KEY ITEMS.

1. NCAA Division I Institutional Performance Program (IPP) Data Management System. The NCAA Division I Committee on Institutional Performance received an update on the graphic design work completed on the IPP data management system and discussed the remaining process and preparations for the launch of the data management system to the membership. The committee agreed to launch the data management system as soon as all remaining items are complete.

2. Deliberations. The committee deliberated and voted that one reclassifying institution successfully completed the self-study process pursuant to NCAA Division I Bylaw 20.5.2.5.4 (requesting reclassification – fourth year).

ACTION ITEMS.

- Non-legislative Items.
  - Committee Composition. The committee recommends the NCAA Division I Council consider identifying a position on the NCAA Division I Committee on Strategic Vision and Planning for one of its members. The committee believes that in order for IPP to be in alignment with the objectives of the Council, having one of its members present at Council meetings allows for greater efficiency and provides the perspective of campus leadership needs with a focus on data and institutional performance.

INFORMATIONAL ITEMS.

1. Reclassifying Institutions. The committee received an update on the six institutions participating in IPP as part of the Division I reclassification process. The committee discussed its role and procedures for the remaining institutions that need to complete the self-study process.

2. Policy, Procedures and Best Practices. The committee reviewed a draft of its policies and procedures document and discussed potential policies on how to address questions related to the data management system after it is launched.
3. **Review the Committee’s November 12, 2014 Teleconference Report.** The committee reviewed and approved its November 2014 teleconference report and took no further action.

4. **Risk Management Issues.** The committee received an update from the staff regarding risk management issues for the data management system.

5. **NCAA Division I Governance Structure Update.** The committee received an update on the Division I governance structure and new reporting line for the committee. With regard to committee composition, the committee recommended one of its members sit on the Committee on Strategic Vision and Planning.

6. **Communication and Education Initiatives.** The staff presented the communication and educational initiatives that are in place to be delivered when IPP officially launches and the committee’s role in these efforts. The committee encouraged staff to contact conference offices and ask that they hold time on their spring meeting agendas for a brief update. The staff will work on putting together several options for communication and education initiatives and will present ideas prior to launching the data management system.

7. **Rules Compliance Reviews.** The committee continued to discuss the possibility of including a once-in-four-years rules compliance review as a best practice within IPP. The committee is engaged with the National Association for Athletics Compliance (NAAC) and the Collegiate Commissioners Association Compliance Administrators (CCACA) groups to develop this best practice and provide to the membership after the committee’s July 2015, meeting.

8. **Subcommittee Updates.**

   **NCAA Division I Committee on Institutional Performance Student-Athlete Experience.**

   a. Voluntary administration of the NCAA Division I IPP health & safety survey was completed by 161 Division I institutions, which represents about 47 percent of the membership. The committee believes this was a good representative sample, considering it was a voluntary survey.

   b. The committee received a presentation from the director of the NCAA Sports Science Institute highlighting results from the health and safety survey. It was indicated the data collected in this survey cannot be found elsewhere in the
medical community, and has the potential to be extremely helpful to health care practitioners and institutional leaders.

c. The NCAA research staff and NCAA Division I health and safety cross-functional team advisory group will develop data models based on the information collected from the health and safety survey for further discussion by the committee.

d. The subcommittee is currently administering the NCAA Division I student-athlete experience survey on a voluntary basis to 40 institutions. The due date for completed surveys was February 27, 2015.

e. The subcommittee discussed the creation of an advisory group similar to the health and safety cross-functional team to help support development of the student-athlete experience survey.

NCAA Division I Committee on Institutional Performance Inclusion.

a. The subcommittee received a presentation of the data management system and noted the review of data included within this category should not serve as a Title IX review for Division I institutions; however, the data should be used to provide insight into gender equity, recognizing that additional questions and information is needed. The subcommittee will continue its review of the data management system to ensure the membership has clear expectations regarding the review of data in this category.

b. The subcommittee discussed the process and potential timeline for receiving information regarding the use of the once-in-four-years inclusion review by self-selected institutions and discussed the review and reporting of the inclusion review feedback to the committee and the Council.

NCAA Division I Committee on Institutional Performance Academics.

a. The group reviewed and approved the value and purpose statements of the Academics Subcommittee and reviewed the previously approved data indicators.

b. The subcommittee will continue to develop the best practices in response to membership questions and feedback.

c. The subcommittee will seek feedback from institutions involved in the NCAA Division I Accelerated Academic Success Program (AASP) regarding whether the
academics portion of IPP is helpful in analyzing their academic data and identifying areas for improvement.

d. The subcommittee recommended receiving feedback from the following groups regarding whether an academic support services review should be a required element of IPP:

(1) NCAA Division I Committee on Academics;
(2) Council;
(3) Faculty Athletics Representatives Association (FARA); and
(4) National Association of Academic Advisors for Athletics (N4A).

NCAA Division I Committee on Institutional Performance Fiscal Management.

a. The subcommittee will continue to develop the best practices section and create case studies beneficial to chancellors/presidents and directors of athletics. The best practices section within the fiscal category in the data management system should include the financial reporting system agreed upon procedures, a revenues and expenses trends annual PowerPoint and education regarding data analysis.

b. The subcommittee noted the best way to help institutions understand the benefit of the data management system is to let the program grow organically, taking suggestions and comments from the membership after utilizing the program.

c. The subcommittee agreed the research staff should address questions related to the validity of data, and the NCAA academic and membership affairs staff should address questions related to the navigation of the data management system. All other questions related to fiscal management should be handled by the respective institutions.

d. After the launch of the data management system, the subcommittee recommended the NCAA staff record the number of times a request is made for expert advice and in what area(s) advice is sought. This will help determine if the committee should create/provide an avenue for institutions to receive expert advice from peers. Further, NCAA staff should present and seek feedback at conference meetings, NCAA Regional Rules Seminars, College Athletic Business Management Association (CABMA) meetings, National Associate of College and University Business Officers (NACUBO) meetings, FARA meetings, etc.
9. **Deliberations.** The committee deliberated and voted that one reclassifying institution successfully completed the self-study process pursuant to Bylaw 20.5.2.5.4 (requesting reclassification – fourth year).

- University of Nebraska Omaha.

10. **Data Management System.** The committee received an update on the graphic design work completed on the data management system and discussed the remaining process and preparations for the launch of the data management system to the membership. The committee agreed to launch the data management system as soon as all remaining items are complete.

The committee made several suggestions to improve the membership’s experience with regard to the data management system. The staff took all suggestions under advisement but agreed with the committee that the first priority is a timely launch of the data management system.

11. **Review of Future Meeting Dates and Sites.**


*Committee Chair:* President Joanne Glasser, Bradley University

*Staff Liaisons:* Troy L. Arthur, academic and membership affairs  
Stephen J. Clar, academic and membership affairs  
Mira J. Zimmerman, academic and membership affairs
## NCAA Division I Committee on Institutional Performance February 19, 2015 meeting

<table>
<thead>
<tr>
<th>Attendees</th>
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<tbody>
<tr>
<td>Beth DeBauche, Ohio Valley Conference</td>
<td>John R. Broderick, Old Dominion University</td>
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<td>David DeCenzo, Coastal Carolina University</td>
<td>Janet Cone, University of North Carolina, Asheville</td>
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<td>Gabriel Esteban, Seton Hall University</td>
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<td>Tracey Flynn, Quinnipiac University</td>
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<td>Joanne Glasser, Bradley University, chair</td>
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<td>Angela (A.J.) Grube, Western Carolina University</td>
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<td>Dianne Harrison, California State University,</td>
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<td>Northridge</td>
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<td>Chris Hawthorne, University of Minnesota</td>
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<td>George Haynes, Montana State University, Bozeman</td>
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<td>Nina King, Duke University</td>
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<td>Nicki Moore, University of Oklahoma</td>
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<td>Gary Overton, East Carolina University</td>
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<td>Patrick Papin, San Diego State University</td>
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<td>Angie Petrovic, University of Dayton</td>
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<td>Tricia Turley Brandenburg, Towson University</td>
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<td>C. Kurt Zorn, Indiana University</td>
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### NCAA Staff

- Scott Bearby, Danielle Ghiloni, Kevin Lennon, Matt Maher, Abbie Markey, John Parsons, Todd Petr, Markie Rexroat, Jenn Samble, Dave Schnase and Danielle Teetzel

### Additional Participants

None