1. Welcome and announcements. (Brit Katz)

2. Rosters, future meeting schedule and monthly updates. (Katz)

3. Review of summary and minutes. (Katz)
   a. Summary of winter 2017 quarterly meetings.
   b. January 19, January 24 and March 1, 2017, Administrative Committee Reports.

4. Division III Philosophy Statement and the Strategic Positioning Platform. [Supplement Nos. 1a and 1b] (Dan Dutcher)

5. Committee/subcommittee reports.
   a. Division III Joint Presidents Council/Management Council committees or subcommittees.
      (1) Convention-Planning Subcommittee. [Supplement No. 2] (Heather Benning)
      (2) Strategic-Planning and Finance Committee. [Supplement No. 3a] (Katz)
         (a) 2016-17 budget-to-actual. [Supplement No. 3b]
         (b) Future projections. [Supplement No. 3c]
      (3) Joint Legislative Steering Committee. (Katz)
   b. Management Council subcommittees.
      (1) Subcommittee for Legislative Relief. [Supplement No. 4] (Nnenna Akotaobi)
(2) Playing and Practice Seasons Subcommittee. [Supplement No. 5 will be distributed at the meeting.] (TBD)

c. Division III committees.

(1) Championships Committee. [Supplement Nos. 6a, 6b, 6c, 6d and 6e] (Gerald Young)

(2) Committee on Infractions. (Young)

(3) Financial Aid Committee. [Supplement No. 7] (Kandis Schram)

(4) Infractions Appeals Committee. (Kate Roy)

(5) Interpretations and Legislation Committee. [Supplement Nos. 8a and 8b] (Shantey Hill)

(6) Membership Committee. [Supplement No. 9] (Laura Mooney)

(7) Nominating Committee. [Supplement Nos. 10a and 10b] (Roy)

(8) Student-Athlete Advisory Committee. [Supplement No. 11] (Sean Cain/Megan Warren)

(9) Student-Athlete Reinstatement Committee. [Supplement No. 12] (Benning)

ci. Association-wide committees.

(1) Committee on Competitive Safeguards and Medical Aspects of Sports. [Supplement No. 13] (Stevie Baker-Watson)

(2) Committee on Sportsmanship and Ethical Conduct. [Supplement No. 14] (Karen Tompson-Wolfe)

(3) Committee on Women’s Athletics. [Supplement No. 15] (Denise Udelhofen)

(4) Honors Committee. (Benning)

(5) Minority Opportunities and Interests Committee. [Supplement No. 16] (Akotaobi)

(6) Olympic Sports Liaison Committee. [Supplement No. 17] (Joe Walsh)
(7) Playing Rules Oversight Panel. [Supplement Nos. 18a, 18b and 18c] (Dan Calandro)

(8) Postgraduate Scholarship Committee. [Supplement No. 19] (Gail Cummings-Danson)

(9) Research Committee. (Dennis Leighton)

(10) Walter Byers Scholarship Committee. (Leighton)

   a. Review administrative regulations approved by Management Council per Constitution 5.4.1.1.1.
   b. Review noncontroversial legislation approved by the Management Council. [Supplement No. 20]
   c. Review of modifications of wording approved by the Management Council.

7. Division III initiatives and updates.
   b. Sportsmanship and Game Environment Working Group. [Supplement No. 22] (Tompson-Wolfe)
   c. FAR Engagement Working Group. [Supplement No. 23] (Brad Bankston)
      • 2016 FAR Institute. [Supplement No. 24] (Leighton)
   d. LGBTQ Working Group. [Supplement No. 25] (Katz)
   e. 360 Proof. [Supplement No. 26] (Hartung)
   f. Division III Identity Initiative. [Supplement No. 27] (McCleary)
   g. Technology Users Group. [Supplement No. 28] (McCleary)
   h. 2016 GOALS and Social Environments findings. [Supplement No. 29] (Lydia Bell)
   i. D2 Perceptions. [Supplement No. 30] (Hartung)
   j. Committee Frequency Report. [Supplement No. 31] (McCleary)
8. Association-wide updates and issues.
   a. Board of Governors update. [Supplement No. 32] (Jackie Campbell/Donald Remy)
      • Composition.
      • Ad Hoc Committee on Cultural Diversity and Equity.
      • NCAA championships pilot on serving alcoholic beverages.
   b. Sports Science Institute updates. (Brian Hainline/John Parsons)
      • Interassociation Consensus: Year-Round Football Practice Contact for College Student-Athletes Recommendations. [Supplement Nos. 33a, 33b, 33c, 33d, 33e and 33f. NOTE: Supplement No. 33e will be posted at a later time.]
      • Strategic Priorities. [Supplement No. 34]
   c. Pathway to Opportunity. (Amy Dunham)
   d. Research and Analysis of Student-Athlete Insurance and Health Care Delivery Processes. (Brad Robinson)
   e. Litigation update. (Naima Stevenson)
   f. Governmental Relations report. [Supplement No. 35] (Information)

9. Other business and open forum. (All)

10. Adjournment.
Nnenna Akotaobi
Senior Woman Administrator
Swarthmore College [Centennial Conference]
500 College Avenue
Swarthmore, Pennsylvania 19081
Phone: 610/328-8222
FAX: 610/328-7798
Email: nnenna@swarthmore.edu
Assistant: Sharon Green
Phone: 610/328-8218
Email: sgreen1@swarthmore.edu
Term Expiration: January 2018

Stevie Baker-Watson
Associate Vice President for Campus Wellness and Director of Athletics
DePauw University (North Coast Athletic Conference)
Lilly Center
702 South College Avenue
Greencastle, IN 46135
Phone: 765/658-6075
FAX: 765/658-4964
Cell Phone: 630/292-4009
Email: StevieBaker-Watson@depauw.edu
Assistant: Asaundra Pickett
Phone: 765/658-4934
Email: asaundrapickett@depauw.edu
Term Expiration: January 2020

Brad Bankston
Commissioner
Old Dominion Athletic Conference
P.O. Box 2604
Forest, Virginia 24551
Phone: 540/537-5943
FAX: 540/389-6196
Email: brad@odaconline.com
Term Expiration: January 2020

Heather Benning
Executive Director
Midwest Conference
821 5th Avenue, Suite 405
P.O. Box 150
Grinnell, IA 50112
Phone: 920/430-0934
Cell Phone: 920/229-0934
Email: benningh@midwestconference.org
Term Expiration: January 2021

Sean Cain
SAAC representative
Adrian College [Michigan Intercollegiate Athletic Conference]
1325 South Williams Street
Caine Student Center #1792
Adrian, Michigan 49221
Phone: 248/924-4164
Email: scain18@adrian.edu
Term Expiration – January 2019

Gail Cummings-Danson
Director of Athletics
Skidmore College [Liberty League]
815 North Broadway
Saratoga Springs, N.Y. 12866
Overnight Address:
97 Gloucester Street
Clifton Park, NY 12065
Phone: 518/580-5370
FAX: 518/580-5395
Email: gcumming@skidmore.edu
Assistant: Sharon Shearman
Email: sshearman@skidmore.edu
Term Expiration: January 2019
Robert Davis, Jr.
Athletic Director/Chief of Staff
University of Scranton [Landmark Conference]
800 Linden Street
Scranton Hall
Scranton, PA 18510
Phone: 570/941-7500
FAX: 570/941-5960
Email: robert.davis@scranton.edu
Assistant: Tara Seely
Email: tara.seely@scranton.edu
Term Expiration: January 2019

Shantey Hill [Vice Chair]
Assistant Vice President, Sr. Director of Athletics
St. Joseph’s College (Long Island) [Skyline Conference]
155 West Roe Boulevard
Patachouque, N.Y. 11772
Phone: 631/687-1445
FAX: 631/447-3347
Email: shill4@sjcny.edu
Assistant: Danielle Wilson
Email: dwilson4@sjcny.edu
Term Expiration: January 2019

R. Brit Katz [Chair]
Vice President and Dean of Student Life
Millsaps College [Southern Athletic Association]
1701 N. State Street
Jackson, Mississippi 39210
Phone: 601/974-1206
FAX: 601/974-1229
Cell Phone: 601/842-7064
Email: brit.katz@millsaps.edu
Assistant: Larcie Burnett [starts Wed. 9/7]
Email: burneld@millsaps.edu
Term Expiration: January 2018

Chris Kimball
President
California Lutheran University [Southern California Intercollegiate Athletic Conference]
60 West Olsen Road #1400
Thousand Oaks, California 91360
Phone: 805/493-3100
FAX: 805/493-3867
Cell Phone: 805/791-1225
Email: ckimball@callutheran.edu
Assistant: Nancy Reynard
Phone: 805/493-3100
Email: nreynard@callutheran.edu
Term Expiration: January 2019

Dennis Leighton
Associate Provost for Student Success/FAR
University of New England [Commonwealth Coast Conference]
130 Decary Hall
11 Hills Beach Road
Biddeford, Maine 04005
Phone: 207/221-4665
Email: dleighton@une.edu
Term Expiration: January 2018

Laura Mooney
Director of Athletics
Massachusetts College of Liberal Arts (MASCAC)
375 Church Street
North Adams, MA 01247
Phone: 413/662-5412
FAX: 413/662-5357
Cell Phone: 315/559-7200
Email: laura.mooney@mcla.edu
Assistant: Dawn Joppich
Email: dawn.joppich@mcla.edu
Term Expiration: January 2021

Kate Roy
Senior Woman Administrator/Associate Director of Athletics/Compliance
Lyndon State College [North Atlantic Conference]
1001 College Road
Lyndonville, Vermont 05851
Phone: 802/626-6439
FAX: 802/626-4819
Cell Phone: 207/749-7029
Email: Katherine.roy@lyndonstate.edu
Term Expiration: January 2021

Kandis Schram
Director of Athletics
Maryville College (Tennessee) [USA South Athletic Conference]
502 E. Lamar Alexander Parkway
Maryville, TN 37804
Phone: 865/981-8290
Email: Kandis.schram@maryvillecollege.edu
Assistant: Lori Christopher
Phone: 865/981-8280
Email: lori.christopher@maryvillecollege.edu
Term Expiration: January 2021
Karen Tompson-Wolfe  
Faculty Athletic Representative  
Westminster College (Missouri) [St. Louis Intercollegiate Athletic Conference]  
501 Westminster Avenue  
Fulton, Missouri  65251  
Phone:  573/592-5304  
FAX:  573/592-5995  
Cell Phone:  573/424-1118  
Email:  Karen.TompsonWolfe@westminster-mo.edu  
Assistant:  Rikka Brown  
Phone:  573/592-5398  
Email:  rikka.brown@westminster-mo.edu  
Term Expiration:  January 2019

Denise Udelhofen  
Director of Athletics  
Loras College [Iowa Athletic Conference]  
1450 Alta Vista  
Box 146  
Dubuque, IA  52001-0178  
Phone:  563/588-7742  
Cell Phone:  563/543-0724  
Email:  denise.udelhofen@loras.edu  
Assistant:  Jocelyn Theisen  
Phone:  563/588-7090  
Email:  Jocelyn.theisen@loras.edu  
Term Expiration:  January 2021

Troy VanAken  
President  
Elmhurst College [CCIW]  
190 Prospect Avenue  
Elmhurst, Illinois  60126-3296  
Phone:  630/617-3100  
Cell Phone:  724/456-9268  
Email:  tvanaken@elmhurst.edu  
Assistant:  Donna Stalker  
Email:  donna.stalker@elmhurst.edu  
Term Expiration:  January 2021

Michael Vienna  
Director of Athletics  
Emory University [University Athletic Association]  
26 Eagle Row  
Atlanta, GA  30322  
Phone:  404/727-6532  
Cell Phone:  404/922-8991  
Email:  mvienna@emory.edu  
Term Expiration:  January 2021

Joseph Walsh  
Commissioner  
Great Northeast Athletic Conference  
One Seal Harbor Road  
Winthrop, MA  02152  
Phone:  617/519-0008  
FAX:  617/207-3012  
Email:  joewalsh@thegnac.com  
Term Expiration:  January 2021

Megan Warren  
SAAC representative  
Defiance College [Heartland Collegiate Athletic Conference]  
701 North Clinton Street  
Defiance, Ohio  43512  
Phone:  513/497-2374  
Email:  Mwarren001@defiance.edu  
Term Expiration:  January 2018

Gerald Young  
Director of Athletics  
Carleton College [Minnesota Intercollegiate Athletic Conference]  
One North College Street  
Recreation Center  
Northfield, MN  55057  
Phone:  507/222-4057  
FAX:  507/222-5550  
Cell Phone:  507/321-0231  
Email:  gyoung@carleton.edu  
Assistant:  Linda Luedke  
Email:  lluedke@carleton.edu  
Term Expiration:  January 2018

Presidents Council

L. Jay Lemons [Chair]  
President  
Susquehanna University [Landmark Conference]  
514 University Avenue  
Selinsgrove, PA  17815  
Phone:  570/372-4130  
FAX:  570/372-4040  
Cell Phone:  570/556-9070  
Email:  lemons@susqu.edu  
Assistant:  Sharon Pope  
Email:  popes@susqu.edu  
Term Expiration:  June 2017
Alan Cureton [Vice Chair]
President
University of Northwestern (Upper Midwest Conference)
3003 Snelling Avenue North
St. Paul, MN 55113
Phone: 651/631-5250
FAX: 651/631-5129
Cell Phone: 612/281-0094
Email: alancureton@unwsp.edu
Assistent: Rachel Morgan
Phone: 651/631-5249
Email: ramorgan@unwsp.edu
Term Expiration: January 2018

Debbie Kresge
Executive Assistant of Division III
Email: dkresge@ncaa.org

Debbie Brown
Administrative Assistant for Division III
Email: dbrown@ncaa.org

US MAIL ADDRESS
NCAA
P.O. Box 6222
Indianapolis, IN 46206-6222

FEDEX ADDRESS
NCAA Distribution Center
1802 Alonzo Watford Sr. Drive
Indianapolis, IN 46202
Telephone: 317/917-NCAA (6222)
Facsimile: 317/917-6972

NCAA Staff Liaisons

Dan Dutcher
Vice-President of Division III
Email: ddutcher@ncaa.org

Louise McCleary
Director of Division III
Email: lmccleary@ncaa.org

Jay Jones
Associate Director of Division III
Email: jkjones@ncaa.org

Adam Skaggs
Assistant Director for Division III Governance Communications
Email: askaggs@ncaa.org

Jeff Myers
Director of Academic and Membership Affairs for Division III
Email: jmyers@ncaa.org

Chris Brown
Associate Director of Academic and Membership Affairs for Division III
Email: cbrown@ncaa.org

Brian Burnsed
Assistant Director of Communications
Email: bburnsed@ncaa.org

Eric Hartung
Associate Director of Research for Division III
Email: ehartung@ncaa.org

The National Collegiate Athletic Association
February 15, 2017

DTD/LM: dsk
<table>
<thead>
<tr>
<th>Attending</th>
<th>Dates</th>
<th>Meeting/Championship</th>
<th>Location</th>
</tr>
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<tbody>
<tr>
<td></td>
<td></td>
<td>Administrative Committee meeting</td>
<td>Selinsgrove, PA</td>
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<td>March 1</td>
<td>Postgraduate Scholarship Committee meeting</td>
<td>Indianapolis, IN</td>
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<td></td>
<td>March 2 – 4</td>
<td>Subcommittee for Legislative Relief teleconference</td>
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<td>March 16</td>
<td>ILC teleconference</td>
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<td>March 21</td>
<td>Strategic Planning and Finance Committee (SPFC)</td>
<td>Indianapolis, IN</td>
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<td>March 27</td>
<td>Championships Committee teleconference</td>
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<td></td>
<td>April 3-9</td>
<td>Division III Week</td>
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<td></td>
<td>April 5</td>
<td>Championships Committee teleconference (2018-22 bid</td>
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<td>discussion)</td>
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<td>DTD/LM/JJ/DSK/RF/EH/JM</td>
<td>April 10-11</td>
<td>Management Council meeting</td>
<td>Indianapolis, IN</td>
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<td>April 18</td>
<td>Championships Committee teleconference</td>
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<td>April 19-20</td>
<td>CWA</td>
<td>Providence, Rhode Island</td>
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<td>April 19-20</td>
<td>MOIC</td>
<td>Providence, Rhode Island</td>
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<td></td>
<td>April 20</td>
<td>ILC teleconference</td>
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<td>April 20-21</td>
<td>Committee on Women’s Athletics (CWA)</td>
<td>Providence, Rhode Island</td>
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<td>April 21-23</td>
<td>Inclusion Forum</td>
<td>Providence, Rhode Island</td>
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<td>JJ/BB/LPM/JW</td>
<td>April 23-24</td>
<td>Student-Athlete Advisory Committee</td>
<td>Indianapolis, IN</td>
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<tr>
<td>DTD/LM/JJ/DSK/RF/EH/JM</td>
<td>April 25-26</td>
<td>Presidents Council meeting</td>
<td>Indianapolis, IN</td>
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<td>April 26-28</td>
<td>NCAA/NACWAA Women’s Leadership Symposium</td>
<td>Kansas City, MO</td>
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<td></td>
<td>April 29 – May 1</td>
<td>Walter Byers Committee meeting</td>
<td>Indianapolis, IN</td>
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<td>April 30</td>
<td>Walter Byers Committee – Jim McKay conference call</td>
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<td>May 2-3</td>
<td>Student-Athlete Reinstatement Committee</td>
<td>Indianapolis, IN</td>
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<td>May 3-5</td>
<td>Postgraduate Scholarship Committee meeting</td>
<td>Indianapolis, IN</td>
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<td>May 15-17</td>
<td>Regional Rules Seminar</td>
<td>Indianapolis, IN</td>
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<td>May 16</td>
<td>Championships Committee teleconference</td>
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<td>May 18</td>
<td>ILC teleconference</td>
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<td>June 5-7</td>
<td>Regional Rules Seminar</td>
<td>San Diego, CA</td>
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<td>June 7-9</td>
<td>CSMAS</td>
<td>Indianapolis, IN</td>
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<td>June 14</td>
<td>Conference Rules Seminar – Worcester State</td>
<td>Worcester, MA</td>
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<td>June 15</td>
<td>ILC teleconference</td>
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<td>JJ/JO/KD</td>
<td>June 19-20</td>
<td>Championships Committee meeting</td>
<td>Indianapolis, IN</td>
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<td>June 20-21</td>
<td>Membership Committee meeting</td>
<td>Indianapolis, IN</td>
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<td>June 21-22</td>
<td>Commissioners meeting</td>
<td>Indianapolis, IN</td>
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<td>June 29</td>
<td>Convention-Planning Subcommittee teleconference</td>
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<tr>
<td>JJ/BB/LPM/JW</td>
<td>July 12 – 14</td>
<td>Postgraduate Scholarship Committee meeting</td>
<td>Indianapolis, IN</td>
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<td>DTD/LM/JJ/DSK/RF/EH/JM</td>
<td>July 15-16</td>
<td>Student-Athlete Advisory Committee</td>
<td>Indianapolis, IN</td>
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<td></td>
<td>July 17-18</td>
<td>Management Council meeting</td>
<td>Indianapolis, IN</td>
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<td></td>
<td>July 18</td>
<td>Championships Committee teleconference (tentative)</td>
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<td>July 20</td>
<td>ILC teleconference</td>
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<td>July 24-25</td>
<td>Committee on Sportsmanship &amp; Ethical Conduct</td>
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<tr>
<td>DTD/LM/JJ/DSK/RF/EH/JM</td>
<td>August 8</td>
<td>President’s Advisory Group meeting</td>
<td>Indianapolis, IN</td>
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<td>DTD/LM/JJ/DSK/RF/EH/JM</td>
<td>August 9</td>
<td>Presidents Council meeting</td>
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<td>August 15</td>
<td>Championships Committee teleconference</td>
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<td>August 17</td>
<td>ILC teleconference</td>
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<td></td>
<td>September 11</td>
<td>Nominating Committee meeting</td>
<td>Indianapolis, IN</td>
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<td></td>
<td>Sept. 18-19</td>
<td>Championships Committee meeting</td>
<td>Indianapolis, IN</td>
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</tbody>
</table>
## FUTURE MEETING SCHEDULE

<table>
<thead>
<tr>
<th>Attending</th>
<th>Dates</th>
<th>Meeting/Championship</th>
<th>Location</th>
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<tr>
<td></td>
<td>Sept 21-22</td>
<td>ILC meeting</td>
<td>Indianapolis, IN</td>
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<td>September 28</td>
<td>Convention-Planning Subcommittee teleconference</td>
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<td></td>
<td>Sept. 28-29</td>
<td>Research Committee meeting</td>
<td>Indianapolis, IN</td>
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<td>October 3</td>
<td>Committee on Sportsmanship &amp; Ethical Conduct teleconference</td>
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<td>October 11-13</td>
<td>Olympic Sports Liaison Committee</td>
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<td>October 13-15</td>
<td>FAR Institute</td>
<td>Indianapolis, IN</td>
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<tr>
<td>DTD/LM/JJ/DSK/RF/EH/JM</td>
<td>October 16-17</td>
<td>Division III Management Council meeting</td>
<td>Indianapolis, IN</td>
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<td>October 17</td>
<td>Championships Committee teleconference</td>
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<td>ILC teleconference</td>
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<td>DTD/LM/JJ/DSK/RF/EH/JM</td>
<td>October 24-25</td>
<td>Presidents Council meeting</td>
<td>UCLA Campus</td>
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<td>JJ/BB/LPM/JW</td>
<td>November 7</td>
<td>Convention-Planning Subcommittee teleconference</td>
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<td>November 12-13</td>
<td>Student-Athlete Advisory Committee</td>
<td>Indianapolis, IN</td>
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<td>November 13-14</td>
<td>Financial Aid Committee</td>
<td>Indianapolis, IN</td>
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<td>November 16</td>
<td>ILC teleconference</td>
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<td>November 21</td>
<td>Championships Committee teleconference</td>
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<td></td>
<td>December 10-12</td>
<td>CSMAS meeting</td>
<td>Indianapolis, IN</td>
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<td>Convention-Planning Subcommittee teleconference</td>
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<td>ILC teleconference</td>
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</table>

**2018**

<table>
<thead>
<tr>
<th>Dates</th>
<th>Meeting/Championship</th>
<th>Location</th>
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<tbody>
<tr>
<td>January</td>
<td>NCAA Convention</td>
<td>Indianapolis, IN</td>
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<tr>
<td>February 8-9</td>
<td>ILC meeting</td>
<td>Indianapolis, IN</td>
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<tr>
<td>September 20-21</td>
<td>ILC meeting</td>
<td>Indianapolis, IN</td>
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</tbody>
</table>

*Dates subject to change.

*Championships Committee teleconference*

Call-in Number: 866/590-5055  
Access Code: 4208076

**Interpretations and Legislation Committee teleconference**

Call-in Number: 866/590-5055  
Access Code: 5203577

**Management Council**

Call-in Number: 866-434-5269  
Access Code: 5128535

**Membership Committee teleconference – All teleconferences are scheduled from 1 to 3 p.m. Eastern time**

Call-in Number: 877/402-9757  
Access Code: 4814962

**Presidents Council**

Call-in Number: 866/590-5055  
Access Code: 9803762

**NOTE:** Conference Rules Seminar for 2018 will be Thursday, June 14 at York College in York, PA.
MONTHLY UPDATE // ISSUE NO. 136 // FEBRUARY 2017

This update is a tool to enhance communication between the NCAA national office and the Division III membership, with distribution to athletics directors, senior woman administrators, faculty athletics representatives, presidents, national SAAC, conference commissioners and the NADIIIAs listserv. We encourage athletics directors to share this communication with their athletics department staff members. Please contact Louise McCleary to include an item or share comments, and remember to check out the Division III governance homepage for the latest news and information.

HIGHLIGHTS

Hot Topics
CoSIDA Updates
FAR Updates
ADR Updates
360 Proof Updates
SSI Updates
Diversity Spotlight
Special Olympics
AMA Updates
Educational Information
PROP Updates
Championships Updates
The NCAA Record
Committee Updates
Key Dates

HOT TOPICS

2017 NCAA Convention Voting Results

The 2017 NCAA Convention was held January 18-21 in Nashville. Delegates adopted seven of nine proposals. One membership-sponsored proposal was defeated, and one was rendered moot with the adoption of a governance-sponsored proposal. The final voting results grid and the final roll call vote report are now available on NCAA.org. A summary of each proposal appears in the AMA section of this monthly update.

Diversity Hiring Guide

At the 2017 NCAA Convention, delegates received a resource created by the Division III Diversity and Inclusion Working Group, in cooperation with the Office of Inclusion, entitled “The Diverse Workforce: Recruitment and Retention Basics for Division III Athletics Departments.” As you are aware, institutions and departments that make an ongoing commitment to diversity, equity and inclusion typically do so because they believe in its inherent value. Creating a diverse, equitable and inclusive culture is an important aspect of the Division III experience, and requires an intentional and sustained commitment. To help in that regard, the resource offers best practices and other suggestions to make diversity a priority in seeking, selecting and retaining high-performing athletics administrators and coaches.

Division III Week

The sixth annual celebration of Division III Week, scheduled for April 3-9, is a great opportunity to call attention to the unique student-athlete experience enjoyed at member schools. Division III members highlight the activities and achievements of current student-athletes through scheduling an academic, athletics, co-curricular or extracurricular activity during the week. Further information about Division III Week, as well as links to an activation kit and resources, are available here. Please let us know, in advance, of all planned Division III Week activities, either by submitting information here, or sending it to d3identity@ncaa.org. Providing this information in advance will assist the NCAA national office’s promotion of the full array of planned activities.

Identity Initiative Purchasing Website

Need signage or promotional items to help celebrate DIII Week? The Division III Identity Initiative purchasing website, features co-branded giveaways, t-shirts, banners and posters. A $500 credit is available for each institution and conference through August 2017 for purchases from the site. Access the site by entering the email address of your institution’s director of athletics (or for conferences, the commissioner’s email address) as the username, and the password you created. For assistance, please contact Amy Byrnes at Source One Digital.
Sportsmanship and Game Environment Working Group
The Division III Sportsmanship and Game Environment Working Group recently announced its partnership with the Disney Institute, a global leader in the development of customer service standards. The partnership's goal is to develop Division III-specific game environment standards focused on improving parental and fan behavior. Click here for an informational flyer about this exciting project that is expected to be launched in Fall 2017.

In addition, the working group launched a webpage. Watch this page for continued updates and timelines on the Disney Institute project as well as other sportsmanship information and tools.

Communications Survey Results
During the past several years, the Division III governance staff has emphasized clear and concise communication with the membership. In November, we sent a short survey to provide membership feedback on areas of success and needed improvement. Click here for the executive summary. Thank you for your participation and valuable feedback.

LGBTQ Working Group
In the Fall of 2016, the Management Council established a working group to address LGBTQ issues. The working group's charge is to examine the current and potential programming, resources, and recognition of the LGBTQ community and its allies in Division III, and to increase the engagement and collaboration at the institutional, conference and national levels. The first teleconference is scheduled for early February. Click here to see the working group's roster.

Don't Bet on It
With the Super Bowl occurring this weekend, the NCAA reminds you and your student-athletes to Don't Bet On It. Betting on a pro sporting event is a sports wagering violation that risks rules compliance and eligibility.

CoSIDA UPDATES

2017 CoSIDA Convention Registration
On-line registration for the 2017 CoSIDA Convention, taking place June 11-14 in Orlando in conjunction with NACDA and Affiliates Convention Week, will open Monday, February 6. A day featuring Division III-specific programming will occur Monday, June 12. Similar to past years, additional dollars are available through the Division III Conference Grant specifically for campus athletics communication directors and sports information directors to receive funding for this professional development opportunity. Ask your conference commissioner for details. Click here for the 2017 CoSIDA Convention webpage.

CoSIDA Convention Grants
Nominations are open now through February 10, 2017, on CoSIDA.com for members interested in applying for a 2017 CoSIDA Convention attendance grant. For four years, CoSIDA has offered 20 members a chance to defray costs of attending its annual convention with an $800 grant and free convention registration (approximate value of $250). The convention is one of CoSIDA's top membership benefits, according to yearly surveys.

All grant recipients must be current dues-paying CoSIDA members. Winners from the past two years are not eligible to win a grant in 2017. The application process is simple. Applicants are asked to submit a personal letter indicating their interest in attending, detailing why they haven't attended recently and what they hope to learn at the convention. A letter from their supervisor or business manager detailing the school's inability to fund all or most of the related expenses is also required.

FACULTY ATHLETICS REPRESENTATIVE (FAR) UPDATES

2017 FAR Fellows Institute
The 2017 Institute will take place October 13-15 at the NCAA national office in Indianapolis. Nominations will open in Program Hub April 1, and close May 31, with selections announced June 15. Priority candidates are FARs with at least two years or experience who show the potential to affect change within their institution and/or conference. Please contact Leah Karet with any questions.

ATHLETICS DIRECT REPORT (ADR) UPDATES
2017 Division III ADR Institute Recap

Thirty-nine (39) athletics direct reports (ADRs) gathered at the 2017 NCAA Convention for a one and one-half day program focused on optimizing communication between the ADR, president and athletics director. Sample participant takeaways from the Institute include:

- The triad (President-ADR-AD) needs to be a continuum, not a straight line.
- There is a difference between wins and losses and defining a quality competitive experience.
- It is important to develop a relationship with the FAR and faculty in general.
- Athletics should be involved in institutional conversations about enrollment management and retention.
- The president’s leadership team should be informed of major athletics decisions in advance of public announcements.

The 2018 nomination process will open June 1. Please contact Leah Kareli with any questions about the event.

360 PROOF UPDATES

360 Proof Webinar Schedule

360 Proof offers a monthly webinar series to bring current prevention research to a Division III and NASPA Small College and University audience.

Remaining sessions for 2016-17 include:

- **February 1**, 1 p.m. Eastern time: "Emerging Health Issues on College Campuses," Dr. Jason Kilmer, University of Washington.
- **March 7**, 3 p.m. Eastern time: "Student-Athlete Drinking Motives and Protective Behavioral Strategies," Dr. Matthew Martens, University of Missouri.
- **April 12**, 1 p.m. Eastern time: "Spectacular Failures" in Prevention, Dr. Dolores Cimini, University of Albany.

All 360 Proof account holders will receive an invitation to attend these webinar sessions. Please contact Leah Kareli with any questions about 360 Proof.

SPORT SCIENCE INSTITUTE (SSI) UPDATES

Updated Interassociation Health and Safety Guidance

The Sport Science Institute (SSI) and the NCAA Committee on Competitive Safeguards and Medical Aspects of Sports (CSMAS) announce the release of updated interassociation consensus best practices and recommendations for Concussion Diagnosis and Management, Independent Medical Care and Year-Round Football Practice Contact. This guidance for athletic trainers, team physicians, coaches and athletics administrators resulted from the second Safety in College Football Summit. The interassociation guidelines were created with input from the membership, sports medicine researchers, scientific experts and more than 13 medical and scientific endorsing associations. Division III athletics administrators are encouraged to share this updated health and safety guidance with their campus colleagues.

Sport-Related Concussion Conference

In partnership with the Pac-12 Conference and the UCLA David Geffen School of Medicine, the SSI hosted a Sport-Related Concussion Conference in late January. This conference brought together researchers, physicians and athletic trainers from the membership to share information about the NCAA-U.S. Department of Defense Grand Alliance and present preliminary results from the NCAA-DoD CARE Consortium, the largest concussion study conducted to date. Be on the lookout for additional information about the conference on the SSI website at www.ncaa.org/ssi.

SSI Partners with NATA to Host Athletics Health Care Delivery Summit

The SSI partnered with the National Athletic Trainers’ Association to host an Interassociation Summit on the Organization and Administration of Athletics Health Care Services in the College/University Environment in late January in Dallas, Texas. This two-day event gathered student-athletes and athletics administrators, as well as leading sports medicine organizations, athletics health care practitioners and experts in the field. The participants discussed a framework for future interassociation guidance on athletics health care delivery for college athletes. Additional information about the summit is coming soon to the SSI website at www.ncaa.org/ssi.
Office of Inclusion and Sport Science Institute NCAA Convention Session

At the 2017 NCAA Convention, the office of inclusion held a joint workshop with the SSI entitled, “Promoting a Safe, Healthy and Inclusive Athletics Community: Strategies From the NCAA Office of Inclusion and the Sport Science Institute.” This programming offered student-athlete well-being best practices, with attention to creating healthy, safe and inclusive environments on campus, within the athletics department and on the field of play. Presenters provided practical resources and strategies. Programming kicked off with a Common Ground Discussion on LGBTQ Inclusion and Religion in Athletics, followed by best practices to support the “Pledge and Commitment to Promoting Diversity and Gender Equity in Intercollegiate Athletics.” After lunch, attendees participated in sessions on the state of health and safety for college athletes and heard from sports medicine staff at three institutions on how they were implementing best practice models for cardiac care, mental health, and independent medical care. The session participants received a preview of a substance abuse prevention toolkit for athletics departments, scheduled for publication in 2017. The day concluded with an hour-long session that provided insights from campus administrators on how to use the newly published sexual violence prevention toolkit. For more information on inclusion, contact Amy Wilson or Sonja Robinson. For information regarding SSI initiatives, contact John Parsons or Mary Wilfert.

DIVERSITY SPOTLIGHT INITIATIVE

Albion College is the recipient of the December/January Division III Diversity Spotlight Initiative. Hundreds from the Albion community - including members of the Briton cross country, men's basketball, women's basketball, men's lacrosse and track & field teams - were encouraged to look beyond themselves during the Martin Luther King, Jr. Day of Dialogue and Service at Washington Gardner School. Click here for the full story and here for a video produced by an Albion men's lacrosse student-athlete detailing the event.

The Diversity Spotlight Initiative recognizes and promotes outstanding diversity related projects, programming and initiatives that are occurring on Division III campuses and in conference offices. Each month, the program recognizes an institution or conference in regard to a diversity related event, program or initiative. All recipients receive $500 towards their next diversity initiative. To submit an initiative for consideration for October, please email Reed Fogle or Julian Jones, with a brief statement (no more than 500 words) as to why your institution or conference office deserves to be the spotlight recipient. Attach a video or photo if applicable. The nomination deadline is February 21.

SPECIAL OLYMPICS

Spotlight Poll

The NCAA Division III Special Olympics Spotlight Poll is a story-telling initiative located on ncaa.org/D3SpecialOlympics. It features new stories each month that highlight a Division III and Special Olympics joint activity or event. The story with the highest number of votes on the 25th day of each month is the winner. That institution or conference receives $500 to use for its next Special Olympics event. Both written and digital submissions are accepted. Featured stories are selected based on inclusion of the student-athlete perspective and Division III messaging. To submit a story for consideration, please email d3specialolympics@ncaa.org.

December/January Winner

After 2,077 total votes, Commonwealth Coast Conference SAAC Spends the Day with Special Olympics won the December/January Special Olympics Spotlight poll by garnering 63.3 percent (1,316) of the total votes! The Commonwealth Coast Conference will receive $500 to use for its next Special Olympics event.

February Nominees

Here are the stories for the February Special Olympics poll:

- Luther SAAC Hosted Second Annual Unith Bowl for Special Olympics
- USM SAAC Enhances Partnership with Special Olympics
- Fitchburg State Hosts Special Olympics Basketball Tournament

Click here to vote starting Wednesday, February 1. The winner will be selected February 25, 2017.

ACADEMIC AND MEMBERSHIP AFFAIRS (AMA)
Rule of the Month

Voluntary Out-of-Season Strength and Conditioning Activities. Per Bylaw 17.02.1.1 - (j), an institution's certified strength and conditioning coach may conduct voluntary individual strength and conditioning activities for student-athletes outside the playing and practice season, during the academic year. The list below highlights answers to some common questions related to these voluntary strength and conditioning activities: (Note: This is not an exhaustive list, but rather a guide to consider when providing voluntary out-of-season strength and conditioning activities for student-athletes.)

The strength and conditioning coach:

- must be designated as a strength and conditioning coach by the institution;
- must maintain a current certification from a nationally recognized strength and conditioning certification program (personal training certifications do not satisfy this requirement);
- must provide strength and conditioning activities to all student-athletes, if a sport-specific coach;
- must have active certification in first aid, CRP and AED use;
- may reserve an institutional facility to conduct strength and conditioning activities during the academic year;
- may post general information about when voluntary strength and conditioning activities will be available; and
- may not post on social media or report back to sport coaches any information about the activity that is conducted.

A student-athlete's participation in these activities must truly be voluntary and be initiated by the student-athlete. The student-athlete may not be subject to penalty if he or she elects not to participate in the activity.

NEW! Requests Self-Report Online Training Video

Click here to learn how to submit a waiver or interpretation through the RSRO system. The video is located on the Division III Compliance web page in the resources area.

2017 Legislation

Division III participants gathered in Nashville, Tennessee to vote on nine legislative proposals during the 2017 Convention Business Session. Below is a summary of the voting action:

Proposal 2017-1. ADOPTED. Requires an institution to: (1) establish an administrative structure that provides independent medical care and affirms the unchallengeable autonomous authority of primary athletics health care providers (team physicians and athletic trainers) to determine medical management and return-to-play decisions related to student-athletes; and (2) designate an athletics health care administrator to oversee the institution's athletic health care administration and delivery; effective August 1, 2017.

Proposal 2017-2. DEFEATED. Would have permitted a graduate student to participate in intercollegiate athletics at the institution of his or her choice.

Proposal 2017-3 ADOPTED. Amends the limitations of outside financial aid awards to preclude the donor of an outside aid award that considers athletics leadership, ability, participation or performance from restricting the recipient to attend a specific institution; effective August 1, 2017.

Proposal 2017-4 ADOPTED. Standardizes annual contest and date of competition exemptions. Specifically, to allow each sport to exempt participation in the following: (1) conference championship; (2) season-ending tournament; and (3) two scrimmages, exhibitions or joint practices. Additionally, to allow the two scrimmages, exhibitions or joint practices to occur prior to the first permissible contest date in all sports other than wrestling; effective August 1, 2017.

Proposal 2017-5 MOOT. Since Proposal No. 2017-4 was adopted, this proposal was rendered moot and not voted on. This would have allowed field hockey and lacrosse teams to conduct an exempted scrimmage, exhibition or joint practice with outside competition prior to the first permissible contest or date of competition.

Proposal 2017-6 ADOPTED. Eliminated the requirement that the mandatory day off for track and field and swimming and diving programs be the same day for every student-athlete; effective immediately.

Proposal 2017-7 ADOPTED. Deregulates the tryout events and camps and clinics legislation to allow institutions to host or conduct events involving prospective student-athletes, provided those events are: (1) open to the general public; and (2) do not offer free or reduced admission to prospective student-athletes; effective immediately.
Proposal 2017-8 ADOPTED. Limits the total number of participants in the provisional or reclassifying membership program to not more than 12 institutions; effective August 1, 2017.

Proposal 2017-9 ADOPTED. The membership moved to refer this proposal to the Division III Interpretations and Legislation Committee, which was defeated. The membership also asked for a reconsideration of the proposal, which was defeated. Eliminates the opportunity to reconsider an amendment following confirmation of an affirmative or negative vote on that amendment by the presiding officer; effective August 1, 2017.

February E-Publication
An "epub" format of the latest NCAA Division III Manual will be available in February on www.ncaapublications.com. This updated Manual will contain any recent legislative changes since the last publication in August and can be used on devices such as the iPhone and Kindle. Be sure to look for the download and instructions identified as the "epub."

Official Interpretation

NCAA Championships Travel – Charter Flights (III). Date Published: November 28, 2016. The NCAA academic and membership affairs staff confirmed that institutions may sell unused seats on NCAA charter flights to or from NCAA championships for a fixed cost determined by NCAA championships travel policy. While institutions are permitted to determine, who has the opportunity to purchase unused seats, institutions are not permitted to pay any travel costs that would not otherwise be permitted under Division III legislation. [References: NCAA Division III Bylaw 16.02.3 (extra benefit)].

Education Column

Same Sport/Separate Sport (III). Date Issued: January 24, 2017. Date Published: November 17, 2016. In assessing whether two sports are considered to be the same or different from one another, the evaluation includes, but is not limited to, the following criteria: playing rules, mechanics, skill set, equipment used and any legal precedent on the issue.

As such, the following sports are considered the same sport for purposes of NCAA amateurism, seasons of participation and outside competition legislation:

- Ringette and Ice Hockey;
- Rowing and Sculling; and
- Skiing and Biathlon.

The following sports are confirmed to be separate sports for purposes of NCAA amateurism, seasons of participation and outside competition legislation:

- Baseball and Softball;
- Crew and Kayak/Canoe;
- Freestyle Soccer and Soccer;
- Mixed Martial Arts, Mongolian Wrestling, and Bok Wrestling and Wrestling;
- Netball and Basketball;
- Race Walking and Indoor/Outdoor Track and Field and Cross Country;
- Rugby and Football; and
- Wiffle Ball and Softball or Baseball.

[References: NCAA Division III Bylaws 12.1 (amateur status), 12.1.2 (amateur status if professional in another sport), 14.2.4.1 (minimum amount of participation), 14.7.1 (outside competition), 17.2 (baseball), 17.3 (basketball), 17.10 (football), 17.13 (ice hockey), 17.16 (rowing), 17.18 (skiing), 17.19 (soccer), 17.20 (softball) and 17.23 (track and field, indoor/outdoor); Division III official interpretation (12/16/08); and Division III staff interpretations (10/15/12), (5/17/10), (4/24/04) and (9/18/02)]

SAR Update

A student-athlete reinstatement request or waiver is not submitted in the Requests/Self-Reports Online (RSRO) system until all required signatures are complete. If your institution uses the electronic signature option, please remind your institutional representatives to e-sign the reinstatement or waiver request in a timely manner to avoid delays in submitting the case to the NCAA staff. Until all signatures are complete, the case remains in "Awaiting Signatures" status and is not available to the
NCAA staff for processing. The e-sign option is not available for the student-athlete Buckley statement. Student-athletes must sign the case-specific Buckley statement generated in RSRO for each case. The case-specific Buckley statement, which includes the case type and RSRO case number, is distinct from the Buckley statement student-athletes sign annually prior to practice and competition.

**Regional Rules Seminars**

Registration for the 2017 NCAA Regional Rules Seminars opens March 6. Seminars will be conducted May 15-17 in Indianapolis and June 5-7 in San Diego. The Regional Rules Seminar registration link, daily schedule, grid and session descriptions will be available on the Regional Rules Seminar web page.

Highlights for the 2017 Regional Rules Seminars:

- Sessions run from Monday morning through Wednesday evening and include all Association-wide programming and sessions for all three divisions. Division III specific sessions will be held Tuesday afternoon and all day on Wednesday.
- National office presence with representation from the following: academic and membership affairs, administrative services, enforcement, the NCAA Sport Science Institute, the NCAA Eligibility Center and the National Letter of Intent.
- Sessions are being categorized to assist attendees based on their experience, expertise and presentation style preference:
  - Foundational (introductory);
  - Advanced application; and
  - Large and small group discussions.
  - Dialogue sessions with limited seating will be identified via the session title and description in the registration system.
- Presentation materials will be available prior to seminars for attendee review and download.
- Event app will be available again this year for the session schedule, biographies of presenters, registration lists and much more!

Questions about the Regional Rules Seminars should be directed to the academic and membership affairs staff at regionalrules@ncaa.org.

**EDUCATIONAL INFORMATION**

**2017 NCAA Inclusion Forum Registration Now Open**

The 2017 NCAA Inclusion Forum brings together higher education and intercollegiate athletics leaders and student-athletes passionate about improving the educational and professional environment for student-athletes, coaches and staff. Sessions engage on a broad range of topics related to policy, research and best practices that support racial and ethnic minorities, women, international student-athletes, LGBTQ and athletes with disabilities. This year's forum will be **April 21-23** in Providence, Rhode Island at the Omni Providence Hotel. [Registration](#) for the 2017 NCAA Inclusion Forum is now open.

**2017 NASPA Annual Conference**

There will be two NCAA Division III governance-sponsored sessions at the 2017 NASPA Annual Conference, March 11-15 in San Antonio.

- Athletics Collaboration and High-Risk Alcohol Use Prevention - "Lessons Learned from the 360 Proof Program," Monday, March 13 (1:15-2:05 p.m.), Texas B - Grand Hyatt.

Please share with your colleagues who may be attending the conference.

**DiSC Assessments Available**

Use of the DiSC is strongly encouraged on member campuses. Participants gain personalized feedback on their specific leadership style, and student-athletes, coaches and administrators gain valuable understanding of everyone's unique behavioral style. Applying this knowledge can develop effective team dynamics, leadership, and communication among the group. For the remainder of 2017, each Division III school interested in utilizing the DiSC resource will be provided
assessments for up to 50 student-athletes, as well as 30 coaches or administrators, at no cost. Funding is limited and requests will be allocated on a first-come, first-served basis. To learn more about the DiSC resource, click here.

2017 NCAA/NACWAA Women’s Leadership Symposium
The 2017 symposium is scheduled for April 26-28 in Kansas City. The application process is currently open with a deadline of February 17, 2017. The symposium is for women aspiring to, or just beginning, a career in college athletics. This program, a strategic collaboration between the NCAA and the National Association of College Women Athletics Administrators, aims to enrich participants' skills, expand their professional network and promote the recruitment and retention of women working within college athletics administration. This engaging and energetic group includes graduate students and assistants, athletics interns, entry-level athletics staff members, and coaches transitioning into athletics administration. Participants gain knowledge from a variety of workshops and interactive discussion sessions during the three-day program. A variety of cutting-edge topics are explored and can include: personal branding, leadership, Title IX, diversity education, as well as career advancement and mapping. They will also network with peers, NCAA and NACWAA staff and other key individuals in the sports industry.

NCAA Student-Athlete Leadership Forum
This year's forum took place November 10-13 in Baltimore, with over 300 student-athletes, coaches, administrators and faculty in attendance. Inclusion is a core value of the Association, and per the participants at the forum - primarily the college athletes - more important than ever. WATCH the video and hear why inclusion matters to these young leaders. The video features perspective from student-athletes Jake Grindstaff at Gallaudet University; Elton Kativhu from Goucher College and Akeda Hunter from Wheelock College.

NCAA Chancellors and Presidents Engagement Program
More than 50 current presidents and chancellors attended an engagement session at the 2017 NCAA Convention. The session included a panel discussion featuring President F. Javier Cevallos, Framingham State University. The Chancellors and Presidents Engagement Program provides valuable information, resources and information on how to advocate for student-athlete success. New, full-time chancellors and presidents in the membership are encouraged to participate in an engagement opportunity within the first year of taking office. For more information, visit the website and to schedule an engagement session, contact Ali Teopas.

Division III Student Immersion Program
Forty-two (42) students participated in the Student Immersion Program at the 2017 NCAA Convention. These Division III students of color were partnered with mentors while simultaneously being immersed in the Division III governance process.

PROP UPDATES

Softball Experimental Rules
The Softball Rules Committee and Playing Rules Oversight Panel approved three experimental rules to be used in conference games only during the 2017 season. For more information on the experimental rules and how to request to experiment, please click here.

Women’s Volleyball Rules Survey
The 2016 Women's Volleyball rules survey is now available. For more information, please click here.

CHAMPIONSHIPS UPDATES

Championships Bid Timeline
The NCAA championships staff recently announced the site selection timeline with the announcement of hosts and sites for 83 of the 90 championships each year over four academic years, spanning 2018-19 through 2021-22.

The timeline is as follows:

- Jan. 4    Bid materials shared with sport committees.
- Feb. 16   Finalists recommendations due from committees (for internal use only).
March 1  Final recommendation due from sport committees.
April 18  Site selection announcement.

NCAA championships staff will be supplying updated communications throughout the timeline. If you have questions, please contact Liz Suscha.

THE NCAA RECORD
See the latest appointments, promotions and retirements in the NCAA Record.

COMMITTEE UPDATES
Several committees conducted in-person meetings in December and January.

- Committee on Competitive Safeguards and Medical Aspects of Sports, December 12-14
- Student-Athlete Advisory Committee, January 17-18
- Management Council, January 18
- Presidents Council, January 19
- NCAA Convention, Division III Issues Forum, January 20
- NCAA Convention, Division III Business Session, January 21

KEY DATES FOR FEBRUARY THROUGH APRIL

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<th>Dates</th>
<th>Meeting/Championships</th>
<th>Location</th>
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<td>Feb. 7</td>
<td>Nominating Committee Meeting</td>
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<td>Feb. 7-8</td>
<td>Championships Committee Meeting</td>
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<td>Financial Aid Committee Meeting</td>
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<td>April 3-9</td>
<td>Division III Week Celebration</td>
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<td>Management Council Meeting</td>
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<td>Minority Opportunity Interest Committee Meeting</td>
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<td>April 20-21</td>
<td>Committee on Women's Athletics Meeting</td>
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<td>April 23-24</td>
<td>Student-Athlete Advisory Committee Meeting</td>
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MONTHLY UPDATE // ISSUE NO. 137 // MARCH 2017

This update is a tool to enhance communication between the NCAA national office and the Division III membership, with distribution to athletics directors, senior woman administrators, faculty athletics representatives, presidents, national SAAC, conference commissioners and the NADIIIAA listserv. We encourage athletics directors to share this communication with their athletics department members. Please contact Louise McCleary to include an item or share comments, and remember to check out the Division III governance homepage for the latest news and information.

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HOT TOPICS
NCAA Division III Webinars
Staff will offer webinars on three dates to assist Division III administrators who wish to learn more about how to use the NCAA free, online compliance forms and register prospective student-athletes on the NCAA Eligibility Center.

- Tuesday, April 11, from 10 to 11 a.m. Eastern time;
- Thursday, April 27, from Noon to 1 p.m. Eastern time; and
- Wednesday, May 3, from 2 to 3 p.m. Eastern time.

If your institution wants to participate in a webinar, please email Judy Delp not later than 5 p.m. Eastern time, two business days prior to the scheduled webinar.

Division III Week: April 3-9
The sixth annual celebration of Division III Week, scheduled for April 3-9, is a great opportunity to call attention to the unique student-athlete experience enjoyed at member schools. Division III members are asked to highlight the activities and achievements of current student-athletes through scheduling an academic, athletics, co-curricular or extracurricular/community service activity. The Division III Week Communications Kit serves as a planning guide, and further information about Division III Week is available online. Please let us know, in advance, all planned Division III Week activities, either by submitting information via the online form, or sending it to d3identity@ncaa.org. Providing this information in advance will assist the NCAA national office's promotion of the full array of planned activities. If you have questions, please contact Adam Skaggs.

Regional Rules Seminars
Constitution 3.2.4.15 requires all NCAA Division III institutions to attend the Regional Rules Seminar at least once in every three years. Click here to see which schools are required to attend in 2017.

Registration for the 2017 NCAA Regional Rules Seminars opens March 6, and seminars will be conducted May 15-17.
in Indianapolis and June 5-7 in San Diego. The Regional Rules Seminar registration link, daily schedule, grid and session descriptions will be available on the Regional Rules Seminar web page.

2017 NCAA Inclusion Forum

Registration for the 2017 NCAA Inclusion Forum is now open. This year's forum will be held April 21-23 in Providence, Rhode Island at the Omni Providence Hotel. The Forum brings together higher education and intercollegiate athletics leaders and student-athletes passionate about improving the educational and professional environment for student-athletes, coaches and staff. Sessions engage on a broad range of topics related to policy, research and best practices that support racial and ethnic minorities, women, international student-athletes, LGBTQ and athletes with disabilities.

Woman of the Year

The 2017 Woman of the Year application will open on Wednesday, March 8 via the NCAA Program Hub. The school nominations close on Monday, June 12, at 5 p.m. Eastern time. Click here for the School Nomination Tutorial, and here to learn more about the nomination and award process. The NCAA Woman of the Year program honors the academic achievements, athletics excellence, community service and leadership of graduating female student-athletes from all three divisions. To be eligible, a nominee must have competed and earned a varsity letter in an NCAA-sponsored sport, must have completed eligibility in her primary sport, and must have earned her undergraduate degree by summer 2017. All 30 Woman of the Year honorees will be recognized, and the 2017 Woman of the Year announced, at an awards dinner at the Westin Indianapolis Sunday, October 22, 2017.

CoSIDA UPDATES

CoSIDA Student Program

For the first time, Division III will support six women and/or ethnic-minority students to attend the annual CoSIDA Convention, including Division III Day, June 11-13, 2017, through the new Division III CoSIDA Student Program. The nomination/application process is available on Program Hub, titled "Division III CoSIDA Student Program," from Monday, February 20, until Friday, March 17, at 5 p.m. Eastern time.

Program participants who meet the following criteria will be given preference:

- Female and/or ethnic minority students,
- Current junior class academic standing;
- Work experience in a campus or conference athletics communication/sports information office; and
- Strong interest in a career in Division III athletics communication (sports information).

At the 2017 CoSIDA Convention in Orlando, Florida, the selected students will participate in Division III Day, be exposed to the CoSIDA Convention, its members and the athletics communication profession. Grant recipients will attend welcome and debrief meetings and be assigned a mentor. The goal is to build the pipeline in an effort to ultimately diversify the Division III athletics communication landscape.

Division III and D3SIDA Recognition Award

Congratulations Andrew Korba of Hiram College, on receiving the 2017 Winter Division III and D3SIDA Recognition Award! The selection committee of D3SIDA members chose Korba’s tribute video to former Hiram student-athlete Lauren Hill. To view, click here. Division III and D3SIDA applaud your work and efforts. Award winners receive a $1,500 credit to attend Division III Day held in conjunction with the annual 2017 CoSIDA convention. The credit will cover the CoSIDA convention registration fee, two nights in the convention hotel, travel accommodations, and two days of meal per diem ($75/day).

The NCAA Division III and D3SIDA recognition award is a partnership between the Division III governance staff and the Division III College Sports Information Directors of America (D3SIDA) to recognize the best work by athletics communication directors portraying the Division III identity and student-athlete experience. The recognition program is part of the Division III Identity Initiative. It seeks to honor the best work - including news releases, feature articles, videos, blogs and other materials - produced by Division III campus and conference athletics communication offices.

The final submission period for 2016-17 opens March 15 and closes May 1. For more details on the recognition award, click here.
2017 CoSIDA Convention Registration

Online registration for the 2017 CoSIDA Convention, taking place June 11-14 in Orlando in conjunction with NACDA and Affiliates Convention Week, opened Monday, February 6. A day featuring Division III specific programming will occur Monday, June 12. Similar to past years, additional dollars were added to the Division III Conference Grant specifically for campus Athletics Communication Directors and Sports Information Directors to receive funding for this professional development opportunity. Ask your conference commissioner for details. Click here for the 2017 CoSIDA Convention webpage.

FACULTY ATHLETICS REPRESENTATIVE (FAR) UPDATES

2017 FAR Fellows Leadership Institute

The 2017 Institute will take place October 13-15 at the NCAA national office in Indianapolis. Nominations will open in Program Hub April 1, and close May 31, with selections announced June 15. Please begin to think about nominating an FAR with at least two years or experience who shows the potential to affect change within the institution and/or the conference. Please contact Leah Kareti with any questions.

360 PROOF UPDATES

360 Proof Monthly Webinar Series

360 Proof offers a monthly webinar series to bring current prevention research to a Division III and NASPA Small College and University audience. Remaining sessions for 2016-17 include:

- Tuesday, March 7, 3 p.m. Eastern time: "Student-Athlete Drinking Motives and Protective Behavioral Strategies," Dr. Matthew Martens, University of Missouri.
- Wednesday, April 12, 1 p.m. Eastern time: "Spectacular Failures" in Prevention, Dr. Dolores Cimini, University of Albany.

All 360 Proof account holders will receive an invitation to attend these webinar sessions.

360 Proof participants also have the opportunity to consult with an implementation expert in a one-on-one format. The next round of appointments will occur May 15-17 at the NCAA Regional Rules Seminar in Indianapolis. To schedule this consultation, send an email request to ExpertHelp@360proof.org and include:

1. Your name and institution.
2. Your phone number.
3. The topic you would like to discuss.

Please contact Leah Kareti with any questions about 360 Proof.

SPORT SCIENCE INSTITUTE (SSI) UPDATES

Updated Interassociation Health and Safety Guidance

In January 2017, the SSI and the NCAA Committee on Competitive Safeguards and Medical Aspects of Sports announced the release of updated interassociation consensus best practices and recommendations regarding Concussion Diagnosis and Management, Independent Medical Care and Year-Round Football Practice Contact. This guidance for athletic trainers, team physicians, coaches and athletics administrators resulted from the second Safety in College Football Summit and were created with input by the membership, sports medicine researchers, scientific experts and more than 13 medical and scientific endorsing associations. Division III staff are encouraged to share this updated health and safety guidance with their campus colleagues.

Sport-Related Concussion Conference

In partnership with the Pac-12 Conference and the UCLA David Geffen School of Medicine, the SSI hosted a Sport-Related Concussion Conference on Jan. 27, 2017 in Los Angeles. This conference brought together researchers, physicians and athletic trainers from the membership to share information about the NCAA-U.S. Department of Defense Grand Alliance and present preliminary results from the NCAA-DoD CARE Consortium, the largest concussion study conducted to date. Click here for a recap of the conference and to learn more about the emerging findings.

Health Care Delivery Summit
The SSI partnered with the National Athletic Trainers’ Association (NATA) to host an Interassociation Summit on the Organization and Administration of Athletics Health Care Services in the College/University Environment on Jan. 25-26, 2017 in Dallas. This two-day event gathered student-athletes and athletics administrators as well as leading sports medicine organizations, athletics health care practitioners and experts in the field to discuss a framework for future interassociation guidance on athletics health care delivery for college athletes. Click here to learn more about the summit.

**NCAA Innovations Grant Projects Showcase**

The 2016 NCAA Innovations in Research and Practice Grant awardees showcased their findings at the 2017 NCAA Convention in Nashville. Funded projects resulted in resources designed to enhance student-athlete psychosocial well-being and mental health for use at member schools. To view the winning project reports and presentation slides, click on the headers below:

- Enhancing Student-Athlete Sleep
- Positive Parent Involvement
- Promoting a Positive Body Image in Female Athletes
- Transition Out of Sport

**Sexual Assault Awareness Month**

April is Sexual Assault Awareness Month and the SSI offers resources such as the Sexual Violence Prevention Tool Kit and the Addressing Sexual Assault and Interpersonal Violence Guide to support athletics departments in creating and maintaining a safe campus environment. Click here to learn more about ways to get involved in Sexual Assault Awareness Month.

**DIVERSITY SPOTLIGHT INITIATIVE**

Hiram College is the recipient of the February Division III Diversity Spotlight Initiative. The athletics department, in conjunction with the Office of Diversity and Inclusion, as well as the North Coast Athletic Conference, held a night of open dialog and discussion on the topics of race and diversity. The event, which kicked off the College’s Martin Luther King, Jr. Week, was attended by nearly 300 members of the Hiram community. Attendees included Hiram students, faculty and staff, alumni and multiple campus leaders. Click here for the full story.

The Diversity Spotlight Initiative recognizes and promotes outstanding diversity related projects, programming and initiatives that are occurring on Division III campuses and in conference offices. Each month, the program recognizes an institution or conference in regard to a diversity related event, program or initiative. All recipients receive $500 towards their next diversity initiative. To submit an initiative for consideration for October, please email Reed Fogle or Julian Jones, with a brief statement (no more than 500 words) as to why your institution or conference office deserves to be the spotlight recipient. Attach a video or photo if applicable. The nomination deadline is March 21.

**SPECIAL OLYMPICS**

**Spotlight Poll**

The NCAA Division III Special Olympics Spotlight Poll is a story-telling initiative located on ncaa.org/D3SpecialOlympics. It features new stories each month that highlight a Division III and Special Olympics joint activity or event. The story with the highest number of votes on the 25th day of each month is the winner. That institution or conference receives $500 to use for its next Special Olympics event. Both written and digital submissions are accepted. Featured stories are selected based on inclusion of the student-athlete perspective and Division III messaging. To submit a story for consideration, please email d3specialolympics@ncaa.org.

**February Winner**

After 4,517 total votes, Luther SAAC Hosted Second Annual Unith Bowl for Special Olympics won the February Special Olympics Spotlight poll by garnering 45 percent (2,038) of the total votes! Luther College will receive $500 to use for its next Special Olympics event.

**March Nominees**

- Mariners Host Special Olympics Basketball Jamboree
- Empire 8 SAAC Joined Together with Special Olympics as Part of Annual Summit
- 2017 Eastern Polar Plunge a Success for Team CSAC
Click here to vote starting Wednesday, March 1. The winner will be selected March 25, 2017.

ACADEMIC AND MEMBERSHIP AFFAIRS (AMA)

Chris Brown Joins Division III AMA Staff

The academic and membership affairs staff is pleased to welcome Chris Brown to Division III. Chris joins the Division III Team as an associate director of academic and membership affairs. Before joining Division III, he worked as an assistant director of academic and membership affairs for Division II. Prior to his time working at the NCAA national office, he served as an assistant director of compliance at Southeast Missouri State University and institutional services assistant at the Ohio Valley Conference.

Rule of the Month

Student-Athlete Involvement in Noninstitutional Fundraising Activities. Student-athletes are not permitted to set up their own profiles on a crowdfunding website to solicit funds to pay for their expenses associated with competition and practice for an outside team. Bylaw 12.1.5.2-(k) (nonpermissible activities -- after initial, full-time collegiate enrollment) prohibits a student-athlete from receiving expenses to participate in athletics from anyone other than his or her parents/legal guardian or the event sponsor. Because crowdfunding sites solicit funds from a variety of impermissible entities, it would not be permissible for a SA to set up a crowdfunding site to raise funds for his/her participation in athletics.

However, under Bylaw 12.1.5.1-(a) (permissible activities -- after initial, full-time collegiate enrollment), it is permissible for a student-athlete to receive actual and necessary expenses from an outside amateur team or organization. Consequently, if the outside team or organization is a non-profit, then the student-athlete could solicit funds for the team via a crowdfunding website, provided the funds go directly to the outside team or organization. The funds could not go directly to the student-athlete, nor could the funds be earmarked specifically for the student-athlete. For additional information, see a November 06, 2014 educational column (Issues Related to Crowdfunding).

ISSG Reminder

Constitution 6.3.1 requires all Division III institutions to conduct a comprehensive self-study and evaluation of their athletics programs at least once every five years. Click here to see which schools are required to complete this year's ISSG and supporting documentation by June 1, 2017.

The full Institutional Self-Study Guide (ISSG) and requirements for supporting documentation are now available for completion. Click here for the user manual. This information must be entered into the electronic ISSG by all institutions; fax, hard copy or email submissions of the ISSG will not be accepted. The ISSG can be accessed via the My Apps link on NCAA.org (if access has been granted by the institution's single-source sign-on administrator). Institutions that need technical assistance are asked to send questions via email to Tonya King-Aguster.

SAR Update

The student-athlete reinstatement (SAR) staff often receives reinstatement requests and waivers identified by the submitting institutions as urgent. The staff also receives questions like, ”What does 'urgent' mean?” "How are urgent cases prioritized?” "What can institutions do to ensure timely processing of the case?” In response to those questions, the SAR staff offers the following advice:

The policies and procedures established by the Division III Committee on Student-Athlete Reinstatement identify a request as urgent when competition is pending within 10 days. Reinstatement requests and waivers are prioritized based on the student-athlete's next date of pending competition. For example, if an institution submits a waiver on a Monday and the next competition is Wednesday, it will be processed after the waivers involving student-athletes that have pending competition on Tuesday. To avoid a last-minute situation, institutions should file requests as soon as the need is identified and all relevant information is gathered. Incomplete information will result in a delay of processing the waiver. Please remember that the SAR staff will request any additional information necessary to provide a decision in this case, so filing the case as early as possible allows extra time for collaborating. If you are submitting an urgent request, please identify it as urgent in the RSRO system and include the student-athlete's next date of competition, date of departure for competition (if applicable), and detailed contact information for the primary case contact, including an alternate phone number (e.g., mobile phone number).
EDUCATIONAL INFORMATION

Pathway Program Application
The Pathway Program application opened February 27, and the deadline to complete the application is March 27. Click here for more details, including program dates and deadlines. The program is designed to elevate senior-level athletics administrators to the next step as a director of athletics. This year-long program is an intensive, experiential learning opportunity for selected participants. In addition to the in-person programming throughout the year, participants are paired with both presidential and director of athletics mentors. Four participants from Division III will be selected and the first of four programming dates will take place June 25-30 in Indianapolis.

Free Online Financial Education Now Available for all College Athletes
Division I National SAAC requested access to financial awareness education. In response, NCAA leadership development is now providing free education via an online platform for all student-athletes. College athletes from all NCAA divisions have access to videos, articles, worksheets and calculators on an array of financial topics, such as, but not limited to: budgeting, banking, savings, taxes, credit and debt. College athletes can embrace their personal financial development at their own pace. They can access the education platform here. How-to guides (PDF) are available for both college athletes participating in the education (PDF), and administrators interested in facilitating the financial literacy (PDF). Questions about the financial education? Please email ldevelopment@ncaa.org.

Career in Sports Forum
The Career in Sports Forum (Indianapolis; June 1-4, 2017) brings together more than 200 student-athletes to learn and explore potential careers in sports, with the primary focus on college athletics. This unique, four-day forum is designed to assist student-athletes in charting their career paths, as well as provide an opportunity to network and learn from current athletics professionals. Each member school may nominate up to five (5) deserving junior and senior student-athletes to complete the application. The nomination form opened February 27, and the deadline for student-athletes to complete the application is March 27. Click here for more information about the eligibility requirements, registration, and other FAQs.

Effective Facilitation Workshops
The Effective Facilitation Workshops (San Diego; June 22-25, 2017) are interactive professional development experiences where attendees receive personalized feedback on specific leadership styles and gain skills in active learning and engaging facilitation. After attending the workshop, attendees return to campus or the conference office to create meaningful group discussions with student-athletes and run effective meetings for department staff. The application opened February 27, and the deadline is March 27. Click here for more information.

Leadership Institute
The Leadership Institute (Tampa, Florida; July 8-14, 2017) provides tailored programming to assist ethnic minorities in strategically mapping and planning their careers in athletics administration by providing professional development programming over the course of a calendar year, which includes two, one-week programs at the beginning and conclusion of that year. The application opened February 27, and the deadline for application is March 27. Click here for more information.

NCAA Graduate Student Research Grant Program
The NCAA Research Committee invites research proposals within the general topic areas of student-athlete psychosocial well-being and college athletics participation. Research grants are available for current graduate students enrolled at NCAA-member institutions and are intended to support the student while conducting research to be used for a doctoral dissertation, master's thesis or external publication. Awards for these one-time research grants are set at a maximum of $7,500. For more information, please visit the grant program website to download the current Call for Proposals (CFP), review FAQs, read the abstracts from previously funded projects, and see examples of funded proposals. The application deadline is May 15, 2017.

PROP UPDATES
Playing Rules Committees Survey Results
As part of the process of adding, altering and/or deleting playing rules, the NCAA playing rules committees conduct surveys with the membership to determine the interest in opposition to existing rules and potential new rules. The survey results recently conducted in the sport of men's and women's soccer are available on NCAA.org.

CHAMPIONSHIPS UPDATES
Championships Bid Timeline
The NCAA championships staff recently announced the site selection timeline with the announcement of hosts and sites for 83 of the 90 championships each year over four academic years, spanning 2018-19 through 2021-22.

The timeline is as follows:

**March 1**  Final recommendation due from sport committees.
April 18  Site selection announcement.

NCAA championships staff will be supplying updated communications throughout the timeline. If you have questions, please contact Liz Suscha.

**THE NCAA RECORD**
See the latest appointments, promotions and retirements in the NCAA Record.

**COMMITTEE UPDATES**

Several committees conducted in-person meetings in February.

*Championships Committee*, February 7-8
Membership Committee, February 8
Financial Aid Committee, February 13-14
*Interpretations and Legislation Committee*, February 16-17
*Sportsmanship and Game Environment Working Group*, February 16-17

**KEY DATES FOR MARCH THROUGH MAY**

<table>
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<tr>
<th>Dates</th>
<th>Meeting/Championships</th>
<th>Location</th>
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<tr>
<td>March 6</td>
<td>Women's Ice Hockey Selection Show at 10 a.m. Eastern time</td>
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<tr>
<td>March 6</td>
<td>Men's Ice Hockey Selection Show at 10:30 a.m. Eastern time</td>
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<td>March 10-11</td>
<td>Men and Women's Indoor Track &amp; Field Championship</td>
<td>Naperville, Illinois</td>
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<td>March 10-11</td>
<td>Wrestling Championship</td>
<td>La Crosse, Wisconsin</td>
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<td>March 15-18</td>
<td>Men and Women's Swimming &amp; Diving Championship</td>
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<td>March 17-18</td>
<td>Men's Basketball Championship</td>
<td>Salem, Virginia</td>
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<tr>
<td>March 17-18</td>
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<tr>
<td>March 17-18</td>
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<td>April 19-20</td>
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<td>April 20-21</td>
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<td>April 23-24</td>
<td>Student-Athlete Advisory Committee Meeting</td>
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<td>April 25-26</td>
<td>Presidents Council Meeting</td>
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<td>April 26-28</td>
<td>NCAA/NACWAA Women's Leadership Symposium</td>
<td>Kansas City, Missouri</td>
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<td>April 28-30</td>
<td>Men's Volleyball Championship</td>
<td>Springfield, Massachusetts</td>
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<td>April 29-May 1</td>
<td>Walters Byers Committee Meeting</td>
<td>Indianapolis, Indiana</td>
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<td>May 2-3</td>
<td>Committee on Student-Athlete Reinstatement Meeting</td>
<td>Indianapolis, Indiana</td>
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<td>Event</td>
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<td>May 3-5</td>
<td>Postgraduate Scholarship Committee Meeting</td>
<td>Indianapolis, Indiana</td>
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<td>May 15-17</td>
<td>Regional Rules Seminars</td>
<td>Indianapolis, Indiana</td>
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DIII: Follow your passions and discover your potential

Proportion
Appropriate relation of academics with opportunities to pursue athletics and other passions.

Comprehensive Learning
Opportunity for broad-based education and success.

Passion
Playing for the love of the game, competition, fun and self-improvement.

Responsibility
Development of accountability through personal commitment and choices.

Sportsmanship
Fair and respectful conduct toward all participants and supporters.

Citizenship
Dedication to developing responsible leaders and citizens in our communities.

National Collegiate Athletic Association 700 West Washington Street, Indianapolis, IN, 46204 US

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MONTHLY UPDATE // ISSUE NO. 138 // APRIL 2017

This update is a tool to enhance communication between the NCAA national office and the Division III membership, with distribution to athletics directors, senior woman administrators, faculty athletics representatives, presidents, national SAAC, conference commissioners and the NADIIIAC listserv. We encourage athletics directors to share this communication with their athletics department members. Please contact Louise McCleary to include an item or share comments, and remember to check out the Division III governance homepage for the latest news and information.

HIGHLIGHTS

Hot Topics
CoSIDA Updates
FAR Updates
360 Proof Updates
SSI Updates
Diversity Spotlight
Special Olympics
AMA Updates
Educational Information
Championships Updates
The NCAA Record
Committee Updates
Key Dates

HOT TOPICS

Division III Week
Join us next week, April 3-9, for the sixth annual celebration of Division III Week by calling attention to the unique student-athlete experience at your campus or conference. Division III members are asked to highlight the activities and achievements of current student-athletes by scheduling an academic, athletics, co-curricular or extracurricular/community service activity. The Division III Week Communications Kit serves as a planning guide, and further information about Division III Week is available online. Please let us know, in advance, all planned Division III Week activities, either by submitting information via the online form, or sending it to d3identity@ncaa.org. Join the social conversation by following us on Twitter (@NCAADIII) and using #d3week and #whyD3. For every institution and conference that posts a tweet, story, photo or video using the #d3week hashtag, the NCAA will donate $10 to Special Olympics. Share the excitement with family and friends and don't forget to submit your footage to d3identity@ncaa.org for a chance to win the Division III Video Contest! For rules and details, click here. Please contact Adam Skaggs with questions.

Issues Forum
At the 2017 NCAA Convention, delegates participated in a Q&A session during the Division III Issues Forum. As noted at the forum, staff is providing answers to questions the presenters did not have time to address. If you have additional questions, related to the Sport Science Institute (SSI) strategic initiatives or the Independent Medical Care legislation, please contact John Parsons, Director of SSI. For additional questions related to the Presidents Council update, contact Louise McCleary, Director of Division III.

Interassociation Preseason Football Practice Guidelines Q&A
In January 2017, the SSI and the NCAA Committee on Competitive Safeguards and Medical Aspects of Sports announced the release of updated Interassociation Consensus Best Practices and Recommendations Regarding Year-Round Football Practice Contact. The recommendations are the product of the Second Safety in College Football Summit, held in February 2016, and include recommendations affecting the upcoming 2017 season. Click here for additional information and a Q&A document.

NCAA Division III Webinars

https://pub.s1.exacttarget.com/nvyxfpk5li
Webinars will be offered on three dates to assist Division III administrators who wish to learn more about how to use NCAA online compliance forms and register prospective student-athletes for profiles on the NCAA Eligibility Center:

- Tuesday, April 11 from 10 to 11 a.m. (EST);
- Thursday, April 27 from Noon to 1 p.m. (EST); and
- Wednesday, May 3 from 2 to 3 p.m. (EST).

If your institution wants to participate in a webinar, please email Judy Delp at jdelp@ncaa.org no later than 5:00 p.m. Eastern time, two business days prior to the scheduled call.

LGBTQ Working Group

The Division III LGBTQ Working Group encourages Division III member institutions to access the NCAA Office of Inclusion's resource entitled Five Ways to Have an LGBTQ-Inclusive-Athletics Department. This resource serves as a guide to ensure athletics departments are providing an environment that is inclusive of all student-athletes, especially those who identify as lesbian, gay, bisexual, transgender and/or questioning. Included in the resource are samples of policies and codes of conduct; additional resources for coaches, players and staff; and LGBTQ inclusion training best practices.

The Division III LGBTQ Working Group, in cooperation with the Office of Inclusion, was established in the fall 2016. The working group's charge is to examine the current and potential programming, resources, and recognition of the LGBTQ community and its allies in Division III, and increase the engagement and collaboration at the institutional, conference and national levels. The first teleconference occurred in early February. Click here for the working group's roster.

ACTION REQUEST: Seeking Sportmanship Ambassadors

In advance of the fall rollout of the Division III sportmanship and game environment project, we are asking each conference commissioner to nominate two individuals (one male and one female) to attend a day and a half Ambassador Engagement Session facilitated by the Disney Institute. The mission of this "Ambassador Engagement Session" is to develop advocates within each conference who can serve as trainers and "super users" of our upcoming Division III game environment service standards. If you are interested in being an ambassador, and you are willing to act as a trainer for the entire 2017-18 academic year, contact your commissioner. The session will take place in Orlando, Florida on June 9-10. The individuals nominated must be able to arrive in Orlando on the evening of Thursday, June 8 and will be able to depart on the evening of Saturday, June 10.

ACTION REQUEST: Graduation Rate Collection

The Academic Portal for the federal graduation rates and enrollment data is now open. The submission deadline is June 1. Institutions can access the site through the NCAA's Single Source Sign-On (SSSO) system. In addition to the required student body reporting, Division III members are strongly encouraged to provide the voluntary graduation success rate data for the 2010 student-athlete cohort. Please contact Maria DeJulio or Eric Hartung with any questions.

New NCAA Public Service Announcements

Two new NCAA public service announcements debuted on Selection Sunday of the NCAA Division I Men's Basketball Championship and will air throughout the Division I Men's and Women's Basketball Championships. Titled "Opportunity" and "Kids," the PSAs tell the story of the NCAA's commitment to making college sports a pathway to opportunity.

Mental Health and Well-Being Efforts

To highlight the work to support student-athlete mental health being done on campuses across the nation, the NCAA partnered with T Brand Studio on a video and written package. Click here to see it. The NCAA also partnered with Sports Illustrated on a series of videos that delve into the $30 million concussion research partnership with the Department of Defense.

Pillars of the NCAA

Need a refresher on all the good things the Association is doing for student-athletes? Take a deeper dive into the three Pathway to Opportunity pillars - Academics, Well-Being and Fairness - on ncaa.org.
Identity Initiative Purchasing Website
Looking for new promotional products for your school or conference? Check out the Division III Identity Initiative purchasing website which features co-branded giveaways, t-shirts, banners and posters. A $500 credit is available for each institution and conference through August 31, 2017, for purchases from the site. Access the site by entering the email address of your institution's director of athletics (or for conferences, the commissioner's email address) as the username, and the password you created. For assistance, please contact Amy Bymes at Source One Digital.

CoSIDA UPDATES
2017 CoSIDA Convention Registration
Register now for the 2017 CoSIDA Convention, taking place June 11-14 in Orlando in conjunction with NACDA and Affiliates Convention Week. A day featuring Division III specific programming will occur on Monday, June 12. Similar to past years, additional dollars were added to the Division III Conference Grant specifically for campus Athletics Communication Directors and Sports Information Directors to receive funding for this professional development opportunity. Ask your conference commissioner for details. Click here for the 2017 CoSIDA Convention webpage.

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360 PROOF UPDATES
360 Proof Webinar Schedule
360 Proof offers a monthly webinar series to bring current prevention research to a Division III and NASPA Small College and University audience. The final session for 2016-17 will take place April 12, 1 p.m. (ET): “Spectacular Failures” in Prevention, Dr. Dolores Cimini, University of Albany. All 360 Proof account holders will receive an invitation to attend these webinar sessions. Please contact Leah Kareti with any questions about 360 Proof.

360 Proof participants also have the opportunity to consult with an implementation expert in a one-on-one format. The next round of appointments will occur May 15-17 at the NCAA Regional Rules Seminar in Indianapolis. To schedule this consultation, send an email request to ExpertHelp@360proof.org and include:

1. Your name and institution.
2. Your phone number.
3. The topic you want to discuss.

Please contact Leah Kareti with any questions about 360 Proof.

SPORT SCIENCE INSTITUTE (SSI) UPDATES
Sexual Assault Awareness Month
April is Sexual Assault Awareness Month and the SSI offers resources such as the Sexual Violence Prevention Tool Kit and the Addressing Sexual Assault and Interpersonal Violence Guide to support athletics departments in creating and maintaining a safe campus environment. Click here to learn more about ways to get involved in Sexual Assault Awareness Month.

DIVERSITY SPOTLIGHT INITIATIVE
The College of Wooster is the recipient of the March Division III Diversity Spotlight Initiative. Members of the College of Wooster athletics community, including staff and representatives from all 23 varsity sports, joined in The College of Wooster annual Martin Luther King, Jr. Day of Service. Throughout the day, the college hosted over 15 justice dialogues and 18 service projects, including four hosted by the athletics department. The Student Athlete Advisory
dialogues and to service projects, including four hosted by the athletics department. The Student-Athlete Advisory Committee (SAAC) co-sponsored one of the on-campus campaigns called Flex for Good. This campaign allowed students to use their remaining FLEX dollars to purchase and donate healthy snacks and hygiene items. The Flex for Good campaign collected over 2,280 items which were distributed among eight local schools and agencies. Click [here](#) to learn more about the event and see photos of the service projects.

The Diversity Spotlight Initiative recognizes and promotes outstanding diversity related projects, programming and initiatives that are occurring on Division III campuses and in conference offices. Each month, the program recognizes an institution or conference regarding a diversity related event, program or initiative. All recipients receive $500 towards their next diversity initiative. To submit an initiative for consideration for April, please email Reed Fogle or Julian Jones, with a brief statement (no more than 500 words) as to why your institution or conference office deserves to be the spotlight recipient. Attach a video or photo if applicable. The nomination deadline is April 21.

**SPECIAL OLYMPICS**

**Spotlight Poll**

The NCAA Division III Special Olympics Spotlight Poll is a story-telling initiative located on [ncaao.org/D3SpecialOlympics](http://ncaao.org/D3SpecialOlympics). It features new stories each month that highlight a Division III and Special Olympics joint activity or event. The story with the highest number of votes on the 25th day of each month is the winner. That institution or conference receives $500 to use for its next Special Olympics event. Both written and digital submissions are accepted. Featured stories are selected based on inclusion of the student-athlete perspective and Division III messaging. To submit a story for consideration, please email [d3specialolympics@ncaao.org](mailto:d3specialolympics@ncaao.org).

March Winner

After 1,438 total votes, [Mariners Host Special Olympics Basketball Jamboree](#) won the March Special Olympics Spotlight poll by garnering 65 percent (948) of the total votes! Mitchell College will receive $500 to use for its next Special Olympics event.

April Nominees

Here are the stories for the April Special Olympics poll:

- [Averett Athletics host Special Olympics Regional Basketball Tournament](#)
- [Cairn Highlanders Host Special Olympics Soccer Scrimmages](#)
- [Smith Athletics Hosts Special Olympics Basketball Tournament](#)

Click [here](#) to vote starting Saturday, April 1. The winner will be selected April 25, 2017.

**ACADEMIC AND MEMBERSHIP AFFAIRS (AMA)**

**Rule of the Month**

Prospective Student-Athlete Participation in Institutional Fundraising. Per Bylaw 12.5.1.6.1, a prospective student-athlete may not be involved in institutional fundraisers unless he or she has graduated from high school and has forwarded the paid acceptance of the institution's written offer of admission and/or financial aid. The institution is also permitted to designate funds earned by the prospective student-athlete through his or her participation in a fundraiser as described in Bylaw 12.1.1.1.2 (designation of earned fundraising money -- student-athletes). Prospective student-athletes who meet the legislation may be involved only in institutional fundraisers, and not in general promotional activities; incoming students are not allowed to participate in general institutional promotions until they become student-athletes. Although a prospective student-athlete who meets this requirement is allowed to participate in the institution's fundraising activities, whether a prospective student-athlete may participate is at the institution's discretion. As a reminder—an institution is prohibited from requiring prospective student-athletes to participate.

**Regional Rules Seminars**

Constitution 3.2.4.15 requires all NCAA Division III institutions to attend the Regional Rules Seminar at least once in every three years. Click [here](#) to see which schools are required to attend in 2017.
Registration for the 2017 NCAA Regional Rules Seminars is now open. Seminars will be conducted May 15-17 in Indianapolis and June 5-7 in San Diego. The Regional Rules Seminar registration link, daily schedule, grid and session descriptions will be available on the Regional Rules Seminar web page.

Official Interpretations

Recruiting Activities While Serving in a Sports Club Team Capacity (III). Date Issued: February 17, 2017. Date Published: March 16, 2017. Type: Official Interpretation. Item Ref: 2-a. The Interpretations and Legislation Committee (ILC) confirmed that an institutional coach may engage in recruiting activities on behalf of the institution while attending a competition or other event in his or her capacity as a sports club coach. The coach must follow all applicable recruiting legislation and may not represent the sport club while contacting a prospective student-athlete on behalf of the institution. [References: NCAA Division III Bylaws 13.11.3.4 (sport club teams) and 13.14.1 (institutional control).]

Camps and Clinics - Types of Events (III). Date Issued: February 17, 2017. Date Published: March 16, 2017. Type: Official Interpretation. Item Ref: 2-b. The ILC confirmed it is permissible for an institution to host or conduct any type of event, including combine events, involving prospective student-athletes as long as participation in the event is open to the general public and prospective student-athletes do not receive free or reduced admission. However, an institution may host or conduct an event and provide free admission to prospective student-athletes, provided the event is free to all participants. [References: NCAA Division III Bylaw 13.11.3.2 (sports camps and clinics and other athletics events).]

Contact Restrictions During Competition-Only Events (III). Date Issued: February 17, 2017. Date Published: March 16, 2017. Type: Official Interpretation. Item Ref: 2-c. The ILC confirmed an athletics department staff member may contact a prospective student-athlete during any event that has additional components and is not primarily competition. Therefore, if the event is not primarily competition, recruiting contact may occur at any time during the event. Additionally, if the event is primarily competition, recruiting contact may not be made with a prospective student-athlete until the prospective student-athlete has been released for that day by the appropriate authority. Athletics staff members are permitted to have on-campus contact with a prospective student-athlete prior to a competition-only event, provided the prospective student-athlete is not scheduled to compete on that day on the institution's campus. [References: NCAA Division III Bylaws 13.1.4.2 (practice or competition site) and 13.11.3.2 (sports camps and clinics and other athletics events).]

Financial Aid Award from Outside Organization with Multiple Donors of Aid (III). Date Issued: February 17, 2017. Date Published: March 16, 2017. Type: Official Interpretation. Item Ref: 2-d. The ILC confirmed that a donating organization does not become a representative of athletics interests of all its members. An organization, independent of its individual members, must be reviewed on a case by case basis to determine if the organization is a representative of a particular institution's athletics interests. [References: NCAA Division III Bylaws 13.02.9 (representatives of athletics interests) and 15.2.3.5 (athletics leadership, ability, participation or performance as a major criterion).]

SAR Update

The length of time it takes to process a student-athlete reinstatement (SAR) request varies greatly based on the complexity of the case. Often a reinstatement request that involves serious and/or complex violations of NCAA regulations will require follow-up. Once all information is submitted via RSRO and the facts of the case are complete, it takes approximately a week for the reinstatement staff to render an initial decision that is communicated to the institution through RSRO. The reinstatement staff is very aware of competition dates and strives to render decisions prior to the student-athlete's next date of competition, whenever possible.

EDUCATIONAL INFORMATION

NCAA Inclusion Forum

The NCAA Inclusion Forum brings together higher education and intercollegiate athletics leaders and student-athletes passionate about improving the educational and professional environment for student-athletes, coaches and staff. Sessions engage on a broad range of topics related to policy, research and best practices that support racial and ethnic minorities, women, international student-athletes, LGBTQ and athletes with disabilities. The 2017 Inclusion Forum will be held April 21 to 23 in Providence, Rhode Island at the Omni Providence Hotel. Day passes are still available. Registration and the latest agenda can be found here.
Sportsmanship Awards

The NCAA Committee on Sportsmanship and Ethical Conduct (CSEC) is seeking nominations for the NCAA Student-Athlete Sportsmanship Awards and the Bob Frederick Award. The Student-Athlete Sportsmanship Awards honor individuals who have distinguished themselves through demonstrated acts of sportsmanship and ethical behavior. From the nominees, the CSEC will select six divisional honorees, one male and one female from each division. Team nominations can also be submitted and selected for each division.

The NCAA Bob Frederick Sportsmanship Award honors a coach, administrator or staff member (past or present) who possesses a demonstrated history of sportsmanship. This individual will have displayed the utmost respect for NCAA intercollegiate athletics and all who participate by leading by example and promoting positive fan involvement in and out of the competition setting. As Bob Frederick was, the recipient of this award will be known by his or her dedication to preserving the integrity of intercollegiate athletics. Different from the NCAA Student-Athlete Sportsmanship Award, the award is not presented based on gender or division specific.

Nominations for the 2016-17 Student-Athlete Sportsmanship and Bob Frederick Awards must be submitted through the NCAA Program Hub. Click here for more information and the nomination criteria for the sportsmanship awards.

Honors Awards

The NCAA Honors Celebration awards recognize current and former student-athletes who have brought distinction to themselves, their schools and intercollegiate athletics. The awards will be presented at the Honors Celebration during the 2018 NCAA Convention in Indianapolis. Submit your nominations for the following awards by 5 p.m. Eastern time Friday, May 5, through the 'Applications' tab on NCAA Program Hub.

- Theodore Roosevelt Award
- Silver Anniversary Award. Tip: To be eligible for the Silver Anniversary Award, the nominee must have completed his or her athletics eligibility in the 1992-93 academic year. (For example, if your nominee completed in his final season of football in fall 1992, he would be eligible for the award.)
- Award of Valor
- Inspiration Award

Nominations for the Today's Top 10 Awards will be accepted from late May to early August for student-athletes who ended their athletics eligibility in the 2016-17 academic year.

Questions about the awards? Contact Sharon Tufano, NCAA committee coordinator, at 317-917-6939.

Woman of the Year

The 2017 Woman of the Year application is now open via the NCAA Program Hub. The school nominations close on Monday, June 12, at 5 p.m. Eastern time. Click here for the School Nomination Tutorial, and here to learn more about the nomination and award process. The NCAA Woman of the Year program honors the academic achievements, athletics excellence, community service and leadership of graduating female student-athletes from all three divisions. To be eligible, a nominee must have competed and earned a varsity letter in an NCAA-sponsored sport, must have completed eligibility in her primary sport, and must have earned her undergraduate degree by summer 2017. All 30 Woman of the Year honorees will be recognized, and the 2017 Woman of the Year announced, at an awards dinner at the Westin Indianapolis Sunday, October 22, 2017. Questions about Woman of the Year? Contact Jess Duff, assistant coordinator for inclusion, at 317-917-6137.

DiSC Assessments Available

Use of the DiSC is strongly encouraged on member campuses. Participants gain personalized feedback on their specific leadership style, and student-athletes, coaches and administrators gain valuable understanding of everyone's unique behavioral style. Applying this knowledge can develop effective team dynamics, leadership, and communication among the group. For the remainder of 2017, each Division III school interested in utilizing the DiSC resource will be provided assessments for up to 50 student-athletes, as well as 30 coaches or administrators, at no cost. Funding is limited and requests will be allocated on a first-come, first-served basis. To learn more about the DiSC resource, click here.
CHAMPIONSHIPS UPDATES

Championships Bid Timeline

The NCAA championships staff recently announced the site selection timeline with the announcement of hosts and sites for 83 of the 90 championships each year over four academic years, spanning 2018-19 through 2021-22.

The timeline is as follows:

- January 4 - Bid materials shared with sport committees.
- February 16 - Finalists recommendations due from committees (for internal use only).
- March 1 - Final recommendation due from sport committees.
- April 18 - Site selection announcement.

NCAA championships staff will be supplying updated communications throughout the timeline. If you have questions, please contact Liz Suscha.

THE NCAA RECORD

See the latest appointments, promotions and retirements in the NCAA Record.

COMMITTEE UPDATES

Two committees conducted in-person meetings in March.

Administrative Committee Meeting, March 1
Strategic Planning and Finance Committee, March 21

KEY DATES FOR APRIL THROUGH JUNE

<table>
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<tr>
<th>Dates</th>
<th>Meeting/Championships</th>
<th>Location</th>
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<tr>
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<td>Division III Week Celebration</td>
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<td>Management Council Meeting</td>
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<td>April 19-20</td>
<td>Minority Opportunity Interest Committee Meeting</td>
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<td>April 20-21</td>
<td>Committee on Women’s Athletics Meeting</td>
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<td>April 26-28</td>
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<td>May 9-12</td>
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<td>May 15-17</td>
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<td>May 16-19</td>
<td>Men's Golf Championship</td>
<td>Howey-in-the-Hills, Florida</td>
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<td>Men and Women Tennis Championships</td>
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<td>May 25-27</td>
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<tr>
<td>Date</td>
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<tr>
<td>May 25-30</td>
<td>Softball Championship</td>
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<td>May 26-31</td>
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<td>Women's Lacrosse Championship</td>
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<td>May 28</td>
<td>Men's Lacrosse Championship</td>
<td>Foxboro, Massachusetts</td>
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<td>June 5-7</td>
<td>Regional Rules Seminar</td>
<td>San Diego, California</td>
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<td>June 7-9</td>
<td>Competitive Safeguards &amp; Medical Aspects of Sport Meeting</td>
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<td>June 14</td>
<td>Conference Rules Seminar - New England</td>
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<td>June 19-20</td>
<td>Championships Committee Meeting</td>
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<td>June 20-21</td>
<td>Membership Committee Meeting</td>
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<tr>
<td>June 21-22</td>
<td>Commissioner and Assistant Commissioner Meeting</td>
<td>Indianapolis, Indiana</td>
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DIII: Follow your passions and discover your potential

Proportion
Appropriate relation of academics with opportunities to pursue athletics and other passions.

Comprehensive Learning
Opportunity for broad-based education and success.

Passion
Playing for the love of the game, competition, fun and self-improvement.

Responsibility
Development of accountability through personal commitment and choices.

Sportsmanship
Fair and respectful conduct toward all participants and supporters.

Citizenship
Dedication to developing responsible leaders and citizens in our communities.

National Collegiate Athletic Association 700 West Washington Street, Indianapolis, IN, 46204 US

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KEY ACTION/DISCUSSION ITEMS:

Sportsmanship and Game Environment Initiative……………………………………………………Page No. 5

Waiver of Season of Participation for Practice by Transgender Female Student-Athletes…………….Page No. 7

Convention Proposal No. 2017-3 – Financial Aid from Outside Sources that Consider Athletics Leadership, Ability, Participation or Performance – Restriction on Recipient’s Choice of Institutions………………………………………………………Page No. 8

Ethical Conduct – Sports Wagering Activities – Sanctions………………………………………………Page No. 14

CWA and MOIC – Add “Gender Identity” to the NCAA Inclusion Statement …………………………………………………………………………………………………………Page Nos. 15-17

Convention Proposal No. 2017-2 – Eligibility – Graduate and Postbaccalaureate Transfers…………………………………………………………………………………………Page No. 19
### Division III Management Council
**January 18, 2017**
**Nashville, Tennessee**

- Nnenna Akotaobi, Swarthmore College
- Stevie Baker-Watson, DePauw University
- Brad Bankston, Old Dominion Athletic Conference
- Gail Cummings-Danson, Skidmore College
- Al Cureton, Northwestern College
- Robert Davis, University of Scranton
- Shantey Hill, St. Joseph’s College
- R. Brit Katz, Millsaps College
- Chris Kimball, California Lutheran University
- Dennis Leighton, University of New England
- Frank Millerick, Becker College
- Chris Ragsdale, Heartland Collegiate Athletic Conference
- Tracey Ranieri, State University College at Oneonta
- Kate Roy, Lyndon State College
- Terry Small, New Jersey Athletic Conference
- Julie Soriero, Massachusetts Institute of Technology
- Taryn Stromback, Ohio Northern University [SAAC]
- Karen Tompson-Wolfe, Westminster College
- Troy VanAken, Elmhurst College
- Terry Wansart, Hunter College
- Greg Woods, Springfield College [SAAC]
- Gerald Young, Carleton College

### Division III Presidents Council
**January 19, 2017**
**Nashville, Tennessee**

- Teresa Amott, Knox College
- Alan Cureton, Northwestern College [chair]
- Jeffrey Docking, Adrian College
- Margaret Drugovich, Hartwick College
- William Fritz, College of Staten Island
- Tori Haring-Smith, Washington and Jefferson College
- Sue Henderson, New Jersey City University
- Sharon Hirsh, Rosemont College
- Robert Huntington, Heidelberg University
- Brit Katz, Millsaps College [Management Council vice chair]
- Jay Lemons, Susquehanna University [vice chair]
- Lex McMillan, Albright College
- Tori Murden McClure, Spalding University
- Elsa Nunez, Eastern Connecticut State University
- Zorica Pantic, Wentworth Institute of Technology
- Tracey Ranieri, State University College at Oneonta [Management Council chair]
- Matthew Shank, Marymount University
- Dennis Shields, University of Wisconsin, Platteville
- Dave Wolk, Castleton University

### Division III Management Council
**January 21, 2017**
**Nashville, Tennessee**

- Nnenna Akotaobi, Swarthmore College
- Stevie Baker-Watson, DePauw University
- Brad Bankston, Old Dominion Athletic Conference
- Heather Benning, Midwest Conference
- Sean Cain, Adrian College (SAAC)
- Gail Cummings-Danson, Skidmore College
- Robert Davis, University of Scranton
- Shantey Hill, St. Joseph’s College [vice chair]
- R. Brit Katz, Millsaps College [chair]
- Christopher Kimball, California Lutheran University
- Dennis Leighton, University of New England [vice chair]
- Laura Mooney, Massachusetts College of Liberal Arts
- Kate Roy, Lyndon State College
- Kandis Schram, Maryville College
- Karen Tompson-Wolfe, Westminster College
- Denise Udolpho, Loras College
- Troy VanAken, Elmhurst College
- Michael Vienna, Emory University
- Megan Warren, Defiance College (SAAC)
- Gerald Young, Carleton College

### ABSENTEES
- Thomas Foley, Mount Aloysius College
1. WELCOME AND ANNOUNCEMENTS.

January 18 Management Council. The meeting was called to order at 8:03 a.m. by the chair, Tracey Ranieri. Ms. Ranieri reviewed the agenda, noting the Council would end the meeting no later than 3 p.m.

Presidents Council. The meeting was called to order at 9:30 a.m. by the chair, President Alan Cureton. The chair welcomed Council members and outlined the agenda.

January 21 Management Council. The meeting was called to order at 11:46 a.m. by the chair Brit Katz. The chair welcomed new Council members Heather Benning, Sean Cain, Laura Mooney, Kandis Schram, Denise Udelhofen, Mike Vienna, Joe Walsh and Megan Warren, to the meeting.

2. REVIEW OF RECORDS OF PREVIOUS MEETINGS.


Presidents Council. No action necessary.
b. **Presidents Council Meeting – October 26-27, 2016.**

*January 18 Management Council.*  No action necessary.

*Presidents Council.*  The Presidents Council approved the summary of its October 26-27, 2016, meetings as presented.

c. **Administrative Committee Actions.**

*January 18 Management Council.*  The Management Council ratified the minutes of the October 24 and November 15, 2016, Administrative Committee actions.

*Presidents Council.*  The Presidents Council ratified the minutes of the October 24 and November 15, 2016, Administrative Committee actions.

3. **COMMITTEE RECOMMENDATIONS AFFECTING DIVISION III.**

a. **Division III Joint Presidents Council/Management Council Committees or Subcommittees.**

(1) **Convention-Planning Subcommittee.**

- **2017 Convention.**

*January 18 Management Council.*  The Council reviewed the subcommittee’s reports and was briefed on the following sessions scheduled to occur during the 2017 Convention:

- Division III New Athletics Director Meet & Greet.
- ADR Institute.
- Student-Athlete programming.
- Student Immersion program.
- Presidents and Chancellors Luncheon and Forum.
- SAAC Luncheon and Forum.
- Division III Issues Forum.
- Division III Business Session.

The Council noted a new format for the Division III Issues Forum that would include a discussion and Q & A session on the following topics: (1) Presidents Council chair update on key presidential hot topics; (2) NCAA Sport Science Institute’s health and safety priorities; and (3) Convention legislative proposals.

The membership was scheduled to use Poll Everywhere, a smart phone software, to text questions to the presenter during the Issues Forum.
Presidents Council. No action was necessary.

January 21 Management Council. The Council discussed the 2017 Convention logistics and content and forwarded several comments and recommendations for consideration to the subcommittee. [Refer to Page 19, Item No. 5.]

(2) Strategic-Planning and Finance Committee (SPFC).

(a) Sportsmanship and Game Environment Initiative.

January 18 Management Council. The Council received an update on the recent partnership with the Disney Institute. The Council supported the use of $500,000, including $450,000 in new dollars, during the 2016-17 budget year to develop a sportsmanship and game environment training program with the Disney Institute. The allocation was endorsed by SPFC and approved by the Division III Administrative Committee (See Page No. 4, 2c).

The working group’s primary goal is to create and sustain championship-level decorum and game environments at all Division III institutions. The training program’s three primary benefits for the Division III membership will be: (1) a five-module online training program designed for each institution to evaluate, learn and improve on its game environment and customer service standards; (2) game service standards that will define the proper environment at Division III for all regular season and championships athletics contests; and (3) toolkits and training through the Disney Institute that will ensure that the game standards are understood and able to be carried out for institutions at all resource levels.

In addition to an introductory section, the primary learning modules of the online program will be: an institutional self-assessment tool; Division III game service standards; tools for assistance with conflict resolution and bystander intervention; a template to create an institutional action plan to affect positive changes where needed; and an evaluation tool. The online program will also integrate input and tools created by the Division III Student-Athlete Advisory Committee

Presidents Council. The Presidents Council noted that this initiative was endorsed by SPFC and approved by the Division III Administrative Committee (See Page No. 4, 2c).

(b) Budget.


The Council also reviewed budget projections through 2023-24, noting the spending down of cash reserves, while gradually drifting to an 80/20 split beginning in 2018-19 by keeping the non-championships base budget flat. [Staff noted a surplus of over $4M from 2015-16 due to a higher than budgeted revenue and lower fuel costs for championship
travel. The surplus has positively impacted the long-term future budget model.] Currently, the final year, 2023-24, is the only year reflecting a deficit.

**Presidents Council.** No action was necessary.

**(c) Budget Planning 2017-19.**

**January 18 Management Council.** The Council discussed SPFC’s initial review of championship and nonchampionship budget requests for the 2017-19 biennium. Potential championship priorities include: (1) bracket expansion for team sports based on legislated access ratio and automatic qualification; (2) increase team travel party size for select sports; (3) reimbursement for local ground transportation for teams that fly to the championship site; (4) a day off between semifinal and championship games; (5) increase officials’ fees; and (6) various sport committee initiatives. Key nonchampionship priorities may include: (1) diversity initiatives; and (2) working groups – Sportsmanship and Game Environment, LGBTQ and Faculty Athletics Representative (FAR) – initiatives.

**Presidents Council.** No action was necessary.

**(d) Division III Conference Grant Program.**

**January 18 Management Council.** The Council noted that during the committee’s review of conference impact forms, seven conferences misused grant funds, based on the established Conference Grant Policies and Procedures. The subcommittee reviewed these findings and issued warning letters.

Staff noted that the Conference Self-Study Guide (CSSG) is done every five years, with the next one due in 2018.

**Presidents Council.** No action was necessary.

**(3) Joint Legislative Steering Subcommittee.**

**January 18 Management Council.** The committee had no formal report. No action was necessary.

**Presidents Council.** No action was necessary.
b. Management Council Subcommittees.

(1) Subcommittee for Legislative Relief.

- Approval of Guidelines – Waiver of Season of Participation for Practice by Transgender Female Student-Athletes.

January 18 Management Council. The Council approved, as recommended by the Subcommittee for Legislative Relief (SLR), guidelines related to determining a season of participation for transgender female student-athletes. SLR agreed that NCAA staff may provide relief to a transgender female (male to female) student-athlete to allow her to practice with a women’s team during the year of ineligibility without using a season of participation, provided specific criteria are met.

Presidents Council. No action was necessary.

(2) Playing and Practice Seasons Subcommittee.

January 18 Management Council. The subcommittee had no formal report. No action was necessary.

Presidents Council. No action was necessary.

c. Division III Committees.

(1) Championships Committee.

January 18 Management Council. The Council reviewed the committee’s report. No action was necessary.

Presidents Council. No action was necessary.

(2) Committee on Infractions.

January 18 Management Council. The committee had no formal report. No action was necessary.

Presidents Council. No action was necessary.

(3) Financial Aid Committee.

(a) Financial Aid Reporting Process – Level I Reviews.

January 18 Management Council. The Council received the committee’s report that identified 57 Level I reviews this fall, 24 more than last year and noted the continued use of the review criteria (i.e., sport outliers) introduced last year. The committee took the following actions: (1) voted to take no action on 24 cases; and (2) voted to forward 33 Level I cases to a Level II review, 17 more than last year.
(b) Division III Convention Proposal No. 2017-3.

Management Council. The Council discussed Proposal No. 2017-3 and the related need to further educate the membership and the Presidents Council regarding the current burden on financial aid directors to monitor sources for all outside financial aid awards received by student-athletes. Next steps will include examining the outcome of Proposal No. 2017-3; discussion at the February in-person Financial Aid Committee meeting and a possible presentation to the Presidents Council at its April meeting.

Presidents Council. No action was necessary.

(4) Infractions Appeals Committee.

January 18 Management Council. The committee had no formal report. No action was necessary.

Presidents Council. No action was necessary.

(5) Interpretations and Legislative Committee (ILC).

(a) Approval of Official Interpretation – Out-of-Season Activities as Part of a National Team Development Program.

January 18 Management Council. The Council approved the following official interpretation:

Out-of-Season Activities as Part of a National Team Development Program (III). The committee confirmed that institutional coaches who have been selected for coaching positions within an Olympic or national team development program are not permitted to identify their team as program participants to circumvent the prohibition on out-of-season athletically related activities. Program participants who are from the same institution as the coach shall have been selected in the same manner as all other program participants.

[References: NCAA Division III Bylaw 17.1.5.2.2 (Olympic and national team development program)].

During its September 2016 meeting, ILC reviewed the existing legislation related to Olympic and national team development programs. The committee agreed that while selected coaches can identify development program participants, institutional coaches are not permitted to identify their entire team to avoid the application of the out-of-season athletically related activities legislation. This interpretation clarifies that distinction.

Presidents Council. No action was necessary.
(b) Approval of Official Interpretation – Promotional Activity Involving a Commercial Sponsor or Location.

January 18 Management Council. The Council approved the following official interpretation:

Promotional Activity Involving a Commercial Sponsor or Location (III). The Interpretations and Legislation Committee determined that student-athletes are permitted to distribute information about institutional fundraisers, even if those institutional fundraisers involve a commercial location or sponsor, as information distribution does not constitute promotion of a commercial product or service.

[References: NCAA Division III Bylaws 12.5.1.1 (institutional, charitable, educational or nonprofit promotions) and 12.5.1.1.1 (promotions involving commercial locations/spONSORS)].

During its September 2016 meeting, the committee reviewed the legislation regarding a promotional activity involving a commercial sponsor or location. The committee agreed that, within the context of an institutional fundraiser, a student-athlete providing information about the sponsor or location of the fundraiser does not equate to promotion of a commercial sponsor and should be permitted. This interpretation helps clarify the way a student-athlete may be involved with an institutional fundraiser involving a commercial sponsor or location.

Presidents Council. No action was necessary.

(c) Approval of Official Interpretation – Employment and Endorsement of a Recruiting or Scouting Service.

January 18 Management Council. The Council approved the following official interpretation:

Employment and Endorsement of a Recruiting or Scouting Service (III). The NCAA Division III Interpretations and Legislation Committee confirmed that an athletics department staff member may not be employed (either on a salaried or volunteer basis) in any capacity by a recruiting or scouting service. Additionally, athletics department staff members may not directly promote or endorse a recruiting or scouting service.

[References: NCAA Division III Bylaws 13.02.12 (recruiting or scouting service), 13.10.2.1 (evaluations for media, recruiting services) and 13.12.2.4.1 (camp/clinic providing recruiting or scouting service)].

During its September 2016 meeting, the committee reviewed the existing legislation related to an athletic department staff member’s involvement with a recruiting or scouting service. The committee agreed the legislative restrictions regarding the publicity of recruitment as well as limitations regarding the involvement with recruiting services prohibits an athletics department staff member from being employed (either on a
salaried or volunteer basis) in any capacity by a recruiting or scouting service or from endorsing the same. This interpretation clarifies an athletics department staff member’s involvement with a recruiting or scouting service.

Presidents Council. No action was necessary.

(d) Approval of Official Interpretation – Early Graduation Exception to the Full-Time Enrollment Requirement.

January 18 Management Council. The Council approved to archive an official interpretation (4/15/2015, Item No. 2-b) and approve the following official interpretation:

Early Graduation Exception to the Full-Time Enrollment Requirement – Use of Season of Participation (III). The Interpretations and Legislation Committee determined that for a student-athlete to satisfy the early graduation exception to the full-time enrollment requirement and remain eligible for the remainder of the playing season without being enrolled full time, the student-athlete must have graduated (or completed degree requirements for graduation) in less than four consecutive years from initial full-time collegiate enrollment and have been charged with a season of participation for that year prior to the completion of degree requirements.

The early graduation exception applies as follows:

(a) A basketball student-athlete completes degree requirements for graduation at the conclusion of the fall semester in less than four consecutive years. She was charged with a season of participation prior to the completion of the fall semester. This student-athlete satisfies the early graduation exception and would be permitted to continue participation for the remainder of the basketball season without being enrolled.

(b) A tennis student-athlete completes degree requirements for graduation at the conclusion of the fall semester in less than four consecutive years. He was charged a season of participation during the fall semester. This student-athlete satisfies the early graduation exception and would be permitted to participate for the remainder of the tennis season without being enrolled.

(c) A baseball student-athlete completes degree requirements for graduation at the conclusion of the fall semester in less than four consecutive years. He was not charged with the use of a season for participation in the nontraditional segment. This student-athlete would not satisfy the early graduation exception and would need to be enrolled full time at his institution in the spring to participate with and compete on the institution’s baseball team.
(d) A softball student-athlete completes degree requirements for graduation at the conclusion of the winter quarter. She started practice for the softball traditional segment but was not charged with a season of participation prior to the conclusion of the winter quarter. This student-athlete would not satisfy the early graduation exception and would have to enroll full time in the spring quarter to continue participation.

[Note: If a student-athlete does not satisfy the early graduation exception, the student-athlete may still be eligible to participate while not enrolled if another exception applies. Specifically, if a postseason event (e.g., NCAA championship, NAIA championship, NCCAA championship) occurs within 60 days of the end of the semester or quarter in which degree work is completed then the student-athlete would remain eligible for the remainder of the season.]

[References: Bylaws 14.1.8.1.6.7 (eligibility after completion of degree requirements), 14.2.4.1 (minimum amount of participation), NCAA Proposal No. NC-2009-1, NCAA Division III Presidents Council, NCAA Division III Management Council Summary of Actions Fall 2007, and official interpretation (4/15/2015, Item Ref: 2-b, which has been archived)]

During its September meeting, the committee reviewed the early graduation exception to the full-time enrollment requirement and official interpretation (Reference: 4/15/15, Item Ref. 2-b) that clarifies that a student-athlete must have been charged with a season of participation for that year prior to the completion of degree requirements to use the early graduation exception and remain eligible for the playing season while not enrolled full time. The examples in the interpretation, however, were based on a typical academic calendar at a semester school. The committee agreed that the early graduation exception should be applied in the same manner for institutions on semester and quarter systems and requested staff rewrite the official interpretation (Reference: 4/15/15 Item Ref. 2-b) to clarify that distinction. This interpretation clarifies the way the early graduation exception applies for institutions using a semester and quarter system.

Presidents Council. No action was necessary.

(e) Approval of Official Interpretation – Transfer Following Nonparticipation at an NCAA Division I or II Institution.

January 18 Management Council. The Council approved the following official interpretation:

Transfer Following Nonparticipation at an NCAA Division I or II Institution (III). The Interpretations and Legislation Committee confirmed that transfer student-athletes who were Division I or II nonqualifiers only due to the lack of an NCAA Eligibility Center certification are eligible to use the four-year college transfer exception for
student-athletes who have never practiced or competed in intercollegiate athletics.

[References: NCAA Division III Bylaws 14.5.5 (four-year college transfers), 14.5.5.1 (general rule), and 14.5.5.1.1 (exception)].

During its September meeting, the committee reviewed the Division III transfer legislation and how it would apply for a nonqualifier from a Division I or II institution. The committee agreed that if a student-athlete was a Division I or II nonqualified only due to the lack of Eligibility Center certification, the student-athlete should be permitted to use the four-year college transfer exception [Bylaw 14.5.5.1.1 – (a)] for student-athletes who have never practiced or competed in intercollegiate athletics. This interpretation clarifies how to apply the Division III transfer legislation for a Division I or II nonqualifier that is only ineligible due to not registering with the Eligibility Center.

Presidents Council. No action was necessary.

(6) Membership Committee

(a) Update on Daniel Webster College.

January 18 Management Council. The Council noted the committee received an update on Daniel Webster College. The staff informed the committee that Southern New Hampshire University, a Division II institution, purchased Daniel Webster College and is operating under a “teach-out” configuration for the remainder of the 2016-17 academic year. For the 2016-17 academic year, the two institutions continue to operate as separate athletics programs. At the close of the academic year, the institution status will again need to be reviewed.

Presidents Council. No action was necessary.

(b) Rust College.

January 18 Management Council. The Council received a verbal update that Rust College is no longer a member of the NCAA and Division III.

Presidents Council. No action was necessary.

(7) Nominating Committee.

January 18 Management Council. The committee had no formal report. No action was necessary.

Presidents Council. No action was necessary.
(8) Student-Athlete Advisory Committee (SAAC).

(a) Approve the Management Council Nomination of Sean Cain, Men’s Student-Athlete (Adrian College).

January 18 Management Council. The Council exercised its authority under NCAA Constitution 4.8.2.1 (Exception-Student-Athlete Advisory Committee) and approved the nomination of Sean Cain, men’s soccer student-athlete at Adrian College.

Division III legislation prohibits two individuals from the same institution from serving on the Presidents Council and Management Council simultaneously, but allows the Management Council to waive this prohibition only in the case of SAAC nominees to the Management Council. This waiver is necessary as Jeff Docking, president of Adrian College, is a current Division III Presidents Council member.

(b) SAAC Elections.

January 18 Management Council. The Council reviewed the committee’s report noting its new officers – Kayla Porter, Frostburg State University, will be the chair and Alaina Woo, Pomona-Pitzer Colleges, will be the vice-chair. The new Management Council liaisons are Sean Cain, Adrian College (per above) and Megan Warren, Defiance College.

Presidents Council. No action was necessary.

(c) Student-Athlete Engagement Committee Discussion.

January 18 Management Council. At the recommendation of the NCAA Board of Governors, all three divisional SAACs discussed the creation of a Board of Governors Subcommittee focused on student-athlete engagement. The committee voted to recommend the establishment of an Association-wide, student-led committee that focuses on the facilitation of dialogue on issues, policies and the execution of key initiatives that affect all three divisions. The committee provided feedback on committee composition, recommended the committee be composed of nine student-athletes (three from each divisional SAAC), one Board of Governors member and one nonvoting NCAA staff liaison, and underscored the importance of term timing and length. The committee noted that it would recommend the use of external subject matter experts as needed and not define those individuals as members. The committee also expressed its desire to see racial, gender and geographic diversity represented.

Presidents Council. No action was necessary.
(9) **Student-Athlete Reinstatement (SAR) Committee.**

(a) **Amateurism, Recruiting and Awards, Benefits and Expenses – Eligibility Ramifications – Restitution for Receipt of Improper Benefits.**

January 18 Management Council. The Council approved a recommendation to sponsor noncontroversial legislation for the 2018 NCAA Convention to increase from $100 to $200 the value of improper benefits for which the eligibility of an individual student-athlete shall not be affected conditioned upon restitution. The membership has not reviewed the restitution value for approximately 10 years. Review of case data indicates an increase to $200 will decrease bureaucracy and increase efficiency for the benefit of the Division III membership and its student-athletes. This change will not eliminate the need to report an institutional violation to the NCAA enforcement staff or to request reinstatement if relief from repayment or an alternative reinstatement condition to repayment is requested (e.g., community service).

**Presidents Council.** No action was necessary.

(b) **Ethical Conduct – Sports Wagering Activities – Sanctions.**

January 18 Management Council. The Council referred back to SAR a proposal that would have eliminated the mandatory legislated penalty for sports wagering. Currently, for violations that trigger the legislated sports wagering sanctions, the minimum penalty is automatic and cannot be appealed. To promote increased fairness, SAR believes it is important to conduct a case-by-case review of these sports wagering violations. The Council felt uncomfortable with the complete elimination of the legislated penalty. It recommended the committee revise the proposal to maintain the penalty but provide SAR oversight of a more flexible appeals process.

**Presidents Council.** No action was necessary.

d. **Association-Wide and Common Committees.**

(1) **Competitive Safeguards and Medical Aspects of Sports (CSMAS).**

January 18 Management Council. The committee had no formal report. No action was necessary.

**Presidents Council.** No action was necessary.
(2) Committee on Sportsmanship and Ethical Conduct.

- Evaluation of NCAA Sportmanship.

  January 18 Management Council. The Council noted the committee discussed what efforts could be made to increase the visibility of good and positive acts of sportsmanship, as well as increasing the committee’s involvement in the global discussion of ethical conduct issues. The committee expressed interest in working with the national office’s governance staffs, committees and working groups to expand the concept of the RESPECT campaign, “It’s the Name of the Game,” beyond the playing field. The committee directed staff to distribute a request to all NCAA playing rules committees to include sportsmanship as a significant point of emphasis for the coming year.

  Presidents Council. No action was necessary.

(3) Committee on Women’s Athletics (CWA).

(a) Initiatives That Support Equity.

  January 18 Management Council. The Council approved the committee’s recommendation that the Office of Inclusion engage in the following projects in 2016-17: (1) Senior Woman Administrator (SWA) Research Project; (2) Partnership with the University of Minnesota Tucker Center for Research on Girls and Women in Sport on a research project on women coaches; and (3) Second Edition of the Status of Women in Intercollegiate Athletics Report.

  All three projects will support the Association’s initiatives to increase women in leadership positions in intercollegiate athletics.

  Presidents Council. No action was necessary.

(b) Add “Gender Identity” to the NCAA Inclusion Statement.

  January 18 Management Council. The Council approved the committee’s recommendation that the Board of Governors consider adding “gender identity” to the NCAA Inclusion Statement.

  a. When the original inclusion statement was adopted, “gender identity” was infrequently included in various inclusion statements. However, as society continues to evolve in its views on diversity and inclusion, there is an increasing expectation of equity and fair treatment based on gender identity.
b. The Board of Governors’ recent decisions to issue a non-discrimination statement and to remove NCAA championships from North Carolina serve as actions that support “gender identity” being included in the NCAA’s Inclusion Statement.

c. The Office for Civil Rights’ Dear Colleague Letter, issued on May 13, 2016, states that Title IX specifically prohibits discrimination based on gender identity.

d. The second edition of the NCAA’s transgender guide (anticipated publication in November 2016) will be a more effective and meaningful resource for the membership if “gender identity” is included in the NCAA’s Inclusion Statement. Otherwise, the inclusion statement and the best practices featured in the guide will be misaligned.

Presidents Council. No action was necessary.

(c) Beach Volleyball Legislation Update.

January 18 Management Council. The Council noted the committee received an update of potential beach volleyball legislation. One legislative proposal will increase the playing and practice season by starting one week earlier. The rationale behind this proposal is to increase the competition season window to allow greater flexibility in scheduling competitions and reduce missed class time. Another legislative proposal would allow beach volleyball to have competition during its non-championship segment (that would not be deducted from its NCAA championship segment) like other men’s and women’s sports. The final legislative proposal would develop specific requirements for beach volleyball recruiting at specific beach competitions and practices. The committee will continue to monitor these potential proposals and their place in the legislative process.

Additionally, the committee expressed interest in possible expansion as more conferences sponsor beach volleyball and expansion will provide more female student-athlete opportunities. The committee plans to revisit this issue during its February teleconference.

Presidents Council. No action was necessary.

(4) Honors Committee.

January 18 Management Council. The Council reviewed the committee’s report. No action was necessary.

Presidents Council. No action was necessary.
(5) **Minority Opportunities and Interests Committee (MOIC).**

- **Addition of “Gender Identity” to the NCAA Inclusion Statement.**

  January 18 Management Council. The Council approved this recommendation on Page No. 15, Item (3) (b) under CWA.

  Presidents Council. No action was necessary.

(6) **Olympic Sports Liaison Committee (OSLC).**

  January 18 Management Council. The Council reviewed the committee’s report. No action was necessary.

  Presidents Council. No action was necessary.

(7) **Playing Rules Oversight Panel.**

  January 18 Management Council. The committee had no formal report. No action was necessary.

  Presidents Council. No action was necessary.

(8) **Postgraduate Scholarship Committee.**

  January 13 Management Council. The committee had no formal report. No action was necessary.

  Presidents Council. No action was necessary.

(9) **Research Committee.**

(a) **Creation of Current Student-Athlete Panel.**

  January 18 Management Council. The Council approved the committee’s recommendation to discuss with the Student-Athlete Advisory Committees in each division the committee’s recommendation to create student-athlete research panels. The panels would enable more “real-time” access to student-athlete opinions on important issues related to the student-athlete experience.

  Presidents Council. No action was necessary.
(b) **Research updates.**

*January 18 Management Council.* The Council noted the committee received an update on GOALS and social environments preliminary findings. Staff informed the committee that over 23,000 student-athletes took the Wagering and Social Environments survey in spring 2016. A preview of results was shared at the FARA annual meeting, with full results presented at the 2017 NCAA Convention.

*Presidents Council.* No action was necessary.

(10) **Walter Byers Scholarship Committee.**

*January 18 Management Council.* The committee had no formal report. No action was necessary.

*Presidents Council.* No action was necessary.

4. **2017 NCAA CONVENTION LEGISLATION.**

a. **Review of 2017 NCAA Convention Notice and Program.**

*January 18 Management Council.* The Council reviewed the Convention Notice and Program. No action was necessary.

*Presidents Council.* No action was necessary.

b. **Legislative Proposal Question and Answer Guide.**

*January 18 Management Council.* The Council reviewed the Legislative Q & A document. No action was necessary.

*Presidents Council.* No action was necessary.

c. **Review of Parliamentary and Voting Issues.**

*January 18 Management Council.* The Council approved the parliamentary and voting issues document. It noted that Proposal No. 2017-5 (2-8) [playing and practice seasons – field hockey and lacrosse – preseason joint practice, scrimmage or exhibition – exemption from maximum contest and date of competition limitations] will become moot if Proposal No. 2017-4 (2-6) [playing and practice seasons – general playing season regulations – standardization of annual contest and date of competition exemptions] is adopted.

*Presidents Council.* The Presidents Council approved the parliamentary and voting issues document.
d. Review of Position Papers and Speaker Assignments.

January 18 Management Council. The Council reviewed the position papers and speaker assignments.

Presidents Council. The Presidents Council reviewed the position papers and speaker assignments, noting three proposals in the Presidential Grouping.

The Council further discussed Proposal No. 2017-2 (2-4) [eligibility – graduate and postbaccalaureate transfers]. It noted this proposal might be less controversial if it was limited only to Division III transfers. The Council indicated a willingness to explore the current waiver criteria to make it more inclusive.

5. 2017 NCAA CONVENTION.

- Programming and Logistics.

January 18 Management Council. The Council reviewed the agendas for the Division III Convention sessions. No action was necessary.

Presidents Council. The Presidents Council reviewed the agendas for the Division III Convention sessions. No action was necessary.

January 21 Management Council. The Council discussed and made the following comments regarding future Convention programming and logistics:

- Supported continued access to Wifi in the hotel and meeting rooms.
- Noted the Convention App map worked only on IPhones.
- Signage was well displayed.
- Noted Honors Celebration was long, and some didn’t like the move to Wednesday evening. Presidents noted problems with additional time away from institution.
- The Opening Business Session felt rehearsed and edited. Greater impact if President Emmert’s comments were brief and allowed a representative from each division to give an update on its initiatives.
- Difficult for 3,000 people to go down one staircase during Thursday’s Delegate Reception.
- Expressed appreciation for Association-wide luncheon and guest Grant Hill.
- Cut introductions during the Joint MC/PC/SAAC meeting to allow more round table discussion.
- Noted strong evaluations for ADR Institute’s day and half session.
- New athletics director meet and greet was a great networking session.
- The Student Immersion Program had 42 students of color attending with very positive reports.
- Division III Issues Forum – (1) set-up made it hard to hear in the back of the room; (2) sound was an issue on the dais and (3) noted concern regarding time allotted to debrief as a table.
• Chancellors/Presidents Forum and Luncheon – enjoyed quicker introductions and more meaningful conversation.
• Provisional and Reclassifying session – low attendance by the Membership Committee and noted timing conflict with conference meetings.

6. **DIVISION III INITIATIVES AND UPDATES.**

   a. **Diversity and Inclusion Working Group.**

      January 18 Management Council. The Council reviewed the working group’s reports from its November and December teleconferences. Staff provided an update on the second annual Student Immersion Program that brought 42 students of color, interested in a career in Division III athletics, to the Convention. Staff also noted the release of the Diversity and Inclusion Working Group’s, “The Diverse Workforce.”

      Presidents Council. No action was necessary.

   b. **Sportsmanship and Game Environment Working Group.**

      January 18 Management Council. The Council noted the recent partnership with the Disney Institute. (See Page No. 5, Item (2) (a) and approved in November 2016 by the Administrative Committee.)

      Disney will conduct two discovery visits, one in late January at Wittenberg University and the second shortly thereafter at schools near a major metropolitan hub. Following these visits, a two-day visit to the Disney Institute for approximately 10 members of the working group and NCAA staff will occur in mid-February to learn Disney’s customer service content. This same group will meet again in Indianapolis to work on shaping the Disney content to Division III values, standards and environments.

      Presidents Council. No action was necessary.

   c. **Athletics Direct Report (ADR) Institute.**

      January 18 Management Council. The Council reviewed the agenda noting the ADR Institute was extended to a day and a half of programming.

      Presidents Council. No action was necessary.

   d. **LGBTQ Working Group.**


      Presidents Council. No action was necessary.
e. **360 Proof and NASPA Collaborative.**

*January 18 Management Council.* The Council reviewed an update on 360 Proof and the NASPA Collaborative noting the 2016-17 outreach plan opportunities include: (1) January NASPA AOD Strategies Conference – booth and education session; (2) January NCAA Convention – booth and technical assistance; (3) March NASPA Annual Conference – education session on collaboration through 360 proof, booth; (4) June NCAA Regional Rules Seminar – booth and technical assistance; and (5) NASPA Regional Conference – handouts at the NASPA table.

The NCAA communications staff drafted a communications plan and core-messaging document. The process to identify and hire a contractor with student affairs or public health marketing experience is underway. This contractor will lead the execution of the communication plan drafted by the NCAA communications staff, which included consultation by NASPA staff and the 360 Proof Steering Committee. The goal of the communications plan is to increase awareness and use of the 360 Proof program to strengthen the relationship between athletics and student affairs representatives and improve campus culture, leading to an improved, better integrated experience for student-athletes.

The Council expressed concern with promoting 360 Proof while simultaneously being involved in a pilot program that will allow the sale of beer and wine at the 2017 Division III Men’s Lacrosse Championship, which will be held in conjunction with the Divisions I and II championships and Division I women’s championships at Gillette Stadium in Foxboro, Massachusetts.

*Presidents Council.* No action was necessary.

f. **Graduation Rate Report.**

*January 18 Management Council.* The Council noted that Division III student-athletes continue to graduate at higher rates than their peers in the student-body, according to the most recent NCAA Academic Success Rate (ASR) data. Based on a representative sample of 193 schools participating in the voluntary reporting program in the 2015-16 academic year, the Division III national four-year average ASR continues to hold steady at 87 percent. Even when utilizing the less-inclusive federal rate, Division III student-athletes perform better than the general student body. The four-year, federal rate for student-athletes was 69 percent and the federal rate for the overall student body was 62 percent, a difference of seven percentage points.

*Presidents Council.* No action was necessary.

g. **Division III Identity Initiative.**

*January 18 Management Council.* The Council received a status report on the Division III Identity Initiative including an update on the purchasing website, championships, Division III/D3SIDA Recognition Award, social media, Special Olympics and Division III Week slated for April 3-9, 2017.

*Presidents Council.* No action was necessary.
h. Faculty Athletics Representatives Working Group.

January 18 Management Council. The Council reviewed the working group’s November and December teleconference reports. It noted the discussion of potential components of engagement led to the identification of knowledge gaps and how the working group would proceed. Engagement at the conference level is an area the working group is interested in exploring through data collection and analysis.

Presidents Council. No action was necessary.

i. Division III Technology Users Group.

January 18 Management Council. The Council reviewed the Technology Users Group report from its last teleconference. Staff highlighted the Single Source Sign-On (SSSO); Program Hub; Eligibility Center student ID and registration update; and RSRO training, a walk-through video resource that includes both static and screencast information.

Council also noted the group will research the viability of creating a resource detailing a compliance director’s responsibility to educate the campus generally, not just athletics. Institutions face a lack of understanding on campus of how athletics works in tandem with other offices or events, particularly considering increased responsibility in entry-level positions.

Presidents Council. No action was necessary.

j. Feedback from Conference Meetings.

January 18 Management Council. The Council reviewed reports from conference meetings. No action was necessary.

Presidents Council. No action was necessary.

7. ASSOCIATION WIDE UPDATES AND ISSUES.

a. Board of Governors Update.

January 18 Management Council and Presidents Council. The Council received an update on Board of Governors initiatives including: (1) Diversity and Inclusion, including the Presidential Pledge; (2) health and safety initiatives; (3) structure and composition; (4) creation of an engagement committee for student-athletes; (5) campus sexual violence; and (6) sports wagering.

b. Sport Science Institute Updates.

January 18 Management Council. Dr. Brian Hainline provided an update on SSI’s nine strategic priorities. He also discussed the recently released Year-Round Football Practice Contact Recommendations – Interassociation Guidelines.
c. **Litigation Update.**

   **January 18 Management Council.** The Council accepted the Litigation Report. No action was necessary.

d. **Governmental Relations Report.**

   **January 18 Management Council and Presidents Council.** The Councils accepted the Governmental Relations Report. No action was necessary.

8. **OTHER BUSINESS.**

   **January 18 Management Council.** Tracey Ranieri acknowledged departing Council members, Frank Millerick, Chris Ragsdale, Terry Small, Julie Soriero, Taryn Stromback, Terry Wansart and Greg Woods, thanking them for their service on behalf of the Association, while vice chair Brit Katz thanked Tracey Ranieri for her service as chair of the Management Council.

   **Presidents Council.** President Cureton acknowledged departing Council member, Dennis Shields, thanking him for his service on behalf of the Association.

9. **ADJOURNMENT.**

   **January 18 Management Council.** The Management Council meeting adjourned at 2:48 p.m.

   **Presidents Council.** The Presidents Council meeting adjourned at 11:14 a.m.

   **January 21 Management Council.** The Management Council meeting adjourned at 1:21 p.m.
REPORT OF THE NCAA DIVISION III
ADMINISTRATIVE COMMITTEE
JANUARY 19, 2017, ELECTRONIC MAIL

**ACTION ITEM.**

- None.

**INFORMATIONAL ITEMS.**

- **Division III Committee on Infractions Term Extension.** The Administrative Committee approved a 60-day extension of Amy Hackett’s term from April 15 to June 15, 2017, on the Committee on Infractions. The request provides continuity with facilitating the resolution of a major infractions case. The case had an anticipated hearing date in February, however it was recently postponed until April.

Committee Chair: Alan Cureton, University of Northwestern
Staff Liaisons: Dan Dutcher, Division III Governance
             Jay Jones, Division III Governance
             Debbie Kresge, Division III Governance
             Louise McCleary, Division III Governance

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<td>Alan Cureton, University of Northwestern, chair.</td>
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<td>Brit Katz, Millsaps College</td>
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<td>Jay Lemons, Susquehanna University.</td>
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<td>Tracey Ranieri, State University of New York at Oneonta.</td>
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<td>Troy VanAken, Thiel College.</td>
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REPORT OF THE NCAA DIVISION III
ADMINISTRATIVE COMMITTEE
JANUARY 24, 2017, ELECTRONIC MAIL

ACTION ITEM.

• None.

INFORMATIONAL ITEMS.

• Division III Committee on Infractions Hearing Temporary Appointment. The Administrative Committee approved the temporary appointment of Nancy Meyer to participate in an April 2017 major infractions hearing. Ms. Meyer, the director of athletics at Calvin College, is a former member of the committee and meets the criteria set forth in NCAA Bylaw 19.1.2.3, Temporary Substitutes.

Committee Chair: Alan Cureton, University of Northwestern
Staff Liaisons: Dan Dutcher, Division III Governance
Jay Jones, Division III Governance
Debbie Kresge, Division III Governance
Louise McCleary, Division III Governance

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**Attendees:**
- Alan Cureton, University of Northwestern, chair.
- Brit Katz, Millsaps College
- Jay Lemons, Susquehanna University.
- Troy VanAken, Thiel College.

**Absent:**
- Shantey Hill, St. Joseph’s College.

**NCAA Staff Support:**
- Dan Dutcher, Jay Jones, Debbie Kresge and Louise McCleary
ACTION ITEMS

   a. **Recommendation.** The Management Council approve noncontroversial legislation to eliminate traditional two-a-day football practices, effective immediately.
   b. **Rationale.** The committee discussed eliminating two-a-day practices to align with and implement the health and safety measure recommendations in, “Interassociation Consensus: Year-Round Football Practice Contact for College Student-Athletes Recommendations.” The committee supports adopting noncontroversial legislation effective immediately, as the traditional legislative process would not allow implementation for the 2017 season. The committee discussed the need for an updated Q&A document explaining what activities are allowed during a second session on the same day.
   c. **Budget Impact.** None.
   d. **Student-Athlete Impact.** The recommendation promotes the health and safety of Division III student-athletes.

2. Blanket One-Time Preseason Practice Waiver for the 2017 Football Season.
   a. **Recommendation.** The Management Council should determine if it is in the best interest of Division III to establish a limited one-time blanket waiver to extend preseason football practice for 2017.
   b. **Rationale.** The committee discussed the establishment of a limited one-time blanket waiver that would allow institutions to start preseason practice earlier. The waiver would account for practice opportunities lost by eliminating traditional “two-a-day” practices per, “Interassociation Consensus: Year-Round Football Practice Contact for College Student-Athletes Recommendations.” While the committee noted concerns with potential budgetary impact and competitive equity, it recommended the Management Council act after receiving additional feedback from the Division III Football Committee and the Division III membership. The committee also noted that most feedback, to date, has opposed a blanket waiver.
   c. **Budget Impact.** Financial cost would be different for each institution, depending on use of potential blanket waiver.
   d. **Student-Athlete Impact.** No health and safety impact if there is no blanket waiver, per the Sports Science Institute.
INFORMATIONAL ITEMS.

1. General Discussion. The meeting, held at Susquehanna University, convened at 8:07 a.m.

The Administrative Committee discussed items of importance to the NCAA and those specific to Division III. Staff informed the committee of its three primary functions: to plan for the upcoming year; to act on any emergency issues that arise between Council meetings; and to decide routine issues best acted on between the regular quarterly meetings of the Councils.

2. Leadership Expectations. The committee reviewed the leadership expectations; the Policies and Procedures documents for both Management and the Presidents Councils; and committee responsibilities including the Board of Governors and Council meetings.

The committee recommended the Management Council discuss during its April meeting the potential creation of a Management Council Nominating Subcommittee. This subcommittee would be responsible for identifying and nominating interested Council members to serve as chair and vice chair.

The committee also discussed the Presidents Council leadership succession plan. The committee noted that the Presidents Council’s Nomination Subcommittee had recently endorsed a revised plan for President Docking to succeed as chair of the Council following President Lemon’s departure in June 2017, while President Cureton will remain as vice chair for the remainder of 2017.


a. Board of Governors.

(1) Composition. The committee noted that the Board’s AdHoc Committee on Structure and Composition is not recommending changes to the Board of Governor’s (BOG) composition at this time.

(2) Presidential Pledge. The Presidential Pledge was developed to specifically commit to establishing initiatives for achieving ethnic and racial diversity, gender equity and inclusion with a focus and emphasis on hiring practices. To date, 62% of Division III presidents have signed the pledge. The goal is to have an 80% participation rate in each division. The BOG has recently developed a permanent committee, Board of Governors Committee to Promote Cultural Diversity and Gender Equity, reaffirming the Association’s commitment to cultural diversity and inclusiveness.
(3) **Championships policies.** The committee discussed the Association’s current pilot program that allows the sale of alcohol at selected sites.

The committee expressed concern that this year’s pilot will include the joint men’s lacrosse championship. The concern is that the sale of alcohol runs counter to the Division’s 360 Proof initiative, a web-based alcohol education program.

The committee also discussed the status of the BOG’s support to withdraw NCAA championships from North Carolina in response to discriminatory state laws.

b. **Sport Science Institute (SSI) Strategic Initiatives.** The committee reviewed the SSI’s nine strategic initiatives. In April, the BOG will begin to work more closely with SSI to actively oversee health and safety as Association-wide issues.

c. **Governance Committee Review.** The committee noted there is an internal staff initiative to complete a comprehensive review of the NCAA’s committee structure, including all committees and working groups, in an effort to enhance the overall effectiveness and efficiency of the Association-wide governance structure.

4. **Key Division III Initiatives for 2017-18.**

a. **Diversity and Inclusion Working Group.** The committee reviewed the working group’s report from its February 2 teleconference.

b. **Sportsmanship and Game Environment Working Group.** The committee reviewed the group’s summary from its February 16-17 meeting with the Disney Institute. The meeting began the first phase of its development work for the Division III game environment initiative. It concentrated on developing the elements of an appropriate service framework for the Division III game experience. This framework is the root of a service-focused culture, and consists of three main components: a common purpose, service standards and behavioral guidelines. A second planning session with the Disney Institute will be held mid-April in Indianapolis.

c. **Faculty Athletics Representative (FAR) Engagement Working Group.** The committee reviewed the working group’s report from its December 12, 2016, teleconference.

d. **LGBTQ Working Group.** The committee reviewed the working group’s report from its February 6 teleconference noting the group’s objective to examine the current and potential programming, resources, and recognition of the LGBTQ community and its allies in Division III.
Report of the NCAA Division III
Administrative Committee
March 1, 2017
Page No. 4

e. Graduation Rate Report. The committee reviewed the overview from the 2016 Division III Graduation Rates Report.

f. Institutional Performance Program (IPP). The committee discussed the implementation of the program noting staff is providing webinars to conference commissioners to teach its capabilities.

g. Division III Identity Initiative. The sixth annual Division III Week is scheduled for April 3-9.

h. SAAC Mental Health Initiatives. The committee noted that one of the Student-Athlete Advisory Committee’s (SAAC) priority initiatives for 2017 is mental health.

5. 2018 Division III Legislation. The committee discussed the following possible significant legislation for the 2018 Convention: (1) sports wagering; (2) academic misconduct; (3) graduate transfer eligibility; and (4) football playing and practice seasons.

6. Division III Strategic Planning and Finance.

a. Division III Strategic Plan. The current Division III Strategic Plan details a two-year budget cycle to align with the 2015-2017 budget biennium. Annually, the Strategic Planning and Finance Committee (SPFC) reviews the plan in June and forwards it to the Councils to review and approve during their summer meetings. This summer, SPFC will recommend a new 2017-19 Strategic Plan to align with the next budget biennium.

b. Division III Budget.

(1) Budget-to-Actual. The committee reviewed the budget-to-actual document noting that as of January 2017, the fall championships expenses were within budget, while the winter championships were not yet reflected.

(2) Budget Projections. The committee reviewed an updated future budget projection. Staff noted the Strategic Planning and Finance Committee (SPFC) will see an increase to the Division III revenue as a result of one-time payout of $1.2M from realized gains, as well as a team transportation forecasting change that will reduce projected annual team transportation expenses by $1.3M in 2017-18. SPFC will review the impact of the additional revenue as well as new championship and nonchampionship initiatives. It will make specific recommendations to the Councils to review in April.
c. **Strategic Planning and Finance Committee in-person meeting.** The committee reviewed the draft agenda for the March in-person Strategic Planning and Finance Committee meeting. Key discussions focused on the following:

- Nonchampionship budget initiatives, including a 10% increase in the conference grant program; increase of 23 internships to the Women & Minority Intern Program in 2018-19, increases to the New AD and Commissioner Orientation, the NADIII AA partnership and the Academic Reporting honorarium.
- Championship budget initiatives, include bracket expansions; ground transportation reimbursement policy; officiating enhancements; championship format change; and sport-specific requests.
- Proposed updated future budget projections.

7. **2018 Division III Membership-wide survey.** The committee noted that NCAA staff will start the planning process for the 2018 Division III membership-wide survey this fall. The survey is conducted once every five years as a means of testing philosophical commitments, communications and Division III programs and initiatives.

8. **Other Communication Initiatives.**

   a. **Communication Survey Results.** The committee reviewed both Association-wide and Division III communication survey results.

   b. **Presidents Council Communication Plan.**

      (1) **President’s Advisory Group (PAG).** The committee reviewed the rationale for the establishment of PAG and discussed ways to better utilize this group within the governance structure.

      (2) **Presidential Quarterly Update.** The committee noted the current quarterly update is informative.

   c. **Management Council Communication Plan.** Each Management Council member is assigned conferences for the upcoming year. They are given a sample letter to use when contacting their assigned conferences, an updated Governance PowerPoint and an introduction regarding the program and guidelines for attending conference meetings. Council members also complete an on-line meeting recap summary form. These recaps are then discussed at the next scheduled Management Council meeting.
d. Regular Governance Communication. Regular communications include the Monthly Updates, a regular email to Division III commissioners and occasional updates on the NADIII AA listserv.

9. Adjournment. The meeting adjourned at 2:03 p.m.

Committee Chair: Jay Lemons, Susquehanna University, Landmark Conference
Staff Liaisons: Dan Dutcher, Division III Governance
               Jay Jones, Division III Governance
               Louise McCleary, Division III Governance

| NCAA Division III Administrative Committee |
| March 1, 2017, Meeting |
| Attendees: |
| Alan Cureton, University of Northwestern. |
| Jeff Docking, Adrian College. |
| Shantey Hill, St. Joseph’s College (Long Island). |
| Brit Katz, Millsaps College. |
| Jay Lemons, Susquehanna University, chair. |
| Troy VanAken, Thiel College. |
| Absentee: |
| None. |
| NCAA Staff Support in Attendance: |
| Dan Dutcher, Jay Jones, Debbie Kresge, Louise McCleary and Jeff Myers. |
DIVISION III PHILOSOPHY STATEMENT

Colleges and universities in Division III place the highest priority on the overall quality of the educational experience and on the successful completion of all students’ academic programs. They seek to establish and maintain an environment in which a student-athlete’s athletics activities are conducted as an integral part of the student-athlete's educational experience, and an environment that values cultural diversity and gender equity among their student-athletes and athletics staff.

(a) Expect that institutional presidents and chancellors have the ultimate responsibility and final authority for the conduct of the intercollegiate athletics program at the institutional, conference and national governance levels;

(b) Place special importance on the impact of athletics on the participants rather than on the spectators and place greater emphasis on the internal constituency (e.g., students, alumni, institutional personnel) than on the general public and its entertainment needs;

(c) Shall not award financial aid to any student on the basis of athletics leadership, ability, participation or performance;

(d) Primarily focus on intercollegiate athletics as a four-year, undergraduate experience;

(e) Encourage the development of sportsmanship and positive societal attitudes in all constituents, including student-athletes, coaches, administrative personnel and spectators;

(f) Encourage participation by maximizing the number and variety of sport offerings for their students through broad-based athletics programs;

(g) Assure that the actions of coaches and administrators exhibit fairness, openness and honesty in their relationships with student-athletes;

(h) Assure that athletics participants are not treated differently from other members of the student body;

(i) Assure that student-athletes are supported in their efforts to meaningfully participate in nonathletic pursuits to enhance their overall educational experience;

(j) Assure that athletics programs support the institution’s educational mission by financing, staffing and controlling the programs through the same general procedures as other departments of the institution. Further, the administration of an institution’s athletics program (e.g., hiring, compensation, professional development, certification of coaches) should be integrated into the campus culture and educational mission;
(k) Assure that athletics recruitment complies with established institutional policies and procedures applicable to the admission process;

(l) Exercise institutional and/or conference autonomy in the establishment of initial and continuing eligibility standards for student-athletes;

(m) Assure that academic performance of student-athletes is, at a minimum, consistent with that of the general student body;

(n) Assure that admission policies for student-athletes comply with policies and procedures applicable to the general student body.

(o) Provide equitable athletics opportunities for males and females and give equal emphasis to men’s and women’s sports;

(p) Support ethnic and gender diversity for all constituents;

(q) Give primary emphasis to regional in-season competition and conference championships; and

(r) Support student-athletes in their efforts to reach high levels of athletics performance, which may include opportunities for participation in national championships, by providing all teams with adequate facilities, competent coaching and appropriate competitive opportunities.

The purpose of the NCAA is to assist its members in developing the basis for consistent, equitable competition while minimizing infringement on the freedom of individual institutions to determine their own special objectives and programs. The above statement articulates principles that represent a commitment to Division III membership and shall serve as a guide for the preparation of legislation by the division and for planning and implementation of programs by institutions and conferences.
## NCAA Mission
To govern competition in a fair, safe, equitable and sportsmanlike manner, and to integrate intercollegiate athletics into higher education so that the educational experience of the student-athlete is paramount.

## DIII Positioning Statement
**Follow your passions and discover your potential.** The college experience is a time of learning and growth – a chance to follow passions and develop potential. For student-athletes in Division III, this happens most importantly in the classroom and through earning an academic degree. The Division III experience provides for passionate participation in a competitive athletics environment, where student-athletes push themselves to excellence and build upon their academic success with new challenges and life skills. And student-athletes are encouraged to pursue the full spectrum of opportunities available during their time in college. In this way, Division III provides an integrated environment for student-athletes to take responsibility for their own paths, follow their passions and find their potential through a comprehensive educational experience.

### DIII Attributes
**What we stand for**

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<td>Spirit</td>
<td>Character</td>
<td>Fair Play</td>
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### NCAA Brand Attributes

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<td>- Continue to compete in a highly competitive athletics program and retain the full spectrum of college life.</td>
<td>- Academics are the primary focus for student-athletes. Shorter practice and playing seasons, no red-shirting and regional competition minimize time away from their academic studies and keep student-athletes on a path to graduation.</td>
<td>- Participation in athletics provides valuable &quot;life lessons&quot; for student-athletes (teammwork, discipline, perseverance, leadership, etc.), which often translate into them becoming better students and more responsible citizens.</td>
<td>- Division III institutions develop student-athlete potential through a comprehensive educational approach.</td>
<td>- Division III institutions offer athletics for the educational value and benefit to the student-athlete, not for the purposes of revenue generation or entertainment.</td>
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<td>- Focus on academic achievement while graduating with a comprehensive education that builds skills beyond the classroom.</td>
<td>- Student-athletes are integrated on campus and treated like all other members of the general student-body, keeping them focused on being a student first.</td>
<td>- Participation in athletics provides valuable &quot;life lessons&quot; for student-athletes (teammwork, discipline, perseverance, leadership, etc.), which often translate into them becoming better students and more responsible citizens.</td>
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<td>- Access financial aid for college without the obligations of an athletics scholarship.</td>
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<td>- Opportunities to play more than one sport.</td>
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<td>- Be responsible for your own path, discover potential through opportunities to pursue many interests.</td>
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### Audience Benefits
**Key benefits of the DIII experience**

- **Comprehensive educational experience.** Division III institutions develop student-athlete potential through a holistic educational approach that includes rigorous academics, competitive athletics and opportunity to pursue other interests and passions.
- **Integrated campus environment.** About one-quarter of all students at Division III institutions participate in athletics. Those participating in athletics are integrated into the campus culture and educational missions of their colleges or universities:
  - Student-athletes are subject to admission and academic performance standards consistent with the general student body;
  - Student-athletes are not provided any special housing, services or support from their institution different from other students or student groups;
  - Athletics departments are regulated and managed through the same general procedures and practices as other departments of the institution. This integration of athletics allows the student-athletes to take full advantage of the many opportunities of campus life and their entire collegiate experience.
  - Academic focus. Student-athletes most often attend a college or university in Division III because of the excellent academic programs, creating a primary focus on learning and achievement of their degree. The division minimizes the conflicts between athletics and academics through shorter playing and practice seasons, the number of contests, no red-shirting or out-of-season organized activities, and a focus on regional in-season and conference play.
- **Available financial aid.** Three-quarters of all student-athletes in Division III receive some form of grant or non-athletics scholarship. Student-athletes have equal opportunity and access to financial aid as the general student body – but are not awarded aid based on athletics leadership, ability, performance or participation.
  - Division III does not award athletics scholarships. Without the obligation of an athletics scholarship, student-athletes can emphasize academics, athletics and other opportunities of college life appropriate to the necessary commitment and their own passions.
- **Competitive athletics programs.** Student-athletes do not receive any monetary incentive (athletics scholarship) to play sports in college. They play for the love and passion of the game and to push themselves to be their best, creating an intense, competitive athletics environment for all who participate.
- **National championship opportunities.** Division III has more than 170,000 student-athletes competing annually, with access to 38 different national championships. These competitions provide an opportunity for student-athletes to compete at the highest level and fulfill their athletics potential.
- **Commitment to athletics participation.** Division III institutions are committed to a broad-based program of athletics because of the educational value of participation for the student-athlete. The division has a higher number and wider variety of athletics opportunities on average than any other division in the NCAA, emphasizing both competitive men's and women's sports.

### Reasons to Believe
**Supporting features of DIII**

1. **Comprehensive educational experience.** Division III institutions develop student-athlete potential through a holistic educational approach that includes rigorous academics, competitive athletics and opportunity to pursue other interests and passions.
2. **Integrated campus environment.** About one-quarter of all students at Division III institutions participate in athletics. Those participating in athletics are integrated into the campus culture and educational missions of their colleges or universities:
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REPORT OF THE
DIVISION III CONVENTION-PLANNING SUBCOMMITTEE
MARCH 15, 2017, TELECONFERENCE

ACTION ITEMS.

• None.

INFORMATIONAL ITEMS.

1. Welcome and Roster. The subcommittee commenced business at 4 p.m. Eastern time Wednesday, March 15, 2017. Heather Benning, the chair, welcomed the group and staff conducted a roll call. With several new members, Ms. Benning reviewed the subcommittee’s charge.


   a. Division III Convention Survey Executive Summary. The subcommittee reviewed the membership feedback survey from the 2017 Convention (469 Division III-specific responses). Notable highlights include the following: 96 percent rated the Convention experience as very good or good and the same percentage said they would recommend attendance at a future Convention. Ninety-one (91) percent of the attendees indicated that the new schedule allowed them to attend all desired sessions. [Attachment]

      (1) Education Sessions Review. The subcommittee discussed the format of the education sessions and noted that sessions need to implement varying formats (e.g., panel, roundtable, presentation, Q&A) instead of always using a panel format.

      (2) Athletics Direct Report (ADR) Title. The subcommittee asked staff to list the ADR in the demographic section of the Convention survey.

      (3) Annual Convention. The subcommittee discussed the issue of the Convention cost and time commitments. A member of the subcommittee questioned if the Convention could be changed to a bi-annual event. Staff noted that some delegates fly in on Friday, attend their conference meeting, vote on Saturday and fly home Saturday afternoon. However, the registration analytics show that the majority of delegates are coming in on Wednesday and staying through Saturday. This data seems to indicate a desire for the current format. Convention management staff will continue to monitor the analytics and membership feedback and adjust accordingly for future Conventions.

Regarding moving the Convention to earlier in the week, Convention management staff indicated that the host contracts (e.g., hotel and meeting rooms) have been signed well in advance. However, they will continue to evaluate the Convention format and adjust accordingly.
b. **Division III Convention Survey.** The subcommittee reviewed the raw data survey results and had no additional comments or questions.

c. **Division III Education Session Survey.** The subcommittee reviewed the education session survey feedback. Besides noting that all sessions were mostly rated very good or good, it had no additional comments or questions.

3. **Final 2017 Convention Attendance.** The subcommittee reviewed the 2017 final attendance report and noted approximately 133 Division III students, beyond the national Student-Athlete Advisory Committee members. The increase in attendance may be directly related to the Student-Immersion Program, which had 42 students in attendance. Further, there were approximately 81 athletics direct reports (ADRs), with 40 attending the 2nd Annual ADR Institute. Convention management staff have indicated that they would look into making the senior woman administrators a stand-alone constituent group on the attendance report. The subcommittee requested adding in the percentage of attendees related to its constituent group within Division III [e.g., 42 commissioners (100 percent)], instead of only providing the raw numbers.


a. **Educational Session Topic Ideas.** The subcommittee reviewed the recommendations from the 2018 Convention survey results as well as last year’s suggestions. The subcommittee discussed the following possible session topics for the 2018 Convention:

   (1) Student and staff wellness – specifically mental health.

   (2) Budget and fundraising.

   (3) Social media.

   (4) Relationships with parents.

   (5) Ethics and athletics – coach focus. Developing a positive staff department culture.

   (6) Student-athlete programming (e.g., leadership and communication). [2017 proposed topic]

   (7) Facility and event management. [2017 proposed topic]

   (8) Rules Compliance – campus integration and responsibility.
(9) The Disney Institute – Division III Game Environment Game Day Training.

(10) Provisional/reclassifying programming opportunity.

(11) SSI – Opiate addiction and legalized marijuana use.

(12) Advancing an athletics admissions axis. (Enrollment management)

(13) SSI initiatives.

The Convention management staff indicated that on Wednesday there are opportunities for half day or full day workshops and on Thursday the Division III sessions will be either 60 or 90 minutes.

The subcommittee’s NADIIIAA representative will share these potential educational session topics with its leadership to see if there is interest in presenting any of these topics. Each year, Division III has three educational slots with one of the slots earmarked for NADIIIAA. Prior to staff surveying the membership via the May Monthly Update and the NADIIIAA listserv, the subcommittee will complete a pre-survey. This survey will highlight the subcommittee’s preferred educational sessions; indicate a 60- or 90-minute time preference; and denote the subcommittee’s preference for the session to be a workshop, a Division III educational session, Issues Forum topic, or an Association-wide session. On the subcommittee’s next teleconference, it will narrow the list of topics to three.

b. Issues Forum format/proposed discussion topics. The subcommittee discussed the Issues Forum format and noted that texting questions worked well.

Suggested topic for the 2018 Issues Forum and Town Hall:

(1) Sport Science Institute initiatives.

(2) Sportsmanship and Game Environment (Disney Institute) initiative.

The subcommittee will provide more suggested topics during its next teleconference.

c. Updates from 2017 Convention. Staff provided an update on the 2017 Convention Issues Forum Q&A presentations. The subcommittee had no specific questions and appreciated staff distributing the answers via the April Monthly Update and May Presidents Quarterly Update.
d. **Business Session format.** Ultimately the subcommittee didn’t recommend any format changes.

e. **Convention Special Olympics Activity.** The subcommittee didn’t have any concerns or suggestions regarding the 2017 activity. The subcommittee noted that according to the survey results, the most enthusiastic student experience was the Special Olympics Unified event. As of this call, there was no information regarding the 2018 Special Olympics activity.

5. **2018 Convention Timeline.** The subcommittee reviewed the timeline and noted that all teleconferences for 2017 have been scheduled.

6. **Teleconferences.** The subcommittee will have teleconferences on the following dates:

   a. June 29, 2017;
   b. September 28, 2017;
   c. November 7, 2017; and

7. **Other Business.**

   - None.

8. **Adjournment.** The teleconference adjourned at 5 p.m. Eastern time.
Committee Chair:  *Heather Benning,* Midwest Conference  
Staff Liaisons:  *Louise McCleary, Division III Governance*  
*Debbie Brown, Division III Governance*  
*Jay Jones, Division III Governance*

| NCAA Division III Convention Planning Subcommittee  
March 15, 2017, Teleconference |
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<td><strong>Attendees:</strong></td>
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<tr>
<td>Brad Bankston, Old Dominion Athletic Conference</td>
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<td>Heather Benning, chair, Midwest Conference</td>
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<td>Karen Freed, Rutgers, The State University of New Jersey, Camden</td>
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<td>William Fritz, College of Staten Island</td>
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<td>Brian Granata, Arcadia University</td>
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<td>Joe Hakes, Illinois Institute of Technology</td>
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<td>Sharon Hirsh, Rosemont College</td>
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<td>Greg Johnson, North Central University</td>
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<td>Brit Katz, Millsaps College</td>
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<td>Scott Kilgallon, Webster University</td>
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<td>Julie Kline, University of La Verne</td>
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<td>Keri Luchowski, (NADIII AA) North Coast Athletic Conference</td>
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<td>Angela Marin, University of Texas at Dallas</td>
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<td>Lisa Melendy, Williams College</td>
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<td>Joe Onderko, (Commissioners Association) Presidents’ Athletic Conference</td>
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<td>Kayla Porter, Frostburg State University</td>
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<td>Kellen Wells-Mangold, University of Wisconsin-River Falls</td>
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<td><strong>Absentees</strong></td>
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<td>Kandis Schram, Maryville College</td>
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<td>Matthew Shank, Marymount University</td>
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<td><strong>Guests in Attendance</strong></td>
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<td><strong>NCAA Staff Support in Attendance</strong></td>
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<td>Debbie Brown, Reed Fogle, Jay Jones, Louise McCleary and Stacy Preston.</td>
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ACTION ITEMS.

1. Legislative Items.
   • Membership Dues Credit.
     (1) Recommendation. Adopt noncontroversial legislation to provide a one-year credit (2017-18) related to the membership dues increase.
     (2) Effective date. September 1, 2017.
     (3) Rationale. Due to an unexpected one-time payout from the NCAA’s investment portfolio of approximately $1.2 million, as well as a $1.3 million reduction in championship team travel budget forecasts, the committee proposed a one-year credit related to the membership dues increase. This one-time credit would be reflected on the budget as well as institutional and conference invoices.
     
     The committee noted that this credit will not automatically apply to future membership dues; however, it will reevaluate.
     (4) Estimated budget impact. $519,000 loss of income.
     (5) Estimated student-athlete impact. None.

2. Nonlegislative.
   a. Mandated Reserve Balance.
     (1) Recommendation. Approve the committee’s recommendation to change the mandated reserve balance to 50% all cash.
     (2) Effective date. Immediately.
     (3) Rationale. Currently the division has a 50 percent mandated reserve balance, which includes a $5 million event cancellation insurance policy. The committee recommends that the mandated reserve include a 50 percent cash reserve balance, instead of the current 33 percent cash reserve, in addition to the existing insurance policy. This cash-based reserve policy is consistent with the Association’s overall policy as set forth by the Board of Governors. The division-specific insurance policy would remain in place.
     (4) Estimate budget impact. Approximately a $5 million increase to the mandated reserve.
     (5) Estimated student-athlete impact. None.
c. **Championship Budget Initiatives.**

   (1) **Recommendation.** Approve the committee’s recommendation to incorporate the championship’s budget priority initiatives in the 2017-19 budget.

   (2) **Effective date.** September 1, 2017.

   (3) **Rationale.** The committee reviewed the championships committee budget initiative priorities for the 2017-19 budget (see Attachment A). In response to recent additional budget revenues, the committee proposed the full funding of ground transportation for teams and individuals traveling to championships by air as well as restoration of travel party sizes to the 2013-14 levels prior to the 10 percent cut across all sports in 2014. The committee also approved officiating enhancements; sport specific recommendations and several bracket enhancements.

   (4) **Estimated budget impact.** $2.2 million.

   (5) **Estimated student-athlete impact.** The recommendations provide either expanded opportunities for student-athletes, enhance the championship experience for student-athletes, or improve championship administration.

d. **Nonchampionship Budget Initiatives.**

   (1) **Recommendation.** Approve to incorporate the nonchampionships budget priority initiatives in the 2017-19 budget.

   (2) **Effective date.** September 1, 2017.

   (3) **Rationale.** The committee reviewed the nonchampionships budget initiative priorities for the 2017-19 budget (see Attachment B). Key changes include increases to the conference grant program (10%); increase the diversity internship program by three to 23 internships in 2018-19; increase the NADIIIAA partnership ($23,000); fund the Disney partnership related to Sportsmanship and Game Environment ($200,000) and decreases to the Identity Initiative ($60,000) and 360 Proof (an average of $63,000).

   (4) **Estimated budget impact.** Increases of $558,000 in 2017-18 and $225,000 in 2018-19.

   (5) **Estimated student-athlete impact.** The recommendations provide either expanded opportunities for student-athletes, enhance the championship experience for student-athletes, or improve championship administration.
INFORMATIONAL ITEMS.

1. Welcome. The chair, President Al Cureton, welcomed the committee to the in-person meeting. The meeting began at 8:06 a.m. Eastern time.

2. Report from the November 2016 teleconference. The committee reviewed and approved its November 2016 report.

3. Division III Strategic Plan. The committee reviewed the strategic plan. Since next year starts a new budget biennium, the committee reviewed the plan and made recommendations for 2017-19. Staff will share the updated strategic plan with the committee on its June teleconference for final review and approval.

4. Division III Budget. The committee reviewed the 2016-17 budget-to-actual as of February 2017. To date, the division is on target with its budget projections and anticipates an overall championships surplus of $400,000.

5. Division III Initiatives – Budget Impact.
   a. Athletic Direct Report (ADR) Institute. The committee reviewed the ADR Institute expenses as of March 6, 2017, as well as the 2017 participant evaluations.
   b. Student Immersion Program. The committee reviewed the 2017 Student Immersion budget; as well as the program’s participants and mentors feedback summaries. It also noted that the 84 Student Immersion Program participants from the 2016 and 2017 Conventions, have received an invitation to attend the Career in Sports Forum and Career Next Steps (Division III only) in June. The event will take place in Indianapolis and staff anticipates approximately 20 attendees.

6. Division III Conference Grant Program. Gail Cummings Danson agreed to serve on the Conference Grant Review Subcommittee along with Brit Katz and Candice Poiss Murray. The subcommittee’s responsibility is to review the staff findings on the annual submitted Conference Grant Impact Forms.

7. Division II Perceptions Survey. The committee reviewed the Division II Perceptions Survey. While the survey was administered to seek feedback for Division II, staff noted there was data applicable for Division III. The committee discussed the usefulness of the data in relation to the Division III’s current marketing and promotion of the Identity Initiative.
8. **2018 Division III Membership-Wide Survey.** The committee noted that a Division III membership-wide survey will be released in the spring of 2018.

9. **Division III Working Groups.**

   a. **Sportsmanship and Game Environment.** The committee reviewed a summary from the working group’s meeting with Disney Institute February 16-17. The working group established service standards for Division III athletic events that will ensure a consistent and high-quality service experience. Upon completion, each service standard will encompass clearly defined and measurable behavioral guidelines that work in concert to create a first-rate customer service experience. An ambassadors program will be held in June, with the full program being released in the fall.

   b. **Diversity and Inclusion.** The committee reviewed the working group’s report noting the recent release of the Diverse Workforce and the positive feedback related to this recruitment and retention resource. The application for Career Next Steps, a new initiative, was sent to all participants of the 2016 and 2017 Student Immersion Program. Participants, anticipate approximately 20, will come to Indianapolis for a day of Division III-specific professional development Wednesday, May 31, and then attend the NCAA’s Career in Sports Forum, June 1-4.

   c. **Faculty Athletics Representative (FAR) Engagement Working Group.** The committee reviewed the working group’s report from its February teleconference. The working group will look at potential components of engagement via the campus, conference and national levels. Its goal is to create an FAR Best Practices document with a progress report due at the 2018 Convention.

   d. **LGBTQ Working Group.** The committee reviewed the working group’s report from its February teleconference.

10. **Hot Topics.**

    a. **2017 Legislation Voting Results.** The committee reviewed the 2017 legislation voting results noting Proposal No. 2 (Eligibility – Graduate and Postbaccalaureate Transfers) was defeated. The committee discussed taking a more in-depth look at the current waiver guidelines and recommended that the Presidents and Management Council look at possible legislation with respect to Division III to Division III transfers.

    b. **Football Preseason Practice Recommendations.** The committee reviewed the Sports Science Institute’s (SSI) document, “Interassociation Consensus: Year-Round Football Practice Contact for College Student-Athletes Recommendations.” It discussed two legislation issues: (1) eliminating two-a-day football practices and (2) establishing a limited one-time blanket waiver that would allow institutions to start preseason practice earlier. The committee noted that the Administrative Committee, during its March 1 in-person meeting, forwarded noncontroversial legislation to eliminate the two-day practices
to the Management Council. The committee also requested Management Council discuss the establishment of a one-time blanket waiver for the 2017 preseason. It noted that both Divisions I and II have passed blanket waivers that allow teams to start preseason practice one week and three days early, respectively. Most Division III feedback received to date, have opposed a blanket waiver.

Staff is currently working with SSI to develop a Q and A document that will be available to the membership. Currently there is a briefing document online in conjunction with the Interassociation Recommendations.

c. NCAA Board of Governors Updates.

(1) Composition. The committee noted that the Board’s AdHoc Committee on Structure and Composition is not recommending changes to the Board of Governor’s (BOG) composition at this time.

(2) Presidential Pledge. The Presidential Pledge was developed to specifically commit to establishing initiatives for achieving ethnic and racial diversity, gender equity and inclusion with a focus and emphasis on hiring practices. To date, 62% of Division III presidents have signed the pledge. The goal is to have an 80% participation rate in each division. The BOG has recently developed a permanent committee, Board of Governors Committee to Promote Cultural Diversity and Gender Equity, reaffirming the Association’s commitment to cultural diversity and inclusiveness.

11. Future Meeting. The committee noted its next teleconference will be in late June.

12. Adjournment. The meeting adjourned at 1:52 p.m.

Committee Chair: Al Cureton, University of Northwestern, Upper Midwest Conference
Staff Liaisons: Louise McCleary, Division III Governance
   Dan Dutcher, Division III Governance
   Eric Hartung, Research
   Jay Jones, Division III Governance
   Jeff Myers, Academic and Membership Affairs
   Jeff O’Barr, Administrative
<table>
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<tr>
<th>NCAA Division III Strategic Planning and Finance Committee</th>
</tr>
</thead>
<tbody>
<tr>
<td>March 1, 2017, Meeting</td>
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</table>

**Attendees:**
- Corey Borchardt, Upper Midwest Athletic Conference
- Sean Cain, SAAC representative, Adrian College
- Gail Cummings-Danson, Skidmore College
- Al Cureton, University of Northwestern, chair
- Jeff Docking, Adrian College
- Margaret Drugovich, Hartwick College
- Shantey Hill, St. Joseph’s College
- Brit Katz, Millsaps College, EX OFFICIO
- Candice Poiss Murray, North Eastern Athletic Conference
- Troy VanAken, Elmhurst College
- Joseph Walsh, Great Northeast Athletic Conference
- Brian Wigley, Shenandoah University

**Absenetees:**
- Robert Davis, University of Scranton
- Dave Wolk, Castleton University

**NCAA Staff Support in Attendance:**
- Dan Dutcher, Jay Jones, Debbie Kresge and Louise McCleary.

**Other NCAA Staff Members in Attendance:**
- Brian Burnsed, Reed Fogle, Eric Hartung, Jeff Myers, Jeff O’Barr and Liz Suscha.
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<tr>
<th>Request Type</th>
<th>Sport</th>
<th>Item</th>
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<th>2018-19</th>
<th>2019-20</th>
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<td>Bracket expansion supported by legislation</td>
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<td>Ind Sports</td>
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<td>Format change</td>
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<td>WVB</td>
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<td>Add Individuals</td>
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<td>Previously Approved Priorities</td>
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<td>Team Sports Per diem for hosts of nonpredetermined preliminary round ($30)</td>
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<td>Per Diem</td>
<td>Team Sports Per diem for hosts of nonpredetermined preliminary round (increase by $5 to $35)</td>
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<td>Per Diem</td>
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<tr>
<td></td>
<td>Per Diem</td>
<td>All Increase per diem to $100</td>
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<td>Officiating</td>
<td>Football</td>
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<td>Per Diem</td>
<td>Field Hockey</td>
<td>Per diem for joint championships with D1/DII</td>
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<td>Format change</td>
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<td>Championships format (add super regional round)</td>
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<td>Format change</td>
<td>Rowing</td>
<td>Change at-large teams to full teams</td>
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<td>Committee</td>
<td>Wrestling</td>
<td>Increase committee members by two</td>
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<td>Format change</td>
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<td>Mandate 2-day regionals as needed</td>
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<tr>
<td>Add Individuals</td>
<td>Women's S/D</td>
<td>Increase field size</td>
<td>$86,000</td>
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Total New Priorities $2,230,810  $228,000

Total Previously Approved Priorities $898,480  $69,000  $429,000

Yellow highlight = fund from surplus above and beyond mandated reserve
### 2017-19 Division III Proposed Nonchampionships Budget

#### Non-Championship Expenses

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<tr>
<th></th>
<th>2015-16</th>
<th>2016-17</th>
<th>2017-18</th>
<th>2018-19</th>
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<td>Budget</td>
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<td>Difference</td>
<td>Budget</td>
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<td>Other Division III Strategic Initiatives</td>
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<tr>
<td>Women &amp; Minority Intern Program</td>
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<td>811,812</td>
<td>78,188</td>
<td>831,690</td>
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<td>Strategic Alliance Matching Grant</td>
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<td>547,997</td>
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<td>530,235</td>
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<td>Student-Athlete Leadership Conference</td>
<td>365,000</td>
<td>353,250</td>
<td>11,750</td>
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<tr>
<td>Division III Identity Program</td>
<td>446,000</td>
<td>293,460</td>
<td>152,540</td>
<td>68,489</td>
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<td>DIII Diversity Initiatives</td>
<td>231,000</td>
<td>97,018</td>
<td>133,982</td>
<td>3,383</td>
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<td>360 Proof (formerly Drug Education and Research)</td>
<td>200,000</td>
<td>81,294</td>
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<td>ADR Institute</td>
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<tr>
<td>FAR Institute</td>
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<td>(2,365)</td>
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<tr>
<td>Campus-based Student-Athlete Leadership Programs (DIII)</td>
<td>52,000</td>
<td>42,196</td>
<td>9,804</td>
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<td>Annual Convention</td>
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<td>42,444</td>
<td>27,557</td>
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<td>New AD and Commissioner Orientation</td>
<td>50,000</td>
<td>40,121</td>
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<td>NADIIIAA Partnership</td>
<td>990,000</td>
<td>808,800</td>
<td>181,200</td>
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<td>Division-wide Sportmanship Initiative</td>
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<td>CoSIDA Partnerships</td>
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<td>Division Event Cancellation Insurance</td>
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<td>Academic Honoring Honorary</td>
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<td>718</td>
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<td>Conference Commissioners Meeting</td>
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<td>47,808</td>
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<td>Other Working Groups</td>
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<td>CoSIDA D3 Day</td>
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<td>Non-Championships Expense</td>
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<td>Overhead Allocation</td>
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<td>(33,000)</td>
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<td>Total Non-Championships Expenses</td>
<td>6,945,000</td>
<td>6,349,191</td>
<td>595,809</td>
<td>4,384,789</td>
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</table>

#### NOTES

- 10% increase = $254,100
- Increase to 25 internships ($79,920 in 18-19)
- Funds 7-9 grantees (increased in 15-17 budget cycle)
- Decrease of $60,000
- Decrease of $75,000 in 17-18 and increase of $25,000 in 18-19.
- Increase by $25,000 - NADIIIAA partnership with NAIDA, more expensive
- Increase by $23,000 - Allows for 50 ($1,500) grants
- $44,600 annual contract with Disney
- 7% increase ($2,000)
- Grants of $175 for 200 institutions in 17-18; $175 for 225 institutions in 18-19.
- Support for FAR and LGBTQ
- Separating out the funding from "other working groups"
- Governance area staff restructuring and FTE (asst. director)
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<th>Year-to-date</th>
<th>Year-to-date</th>
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<td>27,117,000</td>
<td>29,639,760</td>
<td>2,522,760</td>
</tr>
<tr>
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<td>Total</td>
<td></td>
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<tr>
<td>Revenue</td>
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<tr>
<td>Division III 3.18% Revenue Allocation</td>
<td>27,117,000</td>
<td>29,639,760</td>
<td>2,522,760</td>
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<td>Division III Other Revenue</td>
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<td>27,117,000</td>
<td>29,739,770</td>
<td>2,622,770</td>
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</table>

### Expenses

#### 2015-16

**Budget**

- **Division III Other Revenue**

**Total**

- **Revenue**

- **Division III 3.18% Revenue Allocation**

- **Division III Other Revenue**

#### 2016-17

**Budget**

- **Division III Other Revenue**

**Total**

- **Revenue**

- **Division III 3.18% Revenue Allocation**

- **Division III Other Revenue**

#### Men's Championships

- **Baseball**

- **Basketball**

- **Cross Country**

#### Football

- **Track**

- **Lacrosse**

### Women's Championships

- **Baseball**

- **Cross Country**

- **Field Hockey**

### Swimming & Diving

- **Track, Indoor**

#### Volleyball

- **Wrestling**

#### Track, Outdoor

- **Total Women's Championships**

### Total Men's Championships

- **Championship Other**

### Total Expenditures

- **Supplemental**

### Total Revenue

- **Supplemental**

### Total Expenditures

- **Supplemental**

### Total Revenue

- **Supplemental**
## Expenses (continued):

### Non-Championship Expenses

<table>
<thead>
<tr>
<th>Item</th>
<th>2014-15 Budget</th>
<th>2015-16 Budget</th>
<th>Difference</th>
<th>Year-to-date Budget</th>
<th>2016-17 Year-to-date Budget</th>
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<td>2,478,140</td>
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<td>Strategic Alliance Matching Grant</td>
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<td>615,230</td>
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<td>360 Proof (formerly Drug Education and Research)</td>
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<td>New AD and Commissioner Orientation</td>
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<td>24,208</td>
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<td>18,184</td>
<td>16,816</td>
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<td>7,761</td>
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<td>5,802</td>
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<td>Sickle Cell Trait Testing Reimbursement Program</td>
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<td>-</td>
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<td>944</td>
<td>-</td>
<td>-</td>
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<td>Non-Championships Expense</td>
<td>6,203,400</td>
<td>5,379,107</td>
<td>824,293</td>
<td>4,595,851</td>
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<tr>
<td>Overhead Allocation</td>
<td>920,000</td>
<td>920,000</td>
<td>-</td>
<td>536,667</td>
<td>957,000</td>
<td>990,000</td>
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<tr>
<td>Total Non-Championships Expenses</td>
<td>7,123,400</td>
<td>6,299,107</td>
<td>824,293</td>
<td>5,132,518</td>
<td>6,454,000</td>
<td>6,349,191</td>
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</table>

### Total Division III Expenses

<table>
<thead>
<tr>
<th>Total Division III Expenses</th>
<th>2014-15</th>
<th>2015-16</th>
<th>Difference</th>
<th>Year-to-date</th>
<th>2016-17 Year-to-date</th>
<th>Difference</th>
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<tbody>
<tr>
<td></td>
<td>27,459,400</td>
<td>26,293,076</td>
<td>1,166,324</td>
<td>12,466,656</td>
<td>28,267,000</td>
<td>26,185,112</td>
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</tbody>
</table>

### Excess Revenue over Expense

| Excess Revenue over Expense | (342,400)       | 3,446,694       | -          | 3,446,694             | 276,863                       | 4,062,432  |

### Add: Previous Year's Fund Balance (Unallocated/Unused Funds)

| Add: Previous Year's Fund Balance (Unallocated/Unused Funds) | 18,310,554  | 18,310,554       | -          | 18,310,554            | 21,757,248                    | 21,757,248 |

### Total Fund Balance (Funds Available for Reserve/Future Use)

| Total Fund Balance (Funds Available for Reserve/Future Use) | 17,968,154  | 21,757,248       | -          | 21,757,248            | 22,034,111                     | 25,819,681 |

### Add: Event Cancellation Insurance Policy

| Add: Event Cancellation Insurance Policy | 5,000,000         | 5,000,000        | -          | 5,000,000             | 5,000,000                     | 5,000,000  |

### Less: Mandated Reserve Funds Needed (Note 1)

| Less: Mandated Reserve Funds Needed (Note 1) | (13,558,500) | (13,558,500) | -          | (13,558,500)         | (14,271,932)                  | (15,070,415) |

### Total Division III Projected Unallocated Funds

| Total Division III Projected Unallocated Funds | 9,409,654   | 13,198,745      | -          | 12,762,180           | 10,745,347                    | 10,745,347 |

---

W:02 Management Council\2017 Meetings\April\03b_2016-17 Budget to Actual_2 at "DIII B to A (NonChamp)" tab
Updated: 4/4/2017 8:14 AM

1
### The National Collegiate Athletic Association

#### Division III Budget Projections

<table>
<thead>
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<th>Year</th>
<th>Actual</th>
<th>Actual*</th>
<th>Budget</th>
<th>Projection</th>
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<td>2015-16</td>
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<td>2016-17</td>
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<td>2017-18</td>
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<td>2018-19</td>
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<td>2019-20</td>
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<td>2020-21</td>
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<td>2022-23</td>
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<td>2023-24</td>
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<td></td>
</tr>
</tbody>
</table>

#### Revenue:

- **Division III 3.18% Revenue Allocation**
  - $29,639,760
  - $30,140,829
  - $30,852,829
  - $31,565,829
  - $32,312,829
  - $33,093,829
  - $33,876,829
  - $34,656,829
  - $34,716,829
  - $34,774,829

- **Draw from DIII Reserve**
  - $0
  - $0
  - $0
  - $1,569,300
  - $1,618,000
  - $1,668,000
  - $1,720,000
  - $1,773,000
  - $1,828,000
  - $1,885,000

- **Additional Revenue from Membership Dues Increase**
  - $0
  - $519,000
  - $519,000
  - $519,000
  - $519,000
  - $519,000
  - $519,000
  - $519,000
  - $519,000
  - $519,000
  - $519,000

- **Division III Other Revenue**
  - $100,010
  - $106,715
  - $124,135
  - $46,250

**Total Revenue**
- $29,739,770
- $30,247,544
- $32,126,964
- $33,700,579
- $34,449,829
- $35,280,829
- $36,115,829
- $36,857,829
- $37,063,829
- $37,178,829

#### Expenses:

- **Championships Game Operations**
  - $4,134,762
  - $4,282,748
  - $4,335,190

- **Championships Committee**
  - $309,635
  - $338,767
  - $381,450

- **Championships Team Transportation**
  - $9,107,272
  - $8,745,005
  - $10,580,469

- **Championships Per Diem**
  - $6,117,300
  - $6,134,000
  - $6,292,400

- **Championships Overseas Allocation**
  - $1,250,000
  - $1,377,000
  - $1,543,000

**Total Championship Expenses**
- $19,993,969
- $20,835,921
- $21,932,109
- $22,329,117
- $23,078,923
- $23,553,883
- $24,473,021
- $25,497,582
- $26,033,917

- **Non-Championships Base Budget**
  - $5,379,107
  - $5,359,192
  - $6,255,600

- **Non-Championships Overseas Allocation**
  - $920,000
  - $990,000
  - $1,069,000

**Total Non-Championship Expenses**
- $6,299,107
- $6,349,192
- $7,324,600
- $7,891,000
- $8,078,000
- $8,273,000
- $8,469,000
- $8,641,000
- $8,679,000
- $8,694,000

#### Supplemental Items:

- **Supplemental Championships Spending from reserve**
  - $0
  - $0
  - $0
  - $1,569,300
  - $1,618,000
  - $1,668,000
  - $1,720,000
  - $1,773,000
  - $1,828,000
  - $1,885,000

- **Supplemental Non-Championships Spending from reserve**
  - $0
  - $0
  - $0

**Total Supplemental Spending**
- $0
- $0
- $0
- $1,569,300
- $1,618,000
- $1,668,000
- $1,720,000
- $1,773,000
- $1,828,000
- $1,885,000

- **Division III Membership Dues Credit**
  - $0
  - $0
  - $0

**Total Division III Expenses**
- $26,293,076
- $26,155,112
- $25,296,709
- $32,306,417
- $33,293,923
- $34,013,883
- $35,181,024
- $35,910,771
- $36,523,382
- $37,131,917

#### Net Change in Fund Balance

- $3,440,894
- $4,062,432
- $2,870,255
- $1,591,983
- $1,155,996
- $1,266,946
- $942,809
- $947,605
- $1,540,248
- $46,913

**Projected Expense Increase**
- $8.5%
- $8.4%
- $10.4%
- $10.6%
- $11.1%
- $2.2%
- $3.4%
- $2.1%
- $1.7%
- $1.7%

- **Beginning Fund Balance (Projected Reserve and Unallocated Funds)**
  - $18,310,554
  - $21,757,248
  - $25,819,680
  - $27,120,630
  - $26,894,598
  - $26,382,450
  - $25,919,259
  - $24,310,188
  - $22,865,566

- **Ending Fund Balance (Projected Reserve and Unallocated Funds)**
  - $21,757,248
  - $25,819,680
  - $28,869,935
  - $28,512,598
  - $28,050,504
  - $27,649,450
  - $26,664,259
  - $26,038,318
  - $24,750,566
  - $22,912,479

- **Mandated Reserve**
  - $0
  - $0
  - $0

**Cash available in excess of reserve policy**
- $8,557,568
- ($107,540,243)
- $12,626,561
- $11,894,808
- $11,692,583
- $3,922,844
- $2,922,843
- $2,922,843
- $2,922,843
- $2,922,843

**Notes:**

1. Mandated reserve is 50% of the annual DIII revenue allocation in cash beginning in fiscal year 2017-18. The division also holds a separate event cancellation insurance policy with a $5M limit.
2. Supplemental championships spending is earmarked for individual/team ground transportation and returning travel party sizes to 2013-14 levels. This supplemental spending would be evaluated first for elimination in the event of an operating deficit.
ACTION ITEMS.

1. Legislative Items.
   - None.

2. Nonlegislative Items.
   - None.

INFORMATIONAL ITEMS.

1. Welcome and Introductions. The Management Council Subcommittee for Legislative Relief chair, Nnenna Akotaobi, welcomed the subcommittee members and requested a review of the roster for accuracy.

2. Approval of August and December 2016 Reports. The subcommittee reviewed and approved the reports from its August 30 and December 1, 2016, teleconferences.

3. Review Cases Decided from August 1, 2016, through January 31, 2017, by the NCAA Staff and Subcommittee. From August 1, 2016, through January 31, 2017, the subcommittee and/or staff received a total of 45 Division III waiver requests, of which 40 were decided. The following is a summary of the decisions made by the staff and subcommittee:
   - Staff approved 25 waivers, denied 15 waivers and five waivers were cancelled. Of the 25 approved waivers, 10 were approved with conditions. The subcommittee reviewed 14 waivers approved based on totality and/or student-athlete well-being and requests that staff archive one of those cases (see Attachment).

4. Review of Division III Previously Approved Waivers List. The subcommittee reviewed the Division III Previously Approved Waivers Checklist [Reference: October 5, 2016, Item Ref: 2 Educational Column], which provides flexibility for an institution to grant relief of NCAA legislation and submit a report to its conference office rather than filing a formal legislative relief waiver request. The subcommittee took no further action.

5. Review of Subcommittee for Legislative Relief Guidelines. The subcommittee reviewed and approved the updated guidelines document. Specifically, the subcommittee approved the waiver guidelines allowing NCAA staff to approve legislative relief waivers filed on behalf of a transgender female student-athlete who seeks to practice with a women’s team without using a season of participation during her first year of testosterone suppression treatment or first year post-surgical intervention. The guidelines clarify the necessary
information required to process a legislative relief waiver, which waives the use of a season of participation for a transgender female.

The subcommittee reviewed the graduate/postbaccalaureate student transfers guidelines, directives and waivers processed from the past three years. The subcommittee recommended keeping the guidelines and directives as they are currently written and suggested that Division III Management Council have a broader discussion on proposing legislation to allow Division III student-athletes to transfer and pursue a graduate/postbaccalaureate degree at another Division III institution.

6. **Review of the Subcommittee for Legislative Relief Policies and Procedures.** The subcommittee reviewed the Subcommittee for Legislative Relief Policies and Procedures and took no action.

7. **Future Meetings.** The subcommittee chair reminded the subcommittee of the upcoming September meeting.

8. **Other business.** None.

9. **Adjournment.** The subcommittee adjourned at 2:10 p.m. Eastern time.

---

**Committee Chair:** Nnenna Akotaobi, Swarthmore College, Centennial Conference  
**Staff Liaisons:** Chris Brown, Academic and Membership Affairs  
Joni Williamson, Academic and Membership Affairs

| NCAA Division III Management Council Subcommittee for Legislative Relief  
March 8, 2017, Teleconference |
<table>
<thead>
<tr>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Attendees:</strong></td>
</tr>
</tbody>
</table>
| Nnenna Akotaobi, Swarthmore College; Centennial Conference, Chair.  
Stevie Baker-Watson, DePauw University; North Coast Athletic Conference.  
Kate Roy, Lyndon State College; North Atlantic Conference.  
Karen Tompson-Wolfe, Westminster College; St. Louis Intercollegiate Athletic Conference.  
Denise Udelhofen, Loras College; Iowa Athletic Conference.  
Gerald Young, Carleton College; Minnesota Intercollegiate Athletic Conference. |
| **NCAA Staff Support in Attendance:**  
Chris Brown and Joni Williamson. |
| **Other NCAA Staff Members in Attendance:**  
Dan Dutcher, Louise McCleary and Jeff Myers. |
# Case Summary

## General Case Information

<table>
<thead>
<tr>
<th>Case Number</th>
<th>Case Type</th>
<th>Sub Case Type</th>
<th>Release to Database</th>
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<tbody>
<tr>
<td>930438</td>
<td>Legislative Relief Waiver</td>
<td>Amateurism; Financial Aid; Playing and Practice Seasons Request for a Sports Team</td>
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**Division**

- **Sport(s)**: Football

**Legislative Cite(s)**

- 16.4 - Medical Expenses.
- 16.5.1 - Exceptions.
- Administrative Activities Prior to the First Permissible Date of Preseason Practice for Fall Sports (III)

## Decision Information

<table>
<thead>
<tr>
<th>Decision</th>
<th>Decision Date</th>
<th>Decision Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approved</td>
<td>08/03/2016</td>
<td>Staff</td>
</tr>
</tbody>
</table>

### Conditions

One-time waiver. Future similar requests may be denied. Must educate institutional staff on policies and procedures related to the legislation in question. Other: No athletically related activities may take place prior to August 14, 2016, the first permissible date of preseason practice.

### Rationale

Student-athlete well-being. Specifically, staff noted institutional staff miscalculated the preseason start date and did not realize the error until after the information had been communicated to the football team. Please note that due to the actions of institutional personnel resulting in the need for a waiver, a letter will be sent to applicant institution’s chancellor/president per the Legislative Relief policies and procedures.
August 28, 2013: Applicant institution's first day of classes for the 2013 fall term.

August 27, 2014: Applicant institution's first day of classes for the 2014 fall term.

August 26, 2015: Applicant institution's first day of classes for the 2015 fall term.

March 2016: Applicant institution scheduled medical exams for all fall sports with physicians.

April 15, 2016: Applicant institution's athletic administrator received the institution's 2016-17 academic calendar.

May 9, 2016: Applicant institution provided report date information to football team and their families.

June 14, 2016: Applicant institution discovered the miscalculation for the football team's preseason report date.

August 11, 2016: Date applicant institution had intended to have football team report to campus and conduct physical exams.

August 12, 2016: Applicant institution's report date for the sport of football.

August 14, 2016: Applicant institution's first permissible practice date in the sport of football.

August 31, 2016: Applicant institution's first day of classes for the 2016 fall term.

September 3, 2016: Applicant institution's first scheduled contest in the sport of football.

Applicant institution would like to allow the football team to report one day early and receive room and board expenses; however, the playing season legislation prevents an institution from reporting to campus three days prior to the first permissible practice date.

Assertions:

(1) Applicant institution feels making a request to change the medical exam date will be difficult and detrimental to their relationship with the team physicians;

(2) Applicant institution has a total of 90 football incoming and new student-athletes and 15 returning student-athletes who are required to undergo a medical exam;

(3) Applicant institution's athletics administration miscalculated and based the football team's first permissible practice off of the first day of classes, which had been the fourth Wednesday in August the past three years; and

(4) Applicant institution institutional policy is to allow student organizations with legitimate need to be on campus prior the start of fall semester with the approval of the institution's dean of students.
Describe the institution’s request for relief. Waive the normal application of the preseason expenses legislation to permit applicant institution to provide room and board expenses to the football team prior to the first date of permissible preseason practice due to institutional error in calculating the permissible start date.

Name of the NCAA Governance Committee submitting the waiver
NCAA Division III Management Council Subcommittee for Legislative Relief
Review of Graduate/Postbaccalaureate Student Transfers Waivers from January 31, 2014, through January 31, 2017

Purpose.

The purpose of this document is to provide an overview of the graduate/postbaccalaureate transfer waivers decided at the NCAA staff level as well as those cases appealed to the NCAA Division III Management Council Subcommittee for Legislative Relief from January 31, 2014, through January 31, 2017.

Overview.

1. There were a total of 44 NCAA Division III graduate/postbaccalaureate transfer waivers decided.

2. Thirty-one waivers were approved during this time period. Of the approved waivers, the following chart displays which type of institution the student-athlete transferred from before attending a Division III institution.

<table>
<thead>
<tr>
<th>Institution</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Online School</td>
<td>2</td>
</tr>
<tr>
<td>NAIA</td>
<td>1</td>
</tr>
<tr>
<td>Division I</td>
<td>12</td>
</tr>
<tr>
<td>Division II</td>
<td>7</td>
</tr>
<tr>
<td>Division III</td>
<td>9</td>
</tr>
</tbody>
</table>

3. Thirteen waivers were denied during this time period. The following chart displays the reason why the waivers were denied. A ✓ indicates where the student-athlete met the guideline or directive.

<table>
<thead>
<tr>
<th></th>
<th>Graduated ahead of schedule.</th>
<th>Continuous full-time enrollment</th>
<th>A minimum of 3.000 cumulative grade-point average.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>2.</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>3.</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>4.</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>5.</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>6.</td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>7.</td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>8.</td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>9.</td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>10.</td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>11.</td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>12.</td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>13.</td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
</tbody>
</table>
Of the denied waivers, the following chart displays which type of institution the student-athlete transferred from before attending a Division III institution.

<table>
<thead>
<tr>
<th>Institution</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Division I</td>
<td>6</td>
</tr>
<tr>
<td>Division II</td>
<td>2</td>
</tr>
<tr>
<td>Division III</td>
<td>5</td>
</tr>
</tbody>
</table>

**Issue.**

Should the graduate/postbaccalaureate student transfer guidelines and directives be amended?

**Current Directive/Guideline.**

**Graduate/Postbaccalaureate Student Transfers [NCAA Division III Bylaw 14.1.9] – Guidelines and Directive.**

For waivers of Bylaw 14.1.9, during its October 2009 (reaffirmed in September 2015) meeting, the Subcommittee for Legislative Relief determined that in order to receive relief under the directive, member institutions must demonstrate that the student-athlete is accepted and enrolled as a full-time, degree-seeking student in a graduate or professional school program, or a second baccalaureate or equivalent degree program. In addition, documentation must be provided demonstrating any of the following criteria:

1. **Directive for compelling and exemplary academic success.**
   a. The student-athlete graduated with an undergraduate degree ahead of schedule (i.e., in less than four academic years). Such documentation shall be in the form of the student-athlete’s academic transcript and/or a written statement from an appropriate academic official from the previous institution (e.g., registrar);
   b. The student-athlete continued/maintained his or her education as a full-time student rather than having "breaks" (e.g., part time) in enrollment for no reason/circumstances beyond his or her control; and
   c. The student-athlete possesses a minimum 3.000 cumulative grade-point average.

2. **Guideline for other extenuating or extraordinary circumstances.**
a. If a student-athlete does not satisfy Item No. 1 above, the NCAA staff and the Subcommittee for Legislative Relief will also consider, on a case-by-case basis, other extenuating or extraordinary circumstances (e.g., circumstances outside of the student-athlete's control such as an incapacitating injury or illness). Based on the NCAA Division III President Council's direction, the Subcommittee for Legislative Relief has determined that waiver requests solely based on the unavailability of the student-athlete's degree program at the previous institution will not result in waiver relief. Further, the Subcommittee for Legislative Relief has determined that waiver requests solely based on the student's nonparticipation in athletics prior to transferring to a Division III institution will not result in relief.

b. For waiver requests involving assertions related to a student-athlete's incapacitating injury or illness, relief may be provided under the following circumstances:

   (1) The student-athlete must present two years or more in which an incapacitating injury or illness prevented him or her from participating in intercollegiate athletics;

   (2) Documentation must be provided demonstrating that a medical physician diagnosed the student-athlete's injury or illness as incapacitating and, as a result, the student-athlete was unable to participate in athletics for the year in which the injury or illness was sustained; and

   (3) If the student-athlete subjected himself or herself to the use of a season of participation prior to sustaining the incapacitating injury or illness, documentation must be provided demonstrating that he or she has received a medical hardship waiver for that season.


   • If a student-athlete does not satisfy Item No. 1 or 2 above, but was involved in military duty during his/her undergraduate enrollment, the Subcommittee for Legislative Relief has granted NCAA staff the autonomy to consider, on a case-by-case basis, whether relief is appropriate.
ACTION ITEMS.

1. Legislative Items.
   - None.

2. Nonlegislative Items.
   - None.

INFORMATIONAL ITEMS.

1. Welcome and Announcements. Chair, Robert Davis, Jr., welcomed subcommittee members.

2. Review NCAA Division III Management Council Playing and Practice Seasons Subcommittee October 2016 Report. The subcommittee reviewed the report from its October 4, 2016, in-person meeting and did not offer any changes.

3. Review NCAA Interassociation Year-Round Football Practice Recommendations. The subcommittee reviewed the NCAA Interassociation Year-Round Football Practice Recommendations and discussed potential legislation for the 2018 NCAA Convention. In addition to the Interassociation Recommendations, the subcommittee also reviewed a legislative concept put forth by the Division III Football Committee. While the subcommittee elected not to put forth its own recommendation, the subcommittee asked that staff forward the football committee’s concept to both the Committee on Competitive Safeguards and Medical Aspects of Sports (CSMAS) and Division III Student-Athlete Advisory Committee (SAAC) for review. Finally, the subcommittee requested staff survey the American Football Coaches Association (AFCA) Executive Advisory Group and Division III Conference Commissioners for feedback on the requisite number of practice days needed during the preseason. The subcommittee will revisit the issue at a later date.

4. Strength and Conditioning editorial revision. As requested by the Division III Interpretations and Legislation Committee, the subcommittee reviewed a proposed editorial revision to Bylaw 17.02.1.1.1 (Exceptions). The subcommittee did not offer any changes.
5. **Other Business.** None.

6. **Future Meetings.** No future meetings are scheduled at this time.

7. **Adjournment.** The subcommittee adjourned at 4:56 p.m. Eastern time.

*Committee Chair: Robert Davis, Jr., University of Scranton*

*Staff Liaisons: Chris Brown, Academic and Membership Affairs  
Abigail Markey, Academic and Membership Affairs  
Liz Suscha, Championships and Corporate Alliances*

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<table>
<thead>
<tr>
<th>Attendees:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brad Bankston, Old Dominion Athletic Conference.</td>
</tr>
<tr>
<td>Robert Davis, Jr., chair, University of Scranton; Landmark Conference.</td>
</tr>
<tr>
<td>Dennis Leighton, University of New England; Commonwealth Coast Conference.</td>
</tr>
<tr>
<td>Laura Mooney, Massachusetts College of Liberal Arts; Massachusetts State Collegiate Athletic Conference.</td>
</tr>
<tr>
<td>Joseph Walsh, Great Northeast Athletic Conference.</td>
</tr>
<tr>
<td>Megan Warren, Defiance College; Heartland Collegiate Athletic Conference.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Absentee:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Michael Vienna, Emory University; University Athletic Association.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>NCAA Staff Support in Attendance:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chris Brown and Abigail Markey.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Other NCAA Staff Members in Attendance:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Louise McCleary, Jeff Myers and J.P. Williams.</td>
</tr>
</tbody>
</table>
ACTION ITEMS.

• None.

INFORMATIONAL ITEMS.

• Sport committee reports.

1. Baseball. The NCAA Division III Championships Committee approved the following sites to serve as regional hosts for the 2017 NCAA Division III Baseball Championship:

   a. New England regional: Massachusetts Maritime Academy, Whithouse Field in Harwich, Massachusetts; and

   b. Mideast regional: Middle Atlantic Conference, Peoples Bank Park in York, Pennsylvania.

2. Wrestling. The committee approved the following site serve as regional host for the 2017 NCAA Division III Wrestling Championship:

   • Mideast regional: York College (Pennsylvania), M&T Fieldhouse/Grumbacher Sport & Fitness Center in York, Pennsylvania.

Committee Chair: Corey Borchardt, Upper Midwest Athletic Conference.
Staff Liaisons: Liz Turner Suscha, Championships and Alliances
Maureen Harty, Academic and Membership Affairs

<table>
<thead>
<tr>
<th>Attendees:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Corey Borchardt, Upper Midwest Athletic Conference.</td>
</tr>
<tr>
<td>Jennifer Chuks, Williams College; New England Small College Athletic Conference.</td>
</tr>
<tr>
<td>Susan Fumagalli, Gettysburg College; Centennial Conference.</td>
</tr>
<tr>
<td>Julie Johnson, Ripon College; Midwest Conference.</td>
</tr>
<tr>
<td>Brit Katz, Millsaps College; Southern Athletic Association.</td>
</tr>
<tr>
<td>Bill Stiles, Alvernia University; Middle Atlantic Conference.</td>
</tr>
<tr>
<td>Michael Vienna, Emory University; University Athletic Association.</td>
</tr>
<tr>
<td>Joe Weber, University of Texas at Dallas; American Southwest Conference.</td>
</tr>
</tbody>
</table>
Gerald Young, Carleton College; Minnesota Intercollegiate Athletic Conference.

**Absentees:**
None.

**Guests in Attendance:**
None.

**NCAA Staff Support in Attendance:**
None.

**Other NCAA Staff Members in Attendance:**
None.
ACTION ITEMS.

1. Legislative items.
   
   • None.

2. Nonlegislative items.
   
   a. Recommendation. That the following changes to bracket sizes and championship administration be adopted as 2017-19 budget priorities:

<table>
<thead>
<tr>
<th>Request Type</th>
<th>Sport</th>
<th>Change</th>
<th>Budget Impact</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bracket expansion supported by legislation</td>
<td>MBA</td>
<td>Bracket increase (56 to 58)</td>
<td>$ 48,000</td>
</tr>
<tr>
<td></td>
<td>WGO</td>
<td>Bracket increase (22 to 26, pending final 2016-17 sponsorship review)</td>
<td>$ 34,000</td>
</tr>
<tr>
<td></td>
<td>WIH</td>
<td>Bracket increase (8 to 9)</td>
<td>$ 15,000</td>
</tr>
<tr>
<td></td>
<td>MLA</td>
<td>Bracket increase (34 to 36)</td>
<td>$ 17,000</td>
</tr>
<tr>
<td></td>
<td>WLA</td>
<td>Bracket increase (40 to 42)</td>
<td>$ 17,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$ 131,000</td>
</tr>
<tr>
<td>Reimbursement policy</td>
<td>Various</td>
<td>Subsidy for ground transportation for teams/participants traveling by air</td>
<td>$ 250,000</td>
</tr>
<tr>
<td></td>
<td>Various</td>
<td>Team travel party increase for select sports, to be determined</td>
<td>$ 250,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$ 500,000</td>
</tr>
<tr>
<td>Officiating</td>
<td>All</td>
<td>Increase officiating fees</td>
<td>$ 65,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$ 65,000</td>
</tr>
<tr>
<td>Officiating - sport-specific</td>
<td>MBB</td>
<td>National coordinator of officials</td>
<td>$ 7,350</td>
</tr>
<tr>
<td></td>
<td>WBB</td>
<td>National coordinator of officials</td>
<td>$ 7,350</td>
</tr>
<tr>
<td></td>
<td>WVB</td>
<td>National coordinator of officials</td>
<td>$ 5,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$ 19,700</td>
</tr>
<tr>
<td>Format change</td>
<td>MVB</td>
<td>Championships format (change from 8-team to 4-team at finals site)</td>
<td>$ 38,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$ 38,000</td>
</tr>
<tr>
<td>Sport-specific requests</td>
<td>MBB</td>
<td>Officials evaluator at all championship sites</td>
<td>$ 5,085</td>
</tr>
<tr>
<td></td>
<td>WBB</td>
<td>Officials evaluator at all championship sites</td>
<td>$ 5,085</td>
</tr>
<tr>
<td></td>
<td>WFH</td>
<td>Officials radio communication system</td>
<td>$ 3,000</td>
</tr>
<tr>
<td></td>
<td>WFH</td>
<td>Officials evaluator at preliminary round sites</td>
<td>$ 960</td>
</tr>
<tr>
<td></td>
<td>MIH</td>
<td>Video replay capability at finals site</td>
<td>$ 3,200</td>
</tr>
<tr>
<td></td>
<td>MIH</td>
<td>Fee for replay official</td>
<td>$ 390</td>
</tr>
</tbody>
</table>
b. **Effective date.** 2017-18 championship year.

c. **Rationale.** The requests for bracket increases are a result of increased sport sponsorship and a commitment to maintaining the 1:6.5 access ratio for team sports (1:7.0 for women’s golf). The Division III Championships Committee remains committed to the principle of increasing brackets to even numbers. However, an increase to nine in women’s ice hockey is necessary to maintain Pool B access (i.e., one selection anticipated for the 2018 championship) and a minimum of two Pool C at-large berths per Bylaw 31.3.1.1.

The committee also recommends $500,000 to help subsidize increased travel party sizes for some championships and costs related to on-site ground transportation for teams that fly to championship events. The committee did not recommend bringing reimbursable travel party sizes up to the levels they were before a 10 percent cut across all sports in 2014, but will develop an equitable way to increase the size of travel parties across several sports.

Additional recommendations include several changes relating to officiating reimbursement, officiating enhancements (e.g., evaluators and replay capability), and the addition of a national coordinator of officials in men’s and women’s basketball and women’s volleyball to provide the appropriate focus on Division III championships and be in line with those positions already in place for baseball and football.

Based on a recommendation from the Division III Men’s Volleyball Committee, the championships committee supports establishing four preliminary-round sites and advancement of four teams to the championship finals site. Currently, eight teams compete at the finals site. The change would increase the number of potential hosts for the finals site (i.e., more capability to host four versus eight teams) and require teams to be on site one less day, thereby reducing missed class time.

d. **Estimated budget impact.** The budget impact is noted in the chart above.

<table>
<thead>
<tr>
<th></th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>MIH</td>
<td>Stipend for supervisor of officials at finals site</td>
<td>$250</td>
</tr>
<tr>
<td>WIH</td>
<td>Video replay capability at finals site</td>
<td>$3,200</td>
</tr>
<tr>
<td>WIH</td>
<td>Fee for replay official</td>
<td>$490</td>
</tr>
<tr>
<td>WIH</td>
<td>Stipend for supervisor of officials at finals site</td>
<td>$250</td>
</tr>
<tr>
<td>MWSW</td>
<td>Increase number of officials</td>
<td>$2,600</td>
</tr>
<tr>
<td>WVB</td>
<td>Supervisor of officials</td>
<td>$300</td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL for 2017-19 budget priorities</strong></td>
<td><strong>$778,510</strong></td>
</tr>
</tbody>
</table>

$24,810
e. Student-athlete impact. In several instances, the recommendations provide for expanded opportunities for student-athletes. With the remaining recommendations, the changes will enhance the championship experience for student-athletes or improve championship administration.

INFORMATIONAL ITEMS.

1. Opening remarks and review of schedule and agenda. The Championships Committee chair facilitated introductions, reviewed the meeting schedule and highlighted key discussion items.

2. Committee roster and liaison assignments. The committee reviewed the committee roster and available sport liaison assignments due to committee turnover. As a liaison to a sport committee, championships committee members are expected to remain apprised of sport-specific issues and concerns. Members agreed on several changes to the sport liaison assignments.

3. Recent committee reports. The committee approved the following committee reports: September chairs report, September in-person meeting report, October teleconference report, October email report, November email report, December teleconference report and January email report.

4. Governance update. NCAA governance staff reviewed the following key items with the committee: 1) Recent NCAA Board of Governors actions; 2) Division III budget update; 3) Division III membership-wide survey (expected spring 2018); 4) Recent NCAA Sport Science Institute initiatives, including inter-association guidelines for football; 5) Eligibility Center registration for Division III prospects and student-athletes; 6) Division III identity initiatives, including championship web stream enhancements; 7) Several Division III working group updates; 8) AMA resources; and 9) Division III Week.

5. NCAA Division III Management Council/Presidents Council updates. A committee member provided additional updates on Division III matters from the recent Management Council and Presidents Council meetings.

6. NCAA Division III Student-Athlete Advisory Committee update. The SAAC liaison provided an update from the NCAA Convention on behalf of the Division III SAAC.

7. Academic and membership affairs update. NCAA staff provided an update on recent legislative issues pertinent to Division III and championships.

8. Playing Rules Oversight Panel update. An NCAA playing rules staff member updated the committee on the panel’s most recent reports, highlighting the general application and timing of experimental rules. NCAA staff also commented on the value of officiating coordinators and assignors as well as some continued discussion about Division I playing rules autonomy.
9. **Championships and alliances updates.** Staff discussed the ongoing 2018-22 host site selection process and recent NCAA championships and alliances staff leadership changes at the national office.

10. **Championships budget.**

   a. **Fall budget recap.** NCAA staff reviewed game operations, team transportation and per diem expenses for the 2016 fall championships and noted that while several expenses are still outstanding, there will likely be a favorable budget outcome. The committee will review final budget numbers from the 2016 fall championships during an upcoming teleconference.

   b. **Budget priorities and recommendations for Strategic Planning and Finance Committee.** The committee prioritized several budget proposals, including those impacting the championships program overall and sport-specific requests (see nonlegislative action item). The committee did not prioritize several requests for the 2017-19 budget cycle, including the following:

<table>
<thead>
<tr>
<th>Sport</th>
<th>Change</th>
<th>Budget Impact</th>
</tr>
</thead>
<tbody>
<tr>
<td>MTI</td>
<td>Field size increase</td>
<td>$139,000</td>
</tr>
<tr>
<td>WTI</td>
<td>Field size increase</td>
<td>$89,000</td>
</tr>
<tr>
<td>MGO</td>
<td>Change access ratio to 1:6.5; add teams (42 to 45)</td>
<td>$27,000</td>
</tr>
<tr>
<td>WGO</td>
<td>Change access ratio to 1:6.5; add teams (22 to 24)</td>
<td>$17,000</td>
</tr>
<tr>
<td>MTE</td>
<td>Change access ratio to 1:7.0; add teams (43 to 46)</td>
<td>$21,000</td>
</tr>
<tr>
<td>WTE</td>
<td>Change access ratio to 1:7.0; add teams (49 to 53)</td>
<td>$30,000</td>
</tr>
<tr>
<td>Team Sports</td>
<td>Add day of rest between semifinal and final competition for select team sports.</td>
<td>$40,660</td>
</tr>
<tr>
<td>Softball</td>
<td>Increase officiating fees to equal fees for baseball in super regional format</td>
<td>$20,600</td>
</tr>
<tr>
<td>MBB</td>
<td>Branded court</td>
<td>$80,000</td>
</tr>
<tr>
<td>MGO</td>
<td>Add one individual not on a team</td>
<td>$3,000</td>
</tr>
<tr>
<td>WVB</td>
<td>Lodging or mileage for assistant site representatives</td>
<td>$1,700</td>
</tr>
</tbody>
</table>
The committee agreed that the request to expand championship fields for men’s and women’s indoor track and field may merit consideration in the future based on additional sponsorship and participation data and other factors.

11. **Governing sport committee reports.** The committee acted on the following sport committee non-budgetary recommendations:

   a. **Women’s rowing.** The committee approved that Lauren Esseben, associate director of athletics and senior woman administrator at Pacific University (Oregon), serve as chair of the NCAA Division III Women’s Rowing Committee.

   b. **Track and field and cross country.**

      - **2017 cross country regionals.** The committee approved the following sites as regional hosts for the 2017 NCAA Division III Regional Cross Country Championships:

<table>
<thead>
<tr>
<th>Region</th>
<th>Institution/Conference Host</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Atlantic</td>
<td>Houghton College</td>
<td>Field of Dreams Cross Country Course</td>
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<td>Houghton, NY</td>
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<tr>
<td>Central</td>
<td>Carleton College</td>
<td>Carleton College Country Course</td>
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<td></td>
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<td>Northfield, Minnesota</td>
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<tr>
<td>Great Lakes</td>
<td>Ohio Wesleyan University</td>
<td>Liberty Park Powell, OH</td>
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<tr>
<td>Mideast</td>
<td>Dickinson College</td>
<td>Big Spring High School Newville, PA</td>
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<tr>
<td>Midwest</td>
<td>Augustana College (IL)</td>
<td>Saukie Golf Course Rock Island, IL</td>
</tr>
<tr>
<td>New England</td>
<td>University of Southern Maine</td>
<td>Gorham Country Club Gorham, ME</td>
</tr>
<tr>
<td>South/Southeast</td>
<td>Christopher Newport University</td>
<td>Lee Hall Mansion Newport News, VA</td>
</tr>
<tr>
<td>West</td>
<td>Occidental College</td>
<td>Pomona-Pitzer Cross Country Course</td>
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<tr>
<td></td>
<td></td>
<td>Claremont, CA</td>
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12. **In-region competition requirement waiver requests:** The committee took the following action as it pertains to in-region competition waiver requests for the 2017-18 academic year:
a. **University of California, Santa Cruz** – Approved in-region competition waivers for: men’s basketball, women’s basketball, women’s golf, men’s soccer, women’s soccer, men’s tennis, women’s tennis, men’s volleyball and women’s volleyball.

b. **University of Maine-Presque Isle** – Approved in-region competition waivers for: men’s soccer, women’s soccer, women’s volleyball, men’s cross country, women’s cross country, men’s golf, men’s basketball, women’s basketball, baseball and softball.

c. **Mills College** – Approved in-region competition waivers for: women’s rowing, women’s soccer, women’s tennis, women’s volleyball.

d. **Nebraska Wesleyan University** – Tabled the waiver request as presented and will seek additional information before reconsidering.

13. **2016 fall championship reports.** The committee reviewed reports and broadcast metrics from the 2016 fall championships.

14. **Regional advisory committee member expectations.** The committee provided comment on a document that will be used to provide potential regional advisory committee members more detail of the work associated with serving in the role. This document will accompany information that is distributed annually to conference commissioners when replacement regional advisory committee members are requested.

15. **Selection criteria – strength of victory concept.** The committee affirmed interest to explore strength of victory as a possible addition to selection criteria. NCAA staff provided a draft of a discussion document to send to sport committees later this spring to solicit feedback in advance of its June in-person meeting.

16. **Future meeting dates and sites (all to be held in Indianapolis, Indiana).** The committee reviewed dates for in-person meetings through September 2017.

17. **Other business.**

   a. **Louisiana College – indoor track and field deadline waiver request.** The committee approved a deadline waiver request per Bylaw 31.2.1.9 to allow Louisiana College to sponsor men’s and women’s indoor track and field and thereby make eligible its student-athletes for selection to the 2017 Division III Men’s and Women’s Indoor Track and Field Championships. The committee acknowledged the administrative oversight that led to the failure to declare sponsorship before the deadline.

   b. **Wrestling – East regional.** The committee approved Ferrum College as the East regional host for the 2017 NCAA Division III Wrestling Championships to be held at Franklin County High School in Rocky Mount, VA.
18. Adjournment.

Committee Chair: Corey Borchardt, Upper Midwest Athletic Conference.
Staff Liaisons: Liz Turner Suscha, Championships and Alliances
          Maureen Harty, Academic and Membership Affairs

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<thead>
<tr>
<th>Division III Championships Committee</th>
<th>February 7-8, 2017, Meeting</th>
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<tr>
<td><strong>Attendees:</strong></td>
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<tr>
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<td>Gerald Young, Carleton College; Minnesota Intercollegiate Athletic Conference.</td>
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<td><strong>Absentees:</strong></td>
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<tr>
<td>Maureen Harty, Academic and Membership Affairs;</td>
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<tr>
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<td><strong>Other NCAA Staff Members in Attendance:</strong></td>
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<tr>
<td>Brian Burnsed, Communications.</td>
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<tr>
<td>Dan Calandro, Championships and Alliances.</td>
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<td>Joni Comstock, Championships and Alliances.</td>
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<td>Dan Dutcher, Division III Governance.</td>
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<tr>
<td>Jan Gentry, Championships and Alliances.</td>
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<tr>
<td>Shalisa Griffin, championships and alliances.</td>
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<td>Liz Horvat, Championships and Alliances.</td>
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<td>Jay Jones, Division III Governance.</td>
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<td>John Kuzio, Championships and Alliances.</td>
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<td>Louise McCleary, Division III Governance.</td>
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<tr>
<td>Jeff Myers, Academic and Membership Affairs.</td>
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<tr>
<td>Jeff O’Barr, Administrative Services.</td>
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<tr>
<td>Name</td>
<td>Title</td>
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<tr>
<td>Nancy O’Hara</td>
<td>Championships and Alliances</td>
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<tr>
<td>John Pfeffenberger</td>
<td>Administrative Services</td>
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<tr>
<td>Juanita Sheely</td>
<td>Administrative Services</td>
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<tr>
<td>Adam Skaggs</td>
<td>Governance</td>
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<tr>
<td>Kelly Whitaker</td>
<td>Championships and Alliances</td>
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REPORT OF THE
NCAA DIVISION III CHAMPIONSHIPS COMMITTEE
FEBRUARY 15, 2017, EMAIL BUSINESS

ACTION ITEMS.

1. Legislative items.
   - None.

2. Nonlegislative items.
   - None.

INFORMATIONAL ITEMS.

1. Sport and Sport Rules Committee Reappointments. The NCAA Division III Championships Committee approved the following committee appointments:
   a. Division III Women’s Basketball Committee – Stephanie Dunn, head coach, Berry College; and Karin Harvey, head coach, Montclair State University.
   b. Men’s and Women’s Ice Hockey Rules Committee – Heather Reinke, assistant director of athletics, Aurora University.

2. Sport and Sport Rules Committee Appointments. The championships committee approved the following committee appointments (effective September 1 unless otherwise noted):
   a. Division III Baseball Committee – South region: Wayne Riser, head baseball coach, University of Mary Washington.
   b. Baseball Rules Committee – John Casey, assistant director of athletics/head baseball coach, Tufts University.
   c. Division III Men’s Basketball Committee – Atlantic region: Chuck McBreen, assistant director of athletics/head men’s basketball coach, Ramapo College.
   d. Men’s Basketball Rules Committee – immediate: Justin Scott, head men’s basketball coach/assistant director of athletics, Arcadia University. September vacancy: Mike McGrath, head men’s basketball coach, University of Chicago.
e. **Women’s Basketball Rules Committee** – Stephanie Stevens, head women’s basketball coach, Gallaudet University.

f. **Division III Women’s Golf Committee** – East region: Peter Gyscek, head men’s and women’s golf coach, Washington and Lee University.

g. **Women’s Gymnastics Committee** – Jacqueline Fain, senior woman administrator, Centenary College (Louisiana).

h. **Division III Women’s Ice Hockey Committee** – West region: Crystal Lanning, director of athletics, University of Wisconsin, River Falls.

i. **Division III Men’s Lacrosse Committee** – South region: Terry Justice, assistant director of athletics, Transylvania University.


l. **Division III Women’s Soccer Committee** – Great Lakes region: Megan McCormick, head women’s soccer coach, DePauw University.

m. **Men’s and Women’s Soccer Rules Committee** – Mike Singleton, head men’s soccer coach, Washington and Lee University.

n. **Division III Softball Committee** – West region: Janae Shirley, senior woman administrator/head softball coach, East Texas Baptist University.

o. **Women’s Softball Rules Committee** – Lexie Vernon, assistant director of athletics, Knox College.

p. **Division III Men’s and Women’s Swimming and Diving Committee** – Peggy Carl, director of athletics, Salem State University; and Nicole Kaupp, head men’s and women’s swimming and diving coach, Luther College.
q. Division III Men’s and Women’s Track and Field and Cross Country Committee – New England region: Marlee Berg, assistant to the athletics director, Westfield State University.


s. Division III Wrestling Committee – Midwest region: Ronald Beaschler, head wrestling coach, Ohio Northern University.

Committee Chair: Corey Borchardt, Upper Midwest Athletic Conference.
Staff Liaisons: Liz Turner Suscha, Championships and Alliances
Maureen Harty, Academic and Membership Affairs

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<thead>
<tr>
<th>Division III Championships Committee</th>
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<th>Other NCAA Staff Members in Attendance:</th>
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<td>None.</td>
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ACTION ITEMS.

• None.

INFORMATIONAL ITEMS.

• Emory and Henry College Swimming and Diving. The Division III Championships Committee voted to allow a swimming and diving student-athlete entry into the 2017 NCAA Division III Men’s and Women’s Swimming and Diving Championships by waiving the entry deadline. Due to the disruption to the selection process and impact on the consideration for other student-athletes (although no student-athletes were removed from the selected field), Emory and Henry will be responsible for all travel and per diem expenses associated with participation in the championships. The committee emphasizes adherence to championship entry deadlines in the future.

Committee Chair: Corey Borchardt, Upper Midwest Athletic Conference.
Staff Liaisons: Liz Turner Suscha, Championships and Alliances
Maureen Harty, Academic and Membership Affairs

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<thead>
<tr>
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<tr>
<td>February 22, 2017, Teleconference</td>
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<tr>
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<td>Laura Peterson-Mlynski, Championships and Alliances;</td>
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<tr>
<td>Liz Turner Suscha, Championships and Alliances.</td>
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**Other NCAA Staff Members in Attendance:**

None.
ACTION ITEMS.

1. Legislative items.
   - None.

2. Nonlegislative items.
   - **Recommendation.** That the following changes to championship administration be adopted as 2017-19 budget priorities:

<table>
<thead>
<tr>
<th>Sport</th>
<th>Change</th>
<th>Budget Impact</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Team Sports</td>
<td>Ground transportation for teams traveling by air</td>
<td>$380,000</td>
<td>2017-18</td>
</tr>
<tr>
<td>Individual Sports</td>
<td>Ground transportation for individuals traveling by air</td>
<td>$554,300</td>
<td>2017-18</td>
</tr>
<tr>
<td>Team Sports</td>
<td>Team travel party increases</td>
<td>$1,015,000</td>
<td>2017-18</td>
</tr>
<tr>
<td>MGO</td>
<td>Add one individual not on a team</td>
<td>$3,000</td>
<td>2017-18</td>
</tr>
<tr>
<td>MITF</td>
<td>Field size increase</td>
<td>$139,000</td>
<td>2018-19</td>
</tr>
<tr>
<td>WITF</td>
<td>Field size increase</td>
<td>$89,000</td>
<td>2018-19</td>
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   - **Effective date.** 2017-19 championship years as specified.

   - **Rationale.** NCAA staff briefed committee members on recent budget developments requiring further analysis by the committee to prioritize championship budget initiatives. In response to the update, committee members confirmed the budget priorities established during its February meeting (refer to February 7-8, 2017 meeting report) and agreed to extend the priorities to include the full funding of ground transportation for teams and individuals traveling to championships by air as well as increases to travel party sizes up to the levels they were before a 10 percent cut across all sports in 2014.

   In addition, the committee addressed recommendations from the men’s golf and men’s and women’s track and field and cross country committees to add individuals to the championship fields. The committee recommitted its support to add one individual to men’s golf championship to bring the total number of individuals invited to the championship to six. In addition to expanding participation, the increase will allow for a more equitable way to manage pairings. For indoor track and field, the field size increases will apply to both men and women and bring the sport within the targeted access ratio range for individual sports (i.e., 1:16 to 1:24 participating student-athletes).
d. **Estimated budget impact.** The budget impact is noted in the chart above.

e. **Student-athlete impact.** In men’s golf and men’s and women’s indoor track and field, the recommendations provide for expanded opportunities for student-athletes.

**INFORMATIONAL ITEMS.**

- None.

Committee Chair: Corey Borchardt, Upper Midwest Athletic Conference.
Staff Liaisons: Liz Turner Suscha, Championships and Alliances
Maureen Harty, Academic and Membership Affairs

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>March 15, 2017, Teleconference</td>
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</table>

**Attendees:**
Corey Borchardt, Upper Midwest Athletic Conference.
Jennifer Chuks, Williams College; New England Small College Athletic Conference.
Susan Fumagalli Mahoney, Gettysburg College; Centennial Conference.
Julie Johnson, Ripon College; Midwest Conference.
Brit Katz, Millsaps College; Southern Athletic Association.
Michael Vienna, Emory University; University Athletic Association.
Joe Weber, University of Texas at Dallas; American Southwest Conference.
Gerald Young, Carleton College; Minnesota Intercollegiate Athletic Conference.

**Absentees:**
Bill Stiles, Alvernia University; Middle Atlantic Conference.

**Guests in Attendance:**
None.

**NCAA Staff Support in Attendance:**
Maureen Harty, Academic and Membership Affairs;
Laura Peterson-Mlynski, Championships and Alliances;
Liz Turner Suscha, Championships and Alliances.

**Other NCAA Staff Members in Attendance:**
John Kuzio, Championships and Alliances.
Louise McCleary, Division III Governance.
ACTION ITEMS.

1. Legislative items.
   - None.

2. Nonlegislative items.
   - None.

INFORMATIONAL ITEMS.

1. Introductions. The committee welcomed Kandis Schram and Steve Taylor to their first meeting since appointment to the committee.

2. Review November report. The committee reviewed and approved the report as amended from its November 14-15, 2016 in-person meeting.

3. Level II reviews. The committee reviewed 32 financial aid reporting cases. During the deliberations, members of the committee recused themselves as necessary in accordance with NCAA and conflict of interest policy. On review, the committee took the following actions:

   a. Voted to take no action on the following 20 cases:

      (1) 2005-2-06;
      (2) 2005-2-07;
      (3) 2005-2-14;
      (4) 2005-3-08;
      (5) 2006-1-20;
      (6) 2006-2-13;
      (7) 2008-2-01;
      (8) 2008-3-02;
      (9) 2010-2-03;
      (10) 2010-3-02;
      (11) 2011-3-03;
      (12) 2013-1-01;
      (13) 2013-1-04;
      (14) 2013-1-05;
      (15) 2013-2-04;
      (16) 2016-1-05;
      (17) 2016-1-13;
b. Voted to take no action with the condition of review in the upcoming review cycle on the following two cases:

(1) 2013-2-03; and
(2) 2016-2-03.

c. Voted to refer the following eight cases to NCAA enforcement:

(1) 2005-3-12;
(2) 2006-1-16;
(3) 2015-1-10;
(4) 2016-1-02;
(5) 2016-1-04;
(6) 2016-1-10;
(7) 2016-1-12; and
(8) 2016-1-17.

d. Tabled the following two cases due to incomplete information:

(1) 2006-1-08; and
(2) 2012-1-05.

4. Level II Reviews – Enforcement Referrals. The committee provided recommendations to the NCAA enforcement staff regarding the referred cases.

5. Division III governance update. The committee received an update on current key topics within the Division III governance structure including:

a. Division III Diversity and Inclusion Working Group;

b. Division III LGTBQ Working Group; and

c. Division III Game Environment Working Group.
6. **Financial aid from outside sources: Next steps.** The committee received a report related to the adoption of Division III Convention Proposal No. 2017-3 (2-5) with an effective date of August 1, 2017 and the amended Division III Bylaw 15.2.3.5. Potential membership education models and delivery methods focused on best-practices for financial aid offices and athletics departments in their efforts to ensure compliance with the bylaw were discussed. The committee will reconvene via teleconference to finalize the materials and methods of delivery. The goal is to deliver materials to member institutions and conference offices by mid-May ahead of the Regional Rules Seminars where additional education opportunities are scheduled.

7. **Discussion of Crowdfunding.** The committee received a report related to crowdfunding including a general overview of the issue and related potential NCAA compliance issues. This topic was discussed by the Financial Aid Committee because of instances of Division III prospective and current student-athletes using crowdfunding to raise money for cost of attendance.

8. **Future meetings.** The committee confirmed its next in-person meeting for November 13-14, 2017, Indianapolis. A teleconference will be scheduled within the coming weeks to complete Level II Reviews on the two cases that were tabled and two additional cases that were not ready for review at the February 13-14 meeting.

9. **Other business.** None.

10. **Adjournment.** The committee adjourned 11:15 a.m. Eastern time, February 14, 2017.

*Committee Chair:*  Ann Whitmer, Albion College; Michigan Intercollegiate Athletic Assn.

*Staff Liaisons:*  Eric Hartung, Research

---

**Attendees:**

- Richard Dunsworth, University of the Ozarks (Arkansas); American Southwest Conference.
- Tina Hill, Randolph College; Old Dominion Athletic Conference.
- Kathryn Kelly, Mount St. Joseph University; Heartland College Athletic Conference.
- Angel Mason, Pomona-Pitzer Colleges; Southern California Intercollegiate Athletic Conference.
- Ron Noborikawa, Pacific Lutheran University; Northwest Conference.
- Charlyn Robert, Nichols College; Commonwealth Coast Conference.
- Kandis Schram, Maryville College (TN); USA South Athletic Conference.
- Steve Taylor, Concordia University Wisconsin; Northern Athletics Collegiate Conference.
**Absentees:**
Stephanie Bender, Goucher College; Landmark Conference.
Crystal Finefrock Gaff, Plymouth State University; Little East Conference.
Todd Moravec, Plattsburgh State University of New York; State University of New York Athletic Conference.

**NCAA Staff Support in Attendance:**
Eric Hartung and Jeff Myers.

**Other NCAA Staff Members in Attendance:**
Jay Jones.
ACTION ITEMS.

1. Legislative Items.
   
      
(1) Recommendation. Sponsor legislation to define and clarify member expectations when student-athletes are involved in academic misconduct.

(2) Effective date. August 1, 2018.

(3) Rationale. The current regulatory structure regarding academic misconduct is confusing, unclear and imprecise. By proposing legislation, appropriate revisions to the academic misconduct legislation would serve to benefit individual institutions and the Association as a whole. Under the current regulatory structure, it can be unclear when academic misconduct involving student-athletes falls within the purview of the NCAA and when academic misconduct should be an institutional matter. Legislation would expand the application of academic misconduct legislation to any situation in which an institutional staff member is involved and replace the current academic extra benefit analysis with a specific and limited definition of impermissible academic assistance. In addition, legislation would require institutional policies and procedures regarding academic misconduct for the general student-body. The committee agreed that this type of legislative change is necessary and will provide consistency across divisions.

(4) Budget impact. None.

(5) Student-athlete impact. None.


The Interpretations and Legislation Committee confirmed that the Division III seasons of participation standard does not apply to a transfer student-
athlete's previous participation at a non-Division III institution. The transfer student-athlete is subject to the legislation that applied to the previous institution during the term of participation.

[References: NCAA Division III Bylaw 14.2.4 (criteria for determining season of eligibility) and a Staff Interpretation (3/8/2016, Item No. a), which has been archived.]

(2) Effective date. Immediate.

(3) Rationale. The committee issued the interpretation to clarify that a student-athlete is subject to the season of participation legislation at the institution the student-athlete attended during a given term of participation. Incorporating this interpretation further serves to reduce the confusion and clarify that a transfer student-athlete who practiced but did not compete at a Division I or II institution would not be retroactively charged with a season of participation upon transfer to a Division III institution. The committee agreed that incorporating the existing official interpretation would help ensure that the membership understands the application of how to apply the use of a season of participation.

(4) Budget impact. None.

(5) Student-athlete impact. None.

c. Incorporation of Official Interpretation – Promotional Activity Involving a Commercial Sponsor or Location – 12.5.1.1.

(1) Recommendation. Approve the incorporation of the official interpretation [Reference: 10/20/2016, Item No. 2b] into the legislation.

The Interpretations and Legislation Committee determined that student-athletes are permitted to distribute information about institutional fundraisers, even if those institutional fundraisers involve a commercial location or sponsor, as information distribution does not constitute promotion of a commercial product or service.

[References: NCAA Division III Bylaws 12.5.1.1 (institutional, charitable, educational or nonprofit promotions) and 12.5.1.1.1 (promotions involving commercial locations/sponsors)]

(2) Effective date. Immediate.
(3) **Rationale.** Incorporating this interpretation serves to reduce confusion and clarifies that information distribution as part of an institutional fundraiser does not constitute promotion of a commercial product or service.

(4) **Budget impact.** None.

(5) **Student-athlete impact.** None.

d. **Incorporation of Official Interpretation – Employment and Endorsement of a Recruiting or Scouting Service – 13.02.12.**

(1) **Recommendation.** Approve the incorporation of the official interpretation [Reference: 11/17/2016, Item No. 2a] into the legislation.

The Interpretations and Legislation Committee confirmed that an athletics department staff member may not be employed (either on a salaried or volunteer basis) in any capacity by a recruiting or scouting service. Additionally, athletics department staff members may not directly promote or endorse a recruiting or scouting service.

[References: NCAA Division III Bylaws 13.02.12 (recruiting or scouting service), 13.10.2.1 (evaluations for media, recruiting services) and 13.12.2.4.1 (camp/clinic providing recruiting or scouting service)]

(2) **Effective date.** Immediate.

(3) **Rationale.** Incorporating this interpretation further serves to reduce confusion and clarifies that an athletics department staff member may not endorse or be employed (either on a salaried or voluntary basis) in any capacity by a recruiting or scouting service.

(4) **Budget impact.** None.

(5) **Student-athlete impact.** None.

e. **Incorporation of Official Interpretation – Early Graduation Exception to the Full-Time Enrollment Requirement – 14.1.8.1.6.7.**

(1) **Recommendation.** Approve the incorporation of the official interpretation [Reference: 12/1/2016, Item No. 2b] into the legislation.
The Interpretations and Legislation Committee determined that for a student-athlete to satisfy the early graduation exception to the full-time enrollment requirement and remain eligible for the remainder of the playing season without being enrolled full time, the student-athlete must have graduated (or completed degree requirements for graduation) in less than four consecutive years from initial full-time collegiate enrollment and have been charged with a season of participation for that year prior to the completion of degree requirements.

The early graduation exception applies as follows:

(a) A basketball student-athlete completes degree requirements for graduation at the conclusion of the fall semester in less than four consecutive years. She was charged with a season of participation prior to the completion of the fall semester. This student-athlete satisfies the early graduation exception and would be permitted to continue participation for the remainder of the basketball season without being enrolled.

(b) A tennis student-athlete completes degree requirements for graduation at the conclusion of the fall semester in less than four consecutive years. He was charged a season of participation during the fall semester. This student-athlete satisfies the early graduation exception and would be permitted to participate for the remainder of the tennis season without being enrolled.

(c) A baseball student-athlete completes degree requirements for graduation at the conclusion of the fall semester in less than four consecutive years. He was not charged with the use of a season for participation in the nontraditional segment. This student-athlete would not satisfy the early graduation exception and would need to be enrolled full time at his institution in the spring to participate with and compete on the institution’s baseball team.

(d) A softball student-athlete completes degree requirements for graduation at the conclusion of the winter quarter. She started practice for the softball traditional segment but was not charged with a season of participation prior to the conclusion of the winter quarter. This student-athlete would not satisfy the early graduation exception and would have to enroll full time in the spring quarter to continue participation.
[Note: If a student-athlete does not satisfy the early graduation exception, the student-athlete may still be eligible to participate while not enrolled if another exception applies. Specifically, if a postseason event (e.g., NCAA championship, NAIA championship, NCCAA championship) occurs within 60 days of the end of the semester or quarter in which degree work is completed then the student-athlete would remain eligible for the remainder of the season.]

[References: Bylaws 14.1.8.1.6.7 (eligibility after completion of degree requirements), 14.2.4.1 (minimum amount of participation), NCAA Proposal No. NC-2009-1, NCAA Division III Presidents Council, NCAA Division III Management Council Summary of Actions fall 2007, and official interpretation (4/15/2015, Item Ref: 2-b, which has been archived)]

(2) **Effective date.** Immediate.

(3) **Rationale.** Incorporating this interpretation serves to reduce confusion and clarifies that a student-athlete who has completed his or her degree requirements in fewer than four consecutive years from his or her initial collegiate enrollment must have triggered the use of a season to continue to practice and compete (through the conclusion of the season) while not enrolled.

(4) **Budget impact.** None.

(5) **Student-athlete impact.** None.

2. **Nonlegislative Items.**

- None.

**INFORMATIONAL ITEMS.**

1. **Welcome and Announcements.** The committee chair, Shana Levine, welcomed new committee member Allie Fox, new Division III associate director Chris Brown and thanked Erin Burke for her service to the committee.

2. **Interpretations and Legislation Committee Roster.** The committee reviewed the roster and agreed to submit any corrections to staff.
3. **Review November Report.** The committee reviewed and approved the report from its November 17, 2016, teleconference.

4. **Review NCAA Division III Strategic Positioning Platform.** The committee reviewed the NCAA Division III Strategic Positioning Platform.

5. **Update on Governance Issues.** The Division III governance staff provided the committee an update on the primary topics within the Division III governance structure for the 2016-17 year. The topics included:
   a. Division III budget;
   b. Division III week;
   c. Presidential pledge;
   d. Creation of an engagement committee for student-athletes;
   e. Year-Round Football Practice Contact for College Student-Athletes Interassociation Consensus Recommendations;
   f. Student immersion program;
   g. Division III identity initiative;
   h. Diversity and inclusion working group;
   i. LGBTQ working group;
   j. Faculty athletic representatives working group; and
   k. Sportsmanship and game environment working group.

6. **Review of Interpretations and Legislation Committee Policies and Procedures.** The committee reviewed its policies and procedures and took no action.

7. **Review Divisions I, II and III Staff Interpretations.** The committee reviewed staff interpretations issued in Divisions I, II and III between September 1, 2016, and January 31, 2017, and took no action.
8. **Review Division III Official Interpretations.** The committee reviewed official interpretations issued in Division III between September 1, 2016, and January 31, 2017, and recommended that these four official interpretations [References: 9/28/2016, Item No. 2-b, 10/20/2016, Item No. 2-a, 11/17/2016, and Item No. 2-a, 12/01/2016, Item No. 2-b] be incorporated into the manual (see Legislative Action Item No. 1b-1e).

9. **Review Divisions I and II Official Interpretations.** The committee reviewed official interpretations issued in Divisions I and II between September 1, 2016, and January 31, 2017, and took no action.

10. **Review Divisions I and II Legislative Actions.** The committee reviewed legislative actions in Divisions I and II between September 1, 2016, and January 31, 2017, and requested that staff review Division II legislative action [Reference: 2017-4] amending the promotional activities legislation, consult with the NCAA legal counsel and bring the legislative action back to ILC to discuss for future Division III consideration.

11. **Review Division III Editorial Revisions.** The committee reviewed editorial revisions issued in Division III between September 1, 2016, and January 31, 2017, and took no action.

12. **Review Division III Educational Columns.** The committee reviewed educational columns issued in Division III between September 1, 2016, and January 31, 2017, and took no action.


   - **Question and Answer Document.** The committee reviewed the question and answer document for the 2017 legislative proposals and instructed staff to do the following:

     (1) Draft question No. 2 of Division III Proposal No. 2017-1 as an official interpretation for future review by the committee;

     (2) Draft question No. 9 of Division III Proposal No. 2017-3 as an official interpretation for future review by the committee;

     (3) Draft an official interpretation clarifying the difference between a date of competition sport and contest sport and how the two scrimmages, exhibitions or joint practice exemptions apply with the adoption of Division III Proposal No. 2017-4 for future review by the committee; and
14. **Division III Interpretive and Legislative Issues.**

a. **Player Card Agreements.** The committee reviewed whether a player agreement between an athlete and an amateur team is an activity constituting the use of a season for purposes of the organized competition legislation. The committee decided that an agreement to compete with an amateur team, where no pay is provided, is not a contract for purposes of this legislation and thus should not be charged with a season of participation nor be required to serve an academic year of residence. The committee agreed that legislation should apply when a professional contract is signed. The committee requested staff draft an official interpretation for future review by the committee.

b. **Consortiums and Graduate School.** The committee reviewed whether a graduate student who has attended an undergraduate institution within an athletics consortium be permitted to remain eligible while attending a graduate program at a different institution within that consortium. Currently, an official interpretation [Reference: 09/21/1983, Item No. q] permits graduate students who have attended one of the five undergraduate institutions included in the Claremont McKenna-Harvey Mudd-Scripps Colleges and Pomona Pitzer Colleges consortiums to remain eligible while attending Claremont Graduate School. In the time since the 1983 official interpretation, Claremont Colleges opened the Keck Graduate Institute of Applied Life Sciences. While the committee expressed reservations regarding this 1983 interpretation, there was nothing to distinguish the Keck Graduate Institute of Applied Life Sciences from the Claremont Graduate school to suggest a different application. Therefore, graduate students who have enrolled in one of the five undergraduate institutions are permitted to remain eligible while attending the Claremont Graduate School or the Keck Graduate Institute of Applied Life Sciences. Based on the committee’s potential concerns with the 1983 interpretation, the committee asked for additional information regarding the structure of the consortium and may revisit this interpretation in the future.

c. **4-2-4 Transfer Exception.** During its September in-person meeting, the committee reviewed the 4-2-4 transfer exception legislation and requested staff draft an editorial revision to clarify that the first four-year institution must assess the student-athlete’s eligibility at that institution at the point in time when the student-athlete transfers from the original four-year institution. The committee reviewed whether the legislation should be expanded to allow for eligibility to be determined at either the time of transfer from the original institution or at the time of transfer.
to the certifying institution, whichever is best for the student-athlete. The committee decided that the number of situations do not justify further change to the bylaw but, rather, situations can be more appropriately addressed through the waiver process on a case-by-case basis. The committee decided that if the number of waivers becomes significant the legislation should be revisited.

d. **Areas of Consternation.** The committee received an update on the NCAA academic and membership affairs’ goal of identifying legislation and legislative applications that create membership consternation. The committee reviewed Requests Self-Reports Online data over the past 2 1/2 years and Division III Bylaws 12, 13, 14 and 16 to determine which parts of the legislation create confusion and are difficult to apply on campus. The committee recommends multiple areas of the legislation for staff to review and use towards the process in identifying areas of consternation. The committee also recommended that staff consult compliance administrators from member institutions at Regional Rules Seminars.

15. **Requests/Self-Reports Online.** The committee received an update from staff regarding the RSRO System. The committee reviewed Division III interpretive requests, including response time, bylaw cites and urgency status, that have been submitted to staff using RSRO.

16. **NCAA Regional Rules Seminars.** The committee reviewed session titles for the 2017 NCAA Regional Rules Seminars.

17. **Future Meetings.** The committee reviewed its future meeting schedule and identified February 8-9 and September 20-21, 2018, for future in-person meetings.

18. **Other Business.** No issues were presented.

19. **Adjournment.** The committee adjourned at 11:27 a.m. Eastern time February 17, 2017.

*Committee Chair:* Shana Levine, Lewis and Clark College  
*Staff Liaisons:* Jeff Myers, Academic and Membership Affairs  
*           * Chris Brown, Academic and Membership Affairs  
*           * Joni Williamson, Academic and Membership Affairs
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<td>Chuck Brown, Pennsylvania State University Erie, the Behrend College; Allegheny Mountain Collegiate Conference.</td>
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<td>Sean Cain, Adrian College, (Student-Athlete); Michigan Intercollegiate Athletic Association.</td>
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| Erin Burke, Brian Burnsed, Louise McCleary and Jean Orr. }

NCAA Division III Interpretations and Legislation Committee
February 16-17, 2017, Meeting
ACTION ITEMS.

1. Legislative items.
   - None.

2. Nonlegislative items.
   a. Approval of Official Interpretation – Recruiting Activities While Serving in a Sports Club Team Capacity.
      (1) **Recommendation.** Approve the following official interpretation:

      Recruiting Activities While Serving in a Sports Club Team Capacity (III). The Division III Interpretations and Legislation Committee confirmed that an institutional coach may engage in recruiting activities on behalf of the institution while attending a competition or other event in his or her capacity as a sports club coach. The coach must follow all applicable recruiting legislation and may not represent the sports club while contacting a prospective student-athlete on behalf of the institution.

      [References: NCAA Division III Bylaws 13.11.3.4 (sports club teams) and 13.14.1 (institutional control)]

      (2) **Effective date.** Immediate.

      (3) **Rationale.** During its April 2015 teleconference, the Interpretations and Legislation Committee reviewed the issue of whether an institutional coach may engage in recruiting activities on behalf of the institution while serving in his or her capacity as a sports club coach. The committee agreed that the legislative provisions were not intended to prevent a coach from evaluating prospective student-athletes at an event, while he or she was there under some other capacity. At that time, the committee determined that no action was necessary. During its February 2017, in-person meeting, the committee revisited the issue and determined that based on increased questions from the membership, an official interpretation was necessary to clarify the committee's position.

      (4) **Budget impact.** None.
(5) **Student-athlete impact.** None.

b. **Approval of Official Interpretation – Camps and Clinics – Types of Events.**

(1) **Recommendation.** Approve the following official interpretation:

*Camps and Clinics – Types of Events (III).* The Interpretations and Legislation Committee confirmed it is permissible for an institution to host or conduct any type of event, including combine events, involving prospective student-athletes as long as participation in the event is open to the general public and prospective student-athletes do not receive free or reduced admission. However, an institution may host or conduct an event and provide free admission to prospective student-athletes, provided the event is free to all participants.

[Reference: NCAA Division III Bylaw 13.11.3.2 (sports camps and clinics and other athletics events)]

(2) **Effective date.** Immediate.

(3) **Rationale.** This interpretation was developed from the 2017 Question and Answer document addressing Question Nos. 3 and 4 for NCAA Division III Proposal No. 2017-7. The interpretation provides guidance clarifying that it is permissible to host or conduct any type of event, including combine events, involving prospective student-athletes. The interpretation further clarifies that free admission may be provided if it is free to all participants.

(4) **Budget impact.** None.

(5) **Student-athlete impact.** None.

c. **Approval of Official Interpretation – Contact Restrictions During Competition-Only Events.**

(1) **Recommendation.** Approve the following official interpretation:

*Contact Restrictions During Competition-Only Events (III).* The Interpretations and Legislation Committee confirmed an athletics department staff member may contact a prospective student-athlete during any event that has additional components and is not primarily competition.
Therefore, if the event is not primarily competition, recruiting contact may occur at any time during the event.

Additionally, if the event is primarily competition, recruiting contact may not be made with a prospective student-athlete until the prospective student-athlete has been released for that day by the appropriate authority. Athletics staff members are permitted to have on-campus contact with a prospective student-athlete prior to a competition-only event, provided the prospective student-athlete is not scheduled to compete on that day on the institution's campus.

[References: NCAA Division III Bylaws 13.1.4.2 (practice or competition site) and 13.11.3.2 (sports camps and clinics and other athletics events)]

(2) **Effective date.** Immediate.

(3) **Rationale.** This interpretation was developed from the 2017 Question and Answer document addressing Question Nos. 6 and 7 for NCAA Division III Proposal No. 2017-7. The interpretation provides guidance clarifying when recruiting contact may take place at events that have additional components and are not primarily competition and at events that are primarily competition.

(4) **Budget impact.** None.

(5) **Student-athlete impact.** None.

d. **Approval of Official Interpretation – Financial Aid Award From Outside Organization With Multiple Donors of Aid.**

(1) **Recommendation.** Approve the following official interpretation:

Financial Aid Award from Outside Organization with Multiple Donors of Aid. (III) The Interpretations and Legislation Committee confirmed that a donating organization does not become a representative of athletics interests of all its members. An organization, independent of its individual members, must be reviewed on a case by case basis to determine if the organization is a representative of a particular institution's athletics interests.
[References: NCAA Division III Bylaws 13.02.9 (representatives of athletics interests) and 15.2.3.5 (athletics leadership, ability, participation or performance as a major criterion)]

(2) Effective date. Immediate.

(3) Rationale. This interpretation was developed from the 2017 Question and Answer document addressing Question No. 9 for NCAA Division III Proposal No. 2017-3. The interpretation provides guidance clarifying that a donating organization does not become a representative of athletics interest of all its members.

(4) Budget impact. None.

(5) Student-athlete impact. None.

INFORMATIONAL ITEMS.

1. Review February Report. The committee reviewed and approved the report from its February 16-17, in-person meeting.


3. Future Meetings. The committee reviewed dates and times for upcoming meetings and teleconferences.

4. Other Business. No issues were presented.

5. Adjournment. The committee adjourned at 12:22 p.m. Eastern time.

Committee Chair: Shana Levine, Lewis and Clark College, Northwest Conference
Staff Liaisons: Chris Brown, Academic and Membership Affairs
Jeff Myers, Academic and Membership Affairs
Joni Williamson, Academic and Membership Affairs
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NCAA Division III Interpretations and Legislation Committee
Review of Incorporation -- Strength and Conditioning

Title: Playing and Practice Seasons -- Athletically Related Activities -- Strength And Conditioning - - Reservation Of Facilities And Student-Athlete Only Facilities.

Convention Year: 2018.

Effective Date: Immediate.


Source: NCAA Division III Management Council (Interpretations and Legislation Committee).

Proposal Category: Incorporation.

Topical Area: Playing and Practice Seasons.

Status: Ready for Ratification at Convention.

Bylaws: Amend 17.02.1.1.1, as follows:

Bylaw 17.02.1.1.1 Exceptions. The following activities shall not be considered athletically related:
[17.02.1.1.1(a)-(h), unchanged]

(i) Voluntary workouts by students-athletes in a strength and conditioning facility designated exclusively for use by student-athletes, whether during the academic year or during a vacation period, provided the activity is not held at the direction of, or supervised by, any member of an institution's coaching staff;

(j) Voluntary individual strength and conditioning activities conducted by strength and conditioning personnel who have received strength and conditioning certification from a nationally recognized certification program only during the institution's regular academic year (see Bylaw 11.1.6 for additional certification requirements), even if an institutional facility is reserved for such activities. **Certified strength and conditioning personnel may only reserve an athletic facility for voluntary workouts that he or she will conduct**; and

[17.02.1.1.1(k), unchanged]

Review History: October 18, 2016; Approved in Concept – Management Council; Supplement No. 9b, Item No. 1.

Additional Information: During its September 2016, in-person meeting, the Interpretations and Legislation Committee agreed that incorporating this official interpretation [Reference: 3/23/16, Item, Item No. 2a] would clarify the application of Proposal No. 2016-5. This incorporation not only clarifies that a certified strength and conditioning coach may only reserve an institutional facility to conduct voluntary workouts for student-athletes during the academic year, but also specifies that a student-athlete may use a student-athlete only facility year-round, including the summer vacation period.
ACTION ITEMS.

• None.

INFORMATIONAL ITEMS.

1. Welcome and Announcements. The chair commenced business at 8:08 a.m. Eastern time Wednesday, February 8, 2017. The chair welcomed the following new committee members to their first in-person meeting: Jessica Huntley, Centennial Conference; Kristyn King, Rockford University; and Laura Mooney, Massachusetts College of Liberal Arts. The chair also welcomed Tonya King-Aguster, who recently started as an administrative assistant of Academic and Membership Affairs. Last, the chair noted that due to President Javier Cevallos’ (Framingham State University) transition to the Division III Presidents Council, the Division III Nominating Committee is currently in the process of naming a replacement representative to the Membership Committee.

2. Roster and Conflict of Interest. Committee members were reminded of the NCAA Conflict of Interest Policy and proper procedures for recusal in the event that a conflict of interest might arise. Committee members reviewed the conflict of interest document and updated any conflicts as necessary. Committee members followed the recusal procedures during all deliberations.


4. Review December 8, 2016 email actions report. The committee reviewed and approved the December 8, 2016, email report.

5. Policies and Procedures. The NCAA staff provided the committee with its policies and procedures for review. The committee reviewed the document and had no changes.

6. Division III Governance Update. Dan Dutcher, vice president for Division III, and Louise McCleary, director of Division III, provided the committee with updates from the 2017 NCAA Convention and other pertinent items being discussed by the division.
7. **Referral from NCAA Division III Interpretations and Legislation Committee – Graduate Consortium Participation.** The committee discussed a September 23, 1983, Official Interpretation referred from the Interpretations and Legislation Committee (ILC). ILC solicited the Membership Committee's opinion regarding whether a graduate student who has attended an undergraduate institution within an athletics consortium should be permitted to remain eligible while attending a graduate program at a different institution within that same consortium. Specifically, should a student-athlete from the Claremont McKenna-Harvey Mudd-Scripps College athletics consortium or the Pomona-Pitzer Colleges athletics consortium be permitted to continue athletics participation as a graduate student at any (current or future) graduate institution within the Claremont Colleges academic consortium? On its review, the Membership Committee advised that it feels the interpretation should be updated to apply to any graduate school similarly situated within the Claremont Colleges. In formulating the opinion, the committee noted that a student-athlete who graduates from a consortium institution and attends a graduate institution within the same consortium is continuing his or her academic enrollment within the academic consortium and is still representing the same athletics program. This opinion does not apply to a student-athlete who wishes to compete for a different athletics consortium (i.e., a graduate from an institution in the Claremont McKenna-Harvey Mudd-Scripps College athletics consortium would not be permitted to compete for the Pomona-Pitzer Colleges athletics consortium while enrolled in a Claremont graduate institution).

8. **Division III Active Membership.**

   a. **Multi-sport and single-sport conferences.** The committee reviewed and approved conference member applications from the following conferences:

      (1) American Collegiate Athletic Association – Multi-sport conference;

      (2) Men’s United Hockey Conference – Single-sport conference; and


   b. **Institutional Self-Study Guide (ISSG) Random Audit.** The committee reviewed ISSG submissions and supporting materials and confirmed satisfactory completion of the ISSG by the following randomly audited Division III active member institutions:

      (1) Albertus Magnus College;

      (2) Bluffton University;

      (3) Greensboro College;
(4) Howard Payne University;
(5) Johnson State College;
(6) MacMurray College;
(7) Maine Maritime Academy;
(8) New England College;
(9) Rochester Institute of Technology;
(10) Saint Joseph's College (Maine);
(11) Suffolk University;
(12) Susquehanna University;
(13) University of Scranton;
(14) University of Southern Maine; and
(15) University of Wisconsin-Superior.

c. **Staff Review of ISSG Audits and Deadline Extensions.** The committee noted significant precedent for approving extensions of the ISSG deadline in situations involving extenuating circumstances surrounding administrative transition (e.g., change in athletics director or presidential leadership during the year that the ISSG is due), and granted NCAA staff the authority to grant ISSG extension requests under those circumstances. The committee also granted NCAA staff authority to approve institutional completion of the annual ISSG audit. In granting the authority, the committee noted improvements in technology that enable NCAA staff to determine immediately whether an institution has complied with the ISSG submission requirement.

d. **Overview of the 2016-17 Sports-Sponsorship Audit.** The staff informed the committee that all six institutions randomly audited for minimum sports sponsorship during 2016-17 were found to be in compliance. Additionally, 10 institutions were audited "for cause" based on information submitted in their respective sports-sponsorship and demographic form. The College of Mount Saint Vincent was placed on probation without pursuing a waiver and Trinity University (Washington) moved to restricted status. The remaining eight institutions were identified to have made submission errors and were revealed to have met sports-sponsorship requirements.
e. 2017 NCAA Convention Attendance – Constitution 3.2.4.15. Staff informed the committee that all Division III institutions satisfied the attendance requirement at the 2017 NCAA Convention.

f. Institutional Self-Study Guide waiver request – NCAA Constitution 6.3.1 (Self-Study Guide) – Capital University. The committee approved the request from Capital University for a waiver of Constitution 6.3.1 (self-study guide) for the 2016-17 academic year. In its decision to approve the waiver, the committee cited extenuating circumstances surrounding administrative transition that would prevent the successful completion of the ISSG prior to the deadline. The committee noted the institution must complete the Self-Study Guide by June 1, 2018.

9. Division III Provisional and Reclassifying Membership.

a. Applications for Exploratory Membership. The committee reviewed exploratory applications from the following institutions:

(1) Delhi State University;

(2) Johnson and Wales University, Denver; and

(3) Mississippi University for Women.

In its review, the Membership Committee found that the institutions met the conditions and obligations for application to explore Division III and determined that NCAA staff and a representative from the committee should conduct a visit to Delhi State University during the exploratory year, while Johnson and Wales and Mississippi University for Women will attend an exploratory session in Indianapolis in the fall and have campus visits conducted during provisional year one.

b. Provisional/Reclassifying/Exploratory Chart and Mentor Assignments. The committee reviewed the provisional/reclassifying/exploratory member chart and assigned committee mentors to each of the institutions accepted into the exploratory process:

(1) Delhi State University – Charles Harris;

(2) Johnson and Wales University, Denver – Julie Kline; and

(3) Mississippi University for Women – Laura Mooney.
c. **Applications for Provisional and Reclassifying Membership.** The committee reviewed provisional and reclassifying membership applications from the following institutions:

(1) Brevard College – reclassifying from NCAA Division II;

(2) Dean College – provisional; and

(3) Pfeiffer University – reclassifying from NCAA Division II.

In its review, the Membership Committee found that the institutions met the conditions and obligations for application to begin year one of the Division III provisional and exploratory membership process.

d. **Constitution 3.6.3.1.1 (fee – provisional/reclassifying members) – provisional and reclassifying membership fees.** The committee noted that it must annually review the three-year rolling average of costs that comprise the annual provisional/reclassifying membership fee. The committee reviewed information from the NCAA accounting staff and noted that because the figure is still below the average cost for a three-year period, that making adjustments to the fee at this time is premature. The committee recommended that the fee remain at its current level for the 2017-18 academic year ($500 for exploratory application and $37,000 for year one membership applications) and agreed to continue its review on an annual basis.

10. **Update on Sportmanship and Game Environment Working Group.** NCAA staff provided the committee an update on the Sportmanship and Game Environment Working Group. The working group will meet with representatives from The Disney Institute in mid-February to begin developing standards for Division III to help member institutions manage a positive game environment on their campuses.

11. **Review of Recommended Changes to Exploratory Application.** The committee reviewed the exploratory application and directed staff to amend the document to reflect the staff’s and committee's suggestions. Among the amendments, the committee asked that the staff add language in the application that clarifies that acceptance into the exploratory year does not guarantee admittance to the provisional/reclassifying membership process.

12. **Review of Recommended Changes to the Provisional/Reclassifying Membership Application.** The committee reviewed the provisional/reclassifying membership application and directed staff to amend the document to reflect the staff’s and committee's suggestions.

13. **Review of Recommended Changes to the Athletics Program Assessment.** The committee reviewed the Athletics Program Assessment and directed staff to amend the document to reflect the staff’s and committee's suggestions.
14. **Review of Recommended Changes to the Annual Report.** The committee reviewed the provisional/reclassifying member annual report and directed staff to amend the document to reflect the staff's and committee's suggestions.

15. **Review of Recommended Changes to Conference Guidelines and Applications.** The committee reviewed the single- and multi-sport conference applications and their corresponding guidelines and directed staff to amend the documents to reflect the staff's and committee's suggestions.

16. **Review of Recommended Changes to Provisional and Reclassifying Membership FAQ Document.** Staff provided the committee a draft of the updated Provisional and Reclassifying Membership FAQ Document and directed staff to amend the document to reflect the staff's and committee's suggestions.

17. **Educational Initiatives.**
   
a. **2017 NCAA Regional Rules Seminars.** Staff provided the committee with a list of institutions that are required to attend the 2017 Regional Rules Seminars in either Indianapolis, Indiana, or San Diego, California or the Conference Rules Seminar in Worcester, Massachusetts. Staff noted that institutions are provided regular reminders to encourage them to register as early as possible.

b. **Update on Conference Rules Seminars.** Staff provided the committee with an update on the 2017 Northeast Conference Rules Seminar to be held in Worcester, Massachusetts. The committee previously approved the northeast group's request to hold the seminar on June 14, 2017.

c. **NCAA Inclusion Forum.** Staff reminded the committee that the 2017 NCAA Inclusion Forum will be held April 21-23 in Providence, Rhode Island. Committee members were encouraged to remind their mentee provisional/reclassifying institutions the Inclusion Forum satisfies the provisional/reclassifying educational requirement for FAR and SWA professional development. Additionally, at least one senior-level administrator (e.g., chancellor or president, athletics direct report, Title IX officer, dean of students) that does not work in an athletics department at a provisional or reclassifying must attend the NCAA Inclusion Forum at least once during the membership process.

d. **Conference Self-Study Guide.** Staff reminded the committee that the 2017-18 Conference Self-Study Guide (CSSG) is due not later than June 1, 2018 for all multi-sport Division III conferences.
18. **Feedback and Discussion of Timing for Annual Reception at Convention.** The committee provided NCAA staff with feedback on the timing of the annual provisional and reclassifying member reception at NCAA Convention. Committee members agreed that the reception is a vital part of the membership process. Conflicts with Association-wide programming often hampers NCAA staff’s ability to avoid scheduling conflicts. The committee discussed holding a breakfast reception to take place prior to the business session on Saturday morning, but wondered whether 45 minutes was sufficient to create the experience. The committee agreed that the current timing is still appropriate, but agreed that the staff should invite previous members of the Membership Committee to attend to provide additional assistance to speak with provisional and reclassifying institutions.

19. **2019 In-Person Meeting Dates.** The committee agreed to conduct its 2019 in-person meetings in Indianapolis February 20-21, 2019 and June 19-20, 2019.

20. **Other Business.** The committee reviewed a request from Alfred State College. The institution’s interim director of athletics wanted to know if the ATIXA Civil Rights Investigator Level One Certifying Event satisfied the professional development requirement for a senior woman administrator, as part of the provisional membership process. The committee noted that since the subject matter of the event was not specifically related to athletics it did not satisfy the professional development requirement.

21. **Adjournment.** The committee concluded its business and adjourned at 4:30 p.m. Eastern time.

*Committee Chair: Julie Kline, Director of Athletics, University of La Verne*
*Staff Liaisons: Jay Jones, Division III Governance, primary liaison\nKristin DiBiase, Academic and Membership Affairs\nJean Orr, Academic and Membership Affairs*

<table>
<thead>
<tr>
<th>NCAA Division III Membership Committee</th>
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<tbody>
<tr>
<td>February 8, 2017, In-Person Meeting</td>
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<tr>
<td><strong>Attendees:</strong></td>
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<tr>
<td>Keith Cecil, Transylvania University</td>
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<td>Terri Deike, LeTourneau University</td>
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<td>William Fell, United States Merchant Marine Academy</td>
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<td>Charles Harris, Averett University</td>
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<td>Jessica Huntley, Centennial Conference</td>
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<td>Julie Kline, University of La Verne, chair</td>
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<tr>
<td>Kristyn King, Rockford University</td>
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<tr>
<td>Rob Larson, Luther College</td>
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<tr>
<td>Laura Mooney, Massachusetts College of Liberal Arts</td>
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<tr>
<td><strong>Absentees</strong></td>
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<th><strong>Guests in Attendance</strong></th>
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<th><strong>NCAA Staff Support in Attendance</strong></th>
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<tr>
<td>Debbie Brown, Kristin DiBiase, Dan Dutcher, Jay Jones, Tonya King-Aguster, Louise McCleary and Jean Orr.</td>
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ACTION ITEMS.

- None.

INFORMATIONAL ITEMS.

1. **Committee members.** The conclusion of the 2017 NCAA Convention marked the end of service for six NCAA Division III Student-Athlete Advisory Committee members. The committee thanked the following individuals for their years of service, hard work and dedication to the committee:

   a. Tanner Milliron, former ice hockey student-athlete at University of Wisconsin, River Falls;
   b. Callie Olson, former women’s basketball and golf student-athlete at Lakeland University;
   c. Chris O’Rourke, former baseball student-athlete at Becker College;
   d. Taryn Stromback, former women’s tennis student-athlete at Ohio Northern University;
   e. Greg Woods, former men’s volleyball student-athlete at Springfield College; and
   f. Rob Wingert, former men’s volleyball student-athlete at Stevenson University.

2. **Administrative items.**

   a. **Roster.** The committee reviewed and updated its current roster.
   b. **November 2016 report.** The committee reviewed and approved its November meeting report.
   c. **Policies and procedures.** The committee reviewed its policies and procedures and noted no changes.
   d. **Election/appointment of committee liaisons.** The committee elected liaisons to Association-wide and Division III committees as follows. The new liaisons terms will become effective after the 2017 Convention:
      
      (1) **NCAA Committee on Sportsmanship and Ethical Conduct** – Rosamaria Riccobono, women’s lacrosse student-athlete at Eastern Connecticut State University;
      
      (2) **NCAA Division III Championships Committee** – Matthew Knigge, incoming committee member and men’s volleyball student-athlete at Vassar College;
3. **Conference and partner conference meetings.** The committee members prepared for conference and partner conference meetings by reviewing talking points regarding the Special Olympics partnership, the Student-Athlete Engagement Subcommittee, the Division III sportsmanship and game environment project and the committee’s efforts surrounding mental health and well-being of student athletes. The committee also discussed its positions on proposed legislation.

4. **2017 NCAA Division III legislative proposals and position papers.** The committee conducted a final review of the 2017 legislative proposals and discussed any additional feedback received from conferences and partner conferences since the November 2016 committee meeting. The committee took a final vote and reviewed its previously drafted position papers on select proposals.

5. **Special Olympics.**

   a. **Special Olympics Unified Sports Event.** The committee members participated with approximately 50 Special Olympics Tennessee athletes in a flag football unified sports event. The participants rotated through several technique stations including a flag football game.

   b. **Special Olympics International Presentation.** Haylie Bernacki, specialist for Unified Sports School and College Growth at Special Olympics North America, presented to the committee on the history behind Special Olympics and the Special Olympics and Division III partnership. Ms. Bernacki and the committee discussed ways to improve the partnership and how to increase the “call to action” on Division III campuses across the country.
c. Division III Special Olympics Activity Update. The committee reviewed the most recent Special Olympics activity update from Division III institutions. The committee members were encouraged to continue reminding their conferences and partner conferences of the importance of reporting Special Olympics activities through the Special Olympics partnership page on the Division III website.

6. Joint breakfast with Presidents Council and Management Council. The committee conducted a joint breakfast with Presidents Council and Management Council. During the breakfast, committee members provided an update on Division III National SAAC Convention activities including the success the committee had increasing conference SAAC representation at the Convention. After reviewing the legislation, the group discussed various hot topics including mental health.

7. Division III National SAAC and student-athlete luncheon. The committee hosted an open forum for 130 Division III student-athletes in attendance at the Convention. During the session, Division III National SAAC members provided information on National SAAC, where it fits within the governance structure and an in-depth look at the duties of National SAAC members. National SAAC members also reviewed the topics for the following day's Division III Issues Forum and opened up discussion regarding issues facing campus SAACs across Division III.

8. Meeting with NCAA President Emmert and Chief Legal Officer Donald Remy. NCAA President Mark Emmert and Donald Remy, chief legal officer, met with the committee to discuss the current state of collegiate athletics and answer questions regarding issues impacting Division III.

9. Division III updates. The committee met with Dan Dutcher, vice president for Division III, and Louise McCleary, director of Division III. The committee reviewed Convention activities and the 2017 legislative proposals to be voted on at the Business Session. In addition, updates were given regarding the Division III budget, various working group updates, the opportunity for Division III prospective student-athletes to register with the NCAA Eligibility Center to obtain an NCAA identification number and an update on championships hosting in North Carolina.

10. NCAA Committee reports. Committee members provided updates on recent attendance at Association-wide and Division III committee meetings.

11. Student-athlete representation and voting rights on selected Association-wide committees. NCAA staff provided an overview of a historical document relating to Association-wide committees as an informational item to the committee and noted that several association-wide committees are taking action to provide voting privileges to student members of those committees.

12. Meeting with President Bud Peterson, NCAA Board of Governors chair. NCAA Board of Governors chair President Bud Peterson met with the committee and discussed the newly formed Student-Athlete Engagement Subcommittee. President Peterson also discussed collegiate athletics as the lens through which people view institutions and how athletics impacts each individual student-athlete.
13. **Student-Athlete Engagement Subcommittee.** NCAA staff provided an update on the committee’s recommendation to the Board of Governors related to the creation of the Student-Athlete Engagement Subcommittee. Staff noted that it was expected that the Board of Governors would approve that Subcommittee during its January meeting and selection of the SAAC representatives would take place in the spring.

14. **Meeting with Dr. Brian Hainline.** Dr. Brain Hainline, NCAA chief medical officer, provided the Divisions I, II and III committees with an update on work of the NCAA Sport Science Institute.

15. **NCAA research update.** Tom Paskus, Lydia Bell and Mark Strothkamp presented the committee with data on wagering and results from the NCAA social environment survey.

16. **NCAA Communications.** A representative from the NCAA communications staff met with Divisions I, II and III SAAC to discuss the idea of a welcome kit to be sent to prospective student-athletes after registering with the Eligibility Center. Committee members provided feedback throughout the presentation relevant to each division.

17. **CoSIDA.** The committee met with members of CoSIDA to discuss ways continue to improve the relationship between student-athletes and sports information directors.

18. **2017 Division III Week.** The committee received a flyer highlighting Division III Week and were encouraged to use the information to promote involvement across the division.

19. **Future meetings.**

20. **Adjournment.**

*Committee Chair:* Rob Wingert, Stevenson University; Middle Atlantic Conference  
*Staff Liaisons:* Jay Jones, Division III Governance  
            Brynna Barnhart, Enforcement  
            Jean Orr, Academic and Membership Affairs  
            Laura Peterson-Mlynski, Championships and Alliances
| Division III Student-Athlete Advisory Committee  
| January 17-21, 2017, Meeting  
| Attendees:  
| Nnenna Akotaobi, Swarthmore College; Centennial Conference.  
| Brad Bankston; Old Dominion Athletic Conference.  
| Kyera Bryant, Eastern Nazarene University; Commonwealth Coast Conference.  
| Zachary Cook, College at Brockport; State University of New York Athletic Conference.  
| Chris Deddo, State University of New York Maritime Academy; State University of New York Athletic Conference  
| Ryan Fennelly, Rhodes College; Southern Athletic Association.  
| Jessica Jean, John Jay College of Criminal Justice; City University of New York Athletic Conference.  
| Nicole Monick, Johnson Sate College; North Atlantic Conference.  
| Callie Olson, Lakeland College; Northern Athletics Collegiate Conference.  
| Chris O’Rourke, Becker College; New England Collegiate Conference.  
| Kayla Porter, Frostburg State University; Capital Athletic Conference.  
| Rosamaria Riccobono, Eastern Connecticut State University; Little East Conference.  
| Taryn Stromback, Ohio Northern University; Ohio Athletic Conference.  
| Megan Warren, Defiance College; Heartland Collegiate Athletic Conference.  
| Joseph Weber, University of Texas at Dallas; American Southwest Conference.  
| Rob Wingert, Stevenson University; Middle Atlantic Conference.  
| Greg Woods, Springfield College; New England Women’s and Men’s Athletic Conference.  
| Absentees:  
| Tanner Milliron, University of Wisconsin-River Falls; Wisconsin Intercollegiate Athletic Conference.  
| Elissa Pheneger, North Central University; Upper Midwest Athletic Conference.  
| Michael Rubayo, Swarthmore College; Centennial Conference.  
| Alaina Woo, Pomona-Pitzer Colleges; Southern California Intercollegiate Athletic Conference.  
| Guests in Attendance:  
| Haylie Bernacki, Special Olympics North America;  
| Matthew Knigge, Vassar College; Liberty League.  
| Cederick Fry, Carthage College; College Conference of Illinois and Wisconsin.  
| Rob Knox, CoSIDA.  
| Mark Flemming, CoSIDA.  
| Andy Seely, CoSIDA.  
| Ira Thor, CoSIDA.  
| Doug Vance, CoSIDA.  
| Judy Willson, CoSIDA.  
| Bud Peterson, Georgia Institute of Technology; Atlantic Coast Conference. |
### NCAA Staff Support in Attendance:
- Brynna Barnhart, Enforcement.
- Reed Fogle, Division III Governance.
- Jay Jones, Division III Governance.
- Jean Orr, Academic and Membership Affairs.
- Laura Peterson-Mlynski, Championships and Alliances.

### Other NCAA Staff Members in Attendance:
- Lydia Bell, Research
- Jackie Campbell, Law, Policy and Governance
- Michael Cioroianu, Executive
- Lynn Durham, External Affairs
- Dan Dutcher, Division III Governance
- President Mark Emmert, Executive
- Kimberly Fort, Executive
- Brian Hainline, Law, Policy and Governance.
- Louise McCleary, Division III Governance.
- Tom Paskus, Research.
- Donald Remy, Executive.
- Mark Strothcamp, Enforcement
- Cari Van Senus, Executive.
- Joni Williamson, Academic and Membership Affairs
REPORT OF THE
NCAA DIVISION III COMMITTEE ON STUDENT-ATHLETE REINSTATEMENT
MARCH 8, 2017, TELECONFERENCE

ACTION ITEMS.

1. Legislative Items.

   • Ethical Conduct -- Sports Wagering Activities -- Sanctions.

   (1) **Recommendation:** Sponsor legislation for the 2018 NCAA Convention to eliminate the legislated penalty for sports wagering.

   (2) **Effective Date:** Immediate.

   (3) **Rationale:** The student-athlete reinstatement committee reviewed the Division III Management Council’s concerns related to the severity of sports wagering violations. The committee acknowledged the serious nature of these violations and clarified that its concern with the existing legislation is not necessarily in the nature of the withholding condition; rather, because the legislated penalty exists across all divisions and across all fact-specific scenarios, there is no opportunity to consider cases on an individual basis nor to consider mitigation submitted by a student-athlete or institution. Additionally, the legislated penalty does not allow institutions the opportunity to appeal. To promote increased fairness, the committee believes it is important to conduct a case-by-case review of these sports wagering violations and provide for an appellate opportunity, as is the case with all other student-athlete reinstatement requests. The committee would still have the opportunity to incorporate the existing legislated sanctions into the NCAA Division III Student-Athlete Reinstatement guidelines in order to recognize the severity of sports wagering violations. Finally, removing the legislated penalty allows Division III to independently assess its position on withholding conditions following a sports wagering violation, rather than relying on the existing penalty which is legislated across all three divisions.

   (4) **Estimated Budget Impact:** None.

   (5) **Student-Athlete Impact:** None.

2. Nonlegislative Items.

   • None.
INFORMATIONAL ITEMS.

1. Other Business. None.

2. Future Meetings. The committee established the following future meeting dates and locations:


Committee Chair: Lisa Sardinia, Pacific University (Oregon); Northwest Conference
Staff Liaison(s): Stephanie Grace, Academic and Membership Affairs

<table>
<thead>
<tr>
<th>NCAA Division III Committee on Student-Athlete Reinstatement</th>
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<tbody>
<tr>
<td>March 8, 2017, Teleconference</td>
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<tr>
<th>Attendees:</th>
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<tr>
<td>Heather Benning, Midwest Conference.</td>
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<td>Matthew Burke, Mount Ida College; Great Northeast Athletic Conference.</td>
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<tr>
<td>Sean Cain, Adrian College; Michigan Intercollegiate Athletic Association.</td>
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<tr>
<td>Lisa Sardinia, Pacific University (Oregon); Northwest Conference.</td>
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<tr>
<td>Brian Williams, State University of New York at New Paltz; State University of New York Athletic Conference.</td>
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<th>Absentees:</th>
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<tr>
<td>Angela Marin, University of Texas at Dallas; American Southwest Conference.</td>
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<th>NCAA Staff Support in Attendance:</th>
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<tr>
<td>Stephanie Grace</td>
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<th>Other NCAA Staff Members in Attendance:</th>
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<tr>
<td>Chris Brown, Jeff Myers and Sarah Otey.</td>
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</table>
ACTION ITEMS.

1. Legislative items.

a. Noncontroversial Legislation - NCAA Bylaw 21.2.2.1 – Committees – Association-Wide Committees – General Committees – Competitive Safeguards and Medical Aspects of Sports, Committee on – Composition - Student-Athlete Representation.

   (1) **Recommendation.** Adopt noncontroversial legislation to amend NCAA Bylaw 21.2.2.1 (composition) to specify that one student-athlete from each division shall serve as a voting member of the committee.

   (2) **Effective date.** August 1, 2017.

   (3) **Rationale.** The recommendation supports the Association’s desire to increase student-athlete engagement and voice within the governance structure, and supports the NCAA principle of student-athlete involvement (Constitution 2.2.6).

   (4) **Estimated budget impact.** None.

   (5) **Student-athlete impact.** This legislation will provide an opportunity for the student-athlete representing his or her division’s SAAC to vote independently of other divisional SAAC representatives. It will increase the total votes on CSMAS for student-athletes from five percent to 14 percent, thus strengthening the influence of student athletes in matters of student-athlete health and safety.


   (1) **Recommendation.** Adopt noncontroversial legislation to amend Bylaw 31.2.3 (ineligibility for use of banned drugs) to restructure the legislated banned drug class
“anti-estrogens” to create a new class titled “hormone and metabolic modulators,” which would include anti-estrogen drugs.

(2) **Effective date.** August 1, 2017.

(3) **Rationale.** The recommendation was made to expand the class so all the substances that are currently identified as anti-estrogens can be more accurately represented, and to allow for the inclusion of emerging related substances.

(4) **Estimated budget impact.** None.

(5) **Student-athlete impact.** By renaming the class and allowing for the inclusion of emerging related substances, student-athletes will be better advised about substances that may cause a positive drug test.

[NOTE: Subsequent to the December CSMAS meeting, a working group of the committee has reviewed the NCAA banned drug list, and is recommending a wholesale revision of NCAA legislated banned drug classes to more closely align with the World Anti-Doping Agency (WADA) Prohibited list. In so doing, CSMAS will withdraw this recommendation to change the name of the anti-estrogen class, and incorporate that change into a later legislative recommendation from the committee.]

c. **Modification of Wording – Championship and Postseason Football – Penalty – “Illicit/Street Drugs” - Drug-Testing Penalty – 50 Percent of the Season.**

(1) **Recommendation.** Adopt a modification of wording to amend Division I Bylaw 18.4.1.4.2 (penalty – “illicit drugs.”), Division II Bylaw 18.4.1.5.2 (penalty – “illicit drugs.”) and Division III Bylaw 18.4.1.5.2 (penalty – “street drugs.”), to clarify that a student-athlete who, as a result of a drug test administered by the NCAA, tests positive for use of a substance in the banned drug class “illicit drugs” or “street drugs” shall be immediately declared ineligible and be withheld from competition for the next 50 percent of a season in all sports.

(2) **Effective date.** August 1, 2017.
(3) **Rationale.** The language modification is intended to clarify the phrase “charged with the loss competition during 50 percent of the season.” The original recommendation from CSMAS was that for a positive test for street drugs, the student-athlete be withheld from 50 percent of competition in all sports in which they participate. The adjusted phrase would affirm the intent of the recommendation and allow for correct applications of the legislation.

(4) **Estimated budget impact.** None.

(5) **Student-athlete impact.** Reaffirming the intent of the recommendation provides clarity and allows for consistent application of the penalty for a street drug as intended.

2. **Non-Legislative Items.**

   - **Referral to the NCAA Playing Rules Oversight Panel – Examination of playing rules that may influence student-athlete injury reporting.**

   (1) **Recommendation.** Refer the following issue to the NCAA Playing Rules Oversight Panel:

   To review the appropriateness of any sport rule that may act as a disincentive to reporting of injury or illness, and where appropriate, to modify existing playing rules to prevent this from happening.

   (2) **Effective date.** August 1, 2017.

   (3) **Rationale.** The committee considered an inquiry from a conference and a member institution regarding soccer’s substitution rules. The inquiry involved a student-athlete with sickle cell trait. The inquiry was prompted because current substitution rules do not allow re-entry in the first half of competition if the athlete is removed for medical evaluation and is substituted for at that time. Sickle cell trait is a condition in which prompt and proactive evaluation can prevent the development of a more severe problem. The committee discussed the implications of this and similar rules that can be perceived by student-athletes as barriers to timely medical evaluation. The committee then approved the following statement:
The committee considered existing substitution rules in soccer and their impact on the willingness of an injured or ill athlete to remove himself or herself from play. While the committee acknowledges that condition-specific exemptions are possible, it notes a more fundamental concern with the principles underlying this rule, especially in situations where student-athletes have preexisting and potentially life-threatening conditions such as asthma or sickle cell trait.

The recommendation to review existing rules that could be perceived as barriers to self-reporting by student-athletes reaffirms the importance of health and safety, especially when it comes to student-athletes with pre-existing and potentially life-threatening conditions.

(4) Estimated budget impact. None.

(5) Student-athlete impact. This committee believes that any sport rule that may act as a disincentive to reporting of injury or illness does not benefit the student-athlete. By changing any existing rule that removes barriers of timely medical evaluation, all student-athletes are benefited.

INFORMATIONAL ITEMS.

1. June 2016 CSMAS Report. The report of the June 2016 CSMAS meeting was approved.

2. Office of Legal Affairs Update. The committee received a general update from the office of legal affairs.

3. Government Relations Update. The committee received a general update from the NCAA office of government relations.

4. Update on Independent Medical Care Proposals in Divisions II and III and Status Update in Division I. The committee received an update of the legislative proposals from Divisions II and III that will be voted on at the 2017 NCAA Convention on the topic of independent medical care. Additionally, all Division I institutions confirmed applying Constitution 3.2.4.17 (independent medical care), which was previously adopted by the Autonomy institutions.
5. **Unified Standards of Care.** The NCAA Division I Board of Directors requested CSMAS’ assistance to develop language to capture “unified standards of care” for student-athlete health and safety matters, for its report to the NCAA Board of Governors Ad Hoc Committee on Structure and Composition. The initial Division I focus has been on duties related to the roles and responsibilities of the BOG, with a core issue identified as “monitor and provide direction in student-athlete health and safety matters that require a unified standard of care and/or pose legal risk to the Association.” A working group was established to develop language to capture ‘unified standards of care.’ Steve Murray, Stevie Baker-Watson, Forrest Karr, Roger Kruse and Doug Ramos volunteered to draft language before March 2017, with work being done via teleconference.

6. **Update on NCAA Institutional Performance Program Health and Safety Tool and Division I Proposal.** The committee received an update on the legislative status of the creation of a health and safety tool to be included in the Institutional Performance Program. In October, the Division I Council voted to move the issue to a final vote in April 2017.

7. **Division II Legislative Committee Referral Regarding Preseason Volleyball Scrimmages.** In response to a request from the Division II Legislative Committee, CSMAS supports the sponsorship of noncontroversial legislation to establish an exception to the Division II women’s volleyball preseason hour limitations for exempted exhibition and scrimmage dates of competition occurring prior to the first day of classes or first scheduled date of competition. By recommending the adoption of an exception that would permit a student-athlete to engage in up to five hours of physical activity, but does not limit a physical activity session to three hours and does not require a student-athlete to take a three-hour break between sessions, the amendment provides flexibility and solution to issues arising during exhibitions and scrimmages, particularly tournaments.

8. **Medical Hardship Waiver Legislative Amendment on Submission Criteria.** The NCAA Student-Athlete Reinstatement Committee requested feedback on two issues from CSMAS.

   a. The first issue asked “should non-contemporaneous medical documentation submitted by the physician suffice if there are supplemental contemporaneous treatment notes from non-physicians or physician extenders (such as ATC)?” The committee supported the use of non-contemporaneous medical documentation, noting that in many cases athletic
trainers provide supporting contemporaneous treatment documentation to the physician’s medical treatment notes.

b. The second issue asked “should physician extenders be allowed to be the primary medical provider of medical documentation for a medical hardship waiver?” On this issue, the committee did not support the recommendation, reinforcing that material submitted to identify the medical condition for which the waiver is requested be documented by the physician evaluating that condition.

9. **National Federation of State High School Associations Report.** The committee received a general update on NFHS activity from John Parsons, who presented in place of Bob Colgate, Director of Sports and Sports Medicine at the NFHS, and who was absent from the meeting.

10. **Biannual Injury Epidemiology Report from the Datalys Center.** The committee received a general update on the work of the Datalys Center from Dr. Erin Wasserman, director of the NCAA injury surveillance program. Dr. Wasserman also provided a detailed review of current injury trends in all sports. Following the presentation, the committee discussed continued low ISP participation by NCAA member schools and how to address this issue. The committee tasked the “unified standards of care” working group to also consider solutions to this challenge.

11. **Review of CSMAS Position on the Use of Soft Headgear for the Prevention and Management of Concussion.** The committee reaffirmed its position to not provide medical waivers for the use of soft headgear for the prevention or management of concussion, or in order for a student-athlete to be medically cleared from concussion to participate in sport.

12. **Referral to CSMAS from Division I Men’s and Women’s Basketball Oversight Committees on Wearable/Integrated Technology Initiatives.** The committee considered a referral from the Division I Men’s and Women’s Basketball Oversight Committees on the use of integrated technology that tracks data related to the physiological status (e.g. heart rate, body temperature) of student-athletes during competition for coaching purposes. The committee reviewed issues related to the emerging field of integrated technologies, a topic that was address by the committee in its December 2014 meeting and that resulted in a public statement on the topic. The committee reviewed its 2014 statement, and supported the following updated statement and recommendation:
The committee acknowledges that the adoption of wearable technologies is increasing throughout our membership. However, the parameters for how wearable technology input and output are communicated with and utilized by the medical team, or as part of playing rules, are not well defined. Consequently, CSMAS recommends the following:

When used, such technologies and the data they generate should be considered and applied in a collaborative environment by the sports medicine team to ensure health and safety considerations are properly vetted. That team should include, but not be limited to, the primary athletics health care providers and strength and conditioning specialist(s).

The committee acknowledges that, at this time, adequate research does not exist to enable evidence-based recommendations for the use of these technologies for medical decision-making. Given this knowledge gap, these technologies and the data they generate should be used for medical decision-making in a manner that is consistent with the Independent Medical Care legislation. Specifically, medical decision making resulting from wearable technology should be established independently of a sport coach and in the sole interest of student-athlete health and welfare, and the primary athletics health care providers should be empowered with unchallengeable autonomous authority to determine medical management and return-to-play decisions of student-athletes in this setting.

NCAA playing rules committees and the Playing Rules Oversight Panel should continue to review existing and relevant playing rules and consider changes that would contribute to a more permissive environment for medical decision-making. Additionally, wearable technology should be addressed in general without any implicit or explicit endorsement of a specific product. Any rules modifications should be mindful of, and should not violate, existing playing equipment standards, certifications and warranties.

The committee also acknowledges that the use of these technologies raises questions about data ownership, privacy and confidentiality that are, to date, unanswered. Consequently, the committee believes that these and
other questions about the use of wearable technologies should be addressed in a multi-faceted, interdisciplinary manner and recommends that the SSI convene a meeting to address these issues, and to provide an interassociation pathway to better understand how these technologies can advance the health and safety of college student-athletes.

13. **Review of SSI Strategic Plans.** The committee received an update on the SSI’s strategic plan in support of its nine priority areas. The committee approved the following statement:

   *The CSMAS supports the intent of the Sport Science Institute to adopt a comprehensive strategic plan and timeline for their nine strategic priorities. This strategic plan results from a collaboration among CSMAS, SSI, the NCAA membership and key partners in the medical, scientific and higher education communities, and provides a transparent pathway for the Sport Science Institute to prioritize its work and measure its impact on the health and safety of college student-athletes.*

14. **Cardiac Initiatives Update.** The committee received an update on three cardiac initiatives, including four pilot regional referral centers, an autopsy study with the University of Washington and Mayo Clinic, and a CPR and AED training partnership with Division II SAAC.

15. **Concussion Initiatives Update.** The committee received an update on multiple concussion initiatives including an update on the NCAA-DoD Grand Alliance. Additionally, an overview of the 2016 Concussion Protocol Review process and preview of the 2017 process was given, as well as the distribution strategy for the interassociation documents arising from the 2016 Safety in College Football Summit.

16. **Mental Health Resources.** The committee was shown the introduction online mental health module video and learned more about the three educational modules for student-athletes, coaches and faculty athletics representatives.

17. **Sexual Assault Prevention.** SSI staff members reviewed the recently released Sexual Violence Prevention: An Athletics Tool Kit for a Healthy and Safe Culture with the committee. An update on the work being done by the Board of Governors’ Commission to Combat Campus Sexual Violence was shared with the committee, focusing on an overview of the commission’s work, the five athletics departments’ commitments addressed in the tool kit and the vehicles to promote culture change.
18. **Biannual Drug Free Sport Report.** Drug Free Sport Vice President Mark Bockelman gave an overview of NCAA drug testing and delivered the biannual Drug Free Sport report. In 2015-16, there were 770 testing events and 12,850 student-athletes were tested.

19. **Tetrahydrocannabinol (THC) Research Project.** An update on the research project that included analysis for THC in NCAA year-round drug test samples was shared with the committee, after it was introduced in June 2016. Noting that year-round testing is heavily focused on football, baseball and men’s lacrosse, data showed that more men than women tested positive and that juniors had the greatest percent of positive tests of student-athletes by academic standing. Additionally, football had the highest overall percent of positive tests, followed by men’s soccer and women’s lacrosse. The data also showed that 67 percent of student-athletes who were previously THC positive in NCAA drug testing were positive in this sample.

20. **Recreational Drug Use Tool Kit.** The committee supported the recreational drug use tool kit after reviewing its recommendations, checklists and implementation tools. The committee supports its use as a recommended approach for institutional substance abuse prevention and intervention, as well as assistance in institutional responsibility for recreational drug abuse deterrence.

21. **December 2014 CSMAS Recommendation to No Longer Ban Marijuana.** The committee declined at this time to reintroduce a recommendation to no longer ban marijuana at NCAA championships, and will convene in a working group prior to the next CSMAS meeting to review this issue.

22. **UCLA Lab Visit.** The committee visited the UCLA Olympic Sports Drug Testing lab, certified by the World Antidoping Agency, and was provided information about sample chain of custody, instrumentation and analytical processes by the director of the lab, Dr. Anthony Butch, and his staff.

23. **Banned Drugs Appeals and Medical Exceptions.** The committee reviewed several items related to banned drugs, assigned committee members to a working group to consider further alignment with WADA (Bird, Donovan, Ellow, Karr, Kruse, Thiel, Walpert, Warren), and determined the following:
a. The committee voted to no longer ban synthroid and insulin, which were previously listed as banned under the class “Peptide Hormones and Analogues.”

b. The committee voted to create two subcategories under the existing banned drug class “Anabolic Agents;” one for anabolic-androgenic steroids and another for other anabolic agents. This will align with the World Anti-Doping Agency prohibited list and better defines the substances that will fall under this class.

c. The committee considered whether to set a testing threshold for anti-estrogens, and reaffirmed the current testing criteria as “any detectable level,” following the WADA protocol.

d. The committee reset testing thresholds for amphetamines at 500 nanograms per milliliter and for heroin at 150 nanograms per milliliter.

e. The committee considered the implications of including student-athletes who are currently under a drug test suspension in a subsequent testing event that occurs soon after the student-athlete tested positive. The committee affirmed that these student-athletes should continue to be included in the subsequent testing event irrespective of the timing of the subsequent event.

f. The committee established the criteria needed to reconsider a drug test appeal decision as follows: the committee may reconsider a drug test appeal decision when the institution or student-athlete obtains new information that is directly related to the case. New information shall be defined as: (1) Relevant material information that could not have reasonably been ascertained prior to the hearing or (2) Information obtained at the written request of the committee. The committee shall determine whether the information presented is sufficient to conduct a reconsideration hearing. The decision to grant a reconsideration hearing shall be at the full discretion of the committee.

g. The committee considered the current practice of direct drug-testing notification to student-athletes during summer off-campus drug testing, and affirmed the continuation of this practice, with notification of the institution after the testing event occurs.

24. NCAA Transgender Policy Update. The committee reviewed the revised guide on Transgender Student-Athlete Participation and requested that an expert on transgender issues speak with the committee at the June 2017 meeting.
25. **NATA/NCAA Summit on Organizational and Administrative issues.** The committee received a report from this January 25-26th meeting that engaged a broad range of athletics health care professionals and administrations, with recommendations to create organizational and administrative standards of care for effective health care delivery.

26. **Update on the NCAA Catastrophic Injury Reporting Mandate Reporting System.** Dr. Erin Wasserman from the Datalys Center demonstrated the online reporting portal where member schools will report catastrophic injuries as per the 2014 legislative mandate. The portal is expected to be live during the first quarter of 2017. Discussion around the system focused on the finalized list of variables.

27. **Review of Plans for a Revision of the NCAA Sports Medicine Handbook.** The committee received an update on revision plans for the Sports Medicine Handbook. The revision would involve a real-time web presence, as well as the potential for a mobile application, as opposed to an annual printed book. The committee supported the idea, noting the positive attributes of being able to access these guidelines anywhere, especially at the point of care with student-athletes.

28. **Future Meetings.**


*Committee Chair:* Forrest Karr, Northern Michigan University, Great Lakes Intercollegiate Athletic Conference  
*Staff Liaison(s):* Brian Hainline, NCAA  
*John Parsons, NCAA*  
*Mary Wilfert, NCAA*  

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<tr>
<td>Stevie Baker-Watson, DePauw University; North Coast Athletic Conference.</td>
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<td>Randy Bird, University of Virginia; Atlantic Coast Conference.</td>
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<td>Robert Casmus</td>
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<td>Bob Colgate</td>
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<td>Abbey Miklitsch</td>
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**Absentees:**
- Larry Bowman, Clemson University; Atlantic Coast Conference.
- Bob Colgate, National Federation of State High School Associations.
- Abbey Miklitsch, University of Rhode Island; Atlantic 10 Conference.

**Guests in Attendance:**
- Mark Bockleman, Drug Free Sport
- Anthony Butch, UCLA Drug Testing Lab
- Thomas Dompier, Datalys
- Michelle Dorsey, Drug Free Sport
- Erin Wasserman, Datalys

**NCAA Staff Support in Attendance:**
- Dawn Buth, Jessica Gonzalez, Brian Hainline, Cassie Langdon, Cindy McKinney, John Parsons, Mary Wilfert

**Other NCAA Staff Members in Attendance:**
- Jenn Fraser, Brian Hendrickson, Chris Termini, Jared Tidemann
ACTION ITEMS.

- Legislative Items.

  o Noncontroversial Legislation - NCAA Bylaw 21.2.2.1 – Committees – Association-Wide Committees – General Committees – Sportsmanship and Ethical Conduct, Committee on – Composition - Student-Athlete Representation.

    a. Recommendation. Adopt noncontroversial legislation to amend NCAA Bylaw 21.2.8.1 (composition) to specify that one student-athlete from each division shall serve as a voting member of the committee.


    c. Rationale. The recommendation supports the Association’s desire to increase student-athlete engagement and voice within the governance structure, and supports the NCAA principle of student-athlete involvement (Constitution 2.2.6).

    d. Estimated budget impact. None.

    e. Student-athlete impact. This legislation will provide an opportunity for the student-athlete representing his or her national SAAC to vote independently of other divisional SAAC representatives. It will increase the total votes on CSEC for student-athletes from nine percent to 27 percent, thus strengthening the influence of student athletes in matters of student-athlete health and safety.

Committee Chair: Peter Smith, Kenyon College, North Coast Athletic Conference
Staff Liaison(s): Ben Brownlee, Championships and Alliances
                  Tiese Roxbury, Research, Assessment and Academic Success
## Committee on Sportsmanship and Ethical Conduct
March 13, 2017, Electronic Mail

### Attendees:
- Sherene Brantley, Duquesne University; Atlantic 10 Conference.
- Jud Damon, Flagler College; Peach Belt Conference.
- Jessica Hicks, Ursuline College; Great Midwest Athletic Conference.
- Debbie Ingram, University of Tennessee at Chattanooga; Southern Conference.
- Laura Liesman, Georgian Court University; Central Atlantic Collegiate Conference.
- Steve O’Brien, U.S. Naval Academy; Patriot League.
- Taylor Ricci, Oregon State University; Pac-12 Conference.
- Rosamaria Riccobono, Eastern Connecticut State University; Little East Conference.
- Peter T.C. Smith, Kenyon College; North Coast Athletic Conference.
- Karen Tompson-Wolfe, Westminster College (Missouri); St. Louis Intercollegiate Athletic Conference.

### Absentees:
- Sherard Clinkscales, Indiana State University; Missouri Valley Conference.

### NCAA Staff Support:
- Ben Brownlee and Tiese Roxbury.
ACTION ITEMS.

1. Legislative Items.

   • Noncontroversial Legislation - NCAA Bylaw 21.2.10.1 – Committees – Association-Wide Committees – General Committees –Women’s Athletics, Committee on – Composition - Student-Athlete Representation.

     (a) Recommendation. Adopt noncontroversial legislation to amend NCAA Bylaw 21.2.10.1 (composition) to specify that one student-athlete from each division shall serve as a voting member of the committee.

     (b) Effective date. August 1, 2017.

     (c) Rationale. The recommendation supports the Association’s desire to increase student-athlete engagement and voice within the governance structure, and supports the NCAA principle of student-athlete involvement (Constitution 2.2.6).

     (d) Estimated budget impact. None.

     (e) Student-athlete impact. This legislation will provide an opportunity for the student-athlete representing his or her divisional SAAC to vote independently of other divisional SAAC representatives. It will increase the total votes on CWA for student-athletes from six percent to 17 percent, thus strengthening the influence of student athletes in matters of student-athlete health and safety.

2. Nonlegislative Items.

   • None.

INFORMATIONAL ITEMS.

1. Administrative Items. The committee welcomed new member Denise Udelhofen, director of athletics at Loras College.

3. **Review of NCAA Gender Equity Task Force Recommendations to Board of Governors.** The committee reviewed a copy of the draft recommendations from the Gender Equity Task Force to the Board of Governors and task force co-chairs, Noreen Morris and Judy Sweet, summarized the recommendations. Feedback from the committee is summarized below:

   a. **Support Gender Equity and Inclusion in the Employment Process, Specifically in Hiring Practices.**

      (1) It was noted that the Minority Opportunities Athletics Association provides, upon request, ethnic minority candidates for available positions in athletics. It was recommended that a similar practice be developed in promoting female candidates.

      (2) It was suggested that unconscious bias training be offered for current campus administrators, all new hires and hiring committee members.

   b. **Promote the Definition of Gender Equity and Identify Strategies and Measures to Increase Women’s Participation Opportunities.**

      (1) The committee discussed what would be included in the recommended diversity and inclusion reviews, noting that a gender equity review would be more prescriptive in contrast to an overall review of an institution’s culture. The committee agreed that the intent of the diversity and inclusion review was to be broad in scope.

      (2) The committee asked that the task force be mindful of differences among divisions as each institution faces unique issues and budgetary constraints that impact a diversity and inclusion review. It was recommended that an institution not be compared with “peer institutions,” but instead be reviewed as a single institution, noting its improvement historically.

      (3) The committee noted that the Gender Equity Review that was once required for Division I institutions through the NCAA certification process was extremely useful because it required institutions to develop action plans to meet or enhance gender equity and institutions were held accountable. The committee emphasized the importance of accountability measures beyond internal reviews and a mere sign-off (e.g. submission of a form to the NCAA office) for institutional diversity and inclusion reviews.
c. Engage with NCAA Governing Bodies and Affiliate Leadership Groups on Significant Gender Equity Issues. The committee supported the actions items for this initiative. Items include a request to adopt a policy requiring an equity impact statement for all NCAA legislation; a recommendation that the NCAA national office be required to report annually on its staff demographics; and a recommendation that a direct communication line between the Committee on Women’s Athletics and the Minority Opportunities and Interests Committee to the newly established Board of Governors’ subcommittee on diversity and inclusion be established.

4. Alliance of Women Coaches Funding. Staff explained that, historically, the office of inclusion has provided Women Leaders in College Athletics (formerly NACWAA) and the Alliance of Women Coaches with grants to provide professional development for administrators and coaches. In 2015, due to budget reductions across various national office departments, funding for the Alliance of Women Coaches was reduced and half of it is a one-time allowance. The committee discussed the importance of this funding for providing professional development that empowers women to persist in coaching. The committee voted unanimously in favor of sending a letter to the Board of Governors Committee to Promote Cultural Diversity and Gender Equity to support the grant restoration for the Alliance of Women Coaches.

5. Update on Woman of the Year Process and Consideration of How to Address Nominees Whose Sport is Outside Their “Main” Conference. During the April 2016 CWA meeting, the committee voted that all nominee applications would be forwarded to their respective core conference office for the selection of conference honoree(s) for the 2016 award. Based on feedback and issues raised by the membership in regards to the Woman of the Year selection process, the committee was presented with these options to consider:

a. Option A: Remain with status quo that all nominee applications will be forwarded to their respective core conference office for the selection of conference honoree(s).

b. Option B: All nominee applications will be forward to the conference that the student-athlete and sport competes in (their core, associate or single-sport conference).

c. Option C: All nominees that compete in a sport that is not sponsored by their core conference and all independent nominees will be included in a pool to be considered by a committee. The committee will then select up to two nominees to move forward to the conference round (if at least one of the nominees is a woman of color or international student-athlete).
d. Option D: All nominees that compete in a sport that is not sponsored by their core conference and all independent nominees will be forwarded to the conference honoree round.

The committee selected Option C for this year’s Woman of the Year application process. The committee requested that staff monitor the effectiveness of Option C and report back to the committee at its September 2017 meeting.

6. **Emerging Sports Update.** The committee received updates on the status of equestrian, rugby, and triathlon. Each emerging sport organization will present to the committee in Providence, Rhode Island Wednesday, April 19. Each presentation will include the following items:

   a. Overview of the sport (including, but not limited to, scoring and competition guidelines, standard training and competition facilities, and various nuances of the sport).

   b. Number of varsity teams, including divisional breakdown.

   c. Number of club teams.

   d. Number of conferences that have added the emerging sport.

   e. Number of varsity student-athletes at NCAA member institutions participating in the sport (including diversity data).

   f. A description of the national and/or conference championship opportunities.

   g. Summary of the sport leadership’s efforts to grow the sport.

7. **Future Meeting Dates and Sites.**

   - April 19-20, 2017, Providence, Rhode Island (in conjunction with the 2017 NCAA Inclusion Forum).
Committee Chair: Sherika Montgomery, Big South Conference

Staff Liaison(s): Kristin Fasbender, Championships and Alliances
                Jan Gentry, Championships and Alliances
                Kristen Matha, Academic and Membership Affairs
                Amy Wilson, Office of inclusion

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<tr>
<td>Karen Baebler, University of Washington.</td>
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<td>Vincent Baldemor, Hawaii Pacific University.</td>
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<td>Julia Beeman, Belmont Abbey College</td>
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<td>Julie Cromer Peoples, University of Arkansas, Fayetteville.</td>
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<td>Jim Donovan, California State University, Fullerton.</td>
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<td>Alyssa Drachslin, Temple University.</td>
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<td>Robert Dranoff, East Coast Conference.</td>
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<td>Josh Hess, Mount St. Joseph University.</td>
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<td>Marc Johnson, University of Nevada, Reno</td>
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<td>Diana Kling, Peach Belt Conference.</td>
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<td>Marvin Krislov, Oberlin College.</td>
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<td>Donna Ledwin, Allegheny Mountain Collegiate Conference.</td>
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<td>Heather MacCulloch, Baruch College.</td>
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<td>Sherika Montgomery, Big South Conference.</td>
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<td>Kayla Robles, Valdosta State University.</td>
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<td>Denise Udelhofen, Loras College.</td>
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<td>Alaina Woo, Pomona-Pitzer Colleges.</td>
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<td>Anne Blackhurst, Minnesota State University Moorhead.</td>
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<td>Noreen Morris and Judy Sweet.</td>
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<th>Other NCAA Staff Members in Attendance:</th>
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<td>Jackie Campbell.</td>
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**ACTION ITEMS.**

1. Legislative items.

   - Noncontroversial Legislation - NCAA Bylaw 21.2.4.1 – Committees – Association- Wide Committees – General Committees – Minority Opportunities and Interests Committee – Composition - Student-Athlete Representation.

     (a) **Recommendation.** Adopt noncontroversial legislation to amend NCAA Bylaw 21.2.4.1 (composition) to specify that one student-athlete from each division shall serve as a voting member of the committee.

     (b) **Effective date.** August 1, 2017.

     (c) **Rationale.** The recommendation supports the Association’s desire to increase student-athlete engagement and voice within the governance structure, and supports the NCAA principle of student-athlete involvement (Constitution 2.2.6).

     (d) **Estimated budget impact.** None.

     (e) **Student-athlete impact.** This legislation will provide an opportunity for the student-athlete representing his or her divisional SAAC to vote independently of other divisional SAAC representatives. It will increase the total votes on MOIC for student-athletes from six percent to 17 percent, thus strengthening the influence of student athletes in matters of student-athlete health and safety.

2. Nonlegislative items.

   - None.

**INFORMATIONAL ITEMS.**

1. **Welcome and Announcements.** The chair opened the meeting and welcomed new members. Staff reviewed the committee involvement chart, noted the vacancies for select subcommittees and advised committee members that they could request new assignments if desired. The committee reviewed its charge and duties, and approved the report of its September 12-13, 2016, meeting.

2. **NCAA Convention Updates.** MOIC representatives from each division shared updates with the committee about discussions and legislative decisions that occurred during the 2017 NCAA Convention.
Division I. The following discussions occurred during various Division I meetings:

1. **Division I Council.** The Council adopted legislation to provide exceptions to the five-year eligibility rule for time spent participating in study-abroad and internship or cooperative educational programs as part of the Division I comprehensive approach to enhancing the student-athlete experience. The Council received a report from the NCAA Division I Council Two-Year Governance Structure Review Ad Hoc Working Group and recommended to the Division I Board of Directors a charge and guiding principles for the Division I Council Transfer Working Group. The Council also voted to support the addition of “gender identity” into the NCAA inclusion statement.

2. **Division I Student-Athlete Advisory Committee.** The Division I SAAC spent time discussing time demands and early recruiting. SAAC recommended that legislation be sponsored to permit official visits in all sports to begin January 1 of a prospective student-athlete’s junior year in high school. SAAC also recommended legislation be sponsored to prohibit required athletically related activities during vacation periods if the sport is not in its championship season and not competing against outside competition. SAAC also noted its support for one vote per student-athlete on Association-wide committees.

3. **Autonomy Five Conferences.** The autonomy conferences passed several proposals related to student-athlete time demands, including a proposal that requires institutions to develop a student-athlete time management plan for each varsity sport in which the Association conducts a championship and to annually review the plan and share the findings with the institution’s president or chancellor.

Division II. All legislative proposals were adopted and the following committees discussed various topics:

1. **The Division II Management Council** voted to support the addition of “gender identity” into the NCAA inclusion statement, and noted that attention to diversity and inclusion would be embedded in the distribution decisions for funds from the Division II Planning and Finance Committee.

2. **The Division II Student-Athlete Advisory Committee** recently hosted CPR/AED certification for NCAA Convention attendees and SAAC members.

Division III. Independent medical care and autonomous oversight were major themes throughout the convention meetings. Legislation surrounding the transfer of student-athletes after graduation was defeated. The Division III Diversity and Inclusion Working Group released a best practices guide for hiring practices and welcomed the second year of the Student Immersion Program, an initiative that brings ethnic minority students from Division III institutions who are interested in pursuing careers in intercollegiate athletics to convention. The Division III SAAC reviewed mental health initiatives, discussed a video
campaign to support mental health awareness, and promoted continued involvement with Special Olympics.

3. **Subcommittee updates.**

   a. **Disability.** During its December 8, 2016, teleconference, the subcommittee discussed the creation of a disability resource and received a presentation on education impacting disabilities.

   b. **LBGTQ.** During its November 22, 2016, teleconference, the subcommittee received updates on the recommendation to add “gender identity” to the NCAA inclusion statement, the Common Ground II event, LGBTQ resources from the NCAA office of inclusion and relevant convention programming.

   c. **Women of Color.** During its December 9, 2016, teleconference, the subcommittee reviewed notes from the Women of Color Roundtable, which took place at the 2016 NCAA Inclusion Forum. The subcommittee discussed next steps for the Women of Color Barriers Study project, and suggested strategic efforts toward the dissemination of information and the creation of future programming.

   d. **Champions of Diversity.** During its December 20, 2016, teleconference, the subcommittee affirmed the proposed rubric, defined a timeline and plan of interaction with staff from communications, and reviewed suggestions for the next honoree. The subcommittee will develop a nomination and communication plan as a next step. Nominations for the subcommittee’s next chair were requested.

4. **Updates from the Office of Inclusion.** The committee was briefed on several topics from the NCAA office of inclusion.

   a. **NCAA Board of Governors Committee to Promote Cultural Diversity and Gender Equity.** Staff shared that the Committee to Promote Cultural Diversity and Gender Equity reviewed issues related to the championship bid process anti-discrimination questionnaire and would be reviewing recommendations from the Gender Equity Task Force in April. Staff noted that at its October 26, 2016, meeting, the Board of Governors agreed to create a standing committee to carry on the work of the Ad Hoc Committee to Promote Cultural Diversity and Gender Equity. Staff reported that the ongoing initiatives endorsed by the ad hoc committee would be supported through work of the national office staff, and will include a Profile Search Tool, candidate pipeline development programming, and resources to encourage diverse hiring and employment best practices.

   b. **Black Student-Athlete Summit.** Staff informed the committee that the office of inclusion facilitated a presentation at the Black Student-Athlete Summit in January. The Summit focused on the importance of having people of color as leaders and role
models (especially those who are African American), the importance of higher education and the importance of mental health awareness.

c. **2017 NCAA Inclusion Forum.** The committee was reminded that the 2017 NCAA Inclusion Forum is scheduled for April 21-23, in Providence, Rhode Island, and that a train-the-trainer workshop would be conducted during the Forum, which meets a goal set by the committee in its strategic plan.

d. **Discussion about Strategic Priorities and Actions.** Due to time constraints, the committee tabled the discussion for a later meeting, but advised members to provide feedback on the supplements to the leadership subcommittee via email.

5. **Review of Recommendations from the Gender Equity Task Force.** The committee reviewed a supplement detailing recommendations that would be presented to the Committee to Promote Cultural Diversity and Gender Equity for further action. MOIC members shared feedback with staff for consideration.

6. **Next meeting.**
   - April 19-20, 2017, Providence, Rhode Island.

*Committee Chair: Nnenna Akotaobi, Swarthmore College; Centennial Conference*

*Staff Liaisons: Sonja Robinson, Inclusion*

*Sahar Abdur-Rashid, Championships and Alliances*

*Derrick Crawford, Enforcement*
### NCAA Minority Opportunities and Interests Committee
#### February 1, 2017, Teleconference

**Attendees:**
- Nnenna Akotaobi, Swarthmore College; Centennial Conference.
- Mark Alnutt, The University of Memphis; American Athletic Conference.
- Michael Bazemore, Truman State University; Great Lakes Valley Conference.
- Malek Barber, Palm Beach Atlantic University; Independent.
- Sharon Brumwell, Georgetown University; Big East Conference.
- Kyera Bryant, Eastern Nazarene College; Commonwealth Coast Conference.
- William Burnett Bynum Jr. Mississippi Valley State University; Southwestern Athletic Conference.
- G. Anthony Grant, Metropolitan State University of Denver; Rocky Mountain Athletic Conference.
- Ashley Hodges, Southern Vermont College; New England Collegiate Conference.
- Robert Minnix, Washington State University; Pac-12 Conference.
- Catherine Ragon, Tiffin University; Great Lakes Intercollegiate Athletic Conference.
- Angela Red, McKendree University; Great Lakes Valley Conference.
- Nona Richardson, University of Utah; Pac-12 Conference.
- José Rodriguez, Penn State University Abington; North Eastern Athletic Conference.
- William Tsutsui, Hendrix College; Southern Athletic Association.
- Greg Woods, Springfield College; Great Lakes Intercollegiate Athletic Conference.

**Absentees:**
- Soraya Coley, California State Polytechnic University, Pomona; California Collegiate Athletic Association.
- Dawn Redd, Beloit College; Midwest Conference.

**Guest(s) in Attendance:**
- None.

**NCAA Staff Liaisons in Attendance:**
- Sahar Abdur-Rashid, and Sonja Robinson.

**Other NCAA Staff Members in Attendance:**
- Kina Davis, Jackie Campbell, Ashleigh Hazley, Julian Jones and Amy Wimmer-Schwarb.
ACTION ITEMS.

1. Legislative Items.

   • Noncontroversial Legislation - NCAA Bylaw 21.2.5.1 – Committees – Association-Wide Committees – General Committees – Olympic Sports Liaison Committee – Composition - Student-Athlete Representation.

   a. Recommendation. Adopt noncontroversial legislation to amend Bylaw 21.2.5.1 (composition) to specify that one student-athlete from each division shall serve as a voting member of the committee.


   c. Rationale. The recommendation supports the Association’s desire to increase student-athlete engagement and voice within the governance structure, and supports the NCAA principle of student-athlete involvement (NCAA Constitution 2.2.6).

   d. Estimated budget impact. None.

   e. Student-athlete impact. This legislation will provide an opportunity for the student-athlete representing his or her national student-athlete advisory committee to vote independently of other divisional SAAC representatives. It will increase the total votes on Olympic Sports Liaison Committee for student-athletes from seven percent to 20 percent, thus strengthening the influence of student-athletes in facilitating communication and understanding between the NCAA, U.S. Olympic Committee and the national governing bodies.

2. Nonlegislative Items.

   • None.

INFORMATIONAL ITEMS.

1. New committee chair. Jennifer Miller-McEachern of the New England Women’s and Men’s Athletics Conference was elected by the committee to serve as chair.

2. Feedback to the Division I Nominating Committee. The committee reviewed the slate of nominees for the two Division I vacancies. The desired qualities that were identified for these vacancies were adding a coach perspective; maintaining or enhancing diversity of the committee; and football bowl subdivision representation. Three nominees were identified and committee nominee feedback forms were provided to the Division I Nominating Committee.
3. **Legislative update.** The committee reviewed NCAA Division I Proposal No. 2016-12 and was prepared to provide feedback. However, the proposal was withdrawn.

4. **National Governing Body Olympic Sports Liaison Committee outreach.** The committee discussed progress and best practices for individual committee member engagement with national governing bodies consistent with the mutual interests of the USOC and the NCAA. The committee liaisons will engage their counterparts at the USOC to confirm the national governing bodies contacts; determine whether any additional national governing bodies wish to participate in the program; and review the committee member match-ups based on any addition of national governing bodies and changes to the committee compositions.

Committee Chair: Jennifer Miller-McEachern, New England Women’s and Men’s Athletic Conference

Staff Liaisons: Wendy Walters, education and community engagement
               Alex Smith, academic and membership affairs
               Liz Turner Suscha, championships and alliances

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<thead>
<tr>
<th>Olympic Sports Liaison Committee</th>
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<td><strong>January 13, 2017, Meeting</strong></td>
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</table>

**Attendees:**
- Robin Arnold, Holy Family University; Central Atlantic Collegiate Conference.
- Wendy Bordeau, Dartmouth College; The Ivy League.
- Jennifer Miller-McEachern, New England Women’s and Men’s Athletic Conference.
- Stephanie Reilly, Providence College; Big East Conference.
- James Siedliski, American Athletic Conference.
- Ken Wang, Northwood University; Great Lakes Intercollegiate Athletic Conference.
- Eric Zillmer, Drexel University; Colonial Athletic Association.

**Absentees:**
- Zach Cook, College at Brockport, State University of New York; State University of New York Athletic Conference.
- Alyssa Drachslin, Temple University; American Athletic Conference.
- Jon Fagg, University of Arkansas, Fayetteville; Southeastern Conference.
- Kenneth Ferguson, University of Missouri-Kansas City; Western Athletic Conference.
- Celine Mangan, Notre Dame College (Ohio); Mountain East Conference.
- Brian Wickstrom, University of Louisiana at Monroe; Sun Belt Conference.
- Eric ZillmerDrexel University; Colonial Athletic Association.
REPORT OF THE
NCAA PLAYING RULES OVERSIGHT PANEL
JANUARY 12, 2017, TELECONFERENCE

ACTION ITEMS.

- None.

INFORMATIONAL ITEMS.

1. Welcome and announcements. The chair welcomed those on the call and thanked them for their time.

2. Review of October 17 teleconference and November 29 email conference reports. The panel reviewed and approved the October 17 teleconference and November 29 email conference reports as written.


4. Review of current issues. The panel reviewed the role of the Division I Football, Men’s Basketball and Women’s Basketball Oversight Committees (and the respective Competition Committees for each). The panel also reviewed the legislation that requires the same playing rules for all three divisions and the policy for the two-year rules cycle.

5. NCAA Swimming and Diving Secretary-Rules Editor recommendation. The panel approved the Men’s and Women’s Swimming and Diving Rules Committee recommendation of Greg Lockard to serve as the secretary-rules editor. Mr. Lockard’s term as secretary-rules editor will begin September 1, 2017.

6. Potential Softball Rules Committee experimental rules recommendations. The panel was updated on three experimental rules requests from the Autonomy Conferences. All three proposals are designed to speed up the game. The Softball Rules Committee will have a teleconference next week to vote on the proposals, and if approved, they will be sent to PROP for final approval. The panel voiced some concerns on the timing of the request and whether the experimental rules would be used during the championship if approved, but the panel took no action and will discuss further based on the rules committee’s recommendation.

7. Planning for 2017. The panel was asked to complete the 2017 PROP teleconference availability survey to schedule upcoming 2017 teleconferences. The panel also reviewed the 2017 sport assignments for each panel member.

8. Adjournment. The call was adjourned at 3:40 p.m. Eastern time.
Committee Chair: Jon Steinbrecher, Mid-American Conference
Staff Liaison(s): Ben Brownlee, Championships and Alliances, Playing Rules and Officiating
Dan Calandro, Championships and Alliances, Playing Rules and Officiating
Ashlee Ferguson, Championships and Alliances, Playing Rules and Officiating
Ty Halpin, Championships and Alliances, Playing Rules and Officiating
Rachel Seewald, Championships and Alliances, Playing Rules and Officiating
Andy Supergan, Championships and Alliances, Playing Rules and Officiating

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<tr>
<th>Playing Rules Oversight Panel</th>
<th>January 12, 2017, Teleconference</th>
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<td>Kevin White, Truman State University; Great Lakes Valley Conference.</td>
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<td><strong>Absentees:</strong></td>
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<tr>
<td>Bill Fusco, Sonoma State University; California Collegiate Athletic Association.</td>
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<td>Julie Johnson, Ripon College; Midwest Conference.</td>
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<td>Matt Maginnis, Championships and Alliances.</td>
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ACTION ITEMS.

- None.

INFORMATIONAL ITEMS.

1. Welcome and announcements. The chair welcomed those on the call and thanked them for their time.

2. Review of January 12 teleconference report. The panel reviewed and approved the January 12 teleconference report as written.

3. NCAA Softball Rules Committee experimental rules request. The panel approved the Softball Rules Committee’s experimental rules request as written. The request allows three experimental rules to be used in conference games during the 2017 season for the Autonomy Conferences (and any other conference that requests approval by February 6). All three rules are intended to enhance the pace of play and flow of the game. The first rule limits the number of charged conferences a team may have to six, while the second rule prohibits the defense from huddling in the pitcher’s circle after an out. The third rule implements a 90-second time limit between innings.

Those institutions and conferences using the experimental rules will be required to collect and submit data to the rules committee at the end of the season for discussion at the committee’s annual meeting in June 2017. The panel also did not support allowing any experimental rules to be used during NCAA postseason competition. If the Division I, II or III Softball Committee wish to use the experimental rules during NCAA postseason, they should seek permission from the Division I Competition Oversight Committee or Division II or Division III Championships Committee, respectively.

4. Review guidelines for experimental rules. The panel reviewed a document prepared by staff to review the experimental rules guidelines, given several situations over the past year. After some discussion, the panel decided to request feedback from each rules committee on experimental rules and these guidelines – particularly the guideline that experimental rules should be submitted in time to be included as part of the standard comment period. Staff will collect and prepare a supplement for a future panel call.

5. Adjournment. The call was adjourned at 11:20 a.m. Eastern time.

Committee Chair: Jon Steinbrecher, Mid-American Conference
Staff Liaison(s): Ben Brownlee, Championships and Alliances, Playing Rules and Officiating
Dan Calandro, Championships and Alliances, Playing Rules and Officiating
Ashlee Ferguson, Championships and Alliances, Playing Rules and Officiating
Ty Halpin, Championships and Alliances, Playing Rules and Officiating
Rachel Seewald, Championships and Alliances, Playing Rules and Officiating
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<th>Other NCAA Staff Members in Attendance:</th>
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<tr>
<td>Greg Johnson, Communications.</td>
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</table>
ACTION ITEMS.

- None.

INFORMATIONAL ITEMS.

1. Welcome and announcements. The chair welcomed those on the call and thanked them for their time.

2. Review of January 23 teleconference report. The panel reviewed and approved the January 23 teleconference report as written.

3. NCAA Men’s Basketball Rules Committee experimental rules request. The panel approved the request to use two experimental rules for the 2017 National Invitational Tournament (NIT) postseason event. One rule pertains to resetting the shot clock to 20 seconds (rather than 30 seconds) under three specific situations when the offensive team is inbounding the ball in the front court. The second rule pertains to resetting the team fouls to zero at the 9:59 mark of each half. If interested, other postseason tournaments also will be allowed to use the experimental rules. The panel approved the request as long as the Division I Men’s Basketball Oversight Committee also supports the use of the experimental rules. [Note: Subsequently, the Division I Men’s Basketball Oversight Committee also expressed support for the experimental rules to be used.]

4. Division I committee member nomination process. The committee was reminded that Jon Steinbrecher’s and Derita Ratcliffe’s terms on the committee end August 31, 2017. The Division I Nominating Committee asked PROP to review the 13 candidates nominated to fill the two Division I vacancies and forward its top three choices for the committee’s consideration. The staff advised that the list of nominees and background information for each nominee would be sent to the panel for each member to rank their top three nominees.

5. 2017 PROP teleconference dates. Staff reviewed the dates for 2017 PROP teleconferences.

6. Other business. The staff advised the panel that during the December 2016 meeting of the Committee on Competitive Safeguards and Medical Aspects of Sports (CSMAS), the committee reviewed a request from the Men’s and Women’s Soccer Rules Committee to consider a physical disability waiver from a conference regarding one of soccer’s substitution rules. The request involving a student-athlete who is sickle cell trait positive was prompted because current substitution rules do not allow re-entry in the first half of competition (nor in either overtime period) if the student-athlete is removed from competition (even if the student-athlete is removed for medical evaluation purposes) and is substituted for at that time. A
student-athlete who is removed for an evaluation of a possible concussion, who is bleeding or has blood on their uniform is an exception to this rule and allowed to be substituted for and re-enter after being cleared by medical personnel. During its review of this matter, CSMAS discussed the implications of this rule and similar playing rules that could be perceived by a student-athlete as a deterrent for seeking timely medical evaluation. As a result, the committee requested PROP to ask each playing rules committee to review (and modify if appropriate) the appropriateness of any playing rule that might discourage a student-athlete from reporting an injury or illness for fear of not being allowed to re-enter the contest if they are removed for medical evaluation purposes.

7. **Adjournment.** The call was adjourned at 12:25 p.m. Eastern time.

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</table>
Ty Halpin, Championships and Alliances.
Rachel Seewald, Championships and Alliances.
Andy Supergan, Championships and Alliances.

**Other NCAA Staff Members in Attendance:**
Jackie Campbell, Law, Policy and Governance.
Greg Johnson, Communications.
Matt Maginnis, Championships and Alliances.
ACTION ITEMS.

- None.

INFORMATIONAL ITEMS.

1. Previous Meeting Report. The committee voted to approve the report of its July 11-12, 2016, meeting.

2. Review of Correspondence Sent to the Committee.
   a. The committee considered an extension request from Scott Desmond, a 2010-11 awardee who has made a second request to defer the use of his scholarship. Desmond’s first request to defer was approved with an August 2016 enrollment deadline. The committee reviewed his second request and granted an extension, provided he is enrolled in a graduate program by May 31, 2017.

   b. The committee considered an extension request for Stephanie Verdoia, a 2014-15 awardee. The committee granted an extension to allow Ms. Verdoia to pursue a law degree, provided she is enrolled in law school by August 2019.

   c. The committee considered an extension request for Jacqueline Wallis, a 2014-15 awardee. The committee granted an extension to allow Ms. Wallis to pursue a degree in bioethics, provided she is enrolled in the bioethics degree program by August 2019.

3. Scholarship Deferral. The committee discussed the impact of removing the deferral opportunity would have on the number of applications received during the 2017-18 academic year. In order to be sensitive to how criteria changes could impact student-athletes who graduated in three years and who were red-shirt freshmen. The committee discussed allowing those student-athletes to apply a year early. The committee also discussed how to measure success; specifically how to change the metric to reflect how many student-athletes were able to attend graduate school. The committee considered making the following changes to the scholarship:
   a. Increasing the award to $10,000 but only awarding 130 scholarships a year.
   b. Decreasing the number of committee meetings to two a year.
   c. Provide scholarships to two student-athletes with distinction, if in a graduate communications program.
d. Ensure there are 10 alternates each award season.

The committee did not recommend any changes to the scholarship at this time, but will continue to discuss possible changes at future meetings.

4. **Discuss Scholarship Deadline and Extension.** The committee directed staff not to accept any requests for extensions once the application deadline has passed.

5. **Program Hub Endorsement Procedure.** The committee requested that endorsers have access to upload their letters of recommendation in Program Hub prior to the nominee submitting and completing the application process. The committee directed staff to make the necessary changes to Program Hub so that the endorsers are notified via email immediately after the nominee inputs the names and email addresses of those writing letters of recommendation.

6. **Review of Nominations.** The committee reviewed 95 winter sports nominations (37 men and 58 women). The committee awarded 29 postgraduate scholarships for men’s sports and 29 postgraduate scholarships for women’s sports.

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**Committee Chair:** Mattie White, Indiana University, Bloomington, Big Ten Conference

**Staff Liaisons:** Jeff O’Barr, Administrative Services, Accounting
Lori Thomas, Administrative Services, Accounting

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<td>Aaron Braun, Adams State University, Rocky Mountain Athletic Conference.</td>
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<td>Bert Carter, Sun Belt Conference.</td>
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<td>Gail Cummings-Danson, Skidmore College, Liberty League.</td>
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<td>Neil Norton, Creighton University, Big East Conference.</td>
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<td>Kimberly Ross-Watkins, Morgan State University, Mid-Eastern Athletic Conference.</td>
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<td>Mattie White, Indiana University, Big Ten Conference.</td>
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<td>Lori Thomas</td>
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Noncontroversial Proposals. These proposals are considered noncontroversial and necessary in the normal and orderly administration of the Association's legislation. They become effective when approved in legislative format by a three-fourths majority of the NCAA Division III Management Council and are ratified at the annual Convention business session.

Note. In the following proposals:

- Those letters and words that appear in *italics and strikethrough* are to be deleted;
- Those letters and words that appear in **bold and underlined** are to be added; and
- Those letters and words that appear in normal text are unchanged from the current Division III legislation.

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<tr>
<th>Proposal Number</th>
<th>Title</th>
<th>Status</th>
<th>Source</th>
<th>Effective Date</th>
<th>Intent</th>
<th>Budget Impact</th>
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<tr>
<td>NC-2018-1</td>
<td>AMATEURISM, RECRUITING AND AWARDS, BENEFITS AND EXPENSES -- ELIGIBILITY RAMIFICATIONS -- RESTITUTION FOR RECEIPT OF IMPROPER BENEFITS</td>
<td>Ready for Consideration by Management Council.</td>
<td>NCAA Division III Management Council (Committee on Student-Athlete Reinstatement).</td>
<td>Immediate.</td>
<td>To increase the value of improper benefits for which restitution is required from $100 to $200.</td>
<td>None.</td>
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Title: AMATEURISM, RECRUITING AND AWARDS, BENEFITS AND EXPENSES -- ELIGIBILITY RAMIFICATIONS -- RESTITUTION FOR RECEIPT OF IMPROPER BENEFITS

Convention Year: 2018

Effective Date: Immediate

Proposal Number: NC-2018-1

Source: NCAA Division III Management Council (Committee on Student-Athlete Reinstatement).

Category: Noncontroversial

Topical Area: Amateurism

Status: Ready for Consideration by Management Council

Intent: To increase the value of improper benefits for which restitution is required from $100 to $200.

Bylaws: Amend 16, as follows:

Bylaw 16.01.3 Eligibility Ramifications -- Restitution for Receipt of Improper Benefits. Unless otherwise noted, for violations of all Bylaw 16 provisions in which the value of the benefit is $400 or less, the eligibility of the student-athlete shall not be affected conditioned on the student-athlete repaying the value of the benefit to a charity of his or her choice. The student-athlete, however, shall remain ineligible from the time the institution has knowledge of the receipt of the impermissible benefit until the individual repays the benefit. Violations of these bylaws remain institutional violations per Constitution 2.8.1, and documentation of the individual's repayment shall be forwarded to the enforcement staff. For violations of Bylaw 16 in which there is no monetary value to the benefit, violations shall be considered institutional violations per Constitution 2.8.1; however, such violations shall not affect the student-athlete's eligibility.

Additional Information: Currently, the restitution for receipt of improper benefits is $100 or less and has not been reviewed by the membership for approximately 10 years. Review of case data indicates that an increase to $200 will decrease bureaucracy and increase efficiency for the benefit of the Division III membership. This proposal will not eliminate the need to report an institutional violation to the NCAA enforcement staff or to request reinstatement if relief from repayment or an alternative reinstatement condition to repayment is requested (e.g., community service).
ACTION ITEMS.

- None.

INFORMATIONAL ITEMS.

1. **Welcome and roster.** The NCAA Division III Diversity and Inclusion Working Group commenced business at 1:05 p.m. Eastern time Thursday, February 2, 2017. Gerard Bryant, the working group’s new chair, commenced the teleconference. He welcomed the group, and President Javier Cevallos, Dan Schumacher, Jason Verdugo and Jessica Jean. Staff conducted a roll call.

2. **Report of December 5, 2016, teleconference.** The working group reviewed the report and no changes.

3. **Feedback on Diverse Hiring Best Practices Resource.** The working group reviewed the final resource: The Diverse Workforce: Recruitment and Retention Basics for Division III Athletics Departments. Working group members noted an initial positive reaction at the 2017 NCAA Convention, where the resource was unveiled and distributed to the membership. During the athletics direct report (ADR) Luncheon, ADRs participated in a diversity workshop using and citing the resource. The ADRs provided positive feedback on the resource. A few ADRs appeared genuinely surprised with the lack of diversity in the division and appreciate the creation of the resource. Staff noted that the resource was distributed via the February Monthly Update, posted on NCAA.org and direct mailed to all Division III presidents/chancellors, ADRs and commissioners. Staff also will take every opportunity to remind the membership of the benefits of using the resource.

4. **Companion Program to Student Immersion Program.** The working group continued its support of a companion program for participants of the Student Immersion Program. Staff recommended the establishment of an application process that will be sent to participants of the 2016 and 2017 Student Immersion Program. Participants, anticipate 20-25, will come to Indianapolis for a day of Division III-specific professional development Wednesday, May 31, and then attend the NCAA’s Career in Sports Forum, June 1-4. For the Division III-specific programming, the working group recommended staff work with the National Consortium for Academics and Sports to develop the programming.

5. **Next steps.** The working group brainstormed about its next steps. Concepts that received support included the following:
a. Review the Division III voluntary graduation rates, and specifically, the lower rate of men of color, and determine if there are any needed next steps. Staff will ask research to participate on the April teleconference.

b. Develop a resource to help undergraduate student-athletes chart a course on obtaining a career in athletics.

c. Create an annual award recognizing either an individual, institution or entity (either within or outside of the NCAA) for championing women and/or ethnic minorities pursuing careers in sport.

d. Develop a strategic plan.

6. Adjournment. The call adjourned at 1:55 p.m. Eastern time.

Staff Liaisons: Louise McCleary, Division III Governance
Nicole Hollomon, Research
Sonja Robinson, Office of Inclusion
Amy Wilson, Office of Inclusion

Teleconference date: February 2, 2017

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<td>Heather Benning, The Midwest Conference</td>
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<td>Keith Brandon, Penn State University, Abington</td>
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<td>Gerard Bryant, John Jay College of Criminal Justice</td>
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<td>Javier Cevallos, Framingham State University</td>
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<td>Jason Fein, Drew University</td>
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<td>Joe Onderko, Presidents Athletic Conference</td>
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<td>Dan Schumacher, University of Wisconsin, Eau Claire</td>
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<td>Jason Verdugo, Hamline University</td>
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<td>Natalie Winkelfoos, Oberlin College</td>
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<td>Nicolle Wood, Salem State University</td>
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<tr>
<th>Absentees:</th>
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<tr>
<td>Jessica Jean, John Jay College of Criminal Justice</td>
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<th>NCAA Staff Support in Attendance:</th>
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<tr>
<td>Louise McCleary, Sonja Robinson, Nicole Hollomon, and Amy Wilson.</td>
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<th>Other in Attendance:</th>
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<td>None.</td>
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Division III Sportsmanship Working Group Summary
February 16-17, 2017 meeting with Disney Institute

Article written by: Kristin DiBiase

The Division III Sportsmanship Working Group met with facilitators from the Disney Institute February 16-17, 2017 in Orlando to begin the first phase of its development work for the Division III game environment initiative. During a two-day discussion with Disney representatives, 11 Division III administrators, two DIII National SAAC student-athletes and six members of the NCAA national office staff began to develop a process to help Division III institutions more clearly promote civility and sportsmanship at their athletics events.

The first, and most important, lesson the group learned was the concept of service as the bedrock of a positive guest experience. After reviewing case studies and real-life examples of how The Walt Disney Company derives its success from a service mindset, the working group concentrated on developing the elements of an appropriate service framework for the Division III game experience.

A service framework is the root of a service-focused culture, and consists of three main components: a common purpose, service standards and behavioral guidelines. To begin creating the framework, the group first identified the common purpose. The common purpose is the foundation that serves as the basis for all other service decisions, and is applicable to all Division III institutions. Determining this element was one of the most challenging aspects of the meeting, due to the unique and varied nature of the Division III membership. But the working group was up to the challenge. After brainstorming and discussing the Division III brand, the group agreed that all DIII institutions are united in the common service purpose of creating a respectful, engaging and educational environment through athletics for everyone.

With the common purpose identified, the group then began to establish service standards for Division III athletic events. Service standards are operating priorities that ensure a consistent and high-quality service experience. When completed, each service standard will encompass clearly defined and measurable behavioral guidelines that work in concert to create a first-rate customer service experience. The standards will also help to better define the professional direction needed to deal with negative behavioral issues that might develop during Division III athletics contests. The group will continue working on the standards and develop the behavioral guidelines during a second planning session with Disney Institute staff in mid-April 2017 in Indianapolis.
**ACTION ITEMS.**

- None.

**INFORMATIONAL ITEMS.**

1. **Review summary article from February Disney Institute meeting.** The working group and other participants from the February Disney Institute meeting reviewed the staff article written as a summary of the work completed in Orlando. Because the Disney Institute controlled the agenda of that meeting, this summary article will be used in place of a traditional report to update the governance structure on the progress of the working group.

2. **Discuss and finalize defined service statements for Division III quality standards.** Staff asked working group members and those who attended the February Disney Institute meeting to continue working in small groups in developing two or three service statements for each assigned quality standard. In addition to the service statements, group members also should draft observable, measurable and coachable behaviors for each statement. Groups were asked to share its completed drafts with Jay Jones by the March 20. The draft service statements and corresponding behaviors will serve as the basis of work to be completed at the working group’s April meeting.

3. **Discuss June Ambassador Engagement Session in Orlando.** The working group and those participating in the teleconference discussed the format and desired attendance at the June Ambassador Engagement Session to be held June 9-10 in Orlando. The session will be a train-the-trainer style session to share the Division III service standards to be developed during the April meeting in Indianapolis. Fifty (50) individuals will take part in the Ambassador Engagement Session, including a large delegation from the membership in addition to some working group members and NCAA staff.

The working group discussed how to best select the participants from the membership, ultimately deciding to use conference commissioners to nominate one male and one female. The working group felt that commissioners have a good idea of who in their conference is best suited to learn and disseminate the training. By requiring one male and one female to be nominated, it helps the working group ensure greater demographic representation in the final group of ambassadors.
4. **Discuss naming of project.** The working group discussed the need to develop a name for the overall sportsmanship project. A potential project name of “Gameday the DIII Way” was discussed. There was no opposition to the name, but the working group stated a desire to continue brainstorming ideas and agreed to submit, and vote on, additional potential project names.

5. **Discuss future teleconference and meeting schedule.** The working group discussed the future 2017 teleconference schedule and meeting schedule. Items of note include in-person meetings in April and June for select members of the group. Those attending April’s meeting should book their travel. There will be no teleconferences in April or June.

6. **Adjournment.** The teleconference adjourned at 2:45 p.m. Eastern time.

Chair: Gary Williams, Wittenberg University, North Coast Athletic Conference  
Staff Liaison: Jay Jones, Division III Governance

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<th>Attendees:</th>
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<tr>
<td>Tracy King, Liberty League</td>
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<td>Julie Kline, University of LaVerne</td>
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<td>Jeff Martinez, University of Redlands</td>
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<td>Chuck Mitrano, Empire 8</td>
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<td>Laura Mooney, Massachusetts College of Liberal Arts</td>
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<td>Candice Murray, North Eastern Athletic Conference</td>
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<td>Justin Newell, Kenyon College</td>
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<td>Leonard Reich, University of Mount Union</td>
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<td>Mike Snyder, Illinois College</td>
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<td>Karen Tompson-Wolfe, Westminster College (MO)</td>
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<td>Gary Williams, Wittenberg University, chair</td>
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<th>Absentees:</th>
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<tr>
<td>Erik Bitterbaum, State University of New York at Cortland</td>
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<td>Cedrick Fry, Carthage College</td>
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<td>Kayla Porter, Frostburg State University</td>
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<td>Brian Wigley, Shenandoah University</td>
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<tr>
<td>Jay Jones</td>
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<th>Other NCAA Staff Members in Attendance:</th>
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<tr>
<td>Ben Brownlee, Kristin DiBiase and Reed Fogle.</td>
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REPORT OF THE 
NCAA DIVISION III FACULTY ATHLETICS REPRESENTATIVE 
ENGAGEMENT WORKING GROUP 
FEBRUARY 17, 2017, TELECONFERENCE 

KEY ITEMS 

- None.

ACTION ITEMS 

- None.

INFORMATIONAL ITEMS 

1. Welcome. The NCAA Division III FAR Engagement Working Group commenced business at 2:30 p.m. Eastern time Friday February 17, 2017.

2. Acceptance of the December 12, 2016 Report. The working group reviewed and accepted the report from its December 12, 2016, teleconference.

3. Review of potential components of engagement. Eric Hartung presented the latest draft of the inventory of components of engagement that the working group will consider as they continue its work. The group was reminded that this is a “living document” and revisions should be expected.

4. Discussion of data collection options. The group discussed various modes of data collection including surveys, focus groups and document requests. This item led into a discussion of work teams.

5. Creation of work teams. The group agreed to divide into work teams; each dedicated to a particular area of focus – engagement at the campus level, engagement at the conference level and engagement at the national level.
   
   Campus Level: Michelle Walsh, Dennis Leighton, Cheryl Stuntz, Rosa Riccobono
   Conference Level: Brad Bankston, Les Canterbury, Scott Kilgallon, Nancy Hubbard, Ellen Faszewski
   National Level: Kurt Beron, Dan Fisher, Karen Tompson-Wolfe

6. Next steps. Action plans will be distributed to each work team in the coming weeks and the next teleconference of the working group will be scheduled.

7. Adjournment. The meeting adjourned at 3:05 p.m.
Staff Liaison: Eric Hartung, Research

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<tr>
<th>Attendees</th>
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<tr>
<td>Brad Banskton, Old Dominion Athletic</td>
<td>Rosamaria Riccobono, Eastern Connecticut State University</td>
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<td>Conference</td>
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<td>Kurt Beron, University of Texas, Dallas</td>
<td>Karen Tompson-Wolfe, Westminster College (MO)</td>
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<td>Les Canterbury, University of Redlands</td>
<td>Michelle Walsh, Vassar College</td>
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<td>Ellen Faszewski, Wheelock College</td>
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<td>Dan Fisher, Landmark Conference</td>
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<td>Nancy Hubbard, Goucher College</td>
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<td>Scott Kilgallon, Webster College</td>
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<td>Dennis Leighton, University of New England</td>
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<td>Cheryl Stuntz, St. Lawrence University</td>
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<td><strong>NCAA Staff Support in Attendance:</strong></td>
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<tr>
<td>Eric Hartung and Michael Miranda</td>
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<td><strong>Other NCAA Staff Members in Attendance:</strong></td>
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<tr>
<td>Louise McCleary</td>
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2016 NCAA Division III FAR Institute Evaluation

(29 Responses- 100% completion)

1. Please evaluate the overall institute experience.

Well worth my time: 28
Just acceptable: 0
Wish I would have stayed home: 0
No Response: 1

2. What content piece or part of the agenda do you think will be most valuable to you as an FAR when you return to campus?

- Multiple (9)
  - I don’t know if I can pick one! Need for job descriptions and the fact that I am not alone in being unsure if I have one. The phrase “be annoyingly visible”, DiSC model (also 363 but DiSC is easier to apply)
  - Ideas for immediate action/tactics for on-campus actions. 363 and DiSC feedback- information about working with other DiSC styles.
  - DiSC/363 feedback and thinking about how my leadership style influences my effectiveness and the perception of accomplishment in “the group.”
  - 363 and DiSC assessment
  - The 363 analysis is what I consider to be the most valuable resource. The 2nd is ideas generated by everyone during our discussions. I plan on using many of these ideas.
  - Can’t pick just one!
  - Networking, DiSC and 363, Saturday AM panel.
  - DiSC and leadership study. Forcing me to create concrete goals. Breakout panels.
  - Policy, panels.

- DiSC (4)
  - DiSC was interesting to learn about- I’d be more interested in how to better work with other personality types.
  - DiSC method and hearing all of everyone’s ideas and vetting them.
  - DiSC, commitment to follow through timeliness, meeting schedule.

- 363 (2)

- Role Clarity (7)
  - Defining the FAR Role- really have a better understanding.
  - The general flow of ideas and best practices specific to the role. Hearing what works and what does not on particular campuses.
  - Different ways to execute my job as FAR.
o Better defining the FAR role (throughout the weekend). Sharing ideas for increased engagement at campus, conference and national levels.

o How to make a greater impact on campus.

o Best Practices and action plan.

o The activities that generated practical best practice action plans- hear nuances about them and discussing with others.

• Networking/Sharing (5)
  o Sharing ideas for best practices with other FARs.
  o Collecting and learning about best practices from other FARs.
  o Hearing other FAR ideas and problems.
  o Sharing ideas for becoming better (more active, more effective) FARs.
  o Networking with other FARs, focused activities to encourage action plans.

• The binder. (2)
  o The binder was full of great information. The specific facts and numbers.

3. What content piece or part of the agenda do you expect to be least valuable to you as an FAR? (Some people did not answer this item so this section will not total 29.)

• All was valuable. (11)
  o It was all valuable.
  o All was valuable- I don’t know how much of the legislative info I will retain. Glad to have the info in books and on line.
  o Really can’t identify something now.
  o ?
  o All good.
  o I just can’t say any of them were not valuable- I learned something useful during all sessions.
  o Not to sound silly, but every part was worthwhile. There wasn’t one piece that I didn’t learn something.
  o All had some value.
  o None (2)

• 363 evaluation. (2)
  o Certain aspects of the 363 (particularly some of the extrapolations) weren’t terribly accurate (mostly due to raters with little experience).

• DiSC (3)
  o (Prior experience)
  o Personality analysis- many have done before.
  o I completed this before so didn’t find it as useful.
• The NCAA trivia quiz (3)
  o NCAA 101 trivia- not that it wasn’t informative, I had just hit the wall by the
time that presentation started.
  o Trivia questions.
  o Trivia was slow. Note: This person also said all was valuable, so is included on
both lists.

• Governance (6)
  o Governance info, though still good to know! (Just less- not least useful).
  o NCAA policy and governance. Useful, but maybe not part of the Institute and
keep it in the binder.
  o Info on NCAA/BOG governance structure.
  o Legislative info.
  o NCAA budgetary discussion. (2)

• Leadership articles did spark discussion- about including emotional intelligence and
distinguishing management from leadership and these are important topics. Was
surprised that there was no mention of ethics in the articles or session.

• Discussion of increased involvement at conference level, simply because our conference
already includes FARs.

• The early morning activities.

4. What other topics should be included in future institutes?

• Committees. (2)
  o Info on national committees.
  o What committees do.

• Peer best practices (4)
  o I wish we discussed more details about what other people are doing. If everyone
could have started by describing one thing they do well and one thing they could
do better and we could have had a session that was more practical, I would have
benefitted.
  o I would be interested in more case studies or opportunities to hear about
challenges others have faced.
  o More on attendance policies and dealing with them.
  o A section on “best practices.” Share one from each attendee/school. Might spark
more interest and connections than the parking lot or strategic practice boards.
- Other practical duty items (5)
  - How to give presentations from the Body Mind Spirit Curriculum.
  - DIII week- what to do, when to do it and how to do it.
  - Help with technology or other ways to make an impact- twitter, FB, forums to reach this generation.
  - Problem in working with Program Hub
  - Dealing with workloads as an FAR.

- More FAR and athletics department role clarity
  - Role of athletic trainers on campus, especially dealing with injuries.
  - More discussion on bylaws specifically related to FAR roles.
  - What are the job and duties of an AD and a coach?

- Networking.
  - FAR as part of professional development.
  - Specific networking strategies and key constituents on campus (counseling center, registrar, etc), conference commissioners. WHAT ISSUES to initiate with them.
  - More panel discussion with president/AD/Student-Athletes/Conference Commissioner
  - Integration with other campus programs?

- A conversation regarding parity (?) and compensation.
- More discussion on how to increase national activity.
- Is my position pronounced “F-A-R” or “far”?
- A piece about NCAA surveys administered by the FARs. What is done with the results?
- Ethical or legal issues/controversies of the FAR role.

- No suggestions. (4)
  - Can’t think of anything!
  - I like the mix you have- no changes needed.
  - Not sure, but I am wiling to think about it and send ideas along.
  - N/A
Please use the following values to indicate your level of agreement with the following statements:

<table>
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<tr>
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<th>(1) Strongly disagree</th>
<th>(2) Disagree</th>
<th>(3) Neutral</th>
<th>(4) Agree</th>
<th>(5) Strongly Agree</th>
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<tr>
<td>5.</td>
<td>I have a better understanding of the role of the FAR as a leader at the campus level.</td>
<td>Score: 4.62</td>
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<td>6.</td>
<td>I have a better understanding of the role of the FAR as a leader at the conference level.</td>
<td>Score: 4.55</td>
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<td>7.</td>
<td>I have a better understanding of the role of the FAR as a leader at the national level.</td>
<td>Score: 4.28</td>
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<td>8.</td>
<td>I am empowered to build strong relationships with my President, Athletics Director, Conference Commissioner and Student-Athlete Advisory Committee.</td>
<td>Score: 4.48</td>
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<td>9.</td>
<td>I am empowered to raise awareness of the FAR as a valuable campus and conference resource.</td>
<td>Score: 4.62</td>
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<td>10.</td>
<td>I have specific ideas to effectively carry out regular responsibilities at the campus, conference and national level.</td>
<td>Score: 4.79</td>
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<td>11.</td>
<td>I have specific ideas to effectively advocate for the role of athletics in the educational process with faculty and other constituents, consistent with the Division III philosophy and model of intercollegiate athletics.</td>
<td>Score: 4.48</td>
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<td>12.</td>
<td>I have specific ideas to effectively support student-athlete development beyond the traditional academic and athletic environments.</td>
<td>Score: 3.90</td>
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<td>13.</td>
<td>I am better informed on national issues impacting the conduct of a Division III intercollegiate athletics program.</td>
<td>Score: 4.24</td>
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<td>14.</td>
<td>I have a clear idea on how to be a more effective leader.</td>
<td>Score: 4.50</td>
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<td>15.</td>
<td>I am inspired to nominate student-athletes for NCAA postgraduate scholarships and leadership programs on a regular basis.</td>
<td>Score: 4.14</td>
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<td>16.</td>
<td>I am better informed about the process to serve on campus, conference and national committees.</td>
<td>Score: 4.10</td>
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<td>17.</td>
<td>I am prepared to take at least one action that will create positive FAR led change at the campus level.</td>
<td>Score: 4.97</td>
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<td>18.</td>
<td>I am prepared to take at least one action that will create positive FAR led change at the conference level.</td>
<td>Score: 4.64</td>
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<td>19.</td>
<td>I am prepared to take at least one action that will create positive FAR led change at the national level.</td>
<td>Score: 4.14</td>
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<td>20.</td>
<td>I am inspired to attend the NCAA Convention.</td>
<td>Score: 3.90</td>
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<td>21.</td>
<td>I am inspired to attend FARA Annual Symposium.</td>
<td>Score: 4.57</td>
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<td>22.</td>
<td>As a result of my experience at the Institute, I now have a network of peer FARs to serve as a future resource.</td>
<td>Score: 4.66</td>
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<td>23.</td>
<td>I am inspired to contribute to the professional development of FARs (e.g., becoming more involved with FARA and/or serving as a mentor for other FARs.)</td>
<td>Score: 4.34</td>
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24. What messages would you use to describe your experience this weekend?

- Best leadership training I have had.
- Long but very informative.
- Clear content/info. Effective, powerful leadership assessment.
- Intense and informative weekend with great information presented in engaging ways with fun people who will continue to be valuable resources!
• Intense.
• Engaging, energizing and motivated to make positive change on campus. I now have the resources to do so and will not have to reinvent the wheel.
• It was an intense, collegial and fun experience. Lots of fine folks and good ideas circulating.
• This was an excellent use of my time. I learned many valuable insights about my own leadership style (both good and needs improvement.) I appreciate getting concrete ideas on how to improve. My message would be “I have become more self aware.”
• Awesome! So worth my time and energy!
• A tour-de-force of the range of possibilities and opportunities available to the FAR.
• Highly engaging learning activities. Multiple points of connection with people at different conferences and across the country.
• So much awesome information I feel empowered and excited to go back to campus. I love being FAR now.
• Helpful as FAR, professional, and yes, even person (?)
• Affirming and empowering. Motivating to strengthen and nurture own student-athletes. The foundation of an amazing network of FARs with great potential for powerful collaboration.
• Informative, Collaborative, Collegial, Friendly, Fun.
• Well-organized weekend. Thank you!
• Good tools for delivering self-awareness and applying them to be better at my job.
• Beneficial-useful-engaging.
• Useful and well designed.
• Enlightening. Networking.
• Powerful/informative for changing the FAR culture
• Invigorating and inspiring!
• Informative, inspiring, worth-while.
• Inspiring, efficient, fun. Well worth the time.
• Informative. Energizing.
• Eye opening. Thought provoking.

25. Other comments?
• Well organized, but more strict observance of breaks/stretching!
• Lynne was great! Enjoyed everything and learned a ton! I will definitely be recommending our other FAR attend this soon!
• We need to move around a bit more frequently- too much long sitting.
• Thank you for your hard work developing a program it is worth it and appreciated.
• I would only recommend that the schedule have a few longer breaks to allow people to socialize and explore the city. I didn’t even get a chance to see the NCAA Hall of Champions!
• Very much enjoyed this weekend.
What super hosts! Thank you!
Thank you- very carefully planned and executed!
Consider doing 101 Trivia as part of a working lunch, ending around 3:30 or 4, and an earlier dinner.
Thank you : )
Thanks for constant food and drink. Helpful! Very nice program, super thoughtful and well organized.
Great job- the experts, facilitators, and coordinators were so friendly, supportive and complemented each other.
It isn’t often a group of faculty takes such a positive and constructive attitude at development events. I think you did a great job to bring in a motivated, interesting group.
Would like more time to move during Saturday (stretch-walk).
Touché
Thanks!
Thank you!
Thanks to all who were involved in planning and execution.
Great conference, great content, great leader.
Common issues that I wish we spent more time on best practices in establishing faculty athletic mentors best practices in absence policies.
Thank you. This type of experience doesn’t usually make me happy but this one did. I think the difference is on tangible results and explicit discussion of (?)
Really well done and organized. Great group. Good pace.
Group dynamics can be frustrating- more reminders of ground rules we set out.
REPORT OF THE
NCAA DIVISION III LGBTQ WORKING GROUP
FEBRUARY 6, 2017 TELECONFERENCE

ACTION ITEMS.
• None.

INFORMATIONAL ITEMS.

1. Welcome and introductions. The Division III LGBTQ Working Group commenced business at 2:01 p.m. Eastern time Monday, February 6, 2017. Staff welcomed the working group to its first teleconference.

2. Working group roster. The working group reviewed the roster. Besides changes to Kyrstin Krist’s contact information, there were no additional changes.

3. Proposal for working group. Staff reviewed the history behind the creation of the working group. At its October 2016 in-person meeting, the Division III Management Council endorsed a proposal to establish a working group to examine the current and potential programming, resources, and recognition of the LGBTQ community and its allies in Division III. Also, to increase engagement and collaboration at the institutional, conference, and national levels. Possible outcomes include the examination of the current involvement and role of athletics departments related to LGBTQ resources and programming; creating a best practices resource and collaboration with the Office of Inclusion to develop programming as needed.

Staff also provided background on the Board of Governor’s Presidential Pledge. Presidents and chancellors at NCAA member institutions have been encouraged to sign a pledge that commits their schools to achieving ethnic and racial diversity and gender equity in intercollegiate athletics hiring practices.

4. Mission and objectives of working group. The working group engaged in an initial discussion regarding its mission and key objectives. The working group discussed having its mission focus primarily on Division III student-athletes, as well as Division III coaches, administrators, alumni and fans through the following channels:
   a. Education;
   b. Resources;
   c. Visibility and recognition; and
   d. Communication.

The working group also expressed a desire to conduct an anonymous survey to the Division III membership, including Division III student-athletes, to assist the working group’s long-term objectives and priorities. The working group underscored the importance of ensuring the voice of the Division III LGBTQ community is captured and central to all working
group considerations henceforth. Inasmuch, the working group concluded that if a survey is made available, it is important to solicit specific, anonymous feedback from LGBTQ individuals. Further, the working group noted the importance of disaggregating data, based on whether an individual identifies as LGBTQ or heterosexual/cisgender. Lastly, the working group noted that when soliciting feedback from LGBTQ individuals, as well as others, it is critical to respect the security, dignity, and self-worth of each respondent.

The list below represents additional highlights from the discussion:

a. Education:
   • Provide meaningful educational opportunities to those in Division III who do not identify as LGBTQ.
   • Solicit verbal histories from former and current LGBTQ student-athletes in Division III (i.e., “Student-athlete Role Models”).

b. Visibility and recognition:
   • Consider partnership opportunities with the “Fearless Project”.
   • Publicly recognize and honor those in Division III who identify as LGBTQ, including respected members of the Division III vanguard. Comparable recognitions include “Woman of the Year” and “Champions of Diversity and Inclusion”.

c. Communication:
   • Explore ways to solicit feedback from student-athletes about LGBTQ issues.

5. 2017 NCAA Inclusion Forum and future teleconferences. The working group discussed scheduling a March teleconference, as well as an in-person meeting at the 2017 NCAA Inclusion Forum, April 21-23, in Providence, Rhode Island. The staff indicated it would send a Doodle request to determine availability for a teleconference and an in-person meeting.

6. Other business. The working group expressed interest in creating a repository for potential survey questions. Staff will create a Google doc or another comparable resource for the working group to use.

7. Adjournment. The meeting adjourned at 3 p.m. Eastern time.
Staff Liaisons:  Jess Duff, Office of Inclusion
Louise McCleary, Division III Governance
Jean Orr, Academic and Membership Affairs

<table>
<thead>
<tr>
<th>Attendees</th>
<th>Absentees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Christopher Deddo, State U of NY</td>
<td>Malcolm Huggins, State U of New York at Oswego</td>
</tr>
<tr>
<td>Maritime College</td>
<td></td>
</tr>
<tr>
<td>Margaret Drugovich, Hartwick Col</td>
<td></td>
</tr>
<tr>
<td>Margaret Drugovich, Hartwick Col</td>
<td></td>
</tr>
<tr>
<td>R. Brit Katz, Millsaps College</td>
<td></td>
</tr>
<tr>
<td>Christopher Kimball, Lutheran U</td>
<td></td>
</tr>
<tr>
<td>University</td>
<td></td>
</tr>
<tr>
<td>Kyrstin Krist, Methodist U</td>
<td></td>
</tr>
<tr>
<td>Donna Ledwin, Allegheny Mountain</td>
<td></td>
</tr>
<tr>
<td>Conference</td>
<td></td>
</tr>
<tr>
<td>Julie Shaw, University of La Verne</td>
<td></td>
</tr>
<tr>
<td>Michael Vienna, Emory University</td>
<td></td>
</tr>
<tr>
<td>Neil Virtue, Mills College</td>
<td></td>
</tr>
<tr>
<td>Other Participants:</td>
<td></td>
</tr>
<tr>
<td>Jess Duff, NCAA</td>
<td></td>
</tr>
<tr>
<td>Louise McCleary, NCAA</td>
<td></td>
</tr>
<tr>
<td>Jean Orr, NCAA</td>
<td></td>
</tr>
</tbody>
</table>
NCAA Division III and NASPA Alcohol and Other Drug Collaborative Update
March 29, 2017

1. **Registration Update.** 197 institutions are currently registered for 360 Proof (an increase of four since the December 2016 report). 739 Institutions are eligible to use the program for 2016-17.

2. **Collaboration with the CORE Institute and American College Health Association (ACHA).** Work on modules (a series of additional questions) to add to the national alcohol-related surveys, CORE and NCHA, remains underway. The purpose of the modules and the collaboration is to provide institutions with easy access to all information requested in the 360 Proof self-study, and to promote 360 Proof with institutions that use the CORE or NCHA surveys. The work should be completed this spring.

3. **Learning Collaborative.** The February 1 session featured Dr. Jason Kilmer, University of Washington, addressing emerging health issues on college campuses and their relevance to working with intercollegiate athletes. The March 7 session featured Dr. Matthew Martens, University of Missouri, addressing protective behavioral strategies and student-athlete drinking motivations. The final webinar of 2016-17 will take place on April 12 and will feature Dr. Dolores Cimini, University at Albany, addressing how to learn from prevention failures.

4. **2016-17 Outreach Opportunities.** The 360 Proof team conducted an education session at the NASPA AOD Strategies Conference, and provided a booth and technical assistance appointments at the NCAA Convention. The team also presented tips for collaboration and hosted a booth at the NASPA annual conference. The final outreach opportunity for 2016-17 is the May Regional Rules Seminar, where the team will have a booth and offer one-on-one technical assistance appointments.

5. **Communications Plan.** An independent contractor was hired to execute the 360 Proof communications plan, including creating a social medial presence, and more regular outreach to 360 Proof account holders. A brochure, PowerPoint template and other promotional materials are currently in production.
DIVISION III IDENTITY INITIATIVE

Division III Purchasing Website

After signing a three-year contract extension (2016-2019), the Division III Purchasing Website is in its seventh year of operation, and its fifth year of management by Source One Digital. In September, a new $500 credit was offered to institutions and conferences for purchases from the site during the 2016-17 year. Thus far, approximately 32 percent of the institutions and conference offices have used their credit, which ends on August 31, 2017. Source One Digital launched a $5,000 promotion earlier this year, in which Houghton College won the promotion.

Championships

New enhancements that have been applied to the fall and winter championships, and are scheduled for the spring championships.

- In coordination with NCAA statistics, staff is creating an archived championships brackets section for each sport that will be housed within the Record Books section on NCAA.org. Click here to see an example.
- In order to better promote the Division III brand, all 2016-17 webcasted championships will have a live player branding graphic.
- To enhance the championship webcasts, each championship had an on-site announcer. We have also secured the addition of a fourth camera and/or an additional commentator at selected championships.

Division III/D3SIDA Recognition Award

A panel of Division III College Sports Information Directors of America (D3SIDA) recently selected Andrew Korba as the winter recipient of the D3SIDA Recognition Award for his Lauren Hill Tribute video. The next submission deadline is May 15. The Division III and D3SIDA Recognition Award is a partnership between the Division III governance staff and D3SIDA to honor the best work - including news releases, feature articles, videos, blogs and other materials - produced by Division III campus and conference athletics communication offices. Each top honoree, named three times annually, will receive a $1,500 credit to attend Division III Day at the 2017 CoSIDA convention in Orlando, Florida.

Social Media

The NCAA Division III Facebook has surpassed 25,000 fans, while the @NCAADIII Twitter feed has over 37,600 followers, gaining more than 3,500 followers since mid-January. The staff has developed a social media strategic plan to leverage social media as a primary channel for sharing the Division III story with current student-athletes, administrators, potential student-athletes, parents, and supporters.

In February, staff of all three divisions established #NCAATop10 to be a part of their weekly posts on all NCAA social media platforms. Additionally, Division III has teamed up with AMA to create the weekly engaging posts of #D3Rules to help provide educational and informative facts to share within the membership. These posts are unique and create alternative ways of telling stories within the division.
**Special Olympics**

Special Olympics bracelets were provided to the majority of the Division III championships this year to highlight the division’s partnership. To date, 49 institutions and four (4) conference offices reported Division III Special Olympics activities during the 2016-17 year involving approximately 6,500 Division III student-athletes and 3,000 Special Olympic athletes. The division dedicated just over 9,000 volunteer hours and raised more than $12,000 so far as a result of these activities. Staff continues to encourages schools and conferences to report their events.

**Website Content**

NCAA.org continues to provide Division III with additional opportunities to use its home page to share more stories portraying its unique student-athlete experience. The page regularly highlights Division III feature stories from sources such as member websites and Champion magazine, and videos produced by the NCAA and by member schools and conferences. Sports information directors are encouraged to send human interest stories and record-breaking performances to d3identity@ncaa.org.

**Division III Week**

During the sixth annual Division III Week, staff launched a new celebratory video contest, developed a new poll format for DIII trivia, and created a new fundraising platform to help raise money for Special Olympics. Click [here](#) for more. The seventh annual Division III Week will occur April 2-8, 2018. A communications kit for this week will be available online by the end of January 2018 and fliers will also be provided throughout the Convention.
REPORT OF THE
NCAA DIVISION III TECHNOLOGY USERS GROUP
FEBRUARY 20, 2017, TELECONFERENCE

ACTION ITEMS.

• None.

INFORMATIONAL ITEMS.

1. Welcome. The NCAA Division III Technology Users Group commenced business at 2:02 p.m. Eastern time Monday, February 20, 2017. The chair, Angela Mason, welcomed the group, including new member Amy Carleton, and completed the roll call.

2. Report of November 2016 teleconference. The users group reviewed the report and noted no changes.

3. Updates and actions since November. At the request of the chair, staff provided updates on the following areas:

   a. Program Hub. While staff has created a PDF resource on how to use Program Hub, it still needs to be uploaded to NCAA.org. Staff anticipates placing the resource on the Program Hub homepage in the near future. The group appreciates having access to Program Hub directly from MyApps on NCAA.org. The group asked if there is a mechanism to automatically send the resource to new Program Hub users.

   b. Eligibility Center student ID and registration update. Staff began a membership educational campaign on the new Eligibility Center (EC) registration process, obtaining NCAA student ID numbers and the use of the NCAA’s free, online compliance forms. To date, 80 of the 450 Division III schools use the NCAA online compliance forms. Emails were sent to athletics directors, compliance officers and head coaches in December. A second round of emails was sent to ADs and commissioners in early February and will be sent to head coaches in early March. Three webinars will be scheduled from early April to early May as well as an educational session at the Regional Rules Seminars. Staff confirmed that they will film one of the webinars and load it on to NCAA.org for anyone to view.

   The group recommended staff highlight the following benefits in using the NCAA online compliance forms.

   (1). Limited paperwork – instead of numerous files, paperwork may be stored in one file.

   (2). Speed of use.

   (3). Electronic – provides more security and automatic updates.

   (4). Easier to submit waivers and transfer submissions.
(5). System identifies minors so users don’t need to check birthdays and calculate.

(6). Easier roster review.

The group noted that a major hurdle in using the online compliance forms is the initial student-athlete data import. The group thought it was critical to address the “importing” hurdle on the webinar. Other areas to cover in the webinar include:

(1). Frontrush comparison and compatibility; and

(2). Mac and PC computer compatibility differences.

The group requested staff research the feasibility of adding the International Student Forms to the NCAA online compliance forms.

Staff noted that within RSRO, the EC database pulls from “certified” student-athletes and consequently only includes Divisions I and II student-athletes. There is a concern that it may lead to unintentional duplication of NCAA ID numbers. Staff is currently working with the EC to create a Division III specific profile database to allow for easier search functionality and avoid duplicate ID numbers. Finally, staff noted it is talking to the EC regarding creating a process for Division III schools to receive certification assistance for international student-athletes.

Since the new EC website launch November 1, 2016, there have been 10,286 free Profile accounts created and 113,538 unique views to the Profile registration page. In comparison, there have been 230,467 unique visits to the certification registration page and approximately 2.1 million views of the EC homepage.

c. LSDBi training video. Staff informed the group that it will update the LSDBi video to make it viewable in more manageable segments (e.g., shorter video segments or a tabbed PDF). LSDBi staff are working with NCAA communications staff to determine a timeline.

d. RSRO video update. Staff noted the RSRO video was launched in December 2016. The video can be found on the Division III Compliance page on NCAA.org and on the RSRO Resources tab. Since the video’s release, AMA staff have noted an increase in the number of interpretations submitted through RSRO, without a corresponding increase in phone questions. Staff noted that it has spoken to the Division III Membership Committee about requiring the viewing of the RSRO video as a component of the once in three year Regional Rules Seminar requirement.

4. Compliance director resource. During the November teleconference, the users group asked staff to research the possibility of creating a resource that would detail a compliance director’s responsibility to educate the campus generally, not just athletics. Staff is moving forward with creating this one to two-page resource. Staff received the following feedback from the group related to items to include in the resource.

a. Financial aid directors - gifts, scholarships, outside aid;

b. Registrar - graduation rate reports (mandatory vs. voluntary);
c. NCAA glossary of terms. The NCAA writes reports, legislation, etc. in a compliance-related language, and many institutional constituents don’t know the vernacular;

d. Enforcement violation trends and themes; and

e. Timeline of NCAA report due dates.

Staff will draft the resource and present it on the June teleconference for review and feedback. The goal is to release the resource in August so it is ready for the start of the academic year.

5. Other business. The group requested staff talk to IT regarding an option for choosing a preferred browser when using NCAA apps in Single-Source Sign-On as there are issues for Mac users. [Example: With the membership financial reporting system, some windows will not open properly or will not open at all]. Staff solicited the group’s feedback for a brainstorming session during the June teleconference, regarding what general frustrations there are with the usability of the Division III website. Group members said they will solicit the information from more casual users on their campuses.

6. Next Call. Staff will send out a doodle poll for a June teleconference.

7. Adjournment. The call adjourned at 2:52 p.m. Eastern time.

Staff Liaisons: Louise McCleary, Division III Governance
Kristin DiBiase, Division III Academic and Membership Affairs

<table>
<thead>
<tr>
<th>February 20, 2017, Teleconference</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Attendees:</strong></td>
</tr>
<tr>
<td>Amy Carlton, American Southwest Conference</td>
</tr>
<tr>
<td>Keith Cecil, Transylvania University</td>
</tr>
<tr>
<td>Angel Mason, Pomona-Pitzer Colleges</td>
</tr>
<tr>
<td>Kelly Scafariello, Salve Regina University</td>
</tr>
<tr>
<td>Rosy Resch, University of Chicago</td>
</tr>
<tr>
<td>Jeff Schaly, Marietta College</td>
</tr>
<tr>
<td><strong>Absentees:</strong></td>
</tr>
<tr>
<td>Emily Diekelmann-Loux, MASCAC.</td>
</tr>
<tr>
<td><strong>Guests in Attendance:</strong></td>
</tr>
<tr>
<td>None.</td>
</tr>
<tr>
<td><strong>NCAA Staff Support in Attendance:</strong></td>
</tr>
<tr>
<td>Louise McCleary and Kristin DiBiase.</td>
</tr>
<tr>
<td><strong>Other NCAA Staff Members in Attendance:</strong></td>
</tr>
<tr>
<td>None.</td>
</tr>
</tbody>
</table>
Quick Reference Guide for Submitting Applications

The following eight (8) steps will guide you through the process of submitting applications within Program Hub.

Step 1: Log in to Program Hub at www.ncaa.org/programhub

Step 2: Click Applications tab.

![Figure 1: Program Hub welcome screen.](image)

Step 3: Select “Programs I could apply for” from the drop down menu.

![Figure 2: Applications home screen](image)
Step 4: Click the Start Registration Application link to the left of the program for which you want to apply.

![Figure 3: Applications home screen.](image)

Step 5: The application will appear. To submit the application, complete all fields.

Note: If the application has multiple pages, use the dropdown menu at the top of the screen to navigate between pages (see Fig. 4) or the Save and Continue button at the bottom of the page to advance to the next page (see Fig. 5).

![Figure 4: Dropdown menu for program applications with multiple pages.](image)

![Figure 5: Save and Continue button for program applications with multiple pages.](image)
Step 6: Once all fields have been completed, click the Save and Submit button on the bottom of the final page of the application to submit your application.

Note: You must click Save and Submit in order for your application to be reviewed. Clicking the Save button only saves your application so you may come back in at another time and complete.

Figure 6: Save and Submit button for program applications with one page.

Step 7: A banner will appear at the top of the program application confirming the submission.

Note: This also provides an overview of your submitted application.

Figure 8: Program application confirmation screen
Step 8: Select Continue at the bottom of the page to return to the application home screen.

Note: You may make changes to a submitted application, up until the application deadline. Simply use the Unsubmit button found on the first page of a submitted application. Make your changes and then follow steps 6-7 to resubmit your application.

Figure 9: Application Unsubmit option.

If you have any questions regarding the specific program application, please contact the program’s administrator.
NCAA Study of Student-Athlete Social Environments (2012-2016)

April 2017, Division III Management Council
Trust and Team Cohesion

- NCAA Division III men appear slightly warier than women that others will take advantage of them (62% versus 55%, respectively), these rates have increased since 2012.

- Where student-athletes feel most comfortable and exhibit trust is within the team setting. Over 90% of student-athletes are mostly or extremely comfortable amongst their teammates, and three-quarters agree that their coaches can be trusted.

- Feeling comfortable around nonathlete students has decreased since 2012.
While over 80% of student-athletes feel “mostly” or “extremely” comfortable in their classes, some report facing stereotypes about their academic abilities.

Students assume I’m not a good student because I’m a student-athlete
Professors here assume I’m not a good student because I’m a student-athlete.
Percentage of Student-Athletes Who Feel Comfortable With Nonathlete Students on Campus by Living Situation

- In 2012, 28% of Division III student-athletes lived exclusively with teammates or other athletes; that number rose to 33% in 2016.

Note: Percent responding “Mostly comfortable” or “Extremely comfortable,” top two points on a 4-point scale.
### Measures of Academic Entitlement
(Percent responding “Agree” or “Strongly Agree”)

<table>
<thead>
<tr>
<th>Statement</th>
<th>Division III Men</th>
<th>Division III Women</th>
</tr>
</thead>
<tbody>
<tr>
<td>It’s a professor’s obligation to be flexible when SAs have conflicts due to games or practices.</td>
<td>46%</td>
<td>45%</td>
</tr>
<tr>
<td>If I’m struggling in a class, the professor should approach me and offer to help.</td>
<td>17%</td>
<td>11%</td>
</tr>
<tr>
<td>The professor is responsible for how well I do in class.</td>
<td>12%</td>
<td>5%</td>
</tr>
<tr>
<td>If I miss a class, it is my responsibility to get the notes.</td>
<td><strong>79%</strong></td>
<td><strong>94%</strong></td>
</tr>
</tbody>
</table>

**Notes:** Endorsement of top two scale points on a 6-point scale. Yellow indicates up 5% or more vs. 2012 study. Green indicates down by 5% or more vs. 2012.
Nonexploitative Entitlement
(Division III Student-Athletes)

I deserve the best things in life.

2016
- Somewhat Agree: 27%
- Agree: 20%
- Strongly Agree: 15%

2012
- Somewhat Agree: 23%
- Agree: 17%
- Strongly Agree: 13%

I am entitled to get into the career that I want.

2016
- Somewhat Agree: 17%
- Agree: 13%
- Strongly Agree: 9%

2012
- Somewhat Agree: 17%
- Agree: 13%
- Strongly Agree: 8%
Exploitive Entitlement
(Division III Student-Athletes)

I deserve more success in my life than others who've had it easy.

I feel I am due more in life than other people.

- In 2012:
  - Somewhat Agree: 14%
  - Agree: 6%
  - Strongly Agree: 3%

- In 2016:
  - Somewhat Agree: 22%
  - Agree: 15%
  - Strongly Agree: 7%
This school provides me with the resources I need to succeed academically here.
(Percent responding “Agree” or “Strongly Agree”)
I “often” or “sometimes” ask a family member…

<table>
<thead>
<tr>
<th>Reason</th>
<th>Division III Men</th>
<th>Division III Women</th>
</tr>
</thead>
<tbody>
<tr>
<td>For help with a bill or a money problem.</td>
<td>73%</td>
<td>79%</td>
</tr>
<tr>
<td>For help dealing with stress or other mental well-being issues.</td>
<td>66%</td>
<td>83%</td>
</tr>
<tr>
<td>For advice on athletics issues (e.g., training advice, how to deal with coaches).</td>
<td>63%</td>
<td>77%</td>
</tr>
<tr>
<td>To help me make academic decisions (e.g., choose classes).</td>
<td>62%</td>
<td>72%</td>
</tr>
<tr>
<td>To contact one of my coaches.</td>
<td>15%</td>
<td>10%</td>
</tr>
<tr>
<td>To contact one of my professors.</td>
<td>10%</td>
<td>4%</td>
</tr>
</tbody>
</table>
How involved are your family members in these areas of your life?  
(Division III Student-Athlete Self-Report)

<table>
<thead>
<tr>
<th>Area</th>
<th>Overly involved</th>
<th>Appropriately involved</th>
<th>Not involved enough</th>
</tr>
</thead>
<tbody>
<tr>
<td>Your finances</td>
<td>17%</td>
<td>79%</td>
<td>4%</td>
</tr>
<tr>
<td>Athletics</td>
<td>14%</td>
<td>80%</td>
<td>6%</td>
</tr>
<tr>
<td>Career preparation</td>
<td>11%</td>
<td>83%</td>
<td>6%</td>
</tr>
<tr>
<td>Your mental well-being</td>
<td>10%</td>
<td>82%</td>
<td>7%</td>
</tr>
<tr>
<td>Academics</td>
<td>10%</td>
<td>85%</td>
<td>4%</td>
</tr>
<tr>
<td>Your nutrition</td>
<td>8%</td>
<td>78%</td>
<td>13%</td>
</tr>
<tr>
<td>Visiting you at college</td>
<td>7%</td>
<td>82%</td>
<td>11%</td>
</tr>
<tr>
<td>Your friendships</td>
<td>7%</td>
<td>84%</td>
<td>9%</td>
</tr>
</tbody>
</table>
## Conditions to Promote Mental Health Care Access

(Percent responding “Strongly Agree”)

<table>
<thead>
<tr>
<th>Condition</th>
<th>Division III</th>
</tr>
</thead>
<tbody>
<tr>
<td>Free services</td>
<td>39%</td>
</tr>
<tr>
<td>Flexible hours</td>
<td>34%</td>
</tr>
<tr>
<td>Practitioner who understands athletes</td>
<td>34%</td>
</tr>
<tr>
<td>Schedule appointment online</td>
<td>33%</td>
</tr>
<tr>
<td>Anonymity</td>
<td>33%</td>
</tr>
<tr>
<td>24-hour hotline</td>
<td>33%</td>
</tr>
<tr>
<td>Same day appointments</td>
<td>33%</td>
</tr>
<tr>
<td>Services in less visible area</td>
<td>29%</td>
</tr>
<tr>
<td>Services within athletics department</td>
<td>29%</td>
</tr>
<tr>
<td>Online resources</td>
<td>28%</td>
</tr>
</tbody>
</table>
## Willingness to Intervene

(Percent responding “Likely” or “Extremely Likely”)

<table>
<thead>
<tr>
<th></th>
<th>Division III Men</th>
<th>Division III Women</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2012</td>
<td>2016</td>
</tr>
<tr>
<td>Accompany a teammate home if he/she has had a lot to drink.</td>
<td>88%</td>
<td>89%</td>
</tr>
<tr>
<td>Stop a teammate from driving if drinking.</td>
<td>83%</td>
<td>86%</td>
</tr>
<tr>
<td>Walk away from a confrontation.</td>
<td>58%</td>
<td>62%</td>
</tr>
<tr>
<td>Confront a teammate if he/she is treating partner inappropriately.</td>
<td>59%</td>
<td>71%</td>
</tr>
<tr>
<td>Intervene in a situation if it could lead to inappropriate* sexual behavior.</td>
<td>63%</td>
<td>80%</td>
</tr>
</tbody>
</table>

**Notes:**
- Endorsement of top two scale points on a 5-point scale. Yellow indicates up 5% or more vs. 2012 study. Green indicates down by 5% or more vs. 2012.
THANK YOU

Contact info: Lydia Bell

✉️ lbell@ncaa.org
📞 317-917-6268
Selected Findings from the 2016 Division II Perceptions Research

Division III
Management Council
April, 2017

Survey Item

_of the statements below, please select which division of the NCAA (Division I, Division II, or Division III) it best describes._

• “None” was an option.
• 17 items overall.
• 11 items highlighted in this report.
Sample

<table>
<thead>
<tr>
<th></th>
<th>N</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>HS Student-Athletes</td>
<td>1,724</td>
<td>30%</td>
</tr>
<tr>
<td>HS Administrators</td>
<td>804</td>
<td>14%</td>
</tr>
<tr>
<td>Coaches</td>
<td>839</td>
<td>14%</td>
</tr>
<tr>
<td>HS Athletics Administrators</td>
<td>249</td>
<td>4%</td>
</tr>
<tr>
<td>Guidance Counselors</td>
<td>2,228</td>
<td>38%</td>
</tr>
<tr>
<td></td>
<td>5,844</td>
<td>100%</td>
</tr>
</tbody>
</table>

- Could hold multiple titles; used first title listed.
- Geographically representative.
- Coaches not representative across sports (60% basketball).
- Student-athletes representative across sports.
- Two-thirds or more across all groups reported familiarity or strong familiarity with the NCAA.

Report Format

Range

- 1%-24%
- 25%-49%
- 50%-74%
- 75%-100%

Item
### Best Describes Division III

<table>
<thead>
<tr>
<th>Position</th>
<th>Athletics is Most Important</th>
<th>Academics is Most Important</th>
<th>Competition is Very Fierce</th>
<th>Competition is Low</th>
</tr>
</thead>
<tbody>
<tr>
<td>School Administrator</td>
<td>2%</td>
<td>67%</td>
<td>2%</td>
<td>43%</td>
</tr>
<tr>
<td>Coach</td>
<td>1%</td>
<td>73%</td>
<td>2%</td>
<td>42%</td>
</tr>
<tr>
<td>Athletics Administrator</td>
<td>1%</td>
<td>72%</td>
<td>2%</td>
<td>30%</td>
</tr>
<tr>
<td>Guidance Counselor</td>
<td>1%</td>
<td>57%</td>
<td>1%</td>
<td>47%</td>
</tr>
<tr>
<td>HS Student-Athlete</td>
<td>2%</td>
<td>55%</td>
<td>2%</td>
<td>66%</td>
</tr>
</tbody>
</table>

### Best Describes Division III

<table>
<thead>
<tr>
<th>Position</th>
<th>Winning at All Cost</th>
<th>Play for the Love of the Game</th>
<th>Go on to be Professional Athletes</th>
<th>Go on to be Business and Community Leaders</th>
</tr>
</thead>
<tbody>
<tr>
<td>School Administrator</td>
<td>1%</td>
<td>71%</td>
<td>5%</td>
<td>28%</td>
</tr>
<tr>
<td>Coach</td>
<td>1%</td>
<td>73%</td>
<td>4%</td>
<td>34%</td>
</tr>
<tr>
<td>Athletics Administrator</td>
<td>1%</td>
<td>81%</td>
<td>4%</td>
<td>35%</td>
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<tr>
<td>Guidance Counselor</td>
<td>1%</td>
<td>64%</td>
<td>1%</td>
<td>26%</td>
</tr>
<tr>
<td>HS Student-Athlete</td>
<td>1%</td>
<td>36%</td>
<td>1%</td>
<td>27%</td>
</tr>
</tbody>
</table>

4/3/2017
**Best Describes Division III**

<table>
<thead>
<tr>
<th>Position</th>
<th>Graduating is Top Priority</th>
<th>A Balance of Athletics and Academics</th>
<th>A Social Life Beyond Athletics</th>
</tr>
</thead>
<tbody>
<tr>
<td>School Administrator</td>
<td>60%</td>
<td>33%</td>
<td>52%</td>
</tr>
<tr>
<td>Coach</td>
<td>65%</td>
<td>30%</td>
<td>45%</td>
</tr>
<tr>
<td>Athletics Administrator</td>
<td>62%</td>
<td>36%</td>
<td>48%</td>
</tr>
<tr>
<td>Guidance Counselor</td>
<td>56%</td>
<td>36%</td>
<td>30%</td>
</tr>
<tr>
<td>HS Student-Athlete</td>
<td>48%</td>
<td>14%</td>
<td>39%</td>
</tr>
</tbody>
</table>

**Composite Profile**

**Division I**
- Athletics is most important
- Competition is very fierce
- Winning at all costs
- Go on to be professional athletes

**Division II**
- Go on to be business and community leaders
- A balance of athletics and academics

**Division III**
- Academics is most important
- Competition is low
- Play for the love of the game
- Graduating is top priority
- Social life beyond athletics
Pursuant to NCAA Bylaw 31.7.2.1.4, the Division III Management Council is authorized to approve all committee requests for meeting more than twice per year. During its April meeting the Management Council will review all information presented for the 2017-18 year.

<table>
<thead>
<tr>
<th>COMMITTEE/ LIAISON</th>
<th>In-Person Meetings</th>
<th>Phone Calls</th>
<th>Exception to Bylaw 31.7.2.1.4</th>
<th>Rationale for Exception</th>
<th>Required to Meet Set Time of Year -- Why</th>
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</tr>
</thead>
<tbody>
<tr>
<td>CHAMPIONSHIPS</td>
<td>3</td>
<td>6-7</td>
<td>Yes</td>
<td>The committee meets three times a year in person to review budget items, sport committee topics and in-region waivers.</td>
<td>Yes</td>
<td>September – joint meeting with sport committee chairs; February – in-region waiver requests and budget requests in specified years; May/June – ongoing committee business and legislative review</td>
<td>September – in conjunction with the sports committee chairs meeting. Review of sport committee annual meeting reports and issues – on committee agenda following the sport's championship season. February – In-region waiver requests and budget requests in specified years. May/June – To conduct legislative review as needed, including discussion during September meeting for proposals that affect championships.</td>
<td>No</td>
</tr>
<tr>
<td>Liz Suscha</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>COMMITTEE ON INFRACTIONS</td>
<td>1</td>
<td>2-3</td>
<td>No</td>
<td></td>
<td>No</td>
<td>Maybe. This is contingent upon the case(s) being contested or processed using the summary disposition process.</td>
<td>Allegations of major infractions made against a member institution.</td>
<td>No</td>
</tr>
<tr>
<td>Shep Cooper Jim Elworth</td>
<td></td>
<td></td>
<td></td>
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**DIVISION III COMMITTEE MEETING FREQUENCY**
<table>
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<tr>
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<th>Major Meeting Issues</th>
<th>Planned meeting schedule for 2018-19</th>
</tr>
</thead>
</table>
| **CONVENTION- PLANNING SUBCOMMITTEE**  
Louise McCleary  
Jay Jones  
Debbie Brown | 0 | 4 - 5 | No | No – Teleconferences have always been scheduled for March/April, June, September, November and December to help prepare for the upcoming Convention. | N/A | N/A | No |
| **FINANCIAL AID AND AWARDS**  
Eric Hartung  
Chris Brown | 2 | 2 | No | Yes – The financial aid reporting cycle led us to establish two meetings per year in November and February. | No | November meeting – Level 1 review  
February meeting – Level 2 review | No |
| **INFRACTIONS APPEALS COMMITTEE**  
Wendy Walters | As needed | As needed | | | | | No |
| **INTERPRETATIONS AND LEGISLATION**  
Jeff Myers  
Brandy Hataway | 2 | 10 | No | No | No – The volume of work and necessary discussion in these two meetings necessitate in-person meetings. | September – Legislative Issues/Actions.  
February – Interpretive Issues | Yes | Sept. 20-21, 2018 |
<table>
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</tr>
</thead>
<tbody>
<tr>
<td><strong>MEMBERSHIP</strong></td>
<td>2</td>
<td>12</td>
<td>No</td>
<td>N/A</td>
<td>Yes. Some flexibility here, but general times are important considering provisional timelines, academic year commencement, etc.</td>
<td>No</td>
<td>Meeting one: Exploratory and provisional application review; audit (i.e., Convention; ISSG; sports sponsorship review and related waiver decisions; provisional fee determination; policy decisions); education-related work (e.g., RRS content; Getting in the Game; ISSG; CSSG; annual report; applications, videoconferences; campus visits).</td>
<td>No</td>
</tr>
<tr>
<td><strong>NOMINATING</strong></td>
<td>2</td>
<td>3-4</td>
<td>No</td>
<td>N/A</td>
<td>Yes – Committee appointments for sports and Association-wide committees (March); committee appointments for DIII general committees (September).</td>
<td>No – Committee benefits from face-to-face deliberations.</td>
<td>Committee appointment selections.</td>
<td>No</td>
</tr>
</tbody>
</table>

*COMMENTS*:
- Jay Jones, Kristin Nesbitt, Jean Orr
- Sharon Tufano
<table>
<thead>
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</table>
| **PLAYING & PRACTICE SEASON SUBCOMMITTEE**  
Chris Brown  
Liz Suscha | 2 | As Needed | No | No – generally meet in conjunction with the Management Council meetings. | No – Due to the members already in Indianapolis for the Management Council meeting, such use of technology would not be feasible. | Legislative Review | | Yes  
Meetings with DIII Management Council |
| **STRATEGIC PLANNING AND FINANCE COMMITTEE**  
Dan Dutcher  
Eric Hartung  
Louise Mc Cleary  
Jeff Myers  
Jeff O’Barr  
Debbie Kresge | 1 | 2-3 | No | Yes – This committee approves the preliminary budget allocations each year; as well as the Conference Grant Program. | N/A | Budget approvals. | | No |
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</thead>
<tbody>
<tr>
<td>STUDENT-ATHLETE ADVISORY</td>
<td>4</td>
<td>1-2</td>
<td>Yes</td>
<td>The committee meets four times a year as noted under Major Meeting issues.</td>
<td>The committee meets in conjunction with Management Council in April, July; Convention in January and in November to ensure all members are well versed for legislation.</td>
<td>No. The meetings occur over multiple days and require additional parties to be involved.</td>
<td>November – Division III specific initiatives, legislation and professional development.</td>
<td>No</td>
</tr>
<tr>
<td>Jay Jones</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>January – Division III specific initiatives, legislation, opportunities to interface with Management Council to share priorities, gather feedback, foster relationship, as well as professional development opportunities.</td>
<td></td>
</tr>
<tr>
<td>Brynna Barnhart</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>April – To provide an additional opportunity to train new committee members (who join after the Convention) and professional development opportunities for all committee members.</td>
<td></td>
</tr>
<tr>
<td>Laura Peterson</td>
<td></td>
<td></td>
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<td></td>
<td>July – Division III specific initiatives, legislation, opportunities to interface with Management Council to share priorities, gather feedback, foster relationship, as well as professional development opportunities.</td>
<td></td>
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<tr>
<td>Jean Orr</td>
<td></td>
<td></td>
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<td></td>
<td></td>
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<td>No</td>
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<tr>
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<td>In-Person Meetings</td>
<td>Phone Calls</td>
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</tr>
<tr>
<td>STUDENT- ATHLETE REINSTATEMENT</td>
<td>2</td>
<td>0</td>
<td>No</td>
<td>N/A</td>
<td>Yes – Meet in conjunction with Divisions I and II Committee on Student-Athlete Reinstatement during the first day of each of the two in-person meetings.</td>
<td>No - Meet in conjunction with DI and DII committees to discuss general policy issues and other issues that run across all three divisions.</td>
<td>Review of committee guidelines, eligibility implications for specified violations, waiver processing.</td>
<td>No</td>
</tr>
<tr>
<td>Stephanie Grace</td>
<td></td>
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<td></td>
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<tr>
<td>SUBCOMMITTEE FOR LEGISLATIVE RELIEF</td>
<td>0</td>
<td>2</td>
<td>No</td>
<td></td>
<td>Yes – The Subcommittee for Legislative Relief meetings are usually always via teleconference.</td>
<td>Updates on Legislative relief waivers decided by the staff, discussions on legislative relief issues, review of Information Standards, Guidelines and Directives, review of any other issues that may be deemed &quot;hot topics&quot; by staff.</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>Chris Brown</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Joni Williamson</td>
<td></td>
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</table>

INFORMATIONAL ITEMS:

1. Welcome and Announcements. NCAA Board of Governors chair President Bud Peterson convened the meeting at approximately 1:30 p.m. and welcomed the Governors to Nashville. NCAA staff confirmed that a quorum was present. Because they were participating in their last meeting, President Peterson recognized the following members with gifts of appreciation: President Steve Scott, Ms. Tracey Ranieri and Ms. Jacqie McWilliams.

2. Reports of the Board of Governors October 26, 2016, Meeting and November 22, 2016, Teleconference. The Board of Governors approved the reports of its October 26, 2016, meeting and November 22, 2016, teleconference. (Unanimous vote)

3. NCAA President’s Report. President Mark Emmert provided a brief summary of his views on key issues facing the Association, including a continued interest in social issues and possible implications of changes in Washington, D.C. He also expressed his appreciation for the work being done by several of the Board of Governors committees.

4. Board of Governors Committee Reports.
   a. Committee to Promote Cultural Diversity and Gender Equity in Intercollegiate Athletics. President Jay Lemons, co-chair of the committee, noted that the Committee met once in-person and once via teleconference since the Governors met in October. During those meetings, the Committee spent considerable time discussing the importance of NCAA policies being implemented in a way that creates consistency among all constituents. The Committee recommends that the Governors examine the consistency in the application of policies that affirm the Association’s core values.
   b. Ad Hoc Committee on Structure and Composition. President Alan Cureton, chair of the ad hoc committee, reported to the Governors that the Committee met recently via teleconference and briefly reviewed the history of its work with new committee members. The group also reviewed the status of discussions in each of the three divisions. President Cureton noted that Divisions II and III will be reviewing the results of the Division I discussions of the Governor’s role and responsibilities, and will be discussing structure and composition during their Presidents Councils’ meetings tomorrow. The ad hoc committee plans to provide a final report to the Governors in April as stated in the Board of Governors resolution adopted in August 2016.
   c. Commission to Combat Campus Sexual Violence. Lieutenant General Robert Caslen, Jr. briefed the Board of Governors on how the commission came to fruition and some of the related work that led to the Commission’s five areas of focus. He noted the work being
done by various groups to operationalize the Commission’s objectives. Further, he commended those involved in the distribution of the Sexual Violence Prevention Toolkit, which was designed to be an educational resource for athletics administrators in their efforts to create campus communities free of violence and safe places for students to learn and thrive. Lastly, LTG Caslen informed the Governors that the Commission expects to work through October, at which time it will present its final report.

5. Board of Governors Finance and Audit Committee Report.

a. First Quarter Fiscal Year 2016-17 Budget-To-Actual. In the absence of the chair of the Finance and Audit Committee, President Philip DiStefano, President Lemons briefly reviewed the budget-to-actual report of revenues and expenses included in the meeting materials and noted that there are no major variances from the prior year, and the NCAA is on target to meet the 2016-17 budget.

b. Approval of New Committee Member. President Lemons noted that the Finance and Audit Committee is recommending that John Huesing, chief investment officer for Indiana University Health, be appointed to the Finance and Audit Committee Investment Committee.

   It was VOTED
   “That John Huesing be appointed to the Finance and Audit Committee Investment Committee.” (Unanimous vote)

c. Approval of Restricted Reserve Investment Policy. The Board of Governors received a copy of the NCAA Restricted Reserve Investment Policy, which recently was developed by the Finance and Audit Committee Investment Subcommittee and approved by the Finance and Audit Committee.

   It was VOTED
   “That the Restricted Reserve Investment Policy be approved.” (Unanimous vote)

6. NCAA Student-Athlete Engagement Committee. During its August 2016 meeting, the Board of Governors was presented with a concept to create an Association-wide committee focused on the facilitation of dialogue within the student-athlete community and providing student input on issues, policy and the execution of key initiatives that cut across all three divisions. The Governors requested that each of the three divisional Student-Athlete Advisory Committees (SAACs) review the concept and provide the Board of Governors with a recommendation on the committee’s role and structure. The three divisional committees voted in support of an Association-wide committee and recommended that it be named the NCAA Board of Governors Student-Athlete Engagement Committee and be comprised of nine student members [three from each divisional (SAAC)], including former divisional SAAC members. It also was recommended that a Board of Governors member and a member of either the Division I Council or the Division II or Division III Management Council serve on the
committee as well. With the significant time demands of current SAAC members, it was suggested that most of the new Committee’s work be conducted via teleconference or in conjunction with other existing SAAC meetings.

It was VOTED
“That the NCAA Board of Governors Student-Athlete Engagement Committee be approved as a standing committee in accordance with the recommendations of the three divisional SAACs, and that staff work with the committees to finalize any necessary legislation, and the process for selection and appointment of committee members.”
(Unanimous vote)

7. **Law, Policy and Governance Strategic Discussion.**

a. **Government Relations.** The Governors were informed of the quarterly government relations activity report included in their meeting materials. President Emmert noted that with the changes occurring in Washington, D.C., the Association will continue to work to maintain and develop relationships, and monitor activities of the various governmental entities.

b. **Legal and Litigation.** NCAA Vice President and General Counsel Scott Bearby facilitated a privileged and confidential discussion regarding several matters of ongoing litigation.

c. **Sport Science Institute.** NCAA Chief Medical Officer Brian Hainline reviewed the Sport Science Institute’s (SSI) nine strategic priorities, paying particular attention to concussion and related research findings. He also noted recent recommendations related to year-round football practice contact and the importance of independent medical care.

8. **Board of Governors Executive Committee Report.** President Peterson reported on matters considered in the Board of Executive Committee meeting earlier in the day, which included a number of items on the full Board of Governors meeting agenda.

9. **Executive Session.** The Governors concluded its meeting in executive session to discuss various administrative matters.

10. **Adjournment.** The meeting was adjourned at approximately 5 p.m.

11. **Future Meeting Dates.** *(Note: All in-person meetings will be conducted in Indianapolis, Indiana unless otherwise noted.)*


   c. October 24, 2017, UCLA, Los Angeles, California.
d. January 17, 2018, in conjunction with the NCAA Convention, Indianapolis, Indiana.

e. April 24, 2018.


g. October 23, 2018, location to be determined.

Committee Chair:  G.P. “Bud” Peterson, Georgia Institute of Technology  
Staff Liaisons:    Jacqueline Campbell, Law, Policy and Governance  
                  Donald Remy, Law, Policy and Governance

<table>
<thead>
<tr>
<th>NCAA Board of Governors</th>
<th>January 18, 2017, Meeting</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Attendees:</strong></td>
<td></td>
</tr>
<tr>
<td>Eli Capilouto, University of Kentucky</td>
<td></td>
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<tr>
<td>LTG. Robert Caslens, Jr., United States Military Academy</td>
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<tr>
<td>Alan Cureton, University of Northwestern</td>
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<tr>
<td>Mark Emmert, NCAA</td>
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<tr>
<td>Dianne Harrison, California State University, Northridge</td>
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<tr>
<td>John Hitt, University of Central Florida</td>
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<tr>
<td>Glendell Jones, Jr., Henderson State University</td>
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<tr>
<td>Eric Kaler, University of Minnesota, Twin Cities</td>
<td></td>
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<tr>
<td>Steven Leath, Iowa State University</td>
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<tr>
<td>L. Jay Lemons, Susquehanna University</td>
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<tr>
<td>Jacqie McWilliams, Central Intercollegiate Athletic Association</td>
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<tr>
<td>Baker Pattillo, Stephen F. Austin State University</td>
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<tr>
<td>G.P. “Bud” Peterson, Georgia Institute of Technology</td>
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<tr>
<td>Jim Phillips, Northwestern University</td>
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<tr>
<td>Tracey Ranieri, State University of New York, Oneonta</td>
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<tr>
<td>Joseph Savoie, University of Louisiana, Lafayette</td>
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<tr>
<td>Steve Scott, Pittsburg State University</td>
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<tr>
<td>Samuel Stanley, Stony Brook University</td>
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<tr>
<td><strong>Absentees:</strong></td>
<td></td>
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<tr>
<td>Philip DiStefano, University of Colorado, Boulder</td>
<td></td>
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<tr>
<td>Roderick McDavis, Ohio University</td>
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<tr>
<td><strong>Guests in Attendance:</strong></td>
<td></td>
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<tr>
<td>Greg Boylan, United States Military Academy</td>
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<tr>
<td>Name</td>
<td>Institution</td>
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<tr>
<td>Terry “Neal” Hilderbrand</td>
<td>United States Military Academy</td>
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<tr>
<td>Lynn Durham</td>
<td>Georgia Institute of Technology</td>
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</tbody>
</table>

**NCAA Staff Support in Attendance:**

<table>
<thead>
<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Jacqueline Campbell</td>
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<tr>
<td>Donald Remy</td>
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</tbody>
</table>

**Other NCAA Staff Members in Attendance:**

<table>
<thead>
<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Scott Bearby</td>
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<tr>
<td>Joni Comstock</td>
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<tr>
<td>Diane Dickman</td>
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<tr>
<td>Dan Dutcher</td>
</tr>
<tr>
<td>Kimberly Fort</td>
</tr>
<tr>
<td>Bernard Franklin</td>
</tr>
<tr>
<td>Terri Steeb Gronau</td>
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<tr>
<td>Brian Hainline</td>
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<tr>
<td>Brian Hendrickson</td>
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<tr>
<td>Kevin Lennon</td>
</tr>
<tr>
<td>Oliver Luck</td>
</tr>
<tr>
<td>Kathleen McNeely</td>
</tr>
<tr>
<td>Dave Schnase</td>
</tr>
<tr>
<td>Naima Stevenson</td>
</tr>
<tr>
<td>Cari Van Senus</td>
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<tr>
<td>Bob Williams</td>
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</table>


Review of the “Interassociation Consensus Recommendations on Year-Round Football Practice Contact for College Student-Athletes”

Issues for Consideration

1. Noncontroversial legislation, effective for the 2017 season, prohibiting two-a-day practices in the sport of football.

2. A blanket waiver to allow institutions to start preseason practice earlier if the institution determines additional time is necessary to account for any lost practices incurred by implementing the Interassociation Consensus Recommendations.

3. 2018 Convention Legislation comprehensively addressing the football preseason practice structure.

Background

On February 10-11, 2016, the NCAA Sport Science Institute conducted The Second Safety in College Football Summit. Among other things, that summit resulted in a consensus document: “Interassociation Consensus Recommendations on Year-Round Football Practice Contact for College Student-Athletes.” (See guidelines attached as Supplement No. 33b) These recommendations were data driven and endorsed by 16 medical organizations and five (5) football organizations. A draft of the recommendations was sent to all conference commissioners that sponsor football in November 2016 for review and feedback. The final recommendations were released January 17, 2017. While these recommendations impact the entire season, the immediate focus is on the preseason practice period. Specifically, the preseason recommendations are:

- Recommendation to discontinue two-a-day practices.
- Recommendation to increase the preseason by one week (beginning one week earlier). This requires a legislative change
- Recommendation to reduce weekly live contact practices (tackling or thud) from four to three.
- Recommendation to ensure three non-contact/minimal contact practices per week.
- Recommendation to ensure non-contact/minimal contact practice the day following a scrimmage.
- Recommendation to add one day per week of no football practice.

Currently, there is Division III legislation that specifically allows two-a-day practices, thus directly conflicting with the first recommendation. Based on these recommendations and the conflict with the current legislation, staff asked membership groups, including the Presidents Council, Management Council, Presidents Advisory Group, Conference Commissioners and the Football Committee to provide feedback on two potential actions for addressing this concern for the 2017 football season (See Memo attached as Supplement No. 33c). Those two potential actions for consideration are:

1. Eliminate the option to conduct two-a-day practices via noncontroversial legislation; and

2. Consider a blanket waiver to allow institutions to start preseason practice earlier if the institution determines additional time is necessary to account for the lost practices by implementing the preseason recommendations.
In addition to this outreach, the following is a timeline of membership and governance review of the two identified issues:

2/16/17: Division III Football committee teleconference.

2/27/17: Division III Conference Commissioners teleconference.

3/1/17: Division III Administrative Committee in-person meeting.

3/28-29/17: Division III Football Committee in-person meeting.

4/9/17: Playing and Practice Seasons Subcommittee in-person meeting.

As an Association-wide issue, Divisions I and II are considering these same issues. Both Division II and I already approved blanket waivers to allow institutions to start football preseason practice early: Division II up to three days early; and Division I up to seven days early.

During the April governance meetings, both Divisions I and II will consider emergency legislation to eliminate two-a-day practices.

Finally, while immediate legislation will be considered to address the current legislative contradiction regarding two-a-days, the entire preseason legislation in football should be reviewed to determine if the current structure is the best to allow institutions to implement the recommendations for the well-being of Division III student-athletes. The Division III Football Committee started that review and the Playing and Practice Seasons Subcommittee will continue it. Any legislative proposals for the 2018 Convention coming from the governance structure will have to be approved by either the Presidents Council or Management Council no later than their summer meetings.

**Issue 1**

*Should this Council approve noncontroversial legislation prohibiting two-a-day practices in the sport of football to be consistent with Interassociation Consensus Recommendations?*

The Administrative Committee reviewed the feedback received from the groups that received a related memo as well as from the Division III Football Committee and the Division III commissioners. Based on that feedback, including an involved discussion at the in-person meeting, and the existing contradiction between the legislation and the Interassociation Consensus Recommendations, the Administrative Committee recommended adopting noncontroversial legislation effective for the 2017 season that would eliminate two-a-day practices. The following is a summary of all the feedback on this issue:

1. **Response to memo.** We received approximately 45 responses from presidents, coaches, administrators and conferences in response to the February memo. The responses slightly favored the elimination of two-a-days. There was reservation expressed by both sides regarding using noncontroversial legislation to eliminate two-a-days. However, those in favor recognized that the regular legislative process would not allow implementation for the 2017 season and generally recognized the necessity to implement the health and safety measures for this year. Those opposed
to eliminating two-a-day practices cited the benefits of the extra practice to teach technique as a means of protecting the health and safety of the student-athletes.

2. Division III Football Committee. The Division III Football Committee initially opposed any incorporation of these recommendations for the 2017 season. The committee expressed concerns regarding the process, whether Division III overall and Division III coaches were sufficiently represented and the lack of time to sufficiently implement for the upcoming season. Additionally, the committee expressed concern that the elimination of two-a-days and the lost practice opportunities did not allow for them to properly prepare the student-athletes for the season. During its second review, the committee primarily focused on the waiver issue and potential 2018 Convention legislation addressing the entire preseason period.

3. Conference Commissioners. No commissioner voiced opposition to the elimination of two-a-days. Subsequent to the February 27th teleconference, additional information has been provided by a few conferences. While there are institutions that oppose the elimination of two-a-days, they are in the clear minority.

4. Playing and Practice Seasons Subcommittee. This group meets on April 9th and the feedback will be provided at the Council meeting.

Staff has drafted a question and answer document addressing these recommendations (See Supplement No. 33d) as well as a potential noncontroversial proposal eliminating two-a-day practices. (See Supplement No. 33f).

**Issue 2**

*Should this Council approve a waiver to allow institutions to start preseason practice earlier if the institution determines additional time is necessary to account for the lost practices by implementing the Interassociation Consensus recommendations?*

The Administrative Committee reviewed this issue as well but did not recommend that the Management Council issue a waiver. The committee determined that the Management Council and Presidents Council should make that decision based on the data available to them. It is noteworthy that there is no scientific data assessing the risk/benefit of additional practices to comply with the recommendations. The following is a summary of the feedback on this topic:

1. **Response to memo.** The respondents overwhelming opposed issuing a blanket waiver to allow institutions to start preseason practice early. These responses were primarily based on budget and competitive equity concerns. Most stated that they would not be able to financially start practice earlier and were concerned that they would be at a competitive disadvantage to those institutions that could afford to do so.

2. **Football Committee.** The football committee initially supported a waiver if two-a-days were eliminated and the recommendations resulted in a loss of practice opportunities. During its second review, the committee reversed its position and opposed a waiver. The committee agreed that the
current formula for determining the first permissible practice no longer made sense if two-a-days were eliminated. However, adding days to the preseason for the 2017 season does not address the underlying inequities in this formula, and would create further inequities as it would not be practical for many institutions to change the start date for this season.

3. **Conference Commissioners.** Of the 23 commissioners that participated in the teleconference all but two commissioners were opposed to a blanket waiver allowing the preseason practice to start earlier. Neither of those two commissioners, however indicated they were in favor of starting practice early; rather, they were just not opposed to institutions having that option.

4. **Playing and Practice Seasons Subcommittee.** This subcommittee meets on April 9th and will provide feedback at the Council meeting.

**Issue 3**

*2018 Convention Legislation comprehensively addressing the football preseason practice structure.*

There has been minimal feedback regarding a more comprehensive legislative change to address the recommendations. The Division III Football Committee, however, engaged on this topic and recommended that to fully implement the Interassociation Consensus Recommendations, the preseason legislation should change to include the following:

1. Start 25 days prior to the first game.
2. Preseason would occur in three phases:
   a. Acclimatization;
   b. Two weeks of practice with one required day off each week (7-day period); and
   c. A practice week leading up to the first game (it was noted that the Interassociation Consensus Recommendations are different for this week than the two preseason weeks).
3. No two-a-days.
4. Mandated day off every seven (7) days after the acclimatization week.
5. Opportunity for two scrimmages, joint practices or exhibitions per standardization of contest legislation adopted at 2017 Convention.

The Playing and Practice Seasons Subcommittee will review this recommendation and provide additional feedback at the Council meeting. The Management Council and Presidents Council have until September 1, immediately following their summer meetings, to sponsor legislation for the 2018 Convention.

This Council will not be asked to take action at this meeting but rather is asked to provide guidance regarding the development of a proposal for consideration during the summer meetings.
INTERASSOCIATION CONSENSUS:

YEAR-ROUND FOOTBALL PRACTICE CONTACT FOR COLLEGE STUDENT-ATHLETES
RECOMMENDATIONS
PURPOSE

The Second Safety in College Football Summit resulted in interassociation consensus documents for four paramount safety issues in collegiate athletics:
1. Independent medical care for college student-athletes.
2. Diagnosis and management of sport-related concussion.
3. Year-round football practice contact for college student-athletes.

This document addresses year-round football practice contact for college student-athletes. The final recommendations in this document are the offspring of presentations and discussions during the summit on key items that address safety and head impact exposure in football. Following the presentations and discussions, endorsing organization representatives agreed on foundational statements and practice contact limitation statements that became the basis for a draft consensus paper that was reviewed further by relevant stakeholders and the endorsing organizations. The final, endorsed year-round football practice contact recommendations for college student-athletes follow.

This document is divided into the following sections:

BACKGROUND
This section provides an overview of the challenges of football practice as an aggressive, rugged, contact sport.

DATA-DRIVEN DECISION MAKING
This section provides an overview of emerging data relevant to guiding decision-making for football practice contact.

FOUNDATIONAL STATEMENTS
This section outlines the concepts in the statements that were voted on by representatives of medical and football organizations during the summit, and provides a rationale for the statements.

YEAR-ROUND FOOTBALL PRACTICE CONTACT FOR COLLEGE STUDENT-ATHLETES RECOMMENDATIONS
This section provides the final, endorsed recommendations of the medical and football organizations for revised year-round football practice for college student-athletes.

REFERENCES
This section provides the relevant references for this document.

APPENDICES
This section lists the agenda, summit attendees and medical/football organizations that have endorsed or affirmed the value of this document.
BACKGROUND

Football is an aggressive, rugged, contact sport, yet the rules clearly state that there is no place for maneuvers deliberately designed to inflict injury on another player. Rules changes disallowing the head as the point of contact in tackling have yielded behavioral change resulting in marked reduction of catastrophic cervical spine injury and death. Rules enforcement is critical for player safety. Because football practices remain a major source of injury, including concussion and repetitive head impact exposure in all three NCAA division football practices, enhancing a culture of safety in college football practice is foundational and the basis for bringing college athletics stakeholders to a summit in 2014 and reconvening in 2016.

The 2014 Safety in College Football Summit document, “Inter-Association Consensus: Year-Round Football Practice Contact Guidelines,” states that no more than two live contact inseason practices per week are allowed in college football. In that document, live contact is defined as: “Any practice that involves live tackling to the ground and/or live or full-speed blocking. Live-contact practice may occur in full-pad or half-pad (also known as ‘shell,’ in which the player wears shoulder pads and shorts, with or without thigh pads). Live contact does not include ‘thud’ sessions or drills that involve ‘wrapping up,’ during which players are not taken to the ground and contact is not aggressive in nature. Live contact practices are to be conducted in a manner consistent with existing rules that prohibit targeting to the head or neck area with the helmet, forearm, elbow, or shoulder, or the initiation of contact with the helmet.” In 2015, the Big 12 Conference adopted a conference-wide limit on inseason live contact exposures in practice or competition to no more than two times per week, including game-day, and this was associated with a decreased incidence of practice concussions. In 2016, the Ivy League voted to...
eliminate all inseason live tackling practices, although contact is still permitted and not specified further.7

Football practices allow for improved conditioning plus mastery of technique and skill, and are deemed under the control of the coach. Contemporary research in NCAA football reveals that the risk of concussion is greater in practices that allow tackling versus practices that allow contact without tackling.6 Such research also reveals that head-to-head contact carries a greater risk of concussion in football than head-to-ground contact.4,6 While the intensity and pace of a game is difficult to control, practice should be intentionally managed to limit player-to-player contact, particularly head-to-head, i.e. ‘taking the head out of the game.’ The fundamental cause of concussion is impact to the head. Intentional contact with or to a helmet is illegal in football and has no place in practice or competition. Avoidance of such helmet use warrants rigorous emphasis in practice and enforcement in competition.8

Because contact practices carry a greater risk of concussion than non-contact practices,6 defining “contact” is necessary, albeit daunting. The continuing rationale for defining and reducing live contact practice is to improve safety, including possibly decreasing athlete exposure for concussion—including repeat concussion—and overall head impact exposure.9-15 The biomechanical threshold (acceleration/deceleration) at which sport-related concussion occurs is unknown.16 Data supports football players are more frequently diagnosed with sport-related concussion on days with increased frequency and higher magnitude of head impact.11,17-19 However, there are no conclusive data for understanding the short- or long-term clinical sequelae of exposure to repetitive head impacts.

In addition to lowering concussion and repetitive head impact exposure risk, reduced frequency of live contact practice may also allow more time for teaching of proper tackling technique. Practice affords teaching technique. In particular, tackling and blocking should be performed with technique emphasizing hands and shoulder contact and elimination of head contact.

“Performance” is the expression of sport, and performance is impaired following concussion.6,20-23 Less obvious is that impaired performance may persist for weeks or months following concussion. For example, diminished performance plagues concussed major league baseball players even as symptoms have subsided, post-concussion testing has returned to pre-injury levels and they have returned to full participation. In particular, batting average, on-base percentage, slugging percentage and on-base plus slugging are diminished two weeks after return to play following concussion.24 Vestibular dysfunction, which is common after concussion, often persists in football players following concussion, which can impede performance and predispose to injury.25-27 Visual and sensory performance are factors key to any athlete and “… may influence an individual’s ability to interpret environmental cues, anticipate opponents’ actions and create appropriate motor responses ….”28 Research demonstrates that these deficits may persist in football players despite no longer displaying any concussion related symptoms and being cleared by their team physician to return to participation.28 Minimizing concussion risk and head contact exposure is part of “safe” football, which continues to mean “good” football.
Emerging data from the historic NCAA-Department of Defense CARE Consortium study, which is part of the larger NCAA-DoD Grand Alliance, are helping to shape a science-driven approach to addressing concussion and head impact exposure in sport.\textsuperscript{29-30} In addition, many NCAA member schools have obtained important clinical and accelerometer data in football. Such emerging data, coupled with available science, were presented and discussed at the Second Safety in College Football Summit. Following presentations and discussions, all attendees were invited to weigh in on “foundational statements” and updated football practice contact guidelines. Foundational statements and recommendations were amended based on feedback, and when more than 80 percent consensus was reached among the participants, the statements and recommendations were then voted on by representatives of both medical and football endorsing organizations (see Appendix C for endorsing organizations). Only those statements and recommendations that were agreed upon by 100 percent of both endorsing organization representatives were then placed into this document for further review and final endorsement. We revised the foundational statements for this document and updated football practice contact guidelines with recommendations that follow, including a brief synopsis of the rationale that was agreed upon by the endorsing organization representatives.
FOUNDATIONAL STATEMENTS

The following foundational statements (in bold) were approved at the summit, with discussion points that follow.

**Head accelerometers are currently unable to function as concussion detectors.**

One can envision a future in which head impact exposure data can be individualized for each football player, and thus general football contact guidelines that apply to an entire team would no longer be necessary. At this point in time, the science of accelerometers, and accelerometer data coupled with clinical outcomes, are inadequate to provide such guidance.31-33 Although accelerometers are improving in providing head impact kinematics, all have limitations, ranging from inaccuracy in counting head impacts, measuring head acceleration, over-predicting rotational acceleration or inadequate field testing relative to dummy testing. Furthermore, there is no clear relationship between accelerometer measurements and clinical outcomes.34-35 Thus, general guidelines for football practice are still necessary until the science of accelerometers can provide individualized guidance.

**Head accelerometers can be utilized to assess group differences among types of football practices and competition.**

Although head accelerometers cannot provide individualized data that allows a personalized approach to head contact exposure, the science has advanced sufficiently to allow group differences among various positions (e.g., lineman, safety, quarterback) with regard to head impact exposure risk.36 Such data can guide coaches and the medical team in devising a head contact exposure reduction plan for various football positions.36

**Offensive and defensive linemen have a greater likelihood of sustaining repetitive head impact during practice.**

Analysis of group accelerometer data provide evidence that offensive and defensive linemen are exposed to more frequent repetitive head impacts during practice than football players in other positions.36-37 As emerging evidence points to both the importance of understanding the management of concussion, there is also emerging evidence that cumulative head impact exposure needs to be better understood with regard to long-term neurologic sequelae.38 Coaches and clinicians should be mindful of reducing unnecessary head impact exposure among offensive and defensive linemen. For example, there may be significant helmet-to-helmet contact between linemen even in individual line board drills, “pass pro” or one-on-one blocking, often as a result of poor technique such as offensive linemen dropping their heads and defensive linemen not using their hands.

**Across practice, the preseason period has the highest rate of concussion.**

Just as the acclimatization rule was put in place to address the documented increased risk of heat illness during preseason, emerging data inform us that preseason is also a time of considerable increased injury risk in general and concussion risk in particular.6,39 Indeed, conference-wide data inform us that preseason practices have the highest injury rate of any practices, and 58 percent of all-season practice concussions occur during preseason.6

**Contact tackling practice carries a greater risk of concussion than contact non-tackling practice.**

As concussion risk is in part mediated by contact/collision forces, it makes intuitive sense that concussion risk is increased when comparing contact tackling practice to contact non-tackling practice.6 Such data help inform decision making for football practice guidelines, differentiating the higher concussion risk practice of contact with tackling versus the lower concussion risk practice of contact without tackling.
Proper tackling is an essential aspect of the sport of football, and thus the concussive risk of learning proper tackling technique must be balanced with the unforeseen risks of tackling with improper technique.

**Tackling and blocking should be performed with technique emphasizing hands and shoulder contact and elimination of head contact.**

Proper tackling means that the helmet is not utilized as a weapon, which increases the chance of catastrophic injury. Minimizing head contact in both tackling and blocking is an important learned technique that not only lessens head impact exposure, but also decreases overall injury risk.4,40

**Head-to-head contact accounts for the greatest risk of concussion, followed by head-to-ground contact.** Helmets cannot eliminate all concussion risk, but rather minimize the risk of skull fracture and intracranial hemorrhage.41 The helmet should not be used as part of football technique in tackling or blocking and should simply serve as protective gear. Thus, blocking and tackling technique must minimize all head-to-head contact, which would decrease concussion risk.4,40 Furthermore, live tackling to the ground must be practiced safely and with less regularity in order to decrease concussion risk in football practice.

**Full pad practice, shell practice and helmet only practice all carry a risk of concussion. No helmet and no shoulder pad practice is the only evidence-based non-contact practice with negligible concussion risk.**

Even with the best of intent, emerging data inform us that football practice with equipment leads to behavior that increases concussion risk.6,17 That being said, wearing full pads in practice can be utilized for conditioning purposes, and helmets may protect the skull from fracture due to inadvertent falls to the ground or other types of collisions. Thus, coaches and clinicians need to balance equipment as a conditioning/protection factor versus equipment that may lead to increased head impact exposure. Importantly, data can drive the intent of practice, and the nature of non-contact practice was discussed considerably during the summit. Although we have data that practices without helmet and shoulder pad are the only evidence-based non-contact practice with negligible concussion risk, we do not have data on potential downside risks of practicing without equipment.

Given this foundational data, a post-meeting consensus was developed regarding the following definitions, with the intent of providing a framework on varying intensity levels from non-contact/minimal contact practices to live contact/tackling to the ground practices. This framework is consistent with USA Football as follows (italicized content is from USA Football):

**Non-contact/minimal contact practices do not involve tackling, thud, “wrapping up” or full-speed blocking. Non-contact/minimal contact practices are those practices in which drills are not run at a competitive speed, as follows:**

- **Air.** Players run a drill unopposed without contact.
- **Bags.** Drill is run against a bag or other soft-contact surface.
- **Control.** Drill is run at an assigned speed until the moment of contact. One player is designated by the coach ahead of time as the pre-determined winner. Contact remains above the waist and players stay on their feet.

**Live contact/thud is any practice in which players are not taken to the ground, including “thud” sessions or drills that involve “wrapping up,” irrespective of uniform worn.**

Drill is run at competitive speed through the moment of contact with no predetermined winner. Contact remains above the waist, players stay on their feet and a quick whistle ends the drill. This definition provides a foundation for differentiating the increased concussion risk in live contact/tackling versus live contact practice that does not include tackling to the ground.
Live contact/tackling is any practice that involves tackling to the ground. Drill is run in game like conditions and is the only time that players are taken to the ground. This definition provides a foundation for allowances of live contact/tackling practice during the season, and differentiates live contact/tackling (which carries a higher concussion risk) from other types of contact practice.

Preseason practice: In any given seven days following the five-day acclimation period:
- Up to three days of practice may be live contact (tackling or thud).
- There must be three non-contact/minimal contact practices in a given week.
- A non-contact/minimal contact practice must also follow a scrimmage.
- One day must be no football practice.

Preseason is an intense practice time that focuses on proper conditioning and mastery of football technique, including tackling and blocking. Emerging data help us to make informed decisions that balance conditioning and mastery of technique with safety. Based on the increased risk of concussion in preseason and emerging data regarding the importance of recovery, non-contact/minimal contact days must be factored into the week’s schedule, and live contact needs to be decreased relative to prior preseason guidelines. As noted above, non-contact/minimal contact practice is conducted with the intent of a practice without shoulder pads or helmet. Coaches and medical staff should be cognizant of the behavioral risk of increased head impact exposure when equipment is worn.

Preseason practice: Two-a-day practices should not occur. A second session of activity can include walk-throughs or meetings.

Recovery is multi-dimensional, and proper recovery not only decreases the risk of exertional heat illness and overuse injuries, but also plays an important role in decreasing the risk of exertion after repetitive head impact exposure or possible concussion. In this regard, football is different from other sports where an initial practice does not involve potential repetitive head impact or concussion. Thus, the benefit of improved conditioning and technique mastery from two-a-day practices must be mitigated by the increased risk of catastrophic injury and concussion. Importantly, walk-throughs or meetings do not include any conditioning activities.

Inseason practice (all divisions):
- Three days of practice should be non-contact/minimal contact.
- One day of live contact/tackling is allowed.
- One day of live contact/thud is allowed.

Inseason practices provide an ongoing opportunity to maintain/improve conditioning and to further master proper technique. This opportunity must always be balanced with recovery from potential head impact exposure and minimizing head impact exposure while learning the essential aspects of blocking and tackling.

Postseason and bowl practices must be separated from inseason practice because there can be up to six weeks of non-competition time between the end of the season and the next bowl or postseason game.

This time period provides an opportunity for refinement in skill and technique on the one hand, while providing an opportunity for more intense training for those team players who have had little to no game experience. Although there was no foundational statement regarding postseason practice, a consensus developed following much discussion with key stakeholders as follows:
- If there is a two-week or less period of time between the final regular-season game or conference championship game (for participating institutions) and the next bowl or postseason game, then inseason practice recommendations should remain in place.
- If there is greater than two weeks between the final regular-season game or conference championship game (for participating institutions) and the next bowl or postseason game, then:
  - Up to three days may be live-contact (two of which should be live contact/thud).
  - There must be three non-contact/minimal contact practices in a given week.
◊ The day preceding and following live contact/tackling should be non-contact/minimal contact or no football practice.
◊ One day must be no football practice.

**Spring practice (Division I/Division II): The day following live scrimmage should be non-contact/minimal contact.**
This follows the theme of the importance of recovery following increased risk of head impact exposure from live scrimmage.

**Year-round training (Division I): Coaches may work with players for two hours a week on football skills (with use of footballs, sleds, dummies, etc.) without helmets or pads during the following times:**

- Before and after spring football during the school year.
- For four weeks over the summer.
- This can include 7-on-7 and team work of full offensive and defensive plays; all must be non-contact.
- This will be included in the eight-hour Countable Athletically Related Activities (CARA) time.

**Note:** Although this foundational statement was embraced at the time of the summit because of the possibility of further improving technique during the off-season, it is not part of the final recommendations. CARA is an evolving concept within the NCAA and there are practical and legislative concerns about incorporating this concept into a formal recommendation at present. Furthermore, there is broad consensus by members of the American Football Coaches Association that the additional offseason time with coaches could have negative, unforeseen consequences.
YEAR-ROUND FOOTBALL PRACTICE CONTACT FOR COLLEGE STUDENT-ATHLETES RECOMMENDATIONS

The above foundational statements became the basis for the year-round football practice contact recommendations below, which must be differentiated from legislation. As these recommendations are based on consensus and emerging science, they are best viewed as a “living, breathing” document that will be updated, as we have with other health and safety interassociation guidelines, best practices and recommendations, based on emerging science or sound observations that result from application of such documents. The intent is to reduce injury risk, but we must also be attentive to unintended consequences of shifting a practice paradigm based on consensus.

Preseason practice recommendations
Two-a-day practices are not recommended. A second session of no helmet/pad activity may include walk-throughs or meetings; conditioning in the second session of activity is not allowed.

The preseason may be extended by one week in the calendar year to accommodate the lost practice time from elimination of two-a-days, and to help ensure that players obtain the necessary skill set for competitive play.

In any given seven days following the five-day acclimation period:
• Up to three days of practice can be live contact (tackling or thud).
• There should be a minimum of three non-contact/minimal contact practices in a given week.
• A non-contact/minimal contact practice should follow a scrimmage.
• One day should be no football practice.

Difference from the 2014 guidelines:
1. Recommendation to discontinue two-a-day practices.
2. Recommendation to allow an extension of the preseason by one week. This requires a legislative change if the preseason begins one week earlier.
3. Recommendation to reduce weekly live contact practices from four to three.
4. Non-contact/minimal contact practice recommendations have been added.
5. Non-contact/minimal contact practice recommendation the day following a scrimmage has been added.
6. One day of no football practice recommendation has been added.
7. Legislation 17.10.2.1 would need to be updated if the preseason practice time begins one week earlier.

Inseason practice recommendations
Inseason is defined as the period between six days prior to the first regular-season game and the final regular-season game or conference championship game (for participating institutions).

In any given week:
• Three days of practice should be non-contact/minimal contact.
• One day of live contact/tackling should be allowed.
• One day of live contact/thud should be allowed.

Difference from the 2014 guidelines:
1. Recommendation to no longer allow two live contact/tackling days per week.
2. Non-contact day/minimal contact recommendations have been added.
Postseason practice recommendations
NCAA Championships (Football Championship Subdivision/Division II/Division III), bowl (Football Bowl Subdivision)
• If there is a two-week or less period of time between the final regular-season game or conference championship game (for participating institutions) and the next bowl or postseason game, then inseason practice recommendations should remain in place.
• If there is greater than two weeks between the final regular-season game or conference championship game (for participating institutions) and the next bowl or postseason game, then:
  ◊ Up to three days may be live-contact (two of which should be live contact/thud).
  ◊ There must be three non-contact/minimal contact practices in a given week.
  ◊ The day preceding and following live contact/tackling should be non-contact/minimal contact or no football practice.
  ◊ One day must be no football practice.

Difference from the 2014 guidelines:
1. Current guidelines do not differentiate postseason/bowl practice from inseason practice.

Spring practice recommendations
(Divisions I and II)
• Of the 15 allowable sessions that may occur during the spring practice season, eight practices may involve live contact (tackling or thud); three of these live contact practices may include greater than 50 percent live contact (scrimmages). Live contact practices should be limited to two in a given week and should not occur on consecutive days. The day following live scrimmage should be non-contact/minimal contact.

Difference from the 2014 guidelines:
1. Non-contact/minimal contact practice recommendation the day following live scrimmage.
17. Trulock S, Oliaro S. Practice contact. Safety in College Football Summit. Presented January 22, 2014, Atlanta, GA.
AGENDA

National Collegiate Athletic Association

Safety in College Football Summit

Orlando, Florida February 10-11, 2016

DAY 1

1. Welcome and summit overview. (Scott Anderson and Brian Hainline)

2. Topic 1: Sensor and clinical data regarding football practice and head exposure.
   a. Campus research. (Stefan Duma, Thomas Druzgal, Jacob Marucci, Jason Mihalik)
   b. Big 12 research. (Scott Anderson, Allen Hardin)
   c. Roundtable discussion and report out.
   d. Referendum: Year-round football practice contact.

   a. Traumatic. (Kevin Guskiewicz)
   b. Non-traumatic. (Scott Anderson, Doug Casa)
   c. Roundtable discussion and report out.

4. Topic 3: Diagnosis and management of sport-related concussion guidelines.
   a. Guidelines overview. (Brian Hainline, Scott Anderson).
      (Steven Broglio, Thomas McAllister, Michael McCrea)
   c. Re-examining concussion treatment: Agreements from the TEAM meeting? (Anthony Kontos)
   d. Roundtable discussion and report out.
   e. Referendum: Diagnosis and management of sport-related concussion.

DAY 2

1. Opening remarks. (Scott Anderson and Brian Hainline)

2. Topic 4: Independent medical care. (Scott Anderson and Brian Hainline)
   a. Roundtable discussion and report out.

3. Topic 5: Inter-association consensus statements.
   a. Year-round football practice contact.
   b. Catastrophic injury in football.
   c. Diagnosis and management of sport-related concussion.
   d. Independent medical care.

SAFETY IN COLLEGE FOOTBALL SUMMIT PARTICIPANTS

Jeff Allen, Head Athletic Trainer, University of Alabama (attending on behalf of Nick Saban)
Scott Anderson, College Athletics Trainers Society, University of Oklahoma
Doug Aukerman, Pacific 12 Conference
Julian Bailes, MD, Congress of Neurological Surgeons, American Association of Neurological Surgeons
Stevie Baker-Watson, Director of Athletics, DePauw University
Brad Bankston, Commissioner, Old Dominion Athletic Conference
Karl Benson, Commissioner, Sun Belt Conference
Bob Boerigter, Commissioner, Mid-America Intercollegiate Athletics Association
Bob Bowlsby, Commissioner, Big 12, Chair, Football Oversight Committee
Matthew Breiding, Centers for Disease Control and Prevention
Steve Broglio, MD, Principal Investigator CARE Consortium, University of Michigan
William Bynum, President, Mississippi Valley State University
Jeff Bytomski, DO, American Osteopathic Academy of Sports Medicine
Carolyn Campbell-McGovern, Ivy League
Doug Casa, Ph.D., Consortium Director, Division on Exertional Injury, National Center for Catastrophic Sport Injury; Chief Executive Officer, Korey Stringer Institute; Director, Athletic Training Education, University of Connecticut
Bob Casmus, CSMAS, Catawba College
Scott Caulfield, National Strength & Conditioning Association
Randy Cohen, National Athletic Trainers’ Association
Bob Colgate, National Federation of State High School Associations
Dawn Comstock, Associate Professor, University of Colorado, Denver
Julie Cromer Peoples, Senior Woman Administrator, University of Arkansas Fayetteville
Kevin Crutchfield, MD, American Academy of Neurology
Ty Dennis, Division II Student-Athlete Advisory Committee, Minnesota State University, Mankato
Jon Divine, MD, President, American Medical Society for Sports Medicine
Tom Dompier, Ph.D., President, Datalys
Jason Druzdgal, MD, Neuroradiologist, University of Virginia
Stefan Duma, Ph.D., Director, School of Biomedical Engineering and Sciences, Virginia Polytechnic University
Ruben Echemendia, Ph.D., President, Sports Neuropsychology Society
Brent Feland, MD, Collegiate Strength & Conditioning Coaches’ Association
Scott Gines, Director of Athletics, Texas A&M University, Kingsville
Kevin Guskievich, Ph.D., University of North Carolina, Chapel Hill
Allen Hardin, Senior Associate Athletics Director, University of Texas
Steven Hatchell, President, National Football Foundation
Bill Heinz, Chair, Sports Medicine Advisory Committee, NFHS
Jamie Hixson, Associate Commissioner, Mountain West Conference
Peter Indelicato, American Orthopaedic Society for Sports Medicine
Nick Inzerello, Senior Director, Football Development, USA Football
Jay Jacobs, SVPC, Auburn University
Chris Jones, Division I Football Oversight Committee (proxy), University of Richmond
Kerry Kenny, Assistant Commissioner, Big Ten Conference
Zachary Kerr, Director, Datalys
Anthony Kontos, Ph.D., Assistant Research Director, Sports Medicine Concussion Program, University of Pittsburgh Medical Center
William Lawler, Southeastern Conference
Josephine Lee, Board Member, College Athletics Trainers Society
Donald Lowe, Board Member, College Athletics Trainers Society
Jack Marucci, Louisiana State University
Thomas McAllister, MD, Principal Investigator, CARE Consortium
Michael McCrea, Ph.D., Principal Investigator, CARE Consortium
William Meehan, MD, American Academy of Pediatrics
Jason Mihalik, Ph.D., University of North Carolina, Chapel Hill
Bob Murphy, Board Member, College Athletics Trainers Society
Bob Nielson, Chair, NCAA Rules Committee
Scott Oliaro, Board Member, College Athletics Trainers Society
Kene Orjioke, Division I Student-Athlete Advisory Committee (SAAC), University of California, Los Angeles
Steve Pachman, JD, Montgomery McCracken
Sourav Poddar, MD, American College of Sports Medicine
Kayla Porter, Division III Student-Athlete Advisory Committee, Frostburg State University
Rogers Redding, Secretary Rules Editor, NCAA Football Rules Committee
Yvette Rooks, Board Member, College Athletics Trainers Society
Eric Rozen, Board Member, College Athletics Trainers Society
Scott Sailor, President, National Athletic Trainers’ Association
Jon Steinbrecher, Commissioner, Mid-American Conference
Ken Stephens, National Operating Committee on Standards for Athletic Equipment
Edward Stewart, Senior Associate Commissioner, Big 12 Conference
Michael Strickland, Senior Associate Commissioner, Atlantic Coast Conference
Grant Teaff, Executive Director, American Football Coaches Association
Buddy Teevens, Coach, Dartmouth University
James Tucker, MD, Board Member, College Athletics Trainers Society
Steve Walz, Associate Director of Athletics, University of South Florida
Alfred White, Senior Associate Commissioner, Conference USA

STAFF PARTICIPANTS

Brian Burnsed, Associate Director, Communications
Dawn Buth, Associate Director, Sport Science Institute
Cassie Folck, Coordinator, Sport Science Institute
Brian Hainline, Chief Medical Officer, NCAA
Kathleen McNeely, Chief Financial Officer, NCAA
Terrie Meyer, Executive Assistant, Sport Science Institute
John Parsons, Director, Sport Science Institute
Chris Radford, Associate Director, Public & Media Relations
Stephanie Quigg, Director, Academic & Membership Affairs
ENDORSING MEDICAL ORGANIZATIONS

American Academy of Neurology (Affirmation of Value)
American Association of Neurological Surgeons
American Academy of Pediatrics
American College of Sports Medicine
American Medical Society for Sports Medicine
American Orthopaedic Society for Sports Medicine
American Osteopathic Academy of Sports Medicine
College Athletic Trainers’ Society
Competitive Safeguards and Medical Aspects of Sports
Congress of Neurological Surgeons
Korey Stringer Institute
National Athletic Trainers’ Association
National Operating Committee on Standards for Athletic Equipment
National Strength and Conditioning Association
Sports Neuropsychology Society

ENDORSING FOOTBALL ORGANIZATIONS

American Football Coaches Association
National Football Foundation
NCAA Football Oversight Committee
NCAA Football Rules Committee
USA Football
MEMORANDUM

February 8, 2017

TO: Division III Presidents Council.

FROM: Dan Dutcher
Vice president for Division III.

SUBJECT: Interassociation Consensus Recommendations for Football Practice Contact.

In mid-January 2017, the NCAA’s Sport Science Institute released Interassociation Consensus Recommendations on Year-Round Football Practice Contact for College Student-Athletes. The new recommendations update previously published guidelines (June 2014) addressing year-round football practice contact and include additional recommendations for preseason, in season, postseason and spring practice (Division I and II only). These updated recommendations, supported by the Committee on Competitive Safeguards and Medical Aspects of Sports, endorsed by the Division I Football Oversight Committee and 20 other scientific, medical and football organizations, are based on emerging scientific consensus.

The new preseason recommendations may require Division III to take two immediate actions to allow institutions to more easily comply with the preseason recommendations related to the upcoming 2017 season:

1. Establish a blanket one-time waiver for the 2017 football season to allow institutions to start their football preseason date four (4) days earlier; and
2. Adopt noncontroversial legislation at the March 1 in-person Division III Administrative Committee meeting to prohibit two-a-day practices in football.

Please email Jeff Myers, jmyers@ncaa.org, feedback on these two proposed actions no later than Monday, February 20. Your feedback will be shared with relevant staff and the Division III Administrative Committee. Also, please note that the Division III Football Committee, in conjunction with the Championships Committee, the NCAA Sport Science Institute and the Division III Management and Presidents Councils, will begin a thorough review on the best course of action to implement the interassociation recommendations on a permanent basis for the 2018 football playing and practice seasons and thereafter.

Listed below are a few reminders related to the new interassociation guidelines that may assist you as you formulate your feedback.

What are the Key Components of the Preseason Recommendations?

1. Recommendation to discontinue two-a-day practices. [currently bylaw 17.10.2.3 allows two-a-day practices]
2. Recommendation to extend the preseason by one week. [This extension would require a legislative change if the extension starts practice earlier]
3. Recommendation to reduce weekly live contact practices (tackling or thud) from four to three.
4. Recommendation to ensure three non-contact/minimal contact practices per week.
5. Recommendation to ensure non-contact/minimal contact practice the day following a scrimmage.
6. Recommendation to add one day per week of no football practice.

Frequently Asked Questions Related to the Preseason Recommendations.
1. Given the recommendation to discontinue two-a-day practices, what if any activities are recommended for programs to conduct during the second session of a practice day?
   A second session of no helmet/pad activity may include walk-throughs or meetings; conditioning in the second session of activity is not recommended.

2. What type of activities may a program conduct during the required one day of no football practice?
   Medical treatment is allowed if required. However, no formal football-related activity is permitted, including (1) no contact with sport coaches or strength and conditioning specialists; (2) no assigned drills, conditioning or film review.

3. If there are no two-a-day practices, will schools count practice opportunities the same way?
   Yes, for the 2017 season. The practice opportunities formula would continue to exist to determine the first permissible practice date. The waiver would then allow additional days for practice to account for the loss of multi-practice days. The football committee and governance structure will review whether this method for determining the first permissible practice date remains appropriate for future seasons.

Thank you, and if you have any questions, please contact Jeff Myers, jmyers@ncaa.org.
Year-Round Football Practice Contact for College Student-Athletes Recommendations
Question and Answer Document

In January 2017, the NCAA Sport Science Institute released, “Interassociation Consensus Recommendations on Year-Round Football Practice Contact for College Student-Athletes.” The recommendations are the product of the Second Safety in College Football Summit, held in February 2016.

Click here for the full consensus recommendations.

Click here for a briefing document.

These recommendations serve to update guidelines published in 2014 that address contact in football practices throughout the year. These updated recommendations, supported by the NCAA Committee on Competitive Safeguards and Medical Aspects of Sports and endorsed by 16 medical organizations and five (5) football organizations, are based on emerging scientific research and consensus.

One recommendation is the elimination of traditional two-a-day practices. This recommendation, in all three divisions, conflicts with current NCAA legislation, which specifically allows multiple session practices on the same day. Consequently, all three divisions anticipate the adoption, this spring, of legislation to correct this inconsistency, effective for the 2017 season. The Division III Administrative Committee has recommended legislation to implement this change and the Division III Management Council (and Division III Presidents Council, if necessary) will consider enacting noncontroversial legislation (i.e., legislation clearly necessary to promote the normal and orderly administration of the division’s legislation per Const. 5.3.1.1.1) to prohibit two-a-days effective immediately. Additionally, Division III, similar to the other divisions, will engage in a comprehensive review of the current football preseason practice period legislation to determine if the current playing and practice season model is appropriate in light of these recommendations. The Management Council’s Playing and Practice Seasons Subcommittee will lead this review. Any changes proposed would be considered as potential 2018 Convention legislation.

Finally, the Management Council and Presidents Council will consider issuing a one-time blanket waiver to allow institutions to start preseason practice early if the institutions determine that additional time is necessary to implement the recommendations. Please note, however, that feedback to date, including from the Division III Football Committee, has overwhelmingly opposed such a blanket waiver. It is noteworthy that there is no scientific data assessing the risk/benefit of additional practices to comply with the recommendations.

The National Office has received numerous questions regarding these recommendations. The following questions and answers are intended to supplement the Q and A included in the briefing document referenced above.
I. **Recommendation to discontinue two-a-day practices**

**Question No. 1:** With the recommendation to eliminate two-a-day practices, how would the remaining allowable activities be regulated?

**Answer No. 1:** Currently Bylaw 17.10.2.3 governs what institutions may do during the football preseason practice period after the five-day acclimatization period. The only legislative change to that bylaw for the 2017 season would be the elimination of multiple on-field practice sessions on the same day. Therefore, the following would remain:

- **Hour limitation:** No more than three hours of on-field practice activities per day [Bylaw 17.10.2.3 (b)].

- **Walk Through Sessions:** In addition to the three hour on-field practice, institutions may conduct a one hour walk through session. The walk-through session may not include protective equipment or equipment specific to the sport (e.g. footballs). The session may not include conditioning (Bylaw 17.10.2.3.1).

- **Recovery time:** There must be at least three hours of recovery time between an on-field session and the walk-through session. No athletically related activities may occur during this three-hour recovery period. If an institution conducts a walk-through session first, student-athletes must still be provided three hours of recovery time before the on-field session (17.10.2.3.1).

- **Weight Training:** Current legislation states that weightlifting is “not considered an on-field activity,” [Bylaw 17.10.2.2(b)] however, the “Interassociation Consensus recommendations on Year-Round Football Practice Contact for College Student-Athletes” seek to minimize exertion in a second session of activity. For the best interests of student-athlete health and safety, strenuous activities, such as those that can occur with weightlifting, should be minimized or avoided completely. Institution medical personnel should be consulted about appropriate activities in any second session of activity.

- **Other activities:** Film review and any meetings may be conducted at any time except during the three-hour recovery period (See 17.10.2.2(b), 17.10.2.3(d) and 17.10.2.3.1).

**Question No. 2:** Would it be consistent with the guidelines to permit an institution to divide the team into groups and conduct the on-field practice sessions for each group at different times if each student-athlete only has one on field practice session per day?

**Answer No. 2:** Yes.
II. **Recommendation to add one day per week of no football practice.**

**Question No. 3:** Aren’t Division III institutions required to give their student-athletes a day off per week?  
**Answer No. 3:** Division III student-athletes are legislatively required to have a day off when classes are in session. There is not a legislative requirement to provide a day off during the preseason period before classes have started. Therefore, this recommendation only applies during the preseason before classes have started.

**Question No. 4:** No athletically related activities are permissible during the legislatively required day off. Is that standard the same for the day off recommendation for the preseason practice period before classes are in session?  
**Answer No. 4:** No. The recommended day off for the preseason before classes are in session is intended to provide the student-athlete rest and recovery including mental rest and recovery. The intent underlying this recommendation is to prohibit football related activity during this day off. Therefore, conducting activities such as leadership training, entertainment, team building and community service on the day off during the preseason before classes have started would be consistent with the recommendations, provided those activities don’t also include football related activities or are such that the student-athlete is not getting the opportunity to rest from football – both mentally and physically. However, conducting any formal football-related activity including weight training, conditioning or film review would not be consistent with the day off recommendations.
ACTION ITEMS.

1. Legislative Items.
   - None.

2. Nonlegislative Items.
   - Committee chair.
     a. Recommendation. That Darla Kirby, associate director of athletics/Senior Woman Administrator at the University of Mary Hardin Baylor, serve as committee chair.
     b. Rationale. Ms. Kirby’s knowledge and experience as a Division III senior level athletics administrator will provide strong direction and properly represent the membership as committee chair. Ms. Kirby served as Division III Women’s Golf committee chair from 2005-2006 and again from 2013-2014.
     d. Estimated budget impact. None.
     e. Student-athlete impact. None.

INFORMATIONAL ITEMS.

1. Minutes from 2016 Annual Meeting. Minutes from the 2015-16 Division III football annual meeting were approved as submitted.

2. Governance Update. Governance staff discussed topics related to Division III football, including current financial status, budget and webcasting updates from the 2017 NCAA Convention.

3. Legislative Review. AMA staff discussed topics related to Division III football, including the Sports Science Institute’s Interassociation Consensus Recommendations for Football Practice Contact.

4. Interassociation Consensus Recommendations for Football Practice Contact. The committee discussed the updated recommendations released in January 2017; specifically, the recommendation to eliminate two-a-day practices. The committee also discussed the possible issuance of a one-time, blanket waiver for four additional days of preseason practice. The committee did not support of a recommendation that the Division III Committee for Legislative Relief issue a one-time blanket waiver for the 2017 preseason to permit institutions to start their football pre-season early. The committee had concerns with the short notice regarding the
interassociation recommendations and the potential that a waiver could create vastly unequal practice preparation within conferences and/or for early non-conference games, due to financial inequities.

5. **2018 Legislative Proposal Foundations for Football Playing and Practice Seasons.** The committee discussed the updated interassociation recommendations and specifically, how it impacts proposed 2018 Convention legislation. The committee sent recommendations to the Management Council’s Playing and Practice Seasons Subcommittee amending the method for determining the first permissible practice date and implementing a new preseason structure starting in 2018-19 that incorporates the interassociation recommendations. Legislative proposal foundations will be as follows:

a. **First Practice Date (replaces 17.10.2.1):** A member institution shall commence official preseason football practice sessions for the varsity, junior varsity or freshman teams not more than 25 calendar days before the first contest.

b. **17.10.2 Replacement:** The Division III football preseason will be conducted in three phases:
   - **Phase One** - First six days to include the five-day Acclimatization Period (see 17.10.2.2).
   - **Phase Two** - 12 practices and 2 days off. (One per seven-day period).
   - **Phase Three** - Game Week - 17.10.2.1.1.2 (No Changes).

c. The updated model creates a standard start date for all institutions that will take into account the practice opportunities which were afforded football under the previous legislation. This recommendation will decrease maximum total practice opportunities from 25 to 23. On some campuses, this could increase the total number of preseason days. The proposal will also eliminate the current start date counting method (e.g., practice calculator). Finally, the proposal incorporates the interassociation recommendations.

d. For the health and safety of Division III football student-athletes who do not have spring practices to help teach the techniques of the game or monitored summer conditioning, the committee believes it would not benefit student-athletes to significantly reduce preseason practice opportunities, as there does not seem to be significant research available for any sport to indicate the amount of practice time needed to prepare a team for competition. However, in the past, Division III football has used up to 25 practice opportunities. The committee understands the financial obligations of beginning preseason practice at earlier dates and believes the proposal is a compromise from the interassociation guidelines of adding a week and extra days off to the preseason, yet still keeping the health and safety of student-athletes in mind by providing adequate preparation for their first contest.
6. **2016 Championships Review.**

   a. **Championships travel.** NCAA travel and insurance staff joined the committee to discuss results from the pilot program implemented for 2016-17 involving charter flight costs, specifically relating to budget ramifications dependent on available seats purchased at a fixed ticket cost. NCAA travel staff reported that pilot program results were positive for year one and staff will continue to monitor results through year two to determine if the program can be implemented full time.

   b. **Championship site.** The City of Salem staff reviewed topics related to the 2016 championship game. It was noted the player of the year banquet will continue to be financed independently from the championship. The championship banquet will be moved from the Salem Civic Center to the Hotel Roanoke or Sheridan Roanoke to create an improved feel. The committee also looks to enhance criteria for maintaining neutrality during preliminary rounds.

   c. **Bid cycle.** The committee discussed the 2018-19 - 2021-22 bid cycle and timeline.

   d. **Broadcasts.** NCAA staff discussed television ratings and game with the committee. Overall, the championship’s rating was up from the previous year. The committee discussed suitable kickoff times and again settled on Friday night as the desired time for the championship game. Staff will work with the television partner and relay the best time for the championship and will provide more information to the committee at a later date.

7. **Automatic Qualification.** The committee reviewed automatic qualification and will finalize AQ numbers on its July 2017 teleconference.

8. **Selection Criteria.** The committee discussed topics related to selection criteria modifications including nonconference strength of schedule, results vs. ranked opponents at the time of selection and publishing the final rankings for greater transparency.

9. **Concussion Review.** NCAA Chief Medical Officer Dr. Brian Hainline presented topics related to the health and safety for the sport of football. Dr. Hainline shared results from the Football Health and Safety Summit, and added that along with concussion issues in college athletics, data is also showing that student-athlete mental health is increasing as an issue.

10. **Rules.** NCAA rules staff updated the committee on current issues, rules and game duration, and requested feedback to pass along to the rules committee for its upcoming session. It was noted that while the rules committee will discuss many modern forms of technology and innovation that will advance the quality of instruction for the game, the group will also factor in how it will affect Division II and Division III programs.
11. **Officiating.** The coordinator of Division III football officials discussed the state of Division III football officiating and improvements that could be made through the evaluation process. The committee discussed officials’ game fees. It was noted that a 10 percent increase in officiating fees for all Division III sports has been proposed. The committee again discussed using an alternate official from the officiating crew’s home league. Currently, the alternate comes from the host league and is only paid a game fee and is not reimbursed for travel or meals. The committee confirmed the Division III football coordinator of official’s position will receive a stipend beginning in 2017-18.

12. **Annual Meeting Dates.** The committee will tentatively meet in February 2018 in Indianapolis, IN.

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**Committee Chair:**  
Jack McKiernan, Kean University, New Jersey Athletic Conference

**Staff Liaison(s):**  
J.P. Williams, Championships and Alliances

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| Division III Football Committee  
<table>
<thead>
<tr>
<th>March 27-29, 2017</th>
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<tbody>
<tr>
<td><strong>Attendees:</strong></td>
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<tr>
<td>Jim Catanzaro, Lake Forrest College; Midwest Conference.</td>
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<tr>
<td>Kris Diaz, Baldwin Wallace University; Ohio Athletic Conference.</td>
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<td>Erick Hart, State University of New York College of Brockport; Empire 8.</td>
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<td>Darla Kirby, University of Mary Hardin-Baylor; American Southwest Conference.</td>
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<tr>
<td>Jack Leipheimer, Thiel College; Presidents’ Athletic Conference.</td>
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<td>Chris Martin, College Conference of Illinois &amp; Wisconsin.</td>
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<td>Jack McKiernan, Kean University; New Jersey Athletic Conference.</td>
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<td>Rodney Sandberg, Whitworth University; Northwest Conference.</td>
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<td><strong>Absentees:</strong></td>
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<td>None.</td>
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<td><strong>Guests in Attendance:</strong></td>
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<td>Mark Baltz, Division III volunteer coordinator of officials.</td>
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<td>Carey Harveycutter, City of Salem.</td>
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<td>John Shaner, City of Salem.</td>
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<tr>
<td><strong>NCAA Staff Support in Attendance:</strong></td>
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<tr>
<td>Robin Hale, championships and alliances.</td>
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<td>Katherine Plessy, championships and alliances.</td>
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<tr>
<td>Nick Strah, championships and alliances.</td>
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<tr>
<td>J.P. Williams, championships and alliances.</td>
</tr>
</tbody>
</table>
Other NCAA Staff Members in Attendance:

<table>
<thead>
<tr>
<th>Name</th>
<th>Role</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. Brian Hainline</td>
<td>Sport Science Institute.</td>
</tr>
<tr>
<td>Ty Halpin</td>
<td>Championships and alliances.</td>
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<tr>
<td>Louise McCleary</td>
<td>Governance</td>
</tr>
<tr>
<td>Jeff Myers</td>
<td>Amateurism and membership affairs.</td>
</tr>
<tr>
<td>Juanita Sheely</td>
<td>Travel and insurance.</td>
</tr>
</tbody>
</table>
Title: PLAYING AND PRACTICE SEASONS -- FOOTBALL – PRESEASON ACTIVITIES AFTER THE FIVE DAY ACCLIMATIZATION PERIOD – ELIMINATION OF MULTIPLE PRACTICE SESSIONS ON THE SAME DAY

Convention Year: 2018
Effective Date: Immediate.
IPOPL Number: na
SPOPL Number: na
Official Notice Number: NC-2018-__
Source: Management Council
Proposal Category: Noncontroversial
Topical Area: Playing and Practice Seasons
Status: Ready for Consideration by Management Council

Intent: In football, to specify that an institution may not conduct multiple on-field practice sessions on the same day, while maintaining the opportunity to conduct a walk through session in addition to the one on-field practice.

Bylaws: Amend 17.10.2.3, as follows:

17.10.2.3 Preseason Activities After Five-Day Acclimatization Period. The remaining preseason practice period shall be conducted as follows:

(a) Following the five-day period, student-athletes may practice in full pads. However, an institution may not conduct multiple on-field practice sessions (e.g., two a days or three a days) on consecutive days on the same day;

(b) Student-athletes shall not engage in more than three hours of on-field practice activities on those days during which one practice is permitted per day;

(c) Student-athletes shall not engage in more than five hours of on-field practice activities on those days during which more than one practice is permitted; and

(d) On days that institutions conduct multiple practice sessions, student-athletes must be provided with at least three continuous hours of recovery time between the end of the first practice and the start of the last practice that day. During this time, student-athletes may not attend any meetings or engage in other athletically related activities (e.g., weight lifting); however, time spent receiving medical treatment and eating meals may be included as part of the recovery time.

17.10.2.3.1 Exception -- Walk-Through Sessions. During the preseason practice period only, on-field walk-through sessions are not considered an on-field activity under Bylaw 17.10.2.3, provided protective equipment (e.g., helmets, shoulder pads) is not worn, equipment related to football (e.g., footballs, blocking sleds) is not used and conditioning activities do not occur. Walk-through sessions may occur only on days during which a single on-field practice session is permitted and shall be limited to one hour in length.
Student-athletes must be provided with at least three hours of continuous recovery time between any sessions (e.g., testing, on-field practice or walk-through) an on-field practice session and a walk-through. During this time, student-athletes may not attend any meetings or engage in other athletically related activities (e.g. weight lifting); however time spent receiving medical treatment and eating meals may be included as part of the recovery time.

**Budget Impact:** None

**Additional Information:** Recovery is multi-dimensional, and proper recovery not only decreases the risk of exertional heat illness and overuse injuries, but also plays an important role in decreasing the risk of exertion after repetitive head impact exposure or possible concussion. In this regard, football is different from other sports in which an initial practice does not involve potential repetitive head impact or concussion. Thus, the benefit of improved conditioning and technique mastery from two-a-day practices must be mitigated by the increased risk of catastrophic injury and concussion. Importantly, walk-throughs or meetings do not include any conditioning activities. This change is necessary in light of the document, “Interassociation Consensus: Year-Round Football Practice Contact for College Student-Athletes Recommendations.” Current legislation that allows for more than one on-field practice session per day during the preseason practice period should be removed because it is contradictory to the practice contact recommendations.

**Student-Athlete Impact:** Football student-athletes would not engage in multiple practice sessions during the preseason practice period.

**Review History:**
CARDIAC HEALTH

**Goal:** Improve the cardiovascular health of NCAA student-athletes and the quality of cardiovascular care delivered to them.

**Objective 1:** Increase the number of member schools that include an integrated cardiovascular screen in their pre-participation examination.

**Objective 2:** Increase the number of student athletes whose cardiac screening includes a resting 12-lead ECG interpreted by a cardiologist/sports medicine physician with expertise in cardiac screening.

**Objective 3:** Increase the number of member schools that have access to specialized and tertiary sport cardiology experts so that student athletes have access to an NCAA-identified cardiac regional referral center.

**Objective 4:** Increase access to CPR and AED at all high-risk athletic venues.
CONCUSSION

Goal: To advance the science of concussion, improve the culture of concussion safety and to decrease student-athlete exposure and vulnerability to avoidable, repetitive head impact.

RESEARCH OBJECTIVES

Objective 1: Increase the length and expand the scope of the NCAA-DoD Concussion Assessment, Research and Education (CARE) Consortium study.

CULTURAL OBJECTIVES

Objective 1: Increase the percentage of student-athletes who are willing to disclose a suspected concussion.

Objective 2: Decrease the number of targeting fouls in the sport of football.

CONCUSSION MANAGEMENT AND DIAGNOSIS OBJECTIVES

Objective 1: Increase the number of member schools that participate in a concussion diagnosis and management process consistent with the inter-association consensus statements on concussion diagnosis and management.

Objective 2: Increase the number of schools that provide a one-time pre-participation baseline exam and have a formalized return to learn plan.
DOPING AND SUBSTANCE ABUSE

**Goal:** To reduce (or eliminate) student-athlete performance enhancing drug use and student-athlete misuse of alcohol and other recreational drugs.

**Objective 1:** Increase the number of member schools that have implemented comprehensive performance enhancing drug and alcohol/recreational drug use policies.

**Objective 2:** Increase the number of member schools that have implemented evidence-based educational programming for performance enhancing drug and recreational drug use.

**Objective 3:** Improve the efficacy of a deterrence model for performance enhancing drugs.

**Objective 4:** Increase the number of member schools that have implemented a screening and early intervention plan to identify and assist student-athletes with high risk of performance enhancing drug use and alcohol/recreational drug abuse.
MENTAL HEALTH

**Goal:** To improve access to quality mental healthcare and the acceptance of mental healthcare seeking for collegiate student-athletes.

**ACCESSIBILITY OBJECTIVES**

**Objective 1:** Increase the number of member schools that provide mental health services for student-athletes by a licensed mental healthcare provider.

**Objective 2:** Increase the number of member schools that have a documented mental health emergency action management plan and protocols for referring a student-athlete with mental health concerns to a qualified mental health practitioner.

**ACCEPTABILITY OBJECTIVES**

**Objective 1:** Increase the number of student-athletes who feel their athletics department support an environment of mental wellness.

**Objective 2:** Increase the number of student-athletes who feel they have tools to promote their own mental wellness and resiliency.

**Objective 3:** Increase the number of coaches/FARs who believe they have the tools to create a positive team culture that promotes personal growth, self-acceptance, autonomy, and positive relations with others.

**KNOWLEDGE OBJECTIVES**

**Objective 1:** Identify at least 1 mental health issue that affects student-athletes for which we have a knowledge gap.
Congressional Overview

The 115th Congress convened on January 3, 2017, with Republicans holding the majority in both the Senate and the House. On January 20, 2017, President Donald Trump was sworn in as the 45th President of the United States. During the early stages of the Administration, a significant amount of time has been devoted to completing the confirmation process for President Trump’s cabinet appointments and Supreme Court nominee. The White House and the majority in Congress have also devoted a significant amount of time to repealing and replacing the Affordable Care Act and issues related to border security. With the Republican health care bill now pulled from consideration, tax reform is expected to be the next area of focus.

While Congress has a full agenda and a number of key priorities, Members have continued to display an interest in amateur and professional athletics. During the first quarter of the year Members have discussed a range of issues including doping in international sports, concussions and sexual assault prevention within amateur athletic governing bodies that fall under the Olympic and Amateur Sports Act.

Federal Issues

Sports Medicine Licensure Clarity Act

On January 5, 2017, Rep. Brett Guthrie (R-KY) introduced H.R. 302, the Sports Medicine Licensure Clarity Act of 2017. H.R. 302 would allow sports medicine professionals traveling with teams across state lines to remain covered by their medical liability insurance. The bill would eliminate ambiguities with current law that place sports medicine professionals at risk of personal liability when providing care to athletes outside of their home state. A similar proposal was passed by the House during the 114th Congress.

Shortly after introduction, H.R. 302 was passed by the House of Representatives on January 9, 2017. The bill has been assigned to the Senate Committee on Health, Education, Labor, and Pensions. The NCAA has been supportive of this measure and will continue to work with Rep. Guthrie’s office and a wide range of medical organizations to seek final passage of H.R. 302.

National Labor Relations Board

On January 31, 2017, National Labor Relations Board Counsel, Robert F. Griffen, issued a non-binding memo on the status of student-athletes under the National Labor Relations Act (NLRA). The memo concluded that scholarship football players at Division I FBS private sector colleges and universities are employees under the NLRA. While concerning, the memo does not affect the original Northwestern ruling and does not give football student-athletes at private Division I institutions the right to collectively bargain.

Shortly after the memo was issued, a strongly worded press statement was released by Rep. Virginia Foxx, Chair of the House Committee on Education and the Workforce, and Rep. Tim Walberg (R-MI), Chair of the House Education and the Workforce Subcommittee on Health, Employment, Labor, and Pensions. The statement noted that concluding that Division I scholarship football players at private institutions are employees, would have devastating consequences for students and academic institutions. The statement also called for the general counsel to resign if he was unwilling to rescind this memo.
The NCAA government relations office will continue to closely monitor any future efforts to identify student-athletes as employees. NCAA staff will continue to share information with key congressional staff related to a range of student-athlete well-being issues.

**Sports Betting**

On February 1, 2017, Rep. Frank LoBiondo (R-NJ) and Rep. Frank Pallone (D-NJ) authored measures that would expand legalized sports betting in the United States. Rep. LoBiondo introduced H.R. 783, the Sports Gaming Opportunity Act of 2017. The measure would provide states with a four-year window to enact laws allowing sports betting within their borders. Rep. Pallone introduced H.R. 784, the New Jersey Betting and Equal Treatment Act of 2017. The proposal would exempt New Jersey from the Professional and Amateur Sports Protection Act (PASPA) and allow the state to legally conduct sports betting within its borders. Both bills have one cosponsor and have been referred to the House Judiciary Subcommittee on Crime, Terrorism, Homeland Security, and Investigations.

Similar proposals were previously introduced during the 114th Congress. The bills have not seen any legislative activity and the NCAA office of government relations staff is closely monitoring any future movement.

**State Issues**

**Gender Identity/Bathroom Bills**

The North Carolina legislature passed HB 2 on March 23, 2016. Since passage, HB 2 has been a source of debate within the legislature, the business community and among citizens of the state. On numerous occasions the North Carolina General Assembly has unsuccessfully attempted to either repeal HB 2 or achieve a compromise.

In the state of Texas, Senate Bill 6 was filed in the Texas Senate on January 5, 2017. The bill, sponsored by Texas State Senator Lois Kolkhorst (R), is different from HB 2 in some aspects. However, the proposal has garnered similar concern and attention from the business community. SB 6 passed the Texas Senate on March 15, 2017 and has been moved to the Texas House of Representatives. The Speaker of the House has suggested that the bill is not a priority for him.

The NCAA office of government relations has been diligent in following the progression of HB 2 and similar bills in other states. The office will continue to monitor these proposals to ensure the Association is knowledgeable of the changing legislative actions.

**Daily Fantasy Sports**

Due to the potential negative impact on the well-being of student-athletes and the integrity of competition, the NCAA has been working with the membership and others to ensure that any enacted legislative proposal includes a carve-out prohibiting daily fantasy sports contests involving college, high school, or youth athletes. Of the nine states that have enacted daily fantasy sports regulatory bills last year, all but one has included the student sports carve-out. This year, nearly 20 states have considered bills to regulate daily
fantasy sports and the majority of these proposals have included the carve out. The NCAA office of government relations will continue to closely monitor this important issue throughout the 2017 legislative session.

**Student-Athlete Health and Well-Being Legislation**

Throughout this year, legislation has been introduced that would address a range of concerns related to the care received by student-athletes and their overall health and safety.

On February 17, 2017, California State Assemblywoman Lorena Gonzalez Fletcher (D) introduced AB 1435. This bill would establish the Athlete Protection Act, which would create the Athlete Protection Commission to oversee the health and safety regulations for college and university athletes participating in intercollegiate athletic programs offered by California institutions of higher education. Additionally, earlier this year Connecticut Representatives Matthew Lesser (D) and Patricia Dillon (D) proposed a similar bill, HB 6870 that would also create an Athletic Protection Commission seeking to protect the health and safety of college athletes by, among other things, developing guidelines, issuing best practices, and investigating complaints.

On March 21, 2017, North Carolina SB 335 was filed, which would create the Legislative Commission on the Fair Treatment of College Student-Athletes. The proposal, sponsored by North Carolina State Senators Warren Daniel (R), Dan Bishop (R) and Jeff Tarte (R), seeks to form a Commission to examine and propose legislation on various issues related to collegiate athletics, including health insurance for student-athletes, sports injuries and non-sports injuries, unionization, and profit-sharing for student-athletes.

The NCAA office of government relations will continue to work with member institutions and other interested parties to address and monitor legislation that could affect how colleges and universities maintain their athletic programs.

**Higher Education Associations**

NCAA government relations staff continues to build strong relationships with various higher education associations. The American Council on Education (ACE), the Association of American Universities (AAU), the Association of Public and Land-grant Universities (APLU), and the National Association of Colleges and University Business Officers (NACUBO) among others, continue to provide guidance and support on issues of common interest. The NCAA government relations staff looks forward to continuing these mutually beneficial relationships to better formulate and further the NCAA’s legislative goals.