REPORT OF THE
NCAA DIVISION II MEMBERSHIP COMMITTEE
FEBRUARY 7, 2017, IN-PERSON MEETING

ACTION ITEMS.

1. Legislative Items.
   • None.

2. Nonlegislative Action Items.
   • None.

INFORMATIONAL ITEMS.

1. Presentations from Vendors Regarding the Progress of Institutions in the Provisional Period. The NCAA Division II Membership Committee received presentations from vendors regarding visits conducted in fall 2016 to institutions in the provisional period of the membership process. The following institutions were discussed:
   a. California State University, San Marcos;
      [NOTE: Leslie Schuemann, senior associate commissioner at the Heartland Conference, recused herself from the discussion.]
   b. Concordia University Irvine;
      [NOTE: Barbara Hannum, faculty athletics representative at Hawaii Pacific University, recused herself from the discussion.]
   c. Concordia University Portland;
      [NOTE: Jackson Stava, director of athletics at Seattle Pacific University, recused himself from the discussion.]
   d. Spring Hill College;
   e. Embry-Riddle Aeronautical University (Florida);
   f. Emmanuel College (Georgia); and
      [NOTE: Jeffrey Eisen, director of athletics at the University of Mount Olive, recused himself from this discussion.]
2. Approval of the November 2016 Membership Committee In-Person Meeting Report to the NCAA Division II Management Council. The committee reviewed and approved the report from the November 8, 2016, in-person meeting.


4. Update from the NCAA Board of Governors. Staff provided an update regarding the Board of Governors and its exploration of a Student-Athlete Engagement Committee. The committee would serve as an advisory group comprised of two current student-athletes and one former student-athlete from each division. In addition, the committee received an update on next steps with the Board of Governors' review of the pilot program for international membership.

5. Discussion Regarding NCAA Division II Strategic Plan and 2016-17 Priorities. Staff provided an update on the current strategic plan and noted that the plan and 2016-17 priorities will continue to guide the committee's current and future discussions. Staff also noted that the plan and priorities should be used as a resource.

6. Discussion Regarding 2017 NCAA Convention Membership Educational Sessions. The committee discussed the three provisional member educational sessions conducted at the 2017 Convention, and staff provided an update on the feedback received from institutions participating in the sessions. The committee agreed to host one session during the 2018 Convention for all provisional member institutions rather than having separate meetings by year in the process. The committee also agreed to evaluate the educational model on an annual basis.

7. Discussion Regarding Conference Membership Requirements for Institutions Making Application. The committee engaged in a discussion regarding NCAA Bylaw 20.2.2 (administrative requirement prior to active membership – conference membership) to determine whether an offer of conference membership from a conference in the membership process would satisfy the requirements of the legislation, and agreed that no change to the legislation was necessary. The committee further agreed that applicant institutions without an active member conference would be reviewed via the membership waiver process and handled on a case-by-case basis. The committee noted that factors such as regionalization, football sponsorship and the overall needs of the division would be assessed in the waivers.

g. Oklahoma Baptist University.

[NOTE: Kevin Schriver, faculty athletics representative at Southwest Baptist University, recused himself from this discussion.]
8. **Update Regarding Access to Membership Benefits for Institutions in the Membership Process.** Staff provided an update regarding access to membership benefits for institutions in the membership process. It was noted that such institutions were not eligible for Association programing and grants funded by the Division II budget until they achieve active status.

9. **NCAA Processes for Institutions in the Membership Process.** The committee reviewed requirements for institutions in the membership process and confirmed the requirements in the following areas: enforcement fines; research reporting; student-athlete reinstatement; waivers; use of the NCAA Eligibility Center; and catastrophic injury reporting. Staff noted that the expectations and/or access in these areas will be codified in the committee's policies and procedures for review during its July in-person meeting.

10. **Review 2017 Campus Visit Schedule to Institutions in the Membership Process.** The committee reviewed the schedule for provisional year one institutional visits conducted in spring 2017.

11. **Update and Training on the NCAA Program Hub.** The committee received a tutorial on accessing the NCAA Program Hub, which is used to review applications for membership and annual reports submitted by provisional institutions prior to its July in-person meeting.

12. **Discussion Regarding the Landscape of Division II Membership.** The committee engaged in a discussion regarding the current landscape of Division II membership. It was noted that no institutions submitted applications to enter the process in the 2017-18 academic year.

13. **Review of 2014 White Paper Regarding Strategic Management of Division II Membership Growth.** The committee reviewed the 2014 White Paper for Strategic Growth and noted that the guidance was still applicable. The committee agreed that no changes to the white paper were necessary at this time.

14. **Current Membership Process.** The committee discussed the current membership process and whether changes need to be made to the process. The committee agreed that no changes to the process were necessary at this time, while noting that the process would be a continued focus of review as the landscape of Division II changes in the future.

15. **Management Council Subcommittee.** The committee engaged in a discussion regarding its policies and procedures for the appeals of committee decisions to the Management Council Subcommittee. The committee agreed that no changes to the policies and procedures were necessary at this time.
16. **Update Regarding Institutional Accreditation Status for Active Division II Institutions.** The committee received an update on active Division II institutions not currently in good standing (e.g., probation) with their regional accrediting agency.

17. **Update on Paine College Accreditation Status.** The committee received an update on the accreditation status of Paine College. In September, a federal court granted an injunction reinstating the institution as a member of Southern Association of Colleges and Schools pending the outcome of litigation. Staff will continue to track the issue and will keep the committee informed of any changes to the institution's accreditation status.

18. **Update on Institutions Reporting Participation in an Athletics Consortium.** The committee received an update on the six institutions identified as participating in an athletics consortium. Staff noted that, currently, no Division II institutions participate in an athletics consortium and that the institutional designations were inadvertently entered in an NCAA database.

19. **Update on NCAA Division II Compliance Blueprint Program.** The committee received an update on the Compliance Blueprint Program. Staff noted that 16 institutions requested a review in the 2016-17 academic year.

20. **Update on For-Cause and Random Sports Sponsorship Audits from 2015-16.** Staff provided an update on the status of for-cause sports sponsorship audits from the 2015-16 academic year of the three active member institutions located in Puerto Rico, noting that all three schools will be notified that they will be placed on probation during the 2017-18 academic year for failure to meet sports sponsorship. Further, the committee directed staff to conduct a for-cause audit of West Liberty University for the 2015-16 and 2016-17 academic years. Finally, the committee voted to set within its policies and procedures a deadline for submission of sports sponsorship and financial aid information requested during the audit process. Specifically, institution selected for an audit must submit all appropriate information one week prior to the committee's September teleconference.

21. **Update on Active Membership.** The committee received an update on recent membership issues involving active member institutions. The committee directed staff to provide an update on the status of these institutions, as necessary.

22. **Discussion Regarding the NCAA Division II Institutional Performance Program.** The committee received an update on the Institutional Performance Program.

23. **Update on NCAA Regional Compliance Seminars.** The committee received an update on the status of the Regional Compliance Seminar Program and future programming for the 2017-18 academic year.
24. **Review of Compliance Culture Initiative.** The committee received information on the first meeting of the Culture of Compliance Think Tank. The think tank was created from a directive of the Presidents Council, which identifies the culture of compliance as one of its priorities for the 2016-17 academic year. It was noted that the think tank will meet via teleconference throughout 2017 and conduct a summit in December 2017.

25. **Discussion Regarding Committee Composition.** The committee engaged in a discussion regarding its composition. Specifically, the committee discussed pursuing a legislative recommendation to amend its composition to add a senior leader outside of athletics. The committee agreed to revisit this issue during its July in-person meeting to determine if a legislative change is warranted.

26. **Election of Committee Chair and Vice Chair.** The committee elected Tom Daeger, commissioner of the Great Midwest Athletic Conference, as chair; and Leslie Schuemann, senior associate commissioner of the Heartland Conference as vice chair, effective September 1, 2017.

27. **Future Scheduled Meetings.**
   
   a. July 11-12, 2017, in-person meeting; Indianapolis.
   
   b. September 2017, teleconference.
   
   
   d. February 6-7, 2018, in-person meeting; Indianapolis.

*Committee Chair: Kevin Schriver, Southwest Baptist University*

*Staff Liaisons: Susan Britsch, Academic and Membership Affairs*

*Chris Brown, Academic and Membership Affairs*

*Amanda Conklin, Academic and Membership Affairs*

*Angela Tressel, Academic and Membership Affairs*
### Attendees:
- Natalie Cullen, Pittsburg State University.
- Tom Daeger, Great Midwest Athletic Conference.
- Jeffrey M. Eisen, University of Mount Olive.
- Gary Gray, University of Alaska Fairbanks.
- Barbara Hannum, Hawaii Pacific University.
- Margaret Poitevint, University of North Georgia.
- Eric Schoh, Winona State University.
- Kevin Schriver, Southwest Baptist University.
- Leslie Schuemann, Heartland Conference.
- Chris Snyder, Seton Hill University.
- Jackson, Stava, Seattle Pacific University (via teleconference).

### Absentees:
- William LaForge, Delta State University; and Roger Thomas, University of Mary.

### Guests in Attendance:
- Jill Willson, Double L Consulting.

### NCAA Liaisons in Attendance:
- Susan Britsch, Chris Brown, Amanda Conklin and Angela Tressel.

### Other NCAA Staff Members in Attendance:
- Gary Brown, Chelsea Crawford, Maritza Jones, Ryan Jones, Faith Morrison, Stephanie Quigg Smith, Terri Steeb Gronau, Naima Stevenson, Gregg Summers and Jill Waddell.