ACTION ITEMS.

1. Legislative Items.
   - None.

2. Nonlegislative Items.
   - None.

INFORMATIONAL ITEMS.

1. Review of annual reports from institutions in the membership process. The NCAA Division II Membership Committee reviewed the annual reports submitted by the seven institutions in the membership process. The committee agreed to the following actions:

   a. Move the following institutions to active member status, effective September 1, 2018:

      (1) Emmanuel College (Georgia);

      [NOTE: Jeff Eisen, director of athletics, University of Mount Olive, recused himself from discussion and voting on this item.]

      (2) Spring Hill College; and

      [NOTE: Chris Snyder, director of athletics, Seton Hill University, recused himself from discussion and voting on this item.]

      (3) Westminster College (Utah).

   b. Move the following institutions to provisional year three, effective September 1, 2018:

      (1) Auburn University at Montgomery;

      [NOTE: Margaret Poitevint, faculty athletics representative, University of North Georgia, recused herself from discussion and voting on this item.]
(2) Biola University;

[NOTE: Barbara Hannum, faculty athletics representative, Hawaii Pacific University, recused herself from discussion and voting on this item.]

(3) Davenport University; and

[NOTE: Tom Daeger, commissioner, Great Midwest Athletic Conference, recused himself from discussion and voting on this item.]

(4) Purdue University Northwest.

[NOTE: Tom Daeger, commissioner, Great Midwest Athletic Conference, recused himself from discussion and voting on this item.]

c. Approve the applications of the following institutions to enter provisional year one, effective September 1, 2018:

(1) Benedictine University (Illinois);

[NOTE: Tom Daeger, commissioner, Great Midwest Athletic Conference, and Jim Sarra, director of athletics, University of Illinois at Springfield, recused themselves from discussion and voting on this item.]

(2) Savannah State University; and

(3) University of Texas at Tyler.

[NOTE: Leslie Schuemann, associate commissioner, Heartland Conference, recused herself from the discussion and voting on this item.]

2. NCAA Division II ISSG Class assignments for institutions approved for active membership as of September 1, 2018. The committee reviewed the total number of institutions in each of the five ISSG classes to ensure that a balanced number of institutions would have their ISSGs due each academic year.

The committee assigned the following institution to Class 5, noting that for Class 5, the ISSG submission deadline is 5 p.m. Eastern time June 1, 2020:

- Emmanuel College (Georgia);

The committee assigned the following institutions to Class 3, noting that for Class 3, the ISSG submission deadline is 5 p.m. Eastern time June 1, 2023:
a. Spring Hill College; and

b. Westminster College (Utah).

3. Discussion regarding the review of institution and conference application process. The committee updated and approved the application forms for institutions and conferences seeking membership. Institutional applications will be available on the NCAA website by September 30, 2018. The conference application will be available on request.

4. Discussion regarding Division I Reclassification process. The committee reviewed the policies and procedures for Division I institutions reclassifying to Division II. The committee discussed and approved updated reclassification requirements for each year of the two-year process [Attachment].

5. Update on the 2019 NCAA Convention provisional membership meeting. The committee reviewed the convention meeting schedule for provisional institutions. Staff noted a draft schedule will be provided at the November meeting.

6. Review of Requests/Self-Reports Online (RSRO) use by provisional institutions. The committee received an update on the usage of RSRO by provisional institutions during the 2017-18 academic year.

7. Discussion regarding composition requirements for active member conferences. The committee discussed Constitution 3.4.1.2 (composition of active conferences) regarding minimum composition requirements for active conferences, which specifies that a conference must have 10 or more active member institutions by August 1, 2022. The committee agreed to continue its review of the issue at future meetings.

8. Discussion of current member institution closures, mergers and consolidations. The committee received an update on member institutions that have recently closed or merged/consolidated with other institutions. Staff provided information on the following institutions: (1) Cheney University of Pennsylvania – the institution announced it will no longer operate as a member of Division II; (2) Heartland and Lone Star Conferences – all but one member of the Heartland Conference will merge and become members of the Lone Star Conference for the 2019-20 academic year; (3) Thomas Jefferson University – the committee was provided an update on the merger and transition of Philadelphia University’s athletics program that began operating as Thomas Jefferson University effective July 1, 2017.

9. Update on NCAA Division II membership waiver request – Urbana University. The committee approved a waiver submitted by Urbana University. Urbana University became a branch campus of Franklin University, effective August 1, 2017 (with separate accreditations). It is anticipated that the two institutions will merge accreditations July 1, 2019. Thus, the waiver submitted by the institution is a waiver request of the three-year Division II membership process for the merged institution.
The committee approved the waiver request with the following conditions: (1) Urbana University must remain a member of an active Division II conference following the merger; (2) the president of Franklin University must participate in an orientation conducted by NCAA staff by May 31, 2019; (3) a dotted reporting line must be established between athletics and Franklin University’s president to ensure proper oversight and institutional control of the institution’s intercollegiate athletics program; and (4) a follow-up report including budget and other specific information must be provided to the membership committee at the conclusion of the 2018-19 academic year, not later than June 1, 2019. In addition, the committee noted that should circumstances surrounding the merger change or should Urbana University fail to comply with the conditions outlined in the waiver, the committee reserves the right to revisit Urbana University’s membership status.

[NOTE: Tom Daeger, commissioner, Great Midwest Athletic Conference, recused himself from the discussion and voting on this item.]

10. **Update on Paine College accreditation status.** The committee received an update on the accreditation status of Paine College. In September 2016, a federal court granted an injunction reinstating the institution as a member of Southern Association of Colleges and Schools pending the outcome of litigation. Staff will continue to track the issue and will keep the committee informed of any changes to the institution's accreditation status.

11. **Review of the progress reports from Puerto Rico institutions.** In November 2017, the committee approved a five-year waiver of membership requirements for institutions in Puerto Rico following devastating hurricanes. The committee reviewed progress reports from University of Puerto Rico, Bayamon; University of Puerto Rico, Mayaguez; and University of Puerto Rico, Rio Piedras. The institutions annual reports are due June 1, 2019.

12. **Update regarding institutions seeking reclassification from Division II to Division I.** Staff provided an update on active Division II institutions applying for reclassification of all sports to Division I. The committee discussed the reclassification timeline of the University of California, San Diego, California Baptist University and the University of North Alabama.

13. **Update on sports sponsorship and financial aid audits for the 2017-18 academic year.** The committee was provided an update on the anticipated number of institutions that were selected for sport sponsorship and/or financial aid audits for the 2017-18 academic year. The committee will receive an outcome report during its September teleconference.

14. **Update on noncontroversial legislation regarding sport sponsorship for men’s and women’s cross country and track and field.** The committee received an update regarding the elimination of the sports sponsorship requirement for championships eligibility in cross
country and track and field. The legislative recommendation was made by the NCAA Division II Championships Committee and will be reviewed in legislative form by the NCAA Division II Management Council at its July meeting.

15. **Review of ISSG Class 4 and plans for ISSG update.** The committee reviewed the list of institutions in ISSG Class 4. The institutions must complete the ISSG by 5 p.m. Eastern time June 1, 2019.

16. **Discussion regarding the addition of an injury surveillance question on the ISSG.** The committee approved the addition of a question regarding an institution’s use of the NCAA Injury Surveillance System. The additional question is intended to increase awareness and encourage participation in data submission for injury reporting.

17. **Discussion regarding the compliance blueprint program, the performance of vendors during the 2017-18 academic year and the process for 2018-19.** The committee discussed the performance of vendors for the compliance blueprint program during the 2017-18 academic year. Staff noted that all 16 available compliance blueprints are filled for the 2018-19 academic year.

18. **Discussion regarding Regional Compliance Seminars.** The committee received an update regarding the 2017-18 NCAA Regional Compliance and NCAA Regional Rules Seminars. The committee also reviewed the 2018-19 schedule noting that four regional compliance seminars will be conducted in addition to the two regional rules seminars.

19. **Update on divisional membership trends.** The committee received an update on current membership trends and association-wide issues. Staff will provide updates at future meetings, as needed.

20. **Update regarding 2018 Division II membership census results.** The committee received an overview of the 2018 census results.

21. **Update on Division II educational priorities.** The committee received an update on the progress of the educational strategic plan, with a focus on Division II University.

22. **Review of Membership Committee policies and procedures.** The committee reviewed and approved an updated version of the membership committee policies and procedures for the 2018-19 academic year.

23. **Approval of the Membership Committee April 2018 teleconference meeting report.** The committee reviewed and approved the report from the April 2018 teleconference.

24. **Review of the April 2018 Management Council and NCAA Division II Presidents Council summary of actions.** Staff provided an update on the summary of actions from the Management Council and Presidents Council April 2018 meeting.
25. **Update from the NCAA Board of Governors regarding the Commission on College Basketball.** The committee received an update regarding the recommendations made by the Commission on College Basketball and potential impact to Division II.

26. **Election of Division II Membership Committee chair and vice chair.** The committee elected Leslie Schuemann, senior associate commissioner, Heartland Conference as chair; and Jackson Stava, director of athletics, Seattle Pacific University as vice chair.

27. **Future meeting/teleconference schedule.**
   b. November 12-13, 2018, in-person meeting; Indianapolis.
   c. February 19-20, 2018, in-person meeting; Indianapolis.
   d. July 9-11, 2018, in-person meeting; Indianapolis.

*Committee Chair: Tom Daeger, Great Midwest Athletic Conference*

*Staff Liaisons: Susan Britsch, Academic and Membership Affairs*  
*Amanda Conklin, Academic and Membership Affairs*  
*Angela Red, Academic and Membership Affairs*  
*Angela Tressel, Academic and Membership Affairs*
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<th>Attendees:</th>
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<tr>
<td>Natalie Cullen, Pittsburg State University.</td>
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<td>Tom Daeger, Great Midwest Athletic Conference.</td>
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<td>Jeffrey M. Eisen, University of Mount Olive.</td>
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<td>Barbara Hannum, Hawaii Pacific University.</td>
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<td>Courtney Lovely, Palm Beach Atlantic.</td>
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<td>Margaret Poitevint, University of North Georgia.</td>
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<td>Jim Sarra, University of Illinois at Springfield.</td>
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<td>Leslie Schuemann, Heartland Conference.</td>
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<td>Chris Snyder, Seton Hill University.</td>
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<td>Jackson Stava, Seattle Pacific University.</td>
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<td>Natasha Wilson, Johnson C. Smith University.</td>
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<td>Robert L. Wyatt, Coker College.</td>
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<td>None.</td>
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<th>Guests in Attendance:</th>
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<tbody>
<tr>
<td>Amy Mallett and Charles Smrt.</td>
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<th>NCAA Liaisons in Attendance:</th>
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<tr>
<td>Susan Britsch, Amanda Conklin, Angela Red, Angela Tressel.</td>
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<th>Other NCAA Staff Members in Attendance:</th>
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<tr>
<td>Madison Arndt, Terri Steeb Gronau, Maritza Jones, Melissa Marchini, Joan Nissen, Stephanie Quigg Smith, and Gregg Summers.</td>
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