A G E N D A

The National Collegiate Athletic Association
Division II Management Council

Grant Ballroom A, Brand Building       April 10-11, 2017
Indianapolis, Indiana                 8:30 a.m.

1. Welcome and announcements; Gary Gray.

2. Review of previous meeting documentation.
   a. Management Council meeting—January 18; Presidents Council meeting—January
      19; and post-Convention Management Council teleconference—January 30; Gray.  [Supplement No. 1]
   b. Board of Governors meeting—January 18; Gray.  [Supplement No. 2]
   c. Administrative Committee meeting(s)/action(s); Gray.  [Supplement No. 3]

3. Review of 2016-17 Division II priorities; Maritza Jones.  [Supplement No. 4]

4. NCAA Convention and legislation.
   a. Emergency legislation; Stephanie Quigg Smith.  [Supplement No. 5]
   b. Noncontroversial proposals; Karen Wolf.  [Supplement No. 6]
   c. Incorporations of interpretations; Wolf.  [Supplement No. 7]
   d. Memo for inclusion of proposals into the Division II Manual; Smith.  [Supplement No. 8]

5. Review of committee recommendations affecting Division II.
   a. Division II committees.
      (1) Academic Requirements Committee; Paul Leidig.  [Supplement No. 9]
      (2) Championships Committee; Kim Vinson.  [Supplement No. 10]
      (3) Committee for Legislative Relief; Josh Doody.  [Supplement No. 11]
      (4) Legislation Committee; Pennie Parker.
          (a) March 6 meeting.  [Supplement No. 12]
(b) March 20 teleconference. [Supplement No. 13]

(5) Membership Committee; Kevin Schriver. [Supplement No. 14]

(6) Nominating Committee; Lynn Griffin.
   
   (a) January 21 meeting. [Supplement No. 15]
   
   (b) March 8 teleconference. [Supplement No. 16]

(7) Planning and Finance Committee.

   (a) 2016-17 year-to-date budget-to-actual report; Bridget Lyons. [Supplement No. 17]

   (b) Management Council and Presidents Council’s ranking of budget priorities in the areas of academics, diversity and inclusion and health and safety; M. Jones. [Supplement No. 18]

(8) Student-Athlete Advisory Committee; Ashley Beaton and Storm Glautier. [Supplement No. 19]

(9) Student-Athlete Reinstatement Committee; Scott Swain. [Supplement No. 20]

b. Division II subcommittees, project teams and working groups.

   (1) Convention Planning Project Team; Schriver. [Supplement No. 21]

   (2) Degree-Completion Program Working Group; Laura Liesman. [Supplement No. 22]

   (3) Identity Subcommittee; Parker.

   (4) Regionalization Working Group; Vinson. [Supplement No. 23]

c. Association-wide and common committees.

   (1) Committee on Competitive Safeguards and Medical Aspects of Sports; Steve Murray. [Supplement No. 24]

   (2) Minority Opportunities and Interests Committee; Chris Graham. [Supplement No. 25]
(3) Olympic Sports Liaison Committee; Robin Arnold. [Supplement No. 26]

(4) Playing Rules Oversight Panel (PROP); Dan Calandro. [Supplement No. 27]

(5) Postgraduate Scholarship Committee; Doody. [Supplement No. 28]

(6) Committee on Sportsmanship and Ethical Conduct; Liesman. [Supplement No. 29]

(7) Committee on Women’s Athletics; Julie Beeman. [Supplement No. 30]

6. Roundtable discussion regarding strategies to increase the membership’s effectiveness in academics and life skills; Gray.

Roundtables at 3:30 p.m. Monday.

<table>
<thead>
<tr>
<th>Roundtable 1 Grant Ballroom A</th>
<th>Roundtable 1 Theodore Roosevelt Room</th>
<th>Roundtable 3 Jesse Owens Room</th>
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<tbody>
<tr>
<td>Ashley Beaton</td>
<td>Storm Glautier</td>
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<td>Kim Vinson</td>
<td>Kevin Schriver</td>
<td>Jessica Chapin</td>
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<td>Josh Doody</td>
<td>Tonya Charland</td>
<td>Lindsay Reeves</td>
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<td>Paul Leidig</td>
<td>Carrie Bodkins</td>
<td>Gary Gray</td>
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<td>Scott Swain</td>
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<td>Pennie Parker</td>
<td>Robin Arnold</td>
<td>Curtis Campbell</td>
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<td>Julie Beeman <em>(Facilitator)</em></td>
<td>Steve Murray <em>(Facilitator)</em></td>
<td>Cherrie Wilmoth <em>(Facilitator)</em></td>
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<td>Eric Schoh</td>
<td>Laura Liesman</td>
<td>Ismael Pagan-Trinidad</td>
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<td>Stan Williamson</td>
<td>Terri Steeb Gronau</td>
<td>Stephanie Quigg Smith</td>
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<td>Maritza Jones</td>
<td>Roberta Page</td>
<td>Gregg Summers</td>
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<tr>
<td>Karen Wolf</td>
<td>Amanda Conklin</td>
<td>Rachel Stark</td>
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<td>Molly Simons</td>
<td>Ryan Jones</td>
<td>Jada Buckner</td>
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<td>Geoff Bentzel</td>
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7. Division II Management Council.

a. Management Council election for East Coast Conference representative; Gray. [Supplement No. 31]
b. Management Council committee/project team assignments; Gray.  [Supplement No. 32]

c. Management Council policies and procedures; M. Jones. [Supplement No. 33]

d. Division II Management Council vice-chair election in July; Gray. [Supplement No. 34]

e. Management Council/Student-Athlete Advisory Committee Summit; Ryan Jones.

f. Appeal—Armstrong State University; Smith. [Supplement No. 35]

8. National office staff updates.

a. Legal; Donald Remy.

b. Division II Winter Championships Festival; John Baldwin.

c. Student-athlete insurance survey; Kathleen McNeely. [Supplement No. 36]

d. Grant-in-aid lawsuit settlement; McNeely. [Supplement No. 37]

e. Sport Science Institute; Brian Hainline and John Parsons.

f. Feedback on NCAA Injury Surveillance Program; Terri Steeb Gronau, Hainline, Parsons and Erin Wasserman. [Supplement No. 38]

g. Division II Membership Census; Gronau. [Supplement No. 39]

h. Update on Division II's broadcast agreements for 2017-18 season; R Jones. [Supplement No. 40]


a. Division II Athletics Directors Association (ADA); Griz Zimmermann.

b. Division II Conference Commissioners Association (CCA); Graham.

c. Co-SIDA; Murray.

d. Faculty Athletics Representative Association (FARA); Beeman.

e. Minority Opportunity Athletics Administrators Association (MOAA); M. Jones.
f. Women Leaders in College Sports; Parker.
g. National Association for Athletics Compliance (NAAC); Felicia Johnson.

10. Other business.

11. Meeting recap/things to report back to conferences; Gray.

12. Future meetings.
   c. October 16-17, 2017; Management Council Meeting; Indianapolis.
   d. January 17-20, 2018; Indianapolis, Indiana, in conjunction with the 2018 NCAA Convention.
   e. April 9-10, 2018; Indianapolis, Indiana.
   f. July 14-17, 2018; Management Council/SAAC Summit; Indianapolis.
   g. October 15-16, 2018; Indianapolis, Indiana.
   h. January 23-26, 2019; Orlando, Florida, in conjunction with the 2019 NCAA Convention.


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1. **WELCOME AND ANNOUNCEMENTS.**

Management Council. The Management Council convened at 8 a.m. Wednesday, January 18. The chair welcomed those in attendance, both in person and via teleconference. She acknowledged staff who were present, and noted that Kim Duyst and Ismael Pagan-Trinidad had both been excused from the meeting. Eric Schoh participated for a portion of the meeting via teleconference.

The chair highlighted the schedule for the meeting, after which the Council proceeded with its agenda.

Presidents Council. The Presidents Council convened at noon Thursday, January 19. The chair noted that all Council members were present, along with several staff members. President Scott also acknowledged that this would be his, as well as three other members’, last meeting on the Council.

2. **REVIEW OF PREVIOUS MINUTES.**


b. Board of Governors Meeting October 26.

Management Council. The Management Council was updated on the actions of the Board of Governors by President Emmert, noting that it had approved the addition of three NCAA championships to the pilot program on serving alcoholic beverages and had referred the issue to the divisional presidential bodies for actions that would ensure the pilot program is effectuated consistent with the divisions’ legislative requirements. The remainder of the report was informational.
Presidents Council. The Presidents Council was updated on the actions of the Board of Governors by President Emmert, which included discussion on the Inter-Association Consensus: Year-Round Football Practice Contact for College Student-Athletes Recommendations.

(1) Board of Governors Ad Hoc Committee to Promote Cultural Diversity and Equity.

Management Council. The Management Council received the report for informational purposes.

Presidents Council. No action was necessary.

(2) Commission to Combat Campus Sexual Violence.

(a) October 25 Meeting.

(b) November 21 Teleconference.

Management Council. The Management Council received reports from the October 25 meeting and November 21 teleconference, noting that the charge of the commission is to examine issues and propose solutions related to what athletics departments, conferences and the national office can do to address campus sexual violence to achieve positive cultural change.

Presidents Council. The Presidents Council received the reports from the October 25 meeting and November 21 teleconference.

c. Administrative Committee—Interim Actions.

Management Council. The Management Council approved the interim actions that were taken by the Administrative Committee, after its October quarterly meeting.

Presidents Council. The Presidents Council approved the interim actions taken by the committee, after its October quarterly meeting.

3. 2016-17 DIVISION II PRIORITIES.

Management Council. The Management Council was updated on the status of the 2016-17 Division II priorities, noting that much progress has been made on each of the various strategies within the priorities.
Presidents Council. The Presidents Council received the priorities in its packet of meeting information.

4. **2015-21 Division II Strategic Plan Update.**

Management Council. The Management Council received a presentation from the Division II contractor responsible for tracking and reporting on the strategic plan, which included an online look at the progress charts and the scorecards template, both of which are housed on the Division II web page.

Presidents Council. The Presidents Council received a strategic plan update from the Division II contractor.

5. **NCAA CONVENTION AND LEGISLATION.**

a. **2017 Convention Schedule.**

Management Council. The Management Council received an update on the schedule for the 2017 Convention, noting those meetings where their attendance was most important.

Presidents Council. The Presidents Council was updated on the schedule for the Convention.

b. **Proposed Legislation for the 2017 NCAA Convention.**

Management Council. The Management Council briefly reviewed the legislative proposals for the Division II business session. The Council discussed actions that might occur relative to proposals being pulled from the consent package; proposals being divided; or proposals being referred back to a specific governance committee. The Council affirmed the position that it did not support dividing any proposal and that each proposal was intended to be voted on as presented. The Council was prepared to speak against any motion to divide a proposal.

Presidents Council. The Presidents Council received an update on the proposals for the business session and discussed feedback received from the Council members’ conferences. The Council supported the position of the Management Council that no proposal should be divided.

c. **Management Council Assignments for Division II Legislative Proposals.**

Management Council. The Management Council reviewed its speaking assignments during the Division II business session.
Presidents Council. The Presidents Council reviewed its assignments during the Division II business session, making some necessary adjustments to speaking assignments.

d. **Position Papers for 2017 Convention Proposals.**

Management Council. The Management Council reviewed the position papers for each of the 18 pieces of legislation that would be voted on at the business session. Staff noted that individuals identified to speak on behalf of the Council had received the papers in advance.

Presidents Council. No action was necessary.

e. **Procedural Issues Document.**

Management Council. The Management Council reviewed and approved the procedural issues document as presented. It was noted by staff that this document would be provided to all delegates at the 2017 Division II Business Session.

Presidents Council. The Presidents Council approved the procedural issues document.

f. **Question and Answer Guide Related to 2017 Convention Proposals.**

Management Council. The Management Council reviewed the question and answer guide related to the 2017 Convention proposals, noting that it was a good reference when reviewing proposed legislation.

Presidents Council. No action was necessary.

g. **Noncontroversial Legislation.**

Management Council. The Management Council approved the noncontroversial proposal (NC 2018-1) in legislative form, as submitted.

Presidents Council. No action was necessary.

h. **Incorporations of Interpretations.**

Management Council. The Management Council approved the legislative format of the two incorporation of interpretations, as submitted.

Presidents Council. No action was necessary.
6. REVIEW OF COMMITTEE RECOMMENDATIONS AFFECTING DIVISION II.

a. Division II Committees.

(1) Legislation Committee.

(a) NCAA Bylaw 16.1.1 (Awards and Benefits—Application of Awards Legislation—Awards Received for Participation While Not Representing the Institution Shall Conform to the Rules of the Amateur Organization that Governs Competition.)

Management Council. The Management Council voted to table a recommendation to sponsor legislation for the 2018 Convention to amend Bylaw 16.1.1 (application of awards legislation) to specify that the limitations on awards received by a student-athlete are governed by Bylaw 16.1, if the student-athlete is representing the institution, or by the rules of the amateur organization that governs the competition, if the student-athlete is not representing the institution, effective August 1, 2018.

The Council believed that tabling the proposal would give the Culture of Compliance Think Tank and the Legislation Committee an opportunity for more in-depth discussion on the legislation prior to the April 2017 Management Council meeting.

Presidents Council. No action was necessary.

(b) Noncontroversial Legislation.

Management Council. The Management Council adopted the following noncontroversial legislation, as recommended by the committee:

i. Bylaw 13.1.1.2 (Recruiting—Four-Year College Prospective Student-Athletes—Permission to Contact—Discontinued Sport Exception), which specifies that permission to contact is not required for a student-athlete whose institution indicates through public announcement that his/her sport will be discontinued, effective immediately.
Current legislation requires permission to contact to be granted by a student-athlete's current institution, even if the institution has announced an intent to discontinue the student-athlete's sport. The discontinued/nonsponsored sport exception to the four-year college transfer legislation permits a student-athlete to transfer and be immediately eligible once their institution publicly announces that the student-athlete's sport will be discontinued. This change will streamline the transfer process for student-athletes during a challenging time and ensure that the next institution can provide athletics aid to any student-athlete who seeks to transfer because of their sport being discontinued.

ii. **Bylaw 15.01.1 (Financial Aid—General Principles—Institutional Financial Aid Permitted—Exception to Attend Another Institution)**, which specifies that a student-athlete who receives a progress-toward-degree waiver of the full-time enrollment requirement to attend another institution may also receive institutional financial aid, effective immediately.

Annually, the NCAA academic and membership affairs staff receives waivers for student-athletes seeking to enroll in a professional program (e.g., medical school, nursing program) at a second institution. Currently, these student-athletes require two waivers to be approved. First, a progress-toward-degree waiver of the full-time enrollment requirement must be approved. If that waiver is approved, the institution must submit a legislative relief waiver to provide athletics aid during the term(s) of attendance at the second institution. The legislative relief waivers are routinely approved based on the approval of the progress-toward-degree waiver.

Establishing an exception to the financial aid legislation to permit an institution to award institutional aid to a student-athlete attending another institution in this limited instance would reduce bureaucracy for the institution and involved student-athlete and would also eliminate an unnecessary waiver for staff to process.

iii. **Bylaw 16.8.1 (Awards and Benefits—Expenses Provided by the Institution for Practice and Competition)—**
Practice Partners at the NCAA Division II Wrestling Championship), which specifies that, in wrestling, an institution may provide actual and necessary expenses to an eligible student-athlete who was not selected for the NCAA Division II Wrestling Championships in order for the student-athlete to serve as a practice partner for a student-athlete who was selected for championship participation, effective immediately.

Current legislation permits an institution to provide actual and necessary expenses to a student-athlete for competition, provided the student-athlete is eligible for competition. If a wrestling student-athlete is not selected for participation in the championship, the institution cannot provide expenses for the student-athlete to attend the event and serve as a practice partner for a teammate who was selected. This change will enhance student-athlete well-being by allowing the selected student-athlete to continue practicing with a teammate with whom he has practiced throughout the academic year on-site in preparation for the championship.

iv. Bylaw 18.4.1.4 (Championships and Postseason Football—Eligibility for Championships—Amateur-Status Certification), which requires amateur-status affidavits for student-athletes participating in any NCAA championship or football bowl contest, effective immediately.

The legislation associated with the amateur-status affidavits was adopted in 1976, at a time when the eligibility standards for regular-season and championship competition were different. The standards are now the same for regular-season and championship competition and institutions are expected to monitor and enforce such standards at all times. This change is also consistent with changes previously adopted in Division I.

Presidents Council. No action was necessary.

(c) Preseason Activities Before the First Day of Classes or First Scheduled Date of Competition—Women's Volleyball.

Management Council. The Management Council agreed to refer the following issue to the NCAA Committee on Competitive
Safeguards and Medical Aspects of Sports for consideration of a potential legislative change:

Whether, during the preseason practice period, an institution's women's volleyball team should be permitted to participate in multiple scrimmages or exhibitions during an exempted date of competition without providing student-athletes at least three continuous hours of recovery time between scrimmages, effective immediately.

The Legislation Committee reviewed feedback from the Division II Volleyball Coaches Connection expressing concern that institutions are not applying the current legislation correctly. Additionally, a Division II conference expressed interest in submitting a membership-sponsored proposal to create an exception to the three-hour recovery period for exempted dates of competition occurring before the first day of classes or the first countable date of competition.

The rationale for the current legislation (NCAA Proposal No. 2010-5) was to reduce the risk of student-athlete injury and heat-related illnesses. The Legislation Committee noted that heat-related illnesses may not be as much of a concern in women's volleyball as other fall sports, but requested that the issue be referred to the Committee on Competitive Safeguards and Medical Aspects of Sports for further review and discussion.

(d) NCAA Division II Men's Soccer Committee and Organized Competition.

Management Council. The Management Council noted the follow up from the Legislation Committee on its referral regarding the application of the organized competition legislation, noting concerns of competitive inequity.

The committee had reviewed data provided by the NCAA Eligibility Center and research staff regarding the average age of Division II student-athletes, the percentage of international student-athletes and the organized competition trends specific to men’s soccer.
The committee also agreed to conduct a comprehensive review of the organized competition legislation in all sports, starting with a further review of data specific to men’s soccer student-athletes. The committee requested the following data for review at the March 2017 in-person meeting: (1) average age of men’s soccer student-athletes, including graduate student-athletes; (2) differences in age between student-athletes who initially enroll at a Division II institution compared to student-athletes who trigger full-time enrollment at another institution (e.g., international institutions); (3) average age of student-athletes participating in the NCAA Division II Men’s Soccer Championship in recent years; and (4) international student-athlete retention, including graduation rates. The committee also discussed a potential survey of men’s soccer coaches for additional feedback.

**Presidents Council.** No action was necessary.

**(e) Student-Athlete Time Demands.**

**Management Council.** The Management Council was informed that the Legislation Committee will receive an update at its March 2017 in-person meeting regarding the proposals adopted in Division I. The committee requested that staff provide the results of the Division I student-athlete survey and educational materials developed previously for Division II student-athletes on countable athletically related activities.

**Presidents Council.** No action was necessary.

**(f) December 6-7 Culture of Compliance Think Tank Session.**

**Management Council.** The Management Council received information on the first meeting of the Culture of Compliance Think Tank, which was created from a directive of the Presidents Council, as one of its priorities for 2016-17. Preliminary information was given to the Management Council concerning background information on Bylaw 13; trends among Division II institutions; and compliance responsibilities. The think tank will meet via teleconference and conduct one in-person summit in the future. No action was taken.

**Presidents Council.** No action was necessary.
(2) **Membership Committee.**

Management Council. The Management Council reviewed the committee’s report.

Presidents Council. No action was necessary.

(3) **Planning and Finance Committee.**

(a) **December 9 Teleconference—2015-16 Division II Budget Surplus Funds.**

Management Council. The Management Council approved the allocation of funds from the 2015-16 budget surplus for the recommended uses, as follows:

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<tr>
<td>Supplemental Distribution (<strong>304 Institutions Eligible</strong>)</td>
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<td>DII Identity Initiatives, Communications and Marketing</td>
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(b) **2016-17 Year-to-Date Budget to Actual.**

Management Council. The Management Council reviewed the year-to-date budget-to-actual figures.

Presidents Council. The Presidents Council reviewed the year-to-date budget-to-actual figures.

(4) **Student-Athlete Advisory Committee.**

Management Council. The Management Council reviewed the report from the November meeting and was updated on the activities of the committee during Convention, which included a series of CPR/AED certification training and social justice discussions.

Presidents Council. No action was necessary.

(5) **Student-Athlete Reinstatement Committee.**

(a) **Eligibility Ramifications—Restitution For Receipt Of Improper Benefit - $100 to $200.**

Management Council. The Management Council voted to table a recommendation to sponsor legislation for the 2018 Convention to increase from $100 to $200 the value of improper benefits for which restitution is required, effective August 1, 2018.

The restitution value has not been reviewed by the membership for approximately 10 years. Review of case data indicates an increase to $200 will decrease bureaucracy and increase efficiencies for the benefit of the NCAA Division II membership. This change will not eliminate the need to report an institutional violation to the NCAA enforcement staff or request reinstatement if relief from repayment or an alternative reinstatement condition to repayment is requested (e.g., service learning).

This legislation will be reviewed in April, once the Council is aware of the actions being taken by Divisions I and III.

Presidents Council. No action was necessary.
(b) Ethical Conduct- Sports Wagering Activities—Sanctions.

Management Council. The Management Council voted to table a recommendation to sponsor legislation for the 2018 NCAA Convention to eliminate the legislated penalty for sports wagering, effective immediately.

The student-athlete reinstatement process offers the opportunity for the NCAA Division II Committee on Student-Athlete Reinstatement and NCAA student-athlete reinstatement staff to review cases on an individual basis and consider the totality of the circumstances. For violations that trigger the legislated sports wagering sanctions, the minimum penalty is automatic and cannot be appealed. To promote increased fairness, the committee believes it is important to conduct a case-by-case review of these sports wagering violations and also provide for an appellate opportunity. Further, it is important to note that, if the proposal is adopted, the legislated sanctions will be incorporated into the Division II Student-Athlete Reinstatement guidelines, which would recognize the Association’s continued emphasis on the severity of sports wagering violations. Note: Bylaw 10.3.2 is a common provision across NCAA Divisions I, II, and III.

This legislation will be reviewed in April, once the Council is aware of the actions being taken by Divisions I and III.

Presidents Council. No action was necessary.

b. Association-Wide Committees.

(1) Honors Committee.

Management Council. The Management Council noted the following award recipients:

(a) Theodore Roosevelt Award Selection—Beth Brooke-Marciniak, Purdue University, as the 2017 Theodore Roosevelt Award recipient.

(b) Silver Anniversary Award Selection. The following were selected as 2017 Silver Anniversary Award recipients:

i. Ty Detmer, Brigham Young University.
ii. Alonzo Mourning, Georgetown University.
iii. Susan Robinson, Pennsylvania State University.
iv. Heather Taggart, University of Wisconsin, Madison.
v. Tommy Vardell, Stanford University.
vi. Troy Vincent, University of Wisconsin, Madison.

(c) **Award of Valor Selection.** Florent Groberg, University of Maryland, College Park, for the 2017 Award of Valor.

(d) **Inspiration Award Selection.** Pete Frates, Boston College, for the 2017 Inspiration Award.

(e) **Today’s Top 10 Selections.**

i. Logan Andryk, men’s soccer, Milwaukee School of Engineering, Division III.
ii. Elizabeth Arnoff, women’s swimming and diving, Emory University, Division III.
iii. Kendall Coyne, women’s ice hockey, Northeastern University, Division I.
iv. Taylor Ellis-Watson, women’s track and field, University of Arkansas, Fayetteville, Division I.
v. Nicole Hensley, women’s ice hockey, Lindenwood University, Division II.
vi. Christopher Krimbill, men’s tennis, Case Western Reserve University, Division III.
vii. Haylie McCleney, softball, University of Alabama, Division I.
viii. Tiffany Mitchell, women’s basketball, University of South Carolina, Columbia, Division I.
ix. Rayne Dakota Prescott, football, Mississippi State University, Division I.
x. Jason Vander Laan, football, Ferris State University, Division II.

**Presidents Council.** The Presidents Council noted the award recipients.

(2) **Minority Opportunities and Interests Committee.**

**Management Council.** The Management Council approved the inclusion of the phrase “gender identity” into the NCAA’s office of inclusion statement, effective immediately.

When the original inclusion statement was adopted, the phrase “gender identity” was infrequently included in various inclusion statements.
However, as society continues to evolve in its views on diversity and inclusion, there is an increasing expectation of equity and fair treatment based on gender identity.

The Board of Governors’ recent decisions to issue a non-discrimination statement and to withdraw NCAA championships from North Carolina serve as actions that support “gender identity” being included in the NCAA’s Inclusion Statement.

The Office for Civil Rights’ Dear Colleague Letter, issued on May 13, 2016, states that Title IX specifically prohibits discrimination based on gender identity.

And, finally, the second edition of the NCAA’s transgender guide (anticipated publication in November 2016) will be a more effective and meaningful resource for the membership if “gender identity” is included in the NCAA’s Inclusion Statement. Otherwise, the inclusion statement and the best practices feature in the guide will be misaligned.

Presidents Council. The Presidents Council tabled the recommendation to include the phrase in the NCAA office of inclusion statement. The Council asked for clarification on how this will be implemented if it is added to the inclusion statement, especially as it relates to the question of how policy and self-identification align.

(3) Olympic Sports Liaison Committee.

Management Council. The Management Council reviewed the committee’s report.

Presidents Council. No action was necessary.

(4) Research Committee.

Management Council. The Management Council approved a recommendation from the committee to approach the national Student-Athlete Advisory Committees to determine its interest in calling for research panels to be recommended in all three divisions.

Creating panels will enable more ‘real-time’ access to the opinions of student-athletes on important issues related to the student-athlete experience.

Presidents Council. No action was necessary.
(5) Committee on Sportsmanship and Ethical Conduct.

Management Council. The Management Council reviewed the committee report.

Presidents Council. No action was necessary.

(6) Committee on Women’s Athletics.

(a) Initiatives that Support Equity.

Management Council. The Management Council approved the following projects for the office of inclusion for 2016-17: senior woman administrator (SWA) research project; partnership with the University of Minnesota Tucker Center for Research on Girls and Women in Sport on a research project on women coaches; and the second edition of the Status of Women in Intercollegiate Athletics report. All projects should be concluded by the summer of 2017.

Presidents Council. No action was necessary.

(b) Adding “gender identity” to the NCAA Inclusion Statement. [See Item 6-b-(2) above.]

(7) Gender Equity Task Force.

Management Council. The Management Council received the committee report.

Presidents Council. No action was necessary.

7. DIVISION II MANAGEMENT COUNCIL ISSUES AND UPDATES.


Presidents Council. No action was necessary.
b. **2017 Committee and Project Team Assignments.**

**Management Council.** The Management Council reviewed the committee and project team assignments for Council members in 2017. This document was previously approved by the Division II Administrative Committee.

**Presidents Council.** No action was necessary.

8. **DIVISION II PRESIDENTS COUNCIL ISSUES AND UPDATES.**

a. **NCAA Constitution 4.3.2—Organization—NCAA Division II Presidents Council—Duties and Responsibilities—Waiver Authority.** The Presidents Council adopted noncontroversial legislation to amend Constitution 4.3.2 (duties and responsibilities) to specify that the Presidents Council shall have authority to grant relief from the application of legislation in circumstances in which significant values are at stake or the use of the regular legislative process is likely to cause significant harm or hardship to the Association or the Division II membership because of the delay in its effective date.

b. **NCAA Board of Governors Ad Hoc Committee to Review Structure and Composition.** The Presidents Council received reports from the Division I Board of Directors Administrative Committee and the Division III Presidents Council relative to their stance on the structure and composition of the Board of Governors. The Division II Presidents Council discussed the positions of both bodies, as well as those of others.

The Presidents Council agreed that the current composition of the Board of Governors is appropriate and that it would not recommend any change to the body at the current time.

c. **Vice Chair Election.** The Presidents Council elected Gary Olson, President, Daemen College, as the new vice chair of the Council, effective immediately and running through August 2017. President Olson replaces Glen Jones, President, Henderson State University, who was elected to serve in the capacity as chair at the October 2016 meeting.

9. **NATIONAL OFFICE STAFF UPDATES.**

a. **Graduation Rates by Conference.**

**Management Council.** The Management Council received the Division II federal graduation rates and academic success rates document, for the 2006-2009 freshman cohorts.
b. Division II Insurance Survey.

Management Council. The Management Council received a copy of a memorandum that will be sent to Division II directors of athletics and conference commissioners the end of January to alert them to the fact that a survey on student-athlete medical insurance will be sent to the head athletic trainer of all Division II member institutions February 2. Division II is asking for assistance from these two groups in ensuring that this critical data is gathered in a timely manner.

Presidents Council. No action was necessary.

c. Make It Yours Purchasing Website.

Management Council. The Management Council was updated on the new purchasing website credit ($1,000) that will be issued to all Division II institutions and conferences Monday, January 23.

Presidents Council. No action was necessary.

d. 2016-17 Schedule for Coverage of Regular Season Basketball Games.

Management Council. The Management Council was provided with the listing of all Division II basketball games showcased by Watch ESPN and ASN for the 2016-17 season.

Presidents Council. No action was necessary.

e. NCAA President.

Management Council. The Management Council was updated on issues surrounding the presidential inauguration that could affect the NCAA, as well as other items of importance.

Presidents Council. The Presidents Council received the update from the NCAA president.
b. Legal.

Management Council. The Management Council was updated on the current legal landscape.

Presidents Council. The Presidents Council was updated on legal issues.

f. Sport Science Institute.

Management Council. The Management Council was updated on the mental health modules that have been created by the Sport Science Institute.

Presidents Council. The Presidents Council was updated on the mental health modules that have been created by the Sport Science Institute.

10. AFFILIATED ASSOCIATION UPDATES.

Management Council. The Management Council was updated on the activities of the following affiliated organizations.

a. Division II Athletics Directors Association (ADA).

b. Division II Conference Commissioners Association (CCA).

c. CoSIDA.

d. Faculty Athletics Representative Association (FARA).

e. Minority Opportunity Athletics Administrators Association (MOAA).

f. National Association for Collegiate Women Athletics Administrators (NACWAA).

g. National Association for Athletics Compliance (NAAC).

Presidents Council. No action was necessary.

11. OTHER BUSINESS.

a. Interassociation Consensus: Year-Round Football Practice Contact for College Student-Athletes Recommendations.

Management Council. The Management Council discussed the recommendations that resulted from the Second Safety in College Football Summit, which was
conducted in February 2016. Two items contained within the document, both of which deal with the preseason model and are listed below, were specifically considered by the Council:

1. **Recommendation that two-a-day practices should not occur.** The Management Council discussed the current legislation, which allows two-a-day practices, and the need to amend the legislation prior to the fall to eliminate such legislation.

2. **Recommendation to allow an extension of the preseason by one week.** This would accommodate the lost practice time from elimination of two-a-days and help ensure that players obtain the necessary skill set for competitive play. The Management Council discussed an option that would provide relief this fall only, through a waiver that would be issued by the Division II Committee for Legislative Relief, to those Division II member institutions that play football. The Council will discuss the issue in further detail during its future meetings.

**Presidents Council.** The Presidents Council also discussed this document among its members, as well as with the Association’s president, and was informed that a teleconference was scheduled with Division II conference commissioners for the following week. Although the Presidents Council did not take formal action, the body asked that the staff carry forward to the Sport Science Institute, and to other groups within the Association, that it needs to have ample time to be able to react to issues such as this one. A better process needs to be implemented within the structure, from start to finish, on this type of issue so that it can take a proactive, rather than a reactive, approach to things that affect the division.

b. **Proclamation Regarding Winston-Salem State University.**

**Presidents Council.** The Presidents Council agreed to issue a proclamation regarding the 1967 Division II national championship in basketball, during which Winston-Salem State University’s team was the first Historically Black College and University team to win a Division II national championship.

12. **MEETING RECAP/ITEMS TO REPORT BACK TO CONFERENCES.**

**Management Council.** The Management Council was provided with a list of topics/issues to report to its member institutions, via each member’s preferred delivery method. These issues included: conference graduation rates and the division’s academic success rate; information on supplemental distribution and championships travel reimbursement; information on the Division II purchasing web site; Division II strategic plan resources; football interassociation guidelines; Sport Science Institute modules; FARA website; and regionalization working group information.
Presidents Council. No action was necessary.

13. **RECOGNIZE OUTGOING COUNCIL REPRESENTATIVES.**

Management Council. The Management Council recognized the following individuals, whose terms are ending on the Management Council: Doug Blais, faculty athletics representative, Southern New Hampshire University; Tom Bullock, faculty athletics representative, University of the District of Columbia; Bob Hogue, commissioner, Pacific West Conference; Rich Loosbrock, faculty athletics representative, Adams State University; and Jacqie McWilliams, commissioner, Central Intercollegiate Athletic Association.

Presidents Council. The Presidents Council recognized the following individuals, whose terms are ending on the Presidents Council: Debbie Ford, chancellor, University of Wisconsin, Parkside; Mike Scales, president, Nyack College; Steve Scott, president, Pittsburg State University; and Dene Thomas, president, Fort Lewis College.

14. **FUTURE MEETINGS.**


Presidents Council. The Presidents Council noted future meeting.

15. **POST-CONVENTION MANAGEMENT COUNCIL.**

a. **Convention Evaluation.** Via teleconference Monday, January 30, the Management Council discussed and evaluated the governance meetings that were held jointly with the Student-Athlete Advisory Committee and the Presidents Council, as well as all other programs developed for and by the division. Additionally, several members of the Convention management staff joined the meeting to obtain relevant feedback on the overall Convention and its programming and logistics. Suggestions were offered by the Council.

b. **Convention Legislation.** The Management Council noted the following results from the Division II Business Session, held during the 2017 NCAA Convention.

<table>
<thead>
<tr>
<th>Proposal No.</th>
<th>Title</th>
<th>Result</th>
<th>Count (actual count or paddle)</th>
</tr>
</thead>
<tbody>
<tr>
<td>*2017-1</td>
<td>Amateurism—Competition-Related Expenses from An Outside Sponsor</td>
<td>Adopted</td>
<td>Paddle (via Consent Package)</td>
</tr>
<tr>
<td>Proposal No.</td>
<td>Title</td>
<td>Result</td>
<td>Count (actual count or paddle)</td>
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<tr>
<td>*2017-2</td>
<td>Amateurism—Payment Based on Performance—From Amateur Team or Event Sponsor in Individual Sports</td>
<td>Adopted</td>
<td>Paddle (via Consent Package)</td>
</tr>
<tr>
<td>*2017-3</td>
<td>Amateurism—Involvement with Professional Teams—Tryouts—Tryouts after Enrollment—Tryout at any Time</td>
<td>Adopted</td>
<td>Paddle (via Consent Package)</td>
</tr>
<tr>
<td>*2017-4</td>
<td>Amateurism—Promotional Activities—Permissible—Institutional, Charitable, Educational or Nonprofit Promotions—Monetary and Educational Requirements</td>
<td>Adopted</td>
<td>Paddle (via Consent Package)</td>
</tr>
<tr>
<td>*2017-5</td>
<td>Recruiting—Contacts and Evaluations—Contactable Prospective Student-Athletes—Four-Year College Prospective Student-Athletes—Removal of Requirement to Obtain Permission from NAIA Institution</td>
<td>Adopted</td>
<td>Paddle (via Consent Package)</td>
</tr>
<tr>
<td>*2017-6</td>
<td>Recruiting—Offers and Inducements—Institutional Pre-Enrollment Fees</td>
<td>Adopted</td>
<td>Paddle (via Consent Package)</td>
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<tr>
<td>Proposal No.</td>
<td>Title</td>
<td>Result</td>
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<tr>
<td>2017-8</td>
<td>Division Membership—Membership Requirements—Sports Sponsorship—Minimum Contests and Participants Requirements for all Sports Sponsorship—Women’s Lacrosse and Women’s Volleyball</td>
<td>Adopted</td>
<td>Paddle (via Consent Package)</td>
</tr>
<tr>
<td>2017-9</td>
<td>Division Membership—Membership Requirements—Philosophy Statement</td>
<td>Adopted</td>
<td>310-4-0</td>
</tr>
<tr>
<td>2017-10</td>
<td>Eligibility—Academic Misconduct</td>
<td>Adopted</td>
<td>307-7-0</td>
</tr>
<tr>
<td>2017-11</td>
<td>NCAA Membership—Conditions and Obligations of Membership—Independent Medical Care</td>
<td>Adopted</td>
<td>296-10-1</td>
</tr>
<tr>
<td>2017-14</td>
<td>Financial Aid—Terms and Conditions of Awarding Institutional Financial Aid—Reduction and Cancellation during Period of Award—Increase</td>
<td>Adopted</td>
<td>212-94-1</td>
</tr>
</tbody>
</table>
## Summary of Actions—Winter 2017 DII MC/PC Meetings

### Proposal No. | Title | Result | Count (actual count or paddle)
---|---|---|---
Permitted—Increase for any Reason at any Time |  |  |  
*2017-15 Recruiting—Recruiting Materials—Elimination of Conference Restrictions | Adopted | 284-17-3 |
2017-16 Recruiting—Recruiting Calendars—Football—Contact Period—Monday after Thanksgiving | Adopted | 174-5-1 |
2017-17 Eligibility—Seasons of Competition: 10-Semester/15-Quarter Rule—Hardship Waiver—Season-of-Competition While Eligible | Adopted | 251-56-0 |
2017-18 Playing and Practice Seasons—Baseball, Beach Volleyball, Cross Country, Field Hockey, Golf, Lacrosse, Rowing, Soccer, Softball, Tennis, Women’s Volleyball—Out-of-Season and Nonchampionship Segment Athletically Related Activities—Nonchampionship Segment Activities | Adopted | 274-32-0 |

* Effective Immediately.

### 16. ADJOURNMENT.

Management Council. The Management Council adjourned at 1:16 p.m.

Presidents Council. The Presidents Council adjourned at 3:35 p.m.
<table>
<thead>
<tr>
<th>Division II Management Council</th>
<th>Division II Presidents Council</th>
<th>Division II Post-Convention Management Council</th>
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<tbody>
<tr>
<td><strong>January 18, 2017</strong>&lt;br&gt;Nashville, Tennessee</td>
<td><strong>January 19, 2017</strong>&lt;br&gt;Nashville, Tennessee</td>
<td><strong>January 30, 2017</strong>&lt;br&gt;Via Teleconference</td>
</tr>
</tbody>
</table>

**ATTENDEES**
- Robin Arnold, Holy Family University
- Julia Beeman, Belmont Abbey College
- Doug Blais, Southern New Hampshire University
- Carrie Bodkins, Alderson-Broaddus College
- Tom Bullock, University of District of Columbia
- Curtis Campbell, Tuskegee University
- Tonya Charland, Great Lakes Valley Conference (vice chair)
- Gary Gray, University of Alaska Fairbanks
- Lynn Griffin, Coker College
- Bob Hogue, Pacific West Conference
- Paul Leidig, Grand Valley State University
- Laura Liesman, Georgian Court University
- Richard Loosbrock, Adams State University
- Jasmyn Lindsay, Queens University (Charlotte)
- Bridget Lyons, Barry University
- Jacqie McWilliams, Central Intercallegiate Athletic Association (chair)
- Steve Murray, Pennsylvania State Athletic Conference
- John Denning, Stonehill College
- Ronald Ellis, California Baptist University
- Michael Fiorentino, Lock Haven University
- Debbie Ford, University of Wisconsin-Parkside
- Cynthia Jackson-Hammond, Central State University
- Glendell Jones, Henderson State University
- Philip Kerstetter, University of Mount Olive
- Bill LaForge, Delta State University
- Gary Olson, Daemen College
- Elwood Robinson, Winston-Salem State University
- Michael Scales, Nyack College
- Steve Scott, Pittsburg State University
- Dene Thomas, Fort Lewis College
- David Watts, University of Texas of the Permian Basin
- M. Roy Wilson, Wayne State University
- Les Wong, San Francisco State University

**ATTENDEES**
- Robin Arnold, Holy Family University
- Ashley Beaton, University of Illinois at Springfield
- Julia Beeman, Belmont Abbey College
- Curtis Campbell, Tuskegee University
- Jessica Chapin, American International College
- Tonya Charland, Great Lakes Valley Conference (vice chair)
- Josh Doody, Notre Dame de Namur University
- Kim Duyst, California State University, Stanislaus
- Storm Glautier, Nyack College
- Chris Graham, Rocky Mountain Athletic Association
- Gary Gray, University of Alaska Fairbanks (chair)
- Lynn Griffin, Coker College
- Paul Leidig, Grand Valley State University
- Bridget Lyons, Barry University
- Steve Murray, Pennsylvania State Athletic Conference
- Ismael Pagan-Trinidad, University of Puerto Rico
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<td>Nashville, Tennessee</td>
<td>Nashville, Tennessee</td>
<td>Via Teleconference</td>
</tr>
</tbody>
</table>

### ATTENDEES

- Pennie Parker, Rollins College
- Lindsay Reeves, University of North Georgia
- Eric Schoh, Winona State University *(via teleconference)*
- Kevin Schriver, Southwest Baptist University
- Scott Swain, Notre Dame College
- Kim Vinson, Cameron University
- Deron Washington, Pittsburg State University
- Stan Williamson, University of West Alabama
- Cherrie Wilmoth, Southeastern Oklahoma State University
- Griz Zimmermann, Texas A&M International University

### ABSENTEES

- Kim Duyst, California State University, Stanislaus
- Ismael Pagan-Trinidad, University of Puerto Rico at Mayaguez
- Carrie Bodkins, Alderson-Broadus College
- Felicia Johnson, Virginia Union University
- Laura Liesman, Georgian Court University
- Scott Swain, Notre Dame College
<table>
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<tr>
<th>OTHER PARTICIPANTS</th>
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<tbody>
<tr>
<td>Gary Brown, Division II Contractor</td>
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<td>Jessica Arnold, Short’s Travel</td>
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<tr>
<td>Dawn Buth, NCAA</td>
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<td>Terri Steeb Gronau, NCAA</td>
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<td>Michael Cioroianu, NCAA</td>
<td>Amanda Conklin, NCAA</td>
<td>Maritza Jones, NCAA</td>
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<td>Mark Emmert, NCAA</td>
<td>Ryan Jones, NCAA</td>
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<td>Ann Martin, NCAA</td>
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<td>Kimberly Fort, NCAA</td>
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<td>Jacqie McWilliams, Central Intercollegiate Athletic Association</td>
<td>Stacey Preston, NCAA</td>
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<td>Felicia Martin, NCAA</td>
<td>Rachel Stark, NCAA</td>
<td>Lisa Rogers, NCAA</td>
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<td>Roberta Page, NCAA</td>
<td>Naima Stevenson, NCAA</td>
<td>Juanita Sheely, NCAA</td>
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<td>Ruth Reinhardt, NCAA (recording secretary)</td>
<td>Gregg Summers, NCAA</td>
<td>Stephanie Quigg Smith, NCAA</td>
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<tr>
<td>Donald Remy, NCAA</td>
<td>Karen Wolf, NCAA</td>
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<tr>
<td>Molly Simons, NCAA</td>
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</tbody>
</table>
INFORMATIONAL ITEMS.

1. Welcome and Announcements. NCAA Board of Governors chair President Bud Peterson convened the meeting at approximately 1:30 p.m. and welcomed the Governors to Nashville. NCAA staff confirmed that a quorum was present. Because they were participating in their last meeting, President Peterson recognized the following members with gifts of appreciation: President Steve Scott, Ms. Tracey Ranieri and Ms. Jacqie McWilliams.

2. Reports of the Board of Governors October 26, 2016, Meeting and November 22, 2016, Teleconference. The Board of Governors approved the reports of its October 26, 2016, meeting and November 22, 2016, teleconference. (Unanimous vote)

3. NCAA President’s Report. President Mark Emmert provided a brief summary of his views on key issues facing the Association, including a continued interest in social issues and possible implications of changes in Washington, D.C. He also expressed his appreciation for the work being done by several of the Board of Governors committees.

4. Board of Governors Committee Reports.

   a. Committee to Promote Cultural Diversity and Gender Equity in Intercollegiate Athletics. President Jay Lemons, co-chair of the committee, noted that the Committee met once in-person and once via teleconference since the Governors met in October. During those meetings, the Committee spent considerable time discussing the importance of NCAA policies being implemented in a way that creates consistency among all constituents. The Committee recommends that the Governors examine the consistency in the application of policies that affirm the Association’s core values.

   b. Ad Hoc Committee on Structure and Composition. President Alan Cureton, chair of the ad hoc committee, reported to the Governors that the Committee met recently via teleconference and briefly reviewed the history of its work with new committee members. The group also reviewed the status of discussions in each of the three divisions. President Cureton noted that Divisions II and III will be reviewing the results of the Division I discussions of the Governor’s role and responsibilities, and will be discussing structure and composition during their Presidents Councils’ meetings tomorrow. The ad hoc committee plans to provide a final report to the Governors in April, as stated in the Board of Governors resolution adopted in August 2016.

   c. Commission to Combat Campus Sexual Violence. Lieutenant General Robert Caslen, Jr. briefed the Board of Governors on how the commission came to fruition and some of the related work that led to the Commission’s five areas of focus. He noted the work being
done by various groups to operationalize the Commission’s objectives. Further, he commended those involved in the distribution of the Sexual Violence Prevention Toolkit, which was designed to be an educational resource for athletics administrators in their efforts to create campus communities free of violence and safe places for students to learn and thrive. Lastly, LTG Caslen informed the Governors that the Commission expects to work through October, at which time it will present its final report.

5. **Board of Governors Finance and Audit Committee Report.**

a. **First Quarter Fiscal Year 2016-17 Budget-To-Actual.** In the absence of the chair of the Finance and Audit Committee, President Philip DiStefano, President Lemons briefly reviewed the budget-to-actual report of revenues and expenses included in the meeting materials and noted that there are no major variances from the prior year, and the NCAA is on target to meet the 2016-17 budget.

b. **Approval of New Committee Member.** President Lemons noted that the Finance and Audit Committee is recommending that John Huesing, chief investment officer for Indiana University Health, be appointed to the Finance and Audit Committee Investment Committee.

   It was VOTED
   “That John Huesing be appointed to the Finance and Audit Committee Investment Committee.” (Unanimous vote)

c. **Approval of Restricted Reserve Investment Policy.** The Board of Governors received a copy of the NCAA Restricted Reserve Investment Policy, which recently was developed by the Finance and Audit Committee Investment Subcommittee and approved by the Finance and Audit Committee.

   It was VOTED
   “That the Restricted Reserve Investment Policy be approved.” (Unanimous vote)

6. **NCAA Student-Athlete Engagement Committee.** During its August 2016 meeting, the Board of Governors was presented with a concept to create an Association-wide committee focused on the facilitation of dialogue within the student-athlete community and providing student input on issues, policy and the execution of key initiatives that cut across all three divisions. The Governors requested that each of the three divisional Student-Athlete Advisory Committees (SAACs) review the concept and provide the Board of Governors with a recommendation on the committee’s role and structure. The three divisional committees voted in support of an Association-wide committee and recommended that it be named the NCAA Board of Governors Student-Athlete Engagement Committee and be comprised of nine student members [three from each divisional (SAAC)], including former divisional SAAC members. It also was recommended that a Board of Governors member and a member of either the Division I Council or the Division II or Division III Management Council serve on the
committee, as well. With the significant time demands of current SAAC members, it was suggested that most of the new Committee’s work be conducted via teleconference or in conjunction with other existing SAAC meetings.

It was VOTED
“That the NCAA Board of Governors Student-Athlete Engagement Committee be approved as a standing committee in accordance with the recommendations of the three divisional SAACs, and that staff work with the committees to finalize any necessary legislation, and the process for selection and appointment of committee members.” (Unanimous vote)

7. Law, Policy and Governance Strategic Discussion.

a. Government Relations. The Governors were informed of the quarterly government relations activity report included in their meeting materials. President Emmert noted that with the changes occurring in Washington, D.C., the Association will continue to work to maintain and develop relationships, and monitor activities of the various governmental entities.

b. Legal and Litigation. NCAA Vice President and General Counsel Scott Bearby facilitated a privileged and confidential discussion regarding several matters of ongoing litigation.

c. Sport Science Institute. NCAA Chief Medical Officer Brian Hainline reviewed the Sport Science Institute’s (SSI) nine strategic priorities, paying particular attention to concussion and related research findings. He also noted recent recommendations related to year-round football practice contact and the importance of independent medical care.

8. Board of Governors Executive Committee Report. President Peterson reported on matters considered in the Board of Executive Committee meeting earlier in the day, which included a number of items on the full Board of Governors meeting agenda.

9. Executive Session. The Governors concluded its meeting in executive session to discuss various administrative matters.

10. Adjournment. The meeting was adjourned at approximately 5 p.m.

11. Future Meeting Dates. (Note: All in-person meetings will be conducted in Indianapolis, Indiana unless otherwise noted.)


c. October 24, 2017, UCLA, Los Angeles, California.
d. January 17, 2018, in conjunction with the NCAA Convention, Indianapolis, Indiana.

e. April 24, 2018.


g. October 23, 2018, location to be determined.

**Committee Chair:** G.P. “Bud” Peterson, Georgia Institute of Technology  
**Staff Liaisons:** Jacqueline Campbell, Law, Policy and Governance  
Donald Remy, Law, Policy and Governance

| NCAA Board of Governors  
January 18, 2017, Meeting  

| **Attendees:**  
Eli Capilouto, University of Kentucky  
LTG. Robert Caslen, Jr., United States Military Academy  
Alan Cureton, University of Northwestern  
Mark Emmert, NCAA  
Dianne Harrison, California State University, Northridge  
John Hitt, University of Central Florida  
Glendell Jones, Jr., Henderson State University  
Eric Kaler, University of Minnesota, Twin Cities  
Steven Leath, Iowa State University  
L. Jay Lemons, Susquehanna University  
Jacqie McWilliams, Central Intercollegiate Athletic Association  
Baker Pattillo, Stephen F. Austin State University  
G.P. “Bud” Peterson, Georgia Institute of Technology  
Jim Phillips, Northwestern University  
Tracey Ranieri, State University of New York, Oneonta  
Joseph Savoie, University of Louisiana, Lafayette  
Steve Scott, Pittsburg State University  
Samuel Stanley, Stony Brook University  

| **Absentees:**  
Philip DiStefano, University of Colorado, Boulder  
Roderick McDavis, Ohio University  

| **Guests in Attendance:**  
Greg Boylan, United States Military Academy |
Terry “Neal” Hilderbrand, United States Military Academy
Lynn Durham, Georgia Institute of Technology

**NCAA Staff Support in Attendance:**
Jacqueline Campbell and Donald Remy

**Other NCAA Staff Members in Attendance:**
Scott Bearby, Joni Comstock, Diane Dickman, Dan Dutcher, Kimberly Fort, Bernard Franklin, Terri Steeb Gronau, Brian Hainline, Brian Hendrickson, Kevin Lennon, Oliver Luck, Kathleen McNeely, Dave Schnase, Naima Stevenson, Cari Van Senus and Bob Williams
REPORT OF
The National Collegiate Athletic Association
Division II Administrative Committee
March 1, 2017, Teleconference

ACTION ITEMS.
None.

INFORMATIONAL ITEMS.

1. Welcome and Announcements. The chair convened the teleconference, thanking the committee members for their participation and welcoming them to a new year on the committee. New members of the committee include President Cynthia Jackson-Hammond; President Gary Olson, vice chair of the Presidents Council; and Gary Gray, who was appointed as chair of the Management Council and, as such, is reassigned to this committee.

2. Division II Appointments.
   
   a. Division II Committees—Nominating Committee. The committee appointed Anita Barker, director of athletics, California State University, Chico, to replace Felicia Johnson, newly elected representative to the Division II Management Council, effective immediately.

   b. Division II Sports Committees and Playing Rules Committees. The committee made the following appointments, effective immediately, as indicated below.

   (1) **Baseball Committee.** **Angela Pohl,** associate director of athletics, Saginaw Valley State University, to replace Thomas Madsen, assistant director of athletics, Truman State University.

   (2) **Men’s Basketball Rules.** **Nelson Haggerty,** head men’s basketball coach, Midwestern State University, to replace Christopher Graham, commissioner, Rocky Mountain Athletic Association.

   (3) **Women’s Lacrosse.** **Laura Taube,** senior woman administrator, University of Alabama in Huntsville, to replace Margie Sullivan, senior woman administrator, Rollins College.
(4) **Men’s and Women’s Tennis. Bob Hogue**, commissioner, Pacific West Conference, to replace A. Kenyon Wagner, director of athletics, Brigham Young University, Hawaii.

(5) **Women’s Volleyball Rules. Jennifer Flowers**, assistant commissioner, Northern Sun Intercollegiate Conference, to replace Dominic Yoder, head women’s volleyball coach, Northern Michigan University.

3. **Management Council Appointments to Committees and Project Teams.** The committee approved the appointments of Management Council representatives to committees and project teams, as follows:

   **Julie Beeman**—DII Management Council Liaison to the Faculty Athletics Representative Association (replacing Tom Bullock).

   **Tonya Charland**—DII Management Council Subcommittee (replacing Eric Schoh).

   **Josh Doody**—NCAA Postgraduate Scholarship Committee (replacing Chris Graham).

   **Chris Graham**—NCAA Minority Opportunities and Interests Committee (replacing Tom Bullock).

4. **NCAA Ad Hoc Committee to Review Board of Governors’ Structure and Composition.** The committee reviewed the draft document that had been sent to all members of the Division II Presidents Council, asking for feedback on five areas of oversight, including fiscal responsibilities; health and safety; amateurism; litigation; and legislative authority. The group’s feedback related to each area is summarized below:

   a. **Fiscal Responsibilities.**

      (1) Constitution 4.01.2.1 guarantees the division at least 4.37 percent of the Association’s annual general operating revenue from sources that existed in January 1996, as well as modified, extended or successor contracts from such sources.

      (2) Constitution 4.01.2.3 and 4.01.2.4 guarantee national office programs and services at least at the level provided in January 1996.

      (3) Funding allocations to Divisions II and III, and to Association-wide/national office programs and services described immediately above, essentially constitute three separate, “off the top” funding commitments. It is the responsibility of the Board of Governors to determine what further revenue, if any, should be allocated to those three areas.

      (4) The allocation of revenue beyond the three destinations described above is the purview of Division I. The relevant governance structure and related administrative process to fulfill that responsibility is a matter of Division I autonomy.
(5) The responsibility of the Board of Governors to give final approval and oversight of the Association’s budget includes the opportunity to consider and ratify each divisional budget.

b. **Health and Safety.**

(1) Student-athlete well-being is a fundamental principle of the Association, including the related concept of student-athlete health and safety (Constitution 2.2.3). In addition, the Committee on Competitive Safeguards and Medical Aspects of Sports (CSMAS), as an Association-wide committee, ultimately reports to the Board of Governors.

(2) The Board of Governors has a responsibility to oversee health and safety issues at a strategic level, including CSMAS and the related activities of the Association’s Sports Science Institute (SSI).

(3) The Council recommends the Board of Governors creates a process that ensures the Board of Governors has the ultimate authority and role in identifying, monitoring and providing direction in health and safety matters that require a unified standard of care across all divisions, pose legal or reputational risk to the Association, and/or impact a core Association-wide value. Additionally, the Council recommends that appropriate staff (e.g., SSI, academic and membership affairs legislative and interpretative support, governance) are involved in the development and the continuation of the process and model developed.

c. **Amateurism.**

- Amateurism is a fundamental principle of the Association (see Constitution 2.9). The Division II Presidents Council affirms that the Board of Governors is responsible to ensure that the exercise of legislative autonomy in each division is consistent with the traditional “collegiate model” of intercollegiate athletics and does not cross the fundamental line into “pay for play.”

d. **Litigation.**

- Legal support (including legal fees and settlements) was a national office program and service that existed in January 1996. This principle was reinforced with the settlement of the Law (restricted earnings coach) anti-trust case in the late 1990s. Accordingly, the ultimate resolution of legal cases should remain with the Board of Governors, and the Division II Presidents Council supports that position. Additionally, the Council agrees that, in instances in which a particular division may be impacted more than another division, that division’s presidential body should be asked to provide feedback.
e. **Board of Governors Legislative Authority.**

- The Division II Presidents Council does not support recommending a legislative change to permit the Board of Governors to have authority to adopt legislation, even in limited circumstances. Such authority to adopt legislation should remain with each division.

f. **Composition.**

- The Council does not recommend sponsoring a legislative change to amend the composition of the Board of Governors. Additionally, with Division II having two voting representatives on the Board of Governors, an untethered model that would consist of something other than the current vice-chair and chair of the Division II Presidents Council does not seem plausible to ensure necessary communication and continuity among the divisional leadership group and the overall Association’s leadership group. The Presidents Council did note that it will look to ensure (to the extent possible) that the elected chair and vice-chair of the Council have at least two to three years remaining on their Presidents Council terms to ensure longevity of service on the Board of Governors.

5. **Adjournment.** There being no further business to be conducted by the committee, the teleconference was adjourned.

*Committee Chair: Glen Jones, Chair, Division II Presidents Council*

*Staff Liaisons: Terri Steeb Gronau and Maritza S. Jones*

**Attendees:**
Tonya Charland, Associate Commissioner, Great Lakes Valley Conference  
Gary Gray, Director of Athletics, University of Alaska Fairbanks  
Cynthia Jackson-Hammond, President, Central State University  
Glen Jones, President, Henderson State University  
Gary Olson, President, Daemen College

**Staff Present:**
Terri Steeb Gronau  
Maritza Jones  
Ryan Jones  
Ruth Reinhardt *(recording secretary)*
INTERIM ACTIONS OF DIVISION II ADMINISTRATIVE COMMITTEE
VIA EMAIL

On January 30, 2017, the Division II Administrative Committee approved the following items via email:

1. **(Awards and Benefits—Expenses Provided by the Institution for Practice and Competition—Exception—Practice Partner at the NCAA Division II Wrestling Championship).** The Administrative Committee approved in legislative form noncontroversial legislation to allow for institutions that wish to take advantage of this proposal during the Division II wrestling championship in March to do so.

2. **Relief of Bylaw 31.2.1.3. for two Division II Institutions.** Two waiver requests, as follows:
   
a. From Rogers State University, who failed to list men’s and women’s indoor track and field on its sports sponsorship form, which was due December 1.

b. From Lubbock Christian University, who failed to list men’s and women’s indoor track and field on its sports sponsorship form, which was due December 1.

3. **Immediate Appointments to Division II Student-Athlete Advisory Committee.** Eleven (11) new appointments, due to term expirations at the 2017 NCAA Convention.
   
a. **East Coast Conference, Jack Nicholson**, Men’s Soccer, St. Thomas Aquinas College. Jack was selected due to his ability to provide a unique perspective as an international student-athlete, along with sport and gender diversity. Jack also presented great insights through his personal statement.

b. **Great American Conference, Josh Qualls**, Football, Arkansas Tech University. Josh was selected due to his strong statement, which highlighted his interest in legislation and willingness to serve.

c. **Great Lakes Intercollegiate Athletic Conference, Deionte Nicholas**, Football, Wayne State University (Michigan). Deionte was selected due to his ability to enhance ethnic diversity on the committee, as well as balancing sport and gender diversity on the committee.

d. **Great Northwest Athletic Conference, Sarissa Lammers**, Women’s Skiing, University of Alaska, Fairbanks. Sarissa was selected based on her sport diversity in competing in a co-ed, national championship sport, as well as her strong academic record. Sarissa also has an excellent background and working relationship with SAAC.

e. **Heartland Conference, Taylor Stover**, Women’s Soccer, Rogers State University. Taylor was selected by the committee as her background made her the top selection from her conference’s pool of candidates.

f. **Mid-America Intercollegiate Athletics Association, Austin Acosta**, Men’s Track and Field, Southwest Baptist University. Austin was selected based on his strong personal statement, as well as his sport, gender and cultural diversity.
g. Mountain East Conference, **Nicholas Ely**, Baseball, Notre Dame College (Ohio). Nicholas was selected due to the strength of his application and the ability to provide sport diversity. The committee believed he was clearly the top candidate from his conference.

h. Pennsylvania State Athletic Conference, **Casey Monaghan**, Women’s Golf, West Chester University of Pennsylvania. Casey was selected based on her sport diversity, gender diversity, and the strength of her application.

i. Rocky Mountain Athletic Conference, **Josh Shapiro**, Baseball, Colorado Mesa University. Josh was selected due to his strong personal statement, involvement in his institution’s SAAC, and dedication to service.

j. Southern Intercollegiate Athletic Conference, **Tom Johnson**, Men’s Basketball, Central State University. Tom was unanimously selected based on his ability to provide sport, gender, and cultural diversity, involvement with service and his academic performance.

k. Sunshine State Conference, **Kristina Ortiz**, Women’s Golf, Lynn University. Kristina was selected based on her strong application as the committee considered her the clear choice to represent her conference.

On March 20, the Administrative Committee unanimously approved two appointments to the Division II Student-Athlete Advisory Committee, effectively immediately:

1. Central Intercollegiate Athletic Association, **Aja Grant**, Women’s Tennis, Winston-Salem State University. Aja was selected because she brings sport and ethnic diversity to the committee, for her strong personal statement and she has experience in bridging the gap between student-athletes and the general student body at her institution.

2. Northeast-10 Conference, **Colin Biebel**, Men’s Ice Hockey, Saint Michael’s College. Colin was selected for his passion of raising awareness for mental health, his sport diversity in competing in men’s ice hockey, his strong and unique personal statement and he is a double major in two business fields.

On March 23, the Administrative Committee approved a waiver of Bylaw 31.2.1.2 for the University of North Georgia for the sport of women’s outdoor track and field. The institution had inadvertently failed to indicate on the sports sponsorship demographic form that the sport was properly sponsored by the institution.
The division will begin implementing the 10 initiatives that received funding, each of which ties directly to strategic positioning outcome areas in the 2015-21 Division II Strategic Plan (academics and life skills; athletics operations and compliance; diversity and inclusion; game day, conference and national championships; and membership and positioning initiatives). The governance structure will begin annual assessments in spring 2017.

**FOUNDATION FOR THE FUTURE IMPLEMENTATION**

The division will conduct its 10th festival (the third for winter sports) March 8-11. Co-hosted by the Gulf South Conference and the city of Birmingham, the festival will crown champions in men’s and women’s swimming and diving, men’s and women’s indoor track and field, and wrestling, uniquely celebrating the achievements of more than 1,100 DII student-athletes. The festivals continue to provide the only NCAA stage upon which multiple champions are crowned in a single event.

**2017 NATIONAL CHAMPIONSHIPS FESTIVAL**

The division will launch year six of the Division II Coaches Connection program, which uses former coaches to strengthen communication between the coaching constituency and the NCAA governance structure in various sports. Among the Foundation for the Future initiatives is a commitment to expand the program during the next five years. The division also approved funding through Foundation for the Future to build a comprehensive online coaches education program that focuses on legislation and health and safety issues.

**COACHES OUTREACH**

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**MAKE IT YOURS™ ACTIVATION, PHASE 2**

While the initial phase focused on Division II constituents, Phase 2 will look outwardly at ways in which the division can strengthen its position as a high-quality and desirable option for prospective student-athletes and their families to consider when making their college choice.

**BUDGET PRIORITIES: CHAMPIONSHIPS, ACADEMICS, DIVERSITY AND INCLUSION, HEALTH AND SAFETY**

The Division II Planning and Finance Committee approved a new long-range budget that better aligns with the division’s current spending on championships and strategic efforts. The new approach allocates an additional $2.5 million in base budget dollars for enhancements to current or new initiatives. Of that total, $1.5 million will be allocated to championships, with the remaining $1 million targeting academic, inclusion and health and safety initiatives. Committees will work during the coming year to develop proposals that benefit the division collectively.

The new long-range budget allocates an additional $2.5 million for enhancements to current or new initiatives:

- $1.5 million will be allocated to the championships program
- $1 million will target academic, inclusion and health and safety initiatives

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ENHANCEMENT OF THE COMPLIANCE CULTURE

Division II is committed to helping institutions and conferences maintain engaged and functioning compliance operations and providing meaningful educational opportunities. The division will assess the current culture to identify challenges and develop realistic enhancement efforts, including:

► A collaborative partnership with the National Association for Athletics Compliance (NAAC).
► Engaging campus compliance personnel in honest and meaningful discussions about the culture of compliance in Division II.
► Partnering with the membership to identify and address situations in which current policies, procedures and legislation do not realistically align with the resources available on Division II campuses.
► Encouraging a culture of shared responsibility by providing the opportunity for compliance administrators to build relationships with their peers and the NCAA staff at Regional Compliance Seminars and other NCAA events.

HEALTH AND SAFETY

The Presidents Council has committed to fund initiatives to enhance student-athlete health and safety on campus and in the community. Collaborating with the Sport Science Institute, the division will advance nine strategic priorities that have been identified. In addition, with the success of the first Division II-specific APPLE conference in 2015, the division has approved funding to conduct a second one in the fall of 2017.

REGIONALIZATION

The division is reviewing its regionalization policy, which for the past eight years has been a cornerstone of the Division II championship model. Although the 2013 membership census confirmed that regionalization is still the best model for Division II, more than 90 changes to the division’s landscape because of conference alignment or reclassification have affected the composition of various regions since then. Among items to be examined are the contiguous state model, as well as selection modifications to avoid repeat matchups in preliminary rounds.

LEGISLATIVE ITEMS

The Division II governance structure in 2016-17 will continue to review various legislative issues, including financial aid, the non-championship segment, academic misconduct, independent medical care, four-year transfer legislation, and ways to help reduce student-athlete time demands. Pending membership feedback, proposals could be presented at the 2017 or 2018 NCAA Convention.
NCAA Division II Football Preseason Emergency Legislation  
(NCAA Proposal No. EM-2018-1)

Playing and Practice Seasons – Football – Preseason Activities After Five-Day Acclimatization Period – Elimination of Multiple On-Field Practice Sessions on the Same Day

Question and Answer Document  
(Revised: April 3, 2017)

This document contains questions and answers to assist the NCAA Division II membership in its understanding of the application of the emergency legislation.

**Question No. 1:** What is permissible during an on-field practice session, a walk-through and recovery time?

**Answer:** Please see the chart below (see also NCAA Bylaws 17.10.2.3 and 17.10.2.3.1):

<table>
<thead>
<tr>
<th>Duration/Frequency</th>
<th>On-Field Practice Session</th>
<th>Walk-Through</th>
<th>Recovery Time</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>One per day.</td>
<td>One per day.</td>
<td>At least three continuous hours between an on-field practice and a walk-through.</td>
</tr>
<tr>
<td></td>
<td>No longer than three hours.</td>
<td>No longer than one hour.</td>
<td></td>
</tr>
</tbody>
</table>

| Permissible Activities | | |
|------------------------| | Medical treatment. |
| Practice of any kind.  | | Team meals. |
| Simulate plays and alignments with no protective or football related equipment (e.g., helmets, shoulder pads, footballs, blocking sleds). | |

| Impermissible Activities | | |
|-------------------------| | No athletically related activities, including practice of any kind. |
| Practice in any pads.   | | Meetings. |
| Live contact or live contact/thud practice. | | Conditioning. |
| Noncontact/minimal contact practice. | | Weightlifting. |
| Conditioning. | | |

**Question No. 2:** May an institution conduct more than one on-field practice session per day (e.g., two-a-days or three-a-days)?
Answer: No. Only one on-field practice session per day is permitted.

Question No. 3: Are noncontact/minimal contact practices and live contact/thud practices considered on-field practice sessions?

Answer: Yes.

Question No. 4: Is weightlifting considered an on-field practice session?

Answer: Current Division II legislation states that weightlifting is not considered an on-field activity (see Bylaw 17.10.2.3.2). However, the Year-Round Football Practice Contact Recommendations seek to minimize exertion in a second session of activity. For the best interests of student-athlete health and safety, strenuous activities, such as can occur with weightlifting, should be minimized or avoided completely. Institution medical personnel should be consulted about appropriate activities in any second session of activity. (Click here for full consensus recommendations.)

Question No. 5: May an institution conduct a separate walk-through (e.g., no helmet/no pad activities) before or after its one permissible on-field practice?

Answer: Yes. A walk-through (e.g., no helmet/no pad activities), in addition to the one on-field practice, may occur before or after an on-field practice session.

Question No. 6: Must student-athletes be provided with at least three continuous hours of recovery time between an on-field practice session and a walk-through (e.g., no helmet/no pad activities) regardless of the order of the sessions?

Answer: Yes. During the three continuous hours of recovery time, student-athletes may not attend any meetings or engage in physical, athletically related activities (e.g., weightlifting, conditioning). Time spent receiving medical treatment and eating team meals may be included as part of the recovery time.

Question No. 7: When does the three continuous hours of recovery time officially begin?

Answer: When the participating student-athlete is officially released from on-field practice by the coaching staff.

Question No. 8: May an institution divide the team into groups and conduct the on-field practice session for each group at different times, if each student-athlete only has one on-field practice session per day?
**Answer:** Yes.

**Question No. 9:** May a student-athlete participate in separate on-field practice sessions (e.g., defensive back group and wide receiver group), if the total continuous time does not exceed three hours?

**Answer:** Yes, provided the three hours spent in on-field practice (including any breaks) is continuous. For example, it would be permissible for a student-athlete to spend 1 to 2:15 p.m. with the defensive back group, break and then return to on-field practice from 2:30 to 4 p.m. with the wide receiver group. This example is permissible because the total time from the start of on-field practice to the end of on-field practice is three continuous hours or fewer. However, it would not be permissible for a student-athlete to engage in on-field practice with the defensive back group from 1 to 2:30 p.m., break and then return for on-field practice with the wide receiver group from 4 to 5:30 p.m. This example is not permissible because the on-field practice activities do not occur within three continuous hours.

**Question No. 10:** When is it permissible for student-athletes to participate in film review and team meetings?

**Answer:** Any time except during the three-hour recovery period between an on-field practice and a walk-through.
Attached is an emergency proposal. NCAA Proposal No. EM-2018-1 is new for your review in legislative form.
PLAYING AND PRACTICE SEASONS – FOOTBALL – PRESEASON ACTIVITIES
AFTER THE FIVE-DAY ACCLIMATIZATION PERIOD – ELIMINATION OF
MULTIPLE ON-FIELD PRACTICE SESSIONS ON THE SAME DAY

Convention Year: 2018
Effective Date: Immediate
Official Notice Number: EM-2018-1
Source: NCAA Division II Presidents Council (Management Council).
Proposal Category: Emergency
Topical Area: Playing and Practice Seasons
Status: Ready for Consideration by Management Council
Intent: In football, to specify that an institution may not conduct multiple on-field practice sessions on the same day.

Bylaws: Amend 17.10.2.3, as follows:

17.10.2.3 Preseason Activities After Five-Day Acclimatization Period. The remaining preseason practice period shall be conducted as follows:

(a) Following the five-day acclimatization period, institutions may practice in full pads. However, an institution may not conduct multiple on-field practice sessions (e.g., two-a-days or three-a-days) on consecutive days on the same day; and

(b) Student-athletes shall not engage in more than three hours of on-field practice activities on those days during which one practice is permitted per day;

(c) Student-athletes shall not engage in more than five hours of on-field practice activities on those days during which more than one practice is permitted. Any on-field practice activities shall not exceed three hours in length; and

(d) On days that institutions conduct multiple practice sessions, student-athletes must be provided with at least three continuous hours of recovery time between the end of the first practice and the start of the last practice that day. During this time, student-athletes may not attend any meetings or engage in other athletically related activities (e.g., weightlifting); however, time spent receiving medical treatment and eating meals may be included as part of the recovery time.

17.10.2.3.1 Exception – “Walk-Through.” During the preseason practice period, on-field walk-throughs are not considered an on-field activity under Bylaw 17.10.2.3, provided protective equipment (e.g., helmets, shoulder pads) is not worn, equipment related to football (e.g., footballs, blocking sleds) is not used and conditioning activities do not occur. The walk-through shall not last longer than one hour and may only be conducted on days in which one practice is permitted. Further, student-athletes must be provided with at least three continuous hours of recovery time between the on-field practice and the walk-through. During this recovery time, student-athletes may not attend any
meetings or engage in other athletically related activities, including weightlifting; however, time spent receiving medical treatment and eating meals may be included as part of the recovery time.

[17.10.2.3.2 unchanged.]

**Additional Information:** Recovery is multi-dimensional, and proper recovery not only decreases the risk of exertional heat illness and overuse injuries, but also plays an important role in decreasing the risk of exertion after repetitive head impact exposure or possible concussion. In this regard, football is different from other sports in which an initial practice does not involve potential repetitive head impact or concussion. Thus, the benefit of improved conditioning and technique mastery from two-a-day practices must be mitigated by the increased risk of catastrophic injury and concussion. Importantly, walk-throughs do not include any conditioning activities. This change is necessary in light of the Interassociation Consensus: Year-Round Football Practice Contact for College Student-Athletes Recommendations. Current legislation that allows for more than one on-field practice session per day during the preseason practice period should be removed because it is contradictory to the practice contact recommendations.

**Budget Impact:** Possible increase in institutional budgets due to additional days in the preseason.

**Student-Athlete Impact:** Football student-athletes would not engage in multiple practice sessions on a day during the preseason practice period.

**Review History:** TBD
Attached are the noncontroversial proposals. Proposal Nos. NC-2018-3, NC-2018-4, NC-2018-5 and NC-2018-6 are new for you to review in legislative form. These proposals have been approved by the NCAA Division II Management Council in concept but have yet to be approved in legislative form.

The Management Council has determined, pursuant to NCAA Constitution 5.3.1.1.1, that the following proposals are noncontroversial and necessary to promote the normal and orderly administration of the Association's legislation.

The Management Council, by a three-fourths majority of its members present and voting, shall have the authority to adopt noncontroversial amendments. Proposals that are ratified by the Management Council shall be effective as of the date the proposal is posted on LSDBi. Once ratified, the proposals will be submitted by the Management Council as legislation at the 2018 NCAA Convention.
Noncontroversial Legislation

**Title:** ELIGIBILITY -- TRANSFER REGULATIONS -- TWO-YEAR COLLEGE TRANSFERS -- ELIGIBILITY FOR COMPETITION, PRACTICE AND ATHLETICS AID -- ALL OTHERS QUALIFIERS, PARTIAL QUALIFIERS AND NONQUALIFIERS -- ENGLISH, MATH AND SCIENCE CREDIT HOURS -- CREDIT HOURS EARNED WHILE ENROLLED PART TIME AT A PREVIOUS INSTITUTION

**Convention Year:** 2018

**Effective Date:** Immediate

**Proposal Number:** NC-2018-1

**Source:** NCAA Division II Management Council (Academic Requirements Committee).

**Category:** Noncontroversial

**Topical Area:** Eligibility

**Status:** Ready for Ratification Convention Vote

**Intent:** To permit a student-athlete who earned transferable English, math or science credits while enrolled part time at a previous two-year or four-year institution to use those credit hours to satisfy the two-year college transfer English, math and science credit-hour requirements.

**Bylaws:** Amend 14.5.4.3, as follows:

14.5.4.3 Eligibility for Competition, Practice and Athletics Aid -- All Other Qualifiers, Partial Qualifiers and Nonqualifiers. A transfer student from a two-year college is eligible for competition, practice and athletics aid during the first academic year in residence at the certifying institution, provided:

- [14.5.4.3-(a) through 14.5.4.3-(b) unchanged.]
- (c) The student-athlete has satisfactorily completed the following transferable credit-hour requirements:
  - (1) Six semester or eight quarter hours of English;
  - (2) Three semester or four quarter hours of math; and
  - (3) Three semester or four quarter hours of natural or physical science; Remedial credit hours may not be used to satisfy these requirements.

A transfer student may use transferable English, math and science credits earned while enrolled full time or part time at a previous two-year or four-year institution to satisfy these requirements.

- [14.5.4.3-(d) unchanged.]
- [14.5.4.3.1 through 14.5.4.3.4 unchanged.]

**Additional Information:**

Current legislation does not permit a two-year college transfer student to use credits earned while enrolled part time at a previous two-year or four-year institution to meet the English, math and science credit-hour requirements at the certifying institution. This change would prevent student-athletes from having to retake courses they have already successfully completed while part time at a previous two-year or four-year institution to satisfy the two-year college transfer requirements.

**Review History:**

- Oct 18, 2016: Approved in Concept - Management Council
- Sep 8, 2016: Recommends Approval - Academic Requirements Committee
- Jan 18, 2017: Approved in Legislative Format - Management Council
Title: AWARDS AND BENEFITS -- EXPENSES PROVIDED BY THE INSTITUTION FOR PRACTICE AND COMPETITION -- EXCEPTION -- PRACTICE PARTNER AT THE NCAA DIVISION II WRESTLING CHAMPIONSHIP

Convention Year: 2018

Effective Date: Immediate

Proposal Number: NC-2018-2

Source: NCAA Division II Management Council (Legislation Committee).

Category: Noncontroversial

Topical Area: Awards and Benefits

Status: Ready for Ratification Convention Vote

Intent: In wrestling, to specify that an institution may provide actual and necessary expenses to an eligible student-athlete who was not selected for the NCAA Division II Wrestling Championship to serve as a practice partner for a student-athlete who was selected for championship participation.

Bylaws: Amend 16.8.1, as follows:

16.8.1 Permissible. An institution, conference or the NCAA may provide actual and necessary expenses to a student-athlete to represent the institution in practice and competition (including expenses for activities/travel that are incidental to practice or competition). In order to receive competition-related expenses, the student-athlete must be eligible for competition. [D]

16.8.1.1 Exception -- Practice Partner at the NCAA Division II Wrestling Championship. In wrestling, an institution may provide actual and necessary expenses to an eligible student-athlete not selected for the NCAA Division II Wrestling Championship, to serve as a practice partner for a student-athlete who was selected for championship participation.

[16.8.1.1 through 16.8.1.2 renumbered as 16.8.1.2 through 16.8.1.3, unchanged.]

Additional Information:

Current legislation permits an institution to provide actual and necessary expenses to a student-athlete for competition, provided the student-athlete is eligible for competition. If a wrestling student-athlete is not selected for participation in the championship, the institution cannot provide expenses for the student-athlete to attend the event and serve as a practice partner for a teammate who was selected. This change will enhance student-athlete well-being by allowing the selected student-athlete to continue practicing with a teammate with whom he has practiced throughout the academic year on-site in preparation for the championship.

Review History:

Jan 30, 2017: Approved in Legislative Format - Administrative Committee

Jan 18, 2017: Approved in Concept - Management Council

Nov 8, 2016: Recommends Approval - Legislation Committee
Title: ORGANIZATION -- DIVISION II PRESIDENTS COUNCIL -- DUTIES AND RESPONSIBILITIES -- WAIVER AUTHORITY

Convention Year: 2018

Effective Date: Immediate

Proposal Number: NC-2018-3

Source: NCAA Division II Presidents Council.

Category: Noncontroversial

Topical Area: Organization

Status: Ready for Consideration by Management Council

Intent: To specify that the Presidents Council shall have the authority to grant relief from the application of legislation in circumstances in which significant values are at stake or the use of the regular legislative process is likely to cause significant harm or hardship to the Association or the Division II membership because of the delay in its effective date.

Bylaws: Amend 4.3.2, as follows:

4.3.2 Duties and Responsibilities. The Presidents Council shall:

[4.3.2-(a) through 4.3.2-(e) unchanged.]

(f) Sponsor Division II legislation or grant relief from the application of legislation in circumstances in which significant values are at stake or the use of the regular legislative process is likely to cause significant harm or hardship to the Association or the Division II membership because of the delay in its effective date:

[4.3.2-(g) through 4.3.2-(s) unchanged.]

[4.3.2.1 through 4.3.2.2 unchanged.]

Additional Information:

Currently, the Presidents Council may adopt legislation in circumstances in which significant values are at stake or the use of the regular legislative process is likely to cause significant harm or hardship to the Association or the Division II membership because of the delay in its effective date. However, it is not clear whether the Council has the authority to grant relief from the normal application of legislation in the form of a waiver. The NCAA Division II Committee for Legislative Relief has the authority to grant waivers of the application of legislation on a showing of sufficient basis; however, there may be instances in which the Council must resolve a matter in which significant values are at stake to the Association or the Division II membership and it should have the authority to determine the most appropriate course of action.

Review History:

Jan 19, 2017: Recommends Approval - Presidents Council
Title: RECRUITING --FOUR-YEAR COLLEGE PROSPECTIVE STUDENT-ATHLETES -- PERMISSION TO CONTACT -- DISCONTINUED SPORT EXCEPTION

Convention Year: 2018

Effective Date: Immediate

Proposal Number: NC-2018-4

Source: NCAA Division II Management Council (Legislation Committee).

Category: Noncontroversial

Topical Area: Recruiting

Status: Ready for Consideration by Management Council

Intent: To specify that permission to contact is not required for a student-athlete at an institution that indicates through public announcement that the student-athlete’s sport will be discontinued.

Bylaws: Amend 13.1.1.2, as follows:

13.1.1.2 Four-Year College Prospective Student-Athletes. An athletics staff member or other representative of the institution’s athletics interests shall not make contact with the student-athlete of an NCAA institution, directly or indirectly, without first obtaining the written permission of the first institution’s athletics director (or an athletics administrator designated by the athletics director) to do so, regardless of who makes the initial contact. If permission is not granted, the second institution shall not encourage the transfer and shall not provide athletically related financial assistance to the student-athlete until the student-athlete has attended the second institution for one academic year. If permission is granted to contact the student-athlete, all applicable NCAA recruiting rules apply. (See Bylaw 13.1.6 for legislation regarding contacts and Bylaw 13.1.3.1 for legislation regarding telephone calls.) If an institution receives a written request from a student-athlete to permit another institution to contact the student-athlete about transferring, the institution shall grant or deny the request within 14 consecutive calendar days of receipt of the request. If the institution fails to respond to the student-athlete’s written request within 14 consecutive calendar days, permission shall be granted by default and the institution shall provide written permission to the student-athlete. Permission to contact is not required for a student-athlete at an NAIA institution; however, the Division II institution’s director of athletics (or an individual designated by the director of athletics) must send notification of recruitment to the NAIA institution prior to contact with an NAIA student-athlete. [D]

[13.1.1.2.1 through 13.1.1.2.4 unchanged.]

13.1.1.2.5 Discontinued Sport Exception. Permission to contact is not required for a student-athlete at an institution that indicates through public announcement that the student-athlete’s sport will be discontinued.

Additional Information:

Current legislation requires permission to contact to be granted by a student-athlete’s current institution, even if the institution has announced an intent to discontinue the student-athlete’s sport. The discontinued/nonsponsored sport exception to the four-year college transfer legislation permits a student-athlete to transfer and be immediately eligible once their institution publicly announces that the student-athlete’s sport will be discontinued. This change will streamline the transfer process for student-athletes during a challenging time and ensure that the next institution can provide athletics aid to any student-athlete who seeks to transfer because of their sport being discontinued.

Review History:

Nov 8, 2016: Recommends Approval - Legislation Committee

Jan 18, 2017: Approved in Concept - Management Council
Title: FINANCIAL AID -- GENERAL PRINCIPLES -- INSTITUTIONAL FINANCIAL AID PERMITTED -- EXCEPTION TO ATTEND ANOTHER INSTITUTION

Convention Year: 2018

Effective Date: Immediate

Proposal Number: NC-2018-5

Source: NCAA Division II Management Council (Legislation Committee).

Category: Noncontroversial

Topical Area: Financial Aid

Status: Ready for Consideration by Management Council

Intent: To specify that a student-athlete who receives a progress-toward-degree waiver of the full-time enrollment requirement to attend another institution may also receive institutional financial aid.

Bylaws: Amend 15.01.1, as follows:

15.01.1 Institutional Financial Aid Permitted. A student-athlete may receive scholarships or educational grants-in-aid administered by (see Bylaw 15.02.1) an educational institution that do not conflict with the governing legislation of this Association, only when the student-athlete attends that institution, except when otherwise authorized by NCAA legislation. (See Bylaws 16.3, 16.4 and 16.12.)

15.01.1.1 Exception to Attend Another Institution. A student-athlete who receives a progress-toward-degree waiver of the full-time enrollment requirement (see Bylaw 14.1.7) to attend another institution (e.g., medical school, nursing program) may receive institutional financial aid.

Additional Information:

Annually, the NCAA academic and membership affairs staff receives waivers for student-athletes seeking to enroll in a professional program (e.g., medical school, nursing program) at a second institution. Currently, these student-athletes require two waivers to be approved. First, a progress-toward-degree waiver of the full-time enrollment requirement must be approved. If that waiver is approved, the institution must submit a legislative relief waiver to provide athletics aid during the term(s) of attendance at the second institution. The legislative relief waivers are routinely approved based on the approval of the progress-toward-degree waiver. Establishing an exception to the financial aid legislation to permit an institution to award institutional aid to a student-athlete attending another institution in this limited instance would reduce bureaucracy for the institution and the involved student-athlete.

Review History:

Nov 8, 2016: Recommends Approval - Legislation Committee

Jan 18, 2017: Approved in Concept - Management Council
Title: CHAMPIONSHIPS AND POSTSEASON FOOTBALL -- ELIGIBILITY FOR CHAMPIONSHIPS -- AMATEUR-STATUS CERTIFICATION

Convention Year: 2018

Effective Date: Immediate

Proposal Number: NC-2018-6

Source: NCAA Division II Management Council (Legislation Committee).

Category: Noncontroversial

Topical Area: Championships/Postseason Events

Status: Ready for Consideration by Management Council

Intent: To eliminate the legislation associated with the amateur-status affidavits for any NCAA championship or football bowl contest.

Bylaws: Amend 18.4.1, as follows:

18.4.1 Student-Athlete Eligibility. To be eligible for NCAA championships, a student-athlete shall meet all applicable individual-eligibility requirements set forth in NCAA legislation. The general and academic eligibility requirements are set forth in detail in Bylaw 14.

[18.4.1.1 through 18.4.1.3 unchanged.]

18.4.1.4 Amateur-Status Certification. If requested by the Championships Committee, the student-athlete shall certify his or her amateur standing under the provisions of Bylaw 12 by signing an affidavit that is administered by the chair of the games committee and taken on a form prescribed by the Championships Committee.

[18.4.1.5 renumbered as 18.4.1.4, unchanged.]

Additional Information:

The legislation associated with the amateur-status affidavits was adopted in 1976, at a time when the eligibility standards for regular-season and championship competition were different. The standards are now the same for regular-season and championship competition and institutions are expected to monitor and enforce such standards at all times. This change is also consistent with changes previously adopted in Division I.

Review History:

Nov 8, 2016: Recommends Approval - Legislation Committee

Jan 18, 2017: Approved in Concept - Management Council
Attached are legislative drafts of interpretations issued by the NCAA Division II Management Council, Legislation Committee and Interpretations Subcommittee of the NCAA Division II Legislation Committee that have been recommended for incorporation into the NCAA Division II Manual. NCAA Proposal Nos. I-2018-1 and I-2018-2 were previously reviewed and approved by the Management Council in legislative format.

Once ratified, the proposals will be submitted by the Management Council as legislation at the 2018 NCAA Convention.
Title: ELIGIBILITY -- GENERAL ELIGIBILITY REQUIREMENTS -- ADMISSION AND ENROLLMENT -- APPLICATION OF ADMISSIONS REQUIREMENT FOR GRADUATE STUDENTS

Convention Year: 2018

Effective Date: Immediate

Proposal Number: I-2018-1

Source: NCAA Division II Management Council (Academic Requirements Committee).

Topical Area: Eligibility

Category: Incorporation

Status: Ready for Ratification Convention Vote

A. Bylaws: Amend 14.1.6, as follows:

14.1.6 Admission and Enrollment.

14.1.6.1 Admission. A student-athlete shall not represent an institution in intercollegiate athletics competition, unless the student-athlete has been admitted as a regularly enrolled, degree-seeking student in accordance with the regular, published entrance requirements of that institution.

14.1.6.1.1 Graduate Student Exception. A nonmatriculating, nondegree seeking graduate student may represent an institution in intercollegiate athletics competition, provided all other eligibility requirements are satisfied (e.g., enrolled full time, in good academic standing).

B. Bylaws: Amend 14.1.8, as follows:

14.1.8 Graduate Student/Postbaccalaureate/Second Baccalaureate Participation. A student-athlete who is enrolled in a graduate or professional school of the institution he or she previously attended as an undergraduate (regardless of whether the individual has received a United States baccalaureate degree or its equivalent), a student-athlete who is enrolled and seeking a second baccalaureate or equivalent degree at the same institution, or a student-athlete who has graduated and is continuing as a full-time student at the same institution while taking course work that would lead to the equivalent of another major or degree as defined and documented by the institution, or a nonmatriculating, nondegree seeking graduate student who satisfies all eligibility requirements (e.g., enrolled full time, in good academic standing), may participate in intercollegiate athletics, provided the student has eligibility remaining and such participation occurs within the applicable 10-semester/15-quarter period set forth in Bylaw 14.2 (see Bylaw 14.1.7.1.7.4).

[14.1.8.1 through 14.1.8.3 unchanged.]

Additional Information:

Incorporating the September 8, 2016, official interpretation into the Manual will clarify the application of the legislation regarding admissions requirements for graduate student-athletes.

Review History:

Sep 8, 2016: Recommends Approval - Academic Requirements Committee

Jan 18, 2017: Approved in Legislative Format - Management Council

Oct 18, 2016: Approved in Concept - Management Council
Title: ELIGIBILITY -- PROGRESS-TOWARD-DEGREE REQUIREMENTS -- DESIGNATION OF DEGREE PROGRAM -- APPLICATION OF PROGRESS-TOWARD-DEGREE REQUIREMENTS WHEN CERTIFYING DESIGNATION OF DEGREE PROGRAM

Convention Year: 2018
Effective Date: Immediate
Proposal Number: I-2018-2
Source: NCAA Division II Management Council (Academic Requirements Committee).
Topical Area: Eligibility
Category: Incorporation
Status: Ready for Ratification Convention Vote

Bylaws: Amend 14.4.3.6, as follows:

14.4.3.6 Designation of Degree Program. A student-athlete shall designate a program of studies leading toward a specific baccalaureate degree at the certifying institution by the beginning of the third year of enrollment (fifth semester or seventh quarter) and thereafter shall make progress toward that specific degree. This provision shall be applicable to the eligibility not only of a continuing student, but also of a transfer student from a four-year or two-year collegiate institution who is entering his or her third year of collegiate enrollment, even if the student has not yet completed an academic year in residence or used a season of eligibility in a sport at the certifying institution. An institution shall not incur a violation if a student-athlete fails to designate a degree program prior to his or her third year of enrollment (fifth semester or seventh quarter), provided the student-athlete designates a degree prior to competing. Designation of a specific baccalaureate degree program may be accomplished by: [D]

[14.4.3.6-(a) through 14.4.3.6-(b) unchanged.]

[14.4.3.6.1 unchanged.]

Additional Information:
Incorporating the September 8, 2016, official interpretation into the Manual will clarify the application of the legislation regarding the timing of the required designation of a degree.

Review History:
Jan 18, 2017: Approved in Legislative Format - Management Council
Sep 8, 2016: Recommends Approval - Academic Requirements Committee
Oct 18, 2016: Approved in Concept - Management Council
MEMORANDUM

February 17, 2017

TO: NCAA Division II Management Council.

FROM: Stephanie Quigg Smith
        Director of Academic and Membership Affairs for Division II

Karen Wolf
        Associate Director of Academic and Membership Affairs for Division II.


This is to recommend that the NCAA Division II Management Council approve the inclusion of the legislative proposals approved in legislative format and in concept at the April 2017 Management Council meeting into the 2017-18 NCAA Division II Manual. Due to the timeline of publication of the 2017-18 Manual, the inclusion of these proposals requires official action of the Management Council prior to their appearance in the Official Notice “blue pages” at the 2018 NCAA Convention. The NCAA staff recommends such action. [Note: These proposals are included in the Management Council’s running supplements for the 2017 calendar year and will appear in the “blue pages” of the 2018 NCAA Convention Division II Official Notice (e.g., noncontroverisal legislation).]

Each proposal (unless otherwise noted) has an immediate effective date and the proposal(s) adopted in legislative format is effective subsequent to adjournment of the April Management Council meeting and is binding between the 2017 and the 2018 Conventions. If, at the 2018 Convention, the membership pulls a proposal in the “blue pages” of the Official Notice for membership vote and the proposal is defeated, it will not be placed in the 2018-19 Manual.

SQS/KW:jcw
ACTION ITEMS.

1. Legislative Items.

   a. Noncontroversial Legislation – NCAA Bylaw 14.4.3.7.11 – Eligibility – Progress-Toward-Degree Requirements – Eligibility for Competition – Regulations for Administration of Progress-Toward-Degree – Cooperative Educational, Work Experience and Study-Abroad Programs – Adjustment of Progress-Toward-Degree Requirements.

      (1) Recommendation. Adopt noncontroversial legislation to amend Bylaw 14.4.3.7.11 (cooperative educational, work experience and study-abroad programs) to specify that the progress-toward-degree requirements for a student-athlete who participates in a cooperative educational, work experience or study-abroad program may be adjusted to require completion of 12 hours per term of actual attendance in traditional coursework.

      (2) Effective Date. August 1, 2017, for certifications of progress toward degree for fall 2017 and thereafter.

      (3) Rationale. Current legislation provides an exception to the nine-semester/eight-quarter hour requirement for a student-athlete participating in a cooperative exchange, work experience or study-abroad program. However, the legislation does not include an adjustment to meet the necessary annual credit-hour requirements (Bylaws 14.4.3.3 and 14.4.3.4). As a result, while enrollment in one of the programs eliminates the need to meet the term-by-term credit-hour requirement (Bylaw 14.4.3.2), it can create a deficiency for student-athletes who are required to earn 18 hours of degree applicable credit during the regular academic year and 24-hours of degree applicable credit annually. This places a burden on the student-athlete to earn the necessary academic year and annual credit-hour requirements without the use of potential credits earned during that term, and a burden on the institution if a waiver needs to be filed as a result.

      (4) Estimated Budget Impact. None.

      (5) Student-Athlete Impact. Student-athletes who participate in a cooperative exchange, work experience or study-abroad program will only have to complete 12 hours per term of actual attendance in traditional coursework to meet progress-toward-degree requirements.
b. **Noncontroversial Legislation - Bylaws 14.5.4.2 and 14.5.4.3 – Two-Year College Transfers – Grade-Point Average Requirement – Calculation of Grade-Point Average – Transferable Degree Credit.**

(1) **Recommendation.** Adopt noncontroversial legislation to amend Bylaws 14.5.4.2 (eligibility for competition, practice and athletics aid – qualifier with no four-year college attendance and only one term of attendance at a two-year college) and 14.5.4.3 (eligibility for competition, practice and athletics aid – all other qualifiers, partial qualifiers and nonqualifiers) to clarify that the 2.200 minimum grade-point average required for purposes of meeting the two-year college transfer legislation must be calculated based on transferable degree credit.

(2) **Effective Date.** August 1, 2017.

(3) **Rationale.** Current legislation requires that a student-athlete who transfers from a two-year institution presents a cumulative 2.200 grade-point average to gain access to competition. The use of the word “cumulative” creates an assumption that all credits earned at the previous institution may be used in the calculation. However, only credits in courses that transfer into the Division II institution shall be considered in calculating the grade-point average (Bylaw 14.5.4.5.3.2). This change would reduce confusion about the proper calculation of the grade-point average to meet the two-year college transfer requirements.

(4) **Estimated Budget Impact.** None.

(5) **Student-Athlete Impact.** None.

c. **Noncontroversial Legislation - Bylaw 21.8.5.1 – Committees – Division II Committees – Division II General Committees – Academic Requirements Committee – Duties – Interpretive Authority.**

(1) **Recommendation.** Adopt noncontroversial legislation to amend Bylaw 21.8.1.5.1 (duties) to provide interpretive authority over academic bylaws, including incorporations of interpretations into the NCAA Division II Manual, to the NCAA Division II Academic Requirements Committee.

(2) **Effective Date.** Immediate.
(3) **Rationale.** Current legislation does not grant the Academic Requirements Committee interpretive authority. Interpretive authority for all Division II-specific legislation rests exclusively with the NCAA Division II Legislation Committee. This change would give the Academic Requirements Committee interpretive authority for academic bylaws, including incorporations of those interpretations in the Division II Manual.

(4) **Estimated Budget Impact.** None.

(5) **Student-Athlete Impact.** None.

d. **Incorporation of Interpretation into the Division II Manual.**

(1) **Recommendation.** To incorporate the following official interpretation into the Division II Manual:

**Definition of Good Academic Standing**

The Academic Requirements Committee recommended that the [NCAA] Council issue an interpretation of Bylaws 14.01.1 and 14.02.5 to specify that the definition of good academic standing applied to student-athletes shall be a standard at least as demanding as the minimum standard applied to all students in order to participate in extracurricular activities at that institution.

It was VOTED

“That the [NCAA] Council issue an interpretation consistent with the committee's recommendation.”

(2) **Effective Date.** Immediate.

(3) **Rationale.** Incorporating the August 9, 1995, official interpretation into the Manual will clarify the application of good academic standing when institutional policy grants students who are not in good academic standing (e.g., probation) access to extracurricular activities.

(4) **Estimated Budget Impact.** None.

(5) **Student-Athlete Impact.** Student-athletes who are not in good academic standing (e.g., probation) will have the same access to extracurricular activities, such as athletics, as the general student body.
2. Nonlegislative Items.
   
   • None.

INFORMATIONAL ITEMS.

1. Review of Four-Year College Transfer Requirements. The committee continued a comprehensive review and discussion regarding the current four-year college transfer legislation. The committee reviewed NCAA Division II Academic Success Rate (ASR) and NCAA Division II Academic Performance Census (APC) data on four-year college transfer student-athletes and feedback on the current legislation from the NCAA Division II Student-Athlete Advisory Committee. The committee agreed that no legislative changes are necessary at this time.

2. Update on Review of the NCAA Division II Degree-Completion Award Criteria and Process. The committee received a report on the status of the project to review the Degree-Completion Award program. The NCAA Division II Degree-Completion Program Working Group held a teleconference in December 2016 and will meet in person in March 2017 to review the application process, award criteria and limits, and the results of membership and award recipient surveys. Staff noted that all aspects of the program are subject to modification.

3. Discussion of NCAA Academic Portal Status and Deadline Extension. The committee reviewed the timeline for the opening of the Academic Portal, which replaced the NCAA Division II Academic Tracking System in 2016-17 as the web application for submitting APC data. The opening of the Academic Portal was delayed until February 6, 2017, due to technical difficulties, and in October 2016, the NCAA Division II Management Council approved extending the data-submission deadline until July 1, 2017, for this academic year only. The committee noted that due to the new deadline, the penalty for an institution’s failure to submit APC data would not apply to the enhancement fund distribution in March 2017 [see Constitution 3.3.4.15 (academic performance census – failure to submit)]. However, the committee further agreed that an institution’s failure to submit APC data by either July 1, 2017, or in fall 2017, will impact the enhancement fund distribution in March 2018. In addition, after being briefed on shortcomings of APC data in recent analyses for governance committees, the committee discussed the potential ramifications of requiring institutions to submit data annually on all student-athletes, including those who have graduated, instead of only those in the ASR cohort. The committee agreed to revisit the issue during its summer teleconference.
4. **Discussion of SAT Operational Review.** The committee reviewed the operational approach approved by the Management Council in October 2016 for using test scores from the redesigned SAT to certify initial eligibility and evaluate waivers for the 2017-18 academic year. The research staff anticipates that it will take about two years to gather enough data to conduct a test-score validity study that may result in revisions to the initial-eligibility sliding scales. The committee will revisit the issue to determine the appropriate operational process for the 2018-19 academic year and beyond at a future meeting.

5. **Update on Academic Research Data.** The committee received a report on Division II federal graduation rate and ASR data released in November 2016. Research staff presented data on trends in the federal rate and ASR among African-American male student-athletes, which have declined over the past six years, but cannot readily be explained by the academic data that are available. The committee agreed to revisit the issue after the next cycle of data are released in fall 2017.

6. **Review of Data on Progress-Toward-Degree Waivers Related to NCAA Division II Path-to-Graduation Legislative Changes.** Division II adopted the Path-to-Graduation legislative package regarding progress toward degree and two-year college transfers with an effective date of August 1, 2016. The committee reviewed the progress-toward-degree and two-year college transfer waiver statistics for the first half of the 2016-17 academic year, compared to the previous year (July 1 through January 31). Two-year college transfer waiver requests were up 19 percent from the previous year, and progress-toward-degree waiver requests were up 28 percent. Staff reported that, despite the increases, waiver requests are still at a manageable level.

7. **Update on 2017 NCAA Convention Proposals That Impact Eligibility or Were Sponsored by the Committee and the Division II Philosophy Statement.** The committee reviewed one 2017 NCAA Convention proposal that impacts student-athlete eligibility and one proposal that amended the Division II philosophy statement. Specifically, the committee discussed concerns about whether the subject of academics is prominent enough in the amended statement. The committee agreed that no modifications to the philosophy statement are necessary at this time.

8. **Discussion on Timing of Certification for a Change of Degree.** The committee discussed the application of the timing of certification when a student-athlete changes his/her degree program after the academic year. Current legislation allows all credits earned before the change to be certified under the previous degree requirements and all credits earned from the time of the change to be certified under the new degree requirements (Bylaw 14.4.3.7.7). An official interpretation from August 25, 1994, permits credits earned during the previous academic year, applicable to the degree previously sought, to be used in the certification. The committee confirmed the August 25, 1994, official interpretation.
9. **Discussion Regarding the Nonrecruited Student Exception in Progress-Toward-Degree and Transfer Legislation.** The committee discussed whether a legislative change is appropriate to align the requirements of the nonrecruited exceptions in progress-toward-degree and transfer legislation. Student-athletes who transfer to a four-year institution using the nonrecruited student exception would not also be able to access the similar exception to waive the progress-toward-degree requirement on transfer (Bylaw 14.4.3.2.1). The committee agreed that no legislative changes are necessary at this time.

10. **Issuance of Official Interpretations.** The committee issued the following official interpretations, which are updates of previous interpretations, due to Path-to-Graduation legislative changes.

    a. **Student-Athlete Who Changes Designated Degree Program After Completion of the Academic Year (II)**

   The Academic Requirements Committee confirmed that a student-athlete who changes his or her designated degree program after the conclusion of the academic year may meet the academic year and annual credit-hour requirements only if the credits earned during the previous academic year are acceptable toward the degree previously sought during that year.

   [References: Bylaws 14.4.3.3 (credit hours earned during the regular academic year) and 14.4.3.4 (annual credit-hour requirement); and an official interpretation (Reference: 8/25/1994, Item No. 7), which has been archived]

    b. **Transfer Student Who Fulfills a Residence Requirement at the Certifying Institution with Enrollment in Nonconsecutive Terms (II)**

   The Academic Requirements Committee confirmed a student-athlete who fulfills a residence requirement by enrolling in nonconsecutive terms (e.g., fall terms of consecutive academic years, while missing the interim spring term), must meet all applicable progress-toward-degree requirements prior to competing in the semester following fulfillment of the residence requirement.

   [References: Bylaws 14.4.3.2 (term-by-term credit-hour requirement), 14.4.3.3 (credit hours earned during the regular academic year), 14.4.3.4 (annual credit-hour requirement) and 14.4.3.5 (fulfillment of minimum grade-point average requirements); and an official interpretation (Reference: 2/8/2010, Item No. 7-b), which has been archived.]
c. **Use of Credit Hours Earned During Part-Time Enrollment at Another Institution while Enrolled Full Time at the Certifying Institution (II)**

The Academic Requirements Committee confirmed that a student-athlete, who enrolls as a part-time student in a course(s) at another institution (e.g., traditional, extension, online, correspondence) after the beginning of the certifying institution's semester or quarter, and such course(s) is not completed until after the certifying institution's semester or quarter has ended, may not use these credit hours to satisfy the nine-hour rule but may use the credit hours to satisfy the 18/27-hour rule and/or the 24/36-hour rule. To be counted in the 18/27-hour minimum number of semester or quarter hours required for progress toward degree during the regular academic year, the course(s) must have been completed during the time beginning with the opening of the certifying institution's fall term and concluding with the certifying institution's spring commencement.

[References: Bylaws 14.4.3.2 (term-by-term credit-hour requirement), 14.4.3.3 (credit hours earned during the regular academic year) and 14.4.3.4 (annual credit-hour requirement); and an official interpretation (Reference: 7/24/2007, Item No. 1), which has been archived.]

d. **Eligibility - Enrollment as Full-Time Student During Portion of Term (II)**

The Academic Requirements Committee confirmed that a student-athlete who enrolls at any point during a term as a full-time student may use credit hours earned during that term to meet the nine/eight-hour, 18/27-hour and 24/36-hour credit requirements.

[References: Bylaws 14.4.3.2 (term-by-term credit-hour requirement); 14.4.3.3 (credit hours earned during the regular academic year); and 14.4.3.4 (annual credit-hour requirement); and an official interpretation (Reference: 1/20/1994, Item No. 4), which has been archived.]

e. **Calculation of Transferable Credit – Term-by-Term Credit-Hour Requirement – Transfer Students (II)**

The Academic Requirements Committee confirmed that when certifying the term-by-term credit-hour requirement for a transfer student-athlete, the certifying institution may calculate the hours based on the earned transferable credit hours as they appear on the previous institution's transcript, rather than converting the transferable credit hours to the certifying institution. For example, a transfer student-athlete who attends a college using a quarter system and completes eight-quarter hours of transferable credit in the previous academic term satisfies the term-by-term credit-hour requirement for transfer students, even though the eight-quarter hours convert to 5.33-semester hours pursuant to the certifying institution's conversion formula.
11. Discussion on Institutional Limits on Transferable Credits for Two-Year Transfers.
The committee discussed the application of the two-year college transferable credit-hour requirement when institutional policy limits the number of transferable degree credits. Current legislation requires a two-year college transfer to earn an average of at least 12-semester or 12-quarter hours accepted toward any baccalaureate degree program at the certifying institution for each full-time term of enrollment. An official interpretation [Reference: 12/16/05, Item No. 6] pertaining to four-year college transfers and the one-time transfer exception permits a student-athlete to meet the credit-hour requirement even if the institutional policy limits the maximum number of transferable degree credits toward any of its degree programs, provided that the courses in question would have otherwise transferred and been accepted as degree credit. Staff has used this interpretation to provide flexibility to two-year college transfers who are unable to meet two-year college requirements due to an institutional limitation on the overall number of credits transferring into the institution. The committee recommended that a more restrictive staff interpretation [Reference: 7/22/92] be archived and that the Management Council issue the following official interpretation:

Credit-Hour Requirement for Two-Year College Transfers – Institutional Limits on Transferable Credits (II)

The Academic Requirements Committee determined a two-year college transfer is able to meet the transferable credit-hour requirement, even if the certifying institution is limited in accepting a maximum number of transferable degree credits toward any of its baccalaureate degree programs, and that number of accepted degree credits is less than the number of transferable credits that the student-athlete is required to transfer based on the number of full-time terms attended. Institutional policy designed to limit the maximum number of transferable credits will not prevent the student-athlete from meeting applicable two-year college transfer requirements, provided the student-athlete has satisfactorily completed enough, normally transferable, degree credits acceptable toward any baccalaureate degree program to satisfy two-year college transfer requirements.

[References: Division II Bylaws 14.5.4.2 and 14.5.4.2; official interpretation (12/16/2005, Item Ref. 6); and a staff interpretation (7/22/1992, Item Ref. a), which has been archived.]
12. **Review of University of Mary - Nontraditional Academic Calendar.** The committee reviewed the academic calendar of a University of Mary program that offers more summer courses for students seeking to graduate at an accelerated rate. Under the program, summer becomes a regular academic term, and student-athletes would use a full-time enrollment term during each summer unless they took part-time hours, which would increase the credit burden during other terms. The committee requested that staff seek more information from the institution on its certification schedule and agreed to revisit the issue during its summer teleconference.

13. **Update on Communications Outreach to Incoming Student-Athletes.** The committee received a report on a national office initiative to communicate the value of intercollegiate athletics to student-athletes. The initiative includes sending materials designed to build affinity for college athletics to prospective student-athletes after they are certified as qualifiers by the NCAA Eligibility Center.

14. **Update on NCAA Division II Foundation for the Future Initiatives.** The committee received a progress report on programs funded through the Foundation for the Future initiative. Development of a comprehensive online coaches’ education program that will deliver legislative and health and safety related content to NCAA Division II coaches will begin in March 2017. In addition, funding has been disbursed to the conference offices to support academics, branding, officiating and broadcasting efforts. Also, the first phase of the review of academic data currently gathered in Division II is on schedule to be completed and presented to the committee in September 2017.

15. **Update on Division II Educational Initiatives.** The committee received an update on the planning and development of educational programs and materials for the Division II membership. During the 2016-17 academic year, the number of Regional Compliance Seminars nearly doubled, and a new webpage will highlight resources and updates to the current online education resource center.

16. **Review of the NCAA International Student Records Committee Report.** The committee received a report from the International Student Records Committee meeting conducted in October 2016.

17. **Review of the Academic Requirements Committee Report.** The committee reviewed and approved its September 2016 committee report.

19. **Election of a New Chair and Vice Chair.** The committee elected Paul Leidig, faculty athletics representative at Grand Valley State University, to serve as the chair, effective September 1, 2017. Jennifer Heimstead, assistant athletics director for compliance at California State Polytechnic University, Pomona, was elected to serve as vice chair, effective immediately.

20. **Future Meeting Schedule.** The committee affirmed September 14-15, 2017, as the dates for its fall in-person meeting. The committee agreed to conduct its summer teleconference on June 1, 2017, and its next spring in-person meeting on February 15-16, 2018.

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**Committee Chair:** Brenda Cates, University of Mount Olive  
**Staff Liaisons:** Susan Britsch, Academic and Membership Affairs  
Gregg Summers, Research  
Angela Tressel, Academic and Membership Affairs

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| NCAA Division II Academic Requirements Committee  
| February 23, 2017, In-Person Meeting |
|---|---|
| **Attendees:** |  |
| Brenda Cates, University of Mount Olive. |  |
| Jennifer Heimstead, California State Polytechnic University, Pomona. |  |
| Felicia Johnson, Virginia Union University (via teleconference). |  |
| Joseph Kissell, Bloomsburg University of Pennsylvania. |  |
| Paul Leidig, Grand Valley State University. |  |
| Perry Massey, Fayetteville State University. |  |
| Shawn Ward, Le Moyne College. |  |
| Patrick Wempe, Henderson State University. |  |
| Christina Whetsel, Angelo State University. |  |
| **Absentees:** |  |
| Jeff Yasalonis, University of Mount Olive. |  |
| **Guests in Attendance:** |  |
| Kayla Robles, Valdosta State University. |  |
| **NCAA Liaisons in Attendance:** |  |
| Susan Britsch, Gregg Summers and Angela Tressel. |  |
| **Other NCAA Staff Members in Attendance:** |  |
ACTION ITEMS.

1. Legislative items.


(1) Recommendation. Sponsor legislation for the 2018 NCAA Convention to amend Bylaw 17.25.2.3 (first date of competition – championship segment – women) to specify that in years in which the Division II National Championships Festival occurs in the fall, a member institution shall not engage in its first date of competition in women’s volleyball before the Thursday preceding August 30.

(2) Effective date. Immediate.

(3) Rationale. Under current legislation, women’s volleyball loses a week of its competitive season during years in which the festival occurs in the fall, due to the timing of the festival. The loss of a week results in less time for student-athletes to recover between matches. In addition, it increases missed class time due to the need to schedule more midweek games because of the condensed regular season. The shortened season also results in a competitive disadvantage for schools located in remote geographic areas, as the opportunity to play midweek games is limited for those institutions due to travel considerations. The compacted season also reduces the opportunity for nonconference, in-region play, which is essential to the ranking and selection of teams for the postseason. This exception will provide student-athletes with the opportunity to participate in Division II’s marquee championship event without having to experience the negative impact of a shortened season.

(4) Estimated budget impact. The budget impact will vary.

(5) Student-athlete impact. Student-athletes will have more time to recover between matches and will miss fewer classes due to the scheduling of midweek games.

b. Noncontroversial Legislation – Bylaw 17.22.7.1.2 – Playing and Practice Seasons – Tennis – Maximum Number of Dates of Competition – Individual Singles or Doubles Tournament Limitations – Institutional – Number of Participants.

(1) Recommendation. Adopt noncontroversial legislation to amend Bylaw 17.22.7.1.2 (individual singles or doubles tournament limitations – institutional) to increase from three to four the number of tennis student-athletes who may participate in an individual singles or doubles tournament without counting the event as one of the
institution’s dates of competition.

(2) **Effective date.** Immediate.

(3) **Rationale.** This proposal would permit institutions to send two doubles teams to an individual singles or doubles tournament without using an institutional date of competition. Under the current limit of three student-athletes, one student-athlete is not able to participate in doubles competition at such a tournament. Adding a student-athlete will not increase missed class time or the number of dates of competition for individual student-athletes because participation in tournaments would still count against the individual student-athlete’s maximum dates of competition. Even though an additional student-athlete would be able to travel to an individual singles or doubles tournament, that student-athlete would presumably be traveling to the same number of total events throughout the playing season under the current rule.

(4) **Estimated budget impact.** Institutions may pay for an additional student-athlete to attend an individual singles or doubles tournament.

(5) **Student-athlete impact.** All four involved student-athletes would be able to participate in doubles at the tournament.

c. **Noncontroversial Legislation – Bylaw 21.5.2 – Common Committees – Committees With Only Championship Administration Responsibilities – Women’s Ice Hockey Committee – Composition.**

(1) **Recommendation.** Adopt noncontroversial legislation to amend Bylaw 21.5.2 (ice hockey committee, women’s) to add a fifth member so that the committee consists of (1) one member from each conference that is eligible for, and applies for, automatic qualification into the National Collegiate Women’s Ice Hockey Championship; and (2) one Division II representative.

(2) **Effective date.** Immediate.

(3) **Rationale.** The proposed committee composition guarantees equal representation among the sponsoring membership. Based on the current legislation and sport sponsorship, some conferences may be limited on the individuals who can be nominated to serve on the national committee.

(4) **Estimated budget impact.** $3,200.

(5) **Student-athlete impact.** None.

d. **Noncontroversial Legislation – Bylaw 31.2.1.3 – Executive Regulations – Eligibility for Championships – Institutional Eligibility – Deadline Waivers – Transition of Waiver Authority.**
(1) **Recommendation.** Adopt noncontroversial legislation to amend Bylaw 31.2.1.3 (deadline waivers) to transition authority of waivers for institutions that fail to meet a deadline for institutional eligibility in NCAA championships from the Division II Administrative Committee to the Division II Championships Committee.

(2) **Effective date.** Immediate.

(3) **Rationale.** Under current legislation, the Division II Administrative Committee has the authority to approve waivers for institutions that fail to meet a deadline for institutional eligibility in NCAA championships. Such waivers are available only in those instances when the institution officially sponsors the sport and fails to list the sport on the NCAA sports sponsorship report before the appropriate deadline. As the body delegated to act for the Division II Presidents Council and Management Council as the final authority regarding championships matters in Division II, the Championships Committee is a more appropriate body to oversee such waivers. In addition, since those waivers are traditionally approved if the requirements are met, the Championships Committee will delegate responsibility for processing such waivers to the national office staff. Staff will provide periodic updates to the committee regarding the volume and outcomes of such requests.

(4) **Estimated budget impact.** None.

(5) **Student-athlete impact.** None.

2. **Nonlegislative items.**

   - **Committee appointments.** Ratify the following sport committee and playing rules committee appointments, effective September 1, 2017, unless otherwise specified. [See Attachment.]

(1) **Baseball.** Appoint **Angela Pohl**, associate director of athletics, Saginaw Valley State University, to replace Thomas Madsen, assistant director of athletics, Truman State University (effective immediately), due to Mr. Madsen having left Truman. Also, appoint **Todd Reeser**, director of athletics, Columbus State University, to replace Mark Richard, director of athletics, University of Montevallo, due to Mr. Richard’s institution having changed regions. Finally, appoint **Jacob VanRyn**, associate commissioner, Northeast-10 Conference, to replace Rick Giannetti, assistant director of athletics and head baseball coach, Dominican College (New York), due to term expiration.

(2) **Men’s basketball.** Appoint **Francis Reidy**, director of athletics, Saint Leo University, to replace Willie Washington, director of athletics, Benedict College, due to term expiration.

(3) **Men’s basketball rules.** Appoint **Nelson Haggerty**, head men’s basketball coach, Midwestern State University, to replace Christopher Graham, commissioner, Rocky
Mountain Athletic Conference (effective immediately), due to Mr. Graham having been appointed to the Division II Management Council.

(4) Men’s and women’s cross country. Appoint Michelle Edwards, associate director of athletics, Saint Leo University; Dianne Lee, associate director of athletics, Adams State University; Scott Lorek, head track and field/cross country coach, Northwest Missouri State University; and Andy Young, women’s cross country and track and field coach, Millersville University of Pennsylvania. [The eight-member men’s and women’s cross country committee is now a standing sport committee (cross country had previously been combined with track and field) that becomes effective September 1, 2017. Two positions have previously been filled; the Division II Nominating Committee is currently seeking to fill the remaining two positions.]

(5) Field hockey. Appoint Debbie DeJong, senior associate director of athletics, Long Island University/LIU Post, to replace Meggan Dulude, assistant director of athletics, Saint Michael’s College, due to term expiration.

(6) Football. Appoint Gary Pine, director of athletics, Azusa Pacific University, to replace Michael McBroom, director of athletics, West Texas A&M University, due to term expiration.

(7) Men’s golf. Appoint Joe Vogl, head men’s and women’s golf coach, Saginaw Valley State University, to replace Ken Badylak, head men’s and women’s golf coach and director of athletics communications, Saint Joseph’s College (Indiana), due to term expiration.

(8) Women’s golf. Appoint Brad Fleetwood, head men’s and women’s golf coach, Southwestern Oklahoma State University, to replace Chad Markuson, director of athletics, Minnesota State University Moorhead; and Sandee Mott, senior associate director of athletics, University of Colorado, Colorado Springs, to replace Val Verhunce, head men’s and women’s golf coach, Sonoma State University, due to term expirations.

(9) Men’s lacrosse. Approve a one-year term extension for Chris Barrett, head men’s lacrosse coach, Belmont Abbey College. In addition, appoint Brad Davis, associate director of athletics, Merrimack College, to replace Dan Blair, associate director of athletics, Franklin Pierce University, due to term expiration.

(10) Women’s lacrosse. Appoint Laura Taube, senior woman administrator, University of Alabama in Huntsville, to replace Margie Sullivan, senior woman administrator, Rollins College (effective immediately), due to Ms. Sullivan having resigned from the committee. In addition, appoint Dean O’Keefe, director of athletics, Stonehill College, to replace Terry Beattie, associate director of athletics, West Chester University of Pennsylvania, due to term expiration.
(11) Women’s lacrosse rules. Appoint Renee Kania, assistant director of athletics, Seton Hill University, to replace Alicia Groveston, head women’s lacrosse coach, Grand Valley State University, due to term expiration.

(12) Women’s rowing. Appoint John Fuchs, head rowing coach, Western Washington University, to replace Robin Meiggs, head rowing coach, Humboldt State University, due to term expiration.

(13) Men’s and women’s soccer rules. Appoint Frank Kohlenstein, head men’s soccer coach, Colorado School of Mines, to replace Evan Fiffles, head men’s soccer coach, Lewis University, due to term expiration.

(14) Softball. Appoint Rob Fournier, director of athletics, Wayne State University (Michigan), to replace Melissa Frost, head softball coach, University of Indianapolis; and Patrick Peasant, head softball coach/assistant director of athletics, Miles College, to replace Les Stuedeman, head softball coach, University of Alabama in Huntsville, due to term expirations.

(15) Men’s and women’s tennis. Appoint Bob Hogue, commissioner, Pacific West Conference, to replace A. Kenyon Wagner, director of athletics, Brigham Young University, Hawaii (effective immediately), due to Mr. Wagner having left Brigham Young-Hawaii. In addition, appoint Hannah Hinton, associate commissioner, Mountain East Conference, to replace Carrie Michaels, associate director of athletics, Shippensburg University of Pennsylvania, due to term expiration.

(16) Men’s and women’s track and field. Appoint Adam Ward, head track and field coach, Augusta University. [The eight-member men’s and women’s track and field committee is now a standing sport committee (track and field had previously been combined with cross country) that becomes effective September 1, 2017. Five positions have previously been filled; the Division II Nominating Committee is currently seeking to fill the remaining two positions.]

(17) Men’s and women’s track and field and cross country rules. Appoint Mike Mead, assistant director of athletics/head track and field coach, Clayton State University, to replace Lou Andreadis, head track and field coach, Grand Valley State University, due to term expiration.

(18) Women’s volleyball. Appoint Dustin Fuls, director of compliance, North Greenville University, to replace Michelle Caddigan, associate director of athletics, Wingate University, due to term expiration.

(19) Women’s volleyball rules. Appoint Jennifer Flowers, assistant commissioner, Northern Sun Intercollegiate Conference, to replace Dominic Yoder, head women’s volleyball coach, Northern Michigan University (effective immediately), due to Mr. Yoder having left Northern Michigan.
INFORMATIONAL ITEMS.

1. Welcome and review of agenda. Championships Committee Chair Jim Johnson welcomed the group and introduced new member Greg Bamberger, director of athletics at Kutztown University of Pennsylvania.

2. October 2016 teleconference report. The committee approved the report from its most recent teleconference in October 2016.

3. Sport committee contact information and liaison assignments. Committee members reviewed sport committee contact information and annual meeting dates, as well as liaison assignments, as information only.

4. 2016-17 budget review.
   a. Fall 2016 championships. Committee members reviewed updated financials on the fall 2016 championships.
   b. Anthony Travel update. Staff updated the committee on a pilot program to help manage hotel accommodations for participating teams at NCAA championship events.

5. Committee updates.
   a. Membership Committee. Staff reviewed items from the Membership Committee’s February 7 meeting, including the potential effect of reclassification and other movement among Division II institutions.
   b. Legislation Committee.
      (1) 2017 Convention update. Staff recapped actions from the Division II Business Session, noting that all 18 legislative proposals presented on the floor were adopted.
      (2) Practice partners. Staff noted noncontroversial legislation recently adopted to allow institutions that sponsor wrestling to provide actual and necessary expenses to an eligible student-athlete who was not selected for the NCAA Division II Wrestling
Championships in order for the student-athlete to serve as a practice partner for a student-athlete who was selected for championship participation.

c. **Playing Rules Oversight Panel.** Recent teleconference reports from the panel were presented as information only.

6. **Regionalization working group update.** Mr. Johnson updated the committee on progress from the working group, which has met twice in person to develop recommendations that minimize instances in which teams are paired with a conference opponent in the first round of an NCAA championship. The group currently is considering a model that would allow sport committees to adjust seed lines to avoid a first-round conference matchup. The working group is seeking feedback on whether the No. 1 or the Nos. 1 and 2 seeds should be protected and whether sport committees should be allowed to adjust only seed lines 3 through 7.

7. **Policy review regarding championship eligibility.** Staff noted situations regarding NCAA member schools occasionally opting out of participation in an NCAA championship for various reasons, despite current legislation requiring NCAA members to participate in an NCAA championship, if selected. The situation most relevant to Division II is an annual football postseason bowl game that occurs after selections to the Division II Football Championship (see Informational Item No. 8 below).

8. **Postseason bowl exemptions.** Related to the discussion in Informational Item No. 7 above, the Championships Committee reviewed and voted not to support a proposal from the Division II Football Committee to adopt noncontroversial legislation that would exempt from an institution’s maximum number of contests in football each year one postseason bowl game between two historically black colleges and universities. The Championships Committee cited general concerns about the impact of allowing institutions to opt out of Division II championships as the primary reason for not supporting the proposal.

9. **Organized competition legislation.** Staff noted that the Division II Legislation Committee, in part because of a referral from the Division II Men’s Soccer Committee regarding the application of the organized competition legislation that noted concerns of competitive inequity, is conducting a comprehensive review of the legislation in all sports. Staff noted data to accompany the review, including five-year totals indicating that, on average, incoming student-athletes are delaying their initial enrollment slightly longer than they did five years ago, and that the percentage of international student-athletes is increasing slightly. The Legislation Committee will review the matter further at its meeting in March.

10. **2018-21 budget review.** The Division II Championships Committee began reviewing budget priorities and requests for the 2018-21 cycle. While the committee will not make final recommendations until September 2017, members noted the following in conducting their review:

    a. **Timeline and process.** The Championships Committee will review requests from sport committees during this spring and summer and make initial recommendations at its
September meeting (which includes a day reserved for meeting with sport committee chairs). Those recommendations will proceed through the governance structure over the subsequent months, with final decisions rendered in April 2018 for implementation in August 2018.

b. **Priorities.** The Division II Planning and Finance Committee asked that the following areas be prioritized when allocating the $1.5 million to the championships base budget for the 2018-21 cycle: (1) ground transportation reimbursement for both team and individual sports; (2) officials’ fees increases; and (3) other operational needs. Bracket expansion, travel party increases and other items are not discouraged, but the priority areas should receive first consideration. The Championships Committee reviewed initial projections related to each priority area.

c. **Budget requests from sport committees.** The committee reviewed budget requests with the respective NCAA staff liaison from sport committees. Members asked for clarification on various items and shared relevant feedback.

d. **Review of requests from the 2015-18 cycle.** Committee members reviewed requests that were approved or denied from the last cycle to help inform future decisions.

### 11. Sport reports and updates.

a. **Football.** In addition to considering a recommendation from the Division II Football Committee regarding an annual exemption for a postseason bowl game (see Informational Item No. 8), the Championships Committee also noted that the football committee asked the Division II Committee for Legislative Relief to issue a blanket waiver for the 2017 preseason to allow institutions to meet new interassociation guidelines discontinuing two-a-day practices by beginning practice on August 7, 2017 (adding three days to the 21 days before the first contest). The Championships Committee also noted that the football committee is continuing to explore long-term solutions related to the playing and practice season to enhance student-athlete health and safety.

b. **Women’s ice hockey.** The committee supported noncontroversial legislation adjusting the NCAA Women’s Ice Hockey Committee composition as specified (see Legislative Item No. 1-c). Division I has already approved this change and it is effective immediately.

c. **Men’s and women’s tennis.** The Championships Committee supported a proposal from the tennis committee to increase the number of student-athletes who may participate in an individual singles or doubles tournament without counting the event as one of the institution’s dates of competition (see Legislative Item No. 1-b).

d. **Men’s and women’s track and field and cross country.** Committee members noted that the 2017 Men’s and Women’s Cross Country East Regional will be conducted at the Audubon Golf Course in Amherst, New York.
e. Women’s volleyball.

(1) First permissible date of competition during festival years. The Championships Committee did not support a recommendation from the volleyball committee to adopt noncontroversial legislation allowing an exception to the first permissible date of competition during festival years. However, the Championships Committee did agree to ask the Division II Management Council to sponsor the measure as legislation for the 2018 NCAA Convention (see Legislative Item No. 1-a).

(2) Video streaming at regionals. Championships Committee members did not support a recommendation from the volleyball committee to require video streaming at regional sites at this time. However, the Championships Committee asked staff to identify the appropriate sports for which, beginning with the 2019-20 academic year, video streaming would be included as part of the bid specifications for prospective regional hosts.

f. Other discussion items.

(1) Fall championships recap. The Championships Committee reviewed feedback from the 2016 fall championships.

(2) National Collegiate sport reports. Committee members reviewed reports from various National Collegiate sport committees as information only.

(3) Simon Fraser hosting of preliminary rounds. The committee discussed issues related to Simon Fraser hosting preliminary-round competition and will continue the evaluation at its June in-person meeting.

(4) Cross country qualification procedures. Staff reviewed feedback regarding the newly implemented qualification procedures in cross country.

(5) Waiver authority. Staff discussed current legislation (Bylaw 31.2.1.3), which allows schools that do not note on the sports sponsorship form (typically due to administrative error) that they will sponsor a sport by the established deadlines for championship eligibility, to submit a waiver to the Administrative Committee. The Championships Committee supported noncontroversial legislation to amend Bylaw 31.2.1.3 so that those waivers are submitted to the Championships Committee instead. In addition, the Championships Committee voted to delegate to staff the authority to process those waivers and report back to the committee periodically (see Legislative Item No. 1-d).

12. Membership census update. Staff updated the committee on the next Division II Membership Census to be conducted in 2018. Staff presented questions from the 2013 census and asked the committee to suggest adjustments to those or add questions as appropriate.
13. Staff updates.

a. **Championships and alliances.** Joni Comstock, NCAA senior vice president for championships, updated the committee on processes the staff uses to prepare sport committees and host entities to conduct NCAA championship events. She also noted that the NCAA will announce championship site selections for 2018-22 on April 18.

b. **Pathway to opportunity.** Representatives from the NCAA strategic communications staff reviewed the Association’s promotional campaign that focuses on academics, well-being and fairness.

c. **Legal affairs.** Scott Bearby from the NCAA’s general counsel office updated the committee on legal affairs involving or affecting the NCAA, particularly related to future championship site selection.

d. **Governance.**

   (1) **Division II Strategic Plan.** Staff informed the committee of new reports and resources on the strategic plan site online, including a template for institutions and conferences to compare their own strategic planning progress to that of the division.

   (2) **Make It Yours.** Staff updated the committee on the purchasing website, and the $1,000 credit for all active Division II member institutions and conferences to help promote the Make It Yours brand. Staff also noted a video project in the coming months featuring Division II student-athletes who proclaim what the Make It Yours brand means to them.

   (3) **Championships analytics.** Committee members reviewed data on live streaming at Division II championships. Staff also noted ongoing discussion regarding future broadcasting agreements for the division.

e. **Coaches Connection.** Jill Willson from Double L Consulting and Debbie Chin, former director of athletics at the University of New Haven, updated the committee on the Coaches Connection initiative.

f. **Community engagement.** Ms. Willson also updated the committee on community engagement at the 2016 fall championship finals sites, as well as plans for the National Championships Festival in March.

g. **National Championships Festival.** John Baldwin, NCAA associate director of championships, updated the committee on the 2017 Division II National Championships Festival for winter sports, to be conducted March 7-12 in Birmingham.
14. Other business. The committee approved a request from the Rocky Mountain Athletic Conference, which has accepted a school in Utah as a member, to continue considering Colorado as in region for schools in the West region under the contiguous state principle.

15. Future teleconference and meeting dates through 2018.
   b. April 6, 2017 (teleconference).
   c. May 4, 2017 (teleconference).
   e. September 11-13, 2017 (in-person meeting).
   f. February 13-14, 2018 (in-person meeting)
   g. June 26-27, 2018 (in-person meeting)
   h. September 11-12, 2018 (in-person meeting)

16. Adjournment. Mr. Johnson adjourned the meeting at 11:15 a.m. Eastern time, February 15.

Committee Chair: Jim Johnson, Pittsburg State University; Mid-America Intercollegiate Athletics Association

Staff Liaison(s): Roberta Page, Championships and Alliances
Molly Simons, Championships and Alliances
Amanda Conklin, Academic and Membership Affairs

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<tr>
<td>Michael Anderson, Gulf South Conference.</td>
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<td>Greg Bamberger, Kutztown University of Pennsylvania; Pennsylvania State Athletic Conference.</td>
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<td>Pat Britz, South Atlantic Conference.</td>
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<td>Tonya Charland, Great Lakes Valley Conference (Management Council vice chair).</td>
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<tr>
<td>Barbara Dearing, Western Oregon University; Great Northwest Athletic Conference.</td>
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<tr>
<td>Ty Dennis, University of Minnesota, Mankato; Northern Sun Intercollegiate Conference.</td>
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<tr>
<td>Kim Duyst, California State University, Stanislaus; California Collegiate Athletic Association.</td>
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<tr>
<td>Gary Gray, University of Alaska Fairbanks; Great Northwest Athletic Conference (Management Council chair).</td>
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<tr>
<td>Jim Johnson, Pittsburg State University; Mid-America Intercollegiate Athletics Association.</td>
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<tr>
<td>Kristin Mort, Colorado Mesa University; Rocky Mountain Athletic Conference.</td>
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<td>Julie Ruppert, Northeast-10 Conference (via teleconference).</td>
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<td>Tom Shirley, Philadelphia University; Central Atlantic Collegiate Conference.</td>
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<td>Kim Vinson, Cameron University; Lone Star Conference.</td>
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<td>Sue Willey, University of Indianapolis; Great Lakes Valley Conference.</td>
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**Absentees:**
None.

**Guests in Attendance:**
Gary Brown, NCAA Contractor.
Debbie Chin, NCAA Coaches Connection (via teleconference).
Jill Willson, Double L Consulting.

**NCAA Staff Support in Attendance:**
Amanda Conklin, Academic and Membership Affairs.
Roberta Page, Championships and Alliances.
Molly Simons, Championships and Alliances.

**Other NCAA Staff Members in Attendance:**
John Baldwin, Championships and Alliances.
Kristin Basu, Strategic Communications.
Scott Bearby, General Counsel.
Eric Breece, Championships and Alliances.
Joni Comstock, Championships and Alliances.
Morgan DeSpain, Championships and Alliances.
Terri Steeb Gronau, Division II Governance.
Leslie Havens, Championships and Alliances.
Will Hopkins, Championships and Alliances.
Jeff Jarneckie, Championships and Alliances.
Maritza Jones, Division II Governance.
Ryan Jones, Division II Governance.
Monica Miller, Strategic Communications.
Faith Morrison, Division II Governance.
John Pfeffenberger, Administrative Services.
Melissa Piening, Administrative Services.
Marie Scovron, Championships and Alliances.
Stephanie Quigg Smith, Academic and Membership Affairs.
Gregg Summers, Research.
Alex Stanley, Championships and Alliances.
Rachel Stark, Membership Communications.
Ryan Tressel, Championships and Alliances.
Sharon Tufano, Governance.
Donnie Wagner, Championships and Alliances.
ACTION ITEMS.

1. Legislative Items.

   • Noncontroversial Legislation – NCAA Division II Bylaw 15.4.1.1.3 – Financial Aid – Maximum Institutional Grant-In-Aid Limitations By Sport – Counters – Counter Who Becomes Injured or Ill – Waiver – Committee for Legislative Relief Waiver Authority.

      (1) **Recommendation.** Adopt noncontroversial legislation to amend Bylaw 15.4.1.1.3 (waiver) to specify that the Committee for Legislative Relief shall have the authority to waive the change in circumstances legislation for medical noncounters.

      (2) **Effective Date.** Immediate.

      (3) **Rationale.** This change clarifies the legislated authority to review waivers of the change in circumstances legislation for medical noncounters. Under current legislation, the Division II Management Council has the authority to waive Bylaw 15.4.1.1.2 (change in circumstances), when a student-athlete, who was determined to be a medical noncounter, subsequently returns to participation. Transferring authority to the Committee for Legislative Relief (CLR) provides consistency in the Division II waiver process.

      (4) **Estimated Budget Impact.** None.

      (5) **Student-Athlete Impact.** None.

2. Nonlegislative Items.

   • None.
INFORMATIONAL ITEMS.

1. **Review of the October 2016 NCAA Division II Committee for Legislative Relief Report to the NCAA Division II Management Council.** The committee reviewed the October 2016 report and approved it as written.


3. **Review of Committee for Legislative Relief policies and procedures.** The staff referenced the committee’s policies and procedures and noted the conflict of interest policy, reiterating the importance of committee members recusing themselves if a conflict exists.

4. **Review of the Strategic Plan and NCAA.org website.** The committee reviewed a progress report on the implementation of the 2015-21 Division II Strategic Plan and corresponding educational materials on NCAA.org.

5. **Review Committee for Legislative Relief cases decided from August 1, 2016, through January 31, 2017, by the NCAA staff and committee.** The Committee for Legislative Relief reviewed cases decided by the NCAA staff and the committee from August 1, 2016, through January 31, 2017. A total of 128 cases were submitted in Division II, and 112 cases were decided by the staff during this time period. Of the 112 cases decided, staff approved 69 cases, 20 of which were approved with conditions. One of the 112 cases was approved based on the totality of the circumstances. The committee reviewed the case approved based on totality of the circumstances and noted that the case should be archived. Additionally, the staff denied 19 cases, 17 of which were appealed to the committee. The committee affirmed the staff decision in 11 cases.

6. **Review of newly adopted legislation.** The committee reviewed NCAA Division II Proposal Nos. 2017-1 (amateurism – competition-related expenses from an outside sponsor), 2017-2 (amateurism – payment based on performance – from amateur team or event sponsor in individual sports), 2017-5 (recruiting – contacts and evaluations – contactable prospective student-athletes – four-year college prospective student-athletes – removal of requirement to obtain permission from NAIA institution), 2017-12 (financial aid – maximum limits on financial aid – team limits – institutional athletics aid only), 2017-13 (financial aid – terms and conditions of awarding institutional financial aid award – one-year limit – requirement to provide athletically related financial aid for one academic year) and 2017-14 (financial aid – terms and conditions of awarding institutional financial aid – reduction and cancellation during period of award – increase permitted – increase for any reason at any time) and discussed the impact each proposal would have on legislative relief waivers. Specifically, it was noted that Proposal No. 2017-13 may result in an increase in
waiver requests and Proposal Nos. 2017-1, 2017-2, 2017-4, 2017-5, 2017-12 and 2017-14 may result in a reduction in waiver requests in the respective areas.

7. **Discussion Regarding Competition in Year of Transfer Guideline.** The committee reviewed a draft of the competition in year of transfer guideline, and instructed staff to adjust the guideline to reflect the need to review circumstances outside of the student-athlete’s control. The committee will review an updated version of the guideline during the September 2017 teleconference.

8. **Review of organized competition before initial collegiate enrollment guideline.** Stemming from the September 2016 teleconference, the committee approved the updated minimal threshold guidelines for organized competition (see Attachment). The guideline has an immediate effective date for prospective student-athletes requesting final amateurism certification on or after April 1, 2017.

9. **Discussion regarding the change in circumstances waiver for medical noncounter.** The committee discussed the change in circumstances waiver for medical noncounter legislation. Specifically, the committee recommended noncontroversial legislation to transition waiver authority from Management Council to the committee. [See Legislative Action Item No. 1]

10. **Discussion regarding Committee for Legislative Relief term limits.** The committee engaged in a discussion regarding term limits for service on the committee. The committee directed staff to gather information regarding case volume, committee turnover and composition of the NCAA Division I Committee for Legislative Relief to review during the September 2017 teleconference.

11. **Update on discussion regarding one-time transfer exception.** The committee received an update on the Academic Requirements Committee’s review of four-year college transfer legislation and provided feedback to staff.

12. **Professional development session on unconscious bias.** The committee engaged in a professional development session on unconscious bias, which was provided by representatives from the Impact Network, LLC. The training will assist the committee in processing institutional waiver requests.

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*Committee Chair: Marcus Clarke, Central Intercollegiate Athletic Association  
Staff Liaison(s): Chris Brown, Academic and Membership Affairs  
Chelsea Crawford, Academic and Membership Affairs*
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<th>Attendees:</th>
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<tr>
<td>Marcus Clarke, Central Intercollegiate Athletic Association.</td>
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<tr>
<td>Laura Clayton Eady, University of West Georgia, Gulf South Conference.</td>
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<td>Josh Doody, Notre Dame De Namur University, Pacific West Conference.</td>
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<td>Brian Martinek, St. Mary's University (Texas), Heartland Conference.</td>
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<td>Hayley Ross-Treadway, University of Illinois-Springfield, Great Lakes Valley Conference.</td>
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<tr>
<td>Amanda Bonilla and Alice Jones, Impact Network, LLC.</td>
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<td>Chris Brown and Chelsea Crawford.</td>
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<tr>
<th>Other NCAA Staff Members in Attendance:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Geoff Bentzel, Susan Britsch, Jada Buckner, Amanda Conklin, Maritza Jones, Stephanie Quigg Smith and Karen Wolf.</td>
</tr>
</tbody>
</table>
NCAA Division II Bylaw 14.2.4.2 – 20 Percent Calculation of Contests and Dates of Competition (See Figure 17-1 in the NCAA Manual for Maximum Numbers of Contests and Dates of Competition for Each Sport)

<table>
<thead>
<tr>
<th>Sport</th>
<th>Contests*</th>
<th>Dates of Competition*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baseball</td>
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</tr>
<tr>
<td>Basketball</td>
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<tr>
<td>Bowling, Women's</td>
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<tr>
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<td>Golf</td>
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<tr>
<td>Gymnastics</td>
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</tr>
<tr>
<td>Ice Hockey, Men's</td>
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<tr>
<td>Ice Hockey, Women's</td>
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</tr>
<tr>
<td>Lacrosse</td>
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<tr>
<td>Rifle</td>
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<tr>
<td>Rowing, Women's</td>
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<tr>
<td>Rugby, Women's</td>
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<td>4</td>
</tr>
<tr>
<td>Skiing</td>
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<td>4 (Alpine)</td>
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<td>4 (Nordic)</td>
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<tr>
<td>Soccer</td>
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<td>Softball</td>
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<td>12</td>
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<tr>
<td>Swimming and Diving</td>
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<td>4</td>
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<tr>
<td>Tennis</td>
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<td>Track and Field (Indoor and Outdoor)</td>
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<tr>
<td>Volleyball, Men’s</td>
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<td>7</td>
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<tr>
<td>Volleyball, Women’s</td>
<td></td>
<td>6</td>
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<tr>
<td>Water Polo</td>
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<td>Wrestling</td>
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</tbody>
</table>

* When calculating the maximum number of contests and dates of competition for purposes of these guidelines, the totals have been rounded up to the next whole number.
**ACTION ITEMS.**

1. Legislative items.


      (1) **Recommendation.** Adopt noncontroversial legislation to amend Bylaw 14.2.2 (10-semester/15-quarter rule) to establish an exception to the 10-semester/15-quarter rule to permit an institution to approve a two-semester or three-quarter extension of the 10-semester/15-quarter period of eligibility for a transgender female (male to female) student-athlete who uses two semesters or three quarters while completing one calendar year of testosterone suppression treatment or surgical intervention.

      (2) **Effective date.** Immediate.

      (3) **Rationale.** Due to NCAA Board of Governors policy and consistent with medical treatment options, a transgender female (male to female) student-athlete who is being treated with testosterone suppression medication or who has undergone surgical intervention to suppress testosterone production for gender transition may continue to compete on a men’s team, but may not compete on a women’s team without changing that team’s status to a mixed team until the student-athlete has completed one calendar year of testosterone suppression treatment or one year has passed since surgical intervention. As such, if the student-athlete is full time during that calendar year, two semesters or three quarters are being used even though the student-athlete is not medically permitted to compete. Allowing an institution to approve a two-semester or three-quarter extension of the 10-semester/15-quarter legislation is consistent with medical treatment options and policy approved by the Board of Governors.

      (4) **Estimated budget impact.** None.

      (5) **Student-athlete impact.** A transgender female student-athlete will have the opportunity to receive a clock extension, if necessary, as a result of a missed participation opportunity due to testosterone suppression medication treatment or surgical intervention without the institution having to file an extension of eligibility waiver.

(1) **Recommendation.** Adopt noncontroversial legislation to amend Bylaw 15.6.3.1 (one year limit) to specify that athletically related financial aid awarded for one academic year shall be awarded in equal amounts for each term of the academic year; further, to specify that only the initial award shall be required to be awarded in equal amounts.

(2) **Effective date.** August 1, 2018.

(3) **Rationale.** NCAA Division II Proposal No. 2017-13 (financial aid – terms and conditions of awarding institutional financial aid – period of institutional financial aid award – one year limit – requirement to provide athletically related financial aid for one academic year) amended the period of award legislation to require that an offer of athletically related financial aid be awarded for one academic year, unless the student-athlete meets one of the legislated exceptions. Clarifying that the initial financial aid award must be awarded in equal amounts will assist the membership in applying the new legislation and is consistent with the guidance provided in the 2017 NCAA Convention question and answer guide.

(4) **Estimated budget impact.** Will vary.

(5) **Student-athlete impact.** A student-athlete must be provided a financial aid agreement, in equal amounts, for the full academic year unless the student-athlete meets one of the legislated exceptions.


(1) **Recommendation.** Adopt noncontroversial legislation to amend Bylaw 15.6.4.3 (increase, reduction or cancellation not permitted) to eliminate restrictions that preclude an institution from increasing athletically related financial aid during the period of the award on the basis of a student-athlete’s athletics ability, performance or contribution to a team’s success, or for any other athletics reason.

(2) **Effective date.** August 1, 2018.
Rationale. At the 2017 NCAA Convention, the delegates adopted Proposal No. 2017-14 (financial aid – terms and conditions of awarding institutional financial aid – reduction and cancellation during period of award – increases in athletically related financial aid permissible at any time, for any reason), which will permit institutions to increase a student-athlete’s athletically related financial aid at any time, for any reason. Amending the legislation addresses an inadvertent drafting error.

Estimated budget impact. None.

Student-athlete impact. None.

d. Incorporation of Interpretation into the NCAA Division II Manual.

Recommendation. To incorporate the following official interpretation into the Manual:

Nonbinding Agreements with Agents (II)

The NCAA Division II Legislation Committee confirmed that an individual who signs a contract to be represented by an agent for the purpose of marketing his or her athletics ability or reputation in the sport that does not become binding until the agent or agency representative also signs the document is ineligible.

[References: Division II Bylaws 12.1.2 (activities prior to initial full-time collegiate enrollment), 12.2.5.1.1 (nonbinding agreements), 12.3.1 (general rule) and 12.3.1.1 (representation for future negotiations)]

Effective date. Immediate.

Rationale. Incorporating the February 6, 2017, official interpretation into the Manual will clarify the application of the pre-enrollment amateurism legislation regarding agreements with agents.

Estimated budget impact. None.

Student-athlete impact. None.
2. Nonlegislative items.

a. Review of Division II Legislative Types.

(1) **Recommendation.** That the NCAA Division II Presidents Council and NCAA Division II Management Council consider streamlining the current legislative process and consider the following changes: (1) Presidents Council and Management Council continue to use noncontroversial legislation in any instance where a legislative change is necessary to maintain the normal and orderly administration of the division in between annual Conventions, including modifications of wording to the legislation and changes to administrative regulations (Bylaws 31 and 32), while maintaining the Presidents Council’s authority to adopt emergency legislation as necessary; (2) Presidents Council and Management Council sponsor Convention legislation in those instances where a Council or committee recommends a change to an administrative regulation that is not deemed to be noncontroversial; (3) Management Council provides Legislation Committee with authority to incorporate interpretations into the Manual and include such recommendations as an informational item in meeting reports; and (4) Management Council provides the NCAA Division II Academic Requirements Committee with authority to issue interpretations and incorporate interpretations of academic legislation into the Manual.

(2) **Effective date.** Immediate.

(3) **Rationale.** The Legislation Committee requests that the Presidents Council and Management Council be given the opportunity to review the various legislative types. Specifically, the committee noted how the number of proposal types can be confusing for the membership.

(4) **Estimated budget impact.** None.

(5) **Student-athlete impact.** None.


(1) **Recommendation.** That the NCAA Division II Student-Athlete Advisory Committee develop an educational document on the countable athletically related activities legislation reflecting the adoption of Proposal No. 2017-18.
(2) Effective date. August 1, 2017.

(3) Rationale. The Legislation Committee requests that the Student-Athlete Advisory Committee be given the opportunity to review an educational document which was developed for the 2005-06 academic year on the countable athletically related activities legislation, and attempt to develop an educational document reflecting the adoption of Proposal No. 2017-18. The committee agreed there was a need for an educational document.

(4) Estimated budget impact. None.

(5) Student-athlete impact. None.

INFORMATIONAL ITEMS.

1. Review of Division II Legislation Adopted at the 2017 NCAA Convention. The committee reviewed the following proposals that were adopted at the Convention:

   a. Proposal No. 2017-12 – Modification to the Financial Aid Form. The committee discussed what information should be included on the financial aid form for the 2018-19 academic year. The committee agreed that institutions should retain the ability to include all financial aid information in Compliance Assistant even though only athletics aid information will be required for reporting purposes. The committee directed staff to remove the “other countable aid” category and replace it with an “other institutional aid” category. The committee agreed to review the modified financial aid form at its November 2017 in-person meeting.

   b. Proposal No. 2017-13 – Requirement to Award Equal Amounts. The committee discussed whether the legislation should be amended to clarify that an award of athletically related financial aid should be awarded in equal amounts. The committee agreed to recommend sponsorship of noncontroversial legislation to specify that an award of athletically related financial aid should be distributed in equal amounts, consistent with the guidance in the question and answer guide. Further, the committee clarified that the requirement only applies to an initial award of athletically related financial aid. [See Legislative Action Item No. 1b.]

   c. Proposal No. 2017-14 – Inadvertent Drafting Error. The committee reviewed an inadvertent drafting error in Proposal No. 2017-14, which omitted necessary revisions to Bylaw 15.6.4.3 (increase, reduction or cancellation not permitted). The committee recommended sponsorship of noncontroversial legislation. [See Legislative Action Item No. 1c.]
d. Discussion Regarding Future Assessment of Impact of Financial Aid Proposals. The committee engaged in a conversation regarding how to assess the impact of the three financial aid proposals in the future. Based on financial reporting deadlines, the earliest the committee will have an opportunity to review financial data from the 2018-19 academic year will be at its March 2020 meeting. The committee agreed to have further conversations on whether additional financial data collection is necessary at a future meeting.

e. Proposal No. 2017-18 – Nonchampionship Segment and Football Spring Practice Period. The committee considered whether the nonchampionship segment limitations adopted in Proposal No. 2017-18 should apply to the football spring practice period. The committee noted the January 2017 release of the NCAA Sport Science Institute Interassociation Consensus Year-Round Football Practice Contact for College Student-Athlete Recommendations, and agreed no change was necessary at this time.

f. Feedback on Window of Reconsideration. The committee reviewed feedback from the Division II membership regarding the window of reconsideration, which is a period of time at the end of the business session during the Convention for delegates to reconsider the outcome of a proposal(s). The committee noted the lack of support for eliminating the window of reconsideration and did not recommend an amendment to the procedure. Further, the committee noted the Division III membership adopted Proposal No. 2017-9 (eliminate window of reconsideration and prohibit additional reconsideration), which eliminated the window of reconsideration from the Division III business session.

g. Update from the National Association of Intercollegiate Athletics Regarding the One-Time Transfer Exception. The committee received an update on conversations between NCAA staff and NAIA leadership. NAIA leadership indicated that it would engage its membership in a discussion regarding the adoption of Proposal No. 2017-5 (recruiting – contacts and evaluations – contactable prospective student-athletes – four-year college prospective student-athletes – removal of requirement to obtain permission from NAIA institution) at the NAIA Convention in April 2017. The committee directed staff to continue to track waivers regarding denials of the one-time transfer exception from NAIA institutions.

2. Discussion Regarding Organized Competition Before Initial Collegiate Enrollment and Division II Men’s Soccer. The committee reviewed participation data related to men’s soccer, including ages of participants in the 2014 and 2016 Division II championships. The committee noted no correlation between age of the team and success in the championship, and agreed that a legislative change to the organized competition rule is not necessary at this time.
3. **Review of Feedback on Scout Days.** The committee reviewed feedback from the Division II Conference Commissioners Association pertaining to scout days and whether a student-athlete should be permitted to participate in a professional scout day organized by a member institution or conference that includes current student-athletes from multiple institutions. The committee noted lack of support for a legislative change, and agreed to take no action at this time.

4. **Update on the Division II Academic Requirements Committee Review of Four-Year College Transfer Legislation.** The committee received an update on the Academic Requirements Committee's review of the four-year college transfer legislation. No action was required at this time.

5. **Review of Awards Limits.** The committee reviewed the awards figures in Division II Bylaw 16 and discussed how Division II legislation aligns with the legislation in Divisions I and III. Based on the ongoing culture of compliance review, the committee directed staff to obtain feedback from the NCAA Division II Athletics Directors Association Regulatory Advisory Group on three potential options to amend the figures and legislation: (1) Deregulate the awards limitations to allow institutions to determine what awards are appropriate for a student-athlete to receive; (2) Eliminate the awards limits and amend the legislation to permit “reasonable” awards to be provided to a student-athlete; and/or (3) Increase the award limits to account for inflation, while providing a maximum limit for a student-athlete to receive on an individual basis. The committee agreed to review the feedback at its June or November 2017 in-person meeting.

6. **Discussion Regarding Potential Extension of 10-Semester/15-Quarter Clock for Transgender Female Student-Athletes.** The committee recommended sponsorship of noncontroversial legislation to establish an exception to the 10-semester/15-quarter rule to permit an institution to approve a two-semester or three-quarter extension of the 10-semester/15-quarter clock while completing one calendar year of testosterone suppression treatment or surgical intervention. [See Legislative Action Item No. 1a.]

7. **Discussion Regarding Legislative Types.** The committee discussed whether the Division II legislative process should be streamlined to include four proposal types. The committee recommended changes to the legislative process and referred the recommendations to the Presidents Council and the Management Council. Further, the committee noted its support for Academic Requirements Committee having legislated authority to issue interpretations and incorporate interpretations of academic legislation into the Manual. [See Nonlegislative Action Item No 2a.]

8. **Division II Educational Updates.**
   
a. **NCAA Division II Culture of Compliance Think Tank.** The committee received an update of the work of the think tank and next steps, including a subgroup that will
review the Manual for possible legislative changes. The committee agreed to continue to review proposed legislative changes from the perspectives of competitive equity and ease of burden, and will continue to receive updates on the work of the think tank.

b. Online Coaches Education Program. The committee received an update regarding the progress of the online coaches education program and a timeline for the introduction of the program, which is scheduled to launch in Spring 2018. The committee agreed to discuss the impact of the education program on the coaches certification test at a future in-person meeting.

c. Review and Approval of the 2017-18 NCAA Division II Coaches Certification Test. The committee reviewed and approved the 2017-18 NCAA Division II coaches certification test, policies and procedures, and the test outline. Further, the committee amended the coaches test certification procedures to specify that coaches are permitted to use a copy of the NCAA Convention Division II Legislative Proposals Question and Answer Guide; however, the use of the practice questions document is prohibited. The updated test includes questions pertaining to newly adopted legislation. The committee also directed staff to seek feedback from the Division II Conference Commissioners Association Compliance Administrators regarding the process for the 14-day wait period between tests when a coach fails the test.

d. 2017-18 Compliance Forms. The committee discussed the process for reviewing and approval of the 2017-18 compliance forms. The committee agreed the chair will complete the initial review and approve the forms. However, if necessary, the Legislative Review Subcommittee will perform a secondary review and approve the forms on its May 2017 teleconference.


a. Division I Proposals Adopted at the 2017 NCAA Convention. The committee received an overview of the legislation adopted by Division I pertaining to student-athlete time demands. The committee noted that the Student-Athlete Advisory Committee should receive a similar update to determine whether the legislative changes are necessary in Division II.

b. Review of Out-of-Season Playing and Practice Season Legislation. The committee discussed the out-of-season playing and practice season legislation and whether current restrictions on the permissible use of the eight-hour segment (maximum of two hours of team activities) remain appropriate. The committee directed staff to seek feedback from the: (1) Division II Student-Athlete Advisory Committee; (2) Division II Faculty Athletics Representatives Association; (3) Division II Coaches
Connection groups; and (4) Division II Sport Committees. The committee agreed to continue the discussions at its in-person meeting in November 2017.

c. **Educational Resources on Countable Athletically Related Activities.** The committee reviewed an educational document on the countable athletically related activities legislation that was developed for the 2005-06 academic year. The committee agreed to refer the issue to the Student-Athlete Advisory Committee for review and potential action. [See Nonlegislative Action Item No. 2b.]

10. **Appeals of Staff Interpretations.** The committee reviewed two fact scenarios. The first appeal pertained to the application of the national/international competition exception to the organized competition legislation in Bylaw 14.2.4.2, and whether an individual’s participation on a Senior B national team met the national/international competition exception set forth in Bylaw 14.2.4.2.2.2. The committee upheld the staff interpretation and confirmed that competition on the Senior B national team did not meet the exception since it was junior-level competition. [Note: Pennie Parker, director of athletics, Rollins College, recused herself from voting on this item.]

The second appeal pertained to the application of the financial aid equivalency computation legislation, specifically related to the calculation of the denominator for an out-of-state student-athlete who is eligible for both a different tuition rate and an out-of-state tuition waiver. The committee upheld the staff interpretation and confirmed that the institution should make the determination of how to calculate the equivalency in a manner that is consistent with how its financial aid office treats all students who qualify for both the tuition rate and out-of-state tuition waiver. [Note: Natasha Oakes, associate director of athletics for compliance/SWA, Missouri Western State University, recused herself from voting on this item.]

11. **Update on the Division II Census.** Staff provided an update on the release of the 2018 membership census. The committee agreed to review census questions at its June 2017 in-person meeting.

12. **Approval of the November 2016 Legislation Committee In-Person Meeting Report.** The committee reviewed and approved its November 7-8, 2016, in-person meeting report.

13. **Review of NCAA Interpretations Subcommittee of the Division II Legislation Committee Teleconference Reports.** The committee reviewed and approved the February 6 and 20, 2017, Interpretations Subcommittee teleconference reports. The committee recommended that an official interpretation issued on the February 6, 2017, teleconference be incorporated into the legislation. [See Legislative Action Item No. 1d.]


16. **Nominations for Legislation Committee Chair and Subcommittee Chairs.** Staff noted that the terms for the current chairs of the committee and two subcommittees will expire August 31, 2017. Members interested in serving in any of the chair roles were instructed to contact the committee chair or the staff liaisons if interested in the positions. The committee agreed to elect the chairs at its June 2017 in-person meeting.

17. **Future Meeting Dates.**
   
   a. June 29-30, 2017; (Indianapolis).
   
   b. September 2017 teleconference, to be determined;
   
   c. November 6-7, 2017; (Indianapolis); and
   
   d. March 5-6, 2018; (Indianapolis).

*Committee Chair:* Natasha Oakes, Missouri Western State University, Mid-America Intercollegiate Athletics Association

*Staff Liaisons:* Karen Wolf, Academic and Membership Affairs  
Geoff Benzel, Academic and Membership Affairs  
Chelsea Crawford, Academic and Membership Affairs
### Attendees:

<table>
<thead>
<tr>
<th>Name</th>
<th>Institution and Conference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Molly Belden</td>
<td>Northeast-10 Conference</td>
</tr>
<tr>
<td>Peggy Davis</td>
<td>Virginia State University; Central Intercollegiate Athletic Association</td>
</tr>
<tr>
<td>Taryn Driver</td>
<td>Texas A&amp;M University, Commerce; Lone Star Conference</td>
</tr>
<tr>
<td>Marty Gilbert</td>
<td>Mars Hill University; South Atlantic Conference</td>
</tr>
<tr>
<td>Chris Gregor</td>
<td>St. Martin's University; Great Northwest Athletic Conference</td>
</tr>
<tr>
<td>Kelly McLaughlin</td>
<td>Regis University; Rocky Mountain Athletic Conference</td>
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<tr>
<td>Natasha Oakes</td>
<td>Missouri Western State University; Mid-America Intercollegiate Athletics Association</td>
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<tr>
<td>Pennie Parker</td>
<td>Rollins College; Sunshine State Conference</td>
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<tr>
<td>Kimberly Pate</td>
<td>Lenoir-Rhyne University; South Atlantic Conference</td>
</tr>
<tr>
<td>Linda Van Drie-Andrzewski</td>
<td>Wilmington University (Delaware); Central Atlantic Collegiate Conference (via teleconference)</td>
</tr>
<tr>
<td>Keith Vitense</td>
<td>Cameron University; Lone Star Conference</td>
</tr>
<tr>
<td>Cherrie Wilmoth</td>
<td>Southeastern Oklahoma State University; Great American Conference</td>
</tr>
</tbody>
</table>

### Absentees:

None.

### Guests in Attendance:

None.

### NCAA Staff Liaisons in Attendance:

Geoff Bentzel, Chelsea Crawford and Karen Wolf.

### Other NCAA Staff Members in Attendance:

Jada Buckner, Amanda Conklin, Mike DeCesare, Maritza Jones, Rachel Stark, Stephanie Quigg Smith, Gregg Summers, Angela Tressel, Jerry Vaughn, Jill Waddell and Quintin Wright.
ACTION ITEMS.

1. Legislative items.

   • Noncontroversial Legislation – NCAA Bylaw 17.25.2.2.2 – Playing and Practice Seasons – Women's Volleyball – Preseason Practice – Preseason Activities Before the First Day of Classes or First Scheduled Date of Competition – Exception for Exempted Scrimmages and Exhibitions.

   (1) Recommendation. Adopt noncontroversial legislation to amend NCAA Bylaw 17.25.2.2.2 (preseason activities before the first day of classes or first scheduled date of competition) to establish an exception to the women's volleyball preseason hour limitations to specify that during the preseason practice period before the first day of classes or first scheduled date of competition, on a day in which an institution utilizes an exempted scrimmage and exhibition date of competition, a physical activity session may exceed three hours and a three-hour break between sessions is not required. [Attachment].

   (2) Effective date. Immediate.

   (3) Rationale. Through the Division II Coaches Connection program, the volleyball coaches have expressed concerns about the impact of the preseason activities hour limitations on exhibition or scrimmage or exhibition dates of competition. Specifically, the coaches have indicated that there is confusion surrounding the hour limitations on scrimmage or exhibition dates and that the legislation is being applied inconsistently across the country. In addition, the coaches have noted the difficulty in effectively conducting a scrimmage or exhibition date of competition while applying the limit of three hours per session with a three-hour break in between sessions. Many programs participate in tournaments on those days and have indicated it is very difficult for a tournament to be run prior to the first day of classes or first date of competition in a manner that complies with the legislation.

   The three-hour break was adopted in all fall sports specifically to reduce the risk of student-athlete injury and heat-related illnesses, which is less of a concern in women's volleyball as an indoor sport. The NCAA Committee on Competitive Safeguards and Medical Aspects of Sports supports this legislative recommendation.
(4) Estimated budget impact. None.

(5) Student-athlete impact. Student-athletes would be permitted to participate in multiple scrimmages on an exempted date of competition before the first day of classes or the first scheduled date of competition without three hours of recovery time in between sessions.

2. Nonlegislative items.
   - None.

INFORMATIONAL ITEMS.

1. Discussion Regarding Preseason Volleyball Scrimmages and Exhibitions. The NCAA Division II Legislation Committee reviewed the application of the current preseason practice legislation in women's volleyball, which requires student-athletes to be provided with three hours of continuous recovery time in between sessions of physical activity including scrimmages. Based on feedback received from the Division II Volleyball Coaches Connection program and the Committee on Competitive Safeguards and Medical Aspects of Sport, the committee agreed to recommend sponsorship of noncontroversial legislation. [See Legislative Action Item.]

2. Future Meeting Dates.
   b. September 2017 teleconference, to be determined;
   c. November 6-7, 2017; Indianapolis, Indiana; and
   d. March 5-6, 2018; Indianapolis, Indiana.

Committee Chair: Natasha Oakes, Missouri Western State University, Mid-America Intercollegiate Athletics Association

Staff Liaison(s): Karen Wolf, Academic and Membership Affairs
                Geoff Bentzel, Academic and Membership Affairs
                Chelsea Crawford, Academic and Membership Affairs
<table>
<thead>
<tr>
<th>NCAA Division II Legislation Committee</th>
<th>March 20, 2017, Teleconference</th>
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<tbody>
<tr>
<td><strong>Attendees:</strong></td>
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<tr>
<td>Molly Belden, Northeast-10 Conference.</td>
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<td>Peggy Davis, Virginia State University, Central Intercollegiate Athletic Association.</td>
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<td>Keith Vitense, Cameron University, Lone Star Conference.</td>
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<td><strong>Absentees:</strong></td>
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<td>Taryn Driver, Texas A&amp;M University-Commerce, Lone Star Conference.</td>
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<td><strong>Guests in Attendance:</strong></td>
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<td><strong>NCAA Staff Liaisons in Attendance:</strong></td>
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<td>None.</td>
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Noncontroversial Legislation

Title: PLAYING AND PRACTICE SEASONS -- WOMEN'S VOLLEYBALL -- PRESEASON PRACTICE -- PRESEASON ACTIVITIES BEFORE THE FIRST DAY OF CLASSES OR FIRST SCHEDULED DATE OF COMPETITION -- EXCEPTION FOR EXEMPTED SCRIMMAGES AND EXHIBITIONS

Convention Year: 2018
Effective Date: Immediate
Proposal Number: NC-2018-7
Source: NCAA Division II Management Council (Legislation Committee).
Category: Noncontroversial
Topical Area: Playing and Practice Seasons
Status: Ready for Consideration by Management Council

Intent: In women's volleyball, to specify that during the preseason practice period before the first day of classes or the first scheduled date of competition, on a day in which an institution utilizes an exempted scrimmage or exhibition date of competition, a physical activity session may exceed three hours and a three-hour break between sessions is not required.

Bylaws: Amend 17.25.2.2.2, as follows:

17.25.2.2.2 Preseason Activities Before the First Day of Classes or First Scheduled Date of Competition. During the preseason practice period before the first day of classes or the first scheduled date of competition, whichever is earlier, student-athletes shall not engage in more than six hours of countable athletically related activities per day, only five of which may be devoted to physical activities (e.g., practice, weight training, conditioning). In addition, any session with physical activities shall not exceed three hours in length. Student-athletes must be provided with at least three continuous hours of recovery time between any session occurring that day. During this time, student-athletes may not attend any meetings or engage in other athletically related activities (e.g., weightlifting); however, time spent receiving medical treatment and eating meals may be included as part of the recovery time.

17.25.2.2.2.1 Exception for Exempted Scrimmages and Exhibitions. During the preseason practice period before the first day of classes or first scheduled date of competition, whichever is earlier, on a day in which an institution utilizes an exempted scrimmage or exhibition date of competition, a physical activity session may exceed three hours and a three-hour break between sessions is not required.

Additional Information:

Through the Division II Coaches Connection program, the volleyball coaches have expressed concerns about the impact of the preseason activities hour limitations on scrimmage or exhibition dates of competition. Specifically, the coaches have indicated that there is confusion surrounding the hour limitations on scrimmage or exhibition dates and that the legislation is being applied inconsistently across the country. In addition, the coaches have noted the difficulty in effectively conducting a scrimmage or exhibition date of competition while applying the limit of three hours per session with a three-hour break in between sessions. Many programs participate in tournaments on those days and have indicated it is very difficult for a tournament to be run prior to the first day of classes or first date of competition in a manner that complies with the legislation.

The three-hour break was adopted in all fall sports specifically to reduce the risk of student-athlete injury and heat-related illnesses, which is less of a concern in women's volleyball as an indoor sport. The NCAA Committee on Competitive Safeguards and Medical Aspects of Sports supports this legislative recommendation.

Review History:
Mar 20, 2017: Recommends Approval - Legislation Committee
ACTION ITEMS.

1. Legislative Items.
   - None.

2. Nonlegislative Action Items.
   - None.

INFORMATIONAL ITEMS.

1. Presentations from Vendors Regarding the Progress of Institutions in the Provisional Period. The NCAA Division II Membership Committee received presentations from vendors regarding visits conducted in fall 2016 to institutions in the provisional period of the membership process. The following institutions were discussed:

   a. California State University, San Marcos;
      [NOTE: Leslie Schuemann, senior associate commissioner at the Heartland Conference, recused herself from the discussion.]

   b. Concordia University Irvine;
      [NOTE: Barbara Hannum, faculty athletics representative at Hawaii Pacific University, recused herself from the discussion.]

   c. Concordia University Portland;
      [NOTE: Jackson Stava, director of athletics at Seattle Pacific University, recused himself from the discussion.]

   d. Spring Hill College;

   e. Embry-Riddle Aeronautical University (Florida);

   f. Emmanuel College (Georgia); and
      [NOTE: Jeffrey Eisen, director of athletics at the University of Mount Olive, recused himself from this discussion.]
2. **Approval of the November 2016 Membership Committee In-Person Meeting Report to the NCAA Division II Management Council.** The committee reviewed and approved the report from the November 8, 2016, in-person meeting.


4. **Update from the NCAA Board of Governors.** Staff provided an update regarding the Board of Governors and its exploration of a Student-Athlete Engagement Committee. The committee would serve as an advisory group and would be comprised of two current student-athletes and one former student-athlete from each division. In addition, the committee received an update on next steps with the Board of Governors' review of the pilot program for international membership.

5. **Discussion Regarding NCAA Division II Strategic Plan and 2016-17 Priorities.** Staff provided an update on the current strategic plan and noted that the plan and 2016-17 priorities will continue to guide the committee's current and future discussions. Staff also noted that the plan and priorities should be used as a resource.

6. **Discussion Regarding 2017 NCAA Convention Membership Educational Sessions.** The committee discussed the three provisional member educational sessions conducted at the 2017 Convention, and staff provided an update on the feedback received from institutions participating in the sessions. The committee agreed to host one session during the 2018 Convention for all provisional member institutions, rather than having separate meetings by year in the process. The committee also agreed to evaluate the educational model on an annual basis.

7. **Discussion Regarding Conference Membership Requirements for Institutions Making Application.** The committee engaged in a discussion regarding NCAA Bylaw 20.2.2 (administrative requirement prior to active membership – conference membership) to determine whether an offer of conference membership from a conference in the membership process would satisfy the requirements of the legislation, and agreed that no change to the legislation was necessary. The committee further agreed that applicant institutions without an active member conference would be reviewed via the membership waiver process and handled on a case-by-case basis. The committee noted that factors such as regionalization, football sponsorship and the overall needs of the division would be assessed in the waivers.
8. **Update Regarding Access to Membership Benefits for Institutions in the Membership Process.** Staff provided an update regarding access to membership benefits for institutions in the membership process. It was noted that such institutions were not eligible for Association programming and grants funded by the Division II budget until they achieve active status.

9. **NCAA Processes for Institutions in the Membership Process.** The committee reviewed requirements for institutions in the membership process and confirmed the requirements in the following areas: enforcement fines; research reporting; student-athlete reinstatement; waivers; use of the NCAA Eligibility Center; and catastrophic injury reporting. Staff noted that the expectations and/or access in these areas will be codified in the committee's policies and procedures for review during its July in-person meeting.

10. **Review 2017 Campus Visit Schedule to Institutions in the Membership Process.** The committee reviewed the schedule for provisional year one institutional visits conducted in spring 2017.

11. **Update and Training on the NCAA Program Hub.** The committee received a tutorial on accessing the NCAA Program Hub, which is used to review applications for membership and annual reports submitted by provisional institutions prior to its July in-person meeting.

12. **Discussion Regarding the Landscape of Division II Membership.** The committee engaged in a discussion regarding the current landscape of Division II membership. It was noted that no institutions submitted applications to enter the process in the 2017-18 academic year.

13. **Review of 2014 White Paper Regarding Strategic Management of Division II Membership Growth.** The committee reviewed the 2014 White Paper for Strategic Growth and noted that the guidance was still applicable. The committee agreed that no changes to the white paper were necessary at this time.

14. **Current Membership Process.** The committee discussed the current membership process and whether changes need to be made to the process. The committee agreed that no changes to the process were necessary at this time, while noting that the process would be a continued focus of review as the landscape of Division II changes in the future.

15. **Management Council Subcommittee.** The committee engaged in a discussion regarding its policies and procedures for the appeals of committee decisions to the Management Council Subcommittee. The committee agreed that no changes to the policies and procedures were necessary at this time.
16. **Update Regarding Institutional Accreditation Status for Active Division II Institutions.** The committee received an update on active Division II institutions not currently in good standing (e.g., probation) with their regional accrediting agency.

17. **Update on Paine College Accreditation Status.** The committee received an update on the accreditation status of Paine College. In September, a federal court granted an injunction reinstating the institution as a member of Southern Association of Colleges and Schools, pending the outcome of litigation. Staff will continue to track the issue and will keep the committee informed of any changes to the institution's accreditation status.

18. **Update on Institutions Reporting Participation in an Athletics Consortium.** The committee received an update on the six institutions identified as participating in an athletics consortium. Staff noted that, currently, no Division II institutions participate in an athletics consortium and that the institutional designations were inadvertently entered in an NCAA database.

19. **Update on NCAA Division II Compliance Blueprint Program.** The committee received an update on the Compliance Blueprint Program. Staff noted that 16 institutions requested a review in the 2016-17 academic year.

20. **Update on For-Cause and Random Sports Sponsorship Audits from 2015-16.** Staff provided an update on the status of for-cause sports sponsorship audits from the 2015-16 academic year of the three active member institutions located in Puerto Rico, noting that all three schools will be notified that they will be placed on probation during the 2017-18 academic year for failure to meet sports sponsorship. Further, the committee directed staff to conduct a for-cause audit of West Liberty University for the 2015-16 and 2016-17 academic years. Finally, the committee voted to set within its policies and procedures a deadline for submission of sports sponsorship and financial aid information requested during the audit process. Specifically, an institution selected for an audit must submit all appropriate information one week prior to the committee's September teleconference.

21. **Update on Active Membership.** The committee received an update on recent membership issues involving active member institutions. The committee directed staff to provide an update on the status of these institutions, as necessary.

22. **Discussion Regarding the NCAA Division II Institutional Performance Program.** The committee received an update on the Institutional Performance Program.

23. **Update on NCAA Regional Compliance Seminars.** The committee received an update on the status of the Regional Compliance Seminar Program and future programming for the 2017-18 academic year.
24. **Review of Compliance Culture Initiative.** The committee received information on the first meeting of the Culture of Compliance Think Tank. The think tank was created from a directive of the Presidents Council, which identifies the culture of compliance as one of its priorities for the 2016-17 academic year. It was noted that the think tank will meet via teleconference throughout 2017 and conduct a summit in December 2017.

25. **Discussion Regarding Committee Composition.** The committee engaged in a discussion regarding its composition. Specifically, the committee discussed pursuing a legislative recommendation to amend its composition to add a senior leader outside of athletics. The committee agreed to revisit this issue during its July in-person meeting to determine if a legislative change is warranted.

26. **Election of Committee Chair and Vice Chair.** The committee elected Tom Daeger, commissioner of the Great Midwest Athletic Conference, as chair; and Leslie Schuemann, senior associate commissioner of the Heartland Conference, as vice chair, effective September 1, 2017.

27. **Future Scheduled Meetings.**

   a. July 11-12, 2017, in-person meeting; Indianapolis.

   b. September 2017, teleconference.


   d. February 6-7, 2018, in-person meeting; Indianapolis.

**Committee Chair:** Kevin Schriver, Southwest Baptist University

**Staff Liaisons:** Susan Britsch, Academic and Membership Affairs
                  Chris Brown, Academic and Membership Affairs
                  Amanda Conklin, Academic and Membership Affairs
                  Angela Tressel, Academic and Membership Affairs
### NCAA Division II Membership Committee
### February 7, 2017, In-Person Meeting

<table>
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<tr>
<th>Attendees:</th>
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<tbody>
<tr>
<td>Natalie Cullen, Pittsburg State University.</td>
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<td>Tom Daeger, Great Midwest Athletic Conference.</td>
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<td>Jeffrey M. Eisen, University of Mount Olive.</td>
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<td>Gary Gray, University of Alaska Fairbanks.</td>
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<td>Barbara Hannum, Hawaii Pacific University.</td>
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<td>Margaret Poitevint, University of North Georgia.</td>
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<td>Eric Schoh, Winona State University.</td>
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<td>Kevin Schriver, Southwest Baptist University.</td>
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<td>Leslie Schuemann, Heartland Conference.</td>
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<td>Chris Snyder, Seton Hill University.</td>
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<td>Jackson, Stava, Seattle Pacific University (via teleconference).</td>
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<tr>
<td>William LaForge, Delta State University; and Roger Thomas, University of Mary.</td>
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<th>Guests in Attendance:</th>
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<tr>
<td>Amy Mallett and Chuck Smrt, The Compliance Group (teleconference).</td>
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<td>Jill Willson, Double L Consulting.</td>
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<th>NCAA Liaisons in Attendance:</th>
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<tr>
<td>Susan Britsch, Chris Brown, Amanda Conklin and Angela Tressel.</td>
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<tr>
<th>Other NCAA Staff Members in Attendance:</th>
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<tr>
<td>Gary Brown, Chelsea Crawford, Maritza Jones, Ryan Jones, Faith Morrison, Stephanie Quigg Smith, Terri Steeb Gronau, Naima Stevenson, Gregg Summers and Jill Waddell.</td>
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ACTION ITEMS.

1. Legislative Items.
   - None.

2. Nonlegislative Items.
   a. Division II Committee on Infractions (three reappointments and one September vacancy). (Attachment A)
      (1) **Recommendation.** Reappoint John Lackey, attorney, Paul & Lackey (term 2); Carey Snyder, associate director of athletics, East Stroudsburg University of Pennsylvania (term 3); and Harry Stinson, associate director of athletics, Central State University (term 3). Appoint Richard Loosbrock, faculty athletics representative (FAR), Adams State University. Alternate selection – Marty Gilbert, FAR, Mars Hill University.
      (2) **Effective Date.** September 1, 2017.
      (3) **Rationale.** Reappointments -- Members of the Committee on Infractions can serve three three-year terms.

      Appointment – The Nominating Committee believes that the committee will benefit from retaining the FAR perspective on the committee. The committee recommends the appointment of Mr. Loosbrock as its first choice. Mr. Loosbrock has extensive committee service, including serving as the Division II Management Council representative to the Division II Infractions Appeals Committee. The committee forwards Mr. Gilbert as its alternate selection. He will end his term on the Division II Legislation Committee August 31.

      (4) **Estimated Budget Impact.** None.
      (5) **Student-Athlete Impact.** None.
b. Division II Infractions Appeals Committee (two September vacancies). (Attachment B)

   (1) **Recommendation.** Appoint Bridget Niland, director of athletics, Daemen College; and Eddie Weatherington, senior associate commissioner, Central Intercollegiate Athletic Association. Alternate selections – Dixie Cirillo, associate director of athletics, Colorado School of Mines; or Scott Larson, senior associate director of athletics, Lubbock Christian University.

   (2) **Effective Date.** September 1, 2017.

   (3) **Rationale.** The Nominating Committee recommends the appointments of Ms. Niland and Mr. Weatherington as its first choices. Ms. Niland was previously an NCAA staff member and has extensive knowledge of Division II legislation. Mr. Weatherington also has previously served on the NCAA enforcement staff. The committee recommends Ms. Cirillo and Mr. Larson as alternate selections. Ms. Cirillo has 11 years of compliance experience and has previously served on several Division II committees. Mr. Larson has 15 years of compliance experience. He would bring a West region perspective to the committee.

   (4) **Estimated Budget Impact.** None.

   (5) **Student-Athlete Impact.** None.

c. International Student Records Committee (one reappointment) (Attachment C)

   (1) **Recommendation.** Reappoint Brittany Henson, international admissions counselor, Palm Beach Atlantic University (term 2).

   (2) **Effective Date.** September 1, 2017.

   (3) **Rationale.** Members of the committee can serve three three-year terms.

   (4) **Estimated Budget Impact.** None.

   (5) **Student-Athlete Impact.** None.

d. Division II Legislation Committee (three September vacancies). (Attachment D)

   (1) **Recommendation.** Appoint Brent Heaberlin, associate director of athletics, Lenoir-Rhyne University; Scott Larson, senior associate director of athletics, Lubbock Christian University; and Scott Young, senior associate director of athletics, University of Indianapolis. Alternate selections – Terri Holmes, senior
woman administrator, Northern State University; and Jon Teetzel, assistant commissioner, Great Midwest Athletic Conference.

(2) **Effective Date.** September 1, 2017.

(3) **Rationale.** The Nominating Committee believes that the committee should have representation from each region. As of September 1, the Midwest and Southeast regions will not be represented. The committee recommends that Mr. Heaberlin be appointed to represent the Southeast region. He has more than six years of compliance experience and has served as a panelist at NCAA regional rules programming. He is the only Southeast region nominee forwarded by the Nominating Committee.

The committee recommends Mr. Young be appointed to represent the Midwest region. Mr. Young has been employed at the University of Indianapolis since 1999, including serving in a compliance role since 2008. The committee forwards Mr. Teetzel as an alternate for the Midwest region. He has eight years’ experience at the NCAA national office and has extensive knowledge of NCAA legislation.

The committee recommends the appointment of Mr. Larson for the third vacancy on the committee. There is no regional component to this selection. Mr. Larson has 15 years of compliance experience. The committee forwards Ms. Holmes as an alternate selection for this appointment. She has previously served on a Division II sports committee and has served in her current compliance role since 2004.

(4) **Estimated Budget Impact.** None.

(5) **Student-Athlete Impact.** None.

e. **Division II Membership Committee (immediate vacancy replacing Roger Thomas). (Attachment E)**

(1) **Recommendation.** Appoint Natasha Wilson, associate director of athletics, Johnson C. Smith University. Alternate selection – Larry Marfise, director of athletics, University of Tampa.

(2) **Effective Date.** Immediate.

(3) **Rationale.** The Nominating Committee recommends the appointment of Ms. Wilson as its first choice. She has previously served on the Nominating Committee. She brings a perspective from a low-resource institution and enhances ethnic diversity on the committee. The committee forwards Mr.
Marfise as its alternate selection. He has previously served on the Management Council and has 23 years’ experience as a Division II athletics director.

(4) **Estimated Budget Impact.** None.

(5) **Student-Athlete Impact.** None.

**f. Division II Nominating Committee (two September vacancies). (Attachment F)**

(1) **Recommendation.** Appoint Mark Coleman, director of athletics, Western New Mexico University; and Robert Fiedler, assistant director of athletics, University of Tampa.

(2) **Effective Date.** September 1, 2017.

(3) **Rationale.** The committee forwards Mr. Coleman and Mr. Fiedler to fill September 2017 vacancies.

Mr. Fiedler was the only nominee from the South region, which will not be represented on September 1. He has been employed at Division II institutions since 2009.

The committee forwards Mr. Coleman to fill the second committee vacancy. Mr. Coleman has 33 years of coaching and administrative experience.

The committee does not recommend any alternate selections.

(4) **Estimated Budget Impact.** None.

(5) **Student-Athlete Impact.** None.

**g. Olympic Sports Liaison Committee (one September vacancy). (Attachment G)**

(1) **Recommendation.** Appoint Thomas “Craig” McPhail, director of athletics, Lees-McRae College. Alternate selection – Kelley Kish, associate director of athletics, Nova Southeastern University.

(2) **Effective Date.** September 1, 2017.

(3) **Rationale.** The Nominating Committee recommends the appointment of Mr. McPhail. He was an Olympic sport student-athlete (cross country) and previously coached an Olympic sport (cross country and track and field). He has previously served on the Division II Men’s and Women’s Track and Field and Cross Country...
Committee. The committee forwards Ms. Kish as an alternate selection. She will complete terms on the Division II Men’s and Women’s Track and Field and Cross Country Committee and the Women’s Volleyball Rules Committee on August 31.

(4) **Estimated Budget Impact.** None.

(5) **Student-Athlete Impact.** None.

h. **Playing Rules Oversight Panel (one September vacancy).** (Attachment H)


(2) **Effective Date.** September 1, 2017.

(3) **Rationale.** The Nominating Committee recommends the appointment of Mr. Wilson. The committee believes the perspective of a commissioner is important on this committee. He previously served on the Men’s and Women’s Soccer Rules Committee. The committee forwards Mr. Blais as an alternate selection. He served briefly on the Playing Rules Oversight Panel before he was appointed to the Management Council. He has been a collegiate soccer official for 22 years.

(4) **Estimated Budget Impact.** None.

(5) **Student-Athlete Impact.** None.

i. **Division II Committee on Student-Athlete Reinstatement (one reappointment and one September vacancy).** (Attachment I)

(1) **Recommendation.** Reappoint Daniel Mara, commissioner, Central Atlantic Collegiate Conference (term 2). Appoint Marcus Grant, associate commissioner, Central Intercollegiate Athletic Association.

(2) **Effective Date.** September 1, 2017.

(3) **Rationale.** Reappointment – Members of the committee can serve two three-year terms. The Nominating Committee recommends the appointment of Mr. Grant. He has served at the conference office for more than 16 years. He previously served on the Division II Legislation Committee. His appointment enhances ethnic diversity on the committee. The Nominating Committee does not recommend any alternate selections for the appointment.
****

(4) **Estimated Budget Impact.** None.

(5) **Student-Athlete Impact.** None.

**INFORMATIONAL ITEMS.**

1. **Division II Coaching Enhancement Grant Selection Committee (one immediate appointment.)** The Nominating Committee appointed Amy Foster, assistant director of athletics, Seattle Pacific University, effective immediately.

2. **Division II Ethnic Minority and Women’s Internship Grant Selection Committee (one September 2017 vacancy).** The Nominating Committee appointed Jamie Bouyer, associate director of athletics, California State University, Dominguez Hills, effective September 1, 2017.

3. **Solicitations for Additional Nominations.** The committee recommended that the following committee vacancies be re-advertised to solicit additional nominations:
   
   a. Division II Men’s Soccer Committee; Central and Atlantic regions; administrators.
   
   b. Division II Women’s Soccer Committee; South, Southeast and West regions; administrators.
   
   c. Division II Softball Committee; Central region; coach or administrator.
   
   d. Division II Men’s and Women’s Swimming and Diving Rules Committee; coach or administrator.
   
   e. Division II Men’s and Women’s Track and Field Committee; West and South regions; female administrators.
   
   f. Women’s Volleyball Rules Committee; coach.
   
   g. Women’s Water Polo Committee; coach or administrator.

4. **Report of Previous Meeting.** The committee approved the reports from its October 7, 2016, conference call, and its December 9, 2016, electronic action.

5. **Policies and Procedures Document.** The committee reviewed the policies and procedures document and did not make any changes.
6. **Informational Documents.** The committee reviewed the informational documents. No action was taken.

7. **Future meetings.** The committee scheduled a conference call for Noon Eastern time, Wednesday, March 8, 2017.

8. **Other Business.**

   a. **Nominee Lists.** The committee asked that the nominee list include a column that indicates RAC experience. Staff will work with the programmer to implement that addition.

   b. **Last In-Person Meeting.** The chair noted this was the last in-person meeting for Mr. Fortosis, Ms. Johnson, and Mr. Thurman. On behalf of the committee, Mr. Brunk thanked them for their service to the committee and to Division II.

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**Committee Chair:** David Brunk, Peach Belt Conference  
**Staff Liaison(s):** Sharon Tufano, Governance

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<th>Attendees:</th>
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<tr>
<td>David Brunk, Peach Belt Conference</td>
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<td>Bob Fortosis, Eckerd College, Sunshine State Conference</td>
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<td>Lynn Griffin, Coker College, South Atlantic Conference</td>
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<td>David Haglund, Great Northeast Athletic Conference</td>
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<td>Kathleen Heitzman, Bloomsburg University of Pennsylvania, Pennsylvania State Athletic Conference</td>
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<td>Felicia Johnson, Bloomsburg University, Central Intercollegiate Athletic Association</td>
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<td>Erin Lind, Northern Sun Intercollegiate Conference</td>
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<td>Susan Cassidy-Lyke, Molloy College, East Coast Conference</td>
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<td>Griz Zimmermann, Texas A&amp;M International University, Heartland Conference</td>
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<tbody>
<tr>
<td>Alex Tiseo, Wayne State University, Great Lakes Intercollegiate Athletic Conference</td>
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<tr>
<td>Todd Thurman, Southwestern Oklahoma State University, Great American Conference</td>
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<tr>
<td>Sharon Tufano.</td>
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Qualification Statement:
Prior to joining the Daemen College faculty, I worked at the NCAA national office in what is now Academic and Membership Affairs. In addition to a number of responsibilities my job at the entitled, I served as a secondary liaison to the Division IAC. During that time I became very familiar with the important purpose that committee serves. My other duties in AMA involved the drafting and interpreting of NCAA legislation at the Division I, II and III levels. At the Division II level, I served as the chair of Daemen’s NCAA Division II transition team and later as their first FAR. I accepted the role of Director of Athletics in 2014 and have been an active member in both NCAA and NACDA D2ADA. The IAC serves a quasi appellate judiciary role and my early careers of practicing law and serving as a federal court confidential law clerk will also be of value to helping the IAC function in an efficient and fair manner.

Past or current Committee Service:
- NCAA National Office Staff Member 2001-2006
- NCAA Consultant Division I Membership Issues 2006-2016
- NCAA Student-Athlete Advisory Committee 1994-1998
- NCAA Division I Management Council (Student Representative) 1997-98
- NACWAA since 2000
- NACDA since 2014
- FARA 2011-14

Employment History:
- Daemen College Director of Athletics/Assoc Professor 2014-Present
- Daemen College FAR/Assoc Professor 2011-14
- Daemen College Assistant Professor 2006-11
- NCAA Associate Director 2002-2006
- NCAA Assistant Director 2001-02
- United States Department of Justice Trial Attorney 2000-2001
- University of Buffalo Assistant to Vice Provost 1997-1998
- University of Buffalo Athletics Compliance Assistant 1996-1997

Education:
Ph.D

Professional Development participation:
- NCAA/D2ADA Mentoring Program (Mentor)
- NCAA/NACWAA Governance Academy
References:
Ms. Jackie Campbell, NCAA Director of Law, Policy and Governance
Dr. Bob Dranoff, Commissioner, East Coast Conference
Mr. Steve Mallonee, NCAA Managing Director AMA
Division II Infractions Appeals Committee Nominee Information

Name: Eddie Weatherington
Job Title: Sr. Associate Commissioner
Designation:
Gender: M
Ethnic Minority: Y
Institution: Central Intercollegiate Athletic Association
Conference: Central Intercollegiate Athletic Association
Meet 50% Requirements: Y
Nominee has contacted listed references: Y
Active Member Institution: N
Previous Championships Site Representative:

Qualification Statement:

My broad professional experiences have afforded me the opportunity to develop and display leadership, emotional intelligence, integrity and overall professionalism in a number of genres. The experiences which range from juvenile and adult justice to the investigative arm of collegiate sports to present-day oversight of organizational governance and compliance, have required a patient and unbiased approach to digesting information and forming a fact-based, impartial understanding and opinion of the issue without prejudice or predisposition towards the person(s) or organization(s) involved. Additionally, I am adept at articulating my opinion while remaining receptive to alternative views and interpretations, with the possibility of resulting reassertion or capitulation. Finally, my past positions with NCAA enforcement and campus student affairs have allowed me to gain insight on NCAA legislation as well as non-athletics related higher education laws, regulations and protocols.

Past or current Committee Service:
Super Region 1 Football Regional Advisory Committee, 2014-2016

Employment History:
2013-Present CIAA Sr. Associate Commissioner for Governance & Compliance
2010-2013 The Highlight Reel, Inc., National Director of Compliance
2010 Kennesaw State University Sr. Associate Director of Athletics
2003-2010 NCAA Assistant Director of Enforcement
2001-2003 Clemson University Associate Director of Judicial Services
1999-2001 Iowa State University Assistant Director of Minority Student Affairs
1997-1999 North Carolina Dept. of Corrections Adult Probation / Parole Officer
1996-1997 Willow Care, Inc. / P.R.O.U.D Group Home Manager and Youth Services Coordinator--Group Counseling
1990-1996 El Paso County (TX) Juvenile Justice--Juvenile Probation Officer

Education:
Bachelor's

Professional Development participation:
NACDA 2010-Present
Minority Opportunities Athletic Association (MOAA) 2014-Present
NCAA Governance Academy 2014

References:
Jacquie McWilliams, CIAA Commissioner
Reid Amos, Mountain East Commissioner
Clyde Doughty, Bowie State University Director of Athletics
Dr. Donald Reed, University of Buffalo Sr. Associate Director of Athletics
Dave Didion, Auburn University Associate Director of Athletics
# Division II Infractions Appeals Committee Nominee Information

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<thead>
<tr>
<th>Name:</th>
<th>Dixie Cirilo</th>
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<tbody>
<tr>
<td>Job Title:</td>
<td>Associate Director of Athletics</td>
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<tr>
<td>Designation:</td>
<td>Senior Woman Administrator</td>
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<tr>
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<tr>
<td>Institution:</td>
<td>Colorado School of Mines</td>
</tr>
<tr>
<td>Conference:</td>
<td>Rocky Mountain Athletic Conference</td>
</tr>
<tr>
<td>Meet 50% Requirements:</td>
<td>Y</td>
</tr>
<tr>
<td>Nominee has contacted listed references:</td>
<td>Y</td>
</tr>
<tr>
<td>Active Member Institution:</td>
<td>Y</td>
</tr>
<tr>
<td>Previous Championships Site Representative:</td>
<td></td>
</tr>
</tbody>
</table>

**Qualification Statement:**

I have worked in Division II compliance for over 11 years at the Colorado School of Mines. We are a long standing Division II institution with 18 sports and 500 athletes and I handle all aspects of compliance, including recruiting, initial eligibility, progress toward degree and waivers. In addition I served 4 years on each of the the NCAA Division II Membership Committee and Swimming and Diving Committees. I was also one of the conference compliance directors to assist the conference while they searched for a Director of Compliance.

**Past or current Committee Service:**

- NCAA Division II Swimming and Diving Committee 2005-2009
- NCAA Membership Committee 2011-2015

**Employment History:**

- Colorado School of Mines - Cashier 1991 - 1992
- Colorado School of Mines - Assistant Director of Financial Aid 1992-2005
- Colorado School of Mines - Assistant Director of Athletics/SWA 2005 - 2010
- Colorado School of Mines - Associate Director of Athletics/SWA 2010 - Present

**Education:**

- Master's

**Professional Development participation:**

- NACWAA/HERS 2009

**References:**

- David Hansburg, Director of Athletics, Colorado School of Mines, 303/273-3300
- Kirsten Ford, Assistant Commissioner, Rocky Mountain Athletic Conference, 719/471-0152
**Name:** Scott Larson  
**Job Title:** Sr. Associate Director of Athletics  
**Designation:** Compliance Coordinator  
**Gender:** M  
**Ethnic Minority:** N  
**Institution:** Lubbock Christian University  
**Conference:** Heartland Conference  
**Meet 50% Requirements:** Y  
**Nominee has contacted listed references:** Y  
**Active Member Institution:** Y  
**Previous Championships Site Representative:** Y

**Qualification Statement:**
Having worked in NCAA Compliance for over 15 years (the last 4 1/2 at the DII level), I feel that I am extremely qualified to serve as a member of the Division II Infractions Appeals Committee. Having worked for a variety of institutions (public vs. private, small vs. large, faith-based vs. non faith based) and with all types of coaches, I have an understanding of the compliance environments and issues on all types of campuses and believe that I could make a difference on the committee because of my varied experiences. In addition, as a compliance professional, I also have the expertise to determine where fault should lie when compliance issues arise—whether it is a systemic institutional issue or the fault of a rogue coach. I would welcome the opportunity to serve as a member of this committee as the association and in particular, Division II, must maintain its integrity in order to preserve competitive equity, both real and perceived, especially in the enforcement of its rules.

**Past or current Committee Service:**
- NAAC Division II Committee, Member - November 2013 to present, Vice-Chair - July 2015 to present  
- NAAC Division II Certification Advisory Committee, Chair - September 2014 to present  
- NAAC Division II Legislation Committee, Member - April 2015 to present  
- Heartland Conference Academic Awards Committee, Member - September 2015 to present  
- Heartland Conference Compliance Forms Committee, Member - September 2015 to present  
- Lubbock Christian University Compliance Committee, Member - June 2012 to present  
- USC Upstate Steering Committee for NCAA Certification, Member - August 2009 to February 2011  
- USC Upstate Governance/Compliance Subcommittee for NCAA Certification, Member - August 2009 to February 2011  
- USC Upstate Compliance Committee, Member - January 2007 to May 2012

**Employment History:**
- Lubbock Christian University, Senior Associate Director of Athletics - August 2014 to present  
- Lubbock Christian University, Associate Director of Athletics - June 2012 to August 2014  
- University of South Carolina Upstate, Associate Director of Athletics - July 2007 to May 2012  
- University of South Carolina Upstate, Assistant Director of Athletics - January 2007 to June 2007  
- University of Texas at El Paso, Assistant Athletics Director for Compliance & Student Aid - September 2005 to December 2006  
- Northern Arizona University, Assistant Athletics Director for Compliance - October 2004 to September 2005  
- Gardner-Webb University, Assistant Athletics Director for Compliance - June 2003 to September 2004  
- University of Wisconsin, Compliance Monitoring Coordinator - July 2001 to May 2003  
- Arizona State University, Graduate Assistant for Compliance - July 1998 to June 2001  
- University of Tulsa, Undergraduate Intern/Compliance - June 1997 to July 1998

**Education:**
- Master's

**Professional Development participation:**
NCAA Regional Rules Seminars - Annually since 1998
Conference Rules Seminars - Annually since 2001 (Big Ten, Big South, Atlantic Sun, Big Sky, Conference USA, Heartland)
NCAA Convention - Annually since 2008
NAAC Convention - Annually since 2014

References:
Paul Hise, Director of Athletics, Lubbock Christian University, paul.hise@lcu.edu, (806) 720-7279
Tim Perrin, President, Lubbock Christian University, tim.perrin@lcu.edu, (806) 720-7125
Leslie Schuermann, Associate Commissioner, Heartland Conference, leslie.schuermann@heartlandsports.org, (254) 313-8887
Jill Wilson, President, Double L Consulting, jwillson@ncaa.org, (717) 360-3566
Name: Brent A. Heaberlin

Job Title: Deputy Athletic Director

Designation: Compliance Coordinator

Gender: M

Ethnic Minority: N

Institution: Lenoir-Rhyne University

Conference: South Atlantic Conference

Meet 50% Requirements: Y

Nominee has contacted listed references: Y

Active Member Institution: Y

Previous Championships Site Representative: Y

Qualification Statement:
I have been involved in compliance for the past 6+ years. In my time with this duty, I have expanded the educational programs surrounding rules education on our campus and in our community. I have been asked by NCAA staff members to present topics at NCAA Regional Rules meetings and have made a large investment in bettering my knowledge and understanding of NCAA rules.

Past or current Committee Service:
- Lenoir-Rhyne SACS-COC Compliance Executive Committee - 2013-present
- Lenoir-Rhyne Institutional Effectiveness and Assessment Committee - 2013-present
- Lenoir-Rhyne Enrollment Management Committee - 2011-present
- Lenoir-Rhyne Fiduciary Review Committee - 2011-present
- Lenoir-Rhyne Financial Aid Committee - 2011-present
- Lenoir-Rhyne Compliance Review Committee - 2011-present
- Lenoir-Rhyne Multicultural Advisory Committee - 2011-present
- South Atlantic Conference Athletics Director's Council - 2015-2016
- South Atlantic Conference Compliance Committee - 2011-present

Employment History:
- Assistant Baseball Coach - Eastern Illinois University - Fall 2003-Spring 2005
- Director of Baseball Operations - University of Arkansas @ Little Rock - Fall 2005-Spring 2007
- Assistant Baseball Coach - Lenoir-Rhyne University - Fall 2007-Spring 2010
- Assigned Recruiter - Aerotek Scientific, LLC - Fall 2010-Spring 2011
- Associate Athletics Director - Lenoir-Rhyne University - Fall 2011-Fall 2015
- Acting Athletics Director - Lenoir-Rhyne University - Fall 2015-Spring 2016
- Deputy Athletics Director - Lenoir-Rhyne University - Spring 2016-present

Education:
Master's

Professional Development participation:
- National Association of Athletics Compliance (NAAC)
- National Association of Collegiate Directors of Athletics (NACDA)
- American Baseball Coaches Association (ABCA)

References:
Kim Pate - Athletics Director - Lenoir-Rhyne University - 828-328-7128
Patrick Britz - Commissioner - South Atlantic Conference - 803-412-1770
Division II Legislation Committee Nominee Information

Name: Scott Larson
Job Title: Sr. Associate Director of Athletics
Designation: Compliance Coordinator
Gender: M
Ethnic Minority: N
Institution: Lubbock Christian University
Conference: Heartland Conference
Meet 50% Requirements: Y
Nominee has contacted listed references: Y
Active Member Institution: Y
Previous Championships Site Representative: Y

Qualification Statement:
Having worked in NCAA Compliance for over 15 years at both the NCAA Division I and II levels, I feel that I am extremely qualified to serve as a member of the Division II Legislation Committee. Having worked for a variety of institutions (public vs. private, small vs. large, faith-based vs. non-faith based) and with all types of coaches, I have an understanding of the compliance environments and issues on all types of campuses and know how different legislation and interpretations might affect each type of campus. Like many other on-campus compliance professionals, I often am frustrated by legislation, interpretations, and their implementation and would welcome the opportunity to be a member of this committee and to be a part of the national legislative and interpretative process.

Past or current Committee Service:
- NAAC Division II Committee, Member - November 2013 to present, Vice-Chair - July 2015 to present
- NAAC Division II Certification Advisory Committee, Chair - September 2014 to present
- NAAC Division II Legislation Committee, Member - April 2015 to present
- Heartland Conference Academic Awards Committee, Member - September 2015 to present
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Employment History:
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Professional Development participation:
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Tim Perrin, President, Lubbock Christian University, tim.perrin@lcu.edu, (806) 720-7125
Leslie Schuemann, Associate Commissioner, Heartland Conference, leslie.schuemann@heartlandsports.org, (254) 313-8867
Jill Willson, President, Double L Consulting, jwillson@ncaa.org, (717) 360-3556
Name: Scott Young

Job Title: Sr. Associate AD for Compliance

Designation: Compliance Coordinator

Gender: M

Ethnic Minority: N

Institution: University of Indianapolis

Conference: Great Lakes Valley Conference

Meet 50% Requirements: Y

Nominee has contacted listed references: Y

Active Member Institution: Y

Previous Championships Site Representative: N

Qualification Statement:
I have been a member of DII athletics at the University of Indianapolis since 1999. I currently run a DII compliance operation for around 600 student-athletes along with having direct sport oversight of Football, Baseball, Softball, Men's Soccer, Men's Basketball, Women's Basketball, Men's Golf, and Women's Golf. I oversee all aspects of compliance including NCAA legislation, incoming and continuing eligibility, financial aid, and the NLI process. Prior to compliance I spent time as an assistant baseball coach along with doing facility and operations.

Past or current Committee Service:
Women's Basketball RAC 2014-16

Employment History:
2015-Present Sr. Associate AD for Compliance University of Indianapolis
2012-2015 Associate Director of Athletics for Compliance University of Indianapolis
2008-2012 Assistant AD for Facilities and Game Day Operations/Compliance Assistant University of Indianapolis
2004-2008 Assistant Director of Game Day Operations/Equipment Manager University of Indianapolis
1999-2008 Assistant Baseball Coach University of Indianapolis

Education:
Master's

Professional Development participation:
NCAA Pathway Program

References:
Sue Willey - Vice President for Intercollegiate Athletics University of Indianapolis
Robert Manual - President University of Indianapolis
Jim Naumovich - Commissioner Great Lakes Valley Conference
Tonya Charlton - Associate Commissioner Great Lakes Valley Conference
Name: Terri Holmes
Job Title: Senior Woman Administrator
Gender: F
Ethnic Minority: N
Institution: Northern State University
Conference: Northern Sun Intercollegiate Conference

Meet 50% Requirements: Y
Nominee has contacted listed references: Y
Active Member Institution: Y
Previous Championships Site Representative: Y

Qualification Statement:
As director of compliance at NSU, I have worked in all aspects of NCAA eligibility. I have done all of the necessary day to day elements of compliance from certifying our student-athletes, NCAA waivers, amateurism and the developing of our compliance education classes. I also complete the NCAA graduation report, the Academic Performance Census Data Report as well as the Sports Sponsorship Report. I am also a member of the NSIC Legislation working group. The goal of that group is to assist our student-athletes with legislative issues as they arise, and help evaluate legislation for the welfare of the NSIC and our student-athletes. I love the day to day work involved and really feel that I can further benefit student-athletes with my experience, knowledge and passion.

Past or current Committee Service:
NCAA National Softball Committee 2012-2016
Chair of the NCAA Softball Committee 2015-2016.

Employment History:
Northern State University 2004-Present Assistant Athletic Director, SWA, Director of Compliance, SAAC Liaison, Director of Champs Life Skills Programs, Sport Liaison for softball, swimming and volleyball
Huron University (NAIA) 1998-2004 Assistant Director of Athletics, Head Softball and Volleyball Coach
Valencia Community College (Orlando, FL) 1990-1998 Head Softball Coach
St. Cloud High School (St. Cloud, FL) 1985-1990 Taught Health and Physical Education Courses, Head Softball Coach, Head Volleyball Coach, Assistant Basketball Coach
Michigan Avenue Elementary 1984-1985 Taught Elementary Physical Education, Assistant Basketball Coach, Head Tennis Coach

Education:
Master's

Professional Development participation:
NCAA Leadership Academy 2015
Student Athletic Advisory Committee Summit 2012

References:
Erin Lind (Northern Sun Intercollegiate Conference Commissioner) Lind@northernsun.org
Molly Simons (NCAA) msimons@ncaa.org
Josh Moon (Northern State University Athletic Director) Joshraa.Moon@northern.edu
Vickie Hollfield Head Softball Coach Carson-Newman University vhollfield@cn.edu
Division II Legislation Committee Nominee Information

Name: Jon Teetzel
Job Title: Assistant Commissioner Internal Ops
Designation: Compliance Coordinator
Gender: M
Ethnic Minority: N
Institution: Great Midwest Athletic Conference
Conference: Great Midwest Athletic Conference
Meet 50% Requirements: Y
Nominee has contacted listed references: Y
Active Member Institution: N
Previous Championships Site Representative:

Qualification Statement:
8 years NCAA National Office (5 years AMA and 3 years Assistant Director EC - Legislation Customer Service)
1 year Assistant Commissioner G-MAC

Past or current Committee Service:
DII Volleyball RAC

Employment History:
Great Midwest Athletic Conference - Present
NCAA Eligibility Center - 3 years
NCAA Academic Membership Affairs - 5 years
Head/Assistant Coach Valdosta State University, Frostburg State University, Keuka College

Education:
Master’s

Professional Development participation:
NCAA Student- Athlete Leadership Development Forum

References:
Tom Daeger - Commissioner G-MAC - 317-531-1038
Maritza Jones - Director DII Governance - 317-917-6222
Mike Massa - Director Eligibility Center Customer Service - 317-917-6222
ACTION ITEMS.

1. Legislative Items.
   - None.

2. Nonlegislative Items.
   a. Division II Championships Committee (one July 1, 2017, vacancy replacing Barbara Dearing). (Attachment A)
      (1) **Recommendation.** Appoint Steve Card, director of athletics, Western Washington University.
      (2) **Effective Date.** July 1, 2017.
      (3) **Rationale.** The committee recommends appointing an individual from the West region since the only West region representative currently on the committee is a Management Council representative. The committee forwards Mr. Card as its only recommendation. He has served on the Division II Men’s Golf Committee and numerous other regional advisory committees (RACs). He has been a Division II athletics administrator since 1990.
      (4) **Estimated Budget Impact.** None.
      (5) **Student-Athlete Impact.** None.
   b. Committee on Competitive Safeguards and Medical Aspects of Sports (one September vacancy). (Attachment B)
      (1) **Recommendation.** Appoint Jeff Williams, director of athletics, East Central University.
      (2) **Effective Date.** September 1, 2017.
      (3) **Rationale.** The committee forwards Mr. Williams as its only recommendation. The position is designated for a male director of athletics. In addition to his role
as the director of athletics, he has been a certified trainer since 1997. The Nominating Committee believes his athletic training background will benefit the committee.

(4) Estimated Budget Impact. None.

(5) Student-Athlete Impact. None.

INFORMATIONAL ITEMS.


2. Informational Documents. The committee reviewed the informational documents. No action was taken.

3. Solicitations for Additional Nominations. The committee recommended that the following vacancy be reposted to solicit additional nominations:

- Men’s and Women’s Swimming and Diving Rules Committee – coach or administrator.

4. Future meetings. No conference calls are currently scheduled. In June, the committee will determine whether to meet in person or by teleconference in September.

Committee Chair: David Brunk, Peach Belt Conference
Staff Liaison(s): Sharon Tufano, Governance
### Division II Nominating Committee
March 8, 2017, Teleconference

<table>
<thead>
<tr>
<th>Attendees:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anita Barker, California State University, Chico, California Collegiate Athletic Association</td>
</tr>
<tr>
<td>David Brunk, Peach Belt Conference</td>
</tr>
<tr>
<td>Susan Cassidy-Lyke, Molloy College, East Coast Conference</td>
</tr>
<tr>
<td>David Haglund, Great Northeast Athletic Conference</td>
</tr>
<tr>
<td>Alex Tiseo, Northern Michigan University, Great Lakes Intercollegiate Athletic Conference</td>
</tr>
<tr>
<td>Erin Lind, Northern Sun Intercollegiate Athletic Conference</td>
</tr>
<tr>
<td>Griz Zimmermann, Texas A&amp;M International University, Heartland Conference</td>
</tr>
</tbody>
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<table>
<thead>
<tr>
<th>Absentees:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bob Fortosis, Eckerd College, Sunshine State Conference</td>
</tr>
<tr>
<td>Lynn Griffin, Coker College, South Atlantic Conference</td>
</tr>
<tr>
<td>Kathleen Heitzman, Bloomsburg State University of Pennsylvania, Pennsylvania State Athletic Conference</td>
</tr>
<tr>
<td>Todd Thurman, Southwestern Oklahoma State University, Great American Conference</td>
</tr>
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<table>
<thead>
<tr>
<th>Guests in Attendance:</th>
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<tbody>
<tr>
<td>None</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>NCAA Staff Support in Attendance:</th>
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</thead>
<tbody>
<tr>
<td>Gloria Roseman, Sharon Tufano</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Other NCAA Staff Members in Attendance:</th>
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</thead>
<tbody>
<tr>
<td>None</td>
</tr>
</tbody>
</table>
## The National Collegiate Athletic Association

### 2016-17 Division II Budget-to-Actual Results as of February 28, 2017

<table>
<thead>
<tr>
<th>Revenue:</th>
<th>2015-16 Year-end Actual</th>
<th>2016-17 Budget</th>
<th>2016-17 YTD Actual</th>
<th>Budget vs. Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td>Division II 4.37% Revenue Allocation</td>
<td>41,605,445</td>
<td>42,718,369</td>
<td>42,718,369</td>
<td>-</td>
</tr>
<tr>
<td>Other Revenue</td>
<td></td>
<td></td>
<td></td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td>41,605,445</td>
<td>42,718,369</td>
<td>42,718,369</td>
<td>-</td>
</tr>
</tbody>
</table>

### Expenses:

#### Championships Expense:

#### Men's Championships Expenses

<table>
<thead>
<tr>
<th>DII M Championships</th>
<th>917</th>
<th>-</th>
<th>-</th>
<th>-</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baseball</td>
<td>2,098,452</td>
<td>2,173,789</td>
<td>8,887</td>
<td>2,164,902</td>
</tr>
<tr>
<td>Basketball</td>
<td>1,438,900</td>
<td>1,909,867</td>
<td>6,197</td>
<td>1,903,670</td>
</tr>
<tr>
<td>Cross Country</td>
<td>525,914</td>
<td>529,622</td>
<td>460,665</td>
<td>68,957</td>
</tr>
<tr>
<td>Football</td>
<td>1,840,463</td>
<td>1,992,343</td>
<td>2,095,159</td>
<td>(102,816)</td>
</tr>
<tr>
<td>Golf</td>
<td>817,291</td>
<td>884,059</td>
<td>13,141</td>
<td>870,918</td>
</tr>
<tr>
<td>Lacrosse</td>
<td>198,430</td>
<td>255,538</td>
<td>1,838</td>
<td>253,700</td>
</tr>
<tr>
<td>I/D Track</td>
<td>570,173</td>
<td>605,340</td>
<td>46,299</td>
<td>559,041</td>
</tr>
<tr>
<td>O/D Track</td>
<td>859,589</td>
<td>784,366</td>
<td>(5,680)</td>
<td>790,046</td>
</tr>
<tr>
<td>Soccer</td>
<td>1,096,473</td>
<td>1,073,790</td>
<td>1,055,043</td>
<td>18,747</td>
</tr>
<tr>
<td>Swimming &amp; Diving</td>
<td>347,562</td>
<td>488,057</td>
<td>27,480</td>
<td>460,577</td>
</tr>
<tr>
<td>Tennis</td>
<td>564,433</td>
<td>679,730</td>
<td>8,026</td>
<td>671,704</td>
</tr>
<tr>
<td>Wrestling</td>
<td>398,557</td>
<td>523,937</td>
<td>17,583</td>
<td>506,354</td>
</tr>
<tr>
<td><strong>Total Men's Championships Expenses</strong></td>
<td>10,757,154</td>
<td>11,900,438</td>
<td>3,734,638</td>
<td>8,165,800</td>
</tr>
</tbody>
</table>

#### Women's Championships Expenses

<table>
<thead>
<tr>
<th>DII W Championships</th>
<th>917</th>
<th>-</th>
<th>-</th>
<th>-</th>
</tr>
</thead>
<tbody>
<tr>
<td>Basketball</td>
<td>1,594,744</td>
<td>1,799,824</td>
<td>5,341</td>
<td>1,794,483</td>
</tr>
<tr>
<td>Cross Country</td>
<td>456,702</td>
<td>526,082</td>
<td>489,056</td>
<td>37,026</td>
</tr>
<tr>
<td>Field Hockey</td>
<td>145,127</td>
<td>226,392</td>
<td>175,269</td>
<td>51,123</td>
</tr>
<tr>
<td>Golf</td>
<td>518,081</td>
<td>595,704</td>
<td>9,355</td>
<td>586,349</td>
</tr>
<tr>
<td>Lacrosse</td>
<td>583,808</td>
<td>497,640</td>
<td>2,390</td>
<td>495,250</td>
</tr>
<tr>
<td>I/D Track</td>
<td>535,355</td>
<td>606,846</td>
<td>37,070</td>
<td>569,776</td>
</tr>
<tr>
<td>O/D Track</td>
<td>797,637</td>
<td>768,497</td>
<td>(1,458)</td>
<td>769,955</td>
</tr>
<tr>
<td>Soccer</td>
<td>1,276,874</td>
<td>1,335,573</td>
<td>1,322,318</td>
<td>13,255</td>
</tr>
<tr>
<td>Softball</td>
<td>1,812,376</td>
<td>1,996,704</td>
<td>3,503</td>
<td>1,993,201</td>
</tr>
<tr>
<td>Swimming and Diving</td>
<td>418,547</td>
<td>565,765</td>
<td>62,729</td>
<td>503,036</td>
</tr>
<tr>
<td>Tennis</td>
<td>532,653</td>
<td>761,284</td>
<td>2,072</td>
<td>759,212</td>
</tr>
<tr>
<td>Volleyball</td>
<td>1,257,112</td>
<td>1,236,958</td>
<td>1,354,661</td>
<td>(117,703)</td>
</tr>
<tr>
<td>Rowing</td>
<td>232,867</td>
<td>286,086</td>
<td>(874)</td>
<td>286,960</td>
</tr>
<tr>
<td><strong>Total Women's Championships Expenses</strong></td>
<td>10,374,979</td>
<td>11,203,355</td>
<td>3,461,431</td>
<td>7,741,924</td>
</tr>
</tbody>
</table>

| Total Championships Expense | 21,132,133 | 23,103,793 | 7,196,070 | 15,907,723 |
# The National Collegiate Athletic Association

## 2016-17 Division II Budget-to-Actual Results as of February 28, 2017

<table>
<thead>
<tr>
<th>Program Expenses</th>
<th>2015-16 Year-end Actual</th>
<th>2016-17 Budget</th>
<th>2016-17 YTD Actual</th>
<th>Budget vs. Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enhancement Fund</td>
<td>6,057,491</td>
<td>6,361,000</td>
<td>6,361,000</td>
<td>-</td>
</tr>
<tr>
<td>Supplemental Distribution</td>
<td>999,999</td>
<td>915,040</td>
<td>915,040</td>
<td>-</td>
</tr>
<tr>
<td>Foundation for the Future</td>
<td>-</td>
<td>1,476,500</td>
<td>1,476,500</td>
<td>-</td>
</tr>
<tr>
<td>Travel Reimbursement (from surplus)</td>
<td>525,000</td>
<td>500,000</td>
<td>500,000</td>
<td>0</td>
</tr>
<tr>
<td>Strategic Alliance Matching Grant</td>
<td>590,372</td>
<td>600,000</td>
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<td>Degree Completion</td>
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<td>IFAR Institute</td>
<td>48,296</td>
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<td>Grant to Women Leaders in College Sports</td>
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<td>Academic All-American Program (Co-SIDA)</td>
<td>51,555</td>
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<td>Grant to CCA</td>
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<td>Grant to ADA</td>
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<td>Grant to MOAA</td>
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<tr>
<td>New AD Orientation</td>
<td>-</td>
<td>66,000</td>
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<td>Online Coaches Education Program</td>
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<td>500,000</td>
<td>16,449</td>
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<td>Governance Outreach</td>
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<td>12,200</td>
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<td>Championships Festival</td>
<td>561,782</td>
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<td>SAAC Conference</td>
<td>-</td>
<td>50,000</td>
<td>-</td>
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<td>DII Identity Initiative, Communication &amp; Marketing</td>
<td>1,295,228</td>
<td>1,829,975</td>
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<td>Championships and Regular Season Television</td>
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<td>Internship Grant</td>
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<td>Coaching Enhancement Grant</td>
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<td>370,000</td>
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<td>Drug Testing Enhancement</td>
<td>147,840</td>
<td>151,000</td>
<td>151,000</td>
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<td>Apple Conference</td>
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<td>415,000</td>
<td>415,000</td>
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<td>Conference Grants</td>
<td>3,053,560</td>
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<td>Membership Fund</td>
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<td>Membership Education</td>
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<td>Mentoring Program</td>
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<td>2,670</td>
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<td>Convention</td>
<td>-</td>
<td>137,000</td>
<td>95,194</td>
<td>41,806</td>
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<td>Loss of Revenue Insurance</td>
<td>122,880</td>
<td>135,000</td>
<td>122,880</td>
<td>12,120</td>
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<td>Provisional and Exploratory Membership</td>
<td>131,102</td>
<td>-</td>
<td>106,720</td>
<td>(106,720)</td>
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<td>Miscellaneous</td>
<td>181,535</td>
<td>-</td>
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<td><strong>Total Program Expenses</strong></td>
<td>16,722,605</td>
<td>20,779,515</td>
<td>9,498,574</td>
<td>11,280,941</td>
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<tr>
<td><strong>Championship and Initiatives Overhead</strong></td>
<td></td>
<td><strong>985,000</strong></td>
<td><strong>985,000</strong></td>
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<td><strong>Total Program and Overhead Expenses</strong></td>
<td>17,707,605</td>
<td>21,764,515</td>
<td>10,483,574</td>
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<td><strong>Total Division II Expenses (Note 3)</strong></td>
<td>38,839,738</td>
<td>44,868,308</td>
<td>17,679,643</td>
<td>27,188,665</td>
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<td>Excess Revenue/Trust Allocation over Expense</td>
<td>2,765,707</td>
<td>(2,149,939)</td>
<td>25,038,726</td>
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<td>Prior Year Membership Trust Balance</td>
<td>35,429,706</td>
<td>38,195,413</td>
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<td>Membership Trust Balance (Note 1 and 2)</td>
<td>38,195,413</td>
<td>36,045,474</td>
<td>63,234,139</td>
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</table>

**Note 1:** Includes approximately $2.86 million as noted on the long range budget earmarked for championships.

**Note 2:** Budget includes joint championships initiatives

**Note 3:** Budget includes approximately $3.3 million surplus from 2014-15
# Budget Priorities for Division II

**Presidents Council and Management Council Recommendations**

<table>
<thead>
<tr>
<th>Programs</th>
<th>Category</th>
<th>Endorsements</th>
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<tbody>
<tr>
<td>Funnel funding through Sports Science Institute to create sexual assault prevention and alcohol training annual tests for student-athletes, coaches and administrators</td>
<td>Health &amp; Safety</td>
<td>45</td>
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<tr>
<td>Funds for conferences for disbursement to institutions, based on need</td>
<td>Academics</td>
<td>22</td>
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<tr>
<td>Grants to promote student-athlete retention</td>
<td>Academics</td>
<td>20</td>
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<tr>
<td>Degree-completion scholarships</td>
<td>Academics</td>
<td>15</td>
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<td>Funds to enhance diversity in on-campus leadership</td>
<td>Diversity &amp; Inclusion</td>
<td>14</td>
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<tr>
<td>Funds for &quot;Train the Trainer&quot; programs</td>
<td>Diversity &amp; Inclusion</td>
<td>12</td>
</tr>
<tr>
<td>Funding for education surrounding best hiring practices</td>
<td>Diversity &amp; Inclusion</td>
<td>12</td>
</tr>
<tr>
<td>Enhance funding to Sports Science Institute for mental health education</td>
<td>Health &amp; Safety</td>
<td>10</td>
</tr>
<tr>
<td>Allocate funds for sexual assault prevention training</td>
<td>Health &amp; Safety</td>
<td>10</td>
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<tr>
<td>Funds to aid student-athlete career assessment and development</td>
<td>Academics</td>
<td>9</td>
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<tr>
<td>Student-athlete assistance for courses outside of traditional terms</td>
<td>Academics</td>
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<tr>
<td>Funding to find/develop female coaches and administrators</td>
<td>Diversity &amp; Inclusion</td>
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<tr>
<td>Online education toolkit for Diversity and Inclusion</td>
<td>Diversity &amp; Inclusion</td>
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<tr>
<td>Update drug education video</td>
<td>Health &amp; Safety</td>
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<tr>
<td>Increase funding for Division II Choices grant</td>
<td>Health &amp; Safety</td>
<td>3</td>
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<tr>
<td>Funding for attendance to Regional SAAC Conventions</td>
<td>Academics</td>
<td>2</td>
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<tr>
<td>Graduate school scholarships</td>
<td>Academics</td>
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<tr>
<td>Enhance funding for conferences for Diversity and Inclusion</td>
<td>Diversity &amp; Inclusion</td>
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<td>Student-Athlete assistance through conferences</td>
<td>Academics</td>
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<tr>
<td>Enhance funding for the mentor/mentee program</td>
<td>Diversity &amp; Inclusion</td>
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<tr>
<td>Funds to enhance Division II programs</td>
<td>Diversity &amp; Inclusion</td>
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<tr>
<td>Expand the Career in Sports forum</td>
<td>Diversity &amp; Inclusion</td>
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<tr>
<td>Funds to attend Diversity and Inclusion programs</td>
<td>Diversity &amp; Inclusion</td>
<td>0</td>
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<tr>
<td>Awards to honor the best institution/conference with innovative inclusion initiatives</td>
<td>Diversity &amp; Inclusion</td>
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<tr>
<td>Allocate funds for CPR/AED training</td>
<td>Health &amp; Safety</td>
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</tr>
<tr>
<td>Allocate funding to support the implementation of football practice guidelines</td>
<td>Health &amp; Safety</td>
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</table>
REPORT OF THE
NCAA DIVISION II STUDENT-ATHLETE ADVISORY COMMITTEE
JANUARY 17-21, 2017, MEETING

ACTION ITEMS.

1. Legislative items.
   - None.

2. Nonlegislative items.
   - New Appointments.
     a. Recommendation. Appoint the following new members to the committee:

     (1) **East Coast Conference, Jack Nicholson**, Men’s Soccer, St. Thomas Aquinas College. Jack was selected due to his ability to provide a unique perspective as an international student-athlete, along with sport and gender diversity. Jack also presented great insights through his personal statement.

     (2) **Great American Conference, Josh Qualls**, Football, Arkansas Tech University. Josh was selected due to his strong statement, which highlighted his interest in legislation and willingness to serve.

     (3) **Great Lakes Intercollegiate Athletic Conference, Deionte Nicholas**, Football, Wayne State University (Michigan). Deionte was selected due to his ability to enhance ethnic diversity on the committee, as well as balancing sport and gender diversity on the committee.

     (4) **Great Northwest Athletic Conference, Sarissa Lammers**, Women’s Skiing, University of Alaska, Fairbanks. Sarissa was selected based on her sport diversity in competing in a co-ed, national championship sport, as well as her strong academic record. Sarissa also has an excellent background and working relationship with SAAC.

     (5) **Heartland Conference, Taylor Stover**, Women’s Soccer, Rogers State University. Taylor was selected by the committee as her background made her the top selection from her conference’s pool of candidates.
(6) Mid-America Intercollegiate Athletics Association, **Austin Acosta**, Men’s Track and Field, Southwest Baptist University. Austin was selected based on his strong personal statement, as well as his sport, gender and cultural diversity.

(7) Mountain East Conference, **Nicholas Ely**, Baseball, Notre Dame College (Ohio). Nicholas was selected due to the strength of his application and the ability to provide sport diversity. The committee believed he was clearly the top candidate from his conference.

(8) Pennsylvania State Athletic Conference, **Casey Monaghan**, Women’s Golf, West Chester University of Pennsylvania. Casey was selected based on her sport diversity, gender diversity, and the strength of her application.

(9) Rocky Mountain Athletic Conference, **Josh Shapiro**, Baseball, Colorado Mesa University. Josh was selected due to his strong personal statement, involvement in his institution’s SAAC, and dedication to service.

(10) Southern Intercollegiate Athletic Conference, **Tom Johnson**, Men’s Basketball, Central State University. Tom was selected based on his ability to provide sport, gender, and cultural diversity, involvement with service and his academic performance.

(11) Sunshine State Conference, **Kristina Ortiz**, Women’s Golf, Lynn University. Kristina was selected based on her strong application, as the committee considered her the clear choice to represent her conference.

b. **Effective Date.** Immediately.

c. **Rationale.** See above statement with each individual appointment.

d. **Estimated Budget Impact.** None.

e. **Student-Athlete Impact.** None.

[Note that these appointments were made by the Division II Administrative Committee via email. See Supplement No. 3 for actions.]
INFORMATION ITEMS.

1. **Preparation for the 2017 NCAA Convention Division II Business Session.** The Division II Student-Athlete Advisory Committee (SAAC) reviewed its legislative positions and practiced proposal speeches for the 2017 Division II Business Session.

The legislative proposals discussed are listed below. SAAC reviewed all aspects of the proposed legislation in preparation for the business session:

a. PROPOSAL 2017-1 (2-3): AMATEURISM – COMPETITION-RELATED EXPENSES FROM AN OUTSIDE SPONSOR.

b. PROPOSAL 2017-2 (2-4): AMATEURISM – PAYMENT BASED ON PERFORMANCE – FROM AMATEUR TEAM OR EVENT SPONSOR IN INDIVIDUAL SPORTS.

c. PROPOSAL 2017-3 (2-5): AMATEURISM – INVOLVEMENT WITH PROFESSIONAL TEAMS – TRYOUTS – TRYOUTS AFTER ENROLLMENT – TRYOUTS AT ANY TIME.

d. PROPOSAL 2017-4 (2-6): AMATEURISM – PROMOTIONAL ACTIVITIES – PERMISSIBLE – INSTITUTIONAL, CHARITABLE, EDUCATIONAL OR NONPROFIT PROMOTIONS – MONETARY AND EDUCATIONAL REQUIREMENTS.

e. PROPOSAL 2017-5 (2-7): RECRUITING – CONTACTS AND EVALUATIONS – CONTRACTABLE PROSPECTIVE STUDENT-ATHLETES – FOUR-YEAR COLLEGE PROSPECTIVE STUDENT-ATHLETES – REMOVAL OF REQUIREMENT TO OBTAIN PERMISSION FROM NAIA INSTITUTION.

f. PROPOSAL 2017-6 (2-8): RECRUITING – OFFERS AND INDUCEMENTS – INSTITUTIONAL PRE-ENROLLMENT FEES.

g. PROPOSAL 2017-7 (2-16): PLAYING AND PRACTICE SEASONS – GENERAL PLAYING SEASON REGULATIONS – TIME LIMITS FOR ATHLETICALLY RELATED ACTIVITIES – ADDITIONAL RESTRICTIONS – NO CLASS TIME MISSED FOR COMPETITION IN NONCHAMPIONSHIP SEGMENT – TEAM SPORTS.

h. PROPOSAL 2017-8 (2-18): DIVISION MEMBERSHIP – MEMBERSHIP REQUIREMENTS – SPORT SPONSORSHIP – MINIMUM CONTESTS AND
PARTICIPANTS REQUIREMENTS FOR ALL SPORTS SPONSORSHIP – WOMEN’S LACROSSE AND WOMEN’S VOLLEYBALL.

i. PROPOSAL 2017-9 (2-17): DIVISION MEMBERSHIP – MEMBERSHIP REQUIREMENTS – PHILOSOPHY STATEMENT.

j. PROPOSAL 2017-10 (2-2): ELIGIBILITY – ACADEMIC MISCONDUCT.

k. PROPOSAL 2017-11 (2-1): NCAA MEMBERSHIP – CONDITIONS AND OBLIGATIONS OF MEMBERSHIP – INDEPENDENT MEDICAL CARE.

l. PROPOSAL 2017-12 (2-12): FINANCIAL AID – MAXIMUM LIMITS ON FINANCIAL AID – TEAM LIMITS – INSTITUTIONAL ATHLETICS AID ONLY.


o. PROPOSAL 2017-15 (2-9): RECRUITING – RECRUITING MATERIALS – ELIMINATION OF CONFERENCE RESTRICTIONS.

p. PROPOSAL 2017-16 (2-10): RECRUITING – RECRUITING CALENDARS – FOOTBALL – CONTACT PERIOD – MONDAY AFTER THANKSGIVING.


r. PROPOSAL 2017-18 (2-15): PLAYING AND PRACTICE SEASONS – BASEBALL, BEACH VOLLEYBALL, CROSS COUNTRY, FIELD HOCKEY, GOLF, LACROSSE, ROWING, SOCCER, SOFTBALL, TENNIS, WOMEN’S VOLLEYBALL – OUT-OF-SEASON AND NONCHAMPIONSHIP SEGMENT ATHLETICALLY RELATED ACTIVITIES – NONCHAMPIONSHIP SEGMENT ACTIVITIES.

3. **Election of 2017 SAAC Executive Board.** The committee elected Jasmyn Lindsay, Queens University of Charlotte, as chair of National SAAC for 2017. The committee also elected the following individuals to executive board positions: Taryn Driver, Texas A&M University-Commerce, vice chair; Hannah Peevy, University of North Georgia, internal operations coordinator; and Ty Dennis, Minnesota State University Mankato, external operations coordinator.

4. **Election of Division II and Association-wide Committee Representatives.** Representatives were selected for Division II and Association-wide committees.

   a. Gabrielle Cabanero, Dixie State University (Utah), was selected to serve on the Committee on Women’s Athletics.

   b. Jesica Hicks, Ursuline College, was selected to serve on the Committee on Sportsmanship and Ethical Conduct.

   c. Bailey Koch was selected to serve on the Olympic Sports Liaison Committee.

   d. Jessica Koch, California State University, San Bernardino, was selected to serve on the Committee on Competitive Safeguards and Medical Aspects of Sports.

   e. Anthony Sassano, Dominican University of California, was selected to serve on the Division II Student-Athlete Reinstatement Committee.

   f. Jeffrey Yasalonis, University of Mount Olive, was selected to serve on the Division II Academic Requirements Committee.

   g. Malek Barber, Palm Beach Atlantic University, was selected to serve on the Minority Opportunities and Interests Committee.

   h. Taryn Driver, Texas A&M University-Commerce, will serve on the Legislation Committee as part of her vice chair responsibilities.

   i. Ty Dennis, Minnesota State University Mankato, will continue to serve on the Championships Committee.
5. **Conference Updates.** Committee members discussed updates from their respective conferences, including conference SAAC meetings, legislation, upcoming games and community engagement activities, specifically with Make-A-Wish® and Team IMPACT®.

6. **Policies and Procedures.** The Committee approved its updated policies and procedures after recommendations were made during its November 2016 meeting.

7. **Dr. Dave Pariser Faculty Mentor Award.** SAAC discussed the presentation of the Dr. Dave Pariser Faculty Mentor Award to Julian Capel of Fayetteville State University, which took place at a special reception at the NCAA Convention.

8. **Team IMPACT®.** Seth Rosenzweig and Amy VanRyn provided an update on Division II’s engagement with Team IMPACT. Team IMPACT has seen a significant growth in Division II institutions from working with National SAAC and applying the money it receives from Division II to match more children with member institutions.

9. **Make-A-Wish.** The committee reviewed Division II’s Make-A-Wish partnership. Division II conferences and institutions raised over $608,000 for Make-A-Wish during the 2015-16 academic year. Five institutions raised above the national average cost of a wish reveal, $9,500, and automatically earned a wish reveal party. For an additional 21 institutions, which all raised $5,000 or more, SAAC awarded money from Division II fines to help them meet the minimum fundraising requirement for a wish reveal.

10. **Review Convention Schedule.** SAAC reviewed the 2017 NCAA Convention meeting schedule.

11. **Prepare Conference Meeting Summaries.** The committee reviewed discussion topics for its respective conference meetings. These topics included the committee’s take on 2017 Convention legislation and updates regarding the 2017 APPLE Training Institute, its CPR/AED initiative, Helper Helper partnership, its November social justice discussion and the SAAC Super Region Convention.

12. **Joint President’s Council/Management Council/SAAC Breakfast Roundtable Topics Discussion.** The committee reviewed the agenda and discussed the materials that would be covered during the joint Presidents Council/Management Council/SAAC breakfast roundtable discussion scheduled for January 19.

13. **Discussion with NCAA President Mark Emmert and NCAA Executive Vice President Donald Remy.** President Emmert and Donald Remy met with SAAC to discuss issues involving the NCAA, including social justice on campuses and the influence of the NCAA. Mr. Remy provided an update for the committee regarding recent
lawsuits and legal affairs. An open question and answer session was conducted, as well.

14. **Discussion with NCAA Board of Governors Chair Bud Peterson.** NCAA Board of Governors Chair Bud Peterson met with SAAC to discuss issues involving the NCAA and how the student-athlete voice can be beneficial to the Board of Governors. The proposed Board of Governors Student-Athlete Engagement Committee was also discussed.

15. **Discussion with College Sports Information Directors Association (CoSIDA).** CoSIDA officials spoke with all three SAACs about the importance of communication between student-athletes and their sports information directors. CoSIDA officials in attendance included Board of Directors President Andy Seeley; First Vice President Rob Carolla; Second Vice President Rob Knox; along with Executive Director Doug Vance; Director of Professional Development and External Affairs Barb Kowal; and management advisory committee member John Kean.

16. **Visit from NCAA Chief Medical Officer Dr. Brian Hainline.** Chief Medical Officer Brian Hainline spoke with all three SAACs about mental health, in addition to recent projects and initiatives of the Sport Science Institute (SSI).

17. **Communications Staff Update.** All three SAACs received an update from the Associate Director of Membership Communications Amy Wimmer Schwarb regarding the Pathway to Opportunity campaign. The committees provided feedback to her about a planned outreach to prospective student-athletes.

18. **Wagering and Social Environment Survey.** The committee heard presentations from the research and enforcement staffs regarding wagering activity among student-athletes. Research also spoke with SAAC about social environments on campuses.

19. **NCAA Division II Four-Year Transfers.** The committee provided feedback to staff on existing four-year transfer legislation.

20. **Open Forum for 2017 initiatives/goals.** The committee held an open forum to discuss goals for the next year. Many topics were discussed; some of those mentioned include: the CPR/AED initiative, Helper Helper sign-ups, mental health awareness, sexual assault awareness and social justice.

21. **Community Engagement in Division II.** Jill Wilson, president Double L Consulting, spoke about the community engagement activities that occurred during the 2016 Division II championships. Additionally, the committee received a report on Division II activity using the Helper Helper app from Krista Clement, the company’s president and founder.
22. **Division II Award of Excellence.** The committee reviewed the nominations for the Award of Excellence. The four finalists were: third place winners—Winona State University for creating a platform to provide mental health resources and University of New Haven for the Wish reveal for a local boy; second place winner—Hawaii Pacific University, which provided helmets to anyone in need; and first place winner—University of North Georgia, for each athletics team commemorating a fallen soldier from North Georgia all season long.

23. **November 2016 meeting report.** The November 2016 SAAC meeting report was reviewed and approved by the committee.

24. **Recognition of Outgoing SAAC Representatives.** Prior to the conclusion of the meeting, SAAC recognized the service of outgoing representatives: Vonnick Boyogueno, Clark Atlanta University, Southern Intercollegiate Athletic Conference; Grace Donovan, Florida Southern College, Sunshine State Conference; Corbin Greening, Henderson State University, Great American Conference; Jacob Long, Regis University (CO), Rocky Mountain Athletic Conference; Celine Mangan, Notre Dame College (OH), Mountain East Conference; Steve Martinez, Texas A&M International University, Heartland Conference; Christopher Pike, Gannon University, Pennsylvania State Athletic Conference; Elijah Sanabria, Tiffin University, Great Lakes Intercollegiate Athletic Conference; Ayanna Tweedy, Bowie State University, Central Intercollegiate Athletic Association; Deron Washington, Pittsburgh State University, Mid-America Intercollegiate Athletics Association; Christopher Waung, Assumption College, Northeast-10 Conference; and Ryan Yewchin, Simon Fraser University, Great Northwest Athletic Conference.

25. **Future meeting dates.**
   a. April 7-9, 2017; Indianapolis.
   c. September 22-24, 2017; NCAA Division II APPLE Training Institute, Reston, Virginia.
   d. Fall 2017 conference call; date TBA.
   e. November 16-19, 2017; Indianapolis.
   f. January 16-20, 2018, in conjunction with the NCAA Convention, Indianapolis.

Committee Chair: Chris Pike, Gannon University, Pennsylvania State Athletic Conference.
Staff Liaison(s): Ryan Jones, Division II Governance.
               Chris Brown, Academic and Membership Affairs.
               Mark Strothkamp, Enforcement.
               Payton Williams, Academic and Membership Affairs.
<table>
<thead>
<tr>
<th>Attendees</th>
<th>Absentees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ashley Beaton, University of Illinois at Springfield</td>
<td>Malek Barber, Palm Beach Atlantic University</td>
</tr>
<tr>
<td>Doug Blais, Southern New Hampshire University</td>
<td>Carrie Bodkins, Alderson Broaddus University</td>
</tr>
<tr>
<td>Gabrielle Cabanero, Dixie State University (Utah)</td>
<td>Vonnick Boyogueno, Clark Atlanta University</td>
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<tr>
<td>Ty Dennis, Minnesota State University Mankato</td>
<td>Jeffrey Yasalonis, University of Mount Olive</td>
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<tr>
<td>Grace Donovan, Florida Southern College</td>
<td>Ryan Yewchin, Simon Fraser University</td>
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<tr>
<td>Taryn Driver, Texas A&amp;M University-Commerce</td>
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<tr>
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<td>Corbin Greening, Henderson State University</td>
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<td>Jesica Hicks, Ursuline College</td>
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<td>Bailey Koch, Augustana University</td>
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<td>Jessica Koch, California State University, San Bernardino</td>
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<td>Jasmyn Lindsay, Queens University of Charlotte</td>
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<tr>
<td>Jacob Long, Regis University (Colorado)</td>
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<tr>
<td>Celine Mangan, Notre Dame College (Ohio)</td>
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<tr>
<td>Steve Martinez, Texas A&amp;M International University</td>
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</tr>
<tr>
<td>Hannah Peevy, University of North Georgia</td>
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<tr>
<td>Christopher Pike, Gannon University</td>
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</tr>
<tr>
<td>Kayla Robles, Valdosta State University</td>
<td></td>
</tr>
<tr>
<td>Elijah Sanabria, Tiffin University</td>
<td></td>
</tr>
<tr>
<td>Anthony Sassano, Dominican University of California</td>
<td></td>
</tr>
<tr>
<td>Ayanna Tweedy, Bowie State University</td>
<td></td>
</tr>
<tr>
<td>Deron Washington, Pittsburg State University</td>
<td></td>
</tr>
<tr>
<td>Christopher Waung, Assumption College</td>
<td></td>
</tr>
</tbody>
</table>
### Division II Student-Athlete Advisory Committee Meeting, January 17-21, 2017

<table>
<thead>
<tr>
<th>Other Participants:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lydia Bell, NCAA</td>
</tr>
<tr>
<td>Jackie Campbell, NCAA</td>
</tr>
<tr>
<td>Rob Carolla, CoSIDA</td>
</tr>
<tr>
<td>Michael Cioroianu, NCAA</td>
</tr>
<tr>
<td>Krista Clement, Helper Helper</td>
</tr>
<tr>
<td>Mark Emmert, NCAA</td>
</tr>
<tr>
<td>Kim Fort, NCAA</td>
</tr>
<tr>
<td>Brian Hainline, NCAA</td>
</tr>
<tr>
<td>Maritza Jones, NCAA</td>
</tr>
<tr>
<td>John Kean, CoSIDA</td>
</tr>
<tr>
<td>Barb Kowal, CoSIDA</td>
</tr>
<tr>
<td>Rob Knox, CoSIDA</td>
</tr>
<tr>
<td>Mike Massa, NCAA</td>
</tr>
<tr>
<td>Faith Morrison, NCAA</td>
</tr>
<tr>
<td>Tom Paskus, NCAA</td>
</tr>
<tr>
<td>Bud Peterson, Georgia Institute of Technology</td>
</tr>
<tr>
<td>Donald Remy, NCAA</td>
</tr>
<tr>
<td>Seth Rosenzweig, Team IMPACT®</td>
</tr>
<tr>
<td>Lisa Rogers, NCAA</td>
</tr>
<tr>
<td>Amy Wimmer Schwarb, NCAA</td>
</tr>
<tr>
<td>Andy Seeley, CoSIDA</td>
</tr>
<tr>
<td>Doug Vance, CoSIDA</td>
</tr>
<tr>
<td>Cari Van Senus, NCAA</td>
</tr>
<tr>
<td>Jill Willson, Double L Consulting</td>
</tr>
<tr>
<td>Karen Wolf, NCAA</td>
</tr>
</tbody>
</table>
REPORT OF THE  
NCAA DIVISION II STUDENT-ATHLETE ADVISORY COMMITTEE  
NOMINATIONS SUBCOMMITTEE  
MARCH 12, 2017, TELECONFERENCE  

ACTION ITEMS.  

1. Legislative items.  
   • None.  

2. Nonlegislative items.  
   • New Appointments.  
      a. Recommendation. Appoint the following new members to the committee:  
         (1) Central Intercollegiate Athletic Association, Aja Grant, Women’s Tennis, Winston-Salem State University. Aja was selected because she brings sport and ethnic diversity to the committee, for her strong personal statement and she has experience in bridging the gap between student-athletes and the general student body at her institution.  
         (2) Northeast-10 Conference, Colin Biebel, Men’s Ice Hockey, Saint Michael’s College. Colin was selected for his passion of raising awareness for mental health, his sport diversity in competing in men’s ice hockey, his strong and unique personal statement and he is a double major in two business fields.  
      b. Effective Date. Immediately.  
      c. Rationale. See above statement with each individual appointment.  
      d. Estimated Budget Impact. None.  
      e. Student-Athlete Impact. None.  

[Note that these appointments were made by the Division II Administrative Committee via email. See Supplement No. 3 for actions.]
### Division II Student-Athlete Advisory Committee Teleconference, March 12, 2017

<table>
<thead>
<tr>
<th>Attendees</th>
<th>Absentees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ashley Beaton, University of Illinois at Springfield</td>
<td>None</td>
</tr>
<tr>
<td>Ty Dennis, Minnesota State University Mankato</td>
<td></td>
</tr>
<tr>
<td>Taryn Driver, Texas A&amp;M University-Commerce</td>
<td></td>
</tr>
<tr>
<td>Storm Glautier, Nyack College</td>
<td></td>
</tr>
<tr>
<td>Bailey Koch, Augustana University</td>
<td></td>
</tr>
<tr>
<td>Hannah Peevy, University of North Georgia, chair</td>
<td></td>
</tr>
</tbody>
</table>

### Division II Student-Athlete Advisory Committee Teleconference, March 12, 2017

Other Participants:
Ryan Jones, NCAA
ACTION ITEMS.

1. Legislative items.


(1) **Recommendation.** Sponsor legislation for the 2018 NCAA Convention to increase from $100 to $200 the value of improper benefits for which restitution is required.

(2) **Effective Date.** August 1, 2018.

(3) **Rationale.** The restitution value has not been reviewed by the membership for approximately 10 years. Review of case data indicates an increase to $200 will decrease bureaucracy and increase efficiencies for the benefit of the NCAA Division II membership. This change will not eliminate the need to report an institutional violation to the NCAA enforcement staff or request reinstatement if relief from repayment or an alternative reinstatement condition to repayment is requested (e.g., service learning).

(4) **Estimated Budget Impact.** None.

(5) **Student-Athlete Impact.** The eligibility of a student-athlete who receives an impermissible benefit of $200 or less may be restored upon repayment of the impermissible benefit without the need for reinstatement.


(1) **Recommendation.** Sponsor legislation for the 2018 NCAA Convention to eliminate the legislated penalty for sports wagering.

(2) **Effective Date.** Immediate.

(3) **Rationale.** The student-athlete reinstatement process offers the opportunity for the NCAA Division II Committee on Student-Athlete Reinstatement and NCAA student-athlete reinstatement staff to review cases on an individual
basis and consider the totality of the circumstances. For violations that trigger the legislated sports wagering sanctions, the minimum penalty is automatic and cannot be appealed. To promote increased fairness, the committee believes it is important to conduct a case-by-case review of these sports wagering violations and also provide for an appellate opportunity. Further, it is important to note that, if the proposal is adopted, the legislated sanctions will be incorporated into the Division II Student-Athlete Reinstatement guidelines, which would recognize the Association’s continued emphasis on the severity of sports wagering violations. Note: Bylaw 10.3.2 is a common provision across NCAA Divisions I, II, and III.

(4) **Estimated Budget Impact.** None.

(5) **Student-Athlete Impact.** None.

2. **Nonlegislative items.**
   
   - None.

**INFORMATIONAL ITEMS.**

1. **Review of NCAA Convention Proposal No. 2017-17 (Eligibility—Seasons of Competition: 10-Semester/15-Quarter Rule—Hardship Waiver—Season-of-Competition Waiver—Competition While Eligible).** The committee reviewed legislative proposal No. 2017-17 and a draft of the corresponding convention question and answer document.

2. **Review and Discussion of Pre-Enrollment Amateurism Violations and Associated Guidelines.** The committee reviewed a sampling of case precedent where the Division II pre-enrollment amateurism guidelines were applied and affirmed the current guidelines. The committee engaged in further discussion specific to the guideline associated with receipt of prize money following initial full-time enrollment at a non-NCAA institution. The committee determined the following information is relevant when processing violations that occur while a prospective student-athlete is not enrolled full-time: (1) expenses associated with the prospective student-athlete’s participation in events where he or she received prize money; and (2) number of contests in which the prospective student-athlete participated and received prize money. The committee believes this information is crucial and requests the amateurism certification process (ACP) staff gather and provide this information to the reinstatement staff as part of its review.

3. **Review and Discussion of Competition with Professionals Subsequent to Full-Time Enrollment at a Non-NCAA Institution.** The committee discussed the current pre-enrollment amateurism guidelines specific to competition with professionals subsequent to enrollment at a non-NCAA institution. The committee recommended a modification to the guideline to address violations that occur while the prospective student-athlete is not enrolled
or is enrolled part-time when the impermissible competition occurs. The committee directed the reinstatement staff to assess the number of contests or dates of competition the prospective student-athlete participated in during the “grace year,” as defined in the organized competition legislation (Bylaw 14.2.4.2). If, during each calendar year(s) of participation, the prospective student-athlete participated in 20 percent or less of the maximum contests or dates of competition permitted in Bylaw 17 in his or her sport, a one-for-one withholding condition applies for each contest in which the prospective student-athlete participated impermissibly. The effective date for this guideline change is April 1, 2017, for any eligibility certifications taking place on or after that date.

4. **Contemporaneous Medical Documentation Standards.** The reinstatement staff provided the committee with an update specific to the review of medical documentation standards used to review medical hardship waivers. The committee reviewed physician feedback from the NCAA Committee on Competitive Safeguards for Medical Aspects of Sports (CSMAS) specific to noncontemporaneous medical documentation from a physician supported by contemporaneous documentation from a non-physician medical practitioner and considered whether licensed “physician extenders” operating under the direction or supervision of a licensed physician (e.g., nurse practitioner, physician assistant) may be the primary providers of medical documentation. The committee requested CSMAS provide feedback on a potential legislative change, which would allow only physicians, nurse practitioners, and physician assistants to be primary providers of medical documentation.

5. **Review of NCAA Divisions I, II and III Committees on Student-Athlete Reinstatement Philosophy.** The committee discussed and amended the current Student-Athlete Reinstatement Philosophy to further articulate its focus on fairness and student-athlete well-being, while maintaining the students-first philosophy throughout the student-athlete reinstatement process. The committee requested the reinstatement staff include the revised philosophy statement in both the policies and procedures and divisional guidelines documents.

6. **Review of Reinstatement Guidelines.** The committee reviewed and approved editorial revisions to the NCAA Division II Committee on Student-Athlete Reinstatement Guidelines.

7. **Division II Strategic Plan, Foundation for the Future Initiative, and Governance Update.** The committee reviewed the Division II priorities for the 2016-17 academic year and received an update on the initiatives that received funding from the Foundation for the Future Initiative. In addition, the committee received an update on the Division II Strategic Plan.

8. **Review of Reinstatement Policies and Procedures.** The committee reviewed and approved editorial revisions to the NCAA Divisions I, II and III Committees on Student-Athlete Reinstatement Policies and Procedures.

9. **Summary of Cases Reviewed by Reinstatement Staff and Appeals Heard by the Committee.** The committee received a summary of reinstatement cases and waivers processed, and a summary of appeals heard by the committee for the period of July 1, 2015, to
June 30, 2016. The reinstatement staff also provided a summary of amateurism certification case decisions, including appeals heard by the committee, for the five previous calendar years (July 1, 2012, to present).

10. **Continuing Education.** The reinstatement staff provided the committee with education specific to crowdfunding.

11. **Review of Flexible Case Decisions.** The committee reviewed reinstatement staff decisions for which the reinstatement staff provided relief from the established case precedent and/or committee guidelines or where no case precedent existed.

12. **Other Business.** The committee reviewed two cases involving the provision of impermissible academic assistance where a Bylaw 16.11.2.1 occurred and affirmed the guideline related to these types violations.

13. **Future Meetings.** The committee established the following future meeting dates and locations:

   a. May 2-3, 2017, Indianapolis; and
   
   b. December, 2017; Indianapolis.

*Committee Chair:* Joel Isaacson, Michigan Technological University, Great Lakes Intercollegiate Athletic Conference

*Staff Liaisons:* Danielle Teetzel, Academic and Membership Affairs
                Jess Rigler, Academic and Membership Affairs
                Payton Williams, Academic and Membership Affairs

### NCAA Division II Committee on Student-Athlete Reinstatement

**November 30 – December 1, 2016, Meeting**

**Attendees:**
Vonnick Boyogueno, Clark Atlanta University; Southern Intercollegiate Athletic Conference
Joel Isaacson, Michigan Technological University; Great Lakes Intercollegiate Athletic Conference.
Daniel Mara, Central Athletic Collegiate Conference.
Carol M. Rivera, California Collegiate Athletic Association.
Scott Swain, Notre Dame College (Ohio), Mountain East Conference

**Other NCAA Staff Members in Attendance:**
Chris Brown, Amanda Conklin, Maritza Jones, Angela Tressel
REPORT OF THE

National Collegiate Athletic Association
Division II Convention Planning Project Team

March 20, 2017, Teleconference

ACTION ITEMS.

None.

INFORMATIONAL ITEMS.

1. Welcome and Introductions. The chair convened the teleconference, noting that there were two new Management Council members appointed to the project team. The chair noted that a quorum was present, with two members, Josh Doody and Scott Swain, absent.

2. Debrief 2017 NCAA Convention. The project team reviewed the results of the Convention survey [Attachment A] that was completed by Division II delegates.


   a. Tentative Schedule for 2018 NCAA Convention. The project team reviewed the draft schedule put together by Convention management for the 2018 Convention. While programming is still in the infancy stages, the team has projected that the schedule will primarily remain the same for Division II delegates, with the following events as they were in 2017.

      - The Honors Program is scheduled to be conducted Wednesday evening.
      - The Opening Business Session and Delegates Reception will remain as they have been in the past, back-to-back Thursday.
      - The Association’s Keynote Luncheon and Gerald Ford Award Presentation is scheduled for Friday, providing Division II delegates an opportunity to attend.
      - Conference meetings will be pushed back to a 1:30 p.m. Friday start time, allowing Keynote Luncheon participants to be able to get from one session to another without overlap. *(Note that Convention management staff indicated that if a conference believes that more time is needed for conference meetings Friday, these can be handled on a case-by-case basis.)*

   The project team will be advised of definite programming after a site visit in April.

   b. Logistics. The 2018 Convention will be held in Indianapolis January 17-20, with headquarters hotels being the J. W. Marriott, Downtown Marriott Indianapolis, Downtown Westin and the Hyatt Regency. Overflow hotels will be at the Marriott
properties located in the same complex as the J.W. Marriott. Hotel rooms will run approximately $159-189 per night, plus appropriate taxes.

Most Association-wide events will be at the Convention Center. Convention management staff will know more about logistics for meeting rooms, etc. after their site visit in April.

4. **Draft Division II Core Schedule.** The project team reviewed a draft schedule [Attachment B] of Division II programs and activities for the Convention. Division II activities are tentatively planned to remain the same as at the 2017 Convention.

5. **Educational Programming.** The project team discussed topics [Attachment C] for educational programming for both divisional and Association-wide sessions and would like the Management Council and Presidents Council to provide feedback during their April meetings. A more definitive list will be developed once input is received.

6. **Next Teleconference.** The project team will conduct its next teleconference June 8 at 2 p.m. Eastern time.

*Project Team Chair: Kevin Schriver, FAR, Southwest Baptist University*
*Liaisons: Terri Steeb Gronau and Maritza S. Jones, Division II governance*

<table>
<thead>
<tr>
<th>NCAA Division II Convention Planning Project Team</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>March 20, 2017, Teleconference</strong></td>
</tr>
</tbody>
</table>

**Members in Attendees:**
- Kim Duyst, California State University, Stanislaus
- Chris Graham, Rocky Mountain Athletic Conference
- Lynn Griffin, Coker College
- Lindsay Reeves, University of North Georgia
- Kevin Schriver, Southwest Baptist University *(chair)*

**Absentees:**
- Josh Doody, Notre Dame De Namur University
- Scott Swain, Notre Dame College

**Other Attendees:**
- Jessica Arnold, Shorts Travel; Terri Steeb Gronau, Maritza S. Jones, Ruth Reinhardt, Lisa Rogers, Juanita Sheely, NCAA.
Q1 - What is your position?

<table>
<thead>
<tr>
<th>Answer</th>
<th>%</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>SAAC Member</td>
<td>0%</td>
<td>1</td>
</tr>
<tr>
<td>President/Chancellor</td>
<td>3%</td>
<td>8</td>
</tr>
<tr>
<td>Other, please specify:</td>
<td>7%</td>
<td>21</td>
</tr>
<tr>
<td>Faculty Athletics Representative</td>
<td>16%</td>
<td>50</td>
</tr>
<tr>
<td>Director of Athletics</td>
<td>33%</td>
<td>104</td>
</tr>
<tr>
<td>Commissioner</td>
<td>3%</td>
<td>10</td>
</tr>
<tr>
<td>Assistant or Associate Commissioner</td>
<td>6%</td>
<td>18</td>
</tr>
<tr>
<td>Assistant or Associate AD</td>
<td>33%</td>
<td>106</td>
</tr>
<tr>
<td>Total</td>
<td>100%</td>
<td>318</td>
</tr>
</tbody>
</table>

Other, please specify:

- Associate AD/SWA
- SWA
- Athletics Multimedia and Communications Director
- SWA
- SWA
- Dean of Students
- Academic Success Coach
- Vice-President
- Compliance/SWA
- Grant recipient
<table>
<thead>
<tr>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Compliance</td>
</tr>
<tr>
<td>Student Assistant</td>
</tr>
<tr>
<td>Deputy Director of Athletics</td>
</tr>
<tr>
<td>SWA</td>
</tr>
<tr>
<td>Vice President for Student Affairs</td>
</tr>
<tr>
<td>Senior Woman Administrator</td>
</tr>
<tr>
<td>Compliance Coordinator</td>
</tr>
<tr>
<td>Vice President</td>
</tr>
<tr>
<td>SWA</td>
</tr>
<tr>
<td>SWA</td>
</tr>
<tr>
<td>SWA</td>
</tr>
<tr>
<td>AD for Compliance</td>
</tr>
</tbody>
</table>
Q2 - What is your division?

<table>
<thead>
<tr>
<th>Answer</th>
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<th>Count</th>
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<tbody>
<tr>
<td>Division II</td>
<td>100%</td>
<td>319</td>
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<tr>
<td>Total</td>
<td>100%</td>
<td>319</td>
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</table>
Q3 - How much did the following factors influence your decision to attend the NCAA Convention?

<table>
<thead>
<tr>
<th>Question</th>
<th>Major effect</th>
<th>Moderate effect</th>
<th>Minor effect</th>
<th>No effect</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>NCAA business/voting</td>
<td>79%</td>
<td>15%</td>
<td>3%</td>
<td>3%</td>
<td>318</td>
</tr>
<tr>
<td>Conference business</td>
<td>70%</td>
<td>22%</td>
<td>6%</td>
<td>3%</td>
<td>315</td>
</tr>
<tr>
<td>Networking opportunities</td>
<td>28%</td>
<td>41%</td>
<td>22%</td>
<td>9%</td>
<td>311</td>
</tr>
<tr>
<td>Menu sessions</td>
<td>14%</td>
<td>47%</td>
<td>29%</td>
<td>9%</td>
<td>310</td>
</tr>
<tr>
<td>Location</td>
<td>18%</td>
<td>26%</td>
<td>22%</td>
<td>34%</td>
<td>308</td>
</tr>
<tr>
<td>Social events</td>
<td>11%</td>
<td>38%</td>
<td>30%</td>
<td>21%</td>
<td>307</td>
</tr>
</tbody>
</table>
Q4 - Please list any other factors that influenced your decision to attend the NCAA Convention.

| Please list any other factors that influenced your decision to attend the N... |
|CCA Meeting |
| I’m required to be there :-) |

None

The opportunity to continue to learn how ESU can continue to respond to the needs of our student athletes and to ensure we are appropriately managing our Department of Athletics, maximizing the use of NCAA services.

Committee sessions

Time with President and other University leadership.

N/A

With regard to networking opportunities, I liked the setup with round tables because it allowed us to have more intimate conversation rather than the drinking and social parties. I would like to see more time to allow for fostering of those relationships at the round table sessions.

always attend

NCAA Provisional Member Requirement

It is the one opportunity we have each year to interact with our colleagues, develop relationships and engage in important discussions

Overall responsibility to participate in convention for health of the membership

Professional Development

Professional Responsibility

Updates.

Experience

school paying my way

Professionalism and quality of seminars.

Attended but concerned about high cost of rooms and food at the venue selected

Grant position required

I am the SWA at my institution

First time!

Attend Conference and committee meetings.

New member who wants to learn and also see the association become better and stronger through participation.
learning opportunity

Representing my university, Membership Committee commitments

making sure we have the appropriate functions/specialties represent our school

1st opportunity at attend a convention being a new Associate AD in Division II

This was my first opportunity to attend as an athletic administrator

Required to attend per provisional status.

Expectation of my university

I am required to attend

Preset meetings with companies

conference meetings

Requirement for provisional year one membership.

NCAA Business

First year as FAR-learning role

Attendance is important as a member of the association
Q5 - Did the NCAA Convention schedule allow you to attend the sessions or events that you most wanted to attend?

<table>
<thead>
<tr>
<th>Answer</th>
<th>%</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
<td>91%</td>
<td>286</td>
</tr>
<tr>
<td>No</td>
<td>9%</td>
<td>30</td>
</tr>
<tr>
<td>Total</td>
<td>100%</td>
<td>316</td>
</tr>
</tbody>
</table>
Q6 - What aspects of the schedule prevented your attendance at sessions or events?

<table>
<thead>
<tr>
<th>Answer</th>
<th>%</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Overlap</td>
<td>57%</td>
<td>17</td>
</tr>
<tr>
<td>Sequence</td>
<td>3%</td>
<td>1</td>
</tr>
<tr>
<td>Time of day</td>
<td>0%</td>
<td>0</td>
</tr>
<tr>
<td>External conflict</td>
<td>17%</td>
<td>5</td>
</tr>
<tr>
<td>Other, please specify:</td>
<td>23%</td>
<td>7</td>
</tr>
<tr>
<td>Total</td>
<td>100%</td>
<td>30</td>
</tr>
</tbody>
</table>

Other, please specify:

<table>
<thead>
<tr>
<th>Other, please specify:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Overlap and sequence</td>
</tr>
<tr>
<td>My conference held its meeting on Thursday so I wasn't able to attend all of the menu sessions as planned.</td>
</tr>
<tr>
<td>A lot of the sessions I wanted to attend were at the same time.</td>
</tr>
<tr>
<td>Our fiscal budget does not always afford the entire 4 day stay.</td>
</tr>
<tr>
<td>add on meetings regarding Rugby and Field Hockey; also shut out of a session because it was full</td>
</tr>
<tr>
<td>conf meeting</td>
</tr>
<tr>
<td>conference meeting</td>
</tr>
</tbody>
</table>
Q7 - For assistance in planning future Convention sessions, please list any topic or presentation in which you have an interest.

<table>
<thead>
<tr>
<th>Topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>Inclusion, diversity, equity... and why for profits are not allowed to vote... it's hypocritical to say the NCAA is working towards: inclusion, diversity and equity; when in fact it discriminates against member institutions that &quot;label&quot; themselves differently</td>
</tr>
<tr>
<td>Diversity and Inclusion, Sexual Assault, Student-Athlete Mental Health</td>
</tr>
<tr>
<td>Regional rankings - facility development, keeping up with the Jones' at D-II</td>
</tr>
<tr>
<td>Best Practices in Providing Academic Support for Student Athletes</td>
</tr>
<tr>
<td>More sessions that are SAAC led. Hearing the SA voices lended a great dynamic to the sessions.</td>
</tr>
<tr>
<td>Facility trends; Championship enhancements</td>
</tr>
<tr>
<td>No specifics. I thought the entire event was well planned. Thanks for your good work.</td>
</tr>
<tr>
<td>I would like to see an SWA session for DII similar to the DIII session.</td>
</tr>
<tr>
<td>Title IX</td>
</tr>
<tr>
<td>Sessions to help new ADs, coaches, etc., understand budgeting better.</td>
</tr>
<tr>
<td>Interested in panels in conjunction with NACWAA</td>
</tr>
<tr>
<td>practical things: the role of the FAR in conference and NCAA governance, case studies of compliance, financial aid, infractions, etc.</td>
</tr>
<tr>
<td>More Compliance Topics</td>
</tr>
<tr>
<td>None</td>
</tr>
<tr>
<td>The role of the president/chancellor in DII athletics and how to get more involved.</td>
</tr>
<tr>
<td>Diversity</td>
</tr>
<tr>
<td>Best Practice session on AD-President relationships/communication style</td>
</tr>
<tr>
<td>Combating Sexual Violence on Campus</td>
</tr>
<tr>
<td>More Division II menu sessions relating to student welfare, fundraising, budgeting practices, branding</td>
</tr>
<tr>
<td>Social Media, Video, Web Streaming</td>
</tr>
<tr>
<td>Budget</td>
</tr>
<tr>
<td>leadership, AD staffing conflicts how people handle them, academic scheduling challenges and team practices</td>
</tr>
<tr>
<td>Compliance Assistant and LSDBi Training for Compliance Coordinators</td>
</tr>
<tr>
<td>Marketing and fundraising at the DII and DIII level.</td>
</tr>
<tr>
<td>leadership development</td>
</tr>
</tbody>
</table>
A Best Practices Session on a variety of topics/events that other institutions have had extreme success with

Title IX, Social Behaviors.

None

More mental health issues for student athletes

None.

Increased anti-Semitism on campuses

Social Justice discussion as it relates to facilitating on campuses

Compliance-related topics (not everyone has the time or budget to attend Regional Rules)

Great topics of interest

- mental health, leadership training for student-athletes and best practices, more mentoring/networking for young professionals
- information on strength and conditioning and "appropriate" certifications

Yes, in the Division Meetings and also general meetings it would help if screen shot of speaker was available in areas around the room, especially big rooms.

Expanding Division II Championships, Automatic qualification.

I don't want to hear a D-I administrator give me tips for the DII setting. It doesn't translate. Give us speakers from within our divisions

LGBTQ discussions and forums

to assist me in my roles and responsibilities as FAR

Academic Support/Advising/Success

Anything of interest for FARs

student-athlete well being

"Best Practices" for development, compliance, student-athlete development

I suggest labeling the events as beginner, intermediate, advanced. This way, people can coordinate their calendar to see the sessions that are most relevant to them

SSI study on impacts of sleep on student-athletes

More Division focused

social media response times...

great idea to have CPR/AED training - hope to see that again! Also, hotel was great and easy to navigate. Would love to see it back in Nashville in the future!

More variety, too many sessions on mental health, important topic, but too many sessions on this one topic.

Social media, fundraising, marketing athletic events to students

The role of the SWA, Mental Health, SAAC programming and leadership development.

Financial Aid
Human Trafficking is a part of Sexual and Domestic violence and it has not been discussed as of yet.

Round table discussions on specific topics that are current issues in athletics

FAR best practices

Ways to prevent alcohol abuse by students, continued emphasis on mental health and concussions.

AD panel for questions

Always best practices and advice from those schools who are doing them. Like to hear from those who have implemented the best practices, not just that there are some.

Menu sessions are not as informative as they once were.

SWA topics for Division II

Financial Aid, Eligibility, Compliance Best Practices

Fundraising; Mental Health; Substance use and abuse

Session on resources available to institutions

I think more opportunities for roundtables to discuss best practices with peers along with a couple of development and marketing sessions would be beneficial for DII members.

financial comparisons, staff size, scholarships benchmarking against other institutions

Mental Health, Student-Athlete Well-Being, Grant Research Findings, Life After Sport

I would like to see more sessions directly related to the role of the FAR

Focus on small college athletics

Grant Writing Session

Title IX, Equity in opportunities

Concussion and mental health hardship waiver criteria.

Professional Development, NCAA Hot Topics

More roundtable type events to be interactive instead of just the panel/speakers.

Session for DII for Senior Woman Administrators

marketing

there are always discussions about diversity; however, the panelists never display diversity
Q8 - Did you attend the Honors Celebration?

<table>
<thead>
<tr>
<th>Answer</th>
<th>%</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
<td>12%</td>
<td>38</td>
</tr>
<tr>
<td>No</td>
<td>88%</td>
<td>281</td>
</tr>
<tr>
<td>Total</td>
<td>100%</td>
<td>319</td>
</tr>
</tbody>
</table>
Q9 - What encouraged you to attend?

<table>
<thead>
<tr>
<th>Answer</th>
<th>%</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other, please specify:</td>
<td>24%</td>
<td>9</td>
</tr>
<tr>
<td>Location</td>
<td>0%</td>
<td>0</td>
</tr>
<tr>
<td>Interest in honorees</td>
<td>57%</td>
<td>21</td>
</tr>
<tr>
<td>Dinner component</td>
<td>11%</td>
<td>4</td>
</tr>
<tr>
<td>Date and time</td>
<td>8%</td>
<td>3</td>
</tr>
<tr>
<td>Total</td>
<td>100%</td>
<td>37</td>
</tr>
</tbody>
</table>

Other, please specify:

- Love hearing everyone's stories and the dinner
- Friend of honoree
- Love the event; look forward to it annually. It is always well done for the honorees
- I had not been a few years so I wanted to renew the experience
- Always inspirational!
- Interest in honorees AND dinner component equally
- Have gone in the past and enjoyed the event
- First attended last year and was really touched by the athletes and their accomplishments
- Inspiring event
Q10 - Indicate your overall evaluation of the Honors Celebration.

<table>
<thead>
<tr>
<th>Answer</th>
<th>%</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Very good</td>
<td>76%</td>
<td>29</td>
</tr>
<tr>
<td>Poor</td>
<td>0%</td>
<td>0</td>
</tr>
<tr>
<td>Good</td>
<td>24%</td>
<td>9</td>
</tr>
<tr>
<td>Fair</td>
<td>0%</td>
<td>0</td>
</tr>
<tr>
<td>Total</td>
<td>100%</td>
<td>38</td>
</tr>
</tbody>
</table>
Q11 - Please mark the scale to indicate your evaluation of these Honors Celebration elements.

<table>
<thead>
<tr>
<th>Question</th>
<th>Very good</th>
<th>Good</th>
<th>Fair</th>
<th>Poor</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Quality of desserts</td>
<td>28%</td>
<td>42%</td>
<td>19%</td>
<td>7</td>
<td>36</td>
</tr>
<tr>
<td>Dessert reception format</td>
<td>42%</td>
<td>31%</td>
<td>11%</td>
<td>8</td>
<td>2</td>
</tr>
<tr>
<td>Length of event</td>
<td>29%</td>
<td>55%</td>
<td>13%</td>
<td>3%</td>
<td>1</td>
</tr>
<tr>
<td>Format of event (dinner combined with award presentations)</td>
<td>76%</td>
<td>24%</td>
<td>0%</td>
<td>0%</td>
<td>38</td>
</tr>
<tr>
<td>Quality of meal</td>
<td>34%</td>
<td>39%</td>
<td>26%</td>
<td>0%</td>
<td>38</td>
</tr>
</tbody>
</table>
Q12 - Please list any additional feedback on the Honors Celebration.

Please list any additional feedback on the Honors Celebration.

I prefer the videos and then honoring them. Ford is great emcee, but the reiteration of a lot of the interview stuff is redundant. Program could have been much shorter but equally as valuable.

no gluten free options for dessert

Why charge $20 cash for those who didn't get ticket (wish i would have been eligible to get a ticket at registration as i have attended event several years in a row) - don't nickel and dime us - we already registered, include it in fee.

The highlight on the convention every year. Please do not change the format!

Please return the Honors Celebration to Friday night. It should be a culminating event of the Convention. Wednesday was a poor decision by management. Booo.

Not enough D2 honorees

overall good program and food.

Changed to Wednesday this year and while I thought this would be better but since I traveled in that day it was a long day and not as enjoyable personally. I am not sure I would attend if I traveled in the same day of the event.

This was my first time attending this event and I really enjoy it. I liked having it on Wednesday night.

Would prefer it moved back to later in the week

One of my favorite parts of Convention
Q13 - If you bring a mobile device with data access to the NCAA Convention, do you want to receive Convention news via your mobile device?

<table>
<thead>
<tr>
<th>Answer</th>
<th>%</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>No</td>
<td>18%</td>
<td>54</td>
</tr>
<tr>
<td>Yes</td>
<td>82%</td>
<td>254</td>
</tr>
<tr>
<td>Total</td>
<td>100%</td>
<td>308</td>
</tr>
</tbody>
</table>
Q14 - If you used the NCAA Convention app on your mobile device during the NCAA Convention, please evaluate the app's effectiveness in providing useful information.

<table>
<thead>
<tr>
<th>Answer</th>
<th>%</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Very good</td>
<td>51%</td>
<td>133</td>
</tr>
<tr>
<td>Good</td>
<td>40%</td>
<td>104</td>
</tr>
<tr>
<td>Fair</td>
<td>7%</td>
<td>18</td>
</tr>
<tr>
<td>Poor</td>
<td>2%</td>
<td>4</td>
</tr>
<tr>
<td>Total</td>
<td>100%</td>
<td>259</td>
</tr>
</tbody>
</table>
Q15 - How effective was the app at providing all the information you required as a replacement for a printed program?

<table>
<thead>
<tr>
<th>Answer</th>
<th>%</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Very good</td>
<td>48%</td>
<td>124</td>
</tr>
<tr>
<td>Good</td>
<td>39%</td>
<td>101</td>
</tr>
<tr>
<td>Fair</td>
<td>12%</td>
<td>30</td>
</tr>
<tr>
<td>Poor</td>
<td>1%</td>
<td>3</td>
</tr>
<tr>
<td>Total</td>
<td>100%</td>
<td>258</td>
</tr>
</tbody>
</table>
Q16 - If you visited NCAA.org on your mobile device during the NCAA Convention, please evaluate the site's effectiveness in providing useful information.

<table>
<thead>
<tr>
<th>Answer</th>
<th>%</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Very good</td>
<td>42%</td>
<td>66</td>
</tr>
<tr>
<td>Poor</td>
<td>2%</td>
<td>3</td>
</tr>
<tr>
<td>Good</td>
<td>44%</td>
<td>69</td>
</tr>
<tr>
<td>Fair</td>
<td>12%</td>
<td>18</td>
</tr>
<tr>
<td>Total</td>
<td>100%</td>
<td>156</td>
</tr>
</tbody>
</table>
Q17 - To what extent did you find wireless access at the NCAA Convention venue to be valuable?

<table>
<thead>
<tr>
<th>Answer</th>
<th>%</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Neutral</td>
<td>4%</td>
<td>12</td>
</tr>
<tr>
<td>Somewhat valuable</td>
<td>12%</td>
<td>35</td>
</tr>
<tr>
<td>Very valuable</td>
<td>84%</td>
<td>253</td>
</tr>
<tr>
<td>Total</td>
<td>100%</td>
<td>300</td>
</tr>
</tbody>
</table>
Q18 - For each of the following events you attended at the NCAA Convention, please use the scale below to indicate your overall evaluation.

<table>
<thead>
<tr>
<th>Question</th>
<th>Very good</th>
<th>Good</th>
<th>Fair</th>
<th>Poor</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Delegates Breakfasts (multiple days)</td>
<td>38%</td>
<td>100</td>
<td>51%</td>
<td>136</td>
<td>26</td>
</tr>
<tr>
<td>Opening Business Session (Thursday)</td>
<td>24%</td>
<td>54</td>
<td>60%</td>
<td>138</td>
<td>31</td>
</tr>
<tr>
<td>Delegates Reception (Thursday)</td>
<td>35%</td>
<td>81</td>
<td>48%</td>
<td>111</td>
<td>33</td>
</tr>
<tr>
<td>NCAA Informational Booth (Wednesday/Thursday)</td>
<td>31%</td>
<td>46</td>
<td>59%</td>
<td>89</td>
<td>15</td>
</tr>
<tr>
<td>Association Luncheon (Friday)</td>
<td>47%</td>
<td>57</td>
<td>49%</td>
<td>59</td>
<td>4%</td>
</tr>
<tr>
<td>Presidents/Chancellors Reception (Friday)</td>
<td>23%</td>
<td>3</td>
<td>54%</td>
<td>7</td>
<td>15%</td>
</tr>
</tbody>
</table>
Q19 - Please evaluate the NCAA Convention registration process.

<table>
<thead>
<tr>
<th>Question</th>
<th>Very good</th>
<th>Good</th>
<th>Fair</th>
<th>Poor</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Online registration</td>
<td>73%</td>
<td>223</td>
<td>24%</td>
<td>74</td>
<td>1%</td>
</tr>
<tr>
<td>Onsite registration</td>
<td>79%</td>
<td>135</td>
<td>20%</td>
<td>34</td>
<td>1%</td>
</tr>
<tr>
<td>Convention materials pickup (onsite)</td>
<td>69%</td>
<td>203</td>
<td>28%</td>
<td>81</td>
<td>3%</td>
</tr>
</tbody>
</table>
Q20 - Would you recommend attending the 2018 NCAA Convention to someone else?

<table>
<thead>
<tr>
<th>Answer</th>
<th>%</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
<td>98%</td>
<td>303</td>
</tr>
<tr>
<td>No</td>
<td>2%</td>
<td>6</td>
</tr>
<tr>
<td>Total</td>
<td>100%</td>
<td>309</td>
</tr>
</tbody>
</table>
Q21 - What aspects of the Convention make you unable to recommend it?

What aspects of the Convention make you unable to recommend it?

<table>
<thead>
<tr>
<th>Very poor programming</th>
</tr>
</thead>
<tbody>
<tr>
<td>As a DII member too much of the information is DI focused. I believe there needs to be more opportunities for DII programing at the convention.</td>
</tr>
<tr>
<td>Not sure the overall value without the conference meetings and legislative voting.</td>
</tr>
<tr>
<td>programming is not interesting/relevant.</td>
</tr>
<tr>
<td>The constant barrage of social engineering -- &quot;social justice&quot;, homosexual/transvestite promotion, &quot;diversity&quot; and &quot;inclusion&quot; propaganda. This is an ATHLETICS association. Leave the social and political issues out of it.</td>
</tr>
</tbody>
</table>
**Q22 - Indicate your overall evaluation of the 2017 NCAA Convention.**

<table>
<thead>
<tr>
<th>Answer</th>
<th>%</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Very good</td>
<td>43%</td>
<td>132</td>
</tr>
<tr>
<td>Good</td>
<td>49%</td>
<td>153</td>
</tr>
<tr>
<td>Fair</td>
<td>7%</td>
<td>23</td>
</tr>
<tr>
<td>Poor</td>
<td>1%</td>
<td>2</td>
</tr>
<tr>
<td>Total</td>
<td>100%</td>
<td>310</td>
</tr>
</tbody>
</table>
Q23 - To enhance your experience at the NCAA Convention, how important is each of the following amenities?

<table>
<thead>
<tr>
<th>Question</th>
<th>Extremely important</th>
<th>Very important</th>
<th>Moderately important</th>
<th>Slightly important</th>
<th>Not at all important</th>
<th>No opinion</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Complimentary internet access in all meeting spaces and common areas</td>
<td>75% 23 1</td>
<td>16% 5 1</td>
<td>7% 2</td>
<td>1% 4</td>
<td>1% 2</td>
<td>0% 1</td>
<td>310</td>
</tr>
<tr>
<td>Complimentary internet access in sleeping rooms</td>
<td>76% 23 6</td>
<td>16% 4 9</td>
<td>5% 1</td>
<td>2% 7</td>
<td>0% 1</td>
<td>0% 1</td>
<td>310</td>
</tr>
<tr>
<td>Complimentary access to Association Luncheon</td>
<td>26% 80</td>
<td>29% 9 0</td>
<td>25% 7 8</td>
<td>6% 1 1</td>
<td>6% 1</td>
<td>8% 2</td>
<td>309</td>
</tr>
<tr>
<td>Complimentary access to an additional lunch on Thursday</td>
<td>18% 55</td>
<td>23% 6 9</td>
<td>28% 8 6</td>
<td>8% 2 4</td>
<td>12% 3</td>
<td>12% 3</td>
<td>304</td>
</tr>
<tr>
<td>Complimentary access to Honors Celebration</td>
<td>18% 54</td>
<td>21% 6 5</td>
<td>27% 8 3</td>
<td>12% 3 8</td>
<td>9% 2</td>
<td>12% 3</td>
<td>307</td>
</tr>
<tr>
<td>Complimentary transportation from the airport to Convention location on arrival</td>
<td>45% 13 9</td>
<td>25% 7 9</td>
<td>18% 5 6</td>
<td>5% 1 5</td>
<td>2% 5</td>
<td>5% 1</td>
<td>310</td>
</tr>
<tr>
<td>Complimentary transportation to the airport from Convention location on departure</td>
<td>51% 15 7</td>
<td>26% 8 0</td>
<td>15% 4 5</td>
<td>2% 7</td>
<td>1% 4</td>
<td>5% 1</td>
<td>309</td>
</tr>
<tr>
<td>Service</td>
<td>Percentage</td>
<td>Count 1</td>
<td>Percentage</td>
<td>Count 2</td>
<td>Percentage</td>
<td>Count 3</td>
<td>Percentage</td>
</tr>
<tr>
<td>----------------------------------------</td>
<td>------------</td>
<td>---------</td>
<td>------------</td>
<td>---------</td>
<td>------------</td>
<td>---------</td>
<td>------------</td>
</tr>
<tr>
<td>Complimentary soft drinks during breaks between sessions</td>
<td>29%</td>
<td>89</td>
<td>27%</td>
<td>8</td>
<td>23%</td>
<td>7</td>
<td>12%</td>
</tr>
<tr>
<td>Complimentary snacks during breaks between sessions</td>
<td>25%</td>
<td>77</td>
<td>25%</td>
<td>7</td>
<td>29%</td>
<td>8</td>
<td>13%</td>
</tr>
<tr>
<td>Complimentary breakfasts on Friday and Saturday</td>
<td>40%</td>
<td>12</td>
<td>32%</td>
<td>9</td>
<td>19%</td>
<td>5</td>
<td>6%</td>
</tr>
</tbody>
</table>
Q24 - Please evaluate the menu sessions you attended at the NCAA Convention on: Wednesday, Jan. 18

<table>
<thead>
<tr>
<th>Question</th>
<th>Very good</th>
<th>Good</th>
<th>Fair</th>
<th>Poor</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>NCAA Workshop - Emotional Intelligence 101</td>
<td>41%</td>
<td>18</td>
<td>43%</td>
<td>19</td>
<td>6</td>
</tr>
<tr>
<td>NCAA Workshop - Promoting a Safe, Healthy and Inclusive</td>
<td>32%</td>
<td>19</td>
<td>49%</td>
<td>29</td>
<td>14%</td>
</tr>
<tr>
<td>Athletics Community: Strategies From the NCAA Office of</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Inclusion and the Sport Science Institute</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>NCAA Workshop - Generations in the Workplace</td>
<td>42%</td>
<td>16</td>
<td>32%</td>
<td>12</td>
<td>21%</td>
</tr>
<tr>
<td>NCAA Workshop - Strategies for Successful Grant Seeking</td>
<td>23%</td>
<td>8</td>
<td>57%</td>
<td>20</td>
<td>11%</td>
</tr>
<tr>
<td>and Proposal Writing</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Q25 - Please evaluate the menu sessions you attended at the NCAA Convention on: Thursday, Jan. 19

<table>
<thead>
<tr>
<th>Question</th>
<th>Very good</th>
<th>Good</th>
<th>Fair</th>
<th>Poor</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>NCAA Menu Session - Division III: The Role of the Senior Woman Administrator</td>
<td>29%</td>
<td>57%</td>
<td>14%</td>
<td>1%</td>
<td>7</td>
</tr>
<tr>
<td>NCAA Menu Session - NCAA Enforcement Fundamentals and Hot Topics</td>
<td>11%</td>
<td>4%</td>
<td>53%</td>
<td>32%</td>
<td>28</td>
</tr>
<tr>
<td>NCAA Menu Session - Social Media: Showcasing Student-Athlete Success</td>
<td>9%</td>
<td>5%</td>
<td>53%</td>
<td>28%</td>
<td>53</td>
</tr>
<tr>
<td>NCAA Menu Session - The FAR's Role in Creating Healthy Campuses</td>
<td>32%</td>
<td>12%</td>
<td>46%</td>
<td>17%</td>
<td>37</td>
</tr>
<tr>
<td>NCAA Menu Session - Division III Human Resource Issues: Understanding the Fair Labor Standards Act and Conducting a Successful Search</td>
<td>27%</td>
<td>3%</td>
<td>55%</td>
<td>6%</td>
<td>11</td>
</tr>
<tr>
<td>NCAA Menu Session - Lessons From Student Affairs on Mental Health Wellness: Preparing Coaches and Athletic Staff To Support Student-Athletes of Concern</td>
<td>34%</td>
<td>37%</td>
<td>52%</td>
<td>56%</td>
<td>108</td>
</tr>
<tr>
<td>NCAA Menu Session - NCAA Division I Competition Oversight Committee Updates</td>
<td>0%</td>
<td>0%</td>
<td>50%</td>
<td>1%</td>
<td>2</td>
</tr>
<tr>
<td>NCAA Menu Session - Wagering and Social Environments Survey: Hearing the Voice of the Student-Athlete</td>
<td>33%</td>
<td>11%</td>
<td>55%</td>
<td>18%</td>
<td>33</td>
</tr>
<tr>
<td>NCAA Menu Session - Combating Sexual Violence</td>
<td>38%</td>
<td>18%</td>
<td>47%</td>
<td>22%</td>
<td>47</td>
</tr>
<tr>
<td>NCAA Menu Session - Division II: New FLSA Regulations Status Update</td>
<td>23%</td>
<td>13%</td>
<td>55%</td>
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<td>NCAA Menu Session - Enhancing the Student-Athlete Experience: Simple Solutions to a Complex Issue</td>
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Q26 - For each of the following sessions you attended at the NCAA Convention, please mark the scale to indicate your overall evaluation.

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Q27 - Please provide additional feedback on any of the Division I sessions you attended at the Convention and list any Division I topics that should be featured at the 2018 NCAA Convention.

Please provide additional feedback on any of the Division I sessions you at...
Q28 - For each of the following sessions you attended at the NCAA Convention, please mark the scale to indicate your overall evaluation.

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Q29 - Please provide additional feedback on any of the Division II sessions you attended at the Convention and list any Division II topics that should be featured at the 2018 NCAA Convention.

Please provide additional feedback on any of the Division II sessions you a...

FAR-faculty collaboration on student athlete academic support issues

Sessions including the student-athlete voice were the most impactful.

Excellent convention; very well run; second time I've been to Gaylord in Nashville---and while the hotel is large and has a somewhat confusing layout (I mean how many times can you get lost?!), eventually you get the hang of it and it works out. I appreciate the good work of those who planned the event. Thank you!

Division II Keynote went beyond diversity and inclusion; not appropriate to the mission for all member institutions.

Session on Combating Sexual Assault and DV was a very good session. Well attended and high on all of our priorities.

The DII specific sessions on friday did not have any description and that would be great if they did to allow some type of insight into what we will be discussing. I would like to see more DII specific options to discuss issues specific to DII and DIII. I really enjoyed the DII specific sessions on Friday in the past but this year they were not that great. There were some opportunities for DIII networking and I would love to see that within the DII ranks, especially as the membership gets bigger with new schools being added.

President Emmert's comment on the political landscape was unnecessary and in poor taste during the DII Business session.

I was disappointed in the Div. II keynote session. There are many aspects to diversity and inclusion and certainly the LGBTQ issues are important to address. But they are not the only aspects that deserve attention. It's curious that the speakers were not identified in the program or on the schedule in advance. Perhaps administrators from Hillsdale were invited to be part of the panel as well and declined, but I was surprised that the NCAA positioned a former student athlete to share a story that put a member institution in such a poor light without allowing us to hear the decision makers tell of how/why they made the decisions they made. The tone of the keynote was much different than the tone of the Common Ground panel on Wednesday morning. That was disappointing and felt like a step backwards with regard to recent efforts to bring people together to engage in productive dialog.

N/A

Marketing Related- targeting audiences in a saturated entertainment market

Topic on the student - athlete mental health issues was very educational and I would like to see more/expanded sessions on that topic.

I wish I could have attended more sessions, but this was my first convention, so I will plan better in the future.

I wish the staff would put more items in the consent package. I wish we would start the business session at 9 a.m. rather than 8 a.m. - my west coast and Hawaiian friends suffer tremendously with those 8 a.m. starts.

Great topics.

The mental health sessions were the most valuable sessions I have attended in 3 years. I think there should be more sessions next year on mental health, specifically geared toward sensitivity and educational training to take back to coaching staffs. The social justice session was fantastic. Again, I think it is important to continue this conversation by providing training or best practices for training coaches and other admins, especially when many coaches refuse to acknowledge the rights of student-athletes to engage in social justice activities because of a coach's personal beliefs. The "Enhancing the Student-Athlete Experience: Simple Solutions to a Complex Issue"
was, unfortunately, the worst session I have attended in 3 years. The description notes that the panel would be comprised of Division I SAs and administrators, but that the info would be applicable to SAs across all divisions. I did not find this to be the case, nor did I truly find any relevant data in this session. I felt like the data was shared and the panel didn't really engage that data, nor did they offer any type of useful advice on any front.

The Social Media one was OK, but could have been a lot more useful by showcasing examples of ad campaigns or other effective uses of social media. More practice, applicable examples. The Keynote Session was nice to hear the story of diversity and inclusion by the student-athlete, but his story went for about 25 minutes. That took up way too much time when I know there were probably some very good discussion points that would have been very beneficial to the entire group that were missed as a result of running out of time.

Division II sessions were very well organized and student-centered. As a FAR, it was good to see this.

The convention would work better for NCAA Division II members if the business/voting occurred on Friday morning. With limited administration staffs, being able to attend weekend home games is important. Please considered moving the convention to Tuesday-Friday.

Increasing the student athlete championship experience. Expanding opportunities!

Overall good, not too many.

Collaboration with "After the Game" to discuss helping D II student-athletes realize that their athletic career is most likely coming to an end and how to best prepare for the future after their eligibility has ended.

The sound system was horrible in the breakout sessions. If you were not in the front of the room you could not hear very much. I was with a group og eight people who met outside one of the sessions and we all left because you could not hear at all. It made all of us decide not to waste our time and attend additional sessions.

There was absolutely no diversity on the panel during the Business Session on Thursday!

Thank you.

Provide Janet Judge as a speaker at the Division II sessions. Survey the membership in spring or at conference meetings in spring 2017 about sessions they would like to see.

Best practices for camps and clinics

Social media, fundraising, development, marketing athletics to students

Creating a student handbook, creating Lifeskills programming, creating a mentor program, alumni engagement,
The role of the DII SWA, creating a study hall policy

Continue to stress student athlete health and safety..put those sessions in prime time, not at 8:00 am.

All the sessions I wanted to attend were at the same time, I would like a better description with more explanation to which level their talking to or research from i.e D1, D2, D3 so I could choose better the session that would benefit me most.

The Division II Keynote did not allow Hillsdale College administrators the opportunity to be included in the dialogue. Schools with clear, intentional, and well publicized missions that are religious in nature are members of the NCAA. Provided that the school is clear in their mission and guidelines, it should not be surprising that a student-athlete who does not agree with the school's mission will have issues if the SA accepts a scholarship from the school.

The Diversity and Inclusion session was poor. Given the racial/ethnic composition of the attendees (almost all white) and the struggles NCAA is experiencing in recruiting more minorities into leadership positions, how can a session of diversity be given with 3 white panelists (no racial/ethnic minority panelist). Seemed very odd and lost opportunity to get into some very timely issues.

Enjoyed years past when Keynote address featured an outside presenter

More roundtable opportunities with peers on various topics administrators encounter to share ideas and best practices. With the DII schedule it would help if the schedule could be more condensed to decrease Presidents travel schedule by a day or so.
I wish there was a way to repeat some of the sessions at different times because there were few I wanted to attend but they conflicted with others I wanted to attend. I felt like I got a lot out of the ones I attended, but all of the sessions were so great, so it would have been nice to have some flexibility and not feel like I was missing out.

Some of the sessions overlapped so I was not able to go to some of the desired sessions.

I preferred the Division II Business Sessions in the past that have featured a keynote speaker, rather than a panel. In my opinion, this felt more like a breakout session than the "main event."

Programming on Wednesday left a lot to be desired. More than likely I will travel in on Wednesday instead of Thursday unless more programming is offered.

This may or may not be possible, but perhaps it would be valuable to indicate what level presentations are and perhaps rotate levels of topics over 2-3 conventions (basic, intermediate, advanced). Some sessions seem very broad and basic and it would be more valuable for some to have higher level opportunities.

There was a lot of discussion on the LACK of diversity at the opening business session and, ironically, a lot of the discussion was focused around Diversity.
Q30 - For each of the following sessions you attended at the NCAA Convention, please mark the scale to indicate your overall evaluation.

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</table>
Q31 - Please provide additional feedback on any of the Division III sessions you attended at the Convention and list any Division III topics that should be featured at the 2018 NCAA Convention.

Please provide additional feedback on any of the Division III sessions you...
You may provide additional feedback on the 2017 NCAA Convention here.

It was great to have bottled water in the room, not sure if this was a Gaylord deal or the NCAA. I hope it happens every year.

I was only disappointed once -- and that was in the opening remarks of the NCAA DII Business Session. Mark Emmert gave a welcome speech and opened with a line that went something like this --- "Unlike what we've been seeing in Washington DC recently, we actually have a democracy that works!" Given the sensitivities on both sides after our recent election (and especially the day after the Inauguration and on the same day as when many marched across the globe), I thought Emmert's attempt at a joke was in poor taste. A few people in the audience clapped or laughed, some groaned, and several people who were sitting around me turned and looked at each other and mouthed the words "can you believe he just said that?!". The remark was in such poor taste, I'll admit I didn't even listen to the rest of the presentation. (By the way, as an aside, our democracy does work --- we just proved it again by having a hard-fought election and a peaceful transfer of power -- but that's an argument for another day.) Do I think an apology is in order, I wouldn't go that far -- but I hope that Mister Emmert can appreciate when a subject is sensitive and will at least think about this feedback as criticism in a constructive manner. Be proud of what we "all" can stand for -- and Make It Yours! Thanks for the opportunity to to provide feedback.

In the opening session the discussed diversity -- we need to have minority representation -- people of color.

The mobile app did not provide enough information; it gave the location of lunches, for example, but no information at all about who the speakers were.

I'm tired of the NCAA creating a political agenda and spending days at the convention pushing for the agenda. Likewise, "education" sessions shouldn't be last-minute propagandizing pushing the staff's legislative and political agendas down our throats. There is never "education" or broad discussion of legislation - staff puts it together, convinces committees who float it for selective review, and then it's presented with no full discussion or time to change anything. But this year the political grandstanding was more than I could take, and challenging students to use athletics as a platform for NCAA politics was embarrassing and inappropriate.

Nashville, TN is a great host city for the NCAA Convention as is San Diego, CA. A rotation between these two cities and Indianapolis would be fine with me.

I prefer more sessions to less and at times was bored with nothing to attend.

I love the app but it would be great if the power-points were uploaded to the sessions. Overall, the educational sessions were not that good and I did not like how most of the programming started on Thursday. We will not be attending for the programming sessions in the future unless the topics/discussion are better. We will only travel in for conference meetings and the business sessions. I thought there were a lot of sessions geared toward the DI folks, which is sad because there are hardly any of those folks in the room, let alone stay until Friday. Cater to the majority of the group, which is DII and DIII, when thinking about planning the educational sessions and who the presenters will be at those sessions.

I would like to see pens as a give away so we can take something back with the NCAA logo, also maybe note pads

The national office had the attention of all of DII and Diversity and Inclusion was the topic chosen to speak to. Although a very important issue on college campuses across the country, it seems as if there are other topics that maybe are more fitting for this platform. I did not learn anything from this year's convention and heard many similar comments from colleagues.

The general sessions were geared more toward DI and should be more balanced to all three divisions.
As a whole, a very good week. Would like to see the association avoid the Gaylord resort properties like this one, National Harbor, and Grapevine. The experience is much better when we are at a downtown convention center and actually get to experience the host city, as opposed to being cooped up at the resort. Excellent topics and programs, very well run. Excellent Convention. Not a fan of the hotel. Too spread out and confusing.

When registering online, allow to request an allergy free room

None

The NCAA staff does a great job in making this a first class event. Kudos to you all. The time and effort spent into pulling off an event like this is much appreciated from membership. Thank you!

I don't do apps, prefer printed material (also easy to copy, scan and give to other staff members), wish there was at least links to all session materials on the 2017 NCAA Convention website (Regional Rules has links to all session materials and handouts), dinner inside Gaylord was not good and very, very expensive, best dinner was Cracker Barrel across the street; missed having Diet Coke and cookies between sessions, the Gaylord wanted $6 for M&M's

I will again urge a return to Friday evening for the Honors Celebration. The programs for that event were weak. Where was the listing of the Elite 90, such an important feature in previous years?

The major drawback to the Nashville Gaylord in particular is the isolated nature of the property. The staff was amazing however!

Loved downtown Nashville. I was disappointed that I did not receive my complimentary ticket to the luncheon, as requested.

The Honors Banquet should be on Friday night. Wednesday night doesn't allow for everyone to attend. This is one of the highlights of the convention and its positioning should reflect this special event.

I believe the NCAA should look into more mental health initiatives and sessions. Leadership development should also be a focal point. I would love to start a leadership academy for SAs at our institution, and would like to know if/how other schools do this. Furthermore, a suggestion in the Keynote session was to host a LGBT/Ally networking session. I agree with this, but would take it one step further and either create a mentor/mentee network or a resource network of LGBT/Ally admins across the country to provide to other admins and SAs so that a support system is created. I would be glad to help with brainstorming this initiative and helping put it in place.

Keep in a warm location with easy access to entertainment and restaurants. San Antonio is ideal! Nashville is okay but need transportation. Indy is cold but easy to get around.

At DII we have a lot of transfers, JUCO or coming from DI...perhaps some sessions on this would appropriate.

The schedule changes that were different from 2016 impacted the amount of time allotted from Conference meetings and impacted the ability to attend the Honors Celebration. For institutions traveling farther distances and typically travel later to save costs, they were unable to attend the Honors Celebration because they would have had to pay for an extra night in the hotel. This was something these staff members could previously attend since it was on Friday night. Many look forward to that event annually but with tight budgets were not able to attend due to the extra hotel costs. In addition, the hotel costs are quite high for Division II and III institutions and conferences. Many can't justify attending due to the costs.

I can't wait until the NCAA STOPS holding conventions at these Gaylord resorts. Mediocre and overpriced food and drink options onsite, and the location means it's difficult to see and enjoy the cities we are (allegedly) in. Two thumbs down.

Nashville was nice.

Opryland Hotel is a great venue.

Please ensure more diversity on the panel during the President's state of the association segment. It was difficult hearing the President talk about the importance of diversity - then march a non-diverse group on stage to have a "conversation" about issues in higher education. Moreover, we should review SAAC and understand why
student athletes who have exhausted eligibility and graduated are still on the National SAAC board. These positions should be reserved for students currently enrolled and participating.

The dessert at the Friday luncheon must have had cayenne pepper in it. Burned the throat of everyone at the table and it was all anyone talked about right after.

Thank you for the small PRINTED schedule that was available at registration. This was invaluable as I don't carry a mobile device with me and like a printed copy. Many people asked me where I got mine.

Thank you! I really enjoyed the location - the Gaylord Opryland. It was also very helpful to have the NCAA staff around as helpers to find things.

I dislike the Gaylord, its sterile, artificial environment, the mediocre over-priced food and drink, the sense of being trapped. Also, Friday was a particularly serious problem as a couple of the dinner venues were reserved for private parties, further restricting the already limited options.

While I appreciate the interest in moving the materials to a digital format, the nature of the convention lends itself to paper schedule. The conference had some paper schedules, which my colleagues found very useful and much easier to navigate...but they conference ran out of those paper schedules by the time I picked-up my materials...those paper schedules were VERY popular. Please have paper schedules for each day available...and while I would prefer to have more in-depth materials about sessions, presenters, and such in written form, I realize that probably will not occur. At least have the popular written schedules in sufficient numbers next year...please!

Gaylord Reservation front desk and NCAA block of rooms, not accommodating. Waitlist was ridiculous. Communication to wait listed people not done in timely manner.

I think the award dinner should be moved back to Friday night. Many people missed it because it was on Wednesday.

During Mark Emmert's panel, we looked at 4 white college presidents and 3 white college athletes and they spoke about diversity. I would have loved to have seen at least one minority represented.

I would appreciate the Convention App sessions being divided by Division I, II, or III. Finding a session was rather confusing because we had to sort through too many sessions that did not pertain to my division. Other than that, great job!

Talking about diversity requires displaying diversity - the visual at the opening session with six white males and two white females as the panel was disturbing - if the positions designated for the panel created this, it should have been addressed up front by the moderator - Mark Emert - to not address openly, especially in today's climate, was poor judgment and disappointing.

I only attend the convention to vote on legislation.

Please continue to have wi-fi available in the guestrooms as well as the meeting rooms and lobby areas. Overall, this was an excellent experience - the NCAA staff does an amazing job in presenting the Convention every year!

Opportunities to charge electronic devices during the convention day would be helpful and greatly appreciated!

Topics for Thursday menu sessions have been better in previous years

Soft drinks and snacks in the afternoon are needed

If the presentation materials were available on the app, it would be very helpful,

I was disappointed in the hotel. I had several lights in my room not working when I arrived. The carpet was old and looked dirty. My bed sheets were old and frayed. Mattress had no life left in it. Staff at hotel were great!

The mental health sessions were very repetitive and kept saying "Build relationships." Keynote speaker was about Diversity and Inclusion and all that was discussed was LGBTQ issues. There are other issues on a college campus that deal with Diversity and Inclusion and these topics are rarely discussed.

It would be helpful on the app with the notepad available for each session if you could easily save it along with the option to email or text the notes you take. All in all, nice job with the convention. I thought Nashville was a good convention location, as well.
Gaylord Opryland is probably the facility I least like on the convention rotation. It is almost too big and can be very difficult to navigate. This is coming from someone who is good with directions; another staff member in attendance is not so good with directions so I can only imagine the challenges she and others may have had.

It would be nice to see some of the more controversial or interesting menu sessions repeated throughout the week to allow people to attend in case of conflict with other required and/or interested sessions.

I miss the Exhibits of Vendors that used to be at the convention.

I really enjoyed my time at the NCAA Convention. It was at a great location and the sessions we very beneficial for my professional growth and to share with other members of my conference.

Some concern as to cost of accommodations. It is my preference to include my entire administrative staff, but $215 hotel rooms make that difficult. I realize costs have elevated, but seem extreme for such a large block of rooms.

Need to get better room rates for convention. This year's rate was $219 plus taxes, etc. Same room was available on hotel website for $189 for convention dates.

We had a lot of old white men talking about diversity and inclusion. While the topic is important, it is discouraging that we cannot find a more diverse panel to discuss those issues - it seems as though we are "talking the talk" about diversity and inclusion, but not "walking the walk" at this convention. If we cannot even diversify the panels at our Convention, how can we expect our campuses to diversify their departments?

Overall a great Convention. The division-specific sessions are excellent. Association-wide earlier in the week needs to be improved.

We talk a lot about diversity and inclusion, but too much emphasis/attention is placed on particular groups. Not very inclusive.

The App was good, but would be better if it defaulted to the date and current time. For example, Friday would automatically go to Friday morning and it was 1pm, it would be better if it went directly to the current time and dimmed the time slots that already passed.

It is interesting to me that no mention of cost was listed anywhere on this survey. While I appreciate the support the Gaylord provides to the NCAA, the cost of attending events in their properties is a bit much. You are really a "captive" audience and I wonder if the prices that are charged when we are in their hotels are the same ones that regular guests encounter.

There are always discussions on diversity; however, the panel that presents is not diverse.
Wednesday, January 17

8 a.m. to 2:30 p.m. Division II Management Council Meeting

1:30 to 5 p.m. NCAA Board of Governors Meeting

6 to 9 p.m. Honors Celebration

Thursday, January 18

7:30 to 9:45 a.m. Division II PC/MC/SAAC Breakfast

8:30 to 10 a.m. Breakfast for New Division II Athletics Directors

10 to 11:30 a.m. Division II Joint MC/PC Meeting

11:45 a.m. to 1:15 p.m. DII Management Council Mentor/Mentee Meeting and Lunch

Noon to 3:30 p.m. Division II Presidents Council Meeting

1:15 to 4 p.m. Divisions Education Sessions and other Association-Wide Programming

4:30 to 6 p.m. NCAA Opening Business Session

6 to 7:30 p.m. Delegates Reception

8 to 9:30 p.m. Division II Management Council “Roast and Toast”

Friday, January 19

7:30 to 8:30 a.m. DII Delegates Breakfast

8:15 to 9:45 a.m. DII Chancellors and Presidents Breakfast

8:30 to 9:45 a.m. DII Education Sessions

10 to 11 a.m. DII Keynote Speaker

11:30 a.m. to 1 p.m. Association Luncheon and Gerald Ford Award Presentation

1:30 to 5:30 p.m. Division II Conference Meetings
<table>
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<th>Time</th>
<th>Event</th>
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<tr>
<td>5:30 to 6:30 p.m.</td>
<td>Division II Faculty Mentor Award Presentation and Reception</td>
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<td><strong>Saturday, January 20</strong></td>
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<tr>
<td>7 to 8 a.m.</td>
<td>Delegates’ Breakfast</td>
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<tr>
<td>8 a.m. to Noon</td>
<td>Division II Business Session</td>
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Programming Ideas for Division II Educational Opportunities
2018 NCAA Convention

1. Educational Opportunities:
   a. Wednesday, January 17, from 10 a.m. to 5 p.m.—4 session times. [Association-Wide Programming.]
   b. Thursday morning, January 18, from 8:30 to 11:15 a.m. [Association-Wide Programming.]
   c. Thursday afternoon, January 18, from 1:15 to 4 p.m.
   d. Division II Friday Morning Programming—Friday, January 19—8:30 to 9:45 a.m.—One time block with the possibility of three sessions running concurrently.
   e. Friday morning Division II Keynote, January 19, from 10 to 11 a.m.

2. Possible Topics:
   a. Student-Athlete Mental Health—specifically geared toward sensitivity and education.
   b. Enhancing the Student-Athlete Championships Experience.
   c. “After the Game” Education Session, with information geared toward graduating seniors.
   d. Social Media.
   e. Fundraising and Development.
   f. Student-Athlete Transfers—from a junior college or from another division.
   h. Marketing and Targeting Audiences in a Saturated Entertainment Market.
   i. Hazing: Investigating, reporting and institutional/conference policies.
   j. Culture of compliance/A day in the life of a compliance administrator.
   k. Enforcement and infractions.
   l. Financial concerns within higher education and the impact on athletics.
ACTION ITEMS.

1. Legislative items.
   - None.

2. Nonlegislative items.
   - None.

INFORMATIONAL ITEMS.

1. Welcome and Introductions. The working group chair welcomed the group and thanked everybody for their willingness to serve on this project, after which there was an opportunity for each person to introduce himself/herself.

2. Review Charge and Timeline for Working Group. The NCAA staff highlighted the background and charge for the NCAA Division II Degree-Completion Program Working Group. The staff noted that over the past few years, the degree-completion program has disbursed fewer funds than have been available. Some possible reasons for the unused funds include recipients withdrawing after the award has been granted, as well as current program requirements eliminating some applicants from consideration. When the NCAA Division II Planning and Finance Committee approved additional funds for this program as part of the NCAA Division II Foundation for the Future Initiative, the committee asked that a comprehensive review of the program take place over the 2016-17 academic year. The committee also charged this working group with ensuring that the program is meeting the original intent of providing financial assistance for completion of a degree to deserving Division II student-athletes and that the budget allocated for this purpose is benefiting as many student-athletes as possible. It is expected that final recommendations should be reviewed by the Planning and Finance Committee in August 2017 and that any new standards will be implemented in the 2017-18 academic year.

3. Overview of Current Degree-Completion Program Requirements and Comparison with Division I Requirements. The staff provided an overview of the current requirements and evaluation scale for the Division II Degree-Completion Program and compared them with the requirements and evaluation scale in place for Division I. In addition, the staff shared a document summarizing the history of Division II-degree completion applications and selections; and shared a case study to review the timeline for applications and funding. The working group discussed potential reasons why the current requirements may be decreasing the application pool and brainstormed ideas on possible
changes. The working group also noted that an overall review of the current timeline for applications and funding may be in order.

4. **Overview of Survey to Division II Membership and Previous Recipients.** The working group reviewed drafts of surveys to be sent to the Division II membership and previous applicants to gather feedback on the current process. The working group recommended sending the membership survey to directors of athletics, faculty athletics representatives, senior woman administrators and conference commissioners. The surveys are expected to be sent in late January/early February.

5. **Request for Agenda Items for In-Person Meeting.** The working group discussed several items it would like to review during the in-person meeting. In addition, the working group agreed to send any additional requests for agenda items to the staff.

6. **Future Meetings and Teleconferences.** The working group agreed to hold its in-person meeting March 13, 2017. The committee also noted that a spring teleconference may be needed before finalizing recommendations to the Planning and Finance Committee.

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**Committee Chair:** Timothy Ladd, faculty athletics representative, Palm Beach Atlantic University  
**Staff Liaisons:** Susan Britsch, Terri Steeb Gronau, Maritza Jones, Ellen Summers, Gregg Summers, Karen Wolf

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<tr>
<th>Attendees</th>
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<td>Matthew Bassett, LeMoyne College</td>
<td>Jessica Koch, California State University, San Bernardino</td>
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<td>Curtis Campbell, Tuskegee University</td>
<td>Pat O’Brien, West Texas A&amp;M University (retired)</td>
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<td>Joseph Kissell, Bloomsburg University of Pennsylvania</td>
<td>Linda Van-Andrzewski, Wilmington University (Delaware)</td>
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<td>Tim Ladd, Palm Beach Atlantic University, chair</td>
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<td>Perry Massey, Fayetteville State University</td>
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**NCAA DIVISION II REGIONALIZATION WORKING GROUP**

*Progress report to the Division II Championships Committee and the Division II Management Council on methods to mitigate conference matchups in the first round of NCAA championships*

Spring 2017

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**Introduction.**

After legislation to amend the Division II championship selection criteria was adopted at the 2015 NCAA Convention, the Division II Championships Committee continued to receive feedback from the membership regarding challenges associated with current bracketing procedures in team sports. In particular, administrators, coaches and student-athletes were concerned about the frequency in which conference teams that have faced each other multiple times during the regular season and in conference tournament play were paired to square off yet again in the first round of the NCAA championship.

Research from the last five years of championships in many team sports shows that conference matchups in the first round occur on average about 25-30 percent of the time. Sport committees do the best they can to avoid such matchups, but existing Division II regionalization policies often tie their hands.

Similar concerns regarding conference matchups had already emerged in responses from the 2013 Division II Membership Census. Importantly, while there was no interest in modifying the core Division II principle of regionalization, there was a desire to explore whether bracketing policies could be more flexibly applied to avoid conference matchups and, thus, protect/enhance the NCAA championship experience for student-athletes.
The Division II Championships Committee worked with Division II sport committees throughout the 2015-16 academic year to develop potential solutions, but the issue proved to be one that demanded a more focused approach. Accordingly, the Championships Committee suggested in September 2016 that a working group of subject matter experts be formed to explore the issue and develop recommendations. The Division II Management Council approved the recommendation in October 2016 and the working group was appointed shortly thereafter.

**Working Group Charge.**

From the outset, the working group was charged only with considering ways to amend current bracketing procedures to minimize instances in which teams face a conference opponent in the first round of an NCAA championship.

The scope was limited in that regard, yet reaction from some within the membership upon hearing that a working group had been appointed to study regionalization was that the group would “go rogue” and recommend changes to existing regional alignments, contiguous state principles, or even the selection criteria themselves.

On the contrary, the working group is focused solely on reducing instances in which conference opponents meet in the first round of the championship. Reaching a Division II championship is among the pinnacle moments for student-athletes. Conference rematches can deflate that experience. In multiple meetings with coaches, administrators and student-athletes who are asked to provide input on the championships experience, the conference matchup issue consistently emerges as the No. 1 concern.

**Working Group Roster**

**Voting Members**
- Clyde Doughty Jr., director of athletics; Bowie State University
- Shawn Jones, director of athletics; Henderson State University
- Steve Murray, commissioner; Pennsylvania State Athletic Conference
- Fran Reidy, director of athletics; Saint Leo University, chair
- Herb Reinhard, director of athletics; Valdosta State University
- Suzanne Sanregret, director of athletics; Michigan Technological University
- Tom Shirley, assistant vice president of athletics/head women’s basketball coach; Philadelphia University
- Karen Stromme, associate director of athletics/senior woman administrator; University of Minnesota Duluth
- Brian Swanson, director of athletics; California Polytechnic State University, Pomona
- Lisa Sweany, director of athletics; Armstrong State University

**Ex Officio Members**
- Tonya Charland, associate commissioner/senior woman administrator; Great Lakes Valley Conference (Management Council vice chair)
- Ty Dennis, football student-athlete; University of Minnesota Duluth (Division II SAAC representative)
- Gary Gray, director of athletics; University of Alaska Fairbanks (Management Council chair)
- Jim Johnson, director of athletics; Pittsburg State University (Championships Committee chair)
What is ‘Regionalization’ Anyway?

The Division II philosophy statement (as legislated in Division II Bylaw 20.10) supports a regionalization model in scheduling that reduces time away from campus and keeps athletics participation in perspective within the educational mission. This is a core principle for the division that has stood the test of time. The regional approach helps define Division II, and it contributes to the division’s uniqueness within the NCAA.

From a championships perspective, the idea of regionalization requires sport committees to select a predetermined number of teams in each of the regions of the sports involved. This policy is based on an assumption that, due to the regional nature of most Division II schools, sport committees should evaluate and select championship participants based on regional results as opposed to a national evaluation in which head-to-head and common opponents’ results are less prevalent.

The Division II regionalization philosophy provides access to national championships from every region of the country. Regionalization does not guarantee that the “best” eight programs in the country will compete for a national championship, but it does guarantee that the different regions of the country will be represented at the championship by each region’s best team, as determined in competition.

In addition, regionalization encourages member schools to compete against opponents within their region, instead of seeking contests against opponents outside the geographical region. This scheduling incentive is aimed at helping schools manage their regular-season travel budgets and limit missed class time for Division II student-athletes.

More Parameters for Review.

While the scope of the working group’s charge is limited, the scope of ideas is not. Working group members sought suggestions from sport committees, conference commissioners and other membership groups to inform their work, noting that all concepts would be considered.

The working group met in person for the first time on January 20 in conjunction with the NCAA Convention and then again on February 13 at the NCAA national office to begin its work in earnest.

The group agreed to consider ideas, with the understanding that any recommended solution must align with the Division II regionalization philosophy and must be fiscally responsible. Those two benchmarks would winnow the solutions that could ultimately be recommended, but the working group agreed to consider all suggestions on their merit first.
Identifying the Most-Affected Sports.

Initial discussions quickly revealed that a “one size fits all” approach would not be appropriate for all sports.

Individual/team sports, such as golf, swimming and diving, wrestling, cross country, and track and field, for example, do not experience the conference matchup issue. Not every team sport fits this mold either.

Football, for example, has a smaller bracket, and teams play single games each week to advance in the championship. The conference matchups in the first round remain somewhat of an issue in football (only two conference matchups have occurred in the last five years), but the Division II Football Committee is already considering a model that would cluster teams in the four regions in a way that is geographically feasible and would mitigate conference matchups.

Other sports are unique as well. In tennis, teams are selected via access ratios and bracketed the same way as in other sports, but two representatives from each region advance to the finals. Field hockey employs only a six-team bracket, and that committee is seeking to cross regions at the semifinals to alleviate the conference matchup issue. Similarly, men’s lacrosse has a smaller bracket and fewer regions.

Men’s soccer, because of its 48-team bracket, also is unique and, in the end, the working group did not believe the conference matchup issue significantly affected that sport, though men’s soccer could opt to be included in whatever the working group eventually recommends.

Ultimately, the working group determined that the conference matchup issue could be best managed in team sports that have larger brackets and regionals with multiple teams at one site. As such, the following sports attracted the bulk of the working group’s attention:

- Baseball
- Men’s Basketball
- Women’s Basketball
- Women’s Lacrosse
- Women’s Soccer
- Softball
- Women’s Volleyball

Models Initially Considered

The working group considered all comers in this regard, and the membership was invited to contribute. Group members sought input from their conferences and colleagues, as well as from other governance groups, including the Division II Student-Athlete Advisory Committee.
By the time the working group met in February, the ideas that had been gathered ranged from a crossover model to overhauling regionals altogether. Nothing was considered too “out of the box.” The group spent significant time, in fact, discussing a model that would incorporate conference tournaments into the NCAA championship as the preliminary rounds, thus eliminating the existing regional concept and essentially giving the 24 conferences the autonomy to determine their representative into the finals field. The idea was eventually scrapped, but the working group took it seriously.

Some of the models came with greater budgetary impact, and the working group was more inclined to support models that would be cost-neutral or potentially result in cost savings (for example, ideas that resulted in teams in closer geographic proximity playing one another).

Among the concepts to garner the most favorable support initially included:

- **A regional crossover model**, in which geographically proximate regions would be paired and various seeds swapped to avoid conference matchups. After selections, half of the teams in one region would be switched with half of the teams from the second region and combined into one bracket. For example, the first, third, fifth and seventh seeds from one region could be combined with the second, fourth, sixth and eighth seeds from the second region to develop one bracket.
  
  o **Pros**: This model would virtually ensure that a team is never paired with a conference opponent in the first round.
  
  o **Cons**: It does not guarantee that each region would be represented at the finals site. In addition, NCAA staff applied the model as a hypothetical for the 2015 brackets in men’s and women’s basketball and women’s volleyball and discovered a significant increase in travel costs (about $500,000 - $600,000).

- **A super region model**, in which existing regions would be combined into “super regions.” Variations of this model include seeding all 16 teams in each super region, or perhaps seeding the top two to four seeds and then pairing the remaining seeds geographically.
  
  o **Pros**: The model would provide sport committees significant flexibility to avoid conference matchups.
  
  o **Cons**: It leans toward a “national” bracket, which conflicts with Division II’s regional philosophy, and may have cost implications.

- **A reseeding model**, in which sport committees would be permitted to review the bracket and adjust opponents to avoid first-round matchups between two members of the same
conference. In this model, the No. 1 seed could not be adjusted, which would preserve hosting opportunities and other benefits associated with being the top seed.

- **Pros**: The concept is cost-neutral and, when applied to previous brackets, it was shown to be effective in reducing the number of conference matchups.

- **Cons**: It doesn’t eliminate the conference matchup issue. Also, as an unintended outcome, reseeding could actually disadvantage a higher seed (a No. 2 or No. 3 seed, for example), by pairing them with a tougher opponent in order to avoid a conference matchup.

The working group also considered “no change” as an option, realizing that any review of this nature must include retaining the status quo as an alternative. However, the group quickly agreed that it wasn’t a viable option given the consistent membership concern regarding conference matchups.

**Mitigating Factors.**

As with any review of this nature, a number of complex questions and nuances complicated the group’s deliberations. After all, if the conference matchup issue was easy to resolve, it wouldn’t require a specialized working group to do so.

Two pause-points consistently emerged. One, of course, was whether whatever model being considered met the regionalization philosophy test and did not compromise the division’s core principles. Second, though, was whether the models maintained the integrity of the bracket.

While the phrase “integrity of the bracket” may apply differently to different people, for the working group it meant maintaining fiscal responsibility and competitive equity.

As such, the group had to weigh the scope of the concern against the ramifications a change might prompt. For example, while the membership has made it clear it doesn’t like conference matchups, would that concern be mitigated in the face of a higher seed having to face a tougher opponent? In other words, would a coach rather improve his or her chances of winning by facing a conference foe perceived to be easier, rather than a more difficult opponent generated by swapping seeds?

Also, to what extent should sport committees be required to avoid conference matchups? If reseeding were to be provided as a tool, would that prompt some sport committees to apply it differently than others? Even within regions, could adjusting one pairing have different ramifications than another? Plus, in some regions in some sports where as many as five or six
teams are selected from one conference, which of those inevitable matchups are switched and which aren’t?
And finally, how important is the conference matchup issue compared with other aspects of the Division II championships program? In other words, if a model was adopted that had a budgetary impact, could those dollars be better served toward some other issue (bracket expansion, increased per diem, increased officials’ fees, etc.)?

Those were among the most difficult sticking points the working group faced, and why the issue is so complicated. However, in keeping with the Division II Strategic Plan and the Division II regionalization philosophy, the working group did well to balance all of these factors during its review.

The Recommendation

Ultimately the working group settled on a proposed model with several embedded principles, but also with a few unanswered questions.

The recommendation is a version of the reseeding model noted earlier. It includes the following base assumptions:

- Sport committees will be allowed to reseed teams once the bracket is established in order to reduce the frequency of conference matchups.

- Regional advisory committees and national sport committees will conduct their normal ranking/seeding procedures based upon the selection criteria as defined for the sport, including placing automatic qualifiers (earned access) in the seeded order. However, because avoiding conference matchups is a priority, there will be differences between the final ranking and the final seeding in the bracket.

- The No. 1 seed in each region should never be disadvantaged in the reseeding process.

- Reseeding should not cause host sites to be altered.

While those are the base assumptions, some of the details remain to be determined. For instance:

1. Should only the No. 1 seed be protected in this scenario, or should the No. 2 seed in each region also receive similar protection?

2. Which seed lines are allowed to be adjusted – the 3 through 7 seeds, or something else?

3. To what extent is reseeding a requirement?
In working group discussions, applying this model showed to reduce conference matchups in previous years’ brackets by at least half in almost all instances. The proposal also has no cost ramifications, as sport committees would still be encouraged not to pair teams in a manner that would cause additional flights.

As to the extent to which reseeding would be required, the Division II Championships Committee would have the final say, though the working group is leaning toward making it a requirement so that it is applied consistently. This would result in a slight values shift for the division in placing highest priority on avoiding first-round conference matchups.

The working group agreed that if the Division II Championships Committee voted against the reseeding model, that the “no change” option be favored over something more dramatic.

**Next Steps**

The working group will seek feedback on its recommendation from conferences, sport committees and other governance groups this spring and early summer in order to answer the remaining questions. The Division II Championships Committee next meets in person in late June and will deliberate the matter further at that time (the Championships Committee also conducts regularly scheduled teleconferences in the intervening period and can address the matter during those calls, as well).

If the Championships Committee supports the recommendation, the Division II Management Council and Division II Presidents Council would need to approve it, likely during their summer meetings.

Pending those results, a reseeding model could be in effect as early as the 2017-18 academic year.
REPORT OF THE
NCAA COMMITTEE ON COMPETITIVE SAFEGUARDS AND MEDICAL
ASPECTS OF SPORTS
DECEMBER 12 - 14, 2016 MEETING

ACTION ITEMS.

1. Legislative items.

a. Noncontroversial Legislation - NCAA Bylaw 21.2.2.1 – Committees – Association-Wide Committees – General Committees – Competitive Safeguards and Medical Aspects of Sports, Committee on – Composition - Student-Athlete Representation.

(1) Recommendation. Adopt noncontroversial legislation to amend NCAA Bylaw 21.2.2.1 (composition) to specify that one student-athlete from each division shall serve as a voting member of the committee.

(2) Effective date. August 1, 2017.

(3) Rationale. The recommendation supports the Association’s desire to increase student-athlete engagement and voice within the governance structure, and supports the NCAA principle of student-athlete involvement (Constitution 2.2.6).

(4) Estimated budget impact. None.

(5) Student-athlete impact. This legislation will provide an opportunity for the student-athlete representing his or her division’s SAAC to vote independently of other divisional SAAC representatives. It will increase the total votes on CSMAS for student-athletes from five percent to 14 percent, thus strengthening the influence of student athletes in matters of student-athlete health and safety.


(1) Recommendation. Adopt noncontroversial legislation to amend Bylaw 31.2.3 (ineligibility for use of banned drugs) to restructure the legislated banned drug class
“anti-estrogens” to create a new class titled “hormone and metabolic modulators,” which would include anti-estrogen drugs.

(2) **Effective date.** August 1, 2017.

(3) **Rationale.** The recommendation was made to expand the class so all the substances that are currently identified as anti-estrogens can be more accurately represented, and to allow for the inclusion of emerging related substances.

(4) **Estimated budget impact.** None.

(5) **Student-athlete impact.** By renaming the class and allowing for the inclusion of emerging related substances, student-athletes will be better advised about substances that may cause a positive drug test.

[NOTE: Subsequent to the December CSMAS meeting, a working group of the committee has reviewed the NCAA banned drug list, and is recommending a wholesale revision of NCAA legislated banned drug classes to more closely align with the World Anti-Doping Agency (WADA) Prohibited list. In so doing, CSMAS will withdraw this recommendation to change the name of the anti-estrogen class, and incorporate that change into a later legislative recommendation from the committee.]

c. **Modification of Wording – Championship and Postseason Football – Penalty – “Illicit/Street Drugs” - Drug-Testing Penalty – 50 Percent of the Season.**

(1) **Recommendation.** Adopt a modification of wording to amend Division I Bylaw 18.4.1.4.2 (penalty – “illicit drugs.”), Division II Bylaw 18.4.1.5.2 (penalty – “illicit drugs.”) and Division III Bylaw 18.4.1.5.2 (penalty – “street drugs.”), to clarify that a student-athlete who, as a result of a drug test administered by the NCAA, tests positive for use of a substance in the banned drug class “illicit drugs” or “street drugs” shall be immediately declared ineligible and be withheld from competition for the next 50 percent of a season in all sports.

(2) **Effective date.** August 1, 2017.
(3) **Rationale.** The language modification is intended to clarify the phrase “charged with the loss competition during 50 percent of the season.” The original recommendation from CSMAS was that for a positive test for street drugs, the student-athlete be withheld from 50 percent of competition in all sports in which they participate. The adjusted phrase would affirm the intent of the recommendation and allow for correct applications of the legislation.

(4) **Estimated budget impact.** None.

(5) **Student-athlete impact.** Reaffirming the intent of the recommendation provides clarity and allows for consistent application of the penalty for a street drug as intended.

2. **Non-Legislative Items.**

- **Referral to the NCAA Playing Rules Oversight Panel – Examination of playing rules that may influence student-athlete injury reporting.**

  (1) **Recommendation.** Refer the following issue to the NCAA Playing Rules Oversight Panel:

  To review the appropriateness of any sport rule that may act as a disincentive to reporting of injury or illness, and where appropriate, to modify existing playing rules to prevent this from happening.

  (2) **Effective date.** August 1, 2017.

  (3) **Rationale.** The committee considered an inquiry from a conference and a member institution regarding soccer’s substitution rules. The inquiry involved a student-athlete with sickle cell trait. The inquiry was prompted because current substitution rules do not allow re-entry in the first half of competition if the athlete is removed for medical evaluation and is substituted for at that time. Sickle cell trait is a condition in which prompt and proactive evaluation can prevent the development of a more severe problem. The committee discussed the implications of this and similar rules that can be perceived by student-athletes as barriers to timely medical evaluation. The committee then approved the following statement:
The committee considered existing substitution rules in soccer and their impact on the willingness of an injured or ill athlete to remove himself or herself from play. While the committee acknowledges that condition-specific exemptions are possible, it notes a more fundamental concern with the principles underlying this rule, especially in situations where student-athletes have preexisting and potentially life-threatening conditions such as asthma or sickle cell trait.

The recommendation to review existing rules that could be perceived as barriers to self-reporting by student-athletes reaffirms the importance of health and safety, especially when it comes to student-athletes with pre-existing and potentially life-threatening conditions.

(4) **Estimated budget impact.** None.

(5) **Student-athlete impact.** This committee believes that any sport rule that may act as a disincentive to reporting of injury or illness does not benefit the student-athlete. By changing any existing rule that removes barriers of timely medical evaluation, all student-athletes are benefited.

**INFORMATIONAL ITEMS.**

1. **June 2016 CSMAS Report.** The report of the June 2016 CSMAS meeting was approved.

2. **Office of Legal Affairs Update.** The committee received a general update from the office of legal affairs.

3. **Government Relations Update.** The committee received a general update from the NCAA office of government relations.

4. **Update on Independent Medical Care Proposals in Divisions II and III and Status Update in Division I.** The committee received an update of the legislative proposals from Divisions II and III that will be voted on at the 2017 NCAA Convention on the topic of independent medical care. Additionally, all Division I institutions confirmed applying Constitution 3.2.4.17 (independent medical care), which was previously adopted by the Autonomy institutions.
5. **Unified Standards of Care.** The NCAA Division I Board of Directors requested CSMAS’ assistance to develop language to capture “unified standards of care” for student-athlete health and safety matters, for its report to the NCAA Board of Governors Ad Hoc Committee on Structure and Composition. The initial Division I focus has been on duties related to the roles and responsibilities of the BOG, with a core issue identified as “monitor and provide direction in student-athlete health and safety matters that require a unified standard of care and/or pose legal risk to the Association.” A working group was established to develop language to capture ‘unified standards of care.’ Steve Murray, Stevie Baker-Watson, Forrest Karr, Roger Kruse and Doug Ramos volunteered to draft language before March 2017, with work being done via teleconference.

6. **Update on NCAA Institutional Performance Program Health and Safety Tool and Division I Proposal.** The committee received an update on the legislative status of the creation of a health and safety tool to be included in the Institutional Performance Program. In October, the Division I Council voted to move the issue to a final vote in April 2017.

7. **Division II Legislative Committee Referral Regarding Preseason Volleyball Scrimmages.** In response to a request from the Division II Legislative Committee, CSMAS supports the sponsorship of noncontroversial legislation to establish an exception to the Division II women’s volleyball preseason hour limitations for exempted exhibition and scrimmage dates of competition occurring prior to the first day of classes or first scheduled date of competition. By recommending the adoption of an exception that would permit a student-athlete to engage in up to five hours of physical activity, but does not limit a physical activity session to three hours and does not require a student-athlete to take a three-hour break between sessions, the amendment provides flexibility and solution to issues arising during exhibitions and scrimmages, particularly tournaments.

8. **Medical Hardship Waiver Legislative Amendment on Submission Criteria.** The NCAA Student-Athlete Reinstatement Committee requested feedback on two issues from CSMAS.

   a. The first issue asked “should non-contemporaneous medical documentation submitted by the physician suffice if there are supplemental contemporaneous treatment notes from non-physicians or physician extenders (such as ATC)?” The committee supported the use of non-contemporaneous medical documentation, noting that in many cases athletic
trainers provide supporting contemporaneous treatment documentation to the physician’s medical treatment notes.

b. The second issue asked “should physician extenders be allowed to be the primary medical provider of medical documentation for a medical hardship waiver?” On this issue, the committee did not support the recommendation, reinforcing that material submitted to identify the medical condition for which the waiver is requested be documented by the physician evaluating that condition.

9. National Federation of State High School Associations Report. The committee received a general update on NFHS activity from John Parsons, who presented in place of Bob Colgate, Director of Sports and Sports Medicine at the NFHS, and who was absent from the meeting.

10. Biannual Injury Epidemiology Report from the Datalys Center. The committee received a general update on the work of the Datalys Center from Dr. Erin Wasserman, director of the NCAA injury surveillance program. Dr. Wasserman also provided a detailed review of current injury trends in all sports. Following the presentation, the committee discussed continued low ISP participation by NCAA member schools and how to address this issue. The committee tasked the “unified standards of care” working group to also consider solutions to this challenge.

11. Review of CSMAS Position on the Use of Soft Headgear for the Prevention and Management of Concussion. The committee reaffirmed its position to not provide medical waivers for the use of soft headgear for the prevention or management of concussion, or in order for a student-athlete to be medically cleared from concussion to participate in sport.

12. Referral to CSMAS from Division I Men’s and Women’s Basketball Oversight Committees on Wearable/Integrated Technology Initiatives. The committee considered a referral from the Division I Men’s and Women’s Basketball Oversight Committees on the use of integrated technology that tracks data related to the physiological status (e.g. heart rate, body temperature) of student-athletes during competition for coaching purposes. The committee reviewed issues related to the emerging field of integrated technologies, a topic that was address by the committee in its December 2014 meeting and that resulted in a public statement on the topic. The committee reviewed its 2014 statement, and supported the following updated statement and recommendation:
The committee acknowledges that the adoption of wearable technologies is increasing throughout our membership. However, the parameters for how wearable technology input and output are communicated with and utilized by the medical team, or as part of playing rules, are not well defined. Consequently, CSMAS recommends the following:

When used, such technologies and the data they generate should be considered and applied in a collaborative environment by the sports medicine team to ensure health and safety considerations are properly vetted. That team should include, but not be limited to, the primary athletics health care providers and strength and conditioning specialist(s).

The committee acknowledges that, at this time, adequate research does not exist to enable evidence-based recommendations for the use of these technologies for medical decision-making. Given this knowledge gap, these technologies and the data they generate should be used for medical decision-making in a manner that is consistent with the Independent Medical Care legislation. Specifically, medical decision making resulting from wearable technology should be established independently of a sport coach and in the sole interest of student-athlete health and welfare, and the primary athletics health care providers should be empowered with unchallengeable autonomous authority to determine medical management and return-to-play decisions of student-athletes in this setting.

NCAA playing rules committees and the Playing Rules Oversight Panel should continue to review existing and relevant playing rules and consider changes that would contribute to a more permissive environment for medical decision-making. Additionally, wearable technology should be addressed in general without any implicit or explicit endorsement of a specific product. Any rules modifications should be mindful of, and should not violate, existing playing equipment standards, certifications and warranties.

The committee also acknowledges that the use of these technologies raises questions about data ownership, privacy and confidentiality that are, to date, unanswered. Consequently, the committee believes that these and
other questions about the use of wearable technologies should be addressed in a multi-faceted, interdisciplinary manner and recommends that the SSI convene a meeting to address these issues, and to provide an interassociation pathway to better understand how these technologies can advance the health and safety of college student-athletes.

13. **Review of SSI Strategic Plans.** The committee received an update on the SSI’s strategic plan in support of its nine priority areas. The committee approved the following statement:

   The CSMAS supports the intent of the Sport Science Institute to adopt a comprehensive strategic plan and timeline for their nine strategic priorities. This strategic plan results from a collaboration among CSMAS, SSI, the NCAA membership and key partners in the medical, scientific and higher education communities, and provides a transparent pathway for the Sport Science Institute to prioritize its work and measure its impact on the health and safety of college student-athletes.

14. **Cardiac Initiatives Update.** The committee received an update on three cardiac initiatives, including four pilot regional referral centers, an autopsy study with the University of Washington and Mayo Clinic, and a CPR and AED training partnership with Division II SAAC.

15. **Concussion Initiatives Update.** The committee received an update on multiple concussion initiatives including an update on the NCAA-DoD Grand Alliance. Additionally, an overview of the 2016 Concussion Protocol Review process and preview of the 2017 process was given, as well as the distribution strategy for the interassociation documents arising from the 2016 Safety in College Football Summit.

16. **Mental Health Resources.** The committee was shown the introduction online mental health module video and learned more about the three educational modules for student-athletes, coaches and faculty athletics representatives.

17. **Sexual Assault Prevention.** SSI staff members reviewed the recently released Sexual Violence Prevention: An Athletics Tool Kit for a Healthy and Safe Culture with the committee. An update on the work being done by the Board of Governors’ Commission to Combat Campus Sexual Violence was shared with the committee, focusing on an overview of the commission’s work, the five athletics departments’ commitments addressed in the tool kit and the vehicles to promote culture change.
18. **Biannual Drug Free Sport Report.** Drug Free Sport Vice President Mark Bockelman gave an overview of NCAA drug testing and delivered the biannual Drug Free Sport report. In 2015-16, there were 770 testing events and 12,850 student-athletes were tested.

19. **Tetrahydrocannabinol (THC) Research Project.** An update on the research project that included analysis for THC in NCAA year-round drug test samples was shared with the committee, after it was introduced in June 2016. Noting that year-round testing is heavily focused on football, baseball and men’s lacrosse, data showed that more men than women tested positive and that juniors had the greatest percent of positive tests of student-athletes by academic standing. Additionally, football had the highest overall percent of positive tests, followed by men’s soccer and women’s lacrosse. The data also showed that 67 percent of student-athletes who were previously THC positive in NCAA drug testing were positive in this sample.

20. **Recreational Drug Use Tool Kit.** The committee supported the recreational drug use tool kit after reviewing its recommendations, checklists and implementation tools. The committee supports its use as a recommended approach for institutional substance abuse prevention and intervention, as well as assistance in institutional responsibility for recreational drug abuse deterrence.

21. **December 2014 CSMAS Recommendation to No Longer Ban Marijuana.** The committee declined at this time to reintroduce a recommendation to no longer ban marijuana at NCAA championships, and will convene in a working group prior to the next CSMAS meeting to review this issue.

22. **UCLA Lab Visit.** The committee visited the UCLA Olympic Sports Drug Testing lab, certified by the World Antidoping Agency, and was provided information about sample chain of custody, instrumentation and analytical processes by the director of the lab, Dr. Anthony Butch, and his staff.

23. **Banned Drugs Appeals and Medical Exceptions.** The committee reviewed several items related to banned drugs, assigned committee members to a working group to consider further alignment with WADA (Bird, Donovan, Ellow, Karr, Kruse, Thiel, Walpert, Warren), and determined the following:
a. The committee voted to no longer ban synthroid and insulin, which were previously listed as banned under the class “Peptide Hormones and Analogues.”

b. The committee voted to create two subcategories under the existing banned drug class “Anabolic Agents;” one for anabolic-androgenic steroids and another for other anabolic agents. This will align with the World Anti-Doping Agency prohibited list and better defines the substances that will fall under this class.

c. The committee considered whether to set a testing threshold for anti-estrogens, and reaffirmed the current testing criteria as “any detectable level,” following the WADA protocol.

d. The committee reset testing thresholds for amphetamines at 500 nanograms per milliliter and for heroin at 150 nanograms per milliliter.

e. The committee considered the implications of including student-athletes who are currently under a drug test suspension in a subsequent testing event that occurs soon after the student-athlete tested positive. The committee affirmed that these student-athletes should continue to be included in the subsequent testing event irrespective of the timing of the subsequent event.

f. The committee established the criteria needed to reconsider a drug test appeal decision as follows: the committee may reconsider a drug test appeal decision when the institution or student-athlete obtains new information that is directly related to the case. New information shall be defined as: (1) Relevant material information that could not have reasonably been ascertained prior to the hearing or (2) Information obtained at the written request of the committee. The committee shall determine whether the information presented is sufficient to conduct a reconsideration hearing. The decision to grant a reconsideration hearing shall be at the full discretion of the committee.

g. The committee considered the current practice of direct drug-testing notification to student-athletes during summer off-campus drug testing, and affirmed the continuation of this practice, with notification of the institution after the testing event occurs.

24. **NCAA Transgender Policy Update.** The committee reviewed the revised guide on Transgender Student-Athlete Participation and requested that an expert on transgender issues speak with the committee at the June 2017 meeting.
25. **NATA/NCAA Summit on Organizational and Administrative issues.** The committee received a report from this January 25-26th meeting that engaged a broad range of athletics health care professionals and administrations, with recommendations to create organizational and administrative standards of care for effective health care delivery.

26. **Update on the NCAA Catastrophic Injury Reporting Mandate Reporting System.** Dr. Erin Wasserman from the Datalys Center demonstrated the online reporting portal where member schools will report catastrophic injuries as per the 2014 legislative mandate. The portal is expected to be live during the first quarter of 2017. Discussion around the system focused on the finalized list of variables.

27. **Review of Plans for a Revision of the NCAA Sports Medicine Handbook.** The committee received an update on revision plans for the Sports Medicine Handbook. The revision would involve a real-time web presence, as well as the potential for a mobile application, as opposed to an annual printed book. The committee supported the idea, noting the positive attributes of being able to access these guidelines anywhere, especially at the point of care with student-athletes.

28. **Future Meetings.**


**Committee Chair:** Forrest Karr, Northern Michigan University, Great Lakes Intercollegiate Athletic Conference

**Staff Liaison(s):** Brian Hainline, NCAA
John Parsons, NCAA
Mary Wilfert, NCAA

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<td><strong>Attendees:</strong></td>
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<td>Stevie Baker-Watson, DePauw University; North Coast Athletic Conference.</td>
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<td>Randy Bird, University of Virginia; Atlantic Coast Conference.</td>
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<td>Robert Casmus</td>
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<td>Kelly Helm</td>
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<td>Forrest Karr</td>
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<td>Amy Schafer</td>
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<td>Kimberly Patterson Walpert</td>
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<td>Megan Warren</td>
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<td>Maureen White</td>
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**Absentees:**
- Larry Bowman, Clemson University; Atlantic Coast Conference.
- Bob Colgate, National Federation of State High School Associations.
- Abby Miklitsch, University of Rhode Island; Atlantic 10 Conference.

**Guests in Attendance:**
- Mark Bockleman, Drug Free Sport
- Anthony Butch, UCLA Drug Testing Lab
- Thomas Dompier, Datalys
- Michelle Dorsey, Drug Free Sport
- Erin Wasserman, Datalys

**NCAA Staff Support in Attendance:**
- Dawn Buth, Jessica Gonzalez, Brian Hainline, Cassie Langdon, Cindy McKinney, John Parsons, Mary Wilfert

**Other NCAA Staff Members in Attendance:**
- Jenn Fraser, Brian Hendrickson, Chris Termini, Jared Tidemann
ACTION ITEMS.

1. Legislative items.

   - Noncontroversial Legislation - NCAA Bylaw 21.2.4.1 – Committees – Association-Wide Committees – General Committees – Minority Opportunities and Interests Committee – Composition - Student-Athlete Representation.

      (1) **Recommendation.** Adopt noncontroversial legislation to amend NCAA Bylaw 21.2.4.1 (composition) to specify that one student-athlete from each division shall serve as a voting member of the committee.

      (2) **Effective date.** August 1, 2017.

      (3) **Rationale.** The recommendation supports the Association’s desire to increase student-athlete engagement and voice within the governance structure, and supports the NCAA principle of student-athlete involvement (Constitution 2.2.6).

      (4) **Estimated budget impact.** None.

      (5) **Student-athlete impact.** This legislation will provide an opportunity for the student-athlete representing his or her divisional SAAC to vote independently of other divisional SAAC representatives. It will increase the total votes on MOIC for student-athletes from six percent to 17 percent, thus strengthening the influence of student athletes in matters of student-athlete health and safety.

2. Nonlegislative items.

   - None.

INFORMATIONAL ITEMS.

1. **Welcome and Announcements.** The chair opened the meeting and welcomed new members. Staff reviewed the committee involvement chart, noted the vacancies for select subcommittees and advised committee members that they could request new assignments if desired. The committee reviewed its charge and duties, and approved the report of its September 12-13, 2016, meeting.

2. **NCAA Convention Updates.** MOIC representatives from each division shared updates with the committee about discussions and legislative decisions that occurred during the 2017 NCAA Convention.
Division I. The following discussions occurred during various Division I meetings:

(1) **Division I Council.** The Council adopted legislation to provide exceptions to the five-year eligibility rule for time spent participating in study-abroad and internship or cooperative educational programs as part of the Division I comprehensive approach to enhancing the student-athlete experience. The Council received a report from the NCAA Division I Council Two-Year Governance Structure Review Ad Hoc Working Group and recommended to the Division I Board of Directors a charge and guiding principles for the Division I Council Transfer Working Group. The Council also voted to support the addition of “gender identity” into the NCAA inclusion statement.

(2) **Division I Student-Athlete Advisory Committee.** The Division I SAAC spent time discussing time demands and early recruiting. SAAC recommended that legislation be sponsored to permit official visits in all sports to begin January 1 of a prospective student-athlete’s junior year in high school. SAAC also recommended legislation be sponsored to prohibit required athletically related activities during vacation periods if the sport is not in its championship season and not competing against outside competition. SAAC also noted its support for one vote per student-athlete on Association-wide committees.

(3) **Autonomy Five Conferences.** The autonomy conferences passed several proposals related to student-athlete time demands, including a proposal that requires institutions to develop a student-athlete time management plan for each varsity sport in which the Association conducts a championship and to annually review the plan and share the findings with the institution’s president or chancellor.

Division II. All legislative proposals were adopted and the following committees discussed various topics:

(1) The Division II Management Council voted to support the addition of “gender identity” into the NCAA inclusion statement, and noted that attention to diversity and inclusion would be embedded in the distribution decisions for funds from the Division II Planning and Finance Committee.

(2) The Division II Student-Athlete Advisory Committee recently hosted CPR/AED certification for NCAA Convention attendees and SAAC members.

Division III. Independent medical care and autonomous oversight were major themes throughout the convention meetings. Legislation surrounding the transfer of student-athletes after graduation was defeated. The Division III Diversity and Inclusion Working Group released a best practices guide for hiring practices and welcomed the second year of the Student Immersion Program, an initiative that brings ethnic minority students from Division III institutions who are interested in pursuing careers in intercollegiate athletics to convention. The Division III SAAC reviewed mental health initiatives, discussed a video
campaign to support mental health awareness, and promoted continued involvement with Special Olympics.

3. **Subcommittee updates.**

   a. **Disability.** During its December 8, 2016, teleconference, the subcommittee discussed the creation of a disability resource and received a presentation on education impacting disabilities.

   b. **LBGTQ.** During its November 22, 2016, teleconference, the subcommittee received updates on the recommendation to add “gender identity” to the NCAA inclusion statement, the Common Ground II event, LGBTQ resources from the NCAA office of inclusion and relevant convention programming.

   c. **Women of Color.** During its December 9, 2016, teleconference, the subcommittee reviewed notes from the Women of Color Roundtable, which took place at the 2016 NCAA Inclusion Forum. The subcommittee discussed next steps for the Women of Color Barriers Study project, and suggested strategic efforts toward the dissemination of information and the creation of future programming.

   d. **Champions of Diversity.** During its December 20, 2016, teleconference, the subcommittee affirmed the proposed rubric, defined a timeline and plan of interaction with staff from communications, and reviewed suggestions for the next honoree. The subcommittee will develop a nomination and communication plan as a next step. Nominations for the subcommittee’s next chair were requested.

4. **Updates from the Office of Inclusion.** The committee was briefed on several topics from the NCAA office of inclusion.

   a. **NCAA Board of Governors Committee to Promote Cultural Diversity and Gender Equity.** Staff shared that the Committee to Promote Cultural Diversity and Gender Equity reviewed issues related to the championship bid process anti-discrimination questionnaire and would be reviewing recommendations from the Gender Equity Task Force in April. Staff noted that at its October 26, 2016, meeting, the Board of Governors agreed to create a standing committee to carry on the work of the Ad Hoc Committee to Promote Cultural Diversity and Gender Equity. Staff reported that the ongoing initiatives endorsed by the ad hoc committee would be supported through work of the national office staff, and will include a Profile Search Tool, candidate pipeline development programming, and resources to encourage diverse hiring and employment best practices.

   b. **Black Student-Athlete Summit.** Staff informed the committee that the office of inclusion facilitated a presentation at the Black Student-Athlete Summit in January. The Summit focused on the importance of having people of color as leaders and role models (especially
those who are African American), the importance of higher education and the importance of mental health awareness.

c. 2017 NCAA Inclusion Forum. The committee was reminded that the 2017 NCAA Inclusion Forum is scheduled for April 21-23, in Providence, Rhode Island, and that a train-the-trainer workshop would be conducted during the Forum, which meets a goal set by the committee in its strategic plan.

d. Discussion about Strategic Priorities and Actions. Due to time constraints, the committee tabled the discussion for a later meeting, but advised members to provide feedback on the supplements to the leadership subcommittee via email.

5. Review of Recommendations from the Gender Equity Task Force. The committee reviewed a supplement detailing recommendations that would be presented to the Committee to Promote Cultural Diversity and Gender Equity for further action. MOIC members shared feedback with staff for consideration.

6. Next meeting.

- April 19-20, 2017, Providence, Rhode Island.

Committee Chair: Nnenna Akotaobi, Swarthmore College; Centennial Conference
Staff Liaisons: Sonja Robinson, Inclusion
Sahar Abdur-Rashid, Championships and Alliances
Derrick Crawford, Enforcement
# NCAA Minority Opportunities and Interests Committee

**February 1, 2017, Teleconference**

## Attendees:
- Nnenna Akotaobi, Swarthmore College; Centennial Conference.
- Mark Alnutt, The University of Memphis; American Athletic Conference.
- Michael Bazemore, Truman State University; Great Lakes Valley Conference.
- Malek Barber, Palm Beach Atlantic University; Independent.
- Sharon Brumell, Georgetown University; Big East Conference.
- Kyera Bryant, Eastern Nazarene College; Commonwealth Coast Conference.
- William Burnett Bynum Jr. Mississippi Valley State University; Southwestern Athletic Conference.
- G. Anthony Grant, Metropolitan State University of Denver; Rocky Mountain Athletic Conference.
- Ashley Hodges, Southern Vermont College; New England Collegiate Conference.
- Robert Minnix, Washington State University; Pac-12 Conference.
- Catherine Ragon, Tiffin University; Great Lakes Intercollegiate Athletic Conference.
- Angela Red, McKendree University; Great Lakes Valley Conference.
- Nona Richardson, University of Utah; Pac-12 Conference.
- José Rodriguez, Penn State University Abington; North Eastern Athletic Conference.
- William Tsutsui, Hendrix College; Southern Athletic Association.
- Greg Woods, Springfield College; Great Lakes Intercollegiate Athletic Conference.

## Absentees:
- Soraya Coley, California State Polytechnic University, Pomona; California Collegiate Athletic Association.
- Dawn Redd, Beloit College; Midwest Conference.

## Guest(s) in Attendance:
- None.

## NCAA Staff Liaisons in Attendance:
- Sahar Abdur-Rashid, and Sonja Robinson.

## Other NCAA Staff Members in Attendance:
- Kina Davis, Jackie Campbell, Ashleigh Hazley, Julian Jones and Amy Wimmer-Schwarb.
ACTION ITEMS.

1. Legislative Items.

Noncontroversial Legislation - NCAA Bylaw 21.2.5.1 – Committees – Association-Wide Committees – General Committees – Olympic Sports Liaison Committee – Composition - Student-Athlete Representation.

(1) **Recommendation.** Adopt noncontroversial legislation to amend Bylaw 21.2.5.1 (composition) to specify that one student-athlete from each division shall serve as a voting member of the committee.

(2) **Effective date.** August 1, 2017.

(3) **Rationale.** The recommendation supports the Association’s desire to increase student-athlete engagement and voice within the governance structure, and supports the NCAA principle of student-athlete involvement (NCAA Constitution 2.2.6).

(4) **Estimated budget impact.** None.

(5) **Student-athlete impact.** This legislation will provide an opportunity for the student-athlete representing his or her national student-athlete advisory committee to vote independently of other divisional SAAC representatives. It will increase the total votes on the Olympic Sports Liaison Committee for student-athletes from seven percent to 20 percent, thus strengthening the influence of student-athletes in facilitating communication and understanding among the NCAA, U.S. Olympic Committee and the national governing bodies.

2. Nonlegislative Items.

- None.

INFORMATIONAL ITEMS.

1. **New committee chair.** Jennifer Miller-McEachern of the New England Women’s and Men’s Athletics Conference was elected by the committee to serve as chair.

2. **Feedback to the Division I Nominating Committee.** The committee reviewed the slate of nominees for the two Division I vacancies. The desired qualities that were identified for these vacancies were adding a coach perspective; maintaining or enhancing
diversity of the committee; and football bowl subdivision representation. Three nominees were identified, and committee nominee feedback forms were provided to the Division I Nominating Committee.

3. **Legislative update.** The committee reviewed NCAA Division I Proposal No. 2016-12 and was prepared to provide feedback. However, the proposal was withdrawn.

4. **National Governing Body Olympic Sports Liaison Committee outreach.** The committee discussed progress and best practices for individual committee member engagement with national governing bodies consistent with the mutual interests of the USOC and the NCAA. The committee liaisons will engage their counterparts at the USOC to confirm the national governing bodies contacts; determine whether any additional national governing bodies wish to participate in the program; and review the committee member match-ups based on any addition of national governing bodies and changes to the committee compositions.

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**Committee Chair:** Jennifer Miller-McEachern, New England Women’s and Men’s Athletic Conference  
**Staff Liaisons:** Wendy Walters, education and community engagement  
Alex Smith, academic and membership affairs  
Liz Turner Suscha, championships and alliances

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<tr>
<th>Olympic Sports Liaison Committee</th>
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<td>Robin Arnold, Holy Family University; Central Atlantic Collegiate Conference.</td>
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<td>Wendy Bordeau, Dartmouth College; The Ivy League.</td>
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<td>Jennifer Miller-McEachern, New England Women’s and Men’s Athletic Conference.</td>
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<td>Stephanie Reilly, Providence College; Big East Conference.</td>
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<td>James Siedliski, American Athletic Conference.</td>
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<td>Ken Wang, Northwood University; Great Lakes Intercollegiate Athletic Conference.</td>
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<td>Eric Zillmer, Drexel University; Colonial Athletic Association.</td>
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<td><strong>Absentees:</strong></td>
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<td>Zach Cook, College at Brockport, State University of New York; State University of New York Athletic Conference.</td>
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<td>Alyssa Drachslin, Temple University; American Athletic Conference.</td>
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<td>Jon Fagg, University of Arkansas, Fayetteville; Southeastern Conference.</td>
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<td>Kenneth Ferguson, University of Missouri-Kansas City; Western Athletic Conference.</td>
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<tr>
<td>Celine Mangan</td>
<td>Notre Dame College (Ohio)</td>
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<td>Brian Wickstrom</td>
<td>University of Louisiana at Monroe</td>
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<td>Eric Zillmer</td>
<td>Drexel University</td>
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ACTION ITEMS.

- None.

INFORMATIONAL ITEMS.

1. Welcome and announcements. The chair welcomed those on the call and thanked them for their time.

2. Review of October 17 teleconference and November 29 email conference reports. The panel reviewed and approved the October 17 teleconference and November 29 email conference reports as written.


4. Review of current issues. The panel reviewed the role of the Division I Football, Men’s Basketball and Women’s Basketball Oversight Committees (and the respective Competition Committees for each). The panel also reviewed the legislation that requires the same playing rules for all three divisions and the policy for the two-year rules cycle.

5. NCAA Swimming and Diving Secretary-Rules Editor recommendation. The panel approved the Men’s and Women’s Swimming and Diving Rules Committee recommendation of Mr. Greg Lockard to serve as the secretary-rules editor. Mr. Lockard’s term as secretary-rules editor will begin September 1, 2017.

6. Potential Softball Rules Committee experimental rules recommendations. The panel was updated on three experimental rules requests from the Autonomy Conferences. All three proposals are designed to speed up the game. The Softball Rules Committee will have a teleconference next week to vote on the proposals, and if approved, they will be sent to PROP for final approval. The panel voiced some concerns on the timing of the request and whether the experimental rules would be used during the championship if approved, but the panel took no action and will discuss further based on the rules committee’s recommendation.

7. Planning for 2017. The panel was asked to complete the 2017 PROP teleconference availability survey to schedule upcoming 2017 teleconferences. The panel also reviewed the 2017 sport assignments for each panel member.

8. Adjournment. The call was adjourned at 3:40 p.m. Eastern time.
Committee Chair: Jon Steinbrecher, Mid-American Conference  
Staff Liaison(s): Ben Brownlee, Championships and Alliances, Playing Rules and Officiating  
Dan Calandro, Championships and Alliances, Playing Rules and Officiating  
Ashlee Ferguson, Championships and Alliances, Playing Rules and Officiating  
Ty Halpin, Championships and Alliances, Playing Rules and Officiating  
Rachel Seewald, Championships and Alliances, Playing Rules and Officiating  
Andy Supergan, Championships and Alliances, Playing Rules and Officiating

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<td>Pat Britz, South Atlantic Conference.</td>
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<td>Jeff Hurd, Western Athletic Conference.</td>
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<td>Lynn Oberbillig, Smith College; New England Women's and Men's Athletic Conference.</td>
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<td>Chris Schneider, Big East Conference.</td>
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<td>Jon Steinbrecher, Mid-American Conference.</td>
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<td>Doug Zipp, Shenandoah University; Old Dominion Athletic Conference.</td>
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<td>Kevin White, Truman State University; Great Lakes Valley Conference.</td>
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<tr>
<td>Bill Fusco, Sonoma State University; California Collegiate Athletic Association.</td>
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<td>Julie Johnson, Ripon College; Midwest Conference.</td>
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<td>Derita Ratcliffe, University of Alabama at Birmingham; Conference USA.</td>
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<td>Larry Scott, Pac-12 Conference.</td>
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<td>Dan Calandro, Championships and Alliances.</td>
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<td>Andy Supergan, Championships and Alliances.</td>
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<td>Greg Johnson, Communications.</td>
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<td>Matt Maginnis, Championships and Alliances.</td>
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ACTION ITEMS.

- None.

INFORMATIONAL ITEMS.

1. Welcome and announcements. The chair welcomed those on the call and thanked them for their time.

2. Review of January 12 teleconference report. The panel reviewed and approved the January 12 teleconference report as written.

3. NCAA Softball Rules Committee experimental rules request. The panel approved the Softball Rules Committee’s experimental rules request as written. The request allows three experimental rules to be used in conference games during the 2017 season for the Autonomy Conferences (and any other conference that requests approval by February 6). All three rules are intended to enhance the pace of play and flow of the game. The first rule limits the number of charged conferences a team may have to six, while the second rule prohibits the defense from huddling in the pitcher’s circle after an out. The third rule implements a 90-second time limit between innings.

Those institutions and conferences using the experimental rules will be required to collect and submit data to the rules committee at the end of the season for discussion at the committee’s annual meeting in June 2017. The panel also did not support allowing any experimental rules to be used during NCAA postseason competition. If the Division I, II or III Softball Committee wish to use the experimental rules during NCAA postseason, they should seek permission from the Division I Competition Oversight Committee or Division II or Division III Championships Committee, respectively.

4. Review guidelines for experimental rules. The panel reviewed a document prepared by staff to review the experimental rules guidelines, given several situations over the past year. After some discussion, the panel decided to request feedback from each rules committee on experimental rules and these guidelines – particularly the guideline that experimental rules should be submitted in time to be included as part of the standard comment period. Staff will collect and prepare a supplement for a future panel call.

5. Adjournment. The call was adjourned at 11:20 a.m. Eastern time.

Committee Chair: Jon Steinbrecher, Mid-American Conference
**Staff Liaison(s):**  
Ben Brownlee, Championships and Alliances, Playing Rules and Officiating  
Dan Calandro, Championships and Alliances, Playing Rules and Officiating  
Ashlee Ferguson, Championships and Alliances, Playing Rules and Officiating  
Ty Halpin, Championships and Alliances, Playing Rules and Officiating  
Rachel Seewald, Championships and Alliances, Playing Rules and Officiating  
Andy Supergan, Championships and Alliances, Playing Rules and Officiating

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<tr>
<td>Pat Britz, South Atlantic Conference.</td>
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<td>Larry Scott, Pac-12 Conference.</td>
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<td>Chris Schneider, Big East Conference.</td>
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<td>Lynn Oberbillig, Smith College; New England Women's and Men's Athletic Conference.</td>
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<td>Greg Johnson, Communications.</td>
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REPORT OF THE
NCAA PLAYING RULES OVERSIGHT PANEL
FEBRUARY 2, 2017, TELECONFERENCE

ACTION ITEMS.

- None.

INFORMATIONAL ITEMS.

1. Welcome and announcements. The chair welcomed those on the call and thanked them for their time.

2. Review of January 23 teleconference report. The panel reviewed and approved the January 23 teleconference report as written.

3. NCAA Men’s Basketball Rules Committee experimental rules request. The panel approved the request to use two experimental rules for the 2017 National Invitational Tournament (NIT) postseason event. One rule pertains to resetting the shot clock to 20 seconds (rather than 30 seconds) under three specific situations when the offensive team is inbounding the ball in the front court. The second rule pertains to resetting the team fouls to zero at the 9:59 mark of each half. If interested, other postseason tournaments also will be allowed to use the experimental rules. The panel approved the request as long as the Division I Men’s Basketball Oversight Committee also supports the use of the experimental rules. [Note: Subsequently, the Division I Men’s Basketball Oversight Committee also expressed support for the experimental rules to be used.]

4. Division I committee member nomination process. The committee was reminded that Jon Steinbrecher’s and Derita Ratcliffe’s terms on the committee end August 31, 2017. The Division I Nominating Committee asked PROP to review the 13 candidates nominated to fill the two Division I vacancies and forward its top three choices for the committee’s consideration. The staff advised that the list of nominees and background information for each nominee would be sent to the panel for each member to rank their top three nominees.

5. 2017 PROP teleconference dates. Staff reviewed the dates for 2017 PROP teleconferences.

6. Other business. The staff advised the panel that during the December 2016 meeting of the Committee on Competitive Safeguards and Medical Aspects of Sports (CSMAS), the committee reviewed a request from the Men’s and Women’s Soccer Rules Committee to consider a physical disability waiver from a conference regarding one of soccer’s substitution rules. The request involving a student-athlete who is sickle cell trait positive was prompted because current substitution rules do not allow re-entry in the first half of competition (nor in either overtime period) if the student-athlete is removed from competition (even if the student-athlete is removed for medical evaluation purposes) and is substituted for at that time. A
student-athlete who is removed for an evaluation of a possible concussion, who is bleeding or has blood on their uniform is an exception to this rule and allowed to be substituted for and re-enter after being cleared by medical personnel. During its review of this matter, CSMAS discussed the implications of this rule and similar playing rules that could be perceived by a student-athlete as a deterrent for seeking timely medical evaluation. As a result, the committee requested PROP to ask each playing rules committee to review (and modify if appropriate) the appropriateness of any playing rule that might discourage a student-athlete from reporting an injury or illness for fear of not being allowed to re-enter the contest if they are removed for medical evaluation purposes.

7. **Adjournment.** The call was adjourned at 12:25 p.m. Eastern time.

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Ty Halpin, Championships and Alliances.
Rachel Seewald, Championships and Alliances.
Andy Supergan, Championships and Alliances.
**Other NCAA Staff Members in Attendance:**
Jackie Campbell, Law, Policy and Governance.
Greg Johnson, Communications.
Matt Maginnis, Championships and Alliances.
REPORT OF THE  
NCAA PLAYING RULES OVERSIGHT PANEL 
MARCH 6, 2017, TELECONFERENCE

**ACTION ITEMS.**

- None.

**INFORMATIONAL ITEMS.**

1. **Welcome and Announcements.** In the absence of the committee chair, Jeff Hurd welcomed the panel and thanked them for their time.


3. **NCAA Women’s Volleyball Rules Committee January 10-12, 2017, Meeting Report.** The panel reviewed the committee’s January 10-12 meeting report. No rules changes were recommended since 2017 is a nonrules change year.

4. **NCAA Water Polo Subcommittee December 5, 2016, Meeting Report.** The panel reviewed the subcommittee’s December 5 meeting report. No rules changes were recommended since 2017 is a nonrules change year.

5. **NCAA Men’s and Women’s Soccer Rules Committee February 7-8, 2017, Meeting Report.** The panel reviewed and approved three rules change proposals submitted by the Men’s and Women’s Soccer Rules Committee, which included allowing kickoffs to go in any direction, requiring the ball to clearly move on a free kick restart and removing the double jeopardy penalty component of denying an obvious goal-scoring opportunity. These three changes were made during a nonrules change year based on changes made by FIFA in 2016.

6. **Adjournment.** The call was adjourned at 11:20 a.m.

*Committee Chair:* Jon Steinbrecher, Mid-American Conference  
*Staff Liaison(s):* Ben Brownlee, Championships and Alliances, Playing Rules and Officiating  
Dan Calandro, Championships and Alliances, Playing Rules and Officiating  
Ashlee Follis, Championships and Alliances, Playing Rules and Officiating  
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<td>Greg Johnson, Communications.</td>
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<td>Matt, Maginnis, Championships and Alliances.</td>
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ACTION ITEMS.

• None.

INFORMATIONAL ITEMS.

1. Previous Meeting Report. The committee voted to approve the report of its July 11-12, 2016, meeting.

2. Review of Correspondence Sent to the Committee.
   a. The committee considered an extension request from Scott Desmond, a 2010-11 awardee who has made a second request to defer the use of his scholarship. Desmond’s first request to defer was approved with an August 2016 enrollment deadline. The committee reviewed his second request and granted an extension, provided he is enrolled in a graduate program by May 31, 2017.
   b. The committee considered an extension request for Stephanie Verdoia, a 2014-15 awardee. The committee granted an extension to allow Ms. Verdoia to pursue a law degree, provided she is enrolled in law school by August 2019.
   c. The committee considered an extension request for Jacqueline Wallis, a 2014-15 awardee. The committee granted an extension to allow Ms. Wallis to pursue a degree in bioethics, provided she is enrolled in the bioethics degree program by August 2019.

3. Scholarship Deferral. The committee discussed the impact that removing the deferral opportunity would have on the number of applications received during the 2017-18 academic year in order to be sensitive to how criteria changes could impact student-athletes who graduated in three years and who were red-shirt freshmen. The committee discussed allowing those student-athletes to apply a year early. The committee also discussed how to measure success; specifically how to change the metric to reflect how many student-athletes were able to attend graduate school. The committee considered making the following changes to the scholarship:
   a. Increasing the award to $10,000 but only awarding 130 scholarships a year.
   b. Decreasing the number of committee meetings to two a year.
   c. Provide scholarships to two student-athletes with distinction, if in a graduate communications program.
   d. Ensure there are 10 alternates each award season.
The committee did not recommend any changes to the scholarship at this time, but will continue to discuss possible changes at future meetings.

4. **Discuss Scholarship Deadline and Extension.** The committee directed staff not to accept any requests for extensions once the application deadline has passed.

5. **Program Hub Endorsement Procedure.** The committee requested that endorsers have access to upload their letters of recommendation in Program Hub prior to the nominee submitting and completing the application process. The committee directed staff to make the necessary changes to Program Hub so that the endorsers are notified via email immediately after the nominee inputs the names and email addresses of those writing letters of recommendation.

6. **Review of Nominations.** The committee reviewed 95 winter sports nominations (37 men and 58 women). The committee awarded 29 postgraduate scholarships for men’s sports and 29 postgraduate scholarships for women’s sports.

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*Committee Chair:* Mattie White, Indiana University, Bloomington, Big Ten Conference  
*Staff Liaisons:* Jeff O’Barr, Administrative Services, Accounting  
Lori Thomas, Administrative Services, Accounting

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<th>Attendees:</th>
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| Aaron Braun, Adams State University, Rocky Mountain Athletic Conference.  
Bert Carter, Sun Belt Conference.  
Gail Cummings-Danson, Skidmore College, Liberty League.  
Neil Norton, Creighton University, Big East Conference.  
Kimberly Ross-Watkins, Morgan State University, Mid-Eastern Athletic Conference.  
Mattie White, Indiana University, Big Ten Conference.  
|  
| Absentees: | None.  
|  
| Guests in Attendance: | None.  
|  
| NCAA Staff Support in Attendance: | Lori Thomas  
|  
| Other NCAA Staff Members in Attendance: | None. |
ACTION ITEMS.

- Legislative Items.

  - Noncontroversial Legislation - NCAA Bylaw 21.2.2.1 – Committees – Association-Wide Committees – General Committees – Sportsmanship and Ethical Conduct, Committee on – Composition - Student-Athlete Representation.

    1. **Recommendation.** Adopt noncontroversial legislation to amend NCAA Bylaw 21.2.8.1 (composition) to specify that one student-athlete from each division shall serve as a voting member of the committee.

    2. **Effective date.** August 1, 2017.

    3. **Rationale.** The recommendation supports the Association’s desire to increase student-athlete engagement and voice within the governance structure, and supports the NCAA principle of student-athlete involvement (Constitution 2.2.6).

    4. **Estimated budget impact.** None.

    5. **Student-athlete impact.** This legislation will provide an opportunity for the student-athlete representing his or her national SAAC to vote independently of other divisional SAAC representatives. It will increase the total votes on CSEC for student-athletes from nine percent to 27 percent, thus strengthening the influence of student athletes in matters of student-athlete health and safety.

*Committee Chair:*  Peter Smith, Kenyon College, North Coast Athletic Conference  
*Staff Liaison(s):*  Ben Brownlee, Championships and Alliances  
                    Tiese Roxbury, Research, Assessment and Academic Success
Committee on Sportsmanship and Ethical Conduct
March 13, 2017, Electronic Mail

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<td>Sherene Brantley, Duquesne University; Atlantic 10 Conference.</td>
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<td>Jud Damon, Flagler College; Peach Belt Conference.</td>
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<td>Jessica Hicks, Ursuline College; Great Midwest Athletic Conference.</td>
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<td>Debbie Ingram, University of Tennessee at Chattanooga; Southern Conference.</td>
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<td>Laura Liesman, Georgian Court University; Central Atlantic Collegiate Conference.</td>
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<td>Steve O’Brien, U.S. Naval Academy; Patriot League.</td>
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<td>Taylor Ricci, Oregon State University; Pac-12 Conference.</td>
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<td>Rosamaria Riccobono, Eastern Connecticut State University; Little East Conference.</td>
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<td>Peter T.C. Smith, Kenyon College; North Coast Athletic Conference.</td>
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<td>Karen Tompson-Wolfe, Westminster College (Missouri); St. Louis Intercollegiate Athletic Conference.</td>
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<td>Sherard Clinkscales, Indiana State University; Missouri Valley Conference.</td>
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<td>Ben Brownlee and Tiese Roxbury.</td>
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ACTION ITEMS.

1. Legislative Items.

   • Noncontroversial Legislation - NCAA Bylaw 21.2.10.1 – Committees – Association-Wide Committees – General Committees – Women’s Athletics, Committee on – Composition - Student-Athlete Representation.

      (1) **Recommendation.** Adopt noncontroversial legislation to amend NCAA Bylaw 21.2.10.1 (composition) to specify that one student-athlete from each division shall serve as a voting member of the committee.

      (2) **Effective date.** August 1, 2017.

      (3) **Rationale.** The recommendation supports the Association’s desire to increase student-athlete engagement and voice within the governance structure, and supports the NCAA principle of student-athlete involvement (Constitution 2.2.6).

      (4) **Estimated budget impact.** None.

      (5) **Student-athlete impact.** This legislation will provide an opportunity for the student-athlete representing his or her divisional SAAC to vote independently of other divisional SAAC representatives. It will increase the total votes on CWA for student-athletes from six percent to 17 percent, thus strengthening the influence of student athletes in matters of student-athlete health and safety.

2. Nonlegislative Items.

   • None.

INFORMATIONAL ITEMS.

1. **Administrative Items.** The committee welcomed new member Denise Udelhofen, director of athletics at Loras College.

2. **Approval of September 14-15, 2016, Meeting Report.** The committee approved the September 14-15, 2016, meeting report.
3. Review of NCAA Gender Equity Task Force Recommendations to Board of Governors. The committee reviewed a copy of the draft recommendations from the Gender Equity Task Force to the Board of Governors and task force co-chairs, Noreen Morris and Judy Sweet, summarized the recommendations. Feedback from the committee is summarized below:

   
   (1) It was noted that the Minority Opportunities Athletics Association provides, upon request, ethnic minority candidates for available positions in athletics. It was recommended that a similar practice be developed in promoting female candidates.

   (2) It was suggested that unconscious bias training be offered for current campus administrators, all new hires and hiring committee members.

b. Promote the Definition of Gender Equity and Identify Strategies and Measures to Increase Women’s Participation Opportunities.

   (1) The committee discussed what would be included in the recommended diversity and inclusion reviews, noting that a gender equity review would be more prescriptive in contrast to an overall review of an institution’s culture. The committee agreed that the intent of the diversity and inclusion review was to be broad in scope.

   (2) The committee asked that the task force be mindful of differences among divisions as each institution faces unique issues and budgetary constraints that impact a diversity and inclusion review. It was recommended that an institution not be compared with “peer institutions,” but instead be reviewed as a single institution, noting its improvement historically.

   (3) The committee noted that the Gender Equity Review that was once required for Division I institutions through the NCAA certification process was extremely useful because it required institutions to develop action plans to meet or enhance gender equity and institutions were held accountable. The committee emphasized the importance of accountability measures beyond internal reviews and a mere sign-off (e.g. submission of a form to the NCAA office) for institutional diversity and inclusion reviews.
c. Engage with NCAA Governing Bodies and Affiliate Leadership Groups on Significant Gender Equity Issues. The committee supported the actions items for this initiative. Items include a request to adopt a policy requiring an equity impact statement for all NCAA legislation; a recommendation that the NCAA national office be required to report annually on its staff demographics; and a recommendation that a direct communication line between the Committee on Women’s Athletics and the Minority Opportunities and Interests Committee to the newly established Board of Governors’ subcommittee on diversity and inclusion be established.

4. Alliance of Women Coaches Funding. Staff explained that, historically, the office of inclusion has provided Women Leaders in College Athletics (formerly NACWAA) and the Alliance of Women Coaches with grants to provide professional development for administrators and coaches. In 2015, due to budget reductions across various national office departments, funding for the Alliance of Women Coaches was reduced and half of it is a one-time allowance. The committee discussed the importance of this funding for providing professional development that empowers women to persist in coaching. The committee voted unanimously in favor of sending a letter to the Board of Governors Committee to Promote Cultural Diversity and Gender Equity to support the grant restoration for the Alliance of Women Coaches.

5. Update on Woman of the Year Process and Consideration of How to Address Nominees Whose Sport is Outside Their “Main” Conference. During the April 2016 CWA meeting, the committee voted that all nominee applications would be forwarded to their respective core conference office for the selection of conference honoree(s) for the 2016 award. Based on feedback and issues raised by the membership in regards to the Woman of the Year selection process, the committee was presented with these options to consider:

a. Option A: Remain with status quo that all nominee applications will be forwarded to their respective core conference office for the selection of conference honoree(s).

b. Option B: All nominee applications will be forward to the conference that the student-athlete and sport competes in (their core, associate or single-sport conference).

c. Option C: All nominees that compete in a sport that is not sponsored by their core conference and all independent nominees will be included in a pool to be considered by a committee. The committee will then select up to two nominees to move forward to the conference round (if at least one of the nominees is a woman of color or international student-athlete).
d. Option D: All nominees that compete in a sport that is not sponsored by their core conference and all independent nominees will be forwarded to the conference honoree round.

The committee selected Option C for this year’s Woman of the Year application process. The committee requested that staff monitor the effectiveness of Option C and report back to the committee at its September 2017 meeting.

6. **Emerging Sports Update.** The committee received updates on the status of equestrian, rugby, and triathlon. Each emerging sport organization will present to the committee in Providence, Rhode Island Wednesday, April 19. Each presentation will include the following items:

   a. Overview of the sport (including, but not limited to, scoring and competition guidelines, standard training and competition facilities, and various nuances of the sport).

   b. Number of varsity teams, including divisional breakdown.

   c. Number of club teams.

   d. Number of conferences that have added the emerging sport.

   e. Number of varsity student-athletes at NCAA member institutions participating in the sport (including diversity data).

   f. A description of the national and/or conference championship opportunities.

   g. Summary of the sport leadership’s efforts to grow the sport.

7. **Future Meeting Dates and Sites.**

   - April 19-20, 2017, Providence, Rhode Island (in conjunction with the 2017 NCAA Inclusion Forum).
Committee Chair: Sherika Montgomery, Big South Conference

Staff Liaison(s): Kristin Fasbender, Championships and Alliances
Jan Gentry, Championships and Alliances
Kristen Matha, Academic and Membership Affairs
Amy Wilson, Office of inclusion

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<td>Vincent Baldemor, Hawaii Pacific University.</td>
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<td>Julia Beeman, Belmont Abbey College</td>
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<td>Julie Cromer Peoples, University of Arkansas, Fayetteville.</td>
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<td>Jim Donovan, California State University, Fullerton.</td>
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<td>Alyssa Drachslin, Temple University.</td>
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<td>Robert Dranoff, East Coast Conference.</td>
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<td>Josh Hess, Mount St. Joseph University.</td>
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<td>Diana Kling, Peach Belt Conference.</td>
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<td>Donna Ledwin, Allegheny Mountain Collegiate Conference.</td>
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<td>Heather MacCulloch, Baruch College.</td>
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<td>Sherika Montgomery, Big South Conference.</td>
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<td>Kayla Robles, Valdosta State University.</td>
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<td>Denise Udelhofen, Loras College.</td>
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<td>Alaina Woo, Pomona-Pitzer Colleges.</td>
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<td>Noreen Morris and Judy Sweet.</td>
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<tbody>
<tr>
<td>Jackie Campbell.</td>
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### NCAA DIVISION II MANAGEMENT COUNCIL
Committee and Project Team Assignments for 2017

*Mentor assignments are listed in italics below new Management Council members’ names*

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<tbody>
<tr>
<td>Robin Arnold</td>
<td>NCAA Honors Committee</td>
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<td></td>
<td>NCAA Olympic Sports Liaison Committee</td>
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<tr>
<td>Julia Beeman</td>
<td>NCAA Committee on Women’s Athletics</td>
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<td>Division II Management Council Subcommittee</td>
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<td></td>
<td>Division II Management Council Liaison to the Faculty Athletics Representatives Association (FARA)</td>
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<tr>
<td>Carrie Bodkins</td>
<td>Division II Management Council Identity Subcommittee</td>
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<td>Division II Management Council Subcommittee</td>
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<td>Division II Student-Athlete Advisory Committee</td>
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<tr>
<td>Curtis Campbell</td>
<td>Division II Management Council Liaison to the Minority Opportunities Athletics Administrators Association (MOAA)</td>
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<td></td>
<td>Division II Degree-Completion Program Working Group</td>
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<td></td>
<td>Division II Planning and Finance Committee</td>
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<tr>
<td>Jessica Chapin (Carrie Bodkins)</td>
<td>NCAA Research Committee</td>
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<td>Division II Committee on Infractions</td>
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<tr>
<td>Tonya Charland, vice chair</td>
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<td></td>
<td>Division II Championships Committee (ex officio)</td>
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<td>Division II Management Council/Championships Committee Appeals Subcommittee</td>
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<td>Division II Planning and Finance Committee</td>
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<tr>
<td>Josh Doody (Scott Swain)</td>
<td>Division II Committee for Legislative Relief</td>
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<td>Division II Convention Planning Project Team</td>
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<td></td>
<td>NCAA Postgraduate Scholarship Committee</td>
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<tr>
<td>Kim Duyst</td>
<td>Division II Championships Committee</td>
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<td>Management Council Representative (Mentor)</td>
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<tr>
<td>Chris Graham <em>(Steve Murray)</em></td>
<td>Division II Convention Planning Project Team</td>
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<td>Division II Management Council Liaison to the Division II Conference Commissioners Association (CCA)</td>
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<td></td>
<td>NCAA Minority Opportunities and Interests Committee</td>
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<tr>
<td>Gary Gray, <em>chair</em></td>
<td>NCAA Board of Governors</td>
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<td>NCAA Board of Governors Commission to Combat Campus Sexual Violence</td>
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<td></td>
<td>Division II Administrative Committee</td>
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<td></td>
<td>Division II Management Council Identity Subcommittee <em>(ex officio)</em></td>
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<td></td>
<td>Division II Planning and Finance Committee <em>(ex officio)</em></td>
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<tr>
<td>Lynn Griffin</td>
<td>Division II Convention Planning Project Team</td>
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<tr>
<td>Felicia Johnson <em>(Robin Arnold)</em></td>
<td>Division II Academic Requirements Committee</td>
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<td></td>
<td>Division II Management Council Liaison to National Association for Athletics Compliance (NAAC)</td>
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<tr>
<td>Paul Leidig</td>
<td>NCAA Walter Byers Scholarship Committee</td>
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<td>Division II Academic Requirements Committee</td>
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<tr>
<td>Laura Liesman</td>
<td>NCAA Committee on Sportsmanship and Ethical Conduct</td>
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<td>Division II Degree-Completion Awards Committee</td>
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<tr>
<td>Bridget Lyons</td>
<td>Division II Infractions Appeals Committee</td>
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<td></td>
<td>Division II Planning and Finance Committee</td>
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<tr>
<td>Steve Murray</td>
<td>NCAA Committee on Competitive Safeguards and Medical Aspects of Sports</td>
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<td>Division II Management Council Identity Subcommittee</td>
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<td></td>
<td>Division II Management Council Liaison to CoSIDA</td>
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<tr>
<td>Ismael Pagan-Trinidad</td>
<td>Division II Management Council Identity Subcommittee</td>
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| Pennie Parker                              | Division II Legislation Committee  
Management Council Identity Subcommittee (Chair)  
Management Council Liaison to the National Association of Collegiate Women Athletics Administrators (NACWAA) |
| Lindsay Reeves                            | Division II Convention Planning Project Team  
Division II Management Council Identity Subcommittee  
Division II Student-Athlete Advisory Committee |
| Eric Schoh                                 | Division II Management Council Identity Subcommittee  
Division II Membership Committee |
| Kevin Schriver                            | Division II Convention Planning Project Team (Chair)  
Division II Membership Committee (Chair) |
| Scott Swain                               | Division II Convention Planning Project Team  
Division II Management Council Identity Subcommittee  
Division II Student-Athlete Reinstatement Committee |
| Kim Vinson                                | Division II Championships Committee  
Division II Management Council Subcommittee (Chair) |
| Stan Williamson                           | Division II Management Council/Championships Committee Appeals Subcommittee  
Division II Management Council Identity Subcommittee  
Division II Management Council Subcommittee (Chair) |
| Cherrie Wilmoth                           | Division II Finder of Fact Group  
Division II Legislation Committee |
| Griz Zimmermann                          | Division II Management Council Identity Subcommittee  
Division II Management Council Liaison to Division II Athletics Directors Association (ADA)  
Division II Nominating Committee |

Management Council Subcommittee chairs:
- Membership Committee Appeals: Stan Williamson
- Amateurism Certification Finder of Fact Group: Kim Vinson
- Championships Committee Appeals: Paul Leidig

**Vacancies:**
- Division II Management Council Liaison to the Minority Opportunities Athletics Administrators Association (MOAA)
- Division II Management Council Subcommittee
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NCAA DIVISION II MANAGEMENT COUNCIL
POLICIES AND PROCEDURES

The NCAA Division II Management Council Policies and Procedures outline the operations and authority of the NCAA Division II Management Council. The Management Council shall have the authority to adopt or revise the policies and procedures specified herein as needed. The NCAA Division II Presidents Council, at its discretion, may review, amend and/or act on any policy or procedure adopted by the Management Council.

NCAA Structure

The NCAA Board of Governors (formerly NCAA Executive Committee) establishes and directs the general policy of the Association (see NCAA Constitution 4.1).

The Division II Presidents Council establishes and directs the general policy of Division II (see Constitution 4.3).

The Division II Management Council handles the day-to-day operations of Division II (see Constitution 4.7).

The Division II Administrative Committee is empowered in the interim between meetings of the Division II Presidents Council and Management Council to conduct business necessary to promote the normal and orderly administration of Division II (see Constitution 4.10).

Division II Management Council Structure

The Management Council is a governance group whose composition is based on conference representation. Currently, there are 29 representatives on the Management Council (24 Division II voting conference representatives, two at-large representatives, one representative for Division II independent institutions and two members of the Student-Athlete Advisory Committee).

The only positions to be represented on the Management Council are director of athletics, senior woman administrator, faculty athletics representative, conference administrator and student-athlete.

Among the Management Council members, there must be at least four directors of athletics, at least four senior woman administrators, at least four faculty athletics representatives and at least one conference administrator.

The two members of the Student-Athlete Advisory Committee shall have one combined vote on the Management Council (see Constitution 4.7.1.3). The Division II Student-Athlete Advisory Committee policies and procedures will determine eligibility, selection process,
terms, duties and any other policies related to the service of Student-Athlete Advisory Committee representatives on the Management Council.

The Management Council is committed to the principle of diversity within governance structures that promotes gender and ethnic minority representation at all levels of the Division II governance structure.

**Term of Office**

Management Council members serve terms of four years, which shall conclude following the annual NCAA Convention. The Division II Administrative Committee shall have the authority to amend terms of service of Management Council members, as necessary, to stagger the expiration of terms to provide for continuity of service.

Management Council members are not eligible for election to another term on the Management Council until three years have elapsed. A member may not serve on the Management Council more than two terms.

Individuals serving on the Management Council shall be salaried on a regular basis by a Division II active member institution or conference and perform a regular staff function representing at least 50 percent of the normal workload for a staff member at that institution or conference, unless otherwise specified.

If an individual’s employment is altered to the extent that he or she is no longer serving in the position for which that person was appointed to the Management Council (e.g., individual appointed to Management Council as director of athletics resigns as director of athletics of institution but continues as senior woman administrator), that person may be replaced immediately and he or she may not attend the next scheduled meeting of the Management Council. The Administrative Committee may grant a waiver (on a case-by-case basis) to provide for a Management Council representative to remain in his/her position on the Management Council in certain situations where a Management Council representative’s position is altered, but there are compelling reasons as to why the change should take place and allow him/her to remain on the Management Council.

A Management Council member on sabbatical or other temporary leave for a period not exceeding 12 consecutive months may continue his or her service on the Council. A Management Council member on terminal leave or on leave in excess of 12 consecutive months shall not be eligible to serve on the Management Council.

At the time a Management Council member’s institution has forwarded to the national office written notice of its intention to change its membership classification to Division I, Division III or another association, that individual shall be ineligible to serve on the Management Council and an election will occur to replace that member on the Council.
Management Council Vacancies

When a vacancy on the Division II Management Council occurs, each conference shall propose a slate of nominees that includes at minimum a director of athletics, a senior woman administrator (or, if the senior woman administrator is also the institution’s director of athletics, a female professional athletics administrator who is a member of the institution’s senior athletics management team) and a faculty athletics representative. The slate also may include a conference administrator. A single individual may not be nominated more than once on the slate (e.g., the slate shall not contain the same nominee for the athletics director and senior woman administrator positions).

Conferences are required to develop a selection process that is supported by their member institutions and an explanation of this process must be kept on file at the conference office and submitted with its slate of nominees. In addition, a statement will be included on the “slate of candidates” form that reiterates the division’s commitment to the principle of diversity at all levels of the governance structure.

The members of the Management Council shall select individuals to fill vacancies from the slate(s) of nominees. Individuals selected by the Management Council to fill a vacancy must be ratified by the Division II Presidents Council.

When filling vacancies on the Management Council, every effort should be made to not drop below the gender and ethnicity breakdown of the Management Council as it existed before the vacancy occurred. Further, to the extent possible, members of the Presidents Council and the Management Council shall not be employed at the same institution.

The Management Council may reject a slate of candidates when any of the following circumstances exist:

(1) When the slate of candidates is incomplete (e.g., the slate does not include a senior woman administrator <or designee> or the senior woman administrator on the slate has expressed an unwillingness to serve).

(2) When the conference does not utilize its selection procedures (i.e., the procedures on file at the conference office and submitted with its slate) to select a slate of candidates.

(3) When the conference’s slate does not permit the Management Council to fulfill its obligation to assist the division’s commitment to the principle of diversity.

At-large vacancies on the Management Council are to be filled by candidates who enhance ethnic and/or gender diversity. A nominee to fill an at-large vacancy should not be considered if the nominee’s institution already is represented on the Management Council. Likewise, a nominee to fill a conference vacancy should not be considered if the nominee’s institution already is represented by an at-large member.
The independent institution vacancy will be open to selected representatives (directors of athletics, senior woman administrators, faculty athletics representatives) from any Division II independent institution and nominations will be accepted from all Division II institutions. If the total number of independent institutions falls below six, the position allocated for independent institutions shall become an at-large position as soon as the position becomes vacant.

**Process of Submitting Nominations**

When a Management Council vacancy exists for a member conference, the conference will be sent a copy of the Management Council policies and procedures to share with interested candidates who have questions regarding the Management Council’s duties and responsibilities. In addition, when submitting a slate of candidates to fill a Management Council vacancy, a conference must certify each nominee’s willingness to serve as a Management Council representative.

Each conference must designate a president or chancellor from a member institution within the conference who shall sign the conference’s nomination form (slate of candidates or reelection form) before the form is submitted. A conference is not required to be on record with the NCAA national office as to which president or chancellor in the conference has authority to sign off on a slate of candidates. A president or chancellor that a conference authorizes to sign off on a slate of candidates may designate someone else from the conference to perform this task as long as that person is a president or chancellor at another member institution within that conference.

A nomination to the Management Council may not be retracted without the nominee’s permission. A conference may, however, modify its slate of candidates when extenuating circumstances exist (e.g., an individual changes his or her job after the slate of candidates has been submitted).

**Voting Procedures to Fill Vacancies**

- If more than one vacancy exists, a Management Council Subcommittee will be established by the Management Council chair and vice-chair before each election. The duties of the subcommittee include monitoring the composition of the Management Council to ensure its continued diversity, tracking the history of conference representatives by position on the Management Council, reviewing the pool of Management Council candidates prior to each election and providing the Management Council with a possible election outcome(s) after considering the gender, ethnic minority and position breakdown of the Management Council at the time of the election. In elections involving nominations for the at-large position(s), the subcommittee may also conduct phone interviews with certain nominees to better evaluate credentials and a willingness to serve.
If more than one vacancy exists, the conference, independent and at-large vacancies will be voted on as a group (as opposed to individually) by written ballot and the ballot will consist of the slate of candidates from each conference with a vacancy (and/or the list of independent and at-large nominees).

The slate of candidates signed by each conference, as well as the nominee information forms completed by each conference, at-large and independent nominee, will be provided to the members of the Management Council for consideration.

At the meeting, Management Council members who wish to speak on behalf of a particular candidate will be permitted to make a brief statement about the nominee; a Management Council member from a conference with a vacancy should provide a brief overview of each candidate's qualifications, without stating a preference for a particular candidate. Management Council members from conferences with vacancies will be permitted to cast a vote for their replacements.

Management Council members will be asked to vote for one nominee per conference (and one at-large nominee and one independent nominee, when necessary). The ballots will be tabulated by the Division II governance staff. If one candidate receives a majority vote of the Management Council members present and voting, the voting is considered final for that day.

If no candidate from a conference (or at-large/independent nominees) receives a majority vote, the candidate with the fewest number of votes will be eliminated from the slate of candidates, and another vote (in writing) will be taken. The voting will continue in this manner until one nominee receives a majority vote of those Management Council members present and voting.

After the voting takes place on the first day of the Management Council meeting, the staff will compile the results and prepare a grid showing the composition of the Management Council (as determined by the first day's vote) by gender, ethnicity and position.

The Management Council will review the grid on the second day of the meeting and determine whether it is comfortable with the overall composition of the group and whether a revote is necessary.

The names of the nominees from each conference and the at-large and independent candidates who have been elected shall be forwarded to the Presidents Council for ratification. Notification to the candidates, the conference and the Management Council shall occur after the Presidents Council has made its decision.

If a conference representative is not ratified by the Presidents Council, the conference will be asked to submit a new slate of candidates for the Management Council to consider.
If an at-large representative or independent representative is not ratified by the Presidents Council, a call for nominations will be sent to the membership (unless a sufficient number of candidates exist from a vacancy that has occurred within the previous three months).

**Ratification.**

Election and reelection decisions made by the Management Council shall be forwarded to the Division II Presidents Council for ratification.

**Emergency Election Procedure.**

If an interim vacancy occurs on the Management Council, the Division II Administrative Committee will determine whether the vacancy has occurred at such a time that the vacancy must be filled prior to the next regularly scheduled meeting of the Management Council. If the Administrative Committee determines that the vacancy does require an election prior to the next regularly scheduled meeting of the Management Council, the election may occur either by ballot or telephone conference of the Management Council.

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**Chair and Vice-Chair**

The chair and vice-chair are elected by the Management Council and ratified by the Presidents Council, for a maximum two-year term. The individual seeking a second year of the maximum two-year term must be reelected by the Management Council at a quarterly meeting prior to the expiration of the first term. So that terms always will be staggered, the term of office for the chair will be based on the calendar year (January-December) and the term of office for the vice-chair will be based on the academic year and the NCAA’s fiscal year (September-August). The election of a new chair will occur at the October Management Council meeting that precedes the expiration of the current chair’s term of office. The election of a new vice-chair will occur at the July Management Council meeting that precedes the expiration of the current vice-chair’s term of office. The vice chair is a separately elected position and does not ascend to the chair role automatically.

Representatives from the Student-Athlete Advisory Committee on the Management Council shall not be eligible to serve as chair or vice-chair of the Management Council.

**Duties**

The chair of the Management Council shall: (4.6.2.1)

- Preside at Management Council meetings;
- Serve as an ex officio, nonvoting member of the Board of Governors;
Serve as a member of the Division II Administrative Committee;

Report to the Division II membership at the annual Convention the activities of the Management Council and Division II committees;

Serve as an ex officio, nonvoting member of any Division II committee that reports to the Division II Management Council; and

Serve as an ex officio, nonvoting member of the Division II Planning and Finance Committee.

[Note: The Management Council chair also represents Division II on the NCAA President’s Advisory Group for Marketing and Promotional Issues. (See Bylaw 31.6.4.2.)]

The vice-chair of the Management Council shall: (4.7.2.2)

Take the chair’s place and perform the chair’s duties if the chair is absent or incapacitated;

Serve as a member of the Division II Administrative Committee;

Serve as a member of the Division II Planning and Finance Committee;

Serve as an ex officio, nonvoting member of the Division II Championships Committee and all Division II sports committees.

**Election Process**

The Management Council will conduct the chair and vice-chair elections using a written ballot. Each candidate will be limited to a two-minute speech, and there will be no discussion by the Management Council of the various candidates. [Note: The chair and vice-chair candidates will be permitted to vote.]

In order to be elected as chair or vice-chair, the individual must receive a majority vote of all Management Council members present and voting. The vote results will be announced during the Management Council meeting, with the understanding that such results are confidential until the election has been ratified by the Presidents Council.

**Special Circumstances.**

In the event that the chair of the Management Council leaves the position of chair prior to expiration of his or her term as chair, there will be an election to fill the vacancy. The vice-chair of the Management Council will assume the duties of the chair on an interim basis (and also will continue to serve as vice-chair) until the chair vacancy has been filled. [Note: The election to fill the vacancy may be immediate and occur either by ballot or telephone conference of the Management Council if the Administrative Committee agrees to expedite the process. Otherwise, the election would occur at the next regularly scheduled Management Council meeting.]
In the event that the vice-chair of the Management Council leaves the position of vice-chair prior to expiration of his or her term as vice-chair, there will be an election to fill the vacancy. [Note: The election to fill the vacancy may be immediate and occur either by ballot or telephone conference of the Management Council if the Administrative committee agrees to expedite the process. Otherwise, the election would occur at the next regularly scheduled Management Council meeting.]

In the event both the Management Council chair and vice chair are absent or unable to lead a Management Council meeting or teleconference, another member of the Management Council may be selected to lead the meeting or teleconference by a majority vote of all members of the Council present at the meeting or on the teleconference. If time permits and the absence of the chair and vice chair, or their inability to lead the meeting or teleconference, is known in advance, the election of another member may take place via e-mail vote.

Role and Purpose/Responsibilities

The Division II Management Council is responsible for the day-to-day operations of Division II.

Constitution 4.7.2 specifies the following responsibilities for the Management Council:

♦ Implement policies adopted by the Association’s Board of Governors and the Division II Presidents Council;
♦ Make recommendations to the Division II Presidents Council on matters it deems appropriate;
♦ Recommend the adoption of noncontroversial and intent-based amendments, administrative bylaws and regulations to govern Division II, subject to ratification by the Division II Presidents Council;
♦ Take final action on matters delegated to it by the Division II Presidents Council;
♦ Make interpretations of the bylaws of Division II;
♦ Review and act upon the recommendations of the Division II committee structure and the recommendations of Division II representatives to committees with Association-wide functions;
♦ Appoint the members of the Division II committee structure and appoint the Division II representatives to committees with Association-wide functions;
♦ Elect a chair and vice-chair;
♦ Organize and participate in an annual “summit” with the Division II Student-Athlete Advisory Committee;
♦ Hear and act on appeals by member institutions of decisions made by a Division II committee or the NCAA staff regarding the application of NCAA legislation (excluding actions of any committee that has final authority over issues subject to appeal); and
Recommend the appointment of such committees or subcommittees as may be necessary for executing the provisions of the Constitution or the Division II bylaws, subject to ratification by the Presidents Council.

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**Management Council Operating Policies**

The following operating policies are not included in the NCAA Manual. They have been grouped under the following headings for convenience of reference.

**Management Council/Presidents Council Relationship**

The Management Council is committed to working closely with the Presidents Council to enhance the efficiency and administration of the Division II governance structure.

The actions of the Management Council are subject to review and final approval by the Presidents Council. The Board of Governors has final authority over all Association-wide matters (e.g., the Association-wide budget).

The Management Council and Presidents Council each receive the minutes of the other’s meetings, and the Presidents Council receives a report at each meeting on the activities of the Management Council. Both groups have authorized their respective chairs and vice-chairs to communicate with each other between meetings.

Management Council officers will attempt to attend Presidents Council meetings and Presidents Council officers will attempt to attend Management Council meetings as often as possible. Further, the chair of the Management Council shall attend the quarterly Presidents Council meeting to share the activities and actions of the Management Council.

The Management Council and Presidents Council will attempt to conduct one joint meeting per year to further the communication efforts between the two governing bodies.

**Appeals, Appearances and Hearings**

The Management Council has authority to review appeals of committee decisions in only limited situations. (See Constitution 4.7.2.) In most cases, a subcommittee of the Management Council has been authorized to hear appeals of committee decisions (e.g., appeal of a Membership Committee decision).

The presence of new relevant and significant information directly related to the original findings shall be required to be heard by the original committee inasmuch as the new information may alter the original committee’s decision.
Requests by member institutions or others to appear in person before the Management Council to discuss proposed legislation will be denied, inasmuch as it would be logistically impossible for the Management Council to entertain all such requests for appearances on legislative matters.

In all appeals or appearances that are granted, not more than three persons shall represent the appellant. Such appearances will be granted only when extraordinary circumstances exist and such appearances that occur in person shall be at the appellant’s expense. The Division II Administrative Committee must approve such requests for personal appearances before the Management Council (or a subcommittee of the Management Council).

However, no appeal by institutions of Membership Committee decisions involving applications for Division II membership or status of institutions in the membership process shall be heard in person. In such cases, the appealing institution may request that its appeal be heard via teleconference and a subcommittee of the Management Council shall grant the request without having to seek Administrative Committee approval. If the appealing institution does not request the appeal to be heard via teleconference with the submission of the appeal, the appeal shall be handled on the basis of the written record. The Management Council has adopted procedures to apply only to appeals by institutions of decisions by the Membership Committee involving applications for Division II membership and the status of institutions in the membership process. These separate procedures are attached to this policies and procedures document.

In cases involving a conference’s status in the Division II membership process, the appellant is granted the personal appearance, if requested, without having to seek Administrative Committee approval.

For all appearances before the Management Council (or a subcommittee of the Management Council), a 15-minute limit on presentation(s) shall apply, unless the Administrative Committee or Management Council officers (chair and vice-chair) specify a lesser amount of time.

For purposes of parliamentary procedure, the Management Council (or a subcommittee of the Management Council) shall constitute a “board,” rather than a “committee,” in applying the provisions of Robert’s Rules of Order, Newly Revised; therefore, parliamentary procedures shall be those specified for boards by Robert’s Rules in such matters as appeals, hearings or other appearances before the Management Council. [Note: This affects such matters as motions to reconsider, amend or rescind earlier actions.]

The Management Council has adopted the following procedures to apply to appeals of any committee action other than those by the Membership Committee involving applications for Division II membership and the status of institutions in the membership process, Division II Student-Athlete Reinstatement Committee and the Division II Committee for Legislative Relief (or any other committee with authorized final jurisdiction over a matter):
1. In order to appeal a decision of a Division II committee, the involved institution must submit a written notice of appeal, to be received in the national office not later than 30 calendar days after it has received notification of the committee’s decision. The appeal shall be submitted by the institution’s chancellor/president, faculty athletics representative, director of athletics or senior woman administrator and shall specify the reasons the institution believes the committee’s decision is erroneous.

2. In each appealed case, the involved Division II committee shall provide the Management Council with a written report setting forth the basis for its decision. The report shall identify the involved NCAA rules and interpretations and shall specify the information and precedent relied upon by the committee in reaching its decision. The report of the involved committee shall be submitted to the Management Council or the Management Council Subcommittee (and the appealing institution) at least seven days prior to the Council’s or subcommittee’s review of the matter, unless the appealing institution and the Administrative Committee or the Management Council officers approve a shorter period of time.

3. Each request for an appeal that is reviewed by the full Management Council may be reviewed by the Administrative Committee or Management Council officers (chair and vice-chair) and shall be placed on the appropriate agenda. The Administrative Committee or Management Council officers shall determine whether the appeal is to be handled on the basis of the written record or whether a personal appearance is necessary. If a personal appearance is thought necessary, both the institution and the appropriate committee shall be represented.

4. Reviews of appeals by the full Management Council shall take place only in conjunction with regularly scheduled meetings of the Management Council. [Constitution 4.7.2.3 notes the authority of the Management Council Subcommittee to hear and act on specific waiver requests.]

5. When an institution is approved for a personal appearance, it shall be represented by its chancellor/president, faculty athletics representative, director of athletics, senior woman administrator or conference office representative, and it may be represented by other involved institutional staff members, student-athletes and/or legal counsel, as approved by the Administrative Committee or Management Council officers. Only three representatives shall be permitted to speak within the institution’s 15-minute time period. A representative of the appropriate committee, as well as an appropriate member of the national office staff (usually the liaison to the committee), also will participate in the hearing.

6. Once all parties participating in an in-person appeal have been introduced, the chair shall call on the institutional representatives, and they shall be provided an opportunity to describe the situation and explain the reasons they believe the committee’s decision is erroneous. Next, the representative of the involved committee and/or the national
office staff will describe the current status of the matter, including the committee’s decision. Neither the committee’s nor the institution’s presentation may exceed 15 minutes in length, unless the Administrative Committee or Management Council officers (chair and vice-chair) approve in advance a longer time period. All participants in the hearing will be permitted to ask questions of any other participants. Once an in-person hearing has concluded, representatives of the member institution involved, representatives of the involved committee and the national office staff member involved in the case shall leave the hearing.

7. When reviewing appeals of committee or subcommittee decisions, Management Council members who participated in the original committee or subcommittee decision shall not vote. Additionally, any Management Council member who has a conflict of interest (see conflict of interest statement in this policies and procedures document) shall recuse himself/herself from the proceedings and the vote. Action will be taken by the Management Council or the Management Council Subcommittee by a majority vote. All votes may be conducted by a show of hands or by voice vote.

8. Upon conclusion of an in-person hearing or a review of the written record, the Management Council or the Management Council Subcommittee shall reach a decision and notify the national office staff of its conclusion. The national office staff shall notify the involved institution and shall provide a written confirmation of the decision. The notification should occur as soon as practical after the decision is reached and after adjournment of the meeting. No notification, formal or informal, should occur before adjournment of the Management Council meetings. The appellant also should be notified of any additional procedures available to it. No public announcement shall be made until the Management Council meeting has adjourned.

9. If, in reviewing the appeal, the Management Council or Management Council Subcommittee concludes that new information that was not made available to the involved committee at the time of its initial decision has been reported and that the information is of such importance, in the judgment of the Management Council or Management Council Subcommittee, to make a different result reasonably probable, the case shall be redirected to the committee that initially considered it for further review.

10. The Management Council or Management Council Subcommittee shall not alter the decision of the committee that initially decided the matter, unless it concludes that the committee erred in its decision in a manner that, in the judgment of the Management Council or Management Council Subcommittee, affected the decision of that committee. The finding of such an error shall be based upon a determination (1) that the committee improperly applied NCAA legislation or official interpretations, (2) that the committee took an action inconsistent with established precedent, (3) that the committee deviated from its approved procedures; or (4) that the decision of the committee is clearly erroneous.
11. In accordance with Constitution 5.4.1.4, Management Council action on an interpretation, including an action that results from an appeal of a Legislation Committee action, may be reviewed at the next annual Convention, at the request of a member of Division II.

No request for a waiver of NCAA legislation shall be presented to the Management Council or the Management Council Subcommittee unless there is specific authority in NCAA legislation to grant a waiver of the involved rule. A subcommittee of the Management Council is authorized to consider requests for relief from the application of NCAA legislation in instances in which no Division II committee or NCAA staff member has authority to act.

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<th>Committees and Subcommittees Issues</th>
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**Committees**

All Division II committees with fewer than seven members that report directly to the Management Council shall include at least one Management Council member, and Division II committees with more than six members that report directly to the Management Council shall include at least two Management Council members.

In addition, at least one of the Division II representatives on committees functioning in an Association-wide capacity shall be a member of the Management Council.

Unless otherwise specified, Management Council members shall serve as voting members of Division II general committees and Association-wide committees.

A Management Council member’s term of service on a general committee or Association-wide committee shall commence in January after adjournment of the annual Convention and shall be concurrent with his or her term of service on the Management Council.

A Management Council member must terminate service on such a general committee or an Association-wide committee at the expiration of his or her term on the Management Council.

If a member of an Association-wide or Division II general or sports committee is appointed to the Management Council, that individual must terminate service from such committee(s) unless he or she is asked to continue on the committee as the Management Council representative.

Management Council members who serve as the Management Council representatives to committees are responsible for presenting committee reports to the Management Council and are expected to be prepared to answer questions and give background information regarding any recommendations. [Note: The staff liaison to the committee is expected to provide all the necessary materials to the Management Council representative.]
The Management Council will receive copies of reports of the meetings of all Division II committees, even in instances in which it already has acted upon any recommendations therein.

The Management Council shall review, on an annual basis, the composition of all Association-wide and Division II committees on which Management Council members serve.

The Administrative Committee shall make appointments to fill vacancies on Association-wide or Division II committees only if there is an immediate need to make such an appointment.

The Championships Committee must seek approval of its actions by the Management Council when decisions have an economic impact on the Division II budget or involve a major change in an established Division II policy.

Committee Vacancies

When the Management Council receives recommendations for vacancies on Association-wide or Division II committees, the Management Council will use a ballot to determine the candidate who will fill each vacant position. The Management Council will take into consideration the Nominating Committee’s top choice(s), but will also consider other factors that it deems appropriate regarding each vacancy.

The Division II Presidents Council, Management Council and Nominating Committee shall not consider candidates for appointment to Division II committees and Councils once the institution’s official paperwork to begin the reclassification process to another division or another association has been received in the NCAA national office. The policy is applicable for appointments to Division II general committees, Division II appointments to Association-wide committees and Division II appointments to the Management Council and Presidents Council.

Removal from a Committee

An institution or conference requesting removal of an individual serving on a committee or Council through appointment or through conference representation may do so provided the following information is provided.

Individual through Appointment:

The chancellor or president of the institution shall submit in writing a request for removal of said individual from committee or Council service.

Individual through Conference Representation:
The chair of the conference’s presidential body shall submit in writing, on behalf of the conference, a request for removal of said individual from committee or Council service. The conference shall be required to submit a slate of candidates to fill the open conference position within 20 working days of the date of the letter requesting the removal.

Further, the chair of a committee is authorized to recommend to the Management Council that a member be replaced if such member is not discharging the member’s duties properly. In addition, a member who is absent from two consecutive meetings with reasons approved by the Management Council shall be removed from the committee.

When a removal from the Council occurs, the Management Council will follow its normal process for filling a vacancy.

**Defense and Indemnification Policy**

The Association shall defend and indemnify any present or former employee, committee member or agent of the Association who was or is a party or is threatened to be made a party to, or who is to be subpoenaed to be deposed or to give evidence in, any civil, criminal, administrative or investigative action or proceeding, including those brought by the Association, provided the conditions enumerated below are met. For purposes of this policy, “committee” shall include all Association committees, boards, cabinets, councils, subcommittees and panels.

**Conditions for Defense and Indemnification:**

1. The person requesting defense and indemnification is being named as a party or subpoenaed to be deposed or to give evidence by reason of the fact that the person was or is an employee, committee member or agent of the Association or is or was serving at the request of the Association as a director, officer, employee or agent of another association, corporation, partnership, joint venture, trust or other enterprise.

2. The person is determined to have been acting within the scope of the person’s duties to the Association.

3. The person is determined to have been acting in good faith and in a manner the person reasonably believed to be in or not opposed to the best interests of the Association in the performance of the person’s duties to the Association. In respect to any alleged criminal action or proceeding, the person must also be determined to have had no reasonable cause to believe the alleged conduct was unlawful.

Note: The termination of any action or proceeding by judgment, order, settlement, conviction or upon a plea of nolo contendere or its equivalent, shall not, of itself, create a presumption in regard to these determinations. However, if a person is adjudged to be liable for negligence or misconduct in the performance of the person’s duty to the Association, there shall be no indemnification unless and only to the extent that the court in
which such action or suit was brought shall determine that, despite the adjudication of liability but in view of all circumstances of the case, such person is fairly and reasonably entitled to indemnity for such expenses as the court shall deem proper.

4. The person promptly and timely notifies the Association’s general counsel of the actual or threatened service of process, subpoena, notice of deposition or other legal process before incurring attorney fees or other expenses.

5. The person accepts counsel provided or approved by the Association and agrees to accede to the legal strategies approved by the Association’s general counsel, including any settlement determinations. In the event that the person wishes to hire other counsel or not accede to the Association’s legal strategies, the Association shall not be obligated to defend or indemnify the person, except when it is determined that a conflict of interest exists with the Association such that retaining separate counsel is warranted.

6. The person agrees to repay any expenses, including attorney fees, incurred in bringing or defending a civil or criminal action or proceeding paid by the Association in advance of the final disposition of such action or proceeding if it is ultimately determined that the person is not entitled to be indemnified by the Association as authorized in this policy.

For purposes of this policy, “indemnification” shall consist of payment against expenses (including attorneys’ fees), judgments, fines and amounts paid in settlement actually and reasonably incurred by the person in connection with such action or proceeding.

Determinations as to whether indemnification is proper in the circumstances because the person has met the applicable standards of conduct set forth in this policy shall be made:

a. By the NCAA Board of Governors by a majority vote of a quorum consisting of members who are not parties to such action or proceeding, or

b. If such a quorum is not obtainable, or, even if obtainable if a quorum of disinterested Board of Governors members so directs, by independent legal counsel in a written opinion, or

c. By the Association’s president if so delegated by the Board of Governors.

The indemnification provided by this policy is not exclusive of any other rights to which those indemnified may be entitled under any bylaw, agreement, vote of members or disinterested Board of Governors members or otherwise, both as to action in the person’s official capacity and as to action in another capacity while holding such office, and shall continue as to a person who has ceased to be an employee, committee member or agent and shall inure to the benefit of the heirs, executors and administrators of such a person.
The Association may purchase and maintain insurance on behalf of any person who is or was an employee, committee member or agent of the Association, or is or was serving at the request of the Association as a director, officer, employee or agent of another association, corporation, partnership, joint venture, trust or other enterprise against any liability asserted against the person and incurred by the person in any such capacity or arising out of the person’s status as such, whether or not the Association would have the power to indemnify the person against such liability under the provisions of this policy.

*Effect of change in indemnification law.* If any change after the date of this Agreement in any applicable law, statute, or rule expands the power of the company to indemnify an Authorized Representative, the change shall be within the purview of the Indemnitee’s rights and the Company’s obligations under this Agreement. If any change in any applicable law, statute, or rule narrows the right of the Company to indemnify an Authorized Representative, the change shall have no effect on this Agreement or the parties’ rights and obligations under this Agreement, except to the extent otherwise required by law, statute, or rule to be applied to this Agreement.

**Subcommittees**

In order to carry out the functions of the Management Council, it may be necessary to appoint Management Council subcommittees. Service on a subcommittee will be considered in light of the Management Council members’ responsibilities and service on other committees.

**Project Teams**

In order to address specific Division II issues or handle a specific project, the Management Council has authority to establish a project team. The composition of the project team may include individuals who are not on the Management Council or Presidents Council. The work of a project team shall be limited in scope and duration. The chair of the Management Council has responsibility regarding project team appointments and replacements. The chair will work with NCAA staff to determine when the work of a project team has been completed.

**Interpretations of Constitution and Bylaws**

The Management Council shall review all interpretations issued by the Legislation Committee and may approve, reverse or modify such interpretations.

A member institution may appeal a decision of the Legislation Committee to the Management Council meeting immediately after the decision of the committee. The appeal must be submitted in writing by the institution’s president or chancellor, faculty athletics representative
or director of athletics. Policies and procedures for hearing such appeals are outlined in the “Appeals, Appearances and Hearings” section of this document.

In the event an institution seeks to change an interpretation of proposed legislation acted upon by the Management Council during its pre-Convention meeting, the chair of the business session may direct the Management Council to take under advisement the Convention discussion in the Management Council’s post-Convention review of legislative actions. If the Management Council becomes aware of such concerns in advance of meeting during the Convention, the interpretation in question may be reviewed at that time.

### Management Council Meetings

#### Expense Policies

The NCAA travel policies are given to each new member of the Management Council. The Association’s policies regarding meeting expenses are set forth in Bylaw 31.7.2 in the NCAA Manual. In short, the NCAA pays for transportation to and from Management Council meetings, hotel room and tax charges at the meetings, and a $75 per diem for each day or part thereof involved in traveling to and from and attendance at the meeting. All members are expected to use Short’s Travel, the Association’s travel agency, for their transportation arrangements to Management Council meetings.

Transportation and the hotel room and tax are billed directly to the NCAA; the member needs only to pay incidental charges to his or her room when leaving the meeting site. Following the meeting, each member will receive a form on which to claim per diem and any other expenses permitted under NCAA policies. The member will receive reimbursement for those expenses from the NCAA national office within a reasonable time after each meeting. Also, early in each calendar year, each member will receive a Form 1099 reporting the amounts thus paid during the preceding year; if that amount exceeds $600. In such instances, the member then will declare that amount in filing his or her income tax return for that year. Some Management Council members prefer to have their expense reimbursement paid directly to their institutions to eliminate the need for such personal record keeping.

#### Meeting Location and Format

The Management Council must meet in locations that are in accordance with the Association’s meeting policies and, at minimum, all meetings must be held in the contiguous 48 states.

Generally, Management Council meetings will be scheduled for two days. In the usual Management Council meeting format (except for the Convention meeting), the Management Council meeting begins at 8 a.m. on the first day. At the Convention, the current Management Council meets prior to the Division II Business Session and the new Management Council
meets via teleconference after the Convention. The post-Convention teleconference shall be limited to essential items of business. In all cases, a continental breakfast is provided each morning and a luncheon each full day of Management Council sessions.

For the Convention meetings, the Management Council members will have expenses covered according to the policies mentioned above beginning with the pre-Convention Management Council meeting through the end of the Division II Business Session.

The Management Council and Presidents Council will attempt to conduct one joint meeting per year to further the communication efforts between the two governing bodies.

Meetings of other NCAA committees should not be scheduled at the same time as (i.e., in conflict with) meetings of the Management Council.

**Procedures.**

The Management Council procedures are intended to achieve three goals:

- Assure emphasis on major policy issues in Management Council meetings.
- Promote thorough discussion of significant issues while curtailing discussions that become unproductive or unnecessary.
- Enhance efficiency and communication in the Presidents Council-Management Council relationship.

The following procedures will apply to all Management Council meetings:

**Missed Meetings.**

If a Management Council member must miss a Management Council meeting, it is that individual's responsibility to inform his or her conference (if the individual is representing a conference), the chair of the Management Council and the vice-president for Division II. In the event that a Management Council member misses two or more Management Council meetings, formal notification of each absence will be sent by the vice-president for Division II to the president of the conference and the conference commissioner.

If a conference’s Management Council representative is unable to attend a Management Council meeting, the conference will only be invited to send an observer to the meeting when the Administrative Committee decides that unique and extenuating circumstances justify such an invitation.
**Agenda.**

Management Council meetings are considered closed business meetings and are not open to the membership or the public at-large. The Administrative Committee has authority to approve requests for special guests or observers to attend Management Council meetings.

Management Council members will be asked to bring with them to meetings such basic reference materials as the NCAA Manual.

Institutions must submit agenda items for consideration by the Management Council through their Management Council representative. To place such items on the agenda, the Management Council representative must forward a written request to the vice-president for Division II at least ten business days prior to the Management Council meeting.

All supplements to the agendas are sent to all Management Council members in advance of the meeting, except in a rare circumstance where that is not possible to achieve. The Management Council receives by electronic communication, approximately two weeks ahead of the meeting, the agenda and all available supplements. All Management Council members will then have the opportunity to peruse all materials prior to arrival at the meeting site.

During each meeting, the Management Council will review reports and recommendations from the various Division II committees, as well as the Association-wide committees, when applicable. These reports will be presented by the Management Council member who serves as the Management Council representative to that committee.

**Business.**

For the transaction of business, a quorum shall consist of a majority of the members of the Management Council.

For all actions (unless otherwise specified), a simple majority of Management Council members present and voting (either affirmative or negative) shall be required.

A two-thirds vote of the Division II Management Council members present and voting (either affirmative or negative) is required to recommend that the Presidents Council cosponsor or sponsor a specific legislative proposal.

A majority vote of the Division II Management Council members present and voting is required to support or oppose a specific legislative proposal. Any Management Council member whose conference or institution has sponsored a proposal should recuse himself/herself from the proceedings and the vote on the Management Council’s official position on such membership-sponsored proposal (see conflict of interest statement in this policies and procedures document).
The Presidents Council has delegated the authority to adopt noncontroversial legislation to the Management Council. The Management Council, in the interim between annual Conventions, by a three-fourths majority of its members present and voting, may adopt noncontroversial legislative amendments clearly necessary to promote the normal and orderly administration of the division’s legislation.

Abstentions will not be counted in the determination of a simple majority, a two-thirds majority or a three-fourths majority.

The two members of the Student-Athlete Advisory Committee who serve on the Management Council have one combined vote on the Management Council. The Division II Student-Athlete Advisory Committee policies and procedures address how the two representatives will vote in case of disagreement.

No proxy voting (i.e., voting when not present by having another vote on your behalf or informing the chair of your vote without attending a meeting) of any kind shall be permitted for a Management Council member unable to attend a regular Management Council meeting.

When disseminating information to the media and the general public, only the chair or the vice-chair of the Management Council and/or an appointed designee from the Management Council and the Division II vice-president shall speak on behalf of the Management Council regarding Management Council actions.

A tobacco-free environment will be maintained during Management Council meetings.

**Reports.**

Minutes of all NCAA meetings should be restricted to actions only (formal votes or stated “sense of meeting”) and such factual data as may be needed. Discussion and general commentary shall be included in reports only when formally directed by the Management Council chair or formally required by a Management Council member.

Reports of Management Council meetings shall be placed for public view on the NCAA Web site (www.ncaa.org).

**Confidentiality Policy.**

- Management Council members may not report the actions of the Management Council to individuals outside the Management Council until the meeting adjourns.
• Actions the Management Council takes that have to be ratified/approved by the Presidents Council should not be reported until ratification by the Presidents Council. These are issues that the chair, in consultation with the staff liaisons, should look for and identify throughout the meeting (e.g., those issues that are of such a sensitive nature that they should not be reported until after ratification by the presidents).

• When an issue is extremely sensitive, an "executive session" will be called, alerting the Management Council to the fact that the issue cannot be discussed at any time outside the meeting. Calling an "executive session" does not require the staff to leave the meeting.

**Conflict of Interest Statement.**

The NCAA is a voluntary Association comprised of colleges, universities, conferences and other organizations, and governed through a membership-led committee structure. Within the governance structure, committee members must carefully balance their responsibilities to their respective institutions and/or conferences with the obligation to advance the interests of the Association, the division, or the sport, and ultimately enhance the student-athlete experience. While the fiduciary obligations of committee members to their own institution, their conference, and to the Association ordinarily are not in conflict, it is recognized that as a representative membership organization, committee members’ fiduciary obligations are first to their institution, second to their conference, and third to the Association. NCAA committee service involves important ethical and moral obligations. Committee integrity is critical to the decision-making process and includes trust, confidentiality and honesty in all issues and aspects of service and representation. NCAA committee members shall disclose any conflict or potential conflict between their respective personal, professional, institutional, conference, or business interests and the interests of the Association that may affect or otherwise threaten such integrity, in any and all actions taken by them on behalf of the Association, for committee evaluation under this Statement.

In addition to any fiduciary obligation to their institution and conference, committee members also have a fiduciary duty to the Association not to use knowledge or information obtained solely due to service on that committee to the disadvantage of the Association during the term of committee service. Further, a Committee member shall not participate in the committee’s discussion or vote on any action that might bring direct or indirect personal financial benefit to the member or any organization (other than the member’s institution or conference) in which the member is financially interested. A committee member should also not participate in a discussion or vote for which the member’s institution or conference is to be accorded a special benefit beyond benefits shared with other institutions or conferences or is to receive a penalty or disqualification. A violation of either of the above rules by a member of the committee shall not invalidate the action taken by the committee if, following disclosure of the conflict of interest, the committee authorizes, ratifies or approves the action by a vote sufficient for the purpose, without counting the vote of the committee member with the conflict of interest, and the appropriate oversight body approves the action.
A committee member is responsible for advising the chair of any actual or potential conflicts of interest or obligations which he/she may have hereunder, and should recuse him/herself from participating in proceedings, as may be warranted by this policy. Abuse of one’s position as a member of a committee may result in dismissal from that position. Where such abuse appears evident, a committee member will be notified by the committee chair and will have the opportunity to present a rebuttal or details of the situation. [August 2008 Board of Governors (formerly Executive Committee) minutes]

**Speaking Agent Policy.**

The president of the Association and the chair of the Board of Governors are the only individuals authorized to speak on behalf of the Association except as outlined below.

An individual representing a member institution or conference who speaks or opines on an Association issue only has the authority to express the view of that individual or the member institution or conference unless the individual has been designated by the Board of Governors of the Association as a speaking agent of the Association on that issue.

Committee chairs are hereby designated as speaking agents of their committees regarding issues within their committees’ jurisdiction on which there is consensus, except that positions of advocacy on behalf of the committee or the Association to be communicated in writing or orally to persons or entities external to the Association must have prior approval by the NCAA Board of Governors or the president of the Association.

The president of the Association is hereby granted authority to designate additional speaking agents of the Association. (April 2001 Board of Governors (formerly Executive Committee) minutes)

**Guiding Principle Relating to Student-Athlete Well-Being.**

The Management Council endorsed and should adhere to the following guiding principle in all of its processes and decision making:

*The well-being of student-athletes is at the center of all we do:*

1. **Any process must be flexible and timely and include effective communication.**
2. Decisions must be fair, reasonable and consider the potential impact on the student-athlete.

The Management Council shall have the authority to adopt or revise the policies and procedures specified herein as needed. The Presidents Council, at its discretion, may review, amend and/or act on any policy or procedure adopted by the Management Council.

### Basic Responsibilities of Management Council Members

1. **General Requirements:**
   a. Division II Management Council members must be actively involved in campus and conference athletics issues. This will allow Management Council members to bring informed opinions to Management Council meetings. Management Council members must serve as liaisons to national issues for their conference members.

   b. Attendance and participation at all Management Council meetings, including the Management Council/Student-Athlete Advisory Committee Summit and the annual NCAA Convention, are required. If a Management Council member must miss a meeting, it is that individual's responsibility to inform his or her conference (if the individual is representing a conference), the chair of the Management Council and the vice-president for Division II. If a Management Council member misses two or more Management Council meetings, formal notification of each absence will be sent by the Management Council chair and the vice-president for Division II to the president of the conference and the conference commissioner.

   c. A Management Council member who represents a conference must establish a working relationship with the Division II Student-Athlete Advisory Committee (SAAC) representative from that conference. It is important for Management Council members to understand the Division II student-athlete perspective on legislative proposals and other key Division II issues.

   d. Attendance and participation at committee and project team meetings, as assigned by the Management Council, are required. Management Council members serve as liaisons between the committees/project teams and the Management Council.

   e. Management Council members who experience difficulty in fulfilling their responsibilities will work with the vice-president and the Management Council chair to resolve this issue.
2. **Specific Pre-Management Council Meeting Responsibilities:**

   a. Management Council members should solicit agenda items or issues from conference members (or independent institutions) for the next Management Council meeting. To place items on the agenda, Management Council representatives should forward a written request to the vice-president for Division II at least ten business days prior to the start of the Management Council's meeting.

   b. Management Council members should make necessary travel arrangements for Management Council meetings through Short's Travel (airline) and NCAA staff (accommodations).

   [Note: Air reservations should be made 30 days in advance, when possible, and Management Council members are expected to arrive by the published start time of the meeting and should not schedule a departure from the meeting site prior to the published adjournment time of the Management Council meeting.]

   c. Management Council members should review the agenda and supplements to become knowledgeable on all issues and to understand the action the Management Council will be asked to consider.

   d. Management Council members should visit with their conference commissioners, Division II SAAC representatives, and other key personnel about agenda items and issues to form a conference position, when necessary.

   e. Management Council members should bring resource materials (e.g., Division II Manual, minutes from committee meetings) to the Management Council meeting.

   f. Management Council members should visit with NCAA committee staff liaisons to prepare report(s) to present to the Management Council for a committee supplement that a Management Council representative has been assigned.

   g. The Management Council representative's name will appear next to the committee agenda item, which indicates that the representative is responsible to provide the report and request action on any and all issues on which a Management Council decision is necessary (the staff liaison can assist with this).

   h. If the committee does not have a written supplement, the Management Council representative should be prepared to provide a brief "oral" update of the work of the committee.

   i. No issue may be requested for action by the Management Council unless it is contained as part of a WRITTEN supplement. The Management Council will not take action unless an issue is presented in writing.
j. It is not necessary and, in fact, the Management Council discourages the representative of a committee from reading the entire background of information on a given issue. The Management Council has received a written report as part of the agenda/supplements and is responsible to be prepared for the report. Management Council representatives should highlight the key components related to the committee request, ask for a motion, if necessary, and then be prepared to answer questions regarding the issue. Knowledge of how Divisions I and III have reacted to the issue may be helpful.

3. **Specific Post-Management Council Meeting Responsibilities**:

   a. Management Council members should inform conference members (including the commissioner) and the Division II SAAC representative of decisions made by the Management Council. In that regard, Management Council members should identify those decisions that still need Presidents Council action or ratification.

   b. Management Council members serving on committees should inform other committee members regarding the actions the Management Council took on specific committee recommendations. In that regard, Management Council members should identify those decisions that still need Presidents Council action or ratification.

   c. Management Council members should review Management Council meeting summaries and Management Council minutes for accuracy.

4. **Specific Committee/Project Team Responsibilities.** All Management Council members are expected to serve on Association-wide committees, Division II committees and/or Division II project teams, as assigned. As a committee or project team representative, Management Council members will serve as the liaison between the committee/project team and the Management Council. This link is the system by which committees/project teams make specific requests to the Management Council (and ultimately to the Presidents Council) and the system that provides the Management Council with the background and context it needs to process such requests. The specific Management Council responsibilities for committee/project team assignments are:

   a. Attend and participate in all committee/project team meetings and telephone conferences;

   b. Be knowledgeable on all committee/project team issues and recommendations that are forwarded to the Management Council for consideration and be prepared to answer specific questions regarding such requests; and
c. Work with committee staff liaisons (e.g., a “prep” session by telephone) to be prepared to deliver the committee/project team report at Management Council meetings.

**Membership Notification of Management Council Action**

Proper notification of Management Council actions includes, but is not limited to, the following, unless otherwise specified by the Management Council: notification in The NCAA News, as well as The NCAA News section on the Association’s World-Wide Web page, NCAA Online (www.ncaa.org).

Updated 01/17/MSI/RCR
NCAA DIVISION II MEMBERSHIP COMMITTEE POLICIES AND PROCEDURES
ON APPEALS OF MEMBERSHIP COMMITTEE DECISIONS

The NCAA Division II Management Council has authority to review appeals by institutions ("appealing institutions") of decisions by the NCAA Division II Membership Committee ("committee") involving applications for Division II membership and the status of the institutions in the Division II membership process. The NCAA Division II Management Council Subcommittee ("subcommittee") has been authorized to hear and act on appeals by appealing institutions. (See NCAA Constitution 4.7.2.) Decisions of the subcommittee are final.

The Management Council has adopted the following procedures to apply to appeals by appealing institutions:

1. In order to appeal a decision by the committee, the appealing institution must submit a written appeal to the national office staff not later than 30 calendar days after the institution received notification of the decision. The appeal shall be submitted by the institution's chancellor/president, faculty athletics representative, director of athletics or senior woman administrator and shall specify the reasons the appealing institution believes the committee erred in a manner that affected the decision of the committee. In particular, in its appeal, the appealing institution shall specify whether (1) the committee improperly applied NCAA legislation or official interpretations, (2) the committee deviated from the committee's approved procedures or (3) the decision of the committee is clearly erroneous.

2. The national office staff shall provide a copy of the appeal to the committee. If new relevant and significant information directly related to the original findings by the committee is submitted by the appealing institution, the committee shall review the new information inasmuch as the new information may change the committee's decision. If the committee determines that the new information changed the committee's decision, the committee shall notify the appealing institution. If the committee determines that the new information did not change the committee's decision, the appeal shall proceed.

3. In each appealed case, the committee shall submit a written report setting forth the basis for the committee's decision and/or the committee's response to the appeal. The written report of the committee shall be submitted to the subcommittee and the appealing institution within 14 calendar days of the committee's receipt of the appeal.

4. The appealing institution may submit a rebuttal to the committee's written report. The rebuttal, if submitted, shall be submitted to the national office staff within seven calendar days of the appealing institution's receipt of the committee's written report. In its rebuttal, the appealing institution shall only address the specific matters set forth by the committee in the committee's written report.
5. Appealing institutions may request the subcommittee hear the appeal via teleconference. Such requests shall be granted by the subcommittee without having to seek NCAA Division II Administrative Committee approval. If appealing institutions do not request the appeal to be heard via teleconference, the subcommittee shall review the appeal on the basis of the written record. Appealing institutions must request the appeal to be heard via teleconference with submission of the appeal.

6. When an appeal is conducted via teleconference, the appealing institution shall be represented by its chancellor/president, faculty athletics representative, director of athletics, senior woman administrator, compliance administrator and/or legal counsel and the appealing institution may be represented by other involved institutional staff members and student-athletes, as approved by the Administrative Committee or Management Council. Representatives of the committee and the national office staff shall also participate in the appeal.

7. Once all parties participating in the appeal have been introduced, the subcommittee shall call on the institutional representatives and the institutional representatives shall be provided an opportunity to present the institution's position and explain the reasons the institutional representatives believe the committee erred in a matter that affected the decision of the committee. Only three representatives shall be permitted to speak on behalf of the institution during this presentation. The institution's presentation shall not exceed 15 minutes. Next, the representatives of the committee shall present the committee's position and explain the reasons the committee believes the committee did not err in a matter that affected its decision. The committee's presentation shall not exceed 15 minutes. Following the presentations, the subcommittee may ask questions of participants in the hearing. Only the subcommittee shall be permitted to ask questions. Once an appeal has concluded, the representatives of the institution and the representatives of the committee shall leave the teleconference. The national office staff shall remain on the teleconference. The subcommittee shall then deliberate and take whatever time is necessary to make a determination regarding the appeal.

8. Subcommittee members who participated in the committee decision shall not participate in the deliberations regarding the appeal. Additionally, any subcommittee member who has a conflict of interest (see conflict of interest statement in the Management Council Policies and Procedures) shall recuse himself/herself from the review of the appeal. Any actions taken by the subcommittee requires the majority of the subcommittee to be in agreement. All votes may be conducted by voice vote.

9. Upon reaching a decision, the subcommittee shall notify the national office staff of the subcommittee's decision. The national office staff shall then notify the appealing institution and the committee of the decision and provide a written confirmation of the decision. The notification should occur as soon as practical after the decision is reached.
Within seven calendar days of the decision, the subcommittee shall provide written correspondence to the appealing institution and the committee identifying the subcommittee's decision and explaining the rationale and reasons in support of the decision.

10. If, in reviewing the appeal, the subcommittee concludes that new information not made available to the committee at the time of the committee's initial decision has been provided and that the information is of such importance, in the judgment of the subcommittee, to make a different result reasonably probable, the case shall be redirected to the committee for further review.

11. The subcommittee shall not alter the decision of the committee unless the subcommittee concludes that the committee erred in its decision in a manner that, in the judgment of the subcommittee, affected the decision of the committee. The finding of such an error shall be based upon a determination that (1) the committee improperly applied NCAA legislation or official interpretations, (2) the committee deviated from its approved procedures or (3) the decision of the committee is clearly erroneous. The subcommittee shall not hear an appeal de novo (i.e., over again, anew or from the beginning).

A decision is "clearly erroneous" when the subcommittee, upon reviewing all of the information, is convinced that a mistake or mistakes have been made and that, but for the mistake or mistakes, the committee would not have reached its decision. If the committee's decision is plausible in light of the information reviewed in its entirety, the subcommittee should not reverse the decision on the basis that the decision is "clearly erroneous."

12. For purposes of parliamentary procedure, the subcommittee shall constitute a "board," rather than a "committee," in applying the provisions of Robert's Rules of Order, Newly Revised; therefore, parliamentary procedures shall be those specified for boards by Robert's rules.
DIVISION II MANAGEMENT COUNCIL
VICE-CHAIR ELECTION

The term of Tonya Charland as the vice-chair of the Management Council will come to a close September 1, 2017.

The duties of the Management Council vice-chair are listed below:

1. Take the chair's place and perform the chair's duties if the chair is absent or incapacitated;
2. Serve as a member of the Division II Administrative Committee (monthly teleconferences);
3. Serve as a member of the Division II Planning and Finance Committee (two in-person meetings); and
4. Serve as an ex officio, nonvoting member of the Division II Championships Committee and all Division II sports committees (three in-person meetings).

Note that the vice-chair of the Council shall serve a term of office not to exceed two years and will not be eligible for immediate reelection to that position. In addition, a member must serve a minimum of one year on the Council before serving as vice-chair.

If you have an interest in serving in the vice-chair position or would like to nominate another Management Council representative for the position, please contact Gary Gray or Maritza Jones prior to the July meeting. We will take the appropriate action at that meeting.
Executive Summary—Division II Student-Athlete Insurance Survey

Responses:

- 75% of Division II institutions responded to the survey (209 institutions).
- Survey sent to DII Head Athletic Trainers, 2/2/17—2/24/17.

Insurance Coverage:

- 86% of Division II institutions require student-athletes to have primary insurance coverage.
  - This is considered a best practice to help an institution control costs and cause the NCAA programs to pay on a secondary basis.
  - Stabilizes institution-purchased secondary insurance coverage by minimizing risk of providing coverage on primary basis.
  - 42% of DII institutions provide insurance if the student-athlete does not have primary coverage.
- 64% of DII institutions purchase an accident insurance policy.
  - Of those, 85% pay a premium between $25,000 and $200,000.
  - 72% of those policies have a two-year (104 week) benefit period.
- 10% have a formal self-insurance program.
  - 81% of those programs have a two-year (104 week) benefit period.
- 5% have an alternative financial arrangement.
  - Data suggests most are hybrid programs with stop-loss coverage.
- 21% require student-athletes to provide their own coverage.
  - 57% of these institutions review policies, and 68% of those provide guidance about deductibles and co-pays.
  - Majority of institutions (52%) do not track student-athlete coverage by type of primary insurance (e.g. government coverages).
- International student-athletes most frequently secure medical coverage, including coverage for athletics, from institution-wide insurance programs offered to entire student body.
  - Many DII institutions rely on the department’s secondary insurance to provide primary coverage.
  - Some institutions also arrange for purchase of short-term health insurance policies, including coverage for athletically-related injuries.

Costs for Injuries Not Covered by Insurance:

- 51% of DII institutions pay 100% of the costs for athletically-related injuries if a student athlete does not have primary insurance coverage.
- The costs paid out-of-pocket by institutions varies immensely, ranging from $0 to $200,000.
- 42% of institutions indicate that student-athletes do not have any out-of-pocket expenses for an athletics injury (e.g. primary deductible and co-pays, prescriptions, costs above “reasonable and customary”).
Costs for Injuries/Illnesses Not Related to Athletics:

- 9% of DII institutions provide coverage of illnesses, injuries, and other medical costs unrelated to athletics.
  - 11% indicate that coverage is determined on case-by-case basis.
- 22% of institutions provide coverage for costs incurred due to an athletics injury after a student-athlete leaves school or exhausts their eligibility.
  - 38% provide coverage under certain conditions.
  - Coverage is most typically provided for 2 years (104 weeks), others commonly cover costs for 1 year (52 weeks).
    - Given the conditions listed and the benefit period, it is safe to assume that most institutions are providing this coverage through their accident policy, and not through any special “post graduate” program.
- 89% of institutions do not pay for unauthorized or non-referred expenses.
Communique sent from the National Office February 15 to the Division II Presidents Council, Management Council and Division II Conference Commissioners.

As you may be aware, the NCAA, conference defendants, and plaintiffs reached a proposed settlement agreement late on February 3rd resolving the damages portion of the Grant-in-Aid Antitrust Cap Litigation. The settlement is subject to approval by the court. This link takes you to the first communication sent to you the evening of February 3rd. To address the questions raised by the membership since the announcement of the settlement, we have developed this Frequently Asked Questions guide. We will continue to keep you informed of developments about the settlement and update this FAQ as appropriate.

Overview

Q. What case was settled?
A. The portion of the case that was settled is the damages claim made on behalf of Division I men's and women's basketball and Football Bowl Subdivision football student-athletes from 2009-10 through the present academic year. They are claiming the difference between their grant-in-aid and what they argue they would have received if the NCAA financial aid rule allowing athletics-based aid had been set at cost of attendance instead of the cost of tuition, fees, room, board and books.

Q. What is not included in this settlement?
A. The plaintiffs argue the cost-of-attendance rule should be struck and there should be no limits to athletics-based aid. They are seeking a complete open market to bid for athletic services at whatever compensation the highest bidder pays. The NCAA and conferences will continue to vigorously contest this portion of the case.

Q. Who are the beneficiaries of the settlement fund?
A. Division I men's and women's basketball student-athletes and FBS football student-athletes who received a grant-in-aid in 2009-10 or later but did not receive their full cost of attendance while the NCAA athletics-based financial aid rule limit was set at the cost of tuition, fees, room, board and books.

Q. How is it determined if my university's student-athletes will receive a distribution?
A. Division I Men's and Women's basketball and FBS student-athletes from the relevant period should be in the class if their institution awarded full cost of attendance to its student-athletes in any of these sports or has committed to awarding cost of attendance in any of these sports by June 1, 2017.

Q. What if my conference is considering cost of attendance? Should we stop or move forward?
A. Conferences that have not yet committed to awarding cost of attendance are not required to do so under this settlement. Institutions should consider the long-term financial commitments of moving to cost of attendance and should look at their own philosophy and values before making a decision.

Q. What happens next?
A. The filing of the settlement is an important step, but it is the first of many phases before any money can be distributed. The total process will take several months. The judge first must consider and grant preliminary approval, which allows the potential class members to be notified. Preliminary approval could be obtained in the next few weeks.
Final approval may occur by the end of 2017 unless objections are made known to the court.

**Q. How does this impact the future of college sports?**
A. The settlement maintains the important principle that student-athletes receive benefits that are consistent with their education and educational expenses. The 9th U.S. Circuit Court of Appeals' decision in O'Bannon recognized that including cost-of-attendance benefits is appropriate and lawful. There still are legal challenges before the NCAA, which seek to convert college student-athletes into employees. This settlement keeps the appropriate distinction between collegiate athletics and professional athletics to allow the Association to defend other legal challenges to NCAA rules.

**Class members**

**Q. Approximately how many student-athletes will benefit?**
A. Expert economists are reviewing the financial aid data collected in the litigation, and Division I member institutions also will be consulted to determine the actual people who are in the class. Class members in Division I men's basketball, women's basketball and FBS football are those who received a grant-in-aid and whose school subsequently committed to funding cost of attendance. For each year of eligibility that these class members had a gap between cost of attendance and grant-in-aid until the financial aid rule change went into effect, they would be entitled to that unfunded gap.

**Q. How much should class members generally expect to receive?**
A. In the plaintiffs' court filing, they represented that the average recovery for a class member who played his or her sport for four years would be approximately $6,763. However, it is important to note that distributions will be based on each student's cost of attendance and unfunded gap.

**Q. Whom should former and current student-athletes contact if they believe they should receive funds?**
A. We expect that the court will rule on preliminary approval in the coming weeks. Until the settlement receives preliminary approval, no student or school need take any steps. Once preliminary approval is granted, member schools will be asked to consent to the use of directory information already collected by the schools for the NCAA's Concussion Medical Monitoring settlement (Arrington) and update that information as necessary. A separate communication to the schools will occur regarding how they should respond to requests for student-athlete contact information.

After preliminary approval, proposed class members will receive notice from a settlement administrator, and the administrator will set up a website that contains all important information. Neither the national office nor the plaintiffs' lawyers are involved in the notice process. There also will be court-approved advertising about the settlement on various media platforms.

**Timing**

**Q. Why did member institutions not know of the settlement before it was filed with the court?**
A. Settlement discussions are held highly confidential by court and mediation rules. The bodies with authority to make decisions on behalf of the Association and conference defendants were regularly informed. However, rules of confidentiality did not allow the Association to inform all of its members before the public filing, which occurred on the evening of February 3rd.
Q. Why did the NCAA wait until late on a Friday evening to send out communication?
A. It became clear late in the evening Pacific time that the parties all were able to sign off on the terms and form of the settlement agreement and that the plaintiffs were going to file with the court. NCAA staff created the communication the membership received as soon as the filing occurred. We understand that some people did not have access to communication due to the start of the weekend, but the timing of the communication was entirely driven by the time the plaintiffs filed the settlement. Within seconds of the filing, members of the media who have been following the case became aware of the settlement and began to inquire. As staff, we endeavored to provide members with as much notice as practicable, but in today's day and age, that can be a very short window.

Financial

Q. How was the $208.7 million amount determined?
A. The proposed settlement figure was negotiated between plaintiffs' counsel and the defendants, with the help of an experienced mediator and informed by preliminary data from experts on the scope of the settlement class. The settlement amount is inclusive of attorney fees that the plaintiffs will request and all other fees. Plaintiffs will represent to the court that the settlement amount provides value by providing a proportionate share of each class member's individual gap between the grant-in-aid received and the cost of attendance that could have been awarded had the NCAA rule been changed earlier.

Q. How is the amount of plaintiffs' attorney fees determined?
A. Plaintiffs' attorneys stated that they expect to request 25 percent of the total settlement or approximately $52 million. Ultimately, the court will approve the amount that the plaintiffs' lawyers receive. Their fees come from the settlement amount of $208 million.

Q. Who decided to settle the case with Association funds?
A. All litigation in which the NCAA is a defendant is overseen by the NCAA's Association-wide Board of Governors. These presidential representatives of Divisions I, II and III are regularly kept informed of developments in our cases. The Board of Governors also is the governance body authorized to enter into settlements that involve the Association. They are charged with acting in the overall best interests of the Association.

In this case, on behalf of the entire Association, the Board of Governors determined that settlement was in our best interest and authorized the settlement. On behalf of the conference defendants, the conference commissioners, with the authorization of their respective boards, agreed to the settlement. Because the case centers on NCAA Division I rules governing athletics-based aid, the Board of Governors felt it appropriate that NCAA reserves be used to fund the settlement on behalf of all the named defendants and each of the Division I conferences that have student-athletes in one or more of the three student classes: men's basketball, women's basketball and FBS football.

Q. Why was the settlement funded exclusively with Association reserves?
A. In addition to its responsibility regarding litigation, the NCAA Board of Governors is authorized under membership-created rules to make decisions regarding the use of NCAA funds and reserves. In this case, the Board of Governors determined that use of the Association's reserves was the most appropriate way to fund a settlement that benefits student-athletes across Division I. This case involves men's and women's basketball student-athletes in almost every Division I institution, as well as football student-athletes from the 11 Division I member conferences who also are named as defendants in the case.
Further, the Division I rules challenged in the case are applicable to all Division I institutions.

Q. How does the settlement of $208.7 million affect the NCAA budget?
A. The settlement does not affect the NCAA's operating budget. Programming and services previously approved in the NCAA's 2016-17 budget and future budget forecasts will be unaffected.

Q. What effect will the settlement have on the 90 NCAA championships hosted each year?
A. This settlement does not change the national office budget, which includes the hosting of all 90 championships across all three divisions.

Q. What effect will the settlement have on other services provided by the national office (for example, grants, scholarships and other programs)?
A. This settlement does not change the national office budget, which includes all grants, scholarships and other programs across all three divisions and throughout the national office.

Q. What effect will this have on Division I revenue distribution?
A. This settlement does not change the national office budget, which includes the customarily planned Division I revenue distribution amounts resulting from the revenues of the media rights contracts. This settlement also will not affect the previously approved one-time $200 million Division I revenue distribution, which will be disbursed in April 2017.

However, there will be no supplemental revenue distribution this year, nor potentially for the next few years, allowing the NCAA to meet our reserve policy requirements. Supplemental distributions are strictly dependent on the change in net assets at the close of each fiscal year. The Board of Governors determines whether to disburse a supplemental distribution if there was an increase in net assets at the end of each fiscal year. As the national office has advised in years past, membership is encouraged not to budget for supplemental distributions.

Q. What is the impact upon the NCAA's reserve funds?
A. The NCAA Board of Governors sets its policies for reserves and agreed that its reserves and quasi endowment had been much higher than they needed to be in 2015-16, which led to their decisions to make a one-time $200 million distribution to the Division I membership and to use a portion of the remaining reserves to fund the settlement.

The combination of the special distribution and the funding of the settlement will leave the Association's reserves $57 million below policy. The board agreed that there would be no annual supplemental distribution in 2017 and likely would not agree to authorize future supplement distributions until the Association's reserves are back within policy parameters.

The policy of the NCAA is to maintain six months of Association-wide operating reserves (i.e., six months' worth of budgeted expenses, or $172 million) to mitigate unforeseen operational cash needs during normal business. The six months was chosen based on expected levels of reserves set by our bond rating agencies.

The NCAA audited financial statements for the fiscal year ending August 31, 2016, reflect the impact of this settlement, as well as the one-time $200 million Division I revenue distribution approved in March 2016 (for disbursement in April 2017). In addition, the NCAA was required to record in these financial statements the $42 million in legal fees awarded by the court in the O'Bannon case, but which the NCAA
Q. When and how will the NCAA pay the settlement amount to the (lawsuit) class members?
A. The national office will transfer 50 percent of the settlement payment into an escrow account within 30 days of the court's preliminary approval. This could be as soon as late spring of this year. The remaining 50 percent will be transferred into the same escrow account within 30 days of the court's final approval of the settlement, which could occur in late 2017.

A third-party claims administrator will process the actual payments to authorized recipients, from the escrow account, based upon the distribution plan* detailed in the settlement agreement.

*The distribution plan can be located in Exhibit A of the settlement agreement post on NCAA.org.

Q. Why is the national office not decreasing its operating budget?
A. The national office has undergone numerous budget decreases the past several years. In the past three years alone, the national office cut $7.5 million from its budget. This reduction helped finance the new student support fund that is now budgeted at $19.4 million for this fiscal year. The other component of financing this fund was earnings on the NCAA’s quasi endowment, which has been liquidated to fund both this $209 million settlement payment and the $200 million one-time supplemental distribution. In fact, the national office will be finding the dollars to replace the quasi-endowment earnings, which account for almost $12 million a year.

Q. If the NCAA has a subsequent, large settlement or judgment against it, how will that be funded?
A. Moving forward, it is doubtful that the NCAA would be able to make a large settlement payment without membership participating in the cash outlay through future distribution reduction or actual cash payment by conferences or individual members. Although there is nothing imminent now, these last large outlays of cash have depleted the NCAA supplement reserves, and there is not a plan to build them back up beyond the policy of a six-month operating reserve.
Injury Surveillance System
Division II
Context

- Ongoing since 1986
- Athletic Trainers report injury and illness data in a de-identified manner directly from a Datalys-certified Electronic Medical Record (EMR)
- Certified EMRs include:
  - NEXTT
  - Arivium
  - SportsWare Online
  - ATS
  - Flantech
- Fully voluntary – schools must chose to participate on a per-sport basis
ISP data are used to make evidence-based data-driven decisions by:

- NCAA Sport Rules Committees.
- Committee on Competitive Safeguards and Medical Aspects of Sports
- Broader scientific and medical community.
  - 72 scientific articles have been published from ISP data.

Low member school participation can lead to less robust data, which are a challenge to good decision-making:

- For example, it becomes more difficult to determine impact of interventions, like changes to playing rules, on the health and safety of student-athletes.
## Participation by Division

<table>
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<tr>
<th>Division</th>
<th>Participating</th>
<th>Can but are Not</th>
<th>Beta-Testing EMR</th>
<th>Cannot Participate</th>
<th>Unknown EMR*</th>
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<td>5%</td>
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<td>34%</td>
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If all schools that can participate contributed data, there would be at least 48% participation in 2016 and 53% in 2017.

Note: Beta-testing EMR is an EMR that is undergoing the certification process and will be compatible in 2017

*All Athletic Trainers have been contacted, awaiting response on EMR usage from these schools
All Divisions

Participation and EMR Compatibility by Division

- **Autonomy 5**: 18% Participating, 52% Can but are Not Beta-Testing EMR, 30% Cannot Participate, 0% Unknown EMR
- **Division I (non-A5)**: 17% Participating, 50% Can but are Not Beta-Testing EMR, 33% Cannot Participate, 0% Unknown EMR
- **Division II**: 13% Participating, 50% Can but are Not Beta-Testing EMR, 37% Cannot Participate, 0% Unknown EMR
- **Division III**: 12% Participating, 50% Can but are Not Beta-Testing EMR, 38% Cannot Participate, 0% Unknown EMR
- **Total**: 14% Participating, 49% Can but are Not Beta-Testing EMR, 37% Cannot Participate, 0% Unknown EMR
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<th>Can but are Not</th>
<th>Beta-Testing EMR</th>
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<tr>
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<td>7%</td>
<td>36%</td>
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<tr>
<td>Pacific West Conference</td>
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<tr>
<td>Mountain East Conference</td>
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<td>0%</td>
<td>50%</td>
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<tr>
<td>Southern Intercol. Ath. Conf.</td>
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<td>80%</td>
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<td>Total</td>
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<td>38%</td>
<td>2%</td>
<td>11%</td>
<td>36%</td>
</tr>
</tbody>
</table>
## Division II

### Participation and EMR Compatibility by Conference

- **Lone Star Conference**: 14%
- **South Atlantic Conference**: 33%
- **Great Lakes Intercollegiate Athletic Conference**: 27%
- **Peach Belt Conference**: 35%
- **Rocky Mountain Athletic Conference**: 25%
- **Northern Sun Intercollegiate Conference**: 28%
- **Northeast-10 Conference**: 60%
- **Sunshine State Conference**: 25%
- **Central Atlantic Collegiate Conference**: 11%
- **Great Lakes Valley Conference**: 12%
- **Pennsylvania State Athletic Conference**: 11%
- **East Coast Conference**: 9%
- **Heartland Conference**: 8%
- **Conference Carolinas**: 8%
- **Mid-America Intercollegiate Athletics Association**: 7%
- **Pacific West Conference**: 8%
- **California Collegiate Athletic Association**: 0%
- **Central Intercollegiate Athletic Association**: 0%
- **Great American Conference**: 0%
- **Great Midwest Athletic Conference**: 0%
- **Great Northwest Athletic Conference**: 0%
- **Gulf South Conference**: 0%
- **Mountain East Conference**: 0%
- **Southern Intercollegiate Athletic Conference**: 0%

**Total**: 10%

Legend:
- **Participating**
- **Can but are Not**
- **Beta-Testing EMR**
- **Cannot Participate**
- **Unknown EMR**
2018 Division II Membership Census

**Purpose**

In 2013, the governance structure distributed a membership-wide census that requested thoughts and feedback in a host of areas including the division’s brand, championships and governance process. The feedback received was instrumental in formulating the 2015-21 Division II strategic plan and assisted committees in the governance structure in determining initiatives and priorities important to the Division II membership. One significant outcome of the 2013 census was the desire by the Division II membership to redirect its branding efforts to a more external focus. This required the division to develop a moniker that better positioned the division with external audiences and the ultimate result was the creation of “Make-It-Yours.”

Further, the Division II membership agreed that the information gathered from the census had such value that a census should be distributed every five years to gather membership priorities and thoughts.

Below outlines the timeline for the 2018 Division II membership census.

**Timeline**

<table>
<thead>
<tr>
<th>Late Winter/Spring/Summer 2017 Committee meetings</th>
<th>Review and determine questions from respective areas</th>
</tr>
</thead>
<tbody>
<tr>
<td>November 2017</td>
<td>Survey instrument final</td>
</tr>
<tr>
<td>December 2017</td>
<td>Survey instrument testing</td>
</tr>
<tr>
<td>January 10, 2018</td>
<td>Survey distribution to DII membership</td>
</tr>
<tr>
<td>January 2018 Convention</td>
<td>Promotion of survey to ensure completion</td>
</tr>
<tr>
<td>February 23, 2018</td>
<td>Survey due date</td>
</tr>
<tr>
<td>April SAAC, MC and PC meetings</td>
<td>Review of survey results</td>
</tr>
<tr>
<td>April 2018 Planning and Finance</td>
<td>Start of mid-term review of strategic plan</td>
</tr>
<tr>
<td>Summer and Fall 2018</td>
<td>Updates to associations (coaches, ADA, CCA, FARA) and committees</td>
</tr>
<tr>
<td>August 2018 Planning and Finance</td>
<td>Final mid-term review of the strategic plan</td>
</tr>
<tr>
<td>Convention 2019</td>
<td>Full membership update</td>
</tr>
</tbody>
</table>
INFORMATION TO NOTE

→ The Division II men’s basketball championship game airs on CBS.

→ The Division II football semi-final games air on ESPN3. The football championship airs on ESPN2.
NCAA.com Enhancements

**Project Timeframe:** August 2016 - June 2017

- **Launch NCAA.com/D2**
  - Landing page and content hub for Division II articles and videos on NCAA.com
  - Eliminates NCAA.com click-through to find Division II content
  - NCAA.com/D2 is automated so the newest Division II content is featured immediately

- **Custom NCAA Division II “Make It Yours” Live Player**
  - Division II live-stream events will have a branded video player on NCAA.com

- **Regular Season Content**
  - Increase regular season editorial coverage
  - Hire content creators (writers/bloggers) to cover priority sports—David Boyce (Kansas City Star)

- **Increase streaming production quality at priority championships** (focus on cameras and talent)
  - Enhanced Championship Coverage (minimum 4-camera and 2-person talent)
    - Men’s Basketball Quarterfinals (Add analyst)
    - Women’s Basketball Quarterfinals (Add analyst) Field Hockey (Additional cameras and analyst)
    - Men’s Lacrosse Championship Site (Add analyst – take in-venue feed at DI Stadium)
    - Women’s Lacrosse (Additional cameras and analyst)
    - Men’s and Women’s Soccer (Additional cameras and analyst)
    - Softball (Add analyst)
    - Volleyball (Additional camera and analyst)
  - Additional Events
    - Men’s Lacrosse Semifinals (2 TBD sites)

- **Marketing Plan**
  - Customizable web & mobile banners
    - Promotes live streaming with blank space left for schools to drop in their logo
    - ROS sizes (728x90, 160x600, 300x250, 300x50)
  - Print/Program Ads
    - Customizable for schools to drop in their logo
    - 8.5” x 11”, promotes live games with NCAA.com callout
  - Social graphics
    - Customizable for schools to drop in logo when appearing on NCAA.com
  - TV/Video Board spot
    - Not customizable – promotes NCAA.com/D2 - :10, :15, :20, :30 spots