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DIVISION II **MANUAL**

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Division Membership

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20.01 General Principles.

20.01.1 Membership in the Association. Eligibility for membership in the Association; conditions, obligations and classes of Association membership; and procedures governing the termination, suspension and reinstatement of such membership are governed by this article and Constitution 3. *(Revised: 7/23/13)*

20.01.2 Compliance With NCAA Legislation. To be an active member, an institution shall be in compliance with all applicable provisions of the constitution and bylaws of the Association. An institution that fails to do so shall be subject to the enforcement procedures and penalties issued by the Division II Membership Committee (e.g., loss of enhancement funds; change to membership classification). *(Adopted: 7/23/13)*

20.01.3 Division II Membership Classification. Each active and provisional member institution and each member conference is designated as a member for certain legislative and competitive purposes. Multidivision classification is permitted under specified circumstances (see Bylaw 20.3). *(Revised: 7/23/13, 1/18/14 effective 8/1/14, for institutions making application to enter the membership process 2/1/15, and thereafter)*

20.01.4 Division II Membership Process. Institutions seeking to become active members of Division II in all sports must successfully complete the requirements of the Division II membership process. The membership process requires a minimum of three provisional years and is monitored by the Membership Committee. *(Adopted: 7/23/13, 1/18/14 effective 8/1/14, for institutions making application to enter the membership process 2/1/15, and thereafter)*

20.02 Definitions and Applications.

20.02.1 Active Member Institution. An active member institution is a four-year college or university or a two-year upper-level collegiate institution accredited by the appropriate regional accrediting agency and duly elected to active membership under the provisions of Constitution 3. Active member institutions have the right to compete in NCAA championships, to vote on legislation and other issues before the Association, and to enjoy other privileges of membership designated in the constitution and bylaws of the Association. (See Constitution 3.3.2.1.1 regarding restrictions on the privileges of for-profit institutions.) *(Adopted: 7/23/13, Revised: 10/30/14)*

20.02.2 Mixed Team. A mixed team is a varsity intercollegiate sports team on which at least one individual of each gender competes. *(Adopted: 7/23/13)*

20.02.3 Multidivision Classification. Multidivision classification is the procedure in which a member institution may petition to have a certain sport or sports classified in a division other than the division in which it holds membership (see Bylaw 20.3). *(Adopted: 7/23/13)*

20.02.4 Probation. Probation is a membership classification status assigned to an institution, which indicates that an institution's membership is not in good standing. The status of probation serves as warning that certain conditions and obligations of membership have not been satisfied and failure to correct such deficiencies shall result in the institution's reclassification to the category of restricted membership. An institution does not lose membership benefits as a result of being placed on probation. *(Adopted: 4/11/06)*

20.02.5 Provisional Membership. A provisional member institution in the candidacy and provisional periods is a four-year college or university or a two-year upper-level collegiate institution accredited by the appropriate regional accrediting agency (see Constitution 3.2.1.1.1 for the accreditation standard for an institution in the NCAA Canadian pilot program) and that has applied for active membership in the Association. The institution shall be elected to provisional membership under the provisions of this article and Constitution 3.6.3. Provisional membership is a prerequisite for active membership and shall last for a minimum of three years (candidacy period is a minimum of two years; provisional period is a minimum of one year). During the provisional period, an institution shall administer its athletics programs in accordance with the constitution, bylaws and other legislation of

the Association. Provisional members shall receive all publications and mailings received by active members in addition to other privileges designated in the constitution and bylaws of the Association. For specific requirements, see Bylaw 20.2. *(Adopted: 1/11/94 effective 9/2/94, Revised: 1/14/97 effective 8/1/97, for institutions petitioning for provisional membership on or after 8/1/97, 6/1/11, 7/23/13)*

Delayed effective date. See specific date below.

20.02.5 Provisional Membership. A provisional member institution is a four-year college or university or a two-year upper-level collegiate institution accredited by the appropriate regional accrediting agency (see Constitution 3.2.1.1.1 for the accreditation standard for an institution in the NCAA Canadian pilot program) and that has applied for active membership in the Association. The institution shall be elected to provisional membership under the provisions of this article and Constitution 3.6.3. Provisional membership is a prerequisite for active membership and shall last for a minimum of three years. During year one of the membership process, an institution shall administer its athletics programs in accordance with NCAA legislation regarding full-time enrollment, good academic standing, sports sponsorship and health and safety. During years two and three of the provisional period, an institution shall administer its athletics programs in accordance with the constitution, bylaws and other legislation of the Association. Provisional members shall receive all publications and mailings received by active members in addition to other privileges designated in the constitution and bylaws of the Association. For specific requirements, see Bylaw 20.2. *(Adopted: 1/11/94 effective 9/2/94, Revised: 1/14/97 effective 8/1/97, for institutions petitioning for provisional membership on or after 8/1/97, 6/1/11, 7/23/13, 1/18/14 effective 8/1/14, for institutions making application to enter the membership process 2/1/15, and thereafter, 4/14/15)*

20.02.6 Restricted Membership. Restricted membership is a membership classification status assigned to an institution that fails to comply with the minimum requirements of its division (e.g., sports sponsorship, minimum financial aid requirements). An institution placed in such status indicates the loss of any or all of the following benefits of membership: championships eligibility; voting privileges; enhancement funds (equal distribution part); and committee service. Further, an institution placed in restricted membership status will not count for the premium portion of the conference grant program. Failure to comply shall forfeit immediately the institution's membership in the Association. *(Revised: 4/11/06, 1/15/11 effective 8/1/11, 7/23/11)*

20.03 Emerging Sports for Women.

20.03.1 Definition of Emerging Sports for Women. The following shall be considered emerging sports for women (see Bylaw 20.10.3.2): *(Adopted: 1/11/94 effective 9/1/94, Revised: 1/13/03, 1/17/09 effective 8/1/10, 7/23/13)*

- (a) **Team Sports:** rugby; and *(Revised: 1/13/98, 1/13/03 effective 8/1/03, 1/17/09 effective 8/1/09, 1/17/09 effective 8/1/10, 1/17/15 effective 8/1/15)*
- (b) **Individual Sports:** equestrian and triathlon. *(Revised: 1/12/99, 1/13/03 effective 8/1/03, 1/17/09 effective 8/1/09, 1/15/11 effective 8/1/11, 1/18/14 effective 8/1/14)*

20.03.1.1 Removal of Emerging Sports. A sport shall no longer be considered an emerging sport once the sport has been established as a championship sport. Further, an emerging sport is limited to a 10-year time period to become a championship sport unless it can be demonstrated that steady growth has occurred during that time. *(Adopted: 1/13/98, Revised: 7/23/13)*

20.1 Establishment of and Compliance With Division Criteria.

20.1.1 Adoption of Criteria. The members of each division, by majority vote, may establish division criteria for membership and competition by sport.

20.1.2 Effective Date and Compliance Period. In establishing criteria, the members of the division shall specify the effective date and compliance period, if any. Each institution (either as a member of that division or as an institution that competes in a sport in that division under the provisions of multidivision classification per Bylaw 20.3) shall conform to the requirements of the criteria by that effective date or by the end of the compliance period, whichever is later. Amendments to membership criteria shall be effective the September 1 after adoption or a future September 1.

20.1.3 Deadline for Meeting Performance Criterion. An institution must comply with any specific performance criterion adopted by the membership of its division (e.g., that the institution sponsor a minimum number of sports, schedule and play a specific percentage or number of contests against opponents of a certain division, or demonstrate a specific level of paid attendance) by the end of the academic year before the effective date of the legislation.

20.1.4 Continuation of Compliance. To retain division membership or approved multidivision classification (per Bylaw 20.3), each active member institution shall continue to meet division criteria when any grace period expires. If an institution fails to remain in compliance with its division's criteria, the institution's membership (or its sport per Bylaw 20.3) shall be reassigned to a division for which it qualifies. If the member (or its sport per

Bylaw 20.3) does not qualify for any division, the institution shall be reclassified in accordance with Bylaw 20.1.7 and also shall be subject to the Association's enforcement procedures. *(Revised: 7/23/13)*

20.1.5 Failure to Conform by Effective Date. If an active member institution has not conformed to the adopted criteria of its division by the effective date or the end of the prescribed compliance period, the institution's membership (or its sport per Bylaw 20.3) shall be reassigned to a division for which it qualifies. If the member (or its sport per Bylaw 20.3) does not qualify for any division, the institution (or its sport per Bylaw 20.3) shall be reclassified in accordance with Bylaw 20.1.7. *(Revised: 5/16/11, 7/23/13)*

20.1.6 Noncompliance With Membership Requirements and the Enforcement Process—Authority of the Membership Committee. The Membership Committee shall review issues regarding membership requirements (e.g., sports sponsorship, financial aid) that are discovered during the enforcement process and shall impose, when necessary, penalties for noncompliance. *(Adopted: 7/20/10, Revised: 5/13/11)*

20.1.7 Noncompliance and Waivers of Division Criteria.

20.1.7.1 Restricted Membership.

20.1.7.1.1 Minimum One-Year Compliance Period. If an institution (or its sport per Bylaw 20.3) does not meet its division's criteria for membership, the institution (or its sport per Bylaw 20.3) may be placed in a restricted membership category for a minimum of one year (see Bylaw 20.02.6). If the member institution does not meet its division's criteria for membership at the end of the restricted membership period, the member shall forfeit immediately its membership in the Association. *(Revised: 7/20/10, 1/15/11 effective 8/1/11, 7/23/13)*

20.1.7.1.2 Voting Privileges and Eligibility for Championships. During the period of restricted membership, an institution shall be (see Bylaw 20.02.6): *(Revised: 7/20/10, 7/23/13)*

- (a) In compliance to the greatest extent possible with that division's scheduling criteria;
- (b) Bound by all other applicable rules of the Association;
- (c) Permitted to vote only on dominant issues; and *(Revised: 1/10/03)*
- (d) Ineligible for NCAA championships and postseason football contests. *(Revised: 1/10/03)*

20.1.7.1.3 No Voluntary Selection of "Restricted Membership" Category. "Restricted membership" status is imposed only when an institution has failed to comply with division membership criteria. (See Bylaw 20.02.6.) An institution is not permitted to select voluntarily or to request that it be placed in the "restricted membership" category. *(Revised: 7/20/10)*

20.1.7.1.4 Removal of Restricted Membership Status. When an institution that has been placed in restricted membership status wishes to return to active membership, it shall meet the criteria for the division that were in effect at the time it became restricted or that have become effective since that time. If a restricted institution wishes to move to a different membership division, it is considered a petitioner for change of division membership per Bylaw 20.4 and would be required to meet all of the new division's criteria for membership at the time the institution leaves restricted status. (See Bylaw 20.02.6.) *(Revised: 7/20/10, 7/23/13)*

20.1.7.2 Waivers of Division Membership Criteria. The following institutions may request a waiver from the appropriate divisional committee that has oversight of membership criteria: *(Revised: 1/11/94 effective 9/2/94, 7/20/10, 7/23/13, 2/18/14)*

- (a) An institution applying for multidivision classification;
- (b) An institution applying for a change of division membership;
- (c) An institution placed in the restricted membership category (see Bylaw 20.02.6);
- (d) An active member institution that does not meet the applicable membership criteria of its division; or
- (e) An active member institution that does not meet (or does not expect to meet within the applicable compliance period, if any) new criteria adopted by the membership of its division. The institution's request for a waiver shall be signed by the institution's president or chancellor. The Membership Committee shall determine the deadline for submission and the effective date of such waiver requests.

20.1.7.2.1 Voting Requirement. The Membership Committee, by a majority of its members present and voting, shall hear and act on an institution's waiver of the division's criteria. The Management Council, or a subcommittee designated by the Management Council, shall hear and act on an institution's appeal of a decision made by the Membership Committee in regard to an institution's waiver of the division's criteria. *(Revised: 1/10/00, 2/21/08, 7/23/13)*

20.2 Division II Membership Process.

20.2.1 Eligibility for Membership in Division II.

20.2.1.1 Types of Institutions. Membership in the candidacy and provisional periods is available to four-year colleges and universities and two-year upper-level collegiate institutions, accredited by the appropriate regional accrediting agency (see Constitution 3.2.1.1.1 for the accreditation standard for an institution in the

NCAA Canadian pilot program) and duly elected to membership process under the provisions of Constitution 3.6.3 and Bylaw 20.2. (*Revised: 5/4/06, 10/16/12, 7/23/13*)

20.2.1.2 Drug-Testing Program and Consent Form. An institution in the provisional period of the membership process shall administer annually, on a form prescribed by Management Council, a signed drug-testing consent form for each student-athlete (per Bylaw 12.02.7) in accordance with Bylaw 14.1.4 and shall ensure compliance with the requirements of the NCAA Drug-Testing Program outlined in Constitution 3.3.4.10. (*Adopted: 8/28/13*)

20.2.1.3 Conditions and Obligations of Membership in the Candidacy Period of the Membership Process. During years one and two of the membership process, an institution shall administer its athletics programs in accordance with NCAA legislation regarding health and safety. (*Adopted: 4/14/15, for institutions beginning candidacy year two of the membership process 9/1/15 and thereafter*)

20.2.1.4 Conditions and Obligations of Membership in the Provisional Period of the Membership Process. An institution in the provisional period of the membership process shall administer its athletics program in accordance with the constitution, bylaws and other legislation of the Association. (*Revised: 1/8/07 effective 8/1/07, for those institutions entering the membership process on 8/1/07 or thereafter, 2/4/08, 7/23/13*)

20.2.2 Membership Process. Institutions seeking to become active members of Division II in all sports must successfully complete all requirements of the Division II membership process, as specified in Bylaw 20.2. (*Adopted: 1/8/07 effective 8/1/07, for those institutions entering the membership process on 8/1/07 and thereafter, 1/14/12 effective 8/1/12, for an institution entering the Division II membership process on or after 9/1/12, 7/23/13*)

20.2.2.1 Administrative Requirements for Application.

20.2.2.1.1 Deadline for Submission of Application. An institution applying for Division II membership shall complete an application, signed by the president or chancellor, and received in the national office not later than February 1. (*Adopted: 1/8/07 effective 8/1/07, for those institutions entering the membership process on 8/1/07 and thereafter, Revised: 2/4/08, 4/21/09, 8/1/10, for any institution that submits an application for acceptance into the membership process to begin year one of the candidacy period 9/1/11, or thereafter 10/19/10, 7/24/12, for any institution that submits an application for acceptance into the membership process to begin year one of the candidacy period 9/1/13 and thereafter, 7/23/13*)

20.2.2.1.2 Sponsorship Requirement. An applicant institution must be sponsored by an active member institution or conference. A written affirmation of sponsorship from the active member institution or conference shall accompany the application. (*Adopted: 1/8/07 effective 8/1/07, for those institutions entering the membership process on 8/1/07 and thereafter, Revised: 2/4/08, 4/21/09, 8/1/10, for any institution that submits an application for acceptance into the membership process to begin year one of the candidacy period 9/1/11 or thereafter, 10/19/10, 7/24/12, for any institution that submits an application for acceptance into the membership process to begin year one of the candidacy period 9/1/13 and thereafter, 7/23/13*)

20.2.2.1.3 Application Fee. An application fee shall accompany the application form. The amount of the fee will be determined annually by the Membership Committee based on a continual analysis of expenses associated with the membership process. An applicant institution that is not selected to enter the membership process shall receive a refund of the application fee on a prorated basis as determined by the Membership Committee. (*Adopted: 1/8/07 effective 8/1/07, for those institutions entering the membership process on 8/1/07 and thereafter, Revised: 2/4/08, 4/21/09, 8/1/10, for any institution that submits an application for acceptance into the membership process to begin year one of the candidacy period 9/1/11 or thereafter, 10/19/10, 7/24/12, for any institution that submits an application for acceptance into the membership process to begin year one of the candidacy period 9/1/13 and thereafter, 7/23/13, 10/21/14, for any institution applying to enter the Division II membership process on or after 2/1/15*)

20.2.2.1.4 Class Size Limitation. The Management Council, on recommendation of the Membership Committee, may establish an annual limit on the number of institutions that will be selected to begin the membership process. (*Adopted: 1/8/07 effective 8/1/07, for those institutions entering the membership process on 8/1/07 and thereafter, Revised: 2/4/08, 4/21/09, 8/1/10, for any institution that submits an application for acceptance into the membership process to begin year one of the candidacy period 9/1/11 or thereafter, 10/19/10, 7/24/12, for any institution that submits an application for acceptance into the membership process to begin year one of the candidacy period 9/1/13 and thereafter, 7/23/13*)

20.2.2.1.5 Membership Committee Authority. The Membership Committee has the authority to accept or not accept an institution's application to enter the Division II membership process. (*Adopted: 1/8/07 effective 8/1/07, for those institutions entering the membership process on 8/1/07 and thereafter, Revised: 2/4/08, 4/21/09, 8/1/10, for any institution that submits an application for acceptance into the membership process to begin year one of the candidacy period 9/1/11 or thereafter, 10/19/10, 7/24/12, for any institution that submits an application for acceptance into the membership process to begin year one of the candidacy period 9/1/13 and thereafter, 7/23/13*)

20.2.2.2 Administrative Requirement Prior to Active Membership—Conference Membership. An institution must receive a bona fide invitation for membership from an active Division II conference before applying for Division II membership. *(Adopted: 1/14/12 effective 8/1/12, for an institution entering the Division II membership process on or after 9/1/12, 7/23/13, 7/19/16)*

20.2.2.3 Candidacy Period. Once an institution receives notice that it has been accepted to begin the Division II membership process, the institution shall enter the candidacy period on September 1, the beginning of practice in any sport for the fall term or the first day of classes for that fall term, whichever occurs first, following the acceptance of the application. The candidacy period shall be a minimum of two years. At the completion of the two-year period, the institution shall receive a determination of its readiness to proceed to the provisional period. *(Adopted: 1/8/07 effective 8/1/07, for those institutions entering the membership process on 8/1/07 and thereafter, Revised: 1/23/09, 7/23/13)*

20.2.2.3.1 Assessment Program—Candidacy Period. Institutions are required to complete the following activities during the candidacy period: *(Adopted: 1/8/07 effective 8/1/07, for those institutions entering the membership process on 8/1/07, and thereafter, Revised: 1/23/09, 7/23/13)*

- (a) **Year One:** *(Adopted: 1/8/07 effective 8/1/07, for those institutions entering the membership process on 8/1/07, and thereafter)*
 - (1) Demonstrated administration of its athletics program in accordance with NCAA legislation regarding health and safety; *(Revised: 4/14/15; for institutions beginning candidacy year two of the membership process 9/1/15 and thereafter)*
 - (2) A visit paid by the institution to an active member institution's campus, as selected by the Membership Committee;
 - (3) A comprehensive self-study and evaluation of its intercollegiate athletics program using the Division II Institutional Self-Study Guide (ISSG); *(Revised: 7/23/13)*
 - (4) Demonstrated involvement and commitment of the president or chancellor at the institution, as determined by the Membership Committee; *(Revised: 7/23/13)*
 - (5) An on-campus assessment conducted by an outside group selected by the Membership Committee to review the readiness of the institution to become an active member, as measured against a Division II active member's athletics program; and *(Revised: 7/23/13)*
 - (6) An annual report submitted by June 1, which shall include the following: a completed Institutional Self-Study Guide (ISSG); and an updated athletics department strategic plan. See the Membership Committee's policies and procedures manual for more clarification regarding the content of an annual report. *(Revised: 7/23/13)*
- (b) **Year Two:** *(Adopted: 1/8/07 effective 8/1/07, for those institutions entering the membership process on 8/1/07, and thereafter)*
 - (1) Demonstrated administration of its athletics program in accordance with NCAA legislation regarding health and safety; *(Revised: 4/14/15; for institutions beginning candidacy year two of the membership process 9/1/15 and thereafter)*
 - (2) An on-campus assessment conducted by the Membership Committee to review progress;
 - (3) Demonstrated involvement and commitment of the president or chancellor at the institution in the membership process, as determined by the Membership Committee; and *(Revised: 7/23/13)*
 - (4) An annual report submitted by June 1, which shall include the following: a completed Institutional Self-Study Guide (ISSG); and, an updated athletics department strategic plan. See the Membership Committee's policies and procedures manual for more clarification regarding the content of an annual report. *(Revised: 7/23/13)*

20.2.2.4 Provisional Period. After successful completion of the candidacy period, an institution will be invited to enter the provisional period of the membership process. During the provisional period, an institution's readiness to become an active member institution will continue to be evaluated. The length of the provisional period will vary depending on an institution's readiness to become an active member institution; however, in no event shall the provisional period be less than one year. *(Adopted: 1/8/07 effective 8/1/07, for those institutions entering the membership process on 8/1/07 and thereafter, Revised: 1/23/09, 7/23/13)*

20.2.2.4.1 Provisional Period Fee. A nonrefundable fee will be assessed if an institution is invited to provisional membership. The amount of the fee will be determined annually by the Membership Committee, based on a continual analysis of expenses associated with the new member process. Additionally, a check in the appropriate amount for annual dues (see the current annual dues for active members per Constitution 3.7.3) also shall accompany the notice. *(Adopted: 1/8/07 effective 8/1/07, for those institutions entering the membership process on 8/1/07 and thereafter, Revised: 1/23/09, 7/23/13)*

20.2.2.4.2 Class Size Limitation. The Management Council, on recommendation of the Membership Committee, may establish an annual limit on the number of eligible institutions that will be invited to begin

the provisional period. *(Adopted: 1/8/07 effective 8/1/07, for those institutions entering the membership process on 8/1/07 and thereafter, Revised: 1/23/09, 7/23/13)*

20.2.2.4.3 Membership Committee Authority. The Membership Committee has the authority to determine whether to invite an institution into the provisional period of the Division II membership process. *(Adopted: 7/23/13)*

20.2.2.4.4 Assessment Program—Provisional Period. Institutions are required to complete the following educational activities during the provisional period: *(Adopted: 1/8/07 effective 8/1/07, for those institutions entering the membership process on 8/1/07 and thereafter, Revised: 7/23/13)*

- (a) Demonstrated administration of its athletics program in accordance with the constitution, bylaws and other legislation of the Association;
- (b) Demonstrated involvement and commitment of the president or chancellor at the institution, as determined by the Membership Committee; *(Revised: 7/23/13)*
- (c) An on-campus assessment conducted by an outside group selected by the Membership Committee to review the readiness of the institution to become an active member through the use of a compliance blueprint review and progress since the candidacy period assessment; and *(Revised: 1/23/09, 7/23/13)*
- (d) An annual report submitted by June 1, which shall include an update on the Institutional Self-Study Guide (ISSG) action items identified by the institution. *(Revised: 7/23/13)*

20.2.2.5 Class Size Limitation. The Management Council, on recommendation of the Membership Committee, may establish an annual limit on the number of eligible institutions that will be invited to begin the provisional period. *(Adopted: 1/8/07 effective 8/1/07, for those institutions entering the membership process on 8/1/07 and thereafter, Revised: 1/23/09, 7/23/13)*

20.2.2.6 Membership Committee Authority. The Membership Committee has the authority to determine whether to invite an institution into the provisional period of the Division II membership process. *(Adopted: 7/23/13)*

20.2.3 Determination of Standing in the Membership Process.

20.2.3.1 Failure to Meet Membership Requirements. An institution in the membership process failing to meet and maintain the conditions set forth in Bylaw 20.2 and its subsections may be required to complete an additional year of either the candidacy period or the provisional period (but not both) or have its membership terminated, by a two-thirds vote of the Membership Committee members present and voting. A notice of intention to terminate membership, stating the grounds on which such an action will be based, shall be given in writing to the president or chancellor of the institution in the membership process. *(Adopted: 4/15/08, Revised: 1/23/09, 1/15/11 effective 8/1/11, 7/26/11, 7/23/13)*

20.2.3.2 Waiver of Membership Process Requirements. An institution may appeal to the Membership Committee for a waiver of the requirements of the Division II membership process based on a failure to meet the requirements due to circumstances beyond the control of the institution. The appeal must be filed by June 1 following the academic year for which the institution is seeking relief. For purposes of this bylaw, the academic year is defined as September 1 through May 31. *(Adopted: 7/23/13)*

20.2.3.2.1 Authority of Management Council. The Management Council shall hear and act on an institution's or conference's appeal of a decision made by the Membership Committee in regard to an institution's standing as a provisional member in the candidacy or provisional period. *(Adopted: 7/23/13)*

20.2.3.3 Termination and Cessation of Rights and Privileges. All rights and privileges of an institution in the membership process shall cease on any termination of membership in the candidacy or provisional periods. Any institution in the membership process whose membership is terminated may reapply to enter the membership process after a period of one year. *(Adopted: 4/15/08, Revised: 7/23/13)*

20.2.3.4 Discipline of Member Conference. During the membership process, disciplinary or corrective actions other than termination of membership, may be imposed on a member conference that includes an institution(s) that fails to fulfill the requirements of the membership process set forth in Bylaw 20.2 and its subsections. *(Adopted: 4/15/08)*

20.2.4 Restricted-Membership Status—Institution Providing Erroneous Information During Membership Process. An institution that provides erroneous information during the membership process that is material, intentional and fallacious, and would have impacted the Membership Committee's decision to move the institution forward in the membership process, shall be subject to restricted-membership status for one academic year for the entire athletics program (both men's and women's sports) following the time of discovery. *(Adopted: 1/15/11 effective 8/1/11, Revised: 7/23/13)*

20.2.4.1 Appeal—Restricted-Membership Status. Appeals of the Membership Committee decision to place an institution in restricted membership status for providing erroneous information during the membership process shall be reviewed by the Division II Management Council. *(Adopted: 1/15/11 effective 8/1/11)*

Delayed effective date. See specific date below.

20.2 Division II Membership Process.

20.2.1 Eligibility for Membership in Division II.

20.2.1.1 Types of Institutions. Membership in the provisional period is available to four-year colleges and universities and two-year upper-level collegiate institutions, accredited by the appropriate regional accrediting agency (see Constitution 3.2.1.1.1 for the accreditation standard for an institution in the NCAA Canadian pilot program) and duly elected to the membership process under the provisions of Constitution 3.6.3 and Bylaw 20.2. (*Revised: 5/4/06, 10/16/12, 7/23/13, 1/18/14 effective 8/1/14, for institutions making application to enter the membership process 2/1/15, and thereafter*)

20.2.1.2 Drug-Testing Program and Consent Form. An institution in the provisional period of the membership process shall administer annually, on a form prescribed by Management Council, a signed drug-testing consent form for each student-athlete (per Bylaw 12.02.7) in accordance with Bylaw 14.1.4 and shall ensure compliance with the requirements of the NCAA Drug-Testing Program outlined in Constitution 3.3.4.10. (*Adopted: 8/28/13*)

20.2.1.3 Conditions and Obligations of Membership in the Provisional Period of the Membership Process. During year one of the membership process, an institution shall administer its athletics programs in accordance with NCAA legislation regarding full-time enrollment, good academic standing, sports sponsorship and health and safety. An institution in the second and third years of the provisional period of the membership process shall administer its athletics program in accordance with the constitution, bylaws and other legislation of the Association. (*Revised: 1/8/07 effective 8/1/07, for those institutions entering the membership process on 8/1/07 or thereafter, 2/4/08, 7/23/13, 1/18/14 effective 8/1/14, for institutions making application to enter the membership process 2/1/15, and thereafter, 4/14/15, for institutions entering the membership process 9/1/15 and thereafter*)

20.2.2 Membership Process. Institutions seeking to become active members of Division II in all sports must successfully complete all requirements of the Division II membership process, as specified in Bylaw 20.2. (*Adopted: 1/8/07 effective 8/1/07, for those institutions entering the membership process on 8/1/07 and thereafter, 1/14/12 effective 8/1/12, for an institution entering the Division II membership process on or after 9/1/12, 7/23/13*)

20.2.2.1 Administrative Requirements for Application.

20.2.2.1.1 Deadline for Submission of Application. An institution applying for Division II membership shall complete an application, signed by the president or chancellor, and received in the national office not later than February 1. (*Adopted: 1/8/07 effective 8/1/07, for those institutions entering the membership process on 8/1/07 and thereafter, Revised: 2/4/08, 4/21/09, 8/1/10, for any institution that submits an application for acceptance into the membership process to begin year one of the candidacy period 9/1/11, or thereafter 10/19/10, 7/24/12, for any institution that submits an application for acceptance into the membership process to begin year one of the candidacy period 9/1/13 and thereafter, 7/23/13*)

20.2.2.1.2 Sponsorship Requirement. An applicant institution must be sponsored by an active member institution or conference. A written affirmation of sponsorship from the active member institution or conference shall accompany the application. (*Adopted: 1/8/07 effective 8/1/07, for those institutions entering the membership process on 8/1/07 and thereafter, Revised: 2/4/08, 4/21/09, 8/1/10, for any institution that submits an application for acceptance into the membership process to begin year one of the candidacy period 9/1/11 or thereafter, 10/19/10, 7/24/12, for any institution that submits an application for acceptance into the membership process to begin year one of the candidacy period 9/1/13 and thereafter, 7/23/13*)

20.2.2.1.3 Application Fee. An application fee shall accompany the application form. The amount of the fee will be determined annually by the Membership Committee based on a continual analysis of expenses associated with the membership process. An applicant institution that is not selected to enter the membership process shall receive a refund of the application fee on a prorated basis as determined by the Membership Committee. (*Adopted: 1/8/07 effective 8/1/07, for those institutions entering the membership process on 8/1/07 and thereafter, Revised: 2/4/08, 4/21/09, 8/1/10, for any institution that submits an application for acceptance into the membership process to begin year one of the candidacy period 9/1/11 or thereafter, 10/19/10, 7/24/12, for any institution that submits an application for acceptance into the membership process to begin year one of the candidacy period 9/1/13 and thereafter, 7/23/13, 10/21/14, for any institution applying to enter the Division II membership process on or after 2/1/15*)

20.2.2.1.4 Class Size Limitation. The Management Council, on recommendation of the Membership Committee, may establish an annual limit on the number of institutions that will be selected to begin the membership process. (*Adopted: 1/8/07 effective 8/1/07, for those institutions entering the membership process on 8/1/07 and thereafter, Revised: 2/4/08, 4/21/09, 8/1/10, for any institution that submits an application for acceptance into the membership process to begin year one of the candidacy period 9/1/11 or thereafter, 10/19/10, 7/24/12, for any institution that submits an application for acceptance into the membership process to begin year one of the candidacy period 9/1/13 and thereafter, 7/23/13*)

20.2.2.1.5 Membership Committee Authority. The Membership Committee has the authority to accept or not accept an institution's application to enter the Division II membership process. (*Adopted: 1/8/07 effective 8/1/07, for those institutions entering the membership process on 8/1/07 and thereafter, Revised:*

2/4/08, 4/21/09, 8/1/10, for any institution that submits an application for acceptance into the membership process to begin year one of the candidacy period 9/1/11 or thereafter, 10/19/10, 7/24/12, for any institution that submits an application for acceptance into the membership process to begin year one of the candidacy period 9/1/13 and thereafter, 7/23/13)

20.2.2.2 Administrative Requirement Prior to Active Membership—Conference Membership. An institution must receive a bona fide invitation for membership from an active Division II conference before applying for Division II membership. *(Adopted: 1/14/12 effective 8/1/12, for an institution entering the Division II membership process on or after 9/1/12, 7/23/13, 7/19/16)*

20.2.2.3 Provisional Period. Once an institution receives notice that it has been accepted to begin the Division II membership process, the institution shall enter the provisional period of the membership process on September 1, the beginning of practice in any sport for the fall term or the first day of classes for that fall term, whichever occurs first, following the acceptance of the application. The provisional period shall be a minimum of three years. At the completion of the three-year period, the institution shall receive a determination of its readiness to proceed to active membership. *(Adopted: 1/8/07 effective 8/1/07, for those institutions entering the membership process on 8/1/07 and thereafter, Revised: 1/23/09, 7/23/13, 1/18/14 effective 8/1/14, for institutions making application to enter the membership process 2/1/15, and thereafter)*

20.2.2.3.1 Assessment Program. Institutions are required to satisfy the following requirements during the provisional period: *(Adopted: 1/8/07 effective 8/1/07, for those institutions entering the membership process on 8/1/07, and thereafter, Revised: 1/23/09, 7/23/13, 1/18/14 effective 8/1/14, for institutions making application to enter the membership process 2/1/15, and thereafter)*

(a) **Year One:** *(Adopted: 1/8/07 effective 8/1/07, for those institutions entering the membership process on 8/1/07, and thereafter)*

- (1) Demonstrated administration of its athletics program in accordance with NCAA legislation regarding full-time enrollment, good academic standing, sports sponsorship and health and safety; *(Revised: 1/18/14 effective 8/1/14, for institutions making application to enter the membership process 2/1/15, and thereafter, 4/14/15, for institutions entering the membership process 9/1/15 and thereafter)*
- (2) A comprehensive self-study and evaluation of its intercollegiate athletics program using the Division II Institutional Self-Study Guide (ISSG); *(Revised: 7/23/13)*
- (3) Demonstrated involvement and commitment of the president or chancellor at the institution, as determined by the Membership Committee; *(Revised: 7/23/13)*
- (4) An on-campus assessment conducted by an outside group selected by the Membership Committee. NCAA staff and a representative of the Membership Committee will also participate to review the readiness of the institution to become an active member, as measured against a Division II active member's athletics program; *(Revised: 7/23/13, 1/18/14 effective 8/1/14, for institutions making application to enter the membership process 2/1/15, and thereafter)*
- (5) An annual report submitted by June 1, which shall include an updated athletics department strategic plan. See the Membership Committee's policies and procedures manual for more clarification regarding the content of an annual report; *(Revised: 7/23/13, 1/18/14 effective 8/1/14, for institutions making application to enter the membership process 2/1/15, and thereafter)*
- (6) A visit paid by the institution to an active member institution's campus, as selected by the Membership Committee;
- (7) Attendance at an orientation session conducted by the national office staff related to basic Division II operating rules and membership requirements. Institutional representatives required to attend are the chancellor or president, the director of athletics, the senior woman administrator, the faculty athletics representative, a compliance administrator and any additional individual to whom athletics reports;
- (8) Attendance at the NCAA Division II Convention Business and Membership Committee Sessions. Institutional representatives required to attend are the chancellor or president, the director of athletics, the senior woman administrator, the faculty athletics representative and a compliance administrator; and
- (9) Attendance at the Regional Rules Seminar conducted by the NCAA. Institutional representatives required to attend are the director of athletics, the senior woman administrator, the faculty athletics representative, a compliance administrator and a liaison from financial aid and the registrar's office.

(b) **Year Two:** *(Adopted: 1/8/07 effective 8/1/07, for those institutions entering the membership process on 8/1/07, and thereafter, Revised: 1/18/14 effective 8/1/14, for institutions making application to enter the membership process 2/1/15, and thereafter)*

- (1) Demonstrated administration of its athletics program in accordance with the constitution, by-laws and other legislation of the Association;

- (2) Demonstrated involvement and commitment of the president or chancellor at the institution in the membership process, as determined by the Membership Committee; (*Revised: 7/23/13*)
 - (3) An on-campus assessment conducted by an outside group selected by the Membership Committee. The assessment shall include completion of the NCAA Compliance Blueprint Review;
 - (4) An annual report submitted by June 1, which shall include an updated athletics department strategic plan. See the Membership Committee's policies and procedures manual for more clarification regarding the content of an annual report; (*Revised: 7/23/13*)
 - (5) Attendance at the NCAA Division II Convention Business and Membership Committee Sessions. Institutional representatives required to attend are the chancellor or president, the director of athletics, the senior woman administrator, the faculty athletics representative and a compliance administrator; and
 - (6) Attendance at the Regional Rules Seminar conducted by the NCAA. Institutional representatives required to attend are the director of athletics, the senior woman administrator, the faculty athletics representative, a compliance administrator and a liaison from financial aid and the registrar's office.
- (c) **Year Three:** (*Adopted: 1/18/14 effective 8/1/14, for institutions making application to enter the membership process 2/1/15, and thereafter*)
- (1) Demonstrated administration of its athletics program in accordance with the constitution, by-laws and other legislation of the Association;
 - (2) Demonstrated involvement and commitment of the president or chancellor at the institution, as determined by the Membership Committee;
 - (3) An on-campus assessment conducted by an outside group selected by the Membership Committee to review the readiness of the institution to become an active member;
 - (4) An annual report submitted by June 1, which shall include an updated athletics department strategic plan. See the Membership Committee's policies and procedures manual for more clarification regarding the content of an annual report;
 - (5) Attendance at the NCAA Division II Convention business and Membership Committee sessions. Institutional representatives required to attend are the chancellor or president, the director of athletics, the senior woman administrator, the faculty athletics representative and a compliance administrator; and
 - (6) Attendance at the Regional Rules Seminar conducted by the NCAA. Institutional representatives required to attend are the director of athletics, the senior woman administrator, the faculty athletics representative, a compliance administrator and a liaison from financial aid and the registrar's office.
- (d) **Additional Requirements for Active Membership.** An institution must satisfy the following requirements at least once during the three year membership process: (*Adopted: 1/18/14 effective 8/1/14, for institutions making application to enter the membership process 2/1/15, and thereafter*)
- (1) Attendance at the NCAA Inclusion Forum. Institutional representatives required to attend are the senior woman administrator and a senior level administrator outside of athletics;
 - (2) Attendance by the faculty athletics representative at the Faculty Athletics Representative Association National Convention; and
 - (3) Attendance by the senior woman administrator at a professional development event (e.g., NACWAA Convention, Administrative Enhancement Institute, NACDA Convention).

20.2.2.4 Provisional Period—Year Three Fee. A nonrefundable fee will be assessed if an institution is invited to year three of provisional membership. The amount of the fee will be determined annually by the Membership Committee, based on a continual analysis of expenses associated with the new member process. Additionally, a check in the appropriate amount for annual dues (see the current annual dues for active members per Constitution 3.7.3) also shall accompany the notice. (*Adopted: 1/8/07 effective 8/1/07, for those institutions entering the membership process on 8/1/07 and thereafter, Revised: 1/23/09, 7/23/13, 1/18/14 effective 8/1/14, for institutions making application to enter the membership process 2/1/15, and thereafter*)

20.2.3 Determination of Standing in the Membership Process.

20.2.3.1 Failure to Meet Membership Requirements. An institution in the membership process failing to meet and maintain the conditions set forth in Bylaw 20.2 and its subsections may be required to complete an additional year of the provisional period or have its membership terminated, by a two-thirds vote of the Membership Committee members present and voting. A notice of intention to terminate membership, stating the grounds on which such an action will be based, shall be given in writing to the president or chancellor of the institution in the membership process. (*Adopted: 4/15/08, Revised: 1/23/09, 1/15/11 effective 8/1/11, 7/26/11, 7/23/13, 1/18/14 effective 8/1/14, for institutions making application to enter the membership process 2/1/15, and thereafter*)

20.2.3.2 Waiver of Membership Process Requirements. An institution may appeal to the Membership Committee for a waiver of the requirements of the Division II membership process based on a failure to meet the requirements due to circumstances beyond the control of the institution. The appeal must be filed by June 1 following the academic year for which the institution is seeking relief. For purposes of this bylaw, the academic year is defined as September 1 through May 31. *(Adopted: 7/23/13)*

20.2.3.2.1 Authority of Management Council. The Management Council shall hear and act on an institution's or conference's appeal of a decision made by the Membership Committee in regard to an institution's or conference's standing as a provisional member. *(Adopted: 7/23/13, Revised: 1/18/14 effective 8/1/14, for institutions making application to enter the membership process 2/1/15, and thereafter)*

20.2.3.3 Termination and Cessation of Rights and Privileges. All rights and privileges of an institution in the membership process shall cease on any termination of membership in the provisional period. Any institution in the membership process whose membership is terminated may reapply to enter the membership process after a period of one year. *(Adopted: 4/15/08, Revised: 7/23/13, 1/18/14 effective 8/1/14, for institutions making application to enter the membership process 2/1/15, and thereafter)*

20.3 Multidivision Classification.

20.3.1 Multidivision-Classification Options. A member institution may have a sport classified in a division other than the one in which it is a member only in the following circumstances:

20.3.1.1 Classification of a Sport in Division I. A member may have a sport classified in Division I, provided the sport was classified during the 2010-11 academic year. *(Revised: 1/11/94 effective 8/1/94, 4/17/12)*

20.3.1.1.1 Reclassification of a Sport of the Opposite Gender. A member that had one sport classified in Division I during the 2010-11 academic year may petition to have one sport of the opposite gender, other than football or basketball, classified in Division I, provided the original sport remains classified in Division I. Once a sport begins the first academic year of classification in Division I, the sport shall no longer be eligible to participate in Division II championships. The sport remains ineligible for Division II championships for the duration of the multidivision classification. *(Adopted: 4/15/08, Revised: 4/17/12)*

20.3.1.2 Women's Multidivision-Classification Limitation. A member institution that has its women's program classified in a division other than its membership division (per Constitution 3) shall not be eligible to petition for the multidivision-classification opportunities available to a women's program that is classified in the same division as the institution's men's program. *(Revised: 7/23/13)*

20.3.2 Requesting Reclassification of a Single Sport from Division I to Division II. A member institution that has a single sport classified as Division I per Bylaw 20.3.1 may petition to reclassify that single sport back to Division II. *(Revised: 7/23/13)*

20.3.2.1 Notification Requirement. When petitioning for reclassification of a single sport from Division I to Division II, the institution shall submit a written request to the Division II Membership Committee. The request must be received in the national office not later than June 1 preceding the year in which the institution will begin complying with the applicable division criteria. *(Revised: 1/12/04 effective 8/1/04, 10/29/04, 7/23/13)*

20.3.2.2 Reclassification Period. A member reclassifying a single sport from Division I to Division II shall complete a two-year reclassification period. At the end of the two-year period (unless an institution is required to repeat a year), a member reclassifying a single sport from Division I to Division II shall be eligible for participation in Division II in the sport effective the September 1 immediately following the successful completion of the two-year reclassification period. *(Revised: 1/12/04 effective 8/1/04, 7/23/13)*

20.3.2.2.1 Rules Compliance Requirements. A member institution reclassifying a single sport from Division I to Division II shall administer its athletics program in that sport in accordance with the Division II constitution, bylaws and other legislation of the Association for the entire two-year reclassification period. *(Adopted: 1/12/04 effective 8/1/04)*

20.3.2.2.2 Annual Review. A member institution reclassifying a single sport from Division I to Division II shall provide, on an annual basis, a written report to be reviewed by the Membership Committee describing the institution's progress in meeting the application of the Division II constitution, bylaws and other legislation of the Association to its reclassifying single sport. *(Adopted: 1/12/04 effective 8/1/04)*

20.3.2.3 Waiver. The Membership Committee may waive any of the requirements in Bylaw 20.3.2. An institution reclassifying a single sport from Division I to Division II that requests a waiver of the two-year reclassification period (see Bylaw 20.3.2.2) must provide written documentation to the Membership Committee demonstrating that the institution will satisfy Division II legislation in the sport during the two-year period (e.g., eligibility lists, schedules, financial aid equivalency information, verification of student-athlete eligibility from the NCAA Eligibility Center). *(Adopted: 1/14/09 effective 8/1/09, Revised: 7/24/12 effective 8/1/13, 7/23/13)*

20.3.2.3.1 Authority of Management Council. The Management Council shall hear and act on an institution's appeal of a decision made by the Membership Committee in regard to an institution's standing as a reclassified single sport. *(Adopted: 7/23/13)*

20.3.3 Championships Eligibility.

20.3.3.1 Reclassifying a Single Sport from Division I to Division II. To be eligible for the NCAA championship in the single sport in Division II on the September 1 following the successful completion of the two-year reclassification period, the institution shall comply with all championships eligibility requirements, as prescribed by Bylaw 31, and otherwise shall be eligible for participation in that championship. In addition, a member that has been approved for reclassification of the single sport from Division I to Division II shall comply with the championships eligibility of Bylaw 18.4.2. *(Adopted: 1/12/04 effective 8/1/04, Revised: 7/23/13)*

20.3.4 Waivers—New Division or Subdivision. When the institution's reclassification was the direct result of the creation of a new division or subdivision, the Board of Governors, by a two-thirds majority of its members present and voting, may grant waivers of the two-year requirement of Bylaw 20.3.2.2 if it deems that unusual circumstances warrant such action. *(Revised: 7/23/13, 1/26/15)*

20.4 Change of Division Membership (All Sports).

20.4.1 Reclassification Process. An institution that is currently an active member of Division I and seeks to reclassify its divisional membership in all sports to Division II must successfully complete all requirements of the membership process as determined by the Membership Committee to obtain active member status in Division II. An institution that is currently an active member of Division III and seeks to reclassify its divisional membership in all sports to Division II must successfully complete the membership process specified in Bylaw 20.2.2 to obtain active member status in Division II. *(Adopted: 1/8/07 effective 8/1/07, for those institutions entering the membership process on 8/1/07 and thereafter, Revised: 7/20/10, 7/23/13)*

20.4.2 Active Division II Membership Following Reclassification.

20.4.2.1 Three-Year Requirement. Once the change of division membership has been approved, the institution shall remain classified in Division II for a minimum of three years. *(Adopted: 1/12/04)*

20.4.2.2 Championships Eligibility.

20.4.2.2.1 Reclassification to Division II. To be eligible for NCAA championships in Division II on September 1 following successful completion of the membership process, the institution shall comply with all championships eligibility requirements, as prescribed by Bylaw 31, and otherwise shall be eligible for participation in those championships. In addition, a member of Division II shall comply with the provisions of Bylaw 18.4. *(Adopted: 1/12/04, Revised: 4/16/13, 7/23/13)*

20.4.2.2.3 Reclassification from Division II to Division I or Division III. A member of Division II that is reclassifying to Division I or Division III shall no longer be eligible for the following benefits once it officially begins the reclassification process: *(Adopted: 1/12/04, Revised: 4/11/06, 4/16/13, 7/23/13)*

- (a) Participation in any Division II NCAA championships;
- (b) Receipt of Division II Enhancement Fund proceeds; and
- (c) Voting at the annual NCAA Convention. An institution reclassifying to Division III remains eligible for Division II championships and/or committee service during the Division III exploratory period, provided the institution continues to comply with all Division II regulations. However, such eligibility shall terminate once the exploratory period ends and the reclassification period to Division III has officially begun. *(Revised: 7/23/13)*

20.4.2.4 Waivers.

20.4.2.4.1 Three-Year Requirement. The Membership Committee, by a two-thirds majority of its members present and voting, may grant waivers of the three-year requirement set forth in Bylaw 20.4.2.1 if it deems that unusual circumstances warrant such action. *(Adopted: 1/12/04, Revised: 1/8/07 effective 8/1/07, for those institutions entering the membership process on 8/1/07 and thereafter, 7/24/07, 5/16/11, 7/23/13)*

20.4.2.4.1.1 Authority of Management Council. The Management Council shall hear and act on an institution's appeal of a decision made by the Membership Committee in regard to an institution's waiver of the three-year requirement. *(Adopted: 1/12/04, Revised: 1/8/07 effective 8/1/07, for those institutions entering the membership process on 8/1/07, and thereafter, 7/24/07, 5/16/11, 7/23/13)*

20.4.2.4.2 New Division or Subdivision. When the institution's reclassification was the direct result of the creation of a new division or subdivision, the Board of Governors, by a two-thirds majority of its members present and voting, may grant waivers of the three-year requirement of Bylaw 20.4.2.1 if it deems that unusual circumstances warrant such action. *(Adopted: 1/12/04, Revised: 1/8/07 effective 8/1/07, for those institutions entering the membership process on 8/1/07, and thereafter, 5/16/11, 1/26/15)*

20.6 Division Legislation.

20.6.1 Applicable Legislation. A member institution shall observe the applicable legislation and requirements of its membership division. However, if the institution is eligible to participate in a sport in another division (see Bylaw 20.3 for multidivision-classification privileges), it shall apply the rules of the other division that govern the sport in question.

20.7 Eligibility for National Collegiate and Division Championships.

20.7.1 Eligibility for National Collegiate Championships. An active member institution in good standing, regardless of division, is eligible for the National Collegiate Championships, if a division championship in the respective sport is not offered in its division. Such an institution is required to meet only the institutional and individual eligibility requirements of its division that govern the sport in question. Separate championships in each division are not sponsored in the following sports: (*Revised: 7/23/13, 1/17/15 effective 8/1/15, 5/1/15*)

Women's beach volleyball	Women's ice hockey
Women's bowling	Men's and women's rifle
Men's and women's fencing	Men's and women's skiing
Men's gymnastics	Men's volleyball
Women's gymnastics	Men's and women's water polo

20.7.1.1 Maximum Awards Exception. An institution may exceed the maximum awards limitation of its division in a sport in which only a National Collegiate Championship is conducted and remain eligible for that NCAA event (see Bylaw 15.5.2 for financial aid equivalency limits). (*Revised: 7/23/13*)

20.7.1.1.1 Declaration of Intent to Be Exempt. A member institution that desires to exceed the maximum awards limitation in a given sport (or sports) shall file a declaration of its intent to be exempt from that limitation with the appropriate divisional Membership Committee. The declaration shall be received at the national office not later than the June 1 before the academic year for which it seeks the exemption. The institution then shall be governed by the appropriate Division I legislation governing maximum awards for that year. (*Revised: 7/23/13*)

20.7.2 Options When No Division II Championship Is Conducted. An active member institution that holds membership in Division II is eligible to compete in the Division I championship in those sports for which no Division II championship is conducted. The institution shall declare its intention with the Championships Committee to compete by June 1. This declaration of intent shall be effective for a minimum of three years. (*Revised: 1/10/91 effective 9/1/92, 7/23/13*)

20.7.2.1 Participation in Division I Championship. To be eligible for the Division I championship in such a sport, the member institution is required to meet all Division I institutional and individual eligibility requirements and may use Division I financial aid limitations in that sport as permitted under Bylaw 20.7.1.1. (*Revised: 1/10/91 effective 9/1/92*)

20.7.2.2 Exception for Maximum Number of Contests or Dates of Competition. A member institution that is eligible for a championship in Division I because there is no championship in that sport in Division II shall apply the maximum number of contests or dates of competition in the sport involved that applies in Division I. (*Revised: 7/23/13*)

20.10 Membership Requirements.

PHILOSOPHY STATEMENT

In addition to the purposes and fundamental policy of the National Collegiate Athletic Association, as set forth in Constitution 1, members of Division II believe that a well-conducted intercollegiate athletics program, based on sound educational principles and practices, is a proper part of the educational mission of a university or college and that the educational well-being and academic success of the participating student-athlete is of primary concern. (*Revised: 1/14/08 effective 8/1/08*)

Higher education has lasting importance on an individual's future success. For this reason, the positioning statement for the division and the emphasis for the student-athlete experience in Division II is a comprehensive program of learning and development in a personal setting. The Division II approach provides growth opportunities through academic achievement, learning in high-level athletics competition and development of positive societal attitudes in service to community. The balance and integration of these different areas of learning provide Division II student-athletes a path to graduation while cultivating a variety of skills and knowledge for life ahead.

Members support the following attributes in the belief that these attributes assist in defining the division's priorities and emphasize the division's position within the Association: Learning; Service; Passion; Sportsmanship; Resourcefulness; and Balance. The positioning statement and the attributes shall serve as a guide for the preparation of legislation by the division and for planning and implementation of programs, initiatives and policies by member institutions, conferences and the Division II governance structure.

Furthermore, a member of Division II believes in a set of common features, which assist in defining the division. Such features include exceptional teacher-to-student ratios that provide student-athletes with a quality education, a unique model of staffing in which coaches provide additional services such as teaching and mentoring, and the development of community partnerships and student-athlete participation in community engagement activities. A member of Division II also believes in the following principles, which assist in defining the division: *(Revised: 1/14/97)*

- (a) Promoting the academic success of its student-athletes, measured in part by an institution's student-athletes graduating at least at the same rate as the institution's student body; *(Revised: 1/12/04 effective 8/1/04)*
- (b) That participation in intercollegiate athletics benefits the educational experience of its student-athletes and the entire campus community; *(Revised: 1/12/04 effective 8/1/04)*
- (c) Offering opportunities for intercollegiate athletics participation consistent with the institution's mission and philosophy; *(Revised: 1/14/97, 1/12/04 effective 8/1/04)*
- (d) That championships are intended to provide national-level competition among eligible student-athletes and teams of member institutions; *(Revised: 1/9/06 effective 8/1/06)*
- (e) Preparing student-athletes to be good citizens, leaders and contributors in their communities; *(Revised: 1/12/04 effective 8/1/04)*
- (f) Striving for equitable participation and competitive excellence, encouraging sportsmanship and ethical conduct, enhancing diversity and developing positive societal attitudes in all of its athletics endeavors; *(Revised: 1/14/97, 1/12/04 effective 8/1/04)*
- (g) That institutional staff members, including presidents and athletics personnel, shall hold prospective and enrolled student-athletes and themselves to the highest standards of personal conduct at all times, including exemplary behavior that reflects respect for the rights and dignity of opponents, teammates, officials, other students and the community at-large; *(Adopted: 1/14/12 effective 8/1/12)*
- (h) Scheduling the majority of its athletics competition with other members of Division II, insofar as regional qualification, geographical location and traditional or conference scheduling patterns permit; *(Revised: 1/14/97)*
- (i) Recognizing the need to "balance" the role of the athletics program to serve both the institution (e.g., participants, student body, faculty-staff) and the general public (e.g., community, area, state); *(Revised: 1/12/04 effective 8/1/04)*
- (j) Offering an opportunity for participation in intercollegiate athletics by awarding athletically related financial aid to its student-athletes; *(Revised: 1/14/97, 1/14/02 effective 8/1/02)*
- (k) That institutional control is a fundamental principle that supports the educational mission of a Division II institution and assumes presidential involvement and commitment. All funds supporting athletics should be controlled by the institution. The emphasis for an athletics department should be to operate within an institutionally approved budget and compliance with and self enforcement of NCAA regulations is an expectation of membership; and *(Adopted: 1/14/02 effective 8/1/02, Revised: 1/12/04 effective 8/1/04)*
- (l) That all members of Division II should commit themselves to this philosophy and to the regulations and programs of Division II. *(Revised: 1/14/97)*

20.10.1 Conditions and Obligations of Active Membership. An active member shall administer its athletics program in accordance with the constitution, bylaws and other legislation of the Association. *(Adopted: 7/23/13)*

20.10.1.1 Regular-Season Eligibility. A member shall conduct its regular-season competition under eligibility rules at least as stringent as those provisions of Bylaw 14 applicable to members (see Bylaw 14.1.1). *(Adopted: 7/23/13)*

20.10.2 Financial Aid Requirement for Membership.

20.10.2.1 Minimum Awards. A member of Division II shall annually provide financial assistance that equals one of the following: *(Adopted: 1/14/02 effective 8/1/05, for those institutions that are Division II active or provisional members as of 8/1/01; immediately for any institution applying for provisional membership after 1/14/02)*

- (a) 50 percent of the maximum allowable equivalencies in four separate sports, at least two of which must be women's sports; *(Revised: 7/23/13)*
- (b) 20 total full equivalency grants with at least 10 total full equivalency grants in women's sports; or *(Revised: 10/17/06, 7/23/13)*
- (c) A total expenditure of \$250,000 in athletically related financial aid with at least \$125,000 in women's sports. *(Revised: 10/17/06, 7/23/13)*

20.10.2.1.1 Counting Financial Aid Awards to Satisfy Minimum Requirement. In counting financial aid awarded to student-athletes to determine if the requirements set forth in Bylaw 20.10.2.1-(a) and -(b) have been satisfied, the institution must satisfy the following: *(Adopted: 1/14/02 effective 8/1/05, for those institutions that are Division II active members as of 8/1/01, Revised: 10/17/06, 7/23/13)*

- (a) Only countable financial aid, as set forth on the NCAA financial aid form, may be used to meet the appropriate minimum; *(Revised: 7/24/12 effective 8/1/13)*
- (b) Countable financial aid awarded to a student-athlete who has exhausted eligibility or awarded to a medically exempt student-athlete may be used to meet the appropriate minimum;
- (c) To be included in reaching the appropriate minimum, the financial aid actually must be awarded; and
- (d) Countable aid awarded in emerging sports for women and non-NCAA sports may not be used to meet the appropriate minimum.

20.10.2.1.2 Counting Sports Classified as Division I. For purposes of counting financial aid awarded to student-athletes, an institution may use a sport classified as a Division I sport in order to satisfy the minimum financial aid requirements for Division II membership set forth in Bylaw 20.10.2.1. *(Adopted: 1/13/03)*

20.10.2.1.3 Single-Gender Programs. Institutions that sponsor and conduct athletics programs for only one gender must award at least one half of the minimum requirements set forth in Bylaw 20.10.2.1-(a)-(c). *(Adopted: 1/13/03)*

20.10.2.1.4 Failure to Meet Minimum Financial Aid Requirement.

20.10.2.1.4.1 One-Year Probationary Period. An institution that fails to meet the minimum financial aid requirement shall be placed on probation for one year for its entire program (both men's and women's sports) in the next academic year after noncompliance is discovered. An institution shall be afforded the one-year probationary period for failure to comply with minimum financial aid criteria only once in every five-year period. The five-year period shall begin September 1 after completion of the academic year in which the membership criterion is not met (see Bylaw 20.02.4). *(Adopted: 1/14/02 effective 8/1/05, for those institutions that are Division II active members as of 8/1/01, Revised: 4/12/11, 7/23/13)*

20.10.2.1.4.2 Application of Restricted Membership Status. If an institution fails to meet the minimum financial aid requirement at the end of the probationary year or is ineligible for the once-in-five-year probationary period, it shall be placed in restricted membership (see Bylaw 20.02.6). If the institution still cannot certify compliance with the division criteria at the end of that year, it shall forfeit immediately its membership in the Association. *(Adopted: 1/14/02 effective 8/1/05, for those institutions that are Division II active members as of 8/1/01, Revised: 7/20/10, 1/15/11 effective 8/1/11, 7/23/13)*

20.10.2.1.5 Waiver of Minimum Financial Aid Requirement. The Membership Committee, by a two-thirds majority of its members present and voting, may waive the minimum financial aid requirement for Division II membership based on objective evidence that demonstrates circumstances that warrant the waiver of the normal application of the legislation. The Management Council shall hear and act on an institution's appeal of a decision made by the Membership Committee in regard to an institution's waiver of the minimum financial aid awards. *(Adopted: 1/14/02 effective 8/1/05, for those institutions that are Division II active members as of 8/1/01, Revised: 2/21/08, 5/16/11, 7/23/13)*

20.10.3 Sports Sponsorship. A member of Division II shall sponsor in Division II a minimum of: *(Adopted: 1/14/02 effective 8/1/05, for those institutions that are Division II active or provisional members as of 8/1/01; immediately for any institution applying for provisional membership or declaring its intent to reclassify to Division II on or after 1/14/02)*

- (a) **Five Men's and Five Women's Varsity Sports.** Five varsity intercollegiate sports, including at least two team sports, based on the minimum requirements of Bylaw 20.10.3.3 and involving all-male teams or mixed teams of males and females; and five varsity intercollegiate sports, including at least two team sports, based on the minimum requirements of Bylaw 20.10.3.3 and involving all-female teams; *(Revised: 7/23/13)*
- (b) **Four Men's and Six Women's Varsity Sports.** Four varsity intercollegiate sports, including at least two team sports, based on the minimum requirement of Bylaw 20.10.3.3 and involving all-male teams or mixed teams of males and females; and six varsity intercollegiate sports, including at least two team sports, based on the minimum requirements of Bylaw 20.10.3.3 and involving all-female teams; or *(Revised: 7/23/13)*
- (c) **Single-Gender Programs.** Institutions that sponsor and conduct athletics programs for only one gender must sponsor a minimum of five varsity intercollegiate sports, including at least two team sports, based on the minimum requirements of Bylaw 20.10.3.3, for that gender. *(Revised: 7/23/13)*

20.10.3.1 Acceptable Sports. The sports designated to meet the sports sponsorship criteria shall:

- (a) Be among those in which the Association sponsors a championship, except as provided in Bylaw 20.10.3.1.1 or an emerging sport for women per Bylaw 20.03;
- (b) Be recognized by the institution as varsity intercollegiate sports (see Constitution 3.3.4.4);
- (c) Involve all-male teams, mixed teams of males and females or all-female teams;
- (d) One men's and one women's sport required in Bylaw 20.10.3-(a) or one men's and one women's sport required in Bylaw 20.10.3-(b) may be sponsored in Division I; and *(Adopted: 7/23/13)*

- (e) Be among those in which the institution opts to participate only in the NCAA championship (i.e., an institution may not participate in a national championship sponsored by a non-NCAA organization). *(Revised: 1/12/04)*

20.10.3.1.1 Waiver. The Management Council, by a two-thirds majority of its members present and voting, may approve a request to designate one sport involving all-male teams or mixed teams of males and females and one sport involving all-female teams other than those set forth in Bylaw 20.10.3.1-(a). *(Revised: 1/11/89, 1/4/11)*

20.10.3.2 Waiver of Minimum Women's Sports Sponsorship Criteria. The Membership Committee, by a two-thirds majority of its members present and voting, may grant waivers of the Division II minimum women's sports sponsorship requirement in accordance with the procedure listed below: *(Revised: 7/24/07, 5/16/11)*

- (a) The institution shall submit its request for a waiver, signed by the institution's president or chancellor, to the Membership Committee. The request shall include pertinent information supporting the institution's request, and it shall be received in the national office not later than October 1; *(Revised: 1/10/90, 10/3/05, 7/23/13)*
- (b) The institution shall provide data demonstrating that the ratio of male to female enrollment prohibits the offering of the required number of sports for women; or
- (c) The institution shall provide data demonstrating insufficient student interest in establishing or maintaining the requisite number of teams.

20.10.3.2.1 New Division or Restricted Membership Status. If the Membership Committee votes to reject the institution's waiver request, the institution shall be placed in a division for which it qualifies or in restricted membership in accordance with the provisions of Bylaw 20.02.6. *(Revised: 7/24/07, 7/20/10, 7/23/13)*

20.10.3.2.1.1 Authority of Management Council. The Management Council shall hear and act on an institution's appeal of a decision made by the Membership Committee in regard to an institution's waiver of the minimum women's sports sponsorship requirement. *(Adopted: 7/24/07, Revised: 7/23/13)*

20.10.3.3 Minimum Contests and Participants Requirements for Sports Sponsorship. In each sport, the institution's team shall engage in at least a minimum number of intercollegiate contests (against four-year, degree-granting collegiate institutions) each year. In the individual sports, the institution's team shall include a minimum number of participants in each contest that is counted toward meeting the minimum-contest requirement. The following minimums are applicable: *(Revised: 1/14/02 effective 8/1/02, 1/13/03 effective 8/1/05, for institutions that are Division II active or provisional members as of 8/1/01; immediately for any institution applying for provisional membership or declaring its intent to reclassify to Division II, 1/12/04 effective 8/1/04, 1/10/05, 1/19/06, 3/17/06, 1/17/09 effective 8/1/09, 1/16/10 effective 8/1/10, 1/15/11 effective 8/1/11, 1/18/14 effective 8/1/14, 5/1/15)*

Team Sports	Minimum Contests	Individual Sports	Minimum Contests	Minimum Participants
Baseball	24	Women's Bowling	8	5
Basketball	22	Cross Country	5	5
Beach Volleyball	8	Equestrian	6	12
Field Hockey	10	Men's Fencing	6	5
Football	8	Women's Fencing	6	5
Men's Ice Hockey	20	Golf	6	5
Women's Ice Hockey	20	Men's Gymnastics	6	6
Lacrosse	8	Women's Gymnastics	6	5
Women's Rowing	6	Rifle	8	4
Women's Rugby	9	Skiing	5	5
Soccer	10	Swimming and Diving	8	11
Softball	24	Tennis	10	5
Volleyball	9	Track and Field, Indoor	4	10
Men's Water Polo	15	Track and Field, Outdoor	4	14
Women's Water Polo	10	Wrestling	12	7
		Women's Triathlon	4	3

(Note: The minimum-contest requirements set forth in Bylaws 20.10.3.3.1 through 20.10.3.3.9 apply only to the provisions of this section and do not apply to minimum-contest requirements in Bylaws 14 and 17.)

20.10.3.3.1 Completion of Contest. To count as a contest, the institution's team actually shall participate in and complete the contest. Scheduled contests that are canceled or not completed (in accordance with the playing rules of the sport) may not be counted. *(Revised: 7/23/13)*

20.10.3.3.2 Regional Cross Country Qualifying Meets. An institution may count participation in a regional cross country meet in meeting the minimum-contest requirement, provided the institution meets the minimum-participant requirement per Bylaw 20.10.3.3 and no qualifying standards exist for participation in the meet. *(Adopted: 1/11/94)*

20.10.3.3.3 Counting Multicontest Events in Team Sports. In team sports, each game in a double-header, triple-header or tournament shall be counted as one contest. *(Revised: 7/23/13)*

20.10.3.3.4 Counting Multiteam Events in Individual Sports. In individual sports, not more than two institution-versus-institution meetings shall be counted as contests in any multiteam competition (e.g., quadrangular track and field meet). If the institution achieves a single score in competition with the other competing institutions (e.g., a conference championship), it shall be counted as one contest. *(Revised: 1/11/89 effective 8/1/89, 7/23/13)*

20.10.3.3.4.1 Meets With No Team Scoring. In individual sports, a meet at which no team scoring is kept counts as a contest for the purpose of meeting the minimum-contest requirement, provided that at least the minimum number of participants per Bylaw 20.10.3.3 participate on the institution's team. *(Revised: 7/23/13)*

20.10.3.3.5 Individual Sports—One or More Sites. In individual sports, if the minimum number of student-athletes participating on one or more teams, at one or more sites, on behalf of the institution on the same day equals or exceeds the minimum number of participants per Bylaw 20.10.3.3, an institution may use the competition as a contest in meeting the minimum-contest requirements. *(Adopted: 1/16/93, Revised: 7/23/13)*

20.10.3.3.5.1 Exception—Multiday Events—Track and Field. In track and field, if the number of student-athletes participating in a multiday meet on behalf of the institution over the course of the entire meet equals or exceeds the minimum number of participants per Bylaw 20.10.3.3 and the meet is conducted on consecutive days, an institution may use the competition as a contest in meeting the minimum-contests requirements. *(Adopted: 10/20/09)*

20.10.3.3.6 Contests in Two Seasons. If an institution sponsors the same sport in two different seasons of the same academic year, it may count contests in both seasons, provided regular varsity competition is sponsored in both seasons and is so listed on the institution's official schedule in that sport.

20.10.3.3.7 Contests Versus Club Teams. A contest against a collegiate institution's club team may not be counted toward meeting minimum-contest requirements. However, a member is not precluded from scheduling club teams.

20.10.3.3.7.1 Exception—Women's Rugby. In women's rugby, an institution may count up to two contests per year against collegiate club teams toward meeting minimum-contests requirements. *(Adopted: 1/13/16)*

20.10.3.3.8 Indoor and Outdoor Track and Field. Institutions may receive credit for sponsoring both indoor and outdoor track and field provided each team participates in the minimum number of contests with at least the minimum number of participants set forth in Bylaw 20.10.3.3. An institution also may receive credit for sponsoring both indoor and outdoor track and field, provided its team participates in a total of eight indoor and outdoor meets during the year, including at least three indoor and three outdoor meets. *(Adopted: 1/14/02 effective 8/1/02, Revised: 1/13/03 effective 8/1/05, for institutions that are Division II active and provisional members as of 8/1/01; immediately for any institution applying for provisional membership or declaring its intent to reclassify to Division II, 7/23/13)*

20.10.3.3.9 Beach Volleyball. A member institution shall meet minimum sports sponsorship in beach volleyball by applying the following: *(Adopted: 1/16/10 effective 8/1/10, Revised: 5/1/15)*

- (a) Not less than three of the eight contests shall be dual, one-day competitions where all five two-person teams compete (e.g., institution versus institution on a single day). Only one contest per day shall count toward meeting this requirement; *(Revised: 10/22/13)*
- (b) The remaining number of contests shall be achieved by satisfying Bylaw 20.10.3.3.9-(a) or multi-opponent competitions. For a tournament to qualify for sports sponsorship purposes, all five two-person teams must be in competition with all other participating institutions and one institution shall be crowned champion of the tournament based on the performance of its five, two-person teams;
- (c) All other competition formats will constitute the use of a date of competition but not count towards the minimum sports sponsorship requirement; and
- (d) Contests against a collegiate institution's club team may not be counted toward meeting the minimum-contest requirements, except for the following:

- (1) During each intercollegiate season, one contest against a collegiate institution's club team may be used in meeting the minimum-contest requirements provided the contest is a dual, one-day competition in which all five two-person teams compete.

20.10.3.3.10 Women's Rugby. In women's rugby, 15-a-side and seven-a-side competition may count toward the required minimum number of contests. *(Adopted: 1/13/16)*

20.10.3.3.11 Failure to Meet Minimum Sports Sponsorship Criteria.

20.10.3.3.11.1 One-Year Probationary Period. An institution that fails to meet either the minimum men's or women's sports sponsorship criterion for its division shall be placed on probation for one year for its entire program (both men's and women's sports) in the next academic year after noncompliance with sports sponsorship requirements is discovered. An institution shall be afforded the one-year probationary period for failure to comply with sports sponsorship criteria only once in every five-year period. The five-year period shall begin the September 1 after completion of the academic year in which the membership criterion is not met. *(Adopted: 7/23/13)*

20.10.3.3.11.2 Application of Restricted Membership Status. If an institution fails to meet the sports sponsorship criteria at the end of the probationary year or is ineligible for the once-in-five-year probationary period, it shall be placed in restricted membership and shall not be eligible for NCAA championship competition in all sports (both men's and women's) in the first academic year after the probationary year (or the first academic year after failure to meet the requirements if the institution is ineligible for the once-in-five-year probationary period). (See Bylaw 20.02.6.) If the institution still cannot certify compliance with the division criteria at the end of that year, it shall forfeit immediately its membership to the Association. *(Adopted: 7/23/13)*

20.10.3.3.12 Waivers.

20.10.3.3.12.1 Minimum Contests or Participants. The Membership Committee, by a two-thirds majority of its members present and voting, may approve waivers of the minimum number of intercollegiate contests or the minimum number of participants in a contest in situations beyond the control of the institution (e.g., weather conditions or disaster preventing completion of a scheduled competition, or verified injury or illness at the site of competition preventing the participation of the required minimum number of individuals). The Management Council shall hear and act on an institution's appeal of a decision made by the Membership Committee in regard to an institution's waiver of the minimum number of intercollegiate contests or the minimum number of participants in a contest. *(Revised: 1/10/90, 7/24/07, 7/23/13)*

20.10.4 Three-Season Requirement.

20.10.4.1 Five-Sport/Three-Season Requirement. A member institution shall conduct or sponsor at least one sport involving an all-male team or a mixed team of males and females and at least one sport involving an all-female team in every sport season. An institution may use a sport to meet the three-season requirement only if the institution has met the minimum contest and participants requirements for sports sponsorship in that sport as set forth in Bylaw 20.10.3.3. *(Revised: 5/4/06, 7/23/13)*

20.10.4.1.1 Single-Gender Institution. Institutions that sponsor and conduct athletics programs for only one gender need not meet the four-sport/three-season requirement for the other gender. *(Revised: 5/4/06, 7/23/13)*

20.10.4.1.2 Waiver. The Membership Committee, by a two-thirds majority of its members present and voting, may waive the requirements of Bylaw 20.10.4.1 due to circumstances beyond an institution's control. The Management Council shall hear and act on an institution's appeal of a decision made by the Membership Committee in regard to an institution's waiver of the five-sport/three-season requirement. *(Revised: 5/4/06, 2/21/08, 5/16/11, 7/23/13)*

20.10.4.2 Counting Multiseason Sports. If an institution sponsors the same sport in two different seasons, it may count the sport only in the season in which its team participates in the most contests. To be counted as a fall sport, the majority of an institution's contests or dates of competition would have to occur from September through December; to be counted as a winter sport, December through March; to be counted as spring sport, February through May. *(Revised: 5/4/06)*

20.10.4.3 Male-Female Enrollment Ratio Waiver. The Membership Committee, by a two-thirds majority of its members present and voting, may grant waivers of the sports sponsorship requirement for men or women in accordance with the procedure listed below: *(Revised: 5/4/06, 7/23/13)*

- (a) The institution shall submit its request for a waiver, signed by the institution's president or chancellor, to the Membership Committee. The request shall include pertinent information supporting the institution's request, and shall be received in the national office not later than October 1; and
- (b) The institution shall provide data demonstrating that the male-female enrollment ratio prohibits the offering of the required number of sports for one or the other gender.

20.10.4.3.1 New Division or Restricted Membership Status. If the Membership Committee votes to reject the institution's waiver request, the institution shall be placed in a division for which it qualifies or in restricted membership in accordance with the provisions of Bylaw 20.02.6. *(Adopted: 7/23/13)*

20.10.4.3.1.1 Authority of Management Council. The Management Council shall hear and act on an institution's waiver appeal of a decision made by the Membership Committee in regard to an institution's waiver of the male-female enrollment ratio. *(Adopted: 7/23/13)*

20.10.4.4 Three-Season Sport Waiver. The Management Council, by a two-thirds majority of its members present and voting, may waive the requirement that an active member shall conduct at least one sport in every sport season if the institution is precluded by its academic calendar and climatic conditions from conducting a sport in a particular season. *(Revised: 5/4/06)*

20.10.5 Audit of Membership Requirements.

20.10.5.1 Minimum Financial Aid and Sports-Sponsorship Reports. The Membership Committee shall have the authority to conduct an audit of the information contained in a member institution's minimum financial aid report and minimum sports-sponsorship report (see Bylaw 21.8.5.7.2). *(Adopted: 1/15/11 effective 8/1/11, for an institution that completes the minimum financial aid and minimum sports-sponsorship reporting for the 2010-11 academic year by 8/15/11 and thereafter, Revised: 7/23/13)*

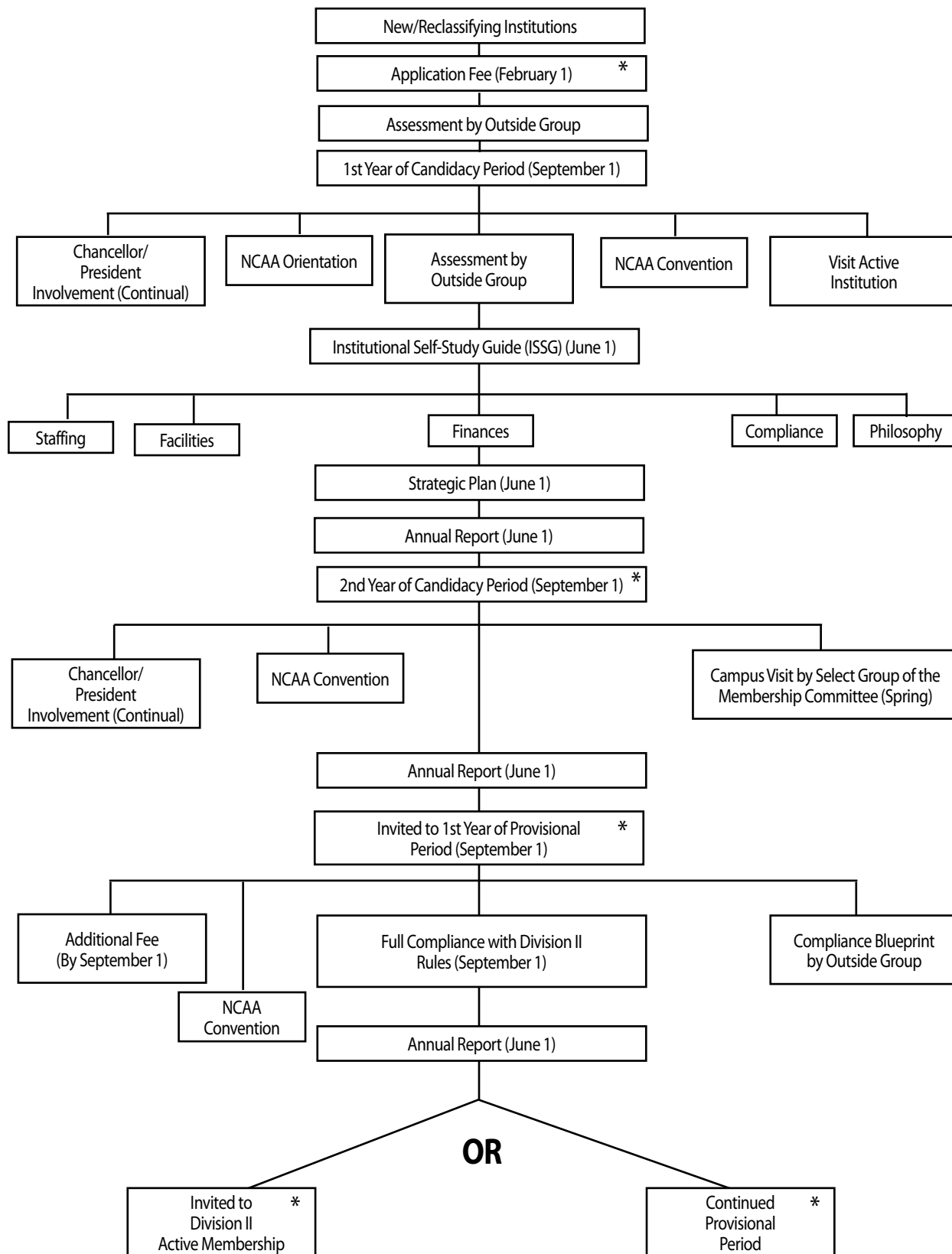
20.10.5.2 Failure to Fulfill Membership Requirements—Institution on Probation. If a member institution is placed on probation for failure to fulfill more than one membership requirement during a five-year period, the Membership Committee shall have the authority to conduct an audit of the institution's fulfillment of membership requirements (see Bylaw 21.8.5.7.2). The committee shall only audit the institution's fulfillment of membership requirements for which the institution has been placed on probation. The committee may impose conditions or penalties that an institution must satisfy during the probationary period. *(Adopted: 1/17/09 effective 8/1/09, Revised: 1/15/11 effective 8/1/11, 7/23/13)*

FIGURE 20-1
General Requirements for Division II Membership

	Sports Sponsorship: Number of Sports			Minimum Number of Team Sports	Three-season Requirement	Scheduling Requirement	Financial Aid Requirement
	All-Male or Mixed-Team Sports	OR	All-Female Sports				
Active Division II	5 4	OR	5 6	2-All male/mixed 2-All female	One sport, per gender, per season per Bylaw 20.10.4	Must meet minimum contests and participant requirement per Bylaw 20.10.3.3	Must meet minimum financial aid requirement per Bylaw 20.10.2.1
Provisional members (for institutions making application to enter the membership process prior to February 1, 2015)	5 4	OR	5 6	2-All male/mixed 2-All female	One sport, per gender, per season per Bylaw 20.10.4	Must meet minimum contests and participant requirement during the provisional period per Bylaw 20.10.3.3	Must meet minimum financial aid requirement during the provisional period per Bylaw 20.10.2.1
Provisional members (for institutions making application to enter the membership process on February 1, 2015, and thereafter)	5 4	OR	5 6	2-All male/mixed 2-All female	One sport, per gender, per season per Bylaw 20.10.4	Must meet minimum contests and participant requirement during the provisional period per Bylaws 20.2.2.3.1 and 20.10.3.3	Must meet minimum financial aid requirement during years two and three of the provisional period per Bylaws 20.2.2.3.1 and 20.10.3.3

FIGURE 20-2 Division II Membership Process

[For institutions making application to enter the membership process prior to February 1, 2015.]



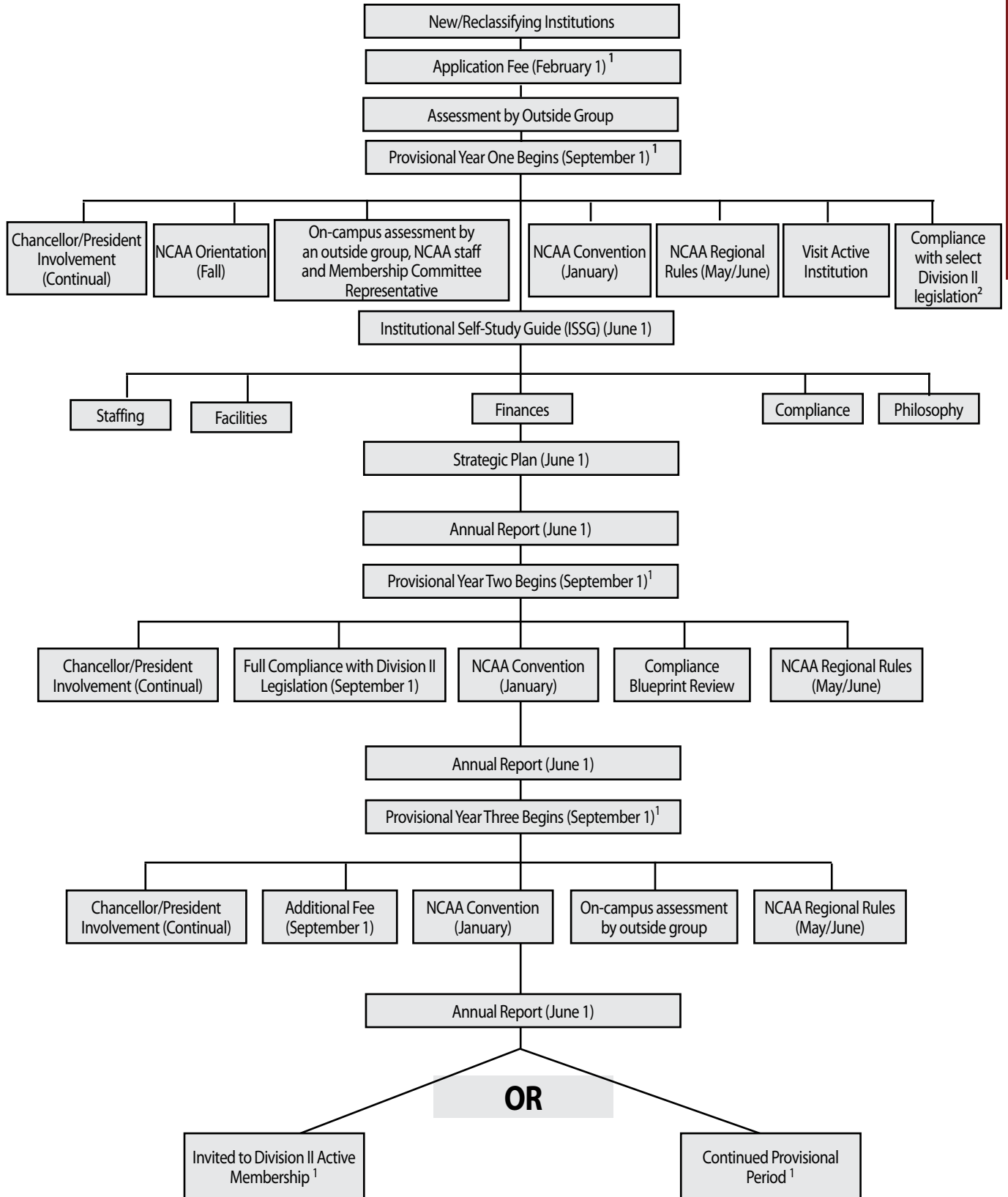
* The Division II Membership Committee has the ultimate authority to review and approve all applications and reports submitted by institutions. The committee may move an institution forward in the process, have an institution repeat a year or remove the institution from the membership process.

Note: Can only repeat one year (see Bylaw 20.2.3.1).

FIGURE 20-2

Division II Membership Process

[For institutions making application to enter the membership process on February 1, 2015, and thereafter.]



¹ The Division II Membership Committee has the ultimate authority to review and assess all applications and reports submitted by institutions. The committee may move an institution forward, have an institution repeat a year or remove the institution from the process. Institutions also have to meet the requirements of Bylaw 20.2.2.3.1-(d).

² During year one of the membership process, an institution shall administer its athletics program in accordance to NCAA legislation regarding full-time enrollment, good academic standing and sports sponsorship (see Byaw 20.02.5).

Note: Can only repeat one year (see Bylaw 20.2.3.1).