AGENDA

National Collegiate Athletic Association
Division II Presidents Council Meeting

NCAA National Office
Indianapolis, Indiana

August 7-8, 2018

6 to 9 p.m. Tuesday, August 7

1. Dinner.

2. Welcome and announcements. [Supplement No. 1] (Glen Jones)

3. Discussion with Mark Emmert, NCAA President, and Donald Remy, Executive Vice President of Law, Policy and Governance.

4. NCAA Sport Science Institute update. [Supplement No. 2] (John Parsons)

5. Reports. (G. Jones)
   a. Summary from April Management Council and Presidents Council meetings. [Supplement No. 3] (Action)
   b. Administrative Committee reports. [Supplement No. 4] (Action)
   c. Board of Governors report. [Supplement No. 5]
      (1) Commission on College Basketball recommendations. [Supplement No. 6]
      (2) Association-Wide Topical Group report. [Supplement No. 7] (Action)


7. Update on the summer Division II Student-Athlete Advisory Committee meeting. (Father John Denning)


10. Recess.

   7:30 to 9 a.m. Wednesday, August 8

11. Joint breakfast with Divisions I and III chancellors and presidents.

   9 a.m. to 1 p.m. Wednesday, August 8

12. Reconvene the meeting and discuss the joint breakfast. (G. Jones)

13. Vice chair report. (Gary Olson)
   a. Year-to-date budget-to-actual report. [Supplement No. 11]
   b. April 23 Planning and Finance Committee meeting report. [Supplement No. 12] (Action)
   c. Verbal preview of August 8 meeting.


15. Division II Presidents Council issues. (G. Jones)
   a. Vice chair election. [Supplement No. 14] (Action)
   b. Chair election in October. [Supplement No. 15]

16. Management Council report - July 16-17 meeting. (Pennie Parker)
      (1) Legislative form. [Supplement No. 16] (Action)
      (2) Concepts. [Supplement No. 17] (Action)
   b. Other action items. [Supplement No. 18] (Action)
   c. Informational items. [Supplement No. 19]

17. Division II updates.
   a. Division II Convention Planning Project Team. [Supplement No. 20] (Maritza Jones) (Action)
b. Update on regular-season media agreement. (Ryan Jones)

c. Division II brand enhancement. (R. Jones)

d. Division II Diploma Dashboards. (Gregg Summers)

e. 2015-21 Division II Strategic Plan. [Supplement No. 21] (Gary Brown)

f. Community engagement at Division II championships. [Handout] (Jill Willson)

18. Other business.


a. 2:30 to 4 p.m. Eastern August 24 teleconference.

b. October 23-24, 2018; in-person meeting at Rollins College; Orlando, Florida.

   (1) October 22—6 to 8:30 p.m.—Reception *(Optional)*

   (2) October 23—Noon to 2:30 p.m.—Lunch/Campus Engagement *(Optional)*

   (3) October 23—3 to 6 p.m.—Division II Presidents Council Meeting.

   (4) October 23—6 to 9 p.m.—Joint Reception and Dinner with Divisions I and III.

   (5) October 24—7:30 to 9 a.m.—Joint Breakfast with Divisions I and III.

   (6) October 24—9 a.m. to Noon—Division II Presidents Council Meeting.

c. January 23-26, 2019; in conjunction with the 2019 NCAA Convention.

d. April 30 through May 1, 2019; in-person meeting; Indianapolis.

e. August 6-7, 2019; in-person meeting; Indianapolis.

f. October 29-30, 2019; in-person meeting; location to be determined.

20. Adjournment.
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<tr>
<th>Name</th>
<th>Title</th>
<th>Institution</th>
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</thead>
<tbody>
<tr>
<td>Fr. John Denning</td>
<td>President</td>
<td>Stonehill College</td>
<td>320 Washington Street</td>
<td>508/565-1301</td>
<td><a href="mailto:jdenning@stonehill.edu">jdenning@stonehill.edu</a></td>
<td>Jessica Gracia – <a href="mailto:jlgracia@stonehill.edu">jlgracia@stonehill.edu</a></td>
<td>August 2016-January 2021</td>
</tr>
<tr>
<td>Michael A. Driscoll</td>
<td>President</td>
<td>Indiana University of Pennsylvania</td>
<td>1011 South Drive</td>
<td>724/357-2200</td>
<td><a href="mailto:driscoll@iup.edu">driscoll@iup.edu</a></td>
<td>Ruffina Winters – <a href="mailto:rwinters@iup.edu">rwinters@iup.edu</a></td>
<td>January 2018-January 2022</td>
</tr>
<tr>
<td>Rex Fuller</td>
<td>President</td>
<td>Western Oregon University</td>
<td>345 N. Monmouth Avenue</td>
<td>503/838-8888</td>
<td><a href="mailto:rfuller@wou.edu">rfuller@wou.edu</a></td>
<td>LouAnn Vickers – <a href="mailto:vickersl@wou.edu">vickersl@wou.edu</a></td>
<td>January 2018-January 2022</td>
</tr>
<tr>
<td>Allison Garrett</td>
<td>President</td>
<td>Emporia State University</td>
<td>One Kellogg Circle</td>
<td>620/341-5551</td>
<td><a href="mailto:agarrett@emporia.edu">agarrett@emporia.edu</a></td>
<td>Sarah McKernan – <a href="mailto:smckerna@emporia.edu">smckerna@emporia.edu</a></td>
<td>April 2017-January 2022</td>
</tr>
<tr>
<td>Connie J. Gores</td>
<td>President</td>
<td>Southwest Minnesota State University</td>
<td>1501 State Street</td>
<td>507/537-6272</td>
<td><a href="mailto:connie.gores@smsu.edu">connie.gores@smsu.edu</a></td>
<td>Chris Anderson – <a href="mailto:chris.anderson@smsu.edu">chris.anderson@smsu.edu</a></td>
<td>January 2017-January 2021</td>
</tr>
<tr>
<td>Gayle Hutchinson</td>
<td>President</td>
<td>California State University, Chico</td>
<td>400 West First Street</td>
<td>530/898-5201</td>
<td><a href="mailto:ghutchinson@csuchico.edu">ghutchinson@csuchico.edu</a></td>
<td>Kathleen Hassig – <a href="mailto:khassig@csuchico.edu">khassig@csuchico.edu</a></td>
<td>August 2017-January 2022</td>
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<tr>
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<tr>
<td><strong>Cynthia Jackson-Hammond</strong></td>
<td>President</td>
<td>Central State University</td>
<td>1400 Brush Row Road Wilberforce, Ohio 45385</td>
<td>937/376-6333</td>
<td><a href="mailto:chammond@centralstate.edu">chammond@centralstate.edu</a></td>
<td>Vonetta Woodyear – <a href="mailto:vramsey@centralstate.edu">vramsey@centralstate.edu</a></td>
<td>January 2015-January 2019</td>
</tr>
<tr>
<td><strong>Anthony Jenkins</strong></td>
<td>President</td>
<td>West Virginia State University</td>
<td>5000 Fairlawn Avenue Institute, West Virginia 25112</td>
<td>304/766-3111</td>
<td><a href="mailto:Anthony.jenkins@wvstateu.edu">Anthony.jenkins@wvstateu.edu</a></td>
<td>Crystal Walker – <a href="mailto:walkercr@wvstateu.edu">walkercr@wvstateu.edu</a></td>
<td>January 2017-January 2021</td>
</tr>
<tr>
<td><strong>Glendell Jones Jr., chair</strong></td>
<td>President</td>
<td>Henderson State University</td>
<td>HSU 7532 Arkadelphia, Arkansas 71999-0001</td>
<td>870/230-5091</td>
<td><a href="mailto:gjones@hsu.edu">gjones@hsu.edu</a></td>
<td>Flora Weeks – <a href="mailto:weeksf@hsu.edu">weeksf@hsu.edu</a></td>
<td>October 2014-January 2019</td>
</tr>
<tr>
<td><strong>Sandra J. Jordan</strong></td>
<td>Chancellor</td>
<td>University of South Carolina Aiken</td>
<td>471 University Parkway Aiken, South Carolina 29801</td>
<td>803/641-3434</td>
<td><a href="mailto:Sandraj@usca.edu">Sandraj@usca.edu</a></td>
<td>Carmen Williams – <a href="mailto:CarmenW@usca.edu">CarmenW@usca.edu</a></td>
<td>January 2017-January 2021</td>
</tr>
<tr>
<td><strong>William N. LaForge</strong></td>
<td>President</td>
<td>Delta State University</td>
<td>DSU Box A-1 Cleveland, Mississippi 38733</td>
<td>662/846-4000</td>
<td><a href="mailto:president@deltastate.edu">president@deltastate.edu</a></td>
<td>Michelle Roberts – <a href="mailto:mroberts@deltastate.edu">mroberts@deltastate.edu</a> Claire Cole – <a href="mailto:ccole@deltastate.edu">ccole@deltastate.edu</a></td>
<td>January 2016-January 2020</td>
</tr>
<tr>
<td><strong>Brian J. May</strong></td>
<td>President</td>
<td>Angelo State University</td>
<td>2601 W. Avenue N. San Angelo, Texas 76901</td>
<td>325/942-2073</td>
<td><a href="mailto:brian.may@angelo.edu">brian.may@angelo.edu</a></td>
<td>Adelina Morales – <a href="mailto:Adelina.morales@angelo.edu">Adelina.morales@angelo.edu</a></td>
<td>January 2018-January 2022</td>
</tr>
<tr>
<td>President Name</td>
<td>Title</td>
<td>Institution</td>
<td>Address</td>
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</tr>
<tr>
<td>Gary A. Olson</td>
<td>Vice Chair President</td>
<td>Daemen College</td>
<td>4380 Main Street, Amherst, New York 14226</td>
<td>716/839-8210</td>
<td><a href="mailto:golson@daemen.edu">golson@daemen.edu</a></td>
<td>Debbie Gianturco – <a href="mailto:dgiantur@daemen.edu">dgiantur@daemen.edu</a></td>
<td></td>
</tr>
<tr>
<td>Elwood Robinson</td>
<td>Chancellor</td>
<td>Winston-Salem State University</td>
<td>601 S Martin Luther King Jr. Drive 200 Blair Hall, Winston-Salem, North Carolina 27110</td>
<td>336/750-2041</td>
<td><a href="mailto:robinsonel@wssu.edu">robinsonel@wssu.edu</a></td>
<td>Corlis Sellers – <a href="mailto:sellerscl@wssu.edu">sellerscl@wssu.edu</a></td>
<td></td>
</tr>
<tr>
<td>William Thierfelder</td>
<td>President</td>
<td>Belmont Abbey College</td>
<td>100 Belmont Mt. Holly Road, Belmont, North Carolina 28012</td>
<td>704/461-6726</td>
<td><a href="mailto:bilthierfelder@bac.edu">bilthierfelder@bac.edu</a></td>
<td>Trudi Malo – <a href="mailto:trudimalo@bac.edu">trudimalo@bac.edu</a></td>
<td></td>
</tr>
<tr>
<td>M. Roy Wilson</td>
<td>President</td>
<td>Wayne State University</td>
<td>656 West Kirby, Detroit, Michigan 48202</td>
<td>313/577-2230</td>
<td><a href="mailto:president@wayne.edu">president@wayne.edu</a></td>
<td>Laurie Scarborough – <a href="mailto:laurie.scarborough2@wayne.edu">laurie.scarborough2@wayne.edu</a></td>
<td>Allison Guilliom – <a href="mailto:dy9063@wayne.edu">dy9063@wayne.edu</a></td>
</tr>
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</table>
### NCAA Staff

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Telephone</th>
<th>E-Mail</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Terri Steeb Gronau</strong></td>
<td>Vice President of Division II</td>
<td>317/917-6934</td>
<td><a href="mailto:tgronau@ncaa.org">tgronau@ncaa.org</a></td>
</tr>
<tr>
<td><strong>Maritza S. Jones</strong></td>
<td>Managing Director of Division II</td>
<td>317/917-6640</td>
<td><a href="mailto:msjones@ncaa.org">msjones@ncaa.org</a></td>
</tr>
<tr>
<td><strong>Ryan Jones</strong></td>
<td>Associate Director of Division II</td>
<td>317/917-6629</td>
<td><a href="mailto:rjones@ncaa.org">rjones@ncaa.org</a></td>
</tr>
<tr>
<td><strong>Ann Martin</strong></td>
<td>Assistant Director of Division II</td>
<td>720/934-1224</td>
<td><a href="mailto:amartin@ncaa.org">amartin@ncaa.org</a></td>
</tr>
<tr>
<td><strong>Jill Waddell</strong></td>
<td>Executive Assistant</td>
<td>317/917-6940</td>
<td><a href="mailto:jwaddell@ncaa.org">jwaddell@ncaa.org</a></td>
</tr>
<tr>
<td><strong>Lisa Rogers</strong></td>
<td>Administrative Assistant</td>
<td>317/917-6776</td>
<td><a href="mailto:lrogers@ncaa.org">lrogers@ncaa.org</a></td>
</tr>
<tr>
<td><strong>Stephanie Quigg Smith</strong></td>
<td>Director of Academic and Membership Affairs for Division II</td>
<td>317/917-6326</td>
<td><a href="mailto:squigg@ncaa.org">squigg@ncaa.org</a></td>
</tr>
<tr>
<td><strong>Karen Wolf</strong></td>
<td>Associate Director of Academic and Membership Affairs for Division II</td>
<td>317/917-6765</td>
<td><a href="mailto:kwolf@ncaa.org">kwolf@ncaa.org</a></td>
</tr>
<tr>
<td><strong>Geoff Bentzel</strong></td>
<td>Assistant Director of Academic and Membership Affairs for Division II</td>
<td>317/917-6318</td>
<td><a href="mailto:gbentzel@ncaa.org">gbentzel@ncaa.org</a></td>
</tr>
<tr>
<td><strong>Amanda Conklin</strong></td>
<td>Associate Director of Academic and Membership Affairs for Division II</td>
<td>317/917-6340</td>
<td><a href="mailto:aconklin@ncaa.org">aconklin@ncaa.org</a></td>
</tr>
</tbody>
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Supplement No. 2

NCAA Sport Science Institute and Committee for Competitive Safeguards and Medical Aspects of Sports

Strategic Priorities Timeline

Last Update: July 11, 2018

NOTE: all dates are estimates and may change in response to external factors

<table>
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<tr>
<th>Strategic Priority</th>
<th>Initiative</th>
<th>Summary</th>
<th>Anticipated Deliverable</th>
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| Athletics Health Care Administration | NATA-NCAA Summit on the Organizational and Administrative Aspects of Athletic Health Care in College / University Settings | Will result in an interassociation consensus statement or summary report about key organizational and administrative aspects of athletics health care delivery. This document will be intended to contribute to an NCAA member school’s ability to meet evolving interassociation health and safety standards for college student-athletes. No public documents were produced during the meeting. | Interassociation recommendations* | Event date: Jan. 2017  
Document drafting: through August 2018  
Membership & external review: Initiated in October 2018, expected to take several months.  
CSMAS review and endorsement: March 2019  
External review & endorsement: Initiated in March 2019  
BOG review and endorsement: August 2019  
Final deliverable: TBD |
| Concussion | Task Force on Football Data | A closed meeting to review emerging data from the CARE Consortium and NCAA ISP. | Executive summary that will inform football committee agenda. | Event date: February 26-27, 2018  
Document drafting: March 2018  
Membership review: April 2018  
CSMAS review and endorsement: June 2018 (no endorsement)  
BOG review and endorsement: N/A  
Final deliverable: July 2018 (Distribution pending) |
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<tr>
<td></td>
<td>Concussion Safety Protocol Review Process</td>
<td>CSMAS identified and referred to this item to the BOG as a Uniform Standard of Care Issue</td>
<td>Identification and implementation of strategies to bring uniformity to concussion safety protocol review process to all three divisions</td>
<td>Item complete.</td>
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<td></td>
<td>Integrated Technology in Coaching and Athletic Health Care</td>
<td>SSI will host a meeting to discuss issues arising for both coaching and the delivery of athletic health care from the use of wearable technologies (e.g., global positioning systems; heart rate monitors).</td>
<td>To Be Determined</td>
<td>Anticipated Event date: Fall, 2018 Document drafting: Membership review: CSMAS review and endorsement: BOG review and endorsement: Final deliverable:</td>
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<td></td>
<td>Pain Management in the Collegiate Athlete Task Force</td>
<td>SSI will host a discussion focused on pain management for the collegiate athlete.</td>
<td>Interassociation recommendations*</td>
<td>Event date: July 10-11, 2018 Document drafting: Thru December 2019 Membership review: Thru April 2019 CSMAS review and endorsement: June 2019 External review and endorsement: Thru November 2019 BOG review and endorsement: January 2020 Final deliverable: TBD</td>
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| Mental Health     | Task Force to Advance Mental Health Best Practice Strategies | SSI will host a task force that will serve as a follow-up to the 2013 Mental Health Task Force. The 2017 task force will identify strategies and resources that support the implementation of the Mental Health Best Practices and identify models of mental health care and measures of effectiveness for the previously-published best practices. Divisional representatives will be invited to participate. Summary report will be provided to SVPC in January 2018. | Educational tools† | Event date: November 9-10, 2017  
Document drafting: November – March 2018  
Membership review: April 2018  
CSMAS review and endorsement: June 2018  
BOG review and endorsement: August 2018  
Final deliverable: First deliverable of MH Workshop Planning Kit and MHBP implementation resources were released June 2018. Final deliverables expected in Winter 2019. |
| Overuse, Sleep, and Performance | Task Force on Sleep & Wellness | SSI hosted a task force on sleep and wellness May 1-2 2017, with representatives from scientific, higher education and sports medicine organizations to review current data and discuss existing best practices related to the sleep and wellness of student-athletes. | Educational tools† | Event date: May 1-2, 2017  
Tool Development: TBD. No sooner than October 2018.  
Membership review:  
CSMAS review and endorsement: NA  
BOG review and endorsement: NA  
Final deliverable: Peer-review journal article  
Article submission: September 2018 |
| Other              | 2016 Safety in College Football Summit | Interassociation Recommendations: Preventing Catastrophic Injury and Death in College Student-Athletes. | | Event date: February 2016  
Membership & external review: June 2018, expected to take several months. |
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<td>CSMAS review and endorsement: Begin June 2018; Expected complete in September 2018</td>
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<td>External endorsement: Begin October 2018 thru March 2019</td>
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<td>BOG review and endorsement: April 2019</td>
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<td>Final deliverable: Summer 2019</td>
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*Will result in uniform standards of care for the Association; †Outcomes will be educational in nature, and will serve as a resource for member schools
1. WELCOME AND ANNOUNCEMENTS.

Management Council. The Management Council convened at 8:30 a.m. Monday, April 9. The chair welcomed those in attendance, acknowledging staff who were present. She also welcomed the new members to the council—Teresa Clark, faculty athletics representative, Cedarville University; Amy Foster, associate athletic director for business/senior woman administrator, Seattle Pacific University; Hannah Hinton, associate commissioner, Mountain East Conference; Jim Johnson, director of athletics, Pittsburg State University; Courtney Lovely, senior associate athletics director for internal operations/senior woman administrator, Palm Beach Atlantic University; Casey Monaghan, student-athlete, West Chester University of Pennsylvania; Jack Nicholson, student-athlete, St. Thomas Aquinas University; Julie Rochester, faculty athletics representative, Northern Michigan University; and Jim Sarra, director of athletics, University of Illinois at Springfield. She noted that Michael Cerino and Ismael Pagan-Trinidad were absent at the meeting.

The chair highlighted the schedule for the meeting, after which the council proceeded with its agenda.

Presidents Council. The Presidents Council convened 9 a.m. Tuesday, April 24. The chair introduced the three new members of the council, Michael Driscoll, Indiana University of Pennsylvania; Rex Fuller, Western Oregon University; and Brian May, Angelo State University. The chair noted the absences of Gayle Hutchinson and Elwood Robinson and that Connie Gores was joining the meeting via teleconference. Staff members also were recognized by the chair.

The chair highlighted the schedule for the meeting, after which the Council proceeded with its agenda.

2. PREVIOUS MEETING DOCUMENTATION.


Management Council. The Management Council approved the summary of actions document from its January meeting and teleconference.

Presidents Council. The Presidents Council approved the summary of actions document from its January meeting.
b. **January 17 Board of Governors Meeting.**

**Management Council.** The Management Council reviewed the Board of Governors report from the January 17 meeting. While the report was informational in nature, the council did highlight that Lindsay Reeves was elected to serve on the NCAA Board of Governors Student-Athlete Engagement Committee.

**Presidents Council.** The Presidents Council received an update regarding the Board of Governors meetings. It was noted that President Jones would chair the Board of Governors Strategic Planning Committee and that President Gores would also serve on that committee.

c. **Administrative Committee Meetings(s)/Actions.**

**Management Council.** The Management Council approved the interim actions by the committee.

**Presidents Council.** The Presidents Council approved the interim actions by the committee.

3. **REVIEW OF 2017-18 DIVISION II PRIORITIES.**

**Management Council.** The Management Council was updated on the 2017-18 Division II priorities, noting that staff would have an updated list for 2018-19 at the summer series of meetings.

**Presidents Council.** No action was necessary.

4. **NCAA CONVENTION AND LEGISLATION.**

a. **Noncontroversial Proposals.**

**Management Council.** The Management Council adopted in legislative form two noncontroversial proposals that had previously been approved in concept (Proposal Nos. NC-2019-7 and NC-2019-8), as presented. See below for details:

(1) **Membership – Division II Membership Process – Determination of Standing in the Membership Process – Alignment of Legislation with Membership Process Policies and Procedures.** To specify that an institution's failure to meet a membership process requirement should be addressed through an appeal to the Membership Committee following the July in-person committee meeting.
(2) **Committees – Association-Wide Committees – General Committees – Research Committee – Duties.** To amend the duties of the Research Committee to reflect the current scope of the committee's work.

Presidents Council. No action was necessary.

b. **Concussion Management Plan – Process Prescribed by the NCAA Board of Governors.**

Management Council. The Management Council adopted a noncontroversial proposal, as presented. See below for details:

- **NCAA Membership – Active Membership – Conditions and Obligations of Membership – Concussion Management Plan – Process Prescribed by NCAA Board of Governors.** To require, as a condition and obligation of NCAA membership, that an institution have a concussion management plan that adheres to the process and format (e.g., the concussion protocol checklist) prescribed by the NCAA Board of Governors or designee; further, to require annual review of the concussion management plan by the institution's athletics health care administrator.

In addition, the Management Council reviewed the concussion protocol checklist and a draft template that could be used by institutions in creating their own concussion management plans. The Management Council recommended adding additional signature lines to the template in the event institutions or conferences would like to request that additional individuals (e.g., director or athletics, chancellor or president) review the concussion management plan on a yearly basis.

Presidents Council. The Presidents Council received an update on the proposal, as adopted. No action was necessary.

c. **Inclusion of Proposals in the Division II Manual.**

Management Council. The Management Council approved the inclusion into the 2018-19 Manual the proposals approved in legislative form and in concept at the April 2018 Management Council meeting that are considered the running supplements for the 2018 calendar year. These proposals will appear in the “blue pages” of the 2019 NCAA Division II Official Notice.

Presidents Council. No action was necessary.

5. **COMMITTEE RECOMMENDATIONS AFFECTING DIVISION II.**
a. Division II Committees.

(1) Academic Requirements Committee.


Management Council. The Management Council recommended that the Presidents Council sponsor legislation for the 2019 NCAA Convention to amend Bylaw 14.1.2.1 (pre-enrollment academic misconduct) to define and clarify pre-enrollment academic misconduct activities, the individuals to whom the activities apply and violations of such activities, as specified.

Following a review of post-enrollment academic misconduct, the Academic Requirements Committee reviewed pre-enrollment academic misconduct. Current process permits reviewing high schools, programs and courses (NCAA High School Review Committee), as well as the validity of academic credentials (NCAA Student Records Review Committee). In addition, current process permits investigating potential institutional involvement in violations of NCAA legislation. This proposal extends the application of pre-enrollment academic misconduct to representatives of athletics interests, similar to post-enrollment academic misconduct, emphasizing institutional accountability and the importance of academic integrity in intercollegiate athletics. Further, it clarifies which academic credentials are subject to the pre-enrollment academic misconduct analysis, recognizing that misconduct may involve any component of a prospective student-athlete's academic record (e.g., courses, grades, credits, transcripts, test scores).

Presidents Council. The Presidents Council agreed to sponsor the legislation and noting that it will have an opportunity to review the proposal in legislative form at its August in-person meeting to determine whether to move forward with sponsorship for the 2019 Convention.

During the review of all legislative concepts for the 2019 Convention, the Presidents Council noted that all actions taken at its April 2018 meeting may need to be reviewed in the context of the
report (and subsequent related actions) from the Commission on College Basketball.

(b) **Noncontroversial Legislation – Bylaw 21.8.5.1 – Committees – Division II Committees – Division II General Committees – Academic Requirements Committee – Duties – Final Waiver Authority.**

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 21.8.5.1 (Academic Requirements Committee) to clarify that the committee's determination on an academic waiver shall be final, binding and conclusive and shall not be subject to further review.

Presidents Council. No action was necessary.

(c) **Discussion Regarding Academic Requirements for Institutions Located in Puerto Rico Following Hurricane Maria.**

Management Council. The Management Council received an update on a waiver recently approved by the Academic Requirements Committee for the three institutions located in Puerto Rico, as a result of Hurricane Maria. In an effort to assist the institutions in their recovery efforts, the committee agreed to waive the following academic reporting requirements for a period of five years, effective August 1, 2017: (1) NCAA Constitution 3.3.4.14 (academic success rate); and (2) Constitution 3.3.4.15 (academic performance census). The committee noted that the five-year period will expire August 31, 2022. In addition, the committee agreed to waive the following progress-toward-degree requirements through the 2017-18 academic year: (1) Bylaw 14.4.3.2 (term-by-term credit hour requirement); (2) Bylaw 14.4.3.3 (credit hours earned during the regular academic year); (3) Bylaw 14.4.3.4 (annual credit hour requirement); (4) Bylaw 14.4.3.5 (fulfillment of minimum grade-point average requirements); and (5) Bylaw 14.4.3.6 (designation of degree program). Further, the committee agreed to waive Bylaw 14.3 (freshman academic requirements) and Bylaw 14.5 (transfer regulations) through the 2017-18 academic year. The committee noted that student-athletes must remain in good academic standing per Bylaw 14.4.3.1. Following the period of relief noted above, institutions in Puerto Rico must be in compliance with all Division II academic legislative requirements.
Presidents Council. No action was necessary.

(2) Championships Committee.

(a) February 13, 2018, Meeting.

i. Noncontroversial Legislation – Bylaw 18.4.2.1 – Championships and Postseason Football – Institutional Eligibility – Sports Sponsorship Requirement – Cross Country and Track and Field.

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 18.2.4.1 (general institutional requirements) to eliminate the sports sponsorship requirement for championships eligibility in cross country and track and field.

Presidents Council. The Presidents Council received an update on the proposal, as adopted. No action was necessary.


Management Council. The Management Council voted to table a recommendation to sponsor noncontroversial legislation to create an exception to Bylaw 31.1.13 (availability of alcoholic beverages) to permit the sale of alcoholic beverages at the Division II Men's Lacrosse Championship, provided it is a joint championship with Divisions I and III.

The council noted its support for this concept, but believes that by tabling the proposal until July, it will allow Division III time to discuss the issue and recommend a similar proposal.

Presidents Council. The Presidents Council received an update on this matter. No action was necessary.

iii. Noncontroversial Legislation – Bylaw 31.3.4.2 – Executive Regulations – Selection of Teams and
Individuals for Championships Participation – Automatic Qualification – Requirements – Division Championships – Schools in the Membership Process and the Requirements for Automatic Qualification when an Active Conference Adds a Sport.

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 31.3.4.2 (requirements – division championship) to permit conferences to count institutions in the membership process for purposes of satisfying the requirement that a conference must have at least six institutions that are full conference members competing for two consecutive years to be eligible for automatic qualification in the sport.

Presidents Council. The Presidents Council received an update on the proposal, as adopted. No action was necessary.

iv. First-Round Dates in Field Hockey.

Management Council. The Management Council approved a recommendation to move the first-round game of the 2018 NCAA Division II Field Hockey Championship to the Sunday after Thanksgiving to accommodate the 2018 Division II National Championships Festival.

Presidents Council. No action was necessary.

v. Course Length for Minimum Contest Requirements in Cross Country.

Management Council. The Management Council approved a recommendation that for a meet to count toward minimum cross country contest requirements, the course must be at least 5,000 meters for women and 7,000 meters for men.

Presidents Council. No action was necessary.

vi. Referral to the NCAA Division II Legislation Committee – Reclassification of Exhibition/Scrimmage.

Management Council. The Management Council directed the Legislation Committee to issue an interpretation to
clarify that an institution is not permitted to change the classification of a contest after the contest has been completed.

Presidents Council. No action was necessary

vii. Committee Appointments.

Management Council. The Management Council ratified the following sports committee appointments, effective September 1, 2018, unless otherwise noted:

(a) **Baseball.** Appoint Chris Hanks, head baseball coach, Colorado Mesa University, to replace Kevin Brooks, head baseball coach, Angelo State University, due to term expiration.

(b) **Men's basketball.** Appoint Sean McAndrews, assistant director of athletics, West Virginia State University, to replace Jeff Wilson, head men's basketball coach, East Stroudsburg University of Pennsylvania; and Tony Duckworth, director of athletics, Northeastern State University, to replace Jeff Morgan, head men's basketball coach, Harding University, due to term expirations.

(c) **Women's basketball rules.** Appoint Tony Stigliano, commissioner, Heartland Conference, to replace Greg Harnden, director of athletics, Harding University, due to term expiration.

(d) **Men's and women's cross country.** Reappoint Andy Young, women's cross country and track and field coach, Millersville University of Pennsylvania, effective immediately.

(e) **Field hockey.** Appoint Julie Swiney, head field hockey coach, Slippery Rock University of Pennsylvania, to replace Shelly Behrens, head field hockey coach, Millersville University of Pennsylvania, due to term expiration.
(f) **Football.** Appoint Gary Goff, head football coach, Tiffin University, to replace Nick Smith, director of athletics, Assumption College, effective immediately, due to Mr. Smith having left Assumption; appoint Mike Babcock, head football coach, McKendree University, to replace Steve Mullins, director of athletics, Arkansas Tech University, due to term expiration.

(g) **Football rules.** Appoint Josh Looney, director of athletics, Missouri Western State University, to replace Paul Winters, head football coach, Wayne State University (Michigan); and William Wagner, head football coach, Angelo State University, to replace David Sharp, director of athletics, Ouachita Baptist University, due to term expirations.

(h) **Women's golf.** Appoint Sara Quatrocky, assistant director of athletics/senior woman administrator, Lynn University, to replace Nick Bowman, associate commissioner, South Atlantic Conference, effective immediately, due to Mr. Bowman having left the South Atlantic Conference.

(i) **Women's lacrosse.** Appoint Regan McAthie, associate director of athletics/senior woman administrator, Concordia University, St. Paul, to replace Alicia Groveston, head women's lacrosse coach, Grand Valley State University, due to term expiration.

(j) **Women's rowing.** Appoint Rachel Burleson, director of athletics, Franklin Pierce University, to replace Brian Lang, assistant director of athletics, Assumption College, effective immediately, due to Mr. Lang having left Assumption.

(k) **Men's soccer.** Appoint Michael Koehler, assistant director of athletics, Rockhurst University, to replace Kevin Alcox, assistant commissioner, Great Midwest Athletic Conference, effective immediately, due to Mr. Alcox having left the Great Midwest Athletic Conference; appoint Tom Bonus,
head men's soccer coach, Le Moyne College, to replace Matt Thompson, head men's soccer coach, University of the District of Columbia; and Mark McKeever, head men's soccer coach, Young Harris College, to replace Gary Hamill, head men's soccer coach, Wingate University, due to term expirations.

(l) **Women's soccer.** Appoint Kelley Kish, director of athletics, Lake Erie College, to replace Lisa Liotta, assistant director of athletics, University of Findlay, due to term expiration.

(m) **Softball.** Appoint Dean Johnson, associate director of athletics, Caldwell University, to replace Jen Starek, head softball coach, University of New Haven; and Donna Fields, head softball coach, St. Mary's University (Texas), to replace Daven Bond, head softball coach, Regis University (Colorado), due to term expirations.

(n) **Softball rules.** Appoint Todd Buckingham, head softball coach, Saginaw Valley State University, to replace David Hicks, director of athletics, King University, due to term expiration.

(o) **Men's and women's swimming and diving rules.** Appoint James Graves, head men's and women's swimming coach, King University, to replace Mary Samko, head men's and women's swimming coach, Bentley University, due to term expiration.

(p) **Men's and women's tennis.** Appoint Krista Plummer, assistant director of athletics/senior woman administrator, Northwood University, to replace Otis Cutshaw, head men's and women's tennis coach, Davis & Elkins College, effective immediately, due to Mr. Cutshaw having left Davis & Elkins.

(Please note that the immediate appointments noted above were approved by the NCAA Division II Administrative Committee during its March 23 electronic vote. They are included in this document for ease of reference.)
viii. **Waiver for Institutions Located in Puerto Rico.**

**Management Council.** The Management Council received an update on a waiver recently approved by the Championships Committee for the three institutions located in Puerto Rico, as a result of Hurricane Maria. In an effort to assist the institutions in their recovery efforts, the committee agreed to provide relief from the policies regarding minimum scheduling requirements for championships eligibility for a period of five years, effective August 1, 2017.

**Presidents Council.** No action was necessary.

(b) **March 6, 2018, Electronic Vote.**

- **Committee Appointments.**

**Management Council.** The Management Council ratified the following sports committee appointments, effective September 1, 2018, unless otherwise noted:

(a) **Men's basketball.** Appoint **Rusty Osborne**, head men's basketball coach, University of Alaska Anchorage, to replace J.R. Smith, director of athletics, Chadron State College, due to term expiration.

(b) **Women's basketball.** Appoint **Wendell Staton**, director of athletics, Georgia College, to replace Eliane Kebbe, assistant commissioner, South Atlantic Conference, due to term expiration.

(c) **Men's and women's cross country.** Appoint **Jennifer Buddle**, senior compliance administrator, South Dakota School of Mines & Technology, to replace Dianne Lee, associate director of athletics, Adams State University, due to term expiration.

(d) **Men's golf.** Appoint **Samantha Taver**, assistant director of athletics, Indiana University of
Pennsylvania, to replace Peter Coughlin, head men's golf coach, California University of Pennsylvania, due to term expiration.

(e) **Men's lacrosse.** Appoint *J.B. Clarke*, head men's lacrosse coach, Limestone College, to replace Chris Barrett, head men's lacrosse coach, Belmont Abbey College, due to term expiration.

(f) **Men's and women's swimming and diving.** Appoint *Jennifer Alger*, assistant director of athletics/senior woman administrator, University of Tampa; and *Kate Burke*, associate director of athletics, Colorado School of Mines, to replace Patrick Snively, associate director of athletics and head swimming coach, Fairmont State University; and Charlin Chesick, associate commissioner, Pennsylvania State Athletic Conference, due to term expirations.

**Presidents Council.** No action was necessary

(3) **Committee on Infractions.**


*Management Council.* The Management Council adopted noncontroversial legislation to amend Constitution 5.2.3.3 (enforcement policies and procedures) and Bylaws 19.1.3 (duties), 19.3.1 (amendment by committee and approval by Management Council) and 19.3.1.1 (notification to membership) to clarify that the NCAA Division II Committee on Infractions has the authority to adopt, formulate and revise its internal operating procedures and review and approve the enforcement staff's internal operating procedures, including amendments by the enforcement staff to its procedures, subject to Management Council approval; further, to amend Bylaw 19.3.1 to specify that amendments to the committee's and enforcement staff's internal operating procedures are immediately effective when approved by the committee and subject to review and approval by the Management Council; and to remove
Bylaw 19.3.1.2 (review by Management Council) as duplicative of recommended modifications to Bylaw 19.3.1.

Presidents Council. No action was necessary.

(4) Committee for Legislative Relief.

- **Guidelines for Assertion of Injury/Illness (Student-Athlete's Relative or Legal Guardians).**

  Management Council. The Management Council approved the updated guideline for waivers seeking relief of NCAA Bylaw 14.5 (transfer regulations) based on assertions of injury/illness, as specified. The current guideline states that staff should consider relief of the legislation for circumstances involving an injury or illness to a student-athlete's immediate family member, which does not include grandparents or other relatives. Extending the guideline to grandparents and relatives outside of the student-athlete's immediate family is necessary due to differences in familial relationships that are unique to each student-athlete.

  Presidents Council. No action was necessary.

(5) Degree-Completion Awards Committee.

Management Council. The Management Council reviewed the committee's report. No action was necessary.

Presidents Council. No action was necessary.

(6) Legislation Committee.

(a) **2019 Convention Legislation – Bylaw 11.6.1.1.1 – Personnel – Certification to Recruit Off Campus – Regulations – Annual Certification Requirement – Certification Administration – Requirements for Completion.**

Management Council. The Management Council recommended that the Presidents Council sponsor legislation for the 2019 Convention to amend Bylaw 11.6.1.1.1 (certification administration), as follows: (1) to require all coaches to annually complete specific educational modules as determined by the Legislation Committee; (2) to prohibit off-campus recruiting until the coach successfully
completes the required educational modules; and (3) to prohibit the directing, supervising or observing of countable athletically related activities until the coach successfully completes the required educational modules, effective August 1, 2019, for certifications of coaches in the 2019-20 academic year, and thereafter.

Under current legislation, prior to being able to engage in off-campus recruiting, a coach must pass the annual coaches certification test. During the 2015-16 academic year, various committees through the Division II governance structure supported the development of a comprehensive online coaches' education program that will deliver legislative and health and safety related content. This recommendation accounts for the new online coaches' educational program, Division II University, and would require coaches to successfully complete specific educational modules every year before being permitted to recruit off campus and direct, supervise or observe countable athletically related activities.

**Presidents Council.** The Presidents Council agreed to sponsor the legislation and noted that it will have an opportunity to review the proposal in legislative form at its August in-person meeting.

**(b) 2019 Convention Legislation – Bylaw 12.1.3 – Amateurism – General Regulations – Permissible – Following Initial Full-Time Collegiate Enrollment – Actual and Necessary Expenses From an Outside Amateur Sports Team or Organization – Donations From Outside Sponsors – Institutional Staff Members.**

**Management Council.** The Management Council recommended that the Presidents Council sponsor legislation for the 2019 Convention to amend Bylaw 12.1.3-(b)-(1) (donation from outside sponsors) to permit a student-athlete to receive actual and necessary expenses from an institutional staff member to participate as a member of an outside team, effective August 1, 2019.

Following the 2016 Convention, the governance structure began assessing the culture of compliance and reviewed legislation to ensure its alignment with the compliance resources available on Division II campuses. Current legislation permits an individual to receive actual and necessary expenses from an outside sponsor other than an agent, a representative of an institution's athletics interests or professional sports organization. This proposal provides the opportunity for enrolled student-athletes to seek out additional...
permissible financial resources from institutional staff members to support their athletics aspirations without compromising the fundamental purpose of the collegiate model. It would remain impermissible for a student-athlete to receive expenses from an agent, representative of an institution's athletics interests or professional sports organization.

Presidents Council. The Presidents Council agreed to sponsor the legislation and noted that it will have an opportunity to review the proposal in legislative form at its August in-person meeting. Additionally, the council requested information on how to view a school employee that is also considered a representative of an institution's athletics interests (e.g., faculty member gives to the annual fund).

(c) Bylaws 12.5.1.1 and 13.11.3.5 – Amateurism and Recruiting – Promotional Activities and Private Lessons – Elimination of Requirement to Obtain Written Approval from the Institution's President or Chancellor.

Management Council. The Management Council recommended that the Presidents Council sponsor legislation for the 2019 Convention to amend Bylaws 12.5.1.1 (promotional activities) and 13.11.3.5 (private lessons) to eliminate the requirement that a student-athlete must receive written approval from the institution's president or chancellor (or his or her designee) prior to the student-athlete's participation in a noninstitutional, charitable or nonprofit promotion; further, in equestrian, golf and tennis, to eliminate the requirement that an institutional coach must receive written approval from the institution's president or chancellor prior to the coach's participation in a private lesson, effective August 1, 2019.

Following the 2016 Convention, the governance structure began assessing the culture of compliance and reviewed legislation to ensure its alignment with the compliance resources available on Division II campuses. Current legislation requires an institution to obtain written approval from the institution's chancellor or president prior to a student-athlete's participation in a permissible promotional activity. In addition, equestrian, golf and tennis coaches seeking to offer private lessons are also required to obtain chancellor or president approval. A significant amount of time is spent securing signatures rather than confirming that the other requirements of the legislation are met. Such confirmation should be left to the
discretion of a member institution. This recommended change maintains and promotes the NCAA's commitment to amateurism and equity in recruiting, while eliminating unnecessary bureaucratic requirements.

Presidents Council. The Presidents Council agreed to sponsor this concept as noncontroversial legislation.

(d) **Bylaw 12.5.3 – Amateurism – Promotional Activities – Media Activities.**

Management Council. The Management Council recommended that the Presidents Council sponsor legislation for the 2019 Convention to amend Bylaw 12.5.3 (media activities) to eliminate the requirement that a student-athlete must be academically eligible to represent the institution at the time of the appearance or participation in media activities; further, to specify that a student-athlete shall not miss class to participate in media activities, effective August 1, 2019.

Current legislation requires a student-athlete to be academically eligible to represent the institution at the time of the appearance or participation in a media activity, not receive remuneration for the appearance or participation, and not make any endorsement, expressed or implied, of any commercial product. This recommended change will provide institutions with flexibility and discretion in determining which student-athletes may appear or participate in media activities. The recommended change also clarifies that student-athletes participating in such activities may not miss class time to do so. This change addresses student-athlete well-being concerns, especially with the elimination of academic eligibility at the time of the appearance or participation.

Presidents Council. The Presidents Council did not support this recommendation. The council referred the issue back to the Legislation Committee to consider amending the media activities legislation to specify that a student-athlete shall not miss class time to participate in media activities.

(e) **Noncontroversial Legislation – Bylaw 12.1.3 – Amateurism – Permissible – Following Initial Full-Time Collegiate Enrollment – Elite-Level Participation – Expenses from a Governmental Entity.**
Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 12.1.3 (permissible — following initial full-time enrollment) to permit an individual to receive actual and necessary expenses from a governmental entity, as specified.

Presidents Council. No action was necessary.

(f) Noncontroversial Legislation – Bylaws 12.1.3 and 16.8.1.2 – Amateurism and Awards and Benefits – Permissible – Following Initial Full-Time Enrollment and Other Competition – Expenses for Participation in a Collegiate All-Star Contest.

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaws 12.1.3 (permissible – following initial full-time enrollment) and 16.8.1.2 (other competition) to permit a student-athlete, who has exhausted eligibility in the sport, to receive actual and necessary expenses from an outside sponsor (e.g., neighbor, business) for participation in a collegiate all-star contest.

Presidents Council. No action was necessary.

(g) Noncontroversial Legislation – Bylaw 12.5.1.1.6 – Amateurism – Promotional Activities – Permissible – Institutional, Charitable, Educational or Nonprofit Promotions – Schedule Cards – Elimination of Requirements.

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 12.5.1.1.6 (schedule cards) to eliminate the requirements regarding schedule cards.

Presidents Council. No action was necessary.

(h) Noncontroversial Legislation – Bylaws 12.5.1.6 and 12.5.1.7 – Amateurism – Promotion by Third Party of Highlight Film, Videotape or Media Guide and Promotion by Third Party of Photographs – Removal of Requirement for Written Approval and Consolidation of Legislation.

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaws 12.5.1.6 (promotion by third party of highlight film, videotape or media guide) and
12.5.1.7 (promotion by a third party of photographs), as follows: (1) eliminate the requirement for written approval for sale and distribution activities of third parties; and (2) combine the remaining elements of Bylaws 12.5.1.6 and 12.5.1.7 into one legislative requirement for the promotion by a third party of highlight film, videotape, media guide or photographs.

Presidents Council. No action was necessary.

(i) **Noncontroversial Legislation – Bylaw 13.1.1.2.3 – Recruiting – Contacts and Evaluations – Contactable Prospective Student-Athletes – Four-Year College Prospective Student-Athletes – Transfer from Institution on Probation.**

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 13.1.1.2.3 (transfer from institution on probation) to eliminate the opportunity for an institution on probation to establish restrictions related to the contact of student-athletes who wish to transfer from the institution.

Presidents Council. No action was necessary.

(j) **Noncontroversial Legislation – Bylaw 13.4.4 – Recruiting – Recruiting Materials – Electronic Transmissions – Prospective Student-Athlete's Coach.**

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 13.4.4 (electronic transmissions) to permit an institution to send electronic transmissions to a prospective student-athlete's coach prior to June 15 preceding a prospective student-athlete's junior year in high school.

Presidents Council. No action was necessary.

(k) **Noncontroversial Legislation – Bylaws 13.7.2.1 and 13.7.2.2 – Unofficial Visit – Entertainment/Tickets – General Restrictions – Home Contest At Any Location.**

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 13.7.2.1 (general restrictions) to permit an institution to provide up to five complimentary admissions to any home contest, regardless of
location; further, to eliminate Bylaw 13.7.2.2 (home games outside the community).

Presidents Council. No action was necessary.

(l) Noncontroversial Legislation – Bylaw 13.10.6 – Recruiting – Publicity – Photograph of Prospective Student-Athlete.

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 13.10.6 (photograph of prospective student-athlete) to specify that a photograph taken by an institution of a prospective student-athlete during an official visit may be provided to the prospective student-athlete, provided the prospective student-athlete has signed a National Letter of Intent or a written offer of admission and/or financial aid or after the institution has received his or her financial aid deposit in response to its offer of admission.

Presidents Council. No action was necessary.


Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 14.2.4.1.2 (competition in the nonchampionship segment) to permit a student-athlete in women's beach volleyball, men's volleyball and women's water polo to engage in outside competition during the nonchampionship segment without using a season of competition.

Presidents Council. No action was necessary.

(n) Noncontroversial Legislation – Bylaw 15.2.2.1 – Financial Aid – Financial Aid from Outside Sources – Parents and Legal Guardians – Financial Aid from Relatives.

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 15.2.2.1 (parents and legal guardians) to permit a student-athlete to receive financial aid from a relative.
Presidents Council. No action was necessary.

(o) Noncontroversial Legislation – Bylaw 16.1.3.3 – Awards and Benefits – Types of Awards, Awarding Agencies, Maximum Value and Numbers of Awards – Special Achievement Awards – Service Awards and Apparel for Members of a Division II Conference or National Student-Athlete Advisory Committee.

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 16.1.3.3 (special achievement awards) to specify that a Division II conference or the NCAA may provide an award (e.g., gift, apparel) to recognize a student-athlete's service on their student-athlete advisory committee; further, to specify that the value of the award shall be at the discretion of the awarding agency.

Presidents Council. No action was necessary.

(p) Noncontroversial Legislation – Bylaw 17.10.2 – Playing and Practice Seasons – Football – Preseason Activities – Required Day Off, Use of Footballs During Walk-Throughs, and Film Review and Team Meetings During Three-Hour Recovery Period.

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 17.10.2 (preseason practice), as follows: (1) to require a day off each week during the football preseason practice period following the five-day acclimatization period; (2) to permit the use of footballs during a walk-through following the five-day acclimatization period; and (3) to allow film review and team meetings to occur during the three continuous hours of recovery time between an on-field practice session and a walk-through or any other session including physical activity.

Presidents Council. The Presidents Council received an update on the proposal, as adopted. No action was necessary.

(q) Noncontroversial Legislation – Bylaw 17.10.8 – Out-of-Season Athletically Related Activities – Spring Practice – Elimination of Multiple On-Field Practice Sessions on the Same Day.
Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 17.10.8 (spring practice) to specify that in football an institution may not conduct multiple on-field practice sessions on the same day during spring practice sessions.

Presidents Council. The Presidents Council received an update on the proposal, as adopted. No action was necessary.

(r) Legislative Referrals.

Management Council. The Management Council referred the following legislative items to the appropriate Division II group:

i. To the Division II Academic Requirements Committee:

- Whether the NCAA Eligibility Center should be primarily responsible for determining the academic validity of high school prospective student-athletes [Bylaw 14.1.2 (general eligibility requirements – validity of academic credentials)]; further, whether member institutions should be primarily responsible for determining the academic validity of two-year or four-year transfer prospective student-athletes.

- Whether it is feasible for an institution to monitor the conditions under Bylaw 14.4.3.7.10 (nontraditional courses from another institution) for a student-athlete who has enrolled in a nontraditional course at an institution other than the certifying institution.

- Whether the condition that a nonrecruited student-athlete per Bylaw 14.5.4.6.2 (nonrecruited student exception) needs to be eligible for admission to the certifying institution before initial enrollment in the two-year college is still appropriate.

- Development and implementation of a tool or resource regarding enhancing academic advising on Division II campuses.

ii. To the Division II Committee on Student-Athlete Reinstatement:
• Whether contests and dates of competition, including annual exemptions (e.g., alumni game, conference challenge event) and discretionary exemptions (excluding scrimmages and exhibition contest per Bylaw 17 in the applicable sport), must be included in the numerator for purposes of calculating whether a student-athlete qualifies for a hardship waiver.

Presidents Council. No action was necessary.

(7) Membership Committee.

Management Council. The Management Council reviewed the committee's report. No action was necessary.

Presidents Council. No action was necessary.

(8) Nominating Committee.

(a) January 20 Meeting—Appointments/Reappointments.

Management Council. The Management Council recommended that the Presidents Council approve the following committee appointments/reappointments, effective September 1, 2018:

i. Division II Committee on Infractions. Reappointments—
Jane Teixeria, assistant commissioner, Pacific West Conference (term 2); and Christie Ward, associate director of athletics, Georgia Southwestern State University.

ii. Division II Championships Committee. Lisa Liotta, senior woman administrator/associate director of athletics, University of Findlay.

iii. Division II Infractions Appeals Committee. Dixie Cirillo, senior woman administrator/associate director of athletics, Colorado School of Mines.

v. **Division II Legislation Committee.** Diana Kling, senior woman administrator/associate commissioner, Peach Belt Conference.

vi. **Division II Committee for Legislative Relief.** Brandi Guerinot, associate director of athletics, Daemen College.

vii. **Division II Membership Committee.** Tammy Ikerd, associate director of athletics, Southern Nazarene University; and Larry Marfise, director of athletics, University of Tampa.

viii. **Division II Committee on Student-Athlete Reinstatement.** Jessica Harbison Weaver, senior woman administrator, Concordia University Portland.

ix. **Committee on Women’s Athletics.** Suzette McQueen, senior woman administrator/senior associate commissioner, Central Intercollegiate Athletic Association.

Presidents Council. The Presidents Council approved the appointments, as recommended.

(b) **March 5 Teleconference – Appointments.**

Management Council. The Management Council recommended that the Presidents Council approve the following committee appointments, effective as noted:

i. **Division II Academic Requirements Committee.** Timothy Ladd, faculty athletics representative, Palm Beach Atlantic University; and Jessica Swiney, director of registration and records, King University, effective September 1, 2018.

ii. **Minority Opportunities and Interests Committee.** Manuel Flores, faculty athletics representative, Texas A&M University-Kingsville; and Taunita Stephenson, associate director of athletics/senior woman administrator, Lander University, effective immediately.

[Please note that the appointments to the Minority Opportunities and Interests Committee were approved by the
Administrative Committee during its March 7 electronic vote. They are included in this document for ease of reference.]

**Presidents Council.** The Presidents Council approved the appointments, as recommended.

(9) **Budget-to-Actual Report as of February 28, 2018.**

**Management Council.** The Management Council reviewed the budget-to-actual report for the period ending February 28, 2018.

**Presidents Council.** The Presidents Council reviewed the budget-to-actual report for the period ending February 28, 2018.

(10) **Student-Athlete Advisory Committee.**

(a) **Verbal Update—April 6-8 Meeting.**

**Management Council.** The Management Council was updated by the two Student-Athlete Advisory Committee members regarding the meeting that was conducted the previous weekend. Information included the committee's goals and priorities for the upcoming year.

**Presidents Council.** No action was necessary.

(b) **Waiver of Bylaw 21.8.5.9.3 – Appointment of Independent Nominee with Fewer Than Two Years of Athletics Eligibility to the NCAA Division II Student-Athlete Advisory Committee.**

**Management Council.** The Management Council approved a waiver of Bylaw 21.8.5.9.3 (term of office) to appoint Shonte' Cargill, student-athlete at Bluefield State College, to the NCAA Division II Student-Athlete Advisory Committee, for a period of 21 months, concluding at the adjournment of the Division II business session at the 2020 NCAA Convention, effective immediately.

**Presidents Council.** The Presidents Council approved the appointment, as recommended.
(c) **Voluntold Activities.**

**Management Council.** The Management Council discussed and provided feedback on the issue of voluntold activities for student-athletes. The Management Council received an update on the discussions of the Student-Athlete Advisory Committee and noted that most of the issues identified regarding voluntold activities are the result of lack of planning and notification from coaches. In addition, the Management Council noted that the issues appear to be related to mandatory player development, rather than community engagement or leadership opportunities. It was the consensus of the Management Council that more education regarding permissible/impermissible activities is necessary. Some of the possible outlets for education mentioned were: Division II Coaches Connection program, Division II University; the coaches’ Identity Workshop; and campus student-athlete advisory committees. The Management Council did not believe that any legislative changes were necessary at this time.

**Presidents Council.** The Presidents Council was updated on the discussions from the Student-Athlete Advisory Committee and Management Council regarding voluntold activities. The Presidents Council agreed with the observations of the committee and council. In addition, the Presidents Council suggested that the NCAA staff survey student-athletes and coaches regarding voluntold activities.

b. **Division II Subcommittees and Project Teams.**

(1) **Convention Planning Project Team.**

**Management Council.** The Management Council reviewed the project team’s report, along with the Convention survey results and proposed schedule and program suggestions. No action was necessary.

**Presidents Council.** No action was necessary.

(2) **Identity Subcommittee.**

**Management Council.** The Identity Subcommittee met Monday evening and received updates on the spring showcase schedule, the regular-season media agreement RFP process, nominees for the Day in the Life campaign, social media and the Division II brand enhancement initiative.
Presidents Council. The Presidents Council received updates on the regular-season media agreement, as well as the Make It Yours Phase 2 branding efforts.

c. Association-Wide Committees.

(1) Committee on Competitive Safeguards and Medical Aspects of Sports.

(a) December 11-12, 2017, Meeting.

i. 2019 Convention Legislation – Bylaw 31.2.3.1 – Executive Regulations – Eligibility for Championships – Ineligibility for Use of Banned Drugs – Banned Drugs.

Management Council. The Management Council recommended that the Presidents Council sponsor legislation for the 2019 Convention to amend all legislated references of NCAA banned-drug classes to mirror the World Anti-Doping Agency list of prohibited classes, with the exception of the glucocorticoid class, effective August 1, 2019.

The recommendation to align NCAA banned drug classes with WADA's prohibited classes, with the exception of the glucocorticoid class, allows the NCAA to defer updates to this list to WADA experts and helps avoid confusion for student-athletes competing in both NCAA and international competition. The committee determined that glucocorticoids are anti-inflammatory agents, used commonly in sports medicine, and have very low risk as performance enhancing drugs.

Presidents Council. The Presidents Council agreed to sponsor the legislation and noted that it will have an opportunity to review the proposal in legislative form at its August in-person meeting.

ii. Noncontroversial Legislation – Bylaw 18.4.1.4.1 – Championships and Postseason Football – Eligibility for Championships – Penalty – Banned Drug Classes Other Than Illicit Drugs.
Management Council. The Management Council adopted noncontroversial legislation to clarify that a student-athlete who tests positive for use of a substance in a banned-drug class other than illicit drugs shall:

a. Be charged with the loss of one season of competition in all sports, in addition to the use of a season, pursuant to Bylaw 12.8.3.1;

b. Be ineligible for the entirety of one season (i.e., the maximum number of regular-season contests or dates of competition per Bylaw 17), which must be served while the student-athlete is otherwise eligible for competition; and

c. Be ineligible for at least one calendar year (i.e., 365 days) after the collection of the student-athlete's positive drug-test specimen and until he or she tests negative.

 Presidents Council. No action was necessary.

(b) February 21 Teleconference.

• Uniform Standards of Care – Concussion Safety Protocol Review in Divisions II and III.

 Management Council. See Item No. 4-b on Page No. 3 for action taken.

 Presidents Council. No action was necessary.

(2) Minority Opportunities and Interests Committee.

 Management Council. The Management Council reviewed the reports from the February 6 teleconference and March 8 electronic communication, which were informational in nature. No action was necessary.

 Presidents Council. No action was necessary.

(3) Playing Rules Oversight Panel.
Management Council. The Management Council reviewed the reports from the September 13, 2017, teleconference, January 17 in-person meeting and February 21 teleconference, all of which were informational in nature. No action was necessary.

Presidents Council. No action was necessary.

(4) Postgraduate Scholarship Committee.

Management Council. The Management Council reviewed the report from the February meeting, which was informational in nature. No action was necessary.

Presidents Council. No action was necessary.

(5) Committee on Sportsmanship and Ethical Conduct.

Management Council. The Management Council reviewed the report from the February teleconference, which was informational in nature. No action was necessary.

Presidents Council. No action was necessary.

(6) Student Records Review Committee.

Management Council. The Management Council appointed Dr. Patricia Briscoe, athletics director at Eastern Senior High School, to the Student Records Review Committee, effective immediately:

Presidents Council. No action was necessary.

(7) Committee on Women's Athletics.

Management Council. The Management Council reviewed the report from the February 23 teleconference, which was informational in nature. No action was necessary.

Presidents Council. No action was necessary.
6. **MANAGEMENT COUNCIL ROUNDTABLE DISCUSSION—DIVISION II MEMBERSHIP CENSUS.**

**Management Council.** The Management Council convened in roundtable sessions at the conclusion of Monday's business session to discuss the results of the Division II Membership Census. Take-aways included no surprising answers to questions; lack of education/understanding of coaches; regionalization still being the right approach for Division II championships; and general support for the National Championships Festival.

**Presidents Council.** The Presidents Council reviewed the results of the census. The council discussed the need to re-educate presidents and chancellors on the Division II Life in the Balance philosophy, particularly since more than half of presidents and chancellors are new to their schools within the last five years. Further, the council discussed how to get Division II chancellors and presidents more involved with the NCAA, including increasing attendance at the NCAA Convention; directed programming for chancellors and presidents during the Convention and how to collaborate with academic organizations for available programming; and reaching out to new colleagues within their regions. No action was necessary.

7. **DIVISION II MANAGEMENT COUNCIL.**

a. **Management Council Committee/Project Team Assignments.**

**Management Council.** The Management Council reviewed the committee and project team assignments.

**Presidents Council.** No action was necessary.

b. **Management Council Policies and Procedures.**

**Management Council.** The Management Council approved the updated Management Council Policies and Procedures document, as submitted.

**Presidents Council.** No action was necessary.

c. **Management Council Vice Chair Election.**

**Management Council.** The Management Council was informed that Eric Schoh's position as vice chair of the Management Council would expire August 31. Individuals interested in seeking the position should voice that interest to the chair or the managing director of Division II.

**Presidents Council.** No action was necessary.
d. **Management Council/Student-Athlete Advisory Committee Summit.**

**Management Council.** The Management Council was updated on the anticipated activities for the joint Summit of the Management Council and SAAC in July.

**Presidents Council.** No action was necessary.

e. **Noncontroversial Legislation – Constitution Independent Members Serving on the Management Council and Student-Athlete Advisory Committee.**

**Management Council.** The Management Council adopted noncontroversial legislation to specify that the current position on the Management Council and Student-Athlete Advisory Committee shall be allocated for independent institutions, provided there are at least eight Division II independent institutions, immediately, and at least 10 independent institutions in 2022; further, to specify that if the total number of independent institutions falls below eight (and 10 in 2022), the position allocated for independent institutions shall become an at-large position as soon as the position becomes vacant. In addition, the Management Council and Student-Athlete Advisory Committee will amend their policies and procedures to note their preference that one of the three at-large positions should be filled by an individual or representative from an independent institution if such a representative applies for service.

**Presidents Council.** The Presidents Council received an update on the proposal, as adopted. No action was necessary.

8. **DIVISION II PRESIDENTS COUNCIL.**

a. **April 23 Planning and Finance Committee Meeting.**

**Presidents Council.** The Presidents Council was provided a verbal update on the actions taken by the Planning and Finance Committee during its April 23 meeting.

The committee discussed several options for new initiatives to be included the $1.1 million allocated to academics, health and safety and inclusion. The committee will bring those as formal recommendations to the council in August.

Finally, the committee reviewed the timeline for the strategic plan midterm assessment. The committee will consider changes to the strategic plan at its August meeting and the Presidents Council will receive those recommendations and take action, as needed, to approve the recommendations at the October meeting.
b. **Division II Budget Requests for the 2018-19 Fiscal Year.** The Presidents Council approved the Division II budget requests for the 2018-19 fiscal year, as recommended by the Planning and Finance Committee.

c. **Region 2 Election.** The Presidents Council elected William Thierfelder, president, Belmont Abbey College, as the Region 2 representative to the Presidents Council. President Thierfelder will begin his term on the council immediately, with his term expiration date being January 2023.

   The Presidents Council was impressed with other nominations that it received in the process and asked staff to encourage those who were not elected to reapply at the earliest opportunity.

d. **Recognizing Outgoing Members.** The Presidents Council recognized Philip Kerstetter, president, University of Mount Olive, for his service to the Council.

9. **NATIONAL OFFICE STAFF UPDATES.**

   a. **Legal/Executive Update.**

   Management Council. The Management Council received an update from the NCAA president and the executive vice president of law, policy and governance.

   Presidents Council. The Presidents Council received an update on issues and legal happenings surrounding the NCAA, which included a discussion on the upcoming meeting with the Commission on College Basketball, an update on the attestation on sexual assault education and pending litigation.

   b. **Sport Science Institute.**

   Management Council. The Management Council received an update from Sport Science Institute staff on some initiatives that the office is working on, including the NCAA Interassociation Task Force on Sleep and Wellness and the Injury Surveillance Program.

   Presidents Council. The Presidents Council received an update on the Sport Science Institute from the NCAA chief medical officer.

   c. **2017 APPLE Training Institute Assessment Report.**

   Management Council. The Management Council reviewed the assessment report from the fall 2017 APPLE Training Institute.
Presidents Council. No action was necessary.

d. Division II University Update.

Management Council. The Management Council received a presentation on Division II University, which was funded through the Foundation for the Future initiative. This comprehensive online coaches’ education program will focus on Division II legislation and health and safety issues, with the two initial areas of focus being rules education and health and safety education.

Division II University is scheduled to be released to the membership May 14. The academic and membership affairs staff will be conducting a webinar for single-source sign-on administrators to learn about how to provide access to coaches May 8.

Presidents Council. The Presidents Council received a presentation on Division II University.

e. Optimization of the Senior Woman Administrator Designation.

Management Council. The Management Council reviewed survey results on the optimization of the senior woman administrator designation on Divisions I, II and III campuses.

A subcommittee of the Committee on Women's Athletics is currently creating action plans for these opportunities and will be engaging other NCAA membership committees in these efforts.

Presidents Council. No action was necessary.

f. 2018 New Initial-Eligibility Requirements.

Management Council. The Management Council was provided with an educational resource for the initial-eligibility requirements that are effective August 1.

Presidents Council. No action was necessary.

10. AFFILIATED ASSOCIATION UPDATES.

Management Council. The Management Council was updated on the activities of the following affiliated associations.

a. Division II Athletics Directors Association.
b. Division II Conference Commissioners Association.

c. CoSIDA.

d. Faculty Athletics Representatives Association.


f. National Association for Athletics Compliance.

g. Women Leaders in College Sports.

Presidents Council. No action was necessary.

11. OTHER BUSINESS.

Management Council. No action was necessary.

Presidents Council. No action was necessary.

12. MEETING RECAP/THINGS TO REPORT BACK TO CONFERENCES.

Management Council. The Management Council was provided with a list of topics/issues to report to its member institutions, via each member's preferred method of delivery. These topics included: Division II University information; the noncontroversial proposal on concussion management plan; the noncontroversial proposal on football preseason; information about the sportsmanship award; 2018 initial-eligibility requirements resource; bat testing information; countable athletically related activities resource; optimization of the senior woman administrator designation summary; and a reminder about attestation on sexual assault education.

Presidents Council. No action was necessary.

13. FUTURE MEETINGS.

Management Council. The Management Council reviewed the upcoming meetings for the remainder of 2018 and 2019, noting the four-days set aside for the July Summit with the Student-Athlete Advisory Committee.

Presidents Council. The Presidents Council reviewed the upcoming meetings for the remainder of 2018 and 2019.
14.  **ADJOURNMENT.**

Management Council. The Management Council adjourned at 10:42 a.m.

Presidents Council. The Presidents Council adjourned at 3:01 p.m.

<table>
<thead>
<tr>
<th>Division II Management Council</th>
<th>ATTENDEES</th>
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<tbody>
<tr>
<td>April 9-10, 2018</td>
<td>Indianapolis, Indiana</td>
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<tr>
<td>Jessica Chapin, American International College</td>
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<td>Teresa Clark, Cedarville University</td>
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<td>J. Lin Dawson, Clark Atlanta University</td>
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<td>Josh Doody, Notre Dame de Namur University</td>
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<td>Bob Dranoff, East Coast Conference</td>
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<td>Kim Duyst, California State University, Stanislaus</td>
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<td>Amy Foster, Seattle Pacific University</td>
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<td>Chris Graham, Rocky Mountain Athletic Conference</td>
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<td>Lynn Griffin, Coker College</td>
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<td>Hannah Hinton, Mountain East Conference</td>
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<td>Felicia Johnson, Virginia Union University</td>
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<td>Jim Johnson, Pittsburg State University</td>
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<td>Paul Leidig, Grand Valley State University</td>
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<td>Laura Liesman, Georgian Court University</td>
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<td>Courtney Lovely, Palm Beach Atlantic University</td>
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<td>Casey Monaghan, West Chester University</td>
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<td>Steve Murray, Pennsylvania State Athletic Conference</td>
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<td>Jack Nicholson, St. Thomas Aquinas College</td>
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<td>Pennie Parker, Rollins College</td>
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<td>Lindsay Reeves, University of North Georgia</td>
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<td>Julie Rochester, Northern Michigan University</td>
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<td>Jim Sarra, University of Illinois, Springfield</td>
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<td>Eric Schoh, Winona State University</td>
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<td>Kim Vinson, Cameron University</td>
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<td>Stan Williamson, University of West Alabama</td>
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<tr>
<th>Division II Presidents Council</th>
<th>ATTENDEES</th>
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<tr>
<td>April 24, 2018</td>
<td>Indianapolis, Indiana</td>
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<tr>
<td>John Denning, Stonehill College</td>
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<td>Michael Driscoll, Indiana University of Pennsylvania</td>
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<td>Rex Fuller, Western Oregon University</td>
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<td>Allison Garrett, Emporia State University</td>
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<tr>
<td>Connie Gores, Southwest Minnesota State University (via teleconference)</td>
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<td>Cynthia Jackson-Hammond, Central State University</td>
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<td>Anthony Jenkins, West Virginia State University</td>
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<td>Glen Jones, Henderson State University</td>
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<td>Sandra Jordan, University of South Carolina Aiken</td>
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<td>Philip Kerstetter, University of Mount Olive</td>
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<td>William LaForge, Delta State University</td>
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<td>Brian May, Angelo State University</td>
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<td>Gary Olson, Daemen College</td>
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<td>M. Roy Wilson, Wayne State University</td>
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### Division II Management Council
**April 9-10, 2018**  
**Indianapolis, Indiana**

- Cherrie Wilmoth, Southeastern Oklahoma State University
- Griz Zimmermann, Texas A&M International University

### Division II Presidents Council
**April 24, 2018**  
**Indianapolis, Indiana**

- Gayle Hutchinson, California State University, Chico
- Elwood Robinson, Winston-Salem State University

### ABSENTEES

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<thead>
<tr>
<th>Division II Management Council</th>
<th>Division II Presidents Council</th>
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<tbody>
<tr>
<td>Michael Cerino, Limestone College</td>
<td>Gayle Hutchinson, California State University, Chico</td>
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<td>Ismael Pagan-Trinidad, University of Puerto Rico, Mayaguez</td>
<td>Elwood Robinson, Winston-Salem State University</td>
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### OTHER PARTICIPANTS

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<thead>
<tr>
<th>Division II Management Council</th>
<th>Division II Presidents Council</th>
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<tbody>
<tr>
<td>Geoff Bentzel, NCAA</td>
<td>Geoff Bentzel, NCAA</td>
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<td>Dan Calandro, NCAA</td>
<td>Dawn Buth, NCAA</td>
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<td>Amanda Conklin, NCAA</td>
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<td>Chelsea Crawford, NCAA</td>
<td>Mark Emmert, NCAA</td>
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<td>Jim Elworth, NCAA</td>
<td>Terri Steeb Gronau, NCAA</td>
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<td>Mark Emmert, NCAA</td>
<td>Brian Hainline, NCAA</td>
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<td>Terri Steeb Gronau, NCAA</td>
<td>Maritza Jones, NCAA</td>
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<td>Ryan Jones, NCAA</td>
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<td>Ryan Jones, NCAA</td>
<td>John Parsons, NCAA</td>
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<td>Ken Kleppel, NCAA</td>
<td>Donald Remy, NCAA</td>
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<td>Roberta Page, NCAA</td>
<td>Stephanie Smith, NCAA</td>
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<td>John Parsons, NCAA</td>
<td>Rachel Stark, NCAA</td>
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<td>Donald Remy, NCAA</td>
<td>Gregg Summers, NCAA</td>
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<td>Molly Simons, NCAA</td>
<td>Cari Van Senus, NCAA</td>
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<td>Stephanie Smith, NCAA</td>
<td>Jill Waddell, NCAA</td>
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<td>Rachel Stark, NCAA</td>
<td>Karen Wolf, NCAA</td>
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<td>Gregg Summers, NCAA</td>
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<td>Jill Waddell, NCAA</td>
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<td>Amy Wilson, NCAA</td>
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<td>Karen Wolf, NCAA</td>
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ACTION ITEMS.

- None.

INFORMATIONAL ITEMS.

1. NCAA High School Review Committee Appointment. The Administrative Committee approved the appointment of Dr. Eddie Price, Deputy Superintendent Johnston County Public Schools (NC), to fill the secondary school member vacancy on the committee, effective July 1.

2. Extension of Term for the Heartland Conference Representative on the Division II Management Council. The term of the Heartland Conference representative (Griz Zimmermann) on the NCAA Division II Management Council is scheduled to conclude at the adjournment of the Division II Business Session at the 2019 NCAA Convention. However, due to the announcement that the Heartland Conference will cease to exist after the 2018-19 year, the Administrative Committee approved extending Mr. Zimmermann’s term until June 30, 2019, to align with the dissolution of the conference.

3. Report and Recommendations from the Commission on College Basketball and Framework for Division II to Address These Recommendations. The Administrative Committee discussed the recommendations from the Commission on College Basketball and the potential impact of these recommendations in Division II. The committee endorsed a framework for next steps for Division II, as follows:

   a. Division II will track the Division I changes and recommend legislative and/or policy changes that are similar (if not the same) as the Division I changes for the areas that impact Division II (e.g., agents, nonscholastic basketball).

   b. Division II will follow its normal legislative process, where applicable. However, if needed, the NCAA Division II Presidents Council may adopt emergency legislation.

   c. The Presidents Council must sponsor legislation by September 1 for it to be before the Division II membership at the next annual Convention. The Presidents Council shall gather via teleconference following the NCAA Division I Board of Directors and Board of Governors meetings in August to review the action taken and determine what (if any) legislative changes need to be sponsored for the January 2019 Convention.
d. Several Division II committees (e.g., Academic Requirements Committee, Legislation Committee, Championships Committee) will be meeting this summer and will discuss the recommendations of the commission and receive updates on the work of Division I and will provide feedback to the Management Council and Presidents Council for its review and consideration during its summer meetings.

e. The NCAA Division II Men’s Basketball Committee will be asked to gather via teleconference(s) this summer to review the recommendation of the basketball commission and provide its feedback. Division II also will reach to the National Association of Basketball Coaches (Division II Congress) for feedback.

f. Division II will work with the Board of Governors, the Division I Board of Directors and the NCAA Division III Presidents Council on the recommendation to add five independent public members to the Board of Governors.

Committee Chair:  Glen Jones Jr., Henderson State University
Staff Liaison(s): Terri Steeb Gronau, Division II Governance  
                 Maritza S. Jones, Division II Governance

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<thead>
<tr>
<th>Division II Administrative Committee</th>
<th>May 2, 2018, Teleconference</th>
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<tr>
<td><strong>Attendees:</strong></td>
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<tr>
<td>Cynthia Jackson-Hammond, Central State University.</td>
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<td>Glen Jones, Henderson State University.</td>
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<td>Gary Olson, Daemen College.</td>
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<td>Eric Schoh, Winona State University.</td>
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<td><strong>Absentees:</strong></td>
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<td>Pennie Parker, Rollins College.</td>
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<td><strong>Guests in Attendance:</strong></td>
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<td>None.</td>
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<td><strong>NCAA Staff Support in Attendance:</strong></td>
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<tr>
<td>Terri Steeb Gronau and Maritza Jones.</td>
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<td><strong>Other NCAA Staff Members in Attendance:</strong></td>
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<tr>
<td>Geoff Bentzel, Ryan Jones, Stephanie Quigg Smith and Jill Waddell.</td>
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1. On June 4, 2018, the Division II Administrative Committee approved the following appointments to Division II committees, effective immediately:

   a. Division II Student-Athlete Advisory Committee (two immediate vacancies). **Grant Foley**, men's soccer, Delta State University; and **Austin Jeter**, baseball, Morehouse College.

   b. Division II Management Council. Assignments as follows:

      (1) **Chris Graham.** Appointed as chair of the Convention Planning Project Team to replace Kim Duyst, who has resigned from the Management Council, effective June 5.

      (2) **Jim Johnson.** Appointed as liaison to the Division II Athletics Director Association due to his role as president elect of that association, effective immediately.

      (3) **Mike Cerino.** Appointed as a Management Council representative to the Division II Championships Committee to replace Kim Duyst, who has resigned from the Management Council, effective June 5.
REPORT OF THE
NCAA DIVISION II ADMINISTRATIVE COMMITTEE
JUNE 25, 2018, TELECONFERENCE

ACTION ITEMS.

- None.

INFORMATIONAL ITEMS.

1. 2018-19 Division II Draft Priorities. The Administrative Committee reviewed the draft form of the 2018-19 Division II Priorities, to be presented to the Management Council and Presidents Council at their summer meetings.

2. Recommendations from the Association-Wide Issues Topical Group. The Administrative Committee discussed the concepts from the Association-Wide Issues Topical Group created to address the recommendations from the Commission on College Basketball. The concepts relate to the addition of independent members to the NCAA Board of Governors and the annual certification of compliance. The committee supported the concepts as presented and recommended a $5,000 penalty for failure to complete the annual certification of compliance forms as that fine is more consistent with other Division II legislated fines for failure to complete a process.

Committee Chair: Glen Jones Jr., Henderson State University
Staff Liaison(s): Terri Steeb Gronau, Division II Governance
Maritza S. Jones, Division II Governance

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<tr>
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<td>May 2, 2018, Teleconference</td>
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Attendees:
Cynthia Jackson-Hammond, Central State University.
Glen Jones, Henderson State University.
Gary Olson, Daemen College.
Pennie Parker, Rollins College.
Eric Schoh, Winona State University.

Absentees:
None.

Guests in Attendance:
None.

NCAA Staff Support in Attendance:
Terri Steeb Gronau and Maritza Jones.

Other NCAA Staff Members in Attendance:
Madison Arndt, Ryan Jones, Stephanie Quigg Smith and Jill Waddell.
REPORT OF THE
NCAA BOARD OF GOVERNORS AND DIVISION I BOARD OF DIRECTORS
APRIL 25, 2018, MEETING

ACTION ITEMS.

- The NCAA Division I Board of Directors directed the NCAA Division I Council to work with the appropriate Division I committees to develop applicable policy and/or legislation necessary to implement the Commission on College Basketball recommendations, and to present them to the Division I Board of Directors in August 2018.

INFORMATIONAL ITEMS.

1. **Welcome and announcements.** NCAA Board of Governors Chair President Bud Peterson convened the meeting at 9:33 a.m. and welcomed the Governors and NCAA Division I Board members. He gave a special welcome to new Board of Governors members Sue Henderson, Shantey Hill and Pennie Parker, who were attending their first in-person meeting. NCAA staff confirmed that a quorum was present. Because he was participating in his last in-person meeting before his retirement in June, President Peterson thanked General Robert Caslen for his service to the Governors.

   The Board of Governors and Division I Board of Directors were given time to read the report of the Commission on College Basketball prior to the commission members joining the meeting.

   *Commission on College Basketball members joined the meeting.*

   The Governors, Division I Board members and NCAA staff introduced themselves. Board of Governors chair Peterson thanked Dr. Rice for presenting the commission’s recommendations at the breakfast today and spending more time with the Governors and the Division I Board today. Peterson also thanked the entire commission for their attendance and participation today. The Board of Governors chair also thanked the commission for the considerable time and effort it gave to complete the report and develop its recommendations.

   Division I Board of Directors Chair Eric Kaler thanked the commission on behalf of the Division I Board, noting the admiration and respect for the work of the commission. Kaler also noted that Division I stands ready to explore expeditious implementation of the recommendations.

2. **Question and answer session with Commission on College Basketball members.** The Governors and the Division I Board engaged in a question and answer session with the commission. Following the question and answer session, the Governors’ chair thanked the commission and noted the Governors’ and Division I Board’s commitment to addressing the recommendations.

   *Commission on College Basketball members departed the meeting.*
3. **Board of Governors and Division I Board of Directors discussion of Commission recommendations.** Each of the Governors and Division I Board members shared their thoughts about the recommendations. The Governors and the Division I Board expressed support for the recommendations and commended the commission for their work.

It was **VOTED**

“**That the Board of Governors and the Division I Board of Directors adopt the following resolution:**

**The Board of Governors and Division I Board of Directors Resolution in support of the recommendations of the Commission on College Basketball**

*On September 26, 2017, the United States Attorney of the Southern District of New York in conjunction with the Federal Bureau of Investigation announced the arrests of 10 individuals, including four Division I assistant men’s basketball coaches, as a result of an extensive investigation into fraud in men’s college basketball.*

*On October 6, 2017, at the recommendation of NCAA President Mark Emmert, the NCAA Board of Governors and the Division I Board of Directors voted to establish an independent Commission on College Basketball to fully examine critical aspects of Division I men’s basketball. The commission’s charge was to focus on three specific areas:*

1. **The relationship of the NCAA national office, member institutions, student-athletes and coaches with outside entities, including:**
   - Apparel companies and other commercial entities, to establish an environment where they can support programs in a transparent way but not become an inappropriate or distorting influence on the game, recruits or their families.
   - Nonscholastic basketball, with a focus on the appropriate involvement of college coaches and others.
   - Agents or advisors, with an emphasis on how students and their families can get legitimate advice without being taken advantage of, defrauded or risking their NCAA eligibility.

2. **The NCAA’s relationship with the NBA and the challenging effect the NBA’s so-called “one and done” rule has had on college basketball, including how the NCAA can change its own eligibility rules to address that dynamic.**

3. **Creating the right relationship between the universities and colleges of the NCAA and its national office to promote transparency and accountability. The commission will be asked to evaluate whether the appropriate degree of authority is vested in the current enforcement and eligibility processes, and if the collaborative model provides the**
investigative tools, cultural incentives and structures to ensure exploitation and corruption cannot hide in college sports

WHEREAS the Commission further was strongly encouraged to identify bold legislative, policy and structural modifications to improve the integrity of our processes and the well-being of our student athletes.

Whereas, the boards indicated a readiness and commitment to implement appropriate meaningful and lasting changes.

Whereas, on April 25, 2018, the Commission on College Basketball presented to the NCAA presidential leadership its report and recommendations in response to its creation and charge.

Whereas, the Commission indicated an expectation that the membership will take steps to implement change, exercising reasonable judgment and discretion in the development of detailed solutions.

NOW THEREFORE, IT IS RESOLVED by unanimous vote that the Board of Governors and the Division I Board of Directors receives the report and accepts and supports the Commission’s recommendations in an effort to precipitate necessary change in rules, policy and structure to begin the remedy of challenges in men’s college basketball and further demonstrate that college sports is committed to and guided by the values of higher education and intercollegiate athletics.” (Unanimous voice vote)

4. **Next steps.** Peterson noted that with both boards in support of the recommendations, it is time to move toward implementation.

a. **Division I Board of Directors.** Division I Board of Directors Chair Eric Kaler noted that any applicable policy and/or legislation necessary to implement the commission’s recommendations should be developed by the NCAA Division I Council, working with appropriate Division I committees, and presented to the Board of Directors in August for review and adoption.

It was VOTED
“That the Division I Board of Directors direct the Division I Council and its appropriate committees, as well as the Division I Committee on Academics, the Division I Student-Athlete Advisory Committee and the Division I Presidential Forum as necessary, to engage in a process to develop applicable policy and/or legislation necessary to implement the commission’s recommendations. The Council shall present its recommendations to the
Division I Board of Directors in August 2018 for adoption, and any policy recommendations shall be reviewed and endorsed by the Board of Governors at that time.”

b. **Board of Governors action.** Peterson noted that some of the recommendations are exclusively Association-wide and a process to deal with such matters should be developed.

It was VOTED

“That the Board of Governors commit to the immediate development of applicable and appropriate policy and/or legislation necessary to implement the Association-wide recommendations of the commission. The Governors, or an appropriate Committee of the Governors with delegated authority, will present to the Division I Board of Directors and Divisions II and III President’s Councils any legislative recommendations that may be placed on the ballot for Association-wide membership action at the next NCAA Convention.”

c. **Division I Council groundwork.** Blake James, chair of the Division I Council, noted that the Council will begin work immediately as chairpersons have been identified for the following five committees to address the areas identified in the commission report:

1) Nonscholastic basketball.

2) Apparel companies.

3) Enforcement/infractions processes.

4) Agents and advisors.

5) National Basketball Association.

5. **Adjournment.** The meeting was adjourned at approximately 1:50 p.m.
<table>
<thead>
<tr>
<th>Attendees – Board of Governors</th>
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<tbody>
<tr>
<td>Eli Capilouto, University of Kentucky</td>
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<td>LTG. Robert Caslen, Jr., United States Military Academy</td>
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<td>Philip DiStefano, University of Colorado, Boulder</td>
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<td>Jeffrey Docking, Adrian College</td>
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<td>Mark Emmert, NCAA</td>
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<td>Burns Hargis, Oklahoma State University</td>
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<td>Dianne Harrison, California State University, Northridge</td>
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<td>Sue Henderson, New Jersey City University</td>
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<td>Susan Herbst, University of Connecticut</td>
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<td>Shantey Hill, St. Joseph’s College, Long Island</td>
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<td>Blake James, University of Miami</td>
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<td>Glendell Jones, Jr., Henderson State University</td>
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<td>Eric Kaler, University of Minnesota, Twin Cities</td>
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<td>Ronald K. Machtley, Bryant University</td>
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<td>Gary Olson, Daemen College</td>
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<td>Pennie Parker, Rollins College</td>
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<td>Bud Peterson, Georgia Institute of Technology</td>
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<td>Samuel Stanley, Stony Brook University</td>
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<td>Denise Trauth, Texas State University</td>
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<td>Satish Tripathi, University at Buffalo, The State University of New York</td>
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<th>Attendees – Division I Board of Directors</th>
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<tr>
<td>Frank Bonner, Gardner-Webb University</td>
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<td>Brady Bramlet, University of Mississippi, NCAA Division I Student-Athlete Advisory Committee</td>
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<td>Dean Bresciani, North Dakota State University</td>
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<td>Christine Copper, United States Naval Academy</td>
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<td>Philip DuBois, University of North Carolina at Charlotte</td>
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<td>Anthony J. Frank, Colorado State University</td>
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<td>James J. Maher C.M., Niagara University</td>
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<td>Jane Miller, University of Virginia</td>
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<td>Michael Rao, Virginia Commonwealth University</td>
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<td>Nayef Samhat, Wofford College</td>
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<th>Absentees</th>
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<tr>
<td>Andrew Hugine, Jr., Alabama A&amp;M University</td>
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<th>College Basketball Commission</th>
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<tbody>
<tr>
<td>Mary Sue Coleman, Association of American Universities</td>
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<td>General Martin E. Dempsey, USA Basketball</td>
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<tr>
<td>Jeremy Foley, University of Florida Athletic Association</td>
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<tr>
<td>Jeffrey A. Hathaway, Hofstra University</td>
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<td>Grant Hill, Atlanta Hawks</td>
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### NCAA Board of Governors and Division I

#### Board of Directors April 25, 2018, Meeting

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<table>
<thead>
<tr>
<th>Name</th>
<th>Institution/Role</th>
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<tbody>
<tr>
<td>Rev. John I. Jenkins</td>
<td>University of Notre Dame</td>
</tr>
<tr>
<td>Mike Montgomery</td>
<td>Sports Analyst, PAC-12 Network and Westwood One</td>
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<tr>
<td>Condoleezza Rice</td>
<td>Stanford University</td>
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<tr>
<td>David Robinson</td>
<td>Admiral Capital Group</td>
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<tr>
<td>Kathryn Ruemmler</td>
<td>Latham &amp; Watkins LLP</td>
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<tr>
<td>Gene Smith</td>
<td>The Ohio State University</td>
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<tr>
<td>John Thompson III</td>
<td>National Association of Basketball Coaches</td>
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<tr>
<th><strong>Guests</strong></th>
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<tr>
<td>Eric Bormann</td>
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<tr>
<td>Lynn Durham</td>
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<td>Lauren DiGeronimo</td>
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<td>LTC Charles Kean</td>
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<td>Noah Knight</td>
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<td>Kurt Schliemann</td>
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<td>Virginia Seitz</td>
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<td>Jim Wilkinson</td>
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<th><strong>NCAA staff liaisons in attendance</strong></th>
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<tr>
<td>Jacqueline Campbell, Diane Dickman, Kevin Lennon and Donald Remy.</td>
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<th><strong>Other NCAA staff in attendance</strong></th>
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<tbody>
<tr>
<td>Katrice Albert, Scott Bearby, Joni Comstock, Jon Duncan, Dan Dutcher, Kimberly Fort, Jenn Fraser, Dan Gavitt, Terri Gronau, Brian Hainline, Michelle Hosick, Charnele Kemper, Oliver Luck, Kathleen McNeely, Stacey Osburn, Kris Richardson, Dave Schnase, Cari Van Senus and Bob Williams</td>
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</table>

*Report is not final until approval of the Board of Governors and Division I Board of Directors.*
Commission on College Basketball Core Recommendations

Endorsed by NCAA Board of Governors Executive Committee and NCAA Division I Board of Directors Administrative Committee

Monday, May 7, 2018
Nonscholastic Basketball

**Event Certification**
- **Reform Nonscholastic Basketball and make its Finances Transparent.** * NCAA should enforce rigorous certification criteria for nonscholastic basketball events that coaches attend. Events should be subject to financial disclosure, an audit of all financial relationships and payments, IRS, and other tax filings. Events must also have educational components. (3A)

**Youth Basketball Programs**
- **In Cooperation with Partners, Establish NCAA Youth Basketball Programs.** With a goal of 2019, we recommend that the NCAA work with USA Basketball, the NBA and the NBPA and others to establish and administer new youth basketball programs. (3C)

**Recruiting/Coaches Interaction**
- **Enact Changes in Rules Governing Recruiting and Coaches’ Interaction with Recruits and Student-Athletes.** Reduce the influence of third parties and increase the ability of college coaches to interact with recruits and current players. (3D)

* Crossover with Financial Transparency under review by Apparel Companies topical group.

**Members:** Guerrero (chair), Capriotti, Haney, Howard, Knight, MacLeod, Martelli, Rogers, Self, Smith, Strawley and Thomas.

**Staff Leads:** Duncan and Gavitt.
National Basketball Association

Members: Ackerman (chair), Brazeau, Hathaway, Leibovitz, Muir and Schlickmann.
Staff Leads: Gavitt.

Eliminate one-and-done rule

- **End One-and-Done.** Separate the collegiate track from professional track by ending one-and-done. (1A)

Draft flexibility

- **Greater Draft Flexibility for Student-Athletes.** Allow student-athletes to test their professional prospects and maintain their collegiate eligibility if they do not sign a professional contract. (1B)

Await decision by NBA and NBPA.

Develop model for DI Board approval August 2018.
Recruiting and Coaches Interaction with Recruits and Student-Athletes

Members: NCAA Division I Men’s Basketball Oversight Committee.
Staff Leads: Gavitt and Kemper.

• Within its regular course of business, the Men’s Basketball Oversight Committee will discuss NABC recommendations.

For adoption by DI Council August 2018.
Enforcement / COI / IAC Working Group

Members: Christopher (chair), Harris, Hawley, Huchthausen, Ohlendorf, Parkinson, Perez, Rich, Roberts, Sankey and Wildhack.
Staff Leads: Luck and Remy.

- **Independent Investigation and Adjudication of Complex Cases.** NCAA to establish independent investigative and adjudicative body. (2A)

- **Enact and Impose Core Punishments with Significant Deterrent Effect.** Core penalties should be increased to allow 1) Five-year postseason ban for Level I violations; 2) loss of all revenue sharing in postseason play for the entire ban; 3) lifetime bans for a show-cause order; 4) allow bans of more than one season for head coach violations; 5) increase penalties to allow full-year visit bans for recruiting visit violations. (2B)

- **Establish a fine structure for coaches and other institutional personnel.**
Agents and Advisors

Members: Benedict (co-chair), Hostetter (co-chair), Barnhart, Manuel, Shannon, Swann and Wilson.
Staff Leads: Martin and Schnase.

- **Agent Certification**
  - **NCAA Agent Certification Program.** NCAA to establish agent certification program. (1C)

- **Meaningful Assessment**
  - **NCAA-Certified Agents to Provide Student-Athletes with Assessment of Professional Prospect.** Permit student-athletes to receive meaningful assessment of their professional prospects earlier, with assistance from NCAA-certified agents. (1C)

- **NCAA Vice President**
  - **Appointment of NCAA Vice President.** Appoint a vice president to, among other things, develop meaningful standards for certification of agents. (1C)

  - Model to be presented for vote August 2018.
  - Legislation developed by autonomy conferences with legislative action by Board of Directors August 2018.
  - For consideration after certification plan is created.
Apparel Companies

**Members:** Calhoun (chair), Castiglione, James, Mullens, Swarbrick and Woodward.

**Staff Leads:** Scott and Termini.

- **Financial Transparency**
  - **Reform Nonscholastic Basketball and Make its Finances Transparent.** NCAA should enforce rigorous certification criteria for nonscholastic basketball events that coaches attend. Events should be subject to financial disclosure, an audit of all financial relationships and payments, IRS, and other tax filings. Events must also have educational components. (3A)

- **Apparel Company Transparency**
  - **Enlist Apparel Companies in Transparency and Accountability Efforts.** Boards of public apparel companies should implement financial transparency and accountability with respect to their investments in nonscholastic basketball. (3B)

- **Contractual Obligations**
  - **NCAA to amend rules to require colleges to include in contracts with administrators and coaches contractual obligations to cooperate with NCAA investigations and agree to submission to NCAA enforcement proceedings.** (3C)

- **Institutional Agreements**
  - **Require contractual arrangement for financial transparency and attestation that company knows NCAA rules and violation equates to breach of contract.**

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*Recommendation presented for vote by DI Board August 2018.
Update on companies’ response August 2018.
Legislative Action by DI Board August 2018.
Recommendation presented for vote by DI Board August 2018.

*Crossover with Event Certification under review by Nonscholastic Basketball topical group.
^Crossover with ENF/COI/IAC Working Group.
Student Support

Members: Committee on Academics.
Staff Leads: Albert and Schnase.

Student Support/Degree Completion

- Provide Resources to Make the Promise of a College Education Real. NCAA to establish fund to pay for the degree completion of student-athletes with athletic scholarships who leave member institutions after progress of at least two years toward a degree. (1D)

Models prepared with legislative and policy language presented for a vote in August 2018.
**Association-Wide Issues**

**Members:** Machtley (chair), Docking (co-chair) and Jones (co-chair).

**Staff Leads:** Gronau and B. Williams.

- **Independent BOG members**
  - **Add a Significant Cadre of Public Members to the NCAA Board of Governors.** Add at least five public voting members with the experience, stature and objectivity to assist the NCAA in re-establishing itself as an effective and respected leader and regulator of college sports. (4)

- **Annual Certification of Compliance**
  - **Require coaches, athletics directors and college presidents to certify annually that their athletic programs comply with NCAA rules.**

  Recommendation presented to Board of Governors for action in August 2018. Requires Association-wide vote.

  Recommendation presented to Board of Governors for action in August 2018.
REPORT OF THE
ASSOCIATION-WIDE ISSUES TOPICAL GROUP
JUNE 5, JUNE 21, JULY 12 AND JULY 18, 2018, TELECONFERENCES

ACTION ITEMS.

1. Legislative Items.


(1) **Recommendation.** To sponsor legislation for the 2019 NCAA Convention that amends the legislation related to the NCAA Board of Governors, as follows: (1) Increase the number of members from 20 to 25 by adding five independent voting members; (2) Define an independent member; (3) Specify that an independent member shall be appointed to a three-year term that is renewable for an additional three-year term, and that an independent member who has served two terms shall not serve further; (4) Specify that the Board of Governors shall issue a call for nominations when a vacancy for an independent member occurs; and (5) Specify that the Board of Governors shall serve as the final authority for the selection of independent members. [Attachment A]

(2) **Effective date.** August 1, 2019.

(3) **Rationale.** The Commission on College Basketball recommended that the NCAA restructure its highest governance body, the Board of Governors, to include at least five independent members with the experience, stature and objectivity to assist the NCAA in re-establishing itself as an effective and respected leader and regulator of college sports. One of these independent members will also serve on the Board of Governors Executive Committee. The current Board of Governors includes 16 institutional presidents or chancellors representing each division as voting members, the chairs of the Division I Council and the Divisions II and III Management Councils as ex-officio nonvoting members and the NCAA president (who may vote in case of a tie). Like public companies, major nonprofit associations typically include outside board members to provide objectivity, relevant experience, perspective and wisdom. Board members with those qualities will provide valuable insight to the NCAA generally as it works towards the restoration of public confidence in college basketball and college sports in general. The Board of Governors will issue a formal call for nominations to fill vacancies; appoint the Board of Governors Executive Committee as the nominating committee; and serve as the final authority for the selection of independent members. Finally, the five independent members will enhance
the overall diversity (e.g., race, gender, ethnicity, background) of the Board of Governors.

(4) Estimated budget impact. $25,000 each fiscal year [committee expenses (e.g., travel, hotel, per diem) for the five independent members to attend Board of Governors in-person meetings (four times per year)].

(5) Student-athlete impact. None.

b. Annual Certification of Compliance.

(1) Recommendation. That the Board of Governors direct each division to consider adopting legislation to specify that an institution’s president or chancellor and all athletics department staff members (full time, part time, clerical, volunteer) shall attest that the membership obligations of Constitution 2.1 (institutional control and responsibility) and Constitution 2.8 (rules compliance) have been met; further, to specify that an institution that fails to complete the annual institutional attestation by September 15 shall be subject to removal from and/or ineligibility of individuals to serve on an NCAA board, council or committee. [Division I – Attachment B; Division II – Attachment C; Division III – Attachment D]

(2) Effective date. Immediate.

(3) Rationale. The Commission on College Basketball recommended that the NCAA adopt legislation that requires coaches, athletics directors and college presidents certify annually that their athletics programs comply with NCAA rules. Current legislation requires that active member institutions of the Association administer their athletics programs in accordance with the constitution, bylaws and other legislation of the Association, and certify, through their presidents or chancellors, the institution’s compliance with NCAA legislation to be eligible to enter a team or individual competitors in an NCAA championship. As part of this certification requirement, an institution’s president or chancellor and all athletics department staff members (including all full time, part time, clerical and volunteer staff) should also attest that they have met the fundamental obligations of the principle of institutional control and responsibility, and the principle of rules compliance. Specifically, this proposal will require attestation that the institution has control of its intercollegiate athletics program in compliance with the rules and regulations of the Association, that its programs are monitored to assure compliance, and that instances in which compliance has not been achieved are identified and reported to the Association. In addition, the president or chancellor and all athletics department staff must
attest that in instances of noncompliance, the institution will cooperate fully with the Association and take appropriate corrective actions. Moreover, while institutions will continue to be ineligible to participate in NCAA championships for failure to complete the annual certification, an enhanced penalty eliminating the opportunity for individuals to serve in the governance structure highlights the importance of the certification. Finally, this recommendation sets a baseline standard for all three divisions. Divisions may wish to amend the legislation further (e.g., enhanced requirements) through its federated structure.

(4) Estimated budget impact. None.
(5) Student-athlete impact. None.

2. Nonlegislative Items.
   a. Board of Governors Policies and Procedures – Board of Governors Executive Committee – Nominating Committee.

   (1) Recommendation. That the Board of Governors amend its policies and procedures to specify that its Executive Committee shall serve as the nominating committee for independent members; and that the nominating committee shall vet and make recommendations on these individuals to serve as independent representatives for final approval by the Board of Governors.

   (2) Effective date. Immediate; following the adoption of legislation to add five independent members to the Board of Governors.

   (3) Rationale. The Executive Committee is a standing committee of the Board of Governors with composition requirements, meets on a regular basis and is an engaged and functioning committee. Further, the Executive Committee includes representation of all three divisions. Specifically, the committee includes the chair and vice chair of the Board of Governors (who must represent different divisions) and the members of the Governors who are the chairs of each divisional presidential body (Division I Board of Directors, Division II Presidents Council, Division III Presidents Council). Substitutes are not allowed; however, in the event that the chair or vice chair of the Governors is also a divisional chair, then that division shall designate another president, who is already a member of the Governors, to be a member of the Executive Committee. The diverse composition of the Executive Committee will help ensure a broad-based deliberations process
related to the independent nominations forwarded to the Board of Governors.

(4)  **Estimated budget impact.**  None.

(5)  **Student-athlete impact.**  None.

b.  **Board of Governors Policies and Procedures – Board of Governors Executive Committee Composition – Addition of One Independent Member.**

(1)  **Recommendation.**  That the Board of Governors amend its policies and procedures and the composition of the Executive Committee to add one independent member (lead independent member); that the independent members shall vote annually to determine the lead independent member; and that an independent member shall serve no more than three years as the lead independent member.

(2)  **Effective date.**  August 1, 2019.

(3)  **Rationale.**  The Commission on College Basketball recommended that the NCAA restructure its highest governance body, the Board of Governors, to include at least five independent members with the experience, stature and objectivity to assist the NCAA in re-establishing itself as an effective and respected leader and regulator of college sports. Further, the Commission recommended that one of these independent members also serve on the Board of Governors Executive Committee. This recommendation will help ensure the deliberations, recommendations and actions of the Executive Committee include appropriate, independent perspective. Further, consistent with the policies and procedures of other boards, the independent members shall vote annually to determine the lead independent member that will serve on the Executive Committee. Finally, to ensure the rotation of voice and perspective, an independent member shall serve no more than three years as the lead independent member.

(4)  **Estimated budget impact.**  None.

(5)  **Student-athlete impact.**  None.

c.  **Board of Governors – Independent Members Terms of Service – Initial Staggered Terms.**

(1)  **Recommendation.**  That the Board of Governors adopt the initial staggered terms for the independent members to the Board of Governors as follows:
(a) One independent Governor – one-year term (August 1, 2019, through August 31, 2020), automatically renewed for an additional three-year term (September 1, 2020, to August 31, 2023);

(b) Two independent Governors – two-year term (August 1, 2019, through August 31, 2021), automatically renewed for an additional three-year term (September 1, 2021, through August 31, 2024); and

(c) Two independent Governors – three-year term (August 1, 2019, through August 31, 2022), renewable for an additional three-year term (September 1, 2022, through August 31, 2025).

(2) **Effective date.** August 1, 2019.

(3) **Rationale.** With the addition of five independent members in August 2019, the initial staggered terms will ensure a rotation of the independent members on the Board of Governors.

(4) **Estimated budget impact.** None.

(5) **Student-athlete impact.** None.

d. **Annual Certification of Compliance – Increased Penalties.**

(1) **Recommendation.** That the Board of Governors charge the NCAA Divisions I, II and III Committees on Infractions to determine the appropriate penalties for those individuals if they knew or should have known of violations and did not address them.

(2) **Effective date.** Immediate.

(3) **Rationale.** The Commission on College Basketball, chaired by former Secretary of State Condoleezza Rice, recommended that the NCAA adopt legislation that requires coaches, athletics directors and college presidents certify annually that their athletics programs comply with NCAA rules. Further, the recommendation noted that the NCAA rules should provide for significant penalties for those individuals if they knew or should have known of violations and did not address them. Penalties associated with noncompliance are overseen by the divisional Committees on Infractions. These committees should develop the penalties.

(4) **Estimated budget impact.** None.
INFORMATIONAL ITEMS.

1. **Commission on College Basketball Recommendations.** The Association-Wide Issues Topical Group reviewed the two Commission on College Basketball recommendations charged to the topical group. The recommendations were:
   
a. The Commission recommends that the NCAA restructure its Board of Governors to include at least five independent voting members with the experience, stature and objectivity to assist the NCAA in re-establishing itself as an effective and respected leader and regulator of college sports. It further recommends that at least one of these independent members also be a member of the NCAA’s Executive Board.

   b. The NCAA must enact a rule requiring college presidents, athletic department directors and coaches to certify annually that they have conducted due diligence and that their athletic programs comply with NCAA rules. The NCAA rules should provide for significant penalties for those individuals if they knew or should have known of violations and did not address them, up to and including termination.

2. **Legislative Requirements.** The topical group discussed the legislative requirements associated with a change in the composition of the Board of Governors. The topical group noted that the composition of the Board of Governors is a dominant provision and that only the Board of Governors can sponsor amendments (by September 1) or amendments-to-amendments (by November 1) to dominant provisions. Further, the adoption of amendments to dominant provisions require a two-thirds majority vote of all delegates (all three divisions) present and voting in a joint session.

3. **Board of Governors Member Responsibilities.** Current Board of Governors policies and procedures outline member responsibilities, and these responsibilities will apply to the independent members of the Board of Governors. These responsibilities include:
   
a. **Duty of Care:** Requires that a member must act with care of an ordinary prudent person in similar circumstances.

   b. **Duty of Loyalty:** Requires that a member promote the Association’s purpose and not a private interest of the member.

   c. **Duty of Obedience:** Requires that a member follow the NCAA Constitution, including bylaws, rules and other governing documents.
Further, the independent members of the Board of Governors will be required to adhere to the NCAA Conflict of Interest Policy, which is required of all NCAA committee members, regardless of what committee they serve on. However, following the adoption of the legislation at the 2019 Convention, the NCAA Conflict of Interest Policy may need to be amended accordingly based on the addition of the independent members to the Board of Governors.

Finally, the topical group agreed that the independent members should participate in a robust and thorough orientation to ensure understanding of NCAA processes, their obligations to the Board of Governors and how their experiences, stature and objectivity will assist the NCAA in being an effective and respected leader and regulator of college sports.

4. Nominations. The topical group agreed that the five independent members will enhance the overall diversity (e.g., race, gender, ethnicity, background) of the Board of Governors and therefore, when the Board of Governors issues its call for nominations for independent members, that interested individuals can either self-nominate or be nominated by another individual(s). Further, to ensure and maintain independence and the appearance of independence, certain individuals will be ineligible to serve given a potential conflict of interest. The Board of Governors will work to develop the formal policies and procedures related to the details of the nominations process prior to the Association vote in January. Such policies may include the prohibition of certain individuals (e.g., individuals associated with apparel companies, professional sports organizations, NCAA corporate champions or partners) from serving as independent members of the Board of Governors.

5. Educational Materials. The topical group agreed that each division should create educational materials for the president/chancellor and other athletics department staff members based on the needs of the division that could include videos, brochures, etc. Attachment E is an example of such a resource.

6. Divisional Administrative Committees teleconferences. The Association-Wide Topical Group conducted a joint teleconference with the Division I Board of Directors Administrative Committee, Division II Administrative Committee and Division III Administrative Committee to discuss the feedback and discussions of the committees during their separate teleconferences to determine areas of consensus and potential areas for change. Based on the feedback received, the co-chairs confirmed that there was consensus among the three Administrative Committees on the concepts for adding five independent members to the Board of Governors. For the concepts related to the annual certification of compliance, the consensus among the three committees was that a financial penalty was not a needed component of the legislation given institutions will continue to be ineligible to participate in NCAA championships for failure to complete the annual certification process.
Topical Group Chair: Ronald Machtley, Bryant University
Staff Liaisons: Terri Steeb Gronau, Law Policy and Governance
Bob Williams, Communications

| NCAA Association-Wide Issues Topical Group       |
| June 5, June 21, July 12 and July 18, 2018, Teleconferences |
| Attendees:                                      |
| Jeffrey Docking, Adrian College. (co-chair)    |
| Glen Jones Jr., Henderson State University. (co-chair) |
| Ronald Machtley, Bryant University. (chair)    |
| Absentees:                                      |
| None.                                           |
| Guests in Attendance:                          |
| Cynthia Jackson-Hammond, Central State University. |
| Dianne Harrison, California State University, Northridge. |
| Sue Henderson, New Jersey City University.     |
| Shantey Hill, St. Joseph’s College (Long Island). |
| Chris Kimball, California Lutheran University. |
| Gary Olson, Daemen College.                    |
| Pennie Parker, Rollins College.                |
| Kate Roy, Northern Vermont University.         |
| Eric Schoh, Winona State University.           |
| Absentees:                                      |
| None.                                           |
| NCAA Staff Support in Attendance:              |
| Terri Steeb Gronau and Bob Williams.           |
| Other NCAA Staff Members in Attendance:        |
| Jackie Campbell, Diane Dickman, Dan Dutcher, Jennifer Fraser, Jay Jones, Maritza Jones, Ryan Jones, David Lafiosca, Kevin Lennon, Louise McCleary, Stephanie Quigg Smith and Leeland Zeller. |
ORGANIZATION – BOARD OF GOVERNORS – INDEPENDENT MEMBERS

Convention Year: 2019
Date Submitted: August 7, 2018
Status: Ready for Consideration
Effective Date: August 1, 2019
SPOPL Number:
Official Notice Number:
Source: NCAA Board of Governors
Proposal Category: Board of Governors
Topical Area: Organization

Intent: To amend legislation related to the NCAA Board of Governors, as follows: (1) Increase the number of members from 20 to 25 by adding five independent voting members; (2) Define an independent member; (3) Specify that an independent member shall be appointed to a three-year term that is renewable for an additional three-year term, and that an independent member who has served two terms shall not serve further; (4) Specify that the Board of Governors shall issue a call for nominations when a vacancy for an independent member occurs; and, (5) Specify that the Board of Governors shall serve as the final authority for the selection of independent members.

A. Constitution: Amend 4.02, as follows:

[Dominant provision, all divisions, common vote]

4.02 Definitions and Applications.

[4.02.1 through 4.02.3 unchanged.]

4.02.4 Independent Member of the Board of Governors. An independent member of the Board of Governors shall be an individual who is not salaried by an NCAA member institution, conference or affiliated member, and shall be verified as independent by the Board of Governors.

[4.02.4 through 4.02.4.1 renumbered as 4.02.5 through 4.02.5.1, unchanged.]

B. Constitution: Amend 4.1, as follows:

[Dominant provision, all divisions, common vote]

4.1 Board of Governors.

4.1.1 Composition. The Board of Governors shall consist of 2025 members. The NCAA president and the chairs of the Division I Council and the Division II and Division III Management Councils shall be ex officio nonvoting members, except that the NCAA president is permitted to vote in the case of a tie among the voting members of the Board of Governors present and voting. The other 1621 voting members of the Board of Governors shall include:
(d) Two Division II presidents or chancellors from the Division II Presidents Council; and
(e) Two Division III presidents or chancellors from the Division III Presidents Council; and
(f) Five independent members (see Constitution 4.02.4).

4.1.2 Duties and Responsibilities. The Board of Governors shall:

(i) Review and coordinate the catastrophic-injury and professional career insurance (disability injury/illness) programs; and

(m) Compile the names of those individuals associated with intercollegiate athletics who died during the year immediately preceding the annual Convention;

(n) Issue a call for nominations when a vacancy for an independent member occurs on the Board of Governors; and

(o) Serve as the final authority for the selection of independent members of the Board of Governors.

4.1.3 Election/Term of Office.

(a) President or Chancellor Members. The terms of service office of president or chancellor members of the Board of Governors shall coincide with their service on the applicable divisional presidential governing body, unless otherwise specified by that governing body.

(b) Independent Members. An independent member of the Board of Governors shall be appointed to a three-year term that is renewable for an additional three-year term. An independent member who has served two terms shall not serve further on the Board of Governors.

Rationale: The Commission on College Basketball, chaired by former Secretary of State Condoleezza Rice, recommended that the NCAA restructure its highest governance body, the Board of Governors, to include at least five independent members with the experience, stature and objectivity to assist the NCAA in re-establishing itself as an effective and respected leader and regulator of college sports. One of these independent members will also serve on the Board of Governors Executive Committee. The current Board of Governors includes 16 institutional presidents or chancellors representing each division as voting members, the chairs of the Division I Council and the Division II and III Management Councils as ex-officio nonvoting members, and the NCAA president (who may vote in case of a tie). Like public companies, major non-profit associations typically include outside board members to provide objectivity, relevant experience, perspective and wisdom. Board members with those qualities will provide valuable insight to the NCAA generally as it works towards the restoration of public confidence in college
basketball and college sports in general. The Board of Governors will issue a formal call for nominations to fill vacancies; appoint the Board of Governors Executive Committee as the nominating committee; and serve as the final authority for the selection of independent members.

**Estimated Budget Impact:** $25,000 each fiscal year [committee expenses (e.g., travel, hotel, per diem) for the five independent members to attend Board of Governors in-person meetings (four times per year)].

**Student-Athlete Impact:** None.

**Review History:** TBD
NCAA MEMBERSHIP AND CHAMPIONSHIPS AND POSTSEASON FOOTBALL – CONDITIONS AND OBLIGATIONS OF MEMBERSHIP – ELIGIBILITY FOR CHAMPIONSHIPS – ATTESTATION OF COMPLIANCE OBLIGATIONS

Convention Year: 2019
Date Submitted: August 7, 2018
Status: Draft
Effective Date: August 1, 2019
Source: NCAA Division II Presidents Council.
Proposal Category: Noncontroversial
Topical Area: NCAA Membership and Championships and Postseason Football

Intent: To specify that an institution’s president or chancellor and all athletics department staff members (full time, part time, clerical, volunteer) shall attest that the obligations of Constitution 2.1 and Constitution 2.8 have been met; further, to specify that an institution that fails to complete the annual institutional attestation by September 15 shall be subject to removal from and/or ineligibility of individuals to serve on an NCAA board, council or committee.

A. Constitution: Amend 3.3, as follows:

3.3 Active Membership.

[3.3.2 through 3.3.3 unchanged.]

3.3.4 Conditions and Obligations of Membership.

3.3.4.1 General. The active members of this Association agree to administer their athletics programs in accordance with the constitution, bylaws and other legislation of the Association.

[3.3.4.2 through 3.3.4.7 unchanged.]

3.3.4.8 Compliance-Related **Forms Certification**. An active member institution shall not be eligible to enter a team or individual competitors in an NCAA championship and shall be subject to removal from and/or ineligibility of individuals to serve on an NCAA board, council or committee unless its president or chancellor certifies through an annual institutional eligibility certification [see Bylaw 18.4.2.1.1-(d)] attesting that the conditions specified have been satisfied.

[3.3.4.9 through 3.3.4.19 unchanged.]

[Remainder of 3.3 unchanged.]

B. Bylaws: Amend 18.4, as follows:

ATTACHMENT C
18.4 Eligibility for Championships.

[18.4.1 unchanged.]

18.4.2 Institutional Eligibility.

18.4.2.1 General Institutional Requirements. To be eligible to enter a team or an individual in NCAA championship competition, an institution shall:

[18.4.2.1-(a) through 18.4.2.1-(c) unchanged.]

(d) **Certify, through its president or chancellor, the institution’s compliance with NCAA legislation (see Bylaw 18.4.2.1.1). The certification of compliance shall be completed not later than September 15 and shall be kept on file at the institution:**

[18.4.2.1-(d) through 18.4.2.1-(f) relettered as 18.4.2.1-(e) through 18.4.2.1-(g), unchanged.]

18.4.2.1.1 Certification of Compliance – Requirements. The following conditions shall be satisfied.

18.4.2.1.1.1 NCAA Rules Review. The president or chancellor, or a designated representative, has reviewed with all athletics department staff members the rules and regulations of the NCAA as they apply to the administration and conduct of intercollegiate athletics.

18.4.2.1.1.2 **Attestation of Compliance Obligations. The president or chancellor and all athletics department staff members (full time, part time, clerical, volunteer) shall attest that the obligations in Constitution 2.1 (Principle of Institutional Control and Responsibility) and Constitution 2.8 (Principle of Rules Compliance) have been met. (See Constitution 3.3.4.8.)**

18.4.2.1.2.3 Coaching Staff Disciplinary Actions. At the time of such certification, and as a result of involvement in a violation of the Association's legislation as determined by the Committee on Infractions or the Management Council, no current member of the institution's coaching staff:

(a) Shall have been temporarily or permanently suspended from coaching duties by another member institution within the last two years; or

(b) Shall have been prohibited within the last two years, as a result of violations occurring while employed by another member institution, from participating in identified coaching-related activities, unless the prohibition has been equally applied by the certifying institution.
with respect to the individual's coaching-related activities on behalf of it; or

(c) Shall have been permitted within the last two years to perform any coaching-related activities for the certifying institution that were prohibited after determination by the Committee on Infractions of an "appropriate disciplinary action" for the individual in accordance with the show-cause provision of Bylaw 19.5.2.2 of the NCAA enforcement procedures.

18.4.2.1.1.23.1 Period of Suspension or Prohibition. The period of suspension or prohibition established by the Committee on Infractions or the Management Council must be in effect for the provisions set forth in Bylaw 18.4.2.1.1.2 to apply.

18.4.2.1.1.23.2 Due-Process Requirement. The affected coaching staff member must be given through the appropriate institution notice of an opportunity to be heard at both the NCAA hearing resulting in the finding of involvement in the violation and the institutional hearing resulting in suspension or prohibition.

18.4.2.1.1.34 Certification of Policies, Procedures and Practices. The policies, procedures and practices of the institution, its staff members and representatives of athletics interests are in compliance at the present time with the Association's legislation insofar as the president or chancellor can determine.

18.4.2.1.1.45 Maintenance of Compliance. It is the intention of the institution to maintain such compliance.

[18.4.2.1.2 through 18.4.2.1.3 unchanged.]

[Remainder of 18.4 unchanged.]

Additional Information: Current legislation requires that active member institutions of the Association administer their athletics programs in accordance with the constitution, bylaws and other legislation of the Association, and certify, through their presidents or chancellors, the institution’s compliance with NCAA legislation to be eligible to enter a team or individual competitors in an NCAA championship. As part of the certification requirement, an institution’s president or chancellor and all athletics department staff members (including all full time, part time, clerical and volunteer staff) should also attest that they have met the fundamental obligations of the principle of institutional control and responsibility, and the principle of rules compliance. Specifically, this proposal will require attestation that the institution has control of its intercollegiate athletics program in compliance with the rules and regulations of the Association, that its programs are monitored to assure compliance, and that instances in which compliance has not been achieved are identified and reported to the Association. In addition, the president or chancellor and all athletics department staff must attest that in instances of noncompliance, the institution will cooperate fully with the Association and take appropriate corrective actions.
Moreover, while institutions will continue to be ineligible to participate in NCAA championships for failure to complete the annual certification, an enhanced penalty eliminating the opportunity for individuals to serve in the governance structure highlights the importance of the certification.

**Review History:** TBD
Division II emphasizes the shared responsibility all stakeholders have to operate their athletics programs within the rules. While compliance is everyone’s responsibility, following are key regulatory points for presidents and chancellors:

**INSTITUTIONAL CONTROL**

As the chief executive officer of your institution, it ultimately is your responsibility to oversee all aspects of the athletics program.

**COLLABORATION WITH COMPLIANCE**

The culture within the athletics department should be such that all groups welcome your compliance staff to help carry out their functions. These groups include, but are not limited to:

- Coaches
- Staff
- Student-Athletes

**SECONDARY VIOLATIONS**

The athletics department has an obligation to report secondary violations. If your institution has reported secondary violations, it’s important that the compliance administrator addresses them with your athletics director to head off a potential problem. If not, double check to ensure that everyone is being transparent.

**MEMBERSHIP REQUIREMENTS**

To be an active Division II member, institutions must comply with legislated sports sponsorship and financial aid requirements:

- Minimum number of sports sponsored (five men’s and five women’s varsity sports, or four men’s and six women’s varsity sports);
- Minimum contest requirements in each sport (e.g., 24 contests in baseball, six in golf);
- Minimum number of participants in individual sports like golf, track and swimming to count toward minimum contest requirements (e.g., five participants in golf, 11 participants in swimming and diving);
- Five-sport/three-season requirement (one sport involving an all-male team or a mixed team of males and females and at least one sport involving an all-female team in every sport season); and
- Minimum athletics related financial aid requirements:
  - 50 percent of the maximum allowable equivalencies in four separate sports (at least two of which must be women’s sports);
  - 20 total full equivalency grants with at least 10 total full equivalency grants in women’s sports; or
  - A total expenditure of $250,000 in athletically related financial aid with at least $125,000 in women’s sports.

*continued on next page*
KEY RULES FOR PRESIDENTS AND CHANCELLORS

SPORTS WAGERING

No one associated with your athletics department can participate in wagering activities at any level of a sport for which the NCAA conducts a championship. If a student-athlete participates in a sports wagering activity, the Committee on Student-Athlete Reinstatement will evaluate each violation on a case-by-case basis and determine the appropriate sanction.

STUDENT-ATHLETE HEALTH AND SAFETY

- Ensure the athletics department has adequate staffing to meet your student-athletes’ health and safety needs.
- An institution must establish an administrative structure that permits primary athletics health care providers to determine medical management and return-to-play decisions related to student-athletes. The decisions made may not be challenged; and the institution must designate an athletics health care administrator.
- The athletics department shall have a written emergency medical plan and concussion management plan that can be properly executed.
- Student-athletes must fulfill several health and safety requirements prior to participation in any practice, competition or out-of-season conditioning activities:
  - Mandatory Medical Exam – Student-athletes beginning their initial season of eligibility are required to undergo a medical examination or evaluation administered or supervised by a physician (e.g., family physician, team physician). In subsequent years, an updated history of the student-athlete’s medical condition shall be administered by an institution’s medical staff member (e.g., sports medicine staff, team physician).
  - Sickle Cell Solubility Test – Student-athletes beginning their initial season of eligibility are required to undergo a sickle cell solubility test, unless documented results of a prior test are provided to the institution, or the student-athlete declines the test and signs a written release.

DRUG TESTING

All Division II member institutions are subject to year-round drug testing and at all Division II championships. Make sure everyone in your athletics department knows the rules. If a student-athlete tests positive for a performance-enhancing drug (PED), they shall lose one full year of eligibility for the first offense and be withheld from competition for 365 days from the date of the test. A second positive test results in the loss of all remaining eligibility.

The penalty for a positive test for street drugs is withholding from competition for 50 percent of the season in all sports in which the student-athlete participates. A second positive test results in the loss of eligibility and withholding from participation for 365 days from the test.

ELIGIBILITY

Ensuring that your student-athletes meet eligibility requirements to participate in practice and competition is a critical component of institutional control. Your athletics department (especially coaches) should fully understand rules regarding initial eligibility, continuing eligibility (progress toward degree) and standards for incoming transfers.

Remember, COMPLIANCE is a SHARED RESPONSIBILITY

This resource is prepared for general information purposes only and is intended to provide guidance to the membership. Please refer to the NCAA Division II Manual on LSDBI for complete information, or check with your compliance administrator.
ACTION ITEMS.

1. Legislative Items.

- **2019 NCAA Convention Legislation -- NCAA Constitution 3.3.4 -- NCAA Membership -- Conditions and Obligations of Membership -- Health and Safety Survey.**

  (1) **Recommendation.** To specify that an active member institution shall complete a student-athlete health and safety survey on an annual basis pursuant to policies and procedures as determined by the Committee on Competitive Safeguards and Medical Aspects of Sports; further, to establish a penalty for failure to submit the student-athlete health and safety survey.

  (2) **Effective date.** August 1, 2019 and August 1, 2022.

  (3) **Rationale.** Currently, there are no other publicly available tools for obtaining student-athlete health and safety information. This legislation will allow real-time visualization of emerging standards of care for the administration of sports medicine programs. During the 2017-18 academic year, the Division II Injury Surveillance Program Task Force discussed the benefits of a potential health and safety survey to gather important data specific to Division II. The task force reviewed the data collection process for Division I and conducted a pilot survey of selected Division II institutions. The task force believes Division II will benefit from this annual data collection and the information will be made available to Division II schools and conferences via the Institutional Performance Program (IPP). An institution that fails to submit the data on an annual basis, shall forfeit enhancement funds. However, the task force agreed to delay implementation of the penalty for three years, until 2022. The process of administering the survey will be overseen by the Committee on Competitive Safeguards and Medical Aspects of Sports, in collaboration with the Sport Science Institute.

  (4) **Estimated budget impact.** None.

  (5) **Estimated student-athlete impact.** None.

2. Nonlegislative Items.

- **None.**
INFORMATIONAL ITEMS.

1. Welcome and introductions. The chair convened the teleconference and welcomed the one new member appointed to the project team.

2. Update on Injury Surveillance Program Communication Plan. The project team reviewed the updated communication plan and received an update on the execution of the plan. It was noted that the content has been more streamlined, the strategies have been updated and that all deadlines have been met in the implementation timeline.

3. Current Injury Surveillance Program Participation Numbers. The Datalys Center provided an updated on the participation numbers to date [Attachment A]. Division II participation has increased from eight percent to 13 percent since the pilot began. There are about 40 additional institutions that have committed to participating in the program in the new academic year. The task force was informed that the Northeast-10 Conference adopted a new requirement that all its institutions participate in the program by submitting data on two sports per season. With the addition of the 40 institutions, plus the institutions in the Northeast-10 Conference, Division II is on track for meeting the goal of 30 percent of the division participating in the program by next summer. The task force will receive another update on participation this fall and spring 2019.

4. Review Division I Health and Safety Survey Information in the NCAA Institutional Performance Program (IPP). The task force viewed the Division I health and safety data via the Institutional Performance Program. The task force was shown the different graphs available to review the information in the IPP.

5. Survey Results from the Division II Health and Safety Survey Pilot. The task force reviewed the survey results [Attachment B] from the Division II health and safety survey pilot. The survey was sent March 15 to 68 athletics health care administrators and athletic trainers that were recommended by the conference commissioners. A total of 38 individuals completed the survey. The respondents noted that the survey was comprehensive and addressed areas of concern where data could help drive change.

6. Survey Results from the Division I Health and Safety Survey Pilot. The task force reviewed the survey results from the Division I health and safety survey pilot.

7. Next Steps. The task force will receive updated participation numbers after the beginning of the academic year. The task force will reconvene in spring 2019 to receive an update on the Injury Surveillance Program communication plan and current use of the program by Division II schools.
<table>
<thead>
<tr>
<th>Task Force Chair:</th>
<th>M. Roy Wilson, Wayne State University (Michigan)</th>
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<tbody>
<tr>
<td>Staff Liaison(s):</td>
<td>Terri Steeb Gronau, Division II Governance</td>
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<tr>
<td></td>
<td>Geoff Bentzel, Academic and Membership Affairs</td>
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<td></td>
<td>Dawn Buth, Sport Science Institute</td>
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<td></td>
<td>Maritza Jones, Division II Governance</td>
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<td></td>
<td>John Parsons, Sport Science Institute</td>
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<table>
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<tr>
<th>NCAA Division II Injury Surveillance Task Force</th>
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<tr>
<td>June 18, 2018, Teleconference</td>
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<th>Attendees:</th>
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<tbody>
<tr>
<td>Chris Graham, Rocky Mountain Athletic Conference.</td>
</tr>
<tr>
<td>Laura Liesman, Georgian Court University.</td>
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<tr>
<td>Pennie Parker, Rollins College.</td>
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<tr>
<td>Lindsay Reeves, University of North Georgia.</td>
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<tr>
<td>Julie Rochester, Northern Michigan University.</td>
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<tr>
<td>M. Roy Wilson, Wayne State University (Michigan)</td>
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<tbody>
<tr>
<td>Steve Murray, Pennsylvania State Athletic Conference.</td>
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<td>Eric Schoh, Winona State University.</td>
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<tr>
<th>Guests in Attendance:</th>
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<tbody>
<tr>
<td>Christy Collins, Datalys Center.</td>
</tr>
<tr>
<td>Erin Wasserman, Datalys Center.</td>
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<th>NCAA Staff Support in Attendance:</th>
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<tbody>
<tr>
<td>Geoff Bentzel, Terri Steeb Gronau, Maritza Jones and John Parsons.</td>
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<tr>
<th>Other NCAA Staff Members in Attendance:</th>
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<tbody>
<tr>
<td>Markie Cook, Nicole Hollomon, Lisa Rogers and Jill Waddell.</td>
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### NCAA ISP Participation by Division

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<tr>
<th>Division</th>
<th>Participating</th>
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<th>Presagia</th>
<th>Cannot Participate Based on EMR</th>
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### NCAA ISP Participation by Division II Conference

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<th>Conference Name</th>
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<td>75%</td>
<td>0%</td>
<td>8%</td>
<td>0%</td>
</tr>
<tr>
<td>Gulf South Conference</td>
<td>14%</td>
<td>57%</td>
<td>0%</td>
<td>7%</td>
<td>21%</td>
</tr>
<tr>
<td>Northern Sun Intercollegiate Conference</td>
<td>13%</td>
<td>56%</td>
<td>6%</td>
<td>13%</td>
<td>6%</td>
</tr>
<tr>
<td>Heartland Conference</td>
<td>11%</td>
<td>44%</td>
<td>0%</td>
<td>22%</td>
<td>0%</td>
</tr>
<tr>
<td>Conference Carolinas</td>
<td>9%</td>
<td>73%</td>
<td>0%</td>
<td>18%</td>
<td>0%</td>
</tr>
<tr>
<td>Great Midwest Athletic Conference</td>
<td>8%</td>
<td>77%</td>
<td>0%</td>
<td>8%</td>
<td>8%</td>
</tr>
<tr>
<td>Central Atlantic Collegiate Conference</td>
<td>7%</td>
<td>43%</td>
<td>0%</td>
<td>21%</td>
<td>21%</td>
</tr>
<tr>
<td>Northeast-10 Conference</td>
<td>7%</td>
<td>67%</td>
<td>0%</td>
<td>13%</td>
<td>13%</td>
</tr>
<tr>
<td>Rocky Mountain Athletic Conference</td>
<td>7%</td>
<td>73%</td>
<td>7%</td>
<td>7%</td>
<td>0%</td>
</tr>
<tr>
<td>California Collegiate Athletic Association</td>
<td>0%</td>
<td>85%</td>
<td>15%</td>
<td>0%</td>
<td>0%</td>
</tr>
<tr>
<td>Great American Conference</td>
<td>0%</td>
<td>50%</td>
<td>8%</td>
<td>0%</td>
<td>25%</td>
</tr>
<tr>
<td>Mid-America Intercollegiate Athletics Association</td>
<td>0%</td>
<td>93%</td>
<td>0%</td>
<td>7%</td>
<td>0%</td>
</tr>
<tr>
<td>Mountain East Conference</td>
<td>0%</td>
<td>83%</td>
<td>0%</td>
<td>0%</td>
<td>8%</td>
</tr>
<tr>
<td>Southern Intercol. Ath. Conf.</td>
<td>0%</td>
<td>57%</td>
<td>0%</td>
<td>14%</td>
<td>7%</td>
</tr>
<tr>
<td>Independent</td>
<td>0%</td>
<td>33%</td>
<td>0%</td>
<td>0%</td>
<td>17%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>13%</strong></td>
<td><strong>60%</strong></td>
<td><strong>3%</strong></td>
<td><strong>10%</strong></td>
<td><strong>8%</strong></td>
</tr>
</tbody>
</table>
This follow-up survey is an attempt to evaluate your experience taking the pilot health and safety survey, and to gauge your opinion of the value of this effort given the summary report that was provided to you.

Thank you for your time, and for your commitment to the health and safety of NCAA student-athletes.

Q1 - Did you have any technical difficulties while taking the survey?

<table>
<thead>
<tr>
<th>Answer</th>
<th>%</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
<td>26%</td>
<td>10</td>
</tr>
<tr>
<td>No</td>
<td>74%</td>
<td>28</td>
</tr>
<tr>
<td>Total</td>
<td>100%</td>
<td>38</td>
</tr>
</tbody>
</table>

Q2 - Please indicate any difficulties you may have encountered while taking the survey. (Check all that apply)

<table>
<thead>
<tr>
<th>Answer</th>
<th>%</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>The survey link did not work.</td>
<td>0%</td>
<td>0</td>
</tr>
<tr>
<td>The survey timed out while I was researching and/or finding assistance with answers.</td>
<td>0%</td>
<td>0</td>
</tr>
<tr>
<td>My computer crashed trying to submit the survey.</td>
<td>0%</td>
<td>0</td>
</tr>
<tr>
<td>Some of the terms throughout the survey were unfamiliar.</td>
<td>7%</td>
<td>1</td>
</tr>
<tr>
<td>Some of the content was difficult to understand.</td>
<td>36%</td>
<td>5</td>
</tr>
<tr>
<td>Other, please explain.</td>
<td>57%</td>
<td>8</td>
</tr>
<tr>
<td>Total</td>
<td>100%</td>
<td>14</td>
</tr>
</tbody>
</table>
Q3 - Please provide other difficulties you may have had not listed above.

The wording of many of the questions was misleading or open for interpretation. Example - how many athlete’s receive treatment in your AT faculty per week? --- do you mean unique individuals or do you want number of treatments per week. Also - this is a survey sent out to NCAA Division II - but it's titled "Division I Health & Safety Survey Pilot". Some of the questions don't even apply. i.e. Basketball is not allowed to have summer practices. The last question should not have been setup with radio buttons. An individual could, and often does have more than one responsibility. Why isn't Neuropsychologist provided as a member of the Concussion Management Team. That specialists is the most appropriate to evaluate concussion and they aren't even listed as an option.

On the last question, the same individual could not be checked for multiple tasks

Last question about equipment checks did not allow for selecting the same person for multiple responses.

Some options were pick lists that didn't allow multiple selections that should have.

The last question would not allow multiple entries for the same individual.

Some questions need more defined answer tract

On the last question it only allowed me to fill in one of the answers. So after I clicked ordering it did not allow me to fill in any of the other responses like fitting, cleaning etc...

I could not answer zero as this was not an answer for many questions. We have no full time ATs. We are dual positioned. Faculty and ATs. No answer for this. We have no full time equivalents.

Last section on safety equipment would not let you delete a selection if you clicked it by accident and there are multiple people who have multiple responsibilities related to this section.

Q4 - Was the length of the survey appropriate to adequately cover the topical areas identified below?

<table>
<thead>
<tr>
<th>Answer</th>
<th>%</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
<td>100%</td>
<td>37</td>
</tr>
<tr>
<td>No</td>
<td>0%</td>
<td>0</td>
</tr>
<tr>
<td>Total</td>
<td>100%</td>
<td>37</td>
</tr>
</tbody>
</table>
Q5 - Were the survey questions appropriate to adequately cover the topical areas identified below?

<table>
<thead>
<tr>
<th>Answer</th>
<th>%</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
<td>89%</td>
<td>33</td>
</tr>
<tr>
<td>No</td>
<td>11%</td>
<td>4</td>
</tr>
<tr>
<td>Total</td>
<td>100%</td>
<td>37</td>
</tr>
</tbody>
</table>

Q6 - Should any of the existing topical categories NOT be included in future versions of the survey? (Check all that apply)

<table>
<thead>
<tr>
<th>Answer</th>
<th>%</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Physician/Other Medical Staff and Services</td>
<td>15%</td>
<td>2</td>
</tr>
<tr>
<td>Administration and Management</td>
<td>8%</td>
<td>1</td>
</tr>
<tr>
<td>Facilities</td>
<td>0%</td>
<td>0</td>
</tr>
<tr>
<td>Medical Documentation</td>
<td>0%</td>
<td>0</td>
</tr>
<tr>
<td>Emergency Care</td>
<td>0%</td>
<td>0</td>
</tr>
<tr>
<td>Mental Health</td>
<td>8%</td>
<td>1</td>
</tr>
<tr>
<td>Sleep</td>
<td>38%</td>
<td>5</td>
</tr>
<tr>
<td>Concussions</td>
<td>8%</td>
<td>1</td>
</tr>
<tr>
<td>Nutrition</td>
<td>8%</td>
<td>1</td>
</tr>
<tr>
<td>Equipment</td>
<td>15%</td>
<td>2</td>
</tr>
<tr>
<td>Total</td>
<td>100%</td>
<td>13</td>
</tr>
</tbody>
</table>
Q7 - Are there any additional topical categories that should be included in future versions of the survey?

<table>
<thead>
<tr>
<th>Answer</th>
<th>%</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
<td>22%</td>
<td>8</td>
</tr>
<tr>
<td>No</td>
<td>78%</td>
<td>28</td>
</tr>
<tr>
<td>Total</td>
<td>100%</td>
<td>36</td>
</tr>
</tbody>
</table>

Q8 - Please indicate the additional topical categories you would like included in future surveys.

Drug Testing Life Balance Evaluations Non Championship Season Coverage
more defined staffing and coverage, salary information
Hours of work week of medical staff
Role of medical consultants. It may be a terminology issue but we have a number of consultants who work with us but we do not have any formal agreements. The same is true for our team physicians who are all community based and there are no formal agreements. In our conference only 1 institution has a full time physician the rest all use community based. About half do not have formal agreements.
Scheduling (staff, facilities, practices), insurance verification, ATs Care training
female athlete specific issues & conditions, ex female athlete triad, pregnancy
work conditions for the Div. 2 ATC. What are typical hours. how does a staff designate staff to specific sports. Salary for ATs. Work conditions. Do all ATs get one day off a week?
Q9 - If future versions of the survey were similar in length, would you be willing to take the survey once per year?

<table>
<thead>
<tr>
<th>Answer</th>
<th>%</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
<td>100.00%</td>
<td>37</td>
</tr>
<tr>
<td>No</td>
<td>0.00%</td>
<td>0</td>
</tr>
<tr>
<td>Total</td>
<td>100%</td>
<td>37</td>
</tr>
</tbody>
</table>

Q10 - Please provide feedback as to why you would not be willing to take this survey once per year?

*No Data*

Q11 - If future versions of the survey were similar in length, but were pre-populated with your answers from the previous year, would you be willing to take the survey once per year?

<table>
<thead>
<tr>
<th>Answer</th>
<th>%</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>No</td>
<td>0%</td>
<td>0</td>
</tr>
<tr>
<td>Yes</td>
<td>0%</td>
<td>0</td>
</tr>
<tr>
<td>Total</td>
<td>100%</td>
<td>0</td>
</tr>
</tbody>
</table>

Q12 - What is your opinion of the value and/or impact the summary report may have on your institution? (Check all that apply)

<table>
<thead>
<tr>
<th>Answer</th>
<th>%</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Valuable, it will help to guide our work in the upcoming year.</td>
<td>66%</td>
<td>25</td>
</tr>
<tr>
<td>Valuable, however it will have no impact on our campus.</td>
<td>32%</td>
<td>12</td>
</tr>
<tr>
<td>Not valuable</td>
<td>0%</td>
<td>0</td>
</tr>
<tr>
<td>Other, please explain.</td>
<td>3%</td>
<td>1</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>100%</td>
<td>38</td>
</tr>
</tbody>
</table>
Q13 - Please provide further details regarding your opinion on the summary report.

Only helps if the NCAA mandates or supports the areas where we are lacking.

Q14 - Is there value in receiving this summary data for all Division II institutions on an annual basis?

<table>
<thead>
<tr>
<th>Answer</th>
<th>%</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
<td>97%</td>
<td>35</td>
</tr>
<tr>
<td>No</td>
<td>3%</td>
<td>1</td>
</tr>
<tr>
<td>Total</td>
<td>100%</td>
<td>36</td>
</tr>
</tbody>
</table>

Q15 - Would you find value in future reports that allowed you to compare your institution’s athletic health care services against those of your peers?

<table>
<thead>
<tr>
<th>Answer</th>
<th>%</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
<td>100%</td>
<td>36</td>
</tr>
<tr>
<td>No</td>
<td>0%</td>
<td>0</td>
</tr>
<tr>
<td>Total</td>
<td>100%</td>
<td>36</td>
</tr>
</tbody>
</table>
Q16 - What is the best time of the year to take this survey (Check all that apply)

<table>
<thead>
<tr>
<th>Answer</th>
<th>%</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>January</td>
<td>14%</td>
<td>9</td>
</tr>
<tr>
<td>February</td>
<td>3%</td>
<td>2</td>
</tr>
<tr>
<td>March</td>
<td>9%</td>
<td>6</td>
</tr>
<tr>
<td>April</td>
<td>8%</td>
<td>5</td>
</tr>
<tr>
<td>May</td>
<td>29%</td>
<td>19</td>
</tr>
<tr>
<td>June</td>
<td>14%</td>
<td>9</td>
</tr>
<tr>
<td>July</td>
<td>11%</td>
<td>7</td>
</tr>
<tr>
<td>August</td>
<td>3%</td>
<td>2</td>
</tr>
<tr>
<td>September</td>
<td>0%</td>
<td>0</td>
</tr>
<tr>
<td>October</td>
<td>2%</td>
<td>1</td>
</tr>
<tr>
<td>November</td>
<td>2%</td>
<td>1</td>
</tr>
<tr>
<td>December</td>
<td>6%</td>
<td>4</td>
</tr>
<tr>
<td>Total</td>
<td>100%</td>
<td>65</td>
</tr>
</tbody>
</table>
Q17 - Please select those listed below with whom you may have consulted during the survey completion process. (Check all that apply)

<table>
<thead>
<tr>
<th>Answer</th>
<th>%</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Director of Athletics</td>
<td>11%</td>
<td>6</td>
</tr>
<tr>
<td>Faculty Athletics Representative</td>
<td>4%</td>
<td>2</td>
</tr>
<tr>
<td>Senior Woman Administrator</td>
<td>5%</td>
<td>3</td>
</tr>
<tr>
<td>Team Physician</td>
<td>7%</td>
<td>4</td>
</tr>
<tr>
<td>Head Athletic Trainer</td>
<td>18%</td>
<td>10</td>
</tr>
<tr>
<td>Athletics Health Care Administrator</td>
<td>18%</td>
<td>10</td>
</tr>
<tr>
<td>None</td>
<td>30%</td>
<td>17</td>
</tr>
<tr>
<td>Other, please explain:</td>
<td>9%</td>
<td>5</td>
</tr>
<tr>
<td>Total</td>
<td>100%</td>
<td>57</td>
</tr>
</tbody>
</table>

Other, please explain:

- Compliance Director
- fellow staff members
- self
- school website
- Strength coach
Q18 - Would it be helpful if future surveys allowed you to share your survey responses with others on campus at the time of submission?

<table>
<thead>
<tr>
<th>Answer</th>
<th>%</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
<td>37%</td>
<td>13</td>
</tr>
<tr>
<td>No</td>
<td>63%</td>
<td>22</td>
</tr>
<tr>
<td>Total</td>
<td>100%</td>
<td>35</td>
</tr>
</tbody>
</table>

Q19 - Overall, what did you like most about the survey?

I appreciate the spirit of the survey... It's well intended and the data collected has the potential to be very helpful in understanding the reality of how similar institutions are utilizing resources.

Relevant questions/terminology

easy to follow and complete

Good Questions

Seemed fairly comprehensive.
discussion and questions regarding areas that I feel we could be addressing easily, that haven't been formalized
The opportunity to gather valid information and compare to other institutions.
addresses areas of concern that data could help drive change
fairly simple and easy
asking straight forward questions that were pretty easy to answer in black and white terms.
It asked direct questions.
The broad scope of safety issues
Direct and to the point.
Quality of questions
fairly complete for college athletics
Coverage of sports....
The coverage of variety of different health concerns
Very informative in relation to what the standard should be regardless of division
It hit a wide variety of important topics
That the NCAA is interested in our opinion
Q20 - Overall, what did you not like about the survey?

The survey has a LONG way to go in re-structuring the wording of questions or data collection format.

Probably not going to make much impact on our campus

some answers aren't always clear yes or no. having a sometimes option or on-call option when it comes to coverage.

Time it will take to receive overall NCAA D2 results.

Some options were limited- could have been more places to fill in other answers. Didn't consider possibility for not having S&C coach (going to be more common with smaller schools).

Some questions really were more in the D1 model and not realistic to a D2 model

limitations that don't necessarily allow for unique arrangements.

I believe we are grouping ancillary wants with true needs

Some of the terms were vague. Perhaps a definition could be provided as it may not be termed as such at all institutions. Or they may not know the technical terms of the duty, amenity, etc. but they still have something that matches that description. There is chance for some variation according to policy. Perhaps there can be a choice to provide explanation?

In reference to the coverage of in season and out of season sports, an area to explain why ATC coverage was not available. Coaches practice whenever they want, at 6am. Or ATC coverage is available for some practices but not others because sports have rotating schedules and the times change from day to day.

Some of the questions on event coverage (practice, out of season, voluntary) should have included if staff available. For example if those practices - work outs occur when the ATC is open then we are available. That being said it is a very good survey.

A little long sleeping questions

Needs to be updated to fit Division II some questions do not apply. Example: summer work outs and certain sports

Some of the items listed or asked, had no true bearing on schools in the Division II setting.

Some of the responses could only be marked for one role when that person in that role may dpo all of the choices. I also thought when discussing the practice coverage for sports there should be an area to better explain since it is not always cut and dry like the potential answers make it seem

For the equipment questions there are people with multiple responsibilities and it would only allow you to select one option.

Some of these responses are hard for a smaller department with multiple jobs. It seems more fit for a DI school
Division II Health and Safety Pilot
Responses to Follow-Up E-mail to Individuals
Who Did Not Complete the Survey

The Health and Safety Pilot Survey was sent Thursday, March 15 to 68 Division II athletic health care administrators/athletic trainers. The 68 individuals were recommended by their conference commissioners. The goal of the pilot was to help us determine if the survey is of value to the Division II membership and if any modifications to the survey were necessary.

A total of 38 AHCA/ATs completed the pilot survey, as well as a follow-up instrument to evaluate their experience in taking the pilot survey. However, 30 individuals did not participate at all.

On Monday, May 14, an e-mail was sent to the 30 AHCA/ATs who did not complete the pilot survey. In the e-mail, they were asked to share the reason for not completing it (e.g., missed the deadline; busy time on campus; started it, but it was too long; experienced technical difficulties; other).

Sixteen individuals responded to the e-mail requesting to share the reason for non-response. The main reasons are listed below:

- Seven individuals indicated they either missed the deadline or forgot to complete it.
- Seven individuals indicated that the survey was sent during a busy time on campus.
- Two individuals indicated not recalling getting the survey.

Additional recommendations from individuals who responded to the e-mail include:

- Avoid sending the survey during the months of February through April.
- Better to do this survey in the summer when activities are decreased and when we are reviewing policies and practices.
- The best time of the year to give this a chance to achieve a high chance of success is probably over the summer or winter breaks based on our AT staffs being on overload from August to mid-December and mid-January to mid-May.
Attached are the legislative drafts of the proposals being sponsored by the NCAA Division II Presidents Council for the 2019 NCAA Convention for your review. Proposal Nos. 2019-1 and 2019-3 are new for your review in legislative format. These proposals were previously reviewed and approved by the NCAA Division II Management Council and NCAA Division II Presidents Council in concept, but have not yet been approved in legislative form.

Please note below the actions taken by the Management Council with regard to two of the proposals in this supplement:

Proposal No. 2019-2 Amateurism -- General Regulations -- Permissible -- Following Initial Full-Time Collegiate Enrollment -- Actual and Necessary Expenses from an Outside Amateur Sports Team or Organization -- Donations from Outside Sponsors -- Institutional Staff Members. The Management Council recommends that the Presidents Council withdraw its sponsorship of this proposal and refer it back to the Division II Legislation Committee to further analyze whether athletics staff should be included in the concept.

Presidents Council Legislation for the 2019 NCAA Convention

Title: PERSONNEL -- CERTIFICATION TO RECRUIT OFF-CAMPUS -- REGULATIONS -- ANNUAL CERTIFICATION REQUIREMENT -- CERTIFICATION ADMINISTRATION -- REQUIRED COMPLETION OF EDUCATIONAL MODULES

Convention Year: 2019

Effective Date: April 1, 2019, for certifications of coaches for the 2019-20 academic year, and thereafter.

Proposal Number: 2019-1

Source: NCAA Division II Presidents Council [Management Council (Legislation Committee)].

Category: Presidents Council

Topical Area: Personnel

Status: Ready for Consideration by Management Council

Intent: To amend Bylaw 11.6.1.1 (certification administration), as follows: (1) to require all coaches to annually complete specific educational modules as determined by the Legislation Committee; (2) to prohibit off-campus recruiting until the coach successfully completes the required educational modules; and (3) to prohibit the directing, supervising or observing of countable athletically related activities until the coach successfully completes the required educational modules.

Bylaws: Amend 11.6, as follows:

11.6 Certification to Recruit Off Campus

11.6.1 Regulations. The provisions of this section apply to all sports.

11.6.1.1 Annual Certification Requirement. Only those coaches who have been certified may contact or evaluate any prospective student-athletes off campus. Certification must occur on an annual basis.

11.6.1.1 Certification Administration. Such certification procedures shall be established by the NCAA national office in a standardized format and administered for its member institutions by the member conferences of the Association or, in the case of an independent institution, by the NCAA national office or the conference office that administers the National Letter of Intent for that institution. Such certification procedures shall include a requirement that the coaches shall have passed a standardized national test covering NCAA recruiting legislation, including Bylaw 13 and other bylaws (e.g., Bylaws 15.5 [terms and conditions of awarding institutional financial aid] and 14.3 [freshman academic requirements]) that relate to the recruitment of prospective student-athletes as a condition for being permitted to engage in off-campus recruiting Legislation Committee and shall include a requirement that coaches complete designated educational modules as a condition for being permitted to:

(a) Engage in off-campus recruiting of prospective student-athletes; and

(b) Direct, supervise or observe countable athletically related activities.

Rationale: Under current legislation, prior to being able to engage in off-campus recruiting, a coach must pass the annual coaches certification test. During the 2015-16 academic year, various committees through the Division II governance structure supported the development of a comprehensive online coaches’ education program that will deliver legislative and health and safety related content. This recommendation accounts for the new online coaches’ educational program, Division II University, and would require coaches to successfully complete specific educational modules every year before being permitted to recruit off campus and direct, supervise or observe countable athletically related activities.

Review History:

Mar 6, 2018: Recommends Approval - Legislation Committee
Presidents Council Legislation for the 2019 NCAA Convention

Apr 10, 2018: Approved in Concept - Management Council
Apr 24, 2018: Approved in Concept - Presidents Council
The Management Council recommends that the Presidents Council withdraw its sponsorship of this proposal and refer it back to the Division II Legislation Committee to further analyze whether athletics staff should be included in the concept.

**Title:** AMATEURISM -- GENERAL REGULATIONS -- PERMISSIBLE -- FOLLOWING INITIAL FULL-TIME COLLEGIATE ENROLLMENT -- ACTUAL AND NECESSARY EXPENSES FROM AN OUTSIDE AMATEUR SPORTS TEAM OR ORGANIZATION -- DONATIONS FROM OUTSIDE SPONSORS -- INSTITUTIONAL STAFF MEMBERS

**Convention Year:** 2019

**Effective Date:** August 1, 2019

**Proposal Number:** 2019-2

**Source:** NCAA Division II Presidents Council [Management Council (Legislation Committee)].

**Category:** Presidents Council

**Topical Area:** Amateurism

**Status:** Ready for Consideration by Management Council

**Intent:** To permit a student-athlete to receive actual and necessary expenses from an institutional staff member to participate as a member of an outside team.

**Bylaws:** Amend 12.1.3, as follows:

12.1.3 Permissible -- Following Initial Full-Time Collegiate Enrollment. Following initial, full-time collegiate enrollment, participation in the following activities and receipt of the following benefits will not jeopardize the amateur status of an individual:

[12.1.3-(a) through 12.1.3-(b) unchanged.]

(1) Donations From Outside Sponsors. An individual who participates in a sport as a member of a team may receive actual and necessary expenses for competition and practice held in preparation for such competition (directly related to the competition and conducted during a continuous time period preceding the competition) from an outside sponsor (e.g., neighbor, business, institutional staff member) other than an agent, representative of an institution's athletics interests or professional sports organization. An individual who participates in a sport as an individual (not a member of a team) may receive actual and necessary expenses associated with an athletics event and practice immediately preceding the event, from an outside sponsor (e.g., neighbor, business, institutional staff member) other than an agent, representative of an institution's athletics interests or professional sports organization.

[12.1.3-(c) through 12.1.3-(g) unchanged.]

**Rationale:** Following the 2016 Convention, the governance structure began assessing the culture of compliance and reviewed legislation to ensure its alignment with the compliance resources available on Division II campuses. Current legislation permits an individual to receive actual and necessary expenses from an outside sponsor other than an agent, a representative of an institution's athletics interests or professional sports organization. This proposal provides the opportunity for enrolled student-athletes to seek out additional permissible financial resources from institutional staff members to support their athletics aspirations without compromising the fundamental purpose of the collegiate model. It would remain impermissible for a student-athlete to receive expenses from an agent, representative of an institution's athletics interests or professional sports organization.

**Review History:**

Mar 6, 2018: Recommends Approval - Legislation Committee

Apr 10, 2018: Approved in Concept - Management Council
Presidents Council Legislation for the 2019 NCAA Convention

Apr 24, 2018: Approved in Concept - Presidents Council
Title: ELIGIBILITY -- GENERAL ELIGIBILITY REQUIREMENTS -- VALIDITY OF ACADEMIC CREDENTIALS -- PRE-ENROLLMENT ACADEMIC MISCONDUCT

Convention Year: 2019

Effective Date: August 1, 2019, for student-athletes enrolling in an NCAA Division II institution on or after August 1, 2019.

Proposal Number: 2019-3

Source: NCAA Division II Presidents Council [Management Council (Academic Requirements Committee)].

Category: Presidents Council

Topical Area: Eligibility

Status: Ready for Consideration by Management Council

Intent: To amend Bylaw 14.1.2 (pre-enrollment academic misconduct) to define and clarify pre-enrollment academic misconduct activities, the individuals to whom the activities apply and violations of such activities, as specified.

Bylaws: Amend 14.1.2, as follows:

14.1.2 Validity of Academic Credentials. As a condition and obligation of membership, it is the responsibility of a member institution to determine the validity of the information on which the eligibility of a student-athlete is based. An institution is responsible for determining the validity of a student-athlete's academic record. Therefore, it is the responsibility of a member institution to determine whether a transcript is valid for purposes of applying appropriate NCAA legislation to the eligibility of a student-athlete when the institution receives notification, or otherwise has cause to believe, that a student-athlete's high school, college-preparatory school or two-year college transcript is not valid.

14.1.2.1 Pre-Enrollment Academic Misconduct. A prospective student-athlete, student-athlete, representative of athletics interests or a current or former institutional staff member, which includes any individual who performs work for the institution or the athletics department even if he or she does not receive compensation for such work, shall not engage in the following conduct shall not:

(a) Knowing involvement in arranging for fraudulent academic credit or false transcripts, Arrange for a false or inaccurate academic record (e.g., courses, grades, credits, transcripts, test scores), for a prospective student-athlete;

(b) Failure to provide complete and accurate Provide false, inaccurate or incomplete information to the NCAA, the NCAA Eligibility Center or an institution's admissions office, regarding an individual's a prospective student-athlete's academic record (e.g., schools attended, completion of coursework, grades and test scores); or,

(c) Fraudulence or misconduct in connection with entrance or placement examinations.

[14.1.2.2 through 14.1.2.5 unchanged.]

Rationale: Following a review of post-enrollment academic misconduct, the committee reviewed pre-enrollment academic misconduct. Current process permits reviewing high schools, programs and courses (NCAA High School Review Committee), as well as the validity of academic credentials (NCAA Student Records Review Committee). In addition, current process permits investigating potential institutional involvement in violations of NCAA legislation. This proposal extends the application of pre-enrollment academic misconduct to representatives of athletics interests, similar to post-enrollment academic misconduct, emphasizing institutional accountability and the importance of academic integrity in intercollegiate athletics. Further, it clarifies which academic credentials are subject to the pre-enrollment
academic misconduct analysis, recognizing that misconduct may involve any component of a prospective student-athlete’s academic record (e.g., courses, grades, credits, transcripts, test scores).

Review History:

Feb 15, 2018:  Recommends Approval - Academic Requirements Committee

Apr 10, 2018:  Approved in Concept - Management Council

Apr 24, 2018:  Approved in Concept - Presidents Council
The Management Council adopted this proposal as noncontroversial.

Title: EXECUTIVE REGULATIONS -- ELIGIBILITY FOR CHAMPIONSHIPS -- INELIGIBILITY FOR USE OF BANNED DRUGS -- BANNED DRUGS -- ALIGNMENT OF NCAA BANNED DRUG CLASSES WITH WORLD ANTI-DOPING AGENCY'S LIST OF PROHIBITED DRUG CLASSES

Convention Year: 2019

Effective Date: August 1, 2019

Proposal Number: 2019-4

Source: NCAA Division II Presidents Council [Management Council (Committee on Competitive Safeguards and Medical Aspects of Sports)].

Category: Presidents Council

Topical Area: Executive Regulations

Status: Ready for Consideration by Management Council

Intent: To amend all legislated references of NCAA banned drug classes to align with the World Anti-Doping Agency (WADA) list of prohibited classes with the exception of the glucocorticoid class, as specified.

A. Bylaws: Amend 18.4.1.4, as follows:

18.4.1.4 Ineligibility for Use of Banned Drugs. A student-athlete who, as a result of a drug test administered by the NCAA, tests positive for use of a substance in a banned drug class, as set forth in Bylaw 31.2.3.1, shall be declared ineligible for further participation in postseason and regular-season competition in accordance with the ineligibility provisions in this bylaw.

18.4.1.4.1 Penalty -- Banned Drug Classes Other Than "illicit drugs": Cannabinoids and Narcotics. A student-athlete who, as a result of a drug test administered by the NCAA, tests positive for use of a substance in a banned drug class other than "illicit drugs": cannabinoids and narcotics (in accordance with the testing methods authorized by the Board of Governors), shall be charged with the loss of one season of competition in all sports, in addition to the use of a season, pursuant to Bylaw 14.2.4.1, if he or she has participated in intercollegiate competition during the same academic year. The student-athlete shall remain ineligible for all regular-season and postseason competition during the time period ending one calendar year (i.e., 365 days) after the collection of the student-athlete's positive drug test specimen and until he or she tests negative (in accordance with the testing methods authorized by the Board of Governors).

18.4.1.4.1.1 Second Positive Test. If a student-athlete who previously tested positive for the use of a substance in a banned drug class other than "illicit drugs": cannabinoids and narcotics tests positive a second time for the use of a substance in a banned drug class other than "illicit drugs": cannabinoids and narcotics, he or she shall lose all remaining regular-season and postseason eligibility in all sports. If a student-athlete who previously tested positive for the use of a substance in a banned drug class other than "illicit drugs": cannabinoids and narcotics tests positive for the use of a substance in the banned drug class "illicit drugs": cannabinoids and narcotics, he or she shall be ineligible for competition for 50 percent of a season in all sports (the first 50 percent of regular-season contests or dates of competition in the season following the positive test). The student-athlete shall remain ineligible until the prescribed penalty is fulfilled and he or she tests negative (in accordance with the testing methods authorized by the Board of Governors).

18.4.1.4.2 Penalty -- "illicit Drugs": Cannabinoids or Narcotics. A student-athlete who, as a result of a drug test administered by the NCAA, tests positive for use of a substance in the banned drug class "illicit drugs": classes cannabinoids or narcotics (in accordance with the testing methods authorized by the Board of Governors) shall be ineligible for competition during 50 percent of a season of competition in all sports (i.e., 50 percent of all contests or dates of competition in the season following the positive test). The student-athlete shall remain ineligible until the prescribed penalty is fulfilled and he or she tests negative (in accordance with the testing methods authorized by the Board of Governors).
18.4.1.4.2  Second Positive Test. If a student-athlete who previously tested positive for the use of a substance in the banned drug class "illicit drugs: classes cannabinoids or narcotics" tests positive a second time for the use of a substance in the banned drug class "illicit drugs: classes cannabinoids or narcotics", he or she shall be charged with the loss of one additional season of competition in all sports, in addition to the use of a season, pursuant to Bylaw 14.2.4.1, if he or she has participated in intercollegiate competition during the same academic year. The student-athlete shall remain ineligible for all regular-season and postseason competition during the time period ending one calendar year (365 days) after the collection of his or her second positive drug-test specimen or until the period of ineligibility for any prior positive drug tests has expired, whichever occurs later. If a student-athlete who previously tested positive for the use of a substance in the banned drug class "illicit drugs: classes cannabinoids or narcotics" tests positive for use of a substance in a banned drug class "classes cannabinoids or narcotics", he or she shall be charged with the loss of ineligible for one season of competition in all sports, in addition to the use of a season, pursuant to Bylaw 14.2.4.1, if he or she has participated in intercollegiate competition during the same academic year. The student-athlete shall remain ineligible for all regular-season and postseason competition during the time period ending one calendar year (i.e., 365 days) after the collection of the student-athlete's positive drug test specimen and until he or she tests negative (in accordance with the testing methods authorized by the Board of Governors).

18.4.1.4.3  Breach of NCAA Drug-Testing Program Protocol. A student-athlete who is in breach of the NCAA drug-testing program protocol (e.g., no show) shall be considered to have tested positive for the use of any drug other than an "illicit drug: a cannabinoid or narcotic."

[18.4.1.4.3 unchanged.]

[18.4.1.4.4 through 18.4.1.4.7 unchanged.]

B.  Administrative: Amend 31.2.3.1, as follows:

31.2.3.1  Banned Drugs. The following is the list of banned-drug classes, which aligns with the World Anti-Doping Agency (WADA) list of prohibited classes, with the exception of the glucocorticoid class. The Committee on Competitive Safeguards and Medical Aspects of Sports (or a designated subcommittee) has the authority to identify banned drugs within each class. The institution and student-athletes shall be held accountable for all drugs within the banned-drug classes regardless of whether they have specifically identified.

(a) Stimulants;
(b) Anabolic agents;
(c) Alcohol and beta blockers (banned for rifle only);
(d) Diuretics and other masking agents;
(e) Illicit drugs Cannabinoids (marijuana and THC);
(f) Peptide hormones and analogues;
(g) Anti-estrogens Hormone and metabolic modulators; and
(h) Beta-2 agonists; and
(i) Narcotics.

[31.2.3.11 through 31.2.3.12 unchanged.]

C.  Administrative: Amend 31.2.3.2, as follows:

31.2.3.2  Medical Exceptions. Exceptions to the prohibition of use of any substance in the banned-drug classes of stimulants, anabolic agents, alcohol and beta blockers (for rifle only), diuretics and other masking agents, peptide hormones and analogues, anti-estrogens hormone and metabolic modulators, and beta-2 agonists
may be made by the Board of Governors for those student-athletes with a documented medical history demonstrating the need for regular use of such a drug.

**Rationale:** The recommendation to align NCAA banned drug classes with WADA’s prohibited classes, with the exception of the glucocorticoid class, allows the NCAA to defer updates to this list to WADA experts and helps avoid confusion for student-athletes competing in both NCAA and international competition. The committee determined that glucocorticoids are anti-inflammatory agents, used commonly in sports medicine, and have very low risk as performance enhancing drugs.

**Review History:**

- **Dec 12, 2017:** Recommends Approval - Committee on Competitive Safeguards and Medical Aspects of Sports
- **Apr 10, 2018:** Approved in Concept - Management Council
- **Apr 24, 2018:** Approved in Concept - Presidents Council
The Management Council recommends that the Presidents Council takes action to approve the following legislative concepts for sponsorship at the 2019 NCAA Convention:

1. **NCAA Constitution 3.3.4 – NCAA Membership – Conditions and Obligations of Membership – Health and Safety Survey.**
   a. **Recommendation.** To specify that an active member institution shall complete a student-athlete health and safety survey on an annual basis pursuant to policies and procedures as determined by the Committee on Competitive Safeguards and Medical Aspects of Sports; further, to establish a penalty for failure to submit the student-athlete health and safety survey.
   b. **Effective date.** August 1, 2019 (for the requirement of completing the survey on a yearly basis) and August 1, 2022 (for the penalty for failure to submit the survey).
   c. **Rationale.** Currently, there are no other publicly available tools for obtaining student-athlete health and safety information. This legislation will allow real-time visualization of emerging standards of care for the administration of sports medicine programs. During the 2017-18 academic year, the Division II Injury Surveillance Program Task Force discussed the benefits of a potential health and safety survey to gather important data specific to Division II. The task force reviewed the data collection process for Division I and conducted a pilot survey of selected Division II institutions. The task force believes Division II will benefit from this annual data collection and the information will be made available to Division II schools and conferences via the Institutional Performance Program (IPP). An institution that fails to submit the data on an annual basis, shall forfeit enhancement funds. However, the task force agreed to delay implementation of the penalty for three years, until 2022. The process of administering the survey will be overseen by the Committee on Competitive Safeguards and Medical Aspects of Sports, in collaboration with the Sport Science Institute.
   d. **Estimated budget impact.** None.
   e. **Estimated student-athlete impact.** None.

2. **NCAA Bylaws 13.1.1.2 and 15.5.4.1 – Recruiting and Financial Aid – Contactable Prospective Student-Athletes – Four-Year College Prospective Student-Athletes – Notification of Transfer – Permissible Reduction or Cancellation of Athletics Aid.**
   a. **Recommendation.** Sponsor legislation for the 2019 NCAA Convention to amend Bylaws 13.1.1.2 (four-year college prospective student-athletes) and 15.5.4.1 (reduction or cancellation permitted) as follows: (1) To replace "permission to contact" legislation related to four-year college transfer student-athletes with a
"notification of transfer" model; (2) To specify that an institution must place a student-athlete's written request for transfer in the transfer database within seven consecutive calendar days of receipt of written notification of transfer; and (3) To specify that institutional athletics aid may be reduced or canceled for the following term or academic year if the student-athlete provides written notification of transfer to the institution; however, the student-athlete's athletics aid may not be reduced or canceled until the end of the regular academic term in which written notification of transfer is received.

b. Effective date. Immediate, for any four-year college transfer student-athlete during the 2019-20 academic year and thereafter.

c. Rationale. This proposal presents a notification-based alternative to replace the existing permission to contact model and improve the recruiting environment associated with four-year college transfer student-athletes. Pursuant to a notification model, a student-athlete would be permitted to explore transfer opportunities at another institution once written notification is provided. Once a notification of transfer has been submitted, the student-athlete would be entered into a database of student-athletes who have provided notification of their interest in transferring. Such a system would provide more transparency for coaches and student-athletes. Separating access to athletics aid from a permission to contact or notification model enhances student-athlete well-being because a student-athlete's eligibility for financial aid at a new institution would be based on the general legislative requirements applicable to all student-athletes. Finally, adopting legislation that would allow an institution to reduce or cancel a student-athlete's institutional athletics aid at the end of a term after notification of transfer should be permitted to address roster and budget issues. Additionally, it is recognized that fairness to and the well-being of the student-athletes who remain at their institutions need to be considered.

d. Estimated budget impact. None.

e. Student-athlete impact. An institution would not be able to prevent a transfer student-athlete from receiving athletics aid at a new institution by refusing to grant permission to contact.


    a. Recommendation. Sponsor legislation for the 2019 Convention to amend Bylaw 14.2.4.2.2.1 (U.S. or Canadian armed services exception) to specify that
participation in organized competition during time spent in the armed services, on official religious missions or with recognized foreign aid services of the U.S. government are exempt from the application of the delayed enrollment and seasons of competition legislation.

b. **Effective date.** August 1, 2019.

c. **Rationale.** Under current legislation, a student-athlete's participation in organized competition is exempt during their time spent on active duty in the U.S. or Canadian Armed Services. However, if an international student-athlete not from Canada participates in any organized competition while serving in their country's military, the student-athlete uses a season of competition for each year in which he or she participates in such organized competition. This application unfairly penalizes a student-athlete who spent time serving his or her country or religious organization. A student-athlete who engages in these types of service, whether voluntary or required, should not be penalized by using a season of competition for participation in any organized competition during their time of service.

d. **Estimated budget impact.** None.

e. **Student-athlete impact.** Student-athletes who participate in organized competition while on active duty, on official regional missions or recognized foreign aid service of the U.S. government will have their participation exempted from the application of the organized competition legislation.
## 2019 NCAA Convention Division II Membership-Sponsored Proposals and Recommended Referrals

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<td>To eliminate the timing restrictions for football and basketball camps and clinics; further, to prohibit student-athlete employment at an institutional camp or clinic during the winter break.</td>
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<td>In football, to amend the spring practice period to permit 15 practice sessions within a period of 36-consecutive calendar days, omitting vacation and examination days officially announced on the institution's calendar and days during which the institution is closed due to inclement weather.</td>
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Division II University
Division II University was successfully launched in May 2018 with the coaches education program. At the 2019 NCAA Convention, the membership will vote on whether required education in the new system should replace the current coaches recruiting exam beginning in the 2019-20 academic year. Promoting the system, training the membership on its use and identifying priorities for the development of additional educational tools will continue through the next year.

Division II Strategic Plan
The division will conduct a midterm assessment of the 2015-21 strategic plan, during which stakeholders will review the results of the Division II membership census and provide feedback to the Division II Planning and Finance Committee about the various goals. An updated version of the plan will be distributed at the 2019 NCAA Convention. The Planning and Finance Committee also will track progress on the Association-wide strategic plan to ensure that the divisional plan is consistent with the overall direction of the Association.

Health and Safety
The division remains committed to collaborating with the Sport Science Institute to enhance student-athlete health and safety. Focus areas this year include:

• Increasing the number of institutions that voluntarily participate in the NCAA Injury Surveillance Program in order to ensure data are available to inform decisions regarding injury prevention policies and practices.

• Continuing to partner with the Gordie Center for Substance Abuse Prevention to host a Division II-specific APPLE Training Institute in spring 2019 and provide funding for administrator and student-athlete teams from 40 Division II colleges and universities to attend.

• Exploring whether to require Division II schools to complete a health and safety survey regarding the organizational and administrative aspects of athletics health care delivery. Results would be incorporated into the Institutional Performance Program and allow institutions to make comparisons with institutional peer groups.
Inclusion

- Work with the NCAA office of inclusion to implement initiatives that support Association-wide goals and priorities and promote available resources to Division II institutions and conferences.

- Continue to help the Division II Conference Commissioners Association and Division II Athletics Directors Association identify and implement their own initiatives, including potential steps to optimize the role of the senior woman administrator.

- Work with members to make them aware of new opportunities. For the first time, Division II will fund attendance of teams from more than 40 Division II institutions to the NCAA Inclusion Forum. Each team will develop an institution-specific action plan to enhance diversity and inclusion on campus.

2018 Fall Championships Festival

The division will conduct its 11th National Championships Festival from Nov. 27 to Dec. 1 in Pittsburgh to crown champions in men’s and women’s cross country, field hockey, men’s and women’s soccer, and women’s volleyball. The festivals represent the largest gathering of student-athletes of any NCAA championship event (this year’s will celebrate the achievements of nearly 1,000 Division II student-athletes), and they continue to be the only NCAA event at which six team champions are crowned at a single site.

Life in the Balance and Make It Yours

Life in the Balance — a phrase created in 2005 to summarize the Division II philosophy that highlights the division’s exceptional academics, high-level athletics competition and community/campus engagement — will be emphasized to promote the Division II student-athlete experience. It’s not just a phrase, it’s part of the Division II philosophy.

The division also will continue to promote the Make It Yours brand to conferences and member institutions, while expanding promotional efforts to include external constituents such as high school and travel team coaches, prospective student-athletes and their parents, and guidance counselors.

Regular-Season Media Coverage

Division II will launch a new regular-season media agreement this academic year to continue to promote the division, its Life in the Balance philosophy and the Make It Yours brand. The agreement will once again feature dozens of regular-season contests in several sports throughout the country.
SAAC Initiatives

- Promote CPR and AED certification within conferences and on campuses.
- Through the Love2Play initiative, encourage children to play multiple sports and to have fun while they play.
- Explore ways to strengthen the division’s partnerships with Team IMPACT and Make-A-Wish.
- Continue to talk about mental health and determine how SAAC can help stop the stigma and raise awareness.
- Participate in the annual Student-Athlete Day of Action with Division II conferences and institutions to speak out against sexual assault.
- Continue to discuss voluntold activities (activities that are not technically required but carry consequences if skipped) and determine next steps.
ACTION ITEM.

Division II Presidents Council Vice Chair Election.

1. Recommendation. That the Presidents Council extend the term of Gary Olson as vice chair through the conclusion of the business session at the 2019 NCAA Convention.

2. Effective Date. Immediately, for the period beginning September 1, 2018, through January 26, 2019.

3. Rationale. Gary Olson has interest in serving as Presidents Council chair from January 2019 through January 2020. The chair election will be held during the October meeting. Having him serve as vice chair through January 2019 provides continuity of leadership for the Presidents Council as well as on the NCAA Board of Governors.


5. Student-Athlete Impact. None.
The Presidents Council will elect a new chair to replace President Jones at its October 23-24 meeting.

Listed below are the duties and responsibilities of the Division II Presidents Council chair:

1. Serve as a spokesperson for Division II;
2. Preside at Division II Presidents Council meetings;
3. Preside at the Division II business session at the annual Convention;
4. Serve as a member of the Association's Board of Governors;
5. Serve as chair of the Division II Administrative Committee; and
6. Serve as an ex officio, nonvoting member of the Division II Budget/Finance Committee.

The elected individual will take office at the conclusion of the 2019 NCAA Convention and serve a one-year term.

Interested individuals should notify President Glen Jones.
Attached are the legislative drafts of the proposals being sponsored by the NCAA Division II Presidents Council for the 2019 NCAA Convention for your review. Proposal Nos. 2019-1 and 2019-3 are new for your review in legislative format. These proposals were previously reviewed and approved by the NCAA Division II Management Council and NCAA Division II Presidents Council in concept, but have not yet been reviewed and approved in legislative form.

Please note below the actions taken by the Management Council with regard to two of the proposals in this supplement:

Proposal No. 2019-2 Amateurism -- General Regulations -- Permissible -- Following Initial Full-Time Collegiate Enrollment -- Actual and Necessary Expenses from an Outside Amateur Sports Team or Organization -- Donations from Outside Sponsors -- Institutional Staff Members. The Management Council recommends that the Presidents Council withdraw its sponsorship of this proposal and refer it back to the Division II Legislation Committee to further analyze whether athletics staff should be included in the concept.

Presidents Council Legislation for the 2019 NCAA Convention

Title: PERSONNEL -- CERTIFICATION TO RECRUIT OFF-CAMPUS -- REGULATIONS -- ANNUAL CERTIFICATION REQUIREMENT -- CERTIFICATION ADMINISTRATION -- REQUIRED COMPLETION OF EDUCATIONAL MODULES

Convention Year: 2019

Effective Date: April 1, 2019, for certifications of coaches for the 2019-20 academic year, and thereafter.

Proposal Number: 2019-1

Source: NCAA Division II Presidents Council [Management Council (Legislation Committee)].

Category: Presidents Council

Topical Area: Personnel

Status: Ready for Consideration by Management Council

Intent: To amend Bylaw 11.6.1.1 (certification administration), as follows: (1) to require all coaches to annually complete specific educational modules as determined by the Legislation Committee; (2) to prohibit off-campus recruiting until the coach successfully completes the required educational modules; and (3) to prohibit the directing, supervising or observing of countable athletically related activities until the coach successfully completes the required educational modules.

Bylaws: Amend 11.6, as follows:

11.6 Certification to Recruit Off Campus

11.6.1 Regulations. The provisions of this section apply to all sports.

11.6.1.1 Annual Certification Requirement. Only those coaches who have been certified may contact or evaluate any prospective student-athletes off-campus. Certification must occur on an annual basis.

11.6.1.1 Certification Administration. Such certification procedures shall be established by the NCAA national office in a standardized format and administered for its member institutions by the member conferences of the Association or, in the case of an independent institution, by the NCAA national office or the conference office that administers the National Letter of Intent for that institution. Such certification procedures shall include a requirement that the coaches shall have passed a standardized national test covering NCAA recruiting legislation, including Bylaw 13 and other bylaws (e.g., Bylaws 15.5 [terms and conditions of awarding institutional financial aid] and 14.3 [freshman academic requirements]) that relate to the recruitment of prospective student-athletes as a condition for being permitted to engage in off-campus recruiting. Legislation Committee and shall include a requirement that coaches complete designated educational modules as a condition for being permitted to:

(a) Engage in off-campus recruiting of prospective student-athletes; and

(b) Direct, supervise or observe countable athletically related activities.

Rationale: Under current legislation, prior to being able to engage in off-campus recruiting, a coach must pass the annual coaches certification test. During the 2015-16 academic year, various committees through the Division II governance structure supported the development of a comprehensive online coaches’ education program that will deliver legislative and health and safety related content. This recommendation accounts for the new online coaches’ educational program, Division II University, and would require coaches to successfully complete specific educational modules every year before being permitted to recruit off-campus and direct, supervise or observe countable athletically related activities.

Review History:

Mar 6, 2018: Recommends Approval - Legislation Committee
Presidents Council Legislation for the 2019 NCAA Convention

Apr 10, 2018:  Approved in Concept - Management Council
Apr 24, 2018:  Approved in Concept - Presidents Council
The Management Council recommends that the Presidents Council withdraw its sponsorship of this proposal and refer it back to the Division II Legislation Committee to further analyze whether athletics staff should be included in the concept.

Title: AMATEURISM -- GENERAL REGULATIONS -- PERMISSIBLE -- FOLLOWING INITIAL FULL-TIME COLLEGIATE ENROLLMENT -- ACTUAL AND NECESSARY EXPENSES FROM AN OUTSIDE AMATEUR SPORTS TEAM OR ORGANIZATION -- DONATIONS FROM OUTSIDE SPONSORS -- INSTITUTIONAL STAFF MEMBERS

Convention Year: 2019

Effective Date: August 1, 2019

Proposal Number: 2019-2

Source: NCAA Division II Presidents Council [Management Council (Legislation Committee)].

Category: Presidents Council

Topical Area: Amateurism

Status: Ready for Consideration by Management Council

Intent: To permit a student-athlete to receive actual and necessary expenses from an institutional staff member to participate as a member of an outside team.

Bylaws: Amend 12.1.3, as follows:

12.1.3 Permissible -- Following Initial Full-Time Collegiate Enrollment. Following initial, full-time collegiate enrollment, participation in the following activities and receipt of the following benefits will not jeopardize the amateur status of an individual:

[12.1.3-(a) through 12.1.3-(b) unchanged.]

   (1) Donations From Outside Sponsors. An individual who participates in a sport as a member of a team may receive actual and necessary expenses for competition and practice held in preparation for such competition (directly related to the competition and conducted during a continuous time period preceding the competition) from an outside sponsor (e.g., neighbor, business, institutional staff member) other than an agent, representative of an institution’s athletics interests or professional sports organization. An individual who participates in a sport as an individual (not a member of a team) may receive actual and necessary expenses associated with an athletics event and practice immediately preceding the event, from an outside sponsor (e.g., neighbor, business, institutional staff member) other than an agent, representative of an institution’s athletics interests or professional sports organization.

[12.1.3-(c) through 12.1.3-(g) unchanged.]

Rationale: Following the 2016 Convention, the governance structure began assessing the culture of compliance and reviewed legislation to ensure its alignment with the compliance resources available on Division II campuses. Current legislation permits an individual to receive actual and necessary expenses from an outside sponsor other than an agent, a representative of an institution's athletics interests or professional sports organization. This proposal provides the opportunity for enrolled student-athletes to seek out additional permissible financial resources from institutional staff members to support their athletics aspirations without compromising the fundamental purpose of the collegiate model. It would remain impermissible for a student-athlete to receive expenses from an agent, representative of an institution's athletics interests or professional sports organization.

Review History:

Mar 6, 2018: Recommends Approval - Legislation Committee

Apr 10, 2018: Approved in Concept - Management Council
Presidents Council Legislation for the 2019 NCAA Convention

Apr 24, 2018: Approved in Concept - Presidents Council
Presidents Council Legislation for the 2019 NCAA Convention

Title: ELIGIBILITY -- GENERAL ELIGIBILITY REQUIREMENTS -- VALIDITY OF ACADEMIC CREDENTIALS -- PRE-ENROLLMENT ACADEMIC MISCONDUCT

Convention Year: 2019

Effective Date: August 1, 2019, for student-athletes enrolling in an NCAA Division II institution on or after August 1, 2019.

Proposal Number: 2019-3

Source: NCAA Division II Presidents Council [Management Council (Academic Requirements Committee)].

Category: Presidents Council

Topical Area: Eligibility

Status: Ready for Consideration by Management Council

Intent: To amend Bylaw 14.1.2.1 (pre-enrollment academic misconduct) to define and clarify pre-enrollment academic misconduct activities, the individuals to whom the activities apply and violations of such activities, as specified.

Bylaws: Amend 14.1.2, as follows:

14.1.2 Validity of Academic Credentials. As a condition and obligation of membership, it is the responsibility of a member institution to determine the validity of the information on which the eligibility of a student-athlete is based. An institution is responsible for determining the validity of a student-athlete's academic record. Therefore, it is the responsibility of a member institution to determine whether a transcript is valid for purposes of applying appropriate NCAA legislation to the eligibility of a student-athlete when the institution receives notification or otherwise has cause to believe, that a student-athlete's high school, college preparatory school or two-year college transcript is not valid.

14.1.2.1 Pre-Enrollment Academic Misconduct. A prospective student-athlete, student-athlete, representative of athletics interests or a current or former institutional staff member, which includes any individual who performs work for the institution or the athletics department even if he or she does not receive compensation for such work, shall not engage in the following conduct shall not:

(a) Knowing involvement in arranging for fraudulent academic credit or false transcripts. Arrange for a false or inaccurate academic record (e.g., courses, grades, credits, transcripts, test scores) for a prospective student-athlete;

(b) Failure to provide complete and accurate information to the NCAA, the NCAA Eligibility Center or an institution's admissions office in regards to an individual's a prospective student-athlete's academic record (e.g., schools attended, completion of coursework, grades and test scores), or,

(c) Fraudulence or misconduct in connection with entrance or placement examinations.

[14.1.2.2 through 14.1.2.5 unchanged.]

Rationale: Following a review of post-enrollment academic misconduct, the committee reviewed pre-enrollment academic misconduct. Current process permits reviewing high schools, programs and courses (NCAA High School Review Committee), as well as the validity of academic credentials (NCAA Student Records Review Committee). In addition, current process permits investigating potential institutional involvement in violations of NCAA legislation. This proposal extends the application of pre-enrollment academic misconduct to representatives of athletics interests, similar to post-enrollment academic misconduct, emphasizing institutional accountability and the importance of academic integrity in intercollegiate athletics. Further, it clarifies which academic credentials are subject to the pre-enrollment
across misconduct analysis, recognizing that misconduct may involve any component of a prospective student-athlete’s academic record (e.g., courses, grades, credits, transcripts, test scores).

Review History:

Feb 15, 2018: Recommends Approval - Academic Requirements Committee
Apr 10, 2018: Approved in Concept - Management Council
Apr 24, 2018: Approved in Concept - Presidents Council
The Management Council adopted this proposal as noncontroversial.

Title: EXECUTIVE REGULATIONS -- ELIGIBILITY FOR CHAMPIONSHIPS -- INELIGIBILITY FOR USE OF BANNED DRUGS -- BANNED DRUGS -- ALIGNMENT OF NCAA BANNED DRUG CLASSES WITH WORLD ANTI-DOPING AGENCY’S LIST OF PROHIBITED DRUG CLASSES

Convention Year: 2019

Effective Date: August 1, 2019

Proposal Number: 2019-4

Source: NCAA Division II Presidents Council [Management Council (Committee on Competitive Safeguards and Medical Aspects of Sports)].

Category: Presidents Council

Topical Area: Executive Regulations

Status: Ready for Consideration by Management Council

Intent: To amend all legislated references of NCAA banned drug classes to align with the World Anti-Doping Agency (WADA) list of prohibited classes with the exception of the glucocorticoid class, as specified.

A. Bylaws: Amend 18.4.1.4, as follows:

18.4.1.4 Ineligibility for Use of Banned Drugs. A student-athlete who, as a result of a drug test administered by the NCAA, tests positive for use of a substance in a banned drug class, as set forth in Bylaw 31.2.31, shall be declared ineligible for further participation in postseason and regular-season competition in accordance with the ineligibility provisions in this bylaw.

18.4.1.4.1 Penalty -- Banned Drug Classes Other Than “Illicit Drugs: Cannabinoids and Narcotics.” A student-athlete who, as a result of a drug test administered by the NCAA, tests positive for use of a substance in a banned drug class other than “illicit drugs: cannabinoids and narcotics” (in accordance with the testing methods authorized by the Board of Governors), shall be charged with the loss of one season of competition in all sports, in addition to the use of a season, pursuant to Bylaw 14.2.4.1, if he or she has participated in intercollegiate competition during the same academic year. The student-athlete shall remain ineligible for all regular-season and postseason competition during the time period ending one calendar year (i.e., 365 days) after the collection of the student-athlete’s positive drug test specimen and until he or she tests negative (in accordance with the testing methods authorized by the Board of Governors).

18.4.1.4.1.1 Second Positive Test. If a student-athlete who previously tested positive for the use of a substance in a banned drug class other than “illicit drugs: cannabinoids and narcotics” tests positive a second time for the use of a substance in a banned drug class other than “illicit drugs: cannabinoids and narcotics,” he or she shall lose all remaining regular-season and postseason eligibility in all sports. If a student-athlete who previously tested positive for the use of a substance in a banned drug class other than “illicit drugs: cannabinoids and narcotics” tests positive for the use of a substance in the banned drug class “illicit drugs: cannabinoids and narcotics,” he or she shall be ineligible for competition for 50 percent of a season in all sports (the first 50 percent of regular-season contests or dates of competition in the season following the positive test). The student-athlete shall remain ineligible until the prescribed penalty is fulfilled and he or she tests negative (in accordance with the testing methods authorized by the Board of Governors).

18.4.1.4.2 Penalty -- “Illicit Drugs: Cannabinoids or Narcotics.” A student-athlete who, as a result of a drug test administered by the NCAA, tests positive for use of a substance in the banned drug class “illicit drugs: classes cannabinoids or narcotics” (in accordance with the testing methods authorized by the Board of Governors) shall be ineligible for competition during 50 percent of a season of competition in all sports (i.e., 50 percent of all contests or dates of competition in the season following the positive test). The student-athlete shall remain ineligible until the prescribed penalty is fulfilled and he or she tests negative (in accordance with the testing methods authorized by the Board of Governors).
18.4.1.4.2.1 Second Positive Test. If a student-athlete who previously tested positive for the use of a substance in the banned drug class "illicit drugs" classes cannabinoids or narcotics tests positive a second time for the use of a substance in the banned drug class "illicit drugs" classes cannabinoids or narcotics, he or she shall be charged with the loss of one additional season of competition in all sports, in addition to the use of a season, pursuant to Bylaw 14.2.4.1, if he or she has participated in intercollegiate competition during the same academic year. The student-athlete shall remain ineligible for all regular-season and postseason competition during the time period ending one calendar year (365 days) after the collection of his or her second positive drug-test specimen or until the period of ineligibility for any prior positive drug tests has expired, whichever occurs later. If a student-athlete who previously tested positive for the use of a substance in the banned drug class "illicit drugs" classes cannabinoids or narcotics tests positive for use of a substance in a banned drug class classes cannabinoids or narcotics, he or she shall be charged with the loss of ineligible for one season of competition in all sports, in addition to the use of a season, pursuant to Bylaw 14.2.4.1, if he or she has participated in intercollegiate competition during the same academic year. The student-athlete shall remain ineligible for all regular-season and postseason competition during the time period ending one calendar year (i.e., 365 days) after the collection of the student-athlete's positive drug test specimen and until he or she tests negative (in accordance with the testing methods authorized by the Board of Governors).

18.4.1.4.3 Breach of NCAA Drug-Testing Program Protocol. A student-athlete who is in breach of the NCAA drug-testing program protocol (e.g., no show) shall be considered to have tested positive for the use of any drug other than an "illicit drug," a cannabinoid or narcotic.

[18.4.1.4.1 unchanged.]

[18.4.1.4.4 through 18.4.1.4.7 unchanged.]

B. Administrative: Amend 31.2.3.1, as follows:

31.2.3.1 Banned Drugs. The following is the list of banned-drug classes, which aligns with the World Anti-Doping Agency (WADA) list of prohibited classes, with the exception of the glucocorticoid class. The Committee on Competitive Safeguards and Medical Aspects of Sports (or a designated subcommittee) has the authority to identify banned drugs within each class. The institution and student-athletes shall be held accountable for all drugs within the banned-drug classes regardless of whether they have specifically identified.

(a) Stimulants;
(b) Anabolic agents;
(c) Alcohol and beta blockers (banned for rifle only);
(d) Diuretics and other masking agents;
(e) Illicit drugs Cannabinoids (marijuana and THC);
(f) Peptide hormones and analogues;
(g) Anti-estrogens, Hormone and metabolic modulators, and
(h) Beta-2 agonists; and
(i) Narcotics.

[31.2.3.1.1 through 31.2.3.1.2 unchanged.]

C. Administrative: Amend 31.2.3.2, as follows:

31.2.3.2 Medical Exceptions. Exceptions to the prohibition of use of any substance in the banned-drug classes of stimulants, anabolic agents, alcohol and beta blockers (for rifle only), diuretics and other masking agents, peptide hormones and analogues, anti-estrogens hormone and metabolic modulators, and beta-2 agonists.
Presidents Council Legislation for the 2019 NCAA Convention

may be made by the Board of Governors for those student-athletes with a documented medical history demonstrating the need for regular use of such a drug.

Rationale: The recommendation to align NCAA banned drug classes with WADA’s prohibited classes, with the exception of the glucocorticoid class, allows the NCAA to defer updates to this list to WADA experts and helps avoid confusion for student-athletes competing in both NCAA and international competition. The committee determined that glucocorticoids are anti-inflammatory agents, used commonly in sports medicine, and have very low risk as performance enhancing drugs.

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The Management Council recommends that the Presidents Council takes action to approve the following legislative concepts for sponsorship at the 2019 NCAA Convention:

1. **NCAA Constitution 3.3.4 -- NCAA Membership -- Conditions and Obligations of Membership -- Health and Safety Survey.**
   a. **Recommendation.** To specify that an active member institution shall complete a student-athlete health and safety survey on an annual basis pursuant to policies and procedures as determined by the Committee on Competitive Safeguards and Medical Aspects of Sports; further, to establish a penalty for failure to submit the student-athlete health and safety survey.
   b. **Effective date.** August 1, 2019 (for the requirement of completing the survey on a yearly basis) and August 1, 2022 (for the penalty for failure to submit the survey).
   c. **Rationale.** Currently, there are no other publicly available tools for obtaining student-athlete health and safety information. This legislation will allow real-time visualization of emerging standards of care for the administration of sports medicine programs. During the 2017-18 academic year, the Division II Injury Surveillance Program Task Force discussed the benefits of a potential health and safety survey to gather important data specific to Division II. The task force reviewed the data collection process for Division I and conducted a pilot survey of selected Division II institutions. The task force believes Division II will benefit from this annual data collection and the information will be made available to Division II schools and conferences via the Institutional Performance Program (IPP). An institution that fails to submit the data on an annual basis, shall forfeit enhancement funds. However, the task force agreed to delay implementation of the penalty for three years, until 2022. The process of administering the survey will be overseen by the Committee on Competitive Safeguards and Medical Aspects of Sports, in collaboration with the Sport Science Institute.
   d. **Estimated budget impact.** None.
   e. **Estimated student-athlete impact.** None.

2. **NCAA Bylaws 13.1.1.2 and 15.5.4.1 -- Recruiting and Financial Aid -- Contactable Prospective Student-Athletes -- Four-Year College Prospective Student-Athletes -- Notification of Transfer -- Permissible Reduction or Cancellation of Athletics Aid.**
   a. **Recommendation.** Sponsor legislation for the 2019 NCAA Convention to amend Bylaws 13.1.1.2 (four-year college prospective student-athletes) and 15.5.4.1 (reduction or cancellation permitted) as follows: (1) To replace "permission to contact" legislation related to four-year college transfer student-athletes with a
"notification of transfer" model; (2) To specify that an institution must place a student-athlete's written request for transfer in the transfer database within seven consecutive calendar days of receipt of written notification of transfer; and (3) To specify that institutional athletics aid may be reduced or canceled for the following term or academic year if the student-athlete provides written notification of transfer to the institution; however, the student-athlete's athletics aid may not be reduced or canceled until the end of the regular academic term in which written notification of transfer is received.

b. **Effective date.** Immediate, for any four-year college transfer student-athlete during the 2019-20 academic year and thereafter.

c. **Rationale.** This proposal presents a notification-based alternative to replace the existing permission to contact model and improve the recruiting environment associated with four-year college transfer student-athletes. Pursuant to a notification model, a student-athlete would be permitted to explore transfer opportunities at another institution once written notification is provided. Once a notification of transfer has been submitted, the student-athlete would be entered into a database of student-athletes who have provided notification of their interest in transferring. Such a system would provide more transparency for coaches and student-athletes. Separating access to athletics aid from a permission to contact or notification model enhances student-athlete well-being because a student-athlete's eligibility for financial aid at a new institution would be based on the general legislative requirements applicable to all student-athletes. Finally, adopting legislation that would allow an institution to reduce or cancel a student-athlete's institutional athletics aid at the end of a term after notification of transfer should be permitted to address roster and budget issues. Additionally, it is recognized that fairness to and the well-being of the student-athletes who remain at their institutions need to be considered.

d. **Estimated budget impact.** None.

e. **Student-athlete impact.** An institution would not be able to prevent a transfer student-athlete from receiving athletics aid at a new institution by refusing to grant permission to contact.

3. **Bylaw 14.2.4.2.2.1 – Eligibility – Seasons of Competition: 10-Semester/15-Quarter – Criteria for Determining Season of Eligibility – Participation in Organized Competition Before Initial Collegiate Enrollment – Exceptions to Participation in Organized Competition – Armed Services Exception – Organized Competition in the Armed Services, Official Religious Missions or Recognized Foreign Aid Services of the U.S. Government.**

a. **Recommendation.** Sponsor legislation for the 2019 Convention to amend Bylaw
14.2.4.2.2.1 (U.S. or Canadian armed services exception) to specify that participation in organized competition during time spent in the armed services, on official religious missions or with recognized foreign aid services of the U.S. government are exempt from the application of the delayed enrollment and seasons of competition legislation.

b. **Effective date.** August 1, 2019.

c. **Rationale.** Under current legislation, a student-athlete's participation in organized competition is exempt during their time spent on active duty in the U.S. or Canadian Armed Services. However, if an international student-athlete not from Canada participates in any organized competition while serving in their country's military, the student-athlete uses a season of competition for each year in which he or she participates in such organized competition. This application unfairly penalizes a student-athlete who spent time serving his or her country or religious organization. A student-athlete who engages in these types of service, whether voluntary or required, should not be penalized by using a season of competition for participation in any organized competition during their time of service.

d. **Estimated budget impact.** None.

e. **Student-athlete impact.** Student-athletes who participate in organized competition while on active duty, on official regional missions or recognized foreign aid service of the U.S. government will have their participation exempted from the application of the organized competition legislation.
At its July 16-17 meeting, the Management Council took action on the following items and recommends that the Presidents Council take the appropriate action, as indicated below.

[Note: these items can be taken as a package. Specifically, Item No. 1 and Item Nos. 4-7.]

1. Membership Sponsored Proposals—Committee Review—Legislation. In accordance with NCAA Constitution 5.3.7, an appropriate NCAA committee shall evaluate all legislative proposals submitted by the membership [See Supplement No. 10 in the Presidents Council packet] before they can be included on the agenda for an NCAA Convention. Under Constitution 5.3.7.1, the Presidents Council shall assign each proposal to the appropriate committee(s) for evaluation. The Management Council recommends the following action by the Presidents Council:

a. Recruiting -- Sports Camps and Clinics -- Institution's Sports Camps and Clinics -- Definition -- Football and Basketball -- Elimination of Timing Restrictions -- Prohibition of Student-Athlete Employment at Institutional Camps and Clinics During the Winter Break. Refer to the Division II Men's Basketball Committee, Women's Basketball Committee, Football Committee, Championships Committee, and Legislation Committee for review and a position of support, opposition or no position.

b. Eligibility -- Outside Competition, Effects on Eligibility -- Additional Application of Outside-Competition Regulations, Sports Other Than Basketball -- Competition as Individual/Not Representing Institution -- Exception - Medical Services. Refer to the Division II Legislation Committee and the NCAA Committee on Competitive Safeguards and Medical Aspects of Sports for review and a position of support, opposition or no position.

c. Playing and Practice Seasons -- General Playing-Season Regulations -- Time Limits for Athletically Related Activities -- Weekly Hour Limitations -- Outside of Playing Season -- Sports Other Than Football -- Four Hours of Team Activities. Refer to the Legislation Committee and Committee on Competitive Safeguards and Medical Aspects of Sports for review and a position of support, opposition or no position.

d. Playing and Practice Seasons -- Football -- Out-of-Season Athletically Related Activities -- Spring Practice -- 36-Consecutive Calendar Days. Refer to the Division II Football Committee, Championships Committee, Legislation Committee and Committee on Competitive Safeguards and Medical Aspects of Sports for review and a position of support, opposition or no position.

2. 2018-19 Division II Priorities. Approve the 2018-19 Division II priorities [Supplement No. 13 in the Presidents Council packet], as submitted.
3. **2019 NCAA Convention.** Approve the program and the educational sessions for the 2019 Convention, as recommended. [Supplement No. 20 in the Presidents Council packet.]

4. **Nominating Committee Appointments.** Appoint the following individuals to serve on Division II committees, effective as indicated. See Attachment A for committee rosters.
   
   a. **Division II Academic Requirements Committee (one September vacancy).** Appoint Travis Smith, assistant director of athletics for academics, University of Indianapolis.
   
   b. **Division II Nominating Committee (one immediate vacancy).** Appoint Judy Sackfield, deputy director of athletics/senior woman administrator, Texas A&M University-Commerce.

5. **Management Council Appointment.** Appoint Steven Winter, faculty athletics representative, Sonoma State University, as the new Management Council representative from the California Collegiate Athletic Association, effective immediately. Mr. Winter will replace Kim Duyst, California State University, Stanislaus, who resigned the Council effective June 5, 2018. Mr. Winter’s term will run through the 2023 NCAA Convention. [Attachment B is a chart that shows the Management Council composition with the new representative.]

6. **Management Council Vice Chair Appointment.** Ratify the appointment of Chris Graham, commissioner, Rocky Mountain Athletic Conference, as the new vice chair of the Management Council, effective September 1, and running through the period ending August 31, 2019.

7. **Enhancing Campus Conductivity – Resources for Faculty Athletics Representatives to Engage in Conversations about Intercollegiate Athletics.** Endorse the document [Attachment C] that was developed as a result of the fourth Division II FAR Advanced Leadership Institute in 2017. While efforts to communicate the value of intercollegiate athletics have improved the perceptions of college sports within certain external publics, a recent study indicates work still needs to be done closer to home – with campus faculty and staff. Accordingly, participants at the 2017 FAR Advanced Institute developed a resource to help FARs talk with their campus colleagues to explain how intercollegiate athletics benefits both the student-athlete participants and the institutions themselves. The resource focuses on “enhancing conductivity on campus” – initiating effective dialog with campus constituents about the value of college sports in the educational experience.
## 2017-18 Division II Academic Requirements Committee

**Composition:** Ten members, including two Management Council members, and one representative of American Assoc. of Collegiate Registrars and Admissions Officers (AACRAO) and one Student-Athlete Advisory Committee member.

**Appointment Preferences:** Extensive academic background is important. Individuals should have experience in the research field or with the evaluation/assessment of academic records.

**Vacancy:** One September 2018 vacancy. Committee preference: AD.

**Staff Liaison:** Susan Britsch, Gregg Summers

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*Not eligible for reappointment. \(^2\) Term concurrent with service on Division II Management Council or Presidents Council. 4/25/18
2017-18 DIVISION II NOMINATING COMMITTEE

Composition: Eleven members, including two members of the Division II Management Council.

Vacancies: One immediate vacancy. Mark Coleman has left intercollegiate athletics.

Appointment Preferences: The committee should have at least one representative from each region (Atlantic, Central, East, Midwest, South, South Central, Southeast, West). Preference should be given to individuals with previous experience and/or Division II longevity.

Staff Liaison: Sharon Tufano
Chair: Dave Brunk 9/16-9/18

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* Not eligible for reappointment

2 Term concurrent with service on Division II Management Council. 12/11/17
## Division II Management Council Composition

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Enhancing Campus Conductivity
Resources for Faculty Athletics Representatives to Engage in Conversations about Intercollegiate Athletics

Executive Summary

While efforts to communicate the value of intercollegiate athletics have improved the perceptions of college sports within certain external publics, a recent study indicates work still needs to be done closer to home – with campus faculty and staff.

The NCAA in 2016 surveyed a range of stakeholders and constituents about whether they thought college sports provides opportunities for student-athletes, prioritizes student-athlete well-being, is committed to academics, and is committed to fairness. In all cases, the lowest ratings for these questions were from faculty and staff. In parsing out the data further, it was obvious that faculty had the least positive perception about the value of college sports. While ratings were generally higher for Division II faculty and staff, respondents still thought that college sports, as an entity, is mainly motivated by making money.

Accordingly, participants at the 2017 Division II FAR Advanced Institute developed a resource to help FARs talk with their campus colleagues to explain how intercollegiate athletics benefits both the student-athlete participants and the institutions themselves.

The resource focuses on “enhancing conductivity on campus” – initiating effective dialog with campus constituents about the value of college sports in the educational experience. The document, composed by FARs with contributions from members of the Division II Student-Athlete Advisory Committee, identifies the following four areas in which FARs can help move the needle locally on the perceptions of intercollegiate athletics:

Section 1: FAR Relationships with Faculty

Among the FAR’s responsibilities is to communicate the benefits of athletics to the faculty:

- How athletics aligns with the institution’s educational mission
- How athletics participation benefits student-athletes (teamwork, self-discipline, builds life skills, collaboration with colleagues from different backgrounds, etc.)
- How student-athletes increase the overall profile of the student body (academic success, diversity, regional/national exposure for the institution, etc.)

Key takeaway: Regardless of the category, be it academic achievement, community engagement, campus leadership, university ambassadorship – however you rank your student body, student-athletes will almost certainly populate the top tier. Faculty who interact with student-athletes know this firsthand and should advocate that fact to colleagues and other campus constituents who may doubt athletics’ positive influence on the university as a whole.
Section 2: Communicating the Role of the FAR with University Administration

The FAR plays a key role in ensuring the academic integrity of the intercollegiate athletics program at every Division II college or university, facilitating institutional control of intercollegiate athletics and enhancing the student-athlete experience. As neither a member of the athletics department nor the institution’s administration, the FAR holds a unique position as an independent voice in the management and oversight of college athletics.

Key Takeaway: FARs should advocate for student-athletes to the following:

- President/Chancellor
- Provost/Vice President of Academic Affairs/Chief Academic Officer
- Vice President of Student Affairs/Dean of Students
- Enrollment Management
- Communications/Public Relations
- Social Equity/Title IX/ Diversity

Section 3: Engaging with the Athletics Department

The effective functioning of the FAR depends on having positive working relationships with various constituencies across campus. The relationship between the FAR and the athletics department is especially crucial.

Key Takeaway: FARs should connect regularly with:

- Director of Athletics
- Senior Woman Administrator
- Coaches
- Student-Athlete Advisory Committee (SAAC)
- Director of Compliance
- Sports Information Director
- Athletic Training Staff

Section 4: The FAR and Student-Athletes

Student-athletes play an integral role on today’s college and university campuses. They contribute to a vibrant campus life and in some cases are the lens through which many view the university. Yet it’s crucial that guidance and direction be provided to student-athletes. FARs can help ensure and advocate for student-athlete well-being, academic integrity and fairness within the athletics department.

Key Takeaway: To engage and develop trust with student-athletes:

- Become more involved with SAAC, which provides an opportunity to meet student leaders in each sport.
- Attend athletics competitions, including occasional travel with teams.
- Take advantage of technology to engage with student-athletes.
- Accompany student-athletes during community engagement activities.
- Set aside and publicize office hours for student-athletes.
- Post a video explaining the role of the FAR and how student-athletes can get in touch.
- Visit practice sessions or meet with teams.
- Congratulate student-athletes on their various accomplishments.
Enhancing Campus Conductivity
Resources for Faculty Athletics Representatives to Engage in Conversations about Intercollegiate Athletics

At the 2016 FAR Fellows Institute, attendees heard for the first time about a report on the NCAA study of perceptions of college sports. The survey asked participants questions about whether they thought college sports provides opportunities for student-athletes, prioritizes student-athlete well-being, is committed to academics, and is committed to fairness. In all cases, the lowest ratings for these questions were from faculty and staff. In parsing out the data further, it was obvious that faculty had the least positive perception about the value of college sports. While ratings were generally higher for Division II faculty and staff, respondents still overwhelmingly thought that college sports, as an entity, is mainly motivated by making money. This suggests that the respondents are equating college sports with the NCAA.

For this reason, the steering committee for the 4th NCAA Division II FAR Advanced Institute determined that the focus should be on enhancing conductivity on campus – developing resources to initiate effective dialog with campus constituents about the value of college sports in the educational experience. Prior to the Institute, the team worked with Michael Miranda of the NCAA research department to develop a pilot survey aimed at investigating the faculty attitudes in more detail. This was administered to small groups of faculty on campuses of the Institute participants. Perceptions about the respondents’ institutions were more favorable than their thoughts about the NCAA. This survey will be administered more widely in the future, but it provided useful information to guide our work during the Advanced Institute September 29-October 1, 2017.

Participants at the Institute included 17 faculty athletics representatives (including four FARs from the steering committee) and four Division II Student-Athlete Advisory Committee members. Amy Dunham, managing director of strategic communications at the NCAA, provided guidance for the participants as she discussed some critical talking points about a compelling direction for college sports:

Student-athletes finish school with more than just athletics experiences. In addition to emphasizing academic standards so student-athletes receive a quality education, playing college sports develops leadership, teamwork, discipline and resilience – skills that build success in the workplace and in life.

Participants considered ways to relay the NCAA priorities for student-athletes of academics, well-being, and fairness and the notion of providing college sports as a
pathway to opportunity. Four working groups were formed to draft components of a resource to build upon the previous Advanced Institute products and help FARs initiate strategic conversations with campus constituents.

As faculty members, FARs must first support the main mission of their college or university. But they can also help to communicate to different audiences how intercollegiate athletics aligns with the institution’s educational mission. This resource focuses on “enhancing conductivity on campus” – initiating effective dialog with campus constituents about the value of college sports in the educational experience. It is not meant to add work to the already long list of FAR duties, but rather, to help foster communication and build trust with the various stakeholders that FARs must routinely work with to effectively do their job.

This product contains sections that differ in style and focus, reflecting the need to approach different constituencies uniquely. Included are some case studies and scenarios with related talking points for teams of campus constituents to consider. In addition, there are some sample worksheets and discussion points in the appendices that FARs could apply with any group of stakeholders on campus.

Section I: FAR Relationships with Faculty
Section II: Communicating the Role of the FAR with University Administration
Section III: Engaging with the Athletics Department
Section IV: The FAR and Student-Athletes
Section V: Appendices
Section I.
Faculty Athletics Representative Relationships with Faculty

Introduction

The presence of the student athlete (SA) at Division II institutions supports the objectives of the academic mission. The values associated with athletics participation include passion, leadership, dedication to community, teamwork and persistence. Specific benefits to the individual student-athlete are the development of discipline, maturity, tolerance and time management. Specific benefits to the institution consist of the positive impact of SAs in classroom, on brand, graduation rates, retention, community service, institutional visibility, alumni connections, and campus spirit and camaraderie (NCAA, "Value of College Sports"). FARs should actively strive to communicate these benefits to other faculty, while also creating procedures and ensuring the availability to work with faculty on difficult cases involving student-athletes. While there are some serious concerns associated with athletics, the high-profile violations of NCAA regulations and reports of other disturbing issues involving student-athletes or athletics staff, should not distort or dominate the reality of the value of athletics. FARs can also help facilitate frank conversations about concerns that exist about college sports and work with the campus community to consider potential solutions to such challenges.

Benefits from Participation for the Student-Athlete

Student-athletes are well known for their time management skills, strong work ethic, self-esteem, self-confidence, self-discipline and maturity. Additionally, they develop a lifetime pattern of health and wellness. Further, through their teams they cultivate a respect for people from diverse religious, ethnic and national origin backgrounds. In competition, they often meet SAs from other geographical regions and benefit from these contacts and experiences. They develop a collective identity as well as understand the possibility of possessing multiple identities – student, athlete, teammate, captain, community volunteer. This is particularly notable at the beginning of their collegiate career when a team’s orientation and support help the student’s acclimation to college life. Division II SAs are more likely to be first generation students than either DI or DIII (NCAA, "Research, First in their Family"). Student-athletes are afforded opportunities to earn scholarships, helping to increase retention rates. The experience of an intercollegiate athletics experience along with an education offer immeasurable value in terms of generating mutual respect, creating a sense of unity and understanding that otherwise would not be possible for many students.

Participation in athletics can introduce student-athletes to career opportunities, not only through alumni, but also various NCAA internships and postgraduate scholarships (e.g., http://www.ncaa.org/ncaa-postgraduate-scholarship-program).
The benefits of athletics participation then establish a platform for lifelong well-being. The *Gallup-Purdue Index Report* entitled “Understanding Life Outcomes of Former NCAA Student-Athletes” highlights that former student-athletes thrive at various dimensions of well-being that surpass the general post-collegiate population. These include purpose, social, community and physical well-being. Especially notable is the willingness of former student-athletes to contribute to the community, thereby creating social capital and civic trust. Additionally, their heightened sense of purpose enables them to achieve higher levels of workplace engagement than former non-student-athletes. Not only is the former student-athlete more content in and passionate about the workplace, but such attitudes probably contribute to the employers’ success and co-workers’ happiness.

**Benefits for the Academic Classroom**

Faculty members benefit from student-athlete enrollment in their courses. They often bring to the classroom higher GPAs than non-student-athletes, suggestive of their maturity, discipline and work ethic. While they might miss class for competitions in season, they nonetheless tend to be active participants who are willing to take risks and share ideas about assignments and readings. They frequently serve as group leaders and are well positioned to lead a team, knowing how to identify the assets other individuals bring to the group. Their outgoing nature and energy is a plus. Their peers often look to them for guidance, and they can serve as a powerful role model. They bring the life of the campus into the classroom, sharing experiences of games and practices. To the extent an institution is relatively homogeneous, student-athletes might introduce diversity of perspective, class or ethnicity.

A valuable reference about student-athletes and academic integrity was published by the American Council on Education in 2016: *The Student Athlete, Academic Integrity, and Intercollegiate Athletics*.

**Benefits for the Institution:**

Athletes represent the institution, and the general public often associates a university with its athletics programs. Athletics can support collegiate traditions, connect with alumni and motivate potential donors. Further, athletics often helps attract potential students and then retain enrolled students (*NCAA, "Division II"*). Participation in athletics introduces SAs to a specific support network on campus that can include coaches, trainers and athletics academic staff, thereby potentially relieving demand on other campus services. This is especially notable in relation to the collegiate adjustment process, during which participation on a team can help ease the transition from high school to college.
The Role of the FAR in the Communication of the Value of Athletics

One of the responsibilities of the FAR is to communicate the benefits of athletics to the faculty. The FAR’s emphasis should include the significance of athletics to the institutional mission. The FAR further must tie the presence of student-athletes to the success of the institution. Effective means of communication include: speaking at new faculty orientation, reporting at faculty meetings, suggesting syllabi guidelines for SA absences, periodic email reminders of relevant policies, establishing positive relationships across department faculties, and particularly connecting with adjuncts regarding institutional policies and expectations related to athletics. While the FAR should be careful to maintain their focus in the faculty and remain independent from the athletics program, they still might participate in the promotion of faculty involvement in athletics such as faculty attendance at sports events. An important role of the FAR is to explain NCAA policies related to eligibility and compliance to faculty colleagues and advisors. FARs also can share NCAA resources, policies, and opportunities with other faculty members. For example, recent publications on SA well-being, mental health, concussions and sexual assault can be informative to all faculty members. Additionally, the FAR should work with other faculty members to identify and assist SAs in the application for NCAA postgraduate fellowships, graduation completion scholarships and internships (NCAA, "What We Do: Academics").

To communicate well with faculty members, the FAR must maintain a regular relationship with the school’s Student-Athlete Advisory Committee, the academic advisors, coaches, and the athletics academic advisors (where present). In this way, the FAR becomes a channel of understanding between athletics and academics, thereby best serving the SAs, as the FAR communicates the benefit of athletics for the academic mission. SAs also gain understanding of the FAR resource and value for their own academic success. FARs possess the knowledge to convey to SAs the variety of academic resources available including tutoring, writing centers, academic advising, counseling services, career services, accommodations center and scholarship services. The role of FARs, however, is limited; FARs should not interfere in faculty grading decisions, investigate sexual harassment, or the internal workings of the athletics department.

The FAR and Academic-Athletics Conflicts

While athletics benefits an academic institution, instances of academic-athletics conflict may develop. The FAR should maintain institutional integrity and academic primacy in these cases. Such an approach is not only consistent with the FAR’s role but additionally will maintain the FAR’s legitimacy, credibility and independence. The preferable approach is to actively establish policies and procedures, but some cases will occur which the FAR must mediate.

One issue involves the costs of Division II athletics programs. While the FAR might not have sufficiently detailed financial information to defend athletics spending, the
FAR can explain the benefits of these programs for students and the institution. Reports such as “Understanding Life Outcomes of Former NCAA Student Athletes,” and Champion Magazine's “Debunked” (Winter 2015), as well as the institutional ASRs can provide evidence for the benefits. FARs also can identify SA average GPAs and retention rates.

A second issue is the objective of guaranteeing equal access to all majors and courses for SAs. SAs should not be asked or required to change a major or delay a course due to practice. Coaches should not be involved in academics and course selection. FARs should assure faculty members and advisors that this is not an appropriate role of coaches, and under such instances the FAR should be contacted. (Likewise, SAs should inform FARs under such circumstances.)

Additional information FARs should share with faculty colleagues involves the many demands that SAs must juggle, including practice, classes, study, work and volunteering (NCAA, "Health and Safety").

FARs increasingly understand that most SAs lack sufficient sleep. FARs also should be prepared to explain to faculty members best practices associated with “return to learn” (and advocate if necessary) for students who suffer concussions (NCAA, Sports Science Institute, "Concussion"). On campuses where trainers contact faculty members regarding injured SAs, the FAR should be copied so that they are positioned to answer questions.

Indeed, given the many demands of SAs, they might need preferential treatment for registration, absences or exams. Depending upon the specific situation at an institution, FARs might advocate for policies for SAs. Perhaps at certain institutions it is wise to suggest such policies apply not only to SAs but to other students who have extensive and intensive commitments to the institution. When such preferences are not available, the FAR should seek solutions with individual faculty members in cases where SAs need to enroll in a filled course, miss a class or lab, or miss an exam. Solutions might include offering to proctor an exam, or contacting the FAR at another institution to proctor an exam in cases in which the SA will be traveling for competition.

In all these instances, the FAR should realize that Division II supports life in the balance, and opportunities for both athletics and academic development. Moreover, the work of the FAR varies depending upon the resources of the athletics department and the context. FAR responsibilities and the relationship with the faculty will differ given whether the institution is large/small, public/private, liberal arts/professional, commuter/residential, and reporting lines. FARs must maintain life in the balance, too! In this case it is the balance between athletics and academics. How do FARs maintain their independence from athletics departments but maintain their approachability for SAs? FARs might hold some office hours in
the athletics building. They also might attend preseason compliance meetings, practices, student-athlete awards ceremonies, and competitions. FARs should keep at the forefront, however, the focus on institutional integrity, the academic mission and SA well-being.

Contributors:

Jessica Koch, SAAC, California State San Bernardino
Jeff Yasalonis, SAAC, University of Mount Olive
Joan Davison, FAR, Rollins College
Helmut Perez, FAR, Adelphi University
John Pierce, FAR, Thomas Jefferson University
Bill Sproule, FAR, Michigan Technological University

Editors:

Diane Husic, Division II FAR Institutes Program Coordinator
Gary Brown, NCAA
Section II: Communicating the Role of the FAR with University Administration

The faculty athletics representative plays a key role in ensuring the academic integrity of the intercollegiate athletics program at every NCAA college or university, facilitating institutional control of intercollegiate athletics and enhancing the student-athlete experience. As neither a member of the athletics department nor the institution’s administration, the FAR holds a unique position as an independent voice in the management and oversight of college athletics.

Articulating the Role of the FAR

The FAR is empowered by the NCAA to participate in administrative processes that affect the student-athlete experience. The specific scope of duties and responsibilities vary across divisions and institutions, just as institutions themselves vary in the composition of their administration. Often the largest challenge for the FAR and institution is to define the means by which the FAR can best advocate for the student-athletes, faculty, and mission of the university or college. In order to represent these constituencies, the FAR should be in constant communication with appropriate administrative offices and personnel.

Common to all FARs is that they ultimately report to the president or CEO of their respective institutions. Beyond this, however, the complex structures and channels of the administration can be difficult to navigate. Nonetheless, the FAR should be communicating with a number of constituencies within the administration and directly involved in decision-making processes. There is no ideal model for how the FAR should be communicating with the administration, nor is there a single method determining the FAR’s role in university governance.

The Worksheet

Much of the work of the FAR is articulating the formal and informal roles, responsibilities and expectations within their institutions. The worksheet below provides a template for better defining the unique position of the FAR at your institution within the unique organization of your administration. The worksheet also offers possible models for initiating effective communication with and across appropriate administrative entities.

Complete the worksheet by answering the following questions about six “offices” in administration that are most frequently represented in varying forms in the management of intercollegiate athletics:

- President/CEO
- Provost/Vice President of Academic Affairs/Chief Academic Officer
• Vice President of Student Affairs/Dean of Students
• Enrollment Management
• Communications/Public Relations
• Social Equity/Title IX/ Diversity

➢ What is the org chart of your institution? How do the six administrative offices report to and communicate with one another?
➢ Who does the athletics director report to? How often? In what form?
➢ Which office speaks most frequently when it comes to athletics and/or student-athlete concerns?
➢ Within each office, who speaks most frequently when it comes to athletics and/or Student-athlete concerns?
➢ How familiar is each office with the role and duties of the FAR at your institution?
➢ What are each office’s expectations for the role and duties of the FAR in effectively overseeing the concerns of athletics and/or student athletes?
➢ What resources and information can you provide to help these administrative offices more effectively do their job as it pertains to athletics? To student-athlete concerns?
➢ In what ways is each office not communicating with the FAR? In what ways is each office not communicating with each other about concerns related to athletics and/or student-athletes?
➢ How often does each office discuss athletics positively? How often does an office discuss athletics or student-athletes negatively, or only in the context of damage control?

Discussion Points for Communicating Effectively with University Administration

The answers to the above questions will help articulate the role, as well as opportunities, of the FAR within the administration at your university. Below you will find a list of topics that are frequently points of communication between FARs and the six administrative offices. Whether these topics are relevant or appropriate to the FAR at your institution will depend on the answers you have provided above. Additionally, the following topics of communication do not represent a “to do” list for the FAR. Rather, they are discussion points designed to foster possibilities for further involvement and exchange. Many of these topics are relevant across multiple offices. Likewise, some are regularly addressed in formal structures, such
as committees or scheduled reports, while others will be covered in informal meetings and conversations.

- **Office of the President**
  - Legislation (NCAA, conference, university policies)
  - Student-athlete well-being
  - Compliance/institutional integrity
  - Academic integrity
  - Campus initiatives as they pertain to athletics and/or student-athletes
  - Reporting student-athlete academic success
  - Share the FARA resource entitled “What College Presidents Need to Know About FARs”

- **Provost/VP of Academic Affairs/Chief Academic Officer**
  - Academic integrity
  - Academics-athletics balance
  - Priority registration (conflict resolution scheduling)
  - Course offerings/scheduling conflicts
  - Retention and persistence
  - Academic programming/curriculum
  - Advising
  - Academic support services for student-athletes

- **VP of Student-Affairs/Dean of Students**
  - Student discipline/conduct
  - Inclusion/diversity
  - Housing/meals
  - Student-athlete health
  - International students
  - Retention/persistence
  - Advising
  - Practice and/or competition facilities

- **Enrollment Management**
  - Admissions
  - Financial aid
  - Recruitment
  - Progress toward degree
  - International students
  - Transfer certification
• Communications and Public Relations
  * Visibility of student-athlete academic success
  * Visibility of student-athlete community involvement
  * Visibility of faculty engagement with student-athletes
  * Boosters/foundation activities
  * Relations with local media

• Social Equity/Title IX/ Diversity
  * Recruitment of faculty, staff and students
  * Compliance (Title IX, EEOC, Affirmative Action)
  * Student-athlete well-being/inclusion
  * Educational programs (diversity awareness, sexual harassment training,
  * Safe Zone training, etc.)
  * Investigations

Contributors:

Richard Zumkhawala-Cook, FAR, Shippensburg University
Trey Cone, FAR, University of Central Oklahoma
Gabriella Cabanero, SAAC, Dixie State University
Craig Fossett, FAR, Colorado Mesa University
Daniel McGann, FAR, Molloy College
Deborah Narang, FAR, University of Alaska Anchorage

Editors:

Diane Husic, Division II FAR Institutes Program Coordinator
Gary Brown, NCAA
Section III: Engaging with the Athletics Department

The effective functioning of the FAR depends on having positive working relationships with various constituencies across campus. The relationship between the FAR and the athletics department is especially crucial. FARs should connect regularly with different members of the athletics department, including the director of athletics, senior woman administrator, coaches, student-athlete advisory committee (SAAC) president, director of compliance, sports information director, and the athletic training staff.

The relationship is different between the FAR and each of the members of the athletics department. However, each of these relationships must involve a mutual understanding of roles and expectations, as well as the mutual support, of the FAR and the members of the athletics department. This section will explain the importance of these relationships, provide talking points to facilitate conversations and relationship development, and offer some case studies to prompt discussion of these important issues.

Director of Athletics

The director of athletics (AD) is the face of athletics and oversees the other roles in the athletics department. The AD sets the tone for the culture of the athletics department as it supports the student-athletes and the overall mission of the university. The FAR is responsible for advocating for the interests of student-
athletes, which involves working closely with the AD in maintaining a sound academic culture. The relationship between the FAR and AD is a primary focus and can be depicted as the foundation of a triangle with the university CEO serving as the apex.

There are several opportunities for FARs to collaborate with ADs in enhancing the overall success of student-athletes. For example, the FAR and AD should meet regularly to discuss various concerns between academics and athletics. One topic of discussion is faculty concerns. It is the responsibility of the FAR to inform the AD of valid concerns of the faculty in order to address the coaching staff, as needed. In addition, a discussion on the concerns of the SAAC, as well as concerns of individual student-athletes, should be examined. Further discussion could be related to problems between coaches and student-athletes. In addition to bringing forward concerns to the AD, the FAR should also listen to concerns brought forward by the athletics department. Among those already listed, an active and continued conversation about items discussed at conference and NCAA meetings regarding implementation of needed changes or enhancement of strengths is a necessary part of this relationship. In all of these discussions, it is important for the FAR to maintain a perspective that is independent from that of the AD so as to avoid perceptions of bias. FARs must maintain their independence as they collaborate with the AD.

**Recommendations for FAR:**
- Meet regularly with the AD
- Inform the AD of valid faculty concerns
- Discuss student-athlete concerns
- Listen to the concerns of the AD
- Discuss items from conference and NCAA meetings
• Maintain independence to avoid the perception of bias

**Senior Woman Administrator**

The NCAA defines the senior woman administrator (SWA) as “the highest ranking female in each NCAA athletics department or member conference...The designation is intended to enhance representation of female experience and perspective” at the institution ([http://www.ncaa.org/about/resources/inclusion/senior-woman-administrator](http://www.ncaa.org/about/resources/inclusion/senior-woman-administrator)). The relationship between the FAR and the SWA can be important insofar as it pertains to matters involving compliance, student-athlete eligibility, gender equity, and/or student-athlete well-being.

The FAR should meet with the SWA to provide another line of communication for the SWA to express her views regarding strengths and challenges of the athletics program. The FAR and SWA should meet as necessary to maintain an open line of communication involving this important voice from the athletics department.

**Recommendations for FAR:**

- Establish an open line of communication with the SWA
- Encourage the sharing of ideas regarding compliance, student-athlete eligibility, gender equity, and student-athlete well-being

**Coaches**

Coaches are an excellent source of mentorship for the student-athletes on their teams. The FAR and coaches should collaborate regarding the well-being of student-athletes. The FAR should meet with coaches to discuss administrative and academic policies at the university, conference and national level. FARs should be encouraged to attend athletics department meetings in order to foster two-way communication. FARs and coaches should communicate about the new Online Coaches Education Program available via Division II University on NCAA.org. This new system replaces the previous coaches recruiting exam and will be the standard for providing education related to recruiting and student-athlete well-being in the future. Additionally, FARs should talk with coaches about establishing a protocol for student-athlete absences before they occur, and FARs should educate coaches on the advising process and the implications for compliance and student-athlete eligibility.

The most recent [FAR Study Report](http://www.ncaa.org/about/resources/inclusion/senior-woman-administrator) found that “most FARs believe that their coaches behave ethically and have the SA’s best interests in mind. However, they believe that their coaches do not always listen to what their SAs have to say” (Supplemental Tables 55a – 55g, FAR Study Report).
Recommendations for FAR:

- Discuss administrative and academic policies at the university, conference and national level
- Attend athletics department meetings
- Communicate about the new Online Coaches Education Program
- Educate regarding the effects of advising student-athletes

Student-Athlete Advisory Committee (SAAC) President

The relationship between the FAR and SAAC president is vital to the FAR’s role as an advocate for student-athletes because it helps the FAR understand the perspective of the student-athletes. Beyond understanding the student-athlete voice, the FAR is the link to pathways of opportunity for student-athletes. The FAR has the opportunity to inspire dialogue about the relationships the student-athlete population may have among each other, as well as the student body as a whole. FARs should also discuss the need for developing life and professional skills (e.g., resume building, mental well-being, university deadlines, NCAA regulations, communication etiquette), as well as scholarship and other developmental opportunities. FARs should also ask about student-athlete achievements that may not be recognized (e.g., internships, research, scholarships, other successes) to showcase the diverse achievements of student-athletes and their impact on the university as a whole. Feedback should be sought by asking whether the advising needs of student-athletes are being met. Lastly, to enhance faculty and athletics relationships the FAR can help SAAC in the recognition of faculty and their support for student-athletes.

Recommendations for FAR:

- Advocate for student-athletes
- Provide pathways of opportunity for student-athletes
- Discuss the need for developing life and professional skills
- Showcase the diverse achievements of student-athletes and their impact on the university
- Foster the recognition of faculty for their support for student-athletes

Director of Compliance

Compliance officers work to ensure the integrity and fairness of athletics programs in accordance with NCAA guidelines and legislation. FARs and compliance officers must work closely together to monitor the academic progress and eligibility status of student-athletes. In order for the FAR and compliance officer to work together, they must have an understanding of each other’s duties and responsibilities, including standard operating procedures for academic and financial reporting. Another component of the relationship between the FAR and director of compliance is the reporting of NCAA violations. As the legislative expert of the athletics department, the director of compliance should educate the FAR on changes in
legislation and relevant information regarding the academic eligibility requirements of student-athletes. The FAR then serves as a check and balance to ensure accurate information is reported and all guidelines are being followed. By working together in this fashion, a feeling of trust and confidence in performance can be established.

**Recommendations for FAR:**

- Develop an understanding of each other’s duties and responsibilities
- Become educated on changes in legislation and relevant information regarding the academic eligibility requirements of student-athletes.
- Serve as a check and balance
- Establish a feeling of trust and confidence

**Sports Information Director (SID)**

The relationship between the FAR and the SID is important to promote the academic achievements and professional communication of student-athletes. By working together, the SID and FAR can publicize the academic achievements of student-athletes, develop profiles of student-athletes who accomplish extraordinary things in and out of the classroom (e.g., internships, research projects, scholarships), provide examples of the positive influence of faculty on the success of student-athletes, and help student-athletes to produce positive social media messages and engage in effective professional communication with the faculty, administration, coaches, community members and members of the media.

**Recommendations for FAR:**

- Work with SID to publicize academic achievements and accomplishments of student-athletes and the influence of faculty on success
- Help student-athletes produce positive social media messages and effective professional communication

**Athletic Training Staff**

The athletic training staff is an integral component to the physical and mental well-being of student-athletes. When an athlete incurs an injury (e.g., concussion, debilitating injury, illness), it is important for the athletic training staff to communicate pertinent information to the appropriate campus office for student support and accommodations. It is a good idea if the FAR is included on communications regarding the athlete’s prognosis, specifically “return to learn” status. In the event that a student-athlete must miss classes due to injury or illness, the FAR may play an important role in ensuring that the appropriate faculty are notified of such absences so that student-athletes receive fair treatment from faculty in terms of appropriate accommodations, including the opportunity to make up missed work. The importance of this is documented by the CARE Consortium study launched in 2014, which found that “student-athletes are
returning to play an average of 14.3 days after suffering a concussion.” This amount of time would be similar for returning to learn. The FAR should work with the athletic training staff to ensure the stepwise progression of returning to academics is followed as described in the guidelines developed by the Sport Science Institute. The athletic training staff can also be a valuable asset in the education of faculty regarding the necessity of appropriate recovery time following certain injuries and illnesses. Developing a positive relationship between the FAR and athletic training staff can help facilitate this education. FARs are encouraged to initiate conversations with their athletic training staff to help develop these relationships in hopes of protecting the physical and mental well-being of student-athletes.

**Recommendations for FAR:**

- Advocate for fair treatment in the case absence of student-athletes due to injury or illness
- Assist in the education of faculty regarding recovery requirements
- Initiate conversations in order to protect the physical and mental well-being of student-athletes
CASE STUDY 1

Dr. Willy Nilly is the FAR at Raccoon University. During his time as the FAR, he has worked with two SIDs. In his efforts to promote the achievements of student-athletes at Raccoon University, Dr. Nilly suggested to the first SID that s/he publish a list of student athletes who were on the Dean's List of the various colleges. The SID responded to Dr. Nilly that publishing such a list was unnecessary because the various colleges already published their Dean's List that included the names of the various student athletes. Dr. Nilly replied that although the names of student-athletes were listed in the college Dean's Lists, their status as student-athletes was not indicated, so no one knew they were student-athletes. The SID still saw publishing a separate list for student-athletes as unnecessary and did nothing about it. Dr. Nilly did not offer any more suggestions to the SID and did little to work with him/her in the future. The first SID subsequently left and a new SID was hired. Dr. Nilly again approached the new SID about publishing a list of student-athletes who were on the Dean's List of the various colleges. The new SID thought it was a great idea and immediately published a list of student-athletes on the Dean's List and placed it on the athletics department website and also sent a press release to the local newspapers. The SID subsequently met with Dr. Nilly about other ideas to promote student-athletes, which led to several projects, including the production of student profiles for student-athletes who received prestigious scholarships. The SID and Dr. Nilly have a wonderful working relationship to the benefit of both the SID and the FAR.

Talking points:

1. What was the problem between Dr. Nilly and the first SID?
2. What, if anything, can be done to improve the relationship?
3. Why is the relationship between Dr. Nilly and the second SID better?
4. What is/are the differences between the two relationships?
5. How does a FAR build an ideal relationship with the SID?
CASE STUDY 2

Sally Ann and Junabeth are student-athletes on the bowling team at the University of Hard Box. They come into the training room every day before practice to get their wrists taped. While they are in the training room, they overhear a student-athlete talking to her peers about Professor Nit Picky giving her a zero on a major research paper that was due while they were attending an out-of-town competition. She tells her peers that she attempted to submit the assignment via email, but that the wifi at her hotel did not allow her to do so. Sally Ann and Junabeth notice that the student-athlete appears upset and stressed because she believes that the professor is going to fail her for the class. She goes on to say that she tried to talk to Professor Picky, but he told her his policy, as stated in his syllabus, is that if you miss the deadline for this major assignment (worth 50 percent of the course grade), you will receive a zero for the assignment and fail the course. She begins to cry and says that if she fails the course, she will be ineligible for competition next semester. Sally Ann and Junabeth encourage the student to talk to the FAR. They also report the conversation to the head trainer.

Talking points:

1. What is the responsibility of the FAR in this scenario?
2. What is the responsibility of athletic training staff?
3. What concerns about the well-being of the student-athlete are involved?
4. How should the FAR communicate with the professor? Why or why not?
5. What other athletics department members, if any, should be involved?
CASE STUDY 3

Ronald O is a member of the men’s soccer team at Exit University. Ronald received a D in one of his courses in the spring semester, resulting in a semester GPA that made him ineligible for competition in the fall semester. Ronald talks to his professor and convinces him to allow him to do an extra-credit project to improve his grade, explaining that he needed an A to be eligible. The professor allows him to do an extra-credit project over the summer and subsequently changes his grade from a D to an A. The Dean of the college refuses to approve the grade change because the gap is too large in her opinion. The SWA, who is also the compliance officer, contacts the FAR to ask him what she should do about the grade change.

Talking points:

1. How should the FAR approach this request?

2. Should the FAR have a conversation with the professor? If so, what should they talk about? If no, why not?

3. Should the FAR talk to the student-athlete? If so, what should they talk about? If no, why not?

4. Should the FAR talk to the dean? If so, what should they talk about? If no, why not?

5. Who else, if anyone, should the FAR talk to about this? If so, what should they talk about?
CASE STUDY 4

The FAR is responsible for administering the annual survey regarding the culture that exists within the athletics department. The results of the survey identify serious concerns that student-athletes have with a particular head coach. The concerns include allegations of discrimination and unfair treatment. This is a sensitive matter because the coach is highly successful and is currently leading his team to a conference championship.

**Talking Points:**

1. How should the FAR address the results with the AD?

2. Should the FAR talk to the student-athletes on the team about the allegations? If so, how does the FAR protect the identity of student-athletes? If no, why not?

3. Should the FAR talk to the coach about the allegations? If so, how does the FAR protect the identity of student-athletes? If no, why not?

4. Should the FAR talk to anyone else?

5. How does the FAR fit into this situation?

**Contributors:**

Ahleasha McNeal, FAR, Lincoln Memorial University
Hannah Peevy, SAAC, University of North Georgia
Andro Barnett, FAR, Shepherd University
Randy Hirokawa, FAR, University of Hawaii at Hilo
David Hunt, FAR, Augusta University

**Editors:**

Diane Husic, Division II FAR Institutes Program Coordinator
Gary Brown, NCAA
Section IV: FARS and Student-Athletes

Introduction

Student-athletes play an integral role on today's college and university campuses. They contribute to a vibrant campus life and in some cases are the lens through which many view the university. Yet it's crucial that guidance and direction be provided to student-athletes. FARs can help ensure and advocate for student-athlete well-being, academic integrity and fairness within the athletics department.

A fundamental concern of FARs is the well-being of student-athletes. To best serve the student-athletes, it is vital that FARs establish a high degree of visibility in order to develop and maintain a trusting relationship with student-athletes. Products from the previous Division II FAR Advanced Leadership Institutes have discussed the importance of the primacy of student-athlete well-being and strategies for effective communication with student-athletes.

Here are two scenarios that demonstrate the importance of maintaining visibility and establishing trust with student-athletes.

Scenario #1: Visibility Near and FAR

Dr. Sally is the FAR for Maggie University with an enrollment of 2,500 students. She is a professor in psychology who has been to one FARA convention, but that was four years ago. She does not have regular meetings with the university president. On this Friday, she encounters the president in the faculty dining room. Somewhat out of the blue the president asks her how the athletes are doing. Dr. Sally quickly responds that they are doing well. Later, as Dr. Sally reflects on the conversation, she realizes that she does not really know how they are doing.

As a member of the faculty, Dr. Sally has been very active, having multiple commitments in the university and community. She has not prioritized her relationships with the student-athletes. When she needs to get important input from them, Dr. Sally did not have any SAs to turn to.

What could Dr. Sally do to improve her relationship with student-athletes?

Improved visibility could lead to better relationships with student-athletes. If Dr. Sally had a stronger relationship with student-athletes, she would be in a better position to provide the president with timely information.
Scenario #2: Becoming a trusted advisor to student-athletes.

Senior nursing student Tom is missing a required clinical instruction due to his travel schedule for track and field competitions. This Friday, the team is leaving to compete in national qualifying meet. Tom gave notice to his nursing professor on Thursday before the Friday departure. Unfortunately, Tom has already missed two clinical instruction days, the maximum allowed under state nursing board requirements. Tom has two options. He can compete in the track meet this year and take the nursing course in the following year. But then he would not graduate on time. Second, Tom could skip the track meet and graduate on time this year.

Tom's coach instructs Tom to call Dr. Mike, the FAR for Trust University. Tom has never met Dr. Mike and doesn't understand how meeting with Dr. Mike will help him.

How can the FAR help Tom make this decision?

An improved relationship with student-athletes could lead to a greater degree of trust. If Dr. Mike had a good personal relationship with the student-athlete prior to the present crisis, he would be in a much stronger position to help effectively. Since the decision is very difficult for Tom, having a trusted relationship with Tom would enable Dr. Mike to help him make that decision.

It has become increasingly clear that the roles of faculty athletics representatives are changing, as are the challenges that student-athletes are facing. Though student-athletes continue to present an array of issues both academically and athletically, the FAR must maintain visibility and establish trust to meet the demands. Student-athletes must be assured that their voices and concerns will be met with advocacy and resolve.
BECOME A MORE VISIBLE AND TRUSTED FAR

- Become more involved with SAAC, which provides an opportunity to meet student leaders in each sport.
- Attend athletics competitions, including occasional travel with teams.
- Take advantage of technology to engage with student-athletes. This might include social media or video chatting during SAAC meetings.
- Accompany student-athletes during community engagement activities.
- Set aside and publicize office hours for student-athletes.
- Post a video explaining the role of the FAR and how student-athletes can get in touch.
- Visit practice sessions or meet with teams.
- Monitor study hall.
- Congratulate student-athletes on their various accomplishments.

Contributors:

Marcel Yoder, FAR, University of Illinois at Springfield
LeVelle Hendricks, FAR, Texas A&M University-Commerce
Marcia Entwistle, FAR, Augustana University (South Dakota)
Jeffrey Yasalonis, SAAC, University of Mount Olive
Dana Flint, FAR, The Lincoln University

Editors:

Diane Husic, Division II FAR Institutes Program Coordinator
Gary Brown, NCAA
Section 5
Appendices

DRAFT
Appendix I: Communicating the Role of FAR in Athletics Administration

The Worksheet

Complete the worksheet by answering the following questions about six “offices” in the athletics department that are most frequently represented in varying forms in the management of intercollegiate athletics:

- Athletics Director
- SWA
- Coaches
- Director of Compliance
- Sports Information Director
- Athletic Training Staff

⇒ What is the org chart of the department of athletics? How do the six “offices” in the department report to and communicate with one another?

⇒ Who reports to the athletics director? How often? In what form?

⇒ Which office speaks most frequently when it comes to academics and/or student-athlete academic concerns?

⇒ Within each office, who speaks most frequently when it comes to academics and/or student-athlete academic concerns?

⇒ How familiar is each office with the role and duties of the FAR at your institution?

⇒ What are each office’s expectations for the role and duties of the FAR in effectively overseeing the concerns of academics and/or student-athlete academic concerns?

⇒ What strengths and information can you provide to help these athletics offices more effectively do their job as it pertains to academics and/or student-athlete academic concerns?

⇒ In what ways is each office not communicating with the FAR? In what ways is each office not communicating with each other about concerns related to academics and/or student-athlete academic concerns?

⇒ How often does each office discuss academics positively? How often does it discuss academics or student-athletes negatively, or only in the context of damage control?
Discussion Points for Communicating Effectively with University Administration

The answers to the above questions will help articulate the role, as well as opportunities, of the FAR within the department of athletics at your university. Below you will find a list of topics that are frequently points of communication between FARs and the six athletics offices. Whether these topics are relevant or appropriate to the FAR at your institution will depend on the answers you have provided above. Additionally, the following topics of communication do not represent a “to do” list for the FAR. Rather they are discussion points designed to foster possibilities for further involvement and exchange. Many of these topics are relevant across multiple offices. Likewise, some are regularly addressed in formal structures, such as committees or scheduled reports, while others will be covered in informal meetings and conversations.

Athletics Director

✓ Legislation (Conference and NCAA)
✓ Inclusion/GLBTQ Concerns
✓ Concussion Protocol
✓ Relationship with Coaches
✓ Campus Initiatives that pertain to athletics and/or student-athletes
✓ Campus and community outreach
✓ Practice and competition scheduling (travel and minimizing missed class time)
✓ Hiring/Search Committees
✓ Intercollegiate Athletics Advisory Board(s)
✓ Communication with Faculty/Faculty Leadership
✓ SAAC Activities
✓ Student Discipline/Conduct
✓ Eligibility/Certification/Progress Toward Degree
✓ Substance Abuse Policy / Drug Testing
✓ Booster/Foundation Activities
✓ Exit Interviews
✓ Academic Support for Student-Athletes
✓ Retention/Persistence/GPA
✓ Recognition of Student-Athlete Academic Success
✓ Missed class policy
✓ Scholarships/Funding
✓ International Students
✓ Student-Athlete Professionalization
✓ Coaches’ Education
✓ Disability Accommodation
✓ Social Media Policies for Student-Athletes
✓ Social Media Policies
SWA
✓ Gender Equity/ Title IX Compliance
✓ Hiring/Search Committees
✓ Educational Programs (diversity awareness, sexual harassment training, Safe Zone training, etc.)
✓ GLBTQ Concerns
✓ Student-Athlete Professionalization
✓ Relationship with Coaches
✓ International Students
✓ Scholarships/Funding
✓ Hiring/Search Committees
✓ Legislation (Conference and NCAA)
✓ Mental Health

Coaches
✓ Missed Class Time
✓ Academic Advising
✓ Coaches’ Education
✓ Communication with Faculty/Faculty Leadership
✓ Recruiting
✓ Student-Athlete Professionalization
✓ Eligibility/Certification/Progress Toward Degree
✓ GLBTQ Concerns
✓ Missed Class Policy
✓ Scholarships/Funding
✓ International Students
✓ Legislation (Conference and NCAA)
✓ Mental Health
✓ Social Media Policy for Student-Athletes

Director of Compliance
✓ Eligibility/Certification/Progress Toward Degree
✓ Recruiting
✓ International Students
✓ Legislation (Conference and NCAA)
✓ Transfer Certification
✓ Disability Accommodation

Sports Information Director
✓ Recognition of Student-Athlete Academic Success
✓ Booster/Foundation Activities
✓ SAAC Activities
✓ Faculty/Student-Athlete Collaborations
✓ Relationships with Local Media
✓ Social Media Policy for Student-Athletes
✓ Social Media Policy for Coaches

Athletic Training Staff
✓ Concussion Protocol
✓ Substance Abuse Policy/Interventions
✓ Mental Health
✓ Disability Accommodation
✓ Medical Coverage
✓ Student-Athlete Injury Rates
✓ Sleep
Appendix II:
Communicating the Role of FAR with Faculty
The Worksheet

Complete the worksheet by answering the following questions about the areas within the university faculty that are most frequently represented in varying forms in the management of intercollegiate athletics:

Faculty Senate/Executive Committee
Department Chairs
Academic Deans
Disability Support Services
Curriculum Committee
Advising Center/Office
First-Year Experience / “Bridge” or “At Risk” Coordinators
Faculty-Athletics Advisory Board

⇒ What is the organizational chart of each academic area or faculty group? How does each area or group report to and communicate with one another about athletics and/or student-athlete concerns?
⇒ Which area or group speaks most frequently when it comes to athletics and/or student-athlete academic concerns?
⇒ Within each area, who speaks most frequently when it comes to athletics and/or student athlete academic concerns?
⇒ How familiar is each area or group with the role and duties of the FAR at your institution?
⇒ What are each area’s expectations for the role and duties of the FAR in effectively overseeing the concerns of athletics and/or student athlete academic concerns?
⇒ What information can you provide to help these academic areas or faculty groups more effectively do their jobs concerning athletics and/or student athlete concerns?
⇒ In what ways is each academic area not communicating with the FAR? In what ways is each area not communicating with each other about concerns related to athletics and/or student athlete concerns?
⇒ How often does each area or group discuss athletics positively? How often does it discuss athletics or student athletes negatively, or only in the context of damage control?
1. **Championships Committee.**

   a. **Women’s Basketball Joint Championships.** The Management Council supported continuing to explore options for another combined championship in conjunction with the Division I Women’s Final Four, given the resounding success of the combined championship conducted in 2015.

   b. **Approval of Noncontroversial Legislation.** The Management Council approved noncontroversial legislation recommended by the Championships Committee to create an exception to Bylaw 31.1.13 (availability of alcoholic beverages) to permit the sale of alcoholic beverages at the Division II Men’s Lacrosse Championship, provided it is a joint championship with Divisions I and III.

   c. **Seeding at the Finals in Team Sports.** The Management Council approved a recommendation that team sport committees not already seeding teams advancing to the championship finals (men’s and women’s soccer, men’s and women’s tennis) begin doing so effective with championships in 2018-19.

   d. **Championship Qualification Requirements and Sports Sponsorship Requirements.** The Management Council approved a recommendation that will require that in all sports, the minimum number of contests required for championship selection match or exceed the minimum number of contests required for sport sponsorship. In addition, it will require that in individual sports, minimum participant requirements that align with sports sponsorship minimums be established for championship selection.

   e. **Regionalization Working Group.** The Management Council approved a recommendation to discontinue the NCAA Division II Regionalization Working Group. The group conducted its third in-person meeting June 18-19 (see final report attached) and submitted its final recommendations to the Division II Championships Committee.

2. **Membership Committee.**

   a. **Institutions in the Membership Process.** The Management Council noted that the Membership Committee had taken the following actions with regard to institutions in the membership process.

      (1) Move the following institutions to active member status, effective September 1, 2018:

      (a) Emmanuel College (Georgia);
(b) Spring Hill College; and

[NOTE: Chris Snyder, director of athletics, Seton Hill University, recused himself from discussion and voting on this item.]

(c) Westminster College (Utah).

(2) Move the following institutions to provisional year three, effective September 1, 2018:

(a) Auburn University at Montgomery;

[NOTE: Margaret Poitevint, faculty athletics representative, University of North Georgia, recused herself from discussion and voting on this item.]

(b) Biola University;

[NOTE: Barbara Hannum, faculty athletics representative, Hawaii Pacific University, recused herself from discussion and voting on this item.]

(c) Davenport University; and

[NOTE: Tom Daeger, commissioner, Great Midwest Athletic Conference, recused himself from discussion and voting on this item.]

(d) Purdue University Northwest.

[NOTE: Tom Daeger, commissioner, Great Midwest Athletic Conference, recused himself from discussion and voting on this item.]

(3) Approve the applications of the following institutions to enter provisional year one, effective September 1, 2018:

(a) Benedictine University (Illinois);

[NOTE: Tom Daeger, commissioner, Great Midwest Athletic Conference; and Jim Sarra, director of athletics, University of
Illinois at Springfield, recused themselves from discussion and voting on this item.]

(b) Savannah State University; and

(c) University of Texas at Tyler.

[NOTE: Leslie Schuemann, associate commissioner, Heartland Conference, recused herself from the discussion and voting on this item.]

b. Division II Membership Waiver Request – Urbana University. The Management Council noted that the committee approved a waiver submitted by Urbana University. Urbana University became a branch campus of Franklin University, effective August 1, 2017 (with separate accreditations). It is anticipated that the two institutions will merge accreditations July 1, 2019. Thus, the waiver submitted by the institution is a waiver request of the three-year Division II membership process for the merged institution.

The committee approved the waiver request with the following conditions: (1) Urbana University must remain a member of an active Division II conference following the merger; (2) the president of Franklin University must participate in an orientation conducted by NCAA staff by May 31, 2019; (3) a dotted reporting line must be established between athletics and Franklin University’s president to ensure proper oversight and institutional control of the institution’s intercollegiate athletics program; and (4) a follow-up report including budget and other specific information must be provided to the Membership Committee at the conclusion of the 2018-19 academic year, not later than June 1, 2019. In addition, the committee noted that should circumstances surrounding the merger change or should Urbana University fail to comply with the conditions outlined in the waiver, the committee reserves the right to revisit Urbana University’s membership status.

[NOTE: Tom Daeger, commissioner, Great Midwest Athletic Conference, recused himself from the discussion and voting on this item.]
1. Regionalization should be retained as a core tenet of Division II.

Rationale: Regionalization is a Division II championships policy that requires sport committees to select a predetermined number of teams in each of the regions of the sports involved. This policy is based on an assumption that due to the regional nature of most Division II schools, sport committees should evaluate and select championships participants based on regional results, as opposed to a national evaluation in which head-to-head and common opponents’ results are less prevalent.

In addition, regionalization encourages a member school to compete against opponents within its region, instead of seeking contests against opponents outside its geographical region. This scheduling incentive is aimed at helping schools manage their regular-season travel budgets and limit missed class time for Division II student-athletes.

Through continuous outreach to the Division II membership since being appointed by the NCAA Division II Management Council in October 2016, the NCAA Division II Regionalization Working Group has seen no indication that the membership wants to overhaul regionalization as a core value for the division. On the contrary, results from the 2018 Division II Membership Census indicate strong support from nearly every constituent group for the regionalization model for Division II national championships.

<table>
<thead>
<tr>
<th>I support the regionalization model for Division II national championships</th>
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<tbody>
<tr>
<td>Pres./ Chanc.</td>
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<tr>
<td>Agrees/Strongly Agree</td>
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<tr>
<td>Neutral</td>
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<tr>
<td>Disagree/Strongly Agree</td>
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2. Division II sport committees should be encouraged to brainstorm ways to improve how regionalization applies to championships.
Rationale: While the working group agrees that regionalization should remain as a core tenet of Division II, the division should be open to reviewing certain principles and details of regionalization on a sport-by-sport basis. Accordingly, Division II sport committees are encouraged to continue developing ideas that improve how regionalization applies to their championships. In doing so, however, the working group advises sport committees to consider cost ramifications of any change. Should a proposal come with an expense, those items should be submitted as budget requests during the normal triennial budget review process. In other words, if a sport committee feels strongly enough about a proposal, it should be considered as a budget request rather than a one-off proposal in the middle of a budget cycle.

3. Continue seeking membership feedback to determine whether the principles of regionalization can be met at selections when sport committees populate the field, or if they can be met only when all regions are represented at the championship finals site.

Rationale: Again, while the working group is convinced that the membership still values regionalization as a core tenet of Division II, there appears to be varying opinions on the point at which regionalization is satisfied in the championship continuum. At issue is the following statement in the current regionalization guiding principles:

The Division II regionalization philosophy provides access to national championships from every region of the country. Regionalization does not guarantee that the best eight programs in the country will compete for a national championship, but it does guarantee that the different regions of the country will be represented at the championship by each region's best

Regionalization currently guarantees that every region is represented at the finals. However, momentum is building to ensure that the best teams are in the finals. Some sport committees have accomplished that by seeding the teams that advance from regional competition into the finals. That helps ensure the best two teams compete in the championship final without compromising regional representation. But other sport committees have proposed seeding teams earlier than after the regional round, which could affect regional representation.

Granted, part of the reason some sport committees are taking that approach is to avoid conference matches as early in the tournament as possible. Efforts to mitigate rematches in the first round (which is essentially why the Regionalization Working Group was created back in 2016) proved so challenging that the working group in July 2017 asked the Management Council to modify its charge in order to review championship bracketing alternatives beyond the first round. A byproduct of that, though, was to call into question the point of regional representation.

Should regional representation be guaranteed only at the start of the championship, or must it also be at the finals? The Regionalization Working Group believes the membership should
answer that question in order to inform an evaluation of further proposals. If the membership is inclined to favor ways other than post-regional seeding to ensure that the best teams advance, it will require a change to the regionalization guiding principle identified above.

4. **Encourage all team sport committees to seed teams advancing to the finals.**

   **Rationale:** The Regionalization Working Group believes team sport committees not already seeding teams advancing to the championship finals (men’s and women’s soccer, and men’s and women’s tennis currently do not) should begin doing so effective with championships in 2018-19. As indicated in the rationale for Recommendation No. 3 above, seeding out of regionals has proven to be an effective way of helping to ensure that the best two teams compete in the championship final without compromising regional representation at the finals’ site.

   [NOTE: The Division II Championships Committee at its June 19-20 meeting recommended to the Division II Management Council that those sport committees be **required**, not simply encouraged, to seed advancing teams.]

5. **Clarify or modify the principles for determining an in-region opponent.**

   **Rationale:** The Regionalization Working Group acknowledges that the principles for determining an in-region opponent have become confusing to the membership over time, particularly as schools have changed their conference membership and conferences have expanded their geographic footprint. The principles were established in 2007 in an attempt to provide regions and states with fewer members more flexibility as to what constitutes an in-region contest (especially since in-region contests factor significantly in postseason selection criteria). The model was built to support the following guiding principle within regionalization:

   Regionalization encourages a member school to compete against opponents within its region, instead of seeking contests against opponents outside the geographical region. This scheduling incentive is aimed at helping schools manage their regular-season travel budgets and limit missed class time for Division II student-athletes.

   The principles for determining an in-region opponent include the following factors:

   - Regions are determined by state boundaries.
   - A state may reside in more than one region.
   - All opponents within your geographic region are in-region contests.
   - Conference opponents count as in-region contests regardless of geographic location.
   - Opponents within your state regardless of conference affiliation are in-region contests.
• All opponents (regardless of conference affiliation) in states contiguous to your state are in-region contests.

Based on geographic changes in conference members over the last many years, schools in Florida can count contests against schools in Ohio as “in-region” because of various conference affiliations. Does this continue to meet the original intent as adopted in 2007?

The working group recommends that the Division II Championships Committee evaluate whether the way the current principles for determining an in-region opponent are being applied matches its original intent. If it doesn’t, then a review of the guiding principles may be warranted.

6. Encourage institutions to play against other conferences in their region.

Rationale: The working group believes institutions should be rewarded in the postseason selection process for playing contests against other conferences in their selection region. The group believes that too often, teams opt to play an “easier” opponent elsewhere rather than stay within the selection region for their schools and conferences. The working group stopped short of mandating schools to do this, but it believes incentives could be discussed further to make it happen more frequently than it does now.

7. Education regarding regionalization.

Rationale: The working group recommends an educational course be developed and offered through the new Division II University online platform to help coaches and others better understand who they can count as in-region contests. Additionally, an educational tool will assist in outreach to various membership groups such as sport committees, coaches connection programs, conferences, etc.


Rationale: The working group believes it has done its due diligence and has completed its charge. Following is a timeline of the group’s work:

• Spring 2013 – Responses from the first Division II Membership Census indicate while there is no interest in modifying the core Division II principle of regionalization, there is a desire to explore whether bracketing policies can be more flexibly applied to avoid conference matchups.

• January-December 2015 – After legislation to amend the Division II championship selection criteria is adopted at the 2015 NCAA Convention, the Division II
Championships Committee continues to receive feedback from the membership regarding challenges associated with bracketing procedures in team sports.

- **2015-16** – The Championships Committee works with Division II sport committees throughout the 2015-16 academic year to develop potential solutions, but the issue proves to be one that demands a more focused approach. The Championships Committee suggests in September 2016 that a working group of subject matter experts be formed to explore the issue and develop recommendations. The Division II Management Council approves the recommendation in October 2016 and the Regionalization Working Group is appointed shortly thereafter.

- **January-February 2017** – The working group conducts two in-person meetings to brainstorm how to reduce first-round conference rematches. Several options are considered, including a regional crossover model in which geographically proximate regions would be paired and various seeds swapped to avoid conference matchups, but that proves to be cost-prohibitive. The working group begins leaning toward the idea of allowing sport committees the flexibility of flipping various seeds in the bracket to avoid conference rematches. However, when that concept is floated more broadly, the membership is unable to reconcile sacrificing competitive equity for a different opponent. In other words, they would rather play a lower-seeded conference opponent for a third or fourth time than face a tougher seed.

- **July 2017** – The working group convenes again via teleconference and determines there’s no consensus or cost-effective model to resolve the first-round rematch quandary. As such, the group recommends retaining the status quo regarding regionalization in the first round of championships competition. However, a few sport committees meeting earlier in the spring propose some alternative models that would be applied beyond the first round to address the conference matchup issue in ways that would be more appealing both to sport committees and the membership at large. Accordingly, the working group asks the Management Council to restructure its original charge and be permitted to consider models beyond the first round.

- **June 2018** – The working group submits its final recommendations and considers its charge to be completed.

In closing, the working group believes that like any core component or tenet of the division, regionalization should be reviewed periodically to determine whether its original intent is being achieved. The working group believes its review over the past 18 months has satisfied that responsibility and that no further consideration of eliminating or significantly altering regionalization should occur for another five years to coincide with the next Division II Membership Census in 2023.
However, that does not mean sport committees and others in the governance structure and in the membership should stop thinking of ways to enhance the way regionalization affects our championships. We continuously strive to improve the postseason participation experience for our student-athletes, and as we noted in Recommendation No. 2 in this report, the division should be open to considering proposals along those lines.

### Regionalization Working Group Roster

- Clyde Doughty, director of athletics; Bowie State University
- Shawn Jones, director of athletics; Henderson State University
- Steve Murray, commissioner; Pennsylvania State Athletic Conference
- Fran Reidy, director of athletics; Saint Leo University, chair
- Herb Reinhard, director of athletics; Valdosta State University
- Suzanne Sanregret, director of athletics; Michigan Technological University
- Tom Shirley, assistant vice president of athletics/head women’s basketball coach; Thomas Jefferson University
- Wendell Staton, director of athletics; Georgia College
- Karen Stromme, associate director of athletics/senior woman administrator; University of Minnesota Duluth
- Brian Swanson, director of athletics; California Polytechnic State University, Pomona
ACTION ITEMS.

1. Legislative Items.

   - None.

2. Nonlegislative Items.

   a. 2019 NCAA Division II Convention Schedule.

      (1) Recommendation. Approve the Division II schedule for the 2019 NCAA Convention, as attached.

      (2) Effective date. Immediate.

      (3) Rationale. The core Division II Convention schedule remains relatively unchanged from that of last year. Timing will allow Division II delegates to participate in as many Association-wide events as possible, while still being able to attend Division II functions and conduct the quarterly governance business of the division.

      (4) Estimated budget impact. None.

      (5) Student-athlete impact. None.

   b. 2019 Convention Division II Educational Programming.

      (1) Recommendation. Approve the programming for the 2019 Convention, as recommended by the project team:

      (a) Thursday afternoon, 1:15 to 2:15 p.m. January 24:

          Division II Education Session in Association-wide time slot – panel consisting of institutional personnel and student-athletes, to discuss what Life in the Balance means on campus, including voluntold activities, best practices on campus for student-athlete engagement conversations, and the role of faculty athletics representatives in conversations with student-athletes.

      (b) Thursday afternoon, 2:30 to 4 p.m. January 24:
Division II Education Session in Association-wide time slot – panel consisting of institutional personnel and student-athletes to discuss mental health best practices in Division II and operationalizing SSI resources at the campus level.

(c) Friday morning Division II programming, 8:30 to 9:45 a.m. January 25:

A concurrent series of three sessions.

- Coaches’ engagement – panel from a diverse group of athletics representatives sharing their ideas on engaging/retaining coaches, including how to take advantage of resources available (e.g., Identity Workshop, Division II University, coaches connection.)

- Membership trends – panel discussing the benefits of Division II membership, including the use of the Institutional Performance Program data to make decisions regarding budgeting, adding/dropping sports, etc.

- E-sports – panel of campus administrators sharing their experience on adding an E-sports program at the Division II level.

(d) Friday Division II Keynote Session, 10 to 11:15 a.m. January 25:

The project team reviewed possible speakers for the Keynote Session. The project team ranked the selections in the following order:

i. Disney Institute – Session focused on leadership and professional development.

ii. Kate Fagan – Kate is a columnist and feature writer for espnW, ESPN.com and ESPN The Magazine. She is also a regular panelist on ESPN's Around the Horn and can also be seen on Outside the Lines. Previously, Fagan spent three seasons covering the 76ers for the Philadelphia Inquirer. Kate is the author of What Made Maddy Run.

iii. Mark Hertling – Mark is a former United States Army officer. He served 37 years in the U.S. Army and retired after
serving as the Commanding General of U.S. Army Europe and the Seventh Army. He attended the United States Military Academy at West Point. While at West Point, Hertling was on the NCAA Division I Swimming and Water Polo Team, and he was active as a member of his class committee.

(2) **Effective date.** Immediate.

(3) **Rationale.** The project team reviewed the surveys that were submitted by the Division II membership, as well as feedback from the Management Council and Presidents Council, and structured the recommendations to align with the feedback received, as well as current issues and hot topics. The project team noted that even though it is not recommending Division II-specific sessions related to Title IX and sleep deprivation as it relates to mental health and performance, those topics will likely be part of the Association-wide programming.

(4) **Estimated budget impact.** None.

(5) **Student-athlete impact.** None.

**INFORMATIONAL ITEMS.**

1. **Welcome and Introductions.** The chair convened the teleconference at 3 p.m. The chair shared with the project team that Kim Duyst, former chair of the project team, has retired and no longer is a member of the Management Council.

2. **General Information from the NCAA Convention Management Staff.** The Convention management team provided a brief update regarding logistics. Hotel rooms at the Marriott World Center will run approximately $241.88 per night (including taxes). The meeting space portal will open June 26 and the registration portal will open September 12. The staff also informed the project team that due to increase costs in transportation, food and beverage services and wireless, the registration fee for delegates for the 2019 Convention will increase by $50 to $275 (early bird registration). In addition, the registration fee for the 2020 and 2021 Conventions will also increase by $50, making the respective fees $325 and $375.

The Convention management staff has requested an additional $500,000 be added to the Convention budget to offset rising costs; however, the increase in costs has to be offset by an increase of revenue. The staff also noted that warm weather locations tend to be more expensive in January than cold weather locations and without an increase in fees, the national office would be forced to cut services such as wireless access throughout all
meeting space; quantity and quality of food; beverages at delegates’ reception and breakfasts; and airport transportation. Finally, the Convention management staff noted that the registration fee has fluctuated between $150 and $250 from 2006 to 2018, which is a very minimal change for over a 10-year period.

3. **2019 Convention Core Schedule.** The project team reviewed the core schedule for all Association activities during the 2019 Convention. Items of note included the Honors Celebration, which will be conducted Wednesday evening and will set the tone for why we meet and what we do for the rest of the week; NCAA Plenary Session: State of College Sports (formerly Opening Business Session) at 4:30 p.m. Thursday with the Delegates Reception that evening; and the keynote luncheon and Gerald Ford Award Presentation on Friday.

4. **Association-Wide Programming and Events.** The project team was updated concerning the programming and events for Association-wide functions. Final determinations on Association-wide education sessions will be made this summer and shared as a part of the registration process.

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**Project Team Chair:** Christopher Graham, Rocky Mountain Athletic Conference  
**Liaisons:** Terri Steeb Gronau, Division II Governance  
Maritza Jones, Division II Governance

| NCAA Division II Convention Planning Project Team  
June 11, 2018, Teleconference |
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<tr>
<td><strong>Members in Attendees:</strong></td>
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<tr>
<td>Chris Graham, Rocky Mountain Athletic Conference.</td>
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<td>Lynn Griffin, Coker College.</td>
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<td>Laura Liesman, Georgian Court University.</td>
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<td>Courtney Lovely, Palm Beach Atlantic University.</td>
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<td>Pennie Parker, Rollins College (Management Council chair).</td>
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<td>Lindsay Reeves, University of North Georgia.</td>
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<td><strong>Absentees:</strong></td>
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<td>Josh Doody, Notre Dame De Namur University.</td>
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<td><strong>Guests in Attendance:</strong></td>
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<td>Jessica Arnold and Crystal Reimer, Shorts Travel.</td>
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<td><strong>NCAA Staff Support in Attendance:</strong></td>
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<td>Terri Gronau and Maritza S. Jones.</td>
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<td><strong>Other NCAA Staff Members in Attendance:</strong></td>
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<tr>
<td>Jessi Faulk, Ryan Jones, Ann Martin, Lisa Rogers, Juanita Sheely, Stephanie Quigg Smith and Jill Waddell.</td>
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NCAA/06_26_2018/MSJ:jcw
Wednesday, January 23

8 a.m. to 3 p.m.  Division II Management Council Meeting
1:30 to 5 p.m.  NCAA Board of Governors Meeting
6 to 9 p.m.  Honors Celebration

Thursday, January 24

7:30 to 9:45 a.m.  Division II Presidents Council/Management Council/Student-Athlete Advisory Committee Breakfast
8:30 a.m. to 10 a.m.  Breakfast for New Division II Athletics Directors
10 to 11:30 a.m.  Division II Joint Presidents Council/Management Council Meeting
11:45 a.m. to 1:15 p.m.  Division II Management Council Mentor/Mentee Meeting and Lunch
Noon to 3:30 p.m.  Division II Presidents Council Meeting
1:15 to 4 p.m.  Education Sessions and other Association-Wide Programming
4:30 to 6 p.m.  NCAA Plenary Session – State of College Sports
6 to 7:30 p.m.  NCAA Delegates Reception
8 to 9:30 p.m.  Division II Management Council “Roast and Toast”

Friday, January 25

7:30 to 8:30 a.m.  Division II Delegates Breakfast
8:15 to 9:45 a.m.  Division II Chancellors and Presidents Breakfast
8:30 to 9:45 a.m.  Division II Education Sessions
10 to 11:15 a.m.  Division II Keynote Speaker
11:30 a.m. to 1 p.m.  Association Luncheon and Gerald Ford Award Presentation
1:30 to 5:30 p.m.  Division II Conference Meetings
5:30 to 6:30 p.m.  Division II Faculty Mentor Award Presentation and Reception

Saturday, January 26

7 to 8 a.m.  Delegates’ Breakfast
8 a.m. to Noon  Division II Business Session
                Hotel Departure
Summary of the Plan

The six-year plan builds upon Division II’s unique attributes and a position of fiscal strength to guide future decisions. The plan supports Division II’s balanced and inclusive approach that affords student-athletes the opportunity to explore their varied academic and social interests, to grow as productive citizens and to contribute to their communities.

The plan features the following five Strategic Positioning Outcome areas:

- Academics and Life Skills
- Athletics Operations and Compliance
- Diversity and Inclusion
- Game Day and Conference and National Championships
- Membership and Positioning Initiatives

Timeline for mid-term review:

Spring/Summer 2018: Governance structure reviews census results.

August/September 2018: Division II Planning and Finance Committee reviews and updates the plan.

October 2018: Division II Management Council and Presidents Council review and approve the updated plan.

January 2019: Final updated version is posted online and distributed at the Convention.

Questions for Discussion

- Are we still comfortable with the plan’s five Strategic Positioning Outcome areas as priorities?
- Are there particular SPO areas that require more attention for the duration of the plan?
- Do any results from the census warrant adjusting the current plan?
- What strategies/resources can be implemented to ensure that the membership continues to benefit from the plan?