

Basketball Certification System (BBCS) Manual

This document contains the basic information you need to create and manage your [Basketball Certification Online System](#) (BBCS) user account, submit event/league applications and event review forms.

Information contained in this manual regarding certification requirements is the bare minimum since this manual is designed to help operators navigate the BBCS. Operators are advised to consult the Operators Manuals for full details on the certification requirements. It is important that operators visit www.ncaa.org/basketballcertification frequently for updates to this information.

Activity operators will be held accountable to all information posted on www.ncaa.org/basketballcertification. Failure to operate their activity accordingly will result in the denial of present and/or future certification.

All deadlines are strictly enforced.

Helpful Links:

- www.ncaa.org/basketballcertification
- [Certification Policies and Procedures.](#)
- [Contact Enforcement Certification and Approvals Group \(ECAG\).](#)
- [Online Help and "How To" Guide](#)

DO NOT open the BBCS in multiple Web browsers or the files will be corrupted and you will destroy historical data. Corrupted files will result in an application/review form not being processed and could result in a team's inability to participate in an NCAA-certified event



**Information in this Manual may change frequently. Therefore, it is advised that operators utilize the online version and not a copy that has been printed or saved locally to ensure that they have the most current copy available.