



**REPORT OF THE
NCAA DIVISION III MEN’S AND WOMEN’S
SWIMMING AND DIVING COMMITTEE
APRIL 17-19, 2017, MEETING**

ACTION ITEMS.

1. Legislative items.

- None.

2. Nonlegislative items.

a. Adjust the NCAA Division III Men’s and Women’s Swimming and Diving Championships selection criteria.

- (1) Recommendation. That the championships selection criteria be adjusted to balance the number of individual qualifiers and relay-only qualifiers. To do this, the NCAA Division III Men’s and Women’s Swimming and Diving Committee proposes the following selection processes:

Men’s Proposed Selection Process

Step 1	Select the top 16 individuals in each individual event. Twenty-four spots for divers will be reserved and determined through the regional diving process.
Step 2	Entries will be added to each relay event, filling across rows until each relay event has 16 entries. If the participant cap has not yet been reached, skip to Step 5.
Step 3	If, at some point, the addition of one relay per event to the entire order of events puts the field over the total participant cap number, the relay whose time is greatest in percentage to the Division III established “B” cut will be selected by row until 16 relays are selected or the maximum participant number is reached. No additional relays will be added if the next relay for selection would surpass the maximum participant number. If the disparity between complete individual rows and complete relay rows is not more than one, skip to Step 5.
Step 4	After the selection process is conducted, if there is a disparity of more than one between individual and relay complete rows, then one individual event row is eliminated and the process returns to Step 2. No more than 16 relays will be selected.
Step 5	If, after selecting relays, there are still additional spots left to fulfill the participant cap number, additional individuals whose time is greatest in percentage to the Division III established “B” cut will be selected by row until the participant cap is reached.

Women's Proposed Selection Process

Step 1	Select the top 20 individuals in each individual event. Twenty-nine spots for divers will be reserved and determined through the regional diving process.
Step 2	Entries will be added to each relay event, filling across rows until each relay event has 20 entries. If the participant cap has not yet been reached, skip to Step 5.
Step 3	If, at some point, the addition of one relay per event to the entire order of individual events puts the field over the total participant cap number, the relay whose time is greatest in percentage to the Division III established "B" cut will be selected by row until 20 relays are selected or the maximum participant number is reached. No additional relays will be added if the next relay for selection would surpass the maximum participant number. If the disparity between complete individual rows and complete relay rows is not more than one, skip to Step 5.
Step 4	After the selection process is conducted, if there is a disparity of more than one between individual and relay complete rows, then one individual event row is eliminated and the process returns to Step 2. No more than 20 relays will be selected.
Step 5	If, after selecting relays, there are still additional spots left to fulfill the participant cap number, additional individuals whose time is greatest in percentage to the Division III established "B" cut will be selected by row until the participant cap is reached.

- (2) Effective date. September 1, 2017.
- (3) Rationale. Sixteen and 20 individual and relay rows per gender will balance the number of individual and relay team qualifiers and maintain a consistent ratio between teams invited to the championships and the number of schools that sponsor the sport in Division III for each gender.

Under this recommendation, 24 percent of all Division III men's teams and just over 25 percent of all Division III women's teams will participate in the championships.

For women, the diving allocation number will increase by five to 29 to keep the current proportion of swimmers to divers at the championship (10 percent) given the increased cap.

- (4) Estimated budget impact. None. This request does not include an increase in cap numbers.
- (5) Student-athlete impact. More individual student-athletes will be able to attend the meet, providing them with a championship experience. Additionally, this adjustment will hopefully result in better competition at the championship.

b. Committee chair.

- (1) Recommendation. That David Fritz, head swimming and diving coach at Grove City College, be appointed as the committee chair for the 2017-18 academic year.
- (2) Effective date. September 1, 2017.
- (3) Rationale. Mr. Fritz has served on the committee since 2015 and has shown great leadership on the committee. His attention to detail and thoughtfulness regarding sensitive issues has helped the committee make the best decisions possible for student-athletes and the championships. His peers on the committee unanimously voted to appoint him as chair and he will undoubtedly continue to do great work in this role.
- (4) Budget impact. None.
- (5) Student-athlete impact. None.

INFORMATIONAL ITEMS.

1. **Review of agenda.** The committee reviewed the agenda for the meeting and made no adjustments.
2. **Review of 2016 annual meeting report.** The committee reviewed and approved the 2016 annual meeting report as presented.
3. **Review of Division III Championships Committee reports.** The committee reviewed reports from the past year and noted the approval to increase the number of championship swimming officials in 2017-18.
4. **Diving.**
 - a. Judges selection process. The committee reviewed and discussed the judging selection process and made a few slight adjustments to the selection process on-site. These adjustments will be noted in the Diving Regional Host Operations Manual and in the materials sent to diving regional hosts. However, overall, the committee is still pleased with the process of having coaches judge the diving regionals and will continue this practice for 2017-18.
 - b. Funding for hosts. The committee does not believe \$2,400 is enough to cover the operational costs of hosting the regional diving meets and will work with past hosts to obtain financial information to identify the true cost of hosting these events. The

- committee will then review this information and submit a recommendation to increase the host reimbursement, if necessary.
- c. Diving score submission process and DiveMeets operational procedures. The committee discussed the use of DiveMeets and agreed this service is beneficial for the diving regionals. The committee would like to have the DiveMeets site available by December 1 each year to ensure that teams have ample time to submit their diving score sheets and sign up for the regional meets. Additionally, the committee voted to delay the announcement of allocation numbers for regional meets until Thursday prior to competition to allow for last-minute scratches, since scratches do affect the allocation numbers.
 - d. Procedure for last-minute scratches. The committee voted to implement a scratch deadline for the regional diving meets. All scratches must be made by 5 p.m. Eastern time Wednesday prior to competition. Only medical scratches will be allowed after this deadline, and proper documentation must be provided to the committee for verification.
 - e. Bids. The bid process for 2018 regional bids is underway. The bid portal is now open to accept bids by June 30. The committee will review bids by late July and announce sites by August.
 - f. Host operations manual revisions. The Diving Regional Host Operations Manual was updated as necessary.
 - g. Regional diving information revisions. The coaches' checklist and diving memo were updated as necessary.
 - h. Diving tiebreaking procedures. The committee voted to implement specific tie-breaking procedures for diving. The proposed procedures are as follows:
 - (1) Regional diving meets.
 - If there is a tie for the last qualifying spot on the same board at a diving regional, both divers will be allowed to compete in the championship.
 - (2) National championship.
 - (a) If there is a tie at the national championship meet for 16th place after 11 dives, both divers will dive in the consolation finals.
 - (b) If there is a tie at the national championship for eighth place after 11 dives, the divers tied for eighth place will dive in consolation finals, and of those two, the diver who achieves the higher score in consolation finals will dive in finals as the eighth-place finisher from preliminaries.

5. Review of 2017 championships.

- Committee overview/feedback. The committee made the following observations from the 2017 championships:
 - a. Facility. The committee noted that the Conroe ISD Natatorium pool is excellent and provided for very fast swimming, as evidenced by the multitude of records broken throughout the meet. However, the committee noted continued challenges regarding the lack of spectator seating and deck space for student-athletes at this facility.
 - b. Banquet. Committee members and participants appreciated the banquet and thought the speakers presented useful messages to the group. The committee thought the food was appetizing, though there was a shortage of vegetables toward the end serving line, and there was not a specific vegetarian option available. Additionally, the committee would like hosts to release tables in the future, which will hopefully eliminate the long lines and a mad rush for food.
 - c. Hospitality. The committee noted that hospitality is this host's strong suit and members greatly appreciated the efforts. Meals for coaches and volunteers were more than sufficient, and the hospitality truly made this a great experience for coaches and student-athletes.
 - d. Heat sheets. The committee noted that the heat sheet printing process was well coordinated.
 - e. Results for coaches. Committee members noted that the process for printing results was not streamlined during the first session but was corrected for subsequent sessions. In the future, the committee will ensure the host has this process well established before the start of the meet.
 - f. Awards presentation. The awards presentations went smoothly. There may be a need to have more space in the awards ready area, but overall, the awards process went well.
 - g. Online results and webcasting. There were no issues with the webcasting and online results posting. The committee appreciated having an additional announcer for the webcast and would recommend that this practice continue in the future.
 - h. Officials. The committee discussed the championships officiating crew and reviewed evaluations, noting that the crew worked well together and acted in a professional manner. The committee would recommend any member of the swimming officiating crew for future championships. Additionally, the

committee would like to establish a process to evaluate the diving judges, similar to how the swimming officials are evaluated, and will work with the diving representative to implement this for next year.

- i. Media. The committee applauded the Southern Collegiate Athletic Conference for providing enhanced media coverage, noting that the fans appreciated the additional videos and social media. The committee also was pleased to see that neutral stories were posted to ncaa.com this year.
- j. Evaluation results. The committee reviewed the evaluation results and noted that the comments were generally positive, especially regarding the facility and pool. The negative comments mirrored the committee's thoughts, and the committee will work to ensure the issues noted in the evaluations are addressed at future championships.

6. 2018 championships (Indianapolis).

- a. Site visit. NCAA staff and the committee chair will work with the host to arrange a date and time for a site visit if it is necessary.
- b. Schedule of events. The committee reviewed the schedule of events and discussed adjusting the schedule slightly to accommodate the increase in the women's cap. The committee is still gathering information to make a final decision and will post the tentative schedule for coaches to review on ncaa.org and include this information in the monthly newsletter once it is available.
- c. Assignment of officials. The process for selecting officials will remain the same. The committee will select the officials based on the individuals who apply to work the meet as well as the evaluations received through the new USA Swimming officials' evaluation process. The selection process will be completed in early fall.
- d. Student-athlete hospitality and banquet. The committee noted that the banquet will need to have enough food, specifically pasta and vegetables, and that the student-athlete hospitality offerings should remain the same as at previous championships. The committee also wants to have a speaker who can relate directly to Division III swimming and diving and/or Special Olympics.
- e. Allocation of deck passes. The committee will ensure that the individuals working registration allocate deck passes accurately, but no changes were made to the allocation formula.
- f. Coaches meeting. The coaches' meetings will be the same as in 2017. The agenda will be updated as necessary.

- g. Host calls. The championships manager will work with the host to confirm host call dates and times.
- h. Announcer. The committee has not yet confirmed an announcer for the 2018 championships and will work with the host facility to obtain announcer recommendations.
- i. Facility. The committee is confident the IU Natatorium will provide an excellent experience for participants. There is ample space on deck and for spectator seating. The championship manager will ensure that the natatorium has both block wedges and backstroke ledges available for use.
- j. Timers/Volunteers. Two timers will be needed per lane as well as one relay takeoff judge. Relay takeoff judges can serve as timers to reduce the number of people behind the blocks. The committee will work with the host to ensure these volunteer slots are filled efficiently.

7. Review selection process.

- a. Online regular-season entry procedures and reporting of times. All results must be submitted within 72 hours of a meet. The meet host and participating teams are responsible for ensuring that results are submitted in a timely manner.
- b. Online meet entry process and entry limits. The committee reviewed the current entry timeline and voted to allow for a challenge period for time adjustments only, after the entry deadline. This challenge period is not intended to allow additional entries to be added; the committee feels as though coaches must be aware of and adhere to the entry deadlines.
- c. Selections.
 - (1) Process for increased women's ratio. The committee reviewed the information related to the increased women's cap and determined that five additional divers should be added to the meet based on the current ratio (10 percent) of divers to total participants. All swimming events will be filled in accordance with the proposed selection process in the nonlegislative item 2 a. above.
 - (2) Number of individuals/relays. The committee reviewed the number of individual and relay-only qualifiers and voted to adjust the selection process to maintain the balance between the number of individual and relay-team qualifiers. This adjustment also maintains a consistent ratio between teams invited to the championships and the number of schools that sponsor the sport in Division III for each gender. (See nonlegislative item.)

- (3) Tiebreaking process for selection. The committee is considering changing the swimming selection tiebreaking process for 2018. The current process selects the next individual with the time closest to the meet record per event. However, after review of the meet record times, the committee voted to select the person whose time is the greatest percentage faster than the "B" cut per event. This adjustment makes the tiebreaking process more equitable across all events.
 - (4) Process for handling teams with more than 18 qualifying swimmers. The committee discussed the process for teams to reduce rosters to 18 and voted to conduct selections initially with all swimmers in, then after the first selection process, the committee will notify teams with more than 18 swimmers selected and ask them to reduce their roster to 18. This process will eliminate coaches trying to guess or speculate which of their swimmers will make it into the meet and ask only those coaches who truly have more than 18 swimmers qualify to reduce to 18. The committee will not provide the coaches with any additional selections information or data to avoid any potential for gamesmanship. The selection process will then be conducted again with those reductions included, and the final selection information will be posted for coaches to review.
- d. Qualifying standards. The committee voted to adjust the women's relay cut times to reflect the proposed selection process of inviting 24 relays. Currently, the relay cut times are calculated on a 20th place time average, however, if more than 20 relays are invited, the relay cut times will need to be calculated based on the 24th place finish. This adjustment will be for the women's relay cut times only.
- 8. Site review/future sites.** The committee noted that future championships will be held at the following locations:
- 2018**
March 21-24
Host: Indiana University-Purdue University Indianapolis and the Indiana Sports Corporation
Facility: IU Natatorium
- 2019**
March 20-23
Host: Greensboro Sports Commission/Old Dominion Athletic Conference
Facility: Greensboro Aquatic Center
- 2020**
March 18-21
Host: Greensboro Sports Commission/Old Dominion Athletic Conference
Facility: Greensboro Aquatic Center

9. **Committee.** The committee updated its operations manual and committee timeline as needed.
10. **Governance update.** Louise McCleary, director of Division III, joined the meeting to provide a governance update on topics including budget items, webcasting enhancements, the sportsmanship working group, and compliance forms.
11. **Rules.** Brian Gordon, the NCAA secretary-rules editor, joined the meeting via teleconference to discuss proposals for the upcoming rules book.
12. **2017 College Swimming Coaches Association of America update.** Joel Shinofield, executive director of the CSCAA, joined the meeting via teleconference to discuss ways the committee and the coaches association can continue to work together, as well as new Division III programs being added in the next few years, and the upcoming CSCAA convention.
13. **Manual revisions.** The committee updated the pre-championships manual, the participant manual and host operations manual as necessary.

Committee Chair: Amy Williams, Kenyon College, North Coast Athletic Conference
Staff Liaison: Liz Horvat, Championships and Alliances

Division III Men's and Women's Swimming and Diving Committee April 18-19, 2017, Meeting
Attendees:
Andy Clark, Carleton College; Minnesota Intercollegiate Athletic Conference.
Beth DeLaRosby, Carthage College; College Conference of Illinois and Wisconsin.
Paul Dotterweich, State University of New York at Geneseo; State University of New York Athletic Conference.
David Fritz, Grove City College; Presidents' Athletic Conference.
Lisl Prater-Lee, Vassar College; Liberty League.
Johan C. Lopez, United States Merchant Marine Academy; Landmark Conference.
Michael Sutton, Claremont McKenna-Harvey Mudd-Scripps Colleges; Southern California Intercollegiate Athletic Conference.
Amy Williams, Kenyon College; North Coast Athletic Conference.
Absentees:
None.
Guests in Attendance:
Brian Gordon, NCAA Secretary-Rules Editor.
Joel Shinofield, Collegiate Swimming Coaches Association of America.
NCAA Staff Support in Attendance:

Liz Horvat, Championships and Alliances.
Other NCAA Staff Members in Attendance:
Louise McCleary, Division III Governance.