KEY ITEMS.

• None.

ACTION ITEMS.

• None.

INFORMATIONAL ITEMS.

1. New committee members and orientation. The committee welcomed the following new committee members to the meeting:

a. Ryan Booth, men’s basketball student-athlete at Norwich University.
b. Madison Burns, women’s soccer student-athlete at Randolph-Macon College.
c. Cedrick Fry, football student-athlete at Carthage College.
d. Mikayla Greenwood, softball and women’s volleyball student-athlete at Illinois College.
e. Parker Hammel, football student-athlete at Wartburg College.
f. Matthew Knigge, Men’s volleyball soccer student-athlete at Vassar College.
g. Kelsey Morrison, women’s soccer student-athlete at the University of Valley Forge.
h. CJ Pakeltis, baseball student-athlete at MacMurry College.

The new committee members received new member orientation and completed DiSC assessments. DiSC is a behavioral assessment tool used to improve work productivity, teamwork and communication.

2. Administrative Items. The committee reviewed the following items during the meeting:

a. Roster. The committee reviewed and made updates to its current roster.
b. January meeting report. The committee reviewed and approved its January meeting report.
c. Policies and procedures. The committee reviewed its policies and procedures and approved as presented.
d. Committee assignments. The committee reviewed the current committee assignment roster for the Association-wide and Division III governance committees. The committee discussed the importance of regular attendance at Association-wide and Division III governance meetings, as well as the responsibility of the committee member to find a substitute if he or she cannot attend the meeting.

e. Expectations of serving on SAAC. The committee reviewed the Division III SAAC expectations document, including expectations for attendance and behavior.

3. **Board of Governors Student-Athlete Engagement Subcommittee.** NCAA staff reviewed the role of the newly formed Student-Athlete Engagement Subcommittee and solicited interest of individuals to serve on the subcommittee. The following individuals were selected to serve:

   a. Parker Hammel, football student-athlete at Wartburg College;
   
   b. Michael Rubayo, former basketball student-athlete at Swarthmore College; and
   
   c. Alaina Woo, former women’s basketball student-athlete at Pomona-Pitzer Colleges.

4. **Special Olympics update and engagement.**

   a. Talking points and activity report. The committee reviewed the Special Olympics activity report and emphasized the importance for the institutions to report activity to accurately illustrate the partnership. Additionally, the committee reviewed the Special Olympics page and resources available on NCAA.org.

   b. 2017 summer meeting activity. The committee discussed ideas for a Special Olympics activity during the July 2017 meeting. The committee considered several options and asked the staff to pursue an event with the Damar Services group at an Indianapolis Indians game. Staff will continue to work on details to be prepared for the July activity.

   c. 2018 NCAA Convention. The committee discussed the logistics of an activity with Special Olympics Indiana at the 2018 Convention in Indianapolis. Staff will begin working on details for involvement with Special Olympics athletes for a unified event with Convention attendees.

5. **Review of Association-wide and Division III committee reports.** Committee members provided updates on recent attendance at Association-wide and Division III committee meetings and teleconferences.
6. **Legislative training.** Staff provided an overview of the NCAA legislative process; including, but not limited to, the annual legislative cycle and how legislation can be proposed and adopted in Division III.

7. **Football proposal practice implications.** NCAA academic and membership affairs staff joined the meeting to provide insight on the NCAA Division III Football Committee’s recommendation for amending the first permissible practice date and implementing a new preseason structure starting in 2018-19 that incorporates the interassociation recommendations. The committee asked questions and offered feedback for the Football Committee on the legislative concepts.

8. **Committee goals, partnerships and communications for 2017-18.** The committee discussed its goals and priorities for the 2017-18 academic year and determined it will focus on four primary items and established subcommittees to accomplish the work of each imitative:
   a. Best practices document and sample SAAC bylaws for Division III campus and SAAC groups;
   b. Game environment;
   c. Mental health; and
   d. Developing an improved listing of all Division III institution’s SAAC administrators.

9. **Time demands and the Division III Playing and Practice Seasons Subcommittee.** The committee briefly discussed the subcommittee’s playing seasons review and recent work that Divisions I and II have done related to time demands to determine if it is a topic the committee wishes to discuss in more detail. The committee determined that at this time issues relating to time demands are regularly addressed by the subcommittee and therefore do not warrant additional work at this time.

10. **Student-athlete research panel.** A member of the Sport Science Institute staff met with the committee to present a concussion fact sheet that is going to be distributed to the membership. The committee reviewed the document and provided feedback. The committee also was asked for input relating to the development of a student-athlete research panel.

11. **Governance update.** The NCAA governance staff provided the committee with an update on Division III governance including the following items:
   a. Board of Governors;
b. Working groups; and

c. Division III budget.

12. **Future meetings.** Staff reminded the committee of the upcoming meetings:


c. January 16-20, 2018; Indianapolis.

*Committee Chair:* Kayla Porter, Frostburg State University, Capital Athletic Conference,

*Staff Liaisons:* Jay Jones, Division III Governance, primary liaison

   Brynna Barnhart, Enforcement

   Laura Peterson-Mlynski, Championships and Alliances

   Joni Williamson, Academic and Membership Affairs

| NCAA Division III Student-Athlete Advisory Committee |
| April 23-24, 2017, Meeting |

| Attendees: |
| Ryan Booth, Norwich University |
| Brad Bankston; Old Dominion Athletic Conference |
| Kyera Bryant, Eastern Nazarene College |
| Madison Burns, Randolph Macon College. |
| Sean Cain, Adrian College |
| Cedrick Fry, Carthage College |
| Mikayla Greenwood, Illinois College |
| Parker Hammel, Wartburg College |
| Jessica Jean, John Jay College of Criminal Justice |
| Matthew Knigge, Vassar College |
| Nicole Monick, Johnson State College |
| Kelsey Morrison, University of Valley Forge |
| CJ Pakeltis, MacMurry College |
| Elissa Pheneget, North Central University |
| Kayla Porter, Frostburg State University |
| Rosamaria Riccobono, Eastern Connecticut State University |
| Michael Rubayo, Swarthmore College |
| Joseph Weber, University of Texas at Dallas |
| Alaina Woo, Pomona-Pitzer Colleges |
### Absentees

- Nnenna Akotaobi, Swarthmore College
- Zach Cook, College at Brockport, State University of New York
- Christopher Deddo, State University of New York Maritime College
- Ryan Fennelly, Rhodes College
- Megan Warren, Defiance College

### Guests in Attendance

None

### NCAA Staff Liaisons:

- Brynna Barnhart, Enforcement
- Jay Jones, Division III Governance
- Laura Peterson-Mlynski, Championships and Alliances
- Joni Williamson, Academic and Membership Affairs

### Other NCAA Staff Members in Attendance:

- Lydia Bell, Research
- Dawn Buth, Sport Science Institute
- Dan Dutcher, Division III Governance
- Louise McCleary, Division III Governance
- Jeff Myers, Academic and Membership Affairs
- Justin Paysinger, Leadership Development