



NCAA RIFLE CHAMPIONSHIPS

2018 NCAA RIFLE CHAMPIONSHIPS

Participant Post-Selection Checklist

_____ Review Participants Manual. <http://www.ncaa.org/championships/national-collegiate-rifle>

Wednesday, February 21

_____ Participating institutions and individuals must make necessary travel arrangements to Charleston, South Carolina with Short's Travel Management (866-655-9215).

Monday, February 26

_____ (*For Team Qualifiers*) – **Noon Eastern time** – Deadline to submit the team invitation and student-athlete designation form to John Bugner (jbugner@ncaa.org) and Geoff Von Dollen (geoff.vondollen@citadel.edu).

_____ (*For Individual Qualifiers*) – **Noon Eastern time** – Deadline to submit the individual invitation form to John Bugner (jbugner@ncaa.org) and Geoff Von Dollen (geoff.vondollen@citadel.edu).

_____ **5 p.m. Eastern time** – Deadline to submit **Appendix A – Travel Information/Banquet/Roster** form to John Bugner (jbugner@ncaa.org) and Geoff Von Dollen (geoff.vondollen@citadel.edu).

_____ **5 p.m. Eastern time** – Deadline to upload the following items to www.ncaachampionship.info (username: ncaaschools; password: ncaafp):

- 1) High resolution JPEG head-shots of each student-athlete from your institution competing in the championships. The student-athletes name should be included in the file name.
- 2) High resolution JPEG action images of your student-athletes from your institution that qualified for the championship.
- 3) Institutional logo.
- 4) Institutional fight song.

Wednesday, February 28

_____ **5 p.m. Eastern time** – Deadline to submit [Elite 90 Award nomination forms](#) online.

Thursday, March 1

_____ **1 p.m. Eastern time** – Participate in a conference call with all participating coaches, team administrations, host institution, rifle committee and NCAA staff. Dial-In Number: 866-590-5055; Access Code: 6830661.

_____ **5 p.m. Eastern time** – Deadline to make hotel reservations at the Marriot North Charleston (Alan Strozier – 843-529-2301; alan.strozier@marriott.com).

_____ **11 p.m. Eastern time** – Deadline to submit championships merchandise pre-orders at <http://www.event1teamstore.com>.

Friday, March 2

_____ **5 p.m. Eastern time** – Deadline to submit Student-Athlete Guest Admission Request (**Appendix B – Team Pass List**) to Riley Cain (rcain@citadel.edu).