NCAA Division I Academic Performance Program
Data Review Process - Documentation Requested

1. Squad lists.

2. Documentation to demonstrate awarding of athletics aid (e.g., screen shots from student information system).

3. Documentation to demonstrate student-athlete met criteria for exception.
   a. Transfer Adjustment – Tracer form confirming full-time enrollment at four-year institution, National Student Clearinghouse report.
   b. Professional Adjustment – Roster confirming student-athlete was on roster.
   d. Armed Services – DD214 with active duty dates, other official documentation.
   e. Pregnancy – Medical documentation/birth certificate.
   f. Death/Permanently Disabled – Medical documentation, obituary, news.

4. Academic certification forms demonstrating a review of each element of the NCAA progress-toward-degree requirements with data (versus a “yes/no”).

5. Official transcripts (provided by registrar’s office).

6. Transcripts from previous institutions (for student-athletes who enrolled as transfers).

7. Continuing eligibility policies and procedures.

8. The NCAA Division I Academic Performance Program data collection and submission of policies and procedures.