NMU Steps for Certifying Athletes - Competition*

*Note: to be certified for practice, athlete only needs to be in a bachelor level program and full time.

New Students (first time, full time enrollment)

- Admitted to a bachelor level degree-seeking program
- Enrolled full time (can count up to 6 cr. of remedial work in 1st year)
- Determined to be a qualifier (academic only) by NCAA; have a copy of form in athlete file

Note: If an athlete is a partial qualifier, he/she can practice, but not compete (DII only)

Continuing Students – Certification Steps for Fall semester

- Admitted to a bachelor's degree program
- Enrolled full time (can count up to 6 cr. of remedial work in 1st year)
- In good academic standing (if not, can't certify - don't need to go any further. Per regional rules S’10 – AP is considered good academic standing, as student is not restricted academically in any way.)
- Completed 9 credits (6 for DI) in their last semester of full-time enrollment (any 9 college level credits; Interpretation from conference office – W’10)
- Completed 18 credits over the past two full-time semesters (can't count summers; 5th+ semester must be applicable to degree; if major is declared, must meet minimum grade requirements for that program)
- Completed 24 credits (27 for DI) over the past year (can include summers; 5th+ semester must be applicable to degree; don’t count part-time semesters)
- Meets GPA requirement prior to start of Fall semester (unless being newly certified in Winter): 2.0
- Declared a degree eligible major by the start of their 5th semester
- Completed required percentage of degree (only applies to Division I – hockey):
  40% prior to start of third year  (50 credits for programs with 124 required)
  60% prior to start of fourth year (75 credits for programs with 124 required)
  80% prior to start of fifth year (100 credits for programs with 124 required)

Note: Use 24 credit rule prior to start of 3rd semester. After that, only use % of degree for determining PTD for Division I
Continuing Students – Additional Planning Steps (not required for certification)

- Students in 5+ semester should have an adviser form turned in (used as a certification tool by the registrar's office)
- Enrolled in 12 credits that count toward degree (unless in final year of competition)

Transfer Students - As a general rule, transfer students from a 4 year school are required to sit out a year, unless they meet one of the transfer exception criteria below. Other exceptions may apply if one of these are not met.

Transfer Students from 4 year NCAA college

- Admitted to a bachelor level degree-seeking program
- Enrolled full time (can count up to 6 cr. of remedial work in 1st year)
- Received verification from previous institution that athlete is eligible to play
- Received final official transcript
- Met residency requirement (two full-time semesters of college enrollment) or is a qualifier
- Declared a degree eligible major by the start of their 5th semester

Transfer Students from 4 year non-NCAA college

- Admitted to a bachelor level degree-seeking program
- Received final official transcript
- Met residency requirement (two full-time semesters of college enrollment) or is a qualifier
- Enrolled full time (can count up to 6 cr. of remedial work in 1st year)
- Declared a degree eligible major by the start of their 5th semester
- In good academic standing (if not, can't certify - don't need to go any further. Per regional rules S’10 – AP is considered good academic standing, as student is not restricted academically in any way.)
- Completed 9 credits (6 for DI) in their last semester of full-time enrollment (any 9 college level credits; Interpretation from conference office – W’10)
- Completed 18 credits over the past two full-time semesters (can't count summers; 5th+ semester must be applicable to degree, including meeting grade requirements for majors, etc.)
- Completed 24 (27 for DI) credits over the past year (can include summers; 5th+ semester must be applicable to degree, including meeting grade requirements for majors, etc.; not part-time semesters)
- Meets GPA requirement prior to start of Fall semester (unless being newly certified in Winter): 2.0
- Completed required percentage of degree (only applies to Division I – hockey):
  40% prior to start of third year (50 credits for programs with 124 required)
  60% prior to start of fourth year (75 credits for programs with 124 required)
  80% prior to start of fifth year (100 credits for programs with 124 required)
Transfer students from 2 year college

- Graduated with an associate of art's degree

OR

- Completed an average of 12 semester hours of transferrable credit per full-time semesters (one+ full-time semester if qualifier; 2+ full-time semesters if partial or non-qualifier), may include credits earned in part-time semesters at a 2 year school; and
- Have a cumulative GPA of 2.0 or higher (2.5 in DI) in transferrable coursework (including courses that don’t actually transfer due to low or failing grades)
- Completed 6 transferrable semester hours of English and 3 semester hours of math (DI also need 3 credits of science)
- Only 2 credits of PE activity hours (51%) can count toward transfer total and GPA (DI)

AND

- Admitted to a bachelor level degree-seeking program
- Received final official transcript
- Met residency requirement (two DII; three DI full-time semesters of college enrollment) or is a qualifier
- Enrolled full time (can count up to 6 cr. of remedial work in 1st year)
- Declared a degree eligible major by the start of their 5th semester

Transfer Students – Additional Planning Steps (not required for certification)

- Students in 5+ semester should have an adviser form turned in (used as a certification tool by the registrar's office)
- Enrolled in 12 credits that count toward degree (unless in final year of competition)

Transfer students who are required to serve a year in residency may practice only if they were qualifiers. Partial and non-qualifiers may not practice.
Mid-Year Certification Steps

Winter sports with competitions:
- Hockey
- WBB
- MBB
- Swimming
- MSK
- WSK
- Golf
- Indoor & outdoor T&F

- Enrolled full time (can count up to 6 cr. of remedial work in 1st year)

- In good academic standing (if not, can't certify - don't need to go any further. Per regional rules S’10 – AP is considered good academic standing, as student is not restricted academically in any way.)

- Completed 9 credits (6 for DII) in their last semester of full-time enrollment (any 9 college level credits; Interpretation from conference office – W’10). Cannot count if grade earned is too low and they must repeat course.

- Meets GPA requirement prior to start of noted period and any subsequent terms (Only needs to be checked for new certifications – not for any athletes certified in the Fall, per interpretation given at 2010 Rules Seminar): 2.0

- Declared a degree eligible major by the start of their 5th semester

***Any new transfers or athletes who were ineligible in the fall must be fully certified using the Fall semester certification steps

Additional Planning Steps (internal certification requirements; may be waived by Compliance Officer)

- Students in 5+ semester should have an adviser form turned in (used as a certification tool by the registrar's office)

- Enrolled in 12 credits that count toward degree (unless in final year of competition)
Name: ____________________________  Semester: F / W  Year: __________
IN: _______________________________
Sport: ____________________________
Major: ____________________________  Minor (req'd / not req'd): ____________________________
Grade requirement in Major: __________  Grade requirement in Minor: __________
Add'l majors/minors (not required) ____________________________
Cumulative GPA _____________  Credits twd degree completed in Fall (Winter only): __________

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Electives still needed for Degree (if using electives) ____________________________
Total Registered Credits Twd Degree: __________ Total successfully completed __________
Ok to Certify _______________  Not Eligible _______________
Notes: ____________________________