Participant Post-Selection Checklist


Wednesday, February 21

___ Participating institutions and individuals must make necessary travel arrangements to Charleston, South Carolina with Short’s Travel Management (866-655-9215).

Monday, February 26

___ (For Team Qualifiers) – Noon Eastern time – Deadline to submit the team invitation and student-athlete designation form to John Bugner (jbugner@ncaa.org) and Geoff Von Dollen (geoff.vondollen@citadel.edu).

___ (For Individual Qualifiers) – Noon Eastern time – Deadline to submit the individual invitation form to John Bugner (jbugner@ncaa.org) and Geoff Von Dollen (geoff.vondollen@citadel.edu).

___ 5 p.m. Eastern time – Deadline to submit Appendix A – Travel Information/Banquet/Roster form to John Bugner (jbugner@ncaa.org) and Geoff Von Dollen (geoff.vondollen@citadel.edu).

___ 5 p.m. Eastern time – Deadline to upload the following items to www.ncaachampionship.info (username: ncaaschools; password: ncaaftp):
   1) High resolution JPEG head-shots of each student-athlete from your institution competing in the championships. The student-athletes name should be included in the file name.
   2) High resolution JPEG action images of your student-athletes from your institution that qualified for the championship.
   3) Institutional logo.
   4) Institutional fight song.

Wednesday, February 28

___ 5 p.m. Eastern time – Deadline to submit Elite 90 Award nomination forms online.

Thursday, March 1

___ 1 p.m. Eastern time – Participate in a conference call with all participating coaches, team administrations, host institution, rifle committee and NCAA staff.  Dial-In Number: 866-590-5055; Access Code: 6830661.

___ 5 p.m. Eastern time – Deadline to make hotel reservations at the Marriot North Charleston (Alan Strozier – 843-529-2301; alan.strozier@marriott.com).


Friday, March 2

___ 5 p.m. Eastern time – Deadline to submit Student-Athlete Guest Admission Request (Appendix B – Team Pass List) to Riley Cain (rcain@citadel.edu).