1. Pre-meeting huddle. (All)

2. Welcome. (Alex Shillow)
   a. Ice breaker. (Chelsea Hooks)
   b. Mentor/mentee assignments. [Supplement No. 1] (Tayler Stover)
   c. Read mission statement, guiding principles and governing rule. [Supplement No. 2]
   d. Review Division II Strategic Positioning Platform. [Supplement No. 3]
   e. Review of 2018-19 Division II Priorities. [Supplement No. 4] (Ryan Jones)
   f. Review acronym document. [Supplement No. 5]
   g. Address committee roster. [Supplement No. 6] (Julie Sargent)
   h. Recognize term expirations and new appointments. [Supplement No. 7] (Sargent)
   i. Solidify subcommittees for 2019. [Supplement No. 8] (Sargent)
   j. Assign members to follow-up with absent committee members.
   k. Meeting guidelines.
   l. Setting up alerts in SharePoint. [Supplement No. 9] (Lisa Rogers)

3. Review weekend schedule. [Supplement No. 10] (R. Jones)

4. Approve January meeting report. [Supplement No. 11] (Shillow)

5. Review SAAC policies and procedures. [Supplement No. 12] (Sargent)
6. SAAC Super Region Convention prep. [Supplement No. 13] (Sargent, Amanda Benzine)

7. 2019 SAAC goals discussion. [Supplement No. 14] (Shillow)

8. Make-A-Wish® update. (Benzine)
   a. 2019 Wish reveals.
   b. Donation process. [Supplement No. 15]
   c. Submission of funds.

9. Team IMPACT update. (Benzine)

10. SAAC input requested for 2020 Division II yearbook. [Supplement No. 16] (Madison Arndt)

11. Division II National SAAC LinkedIn update. (Jake Renie)

12. Division II committee reports.
   a. Academic Requirements Committee. (Maritza Jones)
      (1) February 19 meeting. [Supplement No. 17]
      (2) March 8 teleconference. [Supplement No. 18]
   b. Championships Committee. (Foley)
      (1) February 20 meeting. [Supplement No. 19]
      (2) March 7 teleconference. [Supplement No. 20]
      (3) April 4 teleconference. [Supplement No. 21]
   c. Legislation Committee. [Supplement No. 22] (Renie)
   d. Management Council report. [Supplement No. 23] (Jessica Chapin)
   e. Management Council preview. [Supplement No. 24] (Jack Nicholson)

17. Association-wide committee reports.
   a. Committee on Competitive Safeguards and Medical Aspects of Sports. (M. Jones)
      (1) December 10-11 meeting. [Supplement No. 26]
      (2) March 20 teleconference. [Supplement No. 27]
   b. Minority Opportunities and Interests Committee. [Supplement No. 28] (Shonté Cargill)
   c. Committee on Sportsmanship and Ethical Conduct. [Supplement No. 29] (Madison Schiller)
   d. Committee on Women’s Athletics. [Supplement No. 30] (Lauren Yacks)
   e. Student-Athlete Engagement Committee. [Supplement No. 31] (Foley)
      • Social media campaign. [Supplement No. 32]

18. Other reports.
   a. NCAA Summit on Sports Wagering and Well-Being. [Supplement No. 33] (Nick Ely)
   b. Preview of SAAC/Management Council Summit. (R. Jones)
   c. 2019 CoSIDA opportunity. [Supplement No. 34] (R. Jones)
   d. 2019 Post-graduate scholarship/grant opportunities. [Supplement No. 35] (Arndt)
   e. 2020-21 NCAA Postgraduate Internship Program. [Supplement No. 36] (Arndt)
   f. 2019 Division II APPLE Training Institute. [Supplement No. 37] (Yacks)

19. Conference updates. (All)
   • Conference SAAC network. [Supplement No. 38] (Renie)

20. Meeting recap/things to report back to conferences. (Shillow)

21. Future meeting dates.

b. Fall 2019 conference call; date TBD.

c. November 22-24; Indianapolis.

d. Jan. 21-25, 2020, in conjunction with NCAA Convention; Anaheim, California.

e. April 16-19, 2020, in conjunction with SAAC Super Region Convention; Los Angeles.


g. Fall 2020 conference call; date TBA.

h. Nov. 19-22, 2020, in conjunction with SAAC Super Region Convention; Chicago.


22. Adjournment.
Division II Student-Athlete Advisory Committee Mission Statement

The mission of the NCAA Division II Student-Athlete Advisory Committee (SAAC) is to enhance the total student-athlete experience by promoting opportunity for all student-athletes; protecting student-athlete welfare; and fostering a positive student-athlete image.

Division II Student-Athlete Advisory Committee Guiding Principles

Division II SAAC will be guided by the following principles: ethics, integrity, fairness, and a respect for diversity and inclusion which shall include attention to gender, race, ethnicity, and sport.

Division II SAAC’s purpose is meant to reflect the voice of the student-athlete and should adhere to the following guiding principle in all of its processes and decision making: The well-being of student-athletes is at the center of what SAAC does:

1. Any process must be flexible and timely, and include effective communication.

2. Decisions must be fair, reasonable, and consider the potential impact on the student-athlete.

Governing Rule

We, as the NCAA Student-Athlete Advisory Committee, will ultimately hold one another accountable for all actions, particularly those actions taking place during the SAAC meetings.
NCAA MISSION
What the brand wants to accomplish
To govern athletics competition in a fair, safe, equitable and sportsmanlike manner; integrate intercollegiate athletics into higher education so that the educational experience of the student-athlete is paramount; and position college sports as a pathway to opportunity.

DIVISION II POSITIONING STATEMENT
Who we are
Division II supports the educational mission of college athletics by fostering a balanced and inclusive approach in which student-athletes learn and develop through their desired academic pursuits, in civic engagement with their communities and in athletics competition. The Division II experience not only provides student-athletes the opportunity to earn scholarships based on their academic, athletic and leadership abilities, but it also offers the best championships-participant ratio among the NCAA’s three divisions, and it prioritizes preparation for life beyond graduation. Division II gives student-athletes the unique opportunity to compete in the classroom, on the field, in their career, for their causes, and on their terms.

DIVISION II ATTRIBUTES
What we stand for
► LEARNING: multiple opportunities to broaden knowledge and skills
► BALANCE: emphasis on collective knowledge; integration of skills
► RESOURCEFULNESS: versatile skill set drawn from a broad range of experiences
► SPORTSMANSHIP: respect for fairness; courtesy; ethical conduct toward others
► PASSION: enthusiastic dedication and desire in effort
► SERVICE: positive societal attitude through contributions to community

KEY BENEFITS OF THE DII EXPERIENCE
For student-athletes/parents
► Participation in high-level athletics competition without overemphasizing sports in student life
► Availability of faculty and sports staff in a personal setting
► With the broad, versatile range of experiences, student-athletes are more likely to find interest and value in school and therefore stay to graduate
► Upon graduation, student-athletes leave with broader experiences, skills and knowledge as resources for the future

For Division II colleges and universities
► Achieve educational mission and graduation success for student-athletes through a comprehensive program that provides a path to graduation and develops broad skill sets
► Ability to market/promote high-level athletics competition within the region/community and nationally to help tell the institution’s story
► Develop key local relationships through Division II community engagement

For the general public
► Access to high-level, passionate athletics competition in an intimate, family-friendly environment
► Opportunities to interact face-to-face with student-athletes in different venues
► Positive impact in communities and region through Division II community engagement

NCAA and Make It Yours are trademarks of the National Collegiate Athletic Association.
DISTINGUISHING DOZEN
12 characteristics that set Division II apart

▶ GRADUATION RATES. The Division II student-athlete graduation rate is consistently higher than that of the total student body. Division II also features a high number of first-generation college students, thus increasing the access to education.

▶ COMMUNITY ENGAGEMENT. Through student-athlete leadership, Division II has enjoyed long-term and successful partnerships with the Make-A-Wish Foundation, Team IMPACT and military groups. Division II also conducts community engagement activities at all championships final sites.

▶ ACADEMIC EMPHASIS. Division II’s regionalization philosophy in scheduling limits missed class time for student-athletes.

▶ POSITIVE GAME ENVIRONMENT. Division II members pledge to conduct athletics contests in a family-friendly environment that is civil and entertaining.

▶ ATHLETICS SCHOLARSHIPS. The partial athletics scholarship model rewards athletic ability while allowing student-athletes to earn other sources of financial aid. Scholarship student-athletes benefit institutions’ overall academic profile, and the partial-aid model generates revenue for the school.

▶ UNIQUE GEOGRAPHICAL FOOTPRINT. Division II is the only NCAA division with schools in Alaska (Anchorage and Fairbanks), Puerto Rico (Bayamon, Mayaguez and Rio Piedras) and Canada (Simon Fraser).

▶ BALANCED BOTTOM LINE. The median expense for Division II athletics departments with football is roughly $6 million, while that figure is about $15 million for Division I Football Championship Subdivision programs and about $64 million for programs in the Division I Football Bowl Subdivision.

▶ NATIONAL CHAMPIONSHIP OPPORTUNITIES. Division II features unparalleled opportunity for student-athletes to advance to national championship competition as a result of the division’s generous championship access ratios (the best among all three divisions).

▶ NATIONAL CHAMPIONSHIPS FESTIVALS. Division II is the only NCAA division that conducts “National Championships Festivals,” Olympic-style events in which a number of national championships are held at a single site during a period of several days.

▶ FAVORABLE ADMISSION RATES. Division II membership is split almost evenly, with 49 percent of schools being public and 51 percent private. On average, Division II schools have the highest admission rate (70 percent, versus 62 to 63 percent in the other two divisions).

▶ MAKE IT YOURS. This student-athlete-driven brand enhancement strengthens awareness among external audiences by clearly communicating the experience Division II schools create for student-athletes.

▶ DIVERSITY AND INCLUSION. Matching grants encourage access, recruitment, selection and the long-term success of ethnic minorities and women in administration and coaching.
DIVISION II STRATEGIC PLAN

The division will conduct a midterm assessment of the 2015-21 strategic plan, during which stakeholders will review the results of the Division II membership census and provide feedback to the Division II Planning and Finance Committee about the various goals. An updated version of the plan will be distributed at the 2019 NCAA Convention. The Planning and Finance Committee also will track progress on the Association-wide strategic plan to ensure that the divisional plan is consistent with the overall direction of the Association.

HEALTH AND SAFETY

The division remains committed to collaborating with the Sport Science Institute to enhance student-athlete health and safety. Focus areas this year include:

- Increasing the number of institutions that voluntarily participate in the NCAA Injury Surveillance Program in order to ensure data are available to inform decisions regarding injury prevention policies and practices.
- Continuing to partner with the Gordie Center for Substance Abuse Prevention to host a Division II-specific APPLE Training Institute March 22-24, 2019, and provide funding for administrator and student-athlete teams from 40 Division II colleges and universities to attend.
- At the 2019 NCAA Convention, the membership will vote on a proposal that will require Division II institutions to complete a health and safety survey regarding the organizational and administrative aspects of athletics health care delivery. If the proposal is adopted, results from the survey will be available via the Institutional Performance Program, which will allow institutions to make comparisons with peer groups.
Division II Priorities 2018-19

LIFE IN THE BALANCE AND MAKE IT YOURS

Life in the Balance — a phrase created in 2005 to summarize the Division II philosophy that highlights the division’s exceptional academics, high-level athletics competition and community/campus engagement — will be emphasized to promote the Division II student-athlete experience. It’s not just a phrase, it’s part of the Division II philosophy.

The division also will continue to promote the Make It Yours brand to conferences and member institutions, while expanding promotional efforts to include external constituents such as high school and travel team coaches, prospective student-athletes and their parents, and guidance counselors.

2018 FALL CHAMPIONSHIPS FESTIVAL

The division will conduct its 11th National Championships Festival from Nov. 27 to Dec. 1 in Pittsburgh to crown champions in men’s and women’s cross country, field hockey, men’s and women’s soccer, and women’s volleyball. The festivals represent the largest gathering of student-athletes of any NCAA championship event (this year’s will celebrate the achievements of nearly 1,000 Division II student-athletes), and they continue to be the only NCAA event at which six team champions are crowned at a single site.

SAAC INITIATIVES

- Promote CPR and AED certification within conferences and on campuses.
- Through the Love2Play initiative, encourage children to play multiple sports and to have fun while they play.
- Explore ways to strengthen the division’s partnerships with Team IMPACT and Make-A-Wish.
- Continue to talk about mental health and determine how SAAC can help stop the stigma and raise awareness.
- Participate in the annual Student-Athlete Day of Action with Division II conferences and institutions to speak out against sexual assault.
- Continue to discuss voluntold activities (activities that are not technically required but carry consequences if skipped) and determine next steps.

INCLUSION

- Work with the NCAA office of inclusion to implement initiatives that support Association-wide goals and priorities and promote available resources to Division II institutions and conferences.
- Continue to help the Division II Conference Commissioners Association and Division II Athletics Directors Association identify and implement their own initiatives, including potential steps to optimize the role of the senior woman administrator.
- For the first time, Division II will fund attendance of teams from more than 40 Division II institutions to the NCAA Inclusion Forum. Each team will develop an institution-specific action plan to enhance diversity and inclusion on campus.

REGULAR-SEASON MEDIA COVERAGE

Division II will launch a new regular-season media agreement this academic year to continue to promote the division, its Life in the Balance philosophy and the Make It Yours brand. The agreement once again will feature dozens of regular-season contests in several sports throughout the country.
# NCAA Acronym List

<table>
<thead>
<tr>
<th>Acronym</th>
<th>Definition</th>
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<tbody>
<tr>
<td>ACL</td>
<td>Anterior cruciate ligament</td>
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<tr>
<td>ACP</td>
<td>Amateurism certification process</td>
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<td>ACS</td>
<td>Athletics Certification System</td>
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<tr>
<td>ACT</td>
<td>Term used for college entrance exams</td>
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<td>AD</td>
<td>Director of athletics</td>
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<td>AFCA</td>
<td>American Football Coaches Association</td>
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<td>APC</td>
<td>Academic performance census</td>
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<tr>
<td>APPLE</td>
<td>Athlete Prevention, Programming and Leadership Education (APPLE Training Institute)</td>
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<td>APR</td>
<td>Academic Progress Rate</td>
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<tr>
<td>ASR</td>
<td>Academic Success Rate</td>
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<td>BCA</td>
<td>Black Coaches Association</td>
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<td>BOG</td>
<td>NCAA Board of Governors</td>
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<tr>
<td>CAC</td>
<td>Committee on Athletics Certification</td>
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<td>CA</td>
<td>Compliance Assistant</td>
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<tr>
<td>CAP</td>
<td>Committee on Academic Performance</td>
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<tr>
<td>CCA</td>
<td>Conference Commissioners Association</td>
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<tr>
<td>CCACA</td>
<td>Collegiate Commissioners Association Compliance Administrators</td>
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<tr>
<td>CFP</td>
<td>College Football Playoff</td>
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<tr>
<td>CHEA</td>
<td>Council for Higher Education Accreditation</td>
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<td>CLR</td>
<td>Committee for Legislative Relief</td>
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<tr>
<td>COI</td>
<td>Committee on Infractions</td>
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<tr>
<td>CoSIDA</td>
<td>College Sports Information Directors of America</td>
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<tr>
<td>CSEC</td>
<td>Committee on Sportsmanship and Ethical Conduct</td>
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<tr>
<td>CSMAS</td>
<td>Committee on Competitive Safeguards and Medical Aspects of Sports</td>
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<tr>
<td>CWA</td>
<td>Committee on Women’s Athletics</td>
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<td>D2ADA</td>
<td>Division II Athletics Directors Association</td>
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<tr>
<td>Acronym</td>
<td>Definition</td>
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<tr>
<td>EADA</td>
<td>Equity in Athletics Disclosure Act</td>
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<td>EEO</td>
<td>Equal Employment Opportunity</td>
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<tr>
<td>FAR</td>
<td>Faculty athletics representative</td>
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<td>FARA</td>
<td>Faculty Athletics Representatives Association</td>
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<tr>
<td>FBS</td>
<td>Football Bowl Subdivision</td>
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<td>FCS</td>
<td>NCAA Football Championship Subdivision</td>
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<tr>
<td>GOALS</td>
<td>Growth, Opportunities, Aspirations, and Learning of Students in College Study</td>
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<tr>
<td>GSR</td>
<td>Graduation Success Rate</td>
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<tr>
<td>HACU</td>
<td>Hispanic Association of Colleges and Universities</td>
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<td>HBCU</td>
<td>Historically Black Colleges and Universities</td>
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<td>HOC</td>
<td>Hall of Champions</td>
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<td>HSI</td>
<td>Hispanic Serving Institutions</td>
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<td>IAC</td>
<td>Infractions Appeals Committee</td>
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<td>IEW</td>
<td>Initial Eligibility Waiver</td>
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<tr>
<td>IPP</td>
<td>Institutional Performance Program</td>
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<tr>
<td>IPOPL</td>
<td>NCAA Convention II (or III) Initial Publication of Proposed Legislation</td>
</tr>
<tr>
<td>ISS</td>
<td>Injury Surveillance System</td>
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<tr>
<td>LSDBi</td>
<td>Legislative Services Database for the Internet</td>
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<tr>
<td>ManCo</td>
<td>Division II (or III) Management Council</td>
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<tr>
<td>MCL</td>
<td>Medial collateral ligament</td>
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<tr>
<td>MOIC</td>
<td>Minority Opportunities and Interests Committee</td>
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<td>NAAC</td>
<td>National Association of Athletics Compliance</td>
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<tr>
<td>NABC</td>
<td>National Association of Basketball Coaches</td>
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<td>NACDA</td>
<td>National Association of College Directors of Athletics</td>
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<tr>
<td>NAIA</td>
<td>National Association of Intercollegiate Athletics</td>
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<tr>
<td>NGB</td>
<td>National Governing Body</td>
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<td>NLI</td>
<td>National Letter of Intent</td>
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<td>OSLC</td>
<td>Olympic Sports Liaison Committee</td>
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<td>Acronym</td>
<td>Definition</td>
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<tr>
<td>PSA</td>
<td>Prospective student-athlete</td>
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<tr>
<td>PTD</td>
<td>Progress toward degree</td>
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<tr>
<td>SAR</td>
<td>Committee on Student-Athlete Reinstatement</td>
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<tr>
<td>SAT</td>
<td>Standard Aptitude Test</td>
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<tr>
<td>SCORE</td>
<td>Study of College Outcomes and Recent Experiences</td>
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<tr>
<td>SID</td>
<td>Sports Information Director</td>
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<tr>
<td>SPOPL</td>
<td>NCAA Convention II (or III) Second Publication of Proposed Legislation</td>
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<tr>
<td>SWA</td>
<td>Senior woman administrator</td>
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<tr>
<td>USOC</td>
<td>United States Olympic Committee</td>
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<tr>
<td>WBCA</td>
<td>Women’s Basketball Coaches Association</td>
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<td>CONFERENCE</td>
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<tr>
<td>California Collegiate Athletic Conference</td>
<td>Madison Schiller, California State University, East Bay, Women's Basketball</td>
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<td>Conference Carolinas</td>
<td>Alexia Autrey, King University (TN), Women's Swimming and Diving</td>
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<td>Central Atlantic Collegiate Conference</td>
<td>Mariah Wysocki, Bloomfield College, Softball</td>
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<td>Central Intercollegiate Athletic Association</td>
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<td>East Coast Conference</td>
<td>Jack Nicholson, St. Thomas Aquinas College, Men's Soccer</td>
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<td>Great American Conference</td>
<td>Olivia Faught, Southern Arkansas University, Women's Golf</td>
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<td>Great Lakes Intercollegiate Athletic Conference</td>
<td>Deiontae Nicholas, Wayne State University (MI), Football</td>
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<td>Great Lakes Valley Conference</td>
<td>Jake Renie, University of Indianapolis, Men's Swimming and Diving</td>
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<td>Great Midwest Athletic Conference</td>
<td>Lauren Yacks, University of Findlay, Softball (Began term November 2017)</td>
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<td>Gillian Edgar, Seattle Pacific University, Rowing</td>
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<td>Lone Star Conference</td>
<td>Alex Shillow, Texas A&amp;M University-Commerce, Football</td>
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<td>Mackenzie O'Neill, Missouri Western State University, Women's Soccer</td>
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<td>Nick Ely, Notre Dame College (OH), Baseball</td>
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<td>Northeast-10 Conference</td>
<td>Kate Pigsley, Southern New Hampshire University, Field Hockey (Began term October 2018)</td>
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<td>Northern Sun Intercollegiate Conference</td>
<td>Braydon Kubat, University Minnesota Duluth, Men's Cross Country &amp; Track and Field</td>
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<td>Emma Svagdis, Azusa Pacific University, Women's Volleyball</td>
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<td>Peach Belt Conference</td>
<td>Alexandria Rhodes, Georgia Southwestern State University, Women's Tennis</td>
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When possible, new members begin their terms of office following the adjournment of the Convention of the appropriate year.

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<tr>
<th>CONFERENCE</th>
<th>NAME</th>
<th>2019</th>
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<td>Madeleine McKenna, California University (PA), Women’s Volleyball</td>
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<td>Joshua Shapiro, Colorado Mesa University, Baseball</td>
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<td>Sunshine State Conference</td>
<td>Kristina Ortiz, Lynn University, Women’s Golf</td>
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<td>Independents</td>
<td>Shonté Cargill, Bluefield State University, Women’s Cross Country &amp; Softball</td>
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<td>Micaiah Paige, Morehouse College, Football</td>
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<td>Jessica Chapin, American International College, SWA</td>
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<td>Marty Gilbert, Mars Hill University, FAR</td>
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# Student-Athlete Representation by Sport, Gender and Ethnic Diversity as of April 2019

<table>
<thead>
<tr>
<th>Number of Representatives</th>
<th>Women’s Sport</th>
<th>Number of Representatives</th>
<th>Men’s Sport</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Basketball</td>
<td>3</td>
<td>Baseball</td>
</tr>
<tr>
<td>1</td>
<td>Cross Country</td>
<td>1</td>
<td>Cross Country</td>
</tr>
<tr>
<td>1</td>
<td>Field Hockey</td>
<td>3</td>
<td>Football</td>
</tr>
<tr>
<td>2</td>
<td>Golf</td>
<td>2</td>
<td>Soccer</td>
</tr>
<tr>
<td>1</td>
<td>Rowing</td>
<td>1</td>
<td>Swimming and Diving</td>
</tr>
<tr>
<td>2</td>
<td>Soccer</td>
<td>1</td>
<td>Track and Field</td>
</tr>
<tr>
<td>3</td>
<td>Softball</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Swimming and Diving</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Tennis</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Volleyball</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Number of Representatives</th>
<th>Gender/Ethnic Diversity</th>
</tr>
</thead>
<tbody>
<tr>
<td>10</td>
<td>Males</td>
</tr>
<tr>
<td>15</td>
<td>Females</td>
</tr>
<tr>
<td>4</td>
<td>Ethnic minorities</td>
</tr>
</tbody>
</table>
Division II SAAC Officers and Subcommittees

Division II SAAC Chair Responsibilities
Chair – Alex Shillow (1/21)

1. Help design, along with the executive subcommittee and NCAA staff liaisons, the national Division II Student-Athlete Advisory Committee (SAAC) agendas for the four in-person meetings. Designate the time allowances for each agenda item.

2. Oversee and lead the four in-person meetings and conference call.

3. Serve as the voice of the committee in the media and other promotion inquiries.

4. Be present and moderate executive subcommittee conference calls.

5. Attend the annual Division II committee chair meeting in Indianapolis.


7. Report out to various NCAA committees regarding SAAC issues (i.e., Joint SAAC meeting).

8. Stay up-to-date with on-going NCAA projects.

9. Play an active role in the new member orientation presentations.

10. Work with the vice-chair to prepare legislative grids and committee position statements. Maintain an ongoing dialogue with the vice-chair regarding the involvement of all Division II SAAC members in this process.

11. Be willing to fill in as needed.

Division II SAAC Vice-Chair Responsibilities
Current Vice-Chair – Deiontae Nicholas (1/20)

1. Represent the committee on the Division II Legislation Committee.

2. Supervise the distribution of legislative grids to all SAAC representatives. The cover memo that explains the process will be sent under the vice-chair’s signature.

3. Compile the feedback from the conferences and independent institutions into one Division II grid for use at the November meeting.

4. Designate Division II SAAC members to prepare speeches on controversial topics for the NCAA Convention.
Division II SAAC Vice-Chair Responsibilities (cont.)

5. Update the legislative speaking points sheet that will be distributed for use at the NCAA Convention.

6. Return conference grids to the appropriate SAAC representative.

7. Oversee the discussion and voting on legislative issues at Division II SAAC meetings.

8. Solicit suggestions to improve the legislation feedback process.


10. Fill in for the chair as needed.

Division II SAAC Internal Operations Coordinator Responsibilities
Current Internal Operations Coordinator – Tayler Stover (1/20)

1. Serve as chair of the nominations subcommittee; responsible for scheduling and leading the conference calls.

2. Oversee the orientation process of new committee members, assist with assigning mentors.

3. Assist with preparation of the SAAC agenda for the four in-person meetings and annual legislation teleconference call.

4. Participate on executive subcommittee teleconference calls.

5. Serve as de facto Joint SAAC rep maintaining open lines of communications with the issues pertaining to Division II amongst all three divisional SAACs.

6. Ensure all Year End Reports are submitted on time.

7. Maintain record of any fines that are applicable to the committee (Grids, Year End Reports, etc.)

8. Fill in for the vice-chair as needed.

Division II SAAC Communications Coordinator Responsibilities
Current External Communications Coordinator – Jake Renie (1/21)

1. Serve as chair of the multimedia communications subcommittee; responsible for scheduling and leading the conference calls.

2. Serve as chair of the community engagement subcommittee.
Division II SAAC External Communications Coordinator Responsibilities (cont.)

3. Promote the Division II student-athlete experience and the role of the Division II National SAAC. This position oversees the implementation and execution of National SAAC communications within the Division II Strategic Plan.
   - Twitter, Facebook, NCAA Champion magazine, etc.

4. Assist with preparation of the SAAC agenda for the four in-person meetings and annual conference call.

5. Participate on executive subcommittee conference calls.

6. Fill in for the vice-chair as needed.

Division II SAAC Executive Subcommittee (E-Board) Responsibilities
The Division II SAAC executive subcommittee comprised of the chair, vice chair, internal operations coordinator, and communications coordinator, is responsible for designing the agendas for all Division II SAAC meetings. Executive subcommittee members also are required to take conference calls to plan future meetings and to discuss current issues. On a broader level, the executive subcommittee members are responsible for keeping the SAAC on task, and they are the designated spokespeople for the Division II SAAC.

Current E-Board Members
Alex Shillow, chair (1/21)
Deiontae Nicholas, vice chair (1/20)
Jake Renie, external communications coordinator (1/21)
Tayler Stover, internal operations coordinator (1/20)

Staff liaisons: Ryan Jones, Amanda Benzine, Chelsea Hooks and Julie Sargent.

Division II SAAC Legislation Subcommittee Responsibilities
The Division II SAAC legislative subcommittee is led by the vice-chair. This subcommittee is responsible for the following: ensuring that the legislative grids are distributed; ensuring that the proposed legislation is understood; compiling a master list of conference and independent institutions’ positions and comments on the proposed legislation; and assigning SAAC members to prepare speeches for the NCAA Convention.

Current Legislation Subcommittee Members
Deiontae Nicholas, subcommittee chair (1/20)  Jack Nicholson (1/20)
TBD  TBD
TBD  TBD

Staff liaison: Chelsea Hooks
Division II SAAC Nominations Subcommittee Responsibilities
The Division II SAAC nominations subcommittee is led by the internal operations coordinator. The Division II SAAC nominations subcommittee is responsible for reviewing nomination forms for committee vacancies in order to make recommendations to the full SAAC. The subcommittee also is responsible for reviewing and suggesting changes to the selection process and criteria as needed. The nomination subcommittee may meet in person during a scheduled SAAC meeting in addition to conference calls throughout the year.

Current Nominations Subcommittee Members
Tayler Stover (1/20), subcommittee chair
TBD
Krissy Ortiz (1/20)
Jack Nicholson (1/20)
Jake Renie (1/21)
Lauren Yacks (1/20)
Staff liaison: Julie Sargent

Division II SAAC Community Engagement Subcommittee Responsibilities
The Division II SAAC Community Engagement Subcommittee is responsible for working with the current community engagement initiatives within Division II. Additionally, this subcommittee will explore new ways to further enhance this initiative on Division II campuses. This committee will vote on the Division II Award of Excellence winner. This subcommittee may meet in person during a scheduled SAAC meeting in addition to conference calls throughout the year.

Current Community Engagement Subcommittee Members
Jake Renie, subcommittee chair (1/21)
Mary Northcutt (1/21)
Mariah Wysocki (1/21)
TBD
TBD
TBD
TBD
Staff liaison: Ryan Jones

Division II SAAC Make-A-Wish® Subcommittee Responsibilities
The Division II SAAC Make-A-Wish Sub委员会 is responsible for the following: creating a strategic plan for the Make-A-Wish® divisional and Joint SAAC project; liaison between Make-A-Wish® National Office and SAAC; being the contact group for the project.

Current Make-A-Wish® Subcommittee Members
Alex Shillow (1/21), subcommittee chair
Madison Schiller (1/21)
TBD
TBD
TBD
TBD
Staff liaison: Amanda Benzine
Division II SAAC Honors, Awards, and Recognition Subcommittee Responsibilities

The committee is responsible for overseeing the selection process for the Dr. Dave Pariser Faculty Mentor Award and the Division II Award of Excellence.

Current Honors, Awards, and Recognition Subcommittee Members

- Tayler Stover (1/20), subcommittee chair
- Grant Foley (1/21)
- Krissy Ortiz (1/20)
- Josh Shapiro (1/20)

Staff liaison: Julie Sargent

NCAA DIVISION II COMMITTEES

Academic Requirements Committee Responsibilities

Current Committee Member: Olivia Faught (1/22)

The Division II Academics Requirements Committee is responsible for studying and creating policies and, when appropriate, makes legislative recommendations to ensure that Division II has sound academic requirements.

Championships Committee Responsibilities

Current Committee Member: Grant Foley (1/21)

The Division II Championships Committee is responsible for making budgetary recommendations to the Division II Management Council for the conduct of Division II championships. Additionally, this committee supervises qualification and/or selection procedures for Division II championships. Overall this committee maintains oversight responsibility for applicable playing regulations in the areas of player safety, financial impact and image of the sport and approve appeals for exceptions to the applicable playing regulation when significant financial impact a may occur (subject to final authority of the Administrative Committee).

Legislation Committee Responsibilities

Current Committee Member: Deiontae Nicholas (1/20)

The Division II Legislative Committee is responsible for determining interpretations of all Division II-specific legislation; incorporating new legislation and interpretations in the NCAA Manual; reviewing and consider legislative issues regarding financial aid, eligibility, recruiting, playing and practice seasons, amateurism and personnel limitations; and reviewing and consider issues relating to rules compliance and rules education.

Division II Management Council Responsibilities

Current Committee Members: Jack Nicholson (1/20), Krissy Ortiz (1/20)

The Management Council reports directly to the Presidents Council and is charged with recommending administrative policy and regulations that govern the division. The Management Council reviews and acts on recommendations from the Division II committee structure and from Division II representatives to committees with Association-wide functions. The Council also is responsible for appointing Division II representatives to those committees.
Student-Athlete Reinstatement Committee Responsibilities
Current Committee Member: Kate Pigsley (1/22)
The Division II SAAC liaison to the Student-Athlete Reinstatement Committee is responsible for working with this committee to ensure that the Division II student-athlete perspective is represented regularly throughout the year regarding reinstatement issues and policies. This liaison is responsible for attending all in-person meetings (two per year) and participate on conference calls.

NCAA ASSOCIATION-WIDE COMMITTEES

Committee on Competitive Safeguards and Medical Aspects of Sports (CSMAS)
Current Committee Member: Mariah Wysocki (1/21)

Minority Opportunities and Interests Committee (MOIC)
Current Committee Member: Shonté Cargill (1/20)

Committee on Women’s Athletics (CWA)
Current Committee Member: Lauren Yacks (1/20)

Committee on Sportsmanship and Ethical Conduct
Current Committee Member: Madison Schiller (1/21)

Olympic Sports Liaison Committee
Current Committee Member: Nick Ely (1/20)

Bylaw 21.1 has been amended to require that Division II student-athletes who serve on Association–wide committees must be appointed from the Division II Student-Athlete Advisory Committee.
Setting up an alert in SharePoint

To set up an alert in the new SharePoint Committee Zone:

1. Login to SharePoint.
2. From the home screen, click page
3. Select Alert Me.
4. Select Manage My Alerts (only option available).
5. Select Add Alert.

There are many page options for setting alerts. The best practice is to add an alert for the Document Library or Announcements pages. Only one page can be selected for each alert. Once the page is selected, click next.

7. Name the Alert.

You will now name your alert. You can choose how alerts are received (email or text), when an alert is received, and how frequently alerts are received. Once those decisions have been made, click ok.
7. Your alerts.

   After alerts are created, committee members are taken to a page summarizing the alerts that have been created for this site.
<table>
<thead>
<tr>
<th>DAY</th>
<th>TIME</th>
<th>ACTIVITY</th>
<th>ROOM</th>
<th>ATTIRE</th>
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<tbody>
<tr>
<td>Wednesday, April 10</td>
<td></td>
<td><em>Division II SAAC Travel Day</em></td>
<td></td>
<td>Casual</td>
</tr>
<tr>
<td>Thursday, April 11</td>
<td>7:15 to 8 a.m.</td>
<td>Breakfast</td>
<td>Congressional</td>
<td>Business Casual (jeans allowed)</td>
</tr>
<tr>
<td></td>
<td>8 a.m. to Noon</td>
<td>SAAC meeting</td>
<td>Augusta</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Snack break at 10 a.m.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Noon to 1 p.m.</td>
<td>Lunch</td>
<td>Congressional</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1 to 6 p.m.</td>
<td>SAAC meeting</td>
<td>Augusta</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Snack break at 3 p.m.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>6 p.m.</td>
<td>Dinner on own</td>
<td></td>
<td></td>
</tr>
<tr>
<td>DAY</td>
<td>TIME</td>
<td>ACTIVITY</td>
<td>ROOM</td>
<td>ATTIRE</td>
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<td>---------------------</td>
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<td>----------------------------------------------------</td>
<td>------------------</td>
<td>----------------------------------------------------------</td>
</tr>
<tr>
<td>Friday, April 12</td>
<td>8 to 9 a.m.</td>
<td>Breakfast</td>
<td>Congressional</td>
<td>Business Casual (jeans and blue Make It Yours polo)</td>
</tr>
<tr>
<td></td>
<td>9 a.m. to Noon</td>
<td>Super Region Convention prep</td>
<td>Congressional</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Noon to 1 p.m.</td>
<td>Lunch on own</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>1 to 3 p.m.</td>
<td>Super Region Convention registration</td>
<td>National Ballroom Foyer</td>
<td></td>
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</table>
|                     | 2:30 to 3:30 p.m. | Welcome reception  
Volunteers: Everyone who doesn’t volunteer for registration. | National Ballroom C/D |                                                          |
<p>|                     | 3:30 to 7 p.m. | Super Region Convention                          | Various          |                                                          |
|                     | 7 to 9 p.m.   | Student-Athlete Bash with Student-Athlete Leadership Forum attendees | National Ballroom |                                                          |
|                     | 7 to 9 p.m.   | Administrator networking event                    | Lawn Weather backup: Osceola C/D |                                                          |</p>
<table>
<thead>
<tr>
<th>DAY</th>
<th>TIME</th>
<th>ACTIVITY</th>
<th>ROOM</th>
<th>ATTIRE</th>
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<tbody>
<tr>
<td>Saturday, April 13</td>
<td>7 to 8 a.m.</td>
<td>Breakfast</td>
<td>National Ballroom C/D</td>
<td>Business Casual (jeans, school polo, white Make It Yours pullover)</td>
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<tr>
<td></td>
<td>8 a.m. to 12:30 p.m.</td>
<td>Super Region Convention</td>
<td>Various</td>
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<tr>
<td></td>
<td>Beverage break at 10 a.m.</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>12:30 to 1:30 p.m.</td>
<td>Lunch</td>
<td>National Ballroom C/D</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1:30 to 6 p.m.</td>
<td>Super Region Convention</td>
<td>Various</td>
<td></td>
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<tr>
<td></td>
<td>Beverage break at 3:30 p.m.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>6 to 7 p.m.</td>
<td>Dinner</td>
<td>National Ballroom C/D</td>
<td></td>
</tr>
<tr>
<td>DAY</td>
<td>TIME</td>
<td>ACTIVITY</td>
<td>ROOM</td>
<td>ATTIRE</td>
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<tr>
<td>-------------------------</td>
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</tr>
<tr>
<td>Sunday, April 14</td>
<td>7 to 8 a.m.</td>
<td>Breakfast</td>
<td>National Ballroom C/D</td>
<td>Business Casual (jeans, Make A Difference T-shirt)</td>
</tr>
<tr>
<td></td>
<td>8 a.m. to 12:30 p.m.</td>
<td>Super Region Convention</td>
<td>Various</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Beverage break at 11:15 a.m.</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>12:30 to 1:30 p.m.</td>
<td>Lunch boxes available to go</td>
<td>National Ballroom C/D</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1:30 to 2 p.m.</td>
<td>Break down</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>2 p.m.</td>
<td>Depart for home</td>
<td></td>
<td></td>
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</tbody>
</table>
ACTION ITEMS.

1. Legislative items.
   - None.

2. Nonlegislative items.
   - None.

INFORMATIONAL ITEMS.

1. Preparation for the 2019 NCAA Convention Division II Business Session. The Division II Student-Athlete Advisory Committee (SAAC) reviewed its legislative positions and practiced proposal speeches for the 2019 Division II business session.

   The legislative proposals discussed are listed below. The committee reviewed all aspects of the proposed legislation in preparation for the business session.


   f. Proposal 2019-7 (2-5): Eligibility – Outside Competition, Effects on Eligibility – Additional Application of Outside-Competition Regulations, Sports Other Than
Basketball – Competition as Individual/Not Representing Institution – Exception – Medical Services.


2. **New Members.** The committee welcomed its two new members joining the Division II SAAC: Olivia Faught, Southern Arkansas University, Great American Conference; and Madison Schiller, California State University, East Bay, California Collegiate Athletic Association.


4. **Election of 2019 SAAC Executive Board.** The committee elected Alex Shillow, Texas A&M University-Commerce, as chair of national SAAC for 2019. The committee also elected the following individuals to executive board positions: Deiontae Nicholas, Wayne State University (Michigan), vice chair; Jake Renie, University of Indianapolis, external operations coordinator; and Tayler Stover, Rogers State University, internal operations coordinator.

5. **Election of NCAA Division II and Association-Wide Committee Representatives.** Representatives were selected for NCAA Division II and Association-wide committees.

a. Shonté Cargill, Bluefield State College, was selected to serve on the NCAA Minority Opportunities and Interests Committee.

b. Olivia Faught, Southern Arkansas University, was selected to serve on the NCAA Division II Academic Requirements Committee.

c. Grant Foley, Delta State University, was selected to serve on the NCAA Board of Governors Student-Athlete Engagement Committee and the NCAA Division II Championships Committee.

d. Deiontae Nicholas, Wayne State University (Michigan), will serve on the NCAA Division II Legislation Committee as part of his vice chair responsibilities.

e. Kate Pigsley, Southern New Hampshire University, was selected to serve on the NCAA Division II Committee on Student-Athlete Reinstatement.
f. Madison Schiller, California State University, East Bay, was selected to serve on the NCAA Committee on Sportsmanship and Ethical Conduct.

g. Mariah Wysocki, Bloomfield College, was selected to serve on the NCAA Committee on Competitive Safeguards and Medical Aspects of Sports.

h. Lauren Yacks, University of Findlay, was selected to serve on the NCAA Committee on Women’s Athletics.

6. **Discussion with NCAA President Mark Emmert, NCAA Executive Vice President Donald Remy and NCAA Chief of Staff Cari VanSenus.** President Mark Emmert, Donald Remy and Cari VanSenus met with SAAC to update the committee on several items, including campus sexual violence, esports, litigation impacting Division II student-athletes, sports wagering and the Association’s strategic plan.

7. **Discussion with Presidents Council Chair Glen Jones.** The committee visited with President Glen Jones to discuss several topics, including campus sexual violence, esports, the division’s “Life in the Balance” philosophy, its partnerships with Make-A-Wish and Team IMPACT, and voluntold activities.

8. **SAAC Super Region Convention.** The committee discussed the SAAC Super Region Convention which will be held April 12-14 in ChampionsGate, Florida. After being presented with the working schedule for the event, the group finalized their roles and responsibilities for the convention and topics of discussion for keynote speakers.

9. **Make-A-Wish®.** The committee was updated on the progress of the Week of Wishes Toolkit, which is expected to be finalized and distributed in the spring. The 2019 Week of Wishes is scheduled for Saturday, Feb. 16 to Sunday, Feb. 24. There have been two wish reveals completed this academic year and nine more are planned. Make-A-Wish intends to create a Division II video and is searching for schools to highlight that have had a positive Make-A-Wish experience.

10. **Team IMPACT®.** The committee received an update on Team IMPACT’s strategic plan, where several phases of research are being completed. Team IMPACT recently hit a milestone of 1,700 matches, with 414 currently in Division II. The committee was informed about the Team IMPACT Fellowship as the application process opens soon for the fall 2019 fellowship opportunity.

11. **Helper Helper Update.** The committee was provided an update on the number of hours logged by Division II institutions in Helper Helper. In 2018, 15,978 student-athletes logged 235,285 hours of engagement for a 19-percent increase in hours from 2017. The winner of the 2018 Fall NCAA Team Works Competition for Division II was Arkansas Tech University. The Northern Sun Intercollegiate Conference was the top conference in the competition.
12. **Review of 2018 SAAC Initiatives and Goals.** The committee reviewed the progress made in accomplishing its 2018 initiatives and goals. SAAC discussed which goals were completed and which should continue to be emphasized in 2019.

13. **Open Forum on 2019 SAAC Initiatives and Goals.** The committee discussed possible goals for 2019 and will finalize them at its April meeting.

14. **Discussion regarding Division II University Countable Athletically Related Activities Module Design Summary.** The committee received an update regarding the next steps in the design of the Division II University CARA module. The committee reviewed and gave feedback on the design summary document, which included course objectives and instructional methods.

15. **Award of Excellence.** The committee reviewed the finalists for the 2019 Award of Excellence as selected by SAAC’s Community Engagement Subcommittee and Honors, Awards and Recognition Subcommittee. The top three finalists were: third-place winner –— Goldey-Beacom College, for its Veterans of the Summit: Stories of Service project where student-athletes visited veterans to transcribe their stories; second-place winner—Great Lakes Valley Conference, for its Someone to Listen mental health awareness campaign involving the mental wellness of student-athletes; and first-place winner—Midwestern State University, for its 24 Strong campaign where student-athletes took part in a spree of kindness in their local community in remembrance of former football student-athlete Robert Grays.

16. **Association-Wide SAAC Luncheon.** Division II SAAC was joined by Divisions I and III SAACs for a joint lunch that included three updates. NCAA Chief Medical Officer Brian Hainline provided an update on mental health and the importance of sleep. NCAA Director of Championships and Alliances Randy Buhr and NCAA Managing Director of Academic and Membership Affairs Naima Stevenson gave a sports wagering update that included significant discussion around injury reporting. The SAACs asked several questions and expressed privacy concerns about injury reporting. Lastly, College Sports Information Directors of America (CoSIDA) President Rob Knox, First Vice President Herb Vincent, Texas A&M University-Commerce Associate Athletics Director Josh Manck and University of Mount Union Sports Information Director Lenny Reich visited the SAACs to talk about the athletic communications profession and encourage student-athletes to consider pursuing it as a career. They also discussed how student-athletes can look to their athletic communications director to tell their personal story, highlight their accomplishments and their work in the community.

17. **2018 Dr. Dave Pariser Faculty Mentor Award.** The 2018 Dr. Dave Pariser Faculty Mentor Award honored Dr. Samantha Roberts of Texas A&M University-Commerce at a reception during the Convention. Prior to the reception, the committee reviewed the agenda and expectations for hosting the reception. The committee also reviewed the procedures...
and processes undertaken by the Honors, Awards, and Recognition Subcommittee for selecting the overall winner.

18. **Presidents Council, Management Council, SAAC Joint Breakfast.** The committee reviewed the agenda and discussed the materials that would be covered during the Presidents Council, Management Council and SAAC joint breakfast, which focused on the Sport Science Institute’s Mental Health Workshop Planning Kit.

19. **Division II APPLE Training Institute.** The committee members were provided an opportunity to volunteer for the 2019 Division II APPLE Training Institute. The third Division II-specific APPLE Training Institute will be held March 22-24, in Grapevine, Texas.

20. **Prepare Conference Meeting Summaries.** The committee reviewed discussion topics to be shared during the conference meetings held during Convention.

21. **2018 Division II National Championships Festival.** The committee received a recap of the 2018 National Championships Festival by committee members in attendance. The Festival was held in Pittsburgh, Pennsylvania Nov. 27 through Dec. 1.

22. **U.S. Olympic Committee Summit on Sexual Abuse in Sport.** The committee received a report from a member that attended the USOC Summit on Sexual Abuse in Sport.

23. **Conference Updates.** Each committee member present gave an update on their respective conference SAAC meetings, initiatives and events.

24. **Division II Committee Reports.** Members representing Division II committees provided updates on their respective committees. The Division II committees represented were the Championships Committee, Legislation Committee and Student-Athlete Reinstatement Committee. Committee members serving on these committees communicated and discussed the most recent developments from their respective committees.

**Association-Wide Committee Reports.** Members representing Association-wide committees provided updates on their respective committees. The Association-wide committees represented were the Board of Governors Student-Athlete Engagement Committee, Committee on Women’s Athletics, Minority Opportunities and Interests Committee and Olympic Sports Liaison Committee. Committee members serving on these committees communicated and discussed the most recent developments from their respective committees.

25. **November 2018 meeting report.** The November 2018 committee meeting report was reviewed and approved.
26. **Recognition of Outgoing SAAC Representatives.** Prior to the conclusion of the meeting, SAAC recognized the service of outgoing representatives: Austin Acosta, Southwest Baptist University, Mid-America Intercollegiate Athletics Association; Malek Barber, Palm Beach Atlantic University, At-Large; Gabrielle Cabanero, Dixie State University, At-Large; Aja Grant, Winston-Salem State University, Central Intercollegiate Athletic Association; Bailey Koch, Augustana University (South Dakota), Northern Sun Intercollegiate Conference; Sarissa Lammers, University of Alaska Fairbanks, Great Northwest Athletic Conference; Casey Monaghan, West Chester University of Pennsylvania, Pennsylvania State Athletic Conference; Hannah Peevy, University of North Georgia, Peach Belt Conference; Anthony Sassano, Dominican University of California, Pacific West Conference; and Jeff Yasalonis, University of Mount Olive, Conference Carolinas.

27. **Future Meetings.**

   a. April 11-14; in conjunction with SAAC Super Region Convention; Orlando.

   b. July 19-21; SAAC/Management Council Summit, Indianapolis.

   c. Fall 2019 conference call; Date to be determined.

   d. November 22-24; Indianapolis.

   e. January 21-25, 2020, in conjunction with NCAA Convention, Anaheim, California.

   f. April 16-19, 2020, in conjunction with SAAC Super Region Convention, Los Angeles, California.


   h. Fall 2020 conference call; Date to be determined.

*Committee Chair: Joshua Shapiro, Colorado Mesa University, Rocky Mountain Athletic Conference*

*Staff Liaisons: Ryan Jones, Governance*

* Amanda Benzine, Championships and Alliances*

* Chelsea Hooks, Academic and Membership Affairs*

* Julie Sargent, Academic and Membership Affairs*
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**NCAA Structure**

The NCAA Board of Governors (formerly NCAA Executive Committee) establishes and directs the general policy of the Association (see NCAA Constitution 4.1).

The Division II Presidents Council establishes and directs the general policy of Division II (see Constitution 4.3).

The Division II Management Council handles the day-to-day operations of Division II (see Constitution 4.7).

The Division II Administrative Committee is empowered in the interim between meetings of the Division II Presidents Council and Management Council to conduct business necessary to promote the normal and orderly administration of Division II (see Constitution 4.10).

The Division II Student-Athlete Advisory Committee (SAAC) reports directly to the Division II Management Council (see Division II Bylaw 21.8.5.9). The Management Council is charged with recommending administrative policy and regulations that govern the division. It reviews and acts on recommendations from the Division II committee structure and from Division II representatives to committees with Association-wide functions. The Council also is responsible for appointing Division II representatives to those committees. (see Constitution 4.7).

**Division II SAAC Structure**

The Division II SAAC shall consist of one representative from each of the Division II multisport voting conferences; one representative of Division II independent institutions, provided there are at least six-eight Division II independent institutions; and two at-large positions. In addition, two Management Council members and one Presidents Council member shall serve as ex officio, nonvoting members of the committee. (Bylaw 21.8.5.9.1)

If the total number of independent institutions falls below six-eight, the position allocated for independent institutions shall become an at-large position as soon as the position becomes vacant. (Bylaw 21.8.5.9.1.1)

The Administrative Committee may grant a waiver (on a case-by-case basis) for a SAAC representative to remain in his/her position in certain situations where a SAAC representative’s position is altered. However, there shall be compelling reasons as to why the change should take
place and allow him/her to remain on SAAC.

The committee is committed to the principle of inclusion and diversity within governance structures that promotes sport, gender, and ethnic minority representation. (Bylaw 21.8.5.9.2)

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**Division II SAAC Mission and Purpose**

**Division II SAAC Mission Statement**
The mission of the NCAA Division II SAAC is to enhance the voice of the student-athlete to ensure the total student-athlete experience by promoting opportunity for all student-athletes; protecting student-athlete welfare; and fostering a positive student-athlete image.

**Division II SAAC Guiding Principles**
Division II SAAC will be guided by the following principles: ethics, integrity, fairness and a respect for diversity and inclusion, which includes, but is not limited to, attention to gender, race, ethnicity and sport.

Division II SAAC’s purpose is meant to reflect the voice of the student-athlete and should adhere to the following guiding principle in all of its processes and decision-making. The well-being of student-athletes is at the center of what SAAC does:

1. Any process must be flexible and timely and include effective communication.  
2. Decisions must be fair, reasonable and consider the potential impact on the student-athlete.

**Division II SAAC Purpose**
The SAAC shall protect the well-being of student-athletes by identifying issues and initiatives pertinent to Division II student-athletes by reviewing and responding to issues raised by other committees, playing an active role in the Division II legislative process and representing Division II student-athletes on divisional and Association-wide committees.

Members of the SAAC will serve as liaisons among their institutions, their conference and the NCAA. They are responsible for educating student-athletes on Division II initiatives, soliciting feedback and representing the voice of student-athletes at all times, including, but not limited to voting annually on proposed legislation at the NCAA Convention.

**Division II SAAC Governing Rule**
We, as the NCAA Division II Student-Athlete Advisory Committee, will ultimately hold one
another accountable for all actions, particularly those actions taking place during the SAAC meetings.

### Requirements to Serve and Length of Term

A student-athlete representative initially must be a full-time undergraduate student at a Division II institution, as defined by the regulations of the institution, and must be a student-athlete or former student-athlete in a Division II sport. Each conference representative must be initially enrolled as a full-time undergraduate student at a Division II institution in the applicable conference. (Bylaw 21.8.5.9.1)

At the time of initial appointment to the Division II SAAC, the student-athlete must have at minimum two years of eligibility remaining. A student-athlete representative shall not serve more than one three-year term on the committee. If the student-athlete resigns from the committee prior to the expiration of the three-year term, his or her replacement shall be appointed to one three-year term on the committee. Student-athletes may serve on the committee up to one year after completion of his or her intercollegiate athletics eligibility, provided the student-athlete remains active with his or her conference’s student-athlete advisory committee. A student-athlete’s term of office shall commence in January after the adjournment of the annual Convention. Term of office for SAAC ex-officio members for Management Council and Presidents Council representatives shall be concurrent with his or her term of service on the Presidents Council and/or Management Council. (Bylaw 21.8.5.9.3)
Nominations Process and Filling Vacancies

When a vacancy not involving an at-large or independent position on Division II SAAC occurs, the applicable conference shall nominate at least four current student-athletes from different active member institutions in the conference. However, a conference may nominate one male and one female from the same active member institution in the conference. Nominations for the independent position and at-large positions will be solicited by the Division II SAAC Nominations Subcommittee. (Bylaw 21.8.5.9.2)

In addition, to the extent possible, representatives of SAAC and the Management Council should not be employed at the same institution.

The SAAC Nominations Subcommittee may reject a slate of candidates when any of the following circumstances exist:

1. The slate of candidates is incomplete;
2. The conference does not utilize its selection procedures (i.e., the procedures on file at the conference office) to select a slate of candidates.
3. The conference's slate does not permit the subcommittee to fulfill its obligation to assist the division's commitment to the principle of diversity.

At-large vacancies on SAAC are to be filled by candidates who enhance ethnic and/or gender diversity. (Bylaw 21.8.5.9.1). If possible, a nominee to fill an at-large vacancy should not be considered if the nominee's institution already is represented on the Management Council.

Committee representatives shall be appointed by SAAC’s Nominations Subcommittee, subject to ratification by the Division II Administrative Committee.

The Nominations Subcommittee will rank the slate of candidates on a numerical scale (with 1 being the top rating) according to their application, ensuring that the committee remain inclusive and diverse, including, but not limited to, gender, race, ethnicity, sport. Prior to and after the voting takes place, the Subcommittee will compile the results and prepare a grid showing the composition of SAAC by gender, ethnicity and sport.

The names of the nominees from each conference and the at-large and independent candidates who have been elected shall be forwarded to the Administrative Committee for ratification. Notification to the candidates, the conference and the Management Council shall occur after the Administrative Committee has ratified the decision.
If a conference representative is not ratified by the Administrative Committee, the conference will be asked to submit a new slate of candidates to consider. If an at-large representative or independent representative is not ratified by the Administrative Committee, a call for nominations will be sent to the membership (unless a sufficient number of candidates exist from a vacancy that has occurred within the previous six months).

**Disclosure of Results of Reelections and Elections**
When the Nominations Subcommittee conducts an election to fill a SAAC vacancy, the vote results are confidential until representatives have been ratified by the Administrative Committee.

**Emergency Election Procedure**
If an interim vacancy occurs on SAAC, the staff liaisons and executive board will determine whether the vacancy has occurred at such a time that the vacancy must be filled prior to the next regularly scheduled meeting. If it is determined that the vacancy does require an election prior to the next regularly scheduled SAAC meeting, the election will occur by telephone conference of the SAAC Nominations Subcommittee subject to the approval of the Administrative Committee.

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**SAAC Executive Board and Management Council**

The SAAC executive board (chair, vice-chair, internal operations coordinator, and communications coordinator) shall be elected annually by SAAC. A chair is eligible for one re-election to the position of chair.

The chair of SAAC shall:
- Preside at SAAC meetings (four in-person meetings and conference calls).
- Assist with agenda compilation.
- Serve as the voice of the committee in the media and other promotion inquires.
- Moderate executive subcommittee conference calls.
- Send correspondences to the committee.
- Stay up to date with on-going NCAA projects.
- Report to the Division II membership at the annual Convention the activities of SAAC.
- Represent SAAC at various Division II events, as requested.
- Represent SAAC on Division II identity initiatives.
- Serve as the primary SAAC liaison to Make-A-Wish and oversee Make-A-Wish Subcommittee.
- Work with the vice-chair to prepare legislative grids and committee position statements. Maintain an ongoing dialogue with the vice-chair regarding the involvement of all Division II
SAAC members in this process.

- Other duties as assigned.

The vice-chair of SAAC shall:

- Take the chair’s place and perform the chair’s duties if the chair is absent or incapacitated.
- Oversee the Legislative Subcommittee.
- Distribute legislative grids to committee members and compile feedback from conferences and independent institutions into one Division II grid for use at the January Convention.
- Designate Division II SAAC members to prepare speeches on controversial topics for the NCAA Convention.
- Update the legislative speaking points sheet that will be distributed for use at the NCAA Convention.
- Return conference grids to the appropriate SAAC representative.
- Oversee the discussion and voting on legislative issues at Division II SAAC meetings.
- Solicit suggestions to improve the legislation feedback process.
- Participate in executive board conference calls.
- Other duties as assigned.

The internal operations coordinator of SAAC shall:

- Oversee the Nominations Subcommittee.
- Oversee the Awards, Honors, and Recognition Subcommittee.
- Oversee the orientation process of new members and assist with assigning mentors.
- Assist with preparation of the SAAC agenda for four in-person meetings and conference calls.
- Ensure all year-end reports are submitted on time.
- Maintain record of any fines that are applicable to the committee (grids, year-end reports, etc.).
- Participate in executive board conference calls.
- Assist both the chair and vice chair in carrying all duties.
- Other duties as assigned.

The communications coordinator of SAAC shall:

- Promote the Division II student-athlete experience and the role of the Division II SAAC.
- Oversee the implementation and execution of SAAC communications (Division II SAAC Twitter, SAAC Alumni Network on LinkedIn, NCAA Champion magazine, etc.) within the Division II Strategic Plan.
- Oversee the Community Engagement Subcommittee.
- Assist with orientation process of new members.
- Assist with preparation of the SAAC agenda for four in-person meetings and conference calls.
- Participate in executive board conference calls.
- Other duties as assigned.

Additional leadership opportunities elected annually by SAAC include: Association-wide committees, Division II committees, and other entities including, but not limited to, project teams, task forces and focus groups.

SAAC will conduct executive board elections using a written or electronic ballot. Each candidate will be limited to a two-minute speech and there will be no discussion by SAAC of the various candidates. The executive board candidates will be permitted to vote.

In order to be elected to the executive board, the individual must receive a majority vote of all SAAC representatives present and voting. The vote results will be announced during the SAAC meeting. Results of the executive board election do not need to be ratified.

**Special Circumstances**

- In the event that the chair of SAAC leaves the position of chair prior to expiration of his or her term, there shall be an election to fill the vacancy. The vice-chair of the committee shall assume the duties of the chair on an interim basis (and also will continue to serve as vice-chair) until the chair vacancy has been filled. The election to fill the vacancy shall occur at the next regularly scheduled committee meeting.

- In the event that the vice-chair of SAAC leaves the position of vice-chair prior to expiration of his or her term, there shall be an election to fill the vacancy. The internal operations coordinator of the committee shall assume the duties of the vice-chair on an interim basis (and also will continue to serve as internal operations coordinator) until the vice-chair vacancy has been filled. The election to fill the vacancy shall occur at the next regularly scheduled committee meeting.

- In the event that the internal operations coordinator of SAAC leaves the position of internal operations coordinator prior to expiration of his or her term, there shall be an election to fill the vacancy. The communications coordinator of the committee shall assume the duties of the internal operations coordinator on an interim basis (and also will continue to serve as communications coordinator) until the executive board vacancy has been filled. The election to fill the vacancy shall occur at the next regularly scheduled committee meeting.

- In the event that the communications coordinator of SAAC leaves the position of communications coordinator prior to expiration of his or her term, there shall be an election to fill the vacancy. The chair of the committee shall assume the duties of the communications
coordinator on an interim basis (and also will continue to serve as chair) until the executive board vacancy has been filled. The election to fill the vacancy shall occur at the next regularly scheduled committee meeting.

In the event that an elected SAAC representative on an association-wide committee, Division II committee, project team, task force or focus group leaves their position on SAAC prior to the expiration of his or her term, there shall be an election to fill the vacancy. Staff liaisons will select a temporary replacement from the pool of back-up SAAC representatives regarding that position until the next in-person meeting where the appointment will take place based on the in-person election rules.

Also, in the event an elected SAAC representative cannot attend a meeting and/or telephone conference call for an Association-wide committee, Division II committee, project team, task force or focus group, staff liaisons will select a replacement from the pool of back-up SAAC representatives to participate in such. It is the individual’s responsibility to inform his or her conference (if the individual is representing a conference), the chair of SAAC and the primary NCAA staff liaison at the earliest time possible, preferably at least 30 days in advance of the meeting or conference call to be missed.

**Management Council Representation**

At the 2015 NCAA Convention, through SAAC-led legislation, the Division II membership voted to amend Bylaw 4.7.1, Management Council composition, to modify the composition of the Management Council to include two members of the SAAC; further, to specify that the two members from the SAAC shall have one vote on the Council.

The policies and procedures to elect the Management Council representatives and the duties to be carried out as a member of the Council are outline below.

During each NCAA Convention, the committee shall elect one male and one female to serve on the Division II Management Council.

To be elected to Management Council, the committee member must have served at least one year on the committee. Term clocks begin at the time of appointment (e.g. new committee members who begin their terms at the conclusion of the NCAA Convention would be eligible to be elected to Management Council at the following Convention).

The Management Council representatives are elected to a one-year renewable term. Sport season diversity among the two representatives is preferred to minimize in-season competition conflicts with Management Council duties.
The terms are effective following the conclusion of the NCAA Convention and will continue through the conclusion of Convention the following year. A representative’s removal before the one-year term is complete is determined at the discretion of the SAAC Executive Board.

The two representatives will hold one collective vote on Management Council issues. Should the two representatives on Management Council disagree about the student-athlete voice on an issue, they should abstain and possibly recommend further discussion with National SAAC.

Duties

Management council representatives shall:

1. Attend all Division II Management Council meetings.

2. Engage in Management Council dialog, as a unified full-voting member, with the best interest of Division II student-athletes in mind.

3. Provide a report on Management Council meetings and relevant issues to SAAC.

4. Represent Management Council and/or SAAC at conventions, meetings and events hosted by the NCAA and other outside entities.

Board of Governors Student-Athlete Engagement Committee

The Board of Governors approved a Student-Athlete Engagement Committee at the 2017 NCAA Convention. It was established to facilitate dialogue within the student-athlete community and provide student input on issues, policy and the execution of key initiatives that cut across all three divisions.

Three Division II SAAC members are appointed to the Student-Athlete Engagement Committee by their peers on Division II SAAC. One of the three members should be a former Division II SAAC member.

The terms of the student-athletes on the committee shall coincide with their terms on Division II SAAC, except those who serve in the capacity as former SAAC members. Former SAAC members may serve on the committee up to one year beyond the expiration of their divisional SAAC term.
Any member may be removed before the expiration of his or her term by a majority vote of the Student-Athlete Engagement Committee if the committee determines a member has been frequently absent from committee meetings. Three consecutive unexcused absences are grounds for removal.

The committee will meet in-person a minimum of once a year. All other committee meetings will be conducted by teleconference or videoconference as necessary.

**Duties**

The committee shall receive information and explanations of Association-wide activities, review and react to topics referred to it by the Board of Governors or by other governance entities and provide comment to the Board of Governors on Association-wide subjects of interest.

**Additional Opportunities**

The Division II Student-Athlete Advisory Committee members may be chosen to attend the NCAA Student-Athlete Leadership Forum, Association-wide forums (e.g. the NCAA Inclusion Forum, NCAA Student-Athlete Leadership Forum), and other NCAA sponsored events based upon whether he or she:

- Attends all necessary meetings and conference calls;
- Responds to e-mails;
- Completes assignments on time;
- Is a member of the executive board; and
- Represents a diverse population according to gender, race, sport, committee experience, etc.

During the course of a member’s term opportunities to serve on an Association-wide committee, Division II committee, project team, task force, focus group, or another advisory group may arise. An interested committee representative must be nominated for the position and approved by SAAC. These committees meet both in person and/or through conference calls throughout the year.

**Project Teams**

In order to address specific NCAA Division II issues or handle a specific project, SAAC has authority to establish a committee-based project team. The work of a project team shall be limited in scope and duration. The chair has responsibility regarding project team appointments and
replacements. The chair will work with staff liaisons to determine when the work of a project team has been completed.

**SAAC Operating Policies**

The following operating policies are not included in the NCAA Manual. They have been grouped under the following heading for convenience of reference.

**Code of Conduct**

In order for SAAC to retain its stature within the membership, SAAC representatives must maintain at all times (including travel to and from meetings) a high level of professionalism. Punctuality is paramount to a meeting’s success; SAAC representatives must be present at the correct time and place for every appointment. Also, SAAC representatives must never take disagreements personally. Conflicting opinions are bound to occur during any discussion; at no point should an argument devolve into a shouting match. Each SAAC representative is responsible for his or her actions at all times while traveling for the NCAA. Any inappropriate behavior causing damage or harm to any person or property while attending a SAAC-related event will be subject to immediate review by the staff liaisons and the executive board, and could be cause for removal.

Such abuse of one's position as a member of a committee may result in dismissal from that position. Alcohol may be available at some functions. Alcohol use for individuals under the age of 21 is illegal in all 50 states. All individuals can face serious legal consequences for underage drinking or for providing alcohol to minors. Underage drinking and illegal drug use will not be tolerated and will be grounds for immediate dismissal from the committee.

Any violation of the Code of Conduct is subject to review by NCAA liaisons and the Division II SAAC Executive Board. Disciplinary action could result in, but is not limited to, removal from the committee.

**Confidentiality Policy**

- SAAC representatives may not report the actions of the SAAC to individuals outside the committee until the meeting adjourns.

- The actions taken by SAAC that must be ratified/approved by the Management Council should not be reported until ratification by the Management Council. These are issues that the chair, in consultations with the staff liaisons, should look for and identify throughout the meeting (e.g., those issues that are of such sensitive nature that they should not be reported until after ratification by the Council).
• When an issue is extremely sensitive, an “executive session” will be called, alerting the SAAC to the fact that the issue cannot be discussed at any time outside the meeting. Calling an “executive session” does not require the staff to leave the meeting.

Conflict of Interest Statement
The NCAA is a voluntary Association comprised of colleges, universities, conferences and other organizations, and governed through a membership-led committee structure. Within the governance structure, committee members must carefully balance their responsibilities to their respective institutions and/or conferences with the obligation to advance the interests of the Association, the division, or the sport, and ultimately enhance the student-athlete experience.

While the fiduciary obligations of committee members to their own institution, their conference, and to the Association ordinarily are not in conflict, it is recognized that as a representative membership organization, committee members’ fiduciary obligations are first to their institution, second to their conference, and third to the Association. NCAA committee service involves important ethical and moral obligations. Committee integrity is critical to the decision-making process and includes trust, confidentiality and honesty in all issues and aspects of service and representation. NCAA committee members shall disclose any conflict or potential conflict between their respective personal, professional, institutional, conference, or business interests and the interests of the Association that may affect or otherwise threaten such integrity, in any and all actions taken by them on behalf of the Association, for committee evaluation under this Statement.

In addition to any fiduciary obligation to their institution and conference, committee members also have a fiduciary duty to the Association not to use knowledge or information obtained solely due to service on that committee to the disadvantage of the Association during the term of committee service. Further, a Committee member shall not participate in the committee’s discussion or vote on any action that might bring direct or indirect personal financial benefit to the member or any organization (other than the member’s institution or conference) in which the member is financially interested. A committee member should also not participate in a discussion or vote for which the member’s institution or conference is to be accorded a special benefit beyond benefits shared with other institutions or conferences or is to receive a penalty or disqualification. A violation of either of the above rules by a member of the committee shall not invalidate the action taken by the committee if, following disclosure of the conflict of interest, the committee authorizes, ratifies or approves the action by a vote sufficient for the purpose, without counting the vote of the committee member with the conflict of interest, and the appropriate oversight body approves the action.

A committee member is responsible for advising the chair of any actual or potential conflicts of interest or obligations which he/she may have hereunder, and should recuse him/herself from
participating in proceedings, as may be warranted by this policy. Abuse of one’s position as a member of a committee may result in dismissal from that position. Where such abuse appears evident, a committee member will be notified by the committee chair and will have the opportunity to present a rebuttal or details of the situation. *(August 2008 Board of Governors (formerly Executive Committee) minutes)*

**Speaking Agent Policy**

The president of the Association and the chair of the Board of Governors are the only individuals authorized to speak on behalf of the Association except as outlined below.

An individual representing a member institution or conference who speaks or opines on an Association issue only has the authority to express the view of that individual or the member institution or conference unless the individual has been designated by the Board of Governors of the Association as a speaking agent of the Association on that issue.

Committee chairs are hereby designated as speaking agents of their committees regarding issues within their committees’ jurisdiction on which there is consensus, except that positions of advocacy on behalf of the committee or the Association to be communicated in writing or orally to persons or entities external to the Association must have prior approval by the NCAA Board of Governors or the president of the Association.

The president of the Association is hereby granted authority to designate additional speaking agents of the Association. *(April 2001 Board of Governors (Executive Committee) minutes)*

**Attendance Policy and Removal from SAAC**

SAAC representatives are required to submit legislative grids and attend all SAAC and other SAAC-related meetings and conference calls, including, but not limited to, SAAC subcommittees, Association-wide committees, Division II committees, project teams, task forces and focus groups. Absences are excusable only in the following cases: family emergencies, athletic competition occurring during the scheduled meeting, or for academic reasons. All absences will be reviewed by the SAAC executive board and staff liaisons.

If a SAAC representative must miss a SAAC meeting or other SAAC-related meetings (includes Association-wide committees, Division II committees, project teams, task forces or focus groups), it is that individual’s responsibility to inform his or her conference (if the individual is representing a conference), the chair of SAAC, and the NCAA staff liaisons at the earliest time possible, preferably at least 30 days in advance of the meeting to be missed.
In the event that a SAAC representative misses two or more SAAC meetings or other SAAC-related meetings, formal notification will be sent by a NCAA staff liaison to the athletics director at the representative’s institution and the conference commissioner.

Two unexcused absences are cause for dismissal from SAAC. It is the SAAC representative’s responsibility to contact another SAAC representative in order to obtain any relevant information that he or she missed. The executive board is authorized to recommend to the staff liaisons that a SAAC representative be replaced if such representative is not discharging the representative's duties properly.

In addition, SAAC representatives serve at the pleasure of his or her respective conference. As such, at any time, his or her respective conference can request removal of the SAAC representative as its representative on national SAAC.

**SAAC/Management Council Relationship**
SAAC is committed to working closely with the Management Council to enhance the efficiency and administration of the Division II governance structure.

Two SAAC members will serve on Management Council. (Bylaw 21.8.5.9.4). The actions of SAAC are subject to review and final approval by the Management Council. The Board of Governors has final authority over all Association-wide matters (e.g., the Association-wide budget).

SAAC and Management Council will attempt to conduct one joint meeting per year (traditionally in July) to further the communication efforts between the two governing bodies.

<table>
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<tr>
<th><strong>SAAC Meetings</strong></th>
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The committee, as is the case with all entities in the NCAA, is bound by various NCAA meeting policies, including:

- The committee will meet in-person four times a year (January, April, July, and November).
- The committee will conduct other conference call meetings as needed.
- Meetings are considered closed and not open to the membership or public at large. The staff liaisons have the authority to approve requests for special guests or observers to attend.
meetings.

- An agenda and supplements will be sent to all Division II SAAC representatives prior to meetings. Prior to arrival, SAAC representatives must have prepared for the meeting or conference call by reading all materials sent from the NCAA national office.

- All committee decisions will be reported in summary fashion to the Management Council for ratification.

- For purposes of parliamentary procedure, meetings shall conform to an abbreviated version of Robert’s Rules of Order. When voting on an action item, the chair (with the assistance of the primary liaison) will determine the manner in which the vote will take place (i.e. vocal, show of hands, ballot, roll call, or general sense of the meeting).

- The chair shall make every effort to complete the agenda for a meeting. However, if time does not allow for a thorough discussion for each item, the topic shall be tabled and taken up at a later time. Additional topics may present themselves during the course of a meeting; these topics shall be recorded on a “parking lot” and taken up again if time permits.

- All representatives are expected to use the designated NCAA's travel agency for their transportation arrangements to committee meetings.

**Agenda**

Institutions must submit agenda items for consideration by SAAC through their SAAC representative. To place such items on the agenda, the SAAC representative must forward a written request to an NCAA staff liaison at least ten business days prior to the SAAC meeting.

All supplements to the agendas are available online for all SAAC representatives in advance of the meeting, except in a rare circumstance where that is not possible to achieve. The SAAC receives notice by electronic communication, approximately two weeks ahead of the meeting, that the agenda and all available supplements have been posted. All SAAC representatives are expected to be prepared for the meeting or conference call by reading all materials sent from the NCAA national office.

During each meeting, SAAC will review reports and recommendations from the various Division II committees, as well as the Association-wide committees, when applicable.

**Business**
For the transaction of business, a quorum shall consist of a majority of the representatives of the SAAC.

For all actions (unless otherwise specified), a simple majority of SAAC representatives present and voting (either affirmative or negative) shall be required. A two-thirds vote of the SAAC representatives present and voting (either affirmative or negative) is required to recommend that the Management Council co-sponsor, sponsor or oppose a specific legislative proposal. A majority vote of the SAAC representatives present and voting is required to recommend that the Management Council support a specific legislative proposal.

Abstentions will not be counted in the determination of a simple majority or a two-thirds majority.

A smoke-free environment will be maintained during SAAC meetings.

**Voting**

In order for the committee to take action, a majority vote of a quorum of present SAAC representatives is required. The chair only votes in case of a tie. (Note: Chair may vote during executive board elections, during Management Council, Association-wide, and Division II committee appointments.) Vote tallies of decisions are private.

**Reports**

Reports of all NCAA meetings should be restricted to actions only (formal votes or stated “sense of meeting”) and such factual data as may be needed. Discussion and general commentary shall be included in reports only when formally directed by the SAAC chair or formally required by a SAAC representative.

Reports of SAAC meetings shall be placed for public view on the NCAA website (www.ncaa.org).

**Missed Meetings**

If a SAAC representative must miss a SAAC meeting or other SAAC related meetings (includes Association-wide committees, Division II committees, project teams, task forces, focus groups, or conference calls), it is that individual’s responsibility to inform, in writing, his or her conference (if the individual is representing a conference), the chair of SAAC and the NCAA staff liaison at the earliest time possible, preferably at least 30 days in advance of the meeting to be missed.

In the event that a SAAC representative misses two or more SAAC meetings or other SAAC related meetings, formal notification of each absence will be sent by the NCAA staff liaison to the athletics director at the representative’s institution and the conference commissioner.
If a conference’s SAAC representative is unable to attend a national SAAC meeting, the conference will only be invited to send an observer to the meeting when the Administrative Committee decides that unique and extenuating circumstances justify such an invitation.

### Logistical Information

Committee representatives should plan to arrive the day before the meeting starts if meetings are set to begin in the mornings, and depart late (or the next morning) on the final day of the meeting as identified by committee liaisons. Expenses are only covered for those days identified by the committee liaisons. Staff liaisons shall make decisions in terms of travel to adhere to NCAA guidelines.

**Meeting Location and Format**

SAAC must meet in locations that are in accordance with the NCAA’s meeting policies and, at minimum, all meetings must be held in the contiguous 48 states. For the NCAA Convention meetings, SAAC representatives will have expenses covered according to the policies mentioned above. Meetings of other NCAA committees should not be scheduled at the same time as (i.e., in conflict with) meetings of SAAC.

**Hotel**

Hotel reservations are made by the NCAA staff. Committee representatives will receive a reservation email approximately two weeks prior to the meeting.

**Flights**

Committee representatives must make flight reservations by calling the NCAA’s designated travel agency. NCAA staff will provide the contact information for the travel agency. Air travel is direct billed to the NCAA. All flights must be made by the identified committee liaison deadline.

**Ground Transportation**

To reach the hotel from the airport, committee representatives should use public transportation systems, or try to share the cost of a ride with other committee representatives. Specific travel information will be outlined in the cover letter of each meeting agenda. Expenses for ground transportation will not be reimbursed, but a daily per diem will be distributed to each committee representative.

**Expense Policies**

The NCAA's policies regarding meeting expenses are set forth in NCAA Bylaw 31.7.2 in the NCAA Division II Manual. The NCAA pays for transportation to and from meetings, hotel room
and tax charges at the meetings, and a $75 per diem for each day or part thereof involved in traveling to and from and attendance at the meeting, except that no more than one day’s travel each way may be claimed. The SAAC representative may claim the NCAA approved rate for the round trip based on the most direct route between the two points if travel is by automobile.

Air transportation and the hotel room and tax charges are billed directly to the NCAA; the SAAC representative needs only to pay incidental charges to his or her room when leaving the meeting site. Following the meeting, each representative will receive an email providing directions on how to claim per diem and any other expenses permitted under NCAA policies. The representative will receive reimbursement for those expenses from the NCAA national office within a reasonable time after each meeting. Also, early in each calendar year, each representative will receive a Form 1099 reporting the amounts thus paid during the preceding year if that amount exceeds $600. In such instances, the representative then will declare that amount in filing his or her income tax return for that year. As such, SAAC representatives will want to record their committee-related expenses in order to deduct the appropriate amount.

In the event of a travel delay or unforeseen circumstance, SAAC representatives must attempt to contact a liaison to notify him or her of the delay and new estimated arrival time.

**Meeting Attire**
Business casual attire is appropriate for committee meetings. During the NCAA Convention, business formal attire is expected.

### Basic Responsibilities

1. **General requirements:**
   a. Division II representatives must be actively involved in campus and conference athletics issues. This will allow SAAC representatives to bring informed opinions to SAAC meetings. SAAC representatives must serve as liaisons on national issues for their conference members.

   b. A SAAC representative who represents a conference must establish a working relationship with the Division II Management Council representative from that conference. It is important for SAAC representatives to understand the Division II student-athlete perspective on legislative proposals and other key Division II issues.

   c. Attendance and participation at committee, project team, task force and focus group meetings, as assigned by SAAC, are required. SAAC representatives serve as liaisons
between the committees, project teams, task forces and focus groups and SAAC.

d. SAAC representatives who experience difficulty in fulfilling their responsibilities will work with the NCAA staff liaisons and the SAAC chair to resolve this issue.

2. **Mentoring Program and Responsibilities**

Experienced Division II Student-Athlete Advisory Committee members are assigned to serve as mentors to incoming committee representatives. Mentors shall:

a. E-mail the new representative and welcome him or her to the committee.

b. Contact the new representative by phone and discuss his or her experience on the committee.

c. Relay important expectations (behavior, dress expectations, etc.) to his or her designated new representative.

d. Encourage the new representative to participate during meetings (asking questions, encouraging discussion, etc.)

3. **Specific Pre-SAAC Meeting Responsibilities:**

a. SAAC representatives should solicit agenda items or issues from conference members (or independent institutions) for the next SAAC meeting. To place items on the agenda, SAAC representatives should forward a written request to the NCAA staff liaison at least ten business days prior to the start of the SAAC meeting.

b. SAAC representatives should make necessary travel arrangements for SAAC meetings through the designated NCAA travel agent (airline) and NCAA staff (accommodations).

Air reservations should be made 30 days in advance, when possible, and SAAC representatives are expected to arrive by the published start time of the meeting and should not schedule a departure from the meeting site prior to the published adjournment time of the SAAC meeting.

c. SAAC representatives should visit with their conference commissioners, Division II Management Council representatives, and other key personnel about agenda items and issues to form a conference position, when necessary.

d. SAAC representatives should thoroughly review materials in order to be prepared for informed discussions contained in the agenda and meeting materials. They should also bring resource materials (e.g., computer or technology device with the ability to access meeting materials, reports from committee meetings) to the SAAC meeting.
e. SAAC representatives should visit with NCAA committee staff liaisons to prepare report(s) to present to SAAC for a committee, project team, task force or focus group supplement that a SAAC representative has been assigned.

f. The SAAC representative's name will appear next to the committee agenda item, which indicates that the representative is responsible to provide the report and request action on any and all issues on which a SAAC decision is necessary. NCAA staff liaisons will assist with this.

g. If the committee does not have a written supplement, the SAAC representative should be prepared to provide a brief "oral" update of the work of the committee.

h. No issue may be requested for action by SAAC unless it is contained as part of a written supplement.

i. It is not necessary and, in fact, the SAAC discourages the representative of a committee from reading the entire background of information on a given issue. SAAC has received a written report as part of the agenda/supplements and is responsible to be prepared for the report. SAAC representatives should highlight the key components related to the committee request, ask for a motion, if necessary, and then be prepared to answer questions regarding the issue. Knowledge of how Divisions I and III have reacted to the issue may be helpful.

4. **Specific Post-SAAC Meeting Responsibilities:**
   a. SAAC representatives should inform conference members (including the commissioner) and the Division II Management Council representative of decisions made by SAAC. In that regard, SAAC representatives should identify those decisions that still need Management Council action or ratification.

   b. SAAC representatives serving on committees, project teams, task forces or focus groups should inform other committee representatives regarding the actions the SAAC took on specific committee recommendations. In that regard, SAAC representatives should identify those decisions that still need Management Council action or ratification.

   c. SAAC representatives should review SAAC meeting reports for accuracy.

5. **Specific Committee/Project Team Responsibilities:**
   All SAAC representatives are expected to serve on an Association-wide committee, Division II committee, Division II project team, task force, and/or focus group as assigned or elected.
As a committee, project team, task force or focus group representative, SAAC representatives will serve as the liaison between the committee, project team, task force or focus group and SAAC. This link is the system by which committees/project teams make specific requests to the Management Council (and ultimately to the Presidents Council) and the system that provides the Management Council with the background and context it needs to process such requests. The specific SAAC responsibilities for committee, project team, task force or focus group assignments are:

a. Attend and participate in all committee, project team, task force or focus group meetings and telephone conferences;

b. Be knowledgeable on all committee, project team, task force or focus group issues and recommendations that are forwarded to the Management Council for consideration and be prepared to answer specific questions regarding such requests; and

c. Work with committee, project team, task force or focus group NCAA staff liaisons (e.g., a “prep” session by telephone) to be prepared to deliver the committee, project team, task force or focus group report at SAAC meetings.

In the event that a SAAC representative cannot attend a committee, project team, task force or focus group meeting or telephone conference due to a conflict, the SAAC representative is responsible for notifying the SAAC liaisons with the reason as soon as possible (preferably 30 days in advance) so a replacement can be arranged to participate in the meeting or telephone call.

Replacement representatives will be selected from a volunteer pool of SAAC representatives prepared to fill in for a meeting or teleconference call. The replacement is expected to participate as the SAAC representative will provide the information from the meeting to the representative following the meeting.

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**SAAC Vote at Convention**

Constitution 5.1.3.2 states “the Division II Student-Athlete Advisory Committee shall have one vote” on behalf of Division II student-athletes at the Division II business session at the NCAA Convention. The committee takes its official position on all proposals during the November SAAC meeting and may confirm its positions at its January meeting. The SAAC chair will serve as the committee’s voting delegate and cast the student-athlete vote on behalf of all Division II student-athletes. Should a window of reconsideration occur on any legislation,
the committee’s executive board has the authority to discuss and decide how the committee would like to cast its vote. Should the chair be absent, executive board policies and procedures determine who acts as chair of the committee.

### Legislative Grids

Constitution 5.1.3.2 states “the Division II Student-Athlete Advisory Committee shall have one vote” on behalf of Division II student-athletes at the Division II business session at the NCAA Convention.

Legislative grids are distributed to campus SAACs to learn the majority opinion of all Division II student-athletes for SAAC’s vote at the Division II business session. With this information, the national SAAC can vote on their behalf on the Convention floor. Completing the legislative grids is an important obligation for SAAC committee representatives as student-athlete input on legislation has the potential to influence the entire membership.

In order to gather a majority opinion, each national SAAC representative must present the proposals to the institutions in his or her conference, ensure that each proposal is understood, and collect the completed the grids from each institution. Then, these institutional grids must be compiled into one conference grid, on a one vote per school basis, and submitted to the vice chair by the appointed deadline. Each committee representative shall vote on his or her conference’s behalf at the November meeting to establish a Division II student-athlete position.

In the event that any of the legislative proposals change and/or there is new information regarding legislation, a mandatory legislation conference call shall occur between July and November. This call shall encourage a thorough understanding of legislation among SAAC representatives.

In the event that a SAAC representative cannot be present at the November meeting, the absent representative must still submit his or her conference grid to the vice chair by the deadline. If an absent SAAC representative has any additional input, he or she must submit these comments in writing to the staff liaisons and executive board. The vice chair shall inform SAAC of the absent committee representative’s comments. The absent SAAC representative is not allowed to vote.

Grids must be completed according to the guidelines provided by the vice chair in the ‘Guide to Grid Completion’ presentation. Any relevant comments provided by the institutions must be included in the ‘Comments’ section of the grid. Comments submitted by institutions that
are not relevant to the proposal shall be removed before submission to the vice chair. SAAC representatives must emphasize the importance of the ‘Comments’ section to the institutions in his or her respective conferences and encourage institutions to disclose any comments, questions, or concerns they have on each proposal.

Failure to submit his or her legislative grid by the deadline in the correct format could result in a fine and tally as an unexcused absence.

### Fines/Penalties

In the event that a Division II SAAC member violates a policy enumerated in this document, a fine will be levied - with the money going to the philanthropic organization currently supported by the committee (e.g. Make-A-Wish, Team IMPACT). Failure to pay shall result in further punishment. Other fines and punishments shall be allocated as necessary by the executive board and staff liaisons.

Fines are to be paid upon notification of such fine from the internal operations coordinator. The DII SAAC Executive Board reserves the right to assign additional fines as necessary if deadlines are not met, and will review the position of the SAAC representative if tardiness is an on-going issue. Additionally, the fines listed are not incremental.

**Fines Structure:**

- ☐ Incomplete or Year-end reports not submitted by August 1 - $10.
- ☐ Incomplete or Year-end reports not submitted by August 7 - $20
- ☐ Failure to submit NCAA grids - $20.
- ☐ Failure to submit NCAA grids with at least 50% of schools represented - $10.
  - If a limited extension is granted due to unforeseeable circumstances, and the extended deadline is not met, an additional $20 fine will be assessed.

### Division II SAAC Super Region Convention

Through the Division II Foundation for the Future initiative, SAAC will host a super region convention each academic year starting in 2017-18 and ending in 2020-21. After Foundation for the Future ends, the super region convention will continue to be offered annually to the Division II membership.
SAAC should work with staff liaisons on the planning and execution of the super region convention, which may include but is not limited to creating and/or updating scripts and PowerPoints, providing input on sessions, attending teleconferences, preparing for a speaking role and actively leading the program.

**Make-A-Wish® Foundation**

Currently, in order to promote community engagement, Division II has an agreement with the Make-A-Wish®. SAAC has been the leader of this community engagement initiative since 2003 and should encourage participation of all Division II institutions. Every two years during the July in-person meeting, SAAC must review and determine whether to renew the agreement with Make-A-Wish®. A standing subcommittee has been created in order to support the fundraising and organizational effort of SAAC.

**Team IMPACT**

Division II has partnered with Team IMPACT since 2015. SAAC also leads this community engagement initiative and should encourage participation of Division II institutions.

**Communication Network**

The Division II SAAC representatives shall use a system to communicate effectively with others about issues directly related to committee business. SAAC representatives must respond in a timely fashion to communication sent out by other representatives or liaisons looking for feedback—this includes emails sent regarding updates, meetings, and other items. In the event that a SAAC representative cannot access the system, he or she must contact the internal operations coordinator as soon as possible.
# 2019 NCAA Division II SAAC Super Region Convention

**Omni Orlando Resort at ChampionsGate**  
ChampionsGate, Florida  
April 12-14, 2019

*Unless otherwise noted, all activities to take place in the National Ballroom C/D.*

## Friday, April 12

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
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<tbody>
<tr>
<td>1 to 3 p.m.</td>
<td>Convention Registration in National Ballroom foyer.</td>
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<tr>
<td>3 p.m.</td>
<td>Welcome Reception in National Ballroom C/D.</td>
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</table>
| 3:30 p.m.  | Opening Remarks.  
- Alex Shillow, Lone Star Conference, Division II National SAAC chair. |
| 4 p.m.     | Impact of the Student-Athlete Voice.  
- Josh Looney, director of athletics, Missouri Western State University.  
- Bubba Baroniell, athletics academics intern – learning specialist, University of Miami. |
| 4:30 p.m.  | Q & A                                                                    |
| 4:45 p.m.  | Student-Athlete Voice Roundtable Discussion.                            |
| 5:40 p.m.  | Project Planning Session: Student-Athlete Voice.  
- Conference Carolinas – Augusta  
- GSC – ChampionsGate  
- PBC – Colonial A  
- SAC – Congressional  
- SIAC – Colonial B  
- SSC – Olympic |
| 6:50 p.m.  | Debrief in National Ballroom C/D.                                       |

### Administrators:
Networking reception with Student-Athlete Leadership Forum participants. (Ballroom Commons)

### Student-Athletes:
Bash with Student-Athlete Leadership Forum participants. (National Ballroom)
Saturday, April 13

7 a.m.  Breakfast.  
*Available in National Ballroom foyer.*

8 a.m.  Ice Breaker.

8:15 a.m.  Facilitating Communication Between Student-Athletes and Administrators.
*• Drew Howard, director of athletics, Florida Southern College.*
*• Jack Nicholson, East Coast Conference, Division II SAAC Management Council representative.*
*• Lindsay Reeves, director of athletics, University of North Georgia.*
*• Tayler Stover, Heartland Conference, Division II SAAC internal operations coordinator.*

9 a.m.  Student-Athlete Mental Health.
*• Jessica Wagner, associate director, Sport Science Institute.*
*• Dr. Lee Dorpfeld, behavioral health specialist, University of South Florida.*
*• Dr. Jessica Mohler, assistant director, coordinator of sports psychology services, United States Naval Academy.*

10 a.m.  Break.  
*Beverages located in National Ballroom foyer.*

10:25 a.m.  Introduction to Project Planning Session: Mental Health.

10:35 a.m.  Project Planning Session: Mental Health.
*Conference Carolinas – Augusta  SAC – Congressional*
*GSC – ChampionsGate  SIAC – Colonial B*
*PBC – Colonial A  SSC – Olympic*

Noon  Make-A-Wish® and Team IMPACT®.
*• Devon Herlihy, corporate alliances manager, Make-A-Wish America.*
Saturday, April 13 (continued)

12:30 p.m.  Lunch.
*Available in National Ballroom foyer.*

1:45 p.m.  Fundraising Idea Exchange.

2:15 p.m.  Community Engagement Activity.

3:30 p.m.  Break.
*Beverages located in National Ballroom foyer.*

3:45 p.m.  Keynote Address.
- *Curtis Hill,* international diversity and inclusion speaker.

4:45 p.m.  Moving on from Sports: Transitioning to Professional Life.
- *Shawna Nicols,* former Division II student-athlete and one of the Midwest’s premier DJs and hosts.

6 p.m.  Debrief.

6:10 p.m.  Dinner.
*Available in National Ballroom C/D.*
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<td>8 a.m.</td>
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<tr>
<td>8:15 a.m.</td>
<td>Weekend Recap.</td>
</tr>
<tr>
<td>8:30 a.m.</td>
<td>Final Project Planning Session. <em>Participants return to breakout rooms.</em></td>
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<tr>
<td>10 a.m.</td>
<td>Project Presentations.</td>
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<tr>
<td>11:15 a.m.</td>
<td>Break. <em>Beverages located in National Ballroom foyer.</em></td>
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<tr>
<td>11:30 a.m.</td>
<td>Keynote Address.</td>
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<td>• Justin Patton, international speaker and executive leadership coach.</td>
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<tr>
<td>12:30 p.m.</td>
<td>Grab and Go Lunch. <em>Available in National Ballroom foyer.</em></td>
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<td>• Complete convention survey.</td>
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<td>• Depart for home.</td>
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# 2019 NCAA Division II

**SAAC Super Region Convention**

April 12-14, 2019

## Friday, April 12

<table>
<thead>
<tr>
<th>Time</th>
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<tbody>
<tr>
<td>1-3</td>
<td>Convention registration</td>
<td>SAAC Assignment National Ballroom Foyer</td>
</tr>
<tr>
<td>3</td>
<td>Welcome Reception-Back of the ballroom</td>
<td>All SAAC National Ballroom C/D</td>
</tr>
<tr>
<td></td>
<td>• Snack stations-</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Games</td>
<td></td>
</tr>
<tr>
<td>3:30</td>
<td>Opening Remarks</td>
<td>Alex Shillow Shonte Cargill (TBD) National Ballroom C/D</td>
</tr>
<tr>
<td></td>
<td>• Alex Shillow (15 min)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Icebreaker- (15 min)</td>
<td></td>
</tr>
<tr>
<td>4:00</td>
<td>Speaker No. 1: Impact of SA Voice</td>
<td>Mary Northcutt National Ballroom C/D</td>
</tr>
<tr>
<td></td>
<td>• Speaker</td>
<td></td>
</tr>
<tr>
<td></td>
<td>o Josh Looney and Roberto Barioni</td>
<td></td>
</tr>
<tr>
<td>4:45</td>
<td>SA Voice Roundtable</td>
<td>Jake Renie National Ballroom C/D</td>
</tr>
<tr>
<td></td>
<td>• SAAC member introduction/example</td>
<td></td>
</tr>
<tr>
<td>5:40</td>
<td>Project Planning Session No. 1: SA Voice</td>
<td>Deiontae Nicholas Breakout rooms</td>
</tr>
<tr>
<td></td>
<td>• Conferences sent to designated rooms</td>
<td></td>
</tr>
<tr>
<td>6:50</td>
<td>Debrief</td>
<td>Nick Ely National Ballroom C/D</td>
</tr>
<tr>
<td></td>
<td>• SAAC member led debrief</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Takeaways</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Announce night activity</td>
<td></td>
</tr>
<tr>
<td>7-9</td>
<td>Administrator/SA networking activities</td>
<td>Nick Ely Administrator event: Outside; Osceola CD back-up. Student-athlete event: National Ballroom C/D</td>
</tr>
<tr>
<td></td>
<td>• Activities in ballroom</td>
<td></td>
</tr>
<tr>
<td></td>
<td>o Dinner</td>
<td></td>
</tr>
<tr>
<td></td>
<td>o Games</td>
<td></td>
</tr>
<tr>
<td></td>
<td>o DJ Shawna</td>
<td></td>
</tr>
</tbody>
</table>

## Saturday, April 13

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity Details</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:00</td>
<td>Breakfast</td>
<td>National Ballroom C/D</td>
</tr>
<tr>
<td>8:00</td>
<td>Ice Breaker</td>
<td>Lauren Yacks National Ballroom C/D</td>
</tr>
<tr>
<td>Time</td>
<td>Session Description</td>
<td>Facilitator/Leader</td>
</tr>
<tr>
<td>-------</td>
<td>-----------------------------------------------------------</td>
<td>----------------------------</td>
</tr>
<tr>
<td>8:15</td>
<td>Facilitating communication between SA and Administrators</td>
<td>Alex Shillow, Lindsey Reeves, Drew Howard, Jack Nicholson, Tayler Stover</td>
</tr>
<tr>
<td>9:00</td>
<td>Student-Athlete Mental Health</td>
<td>Kate Pigsley</td>
</tr>
<tr>
<td></td>
<td>- SAAC member introduction</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Speaker-Jessica Wagner</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Jessica Mohler (Navy)</td>
<td></td>
</tr>
<tr>
<td>10:00</td>
<td>Break</td>
<td>Kate Pigsley</td>
</tr>
<tr>
<td></td>
<td>- Coffee, soft drinks, juices</td>
<td></td>
</tr>
<tr>
<td>10:25</td>
<td>Project Planning Session: Mental Health</td>
<td>Alex Shillow</td>
</tr>
<tr>
<td></td>
<td>- SAAC member introduction/example</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Dismiss conferences to designated rooms</td>
<td></td>
</tr>
<tr>
<td>12:00</td>
<td>MAW/Team IMPACT Presentations</td>
<td>Tayler Stover</td>
</tr>
<tr>
<td></td>
<td>- SAAC member introduction</td>
<td></td>
</tr>
<tr>
<td></td>
<td>SALF has Division Breakouts</td>
<td></td>
</tr>
<tr>
<td>12:30</td>
<td>Lunch</td>
<td>Deiontae Nichols</td>
</tr>
<tr>
<td></td>
<td>- Encourage sitting with attendees from outside of conference</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Invite MAW/Team IMPACT families</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- MAW first</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- TI second</td>
<td></td>
</tr>
<tr>
<td>1:45</td>
<td>Fundraising “speed-dating”</td>
<td>Nick Ely</td>
</tr>
<tr>
<td></td>
<td>- SAAC member to introduce/example</td>
<td></td>
</tr>
<tr>
<td>2:15</td>
<td>Community Engagement</td>
<td>Madison Schiller</td>
</tr>
<tr>
<td></td>
<td>- SAAC member to introduce</td>
<td>- Connect with Marissa</td>
</tr>
<tr>
<td></td>
<td>- One Love Organization</td>
<td>- Just need intro</td>
</tr>
<tr>
<td>3:30</td>
<td>Break</td>
<td>Grant Foley</td>
</tr>
</tbody>
</table>
### Sunday April, 14

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Organizer</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:00</td>
<td>Breakfast</td>
<td></td>
<td>National Ballroom C/D</td>
</tr>
<tr>
<td>8:00</td>
<td>Morning ice breaker activity</td>
<td>Shonte Cargrill/TBD</td>
<td>National Ballroom C/D</td>
</tr>
<tr>
<td>8:15</td>
<td>Weekend Recap</td>
<td>Lauren Yacks</td>
<td>National Ballroom C/D</td>
</tr>
<tr>
<td>8:15</td>
<td>Weekend Recap</td>
<td>Lauren Yacks</td>
<td>National Ballroom C/D</td>
</tr>
<tr>
<td>8:30</td>
<td>Final Project Planning Session</td>
<td>Lee Dorpfeld, USF (mental health specialist)</td>
<td>Breakouts</td>
</tr>
<tr>
<td>10:00</td>
<td>Project Presentation</td>
<td>Alex Shillow</td>
<td>National Ballroom C/D</td>
</tr>
<tr>
<td>11:15</td>
<td>Break</td>
<td>Kate Pigsley</td>
<td></td>
</tr>
<tr>
<td>11:30</td>
<td>Keynote Address</td>
<td>Jack Nicholson</td>
<td>National Ballroom C/D</td>
</tr>
<tr>
<td>12:30</td>
<td>Lunch</td>
<td>Alex Shillow</td>
<td>National Ballroom C/D</td>
</tr>
<tr>
<td>1:30</td>
<td>Complete convention survey, depart for home</td>
<td></td>
<td>National Ballroom C/D</td>
</tr>
</tbody>
</table>

### Other SAAC Assignments

- Assign SAAC members to stage chairs/mics
- Assign SAAC member to welcome guest speakers
- SAAC members for registration table
At NCAA Division II National SAAC’s April 2018 meeting, the committee approved goals in the following six areas for the 2018 calendar year.

1. **CPR/AED certification**: Promote CPR and AED certification within conferences and on campuses.

2. **Mental health**: Continue to talk about mental health and determine how SAAC can help stop the stigma and raise awareness.

3. **Sexual assault**: Participate in the annual Student-Athlete Day of Action with Division II conferences and institutions to speak out against sexual assault.

4. **Team IMPACT® and Make-A-Wish®**: Explore ways to strengthen the division’s partnerships with both organizations.

5. **Love2Play**: Encourage children to play multiple sports and to have fun while they play.

6. **Voluntold**: Continue to discuss voluntold activities and determine next steps.
NEW Make-A-Wish. DONATION PROCESS

NCAA Division II has a long-standing relationship with the Make-A-Wish Foundation, which grants wishes to children with life-threatening illnesses. Since 2003, Division II has donated more than $5.3 million to Make-A-Wish. These contributions have funded more than 660 wishes. Thank you for your support!

During the last few months, Division II and Make-A-Wish have worked to streamline the donation process for conferences, institutions and fans. Starting on Sept. 1, 2018, all donations should be submitted directly to Make-A-Wish. The NCAA national office no longer is accepting Make-A-Wish fundraising donations. Championship and Enforcement fines should continue to be sent to the national office.

THREE EASY WAYS TO DONATE

Visit the Division II Make-A-Wish online portal at http://ncaadii.wish.org/.

• Simply enter the name of your institution and click the “Donate for Your School” button. Complete the form and click on “Submit Donation.”

Write a check.

• Checks should be made payable to Make-A-Wish.
• The name of the institution that should receive credit for the donation MUST be indicated on the Make-A-Wish donation form OR on the memo line of the check.
• All checks must be sent to the Make-A-Wish America headquarters at the address below, not your local Make-A-Wish chapter.

Call Make-A-Wish.

Make-A-Wish Call Center
866-880-1382
Monday-Friday
7:30 a.m.-4 p.m. (Mountain time)

Make-A-Wish America
1702 E. Highland Ave., Suite 400
Phoenix, AZ 85016

For questions, please contact Devon Herlihy, corporate alliance manager with Make-A-Wish America, at 602-775-5520 or dherlihy@wish.org.
Questions for SAAC Members
2020 NCAA Division II Yearbook

By May 31, please send Maddie Arndt (marndt@ncaa.org) the answers to your assigned questions, your high-res headshot and a high-res action picture.

Alexia Autry, Swimming and Diving, King University (Tennessee); Conference Carolinas

- Who has had the most positive influence on you as a person? What characteristics/trait does this person possess that you try to emulate?
- How has your Division II athletics experience helped you achieve balance in your life?
- What academic subject has attracted your interest that you wouldn’t have expected upon enrolling? What about it do you enjoy?
- What career path or profession do you plan to pursue upon graduation?
- What’s the best thing about being on the Division II SAAC?
- What’s the “It” in “Make It Yours” mean to you?

Shonte Cargill, Cross Country and Softball, Bluefield State College; Independents

- Who has had the most positive influence on you as a person? What characteristics/trait does this person possess that you try to emulate?
- What are you most proud of accomplishing so far in your college career (athletics or otherwise)?
- What has most surprised you about your college athletics experience?
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Gillian Edgar, Rowing, Seattle Pacific University; Great Northwest Athletic Conference

- What academic subject has attracted your interest that you wouldn’t have expected upon enrolling? What about it do you enjoy?
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Nicholas Ely, Baseball, Notre Dame College (Ohio); Mountain East Conference

- What are you most proud of accomplishing so far in your college career (athletics or otherwise)?
- What issues that the Division II SAAC is addressing are you most passionate about? Why?
• What would you most like to be known for?
• What career path or profession do you plan to pursue upon graduation?
• What’s the best thing about being on the Division II SAAC?
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**John Michael Etheridge**, Baseball, Kentucky State University; Southern Intercollegiate Athletic Conference

• Who has had the most positive influence on you as a person? What characteristics/traits does this person possess that you try to emulate?
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**Olivia Faught**, Golf, Southern Arkansas University; Great American Conference

• Who has had the most positive influence on you as a person? What characteristics/traits does this person possess that you try to emulate?
• How has your Division II athletics experience helped you achieve balance in your life?
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• What’s the “It” in “Make It Yours” mean to you?

**Grant Foley**, Soccer, Delta State University; Gulf South Conference

• Who has had the most positive influence on you as a person? What characteristics/traits does this person possess that you try to emulate?
• What’s the most positive aspect about being part of a college sports team?
• What academic subject has attracted your interest that you wouldn’t have expected upon enrolling? What about it do you enjoy?
• What career path or profession do you plan to pursue upon graduation?
• What’s the best thing about being on the Division II SAAC?
• What’s the “It” in “Make It Yours” mean to you?

**Braydon Kubat**, Cross Country and Track and Field, University of Minnesota Duluth; Northern Sun Intercollegiate Conference

• Who has had the most positive influence on you as a person? What characteristics/traits does this person possess that you try to emulate?
• How has your Division II athletics experience helped you achieve balance in your life?
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**Madeleine McKenna**, Volleyball, California University (Pennsylvania); Pennsylvania State Athletic Conference

• Who has had the most positive influence on you as a person? What characteristics/traits does this person possess that you try to emulate?
• What has most surprised you about your college athletics experience?
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• What career path or profession do you plan to pursue upon graduation?
• What’s the best thing about being on the Division II SAAC?
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**Deiontae Nicholas**, Football, Wayne State University (Michigan); Great Lakes Intercollegiate Athletic Conference

• Who has had the most positive influence on you as a person? What characteristics/traits does this person possess that you try to emulate?
• What academic subject has attracted your interest that you wouldn’t have expected upon enrolling? What about it do you enjoy?
• What issues that the Division II SAAC is addressing are you most passionate about? Why?
• What career path or profession do you plan to pursue upon graduation?
• What’s the best thing about being on the Division II SAAC?
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**Jack Nicholson**, Soccer, St. Thomas Aquinas College; East Coast Conference

• What issues that the Division II SAAC is addressing are you most passionate about? Why?
• What academic subject has attracted your interest that you wouldn’t have expected upon enrolling? What about it do you enjoy?
• What would you most like to be known for?
• What career path or profession do you plan to pursue upon graduation?
• What’s the best thing about being on the Division II SAAC?
• What’s the “It” in “Make It Yours” mean to you?
Mary Northcutt, Swimming and Diving, Carson-Newman University; South Atlantic Conference

- What are you most proud of accomplishing so far in your college career (athletics or otherwise)?
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Mackenzie O’Neill, Soccer, Missouri Western State University; Mid-America Intercollegiate Athletics Association

- Who has had the most positive influence on you as a person? What characteristics/traits does this person possess that you try to emulate?
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Kristina Ortiz, Golf, Lynn University; Sunshine State Conference

- Who has had the most positive influence on you as a person? What characteristics/traits does this person possess that you try to emulate?
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- What career path or profession do you plan to pursue upon graduation?
- What’s the best thing about being on the Division II SAAC?
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Kate Pigsley, Field Hockey, Southern New Hampshire University; Northeast-10 Conference

- What are you most proud of accomplishing so far in your college career (athletics or otherwise)?
- What would you most like to be known for?
- What academic subject has attracted your interest that you wouldn’t have expected upon enrolling? What about it do you enjoy?
- What career path or profession do you plan to pursue upon graduation?
- What’s the best thing about being on the Division II SAAC?
• What’s the “It” in “Make It Yours” mean to you?

Jake Renie, Swimming and Diving, University of Indianapolis; Great Lakes Valley Conference

• Who has had the most positive influence on you as a person? What characteristics/traits does this person possess that you try to emulate?
• What academic subject has attracted your interest that you wouldn’t have expected upon enrolling? What about it do you enjoy?
• What would you most like to be known for?
• What career path or profession do you plan to pursue upon graduation?
• What’s the best thing about being on the Division II SAAC?
• What’s the “It” in “Make It Yours” mean to you?

Alexandria Rhodes, Tennis, Georgia Southwestern State University; Peach Belt Conference

• Who has had the most positive influence on you as a person? What characteristics/traits does this person possess that you try to emulate?
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• What career path or profession do you plan to pursue upon graduation?
• What’s the best thing about being on the Division II SAAC?
• What’s the “It” in “Make It Yours” mean to you?

Madison Schiller, Basketball, California State University, East Bay; California Collegiate Athletic Association

• Who has had the most positive influence on you as a person? What characteristics/traits does this person possess that you try to emulate?
• What are you most proud of accomplishing so far in your college career (athletics or otherwise)?
• What academic subject has attracted your interest that you wouldn’t have expected upon enrolling? What about it do you enjoy?
• What career path or profession do you plan to pursue upon graduation?
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Josh Shapiro, Baseball, Colorado Mesa University; Rocky Mountain Athletic Conference

• Who has had the most positive influence on you as a person? What characteristics/traits does this person possess that you try to emulate?
• What has most surprised you about your college athletics experience?
• What issues that the Division II SAAC is addressing are you most passionate about? Why?
What career path or profession do you plan to pursue upon graduation?
What’s the best thing about being on the Division II SAAC?
What’s the “It” in “Make It Yours” mean to you?

Alex Shillow, Football, Texas A&M University-Commerce; Lone Star Conference

• What are you most proud of accomplishing so far in your college career (athletics or otherwise)?
• What issues that the Division II SAAC is addressing are you most passionate about? Why?
• What academic subject has attracted your interest that you wouldn’t have expected upon enrolling? What about it do you enjoy?
• What career path or profession do you plan to pursue upon graduation?
• What’s the best thing about being on the Division II SAAC?
• What’s the “It” in “Make It Yours” mean to you?

Tayler Stover, Soccer, Rogers State University; Heartland Conference

• Who has had the most positive influence on you as a person? What characteristics/traits does this person possess that you try to emulate?
• What has most surprised you about your college athletics experience?
• What would you most like to be known for?
• What career path or profession do you plan to pursue upon graduation?
• What’s the best thing about being on the Division II SAAC?
• What’s the “It” in “Make It Yours” mean to you?

Emma Svagdis, Volleyball, Azusa Pacific University; Pacific West Conference

• Who has had the most positive influence on you as a person? What characteristics/traits does this person possess that you try to emulate?
• What has most surprised you about your college athletics experience?
• What academic subject has attracted your interest that you wouldn’t have expected upon enrolling? What about it do you enjoy?
• What career path or profession do you plan to pursue upon graduation?
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• What’s the “It” in “Make It Yours” mean to you?

Mariah Wysocki, Softball, Bloomfield College; Central Atlantic Collegiate Conference

• Who has had the most positive influence on you as a person? What characteristics/traits does this person possess that you try to emulate?
• What academic subject has attracted your interest that you wouldn’t have expected upon enrolling? What about it do you enjoy?
• What are you most proud of accomplishing so far in your college career (athletics or otherwise)?
• What career path or profession do you plan to pursue upon graduation?
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Lauren Yacks, Softball, University of Findlay; Great Midwest Athletic Conference

• What academic subject has attracted your interest that you wouldn’t have expected upon enrolling? What about it do you enjoy?
• What are you most proud of accomplishing so far in your college career (athletics or otherwise)?
• What issues that the Division II SAAC is addressing are you most passionate about? Why?
• What career path or profession do you plan to pursue upon graduation?
• What’s the best thing about being on the Division II SAAC?
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ACTION ITEMS.

1. Legislative Items.

   • None.

2. Nonlegislative Items.

   a. Recommendation regarding funds earmarked for assisting NCAA Division II institutions in the development or enhancement of academic advising programs for student-athletes.

      (1) **Recommendation.** To allocate the $150,000 earmarked annually for the development or enhancement of academic advising programs for student-athletes as follows: (a) $75,000 annually to institutional grants of up to $1,000 each to meet identified and established needs (e.g., professional development opportunities, compliance blueprint recommendations); and (b) $75,000 annually to institutional grants, available through the NCAA Division II Strategic Alliance Matching Grant, to support funding of new or enhanced academic advising positions on campus.

      (2) **Effective Date.** September 1, 2019.

      (3) **Rationale.** Feedback from Division II faculty athletics representatives and directors of athletics indicated that the membership wants flexibility in how institutions use the $150,000 earmarked annually for academic advising. The recommended allocations would enable institutional staff to choose between addressing existing needs and adding additional staffing for student-athlete academic advisement.

      (4) **Estimated Budget Impact.** None.

      (5) **Student-Athlete Impact.** None.

   b. Recommendation regarding progress-toward-degree waiver directive related to final-year of eligibility.

      (1) **Recommendation.** That the NCAA Division II Academic Requirements Committee Directive Regarding the Standard of Review of Progress-Toward-Degree Waivers be adjusted to include flexibility for student-athletes entering the final season of competition while only having a credit-hour deficiency.

      (2) **Effective Date.** August 1, 2019.
(3) Rationale. The current directive outlining the authority for NCAA academic and membership affairs staff to approve academic waivers from member institutions is silent regarding student-athletes entering their final season of competition. The recommended change would allow staff to provide relief under certain circumstances when the student-athlete is entering his or her final season of competition. Additionally, the recommended change to the directive would be consistent with the NCAA Division I Committee on Academics Directive Regarding the Standard of Review of Progress-Toward-Degree Waivers.

(4) Estimated Budget Impact. None.

(5) Student-Athlete Impact. Varies. Student-athletes who meet the requirements could receive relief from progress-toward-degree requirements.

c. Recommendation regarding the addition of a previously approved waiver list to the progress-toward-degree waiver process.

(1) Recommendation. That a list of previously approved waivers be adopted that would permit institutions to self-apply relief of NCAA Bylaws 14.4.3.2 (nine/eight credit hours earned per academic term), 14.4.3.3 (18/27 hours earned during regular academic year), 14.4.3.4 (24/36 annual credit hours earned) and 14.4.3.5 (2.0 minimum grade-point average) if the student-athlete's circumstances satisfy the specified criteria for a previously approved waiver.

(2) Effective Date. August 1, 2019.

(3) Rationale. The waiver scenarios would include common circumstances where relief traditionally has been provided by staff if the student-athlete was otherwise on pace to meet academic eligibility requirements when the unforeseen mitigation occurred. Allowing institutions to self-apply, on campus, a specific previously approved waiver without submitting a formal progress-toward-degree waiver request would reduce bureaucracy and improve membership and NCAA staff efficiency.

(4) Estimated Budget Impact. None.

(5) Student-Athlete Impact. Varies. The time required to receive waiver relief may be reduced because the institution may apply the directive instead of filing a waiver request.
INFORMATIONAL ITEMS.

1. **Review of Forward Progress Athletics Consulting report regarding academic data review.** The committee discussed the final report from the academic data review conducted by Forward Progress Athletics Consulting as part of the NCAA Division II Foundation for the Future initiative. The report contained recommendations based on reviews of institutional graduation rate and Academic Performance Census (APC) data and feedback from surveys sent to the following individuals: (1) Institutional staff members who submit data in the NCAA Academic Portal; (2) Current and former members of Division II governance committees; and (3) Institutional and conference administrators, including directors of athletics, chancellors and presidents and commissioners. The committee approved the following recommendations:

   a. The enhancement of educational materials – accessible through Division II University – related to use of the Academic Portal, and the inclusion of links to the material in annual correspondence notifying the membership that the Academic Portal is open for data entry. The committee agreed that the correspondence should indicate that viewing the educational material is "highly recommended" for all recipients.

   b. The distribution of an annual reminder notification to Division II chancellors and presidents, directors of athletics, senior woman administrators, faculty athletics representatives, compliance administrators and conference commissioners regarding deadlines for all major data-reporting programs.

   c. Continued promotional efforts to direct institutional staff in search of academic metrics (e.g., single-year eligibility and retention rates) to the NCAA Division II Institutional Performance Program, where they can compare institutional data with national and conference means.

   d. The removal of nonessential and unreliable data fields from the Academic Portal, while retaining all transfer-related fields.

   e. Solicitation of membership feedback on the concept of including all student-athletes in Academic Portal data, instead of only those who meet the Academic Success Rate (ASR) cohort definition.

The committee reviewed the following additional recommendations but agreed to take no action: The creation of an annual academic-data-review process for active and transitioning Division II institutions, the development of robust reporting mechanisms within the Academic Portal and the removal of selected transfer-related fields from the APC.
2. **Discussion regarding initiatives to assist Division II institutions in the development or enhancement of academic advising programs.** The committee discussed ideas for utilizing $150,000 annually to enhance academic advising on Division II campuses based on feedback from the Faculty Athletics Representatives Association annual meeting and a membership survey of directors of athletics. [See Nonlegislative Action Item No. 2a.]. The committee agreed to hold a conference call in March to review and approve guidelines and policies for approval and distribution of the funds.

3. **Update on Academic Performance Census data submission.** The committee reviewed a list of institutions that requested extensions of their APC deadline for the 2018-19 academic year and a list of institutions that failed to submit data by the deadline. The number of institutions requesting extensions increased more than 30 percent from the 2017-18 submission cycle.

4. **Review of institutions failing to submit data by the Academic Performance Census deadline in the 2018-19 academic year.** The committee reviewed requests from six institutions for waivers of the penalty set forth in NCAA Constitution 3.3.4.15 (Academic Performance Census -- failure to submit) for failing to submit APC data by the original deadline of 15 weeks after the institution's first day of classes of the fall term, or by the extended deadline, if granted to the institution. The committee denied a waiver request from West Liberty University due to a lack of extenuating circumstances. The committee approved waiver requests from the following institutions based on the totality of the mitigating circumstances: Chadron State College; Eastern New Mexico University; Newman University; Ohio Valley University; and Urbana University. The committee also directed staff to develop a chart detailing the history of all APC waiver requests and a set of standards to guide future waiver deliberations.

   [Note: Christina Whetsel, Augusta University, recused herself from discussion and voting on the request from Eastern New Mexico University.]

5. **Issuance of official interpretation.** The committee reviewed a Division I official interpretation and discussed the application of the missed-term exception in Division II for student-athletes who attend classes during the term. The committee issued the following official interpretation and agreed to incorporate the interpretation into the NCAA Division II Manual.

   **Application of Missed-Term Exception.**

   The NCAA Division II Academic Requirements Committee confirmed that if a student-athlete is officially registered in a full-time program of studies in a regular term and attends the first day of classes, the missed term exception does not apply to that term.
6. **Discussion regarding waiver directive related to final-year eligibility.** The committee reviewed language that could be added to the Division II progress-toward-degree waiver directive allowing staff to consider flexibility for a student-athlete entering their final season of competition provided certain conditions are met. The current directive outlining the authority for academic and membership affairs staff to approve academic waivers from member institutions is silent regarding student-athletes entering their final season of competition. The committee recommended approval of the additional language that will be included in the 2019-20 waiver directive. [See Nonlegislative Action Item No. 2b and Attachment A.]

7. **Discussion regarding the waiver directive related to previously approved waiver checklist.** The committee reviewed a list of common circumstances where waiver relief has traditionally been approved by staff if the student-athlete was otherwise on pace to meet progress-toward-degree requirements when the unforeseen mitigation occurred. The committee recommended that the NCAA Division II Management Council approve adding this list to the existing progress-toward-degree waiver process. The committee agreed that this would reduce bureaucracy by allowing institutions to self-apply relief on campus when these specific conditions exist. [See Nonlegislative Action Item No. 2c and Attachment B.]

8. **Review of 2018-19 initial-eligibility waiver statistics.** The committee reviewed data on initial-eligibility waivers for 2018-19. The number of waiver requests increased 77 percent over 2017-18 levels due to the new initial-eligibility standards that went into effect in August 2018.

9. **Discussion regarding impact of the 2018 initial-eligibility standards.** The committee reviewed data on the final certification status and final eligibility status (aid, practice, competition) of NCAA Eligibility Center registrants in the 2017-18 and 2018-19 enrollment periods. Among Division II National Letter of Intent signees, there was minimal change in final eligibility status after applying automatic waivers.

10. **Update on ACT/SAT concordance.** Staff provided an update on the timetable for research related to use of the ACT and SAT in initial-eligibility scales. It is anticipated that the committee will review study results and potential options for using ACT/SAT scores in initial eligibility in summer or fall 2020.

11. **Review of Federal Graduation Rate and Academic Success Rate data.** The committee received a report on the Federal Graduation Rate and ASR data released in November 2018. NCAA research staff presented data on trends in the federal rate and ASR.
12. **Update on Division II educational initiatives.** The committee received an update on the planning of educational programs and materials for the Division II membership, specifically NCAA Regional Rules Seminars and NCAA Division II Regional Compliance Seminars.

13. **Update on NCAA Division I academic misconduct interpretive issues and newly adopted legislative review.** Staff provided an update regarding an NCAA Division I Presidential Forum review of current academic misconduct and academic integrity legislation, policy and interpretations.


15. **Review of the October 2018 NCAA International Student Records Committee report.** The committee received a report from the October 2018 International Student Records Committee meeting.


17. **Review of the 2019 Academic Requirements Committee Roster.** The committee reviewed the updated roster and approved changes to the subcommittee assignments.

18. **Review of the January 2019 Division II Management Council and NCAA Division II Presidents Council summary of actions.** The committee reviewed the summary of actions from the January 2019 meetings of the Management Council and the Presidents Council.

19. **Review of newly adopted Division II legislation.** Staff provided a summary of the legislation adopted at the 2019 NCAA Convention, including one Association-wide proposal and eight Division II proposals.

20. **Review of NCAA Conflict of Interest policy.** The committee reviewed the conflict of interest policy for NCAA committee members.

21. **Election of committee vice chair.** The committee elected Tim Ladd, faculty athletics representative, Palm Beach Atlantic University, to serve as vice chair, effective September 1, 2019.

22. **Campus updates and issues.** The committee discussed academic updates and issues at their institutions.
23. **Future meeting schedule.** The committee affirmed September 12-13 as the dates for its fall 2019 in-person meeting and February 10-11 as the dates for its winter 2020 meeting. Staff will coordinate with the committee to schedule teleconferences in March 2019 and June 2019.

*Committee Chair:* Christina Whetsel, Augusta University  
*Staff Liaisons:* Susan Britsch, Academic and Membership Affairs  
Gregg Summers, Research

| NCAA Division II Academic Requirements Committee  
<table>
<thead>
<tr>
<th>February 11, 2019, In-Person Meeting</th>
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<tr>
<td><strong>Attendees:</strong></td>
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<tr>
<td>Olivia Faught, Southern Arkansas University.</td>
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<td>Jennifer Heimstead, California State Polytechnic University, Pomona.</td>
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<td>Travis Smith, University of Indianapolis.</td>
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<td>Jessica Swiney, King University.</td>
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<td>Shawn Ward, Le Moyne College.</td>
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<td>Patrick Wempe, Henderson State University (via teleconference).</td>
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<td>Christina Whetsel, Augusta University.</td>
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<td><strong>Absentees:</strong></td>
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<tr>
<td>Susan Britsch and Gregg Summers.</td>
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<td><strong>Other NCAA Staff Members in Attendance:</strong></td>
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Background:

In September 2018, the NCAA Division II Academic Requirements Committee recommended adjusting the NCAA Division II Academic Requirements Committee Directive Regarding the Standard of Review of Progress-Toward-Degree Waivers to include flexibility for student-athletes entering the final year of eligibility. The current directive outlining the authority for NCAA academic and membership affairs staff to approve academic waivers from member institutions is silent regarding student-athletes entering a final season of competition. Staff has been rendering decisions in cases based on the student-athlete's academic record and documented mitigation presented without regard to remaining eligibility. The committee recommended a change to the directive and requested that staff develop language that could be added to the 2019-20 Division II waiver directive for review. Additionally, a recommended change to the directive would be consistent with the NCAA Division I Committee on Academics Directive Regarding the Standard of Review of Progress-Toward-Degree Waivers.

Potential Guideline:

Relief to be provided if the student-athlete is entering his/her final season of competition and has only a credit-hour deficiency:

1. A degree audit specific to the student-athlete's current degree program; and

2. Certification that the student-athlete is in the coursework necessary to complete his or her degree requirements within 10 semesters or 15 quarters. The statement must be signed by the student-athlete and his or her academic advisor.

Conclusions:

1. The Academic Requirements Committee recommends approval of a guideline to permit additional flexibility for student-athletes entering their final season of competition, as specified.

2. The Academic Requirements Committee does not recommend approval of a guideline to permit additional flexibility for student-athletes entering their final season of competition, as specified.

Applicable Legislation:

NCAA Division II Bylaw 14.4.3.12. The Academic Requirements Committee shall have the authority to waive all other progress-toward-degree requirements based on objective evidence that demonstrates circumstances that warrant the waiver of the normal application of those regulations. The committee shall establish the process for granting such waivers and shall report at least annually to the Management Council and to the membership, the actions taken in summary, aggregate form. (Adopted: 1/18/14 effective 8/1/16 for certifications of progress toward degree for fall 2016 and thereafter)
Background:

The intent of the following modifications to the existing progress-toward-degree waiver process is to reduce bureaucracy and permit the membership and NCAA staff to work more efficiently in limited circumstances. The waiver scenarios listed below are common circumstances where relief has traditionally been provided by staff if the student-athlete was otherwise on pace to meet the academic eligibility requirements when the unforeseen mitigation occurred.

Process:

An institution is only permitted to self-apply relief (waive an otherwise applicable progress-toward-degree requirement) if the institution's circumstances appear on the list of designated previously approved waivers and the circumstances satisfy the specified criteria established for the previously approved waiver. If an institution's circumstances do not appear on the list of previously approved waivers, or if the circumstances do not satisfy all established criteria for a previously approved waiver, the institution must submit a formal progress-toward-degree waiver application to the NCAA national office for consideration.

An institution that grants relief of NCAA legislation based on the specific, previously approved waiver circumstances listed below must maintain the documentation used to make the determination on campus. The list of previously approved waivers will be reviewed on an annual basis by staff.

Previously approved waiver scenarios:

Institutions seeking a progress-toward-degree waiver on behalf of a student-athlete for relief of NCAA Bylaws 14.4.3.2 (nine/eight credit hours earned per academic term), 14.4.3.3 (18/27 hours earned during regular academic year), 14.4.3.4 (24/36 annual credit hours earned), 14.4.3.5 (2.0 minimum grade-point average) may self-apply relief (waive an otherwise applicable progress-toward-degree requirement) if the institution's circumstances appear on the list of designated previously approved waivers and the circumstances satisfy the specified criteria established for the previously approved waiver.

Institutions are expected to maintain documentation to demonstrate the identified criteria existed at the period of time to which the previously approved waiver is applied. Additionally, an academic recovery plan designed by the institution that demonstrates how the student-athlete's individual efforts, course schedule planning (including consideration of academics and athletics related time demands) and use of academic resources (including appropriate accommodations for any education-impacting disability) will allow him or her to overcome academic eligibility deficiencies. A reasonable academic recovery plan will also demonstrate that the student-athlete
is likely to graduate within five years of initial full-time enrollment and should include term-by-term scheduling of courses to the greatest extent possible. The plan must be signed by both the student-athlete and an institutional representative with academic oversight for the student-athlete. If the institution or student-athlete fail to adhere to the academic recovery plan on file and it results in a future progress-toward-degree deficiency, the institution must submit a formal progress-toward-degree waiver application to the national office for consideration.

**Personal Hardships:**

**Death of an immediate family or team member:**

- The student-athlete experienced the death of an immediate family or team member during the academic year that immediately precedes a deficiency.
- For purposes of relief in this scenario and others, immediate family member is defined as spouse, parent or legal guardian, child, sibling or domestic partner.

**Diagnosis of terminal illness or hospitalization of immediate family or team member:**

- The student-athlete's immediate family member or team member was diagnosed and/or hospitalized with a terminal illness during the academic year that immediately precedes a deficiency.
- Immediate family member is defined above.

**Victims of inappropriate sexual behavior:**

- The student-athlete was a victim of inappropriate sexual behavior during the academic year in which the deficiency occurred. Inappropriate sexual behavior includes, but is not limited to, sexual assault, sexual abuse, sexual misconduct or sexual violence.

**Inpatient hospitalization:**

- The student-athlete is hospitalized for a significant amount of time (e.g., two weeks) during the term or academic year that immediately precedes a deficiency.

**Catastrophic events:**

- The student-athlete experienced a loss due to a catastrophic event that occurred at the student-athlete's institution or in the student-athlete's hometown during the academic year immediately preceding the deficiency.
A catastrophic event as defined by the Federal Emergency Management Agency is "any natural or manmade incident, including terrorism, that results in extraordinary levels of mass casualties, damage, or disruption severely impacting the population, infrastructure, environment, economy, national morale and/or government functions."

High achieving students:

Nontransfers with a 3.5 or above cumulative grade-point-average:

- The student-athlete is a continuing, non-transfer, undergraduate student that presents a cumulative GPA at or above 3.50 and on an academic track to graduate within five years of initial full-time enrollment.

- Institution has on file an academic recovery plan that shows graduation within five years.

- The mitigation asserted must conform to the current directive regarding the standard of review of progress-toward-degree waivers and any documentation corroborating the mitigation must be kept on file.

- In cases of misadvisement, the institution must complete an institutional recovery and it must be kept on file.

Student-athlete entering final season of competition (credit-hour deficiencies only):

- The student-athlete is entering his or her final season of competition and the following academic criteria are met for a credit-hour deficiency:
  
  - Certification that the student-athlete received a satisfactory grade in all degree-applicable courses during the previous academic year (two semesters or three quarters);

  - Certification that the student-athlete is seeking to participate in his or her final season of competition during the ensuing two semesters or three quarters;

  - Documentation that the student-athlete will complete his or her degree at the end of the ensuing two semesters or quarters;

  - Documentation that the student-athlete meets or exceeds the cumulative grade-point-average required for graduation in the student-athlete's degree program;

  - Certification that the student-athlete had no prior progress-toward-degree deficiencies; and
Evidence that demonstrates that it is reasonable to believe, based on the student-athlete's accelerated completion of his/her degree requirements, that the student-athlete will earn his/her degree in less than five years of initial enrollment.

**Restrictive degree programs:**

- The student-athlete is enrolled in a specific degree program that, due to course sequencing, offering limitations, catalog changes or a lack of course substitutions, has resulted in credit-hour deficiencies.

- If a waiver of an institution's specific degree program is provided, an institution may self-apply a progress-toward-degree waiver to individual student-athletes enrolled in the degree program provided the following criteria are satisfied:
  
  - The student-athlete's failure to pass a course within the degree program, or attain a requisite grade-point-average, did not inhibit his or her progression through the degree program or create the deficiency;
  
  - The student-athlete is completing his or her degree as outlined by the institution in its published policies and/or curriculum for the degree program;
  
  - The number of hours in which the student-athlete is enrolled is not below nine; and
  
  - The student-athlete will graduate within the degree program's intended timeline.
ACTION ITEMS.

1. Legislative Items.
   - None.

2. Nonlegislative Items.
   - None.

INFORMATIONAL ITEMS.

1. Discussion regarding the NCAA Division II academic advising initiative program.
   The committee discussed the implementation of the $75,000 institutional academic advising support grants recommended at its February 2019 in-person meeting. The committee confirmed that each grant application should be limited to a request of not more than $1,000 annually. The grant applications would be reviewed each year by a subcommittee of the Academic Requirements Committee, in conjunction with the February in-person meeting. Based on the workload of the full committee, the subcommittee's work may be completed via teleconference in future years.

   The committee agreed to the following permissible uses of the grant, all requiring institutions to demonstrate how the request enhances athletics academic advising: (1) professional development opportunities (e.g., seminar attendance expenses, advising mentor programs); (2) technology and software; (3) educational tools; and (4) supplementing staff salaries, including graduate assistants.

   The subcommittee's review of grant applications would be on a first-come, first-served basis, with a focus on ensuring the request is a permissible use and giving priority to institutions that have not previously received an institutional academic advising support grant.

   The committee plans to measure impact of the grants by reviewing student-athlete academic waiver data with assertions of misadvisement or lack of advisement as well as requiring a final report outlining how the funds were spent and how the institution measured outcomes on campus. Additionally, the committee noted the opportunity to develop best practices for institutions, including encouraging institutions to include questions related to athletics academic advising in student-athlete exit interviews.

   The committee noted that the administrative structure for the Strategic Alliance Matching Grant is already in place so there was no need to discuss implementation for the $75,000 allocation recommended for that program.
2. **Election of Subcommittee on Progress-Toward-Degree Waivers chair.** The committee elected Patrick Wempe, faculty athletics representative, Henderson State University, to serve as subcommittee chair, effective immediately.

*Committee Chair: Christina Whetsel, Augusta University.*

*Staff Liaisons: Susan Britsch, Academic and Membership Affairs. Gregg Summers, Research.*

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**Guests in Attendance:**
None.

**NCAA Liaisons in Attendance:**
Gregg Summers.

**Other NCAA Staff Members in Attendance:**
Terri Steeb Gronau, Maritza Jones, Stephanie Quigg Smith and Karen Wolf.
ACTION ITEMS.

1. Legislative items.
   - None.

2. Nonlegislative items.
   a. Championship date formula for women’s lacrosse in festival years.
      (1) **Recommendation.** Adjust the date formula during festival years so that first- and second-round games are held the Thursday and Saturday before the finals. (This moves the first and second round one day earlier.)

      (2) **Effective date.** 2020 championship.

      (3) **Rationale.** Currently during festival years, the semifinals and final are conducted Thursday and Saturday, with the first- and second-round games played the prior Friday and Saturday. Beginning with the 2018-19 season, a rest day was approved between the first- and second-round games to mirror the rest day between the semifinals and final. With the added rest day, the first- and second-round games are now played on Friday and Sunday in non-festival years. Under the current formula, the first and second rounds would no longer mirror the championship. Additionally, the current formula has advancing teams playing the first and second round on Friday and Sunday, then be expected to arrive at the Festival on Monday for opening ceremonies.

      (4) **Estimated budget impact.** None.

      (5) **Student-athlete impact.** The recommendation would provide additional recovery time between the preliminary rounds and the championship, as well as an additional non-travel day for the student-athletes between the second round and the championship.

   b. Preliminary-round date formula for women’s soccer.
      (1) **Recommendation.** Allow preliminary-round hosts to choose a Thursday-Saturday or Friday-Sunday format to best suit their needs.

      (2) **Effective date.** 2019 championship.
(3) Rationale. Flexibility allows institutions to choose days based on what will provide for the most successful preliminary-round experience, depending on other on-campus events that may be taking place. Further, flexibility in days allows institutions that have earned the right to host preliminary rounds in both men’s and women’s soccer to do so without undue scheduling challenges. This change would provide consistency among both championships, as the men’s preliminary-round hosts already have the ability to choose their days of competition. (The current women’s soccer championship date formula requires all hosts to conduct competition on Friday and Sunday, unless a No Sunday Play institution was competing at the site.)

(4) Estimated budget impact. None.

(5) Student-athlete impact. With the ability to avoid possible conflicts with other events on campus, host institutions can provide the best possible experience for the participating teams.

c. Seeding adjustment for women’s soccer.

(1) Recommendation. Seed the four teams advancing to the finals of the Division II Women’s Soccer Championship based on the Division II strength of schedule, Division II won-lost percentage and performance indicator (PI), which are all part of the selection criteria for women’s soccer. Further, the data used for seeding the advancing teams will encompass only regular-season results since teams do not control who they play in the postseason.

(2) Effective date. 2019 championship.

(3) Rationale. The Division II Women’s Soccer Committee began seeding the teams advancing to the finals with the 2018 championship at the direction of the Division II Championships Committee. The soccer committee decided to use the PI since it incorporates many factors into its formula (result, location, strength of opponent). After the first year, the committee feels that more data points will be beneficial to seeding the four teams. The committee also wants to use results only from the regular season since a team does not control its opponents or whether it has a bye in the postseason. Using results from all games prior to the NCAA tournament ensures equitable comparisons for all teams.

(4) Estimated budget impact. None.

(5) Student-athlete impact. Seeding the teams at the finals provides the most competitive matchups for the student-athletes.
d. Selection Criteria requirements for men’s golf.

(1) **Recommendation.** Amend the selection criteria in men’s golf by adding the following language:

> “An institution must meet sport sponsorship requirements per NCAA Division II Bylaw 20 prior to selections for any team or individual to be considered for at-large selection.”

(2) **Effective date.** Immediate.

(3) **Rationale.** The Championships Committee requested sport committees for individual sports to align sport sponsorship and championship selection minimums in those sports in which the requirements were not the same (the Division II Management Council also supported this request). The golf committee believes that, at a minimum, sport sponsorship requirements should be met for any team or individual to be considered for championship selection.

(4) **Estimated budget impact.** None.

(5) **Student-athlete impact.** None.

e. **Sport and rules committee appointments.** Ratify the following sport and playing rules committee appointments, effective September 1, 2019, unless specified otherwise (see attachment).

- **Baseball (immediate appointment).** Appoint Steve Browning, director of athletics, Southern Arkansas University, to replace Mark Clements, associate director of athletics, Northwest Missouri State University, who has left the institution.

- **Baseball rules.** Appoint Mark Brew, head baseball coach, Lee University, to replace Rudy Garbalosa, head baseball coach, Lynn University, due to term expiration.

- **Men’s basketball.** Appoint Michael McBroom, director of athletics, West Texas A&M University, to replace Jason Boothe, director of athletics, Dixie State University, due to term expiration.

- **Men’s basketball rules.** Appoint Jim Boone, head men’s basketball coach, Delta State University, to replace Bernie Driscoll, head men’s basketball coach, Kutztown University of Pennsylvania, due to term expiration.
• **Women’s bowling.** Appoint Robert Cincotta, head women’s bowling coach, Molloy College, to replace James Washington, head women’s bowling coach, Virginia Union University, due to term expiration.

• **Men’s and women’s cross country.** Reappoint Shawn Green, assistant director of athletics, Southern New Hampshire University. Appoint Chris Bradford, head cross country and track and field coach, California State Polytechnic University, Pomona, to replace Preston Grey, head cross country and track and field coach, Azusa Pacific University, due to term expiration.

• **Football.** Appoint Paul Lueken, director of athletics, Slippery Rock University of Pennsylvania, to replace Reid Amos, commissioner, Mountain East Conference; and Monica Gordy Polizzi, head softball coach/senior woman administrator, Mars Hill University, to replace Dick Christy, director of athletics, University of North Carolina at Pembroke, due to term expirations.

• **Football rules (immediate appointment).** Appoint Bill Zwaan, head football coach, West Chester University of Pennsylvania, to replace William Wagner, head football coach, Angelo State University, who has left the institution.

• **Women’s rowing.** Appoint Angie Jabir, associate director of athletics/senior woman administrator, Nova Southeastern University, to replace Marlon Furlongue, assistant director of athletics, Nova Southeastern University, due to term expiration.

• **Men’s soccer.** Appoint Brian McMahon, head men’s soccer coach, Palm Beach Atlantic University, to replace Bill Elliott, head men’s soccer coach, University of West Florida, due to term expiration.

• **Women’s soccer.** Appoint Margaret McGraw, associate director of athletics/senior woman administrator, Ouachita Baptist University, to replace Lewis Theobald, head women’s soccer coach, University of Central Missouri; and Neil Piper, head women’s soccer coach, Texas A&M University-Commerce, to replace J. B. Belzer, head women’s soccer coach, Regis University (Colorado), due to term expirations.

• **Softball.** Appoint Allie Koleynski, assistant commissioner, Mountain East Conference, to replace John Wilson Jr., assistant director of athletics, Virginia State University; and Rebekah Gasner, director of compliance/senior woman administrator, Montana State University Billings, to replace Brandon Davis, associate director of athletics, San Francisco State University, due to term expirations.

• **Softball rules.** Appoint Shena Hollar, head softball coach/senior woman administrator, Lenoir-Rhyne University, to replace Edith Gallagher, head softball coach, Mansfield University of Pennsylvania, due to term expiration.
Division II Championships Committee Meeting  
February 20, 2019  
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- **Men’s and women’s swimming and diving (immediate appointment).** Appoint Jennifer Mervar, assistant director of athletics, University of Indianapolis, to replace Kate Burke, associate director of athletics, Colorado School of Mines, who has left the institution.

- **Men’s and women’s tennis.** Appoint Kelly Elliott, assistant commissioner/senior woman administrator, Southern Intercollegiate Athletic Conference, to replace Ci Ly, head men’s and women’s tennis coach, Palm Beach Atlantic University, due to term expiration.

- **Men’s and women’s track and field.** Appoint Zach Emerson, assistant director of athletics/head track and field coach, Franklin Pierce University, to replace Lorne Marcus, assistant director of athletics, St. Thomas Aquinas College, due to term expiration.

- **Women’s volleyball.** Appoint Jill Stephens, associate director of athletics/senior woman administrator, Florida Southern College, to replace Doug Walters, head women’s volleyball coach, Palm Beach Atlantic University, due to term expiration.

- **Wrestling.** Reappoint Ann Traphagen, associate director of athletics/senior woman administrator, Augustana University (South Dakota).

- **Wrestling rules.** Appoint Austin Devoe, head wrestling coach, Colorado School of Mines, to replace Jason Warthan, head wrestling coach, University of Indianapolis, due to term expiration.

**INFORMATIONAL ITEMS.**

1. **Opening remarks and review of schedule and agenda.** Division II Championships Committee Chair Sue Willey welcomed Grant Foley, the new SAAC representative from Delta State University, and reviewed the meeting schedule and key discussion items.

2. **Division II strategic plan.** Staff noted that the midterm assessment of the six-year plan has been completed and is now available online, along with supporting materials to help institutions and conferences align the division’s goals and objectives within their own strategic planning efforts.

3. **Recent committee reports.** The committee approved its December teleconference report as presented.

4. **Budget update.** Staff reviewed game operations, team transportation and per diem expenses for the 2018 fall championships and noted that several charges are still outstanding. The
committee will review final budget numbers from the 2018 fall championships during its June meeting.

5. Committee updates.
   a. Membership Committee. Staff updated the group on institutions in the membership process, as well as two additional institutions that have applied for membership (College of Staten Island and Frostburg State University). The Division II Membership Committee will review those applications in July.

      - Recent reports. The committee reviewed the panel’s recent reports as information only.
      - Soccer forfeiture update. Staff noted that the NCAA Men’s and Women’s Soccer Rules Committee will meet in March to further discuss a rule in men’s and women’s soccer requiring a postgame forfeit to be imposed if a student-athlete or coach participates in a match when they should have been serving a suspension for a red card or accumulation of yellow cards. The rules committee previously wanted the penalty to apply to the regular season in addition to affecting postseason selection but tabled the matter until its March meeting to seek feedback from the soccer community and other governance groups about whether any changes being considered would have unintended consequences. The Championships Committee at its September 2018 meeting decided to not support enforcing the existing forfeit rule, and to not support a forfeit being reflected in the score reporting system (i.e., that the score would be changed, and the statistics not counted). Rather, the committee advised the rules committee to consider a different approach regarding how a penalty in these instances should affect the regular season (e.g., fines, additional suspensions, etc.). Staff noted that the championships oversight bodies in Division I and III were also not supportive of enforcing the existing forfeit rule nor a forfeit being reflected in the score reporting system. Further, the Championships Committee advised the sport committees to use the existing nullification process as a tool to address these situations as they relate to postseason selection. (Staff noted that the sport committees are prepared to act on the nullification concept, if approved.)

6. NCAA Convention update.
   - Legislation. Staff reviewed the recent NCAA Convention at which all proposals on the floor were adopted, including one replacing the coaches test with completion of required modules via the new Division II University platform. Staff noted that the required courses (two on recruiting, two on eligibility and two related to health and safety) will be bundled and launched on April 1.
- **Life in the Balance.** Staff also noted that the Division II Presidents Council and Division II Management Council met jointly at the Convention to review the division’s Life in the Balance philosophy, noting an increase in legislative proposals in recent years seeking to reverse some of the playing and practice season restrictions that Life in the Balance originally meant to streamline. Both councils felt strongly that Life in the Balance remains as a viable approach for the division, not only for playing and practice season but also as a way to deliver a valued college experience for Division II student-athletes (the 2018 membership census also supported this premise).

7. **Regionalization philosophy discussion.** The committee continued discussing issues related to regionalization, particularly whether regionalization principles are met at the time of selection or the final site. The Regionalization Working Group appointed in 2017 discussed this issue at length but in its final report recommended that the membership weigh in further on the following statement in the current regionalization guiding principles:

“The Division II regionalization philosophy provides access to national championships from every region of the country. Regionalization does not guarantee that the best eight programs in the country will compete for a national championship, but it does guarantee that the different regions of the country will be represented at the championship by each region’s best team.”

Conferences were asked for input, though few provided any, which indicated to the Championships Committee that the membership in general is not eager to change the principle. In their own discussion, Championships Committee members agreed that guaranteeing representation from each region at the championship final site should be maintained. While it is mandated that sport committees seed the teams advancing to the final site, regional representation at the final site is a significant and distinguishing Division II attribute. Accordingly, the Championships Committee supported keeping the guiding principle as currently written.

8. **Minimum sports sponsorship requirements and scheduling requirements for championship selection.** The Championships Committee had asked sport committees for individual sports that did not have the same requirements for sport sponsorship and championship selection minimums to review whether those should be aligned (the Division II Management Council also supported this request). The Championships Committee approved a recommendation from the Division II Women’s Golf Committee to adjust its requirements at a previous meeting. The Division II Men’s Golf Committee has recommended adjusting its selection criteria to match what the women’s committee did, which the Championships Committee also approved (see Action Item 2-d). The committee also noted that the wrestling and swimming and diving committees indicated an initial desire not to adjust their current requirements (due to the potential negative affect on sponsorship), but the Championships Committee directed those two sport committees to revisit the request and propose adjustments for future consideration.
9. **Data regarding championship performance and demographics of participants.** Due to past membership concerns regarding the perceived advanced experience level of some student-athletes (particularly in men’s soccer), the NCAA research staff was asked to review the data collected in 2017 from the NCAA’s Academic Tracking System, as well as from school websites, to determine whether there is a relationship between student-athlete age and championship qualification. The data the staff was able to acquire does not demonstrate any systemic evidence that the average age of squads is significantly related to whether the squad advanced to the championship. The Championships Committee agreed that while no additional research is merited at this time, sport committees across the division should continue to monitor the issue.

10. **Sport committee reports.**

   a. **Field hockey.**

      - **Annual meeting report.** The Championships Committee reviewed the report from the Division II Field Hockey Committee’s recent annual meeting as information only.

      - **Joint committee report.** Championships Committee members also reviewed the report from the joint Divisions I, II and III Field Hockey Committees and noted the rules modifications recommendations (flexibility for uniforms and moving from halves to quarters) that those groups are submitting to the Playing Rules Oversight Panel for consideration.

   b. **Football.**

      - **Future sites.** The committee approved the Lone Star Conference hosting the 2019, 2020 and 2021 Division II Football Championships at McKinney ISD Stadium in McKinney, Texas.

      - **Revised bracketing model.** The committee supported in concept a recommendation to change the way the Division II Football Committee places teams in the bracket in order to minimize flights, effective with the 2019 championship. However, because the financials of that recommendation have not yet been confirmed, the Championships Committee agreed to revisit the issue and make a formal recommendation during a future teleconference.

   c. **Men’s soccer.** The Championships Committee reviewed the report from the Division II Men’s Soccer Committee’s recent annual meeting as information only.

   d. **Women’s soccer.**
• **Adjustment to seeding the bracket at the championship finals.** The committee approved a recommendation to seed the four teams advancing to the finals based on criteria as specified (see Acton Item 2-c).

e. **Men’s and women’s soccer.**

- **Future site.** The committee approved Colorado Springs, Colorado, as the location of the 2021 men’s and women’s soccer championships. The Rocky Mountain Athletic Conference will serve as the host conference, with support from the City of Colorado Springs and the Colorado Springs Sports Corporation.

- **Preliminary-round date formula.** The committee approved a flexible date formula for preliminary-round hosts that allows them to choose a Thursday-Saturday or Friday-Sunday format to best suit their needs (see Action Item 2-b).

- **Web stream requirements for video exchange.** The committee approved adding the following additional criteria to the current web streaming requirements to provide the best possible consistency in the video exchange process institutions use during the men’s and women’s soccer championships:
  - Filming position(s) must include a camera at mid-field line with a minimum height, above ground level, of 20 feet.
  - At kickoff, show the entire field before play start.
  - After kickoff, show the third of the field that the ball is in- from sideline to sideline. Try to zoom in to cut out as much non-field space (benches, parking lots, etc.) as possible.
  - The camera position and angle should avoid glare, if possible.
  - Filming should begin at least one minute prior to kick-off, and continue after the match has concluded, to include the handshake line and exit of both teams from the field of play.

f. **Women’s lacrosse.**

- **Championship date formula.** The committee approved adjusting the date formula for the first- and second-round games during festival years as specified (see Action Item 2-a).

g. **Women’s volleyball.**

- **Competition requirements for at-large selection.** The committee tabled a request from the Division II Women’s Volleyball Committee to revise at-large selection requirements in accordance with the timeline for selection criteria recommendations.
- **Competition requirements for regional hosts.** The Championships Committee did not support a request to establish scheduling requirements in order to host, noting that such requirements do not exist for any other sport.

11. **Other discussion items.**

   a. **Fall championships recaps.** The committee reviewed reports from the 2018 fall championships.

   b. **Women’s basketball strategic plan.** Staff updated the committee on the development of a cross-divisional, five-year strategic plan for NCAA Women’s Basketball that will launch this spring, noting valuable input from the Division II Women’s Basketball Committee on the initiative.

   c. **Neutrality requirements at postseason events.** The committee discussed a desire expressed within some segments of the membership to allow flexibility in the neutrality policy in the postseason. The concern is based in part on the notion that schools have earned the right to host and thus should be allowed to conduct the contest in a manner that resembles what they do during the regular season. The Championships Committee acknowledged the concerns but also agreed fundamentally that an NCAA postseason event is different than a regular-season event. As such, the committee did not take action to change the policy but did agree to ask sport committees to discuss what specific changes they would make per sport in order for the Championships Committee to evaluate their impact on the policy. The issue also will be vetted through the Coaches Connection program.

12. **Lone Star Conference waiver request.** The committee approved a request from the Lone Star Conference to waive the two-year waiting period for automatic qualification to the Division II Men’s Soccer Championship. The Lone Star, which previously did not have an AQ for men’s soccer, based its request on its expansion to 19 full-time members in 2019, which includes 10 men’s soccer programs that had been competing under the Heartland Conference banner since 2016. The Championships Committee agreed that the waiver is merited because the Heartland Conference will cease to exist, and that 10 of the 11 active sponsors of the sport in the expanded Lone Star have played together for at least two years, as required.

13. **Staff updates.**

   a. **Legal.** Staff updated the committee on relevant issues, including ramifications resulting from the U.S. Supreme Court ruling to allow state-by-state sports wagering.

   b. **Governance.**
- **January 2019 summary of actions.** The committee received an update on the most recent Management and Presidents Council meetings in January as information only.

- **Championships analytics from Turner.** Staff summarized selection show and contest streaming analytics from the 2018 fall championships.

c. **Coaches Connection.** Jill Willson from Double L Consulting updated the committee on the Division II Coaches Connection program, noting its continued success as a communication conduit that further engages coaches on issues and hot topics within their respective sport.

d. **Community engagement.** Ms. Willson also updated the committee on the various community engagement initiatives that took place at the most recent festival in Pittsburgh for fall sports, noting that about 950 student-athletes interacted with more than 2,500 community members that week.

e. **Division II National Championships Festivals.** Staff summarized the success of the fall championships festival and previewed plans for the next festival for spring sports in St. Louis in 2020. Staff also summarized the timeline for the working group the committee appointed to review and improve various logistics and efficiencies for future festivals.

f. **Division II University.** Staff presented an update on the DII U platform, noting that 28 courses already have been uploaded (including the six that are required for coaches – see Informational Item No. 6. Additional courses are planned for countable athletically related activities (CARA) and voluntary activities (or what have come to be known as “voluntold” activities), as well as courses that help explain regionalization and championships selection processes and policies.

14. **Other business.**

- **Fine for missing the deadline to submit automatic qualification application forms.** Committee members discussed the penalties for conferences that fail to submit the AQ application forms by the Feb. 1 deadline. Staff will review the penalty structure on a future teleconference and the committee may recommend changes at that time.

- **Gender equity in officiating.** Committee members noted as a priority the need to increase involvement of women in officiating, particularly in women’s sports and particularly at the festivals. While the committee is aware of the various challenges related to populating the pipeline in officiating, and that those concerns are Association-wide issues, the committee reiterated that whatever can be done in the short term by sport committees and the membership at large to address gender equity at Division II championships is a priority.
- **Review of rankings process.** The committee discussed membership concerns with the regional ranking process prior to selections, noting that the rankings immediately before selections may give ranked teams a false sense of security. Acknowledging that this perception may be self-inflicted, the committee nonetheless believes the issue is worth raising among conference sports information directors and sport committees to review whether actions could be taken to reduce the likelihood that teams would take their selection chances for granted based on their ranking late in the season.

15. **Future meeting dates and sites.**


b. September 10-11, 2019 (Indianapolis).

c. February 19-20, 2020 (Indianapolis).

d. June 24-25, 2020 (Indianapolis).

e. September 9-10, 2020 (Indianapolis).

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**Committee Chair:** Sue Willey, University of Indianapolis  
**Staff Liaisons:** Roberta Page, Championships and Alliances  
Molly Simons, Championships and Alliances  
Amanda Conklin, Academic and Membership Affairs

| Division II Championships Committee  
| February 20, 2019, Meeting  
| Attendees: |
| Michael Anderson, Gulf South Conference.  
| Greg Bamberger, Kutztown University of Pennsylvania (via teleconference).  
| Pat Britz, South Atlantic Conference.  
| Steve Card, Western Washington University.  
| Mike Cerino, Limestone College (via teleconference).  
| Grant Foley, Delta State University (Division II SAAC Representative).  
| Chris Graham, Rocky Mountain Athletic Conference (Management Council Vice Chair).  
| Terri Holmes, Northern State University.  
| Laura Liesman, Georgian Court University (Management Council Chair).  
| Courtney Lovely, Palm Beach Atlantic University.  
| Kristin Mort, Colorado Mesa University.  
| Tom Shirley, Thomas Jefferson University (via teleconference). |
Sue Willey, University of Indianapolis.

**Absentees:**
None.

**Guests in Attendance:**
Gary Brown, NCAA Contractor.
Jill Willson, Double L Consulting (via teleconference).

**NCAA Staff Support in Attendance:**
Amanda Conklin, Academic and Membership Affairs.
Michael Bazemore, Academic and Membership Affairs.
Roberta Page, Championships and Alliances.
Molly Simons, Championships and Alliances.

**Other NCAA Staff Members in Attendance:**
John Baldwin, Championships and Alliances.
Scott Bearby, Legal Counsel.
Eric Breece, Championships and Alliances.
Dan Calandro, Playing Rules.
Donisha Carter, Championships and Alliances.
Zach Christopher, Championships and Alliances.
Terri Steeb Gronau, Division II Governance.
Leslie Havens, Championships and Alliances.
Kelsey Jones, Championships and Alliances.
Maritza Jones, Division II Governance.
Ryan Jones, Division II Governance.
Bình Nguyen, Academic and Membership Affairs.
Marie Scovron, Championships and Alliances.
Micki Spears, Administrative Services.
Liz Turner Suscha, Championships and Alliances.
Gregg Summers, Research.
Sharon Tufano, Governance.
Donnie Wagner, Championships and Alliances.
2018-19 DIVISION II BASEBALL COMMITTEE

Composition: Eight members. One from each of the Division II baseball regions (West, Central, South Central, Midwest, South, Southeast, Atlantic, East). Quota of 50 percent administrators: 4.

Vacancies: One immediate vacancy. Mark Clements has left Northwest Missouri State. Central region; coach or administrator. One September 2019 vacancy. South region; coach or administrator.

Committee preference: 50% coaches.

Staff Liaison: Eric Breece

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*Not eligible for reappointment 2/4/19
Qualification Statement:
I currently serve as the Director of Athletics but I did spend 18 years associated with Southern Arkansas University Baseball where I was a part of a total of 709 victories, 12 regular season or conference tournament championships, and 10 NCAA Regional Tournament appearances. In my time as head baseball coach (2011-2016), I amassed an overall record of 224-107 (.677) and won five conference tournaments, three regular season championships and appeared in five NCAA regional tournaments.

I also served three years on the RAC from 2012-2014 for the Central Region. I feel like my experience as a baseball coach, and now Director of Athletics, has prepared me to serve this committee with the knowledge and professionalism that it deserves.

Past or current Committee Service:

Employment History:
2002-2010 Assistant Baseball Coach at Southern Arkansas University
2010-2016 Head Baseball Coach at Southern Arkansas University
2011-Present Director of Athletics at Southern Arkansas University

Education:
Master's

Professional Development participation:

References:
Dr. Trey Berry
President of Southern Arkansas University
870-235-4001

Will Prewitt
Commissioner of the Great American Conference
479-970-6391
## 2018-19 BASEBALL RULES COMMITTEE
(Association-Wide Rules Administration)

**Legislated Requirements:**
- Nine members. Four Division I, two Division II, two Division III and an additional member shall be secretary-rules editor. The secretary-rules editor may be reelected without restriction and is a nonvoting member.
- Quota of 25 percent administrators: **2**.
- Quota of 50 percent coaches: **4**

**Duties:**
- Establish and maintain rules of play consistent with the traditions of the sport and of such character as to ensure good sportsmanship and safe participation by the competitors. This committee is subject to the final authority of the Playing Rules Oversight Panel.

**Policy:**
- Each division will adhere to the 50 percent coaches independently.

**Vacancies:**
- September 2019 vacancy -- Division II – preference coach.

**Staff Liaison:**
- Ben Brownlee

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* Not eligible for reappointment 9/24/18
Name: Mark Brew

Job Title: Head Baseball Coach

Qualification Statement:
College baseball coach for 26 years (beginning 13th season as Head Coach), served on the ABCA Baseball Rules Committee from 2008-2013, served on the NAIA Tournament Procedures and Rules Committed (2007-2013)

Past or current Committee Service:
Member of NCAA Division 2 Baseball Coaches Connection since beginning of the program (2016-Present), Conference Chair Southern States Athletic Conference (2009-2011/NAIA), Member of the NAIA Tournament Procedures and Rules Committee (2007-2013)

Employment History:

Education:
Master's

Professional Development participation:
Participated in NCAA Division II Identity Workshop (summer 2017), Member of American Baseball Coaches Association and Tennessee Baseball Coaches Association (1993-Present) which includes conventions every year at the ABCA.

References:
Larry Carpenter - Athletic Director Lee University, Matt Wilson - Gulf South Conference Commissioner, Andrea Hudson - SWA/Associate Athletic Director/Volleyball Coach - Lee University, Jessica McIntyre - Director of Internal Affairs/Former Intern at NCAA - Lee University
**2018-19 DIVISION II MEN’S BASKETBALL COMMITTEE**

**Composition:**
Eight members. One from each of the Division II men’s basketball regions (West, Central, South Central, Midwest, South, Southeast, Atlantic, East). Quota of 50 percent administrators: 4.

**Vacancies:**
One September 2019 vacancy. South Central region; coach or administrator.

**Committee preference:**
Two coaches.

**Staff Liaison:**
Donnie Wagner

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2/4/19
Name: Michael McBroom

Job Title: Director of Athletics

Gender: M

Qualification Statement:
- 19 years in NCAA Division II, 13 as an athletic director.
- 7 years on the Super Region 4 Football RAC
- 4 years on the Division II Football Committee, 1 as Chair

Keen understanding of championship selection process, roles of RAC members and conducting championships to the standards and expectations of the membership and NCAA Championships.

West Texas A&M has hosted and participated in numerous NCAA Championship events, including basketball.

Past or current Committee Service:
NCAA Division II Football Committee 2013 - 2017. Chair, 2017

Employment History:
West Texas A&M University
Director of Athletics, 2006 - Present
Associate Director of Athletics, 2000 - 2006

Education:
Master's

References:
Donnie Wagner, NCAA Championships
Reid Amos, Commissioner, Mountain East Conference
**2018-19 MEN’S BASKETBALL RULES COMMITTEE**

(Association-Wide Rules Administration)

Thirteen members, including six members from Division I, three members from Division II and three members from Division III. An additional member shall be a nonvoting secretary-rules editor. Quota of 25 percent administrators: 3. Quota of 50 percent coaches: 6. Two representatives from each of the following four geographical regions:

- Region 1: Districts 1 and 2
- Region 2: District 3
- Region 3: Districts 4 and 5
- Region 4: Districts 6, 7 and 8.

Duties: Establish and maintain rules of play consistent with the traditions of the sport and of such character as to ensure good sportsmanship and safe participation by the competitors. This committee is subject to the final authority of the Playing Rules Oversight Panel.

Policy: Each division will adhere to the 50 percent coaches independently.

**Vacancies:** One September 2019 vacancy. Any region. Division II – coach or administrator.

Staff Liaison: Dan Calandro

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*Not eligible for reappointment  9/24/18
Qualification Statement:
33 years of successful service as a head coach at both the NCAA Division I and II levels, an additional 5 years as an assistant coach at the NCAA Division I and II levels, and four years as a student-athlete. Have served a number of years on the Regional Advisory Committee, both at Tusculum College and Delta State University, served on the Hall of Fame Committee while at Robert Morris University, and currently serve as the liaison of the men's basketball coaches to the Gulf South Conference. Have been an active member of the NABC for 34 years.

Past or current Committee Service:
NABC Hall of Fame Committee, approximate dates of service, 1998-2000.

Employment History:
2012-Present  Head Basketball Coach, Delta State University (Gulf South) - 2011-2012 Head Basketball Coach, West Virginia Wesleyan College (WVIAC) - 2005-2011 Head Basketball Coach, Tusculum College (South Atlantic) - 2000-2005 Head Basketball Coach, Eastern Michigan University (Mid-American) - 1996-2000 Head Basketball Coach, Robert Morris University (Northeast) - 1986-1996 Head Men's Basketball Coach, California University of Pa (PSAC) - 1985-1986 Associate Head Men's Basketball Coach, Charleston Southern University (Big South).

Education:
Master's

References:
Matt Wilson, GSC Commissioner
Ronnie Mayers, Delta State University Athletics Director
William LaForge, Delta State University President, NCAA Presidents Council, President of GSC
Tony Bennett, UVA Head Men's Basketball Coach
Dave Pilipovich, Air Force Head Basketball Coach
2018-19 WOMEN’S BOWLING COMMITTEE
(Association-Wide Rules Administration and National Collegiate Championship)

Legislated Requirements:
- Seven members (including one member who shall serve as secretary-rules editor).

Required number of administrators (25%): 2.
Required number of coaches (50%): 3.

Duties:
- Establish and maintain rules of play consistent with the traditions of the sport and of such character as to ensure good sportsmanship and safe participation by the competitors. This committee is subject to the final authority of the Playing Rules Oversight Panel.

Policy:
- Three from Division I (including each subdivision of Division I in which a substantial number of schools sponsor the sport), one from Division II and two at large. Two from each region and two at-large: Central and Northeast

Preference: Three from each region. No duplicate bowling conferences.

Vacancies: Two September 2019 vacancies. Any division or subdivision; Northeast region; coaches or administrators. Division II will fill one vacancy. Division I will fill the other vacancy.

Staff Liaison: Andy Supergan

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9/25/18
Qualification Statement:
I have served as the Head Women's Bowling Coach at Molloy College since the spring of 2015. I previously served 8 seasons as the Head Women's Bowling Coach at Adelphi University. During my tenure at Adelphi, I served as Chair person of the NE RAC and as a member of the national committee. I have 14 years experience as a Head Coach at the high school level and have coached internationally as the Executive Athletic director for the People to People Sports Ambassador program. I have worked closely with the Commissioner of the East Coast Conference, Dr. Robert Dranoff to establish the ECC Bowling Conference as well as working to maintain the Eastern Intercollegiate Bowling Conference (EIBC). I currently serve as the Director of Athletic for the Hempstead UFSD. I have a broad and varied educational background in the bowling industry and athletic administration which I believe would be extremely useful in serving on the committee. Thank you.

Past or current Committee Service:
2007-11 Chair person NE RAC, National Committee member

Employment History:
2015-present Head Women's Bowling Coach Molloy College
2006-2014 Head Women's Bowling Coach Adelphi University
2005-present Director of Athletics Hempstead UFSD
1985-2005 Health & PE Teacher & Coach Hempstead UFSD

Education:
Ph.D

References:
Ms. Susan Cassidy-Lyke
Dr. Robert Dranoff
2018-19 DIVISION II MEN’S AND WOMEN’S CROSS COUNTRY COMMITTEE

Composition: Eight members, including four representing men’s track and four representing women’s track. Three positions are allocated for men, three for women. Quota of 50 percent administrators: 4
One from each region: West, Central, South Central, Midwest, South, Southeast, Atlantic, East.

Vacancies: One September 2019 vacancy. West region; coach or administrator.
Reappoint: Shawn Green.
Staff Liaison: Liz Homrig

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* Not eligible for reappointment
9/27/18
**Qualification Statement:**
I have served 2 seasons as the Head Coach for Cal Poly Pomona’s Cross Country teams. I have been a coach in NCAA D2 Cross Country and Track & Field for 16 years. I have been around the sport and seen the positive and negative changes that have occurred. I believe I can be a strong voice for the West region and the sport of Cross Country.

**Past or current Committee Service:**

**Employment History:**
- September 2003 - July 2009: Augustana University (SD) Assistant Coach - Cross Country and Track & Field
- August 2009 - July 2017: Western State Colorado University Head Coach - Track & Field
- August 2017 - Current: California Polytechnic State University, Pomona - Head Coach - Cross Country and Track & Field

**Education:**
- Bachelor’s

**References:**
- Stephanie Duke - Associate Athletic Director - California Polytechnic State University, Pomona - sduke@cpp.edu
- Jennifer Michel - Head Coach - Cross Country - Western State Colorado University - jmichel@western.edu
- Jim Vahrenkamp - Director - Cross Country and Track & Field - Queens University and USTFCCA D2 Cross Country President - vahrenkampj@queens.edu
2018-19 DIVISION II FOOTBALL COMMITTEE

Composition: Eight members. Two from each of the Division II football super regionals – Super Regional 1 (Northeast-10, PSAC, MEC, GMAC), Super Regional 2 (CIAA, SAC, Gulf South, SIAC, Independents – Limestone, UNC-Pembroke, North Greeneville), Super Regional 3 (GAC, GLVC, GLIAC, MIAA) and Super Regional 4 (RMAC, Lone Star, NSIC, GNAC). Quota of 50 percent administrators: 4. Each member must represent a different member conference or independent institution.

Vacancies: Two September 2019 vacancies. Regions 1 and 2; one must be an administrator.

Preference: At least two coaches.

Staff Liaison: Donnie Wagner

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<td>John Wristen Colorado State University-Pueblo</td>
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9/27/18
Qualification Statement:
Current Director of Athletics at Slippery Rock University since August 4, 1994. Served as the NCAA football regional football playoff game director while hosting 6 Atlantic Regional playoff games. Served as the NCAA Regional game director while hosting Atlantic Regional games. Served on NCAA Atlantic Region Baseball Advisory Committee. Served as the Meet Director for two different NCAA Division II Men's and Women's Cross Country National Championships, hosted by SRU. Also served as Championship director for several Atlantic Regional Men's and Women's Cross Country Championships. SRU was also recently selected to serve as co-host of the 2018 NCAA Division II Fall Sports Festival in Pittsburgh. I will serve as the championship director for Men's and Women's Soccer, Men's and Women's Cross Country and Women's Field Hockey. SRU will also co-host the 2019 men's and women's soccer championships in Pittsburgh.

Past or current Committee Service:
Past Member of the Division II Baseball Atlantic Region Advisory Committee, 2011-12, 2012-13
Current member of the Division II Athletic Director Association Executive Board, 2013-14 - present.

Employment History:
Eastern Illinois University, Assistant Athletic Director/Director of Marketing and Promotions/Director of Athletic Development/Head Golf Coach: 1986 - 1994
Slippery Rock University, Director of Athletics, 1994 - Present

Education:
Master's

References:
Steve Murray, PSAC Commissioner, smurray@psacsports.org
Qualification Statement:
I am the Senior Woman Administrator at Mars Hill University, an institution that sponsors DII Football. I have been responsible for football game oversight for seven years, and have knowledge and experience with football at the Division II level. I have knowledge of DII Football rules and operations, and strongly promote the growth of the sport, and understand its importance among our DII institutions.

Past or current Committee Service:

Employment History:
Mars Hill University
2011 - Present
Senior Woman Administrator, Softball Coach, SAAC Advisor

Lousiburg College
2008 - 2011
Softball Coach, Academic Adviser

Upper Iowa University
2007 - 2008
Assistant Softball Coach, Strength and Conditioning Coach

Wayne State College
2006 - 2007
Assistant Softball Coach
Education:
Master's

References:
Patrick Britz
Commissioner - South Atlantic Conference
patrick@th esac.com

Marty Gilbert
FAR - Mars Hill University
Member - Management Council
mgilbert@mhu.edu

David Riggins
Athletic Director - Mars Hill University
driggins@mhu.edu
## 2018-19 Football Rules Committee
### (Association-Wide Rules Administration)

Thirteen members on Association-wide committee. Six Division I; three Division II; three Division III.

An additional member shall be a nonvoting secretary-rules editor who may be reelected without restriction. Quota of 25 percent administrators: 3. Quota of 50 percent coaches: 6. Two from each geographical region:

- **Region 1:** Districts 1 and 2
- **Region 2:** District 3
- **Region 3:** Districts 4 and 5
- **Region 4:** Districts 6, 7 and 8

Duties: Establish and maintain rules of play consistent with the traditions of the sport and of such character as to ensure good sportsmanship and safe participation by the competitors. This committee is subject to the final authority of the Playing Rules Oversight Panel.

Policy: Each division will adhere to the 50 percent coaches independently.

**Vacancies:** One immediate Division II vacancy. Will Wagner has left Angelo State. One September 2019 Division II – coach or administrator. (One of the two must be a coach.) One appointee must be from Region 4.

Staff Liaison: Ty Halpin

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* Not eligible for reappointment 12/18/18
Name: William A. Zwaan
Job Title: Head Football Coach
Designation:
Gender: M
Ethnic Minority: N
Institution: West Chester University of Pennsylvania
Conference: Pennsylvania State Athletic Conference
Meet 50% Requirements: Y
Institution Sponsors Sport: Y
Playing Conference: Pennsylvania State Athletic Conference
NCAA championship exp:
Conference management experience: none
Nominee has contacted listed references: Y
Regional Advisory Committee Experience: Y
RAC Committees: Ncaa regional Playoff Selection Committee
Former college S/A: Football
Former college coach (sports): Football, Baseball
Active Member Institution: Y
Previous Championships Site Representative: N

**Qualification Statement:**
Head Football Coach and Athletic Director at Division III Widener University for 6 years. Head Football Coach at Division II West Chester University for past 15 years.

**Past or current Committee Service:**
AFCA committee for selection of Board members

**Employment History:**
Head Football Coach West Chester University 2002-2017
Athletic Director & Head Football Coach Widener University 1996-2002
Assistant Football & Head Baseball Coach Widener University 1992-1996

**Education:**
Bachelor's

**References:**
Steve Murray PSAC Commissioner, Terry Beattie Interim AD West Chester University, Ed Matejkovic Ex Ad West Chester University, Milt Halstead ECFOA Officials Assignor
2018-19 DIVISION II WOMEN’S ROWING COMMITTEE
(Championship)

Legislated Requirements: Three members. One from each region. East (East, Midwest and Atlantic regions), South and West. Required number of administrators (50%): 2

Vacancies: One September 2019 vacancy. South region; administrator.

Staff Liaison: Marie Scovron

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9/27/18
Qualification Statement:
I was honored when Coach Fay told me he would be nominating me for this committee. I think it speaks to the fact that he understands I am committed to serving my coaches and representing Nova Southeastern University and the Sunshine State Conference to the best of my ability. It also speaks to the respect he has for my knowledge and passion for rowing. I have just completed my first year at NSU, and prior to that, also worked with rowing at the University of Dayton. I pride myself on becoming a subject area expert on each of the sports I work with. To that end, I spent a lot of time with Coach Fay this summer looking at alternate practice sites to help improve student-athlete experience and walking through a “day in their shoes.” I think there are two main factors to being a successful contributor on a committee such as this; care about the work you are doing and put in the work to make a meaningful impact. I would love the opportunity to be serve on this committee.

Past or current Committee Service:

Employment History:
NOVA SOUTHEASTERN UNIVERSITY, August 2017-present
Associate Athletics Director for Internal Operations, Sport Administration, and Business Services/SWA

UNIVERSITY OF DAYTON, 2009-2017
Associate Director of Athletics; 2015-August 2018
Assistant Director of Athletics (Sport programs, Student-Athlete Welfare) 2014-2015
Director of Business and Student Services (Finance, Sports programs) 2012-2014
Assistant Women’s Basketball Coach/Recruiting Coordinator 2009-2012

Education:
Master’s

References:
Mike Mominey, Director of Athletics, Nova Southeastern University, 954-662-8259
2018-19 DIVISION II MEN’S SOCCER COMMITTEE

Composition: Eight members. One from each of the Division II men’s soccer regions (West, Central, South Central, South, Southeast, Midwest, Atlantic, East). Quota of 50 percent administrators: 4.

Vacancies: One September 2019 vacancy. South region; coach or administrator.

Staff Liaison: Eric Breece

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*Not eligible for reappointment 9/27/18
**Qualification Statement:**
Hello, below is a quick snapshot of committees served through my 23 years of head coaching:
- Head Men's Soccer Coach at Palm Beach Atlantic University (75 - 17 - 8 record)
- NCAA DII National Tournament Qualifiers ('15, '16, '17, '18)
- NCAA DII National Coaches Connection Chair ('15 - present)
- NCAA DII South Region USCAA Rankings Committee ('15 - present)
- NCAA DIII Central Region USCAA Rankings Committee ('02 - '12)

**Past or current Committee Service:**
- NCAA DII National Chair for the Connections Committee responsible for running the NCAA II Annual Business Meeting with Eric Breece at the National Convention ('14 - present)
- NCAA DII South Region USCAA Rankings Committee ('15 - present)
- NCAA DIII Central Region Rankings Committee ('02 - '12)

**Employment History:**
- Greenville University Head Coach ('01 - '11)
- Belhaven University Head Coach ('12 - '13)
**2012 National Championship Head Coach - Recognized as the NAIA and NSCAA National Coach of the Year**
- Palm Beach Atlantic University Head Coach ('13 - present)

**Education:**
Master's

**References:**
Courtney Lovely (formerly with the NCAA)
PBA Associate Athletic Director/SWA
courtney_lovely@pba.edu
561 803 2337

Eric Breece
Assistant Director, Championships and Alliances
w: 317-917-6781 | c: 317-966-6789 | ncaa.org
P.O. Box 6222, Indianapolis, IN 46206-6222
2018-19 DIVISION II WOMEN’S SOCCER COMMITTEE

Composition: Eight members. Division II women’s soccer regions: West, Central, South Central, Midwest, South, Southeast, Atlantic, East. Quota of 50 percent administrators: 4.

Vacancies: Two September 2019 vacancies. Central and South Central regions; coaches or administrators.

Staff Liaison: Molly Simons

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*Not eligible for reappointment
9/27/18
Qualification Statement:
Our program sponsors women's soccer and I have observed tremendous growth and popularity in the sport over the past 6 years. To serve on the DII committee would give me the opportunity to learn more about the sport and the championships it offers and to contribute in the student-athlete experience. Specific qualities that I possess and will be helpful in serving on this committee include focus, communication, and leadership.

Past or current Committee Service:

Employment History:
Associate Athletic Director & Senior Woman Administrator, Ouachita Baptist University - Department of Athletics, September 2013 – Present
Assistant to Vice President for Student Affairs, Texas A&M University - Division of Student Affairs, 2009-2013
Board of Directors, Texas A&M Lettermen's Association, 2009 - 2014
Athletic Academic Advisor - Women's Basketball, Texas A&M University - Center for Student-Athlete Services, 2007 - 2009
Big XII/SEC Volleyball Libero Tracker, Texas A&M Volleyball, 2005 - 2013
Owner and Innkeeper, The Upper Room Bed & Breakfast, College Station, Texas, 2006 - 2009
Volleyball Official, Texas Association of Sports Officials, Brazos County, Texas, 2006– 2007
Big East Volleyball Line Judge, University of Miami, Coral Gables, Florida, 2002 - 2005

Education:
Bachelor's

References:
David Sharp, Director of Athletics, Ouachita Baptist University, C 8702302272
Will Prewitt, Commissioner, Great American Conference, C 4799706391
Name: Neil Piper
Job Title: Head Women's Soccer Coach
Designation:
Gender: M
Ethnic Minority: N
Institution: Texas A&M University-Commerce
Conference: Lone Star Conference
Meet 50% Requirements: Y
Institution Sponsors Sport: Y
Playing Conference:
NCAA championship exp:
Nominee has contacted listed references: Y
Regional Advisory Committee Experience: Y
RAC Committees:
NCAA Regional Advisory Committee
South Central Region
Former college S/A:
Former college coach (sports):
Active Member Institution: Y
Previous Championships Site Representative: Y

Qualification Statement:
I have coached at Texas A&M University - Commerce for 21 years.
I have served 6 years on the NCAA Regional Advisory Committee
I have participated in 8 NCAA tournaments. I understand the procedures associated with the NCAA tournament selection process.

Past or current Committee Service:

Employment History:
Texas A&M University - Commerce
Commerce, TX
1998 - Present

Education:
Master's

References:
Danielle Anderson
Assistant Commissioner for Compliance and Internal Operations
Lone Star Conference
972-234-0033 Ext. 102
danielle@lonestarconference.org

Judy Sackfield
# 2018-19 Division II Women’s Softball Committee

Composition: Eight members. One from each Division II softball region (West, Central, South Central, Midwest, South, Southeast, Atlantic, East). Quota of 50 percent administrators: 4.

Vacancies: Two September 2019 vacancies. Atlantic and West regions; coaches or administrators.

Staff Liaison: Molly Simons

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<tr>
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<td>AD</td>
<td>N/M</td>
<td>Rob Fournier Wayne State University (Michigan)</td>
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<td>C</td>
<td>N/F</td>
<td>Donna Fields St. Mary’s University (Texas)</td>
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<td>Stacey Vallee Francis Marion University</td>
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<td>Vallee</td>
<td>Vallee</td>
<td>Vallee*</td>
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*Not eligible for reappointment 9/27/18
Qualification Statement:
I am excited for the opportunity to apply for an open vacancy on the NCAA DII Women's Softball Committee. After competing at the DII level for 4 years, I graciously accepted a role as the assistant softball coach for my alma mater, Montana State University Billings. I served as the pitching coach for 5 years before being named interim head coach. During my tenure with the program we had 3 conference championships (2 regular season and 1 tournament championship), and made 3 NCAA West Region Appearances. In 2010, I helped initiate one of the largest DII softball tournaments in the nation, the Desert Stinger, located in Las Vegas, NV. I have extensive knowledge in game scheduling, specifically in terms of establishing in-region, non-conference opponents across several conferences including the PacWest, CCAA, GNAC, RMAC, Northern Sun, and the Lone Star Conference. I am currently serving on the RAC for the West Region and hope to represent the GNAC on the National Committee.

Past or current Committee Service:
I have not yet had the opportunity to serve on an NCAA Committee.

Employment History:
Professional Employment History
Montana State University Billings:
2010-2015: Assistant Softball Coach
2013-2015: Compliance Coordinator
2015-16: Interim Head Softball Coach
2016-Present: Director of Compliance
2017-Present: Senior Woman Administrator

Education:

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**Division II Women's Softball Committee Nominee Information**

<table>
<thead>
<tr>
<th>Name:</th>
<th>Rebekah Gasner</th>
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<tr>
<td>Job Title:</td>
<td>Director of Compliance/SWA</td>
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<tr>
<td>Designation:</td>
<td>Senior Woman Administrator</td>
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<td>Montana State University Billings</td>
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<td>Conference:</td>
<td>Great Northwest Athletic Conference</td>
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<tr>
<td>Meet 50% Requirements:</td>
<td>Y</td>
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<td>Institution Sponsors Sport:</td>
<td>Y</td>
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**Name:** Rebekah Gasner  
**Job Title:** Director of Compliance/SWA  
**Designation:** Senior Woman Administrator  
**Gender:** F  
**Ethnic Minority:** N  
**Institution:** Montana State University Billings  
**Conference:** Great Northwest Athletic Conference  
**Meet 50% Requirements:** Y  
**Institution Sponsors Sport:** Y

**Conference management experience:** MSUB hosted the GNAC softball tournament in 2014. During that time I assisted with field maintenance, tournament set up, tear down, and provided live commentary for each game. I will also be extensively involved with the 2019 GNAC Softball Tournament. In addition to the conference softball championships, I was also a team administrator during the 2017 men's basketball tournament hosted by Saint Martin's University.

**Nominee has contacted listed references:** Y  
**Regional Advisory Committee Experience:** Y  
**RAC Committees:** 2018 - Present: West Region Softball Advisory Committee

**Former college S/A:** Softball - 4 Years at DII  
**Former college coach (sports):** Softball - 6 Years at DII

**Active Member Institution:** Y  
**Previous Championships Site Representative:** N

---
Master's

References:
Dave Haglund - Great Northwest Athletic Conference, Commissioner
Krista Montague - Montana State University Billings, Athletic Director
Michael Bazemore - Assistant Director of Academic and Membership Affairs, DII
Qualification Statement:
Rationale: Extensive knowledge and passion for the sport of softball. Eager to help further advance the sport through efforts of the NCAA. Considerable experience in championship administration, execution, and coordination with current responsibilities including annual administration and execution of 19 MEC championship events.


Past or current Committee Service:
NCAA DII Student-Athlete Advisory Committee (January 2011-January 2014) - Vice Chair (2012-2014). Attended Division II Legislative Committee meetings as representative of Division II student-athletes (2012-2014).

Employment History:
Mountain East Conference | Assistant Commissioner for Communications & Operations (January 2017 - Present)
Chowan University | Assistant Athletic Director/Director of Athletic Communications (May 2012-December 2016)
Chowan University | Assistant Director of Athletic Communications/Head Women's Cross Country Coach (May 2012-December 2013)
Education:
Master's

References:
Hannah Hinton
MEC - Associate Commissioner/SWA
hhinton@mountaineast.org / 304-924-1632

Meredith Long
Chowan University - Deputy Athletic Director
longm@chowan.edu / 252-209-5522

Bri Funte
CIAA - Assistant Commissioner for Strategic Communication
Bri.funte@gmail.com / 704-281-6163
2018-19 SOFTBALL RULES COMMITTEE  
(ASSOCIATION-WIDE RULES ADMINISTRATION) 

Legislated Requirements: Nine members. Four Division I, two Division II, two Division III and an additional member shall be secretary-rules editor. Quota of 25 percent administrators: 2. Quota of 50 percent coaches: 4.

Duties: Establish and maintain rules of play consistent with the traditions of the sport and of such character as to ensure good sportsmanship and safe participation by the competitors. This committee is subject to the final authority of the Playing Rules Oversight Panel.

Policy: Each division shall adhere to the 50% coaches’ requirement independently.

Vacancies: One Division II – coach or administrator.

Staff Liaison: Ashlee Follis

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<td>Dir of Sport Services</td>
<td>N/F</td>
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<td>Asst AD/SWA</td>
<td>N/F</td>
<td>Lexie Vernon Knox College</td>
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<td>Vernon</td>
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<td>Vernon</td>
<td>Vernon*</td>
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* Not eligible for reappointment 9/24/18
Qualification Statement:
I have coached softball for 22 year and 20 years at the same institution. With this much experience I know a lot about softball and the rules that effect the game. I have also been an administrator for 10 years. I would love to be apart of the process that keeps the game flowing smoothly but also keeps the game current.

Past or current Committee Service:
Currently HCC softball, past NFCA Coaches committee, currently NFCA softball Top 25 ranking committee

Employment History:
Lenoir-Rhyne University 2000-present
Newberry College 1998-1999
Morehead State University 1997-1998

Education:
Master's

References:
Kim Pate - AD Lenoir-Rhyne University
Patrick Britz- Commissioner South Atlantic Conference
Shelly Mangrum- Assigner of Officials
Composition: Five members, including two that represent men’s swimming and two that represent women’s swimming and one that represents diving. One male and one female. Quota of 50 percent administrators: 3.

Vacancies: One immediate vacancy. Kate Burke as left Colorado School of Mines. Two September 2019 vacancies. One must be an administrator; one must be a male.

Staff Liaison: Marie Scovron

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<td>II (Diving)</td>
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<td>Barbara Parker University of West Florida</td>
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*Not eligible for reappointment
9/27/18
Qualification Statement:
My involvement and love for swimming began when I was a child. I competed competitively for ten years ending my career in college. After college, I continued my involvement with swimming by participating in a masters swimming program and local triathlons by competing in a few meets and races. At the University of Indianapolis, I assist with the running of the Daktronics system during home meets. I work with the head coach, Jason Hite, to coordinate travel for team, student-athlete purchases, and team equipment. I have requested direct oversight of the men’s and women’s teams for next year 2018-19 as a reflection of my commitment to the sport. I am currently in my second year of my master's program in Sports Management at the University of Indianapolis.

Past or current Committee Service:
I am currently on the membership committee for CABMA (College Athletic Business Management Association).

Employment History:

University of Indianapolis - Asst. AD for Business Operations
February 15, 2016 - Present

MSD of Perry Township - Administrative Assistant to the Assistant Principal
July 2015 - February 12, 2016

Educational Concepts, Inc. - Sales consultant
January 2008 - July 2015

Applied Motion Technology - Contract Agent and Division Manager
February 2004 - June 2006

Novartis Pharmaceutical Corporation - Sales Consultant
January 1999 - December 2000

J.F. Hall & Associates, Inc. - Sales Consultant
June 1997 - January 1999

Healthsource Indiana, Inc. - Client Service Representative
May 1995 - June 1997

Education:
Bachelor’s

References:
### 2018-19 DIVISION II MEN’S AND WOMEN’S TENNIS COMMITTEE

#### Composition:
Eight members. Three positions will be allocated for men, three positions allocated for women and two positions unallocated. Quota of 50 percent administrators: 4.

One from each of the tennis regions: West, Central, South Central, South, Southeast, Midwest, Atlantic, East.

**Vacancies:**
Two September 2019 vacancies. Southeast and South regions; coaches or administrators.

**Staff Liaison:**
Roberta Page

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*Not eligible for reappointment 10/16/18*
### Qualification Statement:
I have served on the South Region tennis RAC for three years and would like the opportunity to continue to serve the sport. I am the liaison to tennis at the conference office and manage our conference tennis championship.

### Past or current Committee Service:

### Employment History:
- Compliance Specialist - Goldey Beacom College 2013-15
- Assistant Commissioner - Southern Intercollegiate Athletic Conference 2015-current.

### Education:
- Master's

### References:
- Greg Moore - Commissioner - Southern Intercollegiate Athletic Conference - gmoore@thesiac.com
- Jill Willson - Double L. Consulting - jillwillson@comcast.net
### 2018-19 DIVISION II MEN’S AND WOMEN’S TRACK AND FIELD COMMITTEE

**Composition:**
Eight members, including four representing men’s track and four representing women’s track. Three positions are allocated for men, three for women. Quota of 50 percent administrators: 4

One from each region: West, Central, South Central, Midwest, South, Southeast, Atlantic, East.

**Vacancies:**
One September 2019 vacancy. East region; coach or administrator.

**Staff Liaison:**
Morgan DeSpain

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<td>Randi Lydum Western Oregon University</td>
<td>Great Northwest Athletic</td>
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<td>Jacqueline Nicholson Albany State University (Georgia)</td>
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<td>Rocky Mountain Athletic</td>
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<td>Adam Ward Augusta University</td>
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<td>(M/W) East Asst AD N/M</td>
<td>Lorne Marcus St. Thomas Aquinas College</td>
<td>East Coast</td>
<td>Marcus*</td>
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<td>Steve Blocker Emporia State University</td>
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* Not eligible for reappointment

2/4/19
Qualification Statement:
I have been a collegiate cross country/track & field coach for nearly a decade and have experience at all 3 of the NCAA levels. I was a student-athlete that participated in multiple NCAA regional/national championships at the NCAA D1 level, while also having the honor of having coached athletes that have participated in national championships at both the NCAA D3 and NCAA D2 levels. I have been the tournament director for the 2014, 2015 AND 2016 NCAA D2 East Regional cross country championships. I served a term as the Northeast10 Conference rep on the NCAA Coaches Connection Committee for track & field, while also serving as the NE10 rep for the USTFCCCA Executive Committee for track & field for the last 6 years. I also was elected to 2 terms as the track & field chair for the USATF-New England Association.

Past or current Committee Service:
- NCAA Coaches Connection Committee for Cross Country (2018-Present)
- NCAA Coaches Connection Committee for Track & Field (2016-18)
- Tournament Director for NCAA D2 East Regional Cross County Championships (2014, 2015, 2016)
- Tournament Director for NCAA D2 East Soccer Regionals (2018)
- Northeast10 Conference Coaches Rep for Track & Field (2018-Present)
- USTFCCCA DI Cross Country Ranking Committee (2014-Present)
- USTFCCCA DI Executive Committee for Track & Field (2015-Present)
- USTFCCCA DI Coaches Scholarship Committee - Chair (2015-Present)
- NEICAAA Championship Seeding Committee (2016-2017)
- USATF New England Association- Track & Field Chairman (2014-2016)

Employment History:
- Franklin Pierce University (Rindge, NH) Assistant Director of Athletics (2017-Present)
- Franklin Pierce University (Rindge, NH) Director of Track & Field/Cross Country (2011-Present)
- New England College (Henniker, NH) Head Track & Field/Cross Country Coach (2010-2011)
- Concord High School (Concord, NH) Head Cross Country & Track & Field Coach (2007-2011)

Education:
Bachelor's

References:
Joe Compagni— Head Coach Track & Field Coach, Monmouth University
Jcompagni@monmouth.edu/ 732.571.3637

Gary Gardner— Head Track & Field Coach, University of Massachusetts- Lowell
Gary_Gardner@uml.edu/ 978.934.2342

Rachel Burleson— Director of Athletics, Franklin Pierce University
BurlesonR@FranklinPierce.edu/ 603.899.4000
2018-19 DIVISION II WOMEN’S VOLLEYBALL COMMITTEE

Composition: Eight members. One from each women’s volleyball region: South, Atlantic, South Central, West, Central, Midwest, Southeast, East. Quota of 50 percent administrators: 4.

Vacancies: One September 2019 vacancy. South region; coach or administrator.

Staff Liaison: Marie Scovron

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<td>Asst Com</td>
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<td>Melanie Robotham Lone Star Conference</td>
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<td>Dir of Comp</td>
<td>N/M</td>
<td>Dustin Fuls North Greenville University</td>
<td>Conference Carolinas</td>
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<td>Cen</td>
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<td>N/M</td>
<td>Josh Collins Southwestern Oklahoma State University</td>
<td>Great American</td>
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<td>East</td>
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<td>Kevin DesLauriers Molloy College</td>
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<td>So</td>
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<td>N/M</td>
<td>Doug Walters Palm Beach Atlantic University</td>
<td>Sunshine State</td>
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<td>West</td>
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<td>Mo Roberson Concordia University Irvine</td>
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<td>C/A</td>
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<td>Chris Gravel Hillsdale College</td>
<td>Great Midwest Athletic</td>
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<td>Atl</td>
<td>AD</td>
<td>N/F</td>
<td>Karen Hjerpe California University of Pennsylvania</td>
<td>Pennsylvania State Athletic</td>
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*Not eligible for reappointment
9/27/18
Qualification Statement:
I have served on volleyball regional advisory committees on two other occasions as well as served as the Region Chair for 4 years and the National Chair of the Division II Volleyball Committee. I am a former volleyball coach, so I am very passionate about the sport and have first hand knowledge of Division II volleyball. This experience along with my work ethic to be extremely diligent in my research while using the Division II criteria for rankings and selections are the reasons I am a good fit for this committee. Although the criteria has changed, I have a good understanding of the process of regional rankings. I would love the opportunity to give back to a sport that provided me such an amazing career as a coach. There is nothing like providing the highest quality championship experience possible at a Division II Championship.

Past or current Committee Service:
Division II National Volleyball Committee Experience (2011-2014) National Chair (2013-2014)
AVCA All Region Committee (2005-2008)
AVCA South Region - All Region Chair (2006-2008)
AVCA Head Coaches Committee serving the Sunshine State Conference (4 years)

Employment History:
1995-1997 - Assistant Volleyball Coach - Florida Atlantic University
1997-2001 - Assistant Volleyball Coach - Florida Southern College
2001-2017 - Head Volleyball Coach - Florida Southern College
2014-Present - Senior Woman Administrator - Florida Southern College
2015-2017 - Assistant Athletic Director - Florida Southern College
2017-Present - Associate Athletic Director - Florida Southern College

Education:
Master's
References:
Pete Meyer, Athletic Director, Florida Southern College
Chris Catanach, Head Volleyball Coach, University of Tampa (former DII National Volleyball Committee Chair)
Jim Boos, Head Volleyball Coach, University of Minnesota Duluth (former DII National Volleyball Committee Chair)
## 2018-19 DIVISION II WRESTLING COMMITTEE

Composition: Six members. One from each region: Super Region 1, Super Region 2, Super Region 3, Super Region 4, Super Region 5 and Super Region 6. Quota of 50 percent administrators: 3.


NOTE: Committee members attend the Division II championship and the Division I championship.

Staff Liaison: Ryan Tressel

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<td>1</td>
<td>C</td>
<td>N/M</td>
<td>Brian Tucker Seton Hill University</td>
<td>Pennsylvania State Athletic</td>
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<td>2</td>
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<td>Y/M</td>
<td>Kelly Revells Limestone College</td>
<td>Conference Carolinas</td>
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<td>3</td>
<td>Assoc AD</td>
<td>N/F</td>
<td>Jackie Pacquette University of Indianapolis</td>
<td>Great Lakes Valley</td>
<td>Pacquette</td>
<td>Pacquette*</td>
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<td>4</td>
<td>C</td>
<td>N/M</td>
<td>Chas Thompson Fort Hays State University</td>
<td>Mid-America Intercollegiate Athletics</td>
<td>Thompson</td>
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<td>SWA</td>
<td>N/F</td>
<td>Ann Traphagen Augustana University (South Dakota)</td>
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<td>AD</td>
<td>N/M</td>
<td>Miles Van Hee Western State Colorado University</td>
<td>Rocky Mountain Athletic</td>
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*Not eligible for reappointment.

10/16/18
2018-19 WRESTLING RULES COMMITTEE
(ASSOCIATION-WIDE RULES ADMINISTRATION)

Legislated Requirements:
Nine members. Four Division I, including each subdivision: two Division II, two Division III and an additional member shall be secretary-rules editor. Quota of 25 percent administrators: 2. Quota of 50 percent coaches: 4.

Duties:
Establish and maintain rules of play consistent with the traditions of the sport and of such character as to ensure good sportsmanship and safe participation by the competitors. This committee is subject to the final authority of the Playing Rules Oversight Panel.

Policy:
Each division will adhere to the 50 percent coaches independently.

Vacancies:
One Division II – coach or administrator.

Staff Liaison:
Ashlee Follis

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<td>DI</td>
<td>Sr Assoc AD</td>
<td>N/M</td>
<td>Jack Maughan North Dakota State University</td>
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<td>FBS</td>
<td>C</td>
<td>N/M</td>
<td>John W. Smith Oklahoma State University</td>
<td>Big 12</td>
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<tr>
<td>FCS</td>
<td>Sr Assoc AD</td>
<td>N/M</td>
<td>Jason Coomer Southern Illinois University Edwardsville</td>
<td>Ohio Valley</td>
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<td>N/M</td>
<td>Matt Valenti University of Pennsylvania</td>
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<td>Cy Wainwright Newberry College</td>
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<td>Jason Warthan University of Indianapolis</td>
<td>Great Lakes Valley</td>
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<td>III</td>
<td>C</td>
<td>N/M</td>
<td>Brad Bruhn State University of New York at Cortland</td>
<td>SUNYAC/Empire Collegiate Wrestling</td>
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<td>Bruhn*</td>
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<tr>
<td>III</td>
<td>C</td>
<td>N/M</td>
<td>Lonnie Morris Johnson &amp; Wales University (RI)</td>
<td>Great Northeast Athletic</td>
<td>Morris</td>
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<td>Morris*</td>
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* Not eligible for reappointment 9/24/18
Name: Austin DeVoe
Job Title: Head Coach- Wrestling
Designation:
Gender: M
Ethnic Minority: N
Institution: Colorado School of Mines
Conference: Rocky Mountain Athletic Conference
Meet 50% Requirements: Y
Institution Sponsors Sport: Y
Playing Conference: Rocky Mountain Athletic Conference
NCAA championship exp:
Conference management experience:
Nominee has contacted listed references: Y
Regional Advisory Committee Experience: N
RAC Committees:
Former college S/A: Wrestling
Former college coach (sports): Wrestling
Active Member Institution: Y
Previous Championships Site Representative: N

Qualification Statement:
5 years current Head Coach NCAA Division II Wrestling (Colorado School of Mines), 2 years Assistant Coach D-II, 4 years Assistant Coach at D-I, 2 years National Wrestling Coaches Association D-II President/Leadership Committee Chair & NWCA Board of Directors, 1 year NCAA D-II Wrestling Coaches Connection Committee

Past or current Committee Service:
National Wrestling Coaches Association D-II President/Leadership Committee Chair & NWCA Board of Directors: March 2016-present, NWCA President Elect: August 2014-March 2016, NCAA D-II Wrestling Coaches Connection Committee: May 2017-present

Employment History:
2006-2010 Assistant Wrestling Coach at the University of Northern Colorado, 2011-2013 Assistant Wrestling Coach at Colorado School of Mines, 2013-present Head Wrestling Coach at Colorado School of Mines

Education:
Bachelor’s

References:
David Hansburg- Director of Athletics, hansburg@mines.edu 303-273-3300
Dixie Cirillo- Associate A.D. / Compliance / SWA /Coordinator of Physical Activities, dcirillo@mines.edu 303-273-3206
ACTION ITEMS.

1. Legislative items.
   - None.

2. Nonlegislative items.
   - Clarification regarding nullification.
     (a) Recommendation. Change the wording in the nullification policy to state that nullification begins at the time of selections.
     (b) Effective date. Immediate.
     (c) Rationale. The committee reviewed the division’s nullification policy given the requirement that sport committees seed teams that advance to the championship finals. The current policy states that nullification is applied only at the time of selections, but the committee agreed to change the policy to clarify that nullification begins with selections and continues throughout the championship.
     (d) Estimated budget impact. None.
     (e) Student-athlete impact. None.

INFORMATIONAL ITEMS.

1. Opening remarks and review of schedule and agenda. Division II Championships Committee Chair Sue Willey was unable to attend, so Vice Chair Chris Graham served as chair on her behalf for this teleconference. Mr. Graham welcomed members to the call and reviewed the agenda.

2. Recent committee reports. The committee approved its February 20 meeting report as presented.

3. Sport reports.
   a. Men’s and women’s golf.
      - Tryout activities. The committee discussed a legislative recommendation from the golf committees to increase the permissible length of tryout activities for a golf prospective student-athlete from two hours to a round of 18 holes, not to exceed five
hours, but agreed to table the matter until the committee’s June in-person meeting. The committee wants to gain further clarity on the intent and rationale for the proposal and to further consider whether the issue is noncontroversial in nature or would need to be addressed via a 2020 NCAA Convention proposal.

b. Women’s soccer.

- **Future site.** Championships Committee members approved Lee University and the Chattanooga Sports Commission to host the 2020 Division II Softball Championship at Frost Stadium at Warner Park in Chattanooga, Tennessee. The Division II Softball Committee sought bids to host the 2020 championship after the softball championship was removed from the 2020 Division II National Championships Festival on a one-time basis because of the way the date formula conflicted with the calendar that particular year. Of the four bids received, the Softball Committee believes the facility in Chattanooga would provide the best experience for the student-athletes, coaches and fans. There are many hotel options nearby for the teams and fans, as well as tourist attractions that will provide a great overall experience.

4. **Fines for late AQ form submission.** The committee discussed concerns related to late submission of AQ forms, noting that the current policy is to assess a $500 fine and issue written correspondence to the conference commissioner. The committee discussed whether the financial penalty is enough of a deterrent (particularly since instances keep occurring) and noted there is no increased penalty for a repeat offender. The committee agreed to discuss the issue further at its June in-person meeting, including whether the letter to the commissioner should be cc’d to the president/chair of the conference board.

5. **Other business.**

- **Review of rankings process.** Committee members revisited an issue they broached briefly during the February meeting regarding concerns with the regional ranking process prior to selections, noting that the rankings immediately before selections may give ranked teams a false sense of security. Committee members generally agreed that the issue is worth pursuing further at their June in-person meeting and noted that the conference sports information directors also will discuss the matter at its meeting prior to the Championships Committee’s June session.

6. **Adjournment.** Mr. Graham adjourned the teleconference at 2:30 p.m. Eastern time.

*Committee Chair:* Sue Willey, University of Indianapolis  
*Staff Liaisons:* Roberta Page, Championships and Alliances  
*             *Molly Simons, Championships and Alliances  
*             *Amanda Conklin, Academic and Membership Affairs*
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<tr>
<th>Attendees:</th>
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<tr>
<td>Michael Anderson, Gulf South Conference.</td>
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<td>Greg Bamberger, Kutztown University of Pennsylvania.</td>
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<td>Pat Britz, South Atlantic Conference.</td>
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<td>Steve Card, Western Washington University.</td>
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<td>Grant Foley, Delta State University (Division II SAAC Representative).</td>
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<td>Chris Graham, Rocky Mountain Athletic Conference (Management Council Vice Chair).</td>
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<td>Terri Holmes, Northern State University.</td>
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<td>Courtney Lovely, Palm Beach Atlantic University.</td>
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<td>Kristin Mort, Colorado Mesa University.</td>
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<td>Tom Shirley, Thomas Jefferson University.</td>
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<tr>
<td>Mike Cerino, Limestone College.</td>
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<td>Laura Liesman, Georgian Court University (Management Council Chair).</td>
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<td>Suzanne Sanregret, Michigan Technical University.</td>
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<td>Sue Willey, University of Indianapolis.</td>
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<td>Gary Brown, NCAA Contractor.</td>
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<td>Michael Bazemore, Academic and Membership Affairs.</td>
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<tr>
<td>Roberta Page, Championships and Alliances.</td>
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<tr>
<td>Molly Simons, Championships and Alliances.</td>
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<tr>
<td>Maddie Arndt, Division II Governance.</td>
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<td>Zach Christopher, Championships and Alliances.</td>
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<td>Leslie Havens, Championships and Alliances.</td>
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<tr>
<td>Maritza Jones, Division II Governance.</td>
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<td>Ryan Jones, Division II Governance.</td>
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SUPPLEMENT NO. 21
April Champs Committee Report
To be uploaded separately
ACTION ITEMS.

1. Legislative Items.


   (1) **Recommendation.** Sponsor legislation for the 2020 NCAA Convention to amend NCAA Bylaw 13.1.1.2 (four-year college prospective student-athletes), as follows: (1) To replace "permission to contact" legislation related to four-year college transfer student-athletes with a "notification of transfer" model; and (2) To specify that an institution must place a student-athlete's written request for transfer in the transfer database within seven-consecutive calendar days of receipt of written notification of transfer.

   (2) **Effective date.** Immediate, for any four-year college transfer student-athlete during the 2020-21 academic year, and thereafter.

   (3) **Rationale.** This proposal presents a notification-based alternative to replace the existing permission to contact model and improve the recruiting environment associated with four-year college transfer student-athletes. Pursuant to a notification model, a student-athlete would be permitted to explore transfer opportunities at another institution once written notification is provided. Once a notification of transfer has been submitted, the student-athlete would be entered into a database of student-athletes who have provided notification of their interest in transferring. Such a system would provide more transparency for coaches and student-athletes. Separating access to athletics aid from a permission to contact or notification model enhances student-athlete well-being because a student-athlete's eligibility for financial aid at a new institution would be based on the general legislative requirements applicable to all student-athletes.

   (4) **Estimated budget impact.** None.

   (5) **Student-athlete impact.** An institution would not be able to prevent a transfer student-athlete from receiving athletics aid at a new institution by refusing to grant permission to contact.

b. Noncontroversial Legislation – NCAA Constitution 3.3.4 and Bylaw 18.4.1.2 – Membership and Championships and Postseason Football – Eligibility for Championships – Attestation and Certification of Compliance Obligations.
(1) **Recommendation.** Adopt noncontroversial legislation to amend NCAA Constitution 3.3.4 (conditions and obligations of membership) and Bylaw 18.4.1.2 (institutional eligibility) to require that (a) An institution's president or chancellor shall attest, annually by October 15, that he or she understands the institutional obligations and personal responsibilities imposed by Constitution 2.1 (principle of institutional control and responsibility) and Constitution 2.8 (principle of rules compliance); and (b) An institution's director of athletics shall certify, annually by October 15, that specified conditions for entry of individuals and teams in NCAA championship competition have been satisfied, including an attestation that he or she understands the institutional obligations and personal responsibilities imposed by Constitution 2.1 and 2.8 and that all athletics department staff members (full time, part time, clerical, volunteer) are aware of the institutional obligations and personal responsibilities imposed by Constitution 2.1 and 2.8. [See Attachment A.]

(2) **Effective date.** August 1, 2019.

(3) **Rationale.** The Commission on College Basketball recommended a significant expansion in individual accountability for NCAA rules violations for presidents, chancellors and directors of athletics. In response, new legislation was adopted to specify that, in order to enter a team or individual in an NCAA championship or for an individual to serve on an NCAA committee, presidents and chancellors, directors of athletics and all other athletics department staff members must attest annually that the obligations to control and monitor athletics programs have been met. The proposal appropriately shifts some certification requirements related to the athletics program from the president to the director of athletics. In addition, this proposal maintains the emphasis on the principle of institutional control and responsibility and the principle of rules compliance without the undue administrative requirement to have each individual staff member provide an attestation. Institutions will have the discretion to determine the best way to ensure its staff is aware of its obligations. Finally, this proposal recognizes that it is impossible for presidents and directors of athletics to know and, therefore, honestly attest that the institution is in complete compliance with all applicable rules and regulations of the Association in the conduct of its intercollegiate athletics program.

(4) **Estimated budget impact.** None.

(5) **Student-athlete impact.** None.
c. Noncontroversial Legislation – Bylaws 11.5 and 13.8.3.2 – Personnel and Recruiting – Employment of High School, College-Preparatory School or Two-Year College Coaches and Employment Conditions – High School, College-Preparatory School or Two-Year College Coach and Conditions – Elimination of Contract or Binding Agreement Period.

(1) **Recommendation.** Adopt noncontroversial legislation to amend Bylaws 11.5.3 (high school, college-preparatory school or two-year college coach) and 13.8.3.2 (conditions) to eliminate the requirement that a high school, college-preparatory school or two-year college coach must be under contract or other binding agreement for a period of not less than one academic year.

(2) **Effective date.** Immediate.

(3) **Rationale.** Following the 2016 Convention, the governance structure began assessing the culture of compliance and reviewed legislation to ensure its alignment with the compliance resources available on Division II campuses. Currently, if a volunteer coach from a high school, college-preparatory school or two-year college wants to be employed by a Division II institution, the coach must perform actual, on-the-field coaching duties, be involved in recruiting only to the same extent as other institutional on-the-field coaches and be under contract or other binding agreement with the institution for a period of not less than one academic year; however, the institution may confine its compensation to such a coach to a shorter period of time, such as a sport season. Requiring an institution to place a volunteer coach under a contract or other binding agreement for a period of not less than one academic year, hinders those coaches who are looking for a brief experience in intercollegiate athletics for a period shorter than one academic year. Amending the legislation to eliminate the length of the agreement will allow institutions to determine how long a volunteer coach should be employed.

(4) **Estimated budget impact.** None.

(5) **Student-athlete impact.** None.


(1) **Recommendation.** Adopt noncontroversial legislation to amend Bylaw 13.5.3 (transportation on unofficial visit) to eliminate the requirement that an institutional staff member must accompany a
prospective student-athlete to view practice or competition sites in the prospective student-athlete's sport, other institutional facilities and to attend an institution's home athletics contest (on or off campus); further, to clarify that an institution may provide transportation for a prospective student-athlete to attend an institution's home athletics contest even if transportation is not available to prospective students.

(2) **Effective date.** Immediate.

(3) **Rationale.** Following the 2016 Convention, the governance structure began assessing the culture of compliance and reviewed legislation to ensure its alignment with the compliance resources available on Division II campuses. NCAA Division II Proposal No. NC-2007-18 (recruiting – unofficial visit – transportation to home athletics contest) allowed an institution to provide transportation to attend the institution's home athletics contest (on or off campus) during an unofficial visit if transportation was available to prospective students generally; however, it was still impermissible for an institution to provide a prospective student-athlete with transportation expenses to attend one of the institution's home contests (on or off campus). With the adoption of Proposal No. NC-2008-14 (recruiting – transportation – unofficial), it became permissible for an institution to provide transportation for a prospective student-athlete to attend a home athletics contest (on or off campus). Eliminating the last sentence of Bylaw 13.5.3 (transportation on unofficial visit) will alleviate confusion and make it permissible for an institution to provide transportation expenses to a prospective student-athlete to attend an institution's home athletics contest even if transportation is not available to prospective student-athletes.

(4) **Estimated budget impact.** None.

(5) **Student-athlete impact.** None.


(1) **Recommendation.** Adopt noncontroversial legislation to amend Bylaws 13.6.2.1 (high school or preparatory school prospective student-athlete) and 13.6.2.2 (two-year or four-year college prospective student-athlete) to eliminate the requirement that prior to an official visit the prospective student-athlete's transcript provided to the institution must be current.
(2) Effective date. Immediate.

(3) Rationale. Following the 2016 Convention, the governance structure began assessing the culture of compliance and reviewed legislation to ensure its alignment with the compliance resources available on Division II campuses. Under current legislation, an institution may not provide a prospective student-athlete with an official visit until the prospective student-athlete presents the institution with a current transcript. Eliminating the requirement that the transcript be current will alleviate confusion on what constitutes a current transcript and reduce burden on coaches and compliance administrators.

(4) Estimated budget impact. None.

(5) Student-athlete impact. None.


(1) Recommendation. Adopt noncontroversial legislation to amend Bylaw 13.6.8 (lodging for additional persons) to clarify that additional occupants lodging with a prospective student-athlete during an official (paid) visit must be relatives and legal guardians; further, to specify that the sibling of a prospective student-athlete, who is also a prospective student-athlete being recruited by an institution, may stay in the same room as the prospective student-athlete.

(2) Effective date. Immediate.

(3) Rationale. Following the 2016 Convention, the governance structure began assessing the culture of compliance and reviewed legislation to ensure its alignment with the compliance resources available on Division II campuses. Under current legislation, a sibling of a prospective student-athlete may stay in the same room as the prospective student-athlete or relatives or legal guardians of the prospective student-athlete during an official (paid) visit; however, if the sibling is also a prospective student-athlete being recruiting by the institution, it is impermissible for the sibling to be an additional occupant. With the family structure constantly evolving, it is possible that a sibling could also be a prospective student-athlete that is being recruited by the institution. Amending the legislation to allow a sibling, who is also a prospective student-athlete being recruited by the institution, to stay in the same room as the prospective student-athlete will reduce confusion. Additionally, this recommendation eliminates the opportunity for a
prospective student-athlete's friend(s) to accompany them on an official visit.

(4) **Estimated budget impact.** None.

(5) **Student-athlete impact.** None.

g. **Noncontroversial Legislation – Bylaw 14.1.10 – Eligibility – General Eligibility Requirements – Eligibility for Male Students or Male Student-Athletes to Practice with Women's Teams.**

(1) **Recommendation.** Adopt noncontroversial legislation to amend Bylaw 14.1.10 (eligibility for male students or male student-athletes to practice with women's teams) to eliminate the requirement that a male student who practices with an institution's women's team on a regular basis must be certified by the NCAA Eligibility Center; further, to permit a nonrecruited, male student who is serving an academic year of residence as a nonqualifier to participate in practice sessions with a women's team.

(2) **Effective date.** Immediate.

(3) **Rationale.** Following the 2016 Convention, the governance structure began assessing the culture of compliance and reviewed legislation to ensure its alignment with the compliance resources available on Division II campuses. This proposal seeks to provide institutions greater discretion regarding the management of the eligibility of male students who practice with women's teams. Removing these administrative burdens but maintaining requirements for full-time enrollment and the medical examination will reduce the burden on compliance administrators. An institution will still need to certify eligibility of male students but will have greater discretion in how it manages the certification process. Additionally, there should be no concern with allowing a nonrecruited, male student who is a nonqualifier in his first year of collegiate enrollment to practice with a women's team. Allowing such students to engage in practice activities on campus on an occasional or regular basis does not undermine the intent of the nonqualifier practice restriction, namely, that such students need to focus on their studies during the initial year on campus. Such students can voluntarily choose to engage in other recreational activities that are unrelated to academics. Practicing with a women's team during the initial year of enrollment should be a similar voluntary recreational choice.

(4) **Estimated budget impact.** None.
(5) **Student-athlete impact.** None.

**h. Noncontroversial Legislation – Bylaw 14.2.4 – Eligibility – Seasons of Competition: 10-Semester/15-Quarter Rule – Criteria for Determining Season of Eligibility – Transfer from a Two-Year College or NAIA Institution.**

(1) **Recommendation.** Adopt noncontroversial legislation to amend Bylaw 14.2.4 (criteria for determining season of eligibility) to specify that a two-year college or National Association of Intercollegiate Athletics transfer student-athlete is subject to the legislation that applied at the previous institution during the term(s) of participation.

(2) **Effective date.** Immediate, for a student-athlete who transfers to a Division II institution during the 2018-19 academic year, and thereafter.

(3) **Rationale.** Current Division II legislation requires institutions to reassess a transfer student-athlete's participation history prior to his or her enrollment at the Division II institution to determine if the transfer student-athlete used a season of competition based on Division II legislation. A student-athlete's participation should be assessed based on the legislation at the two-year institution or NAIA institution where the participation occurred. This change is consistent with the philosophy of the division and will reduce a burden on Division II compliance administrators, who must independently verify that a transfer student-athlete's participation at a two-year institution or NAIA institution does not trigger a season of competition under Division II legislation.

(4) **Estimated budget impact.** None.

(5) **Student-athlete impact.** None.


(1) **Recommendation.** Adopt noncontroversial legislation to amend Bylaw 14.2.4.1.1 (two-year college scrimmages) to align the definition of a two-year college scrimmage with the definition of an official scrimmage in Bylaw 17 (playing and practice seasons).

(2) **Effective date.** Immediate.
(3) **Rationale.** Following the 2016 Convention, the governance structure began assessing the culture of compliance and reviewed legislation to ensure its alignment with the compliance resources available on Division II campuses. Currently, the definition of what constitutes a two-year college scrimmage as outlined in Bylaw 14.2.4.1.1 and the definition of an official scrimmage in Bylaw 17 differ. Aligning the definition of a two-year college scrimmage and official scrimmage will reduce confusion and simplify the application of the two-year college scrimmage legislation.

(4) **Estimated budget impact.** None.

(5) **Student-athlete impact.** None.


(1) **Recommendation.** Adopt noncontroversial legislation to amend Bylaw 14.2.4.2.1 (service exceptions) to specify that participation in organized competition during the period between the completion of time spent in the armed services, on an official mission or with a recognized foreign aid service of the U.S. government and the first opportunity to enroll as a full-time student in a regular academic term is exempt from the application of the organized competition before initial collegiate enrollment legislation. [See Attachment B.]

(2) **Effective date.** April 1, 2019, for a student-athlete enrolling during the 2019-20 academic year, and thereafter.

(3) **Rationale.** Currently, time spent in the armed services, on an official religious mission or with a recognized foreign aid service of the U.S. government is exempted from the organized competition before initial collegiate enrollment legislation. However, the service exception to the organized competition legislation does not extend to the time between completion of the service commitment and the student-athlete's first opportunity to enroll. A student-athlete who delays enrollment due to a service exception but enrolls in a collegiate institution at the next opportunity is adversely impacted because he or she is not permitted to participate in organized competition during the time between completion of the commitment and the next opportunity for enrollment. [See Attachment B.]
k. Noncontroversial Legislation – Bylaws 15.3.2.2.1 and 15.3.2.2.1.6 – Financial Aid – Maximum Limit on Financial Aid – Institutional – Elements of Financial Aid – Room and Board – Off-Campus Room and Board Stipend – Elimination of References to Training Table Meals.

(1) **Recommendation.** Adopt noncontroversial legislation to amend Bylaws 15.3.2.2.1 (off-campus room and board stipend) and 15.3.2.2.1.6 (training table meals) to eliminate references to training table meals.

(2) **Effective date.** Immediate.

(3) **Rationale.** Following the 2016 Convention, the governance structure began assessing the culture of compliance and reviewed legislation to ensure its alignment with the compliance resources available on Division II campuses. Due to the deregulation of legislation regarding meals and snacks incidental to participation, separate rules for training table meals are unnecessary. A meal provided by the athletics department (other than an occasional meal or pre- or postgame meals) can be classified as a meal incidental to participation or a meal provided by athletics that is not intended to replace a meal that is normally provided through a dining plan or off-campus board stipend. Given the varying institutional resources devoted to meals (frequency, facilities, timing), it should be within each institution's discretion to determine whether a meal is considered incidental to participation or is subject to institutional financial aid policies, regardless of how the meal is titled. The rationale of the legislation that established meals incidental to participation included a statement that "meals and snacks provided as benefits incidental to participation in intercollegiate athletics are not intended to replace meals that would normally be provided through a dining plan or off-campus board stipend." Institutions should already be consulting their financial aid offices to determine the proper classification of meals to ensure compliance with federal and institutional financial aid guidelines and should continue to do so if the training table meals legislation is eliminated.

(4) **Estimated budget impact.** None.

(5) **Student-athlete impact.** None.
l. Noncontroversial Legislation – Bylaw 15.3.2.2.6 – Maximum Limit on
Food Stamps.

(1) **Recommendation.** Adopt noncontroversial legislation to eliminate Bylaw
15.3.2.2.6 (food stamps).

(2) **Effective date.** Immediate.

(3) **Rationale.** Following the 2016 Convention, the governance structure began
assessing the culture of compliance and reviewed legislation to ensure its
alignment with the compliance resources available on Division II campuses.
Under current legislation, a grant-in-aid recipient who lives off campus may
use money provided for his or her room and board to purchase governmental
food stamps, provided the stamps are available to the student body in
general. Additionally, the student-athlete must be eligible for such stamps
without any special arrangement on the part of athletics department
personnel or representatives of the institution's athletics interest.
Eliminating the food stamp legislation will permit eligible student-athletes
to receive food stamps in the same manner as the general public without
having to meet additional NCAA requirements.

(4) **Estimated budget impact.** None.

(5) **Student-athlete impact.** None.

m. Noncontroversial Legislation – Bylaw 16.6.1.2 – Expenses for Student-
Athlete's Friends and Relatives – Permissible – Injury or Illness – Expenses to
Attend the Funeral of a Former Teammate, Student-Athlete from Different
Team or Institutional Staff Member.

(1) **Recommendation.** Adopt noncontroversial legislation to amend
Bylaw 16.6.1.2 (injury or illness) to specify that an institution may pay
expenses for a student-athlete to attend the funeral of a former teammate or
institutional staff member; further, to specify that an institution may provide
expenses for a student-athlete to be present in a situation when a student-
athlete from another team at the institution suffers an injury or illness or
death.

(2) **Effective date.** Immediate.

(3) **Rationale.** Currently, an institution may pay transportation, housing and
meal expenses for relatives (or legal guardians) of a student-athlete and for
the student-athlete's teammates to be present in situations in which a student-athlete suffers an injury or illness or, in the event of a student-athlete's death, to provide these expenses in conjunction with funeral arrangements. The legislation is specific to a situation in which a current student-athlete suffers an injury or illness or in the event of a student-athlete's death. In order for student-athletes to attend a former teammate or institution staff member's funeral, an institution must self-apply an incidental expense waiver per Bylaw 16.12 (expense waivers). Additionally, current legislation only permits an institution to provide expenses to student-athletes from the student-athlete's team to be present in situations which a student-athlete suffers an injury or illness or in the event of a student-athlete's death. Amending the legislation to allow student-athletes to receive transportation expenses to attend the funeral of a former student-athlete, a student-athlete from a different team at the institution or institutional staff member or to receive expenses to be present in situations when a student-athlete from another team suffers an injury or illness, will decrease confusion on whether such expenses are permissible, and eliminate the need to file an urgent legislative relief waiver, which are routinely approved.

(4) Estimated budget impact. Will vary.

(5) Student-athlete impact. None.


(1) Recommendation. Adopt noncontroversial legislation to amend Bylaw 17 (playing and practice seasons) to specify that, in individual sports, a coach may participate in an individual workout session with a student-athlete from the coach's team during an institutional vacation period, provided the request for such assistance is initiated by the student-athlete.

(2) Effective date. Immediate.

(3) Rationale. Currently, in individual sports, a coach may participate in an individual workout session with a student-athlete from the coach's team during the summer vacation period, provided the request for such assistance is initiated by the student-athlete. This proposal will extend the same opportunity to coaches to work with a student-athlete during other institutional vacation periods. Many student-athletes may not be able to return home during a vacation period due to distance (e.g., international
student-athletes), time or budget constraints. Such student-athletes may wish to use vacation periods for athletic improvement. Other student-athletes may simply wish to take advantage of additional opportunities to train with their coach. This proposal will allow a student-athlete in an individual sport the opportunity to request and receive additional instruction and guidance from their coach during a time when there are fewer demands on the student-athlete's time.

(4) **Estimated budget impact.** None.

(5) **Student-athlete impact.** Potential additional time spent in voluntary workout sessions during institutional vacation periods.

o. **Noncontroversial Legislation – Bylaw 17.29.1.9 – Playing and Practice Seasons – Foreign Tours – Institutional Certified Tours – Per Diem – Increase from $20 to $30.**

(1) **Recommendation.** Adopt noncontroversial legislation to amend Bylaw 17.29.1.9 (per diem) to increase, from $20 to $30, the amount of cash an institution may provide to a student-athlete per day to cover unitemized incidental expenses incurred in connection with a foreign tour.

(2) **Effective date.** Immediate.

(3) **Rationale.** Under current legislation, an institution may provide a student-athlete with $20 cash per day to cover unitemized incidental expenses incurred in connection with a foreign tour. Increasing the value of the per diem creates consistency with the recent increases in other areas of the Division II legislation.

(4) **Estimated budget impact.** Potential for increased cost associated with foreign tours.

(5) **Student-athlete impact.** None.

2. **Nonlegislative Items.**

a. **Legislative Referral to the NCAA Division II Student-Athlete Advisory Committee – Institutional Camp or Clinic Winter Break Restriction for Student-Athletes Who Exhausted Eligibility or Graduated and Exhausted Eligibility After the Fall Term.**
(1) **Recommendation.** That the NCAA Division II Management Council refer the winter break legislation to the Student-Athlete Advisory Committee for a potential legislative change:

Whether to permit a student-athlete, who has either exhausted eligibility or graduated and exhausted eligibility after the fall term, to work an institutional camp or clinic during the winter break immediately after the fall term.

(2) **Effective Date.** Immediate.

(3) **Rationale.** The NCAA Division II Legislation Committee requests that the Student-Athlete Advisory Committee review the winter break legislation and determine whether to permit a student-athlete, who has either exhausted eligibility or graduated and exhausted eligibility after the fall term, to work an institutional camp or clinic during the winter break immediately after the fall term.

(4) **Estimated budget impact.** None.

(5) **Student-athlete impact.** None.

b. **Legislative Referral to the NCAA Division II Men’s Wrestling Committee – Dead Periods.**

(1) **Recommendation.** That the Management Council refer the review of the recruiting calendar legislation to the Wrestling Committee for a potential legislative change:

Whether the day before the first day of the NCAA Division I Wrestling Championships to noon on the day after the championships and/or the Monday before the National Wrestling Coaches Association Convention through the day of adjournment of the convention should be designated as a dead period.

(2) **Effective Date.** Immediate.

(3) **Rationale.** The Legislation Committee requests that the Wrestling Committee review the Division II recruiting calendar legislation and determine whether to designate the day before the first day of the NCAA Division I Wrestling Championships to noon on the day after the championships and/or the Monday before the National Wrestling Coaches Association Convention through the day of adjournment of the convention should be designated as a dead period.
Association Convention through the day of adjournment of the convention as a dead period.

(4) Estimated budget impact. None.

(5) Student-athlete impact. None.

c. Legislative Referral to the NCAA Division II Committee on Student-Athlete Reinstatement – Administration of Hardship Waiver for Injury or Illness Occurring at a Non-NCAA Institution.

(1) Recommendation. That the Management Council refer the review of the medical hardship legislation to the Committee on Student-Athlete Reinstatement for a potential legislative change:

Whether Bylaw 14.2.5.1.1 (nature of injury or illness) should be amended to eliminate the requirement that an NCAA institution must apply for a hardship waiver through its conference office or, in the case of an independent institution, the Committee on Student-Athlete Reinstatement, for a student-athlete who was previously granted a hardship waiver at the non-NCAA institution.

(2) Effective Date. Immediate.

(3) Rationale. The Legislation Committee requests that the Committee on Student-Athlete Reinstatement review the medical hardship waiver legislation and determine whether it is necessary for an NCAA institution to file another medical hardship waiver for injuries or illnesses that occur at a non-NCAA institution. The committee noted that eliminating this requirement may reduce burden on compliance administrators and enhance student-athlete well-being.

(4) Estimated budget impact. None.

(5) Student-athlete impact. None.

d. Legislative Referral to the NCAA Division II Academic Requirements Committee – Season of Competition for Nonqualifier.

(1) Recommendation. That the Management Council refer the review of Bylaw 14.3.1.6.4 (season of competition – nonqualifier) for a potential legislative change:
Whether Bylaw 14.3.1.6.4 should be eliminated since a Division I transfer student would be required to meet progress-toward-degree requirements at the Division I institution in order to be eligible to transfer to a Division II institution to use their fourth season of competition.

(2) **Effective Date.** Immediate.

(3) **Rationale.** The Legislation Committee requests that the Academic Requirements Committee review Bylaw 14.3.1.6.4 and determine if the bylaw should be eliminated since a Division I transfer would have to meet progress-toward-degree requirements at the Division I institution in order to be eligible to transfer to a Division II institution to use their fourth season of competition in addition to meeting additional academic requirements in Bylaw 14.5.5.3.9 (one-time transfer exception).

(4) **Estimated budget impact.** None.

(5) **Student-athlete impact.** None.

e. **Legislative Referral to the NCAA Committee on Competitive Safeguards and Medical Aspects of Sports and the Division II Football Committee – Use of a Football During Walk-Thru during the Five-Day Acclimatization Period.**

(1) **Recommendation.** That the Management Council refer the five-day acclimatization period legislation in football set forth in Bylaw 17.10.2.3 (five-day acclimatization period) to the Committee on Competitive Safeguards and Medical Aspects of Sports and the Football Committee for a potential legislative change:

Whether to permit the use of a football during a walk-through during the five-day acclimatization period.

(2) **Effective Date.** Immediate.

(3) **Rationale.** The Legislation Committee requests that the Committee on Competitive Safeguards and Medical Aspects of Sports and the Football Committee review the five-day acclimatization period in football and determine whether to permit the use of a football during a walk-through during the five-day acclimatization period.

(4) **Estimated budget impact.** None.

(5) **Student-athlete impact.** None.
INFORMATIONAL ITEMS.

1. **Review of Division II Legislation Adopted at the 2019 NCAA Convention.** The committee received an update on the legislation adopted at Convention and agreed no further action is necessary at this time.

   a. **Discussion of NCAA Proposal No. 2019-3 and the Period Between Service Commitment and Enrollment.** The committee discussed Division II Proposal No. 2019-3 (eligibility – seasons of competition: 10-semester/15-quarter – criteria for determining season of eligibility – participation in organized competition before initial collegiate enrollment – exceptions to participation in organized competition – service exceptions) and Division I Proposal No. 2018-40 (athletics eligibility – seasons of competition: five-year rule – delayed enrollment – service exception – period between service commitment and enrollment). The committee agreed to recommend sponsorship of noncontroversial legislation to amend Bylaw 14.2.4.2.2.1 (service exceptions) to specify that participation in organized competition during the period between the completion of time spent in the armed services, on an official religious mission or with a recognized foreign aid service of the U.S. government and the first opportunity to enroll as a full-time student in a regular academic term should be exempt from the use of a season of competition legislation. [See Legislative Action Item No. 1j.]

   b. **Discussion of Division II Proposal No. 2019-6 and the Application to Student-Athletes Who Have Exhausted Eligibility.** The committee discussed Proposal No. 2019-6 (recruiting – sports camps and clinics – institution's sports camps and clinics – definition – football and basketball – elimination of timing restrictions – prohibition of student-athlete employment at institutional camps and clinics during the legislated winter break) and the application to a student-athlete that exhausts eligibility after the fall term who wants to work a camp or clinic during the winter break immediately after the fall term. The committee agreed to refer the issue and seek feedback from the Student-Athlete Advisory Committee on whether a student-athlete, who has either exhausted eligibility in the fall or graduated and exhausted eligibility in the fall, is subject to the winter break restriction at the end of that term. [See Nonlegislative Action Item No. 2a.]

2. **Discussion Regarding Attestation of Compliance.** The committee discussed the attestation of compliance legislation adopted in August 2018 that requires presidents and chancellors to annually attest that the obligations of Constitution 2.1 (principle of institutional control and responsibility) and Constitution 2.8 (principle of rules compliance) have been met. Due to the recommended changes by the Commission on College Basketball to significantly expand individual accountability for NCAA rules violations for presidents, chancellors and directors of athletics, the committee agreed to recommend sponsorship of noncontroversial legislation to amend Constitution 3.3.4 (membership) and
Bylaw 18.4.1.2 (championship and postseason football) to clarify that in order to enter a team or individual in an NCAA championship or for an individual to serve on an NCAA committee, a director of athletics must attest annually that he or she understands the institutional obligations and personal responsibilities imposed by Constitution 2.1 and 2.8 and that all athletics department staff members (full time, part time, clerical, volunteer) are aware of the institutional obligations and personal responsibilities imposed by Constitution 2.1 and 2.8. The president or chancellor would remain responsible for attesting that they understand the institutional obligations and personal responsibilities. [See Legislative Action Item No. 1b.]

3. Update from the NCAA Division II Culture of Compliance Summit.

   a. Update on Tools and Resources, the Professional Development Workshop for Compliance Administrators and Academic Requirements Committee Review of Academic Advising. The committee received an update on the tools and resources developed as a result of the Culture of Compliance Think Tank as well as an update on the professional development workshop for compliance administrators that will take place in May in conjunction with the Indianapolis NCAA Regional Rules Seminar. The committee also received an update on the Academic Requirements Committee's review of how to enhance Division II academic advising with funding provided by the NCAA Division II Planning and Finance Committee.

   b. Update on Feedback from the Division II Conference Commissioners Association Compliance Administrators Regarding Training Table Legislation. At its November 2018 meeting, the committee reviewed a recommendation from the think tank to eliminate the training table legislation. Based on feedback from the Division II Conference Commissioners Association Compliance Administrators, the committee agreed to recommend noncontroversial legislation to amend Bylaws 15.3.2.2.1 (off-campus room and board stipend) and 15.3.2.2.1.6 (training table meals) to eliminate references to training table meals. [See Legislative Action Item No. 1k.]

   c. Review of Two-Year College Scrimmage Legislative History. At its November 2018 meeting, the committee reviewed a recommendation from the December 2017 Culture of Compliance Summit to amend Bylaw 14.2.4.1.1 (exception – two-year college scrimmages) to align with the definition of an official scrimmage in Bylaw 17 (playing and practice seasons). The committee agreed to sponsor noncontroversial legislation to amend Bylaw 14.2.4.1.1 to align the definition of a two-year college scrimmage with the definition of an official scrimmage in Bylaw 17. [See Legislative Action Item No. 1i.]
The committee also recommended that the Management Council modify a legislative recommendation by the Committee on Student-Athlete Reinstatement to amend Bylaw 14.2.4 (criteria for determining season of eligibility) to specify that a two-year college or NAIA transfer student-athlete is subject to the legislation that applied to the previous institution during the term(s) of participation. [See Legislative Action Item No. 1h.]

d. **Discussion Regarding Playing Cards Legislation.** At its March 2018 meeting, the committee reviewed a recommendation from the December 2017 Culture of Compliance Summit to eliminate Bylaw 12.5.1.1.6 (player/trading cards) and requested a legislative history on the restriction on the sale of player/trading cards that bear a student-athlete's name or picture.

At its November 2018 meeting, the committee requested staff seek feedback from the NCAA office of legal affairs regarding a potential deregulation of the current playing cards legislation. Based on the feedback from the office of legal affairs, the committee decided to take no further action.

e. **Review of Legislative History Requests.** The committee reviewed the legislative histories that were prepared at the request of the Culture of Compliance Think Tank Legislative Review Subgroup. The committee recommended six noncontroversial proposals [see Legislative Action Item Nos. 1c through 1g and 1l] and three legislative referrals [see Nonlegislative Action Item Nos. 2b through 2d]. The committee also agreed to issue an official interpretation to clarify that an institution's coach may be employed by a high school, college-preparatory school or two-year college, as follows:

**Division II Coaches Employed by a High School, College-Preparatory School or Two-Year College (II).**

The Legislation Committee confirmed that an institutional coaching staff member may be employed by a high school, college-preparatory school or two-year college provided the employment meets the requirements of Bylaws 11.5.3 (high school, college-preparatory school or two-year college coach) and 13.8.3.2 (conditions).

[References: NCAA Bylaws 11.5.3 (high school, college-preparatory school or two-year college coach) and 13.8.3.2 (conditions)]

4. **Review of Feedback from the NCAA Division II Presidents Council and Student-Athlete Advisory Committee on Notification of Transfer.** The committee reviewed feedback from the Presidents Council and the Student-Athlete Advisory Committee regarding a potential legislative change from permission to contact for recruiting of a four-year college transfer student to a notification of transfer model. The committee
recommended sponsorship of 2020 Convention legislation to amend Bylaw 13.1.1.2 (four-year college prospective student-athletes) to replace "permission to contact" legislation related to four-year college transfer student-athletes with a "notification of transfer" model; however, the committee did not recommend an amendment to Bylaw 15.5.4.1 (reduction or cancellation permitted). [See Legislative Action Item No. 1a.]

5. **Review of Feedback Regarding Individual Sport Student-Athletes Participating in Individual Workout Sessions During an Institutional Vacation Period.** The committee reviewed feedback from the Division II Coaches Connection groups in individual sports regarding individual sport student-athletes participating in individual workout sessions during an institutional vacation period.

The committee agreed to recommend noncontroversial legislation to amend Bylaw 17 (playing and practice seasons) to specify that in individual sports, a coach may participate in an individual workout session with a student-athlete from the coach's team during an institutional vacation period, provided the request for such assistance is initiated by the student-athlete. [See Legislative Action Item No. 1n.]

6. **Division II University Update.**

   a. **Discussion Regarding Status of Required Courses For 2019-20 Academic Year and Communication Plan.** The committee received an update on the six required courses for 2019-20 coaches certification, which will be grouped together in a curriculum, and the test questions for the courses. The committee provided feedback regarding system functionality and the communication plan to inform the membership of the release of the required courses.

   b. **Update on Courses in Development and Identification of Future Courses.** The committee received an update on the status of the courses in development (affirmation of compliance for presidents and chancellors and directors of athletics; championships and regionalization; and countable athletically related activities/voluntary athletically related activities). The committee also provided feedback on future topics for course development.

7. **Discussion Regarding Official Visit Transportation Legislation and Payment of Expenses for A Prospective Student-Athlete's Relatives, Friends or Legal Guardians.** The committee discussed the transportation on official (paid) visit legislation and paying transportation expenses for a prospective student-athlete's relatives, friends or legal guardians. The committee agreed a legislative recommendation was not needed at this time.

8. **Review of Congratulatory Advertisement Legislation.** The committee discussed the congratulatory advertisement legislation and agreed to issue an official interpretation to clarify that an institution or conference office may repost a congratulatory advertisement
(e.g., player of the week) when the message includes the student-athlete's name or picture and a commercial logo, as follows:

Conference or Institution Reposting a Congratulatory Message That Includes a Student-Athlete's Name or Picture and a Commercial Logo (II).

The Legislation Committee confirmed that a conference or institution may repost a congratulatory advertisement (e.g., player of the week) when the message includes a student-athlete's name or picture and a commercial logo, provided the primary purpose of the advertisement is to publicize the sponsor's congratulations to the student-athlete or team, the advertisement does not include a reproduction of the product with which the business is associated or any other item or description identifying the business or service other than its name or trademark and there is no indication in the makeup or wording of the advertisement that the squad members, individually or collectively, or the institution endorses the product or service of the advertiser. If the student-athlete has received a prize from a commercial sponsor in conjunction with participation in a member institution's promotional activities and the advertisement involved the announcement of receipt of the prize, the receipt of the prize must be consistent with the provisions of Bylaw 12.5.2.3.3 (promotional contests).

[References: NCAA Bylaws 12.5.1.1 (institutional, charitable, educational or nonprofit promotions), 12.5.1.3 (congratulatory advertisement) and 12.5.2.3.3 (promotional contests)]

9. **Discussion Regarding Expenses for Student-Athletes to Attend a Funeral of a Former Teammate or Institutional Staff Member, or Student-Athlete on Another Team.** The committee discussed whether an institution may provide transportation expenses for a student-athlete to attend the funeral of a former teammate or an institutional staff member. The committee also discussed whether an institution may provide transportation, housing and meal expenses for a student-athlete to be present in situations when a student-athlete from a different team suffers an injury or illness. The committee agreed to recommend sponsorship of noncontroversial legislation to amend Bylaw 16.6.1.2 (injury or illness) to specify that an institution may pay transportation expenses for a student-athlete to attend the funeral of a former teammate, student-athlete from a different team or institutional staff member; further to specify that an institution may provide transportation, housing and meal expenses for a student-athlete to be present in situations when a student-athlete from a different team suffers an injury or illness. [See Legislative Action Item No. 1m.]

10. **Review of an Educational Document on NCAA Rules for Institutional Staff Members.** The committee reviewed and provided feedback on a draft educational document detailing NCAA rules for institutional staff members. The committee agreed to review the final version of the educational document at its June 20-21, 2019, in-person meeting.

12. **Discussion Regarding the Number of Hard Copies of the Division II Manual and Official Notice Mailed to Division II Institutions and Conferences.** The committee discussed whether to reduce the number of hard copies of the Division II Manual and Division II Official Notice mailed to Division II institutions and conferences. The committee agreed that Division II institutions should receive four hard copies of the Division II Manual and Division II Official Notice, and that the copies should be mailed to the compliance administrator at Division II institutions. Further, the committee agreed that Division II conferences should receive two hard copies of the Division II Manual and Division II Official Notice.

13. **Discussion Regarding the 2019-20 Compliance Forms.** The committee agreed that the NCAA Legislative Review Subcommittee of the Division II Legislation Committee will review and approve the 2019-20 required compliance forms during its May 6, 2019, teleconference.

14. **Approval of the November 5-6, 2018, Legislation Committee In-Person Meeting Report.** The committee reviewed and approved its November 5-6, 2018, in-person meeting report.

15. **Review of the Interpretations Subcommittee of the NCAA Division II Legislation Committee Reports.** The committee reviewed and approved the November 12 and 26, 2018, December 10, 2018, and February 4, 2019, Interpretations Subcommittee teleconference reports. The committee recommended that an official interpretation from the subcommittee's February 4, 2019, teleconference be issued:

   **Living Learning Communities for Student-Athletes (II).**

   The Legislation Committee determined that it would be impermissible for a Division II institution to arrange for a block of rooms (e.g., living learning community) for student-athletes based on their student-athlete status.

   [References: NCAA Bylaws 15.3.2.2.2 (material housing benefit), 16.02.3 (extra benefit) and 16.5.2.1 (housing benefits)]

16. **Review of the Legislative Review Subcommittee Teleconference Reports.** The committee reviewed and approved the Legislative Review Subcommittee teleconference reports from January 15 and February 8, 2019. The committee approved the subcommittee's recommendation for sponsorship of one noncontroversial proposal [see Legislative Action Item No. 1o], the referral of one legislative concept to the Wrestling
Committee [see Nonlegislative Action Item No. 2b], and a second legislative concept to the Committee on Competitive Safeguards and Medical Aspects of Sports and the Football Committee [see Nonlegislative Action Item No. 2e].


18. **Review of the NCAA Conflict of Interest Policy.** The committee reviewed the NCAA Conflict of Interest Policy.


20. **Subcommittee Appointments.** The committee appointed Dave Marsh, director of athletics, Northwood University, to the Legislative Review Subcommittee, effective immediately.

21. **Future Meeting Dates.**
   
   a. June 20-21, 2019, in-person meeting; Indianapolis.

   b. November 4-5, 2019, in-person meeting; Indianapolis.

   c. March 9-10, 2020, in-person meeting; Indianapolis.

**Committee Chair:** Cherrie Wilmoth, Southeastern Oklahoma University

**Staff Liaison(s):**
- Karen Wolf, Academic and Membership Affairs
- Geoff Bentzel, Academic and Membership Affairs
- Chelsea Hooks, Academic and Membership Affairs
<table>
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<tr>
<td>Molly Belden, Northeast-10 Conference.</td>
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<tr>
<td>Chris Gregor, Saint Martin's University.</td>
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<tr>
<td>Brent Heaberlin, Lenoir-Rhyne University.</td>
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<tr>
<td>Diana Kling, Peach Belt Conference.</td>
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<td>Scott Larson, Lubbock Christian University.</td>
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<td>Laura Liesman, Georgian Court University.</td>
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<td>Darnell Smith, University of Central Oklahoma.</td>
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<td>Keith Vitense, Cameron University.</td>
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<td>Cherrie Wilmoth, Southeastern Oklahoma State University.</td>
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<td>Scott Young, University of Indianapolis.</td>
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<tr>
<td>Peggy Davis, Virginia State University.</td>
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<td>David Marsh, Northwood University.</td>
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<td>Deiontae Nicholas, Wayne State University (Michigan).</td>
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<tr>
<td>Jake Renie, University of Indianapolis.</td>
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<th>NCAA Staff Support in Attendance:</th>
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<tr>
<td>Jennifer Beasley, Maritza Jones, Stephanie Quigg Smith, Rachel Stark-Mason, Terri Steeb Gronau, and Ashley Thornburg.</td>
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Division: II

Proposal Number: NC-2020-31

Title: MEMBERSHIP AND CHAMPIONSHIPS AND POSTSEASON FOOTBALL -- CONDITIONS AND OBLIGATIONS OF MEMBERSHIP -- ELIGIBILITY FOR CHAMPIONSHIPS -- ATTESTATION AND CERTIFICATION OF COMPLIANCE OBLIGATIONS

Convention Year: 2020

Date Submitted: March 12, 2019

Status: Ready for Consideration by Management Council

Effective Date: August 1, 2019

IPOPL Number:

SPOPL Number:

Source: NCAA Division II Management Council (Legislation Committee).

Category: Noncontroversial

Topical Area: Membership

Intent: To require that (a) An institution’s president or chancellor shall attest, annually by October 15, that he or she understands the institutional obligations and personal responsibilities imposed by Constitution 2.1 (Principle of Institutional Control and Responsibility) and Constitution 2.8 (Principle of Rules Compliance); and (b) An institution’s director of athletics shall certify, annually by October 15, that specified conditions for entry of individuals and teams in NCAA championship competition have been satisfied, including an attestation that he or she understands the institutional obligations and personal responsibilities imposed by Constitution 2.1 and Constitution 2.8 and that all athletics department staff members (full-time, part-time, clerical, volunteer) are aware of the institutional obligations and personal responsibilities imposed by Constitution 2.1 and Constitution 2.8.

A. Constitution: Amend 3.3, as follows:

3.3 Active Membership.[3.3.1 through 3.3.3 unchanged.]

3.3.4 Conditions and Obligations of Membership.[3.3.4.1 through 3.3.4.7 unchanged.]

3.3.4.8 President or Chancellor Attestation of Compliance Obligations. An active member institution shall not be eligible to enter a team or individual competitors in an NCAA championship and shall be subject to removal from and/or ineligibility of individuals to serve on an NCAA board, council or committee unless its president or chancellor attests, annually by October 15, that he or she understands the institutional obligations and personal responsibilities imposed by Constitution 2.1 (Principle of Institutional Control and Responsibility) and Constitution 2.8 (Principle of Rules Compliance). [See Bylaw 18.4.2.1-(d)].

3.3.4.9 Compliance-Related Certification. An active member institution shall not be eligible to enter a team or individual competitors in an NCAA championship and shall be subject to removal from and/or ineligibility of individuals to serve on an NCAA board, council or committee unless its president or chancellor certifies through an annual institutional eligibility certification it certifies [see Bylaw 18.4.2.1-(e)] attesting that the conditions specified of Bylaw 18.4.2.1 have been satisfied.[3.3.4.9 through 3.3.4.21 renumbered as 3.3.4.10 through 3.3.4.22, unchanged.]
18.4 Eligibility for Championships.

18.4.1 through 18.4.2 unchanged.

B. Bylaws: Amend 18.4, as follows:

18.4 Eligibility for Championships.

18.4.2.1 General Institutional Requirements. To be eligible to enter a team or an individual in NCAA championship competition, an institution shall:

(a) Be the institution shall be an active member in good standing in the appropriate division, or have its sport so classified, and be eligible under the rules of the member conference of which it is a member;

(b) Have the institution shall have paid its membership dues for the current year in accordance with the deadlines set forth in Bylaw 31.2.1.2;

(c) Designate the institution shall designate (in accordance with Bylaw 20) its athletics program as Division I, Division II or Division III for competition and possible eligibility for championships in those intercollegiate sports recognized by the NCAA;

(d) The institution's president or chancellor shall attest, annually by October 15, that he or she understands the institutional obligations and personal responsibilities imposed by Constitution 2.1 (Principle of Institutional Control and Responsibility) and Constitution 2.8 (Principle of Rules Compliance);

(e) Certify, through its president or chancellor, the institution's director of athletics shall certify, annually by October 15, the institution's compliance with NCAA legislation (see Bylaw 18.4.2.1.1); The certification of compliance shall be completed not later than September 15 and shall be kept on file at the institution.

(f) Have the institution shall have confirmed annually its sponsorship of a varsity intercollegiate team in the sport and submitted its race and demographic information by so reporting on the NCAA official information form.

(g) Have the institution shall have submitted its race and demographic information to the NCAA through the official submission process; and

(h) Refrain the institution shall refrain from entering a student-athlete as an individual or as a member of a team in an NCAA championship, if it is acknowledged by the institution or established through the Association’s enforcement procedures that the institution or representative(s) of its athletics interests violated NCAA regulations in the recruiting of the student-athlete. The institution may appeal to the Committee on Student-Athlete Reinstatement for restoration of the student-athlete’s eligibility (see Bylaw 14.13).

18.4.2.1.1 Certification of Compliance -- Requirements. The institution's director of athletics shall certify that the following conditions shall be have been satisfied (See Constitution 3.3.4.9.):

18.4.2.1.1.1 NCAA Rules Review. The president or chancellor, director of athletics or a designated representative, has reviewed with all athletics department staff members the rules and regulations of the NCAA as they apply to the administration and conduct of intercollegiate athletics.

18.4.2.1.2 Attestation of Compliance Obligations. The president or chancellor and all athletics department staff members (full-time, part-time, clerical, volunteer) shall attest that the obligations of director of athletics has attested, annually by October 15, that he or she understands the institutional obligations and personal responsibilities imposed by Constitution 2.1 (Principle of Institutional Control and Responsibility) and Constitution 2.8 (Principle of Rules Compliance) have been met, and that all athletics department staff members (full-time, part-time, clerical, volunteer) are aware of the institutional obligations and personal responsibilities imposed by Constitution 2.1 and Constitution 2.8. (See Constitution 3.3.4.8.)
18.4.2.1.1.3 Coaching Staff Disciplinary Actions. At the time of such certification, and as a result of involvement in a violation of the Association's legislation as determined by the Committee on Infractions or the Management Council, no current member of the institution's coaching staff:

(a) Shall have been temporarily or permanently suspended from coaching duties by another member institution within the last two years; or

(b) Shall have been prohibited within the last two years, as a result of violations occurring while employed by another member institution, from participating in identified coaching-related activities, unless the prohibition has been equally applied by the certifying institution with respect to the individual's coaching-related activities on behalf of it; or

(c) Shall have been permitted within the last two years to perform any coaching-related activities for the certifying institution that were prohibited after determination by the Committee on Infractions of an “appropriate disciplinary action” for the individual in accordance with the show-cause provision of Bylaw 19.5.2.2 of the NCAA enforcement procedures.

18.4.2.1.1.3.1 Period of Suspension or Prohibition. The period of suspension or prohibition established by the Committee on Infractions or the Management Council must be in effect for the provisions set forth in Bylaw 18.4.2.1.1.3 to apply.

18.4.2.1.1.3.2 Due-Process Requirement. The affected coaching staff member must be given through the appropriate institution notice of an opportunity to be heard at both the NCAA hearing resulting in the finding of involvement in the violation and the institutional hearing resulting in suspension or prohibition.

18.4.2.1.1.4 Certification of Policies, Procedures and Practices. The policies, procedures and practices of the institution, its staff members and representatives of athletics interests are in compliance at the present time with the Association’s legislation insofar as the president or chancellor can determine.

18.4.2.1.1.5 Maintenance of Compliance. It is the intention of the institution to maintain such compliance.

[18.4.2.1.2 through 18.4.2.1.3 unchanged.]

[18.4.2.2 unchanged.]

FAQ:

Co-sponsorship - Conference:
None

Co-sponsorship - Institution:
None

Position Statements:

Review History:

Mar 12, 2019: Recommends Approval - Legislation Committee

Additional Information:

The Commission on College Basketball recommended a significant expansion in individual accountability for NCAA rules violations for presidents, chancellors and directors of athletics. In response, new legislation was adopted to specify that, in order to enter a team or individual in an NCAA championship or for an individual to serve on an NCAA committee, presidents/chancellors, directors of athletics and all other athletics department staff members must attest annually that the obligations to control and monitor athletics programs have been met. The proposal appropriately shifts some certification requirements related to the athletics program from the president to the athletics director. In addition, this proposal maintains the
emphasis on the principle of institutional control and responsibility and the principle of rules compliance without the undue administrative requirement to have each individual staff member provide an attestation. Institutions will have the discretion to determine the best way to ensure its staff is aware of its obligations. Finally, this proposal recognizes that it is impossible for presidents and directors of athletics to know and, therefore, honestly attest that the institution is in complete compliance with all applicable rules and regulations of the Association in the conduct of its intercollegiate athletics program.

**Legislative References**

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**Division:** II  
**Proposal Number:** NC-2020-32  
**Title:** ELIGIBILITY -- SEASONS OF COMPETITION: 10-SEMESTER/15-QUARTER RULE -- CRITERIA FOR DETERMINING MINIMUM SEASON OF ELIGIBILITY -- PARTICIPATION IN ORGANIZED COMPETITION BEFORE INITIAL COLLEGIATE ENROLLMENT -- EXCEPTIONS TO PARTICIPATION IN ORGANIZED COMPETITION -- SERVICE EXCEPTIONS -- PERIOD BETWEEN SERVICE COMMITMENT AND ENROLLMENT

**Convention Year:** 2020  
**Date Submitted:** March 12, 2019  
**Status:** Ready for Consideration by Management Council  
**Effective Date:** April 1, 2019, for a student-athlete enrolling during the 2019-20 academic year, and thereafter.

**Source:** NCAA Division II Management Council (Legislation Committee).

**Category:** Noncontroversial  
**Topical Area:** Eligibility

**Intent:** To specify that participation in organized competition during the period between the completion of time spent in the armed services, on an official religious mission or with a recognized foreign aid service of the U.S. government and the first opportunity to enroll as a full-time student in a regular academic term is exempt from the application of the organized competition before initial collegiate enrollment legislation.

**Bylaws:** Amend 14.2, as follows:

### 14.2.4.2 Participation in Organized Competition Before Initial Collegiate Enrollment

An individual who does not enroll in a collegiate institution as a full-time student in the regular academic term that begins immediately after a one-year time period (the next opportunity to enroll after the one calendar-year period has elapsed) following his or her high school graduation date shall use one season of intercollegiate competition for each consecutive 12-month period after the one-year time period and before initial full-time collegiate enrollment in which the individual participates in organized competition per Bylaw 14.2.4.2.12.

### 14.2.4.2.1 Exceptions to Participation in Organized Competition

An individual shall not be charged with a season of intercollegiate competition, provided the individual satisfies any of the following exceptions for each consecutive 12-month period in which the individual participates in organized competition per Bylaw 14.2.4.2.12 following the one-year time period after the individual’s high school graduation and before initial full-time collegiate enrollment:

#### 14.2.4.2.1.2 Service Exceptions

Participation in organized competition during time spent in the armed services, on official religious missions or with recognized foreign aid services of the U.S. government **and the period between completion of the service commitment and the first**
The opportunity to enroll as a full-time student in a regular academic term is exempt from the application of Bylaw 14.2.4.2.  

[14.2.4.2.2 through 14.2.4.2.4 unchanged.]

[14.2.4.2.3 unchanged.]

[14.2.4.3 through 14.2.4.8 unchanged.]

[14.2.5 through 14.2.7 unchanged.]

FAQ:

**Co-sponsorship - Conference:**  
None

**Co-sponsorship - Institution:**  
None

**Position Statements:**

**Review History:**

Mar 12, 2019: Recommends Approval - Legislation Committee

**Additional Information:**

Currently, time spent in the armed services, on an official religious mission, or with a recognized foreign aid service of the U.S. government is exempted from the organized competition before initial collegiate enrollment legislation. However, the service exception to the organized competition legislation does not extend to the time between completion of the service commitment and the student-athlete’s first opportunity to enroll. A student-athlete who delays enrollment due to a service exception but enrolls in a collegiate institution at the next opportunity is adversely impacted because he or she is not permitted to participate in organized competition during the time between completion of the commitment and the next opportunity for enrollment.

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<td>Service Exceptions.</td>
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1. WELCOME AND ANNOUNCEMENTS.

Management Council. The chair convened the meeting at 8 a.m. Wednesday, January 23.

The chair welcomed the newest members of the Council, Laura Clayton Eady, senior woman administrator, University of West Georgia, representing the Gulf South Conference; and John Lewis, director of athletics, Bluefield State University, representing independent institutions in an at-large capacity.

The chair highlighted the schedule for the meeting, after which the Council proceeded with its agenda.

Presidents Council. The chair convened the meeting at 11:45 a.m. Thursday, January 24. The chair noted that Bill LaForge was participating via teleconference. Staff members were recognized by the chair.

The chair highlighted the schedule for the meeting, after which the Council proceeded with its agenda.

2. REVIEW OF PREVIOUS MINUTES.

a. Division II Management Council and Presidents Council.

Management Council. The Management Council approved the summary of actions document from its October 15-16 meeting.

Presidents Council. The Presidents Council approved the summary of actions document from its October 23-24 meeting.

b. NCAA Board of Governors.

Management Council. The Management Council reviewed the Board of Governors report from the October 23 meeting. The report was informational in nature.

Presidents Council. The Presidents Council reviewed the report from the Board of Governors' October 23 meeting.

(1) Board of Governors Ad Hoc Committee on Sports Wagering.
Management Council. The Management Council reviewed the charge, composition and duties of the Board of Governors Ad Hoc Committee on Sports Wagering.

Presidents Council. No action was necessary.

(2) Board of Governors Committee to Promote Cultural Diversity and Equity.

Management Council. The Management Council reviewed the August 16 Board of Governors Ad Hoc Committee to Promote Cultural Diversity and Equity report. The report was informational in nature.

Presidents Council. No action was necessary.

c. Administrative Committee.

Management Council. The Management Council approved the interim actions taken by the Administrative Committee.

Presidents Council. The Presidents Council approved the interim actions taken by the Administrative Committee.

3. 2018-19 DIVISION II PRIORITIES.

Management Council. The Management Council was updated on the status of the 2018-19 Division II priorities, noting that progress has been made on each of the various strategies within the priorities.

Presidents Council. No action was necessary.

4. 2015-21 DIVISION II STRATEGIC PLAN.

Management Council. The Management Council received a printed copy of the midterm assessment of the Division II Strategic Plan. The midterm assessment will available to all delegates at the 2019 Convention. No action was necessary.

Presidents Council. The Presidents Council received a printed copy of the midterm assessment of the Division II Strategic Plan. No action was necessary.

5. NCAA CONVENTION AND LEGISLATION.

a. 2019 Convention Schedule.
Management Council. The Management Council received an update on the schedule for the 2019 Convention, noting those meetings where their attendance was most important.

Presidents Council. The Presidents Council was updated on the schedule for the 2019 Convention.


Management Council. The Management Council reviewed the legislative proposals for the Association-wide and Division II business sessions. The Council discussed actions that could occur relative to the nine proposals.

Presidents Council. The Presidents Council received an update on the proposals for the business sessions.

c. Review Management Council Assignments for the Division II Proposals.

Management Council. The Management Council reviewed its speaking assignments for the Division II business session.

Presidents Council. The Presidents Council reviewed its speaking assignments for the Association-wide and Division II business sessions.


Management Council. The Management Council reviewed the position papers for each of the eight pieces of legislation that would be voted on at the Division II business session. Staff noted that individuals identified to speak on behalf of the Council had received the papers in advance.

Presidents Council. No action was necessary.


Management Council. The Management Council reviewed and approved the procedural issues document as presented. It was noted by staff that this document would be provided to all delegates at the 2019 Division II business session.

Presidents Council. The Presidents Council approved the procedural issues document.

Management Council. The Management Council reviewed the question and answer guide related to the 2019 Convention proposals, noting that it was a good reference tool when reviewing proposed legislation.

Presidents Council. No action was necessary.

g. Noncontroversial Legislation.

Management Council. The Management Council approved three noncontroversial proposals in legislative format, as presented.

Presidents Council. No action was necessary.

6. REVIEW OF COMMITTEE RECOMMENDATIONS AFFECTING DIVISION II.

a. Division II Committees.

(1) Academic Requirements Committee.

Management Council. The Management Council reviewed the committee's report. No action was necessary.

Presidents Council. No action was necessary.

(2) Championships Committee.

(a) November 1 Teleconference.

i. Working Group to Review Division II National Championships Festivals.

Management Council. The Management Council recommended that the Presidents Council approve a representative membership working group to review certain aspects of the Division II National Championships Festivals.

As with any broad-based program that has been in place for a number of years, it is prudent for a representative membership group to evaluate its status periodically to ensure expectations are being met. Eleven Division II National Championships Festivals have been conducted since 2004, three for fall sports, four for winter sports and four for spring sports. While responses from the 2018
Division II Membership Census indicate continued support for the festival concept overall, it is appropriate to review the basics, such as the frequency of the event, the sports included, the impact on playing and practice seasons, and other factors to ensure the festivals are being conducted as efficiently and effectively as possible. The Division II Championships Committee used a similar working group approach two years ago to review regionalization. The festival working group would be charged with developing recommendations to ensure that the festivals continue to provide memorable positive experiences for participating student-athletes and remain as a unique attribute for the division overall. The review would focus on enhancements and logistics and should not be construed as an evaluation of whether to retain or eliminate the festivals.

**Presidents Council.** The Presidents Council approved that a representative membership working group be appointed to review certain aspects of the Division II National Championships Festivals, including timing, date formulas, sports included, and enhancements to the student-athlete experience.

**ii. 2020 Division II Softball Championship.**

**Management Council.** The Management Council recommended that the Presidents Council approve the withdrawal of the 2020 Division II Softball Championship from the National Championships Festival.

This is a one-time recommendation based on the unusually high number of days lost during the regular season in 2020 because of the date formula. The festival date formula results in a loss of eight days in 2020 since the festival date formula does not align with softball’s standard date formula. The date formula has not created such an impact in previous festival years. Data indicate that teams play roughly the same number of games in festival and non-festival years. In fact, in the 2012 and 2016 festival years, the national average for games played was 49.4, which was the highest out of a 10-year span from 2009-18. The overall average was 48.2 games in that period and ranged from 46.9-49.4 games. However, the unusual circumstances the date formula
creates in 2020 would require teams to squeeze the same number of games into fewer days, which would lead to more midweek games and more missed class time for student-athletes. The Division II Softball Committee over the past few years has grappled with how to address the loss of days in festival years and has considered many options. Ultimately, the committee recommended withdrawal from the 2020 festival since the other options have more far-reaching impacts than simply not participating in the festival. If this recommendation is approved, the Softball Committee would immediately begin seeking bids to host the 2020 championship. Both the Softball Committee and the Championships Committee acknowledged that the festival working group recommended should be able to address the loss of days in the softball season for the 2024 festival and beyond.

**Presidents Council.** The Presidents Council approved that the 2020 Division II Softball Championship be withdrawn from the National Championships Festival.

(b) **December 6 Teleconference.**

- **Sport and Rules Committee Appointments.**

  **Management Council.** The Management Council ratified the following sports and rules committee appointments, effective immediately unless otherwise specified:

  i. **Baseball.** Appoint Casey Rafferty, assistant commissioner, East Coast Conference, to replace Jacob VanRyn, associate commissioner, Northeast-10 Conference, who has left Division II.

  ii. **Field Hockey.** A one-year term extension for Kayte Kinsley, head field hockey coach, Pace University, to avoid both East region members rotating off of the committee in the same year. Appoint Matt Janik, director of athletics communications, Franklin Pierce University, effective January 2019, to replace Debbie DeJong, senior associate director of athletics, Long Island University/LIU Post, whose institution is consolidating as Division I.
iii. **Men’s Basketball.** Appoint **Ted Hotaling**, head men’s basketball coach, University of New Haven, to replace **Brian Beaury**, head men’s basketball coach, The College of Saint Rose, who resigned his position.

iv. **Women’s Basketball.** Appoint **Cindy McKnight**, director of athletics, Ursuline College, to replace **Jacob Yorg**, head women’s basketball coach, University of Wisconsin-Parkside, who has left the institution.

v. **Men's and Women's Swimming and Diving Rules.** Appoint **Lindsie Micko**, head women’s swimming coach, Augustana University (South Dakota), to replace **Rebecca Tidwell**, head women’s swimming coach, University of Nebraska at Kearney, who has left the institution.

vi. **Men's and Women's Track and Field.** Appoint **Kristen Decker**, interim director of athletics, Mansfield University of Pennsylvania, to replace **Jody Russell**, faculty athletics representative, Lock Haven University of Pennsylvania, who is no longer the FAR at the institution.

Presidents Council. No action was necessary.

(3) **Legislation Committee.**

(a) **2020 NCAA Convention Legislation – NCAA Division II Bylaw 12.1.3 – Amateurism – General Regulations – Permissible – Following Initial Full-Time Collegiate Enrollment – Actual and Necessary Expenses from an Outside Amateur Sports Team or Organization – Donations from Outside Sponsors – Institutional Staff Members.**

Management Council. The Management Council recommended that the Presidents Council sponsor legislation for the 2020 NCAA Convention to amend NCAA Division II Bylaw 12.1.3-(b)-(1) (donation from outside sponsors) to permit a student-athlete to receive actual and necessary expenses from an institutional staff member, excluding athletics department staff members, to
participate as a member of an outside team, effective August 1, 2020.

Following the 2016 Convention, the governance structure began assessing the culture of compliance and reviewed legislation to ensure its alignment with the compliance resources available on Division II campuses. Current legislation permits an individual to receive actual and necessary expenses from an outside sponsor other than an agent, a representative of an institution's athletics interests or professional sports organization. This proposal provides the opportunity for enrolled student-athletes to seek out additional permissible financial resources from institutional staff members, other than an athletics department staff member, to support their athletics aspirations without compromising the fundamental purpose of the collegiate model. It would remain impermissible for a student-athlete to receive expenses from an agent, representative of an institution's athletics interests that is not an institutional staff member or professional sports organization.

President's Council. The President's Council received an update on this recommendation and will consider sponsorship during its April 2019 meeting.

(b) Noncontroversial Legislation – Bylaw 12.1.4 – Amateurism – General Regulations – Impermissible-Following Initial Full-Time Collegiate Enrollment – Educational Expenses – Educational Expenses from Outside Sports Team or Organization Based on Athletics Ability.

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 12.1.4 (impermissible – following initial full-time collegiate enrollment) to eliminate the restriction on receipt of educational expenses from an outside sports team or organization based in any degree on athletics ability.

President's Council. No action was necessary.

(c) Noncontroversial Legislation – Bylaw 13.5 – Recruiting – Transportation – Reorganization.

Presidents Council. No action was necessary.


Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 13.6.3.2 (exception to 48-hour period for extenuating circumstances) to eliminate the requirement that institutions submit a report to the conference office noting the details of the circumstances that extended an official visit beyond the 48-hour period.

Presidents Council. No action was necessary.

(e) **Noncontroversial Legislation – Bylaw 13.6.6.7.1.1 – Recruiting – Official (Paid) Visit – Entertainment/Tickets on Official Visit – Meals on Official Visit – Entertainment at Staff Member's Home – Elimination of Restriction on Meals at the Home of an Institutional Staff Member.**

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 13.6.6.7.1.1 (entertainment at staff member's home) to eliminate the restriction that a meal at an institutional staff member's home may only be provided on one occasion during an official visit.

Presidents Council. No action was necessary.

(f) **Noncontroversial Legislation – Bylaw 13.6.7 – Recruiting – Official (Paid) Visit – Entertainment on Official Visit for Relatives or Legal Guardian(s) of Prospective Student-Athlete – Elimination of Duplicate Reference to Official Visit Entertainment Restriction.**

Management Council. The Management Council adopted noncontroversial legislation to eliminate Bylaw 13.6.7 (entertainment on official visit for relatives or legal guardians of prospective student-athlete).

Presidents Council. No action was necessary.
(g) Noncontroversial Legislation – Bylaw 13.8.1 – Recruiting – Entertainment, Reimbursement and Employment of High School/College-Preparatory School/Two-Year College Coaches – Entertainment Restrictions – Increase in Number of Complimentary Admissions from Two to Four.

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 13.8.1 (entertainment restrictions) to increase, from two to four, the number of complimentary admissions that an institution may provide for a home athletics contest to a high school, college-preparatory school or two-year college coach or any other individual responsible for teaching or directing an activity in which a prospective student-athlete is involved.

Presidents Council. No action was necessary.


Presidents Council. No action was necessary.


Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 13.11.2.1 (tryouts) to specify that the length of a prospective student-athlete's tryout shall be limited to two hours.

Presidents Council. No action was necessary.

Management Council. The Management Council adopted noncontroversial legislation to eliminate Bylaw 13.15.2.2 (collect and toll-free telephone calls).

Presidents Council. No action was necessary.

(k) Noncontroversial Legislation – Bylaw 14.2.4.2.2.4 – Eligibility – Seasons of Competition: 10-Semester/15-Quarter Rule – Criteria for Determining Season of Eligibility – Participation in Organized Competition Before Initial Collegiate Enrollment – Exceptions to Participation in Organized Competition – Men's Ice Hockey Exception – Elimination of Requirement that Competition Must Be Sanctioned by the United States Hockey Association or International Equivalent.

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 14.2.4.2.2.4 (men's ice hockey exception) to eliminate the requirement that the competition must be sanctioned by the United States Hockey Association or its international equivalent.

Presidents Council. No action was necessary.

(l) Noncontroversial Legislation – Bylaws 14.11.2.1 and 14.11.3 – Eligibility – Certification of Eligibility – Eligibility List Form – Eligibility List – Elimination of Requirement to Include All Student-Athletes Who Have Signed a Drug-Testing Consent Form to be Included on the Eligibility List and Separate Reference to Drug-Testing Consent-Form Requirement.

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 14.11.2.1 (eligibility list) to eliminate the requirement that all student-athletes who sign a drug-testing consent form be included on the eligibility list; further, to eliminate a duplicate reference to the drug-testing consent-form requirement in Bylaw 14.11.3 (drug-testing consent-form requirement).

Presidents Council. No action was necessary.

(m) Noncontroversial Legislation – Bylaw 15.4.1.2 – Financial Aid – Maximum Institutional Grant-In-Aid Limitations by Sport –
Counters – Athletics Aid Not Renewed, Successful Appeal – Participation Requirement for Counter Status.

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 15.4.1.2 (athletics aid not renewed, successful appeal) to specify that a student-athlete must continue to participate in the sport after a successful appeal to be considered a counter.

Presidents Council. No action was necessary.

(n) Noncontroversial Legislation – Bylaw 16.1.3.4 – Awards and Benefits – Awards – Types of Awards, Awarding Agencies, Maximum Value and Numbers of Awards – Local Civic Organization – Award to Individual Student-Athlete.

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 16.1.3.4 (local civic organization) to allow a local civic organization (e.g., Rotary Club, Touchdown Club) to provide an award to an individual student-athlete.

Presidents Council. No action was necessary.

(o) Noncontroversial Legislation – Bylaw 16.1.5 – Awards and Benefits – Awards – Awards Banquets – Elimination of Mileage Radius on Booster Club Recognition Banquet.

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 16.1.5 (awards banquets) to eliminate the 100-mile radius restriction on a booster club recognition banquet.

Presidents Council. No action was necessary.

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 16.3 (academic and other support services) by eliminating the list of permissible academic and other support services; further, to include career programs/support services as a permissible academic and other support service.

Presidents Council. No action was necessary.


Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 16.6.1.1 (expenses for relatives to attend postseason football game/NCAA championship) to eliminate the restriction on providing expenses to relatives to only one round of any NCAA championship in which the student-athlete is a participant.

Presidents Council. No action was necessary.

(r) Noncontroversial Legislation – Bylaw 16.10.1.3 – Awards and Benefits – Provision of Expenses by Individuals or Organizations Other Than the Institution – Permissible – Meeting Expenses – Elimination of Mileage Radius Restriction.

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 16.10.1.3 (meeting expenses) to eliminate the 30-mile radius restriction for a student-athlete's receipt of transportation and meal expenses in conjunction with participation in a meeting of a booster club or civic organization.

Presidents Council. No action was necessary.

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 16.11.1.4 (retention of athletics apparel and equipment) to allow student-athletes to retain used equipment at the end of the individual's collegiate participation.

Presidents Council. No action was necessary.

(t) Noncontroversial Legislation – Bylaws 16.11.1.9 and 16.11.1.10 – Awards and Benefits – Benefits, Gifts and Services – Telephone Calls and Miscellaneous Benefits – Elimination of Restriction on Telephone Calls to Emergency Situations and Separate Reference to Telephones.

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 16.11.1.10 (miscellaneous benefits) to eliminate the restriction on student-athlete telephone calls in emergency situations when provided or arranged by the institution; further, to eliminate Bylaw 16.11.1.9 (telephones).

Presidents Council. No action was necessary.

(4) Membership Committee.

a. Noncontroversial Legislation – Bylaws 20.10.3.3.4 and 20.10.3.3.4.1 – Division Membership – Membership Requirements – Sports Sponsorship – Counting Multiteam Events in Individual Sports.

Management Council. The Management Council adopted noncontroversial legislation to eliminate Bylaws 20.10.3.3.4 (counting multiteam events in individual sports) and 20.10.3.3.4.1 (meets with no team scoring); further, to specify that the elimination of the legislation would remove the opportunity for institutions to count multiteam events as more than one contest toward meeting the minimum contest requirements for sports sponsorship in individual sports.

Presidents Council. No action was necessary.

b. Discussion Regarding Division I Institutions Moving to Division II while Retaining Sports Programs in Division I.
Management Council. The Management Council recommend that the Presidents Council request the Division I governance structure to discuss whether a Division I institution that intends to reclassify to Division II should be permitted to retain one or more sports programs at the Division I level as the legislation appears to permit such sponsorship.

Presidents Council. The Presidents Council recommend that the Division I governance structure discuss whether a Division I institution that intends to reclassify to Division II should be permitted to retain one or more sports programs at the Division I level. The council noted that current legislation appears to provide flexibility for a reclassifying institution to retain a sport(s) in Division I.

c. Discussion Regarding Requirement that Institutions Spend at Least Five Years in Division II Before Applying for Division I Membership.

Management Council. The Management Council recommended the Presidents Council request that the NCAA Division I Strategic Vision and Planning Committee reconsider the legislated requirement that an institution must spend at least five years in Division II before applying for Division I membership.

Presidents Council. The Presidents Council requested that the NCAA Division I Strategic Vision and Planning Committee reconsider the legislated requirement that an institution must spend at least five years in Division II before applying for Division I membership. The Council agreed that all three divisions have distinct philosophies and the current requirement places institutions and the Division II Membership Committee in a difficult position as it impacts the long-term stability of Division II conferences and the Division II membership as a whole. Further, the Council requested that Division I establish a process that vets applicant institutions to determine their viability for Division I membership, independently of Division II.

(5) Nominating Committee.

Management Council. The Management Council recommended that the Presidents Council approve the following committee appointments:
(a) Division II Membership Committee. Linda Van Drie-Andrzewski, executive director of Title IX, Clery and regulatory affairs, Wilmington University (Delaware), effective immediately.

(b) Minority Opportunities and Interests Committee. Mark Brown, director of athletics, Pace University; and Roy Brown III, deputy director of athletics, University of Illinois at Springfield, effective immediately.

Presidents Council. The Presidents Council approved the appointments, as recommended.

(6) Planning and Finance Committee.

(a) December 13 Teleconference.

i. Local Ground Transportation Reimbursement for 2017-18 Championships Participation.

Management Council. The Management Council recommended that the Presidents Council approve a reimbursement of local ground transportation for team and individual travel during the 2017-18 championships, to be effective immediately and paid in February 2019, as follows:

(a) Team Sports—$1,100 per day times the number of per diem days to each team.

(b) Individual Sports—$25 per day times the number of eligible travelers times the number of per diem days.

This recommendation is consistent with the local ground transportation reimbursement approved for the 2016-17 championships participation and disbursed early in 2018. Due to increased expenses in championships travel during the 2017-18 academic year, the division reallocated $348,000 from the $1.4 million-line item originally earmarked for championships travel reimbursement to account for these increased travel costs. This left the division with $1,052,000 in the championships travel reimbursement budget line item, which is meant to cover unexpected championships travel costs at year end, as the Association continues to evaluate the new championships.
travel formula over the next several fiscal years. The committee is recommending allocating $50,000 from the 2017-18 fiscal year surplus to reimburse for local ground transportation at the same rate as last year. The committee noted that for next fiscal year, this reimbursement will take place only if there is no need to use this line item to cover unexpected travel expenses. Finally, as originally planned, the committee will assess whether to add this reimbursement of local ground transportation to the base budget for the next triennial cycle.

Presidents Council. The Presidents Council approved the reimbursement of local ground transportation, as detailed above.

ii. 2017-18 Division II Budget Surplus Funds.

Management Council. The Management Council recommended that the Presidents Council approve the allocation of $1,902,498 from the 2017-18 Division II budget surplus, effective immediately, as follows:

| DII Supplemental Distribution | Approximately $3,000 per institution | $900,000 |
| DII Joint Championships        |                                        | $360,677 |
| DII University                |                                        | $250,000 |
| DII Ground Transportation Reimbursement |                        | $50,000 |
| DII Membership Education      |                                        | $15,000  |
| DII Festival Working Group    |                                        | $10,000  |
| DII Reserve                   |                                        | $316,821 |
| **Total**                     |                                        | **$1,902,498** |
In previous years, the division has allocated a portion of its surplus for a supplemental distribution to active and eligible schools to assist with the costs of sponsoring athletics. The Management Council is recommending a supplemental distribution of $900,000 this year, which would equate to approximately $3,000 per institution. In addition, the Management Council is recommending rolling over unused funds for joint championships initiatives in the amount of $360,677, anticipating these funds will be used to cover expenses for the joint Division I, II and III men’s basketball championship in April 2020. The Council also recommended rolling over unused funds from Division II university for continued implementation of the program. Further, the Council recommended an additional $50,000 to reimburse for local ground transportation for 2017-18 championships at a rate consistent with last year (see previous item). Other minor adjustments are being recommended to cover new/enhanced initiatives for the division and support of additional groups within the governance structure.

Presidents Council. The Presidents Council approved the use of the surplus funds, as detailed above.

(b) 2018-19 Year-to-Date Budget to Actual.


Presidents Council. The Presidents Council reviewed the budget-to-actual figures as of November 30, 2018.

(7) Student-Athlete Advisory Committee.

- Division II Championships and Enforcement Fine Money.

Management Council. The Management Council recommended that the Presidents Council approve a new allocation model for championships and enforcement fine dollars to Team IMPACT for current and new Division II matches and to Make-A-Wish for Division II campus wish reveals, as follows:

(a) Team IMPACT. Seventy-five percent of fine monies.
(b) Make-A-Wish. Twenty-five percent of fine monies to supplement Division II institutions that fundraise less than the national average cost of a wish reveal in an academic year, which is $10,000.

In November 2004, the Division II Administrative Committee approved that monetary fines collected by sports committees for violations of NCAA Bylaws 31.1.8 (misconduct), 31.1.9 (failure to adhere to policies and procedures) and 31.1.9.2 (late-entry fines), and any fine established by the Division II Championships Eligibility Project Team be distributed to the Division II Student-Athlete Advisory Committee’s fundraising efforts.

From 2004 to 2016, these fine monies benefitted Make-A-Wish and Team IMPACT in different ways. The committee would like to continue using fine monies to support these two partnerships and requested that fine monies be earmarked in the following ways starting with the 2018-19 academic year:

(a) Team IMPACT. Seventy-five percent of the fine monies. The Team IMPACT model provides teams with an opportunity to build a multiyear relationship that the committee believes can impact student-athletes across an athletics department. Although the organization is small and relatively young, it continues to grow. As of July 2016, Division II had 216 matches with children facing serious or chronic illnesses since the organization was created in 2011. The total number of matches has increased to 371 as of July 2018. Team IMPACT has presented plans to SAAC on how it will maintain this growth with the help of fine monies from Division II. The committee believes an increase in fine monies will have far-reaching repercussions and benefits.

(b) Make-A-Wish. Twenty-five percent of fine monies to supplement Division II institutions that fundraise less than the national average cost of a wish reveal in an academic year, which is currently $10,000. The committee believes it is important to continue to supplement wish reveals for the impact they provide to the child, their family and the institution. Additionally, the committee would like to continue to support the conferences and institutions that fundraise for Make-A-Wish and the division’s long-standing partnership.
Presidents Council. The Presidents Council approved the recommendation, as specified.

(8) Committee on Student-Athlete Reinstatement.


Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 14.2.4 (criteria for determining season of eligibility) to specify that the Division II season of competition standard does not apply to a transfer student-athlete's previous participation in a non-Division II institution; further, to specify that a transfer student-athlete is subject to the legislation that applied to the previous institution during the term(s) of participation.

Current Division II legislation requires institutions to re-assess a transfer student-athlete's participation history prior to his or her enrollment at the Division II institution to determine if the transfer student-athlete used a season of competition based on Division II legislation. The NCAA Division II Committee on Student-Athlete Reinstatement agreed that an NCAA student-athlete's participation should be assessed based on the legislation at the NCAA division where the participation occurred.

Presidents Council. No action was necessary.

(b) Noncontroversial Legislation – Bylaw 12.1.4 – Amateurism – General Regulations – Impermissible – Following Initial Full-Time Collegiate Enrollment – Educational Expenses – Educational Expenses from Outside Sports Team or Organization Based on Athletics Ability.

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 12.1.4 (impermissible – following initial full-time collegiate enrollment) to eliminate the restriction on receipt of educational expenses from an outside sports team or organization based in any degree on athletics ability.

Presidents Council. No action was necessary.
(c) **Noncontroversial Legislation – Bylaw 14.2.5.2.5 – Eligibility – Hardship Waiver – Criteria for Hardship Waiver Calculation – Percent Calculation – Elimination of Alumni Contests, Fundraising Activities and Celebrity Sports Activities from the Percent Calculation.**

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 14.2.5.2.5 (percent calculation) to eliminate an alumni contest, fundraising activity or celebrity sports activity from the hardship waiver percent calculation.

Presidents Council. No action was necessary.

(d) **Noncontroversial Legislation – Bylaw 12.4.1 – Amateurism – Criteria Governing Compensation to Student-Athletes – Restitution.**

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 12.4.1 (criteria governing compensation to student-athletes) to specify that violations of the legislation related to employment and compensation to student-athletes shall be a "restitution" provision (if the value of the benefit is $200 or less; eligibility is not affected; provided value is paid to a charity).

Presidents Council. No action was necessary.

b. **Association-Wide Committees.**

(1) **Committee on Competitive Safeguards and Medical Aspects of Sports.**

(a) **Noncontroversial Legislation - NCAA Bylaw 18.4.1.4.1 - Championships and Postseason Football - Eligibility for Championships - Penalty - Banned Drug Classes Other Than Illicit Drugs.**

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 18.4.1.4.1 (banned drug classes other than illicit drugs) to clarify that a student-athlete who tests positive for use of a substance in a banned drug class other than illicit drugs shall:
i. Be ineligible for competition in all sports until he or she has been withheld from the equivalent of one season (the maximum number of championship segment regular-season contests or dates of competition in the applicable sport per Bylaw 17) of regular-season competition;

ii. Be charged with the loss of one season of competition in all sports if the student-athlete tests positive during a year in which he or she did not use a season of competition. A student-athlete who tests positive during a year in which he or she used a season of competition, shall be charged with the loss of one additional season of competition in all sports (additional to the season used) unless he or she uses a season of competition in the next academic year; and

iii. Be ineligible for intercollegiate competition for 365 consecutive days after the collection of the student-athlete's positive drug-test specimen and until he or she tests negative pursuant to the NCAA Drug-Testing Program’s policies and procedures.

Additionally, a transfer student-athlete may fulfill a transfer residence requirement and a drug-testing penalty concurrently if he or she meets all other eligibility requirements.

Presidents Council. No action was necessary.

(b) Noncontroversial Legislation - NCAA Bylaws 18.4.1.4.3.1 and 31.2.3.1.1 - Executive Regulations -- Eligibility for Championships -- Ineligibility for Use of Banned Drugs -- Drugs and Procedures Subject to Restrictions -- Tampering with and Manipulation of Urine Samples.

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaws 18.4.1.4.3.1 (tampering with a drug-test sample) and 31.2.3.1.1 (drugs and procedures subject to restrictions) to clarify that tampering with an NCAA drug-test sample includes urine substitution and related methods; further, to clarify that manipulation of urine samples includes the use of substances and methods that alter the integrity and/or validity of urine samples provided during NCAA drug testing.
(2) **Committee on Women's Athletics.**

Management Council. The Management Council reviewed the report from the September meeting, which was informational in nature.

Presidents Council. No action was necessary.

(3) **Honors Committee.**

Management Council. The Management Council reviewed the report from the October meeting, which was informational in nature. No action was necessary.

Presidents Council. No action was necessary.

(4) **Minority Interests and Opportunities Committee.**

Management Council. The Management Council reviewed the report from the September meeting and discussed a potential recommendation from the committee to establish an athletics diversity and inclusion designee in each athletics department and conference office. Several issues were discussed, including designation fatigue and ownership of a particular issue. Some support was expressed for a "voluntary" designation, rather than a legislated one. In addition, some support was expressed toward the designation at the conference level, if it is implemented at the campus level.

Presidents Council. No action was necessary.

(5) **Joint Committee on Women's Athletics/Minority Interests and Opportunities Committee.**

Management Council. The Management Council reviewed the report from the September meeting, which was informational in nature.

Presidents Council. No action was necessary.

(6) **Olympic Sports Liaison Committee.**

Management Council. The Management Council reviewed the report from the September meeting, which was informational in nature.
Presidents Council. No action was necessary.

(7) Playing Rules Oversight Panel.

Management Council. The Management Council reviewed the report from the August teleconference meeting, which was informational in nature.

Presidents Council. No action was necessary.

(8) Research Committee.

Management Council. The Management Council reviewed the report from the September meeting, which was informational in nature.

Presidents Council. No action was necessary.

7. DIVISION II MANAGEMENT COUNCIL ISSUES AND UPDATES.

a. 2019 Committee and Project Team Assignments.

Management Council. The Management Council reviewed its committee and project team assignments.

Presidents Council. No action was necessary.


Management Council. The Management Council approved the updated Management Council Policies and Procedures document, as submitted. The Management Council also requested that discussion take place at a future meeting regarding the current policy that prevents a representative from a conference who is sponsoring a membership proposal, from participating or voting on the Council's official position on such proposal.

Presidents Council. No action was necessary.

8. DIVISION II PRESIDENTS COUNCIL.

a. Vice Chair Election. The Presidents Council elected Sandra Jordan, chancellor, University of South Carolina, Aiken, as the new vice chair of the council, effective at the adjournment of the 2019 Division II business session through August 2019. Chancellor Jordan replaces Gary Olson, president, Daemen College, who was elected to serve in the capacity as chair at the October 2018 meeting.
b. **Guidance for Nominations and Selection Process of Independent Members on the NCAA Board of Governors.** The Presidents Council received information regarding the nomination and selection process of independent directors on the Board of Governors. No action was necessary.

c. **Division II Permission to Contact Review and Discussion.** The Presidents Council received a presentation from the academic and membership affairs staff regarding the permission to contact legislation. No action was necessary.

d. **Division II Degree Completion Program.** The Presidents Council received an update regarding the Division II Degree Completion Program. No action was necessary.

e. **Overview Document on Rules and Regulations for Presidents and Chancellors.** The Presidents Council received an overview document on rules and regulations for presidents and chancellors. It was discussed that email and via in-person conference meetings was the best way to disseminate this information. No action was necessary.

f. **Regular-Season Media Agreement.** The Presidents Council received an update on the regular-season media agreement. No action was necessary.

9. **NATIONAL OFFICE STAFF UPDATES.**

a. **Executive and Legal.**

Management Council. The Management Council received an update from the NCAA president and the chief of staff.

Presidents Council. The Presidents Council received an update from the NCAA president on issues surrounding the NCAA, which included an update on the grant-in-aid trial, an update on college basketball reform, a discussion surrounding esports and the upcoming Association-wide vote at the 2019 Convention.

b. **Sports Science Institute.**

Management Council. The Management Council received an update from Sport Science Institute staff on some initiatives that the office is working on, including the Interassociation recommendations on preventing catastrophic injury and death in college student-athletes.

Presidents Council. No action was necessary.
c. **Division II Academic Success Rate and Federal Graduation Rates.**

Management Council. The Management Council received information on the conference graduation/academic success rates of 2008-11 freshmen cohorts.

Presidents Council. The Presidents Council received the conference graduation/academic success rates.

d. **Division II SAAC Super Region Convention.**

Management Council. The Management Council received an update regarding the next Division II SAAC Super Region Convention, which is scheduled for April 12-14 in Orlando.

Presidents Council. No action was necessary.

e. **Division II University.**

Management Council. The Management Council received an update on the framework of the Affirmation of Compliance course being built in Division II University.

Presidents Council. The Presidents Council received an update on the framework of the Affirmation of Compliance course being built in Division II University.

10. **AFFILIATED ASSOCIATION UPDATES.**

Management Council. The Management Council was updated on the activities of the following affiliated associations.

a. **Division II Athletics Directors Association.**

b. **Division II Conference Commissioners Association.**

c. **CoSIDA.**

d. **Faculty Athletics Representative Association.**

e. **Minority Opportunity Athletics Administrators Association.**

f. **National Association for Athletics Compliance.**

g. **Women Leaders in College Sports.**
11. **OTHER BUSINESS.**

**Management Council.** The Management Council received an update on January 18 Management Council Identity Subcommittee teleconference. The Identity Subcommittee is continuing discussions whether to partner with the Disney Institute and/or Division III on "Game Day the DIII Way." The subcommittee agreed that a train the trainer approach or modules in Division II University could be viable options. The subcommittee agreed to continue discussing at future meetings. The subcommittee also agreed to renew the Source One Digital contract for signage to be the primary large format printer and online ordering provider. No action was necessary.

**Presidents Council.** No action was necessary.

12. **RECOGNIZE OUTGOING COUNCIL REPRESENTATIVES.**

**Management Council.** The Management Council recognized the following individuals, whose terms are ending on the Management Council: Lynn Griffin, director of athletics, Coker College; Paul Leidig, faculty athletics representative, Grand Valley State University; Casey Monaghan, student-athlete, West Chester University of Pennsylvania; Pennie Parker, director of athletics, Rollins College; Lindsay Reeves, director of athletics, University of North Georgia; and Kim Vinson, senior woman administrator, Cameron University.

**Presidents Council.** The Presidents Council recognized the following individuals whose terms are ending on the Presidents Council: Cynthia Jackson-Hammond, Central State University; and Glen Jones, Henderson State University.

13. **MEETING RECAP/ITEMS TO REPORT BACK TO CONFERENCES.**

**Management Council.** The Management Council was provided with a list of topics/issues to report to its member institutions, via each member’s preferred delivery method. These issues included: graduation rates and ASR information; approval of travel reimbursement and supplemental distribution; Division II Strategic Plan resources; Division II University module requirements; creation of a National Championships Festival working group; and the removal of softball from the 2020 National Championships Festival.

14. **POST-CONVENTION MANAGEMENT COUNCIL.**

**a. Convention Evaluation.** Via teleconference Tuesday, February 5, the Management Council discussed and evaluated the governance meetings that were held jointly with the Student-Athlete Advisory Committee and the Presidents
Council, as well as all other sessions developed for and by the division. Additionally, several members of the Convention management staff joined the meeting to obtain relevant feedback on the overall Convention and its programming and logistics. Suggestions were offered by the Council.

b. **Convention Legislation.** The Management Council noted the following results from the Association-wide and Division II Business Sessions, held during the 2019 NCAA Convention.

<table>
<thead>
<tr>
<th>PROPOSAL NO.</th>
<th>BUSINESS SESSION</th>
<th>RESULT</th>
<th>COUNT (actual count or paddle)</th>
</tr>
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<tbody>
<tr>
<td>2019-1</td>
<td>A-Wide</td>
<td>Adopted</td>
<td>793-205-13 (AW Vote)</td>
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<td>II</td>
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<td>Paddle</td>
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<td>2019-3^</td>
<td>II</td>
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<td>II</td>
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<td>II</td>
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^ Effective April 1, 2019, for a student-athlete enrolling during the 2019-20 academic year, and thereafter.
+ Effective April 1, 2019, for certifications of coaches for the 2019-20 academic year, and thereafter.
* Effective Immediately.

15. **FUTURE MEETINGS.**


Presidents Council. The Presidents Council reviewed the upcoming meeting schedule.

16. **ADJOURNMENT.**

Management Council. The Management Council adjourned at 12:40 p.m.

Presidents Council. The Presidents Council adjourned at 3 p.m.

<table>
<thead>
<tr>
<th>Division II Management Council</th>
<th>Division II Presidents Council</th>
<th>Division II Post-Convention Management Council</th>
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<tr>
<td>January 23, 2019</td>
<td>January 24, 2019</td>
<td>February 5, 2019</td>
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<tr>
<td>Orlando, Florida</td>
<td>Orlando, Florida</td>
<td>Via Teleconference</td>
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<td><strong>ATTENDEES</strong></td>
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<td>Michael Cerino, Limestone College</td>
<td>John Denning, Stonehill College</td>
<td>Michael Cerino, Limestone College</td>
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<tr>
<td>Jessica Chapin, American International College</td>
<td>Michael Driscoll, Indiana University of Pennsylvania</td>
<td>Jessica Chapin, American International College</td>
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<td>Teresa Clark, Cedarville University</td>
<td>Rex Fuller, Western Oregon University</td>
<td>Laura Clayton Eady, University of West Georgia</td>
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<tr>
<td>Laura Clayton Eady, University of West Georgia</td>
<td>Allison Garrett, Emporia State University</td>
<td>Bob Dranoff, East Coast Conference</td>
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<td>J. Lin Dawson, Clark Atlanta University</td>
<td>Connie Gores, Southwest Minnesota State University</td>
<td>Amy Foster, Seattle Pacific University</td>
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<td>Josh Doody, Notre Dame de Namur University</td>
<td>Gayle Hutchinson, California State University, Chico</td>
<td>Marty Gilbert, Mars Hill University</td>
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<td>Lynn Griffin, Coker College</td>
<td>Sandra Jordan, University of South Carolina Aiken</td>
<td>David Kuhlmeier, Valdosta State University</td>
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<td>Hannah Hinton, Mountain East Conference</td>
<td>William LaForge, Delta State University</td>
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<td>Julie Rochester, Northern Michigan University</td>
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### NCAA Division II Management Council and Presidents Council

#### Summary of Actions—Winter 2019 Meetings

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<tr>
<th><strong>Division II Management Council</strong></th>
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<th><strong>Division II Post-Convention Management Council</strong></th>
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<tr>
<td>Casey Monaghan, West Chester University of Pennsylvania</td>
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<tr>
<td>Paul Leidig, Grand Valley State University</td>
<td>None.</td>
<td>Teresa Clark, Cedarville University</td>
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<td>Division II Management Council</td>
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**OTHER PARTICIPANTS**

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<tr>
<th>Outer Participants</th>
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<tr>
<td>Geoff Bentzel, NCAA</td>
<td>Madison Arndt, NCAA</td>
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<td>Jessica Arnold, Short’s Travel</td>
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<td>Gary Brown, Division II Contractor</td>
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<td>Michael Cioroianu, NCAA</td>
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NCAA/02_05_2019/MSJ:jcw
AGENDA

National Collegiate Athletic Association
Division II Management Council

Grant Ballroom A
NCAA National Office

April 15-16, 2019

1. Welcome and announcements. [Supplement No. 1] (Laura Liesman)

2. Review of previous meetings. (Liesman)
   b. January 23 Board of Governors. [Supplement No. 3]
      (1) Board of Governors Ad Hoc Committee on Sports Wagering. [Supplement No. 4]
      (2) Board of Governors Committee to Promote Cultural Diversity and Equity. [Supplement No. 5]
   c. Administrative Committee. [Supplement No. 6]


4. NCAA Convention and legislation.
   a. Noncontroversial legislation. [Supplement No. 8] (Geoff Bentzel)
   b. Memo for inclusion of proposals into the NCAA Division II Manual. [Supplement No. 9] (Stephanie Quigg Smith)

5. Review of committee recommendations affecting Division II.
   a. Division II committees.
      (1) Academic Requirements Committee. (Felicia Johnson)
         (a) February 11 meeting. [Supplement No. 10]
         (b) March 8 teleconference. [Supplement No. 11]
(2) Championships Committee. (Courtney Lovely)
   (a) February 20 meeting. [Supplement No. 12]
   (b) March 7 teleconference. [Supplement No. 13]
   (c) April 4 teleconference. [Supplement No. 14]

(3) Degree-Completion Award Committee. (David Kuhlmeier)
   (a) January 24 in-person meeting. [Supplement No. 15]
   (b) March 5-6 in-person meeting. [Supplement No. 16]

(4) Committee for Legislative Relief. [Supplement No. 17] (Geoff Bentzel)

(5) Legislation Committee. [Supplement No. 18] (Cherrie Wilmoth)

(6) Membership Committee. [Supplement No. 19] (Jim Sarra)

(7) Nominating Committee. (Griz Zimmermann)
   (a) January 22 meeting. [Supplement No. 20]
   (b) March 20 teleconference. [Supplement No. 21]

(8) Planning and Finance Committee. (Julie Rochester)
   • 2018-19 year-to-date budget to actual. [Supplement No. 22]

(9) Student-Athlete Advisory Committee. [Supplement No. 23] (Jack Nicholson)
   b. Division II subcommittees, project teams and working groups.
      (1) Convention Planning Project Team. [Supplement No. 24] (Lovely)
      (2) Championships Festival Working Group. [Supplement No. 25] (Chris Graham)
      (3) Identity Subcommittee. (Sarra)
   c. Association-wide committees.
(1) Committee on Competitive Safeguards and Medical Aspects of Sports. (Steve Murray)
   (a) December 10-11 meeting. [Supplement No. 26]
   (b) March 20 teleconference. [Supplement No. 27]

(2) Committee on Sportsmanship and Ethical Conduct. [Supplement No. 28] (Lin Dawson)

(3) Minority Opportunities and Interests Committee. [Supplement No. 29] (John Lewis)

(4) Playing Rules Oversight Panel. (Roberta Page)
   (a) January 23 meeting. [Supplement No. 30]
   (b) February 25 teleconference. [Supplement No. 31]

(5) Committee on Women's Athletics. [Supplement No. 32] (Kuhlmeier)

6. Roundtable discussions regarding Life in the Balance. [Supplement No. 33] (Terri Steeb Gronau)

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<thead>
<tr>
<th>Group 1 Grant Ballroom A</th>
<th>Group 2 Theodore Roosevelt Room</th>
<th>Group 3 Summitt/Wooden Room</th>
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<tbody>
<tr>
<td>Mike Cerino</td>
<td>Jessica Chapin</td>
<td>Teresa Clark (Facilitator)</td>
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<td>Laura Clayton Eady</td>
<td>Lin Dawson (Recorder/Reporter)</td>
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<td>Bob Dranoff</td>
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<td>David Kuhlmeier</td>
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7. Division II Management Council.
   a. Selection of Division II Management Council representative from the Mountain East Conference. [Supplement No. 34] (Liesman)
   b. Management Council committee/project team assignments. [Supplement No. 35] (Liesman)
   c. Management Council policies and procedures. [Supplement No. 36] (M. Jones)
   d. Management Council vice chair election in July. [Supplement No. 37] (Liesman)
   e. Management Council/Student-Athlete Advisory Committee Summit. (Ryan Jones)

8. National office staff updates.
   a. Executive. (Mark Emmert)
      • Coaches credentialing. [Supplement No. 38] (Cari Van Senus)
   b. Legal. (Donald Remy)
   c. Sport Science Institute. (Brian Hainline)
      (1) Timeline. [Supplement No. 39]
      (2) Injury Surveillance Program. [Supplement No. 40]
      (3) Preventing Catastrophic Injury and Death in College Student Athletes. [Supplement No. 41]
      (4) Football Concussion Data Task Force. [Supplement No. 42]
      (5) Summit on Sports Wagering and Well-Being in College Athletes.
   d. 2019 APPLE Training Institute. [Supplement No. 43] (Madison Arndt)
   e. Division II University. (Amanda Conklin)
   f. Report on NCAA Division II Directors of Athletics. [Supplement No. 44] (M. Jones)
   g. Women's basketball strategic plan. [Supplement No. 45] (Lynn Holzman)
   a. Division II Athletics Directors Association. (J. Johnson)
   b. Division II Conference Commissioners Association. (Graham)
   c. CoSIDA. (R. Jones)
   d. Faculty Athletics Representative Association. (Julie Rochester)
   e. Minority Opportunity Athletics Administrators Association. (Sarra)
   f. National Association for Athletics Compliance. (F. Johnson)
   g. Women Leaders in College Sports. (Wilmoth)

10. Other business. (Liesman)

11. Meeting recap/things to report back to conferences. (Liesman)

12. Recognize outgoing Management Council representative. (Liesman)

   b. July 22-23, 2019, Management Council meeting; Indianapolis.
   c. October 21-22, 2019, Management Council meeting; Indianapolis.
   d. January 22-25, 2020, Management Council meeting in conjunction with the 2020 NCAA Convention; Anaheim, California.
   e. April 20-21, 2020, Management Council meeting; Indianapolis.
   g. July 20-21, 2020, Management Council meeting; Indianapolis, Indiana.
   h. October 19-20, 2020, Management Council meeting; Indianapolis, Indiana.
   i. January 13-16, 2021, in conjunction with the 2021 NCAA Convention; Washington, D.C.

Background and Analysis:

As with any broad-based program that has been in place for a number of years, it is prudent for a representative membership group to evaluate its status periodically to ensure expectations are being met. Eleven Division II National Championships Festivals have been conducted since 2004, four for fall sports, three for winter sports and four for spring sports. While responses from the 2018 Division II Membership Census indicate continued support for the festival concept overall, it is appropriate to review the basics, such as the frequency of the event, the sports included, the impact on playing and practice seasons, and other factors to ensure the festivals are being conducted as efficiently and effectively as possible.

The Division II Festival Working Group was charged with developing recommendations to ensure that the festivals continue to provide memorable positive experiences for participants and remain a unique marquee event for the division overall. The review focuses on enhancements and logistics and should not be construed as an evaluation of whether to retain or eliminate the festivals.

Areas of Review:

The working group is reviewing these areas:

- Timing of the festival dates.
- Policy regarding departure from the festival.
- Per diem.
- Opening ceremonies.
- Closing ceremonies.
- Sport-specific flexibility in scheduling final events.
- Mementos.
- Enhancements to the student-athlete lounges.
- Other.

February Teleconference and March in-person meeting:

The working group held an initial teleconference on February 28. In addition, the group met in-person on March 11-12 to discuss enhancements to the festival. The working group will conduct a teleconference in May to finalize recommendations and provide a final report for the Championships Committee’s June meeting. Below is the list of initial recommendations from the group.
Initial Recommendations

*Indicates more discussion is needed from the working group.

Scheduling:

- Ensure that no season is shortened due to participation in the festival.
- Move spring festival back one week to align with the softball standard date formula (move to the 4th Saturday in May—Memorial Day weekend).
- No change to the sports or dates included in the winter festival.
- Conduct a separate men’s and women’s basketball festival event in the “off” year of other festivals due to the current date formula.
- Remove cross country from the Festival or conduct the cross country championship on Friday during the Festival, if cross country is not removed from the Festival.*
- Allow soccer to start a week earlier in festival years (would require a legislative change).

Enhancements:

- Provide transportation for participating teams to other competition venues.*
- Develop a comprehensive festival app to include schedule of events, notifications, registration for ancillary events and to distribute the student-athlete survey.
- Create networking opportunities for administrators and/or coaches.

Hotels:

- Allow hotels to be further from competition venues to ensure championship-caliber facilities.
- Allow exceptions for geographic proximity. If the best venue is further out for one sport, allow those teams to stay closer to venue and provide a “sub-Festival” atmosphere.*

Opening and Closing Ceremonies:

- The opening ceremony should be an active student-driven or student-focused event. Example: TopGolf from the Fall 2018 festival.
- The opening ceremony should not be mandatory.*
• Provide a meal at the opening ceremony.

• For the winter festival, reschedule the opening ceremony to Thursday so it aligns with the start of wrestling and indoor track and field, and potentially adjust the swimming and diving competition schedule to accommodate this.*

• Eliminate the closing ceremony for the winter festival.*

Facilities:

• Never compromise championship-caliber facilities for the selected city.

Other:

• Develop a more coordinated approach to recruitment of potential host cities (NCAA staff, sport committees, etc.).

• Develop an “At a Glance” guide for bidding and hosting a Festival (one for each season) to be used in conjunction with the full bid specification documents.

• Consider sports with extremely specific facility requirements first when recruiting potential host cities (e.g., tennis with 24 courts).

• Sell an all-access pass for breakfast, opening/closing, etc. for extra team members not included in the official travel party.

Items that can be implemented without an official recommendation:

• Schedule practice and games to allow teams to attend other championships.

• Reallocate funds from breakfast to provide special offerings in the lounges (ice cream, milkshakes, smoothies, etc.).

• Select hotels within walking distance to restaurants and points of interest.

• For fall and spring closing ceremonies, ensure adequate time between the conclusion of the championships and the start of the closing ceremony to allow time for on-field celebrations and travel.

• Incorporate other aspects of an Olympic-style opening and closing ceremonies.

• Develop and share festival highlight videos leading up to the event targeting coaches.

• Provide team pictures.

• Add re-fueling stations with nutritious snacks in lounges and locker rooms.
• Stream all games/events in the hotel lounges.

• Communicate ability to visit student-athlete lounge for all hotel issues that cannot be handled by front-desk staff.

• Create a photo opportunity for all the national champions at the closing ceremony.

**Item that garnered discussion but was not supported:**

• Continue to explore excursions for participants.

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### Division II Festival Working Group
March 11-12, 2019, Meeting

#### Attendees:
- Rose Cappadora, Shippensburg University.
- Steve Card, Western Washington University (Championships Committee Representative).
- Tom Daeger, Great Midwest Athletic Conference.
- Preston Grey, Azusa Pacific University.
- Chris Graham, Rocky Mountain Athletic Conference (Management Council Vice Chair, ex-officio) (via teleconference).
- Chris Hennessey, Lee University.
- Terri Holmes, Northern State University.
- Kayte Kinsley, Pace University.
- Terri Holmes, Northern State University (Championships Committee Representative).
- Laura Liesman, Georgian Court University (Management Council Chair).
- Chi Ly, Palm Beach Atlantic University.
- Jacqueline Nicholson, Albany State University.
- Lauren Packer-Webster, Mercyhurst University.
- Jill Stephens, Florida Southern College.
- Bren Stevens, University of Charleston, West Virginia.
- Cherie Swarthout, Queens University of Charlotte.
- Scott Wiegandt, Bellarmine University (chair).
- Sue Willey, University of Indianapolis (Championships Committee Chair, ex-officio).

#### Absentees:
- Erin Lind, Northern Sun Conference.

#### NCAA Staff Support in Attendance:
- John Baldwin, Championships and Alliances
- Roberta Page, Championships and Alliances
- Molly Simons, Championships and Alliances

#### Other NCAA Staff Members in Attendance:
- Zach Christopher, Championships and Alliances; Terri Steeb Gronau, Division II Governance; Maritza Jones, Division II Governance; Ryan Jones, Division II Governance; and Stephanie Quigg Smith, Academic and Membership Affairs.
ACTION ITEMS.

1. Legislative items.
   a. Noncontroversial Legislation - NCAA Bylaw 18.4.1.4.1 - Championships and Postseason Football - Eligibility for Championships - Penalty - Banned Drug Classes Other Than Illicit Drugs.
      
      (1) **Recommendation.** Recommend noncontroversial legislation to clarify that a student-athlete who tests positive for use of a substance in a banned drug class other than illicit drugs shall:

      a. Be ineligible for competition in all sports until he or she has been withheld from the equivalent of one season (the maximum number of championship segment regular-season contests or dates of competition in the applicable sport per Bylaw 17) of regular-season competition;

      b. Be charged with the loss of one season of competition in all sports if the student-athlete tests positive during a year in which he or she did not use a season of competition. A student-athlete who tests positive during a year in which he or she used a season of competition, shall be charged with the loss of one additional season of competition in all sports (additional to the season used) unless he or she uses a season of competition in the next academic year; and

      c. Be ineligible for intercollegiate competition for 365 consecutive days after the collection of the student-athlete’s positive drug-test specimen and until he or she tests negative pursuant to the NCAA Drug-Testing Program’s policies and procedures.

      Additionally, a transfer student-athlete may fulfill a transfer residence requirement and a drug-testing penalty concurrently if he or she meets all other eligibility requirements.

      (2) **Effective date.** Immediate; may be applied retroactively to a student-athlete with eligibility remaining.

      (3) **Rationale.** The current rules related to drug-testing penalties for banned drug classes other than illicit drugs can be confusing and have unintended consequences for certain fact scenarios. This recommendation would update the legislation to reflect the NCAA Committee on Competitive Safeguards and Medical Aspects of Sports’ recommendation from
December 2013. The updated penalty ensures a more consistent and equitable application to all student-athletes, regardless of participation status in the year in which they test positive. Due to variations in facts and timing of positive drug tests, there will be some variation in application. However, this recommendation ensures the drug-testing penalty for banned drug classes other than illicit drugs is applied more consistently and equitably to all student-athletes, regardless of transfer or enrollment status.

(4) **Estimated budget impact.** None.

(5) **Student-athlete impact.** Ensures consistent and equitable application of the drug-testing penalty for all student-athletes, regardless of transfer or enrollment status.

b. **Noncontroversial Legislation - NCAA Bylaws 18.4.1.4.3.1 and 31.2.3.1.1 - Executive Regulations -- Eligibility for Championships -- Ineligibility for Use of Banned Drugs -- Drugs and Procedures Subject to Restrictions -- Tampering with and Manipulation of Urine Samples.**

(1) **Recommendation.** Recommend noncontroversial legislation in Divisions II and III to clarify that tampering with an NCAA drug-test sample includes urine substitution and related methods; further, to clarify that manipulation of urine samples includes the use of substances and methods that alter the integrity and/or validity of urine samples provided during NCAA drug testing.

(2) **Effective date.** Immediate.

(3) **Rationale.** Due to changes made to drug-testing legislation in 2012, NCAA legislation surrounding tampering and manipulation is unclear. This recommendation would make clear that urine substitution (and related methods) is tampering and carries a more significant penalty. This recommendation is consistent with the original intent of tampering legislation, as recommended by the Committee on Competitive Safeguards and Medical Aspects of Sports. In October 2018, the NCAA Division I Council adopted NCAA Division I Proposal M-2018-1 to address this recommendation. The committee requests that the NCAA Divisions II and III take similar action to clarify this issue.

(4) **Estimated budget impact.** None.

(5) **Student-athlete impact.** None.
2. Nonlegislative items. (For review by the appropriate rules committees only.)


(1) **Recommendation.** Recommend to the NCAA Men’s and Women’s Soccer Rules Committee the adoption of a rule requiring hydration breaks at a set time during each half of competition in environmental conditions of wet bulb globe temperatures of ≥ 30.1-degree Celsius, for no less than two minutes. The breaks should occur at the 30- and 75-minute marks of the first and second halves.

(2) **Effective date.** Prior to start of 2019 competitive season.

(3) **Rationale.** Similar policies are in place for soccer competition at both the international (i.e., Federation Internationale de Football Association) and United States national (i.e., United States Soccer) level. Additionally, some individual member schools and conferences have established similar policies, which in the absence of established playing rules, have led to confusion for officials and administrators. In hot and humid temperatures, such breaks can help increase player hydration while mitigating the chances of heat-related injury.

(4) **Estimated budget impact.** None.

(5) **Student-athlete impact.** Potential for enhanced health and wellbeing of soccer athletes competing in hot environmental conditions.


(1) **Recommendation.** Recommend to the NCAA Men’s Lacrosse Rules Committee, the NCAA Women’s Lacrosse Rules Committee, and the NCAA Baseball Rules Committee the creation of rules in the sports of men’s lacrosse, women’s lacrosse, and baseball that require chest protectors to be certified to the NOCSAE ND200 standard at the time of manufacturing and contain the SEI certification mark to be legal for play in all three sports.

(2) **Effective date.** Lacrosse goalkeepers, beginning in 2021. Baseball catchers, beginning in 2020. These effective dates are identified to ensure adequate supply of certified equipment and reflect guidance provided by equipment manufacturers.
(3) **Rationale.** Commotio cordis, though rare, is a typically fatal condition caused by the impact of a high velocity object (e.g., lacrosse ball; baseball) to the anterior chest causing cardiac arrest and death. Newly developed performance standards for chest protectors can mitigate or eliminate the risk of this preventable condition.

(4) **Estimated budget impact.** Limited to the cost of replacement equipment. The delayed effective date will assist with financial planning.

(5) **Student-athlete impact.** Student-athletes in lacrosse and baseball will benefit from protective equipment that will more effectively protect from this traumatic, and often fatal preventable condition.

c. **Playing Rules Recommendation – Football – Team area and coaching box restrictions and medical personnel.**

(1) **Recommendation.** Recommend to the NCAA Football Rules Committee that a formal exception be made for athletics health care providers (i.e., physicians and athletic trainers) to current football rules limiting to 60 the number of people allowed in the team area of a football sideline. The intent of this recommendation is that the football playing rules not restrict the number of athletics health care providers allowed in the team area, and that any athletic health care providers present in the team area do not count against the 60-person limit imposed on other sideline personnel.

(2) **Effective date.** Prior to the start of the 2019 competitive football season.

(3) **Rationale.** The committee has heard concerns from athletics health care providers that this rule represents an unnecessary and problematic limitation on the number of athletic health care personnel that can interfere with the provision of necessary athletic health care during competition.

(4) **Estimated budget impact.** None.

(5) **Student-athlete impact.** Ensures that schools can provide athletics health care provider staffing at levels deemed necessary to deliver appropriate athletic health care.

**INFORMATIONAL ITEMS.**

1. **Report of the September 19, 2018, CSMAS teleconference.** The committee approved the report of its September teleconference.
2. **Biannual report from the NCAA chief medical officer.** The committee received an update on the broader health and safety landscape since the committee’s June 2018 meeting. The update addressed the status of the interassociation document on catastrophic injury prevention, as well as continued collaborations with the Department of Defense and the International Olympic Committee on concussion, mental health and pain management.

3. **NCAA governance update.** The committee received updates from the three divisional governance representatives. The committee reviewed the new Division I process to identify and act on autonomy health and wellness legislation for nonautonomy conferences. This process requires review by Association legal counsel, who will determine if the autonomy concept satisfies one or more threshold criteria. If so, the concept will be reviewed by additional and relevant standing committees of the Division I Council. The Council consideration may then result in a vote by a subset of the full Council to forward the concept to the NCAA Division I Board of Directors for additional consideration. If the Board adopts the proposal, the legislation shall be binding on all Division I members.

The committee also reviewed the 2018-19 Division II priorities with an emphasis on health and safety priorities, including increasing divisional participation in the NCAA Injury Surveillance Program and continuation of the Division II APPLE Training Institute scheduled for March 2019. Division II University also was highlighted.

In addition, the committee received an update on upcoming divisional webinars on mental health to be offered in February and March 2019. Ongoing efforts to increase Division III participation in the NCAA ISP also was discussed.

4. **Seasons of competition model.** The committee was asked to review NCAA Bylaw 12.8.3.1.6 (Exception – Football) and determine what health and safety factors, including data, can be used in determining the applicability of the use of the season of competition exception to sports other than football. Bylaw 12.8.3.1.6, adopted by the Division I Council in June 2018, allows football student-athletes to compete in up to four contests without using a season of competition. The committee noted that there may be a health and safety aspect of this issue, but acknowledged additional deliberation is important, especially given that relevant research data do not exist. The committee created a subcommittee to address this issue further and to explore available data and/or strategies for generating relevant data. The subcommittee is expected to report its initial findings to the full committee at its June 2019 meeting.

5. **Review of NCAA Division I Council legislative proposals.** The committee reviewed the proposals included in the 2018 Division I Council-Governance Official Notice and developed positions and noted comments, concerns and procedural issues [Attachment A].

The committee also noted that it continues to be challenged to provide timely input to the membership on legislative proposals because its established meeting schedule is incongruous with established legislative timelines in all three divisions. The committee
requested that staff explore alternative meeting schedules that would facilitate more timely and effective feedback to the membership on legislative proposals with relevance to student-athlete health and safety.

6. **Review of Division I conferences with autonomy legislative proposal.** The committee reviewed the proposals included in the 2018 Division I Council Governance Official Notice and developed positions and noted comments, concerns and procedural issues [Attachment B].

7. **CSMAS air quality statement update.** The committee revisited its air quality statement that was last updated in September 2018 and approved several changes. The committee clarified the statement’s role as guidance and not a mandate. The committee also added language that acknowledges that member schools are free to set air quality policies that are more restrictive than the guidance included in this statement. Several editorial changes to improve readability also were made. The committee’s air quality statement can be found at [www.ncaa.org/sport-science-institute/air-quality](http://www.ncaa.org/sport-science-institute/air-quality).

8. **Independent medical care – update from the independent medical care working group on athletic team travel without primary athletic health care providers.** The committee was asked to consider adoption of a draft document referred to it by the IMC working group. However, the committee noted that the draft document did not provide adequate guidance to the membership on the provision of health care to visiting teams traveling without primary athletics health care providers. The committee referred the document back to the IMC working group for additional consideration and development.

9. **Office of legal affairs update.** The committee received a privileged and confidential update on several legal issues from the NCAA office of legal affairs.

10. **Government relations update.** The committee reviewed a written report submitted by the NCAA government relations office.

11. **Concussion.**

   a. **CARE consortium research study.** The committee received an update on the CARE Consortium study, which has now moved into its second phase. To date, the study includes 30 clinical sites, over 45,000 study participants, making it the largest ever study of concussion. The second phases of the study will focus on both the cumulative and persistent effects of concussion.

   b. **Concussion Safety Advisory Group.** The committee was informed that the roster for the newly created Concussion Safety Advisory Group has been set and includes representatives from all partner scientific and medical organizations. This group, with the oversight of CSMAS, will advise the Association on emerging
developments in concussion science and policy, and will recommend modifications to the NCAA Concussion Safety Protocol checklist as needed.

c. **Concussion Safety Education and Research Summit.** The committee was updated on the 2019 Mind Matters Concussion Safety Education and Research Summit, which will bring together investigators from both the NCAA-Department of Defense Grand Alliance Mind Matters and CARE Consortium studies for information-sharing and collaboration across the two programs. The meeting is scheduled for June 10, 2019, at the NCAA national office in Indianapolis.

d. **2018 Concussion Safety Protocol Review Process.** The committee received a summary report of the 2018 concussion safety protocol review process. A total of 252 Division I schools and 11 Division II and III schools with Division I sports submitted protocols during the 2018 review cycle. This compares to 259 and 16 protocols respectively submitted in 2017. The committee was reminded that the new concussion safety protocol template is now available for use by all three divisions.

12. **Football issues.**

a. **Targeting penalty.** The committee received an update on the targeting penalty from the 2018 football regular season from the NCAA football staff.

b. **Representative to NCAA Division I Football Competition Committee.** The chair informed the committee that the Division I Football Competition Committee has requested an official representative from CSMAS to serve on that committee. He asked members to inform him of their interest and that a CSMAS representative would be appointed in the following weeks.

c. **2019 Football Concussion Data Task Force.** The committee reviewed a draft agenda for the 2019 Football Concussion Data Task Force scheduled for February 26, 2019 at the NCAA national office in Indianapolis. The purpose of the meeting is to review emerging information about concussion from the CARE consortium and the NCAA Injury Surveillance Program.

13. **NCAA Injury Surveillance Program.** The committee received an operational briefing on the NCAA ISP from Datalys Center staff. It also received an update on efforts to increase membership participation in the ISP. Two hundred fifty-three schools (approximately 23 percent of the membership) have made at least one submission of data to the ISP. Twenty-eight percent of Division II schools have made at least one submission of data during the current academic year, while 26 percent of Division I schools and 16 percent of Division III schools have done the same. From the beginning of 2018, Division II has increased participation 187 percent, while Division I and Division III have increased participation 79 percent and 82 percent respectively.
14. Update on sports wagering initiatives.

a. The committee received an update on current sports wagering initiatives from NCAA championships and office of legal affairs staff. Staff reported on the efforts of the staff-led Internal Sports Wagering Working Group, as well as the NCAA Board of Governors Ad Hoc Committee on Sports Wagering. A summary of activities across each of the six strategic areas of education, competition integrity, NCAA legislation and policy, information/data management, officiating, and the state and federal political landscape was provided. The committee also heard an update on the relationship between Esports and sports wagering from the NCAA chief medical officer, who informed the committee of this emerging area and the interest expressed in the topic by the NCAA Board of Governors during its October meeting. The committee was told to expect that the topic would be the focus of attention at future committee meetings.

b. 2019 Sports Wagering and Wellbeing Summit. The committee endorsed the planned Summit on Sports Wagering and Wellbeing scheduled for March 12-13, 2019, at the NCAA national office in Indianapolis. The summit is being organized by SSI and the NCAA research staff and was approved by the Board of Governors at its October 2018 meeting.

15. Drug Free Sport update. Mark Bockelman and Michelle Dorsey from Drug Free Sport briefed the committee on results from NCAA year-round and championships drug testing efforts. Specifically, the upward trend of positive tests due to selective androgen receptor modulators, or SARMS, and selective estrogen receptor modulators, or SERMS, identified in past briefings continues. The committee also received an update on DFS staffing changes.

16. Review of data from the 2017-18 NCAA Institutional Performance Program health and safety survey. For the first time, the committee examined results from the 2017-18 Division I health and safety survey. The purpose of this initial review was to familiarize the committee with the data, and to begin the process of determining how the results can inform future policy decisions. The committee created a subcommittee and charged it with performing further in-depth review of the data and to make recommendations to the full committee on strategic and/or policy implications by the June 2019 meeting.

17. Emerging personnel trends.

a. Hiring trends for strength and condition professionals. The committee discussed an emerging personnel trend within the Division I membership that includes the hiring of individuals with strength and conditioning certification to perform “applied sport scientist” duties in support of football teams. Schools are now inquiring NCAA staff about whether these individuals can perform strength
and conditioning activities but not be counted as one of the five permissible strength and conditioning coaches currently allowed by NCAA legislation. The committee recognized that this issue provides an opportunity for broader consideration of the role of strength and conditioning professionals, and created a subcommittee to explore this issue and charged it to recommend to the full committee 1) a statement on the role of strength and conditioning professionals on campus, and 2) a statement on the value of a newly available national registry that may assist member schools in identifying individuals with appropriate strength and conditioning credentials. The subcommittee will report back to the full committee by the June 2019 meeting.

b. Athletics Health Care Administrator survey. The committee received the results of a recent survey conducted by the SSI staff of AHCAs for the purpose of assessing educational needs, awareness of existing health and safety resources, and effectiveness of SSI communication strategies about health and safety issues.

18. National Federation of State High School Associations sports medicine advisory committee update. The committee received a report on health and safety initiatives at the National Federation of State High School Associations by Bob Colgate, director of sports and sports medicine.

19. Drug testing issues.

a. ADHD documentation form. The committee reviewed an updated form that had been amended according to recommendations from the physician review panel.

b. Partial samples during drug testing. The committee approved a change in NCAA championship drug testing policy for individual sports (e.g., track and field) to include an already-established partial specimen collection protocol that allows student-athletes to temporarily leave an active testing session to attend an awards ceremony when they are unable to produce a complete urine sample prior to the start of that ceremony.

20. Initiatives update. NCAA staff provided updates on several active initiatives.

a. Update on outcomes from the 2017 Task Force on Sleep and Wellness. Final recommendations on foundational statements have been made and will be included in the final draft of the scientific publication on sleep and wellness. The next step is for the manuscript to be submitted to a scientific publication for review.

b. NCAA CHOICES alcohol education grant. Anheuser Busch informed the NCAA that it will not renew funding for the CHOICES program. This means that awards made in 2019 will be the last, unless a new source of funding can be identified. Since 1991, 336 grants have been awarded through the CHOICES program.
c. **Sexual Violence Prevention Tool Kit update.** Staff continues to work with the NCAA Commission to Combat Campus Sexual Violence to update the tool kit to reflect changes in both the language of sexual violence prevention and in the legal landscape around the issue. The updated tool kit is slated to be released to the membership during the 2019 NCAA Convention.

d. **myPlaybook initiatives update.** Staff is working on a possible agreement with the Institute to Promote Athlete Health and Wellness at the University of North Carolina Greensboro to bring the myPlaybook Freshman Experience curriculum to NCAA first year and transfer student-athletes. This offering would serve as the cornerstone of prevention and health promotion education efforts.

e. **Mobile publishing platform update.** The committee was informed that the launch date of a mobile publishing platform, which includes both a mobile and website application, has been postponed due to operational issues. The timeline will be updated in the new year.

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**Committee Chair:** Doug Ramos, Creighton University, Big East Conference  
**Staff Liaisons:** John Parsons, Sport Science Institute  
Anne Rohlman, Academic and Membership Affairs  
Jessica Wagner, Sport Science Institute

| NCAA Committee on Competitive Safeguards and Medical Aspects of Sports  
<table>
<thead>
<tr>
<th>December 10-11, 2018, Meeting</th>
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<tbody>
<tr>
<td><strong>Attendees:</strong></td>
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<tr>
<td>Shawn Arent, Rutgers University.</td>
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<td>Randy Bird, University of Virginia.</td>
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<td>Grace Calhoun, University of Pennsylvania.</td>
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<td>Stephanie Chu, University of Colorado, Boulder.</td>
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<td>Bob Colgate, National Federation of State High School Associations.</td>
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<td>Jeffrey Dugas, Troy University.</td>
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<td>Dave Eavenson, Methodist University.</td>
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<td>Josh Ellow, Swarthmore College.</td>
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<td>Gabe Feldman, Tulane University.</td>
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<td>R.T. Floyd, West Alabama University.</td>
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<td>Julia Higgins, The College of Wooster. (on behalf of Samantha Kastner)</td>
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<td>Jessica Mohler, United States Naval Academy.</td>
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<td>Steve Murray, Pennsylvania State Athletic Conference.</td>
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<td>Douglas Ramos, Creighton University.</td>
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Kate Roy, North Atlantic Conference. (on behalf of Stevie Baker-Watson)
Enna Selmanovic, Thiel College.
Mark Stovak, University of Nevada, Reno.
Buddy Teevens, Dartmouth College.
Kim Terrell, University of Oregon.
Jeff Williams, East Central University.
Maureen White, United States Merchant Marine Academy.

**Absentees:**
Steve Baker-Watson, DePauw University.
Joseph Hannant, University of North Carolina at Pembroke.
Aja Grant, Winston-Salem State University.
Samantha Kastner, Notre Dame of Maryland University.

**Guests in Attendance:**
Mark Bockelman, Drug Free Sport.
Christy Collins, The Datalys Center
Michelle Dorsey, Drug Free Sport.
Erin Wasserman, The Datalys Center.

**NCAA Staff Liaison in Attendance:**
John Parsons, Anne Rohlman and Jessica Wagner.

**Other NCAA Staff Members in Attendance:**
Scott Bearby, Randy Buhr, Jackie Campbell, Jenn Fraser, Brian Hainline, Ty Halpin, Brian Hendrickson, Maritza Jones, Louise McCleary, Tom Paskus, Naima Stevenson and Jared Tidemann.
This attachment describes the details of the NCAA Committee on Competitive Safeguards and Medical Aspects of Sports’ positions, feedback and recommendations related to 2018-19 NCAA Division I Council-Governance legislation.

<table>
<thead>
<tr>
<th>Proposal Number</th>
<th>Title</th>
<th>Intent</th>
<th>Positions / Consent/Points to Consider / Comments</th>
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<tbody>
<tr>
<td>2018-41</td>
<td>ATHLETICS ELIGIBILITY -- SEASONS OF COMPETITION -- HARDSHIP WAIVER -- ELIMINATE FIRST HALF OF SEASON REQUIREMENT</td>
<td>To eliminate the hardship waiver requirement that an injury or illness must occur prior to the first competition of the second half of the playing season that concludes with the NCAA championship, as specified.</td>
<td>The committee requests that this proposal be tabled until appropriate consideration can be given by the committee to the seasons of competition issue.</td>
</tr>
<tr>
<td>2018-53</td>
<td>RECRUITING -- ON-CAMPUS EVALUATIONS -- SPORTS OTHER THAN BASKETBALL AND FOOTBALL</td>
<td>In sports other than basketball and football, to permit an institution to conduct an evaluation of a prospective student-athlete on its campus, as specified.</td>
<td>The committee opposes this proposal, noting that it creates an additional burden on sports medicine personnel, creates an unnecessary opportunity for injury, and raises concerns about the ability regulated clearances from external providers.</td>
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<tr>
<td>2018-54</td>
<td>RECRUITING -- TRYOUTS -- PERMISSIBLE ACTIVITIES -- RECREATIONAL ACTIVITIES -- ORGANIZATION BY COACHING STAFF</td>
<td>To permit a coach to organize physical workouts or other recreational activities in which a prospective student-athlete visiting an institution may participate, provided a student-athlete or prospective student-athlete does not report information related to the activities to an athletics department staff member and no staff member reports information related to the activities to a coach, as specified.</td>
<td>The committee opposes this proposal, noting that it creates an additional burden on sports medicine personnel, creates an unnecessary opportunity for injury, and raises concerns about the ability regulated clearances from external providers.</td>
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<tr>
<td>2018-56</td>
<td>RECRUITING -- TRYOUTS -- MEDICAL EXAMINATIONS -- MEDICAL SCREENING EXAMINATION -- INSTITUTIONAL MEDICAL STAFF</td>
<td>To permit, during a prospective student-athlete's official or unofficial visit to campus, an institution's medical staff member (e.g., athletic trainer) to conduct a medical screening examination to determine the prospective student-athlete's medical qualifications to participate in intercollegiate athletics, as specified.</td>
<td>The committee supports this proposal, noting that team physicians are not always available to perform an evaluation, and that athletic trainers are typically more available and trained to do such an evaluation.</td>
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<tr>
<td>2018-57</td>
<td>RECRUITING AND PLAYING AND PRACTICE SEASONS -- SUMMER ATHLETIC ACTIVITIES -- SPORTS</td>
<td>In sports other than basketball and football, to permit a student-athlete or prospective student-athlete who is enrolled in summer school to engage in required</td>
<td>The committee opposes this proposal, noting that it creates further demands on student-athlete time and additional</td>
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The committee supports this proposal, noting that team physicians are not always available to perform an evaluation, and that athletic trainers are typically more available and trained to do such an evaluation.
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<tr>
<td>2018-77</td>
<td>OTHER THAN BASKETBALL AND FOOTBALL</td>
<td>weight-training, conditioning and skill-related instruction for up to eight weeks, as specified.</td>
<td>burden on the sports medicine staff. It also has the potential to alter the onboarding process.</td>
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<tr>
<td>2018-77</td>
<td>PLAYING AND PRACTICE SEASONS -- DAILY AND WEEKLY HOUR LIMITATIONS -- PLAYING SEASON -- EXCEPTION -- GOLF PRACTICE ROUND -- FIVE HOURS OF COUNTABLE ATHLETICALLY RELATED ACTIVITY</td>
<td>In golf, to specify that other countable athletically related activities may occur on the same day as a practice round, provided the total countable athletically related activities that occur on that day do not exceed five hours.</td>
<td>The committee supports this proposal.</td>
</tr>
<tr>
<td>2018-81</td>
<td>PLAYING AND PRACTICE SEASONS -- GOLF -- PRESEASON PRACTICE AND FIRST DATE OF COMPETITION -- EXCEPTION -- INSTITUTIONS THAT BEGIN CLASSES AFTER LABOR DAY</td>
<td>In golf, to specify that an institution that begins classes for the fall term after Labor Day may commence practice sessions and engage in its first date of competition with outside competition seven days before the first day of classes for the fall term.</td>
<td>The committee supports this proposal.</td>
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This attachment describes the details of the Committee on Competitive Safeguards and Medical Aspects of Sports’ recommendations related to NCAA Division I Autonomy proposals scheduled for consideration in January 2019.

<table>
<thead>
<tr>
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<tr>
<td>2018-118</td>
<td>AUTONOMY PROPOSAL -- AWARDS, BENEFITS AND EXPENSES -- MEDICAL EXPENSES -- MENTAL HEALTH SERVICES AND RESOURCES</td>
<td>To require an institution to make mental health services and resources available to its student-athletes through the department of athletics and/or the institution's health services or counseling services department, consistent with the Interassociation Consensus: Mental Health Best Practices, as specified.</td>
<td>The committee opposes this proposal in its current form and recommended that the proposal be referred to CSMAS for additional consideration, noting that it is too prescriptive and detailed in its requirements, which would hinder the divisions ability to be responsive to future changes in emerging mental health recommendations.¹</td>
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<tr>
<td>2018-119</td>
<td>AUTONOMY PROPOSAL -- AWARDS, BENEFITS AND EXPENSES -- NUTRITIONAL SUPPLEMENTS -- OMEGA-3 FATTY ACIDS</td>
<td>To specify that omega-3 fatty acids is a class of permissible nutritional supplements that may be provided to student-athletes.</td>
<td>The committee opposes this proposal, noting its continued commitment to a food first philosophy and discomfort with a reliance on supplements, especially given the risk of contamination. The committee also notes that the use of omega-3 fatty acids as a medical treatment is already available to student-athletes through a physician prescription in cases where there is a clear medical indication for such treatment.</td>
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¹ Proposal 2018-118 was modified based on committee feedback.
ACTION ITEMS.

1. Legislative items.

- Noncontroversial Legislation - NCAA Bylaw 16.4 - Awards and Benefits - Medical Services - Mental Health Services and Resources - Division II and Division III.

  (1) Recommendation. Recommend NCAA Division II and Division III Management Councils adopt noncontroversial legislation to require that an institution shall make mental health services and resources available to its student-athletes. Such services and resources may be provided by the department of athletics and/or the institution’s health services or counseling services department. Provision of services and resources should be consistent with the Interassociation Consensus: Mental Health Best Practices. In addition, an institution must distribute mental health educational materials and resources to student-athletes, including those transitioning out of their sport, coaches, athletics administrators and other athletics personnel throughout the year. Such educational materials and resources must include a guide to the mental health services and resources available at the institution and information regarding how to access them.

  (2) Effective date. August 1, 2019.

  (3) Rationale. The NCAA Committee on Competitive Safeguards and Medical Aspects of Sports acknowledges the legislative action taken by the autonomy conferences in Division I; however, it notes that mental health is an issue that impacts student-athletes across all divisions. Therefore, the committee recommends that Divisions II and III act to ensure mental health services and resources are available to all student-athletes, regardless of division. Further, the proposal permits such services and resources to be made available through the institution's health services or counseling department, which mitigates additional financial or resource burden within the athletics department.

  (4) Estimated budget impact. Will vary depending on existing mental health services and resources.

  (5) Student-athlete impact. A commitment to provide mental health services and resources, as well as educational materials and information regarding how to access them, will ensure student-athletes are informed of the support their institutions offer regarding the unique pressures and difficulties they face as student-athletes.

2. Nonlegislative items. (For review by Division I and Board of Governors only.)
a. **NCAA Division I Process to Identify and Act on Autonomy Health and Safety/Wellness Legislation for Nonautonomy Conferences - Mental Health Services and Resources.**

   (1) **Recommendation.** The Committee respectfully recommends that the NCAA Division I Strategic Vision and Planning Committee recommend the NCAA Division I Council to review Autonomy Proposal No. 2018-118 (mental health services and resources) and consider a recommendation to the NCAA Division I Board of Directors to adopt the legislation for the 27 nonautonomy conferences.

   (2) **Effective date.** April 2019.

   (3) **Rationale.** The NCAA Committee on Competitive Safeguards and Medical Aspects of Sports acknowledges the legislative action taken by the autonomy conferences in Division I; however, it notes that mental health is an issue that impacts student-athletes across all of Division I. Therefore, the committee recommends that Division I act to ensure mental health services and resources are available to all student-athletes, regardless of subdivision. Finally, this recommendation supports the committee’s recommendation that the provisions of the autonomy mental health legislation should be made available to all three divisions.

   (4) **Estimated budget impact.** Should the Division I Board of Directors adopt the legislation for the 27 nonautonomy conferences, the impact will vary depending on existing mental health services and resources.

   (5) **Student-athlete impact.** A commitment to provide mental health services and resources, as well as educational materials and information regarding how to access them, will ensure student-athletes are informed of the support their institutions offer regarding the unique pressures and difficulties they face as student-athletes.

b. **Uniform Standards of Care - NCAA Interassociation Recommendations: Preventing Catastrophic Injury and Death in College Student-Athletes.**

   (1) **Recommendation.** The committee asks the NCAA Board of Governors to review the Interassociation Recommendations: Preventing Catastrophic Injury and Death in College Student-Athletes and consider adopting them as Association-wide policy.

   (2) **Effective date.** May 2019
Rationale. Under the Uniform Standard of Care procedures, the committee has overseen a lengthy process of membership and external organizational review, resulting in a document endorsed by 13 external scientific and medical organizations. Board of Governors review is the last step in those procedures.

Estimated budget impact. The impact will vary depending on existing campus-based services and resources.

Student-athlete impact. These recommendations are intended to assist the membership in implementing policies and procedures aimed at decreasing the probability of catastrophic injury and death in student-athletes.

INFORMATIONAL ITEMS.

1. Approval of report of December 10-11, 2018, meeting. The committee approved the report of its December 2018 meeting.

2. NCAA Interassociation Recommendations: Preventing Catastrophic Injury and Death in College Student-Athletes document. See Action Item 2b. The committee reviewed and accepted a recommended package of edits on the NCAA Interassociation Recommendations: Preventing Catastrophic Injury and Death in College Student-Athletes document, as provided by the NCAA Committee on Competitive Safeguards and Medical Aspects of Sports Review Subcommittee. Specifically, the subcommittee reviewed feedback provided by external organizations and created a package of edits for the committee's consideration. The committee accepted the package of edits and endorsed the final document. In its endorsement of the document, the committee noted the endorsement or affirmation of value from 13 external scientific and medical organizations and thorough feedback received from the NCAA membership through the Uniform Standards of Care process. The final, endorsed document will be presented to the NCAA Board of Governors in April.

3. Drug-testing penalty for banned drug classes other than illicit drugs --impact on Division III and use of postseason contents to satisfy penalty. The committee discussed two issues related to drug-testing penalties:
   a. Impact of drug testing penalty recommendation on Division III. The committee reviewed its recommended changes to the drug-testing penalty for banned drug classes other than illicit drugs to consider the impact on Division III student-athletes. In December 2019, the committee recommended clarification of the drug-testing penalty for banned drug classes other than illicit drugs to all three Divisions to limit inconsistent application of the legislation for transfer scenarios and for student-athletes that test
positive during the playing season. In January 2019, the NCAA Division III Management Council reviewed the recommendation, noted several issues related to Division III and elected not to move the recommendation. The committee discussed the issues noted by the Division III Management Council, including timing of testing (only championship testing occurs in Division III), scheduling concerns and season of competition legislation in Division III. After review, the committee agreed that a change to the drug-testing penalty for banned drug classes other than illicit drugs is not necessary in Division III. As the Division III Management Council did not move the committee's original recommendation, no additional action was necessary.

b. Use of postseason contests to satisfy penalty. The committee confirmed that postseason contests may be used to satisfy a drug-testing penalty. Specifically, the committee updated language in the educational column it recommended accompany its drug-testing penalty recommendation from December 2018. The committee noted that this outcome ensures consistency in application for all drug-testing penalties, aligns with current guidance provided to the membership, maintains the intent of the drug-testing penalty and would best support the student-athlete experience.

4. Update on athletic team travel without primary athletic health care providers - whitepaper. The committee received an update on the progress of a white paper recommended by the CSMAS ad hoc working group to address the issues related to the provision of athletic health care services to visiting teams when they travel without a primary athletics health care provider. The issue will be discussed with the Board of Governors during its April 2019 meeting. Results of that discussion will inform the completion of the document.

5. CSMAS election update. The committee reviewed its election policy. At the June 2019 meeting, the committee will elect a new vice-chair. Staff will release a timeline and nominating and election procedures by mid-April.

Committee Chair: Doug Ramos, Creighton University, Big East Conference
Staff Liaisons: John Parsons, NCAA Sport Science Institute
Anne Rohlman, NCAA Academic and Membership Affairs
Jessica Wagner, NCAA Sport Science Institute
<table>
<thead>
<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Randy Bird</td>
<td>University of Virginia</td>
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<td>John Chandler</td>
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<td>Dave Eavenson</td>
<td>USA South Athletic Association</td>
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<td>Gabe Feldman</td>
<td>Tulane University</td>
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<td>R.T. Floyd</td>
<td>University of West Alabama</td>
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<td>Jessica Mohler</td>
<td>U.S. Naval Academy</td>
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<td>Steve Murray</td>
<td>Pennsylvania State Athletic Conference</td>
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<td>Doug Ramos</td>
<td>Creighton University</td>
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<td>Enna Selmanovic</td>
<td>University of Cincinnati</td>
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<td>LaRee Sugg</td>
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<td>Mo White</td>
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<td>Samantha Kastner</td>
<td>Bloomfield College</td>
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<td><strong>Guests in Attendance:</strong></td>
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<td><strong>NCAA Staff Liaison in Attendance:</strong></td>
<td>John Parson, Anne Rohlman and Jessica Wagner.</td>
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<tr>
<td><strong>Other NCAA Staff Members in Attendance:</strong></td>
<td>Amanda Dickey, LaGwyn Durden, Kimberly Shea and Jared Tidemann.</td>
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ACTION ITEMS:

1. Legislative items.
   - Athletics Diversity and Inclusion Designation for member institutions and conferences.
     (1) **Recommendation.** Sponsor legislation for the 2019-20 NCAA legislative cycle in all three divisions to amend NCAA Constitution 3.3.4 (Conditions and Obligations of Membership) to specify that all active member institutions and conference offices shall designate an Athletics Diversity and Inclusion Designee to be the primary contact and conduit for diversity and inclusion-related information.
     (2) **Effective date.** August 1, 2020.
     (3) **Rationale.** The designation symbolically and practically represents the Association’s recognition of inclusion as a core value. It supports the 2016 NCAA Board of Governors Presidential Pledge and Commitment to Promoting Diversity and Gender Equity in Intercollegiate Athletics. It also is the responsibility of each member institution to establish and maintain an environment that values cultural diversity and gender equity as acknowledged in Constitution 2.2.2 (Cultural Diversity and Gender Equity). While the NCAA national office provides valuable resources and programming to support the membership’s efforts toward creating and maintaining inclusive environments, a constant complaint received is that institution and conference personnel are not aware of available resources or opportunities. This proposal seeks to create a network of colleagues who will serve as the conduit for consistent and thorough dissemination of diversity and inclusion-related information between conference offices, campuses, the athletics departments and the NCAA. The proposal suggests that the designation be given to an existing staff member who, at minimum, would be responsible for receiving periodic informational digests and sharing the information with the necessary parties within the athletics department, the campus or conference office. The staff member given the designation may be either internal or external to the athletics department, as determined by the president/chancellor/commissioner or their proxy. Specifically, this recommendation requests that the contact information for the designated staff member be entered on each member’s NCAA Sports Sponsorship and Demographics Form.
     (4) **Estimated budget impact.** None. (Would not require hiring an additional staff member).
(5) **Student-athlete impact.** This legislation will enhance the student-athlete experience by affirming that diversity and inclusion issues and initiatives are being communicated and considered in a consistent and regular manner.

2. **Non-Legislative Items.**

   • None.

**INFORMATIONAL ITEMS:**

1. **Welcome and announcements.** The meeting was called to order by Anthony Grant, chair of the NCAA Minority Opportunities and Interests Committee. Grant welcomed members of the committee to the call and recognized the committee members who were joining in either their first or final meeting. Lastly, he acknowledged the passing of David Williams, current MOIC member and former Vanderbilt University director of athletics.

2. **Review mission and duties.** Committee members reviewed the mission and duties of the committee.

3. **September 5-6, 2018, Minority Opportunities and Interests Committee meeting report.** The committee reviewed and approved its September 5-6, 2018, meeting report.

4. **September 5-6, 2018, NCAA Committee on Women’s Athletics meeting report.** The committee reviewed the Committee on Women’s Athletics September 5-6, 2018, meeting report.

5. **September 6, 2018, CWA/MOIC joint meeting report.** The committee reviewed the CWA and MOIC September 6, 2018, joint meeting report.

6. **Discussion of current issues and impact on intercollegiate athletics.** The committee discussed current national, campus and conference matters related to the mission and duties of the MOIC.

   a. **Esports.** The committee discussed the popularity and growth of esports while considering challenges of gender equity, violence and sexual exploitation in relation to participation rates and game content. Committee members suggested collaborating with CWA on this issue for continued monitoring and discussion.

   b. **Campus yearbooks and historical incidents.** The group discussed the challenges campuses currently are facing with queries from the media to access yearbook and photo archives considering recent blackface and racial conflict incidents. It was noted that the
University of Richmond’s fully digitized collection of yearbooks could be used as a model of transparency and open access.

c. **Campus and community engagement.** Committee members shared positive examples of campus stakeholders, including athletics department staff and student-athletes, leading efforts toward awareness, reconciliation and community engagement. Ken Gormley, president of Duquesne University, praised the efforts of his student-athletes and coaches for their service during this year’s Martin Luther King, Jr. Day recognition. The committee discussed the importance of empowering and encouraging student-athletes to take leadership roles on campus and within the community.

7. **Update on committee initiatives.**

a. **Athletics Diversity and Inclusion Designation legislative proposal.** Members of the ADID Working Group discussed feedback received from the NCAA Division I Strategic Vision and Planning Committee, and the NCAA Division II and Division III Management Councils about the committee’s proposal. Members of the working group shared that overall the feedback was positive, stating that the benefits outweighed any negatives, and indicating support for the designee to be implemented in both the athletics department and conference offices. Some points of consideration/clarification highlighted included: the potential impact of a new designation on the department’s/conference office’s capacity and workload, desire for more information about the designee’s responsibilities, and questions about the designation’s alignment with the campus chief diversity officer.

Committee members remarked that the raised concerns were addressed in the ADID briefing document and acknowledged that future educational materials would need to be as clear and concise as possible. The committee discussed the designation’s connection to the campus chief diversity officer role and underscored that a school could designate the CDO as the ADID, if desired. The committee noted, however, that the designation should not only be considered for a CDO, citing statistics shared by staff that revealed only 438 (39 percent) member schools listed a CDO on their NCAA Sports Sponsorship, Participation and Demographics Form. The working group agreed to develop a brief document with talking points about the ADID proposal that committee members and liaisons can use for education and communication purposes (see Attachment).

b. **Research initiatives.** Staff provided a brief update on the committee’s research initiatives, sharing that the Research Agenda Working Group would have additional information to report at the April 2019 meeting.

c. **Champion of Diversity and Inclusion.** José Rodriguez provided a review of the nomination process for the Champion of Diversity and Inclusion recognition and announced that the current honoree, Jim Phillips, director of athletics at Northwestern
University, would be profiled on the NCAA website in February. The committee reviewed and approved the nomination process for the next recipient.

8. Updates from NCAA national office staff.

a. **NCAA Board of Governors Committee to Promote Cultural Diversity and Equity goals.** Staff updated MOIC on the NCAA Board of Governors Committee to Promote Cultural Diversity and Equity’s goals, reminding the group that the CPCDE was previously an ad-hoc committee created by the NCAA Board of Governors, and which fostered the Presidential Pledge. Now a standing committee, the CPCDE is focusing on efforts to operationalize the Association’s commitment to inclusion in the governance structure, guide accountability for diversifying athletics leadership, and advance the Presidential Pledge initiative. The chair acknowledged that MOIC will work to ensure the committee’s strategic plan and projects align with CPCDE’s priorities moving forward.

b. **Resource for student-athlete voice and expression.** Staff provided an update on the resource the NCAA office of inclusion is developing surrounding student-athlete expression, voice, activism and advocacy.

c. **International student-athletes.** Staff shared an overview about the office of inclusion’s work in the international space, which includes programming at the NCAA Inclusion Forum and networking with administrators across the Association to develop strategies to promote, highlight and showcase the experiences of international student-athletes.

d. **2019 NCAA Inclusion Forum April 26-28 in Atlanta.** Staff reminded the committee about the Inclusion Forum and alerted the group of the Regional Student-Athlete Engagement Program. The program is an initiative that seeks participation of student-athletes that reside within a certain mileage to the city that will host the annual Inclusion Forum.


a. April 24-25, 2019, Atlanta (in conjunction with the 2019 NCAA Inclusion Forum).

b. September 11-12, 2019, Indianapolis.

10. **Adjournment.** The teleconference was adjourned at 3:49 p.m.
Committee Chair: G. Anthony Grant, Metropolitan State University of Denver  
Staff Liaison(s): Sonja Robinson, Office of Inclusion  
Sahar Abdur-Rashid, Championships and Alliances

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<tr>
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<tbody>
<tr>
<td>Alisse Ali-Joseph, Northern Arizona University</td>
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<td>Mark Brown, Pace University</td>
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<td>Roy Brown, University of Illinois at Springfield.</td>
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<td>Gerard Bryant, John Jay College of Criminal Justice.</td>
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<td>Soraya Coley, California State Polytechnic University, Pomona.</td>
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<td>Dena Freeman-Patton, California State University, Bakersfield.</td>
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<td>Kenneth Gormley, Duquesne University.</td>
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<td>G. Anthony Grant, Metropolitan State University of Denver.</td>
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<td>Ashley Hodges, Rosemont College.</td>
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<td>John Lewis, Bluefield State University</td>
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<td>José Rodriguez, Cabrini University.</td>
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<td>William Tsutsui, Hendrix College.</td>
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<td>Alisa White, Austin Peay State University.</td>
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<tr>
<td>Anthony Francois, John Jay College of Criminal Justice.</td>
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<td>Dylan Gladney, Prairie View A&amp;M University</td>
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<tr>
<td>Sahar Abdur-Rashid and Sonja Robinson.</td>
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<th>Other NCAA Staff Members in Attendance:</th>
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<tr>
<td>Kina Davis, Gail Dent, Yannick Kluch, Craig Malveaux, Jean Merrill, and Amy Wilson.</td>
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NCAA Minority Opportunities and Interests Committee
Briefing Document Supporting the Committee’s Recommendation
for an Athletics Diversity and Inclusion Designation

The Minority Opportunities and Interests Committee recommends legislation to mandate the designation of a named contact for diversity and inclusion for each athletics department and conference office. This document provides the context and clarifying information for this recommendation.

Questions & Answers:
1. What is the “Athletics Diversity and Inclusion Designation?”
   - The ADID would be a designation appointed by the chancellor/president or commissioner (or their proxy). At the minimum, the designee will have the responsibility of serving as the department’s/office’s conduit for information related to national, local and campus-level issues of diversity and inclusion; and supporting the department’s/office’s promoter of diverse and inclusive practices related to athletics. For example:
     a) (At the local level) The ADID could share regular data reports reflecting the representation of minorities and women in the athletics department and campus at-large.
     b) (From a national perspective) The ADID could receive extensive information about the recent “Optimizing the SWA” report and share relevant strategies with campus officials.

2. Who can serve as the ADID? May the designee be outside of the athletics department?
   - As appointed by the chancellor/president or commissioner or their proxy, each campus or conference office is free to determine which staff member will assume this designation.
   - The individual given the designation does not have to be employed within the athletics department but must be an employee of the institution or conference office. For example, a member school may decide to make the institution’s Chief Diversity Officer the ADID.

3. What qualifications must the individual have to be named the ADID?
   - The ADID must be an employee of the institution or conference office.
   - Other suggested qualifications are that the individual:
     a) Have access to student-athletes, coaches, and athletics administrators;
     b) Have regular meetings and/or regular correspondence with the director of athletics or members of senior staff within the department of athletics; and
     c) Is cleared to receive reports related to institutional demographics and diversity and inclusion metrics.

4. Would this designation require a new staff member?
   - No, the role of the designee can be an added responsibility to an existing position, similar to a staff member acting as a liaison to a committee.
ACTION ITEMS.

- None.

INFORMATIONAL ITEMS.

1. Welcome. Sherene Brantley, committee chair, welcomed the committee and reviewed the agenda.

2. Selection of NCAA Sportsmanship Award recipients. The committee discussed the nominees for the Student-Athlete Sportsmanship Award and the Bob Frederick Award. The committee selected four individual student-athlete award recipients, one team recipient and the Bob Frederick recipient (listed below). There were no nominees for the Division III female student-athlete award. The committee selected Janelle Perry, Ursuline College track and field student-athlete as the overall NCAA Student-Athlete Sportsmanship Award recipient.

   - Division I Female – Fiona Caufield, American University.
   - Division I Male – Western Michigan University Football Team.
   - Division II Female – Janelle Perry, Ursuline College.
   - Division II Male – Bryant Christian, American International College.
   - Division III Male – Zach Parisella, Eastern Connecticut State University.
   - Bob Frederick Award – Jeff Wettach, Luther College.

3. 2018-19 nomination process. The committee confirmed its intention to solicit nominations for the Student-Athlete Sportsmanship Award through the conference office, rather than directly from institutions. The committee noted this change to the nomination process is intended to increase the nomination pool and encourage more viable nominees for all genders and divisions. Information regarding the nomination process will be released later in the 2018-19 academic year.

Committee Chair: Sherene Brantley, Duquesne University.
Staff Liaisons: Ben Brownlee, Championships and Alliances.
   Tiese Roxbury, Research, Assessment, and Academic Success.
   Geoff Ziegler, Administrative Services.
| Committee on Sportsmanship and Ethical Conduct  
| November 13, 2018, Teleconference |
| **Attendees:** |
| Sherene Brantley, Duquesne University. |
| Brian Cavanaugh, D’Youville College. |
| Jud Damon, Flagler College. |
| David Diles, Virginia Military Institute. |
| Jeremy Jordan, Temple University. |
| Krissy Ortiz, Lynn University. |
| **Absentees:** |
| J. Lin Dawson, Clark Atlanta University. |
| Matthew Gillette, Texas Lutheran University. |
| Marilyn McNeil, Monmouth University. |
| Karen Tompson-Wolf, Westminster College (Missouri). |
| **NCAA Staff Support in Attendance:** |
| Ben Brownlee, Tiese Roxbury and Geoff Ziegler. |
REPORT OF THE
NCAA COMMITTEE ON WOMEN’S ATHLETICS
FEBRUARY 26, 2019, TELECONFERENCE

KEY ITEMS.

• NCAA Emerging Sports for Women proposals. The committee determined that the proposals to add acrobatics and tumbling, STUNT, and women’s wrestling as emerging sports for women meet the objective requirements outlined in the NCAA Emerging Sports for Women Process Guide. The committee will invite leaders representing each sport to engage in further discussion via videoconference during the Committee on Women’s Athletics April 24-25 meeting.

ACTION ITEMS.

• None.

INFORMATIONAL ITEMS.

1. Welcome and announcements. The committee chair Julie Cromer Peoples welcomed committee members and staff, including the following new members: David Kuhlmeier, Valencia Jordan and Sharod Williams.

2. Review and approve September 5-6, 2018, meeting report. The committee reviewed and approved the report of its September 5-6, 2018, meeting.

3. Process to review NCAA Emerging Sports for Women proposals. The committee discussed the purpose of the NCAA Emerging Sports for Women Program, which is to grow meaningful intercollegiate sport participation opportunities for female student-athletes in sports that have the potential to reach the required number of varsity teams to be considered for NCAA championship status. The committee reviewed distinctions between criteria used in the 2017-18 NCAA Emerging Sports for Women Process Guide and the updated 2018-19 Guide. The 2018-19 Guide was not available at the time sport proposals were submitted for review during the current year.


5. Report from the Women’s Enhancement Scholarship selection committee. The committee received a report from the Women’s Enhancement Scholarship selection committee and appointed two members to serve on the committee.

6. Future meetings. The committee reviewed its future meeting schedule.

   a. April 24-25, 2019, in conjunction with the 2019 NCAA Inclusion Forum in Atlanta.
   b. September 11-12, 2019, in Indianapolis.
Committee Chair: Julie Cromer Peoples, University of Arkansas, Fayetteville
Staff Liaisons: Kristin Fasbender, Championships and Alliances
  Jan Gentry, Championships and Alliances
  Jean Merrill, Office of Inclusion
  Karen Metzger, Academic and Membership Affairs

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<th>NCAA Committee on Women’s Athletics</th>
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<tr>
<td>Karen Baebler, University of Washington.</td>
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<td>Julie Cromer Peoples, University of Arkansas, Fayetteville.</td>
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<td>James Donovan, California State University, Fullerton.</td>
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<td>Jason Doviak, Alfred State.</td>
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<td>Marjorie Hass, Rhodes College.</td>
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<td>Valencia Jordan, Tennessee State University.</td>
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<td>Samantha Kastner, Notre Dame of Maryland University.</td>
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<td>John Kietzmann, Metropolitan State University of Denver.</td>
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<td>Donna Ledwin, Allegheny Mountain Collegiate Conference.</td>
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<td>Denise Udelhofen, Loras College.</td>
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<td>Sharod Williams, Conference Carolinas.</td>
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<td>Anne Blackhurst, Minnesota State University Moorhead.</td>
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<td>Josh Hess, Mount St. Joseph University.</td>
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<td>Marc Johnson, University of Nevada, Reno</td>
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<td>Suzette McQueen, Central Intercollegiate Athletic Association.</td>
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<td><strong>NCAA Staff Liaison (or Staff Support if subcommittee) in Attendance:</strong></td>
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<td>Jan Gentry, Kristin Fasbender, Jean Merrill and Karen Metzger.</td>
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<td><strong>Other NCAA Staff Members in Attendance:</strong></td>
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<td>Craig Malveaux, Sonja Robinson and Amy Wilson.</td>
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1. Welcome and announcements. Taylor Ricci, chair of the NCAA Board of Governors Student-Athlete Engagement Committee, welcomed the members to the call. Ricci gave a special welcome to Grant Foley, Maisha Kelly and Colby Pepper, new committee members who were participating in their first teleconference.


3. Sports wagering – player availability reporting discussion. Tom Paskus, NCAA principal research scientist, and Naima Stevenson, NCAA deputy general counsel and managing director of academic and membership affairs, informed the committee of the upcoming meeting of the NCAA Board of Governors Ad Hoc Committee on Sports Wagering, during which the topic of player availability reporting will be discussed. The student-athletes were asked for feedback on the possibility of the NCAA implementing some form of player availability reporting. The student-athletes indicated that they would not be in favor of blanket consent but could be amenable to episodic consent. They also noted that the extent of information they would be comfortable sharing would be a simple statement of available or not available for a competition. Committee members shared some of their campus policies (e.g., training room policies) related to maintaining confidentiality of information.

4. Student-Athlete Engagement Committee Social Media Campaign. The committee discussed a draft informational document that would be shared with the membership to alert and encourage them to participate in the upcoming Student-Athlete Engagement Committee Social Media Campaign to promote awareness and provide resources to address issues surrounding sexual violence. Committee members shared possible engagement ideas that could be added to the document as examples to assist the membership as they prepare for the April 17-18 campaign. Staff noted that the examples would be added to the document and it would be shared with the membership in March. Committee members were encouraged to spread the word about the campaign.

5. Adjournment. The teleconference was adjourned at 1:58 p.m. Eastern time.

Committee Chair: Taylor Ricci, Oregon State University, Division I Student-Athlete Advisory Committee

Staff Liaisons: Mark Bedics, Championships and Alliances
Jacqueline Campbell, Law, Policy and Governance
Todd Shumaker, Enforcement
| NCAA Board of Governors Student-Athlete Engagement Committee  
<table>
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<th>March 1, 2019, Teleconference</th>
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<tr>
<td><strong>Participants:</strong></td>
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<tr>
<td>Amanda Carroll, Florida Gulf Coast University, Division I Student-Athlete Advisory Committee.</td>
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<tr>
<td>Grant Foley, Delta State University, Division II SAAC.</td>
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<tr>
<td>Sue Henderson, New Jersey City University, NCAA Board of Governors.</td>
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<tr>
<td>Maisha Kelly, Bucknell University, NCAA Division I Council.</td>
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<td>Jessica Koch, California State University, San Bernardino, Division II SAAC.</td>
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<td>Colby Pepper, Covenant College, NCAA Division III SAAC.</td>
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<td>Taylor Ricci, Oregon State University, Division I SAAC.</td>
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<td>Michael Rubayo, Swarthmore College, Division III SAAC.</td>
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<td>Joshua Shapiro, Colorado Mesa University, Division II SAAC.</td>
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<td><strong>Absentees:</strong></td>
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<tr>
<td>Nicholas Clark, Coastal Carolina University, Division I SAAC.</td>
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<td>Annabelle Feist, Williams College, Division III SAAC.</td>
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<td><strong>NCAA Staff Liaisons in Attendance:</strong></td>
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<td>Mark Bedics, Jacqueline Campbell and Todd Shumaker.</td>
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<td><strong>Other NCAA Staff in Attendance:</strong></td>
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<td>Yannick Kluch, Tom Paskus and Naima Stevenson.</td>
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NCAA Board of Governors
Student-Athlete Engagement Committee
Spring 2019 Social Media Campaign

In partnership with the NCAA Divisions I, II and III Student-Athlete Advisory Committees (SAACs)

Hello Student-Athlete Leaders,

As you may know, April is Sexual Assault Awareness Month. For the past several years, the NCAA Divisions I, II and III Student-Athlete Advisory Committees have joined to promote awareness on issues surrounding sexual violence on college campuses. This year, the NCAA Board of Governors Student-Athlete Engagement Committee would like to increase awareness of the issue by conducting a two-day social media campaign April 17-18 in conjunction with the National SAACs’ Day of Action. The committee plans to use Day 1 (Wednesday, April 17) to provide education on sexual violence awareness and prevention and Day 2 (Thursday, April 18) to highlight the efforts of institutions and athletics departments in this area.

For the campaign to be successful, we need as many student-athletes as possible to post about campus efforts to raise awareness about and to prevent sexual violence. The collective voice of the student-athlete population starts with YOU. Below, you will find an outline of how the social media campaign will look. Please keep in mind that the campaign is designed to work on campuses of all sizes. The general idea should be consistent across all three divisions; anything beyond that is up to your
creativity. **The goal is to use social media to provide information about educational resources related to sexual violence awareness and prevention and to highlight the efforts of schools and athletics departments in this area.**

**PLANNING**

The two-day social media campaign will take place **April 17-18**.

Each student-athlete planning to partake in this campaign should prepare by doing the following **before** April 17:

**Reach out to your athletics department's director of communications.**
Encourage the campus SAAC president to send a note to the director of communications/sports information director about the campaign. This will allow the director of communications to prepare social media posts, as well, and to be on the lookout for student-athlete posts to share on the institution’s social media accounts.

**Inform your fellow student-athletes of the campaign.**
Ask each team’s SAAC representative to make sure teammates know of the dates, general scheme and how they can be involved.

**Make connections and use resources available on your campus and on the NCAA website** ([ncaa.org/sport-science-institute/sexual-assault-and-interpersonal-violence](http://ncaa.org/sport-science-institute/sexual-assault-and-interpersonal-violence)). Raising awareness and offering educational resources is a team effort. Fortunately, you have a variety of resources on campus and at your fingertips to help you make this campaign a success.
Assign SAAC members to reach out to campus organizations, offices or departments focused on sexual violence awareness and prevention to discuss ways you can highlight their work during the campaign.

**Prepare your materials.**
As you will see below, this campaign uses a specific hashtag, the color teal and specific activities. It will be best if you prepare your materials beforehand (such as decorating shirts, getting body paint for your hands and so on).

**Coordinate.**
Campaigns are most effective when they are coordinated. It will be helpful if you appoint a member of your SAAC (such as the social media chair) to work with the teams at your institution to identify windows of engagement for particular sports. For example, if a sports team has a team meeting scheduled for April 17 or 18, some of that time could be used to post a message or record a public-service announcement related to sexual violence awareness or prevention, or to provide information on educational
resources. This is at your discretion, of course.

**Combine offline with online activities.**
Student-athletes on your campus are most engaged if they can create content in in-person or group settings. You will see that various ideas below ask student-athletes to participate in an offline activity (such as creating a picture), the result of which will be shared online. Try to combine these workshop-style activities with social media activities to achieve a maximum level of engagement.

*Reminder: The activities proposed in the next section are suggestions. While we want to encourage all student-athletes to participate in the campaign, it’s up to you (and your creativity) to what extent you participate and what strategies for engagement you implement.*

**Engagement ideas**

- Encourage wide participation by asking your friends, fellow teammates, members of campus student groups and classmates to join the campaign.
- Highlight the administrators, faculty, programs and great things that make your campus or conference unique in efforts to create an environment free of sexual violence.
- Use various social media platforms to share messages, posts, tweets, videos and images highlighting the campaign. For example, a group of student-athletes could create a brief video in which they talk about how they all have the potential to influence potentially violent situations by becoming active bystanders.
- Highlight departments that focus on sexual violence awareness and prevention, such as student health services, campus counseling centers, student life offices, Title IX offices, wellness centers and so on. For example, a group of student-athletes could collaborate with student health services to post videos of students and staffers briefly reciting ways to spot sexual violence or providing statistics related to sexual violence.
- April is Sexual Violence Awareness Month, so there likely will be programming going on at your institution you can highlight during the campaign. For example, you could have a group of student-athletes attend an event on campus and have them tweet pictures or live-tweet the event.
- Create a photo campaign using the color teal. For instance, you can have student-athletes hold up signs that call attention to sexual assault awareness.
• Have team members wear teal wristbands or headbands during a competition to show their support for creating a community free of abuse.

DAYS OF THE CAMPAIGN

On April 17 and 18, we ask that you and your fellow student-athletes post to any and all of your social media accounts. Posts can range from a photo of you and your teammates to you making a statement about how we all need to work together to better educate people about sexual violence and available resources. The posts should highlight efforts being made to raise awareness and to offer best practices in addressing sexual assault on campuses. This is where you have the most discretion. However, some basic guidelines for posts are outlined below:

1. **The color associated with Sexual Assault Awareness Month is teal.** For your reference, the color scheme of this document is in teal. To that effect, we strongly encourage all photographic posts to include the color teal.

2. **Campaign Hashtag: #StudentAthletesInAction.** Remember, posts are easier found and retweeted (perhaps by the NCAA) if there is a consistent hashtag across all posts. We encourage you to use our campaign hashtag on all campaign posts.

3. **Share your PSA.** Many of your institutions already have created public service announcements speaking out against sexual violence on your campus. This campaign is a great opportunity to share those again.

4. **Statistics.** Any of following can be used in your posts:
   a. Every 98 seconds, another American is sexually assaulted. ([Source](#))
   b. One in 6 American women has been subject to attempted or completed rape in her lifetime. ([Source](#))
   c. One in 33 American men has been subject to attempted or completed rape in his lifetime. ([Source](#))
   d. College-age women (18-24) experience sexual assault at a rate three to four times higher than other women. ([Source](#))
   e. The 2015 Association of American Universities Survey of 27 large colleges (with an average student population of 29,000) found that 23 percent of undergraduate women and 5 percent of undergraduate men had experienced some form of rape or sexual assault involving physical force or incapacitation since enrolling in college. ([Source](#))
f. Only 1 in 5 female sexual violence survivors, ages 18-24, reported the assault to law enforcement. Those in college are less likely to report their assault than females 18-24 not enrolled in college. (Source)

g. More than 50 percent of college sexual assaults occur in August, September, October or November. (Source)

h. A 2015 AAU survey found that students’ year in school and their gender identity were related to sexual violence. Among females, first-year students were more likely to experience sexual violence, and the rates declined with each additional year of college. Undergraduates on the trans spectrum (transgender, nonconforming, questioning) experience sexual violence at higher rates. (Source)

i. Data from a National College Health Assessment survey found that 14 percent of female student-athletes and 5 percent of male student-athletes experienced sexual violence within the past 12 months. When comparing the experiences of student-athletes to their nonathlete peers, female student-athletes are as likely to experience sexual violence as their nonathlete counterparts. However, among undergraduate males, student-athletes were significantly more likely to have experienced sexual penetration without consent than male nonathletes (0.9 percent vs. 0.6 percent). Citation: American College Health Association. American College Health Association-National College Health Assessment, Fall 2015, Spring 2016, Fall 2016, Spring 2017, Fall 2017 [data file]. Hanover, MD: American College Health Association [producer and distributor]; (2018-11-15).

j. You can find additional statistics on sexual violence specifically regarding college students at Rainn or at the U.S. Department of Justice.

CONTACT

If you have questions, please email us at BOGSAEC@ncaa.org.
AGENDA

1. Welcome and Introductions. (Joni Comstock and Brian Hainline)

PART I: The NCAA.

2. What is the NCAA and what is its role in student-athlete wellbeing. (Hainline)
3. The NCAA student-athlete experience: highlights from the NCAA GOALS survey and national study on collegiate wagering. (Tom Paskus)
4. NCAA wagering rules and regulations and historical issues. (Mark Strothkamp)

BREAK.

PART II: The National and International Sports Wagering Landscape.

5. The emerging American sports wagering system and the international system of sports wagering. (Jake Williams)
6. Sports wagering: issues and trends of concern for the student-athlete. (Keith Whyte)
7. Moderated Discussion – PART I & II. (Jeff Derevensky)

LUNCH.

PART III: Problem Gambling Disorder.

8. Problem gambling: What is it and how to recognize it. (Marc Potenza)
9. Problem gambling: concerns specific to systems of sports wagering. (Derevensky)
10. Problem gambling in the adolescent / young adult. (Ryan Martin)
11. Problem gambling: A student-athlete perspective. (Randy Livingston)
12. Moderated Discussion – PART III. (Paskus)

BREAK.
PART IV: Prevention and Management of Problem Gambling Disorder.

   a. Case Study: University of Missouri Gambling Prevention Program. (Mitzi Clayton)
   b. Recommendations for Science-Based Policies and Programs. (Debi LaPlante)

14. Moderated Discussion – Part IV. (Whyte & David Wyrick)

END OF DAY ONE.

Part V: The Nexus of Technology and Wagering.

15. Esports.
   a. First person perspective: video game addiction. (Cam Adair)
   b. The Nexus of Esports and Gambling. (Brett Abarbanel)
   c. Fitness and Wellbeing Characteristics of Esports Athletes. (James Onate)

BREAK.

16. Consensus building – foundational statements. (Hainline and Whyte)

17. Closing remarks and next steps. (Hainline and Stan Wilcox)

18. Adjourn.
#CoSIDA19 Convention Schedule of Events

Schedule is tentative as of March 20. All information including times and locations are subject to change.

Click for more detailed information: Featured Presentations and General Programming | Divisional Day Programming | Leadership Forum Programming

Click here to view NACDA and Affiliates agendas.

<table>
<thead>
<tr>
<th>SUNDAY, JUNE 9</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:30 AM - 6:30 PM</td>
</tr>
<tr>
<td>On-Site Convention Registration</td>
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<tr>
<td>Palms Registration</td>
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<tr>
<td>9:00 AM - 3:00 PM</td>
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<tr>
<td>Committee Meetings</td>
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<tr>
<td>TBD</td>
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<td>Noon - 12:50 PM</td>
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</tbody>
</table>

**Becoming A Stronger Leader At Your Institution:**

**Building Campus-Wide Relationships**

Sago

Noon - 12:50 PM

**Keep Your Job Interesting & Relevant, CoSIDA Veterans**

Harbor Beach / Marco Island

Noon - 4:00 PM
### Educational Lounge Sessions
Separate Sign Up Required
TBD

<table>
<thead>
<tr>
<th>Time</th>
<th>Event Description</th>
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<tbody>
<tr>
<td>1:00 - 1:50 PM</td>
<td><strong>Golden Rules of Working Successfully With The Media Today</strong></td>
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<td></td>
<td>Sago</td>
</tr>
<tr>
<td>1:00 - 1:50 PM</td>
<td><strong>Leadership is Action, Not Position:</strong></td>
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<tr>
<td></td>
<td><strong>What Kind of Leader Are You?</strong></td>
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<tr>
<td></td>
<td>Harbor Beach / Marco Island</td>
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<tr>
<td>1:00 - 3:00 PM</td>
<td><strong>Job Seekers / Career Center Session</strong></td>
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<td>TBD</td>
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<tr>
<td>1:00 - 4:00 PM</td>
<td><strong>Exhibit Hall - with Product Theaters</strong></td>
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<td></td>
<td>Sabal</td>
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<tr>
<td>1:00 - 5:00 PM</td>
<td><strong>SIDEARM Sports Leadership Forum presented by Learfield IMG College Programming</strong></td>
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<tr>
<td></td>
<td>Salons 1-3 <em>(separate registration required)</em></td>
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<tr>
<td>2:00 - 2:50 PM</td>
<td><strong>Position Yourself For A Shift:</strong></td>
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<td></td>
<td><strong>What Do Your Administrators Need From Athletic Communicators and Us From Them?</strong></td>
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<td>Sago</td>
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<tr>
<td>3:00 - 3:50 PM</td>
<td><strong>Ignite! Power Hour: Speed Networking</strong></td>
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<td></td>
<td>Harbor Beach / Marco Island</td>
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<tr>
<td>4:00 PM - 5:30 PM</td>
<td><strong>Kickoff Featured Presentation: Confronting Ourselves: Building For Inclusive Excellence in the SID Profession</strong></td>
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<td>Sago</td>
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<tr>
<td>5:30 PM - 7:00 PM</td>
<td><strong>Exhibit Hall Kickoff Party</strong></td>
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<td>Sabal</td>
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<tr>
<td>7:30 PM - 9:00 PM</td>
<td><strong>ESPN Party</strong></td>
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### MONDAY, JUNE 10

<table>
<thead>
<tr>
<th>Time</th>
<th>Event Description</th>
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</thead>
<tbody>
<tr>
<td>6:30 AM - 7:30 AM</td>
<td><strong>CoSIDA/NACDA 5K Fun Run / 2 Mile Walk</strong></td>
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<td></td>
<td>Hawks Landing Golf Course</td>
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<tr>
<td>7:30 AM - 11:30 AM</td>
<td><strong>SIDEARM Sports Leadership Forum presented by Learfield IMG College Programming</strong></td>
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<td></td>
<td>Salons D-F <em>(separate registration required)</em></td>
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<tr>
<td>8:00 AM - 6:30 PM</td>
<td><strong>On-Site Convention Registration</strong></td>
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<td>Palms Registration</td>
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<td>Time</td>
<td>Event</td>
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<tr>
<td>8:00 AM - 11:00 AM</td>
<td><strong>Educational Lounge Sessions</strong>&lt;br&gt;Sepaate Sign-Up Required <em>(announced at a later date)</em>&lt;br&gt;TBD</td>
</tr>
<tr>
<td>8:30 AM - 9:20 AM</td>
<td><strong>We Are Writers: Storytelling Secrets &amp; Tackling Your Writing Across All Platforms</strong>&lt;br&gt;Featured Presenter: Dawn Dugle&lt;br&gt;Sago</td>
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<tr>
<td>8:30 AM - 11:00 AM</td>
<td><strong>Exhibit Hall - with Product Theaters</strong>&lt;br&gt;Sabal</td>
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<tr>
<td>9:35 AM - 11:20 AM</td>
<td><strong>Trending Topics</strong>&lt;br&gt;Rotating topics run for 30 minutes each.&lt;br&gt;North Tower Rooms (TBA)</td>
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<tr>
<td>11:45 AM - Noon</td>
<td><strong>CoSIDA State of the Association / Business Meeting</strong>&lt;br&gt;Sago</td>
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<tr>
<td>Noon - 2:00 PM</td>
<td><strong>CoSIDA Hall of Fame Awards Lunch</strong>&lt;br&gt;<em>Awards Presented:</em> CoSIDA Hall of Fame; Lifetime Achievement Awards; Keith Jackson Eternal Flame Award; Jake Wade Award&lt;br&gt;Sago</td>
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<tr>
<td>2:00 PM - 5:00 PM</td>
<td><strong>Exhibit Hall - with Product Theaters</strong>&lt;br&gt;Sabal</td>
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<tr>
<td>2:15 PM - 5:00 PM</td>
<td><strong>Educational Lounge Sessions</strong>&lt;br&gt;Sepaate Sign-Up Required <em>(announced at a later date)</em>&lt;br&gt;TBD</td>
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<tr>
<td>2:30 PM - 4:10 PM</td>
<td><strong>Trending Topics</strong>&lt;br&gt;Rotating topics run for 30 minutes each.&lt;br&gt;Canary / North Tower Rooms (TBA)</td>
</tr>
<tr>
<td>2:30 PM - 5:15 PM</td>
<td><strong>Off-Site Community Service Event</strong>&lt;br&gt;Sepaate Sign-Up Required&lt;br&gt;Frontline Outreach (Buses load at 2:20 PM)</td>
</tr>
<tr>
<td>3:00 PM - 4:00 PM</td>
<td><strong>NACDA Featured Session: John Maxwell</strong>&lt;br&gt;Cypress 1</td>
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<tr>
<td>3:40 PM - 4:20 PM</td>
<td><strong>Google Cloud Academic All-America Hall of Fame &amp; Student-Athlete Session</strong>&lt;br&gt;Presented by The Knight Commission on Intercollegiate Athletics&lt;br&gt;Sago</td>
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<tr>
<td>4:30 PM - 5:10 PM</td>
<td><strong>Eliminating Communication Gaps: Crossing Generational &amp; Gender Lines</strong>&lt;br&gt;Canary</td>
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<tr>
<td>5:30 PM - 7:00 PM</td>
<td>Google Cloud Academic All-America Hall of Fame Ceremony</td>
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<td></td>
<td>Cypress 1</td>
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<tr>
<td>7:15 PM - 8:15 PM</td>
<td>NCAA Division III Athletic Administrators / CoSIDA Reception</td>
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<td></td>
<td>Salon 8A</td>
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<td>8:00 PM - 9:00 PM</td>
<td>CoSIDA President's Reception for Special Awards &amp; Grant Winners</td>
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<td><strong>TUESDAY, JUNE 11 (Divisional Day)</strong></td>
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<td>On-Site Convention Registration</td>
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<td>Palms Registration</td>
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<td>7:30 AM - 1:30 PM</td>
<td>Exhibit Hall</td>
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<td>Sabal</td>
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<tr>
<td>7:30 AM - 8:30 AM</td>
<td>Divisional Day Breakfast with Awards Presentation</td>
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<td><strong>Featured Speaker: Eric Papp - Productivity at Work; Strategies to Achieve What Matters</strong></td>
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<td><strong>NEW THIS YEAR: Breakfast Special Award Presentation</strong></td>
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<td><strong>Awards Presented:</strong> Rising Star Awards; 25-Year Awards</td>
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<td>9:00 AM - 10:00 AM</td>
<td>NACDA Featured Session: Conversation with Power 5 Commissioners</td>
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<td>Cypress 1</td>
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<tr>
<td>9:00 AM - 10:00 AM</td>
<td>NCAA Division II &amp; III Joint Session on Diversity &amp; Inclusion Issues</td>
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<td><strong>TBD</strong></td>
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<td></td>
<td>NCAA Division I: Divisional Day Programming</td>
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<td></td>
<td>Marco Island / Harbor Beach</td>
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<tr>
<td>9:00 AM - 11:30 AM</td>
<td>Two-Year Colleges: Divisional Day Meeting</td>
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<td></td>
<td>New York</td>
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<tr>
<td>9:00 AM - 11:30 AM</td>
<td>U Sports: Divisional Day Meeting</td>
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<td>North Tower Rooms TBD</td>
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<tr>
<td>9:00 AM - 11:30 AM</td>
<td>Conference Offices: Divisional Day Programming</td>
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<td></td>
<td>North Tower Rooms TBD</td>
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<tr>
<td>9:00 AM - 4:00 PM</td>
<td>Educational Lounge Sessions</td>
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<td>Separate Sign-Up Required <em>(announced at a later date)</em></td>
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<tr>
<td>9:05 AM - Noon</td>
<td>NAIA: Divisional Day Programming</td>
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</table>
| 10:10 AM - Noon | **NCAA Division III: Divisional Day Programming**  
Salon 8B               |
| Noon - 1:00 PM  | **Lunch Option TBA**  
TBA                   |
| 1:00 PM - 1:50 PM | **TBD**  
**NCAA Division I: Divisional Day Programming**  
Marco Island / Harbor Beach                        |
| 1:00 PM - 4:00 PM | **NCAA Division II: Divisional Day Programming**  
Salon J1                          |
| 1:00 PM - 1:50 PM | **NCAA Division III: Divisional Day Programming**  
Salon J2                          |
| 1:15 PM - 4:00 PM | **The SID From A Coaches Perspective**  
TBD                     |
| 2:00 PM - 2:50 PM | **NAIA: Divisional Day Programming**  
North Tower Rooms TBD                  |
| 3:00 PM - 3:50 PM | **What Motivates You? A Guide to Balancing Work/Life and Moving Up in Administration**  
TBD                              |
| 4:00 PM - 7:30 PM | **Crisis Communications Roundtable Topics**  
TBD                       |
| 7:30 PM - 8:30 PM | **NACDA Exhibit Hall Social for CoSIDA Members**  
Cypress 2-3               |
| Women Leaders/CoSIDA Reception | **TBA**                          |
| TBD                          | **NAIA-SIDA Ike Pearson Reception**  
NAIA Members Only                |
| **WEDNESDAY, JUNE 12** | **TBA**                          |
| On-Site Convention Registration | **TBA**                          |
| 8:00 AM - 8:50 AM | **8:00 AM - 8:50 AM** |
The Changing Profession: From SID to Digital Content Producer & More
Royal
8:00 AM - 11:00 AM

Educational Lounge
Separate Sign-Up Required (announced at a later date)
North Tower Rooms TBA

9:00 AM - 9:50 AM
CoSIDA/NACMA Joint Session: How To Become a Digital Powerhouse
Joint Presentation by CoSIDA and NACMA with Featured Speakers
Katie Gillen - Atlanta United FC
David Herman - Twitter Sports
Zach Swartz - The Ohio State University
TBA

10:00 AM - 11:00 AM
Featured Presentation: Mind of the Athletic Administrator - Clearer Mind, Better Performance
Presenter: Dr. Jarrod Spencer
Royal

11:30 AM - 1:30 PM
Special Awards Luncheon
Awards Presented: Warren Berg Award; CoSIDA Achievement Awards; Mary Jo Haverbeck Trailblazer Award; Bob Kenworthy Community Service Award; Bud Nangle Award; President's Award; Arch Ward Award; Sago

1:45 PM - 2:20 PM
30-Minute Meals: CoSIDA Cooks!
Royal

2:30 PM - 4:20 PM
CoSIDA/NACMA Breakout Sessions
Royal / Salons / North Tower Rooms

2:30 PM - 4:20 PM
Educational Lounge Sessions
Separate Sign-Up Required (announced at a later date)
TBA

4:30 PM - 5:15 PM
Make It All Count Meetup: Final Wrap-up & Networking
Royal

5:30 PM
Closing Social Event
TBD

CoSIDA Important Dates

- 04/02/19 / 1 PM (ET)
  NAIA-SID Webinar: How do we recognize our student-athletes for the awards they receive?
- 04/02/19 / Midnight (ET)
  #CoSIDA19 Convention Early Bird Registration Closes
- 04/09/19 / Midnight (ET)
  Publication & Digital Design Contest Spring Deadline
- 04/16/19 / Noon (ET)
  Baseball/Softball All-America Nomination Forms Available
NCAA Postgraduate Scholarship program

The NCAA awards up to 126 postgraduate scholarships annually. The scholarships are awarded to student-athletes who excel academically and athletically and who are at least in their final year of intercollegiate athletics competition.

The one-time non-renewable scholarships of $10,000 are awarded three times a year corresponding to each sport season (fall, winter and spring). Each sports season there are 21 scholarships available for men and 21 scholarships available for women for use in an accredited graduate program.

All former student-athletes who earned an undergraduate degree from an NCAA member school are eligible to be nominated by that school for an NCAA graduate degree scholarship, regardless of when they received their undergraduate degree.

Mission statement

The NCAA Postgraduate Scholarship was created in 1964 to promote and encourage graduate education by rewarding the Association's most accomplished student-athletes through their participation in NCAA championship and/or emerging sports. Athletics and academic achievements, campus involvement, community service, volunteer activities and demonstrated leadership are evaluated. An equitable approach is employed in reviewing an applicant's nomination form to provide all student-athlete nominees an opportunity to receive the graduate award, regardless of sport, division, gender or race. In maintaining the highest broad-based standards in the selection process, the program aims to reward those individuals whose dedication and effort are reflective of those characteristics necessary to succeed and thrive through graduate study.

Overview of nomination process

The NCAA Postgraduate Scholarship nomination is submitted by the faculty athletics representative (FAR) or by a FAR designee. It is the responsibility of the FAR or FAR designee to ensure all sections of the nomination are submitted to the NCAA national office not later than the corresponding sport season deadlines.

FARs or FAR designees must nominate qualified student-athletes using the application in the Program Hub. System-generated emails will be sent to the student-athlete to notify him or her they have been nominated. Recommendation emails are generated after the student-athlete submits his or her application section.

Application Sections

1. FAR nomination.
2. Student-athlete section: To be completed by the nominee; which includes a formal personal statement.
3. Transcript(s): Applicants must upload official transcripts to complete the application. Official transcripts can be scanned and uploaded to the system as a .pdf document. You must upload all transcripts at one time. Transcripts must reflect ALL undergraduate work. [NOTE: An electronic transcript is not needed to meet this requirement.]
4. Letters of Recommendation:
   a. FAR or FAR Designee.
   b. Coach or someone in the position to judge the student-athletes’ contribution to intercollegiate
athletics.

c. Someone in the position to speak to his or her community service and leadership.
d. A professor teaching in the discipline of the student-athletes’ baccalaureate degree.
e. The endorsements tab will appear after an applicant has listed each endorser’s information (name and email address) and after the applicant has submitted his or her application. The endorser will receive an automated email upon application submission only. The endorser’s email address provided by the applicant must be used to log in to Program Hub to endorse. This is the email address to which the notification was received.

[Note: All recommendations should be viewed as formal recommendations for the nominee.]

Postgraduate Scholarship nomination and selection information

Who is eligible?

Student-athletes at an active NCAA member institution who:

- Must be in final season of NCAA athletics eligibility or must have completed athletic eligibility,
- Must be in final year of undergraduate academic work or received an undergraduate degree,
- Have an overall undergraduate minimum cumulative grade-point average of 3.200 (based on a 4.000 scale) or its equivalent, including all undergraduate hours earned at all undergraduate institutions attended. The grade-point average may not include any graduate-level hours.
- Have performed with distinction as a varsity team member in the sport in which the student-athlete is being nominated. The degree of the student-athlete's athletics achievement will be weighed in conjunction with academic performance, institutional involvement and volunteer community service. In particular, nominators and individuals submitting recommendations should note participation in activities in which the student-athlete serves as an example to other students and demonstrates leadership qualities.
- Must enroll in a graduate degree granting program on a part- or full-time basis at an academically accredited graduate or degree-granting professional school.
- Must be enrolled in a graduate degree granting program within one-year after the academic year the scholarship was awarded. All funds must be used within the same academic year.
- The scholarship cannot be used to fund any undergraduate work.
- Are outstanding citizens and excellent role models for the institution and intercollegiate athletics as a whole.

[Note: Student-athletes attending a provisional member institution are not permitted to be nominated. Additionally, a scholarship recipient may not use more than one NCAA scholarship award for graduate studies. International student-athletes are eligible to receive an NCAA Postgraduate Scholarship.]

How can I be nominated?

Student-athletes must be nominated by the institution's Faculty Athletics Representative (FAR) or a FAR designee (preferably an individual in academics).

The FAR or FAR designee is responsible for determining the student-athlete's eligibility to be nominated. Each NCAA member institution may nominate no more than five student-athletes per gender, per season. The nomination and supporting information will be accepted only when it is submitted on or before the sport season's submission deadline.

The FAR or FAR designee must use Program Hub to gain access to the online nomination submission.
system. You must create a profile before you are able to nominate.

**When should I be nominated?**

There are three nomination periods each academic year based on sport seasons. The seasonal sports breakdown is listed below. Emerging sports are in **bold**. Remember: cross country, indoor track and field, and outdoor track and field are separate sports.

**Fall**

- Men's: Cross Country, Football, Soccer and Water Polo
- Women's: Cross Country, **Equestrian**, Field Hockey, **Rugby**, Soccer, **Triathlon** and Volleyball

Fall sports nomination deadline: **JAN. 4, 2019**

**Winter**

- Men's: Basketball, Fencing, Gymnastics, Ice Hockey, Indoor Track and Field, Rifle, Skiing, Swimming and Diving and Wrestling
- Women's: Basketball, Bowling, Fencing, Gymnastics, Ice Hockey, Indoor Track and Field, Rifle, Skiing and Swimming and Diving.

Winter sports nomination deadline: **APRIL 2, 2019**

**Spring**

- Men's: Baseball, Golf, Lacrosse, Outdoor Track and Field, Tennis and Volleyball
- Women's: Golf, Lacrosse, Outdoor Track and Field, Rowing, Beach Volleyball, Softball, Tennis and Water Polo.

Spring sports nomination deadline: **MAY 31, 2019**

**Two ways for award recipients to use their NCAA Postgraduate Scholarship**

It is understood that the recipient has completed intercollegiate eligibility and/or competition in the sport for which the NCAA Postgraduate Scholarship was received. The NCAA Postgraduate Scholarship liaison at the NCAA national office must be notified immediately if the award recipient's athletics eligibility status changes. If compliance with these requirements is not followed, the NCAA Postgraduate Scholarship may be forfeited. The NCAA Postgraduate Scholarship may not be used until ALL athletics competition has ceased.

Award recipients must be accepted into a graduate degree-granting program on a part-time or full-time basis at an accredited graduate or professional school. For more information on accrediting agencies recognized by the U.S. Secretary of Education, please visit [http://www2.ed.gov/admins/finaid/accred/index.html](http://www2.ed.gov/admins/finaid/accred/index.html) for more information.

The NCAA Postgraduate Scholarship funds should be used only toward expenses associated with graduate courses that apply toward individual’s graduate degree program.

- Full-time enrollment. If the award recipient chooses to enroll as a full-time graduate student (determined by the graduate institution), he or she must be accepted for matriculation into a graduate degree granting program within one-year after the academic year the scholarship was awarded.
example, an award recipient from the 2018-19 academic year has until July 31, 2020, to use the award.
The full $10,000 is distributed to the institution once the completed original certification of graduate school enrollment form has been received by the NCAA national office liaison.

- Part-time enrollment. If an award recipient chooses to enroll as a part-time graduate student (as determined by the graduate institution), he or she must be accepted for matriculation into a graduate degree granting program within one-year after the academic year the scholarship was awarded. For example, an award recipient from the 2018-19 academic year has until July 31, 2020 to use the funds. Half ($5,000) of the scholarship funds will be distributed to the institution at the onset of enrollment once the completed original certification of graduate school enrollment form has been received by the NCAA national office liaison. The remaining half ($5,000) will be distributed when the second certification of graduate school enrollment form has been received within the same academic year of the first payment. If the award recipient's enrollment status changes from part-time to full-time, the remaining $5,000 will be distributed upon the NCAA national office liaison receiving a completed second certification of enrollment form indicating the status change.

The NCAA Postgraduate Scholarship must be used to pay expenses of the student's postgraduate education to include such related activities as research and teaching. Other expenses include, but are not limited to, tuition, fees, room and board (including off-campus housing), required course-related supplies, and books. NCAA Postgraduate Scholarships may be used at foreign universities.

If the student withdraws from the graduate degree program before the entire award has been used, the unused portion of the scholarship is to be refunded to the NCAA national office for return to the NCAA Postgraduate Scholarship fund.

If the student transfers to another accredited institution, he or she is entitled to use any funds remaining of the scholarship at the transfer institution or program. Upon certification of enrollment at the transfer institution, the NCAA will issue the remaining funds received from the student’s original institution.

It is the scholarship recipient's responsibility to update the NCAA Postgraduate Scholarship liaison with current address and contact information.

Selection process

Nominations are initially reviewed by seven regional selection committees. (see below for the regional breakdown). The regional selection committees forward finalists to the Postgraduate Scholarship Committee for its review. The Postgraduate Scholarship Committee selects each sports season 21 male awardees and five alternates and 21 female awardees. and five alternates

Region 1: Connecticut, Maine, Massachusetts, New Hampshire, New York, Rhode Island and Vermont.


Region 3: District of Columbia, Florida, Georgia, Maryland, North Carolina, South Carolina, Virginia and West Virginia.

Region 4: Illinois, Indiana, Michigan, Ohio and Wisconsin.

Region 5: Iowa, Kansas, Minnesota, Missouri, Nebraska, North Dakota, Oklahoma and South Dakota.

Region 6: Alabama, Arkansas, Kentucky, Louisiana, Mississippi, Tennessee and Texas.

Region 7: Alaska, Arizona, California, Canada, Colorado, Hawaii, Idaho, Montana, Nevada, New Mexico,
Oregon, Utah, Washington and Wyoming.

How to nominate for the NCAA Postgraduate Scholarship

FARs Click here for Nomination Guide

Overview

The NCAA Postgraduate Scholarship nomination is to be submitted by the faculty athletics representative (FAR) or by a FAR designee. It is the responsibility of the FAR or FAR designee to ensure all sections of the nomination are submitted to the NCAA national office not later than the sport season deadlines below.

Fall sports: JAN. 4, 2019

Winter sports: APRIL 2, 2019

Spring sports: MAY 31, 2019

FARs or FAR designees must nominate qualified student-athletes using the application in the Program Hub. System-generated emails will be sent to the student-athlete to notify him or her they have been nominated. Recommendation emails are generated after the student-athlete submits his or her application section.

Application sections

1. FAR nomination.
2. Student-athlete section: To be completed by the nominee; which includes a formal personal statement.
3. Transcript(s): Applicants must upload official transcripts to complete the application. Official transcripts can be scanned and uploaded to the system as a .pdf document. You must upload all transcripts at one time. Transcripts must reflect ALL undergraduate work. [NOTE: An electronic transcript is not needed to meet this requirement.]
4. Letters of Recommendation:
   a. FAR or FAR Designee.
   b. Coach or someone in the position to judge the student-athletes contribution to intercollegiate athletics.
   c. Someone in the position to speak to his or her community service and leadership.
   d. A professor teaching in the discipline of the student-athlete’s baccalaureate degree.
   e. The endorsements tab will appear after an applicant has listed each endorser’s information (name and email address) and after the applicant has submitted his or her application. The endorser will receive an automated email upon application submission only. The endorser’s email address provided by the applicant must be used to log in to Program Hub to endorse. This is the email address to which the notification was received.

[Note: All recommendations should be viewed as formal recommendations for the nominee.]

Online Instructions

- The FAR initiates the process by logging into the Program Hub by input of the student-athlete’s first and last name and email address. NOTE: The student-athlete must use the exact same email address the FAR or FAR designee enters in the nomination to complete his or her application.
- The student-athlete will each receive an email with a link to instructions and the online system to log in and complete his or her application.
- Each NCAA member institution may nominate not more than five student-athletes per gender, per sport season.
- The FAR must provide a formal recommendation for the nominee. The FAR will receive an email with a link and instructions to complete his or her recommendation AFTER the student-athlete has submitted his or her application.
- The FAR may check the nomination status by clicking on the applications tab, applications I’ve applied for and locating the student-athlete’s name.
- A confirmation email will be generated by the online system when the student-athlete submits his or her application.

How to apply for the NCAA Postgraduate Scholarship

Student-Athletes click here for Application Guide

Overview

The NCAA Postgraduate Scholarship nomination is to be submitted by the Faculty Athletics Representative (FAR) or by a FAR designee. It is the responsibility of the student-athlete and FAR or FAR designee to ensure all sections of the nomination are submitted to the NCAA national office not later than the sport season deadlines.

The sport season deadlines are as follows:

Fall sports: JAN. 4, 2019
Winter sports: APRIL 2, 2019
Spring sports: MAY 31, 2019

FARs or FAR designees must nominate qualified student-athletes using the application in the Program Hub. System-generated emails will be sent to the student-athlete to notify him or her they have been nominated.

Application sections

1. FAR nomination.
2. Student-athlete section: To be completed by the nominee; which includes a formal personal statement.
3. Transcript(s): Applicants must upload official transcripts to complete the application. Official transcripts can be scanned and uploaded to the system as a .pdf document. You must upload all transcripts at one time. Transcripts must reflect ALL undergraduate work. [NOTE: An electronic transcript is not needed to meet this requirement.]
4. Letters of Recommendation:
   a. FAR or FAR Designee.
   b. Coach or someone in the position to judge the student-athletes contribution to intercollegiate athletics.
   c. Someone in the position to speak to his or her community service and leadership.
   d. A professor teaching in the discipline of the student-athlete’s baccalaureate degree.
   e. The endorsements tab will appear after an applicant has listed each endorser’s information (name and email address) and after the applicant has submitted his or her application. The endorser will receive an automated email upon application submission only. The endorser’s email address provided by the applicant must be used to log in to Program Hub to endorse. This is the email address to which the notification was received.
Online Instructions

- The nomination is initiated by your FAR or FAR designee. You may contact your FAR to discuss the nomination process.
- Student-athletes receive an email with a link to log in to the online system and submit their portion of the nomination. Log in to the system using the exact email address to which the email message was sent. This email address is initially provided by your FAR or FAR designee when the nomination is started.
- Student-athletes may complete and save his or her application as they go along; however the system will time-out after approximately 5 minutes of inactivity.
- Student-athletes must upload official transcripts to complete the application. Official transcripts can be scanned and uploaded to the system as a .pdf document. You must upload all transcripts at one time. Please ensure the transcripts reflect ALL undergraduate work.
- Student-athletes complete four factual lists:
  - Athletic Honors/Awards: List conference, regional, state and national honors/awards received ONLY for the sport in which the student-athlete is being nominated. Please include such athletic honors from all undergraduate institutions the student-athlete attended. Do not list statistical data.
  - Academic Honors/Awards: Specify the organization granting the award.
  - Collegiate Volunteer and Service Activities: Do not include course and degree activities such as student teaching or clinicals.
  - Other Collegiate Sponsored Activities: Include academic year paid employment.
- You may check the status of your nomination by using the application tab at the top of the form.
- Student-athletes must work with the FAR or FAR designee to ensure that all sections are completed and transcript(s) are uploaded.

How to endorse for the NCAA Postgraduate Scholarship

Download the Quick Guide for Endorsing in Program Hub

Overview

The NCAA Postgraduate Scholarship nomination is to be submitted by the FAR or by a FAR designee. It is the responsibility of the FAR or FAR designee to ensure all sections of the nomination are submitted to the NCAA national office not later than the sport season deadlines.

The sport season deadlines are as follows:

Fall sports: **JAN. 4, 2019**

Winter sports: **APRIL 2, 2019**

Spring sports: **MAY 31, 2019**

FARs or FAR designees must nominate qualified student-athletes using the application in the Program Hub. System-generated emails will be sent to the student-athlete to notify him or her they have been nominated.

Endorser section

1. To submit your letter of recommendation, you must create a profile using the exact email address used
by the student-athlete. If not, you will be unable to complete your letter of recommendation.

2. The Endorsement tab will appear after an applicant has listed each endorser’s information (name and email address) AND after the applicant has submitted his or her application. The endorser will receive an automated email upon application submission only. The endorser’s email address provided by the applicant must be used to log in to Program Hub to endorse. This is the email address to which the notification was received.

3. Upload a letter of recommendation that explains how you know the nominee and your relationship with them. The letter should include an evaluation of the nominee’s skills and accomplishments with specific examples that illustrate their strengths. Do not include statistical information in your letter. All recommendations must be authored and signed.

[Note: All recommendations should be viewed as formal recommendations for the nominee.]

FAQs regarding postgraduate scholarships

Q. There is a student-athlete I want to nominate using the Program Hub, do I have to complete a profile or is that just for the student-athlete?

A. Yes, you must create a profile before you can nominate the student-athlete. The mandatory sections are marked with an asterisk.

Q. There is a three-sport (cross country, indoor track and field, and outdoor track and field) student-athlete at our institution, and we would like to nominate her in all three sports. Is that ok?

A. You should determine the student-athlete's best sport and nominate her in her final season of eligibility or competition for that sport. If she is equally successful in all three sports and as long as it is her final season of playing eligibility, she may be nominated in the fall for cross country, in the winter for indoor track and field, and in the spring for outdoor track and field. However, she will be awarded only one NCAA scholarship.

You may not include awards earned for cross country on nominations for indoor or outdoor track and field, you may not include awards for indoor track and field on nominations for cross country or outdoor track and field, and you may not include awards for outdoor track and field on nominations for cross country or indoor track and field.

If she is selected as a scholarship recipient in the fall, you must notify the NCAA national office to pull her nomination for winter sports. If she is not selected as scholarship recipient in the fall, but is selected as scholarship recipient in the winter, you must notify the NCAA national office liaison to withdraw her spring sports nomination.

Q. I would like to nominate a football player this fall, but his GPA is 3.199. Can I still nominate him?

A. The minimum grade-point average must be not lower than 3.200 on a 4.000 scale. The grade-point average must include all undergraduate hours. Graduate level hours may not be included.

Q. I have a student-athlete who has eligibility remaining, but she graduated last spring. Her GPA at the time of graduation was 3.140, so she missed the minimum GPA requirement to be nominated for an NCAA Postgraduate Scholarship. She will be enrolled full time in a graduate program in the fall but has one year remaining. Can she be nominated next year if her cumulative GPA rises above the required 3.200 due to her graduate grades?

A. Her cumulative grade-point average must include grades only from her undergraduate studies.
Q. What needs to be sent to the NCAA now that the process is online?

A. All information must be included in the online Program Hub application. All parts of the application must be complete before it can be submitted.

Q. I submitted a baseball student-athlete's nomination before the deadline. He has earned additional honors and awards. How can I add this information to his original nomination?

A. Send an email message including the student-athlete's name, institution and sport to the NCAA Postgraduate Scholarship liaison at the NCAA national office. Additional information should be a concise summary about all additional honors or awards. Press releases are not considered a concise summary. The additional information will be printed and added to the original nomination up to two days prior to the NCAA Postgraduate Scholarship Committee selection meeting.

Q. We now have final statistics for the basketball student-athlete nominated from our institution. How can I add them to her original nomination?

A. Send an email message including the student-athlete's name and institution with the final statistics to the NCAA Postgraduate Scholarship liaison at the NCAA national office. The final statistics will be printed and added to the original nomination up to two days prior to the NCAA Postgraduate Scholarship Committee selection meeting.

Q. At our institution, we view the running sports as one. One of our top runners, who has earned All-American status in cross country, is eligible to be nominated for outdoor track and field. Why can't I list that award on her nomination?

A. Cross country, indoor track and field, and outdoor track and field are three separate sports, and each has its own NCAA championship. The regional selection committees and the NCAA Postgraduate Scholarship Committee do not consider awards and honors from another sport when reviewing nominations.

Q. Last season, our quarterback was told by doctors not to play football again due to an injury. Can he be nominated this fall since he will not be able to play his senior year?

A. Yes. A student-athlete may be nominated even if he/she has eligibility remaining provided the student-athlete will no longer be using his remaining eligibility due to the injury.

Q. A runner at my institution will graduate in May after only three years. Can she be nominated in her final year even if she has eligibility that can be used in graduate school?

A. Yes, she may be nominated in her final year provided she does not use the remaining eligibility in graduate school. If she will be using the remaining eligibility and competing in her first year of graduate school, she must be nominated the year she is completing the eligibility.

Q. I will nominate a transfer softball student-athlete. Her transferred hours appear on our institutions official transcript. Is that enough?

A. The NCAA Postgraduate Scholarship Committee and the regional selection committees want to see all of the student-athlete's grades. If the grades from the school she transferred from do not appear on your institution's official transcript, you need to obtain an official transcript from the original institution.

FAQs regarding my scholarship
Q. The Faculty Athletics Representative (FAR) told me that I was awarded an NCAA Postgraduate Scholarship. Why wasn't I notified, and how do I get the money?

A. After the NCAA Postgraduate Scholarship Committee selects scholarship recipients, an email notification is sent to the person from your institution who submitted the nomination and the student-athlete. A letter, including an acceptance form and a certification of enrollment form, is then mailed to the awarded student-athlete’s address listed on the application.

Q. I was awarded an NCAA Postgraduate Scholarship and I am ready to enroll in a master's degree program. How do I get my scholarship?

A. Complete the certification of enrollment form (part-time or full-time) and have the admissions officer or dean of the graduate institution certify your enrollment. The graduate school's representative also needs to provide a complete institutional address. Once the original, completed form arrives at the NCAA national office, your scholarship check will be issued. The process takes approximately two to four weeks.

Q. I will take six credit hours this summer in a graduate degree program. Is that considered full or part time?

A. You must check with personnel at the graduate institution to see what is considered full and part-time.

Q. There are several prerequisite courses I need to complete before beginning my master's program. Can I use my NCAA Postgraduate Scholarship toward the pre-reqs?

A. The NCAA Postgraduate Scholarship must be used toward graduate level courses as part of a graduate degree program.

Q. The program I want to enter is a certificate program, not a master's degree program. Can I use my NCAA Postgraduate Scholarship toward the certificate program?

A. No. The NCAA Postgraduate Scholarship must be used toward a graduate degree program as a full-time or part-time student.

Q. I am in training for the next Olympics and do not plan on attending graduate school until they are over. Can I defer my scholarship?

A. No. The scholarship must be used within one-year after the academic year the scholarship was awarded.

Q. I plan to work while attending graduate school to help pay expenses. Can I attend graduate school as a part-time student?

A. The graduate school determines how many hours constitute part-time enrollment. Half of your scholarship amount will be issued upon your enrollment as a part-time student and the other half will be issued upon submission of the second request enrollment form, if this occurs within one-year after the academic year the scholarship was awarded. If at any time you become a full-time graduate student, the balance of your award will be issued when the institution sends the NCAA Postgraduate Scholarship liaison at the NCAA National Office a second Certificate of Enrollment form that verifies you are currently a full-time graduate student.

Q. Can my NCAA Postgraduate Scholarship be used toward expenses to obtain my teaching...
credential?

A. Your NCAA Postgraduate Scholarship must be used toward a graduate degree granting program. A teaching credential does not qualify as a graduate degree program.

Q. I was selected to receive an NCAA Postgraduate Scholarship for cross country and will attend graduate school in the fall. I still have eligibility to compete in track and field. May I use my NCAA Postgraduate Scholarship while I attend graduate school and compete in track and field?

A. No. You may not use your NCAA Postgraduate Scholarship until all of your sports competition has ceased.

Q. I am enrolled in a combined BS/MS program. Can my NCAA Postgraduate Scholarship be used toward this program?

A. Your NCAA Postgraduate Scholarship may be used toward graduate level hours, but it may not be used toward undergraduate level hours. The institution will be able to verify when you complete the undergraduate level hours so your NCAA Postgraduate Scholarship can be applied toward graduate level expenses.

Q. I will receive a fellowship from the graduate institution I plan to attend. Can I still use my NCAA Postgraduate Scholarship?

A. Receiving awards from sources other than the NCAA does not interfere with the guidelines to use your NCAA Postgraduate Scholarship.

Q. I am from another country and plan to earn a master's degree in my homeland. Will I be able to use my NCAA Postgraduate Scholarship there?

A. Your NCAA Postgraduate Scholarship may be used at an international institution, as long as you are enrolled in a graduate-level program and you will matriculate with a graduate degree.

Q. I received an NCAA Postgraduate Scholarship for football. The next spring, I won an appeal for a medical red shirt. Now that my eligibility status has changed, what do I need to do about my NCAA Postgraduate Scholarship?

A. Notify the NCAA national office that your playing eligibility status has changed. You will not be able to use your NCAA Postgraduate Scholarship until all of your athletics competition has ceased.

Q. Because of a family emergency, I had to drop out of the graduate program. What happens to the unused portion of my NCAA Postgraduate Scholarship?

A. The graduate institution where you were enrolled should return the unused portion of your scholarship to the NCAA national office, attention NCAA Postgraduate Scholarship program. If you can re-enroll within the time allowed for you to use the award, the balance will be sent to the school with the graduate program where you will complete your graduate degree.

- Division I
- Division II
- Division III

Postgraduate Scholarship Key Dates
**Fall:**
Opens: Sep. 14  
Deadline: Jan. 4, 2019

**Winter:**
Opens: Jan. 15, 2019  
Deadline: April 2, 2019

**Spring:**
Opens: March 15, 2019  
Deadline: May 31, 2019

***Please note the application closes on the deadline date at 5 p.m. Eastern***

About the Program

- Nomination and selection process
- Instructions for FARs
- Instructions for students
- Instructions for endorsers
- Frequently asked questions
- Click here to access the Program Hub
- Postgraduate Scholarship Policies

Postgraduate Scholarship Awardees

- Spring 2017-18: Men
- Spring 2017-18: Women
- Winter 2017-18: Men
- Winter 2017-18: Women
- Fall 2017-18: Men
- Fall 2017-18: Women
- Spring 2016-17: Men
- Spring 2016-17: Women
- Winter 2016-17: Men
- Winter 2016-17: Women
- Fall 2016-17: Men
- Fall 2016-17: Women
- Spring 2015-16: Men
- Spring 2015-16: Women
- Winter 2015-16: Men
- Winter 2015-16: Women
- Fall 2015-16: Men
- Fall 2015-16: Women

- Privacy/Legal Statement
- Terms of Use
- Contact Us
- NCAA Employment
- FAQs
Division II Degree Completion Award Program

Division II Degree Completion Award

Key Dates:

- **Opens:** Nov. 15, 2018
- **Closes:** Feb. 16, 2019 at 8 a.m. EST

Registration Links:

- Program Hub
- Quick Guide for Nominating in Program Hub

The NCAA established the Division II Degree Completion Award Program in 2001 to provide deserving student-athletes financial assistance for them to complete their first baccalaureate degree. Candidates will be students who have exhausted their athletics eligibility.

To date, nearly $6 million has been given to approximately 1,400 deserving student-athletes. Of those student-athletes who have received the award since its inception, 90 percent have earned their undergraduate degree using this program.

Requirements for the Award

- Applicant shall be a student-athlete who has completed athletics eligibility at an active NCAA Division II institution.
- Applicant must be within 32 semester hours (48 quarter hours) of completion of an undergraduate degree.
- The degree must be completed within 10-semesters (15 quarters).
- Applicant must be meeting the institution’s standard for good academic standing.
- Applicant cannot concurrently receive any athletics aid from the institution.
- Applicant must use the award to complete the first undergraduate degree requirements from the institution where the student-athlete exhausted his or her athletics eligibility.

In addition, the following criteria applies to the award:

- The Division II Degree-Completion Award value is the lesser of:
  - Tuition for his or her remaining credits toward completing an undergraduate degree; or
  - $7,000.
- The Division II Degree-Completion Award may be used for summer term and other short terms immediately preceding or following the final undergraduate term/year, provided it is within the student-athlete’s 10 semesters (15 quarters).
- An institution is limited to nominating a maximum of three student-athletes for the Division II Degree-Completion Award.
- The committee will rank all applicants who have completed applications and will reach out to alternates as awarding dollars become available.
How to Apply

The following materials are required to complete the application process.

1. Nomination can be initiated by the FAR, Athletics Director, SWA or other designee.
2. The nominee must include a personal statement containing specific information requested by the selection committee (e.g., list of extracurricular activities, leadership roles, membership in professional organizations).
3. Academic information from an advisor or department chair responsible for the applicant’s academic program.
4. Financial aid information from the financial aid office.
5. Endorsement(s) from the director of athletics, senior woman administrator, faculty athletics representative or coach at the Division II institution.
6. An official transcript from the institution where the student-athlete exhausted his or her athletics eligibility must be included. Applications must also include official transcripts from all institutions the student-athlete previously attended. Official transcripts can be scanned and uploaded to the system as a .pdf document.

The application will be available on Program Hub beginning November 15, 2018 for the 2019-20 academic year awards. The application deadline is February 15, 2019.

Selection Process

Applications are reviewed by a special committee composed of the representatives from six Division II institutions. The selection committee is comprised of:

Two representatives from the Division II Academic Requirements Committee; one NCAA Division II Management Council representative; one Division II director of athletics appointed by the Division II Athletic Directors’ Association; and two Division II faculty athletics representatives appointed by the Faculty Athletics Representatives Association.

The following links will provide you more information regarding this program.

- Question and Answer Document
- 2018-19 Division II Degree-Completion Award Recipients
- Contact the NCAA regarding this program

- Division II
- Scholarships
Jim McKay Scholarship

In 2008, the National Collegiate Athletic Association established the Jim McKay Scholarship to recognize the immense contributions and legacy of pioneer sports journalist Jim McKay. Annually, one male and one female student or student-athlete will be awarded a one-time $10,000 Jim McKay scholarship in recognition of outstanding academic achievement and their potential to make a major contribution to the sports communication industry or public relations. McKay scholars will be recognized as having a unique aptitude and commitment to the communications field while displaying the highest level of professional integrity, including the principles of truthfulness, accuracy, objectivity, impartiality, fairness and public accountability, with the element of compassion that so infused McKay's long and storied career. While McKay scholars not need a major in communications or journalism, they should demonstrate achievement in sport communication, public relations or at least show an interest in contributing to the field.

Please read the information below carefully and note that only the faculty athletics representative or the chief academic officer of the institution at which the nominee is a student or student-athlete may nominate qualified candidates.

All former student-athletes who earned an undergraduate degree from an NCAA member school are eligible to be nominated by that school for an NCAA graduate degree scholarship, regardless of when they received their undergraduate degree.

Qualifications

Students or student-athletes at an active NCAA member institution who:

1. Have an overall undergraduate cumulative grade-point average of 3.500 or better (based on a maximum 4.000), or the equivalent in other recognized grading systems;
2. Are in their final season of NCAA athletics eligibility or will not be using any remaining athletics eligibility;
3. Be enrolled in graduate study at an NCAA member institution or be a graduating senior committed to enrolling in a graduate degree program within five years of being named a McKay Scholar;
4. Demonstrate efforts in the communication field or have an interest beyond their major to contribute to sports communication;
5. Ascribe to the highest levels of integrity, including the principles of truthfulness, accuracy, objectivity, impartiality, fairness and public accountability;
6. Have evidenced superior character and leadership;
7. Have an understanding and appreciation for the legacy of Jim McKay, his contributions to sport broadcasting and specifically his award-winning oratory on the 1972 Olympic Games in Munich.

Overview of nomination process

The Jim McKay Scholarship nomination is submitted by the faculty athletics representative (FAR) or chief academic officer. There is no limit to the number of qualified students or student-athletes that an institution can nominate. It is the responsibility of the FAR or chief academic officer to ensure all sections of the nomination are submitted to the NCAA national office not later than January 11, 2019.

FARs or chief academic officer must nominate qualified student-athletes using the application in Program Hub. System-generated emails will be sent to the student or student-athlete to notify him or her they have
been nominated.

**Application sections**

The information described below must be completed online by the nominee:

1. The application form, to be completed online by the student, student-athlete, the faculty athletics representative or chief academic officer of the nominating institution;
2. A personal essay outlining the nominee’s short and long-term goals, explaining the relationship of the proposed graduate study to these goals and describing the student or student-athlete’s personal and intellectual development, including the role played in this development by intercollegiate athletics. This statement shall be authored by the nominee;
3. Four factual lists.
   a. Principle activities while in college [excluding community activities];
   b. **Student-athletes**: Athletics honors while in college [including athletics records, prizes, scholarships and offices held];
   c. **Students**: Internships or activities that demonstrate an effort to contribute to sports communication or public relations.
   d. Academic honors while in college and;
   e. Involvement in community activities with dates while in college. For the community activities list, please indicate the number of hours per week, weeks per year and the number of years of involvement. [If you are referencing an activity by its formal name, please provide a brief explanation of the project].
   f. **Please do not substitute a resume in lieu of these lists and please do not include any one item on more than one list.**
4. Applicants must upload official transcripts to complete the application. Official transcripts can be scanned and uploaded to the system as a .pdf document. You must upload all transcripts at one time. Please ensure the transcript reflect ALL undergraduate work
5. Four letters of recommendation.
   a. A faculty member teaching in the discipline of the nominee’s baccalaureate degree;
   b. A person able to judge the nominee’s contribution to intercollegiate athletics or academic advisor;
   c. Two endorsers of your choice;
   d. The Endorsements tab will appear after an applicant has listed each endorser’s information (name and email address) and after the applicant has submitted his or her application. The endorser will only receive an automated email upon application submission. The endorser’s email address provided by the applicant must be used to log in to Program Hub to endorse. This is the email address to which the notification was received

For more information, contact Lori Thomas at the NCAA national office at 317/917-6683 or by email at lthomas@ncaa.org.

**Jim McKay Scholarship past recipients**

**2014**

- Bryan Baumgartner, Edinboro University of Pennsylvania
- Kimberly Borza, University of Pennsylvania

**2013**
Jim McKay Graduate Scholarship | NCAA.org - The Official Site of the... http://www.ncaa.org/jim-mckay-graduate-scholarship

2012

- Jonathan Gault, Dartmouth College
- Kaitlin Morse, Southeastern Louisiana University

Division I
Division II
Division III

Jim McKay Scholarship: Key Dates

- Sep. 14: Application Opens
- Jan. 11, 2019: Application deadline at 5 p.m. Eastern
- March 8, 2019: Finalists notified
- March 23-25, 2019: In-person interviews in Indianapolis

Program Application Resources

- Click here to apply on The Program Hub
- Instructions for Applicants
- Quick Guide for Endorsing in Program Hub
- Instructions for Nominators

2018 Jim McKay Scholarship Winners

An NCAA committee has selected two recipients of the 2018 Jim McKay Scholarships: Soren Dahl, who swam for North Carolina State and will graduate this month after double majoring in communications and political science, and Kylee Smith, who played on the Belmont women’s basketball team and now is pursuing a Master of Sports Administration.

Read More >
The NCAA Graduate Student Research Grant Program provides funding for graduate student research examining the role of intercollegiate athletics in higher education and the college student-athlete psychosocial experience. Grants are set at a maximum of $7,500, and are available to graduate students enrolled at NCAA-member institutions. For detailed information and proposal guidelines, please review the Call for Proposals and other linked documents under "Applicant Resources" on this webpage.
Graduate Student Research Grant Additional Information

- NCAA announces student research grant winners
- 2018 Graduate Student Research Grant Winner Abstracts
- Launching Pad
- Characteristics of NCAA Graduate Student Research Grant Proposals
- Graduate Student Research Grant Summaries of Findings
- For more information contact Lydia Bell

- Privacy/Legal Statement
- Terms of Use
- Contact Us
- NCAA Employment
- FAQs
Division II Diversity Grants

The Division II diversity grants provide grant funding to members committed to enhancing ethnic minority and gender representation in athletics administration and assistant coaching positions.

Proposals for all three grants must be submitted via the NCAA Program Hub between noon Eastern time on Sept. 14, 2018 and 5 p.m. Eastern time on Jan. 30, 2019. Click here to download the scoring rubric for all grants.

Selected recipients will be notified by the end of March.

Ethnic Minorities and Women’s Internship Grant

The Ethnic Minorities and Women’s Internship Grant funds full-time, entry-level athletics administrative positions for one academic year.

The required orientation for this grant is July 24-25, 2019 in Indianapolis.

- Division II Ethnic Minority and Women's Internship Grant Guidelines
- Selection Committee
- Current Recipients

Strategic Alliance Matching Grant

The Strategic Alliance Matching Grant funds full-time, mid- to senior-level athletics administration positions
during a five-year commitment.

- Division II Strategic Alliance Matching Grant Guidelines
- Selection Committee
- Current Recipients

**Coaching Enhancement Grant**

The Coaching Enhancement Grant funds new, full-time assistant coaching positions for all NCAA-sponsored sports during a five-year commitment.

- Division II Coaching Enhancement Grant Guidelines
- Selection Committee
- Current Recipients

Contact Ali Teopas Spungen at 317-917-6711 or ateopas@ncaa.org for more information.

- Inclusion
- Division II
- Ethnic Minority and Women's Internship Grant
- Strategic Alliance Matching Grant
- Coaching Enhancement Grant

**More Division II Diversity Grants Information**

- Submit a proposal
- NCAA Scholarships and Grants
- Division II
- Leadership Development
- Office of Inclusion
- Privacy/Legal Statement
- Terms of Use
- Contact Us
- NCAA Employment
- FAQs
The NCAA/Women Leaders in College Sports Women's Leadership Symposium (WLS) is developed for women aspiring to or just beginning a career in intercollegiate athletics. This program aims to enrich participants’ skills, expand their professional network and promote the recruitment and retention of women working in intercollegiate athletics administration. This program will ask participants to take an active role in exploring:

- Personal Branding
Individual Strengths and Values
Resume Building
Interviewing
Goal and Vision Setting

Key Dates

- January 2019 (Application opens)
- March 2019 (Applicants notified of status)
- April 24-26, 2019 in Kansas City, Missouri (Program dates and location)

Eligibility

Women aspiring for a career in intercollegiate athletics, including, but not limited to:

- Graduate Students/Assistants
- Athletics Interns
- Entry-level Athletics Staff Members
- Coaches transitioning into athletics administration
- You must hold membership with Women Leaders

Cost of attending

Tuition for WLS is $100 and includes registration, meals (breakfast, lunch, breaks), (2) nights' hotel, and all program materials. Travel is NOT included.

Application

Applications for the 2019 WLS will open in January 2019 on the Women Leaders in College Sports website. Applications will be reviewed by the Women Leaders in College Sports Education & Professional Development Committee and selections are made based on ensuring diversity in age, administrative duties, division and ethnicity. 100 participants will be selected to attend. You must be a Women Leaders member to attend.

- Leadership Development
- Women Leaders in College Sports

More information

- Click here to Apply
Postgraduate Internship Program

Key Dates:

- Aug. 6, 2018 – Application opens (8 a.m. Eastern time)
- Sept. 14, 2018 – Application deadline (5 p.m. Eastern time)
- Oct. 15-24, 2018 – Phone screen interviews for selected candidates
- Nov. 14-15, 2018 – In-person interviews for selected candidates
- Dec. 6-10, 2018 – Notifications sent to candidates
- June 17, 2019 – Start date for 2019-20 internship program

Apply:

- [Apply for the internship via NCAA Program Hub](#)
- [Check out the reference guide for submitting applications](#)

The NCAA Postgraduate Internship Program annually provides on-the-job learning experiences at the national office in Indianapolis to college graduates who are passionate in their pursuit of a career in college sports administration.

With a focus on ethnic minorities, women and former student-athletes, this yearlong program gives insight to the inner workings of college sports from the national perspective. Interns over the past 25 years have taken
their experience and institutional knowledge onto campuses and into the conference offices as full-time administrators.

NCAA postgraduate interns are nonexempt employees with benefits and they receive comprehensive training, mentor assignments, networking opportunities throughout the internship. Additionally, postgraduate interns plan and execute professional development site visits to conference offices, member campuses and affiliate organizations to further their knowledge of the collegiate sports industry and network with today's leaders.

The application for the 2019-20 postgraduate internship will open at 8 a.m. Monday, Aug. 6, 2018. The deadline to apply is **5 p.m. Eastern time Friday, Sept. 14, 2018**.

"I give all of the credit for my career path back to starting as an NCAA intern and really understanding the workings of the national office and college athletics."

– **Terri Steeb Gronau**, vice president of NCAA Division II (2001 intern class)

"When I left the NCAA and went to a campus, I was prepared because I was actually doing the work of an athletics professional while an intern at the national office."

– **Chris Reynolds**, Bradley director of athletics (1997 intern class)

"The internship changed my life. I tell everybody to apply for one."

– **Jocelyn Fisher Gates**, Boston College senior associate athletics director and senior woman administrator (2009 intern class)

**Eligibility**

Applicants must be a college graduate from a **four-year NCAA member school by the start of the internship program June 17, 2019**. The NCAA Postgraduate Internship Program is not designed to provide interns internship credit toward an undergraduate degree; however, with graduate school approval, an intern can be eligible to earn graduate degree credit.

**Internship opportunities**

The NCAA offers yearlong internships within several focus areas at the national office: Administrative services, accounting, championships, marketing, communications, education and community engagement, executive, inclusion, governance, public relations and regulatory affairs.

**Contact us**

For more information about the NCAA Postgraduate Internship Program, please contact us via email at internship@ncaa.org.

- Leadership Development
- Division I
- Division II
- Division III
- NCAA Postgraduate Internship Program
Internships

- Academic and Membership Affairs
- Administrative Services
- Championships and Alliances
- Communications
- Inclusion and Human Resources
- Eligibility Center
- Enforcement
- Governance

More Information

- Postgraduate Internship Program
- Meet the 2018-19 Interns
- Leadership Development
- Leadership Development on YouTube

Intern Success Stories

- Tom Anderson, NCAA Eligibility Center
- Marcus Bishop, Governance
- Ayaz Hafeez, Enforcement
- Barrington Huntley, Academic and Membership Affairs
- Kaitlyn Purcell, Academic and Membership Affairs
- Frank Yeboah, Accelerating Academic Success Program

- Privacy/Legal Statement
- Terms of Use
- Contact Us
- NCAA Employment
- FAQs
Information for Team Contacts

March 22 – 24 • Grapevine, TX

The goal of the APPLE Training Institute is to assist colleges in applying the comprehensive APPLE model to their campus environment. Over the course of the weekend, student-athletes and administrators create an institution-specific action plan to prevent student-athlete substance abuse and to promote health and wellness.

P.O. Box 800139 • Charlottesville, VA 22908
Holly Deering • Program Manager • 434.982.1814
APPLEathletics@virginia.edu • APPLEathletics.org
Apply to Present

Do you have an outstanding campaign, program, new policy or recruitment strategy that you want to share with other attendees? We are looking for teams to provide 30-minute presentations during our outbreak sessions. Preference will be given to schools reporting on the results of previous APPLE action plans and CHOICES Grants. Share your success and lessons learned with other participants.

Applications due by February 22nd

Funding

Funding from the NCAA covers:
- Travel to and from Dallas, TX.
- Shared double occupancy hotel rooms on Friday and Saturday night. APPLE staff make all hotel arrangements.
- Meals beginning with Friday dinner through Sunday breakfast.
- One-time stipend: $75 per participant to cover incidentals, e.g., ground transportation and meals not provided while at APPLE.

Baseline Assessment

All schools attending the APPLE Training Institute must first complete the confidential Athletics Department Baseline Assessment. It is critical that Athletic Departments complete this assessment before the deadline, since many of the discussions at APPLE will be based on your results. (Attendees will receive a confidential summary of their campus’ survey results upon arrival at the Training Institute.) Baseline Assessment due February 22nd

Travel will be scheduled through the NCAA once teams are finalized.

Airfares are non-refundable and non-transferable. They are issued to individuals rather than the institutions, and may not be re-issued if team members change. NCAA Division II needs to be reimbursed for airfares purchased for the original team member before airfares for the new team members can be authorized. In order to limit airfare expenses, airfares must be finalized and booked no later than March 8th.

Schedule at a Glance

Friday

1:30-4:00 PM  Registration & Check-In
4:00-5:00 PM  Orientation
5:00-6:00 PM  Dinner & Welcome
6:00-7:00 PM  Foundations of the APPLE model
7:00-7:30 PM  Break & TEAM Coalition
7:30-8:45 PM  Opening Keynote
8:45-9:00 PM  Evening Wrap Up

Saturday

8:00-9:00 AM  Breakfast
9:00-Noon  The APPLE Model: Campus Implementation & Team Meetings
12:00-2:30 PM  Lunch & Break
2:30-3:30 PM  Breakout Session 1
3:30-4:30 PM  Breakout Session 2
4:40-5:10 PM  Breakout Session 3
5:15-6:00 PM  Team Meetings
5:30-6:30 PM  Break
6:30-9:00 PM  Dinner & Networking Reception

Sunday

8:00-9:00 AM  Breakfast
9:00-10:00 AM  Closing Keynote
10:00-10:30 AM  Team Coalition
10:30-11:30 AM  Final Team Meeting
SubmitAPPLE Action Plan

Please visit our website www.APPLEathletics.org for more information about the APPLE Training Institute.
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<th>SAAC President Name</th>
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<th>Advisor Name (2)</th>
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| No President??   | Grids are turned in to me | Already know the grids will be late |