

Division III Committee Descriptions

July 2015

Administrative Committee. The Administrative Committee acts as the primary governing body that can take action between meetings of the Management and Presidents Councils standing quarterly meetings, conducting items of business necessary to promote the normal and orderly administration of Division III. Any actions of the Administrative Committee are reported to, and ratified by, the Management or Presidents Council. The Committee has one in-person meeting annually in March and all other business is conducted via teleconference or electronic mail.

Championships Committee. The Championships Committee handles the oversight of Division III's championships. The committee reports directly to Management Council on matters such as budgetary recommendations. The committee also supervises the Division III championships qualification and selection process; reviews recommendations from sports committees regarding the administration of those championship; and reviews other issues related to the administration of championships events. The committee meets in-person three times a year in February, May and September as well as conducting monthly teleconferences.

Committee on Infractions. The Division III Committee on Infractions acts as an independent administrative body to adjudicate major infractions cases involving member institutions and their employees. The workload cannot be predicted, as it is based on the number of major infractions cases investigated by the enforcement staff and presented to the committee.

Committee on Student-Athlete Reinstatement. The Division III Committee on Student-Athlete Reinstatement (SAR) determines policies and procedures for the reinstatement process of an ineligible student-athlete; hears appeals of SAR staff decisions; and may grant eligibility or determine that eligibility should not be reinstated. The committee also establishes the policies and procedures to process waivers or appeals as approved by Management Council and may also grant such requests. The committee meets in-person twice each year in December and May and conducts teleconferences as needed.

Convention Planning Subcommittee. The Convention-Planning Subcommittee makes programmatic recommendations for the upcoming Convention to the Management and Presidents Councils on such details as educational sessions; reviews draft agendas for all sessions; and handles any additional Convention related logistics. Each subcommittee member is asked to review agendas and/or PowerPoint presentations during November and December prior to Convention. The subcommittee has five teleconferences each year in March, June, October, November and December.

Financial Aid Committee. The Financial Aid Committee oversees the financial aid reporting process, including the implementation of operating policies and procedures. The committee also tracks on student financial aid issues that may impact the Division; reviews proposed financial aid legislation; and recommends educational initiatives for the membership regarding student financial aid to Management Council. The committee meets in-person twice a year in February and November and conducts regularly scheduled teleconferences.

Division III Committee Descriptions

July 2015

Interpretations and Legislation Committee. The Division III Interpretations and Legislation Committee is responsible for interpreting Division III legislation and issuing official interpretations and educational resources, as necessary. The committee also reviews and refines legislative proposals; incorporates interpretations into the Division III legislation; and reviews Division III legislative issues to ensure that the legislation remains appropriate and relevant in the Division III climate. The committee conducts monthly teleconferences and meets in person twice a year.

Management Council. The Management Council reports directly to the Presidents Council and handles the implementation of policies adopted by the Association's Board of Governors and Division III Presidents Council. The Management Council may sponsor legislative proposals; make interpretations of Division III's bylaws; and may also handle resolution of Division III issues and recommendations from other committees and working groups throughout the Division's substructure.

Academic Issues Subcommittee. The Academic Issues Subcommittee is a subcommittee of the NCAA Division III Management Council that reviews concepts related to the academic eligibility of student-athletes. The subcommittee also provides waivers of the NCAA academic-eligibility legislation as appropriate. The subcommittee meets via teleconference every other Thursday and currently does not hold in-person meetings.

Playing and Practice Seasons Subcommittee. The Playing and Practice Seasons Subcommittee (PPSS) is a subcommittee of Management Council that reviews playing and practice season issues, interpretations and proposed legislation. The subcommittee works closely with members of the NCAA championships staff and the NCAA Division III Championships Committee to ensure a consistent application of legislation and philosophy within Division III during both the regular season and postseason. The subcommittee typically meets in person twice each year on the day prior to the Management Council's April and October meetings. The subcommittee may be asked to convene, via teleconference or in person, more frequently when urgent issues arise.

Membership Committee. The Membership Committee oversees the provisional and reclassifying membership process; oversees programming and resources for the education of active members; and reviews waiver requests of membership requirements. The committee meets in-person twice each year in February and June and conducts monthly teleconferences.

Nominating Committee. The Nominating Committee reviews the slates of nominees and makes recommendations to fill Division III committee positions and Division III positions on Association-wide committees. The committee meets in-person twice a year in February and September (half-day meetings), and conducts conference calls as needed.

Presidents Council. The Presidents Council is the highest governing body in Division III. The Council establishes and directs the general policy of the Division, while also establishing Division III's strategic plan. Presidents Council has the ability to make recommendations to the Board of Governors, the Association's highest governing body, on matters related to Division III such as championships, and may

Division III Committee Descriptions

July 2015

approve the use of funds allocated to the Division. Additionally, Presidents Council may sponsor legislation independent of Management Council.

Sport Committees. Division III sport committees conduct their respective Division III championship(s) and develop policies and procedures to administer the championship(s) in an efficient and orderly manner. Sport committees directly report to the Championships Committee, which helps direct and approve recommendations or policies and procedures from the sport committees. Sport committee members also chair regional advisory committees (RACs), oversee selections to national championships and serve as the NCAA representative during preliminary-round competition and championship finals. Most sport committees meet in-person twice each year – once at the national championship as well as at the NCAA national office. The committee conducts regularly scheduled teleconferences during the sport's playing season.

Strategic Planning and Finance Committee. The Strategic Planning and Finance Committee monitors and updates the Division III Strategic Plan consistent with the Division III philosophy statement and the goals and objectives within the plan. The committee also monitors the administration of the Division III annual operating budget and reports to the Management Council on a regular basis regarding that topic. The committee conducts two teleconferences each year in July and November and one in-person meeting in March.

Student-Athlete Advisory Committee. The Student-Athlete Advisory Committee (SAAC) represents the Division III student-athlete voice in the Division III governance structure by reviewing legislation; identifying significant student-athlete issues; implementing national student-athlete based initiatives; encouraging community outreach; and enhancing Division III student-athlete involvement in and understanding of Division III in general. The SAAC is also the committee that is primarily responsible for maintaining and coordinating the division's nationwide partnership with Special Olympics. The committee meets in-person four times each year in January, April, July and November. It also conducts teleconferences as needed.

Subcommittee for Legislative Relief. The Subcommittee for Legislative Relief reviews requests to waive the normal application of NCAA legislation. NCAA member institutions or conferences have the ability to request a legislative relief waiver when no other committee/subcommittee has the authority to waive specific NCAA legislation. NCAA staff initially reviews legislative relief waiver requests submitted by member institutions or conferences. The subcommittee for legislative relief serves as an appellate body for all staff decisions that the membership wishes to appeal. The subcommittee has a standing weekly call to hear appeal requests. The call will be cancelled if no appeals are submitted within a given week. The subcommittee also has two teleconferences each year; one before the April Management Council meeting and one before the October Management Council meeting.

