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THE NATIONAL COLLEGIATE ATHLETIC ASSOCIATION
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October 2017

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Section 1 • Introduction

During the 2017-18 academic year, the Association will sponsor 90 national championships — 42 for men, 45 for women, and three for both men and women. Of the men’s championships, three are National Collegiate Championships, 13 are Division I championships, 12 are Division II championships and 14 are Division III championships. Of the women’s championships, five are National Collegiate Championships, 13 are Division I championships, 13 are Division II championships and 14 are Division III championships. The combined men’s and women’s championships are National Collegiate Championships.

The Pre-Championship Manual will serve as a resource for institutions to prepare for the championship. This manual is divided into three sections: General Administrative Guidelines, Sport-Specific Information, and Appendixes.

The first section applies to policies applicable to all 90 championships, while the other two sections are sport-specific.

Section 1•1 Definitions

Pre-Championship Manual. Resource for institutions to prepare for the championship.
Administrative Meeting. Pre-championship meeting for coaches and/or administrators.
Appendixes. Any supplemental documents to be provided and distributed through the various resources.
Championship Manager(s). The NCAA staff member(s) responsible for the operational oversight of the championship.
Games Committee. The committee assigned to supervise the conduct of each championship session at a specific site. For finals sites, the games committee is typically the NCAA national committee.
NCAA National Committee. The sport committee with direct oversight responsibilities for the championship.
Non-predetermined Sites. Those sites that are selected to host at the time of the participant/team selections announcement.
Playing Rules. The rules under which the competition will be conducted.
Predetermined Sites. Those sites that are selected to host before the participant/team selections announcement.
Preliminary Rounds. The rounds of the championship before the final or championship round.
Regional Alignment. The geographic location of institutions or regional advisory committees.
Schedule of Events. Official event schedule – includes all required activities (e.g., practices, banquets, etc.).
Selection Criteria. Policies and procedures in place to guide the team and/or individual selection process.
Site Selection. Policies and procedures in place to guide the site selection process.
Squad Size. Number of student-athletes per team allowed to dress in uniform and participate at the championship.
Tournament Physician. The physician designated by the host institution/conference to serve as the chief medical advisor for the championship.

Section 2 • Championship Core Statement

The championships and alliances staff strives to administer competition in a fair, safe, equitable and sportsmanlike manner so that the experience of the student-athlete is paramount.

This is attained by:

Ensuring student-athletes’ optimal experience.
Executing championship events reflecting appropriate quality and values to/stakeholders — student-athletes, coaches, administrators, member institutions, sport committees, fans, broadcast partners and corporate champions/partners.
Coordinating all aspects of the championship in an efficient, effective manner through common operating policies and practices, using internal and external resources.
Integrating championships with broadcast and corporate relationships in a manner that maintains the integrity of the championship.
Assuring effective management of the business aspects of the operation.
Enhancing the assets of the NCAA and their value by collaborating with internal and external expertise to achieve heightened exposure (e.g., community programs, fan events, banquets, anniversaries, etc.).

Section 3 • Concussion Management

[Reference: Concussion Management in Constitution 3.2.4.18 in the NCAA Division I Manual, Constitution 3.3.4.16 in the NCAA Division II Manual, and Constitution 3.2.4.16 in the NCAA Division III Manual.]

The NCAA has adopted legislation that requires all active member institutions to have a concussion management plan for their student-athletes. Traveling institutions shall follow their concussion management plan while participating in NCAA championships. If a participating team lacks appropriate medical staff to activate its concussion management plan, the host championship concussion management plan will be activated.

The legislation notes, in part, that a student-athlete who exhibits signs, symptoms or behaviors consistent with a concussion shall be removed from athletics activities (e.g., competition, practice, conditioning sessions) and evaluated by a medical staff member (e.g., sports medicine staff, team physician) with experience in the evaluation and management of concussions; a student-athlete diagnosed with a concussion is precluded from returning to athletics activity for at least the remainder of that calendar day; and medical clearance for return to athletics activity shall be determined by the team physician or the physician’s designee from the student-athlete’s institution. In the absence of a team physician or their designee, the NCAA tournament physician will examine the student-athlete and will determine medical clearance. Within the rules of the sport and policies established for the championship, medical staff should have access to the injured student-athlete without interference (e.g., coach).

A concussion is a brain injury that may be caused by a blow to the head, face, neck or elsewhere on the body with an “impulsive” force transmitted to the head. Concussions can occur without loss of consciousness or other obvious signs. A repeat concussion that occurs before the brain recovers from the previous one (hours, days or weeks) can slow recovery or increase the likelihood of having more severe and/or long-term problems. In rare cases, repeat concussions can result in brain swelling, permanent brain damage and even death.

For further details, please refer to the NCAA Sports Sport Science Institute website for additional guidance.

Section 4 • Conduct

Section 4•1 Certification of Eligibility/Availability

[Reference: Certification of Eligibility/Availability in Constitution 3.2.4 and Bylaws 12, 13, 14, 15, 16, 31.2.1.7.1, 31.2.1.7.1.2 and 31.2.2 in the NCAA Division I Manual, Constitution 3.3.4 in the NCAA Division II Manual and Bylaws 31.2.2 and 31.2.1.5 in the NCAA Division III Manual.]

Only student-athletes eligible under Bylaws 12, 13, 14, 15 and 16 may compete in NCAA championships. Member institutions are required to certify the eligibility of their student-athletes before the beginning of each academic year and to withhold ineligible student-athletes from all intercollegiate competition.

Member institutions are reminded to notify the NCAA national office before the selection date for each championship of any student-athlete who may have participated in regular-season competition but subsequently is determined to be ineligible or unavailable for NCAA championship competition.

DISCOVERY OF INELIGIBILITY OF A STUDENT-ATHLETE AFTER SELECTION

If an institution fails to report an ineligible student-athlete and the omission is not discovered until after the institution is selected to participate in the championship, necessitating the institution’s withdrawal from the championship, that withdrawal shall be considered as one of the years of ineligibility, provided another institution participates in the championship in place of
the disqualified institution. If the discovery of the ineligible student-athlete occurs so near the beginning of the championship
that the governing sport committee does not have a reasonable period of time to replace the disqualified institution in the
bracket, that fact shall be taken into consideration in determining the number of years the disqualified institution shall be
ineligible to participate.

Section 4•2 Drug Testing

[Reference: Bylaws 18.4.1.4 and 31.2.3 in the NCAA Division I Manual and Bylaws 18.4.1.5 and 31.2.3 in the NCAA Divisions
II and III Manuals.]

Student-athletes who compete in NCAA championships may be subjected to drug tests in accordance with Bylaws 18.4.1.4
(Division I), 18.4.1.5 (Divisions II and III) and 31.2.3, and may be determined to be ineligible as a result thereof. Only student-
athletes who have consented in writing to such testing are initially eligible for these championships; and thereafter, student-
athletes who are tested shall remain eligible only if they test negative.

Section 4•3 Honesty and Sportsmanship

Individuals employed by (or associated with) a member institution to administer, conduct or coach intercollegiate athletics
and all participating student-athletes shall act with honesty and sportsmanship at all times so that intercollegiate athletics
as a whole, their institutions and they, as individuals, shall represent the honor and dignity of fair play and the generally
recognized high standards associated with wholesome competitive sports.

Section 4•4 Misconduct/Failure to Adhere to Policies

MISCONDUCT

Misconduct in an NCAA championship is any act of dishonesty, unsportsmanlike conduct, unprofessional behavior or breach
of law, occurring from the time the championship field is announced through the end of the championship, that discredits the
event or intercollegiate athletics. Each games committee shall hold an administrative meeting with the representatives of
participating institutions to review and explain the policies related to misconduct.

FAILURE TO ADHERE TO POLICIES AND PROCEDURES

A governing sport committee may assess a financial penalty against an institution for failure of any of its representatives to
adhere to the policies and procedures governing the administration of the competition. This includes, but is not limited to,
failure to comply with the procedures and deadlines for submitting scores, score sheets, schedules, rosters and entry/march-
in forms for qualification and other materials necessary for the efficient administration of the competition. Click here to see
the full misconduct/failure to adhere to policies and procedures.

Section 4•5 Sports Wagering Policy

Sports wagering includes placing, accepting or soliciting a wager (on a staff member’s or student-athlete’s own behalf or on
the behalf of others) of any type with any individual or organization on any intercollegiate, amateur or professional team or
contest. Examples of sports wagering include, but are not limited to, the use of a bookmaker or parlay card; internet sports
wagering; auctions in which bids are placed on teams, individuals or contests; and pools or fantasy leagues in which an entry
fee is required and there is an opportunity to win a prize.

The prohibition against sports wagering applies to any institutional practice or any competition (intercollegiate, amateur or
professional) in a sport in which the Association conducts championship competition, in bowl subdivision football and in
emerging sports for women.

A wager is any agreement in which an individual or entity agrees to give up an item of value (e.g., cash, shirt, dinner, etc.) in
exchange for the possibility of gaining another item of value.
STUDENT-ATHLETES
A student-athlete involved in sports wagering on the student-athlete’s institution permanently loses all remaining regular-season and postseason eligibility in all sports. A student-athlete who is involved in any sports wagering activity that involves college sports or professional athletics, through internet gambling, a bookmaker, a parlay card or any other method employed by organized gambling, will be ineligible for all regular-season and postseason competition for at least one year.

POSTSEASON
In championships in which a bracket format is used, student-athletes, coaches and administrators may not participate in bracket competitions in which there is both a required entry fee and an opportunity to win a prize. Student-athletes and administrators may participate under current NCAA rules in bracket contests in which there is no entry fee but a possibility of winning a prize. Some NCAA member schools, however, have chosen to ban student-athletes from participating in these types of bracket contests.

HOSTING OPPORTUNITIES
No predetermined or non-predetermined session of an NCAA championship may be conducted in a state with legal wagering that is based on single-game betting on the outcome of any event (i.e., high school, college or professional) in a sport in which the NCAA conducts a championship.

Section 4•6 Student-Athlete Experience Survey
After each championship, institutional administrators, coaches and student-athletes will be asked to participate in a post-event survey intended to capture feedback on their recent championship experience. Institutional administrators and coaches will receive an email containing a link to the survey and will be asked to ensure participation from all student-athletes.

Section 5 • Elite 90 Award
The Elite 90 award was created to recognize the true essence of the student-athlete by honoring the individual who has reached the pinnacle of competition at the national championship level in his or her sport, while also achieving the highest academic standard among his or her peers. The award is presented in every sport, every division, and goes to the student-athlete who has the highest cumulative grade-point average of all student-athletes on all teams competing at the finals site. Each institution that has at least one student-athlete qualify for the final round/site is eligible to nominate a student-athlete for the award. One student-athlete per championship will receive the award, and the announcement of the winner will be made at the finals site.

Institutions that wish to nominate a student-athlete must do so through an online nomination process. To receive more information or access the online form and submit a nomination, go to ncaa.org.

Section 6 • Fan Travel
NCAA Travel provides an easy and affordable way for family and fans to follow their favorite student-athlete(s) and team(s) as they participate in NCAA championships competition. Travel arrangements completed through NCAA Travel help support NCAA student-athletes. Please direct your fans to ncaa.com/travel to search and book online.

Section 7 • Logo Policy
[Reference: Bylaws 12.5.4, 31.1.7 and 31.1.8 in the NCAA Division I Manual, Bylaw 12.5.4 in the NCAA Division II Manual and Bylaw 12.5.3 in the NCAA Division III Manual.]

A student-athlete may use athletics equipment or wear athletics apparel that bears the trademark or logo of an athletics
equipment or apparel manufacturer or distributor in athletics competition and pre- and postgame activities (e.g., celebrations on the court, pre- or postgame press conferences), provided the following criteria are met:

1. Athletics equipment (e.g., shoes, helmets, baseball bats and gloves, batting or golf gloves, hockey and lacrosse sticks, goggles and skis) shall bear only the manufacturer’s normal label or trademark, as it is used on all such items for sale to the general public; and

2. The student-athlete’s institution’s official uniform (including numbered racing bibs and warm-ups) and all other items of apparel (e.g., socks, head bands, T-shirts, wrist bands, visors or hats, swim caps and towels) shall bear only a single manufacturer’s or distributor’s normal label or trademark (regardless of the visibility of the label or trademark), not to exceed 2¼ square inches in area (rectangle, square, parallelogram) including any additional material (e.g., patch) surrounding the normal trademark or logo. The student-athlete’s institution’s official uniform and all other items of apparel shall not bear a design element similar to the manufacturer’s trademark/logo that is in addition to another trademark/logo that is contrary to the size restriction.

Section 8 • Research

It is essential that all research efforts be coordinated by a single entity within the national office structure in order to ensure maximum efficiency and quality, avoid unnecessary duplication of effort on the part of staff and membership, allow the NCAA to prioritize research efforts given the limited time and resources of our members and adhere to federal guidelines on the responsibilities of researchers to properly protect research participants from harm.

For the purpose of this policy, “research” is defined as any systematic collection of data for the purpose of drawing generalized conclusions.

Any proposal to conduct research must be submitted to the NCAA research staff for review at least six weeks before the project begins. Research to be conducted during NCAA championships or related events, and which involves competing student-athletes or attendees, is also subject to review. This includes all research, including that conducted by or under the direction of any employee, contractor or paid consultant of the NCAA. It also includes any research conducted by other persons, but funded totally or in part by the NCAA. Any research that detracts from the student-athlete experience or requires physical activity may not be permitted at the championships (preliminary rounds and finals sites). The NCAA retains sole discretion as to whether to allow such research.

Examples of activities considered research include: Conducting surveys of athletics administrators, college presidents, faculty, coaches and student-athletes; leading an organized focus group; funding an outside study under the auspices of the NCAA; conducting market research at championship events; secondary analysis of data originally collected by the NCAA from people for other purposes; any systematic collection of data from the membership or other entities; etc.

Section 9 • Division II

Section 9•1 Division II Philosophy

1. In addition to the purposes and fundamental policy of the National Collegiate Athletic Association, as set forth in Constitution 1, members of Division II believe that a well-conducted intercollegiate athletics program, based on sound educational principles and practices, is a proper part of the educational mission of a university or college and that the educational well-being and academic success of the participating student-athlete is of primary concern.

2. Higher education has lasting importance on an individual's future success. As such, Division II supports the educational mission of college athletics by fostering a balanced approach in which student-athletes learn and develop through their desired academic pursuits, in civic engagement with their communities and in athletics competition. Division II athletics programs also are committed to establishing an inclusive culture in which persons of all backgrounds are respected and given the opportunity to provide input and to participate.
3. Division II members abide by the following principles that help define and distinguish the division:

   a. Division II colleges and universities are expected to operate their athletics programs with integrity and in a welcoming manner that complies with conference and NCAA rules and regulations. Institutional control is a fundamental principle that supports the institution’s educational mission and assumes presidential involvement and oversight; (Adopted: 1/21/17 effective 8/1/17)

   b. Division II members fund their athletics programs in a manner that aligns with the institution’s budget and educational mission. This method of funding features a “partial scholarship” model that allows Division II schools to recognize student-athletes for their skills through athletics-based grants, but student-athletes can accept merit-based aid and academic scholarships as well; (Adopted: 1/21/17 effective 8/1/17)

   c. Division II believes in a balanced approach that integrates athletics into the college experience and allows students to focus on their academic pursuits and participate in other campus and community activities. This “Life in the Balance” emphasis facilitates learning through: (Adopted: 1/21/17 effective 8/1/17)

      (1) **Academics.** Division II offers exceptional teacher-student ratios that provide student-athletes with a quality education in the academic curriculum of their choice. The division structures its eligibility requirements to facilitate student-athletes earning their degrees, which is measured in part by an institution’s student-athletes graduating at least at the same rate as the institution’s student body; (Adopted: 1/21/17 effective 8/1/17)

      (2) **Athletics.** Division II supports athletics achievement through highly competitive programs that strive to participate in the division’s 25 national championships, which offer the best access ratio among the NCAA’s three divisions. Division II also supports a regionalization model in scheduling that reduces time away from campus and keeps athletics participation in perspective within the educational mission; (Adopted: 1/21/17 effective 8/1/17)

      (3) **Community Engagement.** Division II athletics programs actively engage with their communities to enhance relationships between student-athletes and community members and develop a shared civic experience. Division II promotes engagement at the local, conference and national levels, including at all Division II national championships; and (Adopted: 1/21/17 effective 8/1/17)

      (4) **Post-graduation Success.** Division II supports a higher education model that shapes student-athletes who graduate with the skills and knowledge to be productive citizens. The balanced approach allows student-athletes to focus on their academic pursuits, their internships, and whatever else it takes to prepare them for life after graduation; (Adopted: 1/21/17 effective 8/1/17)

   d. Division II members support the utmost in sportsmanship by committing to a “game environment” initiative that establishes an atmosphere at athletics contests that is both energetic and respectful; and (Adopted: 1/21/17 effective 8/1/17)

   e. Division II promotes student-athlete involvement in decision-making through campus, conference and national Student-Athlete Advisory Committees that provide leadership opportunities and offer a representative voice in the division’s governance structure. (Adopted: 1/21/17 effective 8/1/17)

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**Section 9.2 Division II Code of Conduct**

**CONDUCT POLICY STATEMENT**

The NCAA expects each championship to exhibit an experience that represents the highest level of fair play and good sportsmanship. The NCAA and the NCAA Division II Championships Committee expect that student-athletes, coaches and administrators do their best to ensure participation in intercollegiate athletics promotes character development for all participants, enhances the integrity of higher education and promotes civility; therefore, championship events should adhere to such fundamental values as respect, fairness, civility, honesty and responsibility. These values should be manifest not only in athletics participation, but also in the broad spectrum of activities associated with the championship event. Accordingly, the Championships Committee will take strong action in response to any form of misconduct by student-athletes, coaches and/or administrators during the entire championship. This includes criticism of officials and a misconduct incident at the competition.

Any institution that fails to submit a complete and accurate Division II Code of Conduct form before the start of the first competition of the championship will be issued a fine of $500, with a private letter of reprimand to be sent to the conference commissioner, university president, university athletics director, senior woman administrator, sports information director and compliance director.
MISCONDUCT

The NCAA Division II Manual Bylaw 31.02.3 defines misconduct as: “... any act of dishonesty, unsportsmanlike conduct, unprofessional behavior or breach of law, occurring from the time the championship field is announced through the end of the championship, that discredits the event or intercollegiate athletics.”

EXPECTATIONS

Each games committee shall hold a pre-championship meeting with the representatives of participating institutions to review and explain the policies related to misconduct (as defined in Bylaw 31.02.3). The Division II Championships Code of Conduct is to be part of the championship packet and delivered to all institutional representatives attending the championship events.

If the act of misconduct occurs during the competition, under normal circumstances, the individual shall be allowed to complete the competition in which he or she is participating at the time of the incident. An administrative hearing shall be held at the conclusion of the day’s competition, during a break in the continuity of the championship (e.g., between rounds of a basketball tournament) when no competition is being conducted or at the conclusion of the championship. However, if the act of misconduct is so flagrant that it obviously violates the principles of fair play and sportsmanship, the games committee may immediately withdraw the student-athlete or institutional representative from the competition and conduct the hearing after this action. Other actions of misconduct shall be dealt with in a timely manner by the governing sport committee.

EXPECTATIONS FOR STUDENT-ATHLETES, COACHES AND ADMINISTRATORS

● Submit an accurate and complete Division II Code of Conduct Form before the start of the first competition of the championship.
● Cooperate and participate in game ceremonies, team meetings, community engagement and championship events.
● Discuss misconduct and possible consequences with all members of the travel party.
● Have an administrator or designee present at all competitions.
● Communicate issues and concerns in a honest and timely manner with NCAA staff.
● Follow team, university and NCAA guidelines throughout all championship-related activities.
● Be respectful of other participants, spectators, coaches, administrators and other individuals at the championship site.
● Abide by state and federal laws and facility requirements throughout the championship event.
● Display acceptable behavior on and off the playing field to ensure a positive experience for all participants.

POSSIBLE PENALTIES FOR MISCONDUCT

In accordance with Bylaw 31.1.8.3, the governing sport committee (or the games committee authorized to act for it) may impose any one or a combination of the following penalties on an institution or any student-athlete or representative of an institution guilty of misconduct that occurs incident to, en route to, from or at the locale of the competition or practice. The penalties include, but are not limited to:

a. Public or private reprimand of the individual;
b. Disqualification of the individual from further participation in the NCAA championship involved;
c. Banishment of the individual from participation in one or more future championships of the sport involved;
d. Cancellation of payment to the institution of the Association’s travel guarantee for the individual involved;
e. Banishment of the institution from participation in one or more future championships in which its team in that sport otherwise would be eligible to participate;
f. Disqualification of an institution for a period of time from serving as host institution for one or more NCAA championships;
g. Cancellation of all or a portion of the honorarium for hosting an NCAA championship; and
h. Financial or other penalties different from (a) through (g) above, but only if they have prior approval of the Championships Committee.

All correspondence regarding a violation of the Code of Conduct will be sent to the president/chancellor of the institution, with a copy to the director of athletics and person(s) involved.
Participation in an NCAA championship is an accomplishment and it is expected that individuals and teams are committed to ensuring that the championship is a positive experience for all participants, fans and volunteers. Participation in these championship events is a privilege for the student-athletes, coaches and administrators and should be treated as such.

**Section 9.3 On-Site Administrator at Team Championships**

All team sports require that a designated individual be identified from each institution participating in the championship as the on-site administrator. This person may be any individual from that school with no on-site responsibilities. The role of the on-site administrator is to be present at the competition site and attend all events that are mandated for the team (e.g., travel from institution to and from the championship site, teleconferences, pre-championship meetings, practices, competition and community engagement, where applicable).

If no one is sent or identified, the site representative is to notify the NCAA championship manager and Division II Championships Committee liaison to administer a fine of $500, with a private letter of reprimand to be sent to the conference commissioner, university president/chancellor, university director of athletics, senior woman administrator, sports information director and the compliance director. The NCAA championship manager will administer the fine and letter of reprimand to the institution(s).

**Section 9.4 Religious Conflicts**

**Institutional Policy.** If a participating institution has a written policy against competition on a particular day for religious reasons, it shall inform the NCAA national office prior to September 1 of each academic year in order for it or one of its student-athletes to be excused from competing on that day. The championship schedule shall be adjusted to accommodate that institution. *(Revised: 1/12/99, 1/8/01, 1/9/01)*

**Individual Championships.** In individual championships, an athlete must compete according to the institution’s policy regarding Sunday competition (i.e., if the institution has no policy against Sunday competition, the athlete shall compete on Sunday if required by the schedule).
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Section 1•1 NCAA Tournament Operations

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Section 1•2 National Committee

[Reference: Administration and Management in the Division II General Section, and Bylaws 31.1.1 and 31.1.2 in the NCAA Division II Manual.]

The NCAA Division II Women’s Basketball Championship is under the control, direction and supervision of the NCAA Division II Women’s Basketball Committee. Current members of the committee are:

**ATLANTIC REGION**
- Melanie Ford  
  Assistant Athletics Director  
  Shepherd University

**EAST REGION**
- Sandra Michael  
  Director of Athletics  
  Holy Family University

**SOUTH REGION**
- James Rice  
  Head Women’s Basketball Coach  
  Benedict College

**SOUTHEAST REGION**
- Eliane Kebbe, chair  
  Associate Commissioner/SWA  
  South Atlantic Conference

**SOUTHWEST REGION**
- Jason Martens  
  Head Women’s Basketball Coach  
  St. Mary’s University (Texas)

**MIDWEST REGION**
- Jacob Yorg  
  Head Women’s Basketball Coach  
  University of Wisconsin-Parkside

**CENTRAL REGION**
- Karen Stromme  
  Associate Athletics Director/SWA  
  University of Minnesota-Duluth

**WEST REGION**
- Krista Montague  
  Director of Athletics  
  Montana State University Billings

For additional information about the Division II Women’s Basketball Championship, contact:

Kelsey Cermak  
Assistant Director  
Championships and Alliances  
317-917-6651 / kcermak@ncaa.org

Eliane Kebbe, chair  
Associate Commissioner/SWA  
South Atlantic Conference  
803-981-5248
Section 1•3  Regional Advisory Committees

[Reference: Regional Advisory Committees in the Division II General Section and Bylaw 21.5.1.6 in the NCAA Division II Manual.]

Conference commissioners shall appoint an advisory committee in each of their respective regions to assist in the evaluation of teams throughout the season.

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<thead>
<tr>
<th>Name</th>
<th>Institution</th>
<th>Conference</th>
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<td>Shepherd</td>
<td>MEC</td>
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<tr>
<td>Adam Collins</td>
<td>Charleston (West Virginia)</td>
<td>MEC</td>
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<td>Anne Marie Gilbert</td>
<td>Virginia Union</td>
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<td>Steve Joyner Jr.</td>
<td>Johnson C. Smith</td>
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<td>Karen Stromme</td>
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<td>Minnesota State Mankato</td>
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<td>Greg Harnden</td>
<td>Harding</td>
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<td>Anne Hancock</td>
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<td>Flagler</td>
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<td>Darin Spence</td>
<td>Newman</td>
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<td>Josh Prock</td>
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<td>Chalese Connors</td>
<td>Texas Woman’s</td>
<td>Lone Star</td>
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<tr>
<td>Jackie Wallgren</td>
<td>Colorado State-Pueblo</td>
<td>RMAC</td>
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<tr>
<td>Brittany Simpson</td>
<td>Colorado Mines</td>
<td>RMAC</td>
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<td><strong>WEST REGION</strong></td>
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<tr>
<td>Krista Montague</td>
<td>Montana State Billings</td>
<td>Great Northwest</td>
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<td>Bruce Langford</td>
<td>Simon Fraser</td>
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<td>Lanay Larson</td>
<td>Academy of Art</td>
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<td>Jackie Armstrong</td>
<td>Point Loma</td>
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<td>Danielle Bishop</td>
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</tr>
<tr>
<td>Charles Guthrie</td>
<td>San Francisco State</td>
<td>CCAA</td>
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</table>

**Weekly Calls.** The regional advisory committees will conduct three teleconferences to review and evaluate teams in the appropriate regions before each national committee teleconference.

**Section 1.4 Important Dates**

- **Wednesday, Jan. 17**: Regional bid documents available on NCAA.org.
- **Tuesday, Feb. 6**: RAC practice ranking calls.
- **Wednesday, Feb. 7**: National committee practice ranking call.
- **Tuesday, Feb. 13**: First RAC ranking calls.
- **Wednesday, Feb. 14**: First national committee ranking call.
- **Tuesday, Feb. 20**: Second RAC ranking calls.
- **Wednesday, Feb. 21**: Second national committee ranking call.
- **Friday, Feb. 23**: Deadline for submission of regional bids.
- **Tuesday, Feb. 27**: Third RAC ranking calls.
- **Wednesday, Feb. 28**: Third national committee ranking call.
- **Saturday, March 3**: RAC selection calls.
- **Sunday, March 4**: Team selections and announcement of bracket.
- **Monday, March 5**: Teleconference for regional tournament participants.
- **Fri., Sat., Mon., March 9, 10 & 12**: Regional tournaments.
- **Wednesday, March 14**: Teleconference for Women’s Elite Eight participants.
- **Mon.-Sat., March 19-24**: Men’s and Women’s Elite Eight at the Sanford Pentagon in Sioux Falls, South Dakota.
CHAMPIONSHIP DATES AND PAIRINGS

2018 Regionals March 9, 10 and 12 at on-campus sites to be determined.

2018 Women’s Elite Eight March 19, 21 and 23 at the Sanford Pentagon in Sioux Falls, South Dakota.

The eight advancing teams to the Women’s Elite Eight will be seeded by the Division II Women’s Basketball Committee following completion of the regional.

The 2018 Women’s Elite Eight will be held in conjunction with the Men’s Elite Eight for one year only. The Men’s Elite Eight is scheduled for March 20, 22 and 24 at the Sanford Pentagon.

DATE FORMULA

Regionals (eight) Second weekend in March (Friday, Saturday and Monday).

Elite Eight Fourth weekend in March (Tuesday, Wednesday and Friday).

NOTE: Elite Eight will always occur the week before the NCAA Division I Women’s Final Four, even if the date formula conflicts due to the number of weekends in March in given years. When there are five Saturdays in March, the championship is one week later.

FUTURE DATES

2019
Sunday, March 10 Selection of teams and regional sites.

Friday, Saturday and Monday March 15, 16 and 18 Regional competition.

Tuesday, Wednesday and Friday March 26, 27 and 29 Quarterfinals, semifinals and final in Columbus, Ohio.

2020
Sunday, March 8 Selection of teams and regional sites.

Friday, Saturday and Monday March 13, 14 and 16 Regional competition.

Tuesday, Wednesday and Friday March 24, 25 and 27 Quarterfinals, semifinals and final in Birmingham, Alabama.

2021
Sunday, March 7 Selection of teams and regional sites.

Friday, Saturday and Monday March 12, 13 and 15 Regional competition.

Tuesday, Wednesday and Friday March 23, 24 and 26 Quarterfinals, semifinals and final in Columbus, Ohio.

Section 1.5 Equipment

The Wilson Solution basketball shall be used for all tournament games. The manufacturer will send the balls directly to the tournament managers.

Each regional tournament managers will receive 13 balls, with one ball going to each of the participating teams after the conclusion of the tournaments. Each of the eight regional sites will also receive one basketball rack with the NCAA Basketball logo.

Twenty-four balls will be sent to the Elite Eight championship site. Each team will receive one game ball at the conclusion of the final game.
Section 1.6 Rules

[Reference: Bylaw 31.1.6 in the NCAA Division II Manual.]

NCAA Women’s Basketball Rules and Interpretations shall be followed for the women’s championship.

Section 1.7 Uniforms

LOGOS

Refer to General Administrative Guidelines, Section 7 of this manual.
Section 2•1 Championship Format

The Division II Women’s Basketball Championship provides for a maximum field of 64 teams. The eight qualifiers in each regional will compete at a single regional site.

If, for unforeseen circumstances, it becomes impossible to play a regional tournament game, the committee is authorized to determine which team or teams shall advance in the bracket.

REGIONAL CHAMPIONSHIP FORMAT

The following regions will conduct a regional championship.

<table>
<thead>
<tr>
<th>Atlantic</th>
<th>South Central</th>
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<tbody>
<tr>
<td>East</td>
<td>South</td>
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<tr>
<td>Central</td>
<td>Southeast</td>
</tr>
<tr>
<td>Midwest</td>
<td>West</td>
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</tbody>
</table>

The region’s No. 1 seed will host the seven other institutions (if an appropriate bid is submitted) with regional quarterfinals Friday, March 9; regional semifinals Saturday, March 10; and regional championship Monday, March 12. Each regional champion will advance to the Elite Eight.

The Women’s Basketball Committee will assign a site representative to oversee the regional competition. A coordinator of officials will evaluate and advance the officials throughout the regional tournament.

START TIMES

For first-round competition, the recommended times are noon, 2:30, 5 and 7:30 p.m. A host could request to change the evening game times to 6 and 8:30, but it would need approval of the Women’s Basketball Committee. The semifinal times are 5 and 7:30 p.m. The recommended starting time for the final of a regional tournament shall be not later than 7 p.m. local time.

Teams have 30 minutes of warm-up time on the floor with basketballs before the start of the game. The actual countdown appears in the regional and Women’s Elite Eight host operations manual. The second game of a doubleheader program shall be 30 minutes after the conclusion of the first game or the announced starting time, whichever is later.

TRAVEL PARTY

[Reference: Per Diem and Transportation in the Division II General Section.]

Transportation expenses and per diem will be provided for an official traveling party of 20. Refer to the NCAA travel policies for all information regarding transportation and per diem expenses. Travel policies can be found on the NCAA Travel web page.

Section 2•2 Results

REPORTING RESULTS/SCHEDULE/ROSTERs

Institutions will submit all schedules, rosters and results information to the NCAA statistics site (http://web1.ncaa.org/stats/StatsSrvt/login), and this information will then be imported into the score-reporting system for use by the sports committees. Specific instructions and reporting deadlines will be communicated to sports information directors in a memo from the media services staff. For questions regarding the reporting process, please contact Jenn Rodgers (jrodgers@ncaa.org or 317-917-6109).
Section 2•3 Selection Information

AUTOMATIC QUALIFICATION
[Reference: Bylaws 31.3.4.3-(a) and 31.3.5 in the NCAA Division II Manual.]

For the women’s championship, the following conferences shall automatically qualify their conference champions for the 2018 championship.

- California Collegiate Athletic Association
- Central Atlantic Collegiate Conference
- Central Intercollegiate Athletic Association
- Conference Carolinas
- East Coast Conference
- Great American Conference
- Great Lakes Intercollegiate Athletic Conference
- Great Lakes Valley Conference
- The Great Midwest Athletic Conference
- Great Northwest Athletic Conference
- Gulf South Conference
- Heartland Conference
- Lone Star Conference
- Mid-America Intercollegiate Athletics Association
- Mountain East Conference
- Northeast-10 Conference
- Northern Sun Intercollegiate Conference
- Pacific West Conference
- Peach Belt Conference
- Pennsylvania State Athletic Conference
- Rocky Mountain Athletic Conference
- South Atlantic Conference
- Southern Intercollegiate Athletic Conference
- Sunshine State Conference

IN-REGION COMPETITION
[Reference: Bylaws 31.01.2, 31.01.3, 31.02.4 and 31.3 in the NCAA Division II Manual.]

A minimum of 22 games against Division II teams must be played during the regular season (conference tournament games do not count toward this minimum). Of those 22, a minimum of 18 must be in-region games. Only games played against varsity intercollegiate teams of four-year, degree-granting institutions that conduct a majority of their competition in that team sport against varsity intercollegiate teams of four-year, degree-granting institutions located in Canada and the United States, its territories or possessions shall be considered in meeting the 22-game minimum or counted in a team’s won-lost record.

Exhibition contest(s) against a non-Division II four-year collegiate institution exempted per Bylaw 17.3.6.4-(c) may be played at any time during the basketball playing and practice season (Bylaw 17.3.3.1).

Results against schools in Puerto Rico count in only the overall win-loss record.

PARTICIPATION PROCEDURES

An institution desiring to participate in the championship must complete all games (including conference tournament games) before the final scheduled selection call of the Division II Women’s Basketball Committee Sunday, March 4. If a conference is going to have a conflict with meeting this deadline, the conference commissioner should notify the Division II Women’s Basketball Committee and/or the NCAA championship manager.

QUALIFYING STANDARDS

Between teams that qualify automatically by conference berth and teams that are selected by the committee at large, eight teams will comprise each of the eight regional tournaments and these teams shall be paired strictly within region.
Section 2.4 Selection Criteria

The following required selection criteria shall be employed by a governing sports committee in selecting participants for NCAA championships competition:

- Overall Division II in-region winning percentage;
- Overall Division II winning percentage;
- Overall Division II strength of schedule (opponents’ average winning percentage and opponents’ opponents’ average winning percentage);
- Division II head-to-head competition;
- Results versus Division II common opponents;
- Availability of student-athletes;
- Nullification.

In addition, the Women’s Basketball Committee has received approval from the Division II Championships Committee to consider the following criteria in the selection of at-large teams for the women’s basketball championship (not necessarily in priority order):

Sport-Specific Selection Criteria.

- In-region strength of schedule (opponents’ average winning percentage and opponents’ opponents’ average winning percentage);
- Late-season performance (for instance, the last 15 games before the selection call);
- Performance Indicator.

Section 2.5 Site Selection

Any institution interested in hosting preliminary-round competition of the 2018 championship must submit a proposed budget, respond to sport-specific questions (if applicable) and ensure that the institution’s key contacts and facility information are complete and current in the Championships Bid and Profile System. Please note that in order to submit a bid, you must first locate the desired championship in the “Championships Available for Bidding” section and select “Start Bid.”

Committee/site representative’s per diem, mileage and luggage fees will be paid by the NCAA instead of the host institution. Game officials will be reimbursed via the ArbiterPay system for their game fee, per diem, mileage and luggage fees.

For both the game officials and committee/site representatives, institutional hosts will pay for their lodging expenses and be reimbursed by the NCAA. However, if the NCAA manages the hotel block for the game officials, the officials’ lodging expenses shall be directly billed to the NCAA. The NCAA typically manages the officials’ hotel block at the final site for our championships.

The Championships Bid and Profile System can be accessed at championships.ncaa.org. The deadline to submit all materials for hosting regionals is Feb. 23.

FINAL FINANCIAL REPORT

[Reference: Bylaw 31.4 in the NCAA Manual.]

A final financial report from each championship site must be submitted via the online host reporting system to the NCAA not later than 60 days after the competition.

CONTACT INFORMATION

If you have any questions regarding the bid process, please contact Kelsey Cermak at 317-917-6651 or kcermak@ncaa.org.
HOST REPORTING SYSTEM
An online proposed budget must be completed for each round of competition you wish to host. In addition to projected ticket sales and game expenses, prospective hosts should include the following when completing a proposed budget:

- Committee/site representative lodging.
- Game officials lodging.
- State and city taxes/fees
- Ticket and facility fees

Committees/site representative’s per diem, mileage and luggage fees will be paid by the NCAA, not the host institution. All game officials fees also will be paid by the NCAA.

FACILITY EVALUATION FORM
Institutions interested in hosting regional competition of the 2018 championship must add (or ensure accuracy of) facility information for the applicable competition venue. This information is located at championships.ncaa.org. Any supporting information — e.g., facility diagram, pictures — may be uploaded and attached to that facility’s profile. This information will be made available to the sport committee to aid in their deliberations of prospective host sites.

If you submitted a facility evaluation form for this championship last year, please verify and/or edit all responses as needed.

KEY CONTACTS FORM
Each institution should list and then maintain its key contacts associated with each sport and the institution. Individuals can be added or removed via the Championships Bid and Host Profile portal at championships.ncaa.org.

Personnel who will administer the competition should be listed on the key contacts form. Please include the proper mailing address for overnight deliveries. P.O. Box addresses are not acceptable.

SAFETY AND SECURITY PLAN
Based on a review of current and future championships competition venues, discussions with safety and security experts, and their own expertise and knowledge, the NCAA has established a Safety and Security Advisory Group (SSAG) to develop a compilation of Best Practices for NCAA Championships, which can be found in the “Help/Other Resources” tab in the championship host portal. We urge each competition venue to take these Best Practices into account when developing its safety and security program.

As part of your bid, please submit a safety and security plan for your venue, which would be inclusive of the NCAA Championships Safety and Security Team contact information form, located in Appendix A of the Best Practices document.
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Appendix A • Bracket
## Appendix B • Sport Sponsorship

### ATLANTIC REGION

<table>
<thead>
<tr>
<th>Central Intercollegiate Athletic Association (12)</th>
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*Not eligible for NCAA championship competition*
## CENTRAL REGION

### Great American Conference (12)
- Arkansas Tech University
- University of Arkansas, Monticello
- East Central University
- Harding University
- Henderson State University
- Northwestern Oklahoma State University
- Oklahoma Baptist University
- Ouachita Baptist University
- Southeastern Oklahoma State University
- Southern Arkansas University
- Southern Nazarene University
- Southwestern Oklahoma State University

### Mid-America Intercollegiate Athletics Association (14)
- University of Central Missouri
- University of Central Oklahoma
- Emporia State University
- Fort Hays State University
- Lincoln University (Missouri)
- Lindenwood University
- Missouri Southern State University
- Missouri Western State University
- University of Nebraska at Kearney
- Northeastern State University
- Northwest Missouri State University
- Pittsburg State University
- Southwest Baptist University
- Washburn University of Topeka

### Northern Sun Intercollegiate Conference (16)
- Augustana University (South Dakota)
- Bemidji State University
- Concordia University, St. Paul
- University of Mary
- Minnesota State University, Mankato
- Minnesota State University Moorhead
- University of Minnesota, Crookston
- University of Minnesota Duluth
- Minot State University
- Northern State University
- University of Sioux Falls
- Southwest Minnesota State University
- St. Cloud State University
- Upper Iowa University
- Wayne State College (Nebraska)
- Winona State University
### EAST REGION

**Central Atlantic Collegiate Conference (14)**

- Bloomfield College
- Caldwell College
- Chestnut Hill College
- Concordia College (New York)
- Dominican College (New York)
- Felician University
- Georgian Court University
- Goldey-Beacom College
- Holy Family University
- Nyack College
- Post University
- University of the Sciences
- Thomas Jefferson University
- Wilmington University (Delaware)

**East Coast Conference (10)**

- University of Bridgeport
- Daemen College
- University of the District of Columbia
- Long Island University/LIU Post
- Mercy College
- Molloy College
- New York Institute of Technology
- Queens College (New York)
- Roberts Wesleyan College
- St. Thomas Aquinas College

**Northeast-10 Conference (15)**

- Adelphi University
- American International College
- Assumption College
- Bentley University
- Franklin Pierce University
- Le Moyne College
- Merrimack College
- Pace University
- Southern Connecticut State University
- Southern New Hampshire University
- Saint Anselm College
- Saint Michael’s College
- The College of Saint Rose
- Stonehill College
### MIDWEST REGION

#### Great Lakes Intercollegiate Athletic Conference (12)

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<td>Ferris State University</td>
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<td>Tiffin University</td>
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#### Great Lakes Valley Conference (14)

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<td>Rockhurst University</td>
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#### Great Midwest Athletic Conference (14)

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#### Independent (1)

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<thead>
<tr>
<th>Team</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oakland City University</td>
</tr>
</tbody>
</table>
# SOUTH REGION

## Gulf South Conference (14)
- University of Alabama in Huntsville
- *Auburn University of Montgomery*
- Christian Brothers University
- Delta State University
- Lee University
- Mississippi College
- University of Montevallo
- University of North Alabama
- Shorter University
- Union University
- Valdosta State University
- University of West Alabama
- University of West Florida
- University of West Georgia

## Southern Intercollegiate Athletic Conference (13)
- Albany State University (Georgia)
- Benedict College
- Central State University
- Claflin University
- Clark Atlanta University
- Fort Valley State University
- Kentucky State University
- Lane College
- LeMoyne-Owen College
- Miles College
- Paine College
- Spring Hill College
- Tuskegee University

## Sunshine State Conference (11)
- Barry University
- Eckerd College
- Embry-Riddle Aeronautical University (Florida)
- Florida Institute of Technology
- Florida Southern College
- Lynn University
- Nova Southeastern University
- Palm Beach Atlantic University
- Rollins College
- Saint Leo University
- University of Tampa

## Independent (3)
- University of Puerto Rico, Bayamon
- University of Puerto Rico, Mayaguez
- University of Puerto Rico, Rio Piedras

*Not eligible for NCAA championship competition*
## SOUTH CENTRAL REGION

### Heartland Conference (8)
- University of Arkansas, Fort Smith
- Lubbock Christian University
- Newman University
- Oklahoma Christian University
- Rogers State University
- St. Edward’s University
- St. Mary’s University (Texas)
- Texas A&M International University

### Lone Star Conference (11)
- Angelo State University
- Cameron University
- Eastern New Mexico University
- Midwestern State University
- Tarleton State University
- Texas A&M University-Kingsville
- Texas Woman’s University
- University of Texas of Permian Basin
- West Texas A&M University
- Western New Mexico University

### Rocky Mountain Athletic Association (15)
- Adams State University
- Black Hills State University
- Chadron State College
- Colorado Christian University
- Colorado Mesa University
- Colorado School of Mines
- Colorado State University-Pueblo
- University of Colorado, Colorado Springs
- Fort Lewis College
- Metropolitan State University of Denver
- New Mexico Highlands University
- Regis University (Colorado)
- South Dakota School of Mines & Technology
- Western State Colorado University
- *Westminster College (Utah)

*Not eligible for NCAA championship competition*
### SOUTHEAST REGION

#### Conference Carolinas (11)

- Barton College
- Belmont Abbey College
- Converse College
- Emmanuel College (Georgia)
- Erskine College
- King University
- Lees-McRae College
- Limestone College
- University of Mount Olive
- North Greenville University
- Southern Wesleyan University

#### Peach Belt Conference (12)

- Augusta University
- Clayton State University
- Columbus State University
- Flagler College
- Francis Marion University
- Georgia College
- Georgia Southwestern State University
- Lander University
- University of North Carolina at Pembroke
- University of North Georgia
- University of South Carolina Aiken
- Young Harris College

#### South Atlantic Conference (12)

- Anderson University (South Carolina)
- Carson-Newman University
- Catawba College
- Coker College
- Lenoir-Rhyne University
- Lincoln Memorial University
- Mars Hill College
- Newberry College
- Queens University of Charlotte
- Tusculum College
- Wingate University
### WEST REGION

#### California Collegiate Athletic Association (13)
- California State Polytechnic University, Pomona
- California State University, Chico
- California State University, Dominguez Hills
- California State University, East Bay
- California State University, Los Angeles
- California State University, Monterey Bay
- California State University, San Bernardino
- California State University, San Marcos
- California State University, Stanislaus
- University of California, San Diego
- Humboldt State University
- San Francisco State University
- Sonoma State University

#### Great Northwest Athletic Conference (11)
- University of Alaska Anchorage
- University of Alaska Fairbanks
- Central Washington University
- Concordia University Portland
- Montana State University Billings
- Northwest Nazarene University
- Seattle Pacific University
- Simon Fraser University
- Saint Martin’s University
- Western Oregon University
- Western Washington University

#### Pacific West Conference (13)
- Academy of Art University
- Azusa Pacific University
- *Biola University
- California Baptist University
- Chaminade University
- Concordia University Irvine
- Dixie State University
- Dominican University of California
- Fresno Pacific University
- University of Hawaii at Hilo
- Hawaii Pacific University
- Holy Names University
- Notre Dame de Namur University
- Point Loma Nazarene University

*Not eligible for NCAA championship competition*
Appendix C • Performance Indicator Breakdown of Points

Performance Indicator (PI) (a system that assigns values to game results depending on the site and the quality of the opponent).

- Division II games only (with neutral option)
  - 23 win on road against a .750 or above team
  - 22 win neutral site against a .750 or above team
  - 21 win at home against a .750 or above team
  - 20 win on road against a .500-.749 team
  - 19 win neutral site game against a .500 -.749 team
  - 18 win at home against a .500 -.749 team
  - 17 win on road against a .250 -.499 team
  - 16 win neutral site game against a .250-.499 team
  - 15 win at home against a .250-.499 team
  - 14 win on road against a .000-.249 team
  - 13 win neutral site game against a .000-.249 team
  - 12 win at home against a .00-.249 team
  - 11 road loss to .750 or above team
  - 10 neutral site loss to a .750 team or above team
  - 9 home loss to a .750 or above team
  - 8 road loss to a .500 -.749 team
  - 7 neutral site loss to a .500-.749 team
  - 6 home loss to a .500-.749 team
  - 5 road loss to a .250-.499 team
  - 4 neutral site loss to a .250-.499 team
  - 3 home loss to a .250-.499 team
  - 2 road loss to a .000 -.250 team
  - 1 neutral site loss to a .000-.250 team
  - 0 home loss to a .000-.250 team
  - (total points/total games = PI Value);

Note – point values change each time an opponent’s record places them in a different winning percentage range.
Appendix D • Table Crew Reference Sheet

2017-2018 NCAA WOMEN’S BASKETBALL
GAME ADMINISTRATION AND TABLE CREW REFERENCE SHEET
Edited by Jon M. Levinson, Women’s Basketball Secretary-Rules Editor
jonlevinson@icloud.com

GAME ADMINISTRATION
Game administration shall make available an individual at each basket with a device capable of untangling the net when necessary. The individual must ensure that play has clearly moved away from the affected basket before going onto the playing court.

SCORER
It is strongly recommended that the scorer be present at the table with no less than 15 minutes remaining on the pregame clock.

GAME CLOCK TIMER
TIMER must:
1. Have a digital stopwatch available (may not be a cell phone) to time the length of timeouts, the intermission following the first and third periods, any injury/blood, or displaced lens situation. The game clock may not be used to track time during any of these situations.
2. Notify the official of any timing mistake or malfunction of the timing device.

START the clock when an official signals that an inbound player touches the ball during:
1. The jump ball.
2. Any throw-in after the ball has been released by the thrower-in.
3. An unsuccessful free throw that will remain live.

STOP the game clock when:
1. An official’s whistle sounds.
2. A goal is successful (clears the bottom of the net) in the last 59.9 seconds of the fourth and all extra periods.

SOUND A WARNING HORN 15 seconds before time expires for:
1. The 20-second time limit to remedy a blood or lost/displaced contact lens situation or to replace an injured player.
2. The 15-second time limit to replace a disqualified player.
3. Intermission.
4. Any timeout.

SOUND A FINAL HORN when time expires for:
1. The 20-second time limit to remedy a blood or lost/displaced contact lens situation or to replace an injured player.
2. The 15-second time limit to replace a disqualified player.
3. Intermission.
4. Any timeout.

For more information on duties of the timer, see Rule 2-10. When the Precision Timing System is used, the timer is still required to start and stop the game clock by rule.
ALTERNATING-POSSESSION ARROW

SET arrow to start the game or any extra period when:

1. A team obtains the initial possession/control of the ball.
2. After a violation or non-personal foul, the ball is placed at the disposal of the thrower-in.
3. After a personal foul, the ball is placed at the disposal of the thrower-in or free throw shooter.

SWITCH arrow when:

1. A throw-in ends (an inbounds player legally touches the ball on throw-in).
2. The throw-in team violates (example: throw-in steps over the boundary line).

DO NOT SWITCH arrow when:

1. A team fouls on an alternating-possession throw-in.
2. Ball is intentionally kicked or fisted during an alternating-possession throw-in.

For more information on the alternating possession procedure, see Rules 6-3 and 6-4

SHOT CLOCK OPERATOR

START shot clock when:

1. A team gains possession on a:
   a. Rebound.
   b. Jump ball.
   c. Loose ball after a rebound or jump ball.
2. An official signals that an inbounds player legally touches the ball on a throw-in.

STOP shot clock when an official’s whistle sounds.

FULL RESET when:

1. There is a change of possession with a new team in control.
2. There is a single personal foul.
3. Opponents commit fouls which stop play and one foul is unsportsmanlike or disqualifying.
4. There is a single technical foul on the defensive team
5. A try/shot (not a pass) hits the rim or flange then a team possesses the ball.
6. There is a violation (except a kicking or fisting violation).
7. There is an inadvertent whistle with no team control.
RESET to 15 seconds when there is an intentionally kicked or fisted ball with 14 seconds or less on the shot clock.

NO RESET when:

1. The offense retains possession after the following:
   a. A held ball.
   b. An out-of-bounds violation.
2. There is an intentionally kicked or fisted ball with 15 seconds or more on the shot clock.
3. There is an injured player.
4. There is a timeout.
5. A double foul occurs, or opponents commit fouls of equal gravity.
6. There is a technical foul on the offensive team.
7. There is an inadvertent whistle with team control.

ALLOW shot clock to run:

1. During loose ball situations.
2. During a try for goal.

TURN OFF shot clock when there is a reset situation and there is less than 30 seconds remaining on the game clock.

For more information on duties of the shot clock operator, see Rule 2-11.
MEDIA TIMEOUT (See Rule 5-14.10 for timeout rules)

1. Media timeouts are permitted in any game.

2. The length of a media timeout is determined by the host institution/conference or the electronic-media agreement between the host institution/conference and their media partner.

3. The media-timeout format includes one scheduled media timeout at or below the 5-minute mark in each period.

4. A team-called timeout called before the 5-minute mark or anytime at or under the mark when there has been no other whistle, will becomes the media timeout in that period.

5. The first team-called timeout of the second half will become the electronic-media timeout. This does not replace the 5-minute media timeout in that period.

6. The official will give the media timeout signal regardless of what kind of timeout is being requested. Following the media timeout signal, the official will then report to the scorer whether the timeout is charged as a 30- or full timeout depending on what the coach requested. Teams are charged with what they request even when that timeout becomes a media timeout.

7. The intermission between the first and second periods and between the third and fourth periods may be used as an electronic-media timeout (per the media agreement).

Example 1:

<table>
<thead>
<tr>
<th>1st Period:</th>
<th>2nd Period:</th>
</tr>
</thead>
<tbody>
<tr>
<td>• 6:30- team calls a TO</td>
<td></td>
</tr>
<tr>
<td>• Becomes the 5-min. media timeout</td>
<td>• 4:30- team calls timeout creating first stoppage at or under 5-min.</td>
</tr>
<tr>
<td>• 4:55- whistle occurs</td>
<td></td>
</tr>
<tr>
<td>• Not a media timeout</td>
<td>• Becomes the 5-min. media timeout</td>
</tr>
</tbody>
</table>

Example 2:

<table>
<thead>
<tr>
<th>3rd Period:</th>
<th>4th Period:</th>
</tr>
</thead>
<tbody>
<tr>
<td>• 6:30- team calls a timeout (first team-called timeout in second half)</td>
<td></td>
</tr>
<tr>
<td>• Becomes a media timeout as it is the first team-called timeout of the second half</td>
<td>• 7:30- team calls timeout (first team-called timeout in 4th period)</td>
</tr>
<tr>
<td>• 4:55- whistle occurs</td>
<td></td>
</tr>
<tr>
<td>• Becomes the 5-min. media timeout</td>
<td>• 4:55- whistle occurs causing the first clock stoppage at or under 5:00 mark</td>
</tr>
<tr>
<td>• Play continues; no media timeout</td>
<td></td>
</tr>
</tbody>
</table>
Example 3:

<table>
<thead>
<tr>
<th>3rd Period</th>
<th>4th Period</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>
| • 8:00- team calls a timeout (first team-called timeout in second half)  
  • Becomes a media timeout as it is the first team-called timeout of the second half | • 7:30- team calls a timeout (first team-called timeout in 4th period)  
  • Becomes the 5-min. media timeout |
| • 6:30- team calls a timeout  
  • Becomes the 5-min. media timeout | • 4:55- whistle occurs causing the first clock stoppage at or under 5:00  
  • Play continues; no media timeout |
| • 4:55- whistle occurs causing first clock stoppage at or under 5:00 mark  
  • Play continues; no media timeout |  |