



**REPORT OF THE
NCAA DIVISION II MEN'S AND WOMEN'S
SWIMMING AND DIVING COMMITTEE
APRIL 17-19, 2017, MEETING**

ACTION ITEMS.

1. Legislative items.

- None.

2. Nonlegislative items.

- None.

INFORMATIONAL ITEMS.

- 1. Review agenda.** The committee reviewed the meeting agenda and adjusted the order of a few items.
- 2. Review/approve 2016 annual meeting report.** The committee approved the report from its 2016 annual meeting as submitted.
- 3. Items from College Swimming Coaches Association of America.** The executive director of the CSCAA joined the meeting via teleconference. He touched on items such as the health of Division II swimming, positive feedback about the new selection model, officiating, and marketing ideas for the championships when not part of a Division II National Championships Festival.
- 4. Review of 2017 championships.**
 - a. Facility.** Overall, the CrossPlex is a great facility for the championships festival; however, the committee questions whether the aquatics facility meets the swimming and diving championships' needs. Because the championships will return to this site, the committee directed staff to regularly communicate with the hosts regarding planned upgrades to address lighting and air quality issues.
 - b. Officials.** The committee will select alternate officials for future years to avoid emergency cancellations resulting in a short-staffed crew. Staff will work with key officiating crew members to confirm a communication plan and develop a contingency plan.

It again was challenging to secure diving judges this year, which underlines the need to provide a larger stipend plus lodging and per diem. The committee felt this year's panel was consistent.

- c. **Banquet/hospitality.** The committee commended the festival manager for an outstanding opening ceremony, particularly the speaker. Unfortunately, the closing ceremony presented challenges, but the committee liked the Olympic-style team entrance.

Hospitality was inconsistent and needed to be better monitored for access and stock.

- (1) **Volunteers.** The committee reiterated the benefits of having knowledgeable and well-trained volunteers. The volunteer coordinator was very helpful and freed up the tournament director to address other items.
- (2) **Awards presentation.** The committee will continue with the same awards schedule and committee responsibilities. For future events at this site, the committee recommended moving the awards stand toward the diving board to make room for more bleacher seating in the “competition” area of the pool.
- (3) **Results online/webcasting.** The live streaming crew did a good job; however, lighting issues diminished the quality of the webcast. The committee noted that despite these issues, viewership increased over last year.
- (4) **Evaluation results.** The committee reviewed the evaluations, noting the low number of responses. Much of the feedback corresponded with the committee’s facility concerns.

5. Plan for 2018 championships and beyond.

a. Review championships and qualification meet schedule of events.

- (1) **Prequalification sessions.** The committee approved moving the swimming prequalification sessions to a 10 a.m. start. Saturday’s final session will be moved back to a 6 p.m. after adjusting the time this year for the festival. The committee will try to provide time for participants to have at least a 100-yard cool-down before the award presentations, but this often is dictated by the event.

The committee discussed possible changes to the diving qualification meet schedule but noted that daylight saving time begins the weekend before the meet, so an earlier start time would not be in the best interests of the student-athletes.

- (2) **Diving participants.** The committee will continue the current process of distributing credentials and participant medallions to transition participants from the diving qualification meet to the championships.

(3) Seeding of heats. The committee discussed a proposal to seed heats of distance events from slowest to fastest. The committee will seek additional feedback from the membership before making any changes.

b. Warm-up schedule. The committee approved the same warm-up schedule for next year. The committee highly recommends hosts provide deck marshals to assist with coordinating and implementing the schedule.

c. Assignment of officials/diving judges. The committee will make championship assignments in October once swim officials have taken their tests. The committee also directed staff to ask key officials and meet personnel about potential replacements in case of emergency or unavailability.

Diving judges will not be included in the testing for the 2017-18 season, so the committee's diving representative will reach out to the diving community for recommendations. Diving judges will also be asked to self-nominate through the registration system.

d. Hospitality – student-athlete/coach/volunteer. The committee suggested staff share a proposed hospitality schedule with future hosts.

e. Banquet – ticket plan. The committee determined the banquet will continue to be a ticketed event to help the host plan and prepare for the event.

f. Teleconferences with host. The committee recommended continuing with a similar host teleconference schedule.

g. Announcers. The committee directed staff to invite the same swimming and diving announcers for the 2018 championships.

h. Participant music. The committee asked staff to determine if a paid music coordinator position can be added and directed staff to invite the same coordinator for the 2018 championships. The committee will remind the music coordinator to adhere to the student-athlete deadline to submit walk-out music.

i. Site visit. The committee chair will attend the site visit, or, if unavailable, one of the other committee members will attend on his behalf.

j. Deck pass limits. The committee decided to maintain the same deck pass formula. However, members directed staff to clarify in the manual that passes are issued per gender, not per institution.

- k. Timers/volunteers (numbers).** The committee directed staff to share with future hosts the revised volunteer matrix, as well as training materials and protocols the 2015 and 2016 hosts developed.
- l. Review of selection process.**
- (1) Online regular-season entry procedures and reporting of times.** The committee approved the same entry and reporting procedures and directed staff to encourage USA Swimming to track on and notify staff of late results submissions. The committee directed staff to communicate with the membership reinforcing the 72-hour rule to request a split time from an individual event.
 - (2) Review USA Swimming online meet entry process for submitting championships entries.**
 - (a) Review established timeline for entry submissions.** The committee made no changes other than adjusting dates for the upcoming academic year.
 - (b) Aggregate relays.** The committee agreed to continue with the current option to enter the fastest actual, or if faster, the fastest aggregate relay times.
 - (c) Review relay alternates/uninvited alternates policies.** The committee will continue the same policies but will review a potential language revision for manuals.
 - (3) Review event entry limits.** The committee will maintain the current event entry limit.
 - (4) Standards and selections.**
 - (a) Optional events (individual/relays) and scratch process for selected student-athletes.** The committee will maintain the current process and add a scratch deadline for divers in the qualification and championship meets.
 - (b) Review process for notification of swimming alternates.** The committee will maintain the current process. The USA Swimming qualification sheets will be updated and a notation added, if necessary, due to alternates invited into the meet.
 - (5) Qualifying standards.** The committee reviewed and approved the qualifying standards for 2017-18 with the caveat that they will discuss at the coaches convention the formula used to set the provisional relay standards.

(6) Diving.

(a) Regular-season and championship entry process.

- **Reporting of qualification scores.** The committee agreed that NCAA staff should continue to process the regular-season qualifying scores submissions, instead of an external contractor. All entry processes will remain the same, including the requirement that all qualifying scores achieved throughout the season must be reported.

The committee directed staff to investigate an automated score-reporting service or creating an electronic form.

(b) Qualification standards. Based on feedback from the membership the committee will leave the qualification standards the same as last year.

(c) Competition standards. The committee discussed the dive order and optional dives and decided to leave them unchanged. The committee also discussed divers competing in the championships in only one event after having qualified for both boards. A scratch deadline was set for 5 p.m. the day before competition.

m. Manuals review. The committee reviewed the pre-championships, host operations and participant manuals and directed staff to revise as necessary.

n. Committee calendar for 2017-18. The committee reviewed and approved with tentative dates and times until host teleconferences are confirmed.

o. Annual meeting. The 2018 annual meeting will take place April 16-17, beginning at 2 p.m. and ending end at 5 p.m.

6. Rules discussion. The playing rules staff representative informed the committee that this is a rules-changing year but rules survey results are not yet available. The rules committee is discussing various diving rules and is having a philosophical debate about following FINA technical rules versus the uniqueness of NCAA collegiate swimming.

The rules committee is working with USA Diving to create testing for diving judges. In the interim, the new secretary-rules editor will be asked to focus on education for meet referees, including training and testing on diving specific rules. Greg Lockard, the new secretary-rules editor, will begin his term Sept. 1.

7. Bid process and bid specifications. Staff informed the committee that future sites for 2019-2022 were announced April 18.

8. Future sites.

- 2018 – March 14-17, Greensboro, North Carolina (Greensboro Aquatic Center).

9. Committee composition. Patrick Snively, associate athletics director and head swim coach at Fairmont State University, was elected as committee chair for 2017-18.

10. Sponsorship lists. The committee reviewed the sponsorship lists and noted institutions considering adding the sport. The committee also noted the success of institutions newly transitioning to Division II.

11. Other business. The committee’s diving representative agreed to work on improving communication with the diving coaches.

12. Adjournment. The meeting was adjourned at 11 a.m. The committee will reconvene by teleconference to continue its review of potential modifications of the swimming provisional relay standards formula.

Committee Chair: Roger Karns, Lewis University; Great Lakes Valley Conference
Staff Liaison: Marie Scovron, Championships and Alliances

Division II Men’s and Women’s Swimming and Diving Committee April 17-19, 2017, Meeting
Attendees:
Carlín Chesick, Pennsylvania State Athletic Conference.
Roger Karns, Lewis University; Great Lakes Valley Conference.
Barbara Parker, University of West Florida; Gulf South Conference.
Nancye Rahn, King University; Conference Carolinas.
Patrick Snively, Fairmont State University; Mountain East Conference.
Absentees:
None.
Guests in Attendance:
Joel Shinofield, College Swimming Coaches Association of America. (via teleconference)
NCAA Staff Support in Attendance:
Kerstin Hunter, Championships and Alliances.
Marie Scovron, Championships and Alliances.
Other NCAA Staff Members in Attendance:
Ben Brownlee, Championships and Alliances.