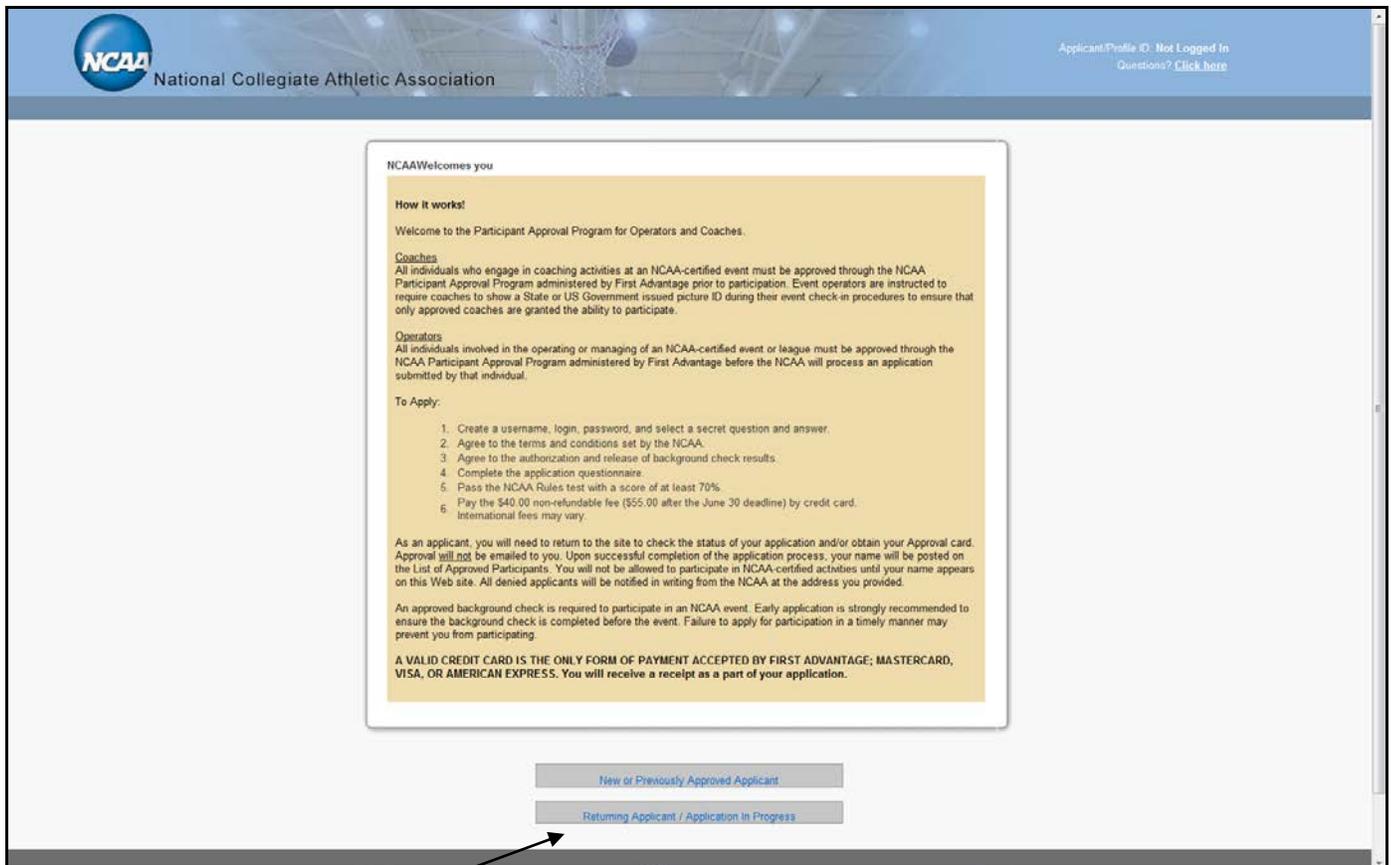


How to check for a Coaches' Approval for Individual Events.

1. As a condition of certification, an event operator is required to verify that all individuals involved in coaching activities have been granted the NCAA Participant Approval by First Advantage (FADV) prior to participation. This requirement applies to both team and individual events/camps. See: [Participant Approval Program](#).
2. It is the operator's responsibility to ensure that all coaches' names appear on the FADV list of approved coaches prior to allowing the individual to participate in any coaching activities. In order for an operator to view the FADV List of Approved Coaches, the operator will need to log in to their FADV account. Only individuals who complete the FADV process will be able to access the list of approved coaches.

WARNING: The same user name and password cannot be used by multiple people on multiple devices at the same time. If an operator will need multiple people/computers logged in to the FADV site at one time, it may be necessary to require staff to complete the FADV application process themselves. Attempting to log in on multiple devices with the same login information will result in the account being locked out of the website completely to prevent fraudulent activity and it may take time to have the account reinstated. Operators will not be excused for violations that may occur because they could not access the FADV list because they were locked out for this reason.

3. Go to: https://enterprise.fadv.com/pub/l/prospects/NCAA/Events_and_Camps.



The screenshot shows the NCAA website's Participant Approval Program for Operators and Coaches. The page features the NCAA logo and the text "National Collegiate Athletic Association". In the top right corner, it says "Applicant/Profile ID: Not Logged In" and "Questions? Click here". The main content area is a yellow box with the following text:

NCAA Welcomes you

How it works!
Welcome to the Participant Approval Program for Operators and Coaches.

Coaches
All individuals who engage in coaching activities at an NCAA-certified event must be approved through the NCAA Participant Approval Program administered by First Advantage prior to participation. Event operators are instructed to require coaches to show a State or US Government issued picture ID during their event check-in procedures to ensure that only approved coaches are granted the ability to participate.

Operators
All individuals involved in the operating or managing of an NCAA-certified event or league must be approved through the NCAA Participant Approval Program administered by First Advantage before the NCAA will process an application submitted by that individual.

To Apply:

1. Create a username, login, password, and select a secret question and answer.
2. Agree to the terms and conditions set by the NCAA.
3. Agree to the authorization and release of background check results.
4. Complete the application questionnaire.
5. Pass the NCAA Rules test with a score of at least 70%.
6. Pay the \$40.00 non-refundable fee (\$55.00 after the June 30 deadline) by credit card. International fees may vary.

As an applicant, you will need to return to the site to check the status of your application and/or obtain your Approval card. Approval will not be emailed to you. Upon successful completion of the application process, your name will be posted on the List of Approved Participants. You will not be allowed to participate in NCAA-certified activities until your name appears on this Web site. All denied applicants will be notified in writing from the NCAA at the address you provided.

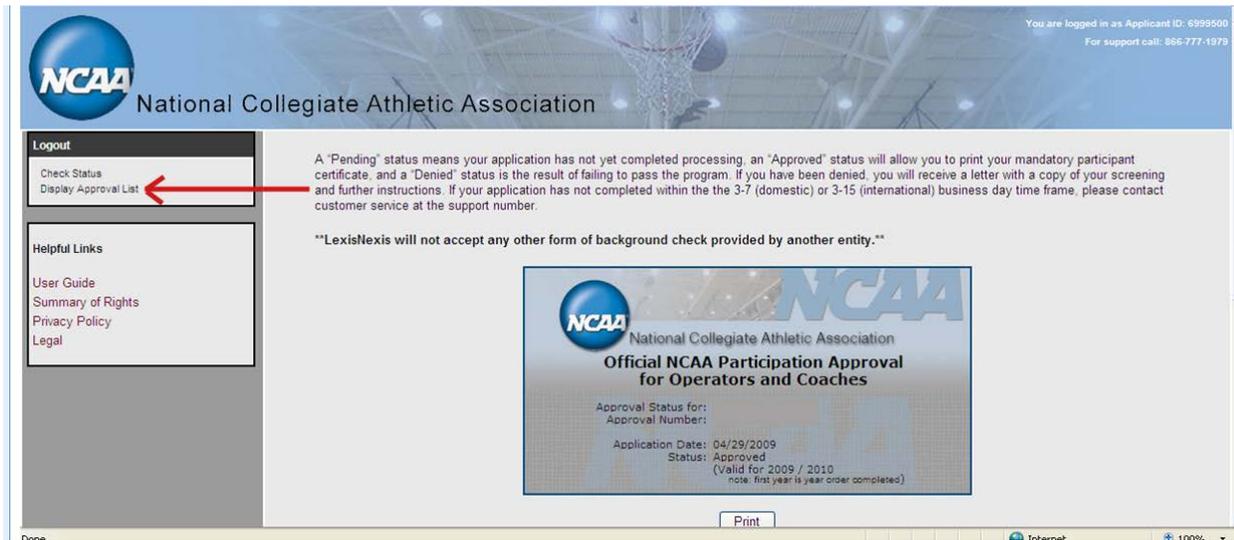
An approved background check is required to participate in an NCAA event. Early application is strongly recommended to ensure the background check is completed before the event. Failure to apply for participation in a timely manner may prevent you from participating.

A VALID CREDIT CARD IS THE ONLY FORM OF PAYMENT ACCEPTED BY FIRST ADVANTAGE; MASTERCARD, VISA, OR AMERICAN EXPRESS. You will receive a receipt as a part of your application.

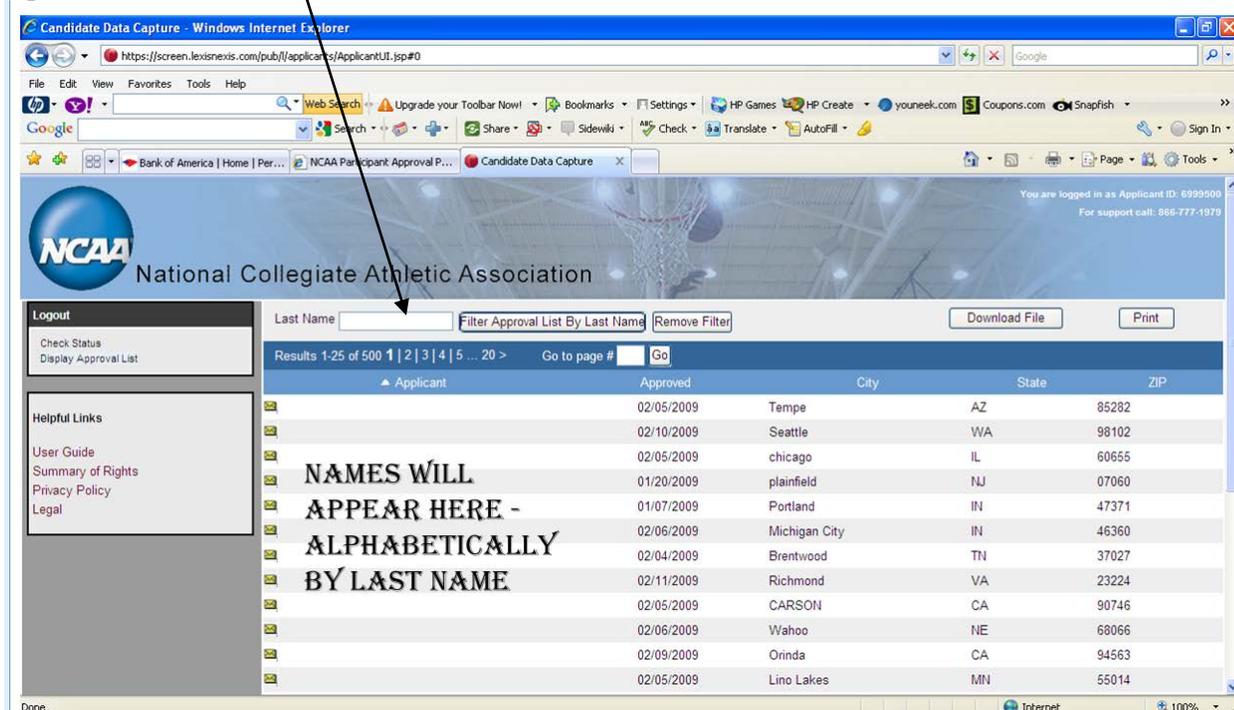
At the bottom of the page, there are two buttons: "New or Previously Approved Applicant" and "Returning Applicant / Application In Progress". An arrow points to the "Returning Applicant / Application In Progress" button.

Click the Returning Applicant button.

When you log in, you will immediately be directed to the page with your approval card. To the left of that card, you will see a "Display Approved List" link.



When you access the "Display Approved List" link, you will see a list of approved individuals. You can search the list alphabetically using the last name of the coach (Note: Only 500 names will appear on the alphabetical list).



IMPORTANT TIP – Get in a habit of using a wildcard (*) when searching for names. If the applicant entered a space after their name, or has a suffix (Jr. Sr, III, etc.) as part of their name, their name will not be returned by merely searching for the last name. You will have to search for the name plus a wildcard (EX: name*) in order for the name to be found.

BE AWARE - The coach's ability to produce a receipt or the approval card is not adequate verification of approval. The fact that the coach has applied for an approval is not enough. The coach must be issued an approval in order to participate. The operator **MUST** verify that the coach's name is posted on the list of approved participants **OR** has been verified by ECAG in the BBCS prior to allowing them to participate.

STRICT ENFORCEMENT - The participant approval requirement is strictly enforced. No individual will be certified to operate an NCAA-certified event or league without an approval. Similarly, any NCAA-certified event that allows the participation of a single unapproved coach will be ineligible for certification the following year.