball</td>
</tr>
<tr>
<td>2</td>
<td>Collegiate Sports</td>
<td>1</td>
<td>Basketball</td>
</tr>
<tr>
<td>1</td>
<td>Cross Country</td>
<td>1</td>
<td>Collegiate Sports</td>
</tr>
<tr>
<td>3</td>
<td>Golf</td>
<td>1</td>
<td>Cross Country</td>
</tr>
<tr>
<td>1</td>
<td>Soccer</td>
<td>2</td>
<td>Football</td>
</tr>
<tr>
<td>3</td>
<td>Softball</td>
<td>2</td>
<td>Soccer</td>
</tr>
<tr>
<td>1</td>
<td>Swimming and Diving</td>
<td>1</td>
<td>Swimming and Diving</td>
</tr>
<tr>
<td>1</td>
<td>Tennis</td>
<td>1</td>
<td>Track and Field</td>
</tr>
<tr>
<td>2</td>
<td>Volleyball</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Number of Representatives</th>
<th>Gender/Ethnic Diversity</th>
</tr>
</thead>
<tbody>
<tr>
<td>12</td>
<td>Males</td>
</tr>
<tr>
<td>14</td>
<td>Females</td>
</tr>
<tr>
<td>12</td>
<td>Ethnic minorities</td>
</tr>
</tbody>
</table>
## NCAA Division II Student-Athlete Advisory Committee and SAAC/Management Council Summit Meeting Schedule

**JULY 12-15, 2018**

<table>
<thead>
<tr>
<th>DAY</th>
<th>TIME</th>
<th>ACTIVITY</th>
<th>ROOM</th>
<th>ATTIRE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Thursday, July 12</strong></td>
<td></td>
<td></td>
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<td></td>
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<tr>
<td></td>
<td></td>
<td><em>Division II SAAC Travel Day</em></td>
<td></td>
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<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Casual</td>
</tr>
<tr>
<td></td>
<td>5 to 7:30 p.m.</td>
<td>New Member Orientation</td>
<td>Christine Grant Ballroom A</td>
<td>Casual</td>
</tr>
<tr>
<td></td>
<td></td>
<td><em>Mandatory for first-time attendees, E-Board members and Management Council representatives.</em></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>8 p.m.</td>
<td>Dinner for orientation participants</td>
<td>Yard House</td>
<td>Casual</td>
</tr>
<tr>
<td></td>
<td></td>
<td><em>Rest of committee has dinner on own.</em></td>
<td></td>
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</tr>
<tr>
<td><strong>Friday, July 13</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>8:30 a.m. to Noon</td>
<td>SAAC meeting</td>
<td>Christine Grant Ballroom A</td>
<td>Business Casual</td>
</tr>
<tr>
<td></td>
<td></td>
<td><em>Guests:</em></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>10-11 a.m. – Gregg Summers; Research.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>11-11:30 a.m. – Summers and Lydia Bell; Research.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Snack break at 10:30 a.m.</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Noon to 12:45 p.m.</td>
<td>Lunch</td>
<td>Grant Atrium</td>
<td>Business Casual</td>
</tr>
<tr>
<td></td>
<td>12:45 to 5:30 p.m.</td>
<td>SAAC meeting</td>
<td>Christine Grant Ballroom A</td>
<td>Business Casual</td>
</tr>
<tr>
<td></td>
<td></td>
<td><em>Guest:</em></td>
<td></td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>1:30-2:30 p.m. – Quintin Wright; Academic and Membership Affairs.</td>
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<tr>
<td></td>
<td></td>
<td><strong>Snack break at 2:45 p.m.</strong></td>
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<tr>
<td></td>
<td>6 p.m.</td>
<td>Dinner on own</td>
<td>TBD</td>
<td>Casual</td>
</tr>
<tr>
<td>DAY</td>
<td>TIME</td>
<td>ACTIVITY</td>
<td>ROOM</td>
<td>ATTIRE</td>
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<tr>
<td><strong>Saturday, July 14</strong></td>
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</tr>
<tr>
<td></td>
<td>9 a.m. to Noon</td>
<td>SAAC meeting</td>
<td>Christine Grant</td>
<td>Casual (jeans and school polo)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>10-10:30 a.m. – Jennifer Peterson, Devon Herlihy; Make-A-Wish</td>
<td>Ballroom A</td>
<td></td>
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<td></td>
<td></td>
<td>11-11:30 a.m. – Seth Rosenzweig, Team IMPACT</td>
<td></td>
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<tr>
<td>Noon to 12:45 p.m.</td>
<td>5:30 to 8:45 p.m.</td>
<td>Lunch with Division II Management Council</td>
<td>Great Hall</td>
<td>Casual</td>
</tr>
<tr>
<td></td>
<td></td>
<td>SAAC/Management Council Summit</td>
<td>Champion Hall</td>
<td>Casual</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Snack break at 2:15 p.m.</strong></td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>5:30 to 8:45 p.m.</td>
<td>Dinner</td>
<td>Meet in hotel lobby</td>
<td>Casual</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Bus departs hotel for The Tap at 5 p.m.</strong></td>
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<tr>
<td><strong>Sunday, July 15</strong></td>
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</tr>
<tr>
<td></td>
<td>9 a.m. to 12:15 p.m.</td>
<td>SAAC/Management Council Summit</td>
<td>Champion Hall</td>
<td>Casual (no athletic gear)</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Snack break at 10:05 a.m.</strong></td>
<td></td>
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<tr>
<td>12:15 to 1:30 p.m.</td>
<td></td>
<td>Lunch with Make-A-Wish® and Team IMPACT families</td>
<td>Great Hall</td>
<td>Casual</td>
</tr>
<tr>
<td></td>
<td>Afternoon</td>
<td>SAAC departs for home</td>
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</tbody>
</table>
AGENDA
2018 NCAA Division II Management Council/
Student-Athlete Advisory Committee Summit

NCAA National Office
Champion Hall

July 14-15, 2018

Saturday, July 14, 2018

Noon – 12:45 p.m. | Lunch.
Lunch is in the Great Hall outside Champion Hall.

12:45 – 1 p.m. | Welcome and opening remarks. [Supplement Nos. 1 and 2]
- Father John Denning, president, Stonehill College.
- Pennie Parker, director of athletics, Rollins College.

1 – 1:15 p.m. | Icebreaker activity.
- Hannah Peevy, student-athlete, University of North Georgia.

1:15 – 2:15 p.m. | 2019 NCAA Convention proposed legislation and pros/cons discussion.
- Geoff Bentzel, assistant director, academic and membership affairs.
- Chelsea Crawford, assistant director, academic and membership affairs.

2:15 – 2:25 p.m. | BREAK.

2:25 – 4:15 p.m. | Roundtable discussions regarding 2019 Convention legislation sponsored by the Division II Presidents Council and Division II membership.
- Chelsea Crawford.
- Bailey Koch, student-athlete, Augustana University (South Dakota).

*Summit is casual attire, Make-A-Wish® donation encouraged on Sunday*
### Saturday, July 14, 2018 (cont.)

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
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</thead>
<tbody>
<tr>
<td>4:15 – 4:30 p.m.</td>
<td>Division II University discussion.</td>
</tr>
<tr>
<td></td>
<td>• Amanda Conklin, associate director, academic and membership affairs.</td>
</tr>
<tr>
<td>5:30 – 7:30 p.m.</td>
<td>Dinner.</td>
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<tr>
<td></td>
<td>The Tap (306 North Delaware Street).</td>
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<tr>
<td></td>
<td><em>Gather in the horseshoe between the Courtyard and Springhill Suites at 5 p.m. to get on bus.</em></td>
</tr>
<tr>
<td>7:30 – 8:45 p.m.</td>
<td>Evening activity.</td>
</tr>
<tr>
<td></td>
<td>ComedySportz (721 Massachusetts Avenue).</td>
</tr>
<tr>
<td></td>
<td><em>Bus will depart following the show for the hotel.</em></td>
</tr>
</tbody>
</table>

### Sunday, July 15, 2018

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>9 – 9:05 a.m.</td>
<td>Opening remarks.</td>
</tr>
<tr>
<td></td>
<td>• Josh Shapiro, student-athlete, Colorado Mesa University.</td>
</tr>
<tr>
<td>9:05 – 9:20 a.m.</td>
<td>Presentation on Division II’s partnerships with Make-A-Wish and Team IMPACT.</td>
</tr>
<tr>
<td></td>
<td>• Alex Shillow, student-athlete, Texas A&amp;M-Commerce University.</td>
</tr>
<tr>
<td>9:20 – 10:05 a.m.</td>
<td>Roundtable discussion on partnerships.</td>
</tr>
<tr>
<td>10:05 – 10:15 a.m.</td>
<td>BREAK.</td>
</tr>
<tr>
<td>10:15 a.m. – 12:15 p.m.</td>
<td>Professional development.</td>
</tr>
<tr>
<td></td>
<td>• Justin Patton, executive leadership coach.</td>
</tr>
<tr>
<td>12:15 – 1:30 p.m.</td>
<td>Lunch.</td>
</tr>
<tr>
<td></td>
<td>• A local Make-A-Wish® and Team IMPACT® family will join the group.</td>
</tr>
</tbody>
</table>
ACTION ITEMS.

1. Legislative items.
   - None.

2. Nonlegislative items.
   - Waiver of NCAA Bylaw 21.8.5.9.3 – Appointment of Independent Nominee with Fewer Than Two Years of Athletics Eligibility to the NCAA Division II Student-Athlete Advisory Committee.
     
     (1) **Recommendation.** That the NCAA Division II Management Council approve a waiver of NCAA Bylaw 21.8.5.9.3 (term of office) to appoint Shonte’ Cargill, student-athlete at Bluefield State College, to the NCAA Division II Student-Athlete Advisory Committee, for a period of 21 months, concluding at the adjournment of the Division II business session at the 2020 NCAA Convention.

     (2) **Effective Date.** Immediate.

     (3) **Rationale.** According to Bylaw 21.8.5.9.3, at the time of initial appointment to the Student-Athlete Advisory Committee, the student-athlete must have at minimum two years of eligibility remaining. In addition, the bylaw states that student-athletes may serve on the committee up to one year after completion of their intercollegiate athletics eligibility, provided the student-athlete remains active with his or her conference’s student-athlete advisory committee.

     Ms. Cargill will exhaust her eligibility at the end of the 2018 spring semester (see attached nomination form). Therefore, she does not meet the minimum requirements in the legislation. However, the Student-Athlete Advisory Committee is requesting that the Management Council approve a waiver due to the unique circumstances surrounding this vacancy. Ms. Cargill was the only nominee for the independent vacancy. In addition, the committee continues to strive to recommend qualified candidates to provide a balance in gender, ethnic and sport diversity, along with representation among all conferences and independent institutions. Ms. Cargill is a minority student-athlete, competing in cross country and softball. She is studying technology/engineering management at Bluefield State and currently has a 3.39 grade-point average.
By appointing Ms. Cargill to the committee, the division’s independent institutions will maintain their voice on the committee. She can encourage other student-athletes at the division’s independent institutions to participate in student-athlete advisory committees and she can communicate to the national Student-Athlete Advisory Committee on their behalf. In addition, based on Ms. Cargill’s engagement at the 2017 NCAA Division II Student-Athlete Advisory Committee Super Region Convention, she is passionate about having a voice and being involved with the committee.

(4) **Estimated Budget Impact.** None.

(5) **Student-Athlete Impact.** None.

[Note: This appointment was approved by the Management Council and Presidents Council during the April 2018 meetings.]

**INFORMATIONAL ITEMS.**

1. **Division II National Student-Athlete Advisory Committee (SAAC) Orientation.** The Division II National SAAC executive board, Management Council representatives and staff liaisons met in person with the new committee members before the start of the meeting to provide an overview of Division II National SAAC and the committee’s responsibility in serving as the voice of Division II student-athletes.

2. **Review and Preparation of 2018 Goals.** The committee was presented with possible goals to accomplish this year, as established by the executive board. It was decided to establish goals in the following areas: CPR/AED training; mental health; sexual assault; Team IMPACT and Make-A-Wish; Love2Play; and voluntold activities. Committee members chose to join a task force for the goal they wanted to complete. The task forces will report out to the committee throughout the year on the progress of their goals.

3. **Time Demands Conversation.** The committee discussed the time demands legislation adopted by the Division I autonomy group and the impact such legislation would have in Division II. The committee was in favor of continuing to discuss the legislation for Division II student-athletes to support the division’s Life in the Balance philosophy and the health and wellness of student-athletes. The conversation will be continued during the next committee meeting.

4. **Student-Athlete Time Management Document.** A document outlining the demands placed on student-athletes’ time in Division II was created with the committee’s assistance. This document has been shared with the NCAA Eligibility Center and will be updated as new data is available.
5. **Voluntold Discussion Follow-Up.** Following the discussion with the Management Council and Presidents Council at the 2018 Convention, the committee considered next steps for voluntold activities. One suggestion that will be discussed further at the committee’s next meeting is to create a survey to define the top voluntold activities on campuses. This information could be used to create a document resource to assist student-athletes and athletics administrators in handling voluntold situations.

6. **Independent Members Serving on Management Council and SAAC Discussion.** The committee was presented with several options for independent representatives serving on the Division II Management Council and SAAC. The committee recommended to the Management Council that it sponsor noncontroversial legislation to maintain the independent representative position provided there are at least six Division II independent institutions. If there are fewer than six independent institutions, then the committee has recommended that the independent position be converted to an at-large position, making three at-large positions on the council and committee, respectively. If an independent representative applies for service, then one of the three at-large positions should be filled by a representative from an independent institution.

7. **Dr. Dave Pariser Faculty Mentor Award.** The committee reviewed the process for conference nominations surrounding the 2018 Dr. Dave Pariser Faculty Mentor Award. The nomination process is open, and the deadline to submit applications is October 15, 2018. The committee was encouraged to engage the institutions within their conferences to increase the level of participation moving forward. The honors, awards and recognition subcommittee will choose the recipient during the November 2018 meeting and present the award at the 2019 Convention in Orlando.

8. **Student-Athlete Day of Action.** The committee will collaborate with Divisions I and III National SAACs to promote sexual assault awareness on social media on the April 17 Student-Athlete Day of Action. The committee plans to share information about the day with athletics communications directors and fellow student-athletes. Those participating in the campaign are encouraged to utilize "#NoMore" and "#ItsOnUs" in their posts.

9. **Make-A-Wish® Update.** The committee received an update on the Division II partnership with Make-A-Wish®. After the discussion in January, and requests made by the committee, Make-A-Wish is developing a toolkit of turnkey events that should be finalized prior to the 2018-19 academic year. Make-A-Wish is also interested in hosting a webinar for Division II conference and campus SAACs in the fall and spring, communicating regular updates to the SAACs and creating a video highlighting its partnership with Division II. Target dates were provided for the committee to receive deliverables and updates from the Make-A-Wish staff. Additionally, it was noted that all donations for the 2017-18 academic year must be submitted either online or to the national office by June 15.
10. **Team IMPACT® Update.** Team IMPACT presented its five-year strategic plan and SAAC received an update on its partnership with the organization. Team IMPACT is transitioning to utilize licensed social workers as case managers. This role was previously filled by former student-athletes. The licensed social workers will function as a resource to the families in the program and facilitate the relationship between the families and teams.

11. **Internal Communications Discussion.** The committee held discussions about social media and other platforms to facilitate internal discussions between meetings. The committee selected Slack as its preferred platform to hold group discussions.

12. **Division II National SAAC LinkedIn Discussion.** To leverage the relationships built within those serving on SAAC after terms of service end, a Division II National SAAC alumni group has been created on LinkedIn. National office staff is assisting committee members in setting up the group and researching the best method to connect with those who have served on the committee in the past. Currently, alumni participants must be linked to active committee members to be involved in the group.

13. **Review SAAC Policies and Procedures.** The committee approved changes to the policies and procedures document.

14. **Conference Updates.** Each committee member provided an update on their respective conference SAAC meetings.

15. **NCAA Division II Committee Reports.** The committee was provided with updates on various NCAA Division II committees. The Division II committees represented were the Academic Requirements Committee, Championships Committee, Legislation Committee and Management Council. Members serving on these committees discussed the most recent developments from their respective committees.

16. **Association-Wide Committee Reports.** The committee was provided with updates on various Association-wide committees. The Association-wide committees represented were the Committee on Competitive Safeguards and Medical Aspects of Sports, Minority Opportunities and Interests Committee, Committee on Sportsmanship and Ethical Conduct, Committee on Women’s Athletics and Student-Athlete Engagement Committee.

17. **Other Reports.** The committee received information on the 2018 SAAC/Management Council Summit, opportunity to send one national SAAC representative to the 2018 CoSIDA Convention, 2018 NCAA postgraduate scholarship/grant opportunities, 2019-20 NCAA Postgraduate Internship Program, College Football 150th Anniversary and a report on the first follow-up survey of the 2017 Division II APPLE Training Institute.

18. **January 2018 Student-Athlete Advisory Committee Meeting Report.** The January 2018 meeting report was reviewed and approved by the committee.
19. **New Division II National SAAC Representatives.** The committee welcomed five new members to national SAAC:
   a. **California Collegiate Athletic Association** – Sayaka Carpenter, California State University, Monterey Bay.
   b. **Central Atlantic Collegiate Conference** – Mariah Wysocki, Bloomfield College.
   c. **Great Lakes Valley Conference** – Jake Renie, University of Indianapolis.
   d. **Lone Star Conference** – Alex Shillow, Texas A&M University-Commerce.
   e. **South Atlantic Conference** – Mary Northcutt, Carson-Newman University.

20. **Community Engagement.** The committee spent time at the Capitol Village Healthcare Center in Indianapolis for its community engagement opportunity.

21. **Student-Athlete Gift Boxes.** The committee packaged and boxed student-athlete gifts that will be given to student-athletes competing at final sites for the spring Division II championships.

22. **Future meeting schedule.**
   b. Fall 2018 conference call, date to be determined.
   d. January 22-26, 2019, in conjunction with the NCAA Convention, Orlando, Florida.
   e. April 11-14, 2019, in conjunction with SAAC Super Region Convention; Orlando.
   g. Fall 2019 conference call; date to be determined.
   h. November 22-24, 2019; Indianapolis.
   i. January 21-25, 2020, in conjunction with the NCAA Convention; Anaheim, California.
   j. April 2020; date to be determined.

*Committee Chair:* Joshua Shapiro, Colorado Mesa University, Rocky Mountain Athletic Conference

*Staff Liaison(s):* Ryan Jones, Governance
Chelsea Crawford, Academic and Membership Affairs
Julie Sargent, Academic and Membership Affairs
<table>
<thead>
<tr>
<th>Attendees</th>
<th>Absentees</th>
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<tbody>
<tr>
<td>Malek Barber, Palm Beach Atlantic University, At-Large</td>
<td>Austin Acosta, Southwest Baptist University, Mid-America Intercollegiate Athletics Association</td>
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<tr>
<td>Gabrielle Cabanero, Dixie State University, At-Large</td>
<td>Father John Denning, Stonehill College, Northeast-10 Conference</td>
</tr>
<tr>
<td>Sayaka Carpenter, California State University, Monterey Bay, California Collegiate Athletic Association</td>
<td>Nicholas Ely, Notre Dame College (OH), Mountain East Conference</td>
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<tr>
<td>Aja Grant, Winston-Salem State University, Central Intercollegiate Athletic Association</td>
<td>Joshua Qualls, Arkansas Tech University, Great American Conference</td>
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<tr>
<td>Bailey Koch, Augustana University (SD), Northern Sun Intercollegiate Conference</td>
<td>Sarah Rodgers, Saint Michael’s College, Northeast-10 Conference</td>
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<tr>
<td>Sarissa Lammers, University of Alaska Fairbanks, Great Northwest Athletic Conference</td>
<td>Lindsay Reeves, University of North Georgia, Peach Belt Conference</td>
</tr>
<tr>
<td>Laura Liesman, Georgian Court University, Central Atlantic Collegiate Conference</td>
<td>Mariah Wysocki, Bloomfield College, Central Atlantic Collegiate Conference</td>
</tr>
<tr>
<td>Casey Monaghan, West Chester University of Pennsylvania, Pennsylvania State Athletic Conference</td>
<td>Lauren Yacks, University of Findlay, Great Midwest Athletic Conference</td>
</tr>
<tr>
<td>Deiontae Nicholas, Wayne State University (MI), Great Lakes Intercollegiate Athletic Conference</td>
<td>Jeffrey Yasalonis, University of Mount Olive, Conference Carolinas</td>
</tr>
<tr>
<td>Jack Nicholson, St. Thomas Aquinas College, East Coast Conference</td>
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<tr>
<td>Mary Northcutt, Carson-Newman University, South Atlantic Conference</td>
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<tr>
<td>Kristina Ortiz, Lynn University, Sunshine State Conference</td>
<td></td>
</tr>
<tr>
<td>Attendees</td>
<td>Absentees</td>
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<td>--------------------------------------------------------------------------</td>
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</tr>
<tr>
<td>Hannah Peevy, University of North Georgia, Peach Belt Conference</td>
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<tr>
<td>Jake Renie, University of Indianapolis, Great Lakes Valley Conference</td>
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</tr>
<tr>
<td>Anthony Sassano, Dominican University of California, Pacific West Conference</td>
<td></td>
</tr>
<tr>
<td>Joshua Shapiro, Colorado Mesa University, Rocky Mountain Athletic Conference</td>
<td></td>
</tr>
<tr>
<td>Alex Shillow, Texas A&amp;M University – Commerce, Lone Star Conference</td>
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</tr>
<tr>
<td>Tayler Stover, Rogers State University, Heartland Conference</td>
<td></td>
</tr>
<tr>
<td>Other Participants:</td>
<td></td>
</tr>
<tr>
<td>Terri Steeb Gronau, NCAA</td>
<td></td>
</tr>
<tr>
<td>Jennifer Peterson, Make-A-Wish (via teleconference)</td>
<td></td>
</tr>
<tr>
<td>Pennie Parker, Rollins College</td>
<td></td>
</tr>
<tr>
<td>Lisa Rogers, NCAA</td>
<td></td>
</tr>
<tr>
<td>Seth Rosenzweig, Team IMPACT</td>
<td></td>
</tr>
<tr>
<td>Rachel Stark, NCAA</td>
<td></td>
</tr>
<tr>
<td>Amy VanRyn, Team IMPACT</td>
<td></td>
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<tr>
<td>Quintin Wright, NCAA</td>
<td></td>
</tr>
</tbody>
</table>
Division II conducted its first membership census in 2013 as a way of obtaining input on the programs and services being provided, and on what strategic initiatives should steer the division’s future direction. The 2013 census not only helped inform the division’s 2015-21 strategic plan, but it also reiterated core values within the membership and, accordingly, helped shape policy and legislation to support those values in key operational areas. That first census was so useful that the membership agreed to conduct subsequent versions every five years.

The 2018 census was sent to 315 member institutions in January (current active members and those in the membership process; schools reclassifying to other divisions were not included). Distinct versions of the survey were sent to presidents/chancellors, athletics directors, other athletics staff members and conference staff. The surveys garnered 2,837 responses, 815 more than the 2013 census. Importantly, responses increased in almost every constituent group, especially in the coaches cohort, which included 635 more responses than in 2013.

The timing of the 2018 census is fortuitous, as input will help the Division II governance structure conduct a midterm assessment of the 2015-21 strategic plan and begin shaping its successor.

Following are highlights and key takeaways from each topic area in the 2018 census. A more complete summary of the census is located under the Strategic Plan tab at NCAA.org/D2.

### Membership Characteristics

- Most members are familiar with working in Division II. The median number of years at a Division II institution or conference was 16 for FARs, 13 for ADs, 10 for presidents and conference staff, eight for compliance officers and athletics staff members, and six for coaches.
- The overwhelming majority of respondents said they can describe the philosophical differences among the three NCAA divisions.
- Members in all constituent groups say they value the strategic positioning platform.

#### Rank the top 5 characteristics of Division II that are of most value to you

<table>
<thead>
<tr>
<th>Characteristic</th>
<th>Pres./Chanc.</th>
<th>AD</th>
<th>Athl. Staff</th>
<th>Compl.</th>
<th>Coach</th>
<th>FAR</th>
<th>Conf. Staff</th>
</tr>
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<tbody>
<tr>
<td>Strategic positioning platform</td>
<td>70%</td>
<td>69%</td>
<td>76%</td>
<td>67%</td>
<td>56%</td>
<td>82%</td>
<td>67%</td>
</tr>
<tr>
<td>Partial scholarship model</td>
<td>71%</td>
<td>65%</td>
<td>49%</td>
<td>58%</td>
<td>55%</td>
<td>66%</td>
<td>43%</td>
</tr>
<tr>
<td>Membership stability</td>
<td>52%</td>
<td>51%</td>
<td>56%</td>
<td>47%</td>
<td>60%</td>
<td>52%</td>
<td>51%</td>
</tr>
<tr>
<td>Community engagement</td>
<td>57%</td>
<td>46%</td>
<td>56%</td>
<td>64%</td>
<td>56%</td>
<td>64%</td>
<td>34%</td>
</tr>
<tr>
<td>Championships participation ratio</td>
<td>35%</td>
<td>61%</td>
<td>52%</td>
<td>55%</td>
<td>62%</td>
<td>29%</td>
<td>59%</td>
</tr>
<tr>
<td>Regionalization philosophy</td>
<td>46%</td>
<td>47%</td>
<td>44%</td>
<td>40%</td>
<td>49%</td>
<td>40%</td>
<td>43%</td>
</tr>
<tr>
<td>Division II membership diversity</td>
<td>44%</td>
<td>26%</td>
<td>45%</td>
<td>37%</td>
<td>40%</td>
<td>42%</td>
<td>20%</td>
</tr>
<tr>
<td>1 school, 1 vote</td>
<td>36%</td>
<td>48%</td>
<td>26%</td>
<td>45%</td>
<td>23%</td>
<td>42%</td>
<td>43%</td>
</tr>
<tr>
<td>Enhancement fund distribution</td>
<td>28%</td>
<td>37%</td>
<td>18%</td>
<td>27%</td>
<td>13%</td>
<td>12%</td>
<td>41%</td>
</tr>
<tr>
<td>Make-A-Wish partnership</td>
<td>6%</td>
<td>7%</td>
<td>22%</td>
<td>16%</td>
<td>19%</td>
<td>26%</td>
<td>7%</td>
</tr>
<tr>
<td>Media exposure opportunities</td>
<td>12%</td>
<td>9%</td>
<td>14%</td>
<td>10%</td>
<td>23%</td>
<td>6%</td>
<td>8%</td>
</tr>
<tr>
<td>Conference grant program</td>
<td>16%</td>
<td>17%</td>
<td>18%</td>
<td>15%</td>
<td>11%</td>
<td>18%</td>
<td>64%</td>
</tr>
<tr>
<td>Championship Festivals</td>
<td>5%</td>
<td>10%</td>
<td>14%</td>
<td>12%</td>
<td>16%</td>
<td>10%</td>
<td>21%</td>
</tr>
</tbody>
</table>

Note: Characteristics ordered by frequency of top 5 ranking by all respondents. Characteristics listed in top 5 most often in dark red; listed in top 5 more than 50% in light red.
• More than three-fourths of ADs responding report either directly to the president/chancellor (65 percent) or to the provost or another VP (11 percent, up from 4 percent in 2013).

• 71 percent of ADs say that they have a written and documented strategic plan for athletics.

• Conference offices believe they have a sufficient budget (91 percent of commissioners either strongly agreed or agreed), while athletics directors feel less so (36 percent either disagreed or strongly disagreed).

• 52 percent of ADs report being part of their president/chancellor’s leadership team.

Are you a member of your president/chancellor’s senior leadership team (cabinet)?

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<thead>
<tr>
<th></th>
<th>AD</th>
<th>Athl. Staff</th>
<th>Compl.</th>
<th>Coach</th>
<th>FAR</th>
<th>Conf. Staff</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
<td>52%</td>
<td>1%</td>
<td>2%</td>
<td>&lt;1%</td>
<td>3%</td>
<td></td>
</tr>
<tr>
<td>No</td>
<td>48%</td>
<td>99%</td>
<td>98%</td>
<td>99+%</td>
<td>97%</td>
<td></td>
</tr>
</tbody>
</table>

STRATEGIC POSITIONING

Division II’s Life in the Balance model is the right way to approach intercollegiate athletics

<table>
<thead>
<tr>
<th></th>
<th>Pres./Chanc.</th>
<th>AD</th>
<th>Athl. Staff</th>
<th>Compl.</th>
<th>Coach</th>
<th>FAR</th>
<th>Conf. Staff</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agree/Strongly Agree</td>
<td>90%</td>
<td>87%</td>
<td>87%</td>
<td>90%</td>
<td>69%</td>
<td>96%</td>
<td>93%</td>
</tr>
<tr>
<td>Neutral</td>
<td>9%</td>
<td>9%</td>
<td>10%</td>
<td>7%</td>
<td>21%</td>
<td>3%</td>
<td>7%</td>
</tr>
<tr>
<td>Disagree/Strongly Disagree</td>
<td>1%</td>
<td>4%</td>
<td>3%</td>
<td>3%</td>
<td>10%</td>
<td>1%</td>
<td>0%</td>
</tr>
</tbody>
</table>

• There appears to be some ambivalence regarding whether the Make It Yours brand enhancement has been fully embraced at the campus level. Between 36 percent and 43 percent in all categories picked “neutral” when responding to whether Make It Yours has established institutional pride.

• There is agreement across all groups that it is important for the division to spend a portion of its annual budget to broadcast games offered through a regular-season media agreement.

• Most respondents are not concerned about the status of Division II within the NCAA; however, many are worried about the current status of intercollegiate athletics overall.

The current status of Division II within the NCAA concerns me

The current status of intercollegiate athletics concerns me

• There is strong support from across all groups for the division’s Life in the Balance philosophy.

• While more people are aware of Division II resources than before, additional education is necessary. All groups generally agree that NCAA.org is an effective source for obtaining Division II materials.

• There is decline in agreement from 2013 that communication from the national office to the Division II membership about the strategic positioning platform has been effective (presidents went from 76 percent strongly agree/agree in 2013 to 57 percent; athletics directors from 83 percent to 69 percent; athletics staff from 64 percent to 50 percent).
Most respondents across categories believe campus SAACs are organized, productive leadership groups that can influence change.

However, respondents were 50-50 about whether SAAC members are more engaged in campus events than other students.

Members of the SAAC on my campus are more engaged in non-athletics campus events than other student-athletes

<table>
<thead>
<tr>
<th></th>
<th>Pres./Chanc.</th>
<th>AD</th>
<th>Athl. Staff</th>
<th>Compl.</th>
<th>Coach</th>
<th>FAR</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agree/Strongly Agree</td>
<td>47%</td>
<td>55%</td>
<td>52%</td>
<td>45%</td>
<td>53%</td>
<td>57%</td>
</tr>
<tr>
<td>Neutral</td>
<td>40%</td>
<td>32%</td>
<td>29%</td>
<td>32%</td>
<td>34%</td>
<td>34%</td>
</tr>
<tr>
<td>Disagree/Strongly Disagree</td>
<td>12%</td>
<td>13%</td>
<td>19%</td>
<td>23%</td>
<td>13%</td>
<td>9%</td>
</tr>
</tbody>
</table>

When it comes to allocation of championships resources, increasing per diem is a priority among all groups.

Respondents believe strongly that the student-athlete experience at the Division II National Championships Festival is worth the financial investment. This was especially true of those who had attended a National Championships Festival.

There is strong support among all groups (though coaches were 50-50) for the regionalization model for Division II national championships.

Some respondents said they would prefer national bracketing over regional bracketing, but that changed when posed with the sacrifices national bracketing might cause.
GOVERNANCE

• Roughly 90 percent of athletics directors, compliance coordinators and conference staff say they understand the governance process and believe it accomplishes the goals and business of the division. However, only 49 percent of coaches say they understand the governance process and just 46 percent agree that it accomplishes intended outcomes.

• Most respondents say their president/chancellor and AD are adequately involved in policy-making.

Indicate your opinion regarding presidents/chancellors’ level of involvement in Division II athletics policy

<table>
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<tr>
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<th>Pres./Chanc.</th>
<th>AD</th>
<th>Athl. Staff</th>
<th>Compl.</th>
<th>Coach</th>
<th>FAR</th>
<th>Conf. Staff</th>
</tr>
</thead>
<tbody>
<tr>
<td>Too much involvement</td>
<td>4%</td>
<td>9%</td>
<td>15%</td>
<td>16%</td>
<td>27%</td>
<td>6%</td>
<td>4%</td>
</tr>
<tr>
<td>The right amount of involvement</td>
<td>81%</td>
<td>85%</td>
<td>76%</td>
<td>76%</td>
<td>65%</td>
<td>83%</td>
<td>93%</td>
</tr>
<tr>
<td>Too little involvement</td>
<td>15%</td>
<td>6%</td>
<td>9%</td>
<td>8%</td>
<td>8%</td>
<td>11%</td>
<td>3%</td>
</tr>
</tbody>
</table>

Indicate your opinion regarding athletics directors’ level of involvement in Division II athletics policy

<table>
<thead>
<tr>
<th></th>
<th>Pres./Chanc.</th>
<th>AD</th>
<th>Athl. Staff</th>
<th>Compl.</th>
<th>Coach</th>
<th>FAR</th>
<th>Conf. Staff</th>
</tr>
</thead>
<tbody>
<tr>
<td>Too much involvement</td>
<td>3%</td>
<td>2%</td>
<td>2%</td>
<td>2%</td>
<td>3%</td>
<td>7%</td>
<td>5%</td>
</tr>
<tr>
<td>The right amount of involvement</td>
<td>90%</td>
<td>79%</td>
<td>80%</td>
<td>79%</td>
<td>75%</td>
<td>88%</td>
<td>86%</td>
</tr>
<tr>
<td>Too little involvement</td>
<td>7%</td>
<td>19%</td>
<td>18%</td>
<td>19%</td>
<td>22%</td>
<td>5%</td>
<td>9%</td>
</tr>
</tbody>
</table>

DIVERSITY AND INCLUSION

• There is strong support across categories that athletics helps diversify the student body, and that institutions and their athletics departments support and foster a culture of diversity and inclusion.

• Most respondents in all groups answered “true” or “somewhat true” to the question of whether the athletics department has representation on committees/task forces working on campus diversity and inclusion efforts.

• Regarding a diversity and inclusion plan for athletics, 23 percent of athletics directors report that it is a stand-alone document for the athletics department, while 51 percent say it is part of the institution’s plan. Nine percent say they were unaware of a plan, and 7 percent said their institution/athletics department did not have one.

• Respondents generally agree that NCAA programming is helping women and minorities advance in athletics administration.

Current efforts and programming are providing women with the tools they need for advancement

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<tr>
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<th>Pres./Chanc.</th>
<th>AD</th>
<th>Athl. Staff</th>
<th>Compl.</th>
<th>Coach</th>
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<th>Conf. Staff</th>
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</thead>
<tbody>
<tr>
<td>Agree/Strongly Agree</td>
<td>74%</td>
<td>87%</td>
<td>83%</td>
<td>76%</td>
<td>75%</td>
<td>76%</td>
<td>80%</td>
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<tr>
<td>Neutral</td>
<td>22%</td>
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<td>18%</td>
<td>22%</td>
<td>16%</td>
<td>13%</td>
</tr>
<tr>
<td>Disagree/Strongly Disagree</td>
<td>4%</td>
<td>1%</td>
<td>4%</td>
<td>6%</td>
<td>3%</td>
<td>8%</td>
<td>7%</td>
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</table>

Current efforts and programming are providing minorities with the tools they need for advancement

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<tr>
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<th>Compl.</th>
<th>Coach</th>
<th>FAR</th>
<th>Conf. Staff</th>
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</thead>
<tbody>
<tr>
<td>Agree/Strongly Agree</td>
<td>73%</td>
<td>80%</td>
<td>80%</td>
<td>80%</td>
<td>77%</td>
<td>80%</td>
<td>70%</td>
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<tr>
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<td>18%</td>
<td>17%</td>
<td>18%</td>
<td>21%</td>
<td>13%</td>
<td>24%</td>
</tr>
<tr>
<td>Disagree/Strongly Disagree</td>
<td>4%</td>
<td>2%</td>
<td>3%</td>
<td>2%</td>
<td>2%</td>
<td>7%</td>
<td>6%</td>
</tr>
</tbody>
</table>

Note: The percentages in the above charts represent respondents who indicated they were aware of NCAA diversity and inclusion programming for women and minorities.
2018-19 Legislative Timeline

**JULY MEETING**
Discuss every proposal received to date to ensure thorough understanding by each national SAAC member.
Create pro-con list in small group discussions.
Take straw poll.

Distribute materials via email: legislative grids with special emphasis on comments section, pro-con list, guide to grid completion, sample letter to institutions.
Follow up with national SAAC members on progress.

**NOVEMBER MEETING**
VOTE
Review and revise speeches.
Review legislative process.

Assign, revise and practice speeches for 2018 NCAA Convention.

---

**May** | **June** | **July** | **August** | **September** | **October** | **November** | **December**

June 1: Receive the first draft of legislative proposals.

July 15: Membership deadline for sponsoring legislation.

Contact SAAC Legislative Committee via teleconference to assign legislative proposal duties, review the Guide to Grid Completion PowerPoint and review/update the timeline.

Presidents Council deadline for sponsoring legislation.

October 29: DEADLINE for conference grid submission.

Compile comments and add up the votes for every conference.
Begin drafting.

NCAA/06_27_2018/CNC:jgd
Guide to Grid Completion

NCAA Division II SAAC
2018 Legislative Grids
Table of Contents

What you’ll find:

- Division II Legislative Cycle;
- Best Practices for Campus Grid Completion;
- Understanding the Grids;
- Completing the Grids;
- Deadline and Grid Submission to Student-Athlete Advisory Committee (SAAC);
- Resources; and
- Important Dates.
Division II Legislative Cycle (Standard)

1. Legislative concept developed.
   - Sponsored by NCAA membership
   - July 15 deadline.
   - Sponsored by NCAA Presidents Council
   - September deadline.

2. Legislative grids developed and sent to every campus.

3. SAAC voice is heard on Convention floor in January.

4. Campus grids returned to national SAAC representative for national SAAC position.

5. Campus SAAC discussion and vote. Grids completed with comments.
Best Practices for Campus Grid Completion

- Each of the institution’s NCAA-sponsored teams should be represented by at least one student-athlete during the vote.
- Use a ONE VOTE PER TEAM voting method.
- Designate a student-athlete to take notes during the discussion. These are ultimately the “Comments” section of the grids.
- Have a SAAC advisor or staff member present to clarify an unforeseen question immediately as it arises.
- Abstentions on proposals not affecting your institution are appropriate (ex: abstentions on football proposals by institutions not sponsoring football).
Understanding the Grids

What:

**Legislative grids** are a summary of all the proposed new rules or changes to the current rules for Division II.

Why:

The comments and votes of each campus SAAC are compiled from these grids and shape the voice of the national SAAC before legislation is voted on and becomes effective.
# Completing the Grids

## Sample Legislative Grid

<table>
<thead>
<tr>
<th>Proposal Title and Number; Affected Bylaw</th>
<th>Intent Statement</th>
<th>S</th>
<th>O</th>
<th>A</th>
<th>Comments</th>
</tr>
</thead>
</table>
| **SPOPL Number:** 16  
**Effective Date:** August 1, 2007  
**Title:** ELIGIBILITY -- TRANSFER RESIDENCE REQUIREMENT -- CHAMPIONSHIP ELIGIBILITY  
**Affected Bylaw:** 14.5.1.4 | **Intent:** To specify that a student-athlete who is required to fulfill an academic year of residence is not eligible to participate in any NCAA championship during the vacation period immediately following the academic year of residence.  
**Rationale:** The intent of the transfer residence requirement is for a student-athlete to be withheld from all competition for one full academic year. It is not appropriate for a student-athlete to be eligible for NCAA championships that occur during the vacation period immediately following the conclusion of the transfer residence requirement, since that championship was tied to a season during which the individual was not eligible for other competition. |   |   |   | This is a sample of what the grids look like when they arrive on each campus. |
**Grid Components**

- **Proposal Title and Number; Affected Bylaw:** This component is used to categorize the legislation if and when it would be added to the Division II Manual. Current bylaws affected are also included when applicable.

- **Intent Statement:** This component details what changes or additions would be made to the current rules. These get to the heart of the proposal.

- **Rationale:** This component explains why the sponsor of the proposal thinks the change is necessary and beneficial. The rationale should spark discussion; it will always be in *italics* on the grids.
Voting – Sample Grid

<table>
<thead>
<tr>
<th></th>
<th>S (Support)</th>
<th>O (Oppose)</th>
<th>A (Abstain)</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>5</td>
<td>7</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

**Oppose** - Red-shirting gives an unfair "opportunity to compete" to red-shirted S-A.

**Support** - These games do not count towards championships so they are more like practice than competition.

- The comments section (in a simple list like the example) is the most crucial portion of grid completion, because national SAAC discusses its position from these comments. In a close vote, always write comments for both positions.

It’s important to write the tally for each position, not just check one box.
Deadlines and Grid Submission

- Each campus sends completed grids via email or hard copy to their respective conference or independent representative on the national SAAC - **Deadline: October 22, 2018.**

- National SAAC representatives send the completed grids to the national SAAC vice chair - **Deadline: October 29, 2018.**
Resources for Grid Success

- People in your neighborhood: senior woman administrator, compliance coordinator, athletics director, faculty athletic representative, conference office or SAAC liaison. (These people are available to clarify any proposals you may not understand).

- NCAA Website: http://www.ncaa.org/governance/committees/division-ii-saac?division=d2 (Here you can find the actual grids and other related links).

- Bailey Koch, Division II SAAC vice chair, Legislation Subcommittee chair (baileymarqkoch@gmail.com).

- Legislative Subcommittee members.
SAAC Legislative Timeline

- **July**
  - National SAAC members see proposals for the first time.

- **September/October**
  - Grids are put together and sent to each campus.
  - Grids are due to national SAAC representative by **October 22, 2018**.

- **November**
  - National SAAC determines positions and write speeches based on the comments submitted.

- **January 2018 Convention**
  - National SAAC representatives speak on the Convention floor and cast their vote on behalf of Division II student-athletes!!
Finish Line

- Division II national SAAC represents over 110,000 student-athletes.
- For an accurate reflection of all student-athlete votes, every campus must submit a completed grid.
- Grids are the voice of the student-athlete in Division II.
SAAC VOICE MAKES A DIFFERENCE!!
Hello student-athletes and NCAA Division II Student-Athlete Advisory Committee liaisons!!

First and foremost, I would like to welcome everyone to the 2018-19 conference SAAC! I am very excited about the new members on this year’s roster, as well as the veterans that did such a great job last year! It is quite an honor to represent you on the national level. CONGRATULATIONS to all of you for being nominated conference SAAC representatives.

The time has already arrived to distribute, discuss, debate, vote and collect LEGISLATIVE GRIDS! Grids are a condensed version of each of the legislative proposals into a grid format for easier understanding and workability. This document is voted on at the annual NCAA Convention by the membership (i.e., each Division II institution) and is comprised of new rules and regulations, as well as revisions to current legislation. These changes and additions affect all current Division II student-athletes and all student-athletes that will come after us. Therefore, they are one of the most important things we do as the Division II SAAC members. Through this process 110,000 student-athletes will be asked to voice their opinion on the proposed legislation that will be voted on at the 2019 NCAA Convention in Orlando, Florida.

Thank you for making time in your busy schedule to discuss the Division II proposals with your campus SAAC. Please introduce and explain each proposal, generate discussion among the student-athletes, take a campus SAAC vote, and complete the grid by recording the vote total and writing in comments that are representative of the discussion that took place. The comments you provide are vital to the national SAAC, for they are used to prepare speeches on each proposal that will convince institutional voters to vote in favor of the student-athlete concerns. Thus, please make notes during your campus and conference SAAC discussions. The national SAAC will articulate your thoughts on the Convention floor during the Division II business session, allowing the voice of Division II student-athletes to be heard before a final vote is cast in January.

Please discuss the attached items with your SAAC and SAAC liaison and submit, via email or hard copy, no later than OCTOBER 22, 2018. Also attached to this memo is a PowerPoint entitled “Guide to Grid Completion” which will help you complete the grids; a “pro-con list” which explains the positive and negative ramifications of each proposal if it should pass; and your blank grid to fill in completely.
Please feel free to contact me at any time if you have any questions or concerns about this process. Again, congratulations on your appointment to this committee and thank you for your dedication to Division II student-athletes.

Happy Gridding!

ATTACHMENTS:

1. **Legislative grid**: This document includes all proposals for which the national SAAC needs student-athlete feedback.

2. **The guide to grid completion**: A quick PowerPoint tool that should aid you as you work with your SAAC to do the following:
   
   a. **Discuss the proposals with your campus SAAC and their impact on Division II student-athletes.**
   
   b. **Have your SAAC submit a vote for each proposal.**
   
   c. **Provide written comments regarding campus SAAC positions on each individual proposal.**

3. **Pro-con list**: A document that clearly lays out the ramifications of the proposal for student-athletes should the specific proposal be supported by the membership. Please use this document to better understand and communicate the proposals to your campus SAAC. It would be wise to distribute a copy to each campus SAAC member.

*The information you provide now may not only impact you but those Division II student-athletes who come after you!*
SUPPLEMENT NO. 13
Convention Proposals
To be distributed on-site
SUPPLEMENT NO. 14

Pros-Cons

To be distributed on-site
Division II Priorities
2017-18

INCLUSION INITIATIVES

- Work with the NCAA Office of Inclusion and the new NCAA Executive Vice President for Inclusion and Human Resources to implement initiatives that support Association-wide goals and priorities.
- Promote available resources to Division II institutions and conferences.
- Help the Division II Conference Commissioners Association and Division II Athletics Directors Association identify and implement their own inclusion initiatives.

MEMBERSHIP CENSUS

Conduct the second Membership Census in early 2018. Like the initial census in 2013, this iteration will seek feedback from a range of institutional and conference staff on Division II branding, championships, student-athlete advisory committees, governance processes and structure, diversity and inclusion, and conference and presidential involvement, among other topics. Results will help inform a mid-term assessment of the 2015-21 Division II Strategic Plan and shape future initiatives.

ACADEMICS

- Continue reviewing the effects of new progress-toward-degree and two-year college transfer requirements that became effective for the 2016-17 academic year.
- Continue educating the membership about new initial-eligibility requirements that take effect in the fall of 2018.
- Review metrics for academic success, improve the accuracy of data collection and strengthen the foundation upon which academic policy decisions are made. The first phase of this project involves data reviews of 25 institutions.
- Finish reviewing criteria to ensure the Division II Degree-Completion Program meets intended outcomes and is funded appropriately (a revamped iteration of the program is expected to launch in the fall of 2017).

MAKE IT YOURS ACTIVATION

Phase 2 will bring the Division II experience to life in a way that reinforces a sense of pride with stakeholders within the Division II family and resonates with external audiences as well. We will publicly promote the experience Division II institutions create for student-athletes so that audiences fully understand what Division II IS versus what it is not.

COACHES EDUCATION

Launch the Division II Online Coaches Education program in the spring of 2018 to deliver legislative and health and safety content to Division II coaches. Further, begin discussing how the new online program could replace the current Division II coaches recruiting exam by 2020.
Division II Priorities
2017-18 continued

HEALTH AND SAFETY

- Continue collaborating with the Sport Science Institute to advance identified strategic priorities.
- A representative working group will recommend ways to increase membership participation via the Injury Surveillance Program so the division can obtain more accurate data upon which to base future decisions affecting student-athlete health and well-being.
- Partner for a second time with the Gordie Center for Substance Abuse to conduct a Division II-specific APPLE Training Institute September 22-24, 2017, in Reston, Virginia, hosting athletics administrators and student-athlete teams from more than 35 Division II institutions.

CULTURE OF COMPLIANCE

A “think tank” of membership leaders will (1) conduct a comprehensive review of the Division II Manual to identify and address current legislation that does not realistically align with the resources dedicated in Division II; (2) develop tools and resources to help campuses and conferences address challenges and pain points of compliance; (3) encourage development of a shared-responsibility compliance model; and (4) host a summit in December 2017 to strategize next steps and submit recommendations to the governance structure.

CHAMPIONSHIPS

- Host the first combined men’s and women’s basketball championships at the Sanford Pentagon (shown at right) in Sioux Falls, South Dakota, March 19-24, 2018.
- Join with Divisions I and III for a second time to conduct all three field hockey championships in Louisville, Kentucky, November 17-19, 2017.
- Review and approval of championships priorities (e.g., officiating fees, participation opportunities, championships experience) for the 2018-21 triennial budget will occur in the fall/winter of 2017.

SAAC INITIATIVES

- Develop an alumni network.
- Increase CPR/AED certification across the division.
- Encourage Division II institutions to use Helper Helper to track their community engagement activities.
- Support the Sport Science Institute regarding mental health awareness and sexual assault prevention.
- Foster discussions and progress on social justice issues.
- Host the first SAAC Super Region Convention November 17-19, 2017, in Washington, D.C., to enhance student-athlete participation in the governance structure and enable student-athletes and administrators to better understand issues affecting Division II student-athletes.
- Further its “Love2Play” initiative that encourages participants to play a sport because they are passionate about it, rather than playing out of necessity.
- Further its partnership with Team IMPACT and Make-A-Wish.
Dr. Dave Pariser Faculty Mentor Award
Frequently Asked Questions

1. Question: What is the Dr. Dave Pariser Faculty Mentor Award?
   Answer: An initiative launched in 2013 by the NCAA Division II National Student-Athlete Advisory Committee (SAAC), the Dr. Dave Pariser Faculty Mentor Award is student-athlete driven and the first of its kind in the NCAA. Finding the award to be both noteworthy and unique, Dr. Mark Emmert, NCAA President, presented the inaugural award to the family of Dr. Dave Pariser during the 2013 FARA Convention in Baltimore, Maryland.

   The award honors an institutional faculty member who has demonstrated dedication, support and guidance to student-athletes and the institution’s athletics program. Division II sets forth a strong commitment to prepare student-athletes to excel in their endeavors after their athletics careers have ended. The nominee for this award should be an example of this philosophy. The nominee should demonstrate exemplary support to student-athletes both on and off the field/court of competition while representing the Division II core values of learning, passion, service, resourcefulness, sportsmanship and balance. This support can include, but is not limited to, athletics, academics, life skills, career development or other areas.

2. Question: Who can be a candidate?
   Answer: Based on interest in developing faculty and student-athlete interaction throughout Division II campuses, applicants must be a faculty member at a Division II active member institution who has shown support to student-athletes both on and off the field/court of competition. This support could be provided through, but is not limited to, athletics, academics, life, career development or other areas.

3. Question: Can the faculty member also serve as a coach?
   Answer: No. While the faculty member can be the faculty athletics representative, he or she should not be a member of the coaching or athletics administration staff, such as the director of athletics, senior woman administrator or compliance officer.

4. Question: How are candidates evaluated?
   Answer: Candidates are evaluated based on the responses to the three questions in the Dr. Dave Pariser Faculty Mentor Award nomination form, which address the candidate’s service to the institution’s student-athletes.
5. **Question:** How is the conference or independent institution nominee selected?

**Answer:** Each institution can submit nominations to their conference’s national SAAC representative. Each conference or independent institution student-athlete advisory committee (SAAC) will review the candidates and vote for their top candidate. Nominations can be submitted online via the following link.


6. **Question:** When should the conference’s national SAAC representative receive the list of candidates?

**Answer:** Please contact your conference’s national SAAC representative regarding their preferred deadline. Each conference's selected candidate is expected to be submitted annually through the online nomination form by Oct. 15.

7. **Question:** When does national SAAC select the winner?

**Answer:** National SAAC will evaluate each candidate and select the national winner during its fall meeting.

8. **Question:** When is the winner announced?

**Answer:** The finalists and national winner will be announced during the fall semester to allow for institutions and conferences to publicize their candidate. The national winner is recognized in-person by Division II National SAAC at the annual NCAA Convention.

9. **Question:** Will the finalists for the award be recognized?

**Answer:** Yes. Each nominating conference and independent institution will receive a certificate for their finalist.

10. **Question:** Who is Dr. Dave Pariser?

**Answer:** The Dr. Dave Pariser Faculty Mentor Award was posthumously named for the inaugural winner of the award in 2013, Dr. Dave Pariser, who passed away January 14, 2013. Dr. Pariser was a longtime faculty member at Bellarmine University who lived out the characteristics of the award through his work with Bellarmine student-athletes.

For more information about the Dr. Dave Pariser Faculty Mentor Award, please contact Julie Sargent via email at jsargent@ncaa.org, or by phone at 317-917-6709.
Each Division II school and conference may submit an activity and/or event that best exemplifies excellence in one of the six Division II attributes: learning, balance, resourcefulness, sportsmanship, passion and service. The entries can be centered around many different categories. A few initiatives schools may consider include Make-A-Wish®, Team IMPACT, military appreciation, community engagement, game environment, student-athlete leadership development and educational programming.

Digital submissions telling the story of the event must be received no later than Friday, Nov. 17, 2017, and should combine these items into one PDF document:

1. An overview of the activity or event. Identify the theme for the activity or event, and note the means in which the theme was used. Explain how the activity or event has made an impact on the campus or in the community.
2. Still photos (no more than 10) or video links highlighting the activity or event.
3. Any fliers or other promotional materials related to the activity or event (including any newspaper or online news articles).

To be eligible for consideration, the activity or event must have occurred between December 2016 and November 2017.

The 24 conference winners and winning independent institution will be announced on ncaa.org in late December. The 2018 Division II Award of Excellence national winners will be recognized January 20 at the 2018 NCAA Convention in Indianapolis.

THE PRIZES

<table>
<thead>
<tr>
<th>Each conference winner and independent winner:</th>
<th>Third-place national finalist:</th>
<th>National runner-up:</th>
<th>The 2018 Division II Award of Excellence winner:</th>
</tr>
</thead>
<tbody>
<tr>
<td>$500</td>
<td>$1,000 (conference prize plus additional $500)</td>
<td>$1,250 (conference prize plus additional $750)</td>
<td>$1,500 (conference prize plus additional $1,000)</td>
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</tbody>
</table>

Plus, one of the winner’s football or basketball games will be included in the 2018-19 Division II national media agreement.

SUBMIT YOUR NOMINATION

Submit your nomination for receipt no later than NOVEMBER 17 to:

Lisa Rogers,
Administrative assistant for Division II
Email: D2award@ncaa.org
Phone: 317-917-6776

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Commission on College Basketball Core Recommendations

Endorsed by NCAA Board of Governors Executive Committee and NCAA Division I Board of Directors Administrative Committee

Monday, May 7, 2018
Nonscholastic Basketball

Members: Guerrero (chair), Capriotti, Haney, Howard, Knight, MacLeod, Martelli, Rogers, Self, Smith, Strawley and Thomas.
Staff Leads: Duncan and Gavitt.

Event Certification

• Reform Nonscholastic Basketball and make its Finances Transparent. * NCAA should enforce rigorous certification criteria for nonscholastic basketball events that coaches attend. Events should be subject to financial disclosure, an audit of all financial relationships and payments, IRS, and other tax filings. Events must also have educational components. (3A)

Youth Basketball

• In Cooperation with Partners, Establish NCAA Youth Basketball Programs. With a goal of 2019, we recommend that the NCAA work with USA Basketball, the NBA and the NBPA and others to establish and administer new youth basketball programs. (3C)

Recruiting/Coaches Interaction

• Enact Changes in Rules Governing Recruiting and Coaches’ Interaction with Recruits and Student-Athletes. Reduce the influence of third parties and increase the ability of college coaches to interact with recruits and current players. (3D)

* Crossover with Financial Transparency under review by Apparel Companies topical group.

Legislative action by DI Board August 2018 with implementation for events after 9/1/2018.

Vote to approve plan in August 2018.

Legislative action by DI Board August 2018.
National Basketball Association

Members: Ackerman (chair), Brazeau, Hathaway, Leibovitz, Muir and Schlickmann.
Staff Leads: Gavitt.

Eliminate one-and-done rule

- **End One-and-Done.** Separate the collegiate track from professional track by ending one-and-done. (1A)

Draft flexibility

- **Greater Draft Flexibility for Student-Athletes.** Allow student-athletes to test their professional prospects and maintain their collegiate eligibility if they do not sign a professional contract. (1B)

Await decision by NBA and NBPA.

Develop model for DI Board approval August 2018.
Recruiting and Coaches Interaction with Recruits and Student-Athletes

Members: NCAA Division I Men’s Basketball Oversight Committee.
Staff Leads: Gavitt and Kemper.

• Within its regular course of business, the Men’s Basketball Oversight Committee will discuss NABC recommendations.

For adoption by DI Council August 2018.
Members: Christopher (chair), Harris, Hawley, Huchthausen, Ohlendorf, Parkinson, Perez, Rich, Roberts, Sankey and Wildhack.

Staff Leads: Luck and Remy.

- **Independent Investigation and Adjudication of Complex Cases.** NCAA to establish independent investigative and adjudicative body. (2A)

- **Enact and Impose Core Punishments with Significant Deterrent Effect.** Core penalties should be increased to allow 1) Five-year postseason ban for Level I violations; 2) loss of all revenue sharing in postseason play for the entire ban; 3) lifetime bans for a show-cause order; 4) allow bans of more than one season for head coach violations; 5) increase penalties to allow full-year visit bans for recruiting visit violations. (2B)

- **Establish a fine structure for coaches and other institutional personnel.**

Plan and timeline for implementation will be presented for vote August 2018.
Agents and Advisors

**Members:** Benedict (co-chair), Hostetter (co-chair), Barnhart, Manuel, Shannon, Swann and Wilson.  
**Staff Leads:** Martin and Schnase.

### Agent Certification
- **NCAA Agent Certification Program.** NCAA to establish agent certification program. (1C)

### Meaningful Assessment
- **NCAA-Certified Agents to Provide Student-Athletes with Assessment of Professional Prospect.** Permit student-athletes to receive meaningful assessment of their professional prospects earlier, with assistance from NCAA-certified agents. (1C)

### NCAA Vice President
- **Appointment of NCAA Vice President.** Appoint a vice president to, among other things, develop meaningful standards for certification of agents. (1C)

- Model to be presented for vote August 2018.
- Legislation developed by autonomy conferences with legislative action by Board of Directors August 2018.
- For consideration after certification plan is created.
Apparel Companies

Members: Calhoun (chair), Castiglione, James, Mullens, Swarbrick and Woodward.
Staff Leads: Scott and Termini.

- **Financial Transparency**
  - Reform Nonscholastic Basketball and Make its Finances Transparent.* NCAA should enforce rigorous certification criteria for nonscholastic basketball events that coaches attend. Events should be subject to financial disclosure, an audit of all financial relationships and payments, IRS, and other tax filings. Events must also have educational components. (3A)

- **Apparel Company Transparency**
  - Enlist Apparel Companies in Transparency and Accountability Efforts. Boards of public apparel companies should implement financial transparency and accountability with respect to their investments in nonscholastic basketball. (3B)

- **Contractual Obligations**
  - NCAA to amend rules to require colleges to include in contracts with administrators and coaches contractual obligations to cooperate with NCAA investigations and agree to submission to NCAA enforcement proceedings.^(3C)

- **Institutional Agreements**
  - Require contractual arrangement for financial transparency and attestation that company knows NCAA rules and violation equates to breach of contract.^(3C)

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*Crossover with Event Certification under review by Nonscholastic Basketball topical group.
^Crossover with ENF/COI/IAC Working Group.
Student Support

Members: Committee on Academics.
Staff Leads: Albert and Schnase.

Student Support/Degree Completion

• Provide Resources to Make the Promise of a College Education Real. NCAA to establish fund to pay for the degree completion of student-athletes with athletic scholarships who leave member institutions after progress of at least two years toward a degree. (1D)

Models prepared with legislative and policy language presented for a vote in August 2018.
Add a Significant Cadre of Public Members to the NCAA Board of Governors. Add at least five public voting members with the experience, stature and objectivity to assist the NCAA in re-establishing itself as an effective and respected leader and regulator of college sports. (4)

Recommendation presented to Board of Governors for action in August 2018. Requires Association-wide vote.

Require coaches, athletics directors and college presidents to certify annually that their athletic programs comply with NCAA rules.

Recommendation presented to Board of Governors for action in August 2018.
At NCAA Division II National SAAC’s April 2018 meeting, the committee approved goals in the following six areas for the 2018 calendar year.

1. CPR/AED certification: Promote CPR and AED certification within conferences and on campuses.

2. Mental health: Continue to talk about mental health and determine how SAAC can help stop the stigma and raise awareness.

3. Sexual assault: Participate in the annual Student-Athlete Day of Action with Division II conferences and institutions to speak out against sexual assault.

4. Team IMPACT® and Make-A-Wish®: Explore ways to strengthen the division’s partnerships with both organizations.

5. Love2Play: Encourage children to play multiple sports and to have fun while they play.

6. Voluntold: Continue to discuss voluntold activities and determine next steps.
Communication Plan for New Make-A-Wish Donation Procedure

- New procedure will go into effect on September 1, 2018
- Options for submitting Make-A-Wish Donations include:
  - DII online Make-A-Wish portal (ncaadii.wish.org)
  - Check made out to Make-A-Wish and sent directly to Make-A-Wish headquarters
    - Which institution the donation go towards must be included with check(s) via the payment form that can be found online or in the memo line of the check
  - ACH or wire to Make-A-Wish
  - By calling the Make-A-Wish Call Center
- In our communication, we’ll include a flyer (digital and print ready) that highlights the new donation procedure, along with an updated version of the Make-A-Wish flyer that includes the payment form for check donations

Groups Who Need to be Informed

- Jeff O’Barr, Sharon Kincaid, DII Team
- National SAAC
- Management Council
- Athletics Directors
- Senior Woman Administrators
- Campus SAAC Advisors
- Campus SAAC Presidents
- Conference Commissioners (D2CCA)
- Conference Compliance Administrators (CCACA)
- Conference SAAC Advisors
- Make-A-Wish Local Chapters
- Make-A-Wish Internal Stakeholders

Timeline for Communication

July

- Submit Section 127 request for the new flyer
- SAAC Meeting
- Management Council/SAAC Summit
- D2CCA and CCACA Officer Teleconference
- DII Monthly Newsletter (received by commissioners, presidents, chancellors, athletics directors, direct reports)
  - Notify internal staff of the change before the newsletter is sent.
- Email to Athletics Directors, Senior Woman Administrators and Campus SAAC Advisors
August

- Make-A-Wish Internal Webinar
- Make-A-Wish Intranet
- Division II Online Portal (ncaadii.wish.org)
- DII Monthly Newsletter
- Reminder E-mail to Athletics Directors, Senior Woman Administrators and On Campus SAAC Advisors
- Email Follow-Up to Conference SAAC Administrators
- DII Team Meeting (Aug. 2)

September

- Reminder Email to Conference SAAC Administrators, Campus SAAC Advisors and Campus SAAC Presidents
- CCACA In-Person Meeting (Sept. 19)

*Additional communication may be necessary depending on questions from the membership and the number of checks received by the national office from the membership after the new procedure is in place.*
ACTION ITEMS.

1. Legislative Items.
   - None.

2. Nonlegislative Items.
   - None.

INFORMATIONAL ITEMS.

1. Update on ACT-SAT Concordance Study. Staff provided an update regarding the ACT-SAT concordance study being conducted jointly by The College Board (SAT) and ACT, the results of which are expected to be made public mid-June 2018. Additionally, the NCAA will conduct a validity study of the two tests, with anticipated results in summer 2019. Updates related to these studies will be provided to the committee at future meetings, and it is anticipated that the committee will consider recommendations for future use of the tests.

2. Update on NCAA Division II Culture of Compliance Review. Following the 2016 NCAA Convention, the governance structure began assessing the culture of compliance and reviewed legislation to ensure its alignment with the compliance resources available on Division II campuses. The NCAA Division II Management Council referred three legislative items for consideration by the committee at its September 2018 meeting, as well as the development of a resource to enhance academic advising on Division II campuses.

3. Update on Eligibility Modules for Division II University. The committee received an update on the planning and development of educational materials for Division II University, the online coaches’ education program, related to eligibility requirements. The eligibility modules will be released by August 2018.

4. Update on NCAA Division I Academic Issues. The committee received an update on issues being discussed by the NCAA Division I Council Transfer Working Group and the NCAA Division I Committee on Academics.

5. Update on the Commission on College Basketball. The committee reviewed the recommendations from the Commission on College Basketball and the potential impact of these recommendations on Division II. The NCAA Division II Administrative Committee endorsed a framework for the next steps for Division II. This framework calls for tracking the changes in Division I legislation or policy and recommending similar changes in areas that impact Division II, following normal legislative processes where possible, and being ready to implement special processes if necessary (e.g., Presidents Council adopting emergency legislation). The committee will receive further updates at future meetings.
6. **Update on NCAA Division II Membership Census.** Staff reviewed selected results from the 2018 Division II Membership Census. The committee reviewed general topics of interest across the division.

7. **NCAA Division II Academic Requirements Committee Subcommittee on Initial-Eligibility Waivers Statistics for 2017-18.** The committee was provided an update on initial-eligibility waiver statistics for the 2017-18 academic year.

8. **Review of 2018-19 Division II Initial-Eligibility Waiver Directive.** The committee reviewed and approved the document that outlines the standards of review for initial-eligibility waivers for 2018-19. The new directive separates the decision guidelines for Divisions I and II.

9. **Review of 2018-19 Subcommittee on Initial-Eligibility Waivers Policies and Procedures.** The committee reviewed and approved an updated initial-eligibility policies and procedures document that contained no substantive changes from 2017-18.

10. **Review of Prospective Student-Athlete Review Statistics for 2017-18.** The committee was provided an update on prospective student-athlete review statistics for the 2017-18 academic year.

11. **Review of May 2018 NCAA Student Records Review Committee Report.** The committee reviewed the report of the Student Records Review Committee’s May 2018 teleconference.

12. **Review of 2018-19 Student Records Review Committee Policies and Procedures.** The committee reviewed and approved an updated Student Records Review Committee’s policies and procedures document that contained no substantive changes from 2017-18.

13. **Review of April 2018 NCAA International Student Records Committee Report.** The committee reviewed the report of the International Student Records Committee’s April 2018 meeting.


15. **Review of April 2018 NCAA High School Review Committee Reports.** The committee reviewed the reports of the High School Review Committee’s April 2018 in-person and electronic meetings.

17. **Review of 2018-19 Division II Progress-Toward-Degree Waiver Directive.** The committee reviewed and approved the document that outlines the standards of review for progress-toward-degree waivers for the 2018-19 academic year. Under a new directive, academic recovery plans are no longer considered required documentation; institutions may include them if needed or requested by staff to support a waiver request.

18. **Review of 2018-19 NCAA Division II Academic Requirements Committee Subcommittee on Progress-Toward-Degree Waivers Policies and Procedures.** The committee reviewed and approved the Subcommittee on Progress-Toward-Degree Waivers’ policies and procedures for the 2018-19 academic year.

19. **Review of 2018-19 Division II Two-Year College Transfer Waiver Directive.** The committee reviewed and approved the document that outlines the standards of review for two-year college transfer waivers for the 2018-19 academic year.

20. **Review of February 2018 Academic Requirements Committee Report.** The committee reviewed and approved the report from its February 2018 in-person meeting.

21. **Review of Division II Presidents Council and Division II Management Council April 2018 Summary of Actions.** The committee reviewed the summary of actions from the April 2018 meetings of the Presidents Council and the Management Council.

22. **Discussion Regarding Future Chair Election and Subcommittee Appointments.** The committee was reminded that Paul Leidig’s term as chair expires in January 2019 and that committee members may nominate themselves or other members for the position by July 2, 2018. The committee will vote to select a new chair at its September meeting. The committee also reviewed its current subcommittee assignments.

23. **Future Scheduled Meetings.**

   a. September 13-14, 2018, in-person meeting; Indianapolis, Indiana.

   b. February 11-12, 2019; in-person meeting; Indianapolis, Indiana.

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**Committee Chair:** Paul Leidig, Grand Valley State University  
**Staff Liaisons:** Susan Britsch, Academic and Membership Affairs  
Gregg Summers, Research  
Karen Wolf, Academic and Membership Affairs
| NCAA Division II Academic Requirements Committee  
<table>
<thead>
<tr>
<th>May 24, 2018, Teleconference</th>
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<tbody>
<tr>
<td><strong>Attendees:</strong></td>
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<tr>
<td>Brenda Cates, University of Mount Olive.</td>
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<td>Paul Leidig, Grand Valley State University.</td>
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<td>Perry Massey, Fayetteville State University.</td>
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<td>Pennie Parker, Rollins College.</td>
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<td>Shawn Ward, Le Moyne College.</td>
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<td>Christina Whetsel, Angelo State University.</td>
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<td>Jeff Yasalonis, University of Mount Olive.</td>
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<tr>
<td><strong>Absentees:</strong></td>
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<tr>
<td>Jennifer Heimstead, California State Polytechnic University, Pomona.</td>
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<tr>
<td>Felicia Johnson, Virginia Union University.</td>
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<tr>
<td>Philip Kerstetter, University of Mount Olive.</td>
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<tr>
<td>Joseph Kissell, Bloomsburg University of Pennsylvania.</td>
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<td>Patrick Wempe, Henderson State University.</td>
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<tr>
<td><strong>NCAA Staff Support in Attendance:</strong></td>
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<tr>
<td>Susan Britsch, Gregg Summers, and Karen Wolf.</td>
</tr>
<tr>
<td><strong>Other NCAA Staff Members in Attendance:</strong></td>
</tr>
<tr>
<td>Alyson Grady, Maritza Jones, Jane McGill, Sarah Overpeck and Stephanie Quigg Smith.</td>
</tr>
</tbody>
</table>
ACTION ITEMS.

1. Legislative items.
   - None.

2. Nonlegislative items.
   - None.

INFORMATIONAL ITEMS.

1. Welcome and review of agenda. Championships Committee Chair, Sue Willey, welcomed the group and reviewed the agenda.

2. Committee reports. Committee members approved reports from their February 13 in-person meeting and March 5 electronic vote as submitted.

3. Sport committee reports.
   - Men’s and women’s soccer.
     a. Individual committee reports. The Championships Committee received reports from the Division II Men’s and Women’s Soccer Committees’ January 29-30 meetings. While there were no action items from either report for the Championships Committee to consider, the Men’s Soccer Committee did ask for feedback regarding how the new super-region format will affect the size of regional advisory committees, since two regions will be combined into one. The Championships Committee agreed with the Men’s Soccer Committee’s recommendation to have one representative from each conference instead of two. The Championships Committee supports having two representatives from each conference, one coach and one administrator, to ensure a balance between coaches and administrators in each super region.

     b. Joint meeting report. Championships Committee members also reviewed the report from the Men’s and Women’s Soccer Committees’ joint meeting on January 30 and supported the committees’ recommendation to implement a video exchange policy beginning with the 2019 championships. Starting with the second round, host institutions must upload game video and provide links to advancing teams or be subject to a fine. The committees acknowledged that conference buy-in will be vital to the successful implementation of the video exchange process in the postseason since some conference policies may need to change to allow teams to exchange video.
4. **Automatic qualification waiver request.** The committee reviewed and approved a waiver request from the Lone Star Conference regarding automatic qualification in men’s golf. While the conference had attained the six active members required for the two-year waiting period to begin in July 2016, one of those members failed to meet minimum sports sponsorship requirements during the 2016-17 academic year due to extenuating circumstances. Because the conference is on track to meet the automatic qualification requirements in 2017-18, it asked for a waiver to count 2016-17 as part of the two-year waiting period.

5. **2017 cross country championships web streaming analytics.** Staff updated the committee on viewership during the 2017 Division II Men’s and Women’s Cross Country Championships. Those data were not available when the committee reviewed analytics from the other fall sports championships at its in-person meeting in February.

6. **Football Automatic qualification discussions.** Staff noted ongoing discussions among the Division II Football Committee and the Division II football community regarding issues surrounding earned access versus automatic qualification in football. Staff noted that a more comprehensive summary of those discussions will be offered for the Championships Committee to consider at its June in-person meeting.

7. **Other business.** None.

8. **Future meeting dates through 2019.**
   b. September 11-12, 2018.

9. **Adjournment.** Ms. Willey adjourned the teleconference at 3:47 p.m. Eastern time, April 5.

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*Committee Chair:*  Sue Willey, University of Indianapolis  
*Staff Liaison(s):*  Roberta Page, Championships and Alliances  
  Molly Simons, Championships and Alliances  
  Amanda Conklin, Academic and Membership Affairs
**Division II Championships Committee**  
**April 5, 2018, Teleconference**

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<tr>
<td>Deiontae Nicholas, Wayne State University (Michigan).</td>
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<th>Guests in Attendance:</th>
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<tr>
<td>Gary Brown, NCAA Contractor.</td>
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<td>John Baldwin, Championships and Alliances.</td>
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<td>Terri Gronau, Division II Governance.</td>
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<td>Leslie Havens, Championships and Alliances.</td>
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<td>Ryan Jones, Division II Governance.</td>
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<tr>
<td>Catherine Krawiec, Championships and Alliances.</td>
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<td>Donnie Wagner, Championships and Alliances.</td>
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ACTION ITEMS.

1. Legislative items.
   - None.

2. Nonlegislative items.
   - None.

INFORMATIONAL ITEMS.

1. Welcome and review of agenda. Championships Committee Chair, Sue Willey, welcomed the group and reviewed the agenda.

2. Committee reports. Committee members approved the report from its April 5 teleconference, as submitted.

3. Review of misconduct. The committee reviewed and ultimately approved recommended penalties from the NCAA Division II Wrestling Committee regarding an incident that occurred at the 2018 Division II Wrestling Championship. The Championships Committee typically reviews misconducts at its June meeting, but the timing in this case from a procedural perspective required earlier action. In addition, the Wrestling Committee’s recommendation fell outside the prescribed standards in NCAA Bylaw 31.1.8.3 (penalty for misconduct), which relate to participation in NCAA postseason contests the following year. In the case of wrestling as an individual/team sport, however, such a suspension essentially would render the student-athlete ineligible for the entire championship (or the suspension could even be moot if the student-athlete in question does not qualify for the championship). As such, the Wrestling Committee recommended that the suspensions apply to a specified number of regular-season matches in 2018-19 for the student-athletes involved. The Championships Committee supported this decision.

4. Other business. None.

5. Future meeting dates through 2019. The committee reviewed the list of future meeting dates through 2019.
   b. September 11-12, 2018.

6. **Adjournment.** Ms. Willey adjourned the teleconference at 2:18 p.m. Eastern time May 3.

*Committee Chair:* Sue Willey, University of Indianapolis  
*Staff Liaison(s):* Roberta Page, Championships and Alliances  
Molly Simons, Championships and Alliances  
Amanda Conklin, Academic and Membership Affairs

| Division II Championships Committee  
May 3, 2018, Teleconference |
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SUPPLEMENT NO. 24

Champs June meeting

PLACEHOLDER
ACTION ITEMS.

1. Legislative items.
   - Noncontroversial Legislation – NCAA Division II Bylaw 14.2.2.4.2 – Eligibility – Ten-Semester/15-Quarter Rule – Practice While Waiver is Pending.
     
     (1) **Recommendation.** Adopt noncontroversial legislation to specify that if a 10-semester-15/quarter waiver request is denied by the NCAA student-athlete reinstatement staff prior to the end of the 30-consecutive day period, the student-athlete must cease all practice activities upon the institution’s notification of the student-athlete reinstatement staff’s denial, regardless of whether the institution plans to appeal the reinstatement staff decision.
     
     (2) **Effective date.** Immediate.
     
     (3) **Rationale.** Current legislation does not clearly specify the application of the practice-while-a-waiver-is-pending legislation in circumstances where the reinstatement staff issues a decision prior to the conclusion of the 30-day practice period. The NCAA Division II Committee on Student-Athlete Reinstatement noted the reinstatement staff decision is a binding decision until and unless the committee overturns the reinstatement staff decision. Therefore, a student-athlete must cease practice activities immediately upon notification of a reinstatement staff decision to deny the extension.
     
     (4) **Estimated Budget Impact.** None.
     
     (5) **Student-Athlete Impact.** None.

2. Nonlegislative items.
   - None.

INFORMATIONAL ITEMS.

1. Review and discussion of hardship waiver legislation (Bylaw 14.2.5) and Bylaw 17 exemptions. The committee received a referral from the NCAA Division II Management Council to review and discuss hardship waiver calculations specific to whether annual exemptions (e.g., alumni game, conference challenge event) and discretionary exemptions (excluding scrimmages and exhibition contests per Bylaw 17 in the applicable sport) must be included in the numerator. The committee discussed the intent of the existing legislation and noted the move to a standard denominator was based on easing the burden on the
membership and creating a level playing field within each sport. In addition, the committee reviewed the February 9, 2018, official interpretation and determined this official interpretation captured the intent of the committee when changing the legislation to Bylaw 17 maximums. Therefore, all contests and dates of competition, including annual exemptions and discretionery exemptions (excluding scrimmages and exhibition contests per Bylaw 17) must be included in the numerator for purposes of calculating whether a student-athlete qualifies for a hardship waiver and do not impact the denominator.

2. **Less than full-time violations with significant competition.** The committee reviewed recent cases involving student-athletes who competed in a significant number of contests or dates of competition while enrolled less than full-time. The committee noted institutional culpability/responsibility increases the longer a student-athlete continues to compete while enrolled less than full-time, resulting in significant competition while not meeting the legislation. Because of this, the committee believes setting a withholding condition maximum in these types of cases is appropriate. Therefore, the committee determined the current guideline identifying a one-for-one withholding condition continues to be appropriate but noted that this withholding condition should be subject to a maximum of 30 percent of the season based on Bylaw 17 maximums for the applicable sport.

3. **Discussion of referral specific to impact hurricane devastation had on student-athletes attending Division II Institutions located in Puerto Rico.** The committee received a referral from Management Council to discuss whether relief from Bylaw 14.2.4.1 (minimum amount of competition) and Bylaw 14.2.2 (10-semester/15-quarter rule) should be considered for student-athletes attending institutions located in Puerto Rico because of recent hurricane devastation. The committee directed the reinstatement staff to extend flexibility in these circumstances on a case-by-case basis.

4. **Update on sports wagering legislation and guidelines.** The committee approved incorporation of the previous sports wagering legislated penalties into the Division II committee guidelines given the adoption of NCAA Proposal No. 2018-2.

5. **Waivers involving mental health diagnosis subsequent to the season.** The committee reviewed cases involving mental health issues where the documentation provided does not meet the legislated medical documentation requirements. The committee directed the reinstatement staff to continue to review on a case-by-case basis and exercise flexibility, where appropriate, when reviewing mental health documentation.

6. **Amateurism certification process case update.** The committee received an update on amateurism certification case decisions, including appeals heard by the committee, for the 2017-18 academic year.
7. **Review of reinstatement guidelines.** The committee reviewed and approved editorial revisions to the NCAA Division II Committee on Student-Athlete Reinstatement Guidelines.

8. **Review of flexible case decisions.** The committee reviewed reinstatement staff decisions for which the reinstatement staff provided relief from established case precedent and/or committee guidelines or where no case precedent existed.

9. **Amateurism certification process policies and procedures review.** The committee received an update specific to amateurism certification process changes effective beginning with the 2018-19 amateurism certification cycle.

10. **Review of reinstatement policies and procedures.** The committee reviewed and approved editorial revisions to the NCAA Divisions I, II and III Committees on Student-Athlete Reinstatement Policies and Procedures.

11. **Division II governance and census discussion.** The committee received an update specific to the membership-wide census survey launched January 10, 2018.

12. **Continuing education.** The reinstatement staff provided the committee with continuing education specific to student-athlete reinstatement appeals, and the committee engaged in discussion regarding best practices.

13. **Division II summary of legislative actions.** The committee received an update on recently adopted legislation relevant to student-athlete reinstatement.

14. **Review November 2017 governance report.** The committee reviewed and approved the report from its November 2017 in-person meeting.

15. **Review student-athlete reinstatement philosophy statement.** The committee reviewed the Student-Athlete Reinstatement Philosophy Statement.

16. **Litigation update.** Vice president of NCAA law, policy and governance provided a litigation update.

17. **Review conflict of interest policy.** The committee reviewed its conflict of interest policy.

18. **Future meetings.** The committee established the following future meeting dates and locations:

   a. December 4-5, 2018, Indianapolis; and
b. June 11-12, 2019, Indianapolis.

Committee Chair: Joel Isaacson, Michigan Technological University
Staff Liaisons: Danielle Teetzel, Academic and Membership Affairs
Jess Rigler, Academic and Membership Affairs
Julie Sargent, Academic and Membership Affairs

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<tr>
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<tr>
<td>May 15-16, 2018, Meeting</td>
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<tr>
<td>Attendees:</td>
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<tr>
<td>Teresa Clark, Cedarville University.</td>
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<td>Marcus Grant, Central Intercollegiate Athletic Association.</td>
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<td>Joel Isaacson, Michigan Technological University.</td>
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<td>Daniel Mara, Central Atlantic Collegiate Conference.</td>
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<td>Carol M. Rivera, California Collegiate Athletic Association.</td>
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<td>Anthony Sassano, Dominican University of California.</td>
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<td>Absentees:</td>
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<td>None.</td>
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<td>Guests in Attendance:</td>
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<td>None.</td>
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<tr>
<td>NCAA Support Staff in Attendance:</td>
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<tr>
<td>Jess Rigler, Julie Sargent and Danielle Teetzel.</td>
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<tr>
<td>Other NCAA Staff Members in Attendance:</td>
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<tr>
<td>Maritza Jones, Stephanie Quigg Smith, Greg Summers and Karen Wolf.</td>
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SUPPLEMENT NO. 26

Legislation meeting

PLACEHOLDER
WELCOME AND ANNOUNCEMENTS.

Management Council. The Management Council convened at 8:30 a.m. Monday, April 9. The chair welcomed those in attendance, acknowledging staff who were present. She also welcomed the new members to the council—Teresa Clark, faculty athletics representative, Cedarville University; Amy Foster, associate athletic director for business/senior woman administrator, Seattle Pacific University; Hannah Hinton, associate commissioner, Mountain East Conference; Jim Johnson, director of athletics, Pittsburg State University; Courtney Lovely, senior associate athletics director for internal operations/senior woman administrator, Palm Beach Atlantic University; Casey Monaghan, student-athlete, West Chester University of Pennsylvania; Jack Nicholson, student-athlete, St. Thomas Aquinas University; Julie Rochester, faculty athletics representative, Northern Michigan University; and Jim Sarra, director of athletics, University of Illinois at Springfield. She noted that Michael Cerino and Ismael Pagan-Trinidad were absent at the meeting.

The chair highlighted the schedule for the meeting, after which the council proceeded with its agenda.

Presidents Council. The Presidents Council convened 9 a.m. Tuesday, April 24. The chair introduced the three new members of the council, Michael Driscoll, Indiana University of Pennsylvania; Rex Fuller, Western Oregon University; and Brian May, Angelo State University. The chair noted the absences of Gayle Hutchinson and Elwood Robinson and that Connie Gores was joining the meeting via teleconference. Staff members also were recognized by the chair.

The chair highlighted the schedule for the meeting, after which the Council proceeded with its agenda.

PREVIOUS MEETING DOCUMENTATION.


Management Council. The Management Council approved the summary of actions document from its January meeting and teleconference.

Presidents Council. The Presidents Council approved the summary of actions document from its January meeting.
b. **January 17 Board of Governors Meeting.**

Management Council. The Management Council reviewed the Board of Governors report from the January 17 meeting. While the report was informational in nature, the council did highlight that Lindsay Reeves was elected to serve on the NCAA Board of Governors Student-Athlete Engagement Committee.

Presidents Council. The Presidents Council received an update regarding the Board of Governors meetings. It was noted that President Jones would chair the Board of Governors Strategic Planning Committee and that President Gores would also serve on that committee.

c. **Administrative Committee Meetings(s)/Actions.**

Management Council. The Management Council approved the interim actions by the committee.

Presidents Council. The Presidents Council approved the interim actions by the committee.

3. **REVIEW OF 2017-18 DIVISION II PRIORITIES.**

Management Council. The Management Council was updated on the 2017-18 Division II priorities, noting that staff would have an updated list for 2018-19 at the summer series of meetings.

Presidents Council. No action was necessary.

4. **NCAA CONVENTION AND LEGISLATION.**

a. **Noncontroversial Proposals.**

Management Council. The Management Council adopted in legislative form two noncontroversial proposals that had previously been approved in concept (Proposal Nos. NC-2019-7 and NC-2019-8), as presented. See below for details:

(1) **Membership – Division II Membership Process – Determination of Standing in the Membership Process – Alignment of Legislation with Membership Process Policies and Procedures.** To specify that an institution's failure to meet a membership process requirement should be addressed through an appeal to the Membership Committee following the July in-person committee meeting.
(2) Committees – Association-Wide Committees – General Committees – Research Committee – Duties. To amend the duties of the Research Committee to reflect the current scope of the committee's work.

Presidents Council. No action was necessary.


Management Council. The Management Council adopted a noncontroversial proposal, as presented. See below for details:

- NCAA Membership – Active Membership – Conditions and Obligations of Membership – Concussion Management Plan – Process Prescribed by NCAA Board of Governors. To require, as a condition and obligation of NCAA membership, that an institution have a concussion management plan that adheres to the process and format (e.g., the concussion protocol checklist) prescribed by the NCAA Board of Governors or designee; further, to require annual review of the concussion management plan by the institution's athletics health care administrator.

In addition, the Management Council reviewed the concussion protocol checklist and a draft template that could be used by institutions in creating their own concussion management plans. The Management Council recommended adding additional signature lines to the template in the event institutions or conferences would like to request that additional individuals (e.g., director or athletics, chancellor or president) review the concussion management plan on a yearly basis.

Presidents Council. The Presidents Council received an update on the proposal, as adopted. No action was necessary.


Management Council. The Management Council approved the inclusion into the 2018-19 Manual the proposals approved in legislative form and in concept at the April 2018 Management Council meeting that are considered the running supplements for the 2018 calendar year. These proposals will appear in the “blue pages” of the 2019 NCAA Division II Official Notice.

Presidents Council. No action was necessary.

5. COMMITTEE RECOMMENDATIONS AFFECTING DIVISION II.
a. Division II Committees.

(1) Academic Requirements Committee.


Management Council. The Management Council recommended that the Presidents Council sponsor legislation for the 2019 NCAA Convention to amend Bylaw 14.1.2.1 (pre-enrollment academic misconduct) to define and clarify pre-enrollment academic misconduct activities, the individuals to whom the activities apply and violations of such activities, as specified.

Following a review of post-enrollment academic misconduct, the Academic Requirements Committee reviewed pre-enrollment academic misconduct. Current process permits reviewing high schools, programs and courses (NCAA High School Review Committee), as well as the validity of academic credentials (NCAA Student Records Review Committee). In addition, current process permits investigating potential institutional involvement in violations of NCAA legislation. This proposal extends the application of pre-enrollment academic misconduct to representatives of athletics interests, similar to post-enrollment academic misconduct, emphasizing institutional accountability and the importance of academic integrity in intercollegiate athletics. Further, it clarifies which academic credentials are subject to the pre-enrollment academic misconduct analysis, recognizing that misconduct may involve any component of a prospective student-athlete's academic record (e.g., courses, grades, credits, transcripts, test scores).

Presidents Council. The Presidents Council agreed to sponsor the legislation and noting that it will have an opportunity to review the proposal in legislative form at its August in-person meeting to determine whether to move forward with sponsorship for the 2019 Convention.

During the review of all legislative concepts for the 2019 Convention, the Presidents Council noted that all actions taken at its April 2018 meeting may need to be reviewed in the context of the
report (and subsequent related actions) from the Commission on College Basketball.

(b) **Noncontroversial Legislation – Bylaw 21.8.5.1 – Committees – Division II Committees – Division II General Committees – Academic Requirements Committee – Duties – Final Waiver Authority.**

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 21.8.5.1 (Academic Requirements Committee) to clarify that the committee's determination on an academic waiver shall be final, binding and conclusive and shall not be subject to further review.

Presidents Council. No action was necessary.

(c) **Discussion Regarding Academic Requirements for Institutions Located in Puerto Rico Following Hurricane Maria.**

Management Council. The Management Council received an update on a waiver recently approved by the Academic Requirements Committee for the three institutions located in Puerto Rico, as a result of Hurricane Maria. In an effort to assist the institutions in their recovery efforts, the committee agreed to waive the following academic reporting requirements for a period of five years, effective August 1, 2017: (1) NCAA Constitution 3.3.4.14 (academic success rate); and (2) Constitution 3.3.4.15 (academic performance census). The committee noted that the five-year period will expire August 31, 2022. In addition, the committee agreed to waive the following progress-toward-degree requirements through the 2017-18 academic year: (1) Bylaw 14.4.3.2 (term-by-term credit hour requirement); (2) Bylaw 14.4.3.3 (credit hours earned during the regular academic year); (3) Bylaw 14.4.3.4 (annual credit hour requirement); (4) Bylaw 14.4.3.5 (fulfillment of minimum grade-point average requirements); and (5) Bylaw 14.4.3.6 (designation of degree program). Further, the committee agreed to waive Bylaw 14.3 (freshman academic requirements) and Bylaw 14.5 (transfer regulations) through the 2017-18 academic year. The committee noted that student-athletes must remain in good academic standing per Bylaw 14.4.3.1. Following the period of relief noted above, institutions in Puerto Rico must be in compliance with all Division II academic legislative requirements.
Presidents Council. No action was necessary.

(2) Championships Committee.

(a) February 13, 2018, Meeting.

i. Noncontroversial Legislation – Bylaw 18.4.2.1 – Championships and Postseason Football – Institutional Eligibility – Sports Sponsorship Requirement – Cross Country and Track and Field.

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 18.2.4.1 (general institutional requirements) to eliminate the sports sponsorship requirement for championships eligibility in cross country and track and field.

Presidents Council. The Presidents Council received an update on the proposal, as adopted. No action was necessary.


Management Council. The Management Council voted to table a recommendation to sponsor noncontroversial legislation to create an exception to Bylaw 31.1.13 (availability of alcoholic beverages) to permit the sale of alcoholic beverages at the Division II Men's Lacrosse Championship, provided it is a joint championship with Divisions I and III.

The council noted its support for this concept, but believes that by tabling the proposal until July, it will allow Division III time to discuss the issue and recommend a similar proposal.

Presidents Council. The Presidents Council received an update on this matter. No action was necessary.

iii. Noncontroversial Legislation – Bylaw 31.3.4.2 – Executive Regulations – Selection of Teams and
Individuals for Championships Participation – Automatic Qualification – Requirements – Division Championships – Schools in the Membership Process and the Requirements for Automatic Qualification when an Active Conference Adds a Sport.

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 31.3.4.2 (requirements – division championship) to permit conferences to count institutions in the membership process for purposes of satisfying the requirement that a conference must have at least six institutions that are full conference members competing for two consecutive years to be eligible for automatic qualification in the sport.

Presidents Council. The Presidents Council received an update on the proposal, as adopted. No action was necessary.

iv. First-Round Dates in Field Hockey.

Management Council. The Management Council approved a recommendation to move the first-round game of the 2018 NCAA Division II Field Hockey Championship to the Sunday after Thanksgiving to accommodate the 2018 Division II National Championships Festival.

Presidents Council. No action was necessary.

v. Course Length for Minimum Contest Requirements in Cross Country.

Management Council. The Management Council approved a recommendation that for a meet to count toward minimum cross country contest requirements, the course must be a least 5,000 meters for women and 7,000 meters for men.

Presidents Council. No action was necessary.

vi. Referral to the NCAA Division II Legislation Committee – Reclassification of Exhibition/Scrimmage.

Management Council. The Management Council directed the Legislation Committee to issue an interpretation to
clarify that an institution is not permitted to change the classification of a contest after the contest has been completed.

Presidents Council. No action was necessary

vii. Committee Appointments.

Management Council. The Management Council ratified the following sports committee appointments, effective September 1, 2018, unless otherwise noted:

(a) **Baseball.** Appoint **Chris Hanks**, head baseball coach, Colorado Mesa University, to replace Kevin Brooks, head baseball coach, Angelo State University, due to term expiration.

(b) **Men's basketball.** Appoint **Sean McAndrews**, assistant director of athletics, West Virginia State University, to replace Jeff Wilson, head men's basketball coach, East Stroudsburg University of Pennsylvania; and **Tony Duckworth**, director of athletics, Northeastern State University, to replace Jeff Morgan, head men's basketball coach, Harding University, due to term expirations.

(c) **Women's basketball rules.** Appoint **Tony Stigliano**, commissioner, Heartland Conference, to replace Greg Harnden, director of athletics, Harding University, due to term expiration.

(d) **Men's and women's cross country.** Reappoint **Andy Young**, women's cross country and track and field coach, Millersville University of Pennsylvania, effective immediately.

(e) **Field hockey.** Appoint **Julie Swiney**, head field hockey coach, Slippery Rock University of Pennsylvania, to replace Shelly Behrens, head field hockey coach, Millersville University of Pennsylvania, due to term expiration.
(f) **Football.** Appoint Gary Goff, head football coach, Tiffin University, to replace Nick Smith, director of athletics, Assumption College, effective immediately, due to Mr. Smith having left Assumption; appoint Mike Babcock, head football coach, McKendree University, to replace Steve Mullins, director of athletics, Arkansas Tech University, due to term expiration.

(g) **Football rules.** Appoint Josh Looney, director of athletics, Missouri Western State University, to replace Paul Winters, head football coach, Wayne State University (Michigan); and William Wagner, head football coach, Angelo State University, to replace David Sharp, director of athletics, Ouachita Baptist University, due to term expirations.

(h) **Women's golf.** Appoint Sara Quatrocky, assistant director of athletics/senior woman administrator, Lynn University, to replace Nick Bowman, associate commissioner, South Atlantic Conference, effective immediately, due to Mr. Bowman having left the South Atlantic Conference.

(i) **Women's lacrosse.** Appoint Regan McAthie, associate director of athletics/senior woman administrator, Concordia University, St. Paul, to replace Alicia Groveston, head women's lacrosse coach, Grand Valley State University, due to term expiration.

(j) **Women's rowing.** Appoint Rachel Burleson, director of athletics, Franklin Pierce University, to replace Brian Lang, assistant director of athletics, Assumption College, effective immediately, due to Mr. Lang having left Assumption.

(k) **Men's soccer.** Appoint Michael Koehler, assistant director of athletics, Rockhurst University, to replace Kevin Alcox, assistant commissioner, Great Midwest Athletic Conference, effective immediately, due to Mr. Alcox having left the Great Midwest Athletic Conference; appoint Tom Bonus,
head men's soccer coach, Le Moyne College, to replace Matt Thompson, head men's soccer coach, University of the District of Columbia; and Mark McKeever, head men's soccer coach, Young Harris College, to replace Gary Hamill, head men's soccer coach, Wingate University, due to term expirations.

(l) Women's soccer. Appoint Kelley Kish, director of athletics, Lake Erie College, to replace Lisa Liotta, assistant director of athletics, University of Findlay, due to term expiration.

(m) Softball. Appoint Dean Johnson, associate director of athletics, Caldwell University, to replace Jen Starek, head softball coach, University of New Haven; and Donna Fields, head softball coach, St. Mary's University (Texas), to replace Daven Bond, head softball coach, Regis University (Colorado), due to term expirations.

(n) Softball rules. Appoint Todd Buckingham, head softball coach, Saginaw Valley State University, to replace David Hicks, director of athletics, King University, due to term expiration.

(o) Men's and women's swimming and diving rules. Appoint James Graves, head men's and women's swimming coach, King University, to replace Mary Samko, head men's and women's swimming coach, Bentley University, due to term expiration.

(p) Men's and women's tennis. Appoint Krista Plummer, assistant director of athletics/senior woman administrator, Northwood University, to replace Otis Cutshaw, head men's and women's tennis coach, Davis & Elkins College, effective immediately, due to Mr. Cutshaw having left Davis & Elkins.

(Please note that the immediate appointments noted above were approved by the NCAA Division II Administrative Committee during its March 23 electronic vote. They are included in this document for ease of reference.)
viii. Waiver for Institutions Located in Puerto Rico.

Management Council. The Management Council received an update on a waiver recently approved by the Championships Committee for the three institutions located in Puerto Rico, as a result of Hurricane Maria. In an effort to assist the institutions in their recovery efforts, the committee agreed to provide relief from the policies regarding minimum scheduling requirements for championships eligibility for a period of five years, effective August 1, 2017.

Presidents Council. No action was necessary.

(b) March 6, 2018, Electronic Vote.

• Committee Appointments.

Management Council. The Management Council ratified the following sports committee appointments, effective September 1, 2018, unless otherwise noted:

(a) Men's basketball. Appoint Rusty Osborne, head men's basketball coach, University of Alaska Anchorage, to replace J.R. Smith, director of athletics, Chadron State College, due to term expiration.

(b) Women's basketball. Appoint Wendell Staton, director of athletics, Georgia College, to replace Eliane Kebbe, assistant commissioner, South Atlantic Conference, due to term expiration.

(c) Men's and women's cross country. Appoint Jennifer Buddle, senior compliance administrator, South Dakota School of Mines & Technology, to replace Dianne Lee, associate director of athletics, Adams State University, due to term expiration.

(d) Men's golf. Appoint Samantha Taver, assistant director of athletics, Indiana University of
Pennsylvania, to replace Peter Coughlin, head men's golf coach, California University of Pennsylvania, due to term expiration.

(e) **Men's lacrosse.** Appoint **J.B. Clarke**, head men's lacrosse coach, Limestone College, to replace Chris Barrett, head men's lacrosse coach, Belmont Abbey College, due to term expiration.

(f) **Men's and women's swimming and diving.** Appoint **Jennifer Alger**, assistant director of athletics/senior woman administrator, University of Tampa; and **Kate Burke**, associate director of athletics, Colorado School of Mines, to replace Patrick Snively, associate director of athletics and head swimming coach, Fairmont State University; and Charlin Chesick, associate commissioner, Pennsylvania State Athletic Conference, due to term expirations.

Presidents Council. No action was necessary.

(3) **Committee on Infractions.**


**Management Council.** The Management Council adopted noncontroversial legislation to amend Constitution 5.2.3.3 (enforcement policies and procedures) and Bylaws 19.1.3 (duties), 19.3.1 (amendment by committee and approval by Management Council) and 19.3.1.1 (notification to membership) to clarify that the NCAA Division II Committee on Infractions has the authority to adopt, formulate and revise its internal operating procedures and review and approve the enforcement staff's internal operating procedures, including amendments by the enforcement staff to its procedures, subject to Management Council approval; further, to amend Bylaw 19.3.1 to specify that amendments to the committee's and enforcement staff's internal operating procedures are immediately effective when approved by the committee and subject to review and approval by the Management Council; and to remove
Bylaw 19.3.1.2 (review by Management Council) as duplicative of recommended modifications to Bylaw 19.3.1.

President's Council. No action was necessary.

(4) **Committee for Legislative Relief.**

- **Guidelines for Assertion of Injury/Illness (Student-Athlete's Relative or Legal Guardians).**

Management Council. The Management Council approved the updated guideline for waivers seeking relief of NCAA Bylaw 14.5 (transfer regulations) based on assertions of injury/illness, as specified. The current guideline states that staff should consider relief of the legislation for circumstances involving an injury or illness to a student-athlete's immediate family member, which does not include grandparents or other relatives. Extending the guideline to grandparents and relatives outside of the student-athlete's immediate family is necessary due to differences in familial relationships that are unique to each student-athlete.

President's Council. No action was necessary.

(5) **Degree-Completion Awards Committee.**

Management Council. The Management Council reviewed the committee's report. No action was necessary.

President's Council. No action was necessary.

(6) **Legislation Committee.**

(a) **2019 Convention Legislation – Bylaw 11.6.1.1.1 – Personnel – Certification to Recruit Off Campus – Regulations – Annual Certification Requirement – Certification Administration – Requirements for Completion.**

Management Council. The Management Council recommended that the President's Council sponsor legislation for the 2019 Convention to amend Bylaw 11.6.1.1.1 (certification administration), as follows: (1) to require all coaches to annually complete specific educational modules as determined by the Legislation Committee; (2) to prohibit off-campus recruiting until the coach successfully
completes the required educational modules; and (3) to prohibit the directing, supervising or observing of countable athletically related activities until the coach successfully completes the required educational modules, effective August 1, 2019, for certifications of coaches in the 2019-20 academic year, and thereafter.

Under current legislation, prior to being able to engage in off-campus recruiting, a coach must pass the annual coaches certification test. During the 2015-16 academic year, various committees through the Division II governance structure supported the development of a comprehensive online coaches' education program that will deliver legislative and health and safety related content. This recommendation accounts for the new online coaches' educational program, Division II University, and would require coaches to successfully complete specific educational modules every year before being permitted to recruit off campus and direct, supervise or observe countable athletically related activities.

Presidents Council. The Presidents Council agreed to sponsor the legislation and noted that it will have an opportunity to review the proposal in legislative form at its August in-person meeting.

(b) 2019 Convention Legislation – Bylaw 12.1.3 – Amateurism – General Regulations – Permissible – Following Initial Full-Time Collegiate Enrollment – Actual and Necessary Expenses From an Outside Amateur Sports Team or Organization – Donations From Outside Sponsors – Institutional Staff Members.

Management Council. The Management Council recommended that the Presidents Council sponsor legislation for the 2019 Convention to amend Bylaw 12.1.3-(b)-(1) (donation from outside sponsors) to permit a student-athlete to receive actual and necessary expenses from an institutional staff member to participate as a member of an outside team, effective August 1, 2019.

Following the 2016 Convention, the governance structure began assessing the culture of compliance and reviewed legislation to ensure its alignment with the compliance resources available on Division II campuses. Current legislation permits an individual to receive actual and necessary expenses from an outside sponsor other than an agent, a representative of an institution's athletics interests or professional sports organization. This proposal provides the opportunity for enrolled student-athletes to seek out additional
permissible financial resources from institutional staff members to support their athletics aspirations without compromising the fundamental purpose of the collegiate model. It would remain impermissible for a student-athlete to receive expenses from an agent, representative of an institution's athletics interests or professional sports organization.

Presidents Council. The Presidents Council agreed to sponsor the legislation and noted that it will have an opportunity to review the proposal in legislative form at its August in-person meeting. Additionally, the council requested information on how to view a school employee that is also considered a representative of an institution's athletics interests (e.g., faculty member gives to the annual fund).

(c) Bylaws 12.5.1.1 and 13.11.3.5 – Amateurism and Recruiting – Promotional Activities and Private Lessons – Elimination of Requirement to Obtain Written Approval from the Institution's President or Chancellor.

Management Council. The Management Council recommended that the Presidents Council sponsor legislation for the 2019 Convention to amend Bylaws 12.5.1.1 (promotional activities) and 13.11.3.5 (private lessons) to eliminate the requirement that a student-athlete must receive written approval from the institution's president or chancellor (or his or her designee) prior to the student-athlete's participation in a noninstitutional, charitable or nonprofit promotion; further, in equestrian, golf and tennis, to eliminate the requirement that an institutional coach must receive written approval from the institution's president or chancellor prior to the coach's participation in a private lesson, effective August 1, 2019.

Following the 2016 Convention, the governance structure began assessing the culture of compliance and reviewed legislation to ensure its alignment with the compliance resources available on Division II campuses. Current legislation requires an institution to obtain written approval from the institution's chancellor or president prior to a student-athlete's participation in a permissible promotional activity. In addition, equestrian, golf and tennis coaches seeking to offer private lessons are also required to obtain chancellor or president approval. A significant amount of time is spent securing signatures rather than confirming that the other requirements of the legislation are met. Such confirmation should be left to the
discretion of a member institution. This recommended change maintains and promotes the NCAA's commitment to amateurism and equity in recruiting, while eliminating unnecessary bureaucratic requirements.

Presidents Council. The Presidents Council agreed to sponsor this concept as noncontroversial legislation.

(d) Bylaw 12.5.3 – Amateurism – Promotional Activities – Media Activities.

Management Council. The Management Council recommended that the Presidents Council sponsor legislation for the 2019 Convention to amend Bylaw 12.5.3 (media activities) to eliminate the requirement that a student-athlete must be academically eligible to represent the institution at the time of the appearance or participation in media activities; further, to specify that a student-athlete shall not miss class to participate in media activities, effective August 1, 2019.

Current legislation requires a student-athlete to be academically eligible to represent the institution at the time of the appearance or participation in a media activity, not receive remuneration for the appearance or participation, and not make any endorsement, expressed or implied, of any commercial product. This recommended change will provide institutions with flexibility and discretion in determining which student-athletes may appear or participate in media activities. The recommended change also clarifies that student-athletes participating in such activities may not miss class time to do so. This change addresses student-athlete well-being concerns, especially with the elimination of academic eligibility at the time of the appearance or participation.

Presidents Council. The Presidents Council did not support this recommendation. The council referred the issue back to the Legislation Committee to consider amending the media activities legislation to specify that a student-athlete shall not miss class time to participate in media activities.

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 12.1.3 (permissible – following initial full-time enrollment) to permit an individual to receive actual and necessary expenses from a governmental entity, as specified.

Presidents Council. No action was necessary.

(f) Noncontroversial Legislation – Bylaws 12.1.3 and 16.8.1.2 – Amateurism and Awards and Benefits – Permissible – Following Initial Full-Time Enrollment and Other Competition – Expenses for Participation in a Collegiate All-Star Contest.

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaws 12.1.3 (permissible – following initial full-time enrollment) and 16.8.1.2 (other competition) to permit a student-athlete, who has exhausted eligibility in the sport, to receive actual and necessary expenses from an outside sponsor (e.g., neighbor, business) for participation in a collegiate all-star contest.

Presidents Council. No action was necessary.

(g) Noncontroversial Legislation – Bylaw 12.5.1.1.6 – Amateurism – Promotional Activities – Permissible – Institutional, Charitable, Educational or Nonprofit Promotions – Schedule Cards – Elimination of Requirements.

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 12.5.1.1.6 (schedule cards) to eliminate the requirements regarding schedule cards.

Presidents Council. No action was necessary.

(h) Noncontroversial Legislation – Bylaws 12.5.1.6 and 12.5.1.7 – Amateurism – Promotion by Third Party of Highlight Film, Videotape or Media Guide and Promotion by Third Party of Photographs – Removal of Requirement for Written Approval and Consolidation of Legislation.

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaws 12.5.1.6 (promotion by third party of highlight film, videotape or media guide) and
12.5.1.7 (promotion by a third party of photographs), as follows: (1) eliminate the requirement for written approval for sale and distribution activities of third parties; and (2) combine the remaining elements of Bylaws 12.5.1.6 and 12.5.1.7 into one legislative requirement for the promotion by a third party of highlight film, videotape, media guide or photographs.

Presidents Council. No action was necessary.

(i) **Noncontroversial Legislation – Bylaw 13.1.1.2.3 – Recruiting – Contacts and Evaluations – Contactable Prospective Student-Athletes – Four-Year College Prospective Student-Athletes – Transfer from Institution on Probation.**

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 13.1.1.2.3 (transfer from institution on probation) to eliminate the opportunity for an institution on probation to establish restrictions related to the contact of student-athletes who wish to transfer from the institution.

Presidents Council. No action was necessary.

(j) **Noncontroversial Legislation – Bylaw 13.4.4 – Recruiting – Recruiting Materials – Electronic Transmissions – Prospective Student-Athlete's Coach.**

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 13.4.4 (electronic transmissions) to permit an institution to send electronic transmissions to a prospective student-athlete's coach prior to June 15 preceding a prospective student-athlete's junior year in high school.

Presidents Council. No action was necessary.

(k) **Noncontroversial Legislation – Bylaws 13.7.2.1 and 13.7.2.2 – Unofficial Visit – Entertainment/Tickets – General Restrictions – Home Contest At Any Location.**

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 13.7.2.1 (general restrictions) to permit an institution to provide up to five complimentary admissions to any home contest, regardless of
location; further, to eliminate Bylaw 13.7.2.2 (home games outside the community).

Presidents Council. No action was necessary.

(l) Noncontroversial Legislation – Bylaw 13.10.6 – Recruiting – Publicity – Photograph of Prospective Student-Athlete.

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 13.10.6 (photograph of prospective student-athlete) to specify that a photograph taken by an institution of a prospective student-athlete during an official visit may be provided to the prospective student-athlete, provided the prospective student-athlete has signed a National Letter of Intent or a written offer of admission and/or financial aid or after the institution has received his or her financial aid deposit in response to its offer of admission.

Presidents Council. No action was necessary.


Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 14.2.4.1.2 (competition in the nonchampionship segment) to permit a student-athlete in women's beach volleyball, men's volleyball and women's water polo to engage in outside competition during the nonchampionship segment without using a season of competition.

Presidents Council. No action was necessary.

(n) Noncontroversial Legislation – Bylaw 15.2.2.1 – Financial Aid – Financial Aid from Outside Sources – Parents and Legal Guardians – Financial Aid from Relatives.

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 15.2.2.1 (parents and legal guardians) to permit a student-athlete to receive financial aid from a relative.
Presidents Council. No action was necessary.

(o) Noncontroversial Legislation – Bylaw 16.1.3.3 – Awards and Benefits – Types of Awards, Awarding Agencies, Maximum Value and Numbers of Awards – Special Achievement Awards – Service Awards and Apparel for Members of a Division II Conference or National Student-Athlete Advisory Committee.

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 16.1.3.3 (special achievement awards) to specify that a Division II conference or the NCAA may provide an award (e.g., gift, apparel) to recognize a student-athlete's service on their student-athlete advisory committee; further, to specify that the value of the award shall be at the discretion of the awarding agency.

Presidents Council. No action was necessary.

(p) Noncontroversial Legislation – Bylaw 17.10.2 – Playing and Practice Seasons – Football – Preseason Activities – Required Day Off, Use of Footballs During Walk-Throughs, and Film Review and Team Meetings During Three-Hour Recovery Period.

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 17.10.2 (preseason practice), as follows: (1) to require a day off each week during the football preseason practice period following the five-day acclimatization period; (2) to permit the use of footballs during a walk-through following the five-day acclimatization period; and (3) to allow film review and team meetings to occur during the three continuous hours of recovery time between an on-field practice session and a walk-through or any other session including physical activity.

Presidents Council. The Presidents Council received an update on the proposal, as adopted. No action was necessary.

(q) Noncontroversial Legislation – Bylaw 17.10.8 – Out-of-Season Athletically Related Activities – Spring Practice – Elimination of Multiple On-Field Practice Sessions on the Same Day.
Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 17.10.8 (spring practice) to specify that in football an institution may not conduct multiple on-field practice sessions on the same day during spring practice sessions.

Presidents Council. The Presidents Council received an update on the proposal, as adopted. No action was necessary.

(r) Legislative Referrals.

Management Council. The Management Council referred the following legislative items to the appropriate Division II group:

i. To the Division II Academic Requirements Committee:

   • Whether the NCAA Eligibility Center should be primarily responsible for determining the academic validity of high school prospective student-athletes [Bylaw 14.1.2 (general eligibility requirements – validity of academic credentials)]; further, whether member institutions should be primarily responsible for determining the academic validity of two-year or four-year transfer prospective student-athletes.

   • Whether is it feasible for an institution to monitor the conditions under Bylaw 14.4.3.7.10 (nontraditional courses from another institution) for a student-athlete who has enrolled in a nontraditional course at an institution other than the certifying institution.

   • Whether the condition that a nonrecruited student-athlete per Bylaw 14.5.4.6.2 (nonrecruited student exception) needs to be eligible for admission to the certifying institution before initial enrollment in the two-year college is still appropriate.

   • Development and implementation of a tool or resource regarding enhancing academic advising on Division II campuses.

ii. To the Division II Committee on Student-Athlete Reinstatement:
• Whether contests and dates of competition, including annual exemptions (e.g., alumni game, conference challenge event) and discretionary exemptions (excluding scrimmages and exhibition contest per Bylaw 17 in the applicable sport), must be included in the numerator for purposes of calculating whether a student-athlete qualifies for a hardship waiver.

Presidents Council. No action was necessary.

(7) Membership Committee.

Management Council. The Management Council reviewed the committee's report. No action was necessary.

Presidents Council. No action was necessary.

(8) Nominating Committee.

(a) January 20 Meeting—Appointments/Reappointments.

Management Council. The Management Council recommended that the Presidents Council approve the following committee appointments/reappointments, effective September 1, 2018:

i. Division II Committee on Infractions. Reappointments—Jane Teixeria, assistant commissioner, Pacific West Conference (term 2); and Christie Ward, associate director of athletics, Georgia Southwestern State University.

ii. Division II Championships Committee. Lisa Liotta, senior woman administrator/associate director of athletics, University of Findlay.

iii. Division II Infractions Appeals Committee. Dixie Cirillo, senior woman administrator/associate director of athletics, Colorado School of Mines.

v. Division II Legislation Committee. Diana Kling, senior woman administrator/associate commissioner, Peach Belt Conference.

vi. Division II Committee for Legislative Relief. Brandi Guerinot, associate director of athletics, Daemen College.

vii. Division II Membership Committee. Tammy Ikerd, associate director of athletics, Southern Nazarene University; and Larry Marfise, director of athletics, University of Tampa.

viii. Division II Committee on Student-Athlete Reinstatement. Jessica Harbison Weaver, senior woman administrator, Concordia University Portland.

ix. Committee on Women's Athletics. Suzette McQueen, senior woman administrator/senior associate commissioner, Central Intercollegiate Athletic Association.

Presidents Council. The Presidents Council approved the appointments, as recommended.

(b) March 5 Teleconference – Appointments.

Management Council. The Management Council recommended that the Presidents Council approve the following committee appointments, effective as noted:

i. Division II Academic Requirements Committee. Timothy Ladd, faculty athletics representative, Palm Beach Atlantic University; and Jessica Swiney, director of registration and records, King University, effective September 1, 2018.

ii. Minority Opportunities and Interests Committee. Manuel Flores, faculty athletics representative, Texas A&M University-Kingsville; and Taunita Stephenson, associate director of athletics/senior woman administrator, Lander University, effective immediately.

[Please note that the appointments to the Minority Opportunities and Interests Committee were approved by the
Administrative Committee during its March 7 electronic vote. They are included in this document for ease of reference.]

Presidents Council. The Presidents Council approved the appointments, as recommended.

(9) **Budget-to-Actual Report as of February 28, 2018.**


(10) **Student-Athlete Advisory Committee.**

(a) **Verbal Update—April 6-8 Meeting.**

Management Council. The Management Council was updated by the two Student-Athlete Advisory Committee members regarding the meeting that was conducted the previous weekend. Information included the committee's goals and priorities for the upcoming year.

Presidents Council. No action was necessary.

(b) **Waiver of Bylaw 21.8.5.9.3 – Appointment of Independent Nominee with Fewer Than Two Years of Athletics Eligibility to the NCAA Division II Student-Athlete Advisory Committee.**

Management Council. The Management Council approved a waiver of Bylaw 21.8.5.9.3 (term of office) to appoint Shonte' Cargill, student-athlete at Bluefield State College, to the NCAA Division II Student-Athlete Advisory Committee, for a period of 21 months, concluding at the adjournment of the Division II business session at the 2020 NCAA Convention, effective immediately.

Presidents Council. The Presidents Council approved the appointment, as recommended.
(c) Voluntold Activities.

Management Council. The Management Council discussed and provided feedback on the issue of voluntold activities for student-athletes. The Management Council received an update on the discussions of the Student-Athlete Advisory Committee and noted that most of the issues identified regarding voluntold activities are the result of lack of planning and notification from coaches. In addition, the Management Council noted that the issues appear to be related to mandatory player development, rather than community engagement or leadership opportunities. It was the consensus of the Management Council that more education regarding permissible/impermissible activities is necessary. Some of the possible outlets for education mentioned were: Division II Coaches Connection program, Division II University; the coaches' Identity Workshop; and campus student-athlete advisory committees. The Management Council did not believe that any legislative changes were necessary at this time.

Presidents Council. The Presidents Council was updated on the discussions from the Student-Athlete Advisory Committee and Management Council regarding voluntold activities. The Presidents Council agreed with the observations of the committee and council. In addition, the Presidents Council suggested that the NCAA staff survey student-athletes and coaches regarding voluntold activities.

b. Division II Subcommittees and Project Teams.

(1) Convention Planning Project Team.

Management Council. The Management Council reviewed the project team's report, along with the Convention survey results and proposed schedule and program suggestions. No action was necessary.

Presidents Council. No action was necessary.

(2) Identity Subcommittee.

Management Council. The Identity Subcommittee met Monday evening and received updates on the spring showcase schedule, the regular-season media agreement RFP process, nominees for the Day in the Life campaign, social media and the Division II brand enhancement initiative.
Presidents Council. The Presidents Council received updates on the regular-season media agreement, as well as the Make It Yours Phase 2 branding efforts.

c. Association-Wide Committees.

(1) Committee on Competitive Safeguards and Medical Aspects of Sports.

(a) December 11-12, 2017, Meeting.

i. 2019 Convention Legislation – Bylaw 31.2.3.1 – Executive Regulations – Eligibility for Championships – Ineligibility for Use of Banned Drugs – Banned Drugs.

Management Council. The Management Council recommended that the Presidents Council sponsor legislation for the 2019 Convention to amend all legislated references of NCAA banned-drug classes to mirror the World Anti-Doping Agency list of prohibited classes, with the exception of the glucocorticoid class, effective August 1, 2019.

The recommendation to align NCAA banned drug classes with WADA's prohibited classes, with the exception of the glucocorticoid class, allows the NCAA to defer updates to this list to WADA experts and helps avoid confusion for student-athletes competing in both NCAA and international competition. The committee determined that glucocorticoids are anti-inflammatory agents, used commonly in sports medicine, and have very low risk as performance enhancing drugs.

Presidents Council. The Presidents Council agreed to sponsor the legislation and noted that it will have an opportunity to review the proposal in legislative form at its August in-person meeting.

ii. Noncontroversial Legislation – Bylaw 18.4.1.4.1 – Championships and Postseason Football – Eligibility for Championships – Penalty – Banned Drug Classes Other Than Illicit Drugs.
Management Council. The Management Council adopted noncontroversial legislation to clarify that a student-athlete who tests positive for use of a substance in a banned-drug class other than illicit drugs shall:

a. Be charged with the loss of one season of competition in all sports, in addition to the use of a season, pursuant to Bylaw 12.8.3.1;

b. Be ineligible for the entirety of one season (i.e., the maximum number of regular-season contests or dates of competition per Bylaw 17), which must be served while the student-athlete is otherwise eligible for competition; and

c. Be ineligible for at least one calendar year (i.e., 365 days) after the collection of the student-athlete's positive drug-test specimen and until he or she tests negative.

Presidents Council. No action was necessary.

(b) February 21 Teleconference.

- **Uniform Standards of Care – Concussion Safety Protocol Review in Divisions II and III.**

Management Council. See Item No. 4-b on Page No. 3 for action taken.

Presidents Council. No action was necessary.

(2) ** Minority Opportunities and Interests Committee.**

Management Council. The Management Council reviewed the reports from the February 6 teleconference and March 8 electronic communication, which were informational in nature. No action was necessary.

Presidents Council. No action was necessary.

(3) **Playing Rules Oversight Panel.**
Management Council. The Management Council reviewed the reports from the September 13, 2017, teleconference, January 17 in-person meeting and February 21 teleconference, all of which were informational in nature. No action was necessary.

Presidents Council. No action was necessary.

(4) **Postgraduate Scholarship Committee.**

Management Council. The Management Council reviewed the report from the February meeting, which was informational in nature. No action was necessary.

Presidents Council. No action was necessary.

(5) **Committee on Sportsmanship and Ethical Conduct.**

Management Council. The Management Council reviewed the report from the February teleconference, which was informational in nature. No action was necessary.

Presidents Council. No action was necessary.

(6) **Student Records Review Committee.**

Management Council. The Management Council appointed Dr. Patricia Briscoe, athletics director at Eastern Senior High School, to the Student Records Review Committee, effective immediately:

Presidents Council. No action was necessary.

(7) **Committee on Women's Athletics.**

Management Council. The Management Council reviewed the report from the February 23 teleconference, which was informational in nature. No action was necessary.

Presidents Council. No action was necessary.
6. MANAGEMENT COUNCIL ROUNDTABLE DISCUSSION—DIVISION II MEMBERSHIP CENSUS.

Management Council. The Management Council convened in roundtable sessions at the conclusion of Monday's business session to discuss the results of the Division II Membership Census. Take-aways included no surprising answers to questions; lack of education/understanding of coaches; regionalization still being the right approach for Division II championships; and general support for the National Championships Festival.

Presidents Council. The Presidents Council reviewed the results of the census. The council discussed the need to re-educate presidents and chancellors on the Division II Life in the Balance philosophy, particularly since more than half of presidents and chancellors are new to their schools within the last five years. Further, the council discussed how to get Division II chancellors and presidents more involved with the NCAA, including increasing attendance at the NCAA Convention; directed programming for chancellors and presidents during the Convention and how to collaborate with academic organizations for available programming; and reaching out to new colleagues within their regions. No action was necessary.

7. DIVISION II MANAGEMENT COUNCIL.

a. Management Council Committee/Project Team Assignments.

Management Council. The Management Council reviewed the committee and project team assignments.

Presidents Council. No action was necessary.


Presidents Council. No action was necessary.

c. Management Council Vice Chair Election.

Management Council. The Management Council was informed that Eric Schoh's position as vice chair of the Management Council would expire August 31. Individuals interested in seeking the position should voice that interest to the chair or the managing director of Division II.

Presidents Council. No action was necessary.
d. **Management Council/Student-Athlete Advisory Committee Summit.**

Management Council. The Management Council was updated on the anticipated activities for the joint Summit of the Management Council and SAAC in July.

Presidents Council. No action was necessary.

e. **Noncontroversial Legislation – Constitution Independent Members Serving on the Management Council and Student-Athlete Advisory Committee.**

Management Council. The Management Council adopted noncontroversial legislation to specify that the current position on the Management Council and Student-Athlete Advisory Committee shall be allocated for independent institutions, provided there are at least eight Division II independent institutions, immediately, and at least 10 independent institutions in 2022; further, to specify that if the total number of independent institutions falls below eight (and 10 in 2022), the position allocated for independent institutions shall become an at-large position as soon as the position becomes vacant. In addition, the Management Council and Student-Athlete Advisory Committee will amend their policies and procedures to note their preference that one of the three at-large positions should be filled by an individual or representative from an independent institution if such a representative applies for service.

Presidents Council. The Presidents Council received an update on the proposal, as adopted. No action was necessary.

8. **DIVISION II PRESIDENTS COUNCIL.**

a. **April 23 Planning and Finance Committee Meeting.**

Presidents Council. The Presidents Council was provided a verbal update on the actions taken by the Planning and Finance Committee during its April 23 meeting.

The committee discussed several options for new initiatives to be included the $1.1 million allocated to academics, health and safety and inclusion. The committee will bring those as formal recommendations to the council in August.

Finally, the committee reviewed the timeline for the strategic plan midterm assessment. The committee will consider changes to the strategic plan at its August meeting and the Presidents Council will receive those recommendations and take action, as needed, to approve the recommendations at the October meeting.
b. **Division II Budget Requests for the 2018-19 Fiscal Year.** The Presidents Council approved the Division II budget requests for the 2018-19 fiscal year, as recommended by the Planning and Finance Committee.

c. **Region 2 Election.** The Presidents Council elected William Thierfelder, president, Belmont Abbey College, as the Region 2 representative to the Presidents Council. President Thierfelder will begin his term on the council immediately, with his term expiration date being January 2023.

The Presidents Council was impressed with other nominations that it received in the process and asked staff to encourage those who were not elected to reapply at the earliest opportunity.

d. **Recognizing Outgoing Members.** The Presidents Council recognized Philip Kerstetter, president, University of Mount Olive, for his service to the Council.

9. **NATIONAL OFFICE STAFF UPDATES.**

a. **Legal/Executive Update.**

Management Council. The Management Council received an update from the NCAA president and the executive vice president of law, policy and governance.

Presidents Council. The Presidents Council received an update on issues and legal happenings surrounding the NCAA, which included a discussion on the upcoming meeting with the Commission on College Basketball, an update on the attestation on sexual assault education and pending litigation.

b. **Sport Science Institute.**

Management Council. The Management Council received an update from Sport Science Institute staff on some initiatives that the office is working on, including the NCAA Interassociation Task Force on Sleep and Wellness and the Injury Surveillance Program.

Presidents Council. The Presidents Council received an update on the Sport Science Institute from the NCAA chief medical officer.

c. **2017 APPLE Training Institute Assessment Report.**

Management Council. The Management Council reviewed the assessment report from the fall 2017 APPLE Training Institute.
d. **Division II University Update.**

Management Council. The Management Council received a presentation on Division II University, which was funded through the Foundation for the Future initiative. This comprehensive online coaches' education program will focus on Division II legislation and health and safety issues, with the two initial areas of focus being rules education and health and safety education.

Division II University is scheduled to be released to the membership May 14. The academic and membership affairs staff will be conducting a webinar for single-source sign-on administrators to learn about how to provide access to coaches May 8.

Presidents Council. The Presidents Council received a presentation on Division II University.

e. **Optimization of the Senior Woman Administrator Designation.**

Management Council. The Management Council reviewed survey results on the optimization of the senior woman administrator designation on Divisions I, II and III campuses.

A subcommittee of the Committee on Women's Athletics is currently creating action plans for these opportunities and will be engaging other NCAA membership committees in these efforts.

Presidents Council. No action was necessary.

f. **2018 New Initial-Eligibility Requirements.**

Management Council. The Management Council was provided with an educational resource for the initial-eligibility requirements that are effective August 1.

Presidents Council. No action was necessary.

10. **AFFILIATED ASSOCIATION UPDATES.**

Management Council. The Management Council was updated on the activities of the following affiliated associations.

a. **Division II Athletics Directors Association.**
b. Division II Conference Commissioners Association.

c. CoSIDA.

d. Faculty Athletics Representatives Association.


f. National Association for Athletics Compliance.

g. Women Leaders in College Sports.

Presidents Council. No action was necessary.

11. OTHER BUSINESS.

Management Council. No action was necessary.

Presidents Council. No action was necessary.

12. MEETING RECAP/THINGS TO REPORT BACK TO CONFERENCES.

Management Council. The Management Council was provided with a list of topics/issues to report to its member institutions, via each member's preferred method of delivery. These topics included: Division II University information; the noncontroversial proposal on concussion management plan; the noncontroversial proposal on football preseason; information about the sportsmanship award; 2018 initial-eligibility requirements resource; bat testing information; countable athletically related activities resource; optimization of the senior woman administrator designation summary; and a reminder about attestation on sexual assault education.

Presidents Council. No action was necessary.

13. FUTURE MEETINGS.

Management Council. The Management Council reviewed the upcoming meetings for the remainder of 2018 and 2019, noting the four-days set aside for the July Summit with the Student-Athlete Advisory Committee.

Presidents Council. The Presidents Council reviewed the upcoming meetings for the remainder of 2018 and 2019.
14. ADJOURNMENT.

Management Council. The Management Council adjourned at 10:42 a.m.

Presidents Council. The Presidents Council adjourned at 3:01 p.m.

<table>
<thead>
<tr>
<th>Division II Management Council</th>
<th>Division II Presidents Council</th>
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<tbody>
<tr>
<td><strong>April 9-10, 2018</strong></td>
<td><strong>April 24, 2018</strong></td>
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<tr>
<td><strong>Indianapolis, Indiana</strong></td>
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<td>ATTENDEES</td>
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<tr>
<td>Jessica Chapin, American International College</td>
<td>John Denning, Stonehill College</td>
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<td>Teresa Clark, Cedarville University</td>
<td>Michael Driscoll, Indiana University of Pennsylvania</td>
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<td>J. Lin Dawson, Clark Atlanta University</td>
<td>Rex Fuller, Western Oregon University</td>
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<td>Josh Doody, Notre Dame de Namur University</td>
<td>Allison Garrett, Emporia State University</td>
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<tr>
<td>Bob Dranoff, East Coast Conference</td>
<td>Connie Gores, Southwest Minnesota State University (via teleconference)</td>
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<td>Kim Duyst, California State University, Stanislaus</td>
<td>Cynthia Jackson-Hammond, Central State University</td>
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<td>Amy Foster, Seattle Pacific University</td>
<td>Anthony Jenkins, West Virginia State University</td>
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<td>Chris Graham, Rocky Mountain Athletic Conference</td>
<td>Glen Jones, Henderson State University</td>
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<td>Lynn Griffin, Coker College</td>
<td>Sandra Jordan, University of South Carolina Aiken</td>
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<td>Hannah Hinton, Mountain East Conference</td>
<td>Philip Kerstetter, University of Mount Olive</td>
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<td>Felicia Johnson, Virginia Union University</td>
<td>William LaForge, Delta State University</td>
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<td>Jim Johnson, Pittsburg State University</td>
<td>Brian May, Angelo State University</td>
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<td>Paul Leidig, Grand Valley State University</td>
<td>Gary Olson, Daemen College</td>
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<td>Laura Liesman, Georgian Court University</td>
<td>M. Roy Wilson, Wayne State University</td>
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<td>Courtney Lovely, Palm Beach Atlantic University</td>
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<td>Jack Nicholson, St. Thomas Aquinas College</td>
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<td>Pennie Parker, Rollins College</td>
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<td>Lindsay Reeves, University of North Georgia</td>
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<td>Julie Rochester, Northern Michigan University</td>
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<td>Jim Sarra, University of Illinois, Springfield</td>
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<td>Eric Schoh, Winona State University</td>
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<td>Kim Vinson, Cameron University</td>
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<td>Stan Williamson, University of West Alabama</td>
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</table>
### Division II Management Council
**April 9-10, 2018**
**Indianapolis, Indiana**

- Cherrie Wilmoth, Southeastern Oklahoma State University
- Griz Zimmermann, Texas A&M International University

### Division II Presidents Council
**April 24, 2018**
**Indianapolis, Indiana**

### ABSENTEES
- Michael Cerino, Limestone College
- Ismael Pagan-Trinidad, University of Puerto Rico, Mayaguez
- Gayle Hutchinson, California State University, Chico
- Elwood Robinson, Winston-Salem State University

### OTHER PARTICIPANTS
- Geoff Bentzel, NCAA
- Dan Calandro, NCAA
- Amanda Conklin, NCAA
- Chelsea Crawford, NCAA
- Jim Elworth, NCAA
- Mark Emmert, NCAA
- Terri Steeb Gronau, NCAA
- Maritza Jones, NCAA
- Ryan Jones, NCAA
- Ken Kleppel, NCAA
- Roberta Page, NCAA
- John Parsons, NCAA
- Donald Remy, NCAA
- Molly Simons, NCAA
- Stephanie Smith, NCAA
- Rachel Stark, NCAA
- Gregg Summers, NCAA
- Jill Waddell, NCAA
- Amy Wilson, NCAA
- Karen Wolf, NCAA

NCAA/05_09_2018/MSJ/TSG:jcw
1. Welcome and announcements. [Supplement No. 1] (Pennie Parker)

2. Review of previous meeting documentation. (Parker)
   a. April 9-10 Management Council meeting and April 24 Presidents Council meeting. [Supplement No. 2]
   b. April 25 Board of Governors meeting. [Supplement No. 3]
   c. Administrative Committee meeting(s)/action(s). [Supplement Nos. 4, 5 and 6]

3. Review and approval of 2018-19 Division II Priorities. [Supplement No. 7] (Maritza Jones)

4. NCAA Convention and legislation.
   a. Presidents Council-sponsored proposals for the 2019 Convention. [Supplement No. 8] (Karen Wolf)
   b. Proposed legislation for the 2019 Convention submitted by the Division II membership. [Supplement No. 9 to be distributed at the meeting.] (Wolf)
   c. Noncontroversial proposals. [Supplement No. 10] (Geoff Bentzel)

5. Review of committee recommendations affecting Division II.
   a. Division II committees.
      (1) Academic Requirements Committee. [Supplement No. 11] (Felicia Johnson)
      (2) Championships Committee. (Kim Vinson)
         (a) April 5 teleconference. [Supplement No. 12]
         (b) May 3 teleconference. [Supplement No. 13]
(c) June 18-20 in-person meeting. [Supplement No. 14]

- Availability of alcoholic beverages at Division II Men’s Lacrosse Championship. [Supplement No. 15]

(3) Committee on Infractions. (Jim Johnson)
   (a) January 16 in-person meeting. [Supplement No. 16]
   (b) March 8 email action. [Supplement No. 17]

(4) Legislation Committee. [Supplement No. 18] (Cherrie Wilmoth)

(5) Membership Committee. (Jim Sarra)
   (a) April 30 teleconference. [Supplement No. 19]
   (b) July 10-12 in-person meeting. [Supplement No. 20 to be distributed at the meeting.]

(6) Nominating Committee. [Supplement No. 21] (Lynn Griffin)

(7) Planning and Finance Committee. (Bob Dranoff)
   (a) Budget-to-Actual Report. [Supplement No. 22]
   (b) April 23 in-person meeting. [Supplement No. 23]

(8) Student-Athlete Advisory Committee. [Supplement No. 24] (Casey Monaghan and Jack Nicholson)

(9) Committee on Student-Athlete Reinstatement. [Supplement No. 25] (Teresa Clark)

b. Division II subcommittees, project teams and working groups.
   (1) Convention Planning Project Team. [Supplement No. 26] (Chris Graham)
   (2) Identity Subcommittee. (Lindsay Reeves)
   (3) Injury Surveillance Task Force. [Supplement No. 27] (Parker)
   (4) Regionalization Working Group. [Supplement No. 28] (Vinson)
c. Association-wide and common committees.

(1) Committee on Competitive Safeguards and Medical Aspects of Sports. (Steve Murray)
   (a) March 26 teleconference. [Supplement No. 29]
   (b) Excerpt from the June 13-14 in-person meeting. [Supplement No. 30]

(2) Committee on Women's Athletics. [Supplement No. 31] (Hannah Hinton)

(3) Minority Opportunities and Interests Committee. [Supplement No. 32] (Graham)

(4) Joint Minority Opportunities and Interests Committee/Committee on Women's Athletics. [Supplement No. 33] (Graham and Hinton)

(5) Playing Rules Oversight Panel. (M. Jones)
   (a) April 13 teleconference report. [Supplement No. 34]
   (b) April 25 teleconference report. [Supplement No. 35]

(6) Postgraduate Scholarship Committee. [Supplement No. 36] (Josh Doody)

(7) Walter Byers Scholarship Committee. [Supplement No. 37] (M. Jones)

6. Open forum and reporting out.

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<thead>
<tr>
<th>Group 1 Grant Ballroom A</th>
<th>Group 2 Jesse Owens Room</th>
<th>Group 3 Theodore Roosevelt Room</th>
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<tr>
<td>Jack Nicholson</td>
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<td>Mike Cerino</td>
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<td>Cherrie Wilmoth</td>
<td>Stan Williamson</td>
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7. Division II Management Council.
   a. Selection of Division II Management Council representative from the California Collegiate Athletic Association. [Supplement No. 38] (Parker)
   b. Division II Management Council vice chair election. [Supplement No. 39] (Parker)
   c. Division II Management Council chair notice. [Supplement No. 40] (Parker)
   d. Management Council committee/project team assignments. [Supplement No. 41] (Parker)
   e. Management Council/Student-Athlete Advisory Committee Summit. (Ryan Jones)
   f. Appeal by California State University, Dominguez Hills of decision of the Amateurism Fact-Finding Subcommittee of the Division II Legislation Committee. [Supplement No. 42] [Note: Only members of the Management Council Subcommittee will convene at 8 a.m., Tuesday, July 17 to hear this appeal.]

8. National office staff updates.
   a. Commission on College Basketball. [Supplement No. 43] (Terri Steeb Gronau)
   b. Football preseason educational documents. [Supplement No. 44] (Bentzel)
   c. Insurance effective practices. [Supplement No. 45] (Brad Robinson)
   d. Legal. (Donald Remy)
   e. Make It Yours. (R. Jones)
f. Sport Science Institute. [Supplement No. 47] (John Parsons)
g. Division II ADA Mentor Program. [Supplement No. 48] (Jill Willson)
h. Division II community engagement. (Willson)
i. Division II Identity Workshop. [Supplement No. 49] (Willson)
j. Division II Championships Festival. (John Baldwin)
k. Division II Census executive summary. [Supplement No. 50] (Gregg Summers)
l. Division II Diploma Dashboard. (Summers)
m. Division II Diversity Grants. [Supplement No. 51] (Ali Teopas)
n. Division II FAR Institute product. [Supplement No. 52] (M. Jones)
o. Division II Strategic Plan. [Supplement No. 53] (Gary Brown)
p. What Division II Can Do for You Resource. [Supplement No. 54] (Brown)

   a. Division II Athletics Directors Association. (J. Johnson)
   b. Division II Conference Commissioners Association. [Supplement No. 55] (Graham)
   c. Co-SIDA. (Murray)
   d. Faculty Athletics Representative Association. (Julie Rochester)
   e. Minority Opportunities Athletics Administrator Association. (Sarra)
   f. National Association for Athletics Compliance. (F. Johnson)
   g. Women Leaders in College Sports. (Reeves)

10. Other business.

11. Meeting recap/things to report back to conferences. (Parker)
12. Future meetings.
   
a. October 15-16, 2018; Management Council meeting; Indianapolis.

b. January 23-26, 2019; Management Council meeting in conjunction with the 2019 NCAA Convention; Orlando Florida.

c. April 15-16, 2019; Management Council meeting; Indianapolis, Indiana.

d. July 20-21, 2019; Management Council/SAAC Summit; Indianapolis.

e. July 22-23, 2019; Management Council meeting; Indianapolis.

f. October 14-15, 2019; Management Council meeting; Indianapolis.

g. January 22-25, 2020; Management Council meeting in conjunction with the 2020 NCAA Convention; Anaheim, California.

ACTION ITEMS.

1. Legislative items.
   - None.

2. Nonlegislative items.
   - Independent Medical Care.
     (1) Recommendation. The NCAA Committee on Competitive Safeguards and Medical Aspects of Sports recommends the following:

     (a) The NCAA Division I Interpretations Committee update the March 11, 2016, Division I educational column regarding independent medical care to include question No. 11 from the January 18, 2017, Division II and the January 23, 2017, Division III educational columns; and

     (b) Commission the NCAA Sport Science Institute, in collaboration with the NCAA staff from academic and membership affairs and the office of legal affairs, to develop a white paper that fully explores relevant issues surrounding host and visitor care provisions, independent medical care, risk management and other pertinent concerns. The white paper would serve as a foundation for more thorough membership education efforts.

     (c) The appropriate authorities in Divisions I, II and III add additional questions to their respective educational columns that specifically address the provision of the unchallengeable medical authority of the host primary athletics health care provider when visiting institutions travel without their own primary athletics health care provider.

     (2) Effective date. August 1, 2018.

     (3) Rationale. The recommendation addresses existing confusion among primary athletics health care providers involved in the provision of care to visiting athletic teams, and the potential for significant medicolegal issues arising from these situations. Further, the recommendation ensures all three divisions will receive sufficient and consistent guidance regarding these issues.
INFORMATIONAL ITEMS.

1. **Report of the December 2017 CSMAS meeting.** The committee approved the report of its December 2017 meeting.

2. **Update on Institutional Performance Program health and safety survey.** The committee received an update on the Institutional Performance Program health and safety survey. The survey was available for the Division I membership from November 2017 through January 2018. Of the 351 Division I member schools, 291 schools participated. The results are expected to be shared with the membership by May 2018. The results also will be shared with CSMAS at the June 2018 meeting. The committee will, as an annual practice, have an opportunity to review and recommend changes to the survey.

3. **Update on the February Football Data Task Force.** The committee was given an overview of the February 2018 Football Data Task Force meeting. Specifically, the task force reviewed emerging information regarding concussion and other injuries in football. The emerging information reviewed by the task force did not suggest the need for immediate rules changes, but indicated a need for continued evaluation of emerging information.

4. **Isotope Ratio Mass Spectrometry testing.** The committee began a discussion regarding the necessity of IRMS testing. Specifically, IRMS testing is a costly methodology used to confirm endogenous steroids and T/E positives within a certain range. Recently, there has been a dramatic increase in the number of samples that have triggered IRMS confirmation; however, a large majority of these samples result in negative outcomes. The high cost of IRMS testing, coupled with the dramatic increase in the number of samples which require confirmation, has stressed the drug testing budget. As a temporary solution, IRMS confirmation testing has been suspended for endogenous steroids and T/E positives within the 6 to 10:1 range. The committee will discuss a permanent protocol change at its June 2018 meeting.

5. **Championship drug testing time considerations.** The committee reviewed an issue regarding NCAA championship drug-testing raised by the NCAA Division I Competition Oversight Committee at its January 2018 meeting. Specifically, the Competition Oversight Committee had questions regarding the length of time it takes some student-athletes to complete drug testing at NCAA championships.
CSMAS discussed the purpose of NCAA championship drug testing and reviewed data regarding the length of time it takes student-athletes to complete such testing. Specifically, the committee noted that over the past three years approximately 90 percent of student-athletes completed the drug testing protocol within one hour. Based on its review, CSMAS developed a response to the Competition Oversight Committee, which outlines the purpose of NCAA drug testing and includes relevant data specific to the Competition Oversight Committee's questions. (Attachment)

6. **Update on Sleep and Wellness Task Force** The committee received an update on the Sleep and Wellness Task Force. Specifically, the task force developed recommendations which will form the basis of a narrative review paper. Subgroups have been identified to write a literature review on sleep and student-athletes. The literature review will be followed by the Delphi process, which allows all task force members to vote on consensus statements. Supplemental resources on sleep and student-athletes resulting from the consensus statements are tentatively scheduled to be available to the membership in fall 2018.

7. **Update on Mental Health Best Practices Strategies Task Force.** The committee received an update on the Mental Health Best Practices Strategies Task Force. Specifically, the task force is working with the SSI to develop infrastructure and educational strategies and tools, as well as policy considerations. Supplemental resources are tentatively scheduled to be available to the membership in summer 2018.

8. **Update on Pain in the College Athlete Summit.** The committee received an update on the Pain in the College Athlete Summit that will be hosted by SSI July 10-11 in Indianapolis. The Pain in the College Athlete Summit follows an International Olympic Committee literature review on pain management in the elite athlete. Following the summit, staff and summit attendees will work on drafting recommendations on pain management for the membership.

9. **Update on NCAA Injury Surveillance Program communication plan.** The committee received an update on the Injury Surveillance Program communication plan, which is intended to increase Division II institutions' participation in the program. The committee reviewed a new ISP fact sheet created to share information on the program with Division II athletics directors, conference commissioners and athletics health care providers. Targeted emails on participation will be sent to this same group in April. Currently, only eight percent of Division II institutions participate in the ISP. Division II has set a goal for 30 percent participation by summer 2019.

10. **Preview of June 2018 meeting.** The committee’s next meeting will take place June 13-14 in Indianapolis.

*Committee Chair:  Doug Ramos, Creighton University, Big East Conference*


Staff Liaisons: John Parsons, NCAA
Anne Rohlman, NCAA
Mary Wilfert, NCAA

<table>
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<tr>
<th>Attendees:</th>
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<tbody>
<tr>
<td>Shawn Arent, Rutgers, The State University of New Jersey, New Brunswick.</td>
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<td>Randy Bird, University of Virginia.</td>
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<td>John Chandler, DePauw University.</td>
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<td>Joseph Hannant, University of North Carolina, Pembroke.</td>
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<td>Mark Stovak, University of Nevada, Reno.</td>
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<td>Jeffrey Williams, East Central University.</td>
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<tr>
<td>Stevie Baker-Watson, DePauw University.</td>
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<td>Grace Calhoun, University of Pennsylvania.</td>
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<td>Bob Colgate, National Federation of State High School Associations.</td>
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<td>Samantha Kastner, Notre Dame of Maryland University.</td>
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<td>Kimberly Patterson Walpert, University of Georgia.</td>
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<td>Maureen White, U.S. Merchant Marine Academy.</td>
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<tr>
<td>John Parsons, Anne Rohlman and Mary Wilfert.</td>
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<th>Other NCAA Staff Members in Attendance:</th>
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<tr>
<td>Jackie Campbell, Amanda Dickey, LaGwyn Durden, Brian Hainline, Cassie Langdon, Jared Tidemann and Jessica Wagner.</td>
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ACTION ITEMS.

1. Legislative items.
   
   • None.

2. Nonlegislative Items.
   
   • Withdraw Noncontroversial Legislation – NCAA Bylaw 18.4.1.4.1 – Championships and Postseason Football – Eligibility for Championships Penalty – Banned Drug Classes Other Than Illicit Drugs.

   (1) Recommendation. Withdraw the committee's recommendation for noncontroversial legislation to clarify that a student-athlete who tests positive for use of a substance in a banned drug class other than illicit drugs shall:

   (a) Be charged with the loss of one season of competition in all sports, in addition to the use of a season, pursuant to Bylaw 12.8.3.1;

   (b) Be ineligible for the entirety of one season (i.e., the maximum number of regular-season contests or dates of competition per Bylaw 17), which must be served while the student-athlete is otherwise eligible for competition; and

   (c) Be ineligible for at least one calendar year (i.e., 365 days) after the collection of the student-athletes positive drug-test specimen and until he or she tests negative.

   (2) Effective date. Immediate.

   (3) Rationale. At its December 2017 meeting, the committee recommended noncontroversial legislation to ensure the drug-testing penalty for banned drug classes other than illicit drugs is applied consistently and equitably to all student-athletes, regardless of transfer or enrollment status. Since that recommendation, additional scenarios were identified that require further clarification. To avoid confusion, the committee requested that the NCAA Division I Council and Divisions II and III Management Councils withdraw the previous recommendation until a more comprehensive legislative solution can be finalized. The committee will continue to discuss the issue at its September teleconference, when it expects to have a new legislative recommendation.

   (4) Estimated budget impact. None.
(5) **Student-athlete impact.** Ensures consistent and equitable application of the drug-testing penalty for all student-athletes, regardless of transfer or enrollment status.

**INFORMATIONAL ITEMS.**

- None.

**Committee Chair:** Douglas Ramos, Creighton University, Big East Conference

**Staff Liaison(s):** John Parsons, NCAA
Anne Rohlman, NCAA
Mary Wilfert, NCAA

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<td>Enna Selmanovic, University of Cincinnati.</td>
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<td>Mark Stovak, University of Nevada, Reno.</td>
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<td>Jeff Williams, East Central University.</td>
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<td>Maureen White, U.S. Merchant Marine Academy.</td>
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| **Absentees:**                                    |


Kimberly Patterson Walpert, University of Georgia.

**Guests in Attendance:**
- Mark Bockelman, Drug Free Sport.
- Christy Collins, Datalys Center.
- Michelle Dorsey, Drug Free Sport.
- Erin Wasserman, Datalys Center.

**NCAA Staff Liaisons in Attendance:**
- John Parsons, Anne Rohlman and Mary Wilfert.

**Other NCAA Staff Members in Attendance:**
- Scott Bearby, Dawn Buth, Jackie Campbell, Markie Cook, Jenn Fraser, Brian Hainline, Brian Hendrickson, Nicole Hollomon, Maritza Jones, Cassie Langdon, Todd Petr, Adam Skaggs, Jared Tidemann and Karen Wolf.
ACTION ITEMS.

• None.

INFORMATIONAL ITEMS.

1. Welcome and announcements. Committee chair, Sherika Montgomery, welcomed the following new members to their first in-person meeting: Hannah Hinton, Mountain East Conference and Samantha Kastner, Notre Dame of Maryland University.

2. Review CWA purpose statement. The committee reviewed its purpose statement.

3. Approval of the February 23, 2018, teleconference report. The committee reviewed and approved the February 23, 2018, teleconference report.

4. Review of the February 6, 2018, NCAA Minority Opportunities and Interests Committee teleconference report and the April 12-13, 2018, MOIC meeting agenda. The committee reviewed the February 6, 2018, MOIC teleconference report and the April 12-13, 2018, MOIC meeting agenda.

5. Discuss emerging sport proposals and conduct videoconferences. In February 2018, the committee determined that the three applicant emerging sports had not met the requirements set forth in the NCAA Emerging Sports for Women Process Guide. Therefore, the committee did not recommend that any of the emerging sports applicants be accepted into the Emerging Sports for Women Program. Recognizing each sport’s potential for continued growth and to offer further support with the emerging sport proposal process, the committee invited each sport’s representatives to participate in a videoconference during this meeting. The committee participated in individual videoconferences with representatives of wrestling, acrobatics and tumbling, and STUNT. The committee offered feedback regarding the proposals to the representatives of each sport.

   a. Wrestling. The wrestling representatives presented updates on the growth of girls’ and women’s wrestling, noting that the high participation numbers of female wrestlers in high school and collegiate club teams show strong grass-roots support for the sport. The committee commended the wrestling representatives on the sport’s potential for growth, the increasing number of female high school wrestlers, the prominence of USA women’s wrestling in international competition and the implementation of a coaches’ training program for women’s wrestling. The
committee noted the strengths of the sport’s proposal and provided feedback regarding how the sport of women’s wrestling could best position itself to become an NCAA emerging sport for women.

b. Acrobatics and tumbling. The acrobatics and tumbling representatives updated the committee on the continued growth within the sport and explained how the sport is increasing the number and diversity of opportunities for women with a tumbling, acrobatic or gymnastics skillset, as well as a professional pathway into coaching. The committee commended the acrobatics and tumbling representatives on a well-written, organized and detailed proposal, as well as the sport’s potential for growth, its organized governance structure, its legislation and playing rules that are compatible with NCAA legislation and playing rules, and its established national championship.

c. STUNT. The STUNT representatives provided collegiate sport sponsorship information and gave updates on topics such as the upcoming national collegiate STUNT championship as well as participation increases at the high school level. Citing their data on NCAA institutions sponsoring STUNT as club and varsity teams, the STUNT representatives requested reconsideration of the committee’s decision not to recommend STUNT to be in the Emerging Sports for Women Program. The committee commended the STUNT representatives on the sport’s potential for growth, its established and televised national championship, and support from other organizations/associations (e.g., state high school athletic associations). In discussion following the videoconference, the committee acknowledged STUNT’s request for reconsideration, but maintained its position as stated in its March 14, 2018, letter to STUNT leadership.

6. Review NCAA Emerging Sports for Women Process Guide. The committee reviewed the Emerging Sports for Women Process Guide and directed staff to amend the document to reflect the committee’s and staff’s suggested revisions. The process guide was used for the first time during the 2017-18 cycle. An updated version of the guide will be available on August 1, 2018, for prospective emerging sports that submit proposals for the 2019-20 cycle. Henceforth, the process guide will be reviewed at every spring meeting and an updated version will be posted online by the following August 1.

7. Office of inclusion updates. Katrice Albert, executive vice-president of inclusion and human resources, welcomed the committee and thanked them for their service. Albert informed the committee that she would provide an in-depth update on IHR’s strategic priorities at the CWA and MOIC joint meeting.

8. Review emerging sports updates. The committee reviewed updates provided by the following emerging sports for women: equestrian; rugby, and triathlon. The committee discussed ways the committee and staff may provide support to sport representatives, institutions and conferences during the emerging sport process. Suggestions included
developing resources for the NCAA Emerging Sports for Women webpage and NCAA staff establishing a cross-departmental communication plan to effectively and efficiently address various emerging sport issues.

9. **NCAA Gender Equity Task Force updates.** The committee was informed that the Gender Equity Task Force will have a teleconference on May 25, 2018, during which it will continue to strategize about implementing the Task Force equity, diversity and inclusion recommendations that were approved by the NCAA Board of Governors in April 2017.

10. **Review Senior Woman Administrator Research project.** The committee received an update on the Senior Woman Administrator Research Project action plan and accompanying communications plan. NCAA communications staff explained key elements of the communications plan for the SWA Research Project that was developed in partnership with office of inclusion staff and 3Fold Consulting Group. These plans are intended to be living documents, including a series of appendices to catalog initiatives generated from the SWA Research Project and follow-up conversations with the SWA Subcommittee and NCAA staff. The committee suggested that short-term goals should focus on the following findings from the study, which highlight a gap of perceived understanding about the SWA designation:

   a. Fifty percent of SWAs report understanding their role on campus;

   b. Ninety-two percent of athletics directors report understanding the SWA designation, and

   c. Forty-five percent of SWAs report having an AD who understands the SWA role on campus.

   The committee advised that long-term goals should be established after the membership’s awareness and understanding of the SWA designation has increased. The committee supported strategies for increasing awareness, such as infographics, Q&A documents and best practice documents for SWAs, ADs and commissioners.

11. **NCAA Woman of the Year Award.** The committee discussed a new Woman of the Year Selection Subcommittee of the joint CWA and MOIC. The subcommittee is responsible for reviewing conference Woman of the Year nominations, identifying the Top 30 – 10 from each division – and selecting three finalists from each division. The following CWA members agreed to serve on the subcommittee for the 2018 Woman of the Year Award: Karen Baebler; John Kietzmann; Donna Ledwin, and Sherika Montgomery (subcommittee chair). MOIC will select three members to serve on the subcommittee following the joint CWA and MOIC meeting.

   Staff invited subcommittee members to attend the Woman of the Year Award reception and dinner on Sunday, October 22, 2018, in Indianapolis.
12. Divisional Student-Athlete Advisory Committee updates.

a. Division I. The Division I Student-Athlete Advisory Committee continues discussions regarding the student-athlete experience, including the early recruiting process, camaraderie with teammates, using SAAC as a platform to enhance the student-athlete voice, the foreign tour experience and mental health initiatives. The Division I SAAC is also involved in discussions with the Transfer Working Group regarding proposed changes to legislation. Generally, student-athletes are excited about a potential deregulation of the transfer legislation, but acknowledged many coaches are apprehensive.

b. Division II. The Division II SAAC continues to focus on important issues and initiatives that impact student-athletes. The committee finalized goals for 2018 in the following areas: mental health awareness, CPR/AED certification, sexual assault prevention through the “Student-Athlete Day of Action,” Team IMPACT, Make-A-Wish and a new initiative created to encourage children to play multiple sports and have fun, called “Love2Play.” In addition to these goals, Division II SAAC will host its second SAAC Super Region Convention for South Region conferences and institutions April 12-14, 2019, in Champions Gate, Florida.

c. Division III. The Division III SAAC will have its April 15-16 in-person meeting in conjunction with the NCAA Inclusion Forum. During the meeting, the committee will identify goals and initiatives for the 2018-19 academic year.

13. Chair and vice chair selections. The committee held elections for chair and vice chair. Julie Cromer Peoples was elected as committee chair, and Denise Udelhofen was elected as committee vice chair. Both will assume their duties on September 1, 2018.

14. Other business. Chair Montgomery solicited feedback from the committee regarding the Division I Strategic Initiative Plan. The committee also was encouraged to complete an NCAA governance survey regarding members’ experience on the CWA. Montgomery also remarked that this was the last in-person meeting for the following three committee members: Diana Kling (absent), Heather MacCulloch, Sherika Montgomery and Nicole Sherwin. The committee thanked them for their service and wished them well in future endeavors.

15. Future meetings.

a. September 5-6, 2018, Indianapolis.

b. April 24-25, 2019, Atlanta (in conjunction with the 2019 NCAA Inclusion Forum).

16. Adjournment. The meeting adjourned at 1 p.m. Friday, April 13, 2018.
**Committee Chair:** Sherika Montgomery, Winthrop University.

**Staff Liaisons:**
- Kristin Fasbender, Championships and Alliances
- Jan Gentry, Championships and Alliances
- Karen Metzger, Academic and Membership Affairs
- Amy Wilson, Office of Inclusion

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<tr>
<th>NCAA Committee on Women’s Athletics</th>
<th>April 12-13, 2018, Meeting</th>
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<tr>
<td><strong>Attendees:</strong></td>
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<tr>
<td>Karen Baebler, University of Washington.</td>
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<td>Vincent Baldemor, Hawaii Pacific University.</td>
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<td>Gabby Cabanero, Dixie State University.</td>
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<td>Julie Cromer Peoples, University of Arkansas, Fayetteville.</td>
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<td>Jim Donovan, California State University, Fullerton.</td>
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<td>Samantha Kastner, Notre Dame of Maryland University.</td>
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<td>John Keitzmann, Metropolitan State University of Denver.</td>
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<td>Donna Ledwin, Allegheny Mountain Collegiate Conference.</td>
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<td>Heather MacCulloch, Baruch College.</td>
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<td>Sherika Montgomery, Winthrop University.</td>
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<td>Nicole Sherwin, Northern Arizona University.</td>
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<td>Denise Udelhofen, Loras College.</td>
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<td><strong>Absentees:</strong></td>
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<tr>
<td>Katherine Conway-Turner, Buffalo State, State University of New York.</td>
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<td>Josh Hess, Mount St. Joseph University.</td>
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<td>Marc Johnson, University of Nevada, Reno.</td>
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<td>Diana Kling, Peach Belt Conference.</td>
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<td><strong>Guests in Attendance:</strong></td>
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<tr>
<td>Garry Abbott, USA Wrestling.</td>
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<td>Renee Baumgartner, National Collegiate Acrobatics and Tumbling Association.</td>
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<td>Rich Bender, USA Wrestling.</td>
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<td>Kyra Berry, USA Wrestling.</td>
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<td>Bill Boggs, USA Cheer.</td>
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<td>Janell Cook, National Collegiate Acrobatics and Tumbling Association.</td>
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<tr>
<td>Jim Giunta, National Collegiate Wrestling Association</td>
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<td>Melinda Grier, National Collegiate Acrobatics and Tumbling Association.</td>
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<td>Lauri Harris, USA Cheer</td>
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<td>Terri Lakowski, Active Policy Solutions.</td>
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<td>Felicia Mulkey, National Collegiate Acrobatics and Tumbling Association.</td>
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<tr>
<td>Sally Roberts, Wrestle Like a Girl</td>
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<td>Bill Seely, USA Cheer.</td>
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</table>
Terry Steiner, USA Wrestling.

**NCAA Staff Liaisons in Attendance:**
Kristin Fasbender, Jan Gentry, Karen Metzger and Amy Wilson.

**Other NCAA Staff Members in Attendance:**
Katrice Albert, Gail Dent, Andrea Farmer, Jean Merrill and Rachel Stark.
REPORT OF THE
NCAA MINORITY OPPORTUNITIES AND INTERESTS COMMITTEE
APRIL 12-13, 2018, MEETING

ACTION ITEMS.

- None.

INFORMATIONAL ITEMS.

1. Welcome and announcements. Committee Chair Anthony Grant opened the meeting and welcomed all in attendance. Grant recognized Madison Arndt, William Bynum Jr. and Sharon Brummell as members of the committee who were rolling off, and acknowledged new members, Manuel Flores and Taunita Stephenson in their absence.

2. Committee chart of service. Staff reminded the committee of the assignments to various subcommittees and working groups. Grant advised the committee that regular meetings of the working groups would need to occur to advance the committee’s strategic priorities. Members of the Ethnic Minority and Women Enhancement Scholarship for Careers in Athletics selection committee gave an update about the scholarship and recommended more support be given to its review and promotion. The members suggested that the selection committee, which consists of members from both the NCAA Committee on Women’s Athletics and MOIC, act as a joint subcommittee tasked with discussing strategy around increasing applications and with regularly reporting progress updates to CWA and MOIC. Also, in response to a request from CWA, three volunteers from MOIC were added to the NCAA Woman of the Year selection committee.

3. Review of meeting reports. The committee approved the report of its February 6, 2018, teleconference. The report of the CWA February 23, 2018, teleconference was reviewed for informational purposes.

4. Discussion of current issues and impact on intercollegiate athletics. Committee members were invited to share their thoughts on current national, campus and conference matters related to the MOIC charge. The discussion touched upon challenges that campuses currently face surrounding uncertainty about the Deferred Action for Childhood Arrivals program, the experiences and well-being of undocumented and international student-athletes, especially in consideration of travel, and the increasing rate of reported overt acts of racism and intolerance around the country. Members suggested proactive education about these issues within athletics at all levels, including involvement by campus, conference and NCAA divisional Student-Athlete Advisory Committees.

5. Feedback on the Division I strategic areas of emphasis. In response to a letter from Kevin Lennon, NCAA vice president of Division I, the committee reviewed the NCAA Division I Board of Directors Strategic Areas of Emphasis 2018-2023 draft document. Feedback from the committee centered on a desire to see language and intention around diversity and inclusion embedded within each foundational goal. Staff agreed to work with the committee chair to send the committee’s comments to the Board of Directors.
6. Discussion of the committee’s strategic plan, initiatives and actions. The committee reviewed its strategic plan and discussed progress on specific initiatives prioritized for the current year.

a. Recommendation to create a diversity and inclusion designation in athletics departments. The committee continued its discussion about the proposal for an athletics diversity and inclusion designation. Jackie Campbell, NCAA managing director of law, policy and governance, shared a potential timeline for gathering feedback from relevant governing bodies, such as the Board of Governors appointed Committee to Promote Cultural Diversity and Equity, prior to MOIC’s formal recommendation for legislation on the matter. The committee reassessed the goal of the recommended designation and the decision to include conference offices within the proposal. The committee created a briefing document that includes questions and answers to clarify the intent of the designation (see Attachment).

Referencing the various efforts by the Association’s members to recognize and promote the value for inclusion amidst social-political challenge, the committee reiterated the need for an individual on campus and at conference offices who could champion for and inform about issues of diversity and inclusion impacting intercollegiate athletics. The committee expressed that the creation of this designation could promote accountability for schools and conferences that have signed the Presidential Pledge by ensuring that someone is reviewing and relating shared practices and opportunities that support the commitment detailed in the Presidential Pledge. When discussing the potential growth for an individual with the proposed designation, committee members suggested that at the minimum, the designee would ensure that diversity-related updates, research findings, data reports and information from the NCAA is disseminated appropriately. The growth of the designee’s role and impact could expand to the facilitation and leadership of programs and initiatives with additional competencies as deemed necessary by the school or conference office.

Immediate examples of actions the athletics diversity and inclusion designee could take include:

(1) Helping to increase the awareness of, and number of applications to, the Ethnic Minority and Women’s Enhancement Graduate Scholarship for Careers in Athletics by personally forwarding application information to current and former student-athletes;

(2) Receiving the “Optimization of the Senior Women Administrator Designation” report and sharing key findings with campus and department leaders;

(3) Reviewing and informing staff on data snapshots and reports about the diversity of student-athletes, coaches and administrators within the athletics department;
(4) Leading efforts to submit nominations for the NCAA/MOAA Award for Diversity and Inclusion; and

(5) Relaying information about current national issues and their potential local impact in support of proactive efforts surrounding areas of inclusion.

b. **Recommendation for materials to support student-athletes of color.** The committee discussed the experiences of student-athletes of color, especially those attending predominantly white institutions. While members agreed that administrators, coaches, and faculty should be educated about the unique support needs of student-athletes of color, the committee did not reach a consensus on the type of information that could be shared in a toolkit. Concerns also were expressed about being able to address the needs of every student demographic through the creation of guides or handbooks. The committee determined that it would like to impress the importance of care and concern for the unique needs of all student-athletes, especially in the current social-political environment, and to review additional research from the NCAA national studies on the student-athlete experience specific to issues of climate.

c. **Diversity social media campaign with the NCAA divisional SAACs.** The committee determined objectives for the social media campaign to spread awareness about the importance of diversity and inclusion within intercollegiate athletics. The committee approved the concept of a four-day campaign held during one calendar week, early in the 2018-19 school year. Each day of the campaign would focus on a different element of diversity and inclusion in intercollegiate athletics: 1) What diversity means to me, 2) Diversity facts and figures, 3) Debunking athletics-related stereotypes, and 4) Personal commitments to inclusive action. The working group was tasked with developing a proposal for MOIC to share with the SAACs, detailing a timeline, hashtags and sample language that student-athletes could share on their social networks.

d. **Champion of Diversity recognition.** Staff updated the committee on the pending release of the next recognition. The committee reviewed submitted nominations and voted unanimously to approve the selection of the next honoree. The Champion of Diversity subcommittee provided suggestions to increase awareness of the recognition and to streamline the nomination process. The subcommittee reminded MOIC of the panel dedicated to former Champion of Diversity honorees at the 2018 NCAA Inclusion Forum.

e. **Research related to diversity of coaches in intercollegiate athletics.** Nicole Hollomon, NCAA associate director of research, discussed the committee’s request for research about the career life-cycle of head coaches. Referred to as the “Coaching Carousel,” the committee previously requested that a study be commissioned on the impact of race, ethnicity and gender on the coaching opportunities and career paths of head coaches in intercollegiate athletics. Hollomon and the committee determined that the study would
center on the most media-visible and minority-represented sports of football, men’s and women’s basketball, and women’s volleyball for the initial report. Hollomon also previewed a visual data tool that staff is developing for the dissemination and display of demographic data. The committee strongly supported the use of the software and recommended its immediate implementation.

7. Updates from NCAA national office staff.

a. **Office of inclusion.** Katrice Albert, NCAA executive vice president for inclusion and human resources greeted the committee and thanked them for their continued service to the Association. Albert provided an overview of the inclusion and human resources strategic priorities under her leadership: 1) Perpetuate inclusive excellence; 2) Build and enhance a high performing organization; 3) Drive operational excellence; 4) Future-proof the NCAA and the profession; 5) Execute liberation external engagement, and 6) Become a national voice in the work.

Staff reminded the committee of the 2018 Inclusion Forum occurring April 14 through 16, and highlighted several sessions of interest, as they related to past recommendations from MOIC.

b. **Leadership development.** Curtis Hollomon, NCAA director of leadership development, shared information about the programs supporting the “Future-proof the NCAA and profession” strategic priority. Focusing on values, personal philosophies, skill enhancement and experiential learning, the department’s programs are targeted to multiple levels of the intercollegiate athletics pipeline: current and former student-athletes, coaches, and entry- to senior-level administrators. Hollomon discussed the benchmarks and process for evaluation for the programs, and shared testimonial statements from past participants. As MOIC was the group that initially proposed the creation of the Dr. Charlie Whitcomb Leadership Institute, the committee expressed continued support for and interest in the success of the program.

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**Committee Chair:** G. Anthony Grant, Metropolitan State University of Denver  
**Staff Liaisons:** Sonja Robinson, Inclusion  
Sahar Abdur-Rashid, Championships and Alliances  
Derrick Crawford, Enforcement
# NCAA Minority Opportunities and Interests Committee

## April 12-13, 2018, Meeting

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<th>Attendees:</th>
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<tr>
<td>Madison Arndt, Manhattan College.</td>
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<td>Malek Barber, Palm Beach Atlantic University.</td>
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<td>Sharon Brummell, Georgetown University.</td>
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<td>Gerard Bryant, John Jay College of Criminal Justice.</td>
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<td>Dena Freeman-Patton, California State University, Bakersfield.</td>
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<td>Christopher Graham, Rocky Mountain Athletic Conference.</td>
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<td>G. Anthony Grant, Metropolitan State University of Denver.</td>
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<td>Ashley Hodges, Southern Vermont College.</td>
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<td>Dawn Redd, Beloit College.</td>
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<td>José Rodriguez, Cabrini University.</td>
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<td>William Bynum, Jackson State University.</td>
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<td>Soraya Coley, California State Polytechnic University, Pomona.</td>
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<td>Manuel Flores, Texas A&amp;M University, Kingsville.</td>
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<td>Cedrick Fry, Carthage College.</td>
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<td>Jerome Rodgers, Northern Illinois University.</td>
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<td>Taunita Stephenson, Lander University.</td>
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<td>William Tsutsui, Hendrix College.</td>
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<td>David Williams, Vanderbilt University.</td>
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<th>NCAA Staff Liaisons in Attendance:</th>
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<tr>
<td>Sahar Abdur-Rashid and Sonja Robinson.</td>
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<th>Other NCAA Staff Members in Attendance:</th>
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<td>Katrice Albert, Jackie Campbell, Gail Dent and Amy Wimmer-Schwarb.</td>
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NCAA/05_16_2018/SNR:krd
The Minority Opportunities and Interests Committee plans to request that the governance bodies for Divisions I, II and III consider legislation that will mandate the designation of a named contact for diversity and inclusion for each athletics department and conference office. This briefing document provides the context and clarifying information for this request. The MOIC welcomes additional questions, comments and suggestions in preparation for its September 2018 meeting, during which it will take a vote on whether to move forward with a recommendation for legislation.

Context/Purpose:

- The MOIC applauds the membership’s support of the NCAA Board of Governor’s Presidential Pledge and Commitment to Diversity and Equity and proposes that the identification and designation of a primary contact for diversity and inclusion as a visible and practical act of the Presidential Pledge. The designation symbolically and practically represents the department’s recognition of diversity and inclusion as a value and enhances organizational efficiency by providing a central contact for information, resources and collaboration.

- Noting that the responsibilities of coordination and programming for diversity and inclusion related issues tend to already be assigned to personnel within the institution, this recommendation seeks to create a network of colleagues and to create a conduit for consistent and thorough dissemination of information between conference offices, campus, the athletics department and the NCAA.

Questions & Answers:

1. What is the “Athletics Diversity and Inclusion Designation?”

- The ADID would be a designation appointed by the chancellor/president or commissioner. In matters related to diversity and inclusion within the athletics departments of member campuses, the ADID should, at the minimum, have dotted reporting lines to the chancellor/president (or their proxy), the athletics director and the campus office of diversity/inclusion (if the designee is outside of this office). At the conference level, the ADID should, at the minimum, have a dotted reporting line to the commissioner. The designation accompanies the responsibility of serving as the department’s/office’s conduit for information related to national, local and campus-level issues of diversity and inclusion; and supporting the department’s/office’s promoter of diverse and inclusive practices related to athletics. For example:

a) (At the local level) The ADID could share regular data reports reflecting the representation of minorities and women in the athletics department and campus at-large.
b) (From a national perspective) The ADID could receive extensive information about the recent “Optimizing the SWA” report and share relevant strategies with campus officials.

2. Who can serve as the ADID?
   • As appointed by the chancellor/president or commissioner, each campus or conference office is free to determine which staff member will assume this designation.

3. What qualifications must the individual have to be named the ADID?
   • The ADID must be an employee of the institution or conference office.
   • Other suggested qualifications are that the individual:
     a) Have access to student-athletes, coaches, and athletics administrators;
     b) Have regular meetings and/or regular correspondence with the director of athletics or members of senior staff within the department of athletics; and
     c) Is cleared to receive reports related to institutional demographics and diversity and inclusion metrics.

4. Would this designation require a new staff member?
   • No, the role of the designee can be an added responsibility to an existing position, similar to a staff member acting as a liaison to a committee.

5. Will the institution/conference office be required to report who the ADID is to the NCAA?
   • Yes, the contact information for the ADID will be submitted annually through the NCAA Sport Sponsorship and Demographic Form.

6. What would be the responsibilities associated with the role of the ADID?
   • This individual would be the main contact for information related to initiatives, programming and resources from the NCAA, specifically from diversity-related committees and the office of inclusion. The expectation would be for the ADID to receive and disseminate the information, sharing it with those who need to have it. For example, if the information is related to postgraduate scholarship opportunities, the ADID would ensure it is shared with student-athletes; whereas, if the information is related to national trends and upcoming issues, the ADID would ensure that the director of athletics and other senior athletics administrators are informed. At the direction of the campus/conference office leadership, the ADID could participate in training and development to increase and enhance competencies associated with leading and facilitating inclusion initiatives.

7. Is there a requirement for the ADID to attend NCAA programming or receive training specific to the designation?
• Although there is no requirement for the ADID to attend programming, the MOIC recommends that the ADID participate in diversity and inclusion programming where possible to be an informed and educated advocate of diversity and inclusion.

8. Would the conference office also need to submit a named designee?
   • Yes. MOIC recommends that an individual from the conference office also be included as a designee to receive diversity and inclusion related information, both in support of conference level efforts, and to ensure that the conference office is aware of information shared with their member institutions.

9. Is there a financial/resource impact on the institution with this designation?
   • No. The naming of the ADID does not require any financial outlay. It is left to the institution’s discretion if additional infrastructure is created around the role, or if other related duties are assigned at the local level.

10. My institution does not have a diversity statement or a strong position about diversity and inclusion - how will that impact this designation?
    • The naming of the ADID will not be impacted by the strength of campus-wide diversity statements. The optional participation in educational programming could positively benefit the individual’s ability to support campus initiatives.

11. There are state regulations that may impact this designation (limitations on hiring practices, etc.)—How will that impact this role?
    • Since the designation does not require any additional hires, state regulations should not have an impact on the assignment of related responsibilities. Institutions are encouraged to consult their general counsel and human resources departments to ensure compliance with all necessary regulations.

Next Steps:
After receiving feedback and comments from the divisional governance groups, MOIC could recommend legislation to mandate the designation of the Athletics Diversity and Inclusion Designation for Association-wide implementation. Upon approval, the designation would be added to the NCAA Sports Sponsorship and Demographic Reporting form, and informational digests could commence shortly thereafter.
SUPPLEMENT NO. 33
MOIC Social Media
Distributed on-site
ACTION ITEMS.

- None.

INFORMATIONAL ITEMS.

1. Welcome and announcements. The meeting was called to order at 10:45 a.m. by Anthony Grant, chair of the NCAA Minority Opportunities and Interests Committee, and Sherika Montgomery, chair of the NCAA Committee on Women’s Athletics. The chairs welcomed both committees and asked all members and staff to introduce themselves.

2. Report of the September 17, 2017, meeting. The committees reviewed and approved the meeting report.

3. Executive Vice-President of Inclusion and Human Resources update. Katrice Albert shared the following strategic priorities for IHR: (1) Perpetuate inclusive excellence; (2) Build and enhance a high performing organization; (3) Drive operational excellence; (4) Future-proof the NCAA and the profession; (5) Execute liberation external engagement, and (6) Become a national voice in the work. Albert also invited members of both committees to be thought partners in operationalizing and assessing those priorities. The committees discussed the NCAA Presidential Pledge and underscored the importance of presidents’ and chancellors’ commitments and actions to promote diversity and gender equity in intercollegiate athletics. Committee members noted that budget limitations, particularly in Divisions II and III, often create challenges for recruiting and retaining racial and ethnic minorities and women in coaching and athletics administration.

4. Committee on Women’s Athletics meeting update. Montgomery provided the committee with a summary of the CWA meeting:

   a. NCAA Emerging Sports for Women. CWA received and reviewed NCAA Emerging Sports for Women Program proposals from acrobatics and tumbling, STUNT and wrestling. Although the committee did not recommend any of the sports be accepted into the Emerging Sports for Women Program, the leaders of each sport participated in individual videoconferences with CWA to discuss proposal strengths and opportunities for enhancement. The sport leaders provided constructive feedback to the committee regarding the Emerging Sports for Women Process Guide and asked specific questions about next steps in their engagement with CWA.

   b. NCAA Emerging Sports for Women Process Guide. The committee discussed the NCAA Emerging Sports for Women Program Process Guide, noting the guide was used for the first time in 2017-18 to review proposals for the emerging sport list. The committee
discussed revisions to the guide and plans to post a revised edition of the guide on the NCAA inclusion webpage by August 1, 2018.

c. **Optimization of the Senior Woman Administrator Designation Report.** CWA endorsed the communications plan that will support the SWA report. NCAA office of inclusion staff will begin implementing the plan in summer 2018.

d. **NCAA Woman of the Year Selection Subcommittee.** CWA selected four of its members to serve on the joint CWA and MOIC Woman of the Year Selection Subcommittee.

e. **Student-Athlete Advisory Committee updates.** SAAC representatives from each division provided updates to CWA.

5. **Minority Opportunities and Interests Committee updates.** Grant provided the committee with a summary of the MOIC meeting. Updates focused on three specific priorities:

a. **Diversity and inclusion administrative contact.** MOIC is working on a legislative recommendation to designate a diversity and inclusion administrative contact in athletics departments and conferences.

b. **Institutional and conference resource guide.** MOIC intends to develop an institutional and conference resource guide to support student-athletes of color.

c. **Student-Athlete Advisory Committees.** MOIC discussed increased engagement and partnership with SAACs across each division.

d. **NCAA Woman of the Year Selection Subcommittee.** MOIC supports the establishment of a joint CWA and MOIC Woman of the Year Selection Subcommittee and will select its members following the joint meeting.

6. **Programming, grants and scholarship opportunities.** NCAA staff updated the committees on the Ethnic Minority and Women’s Enhancement Graduate Scholarship as well as other NCAA programs, grants and scholarship opportunities for member institutions, conferences and students. Annually, the NCAA awards up to $2.6 million in scholarships and grants for students to pursue a graduate degree or complete an undergraduate degree after exhausting eligibility for athletically-related financial aid. However, there currently are not enough applicants seeking those awards. The committees discussed ways to increase the number of applicants, including explicitly clarifying that students (not just student-athletes) may apply for scholarships and grants. Additionally, the committees suggested that sports management/administration programs and other academic departments may serve as conduits to reach potential applicants who are not student-athletes.
7. Subcommittee reports.

a. **Student-athletes with disabilities.** The subcommittee requested clarification of its charge and asked that staff provide strategy, guidance and information to drive its discussions, actions and initiatives. The subcommittee suggested developing resources for student-athletes with disabilities using a similar model as resources developed to support transgender student-athletes. Resources could address topics such as the use of inclusive language, the removal of stigma and information about accessibility and accommodations in intercollegiate athletics.

b. **LGBTQ.** The subcommittee acquired additional information about the NCAA Common Ground initiative and the Division III LGBTQ Working Group initiatives. The subcommittee reviewed the second edition of the NCAA Inclusion of Transgender Student-Athletes Participation Guide and provided feedback to staff. The subcommittee began to review a resource on effectively managing student-athletes’ intra-team relationships and will continue to give feedback on this project.

c. **Women of color.** The subcommittee continues to strategize ways to support and impact women of color since it commissioned the NCAA Perceived Barriers for Ethnic Minority Females in Collegiate Athletic Careers study in 2013. The subcommittee engaged in small focus groups with women of color before and after the completion of the study and facilitated conversations around support mechanisms to help alleviate and mitigate the perceived barriers these women experience. The subcommittee also recommended that historical documents and reports be kept in a collaboration zone that all members can access. Considering the feedback received from women of color through the survey, focus groups and first-person accounts, the subcommittee suggested the following recommendations for moving the needle in representation and support of women of color in intercollegiate athletics administration:

   (1) Provide presidents with data reports highlighting trends impacting women of color with the creation and sharing of one-page reports that show a graphic snapshot of demographic percentages in the past and present;
   (2) Create more networking opportunities for women of color to meet and interact with search firm representatives and majority advocates in a manner that goes beyond surface level introductions; and
   (3) Create cross-cultural mentoring education that equips both mentors and mentees with the skills and realistic expectations of the relationship.

8. **Review Sexual Violence Policy Attestation Form process.** NCAA staff reminded the committees of the May 15, 2018, deadline for institutions to complete and submit the Sexual Violence Policy Attestation Form to the NCAA via Program Hub.
9. Discuss athletics diversity and inclusion contact. NCAA staff updated the committees on the MOIC’s plan to recommend to the governance bodies of Divisions I, II and III a proposal for the 2019–20 legislative cycle that would mandate the designation of a named contact for diversity and inclusion for each athletics department and conference office. The committees noted that the concept could serve as an accountability measure for institutions whose presidents/chancellors sign the Presidential Pledge and suggested that the contact be a designee of an institution’s president/chancellor. The committees also underscored that the designee should serve not only as a point-of-contact for an institution or conference but should also serve as a champion for diversity and inclusion matters within an athletics department or conference and across campus. Lastly, the committees suggested the possibility of designating more than one individual per institution or conference as a point-of-contact to avoid staff burden.

10. Discuss equity, diversity and inclusion app/NCAA Institutional Performance Program “cousin.” NCAA staff updated the committees on the concept of an equity, diversity and inclusion app to support NCAA institutions’ equity, diversity and inclusion reviews. The Presidential Pledge that majority of NCAA institutions have signed calls for regular equity, diversity, and inclusion reviews. Staff noted an IPP “cousin” app might complement the existing, and largely quantitative, IPP and could be a useful and practical way to reach presidents/chancellors and athletics department leadership to accelerate a sense of institutional responsibility for equity, diversity and inclusion on their campuses. NCAA staff explained that this concept is in early stages of development and that more information would be shared at subsequent committee meetings.

11. Future meetings.

   a. September 5-6, 2018, Indianapolis.

   b. April 24-25, 2019, Atlanta (in conjunction with the 2019 NCAA Inclusion Forum).

12. Adjournment. The committees concluded their business and adjourned at 12:35 p.m.

Committee Chair: Sherika Montgomery, Winthrop University
G. Anthony Grant, Metropolitan State University of Denver

Staff Liaisons (CWA): Amy Wilson, office of inclusion
Kristin Fasbender, championships and alliances
Jan Gentry, championships and alliances
Karen Metzger, academic and membership affairs

Staff Liaisons (MOIC): Sonja Robinson, office of inclusion
Sahar Abdur-Rashid, championships and alliances
Derrick Crawford, enforcement
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<tr>
<td>Madison Arndt, Manhattan College.</td>
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<td>Karen Baehler, University of Washington.</td>
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<td>Vincent Baldemor, Hawaii Pacific University.</td>
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<td>Malek Barber, Palm Beach Atlantic University.</td>
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<td>Gerard Bryant, John Jay College of Criminal Justice.</td>
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<td>Sharon Brummell, Georgetown University.</td>
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<td>Gabby Cabanero, Dixie State University.</td>
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<td>Julie Cromer Peoples, University of Arkansas, Fayetteville.</td>
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<td>Jim Donovan, California State University, Fullerton.</td>
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<td>Dena Freeman-Patton, California State University, Bakersfield.</td>
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<td>Christopher Graham, Rocky Mountain Athletic Conference.</td>
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<td>G. Anthony Grant, Metropolitan State University of Denver.</td>
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<td>Hannah Hinton, Mountain East Conference.</td>
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<td>Ashley Hodges, New England College.</td>
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<td>Marc Johnson, University of Nevada, Reno</td>
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<td>Samantha Kastner, Notre Dame of Maryland University.</td>
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<td>John Kietzmann, Metropolitan State University of Denver.</td>
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<td>Donna Ledwin, Allegheny Mountain Collegiate Conference.</td>
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<td>Heather MacCulloch, Baruch College.</td>
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<td>Sherika Montgomery, Winthrop University.</td>
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<td>Dawn Redd, Beloit College.</td>
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<td>Jose Rodriguez, Cabrini University.</td>
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<td>Nicole Sherwin, Northern Arizona University.</td>
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<td>Denise Udelhofen, Loras College.</td>
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<tr>
<td>Anne Blackhurst, Minnesota State University, Moorhead.</td>
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<tr>
<td>William Burnett Bynum, Jr., Jackson State University.</td>
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<tr>
<td>Soraya Coley, California State Polytechnic University, Pomona.</td>
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<td>Katherine Conway-Turner, Buffalo State, State University of New York.</td>
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<td>Manuel Flores, Texas A&amp;M University, Kingsville.</td>
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<td>Cedrick Fry, Carthage College.</td>
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<tr>
<td>Josh Hess, Mount St. Joseph University.</td>
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<tr>
<td>Diana Kling, Peach Belt Conference.</td>
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<tr>
<td>Jerome Rodgers, Northern Illinois University</td>
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<tr>
<td>Taunita Stephenson, Lander University.</td>
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William Tsutsui, Hendrix College.
David Williams, Vanderbilt University.

**Guests in Attendance**
None.

**NCAA Staff Support in Attendance**
Sahar Abdur-Rashid, Jan Gentry, Karen Metzger, Sonja Robinson and Amy Wilson.

**Other NCAA Staff Members in Attendance**
Katrice Albert, Jean Merrill and Lori Williams.
A G E N D A
National Collegiate Athletic Association
Board of Governors
Student-Athlete Engagement Committee
Meeting

Althea Gibson Room
NCAA national office
July 12, 2018
1 to 6 p.m.

1. Welcome and announcements. [Supplement No. 1] (Taylor Ricci)

2. Report of March 3, 2018, teleconference. (Action item) [Supplement No. 2]

3. Review of draft policies and procedures. [Supplement No. 3] (Jackie Campbell)

4. Sexual Violence Prevention and Awareness - Recognizing excellence in campus/athletics department programs.

5. Mental Health Workshop. [Supplement No. 4] (Mary Wilfert)


7. Other business.

8. Adjournment.
Postgraduate Internship Program

The NCAA Postgraduate Internship Program annually provides on-the-job learning experiences at the national office in Indianapolis to college graduates who are passionate in their pursuit of a career in college sports administration.

With a focus on ethnic minorities, women and former student-athletes, this yearlong program gives insight to the inner workings of college sports from the national perspective. Interns over the past 25 years have taken their experience and institutional knowledge onto campuses and into the conference offices as full-time administrators.

NCAA postgraduate interns are nonexempt employees with benefits and they receive comprehensive training, mentor assignments, networking opportunities throughout the internship. Additionally, postgraduate interns plan and execute professional development site visits to conference offices, member campuses and affiliate organizations to further their knowledge of the collegiate sports industry and network with today's leaders.

Key Dates:
- Aug. 6, 2018 - Application opens (8 a.m. Eastern time)
- Sept. 14, 2018 - Application deadline (5:00 p.m. Eastern time)
- June 17, 2019 – Start date for 2019-20 internship program

Apply

Apply for the internship
The application for the 2019-20 postgraduate internship will open at 8 a.m. Monday, Aug. 6, 2018. The deadline to apply is **5:00 p.m. Eastern time Friday, Sept. 14, 2018.**

"I give all of the credit for my career path back to starting as an NCAA intern and really understanding the workings of the national office and college athletics.”

– **Terri Steeb Gronau**, vice president of NCAA Division II (2001 intern class)

"When I left the NCAA and went to a campus, I was prepared because I was actually doing the work of an athletics professional while an intern at the national office.”

– **Chris Reynolds**, Bradley director of athletics (1997 intern class)

"The internship changed my life. I tell everybody to apply for one."

– **Jocelyn Fisher Gates**, Boston College senior associate athletics director and senior woman administrator (2009 intern class)

### Eligibility

Applicants must be a college graduate from a **four-year NCAA member school by the start of the internship program June 17, 2019.** The NCAA Postgraduate Internship Program is not designed to provide interns internship credit toward an undergraduate degree; however, with graduate school approval, an intern can be eligible to earn graduate degree credit.

### Internship opportunities

The NCAA offers yearlong internships within several focus areas at the national office: Administrative services, accounting, championships, marketing, communications, education and community engagement, executive, inclusion, governance, public relations and regulatory affairs.

### Contact us

For more information about the NCAA Postgraduate Internship Program, please contact us via email at internship@ncaa.org.

- Leadership Development
- Division I
- Division II
- Division III
- NCAA Postgraduate Internship Program
In her words: Jaleesa Rhoden, former NCAA postgraduate intern

In 2013-14, Jaleesa Rhoden worked within the championships and alliances group, primarily for the Division I Men’s Basketball Championship. A native of London, Ontario, Rhoden attended the University of Georgia, played basketball and was a member of SAAC.
In His Own Words: Matt Goff, Former NCAA Postgraduate Intern

Former NCAA postgraduate intern Matt Goff reflects on his experiences. He is now in the athletics department at the U.S. Naval Academy.

Read More >