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SECTION 1. INTRODUCTION

Congratulations on your selection to the 2018 NCAA Division II Men’s and Women’s Swimming and Diving Championships! This manual includes important information regarding the championships. Additional information is available on the championships website at NCAA.com and on NCAA.org.

The championships will be held Wednesday-Saturday, March 14-17, at the Greensboro Aquatic Center. This year’s event is co-hosted by Wingate University and the Greensboro Aquatic Center.

This participant manual will be a helpful guide to the policies and procedures governing the administration and conduct of the championships. This manual will also provide specific information related to travel, tickets and a schedule of events.

We look forward to an excellent championship and wish you the best of luck!
NCAA Division II Women’s and Men’s Swimming and Diving Championship Participants:

On behalf of the Greensboro Aquatic Center and the Greensboro Coliseum Complex, we welcome you to North Carolina, the City of Greensboro and to the 2018 NCAA Division II Women’s and Men’s Swimming and Diving Championships.

We are proud to have you as our guests and hope you enjoy your time in our city and at the Greensboro Aquatic Center, a state-of-the-art facility that will provide an excellent competitive environment and experience for everyone.

Our Championship committee, Aquatic Center staff, Greensboro Sports Council and its hundreds of volunteers are prepared to handle all of your needs from the moment you arrive. We consider it our privilege and honor to be this year’s host.

The information contained in the following manual should provide you with necessary information related to the Championship. Please also visit our website at www.greensboroaquaticcenter.com for more additional information.

Good luck to you all.

Sincerely,

Susan Braman, Manager
Greensboro Aquatic Center
Dear Championship Participants:

Welcome student-athletes, coaches, and administrators to the 2018 NCAA Division II Swimming and Diving Championships. Wingate University is proud to co-host this prestigious event with the Greensboro Aquatics Center, one of the best swimming and diving venues in the nation.

Our goal is to provide a fantastic student-athlete experience, and our staff looks forward to accommodating your needs before and during the event. Information included in the manual will assist you in your preparation for the NCAA Championships. If you have any questions or concerns, please contact the championship directors:

Michelle Caddigan (Wingate) 704-292-7099; caddigan@wingate.edu; or
Susan Braman (Greensboro Aquatic Center) 336-315-8489; Susan.Braman@greensboro-nc.gov.

Congratulations on your tremendous success this year, and best of luck throughout the Championships!

Dr. Rhett Brown
President, Wingate University
# SECTION 3. CONTACT INFORMATION

## 3.1 NCAA STAFF AND COMMITTEE ROSTER

### Men’s Swimming
- Roger Karns
- Men’s and Women’s Head Coach
- Lewis University
  - [karnsro@lewisu.edu](mailto:karnsro@lewisu.edu)
- Patrick Snively, chair
- Fairmont State University
  - [psnively@fairmontstate.edu](mailto:psnively@fairmontstate.edu)

### Women’s Swimming
- Nancye Rahn
- Assistant Athletics Director
- King University
  - [nrahn@king.edu](mailto:nrahn@king.edu)
- Carlin Chesick
- Associate Commissioner
- Pennsylvania State Athletic Conference
  - [cchesick@psacsports.org](mailto:cchesick@psacsports.org)

### Diving
- Barbara Parker
- Head Diving Coach
- University of West Florida
  - [bparker1@uwf.edu](mailto:bparker1@uwf.edu)

### NCAA Staff Liaisons
- Marie Scovron
  - NCAA Assistant Director, Championships and Alliances
  - Office: 317-917-6494
  - Cell: 317-874-7130
  - [mscovron@ncaa.org](mailto:mscovron@ncaa.org)
- Kerstin Hunter
  - NCAA Assistant Coordinator, Championships and Alliances
  - 317-917-6645
  - [khunter@ncaa.org](mailto:khunter@ncaa.org)

## 3.2 HOST PERSONNEL

### Meet/Tournament Director
- Susan Braman
  - Phone: 336-315-8489
  - [Susan.Braman@greensboro-nc.gov](mailto:Susan.Braman@greensboro-nc.gov)

### Facility Director
- Susan Braman
  - Phone: 336-315-8489
  - [Susan.Braman@greensboro-nc.gov](mailto:Susan.Braman@greensboro-nc.gov)

### Diving Table Manager
- Linda Nolder
  - Phone: 210-490-1035
  - [lnolder@aol.com](mailto:lnolder@aol.com)

### Athletic Training
- Tim Singleton
  - Phone: 704-233-8296
  - [t.singleton@wingate.edu](mailto:t.singleton@wingate.edu)

### Tournament Director
- Michelle Cadigan
  - Phone: 704-233-8174
  - [caddigan@wingate.edu](mailto:caddigan@wingate.edu)

### Hy-Tek Meet Manager
- Herb Schwab
  - Phone: 281-242-1334
  - [Herb.Schwab@gmail.com](mailto:Herb.Schwab@gmail.com)

### SID/Media Coordinator
- Ryan Brown
  - Phone: 704-233-8635
  - [rrbrown@wingate.edu](mailto:rrbrown@wingate.edu)

### Ticket Manager
- Morgan Leonard
  - Phone: 336-373-7487
  - [Morgan.Leonard@greensboro-nc.gov](mailto:Morgan.Leonard@greensboro-nc.gov)
SECTION 4. CHECKLIST

This checklist is arranged in chronological order to be of assistance to those individuals who have specific institutional responsibilities at the national championships.

☐ Make airline reservations and travel arrangements through Short’s Travel Management (866-655-9215). Teams located within 500 miles of the competition site are required to travel via ground transportation.

☐ 1 p.m. Eastern time, Friday, March 2: Teleconference for head coaches of all participating teams and individuals. Call information is as follows:

Number: 866-590-5055
Passcode: 5174143

☐ 5 p.m. Eastern time, Wednesday, March 7: Institutions must confirm all relays for which they are eligible and want to participate. Institutions must also confirm names of uninvited relay alternates and the relays in which they may compete. Confirmations must be submitted to Marie Scovron, NCAA assistant director of championships and alliances, mscovron@ncaa.org.

☐ 5 p.m. Eastern time, Thursday, March 8: Submit nominations for the Division II Men’s and Women’s Swimming and Diving Elite 90 awards.

☐ 5 p.m. Eastern time, Friday, March 9: Email the completed Code of Conduct signature page to Kerstin Hunter (khunter@ncaa.org). This form must be resubmitted if changes occur before the start of the championships.

☐ Teams will receive complimentary banquet tickets in their packets at team registration for only the members of an institution’s NCAA official travel party. It is important for institutions to note that the NCAA official travel party limits are different from an institution’s credentials/deck pass allotment.

A limited number of additional banquet tickets will be available for institutions to purchase on a first-come-first-served basis for $25 per person on site at the Greensboro Aquatic Center during team registration. This limited ticket offering is provided for institutions that would first like to have their non-advancing diving qualification participants and then any remaining additional members of an institution’s travel party who are beyond the allowable NCAA official travel party limits to attend the banquet. This limited offering will be available through the end of the diving coaches meeting Monday, March 12. Additionally, if anyone in your travel party has special dietary requirements, please inform the tournament director as soon as possible.

☐ Review the information in this manual regarding the community engagement opportunity provided on Saturday, March 17. Additional information will also be provided at the administrative meetings.
SECTION 5. AWARDS

5.1 COMPETITION AWARDS

NCAA individual awards will be presented to the first eight finishers in each event. First-, second-, third- and fourth-place team trophies also will be awarded in each championship. Individual awards for members of the top four teams will be ordered after the championships. Participation awards will be provided to swimming student-athletes competing in the national championships at the finals site during team registration, and to divers who advance to the national championships after the conclusion of the qualification diving meet Tuesday afternoon.

During the awards ceremonies, participants must wear their institution’s official warm-up uniform – team sweats while on the awards podium. In order to maintain the excitement of the NCAA finals, swimmers and divers need to report to the awards stand on time. In order to do so, finalists need to report for their event with sweats in hand and immediately proceed to the staging area at the conclusion of the event. Institutions that do not adhere to the schedule will be fined $200 for the violation.

If a tie occurs in the finals, it will not be broken. A duplicate award(s) will be ordered for the individual(s).

Please refer to Appendix B to review the awards schedule that will be used during the 2018 Division II Men’s and Women’s Swimming and Diving Championships.

Teams that wish to order additional awards at their own expense after the championship can do so by logging on to https://services.mtmrecognition.com/ncaa/.

5.2 ELITE 90 – ACADEMIC RECOGNITION PROGRAM

The Elite 90 award is presented to the student-athlete with the highest cumulative grade-point average competing at the finals site for each of the 90 NCAA championships. Each institution that has at least one student-athlete qualify for the finals site is eligible to nominate a student-athlete to win the award for that championship. All ties are broken by number of credits completed. For more information regarding this program, please contact Mark Bedics, Andrew Louthain or Quintin Wright at elite90@ncaa.org or 317-917-6222. All documents, including eligibility, deadlines and nomination forms can be obtained at the following location:

http://www.ncaa.org/about/resources/events/awards/elite-90-academic-recognition-award-program.

The submission deadline for nominations for Division II men’s and women’s swimming and diving is 5 p.m. Eastern time, Thursday, March 8.

The Elite 90 awards for swimming and diving will be presented at the banquet Tuesday, March 13, to the male and female student-athletes with the highest cumulative grade-point averages competing at the finals site in Greensboro.

5.3 STUDENT-ATHLETE PARTICIPATION AWARDS

For 2017-18, an online gift-suite will serve as the participation awards provided to members of the official travel party of institutions that advance to the championship final sites.
After the championship, MainGate will send the head coach an email providing ordering process details, along with a unique Certificate Code (valid for one participation award per member of your official travel party) that can be redeemed only at [www.NCAA-Awards.com](http://www.NCAA-Awards.com). To ensure that each participant receives his or her award, a member of your administration must place your team’s order, including size information, if applicable, at [www.NCAA-Awards.com](http://www.NCAA-Awards.com) using your Certificate Code.

Your institution may select different items per participant. Men’s and women’s sizes are available for apparel items. If you would like to purchase additional awards, you will have the opportunity to do so online via personal credit card at the end of the checkout process.

Participation award items will be sent to your institution for distribution to your student-athletes within four to six weeks after your order is placed. If you do not receive information for ordering awards within two weeks of the conclusion of the championship, please contact Erin Hannoy (ehannoy@maingateinc.com), MainGate Customer Service (866-945-7267) or the NCAA championship manager.

**SECTION 6. BANQUET**

The NCAA championships banquet will be held Tuesday, March 13, beginning at 6:30 pm at the Greensboro Coliseum Complex Special Events Center – West Wing B – located adjacent to the Greensboro Aquatic Center at 1921 West Gate City Boulevard, Greensboro, NC 27403. Team photos will be taken at the same location starting at 6 p.m. All participants will receive access to download these photos after the event.

Teams will receive complimentary banquet tickets in their packets at team registration for only the members of an institution’s NCAA official travel party. All banquet attendees must present their tickets in order to gain entrance to the championships banquet. **Note: The NCAA official travel party limits are different from an institution’s credentials/deck pass allotment.**

A limited number of additional banquet tickets will be available for institutions to purchase on a first-come-first-serve basis for $25 per person on-site at the Greensboro Aquatic Center during team registration. This limited ticket offering is provided for institutions that would first like to have their non-advancing diving qualification participants and then any remaining additional members of an institution’s travel party who are beyond the allowable NCAA official travel party limits attend the banquet.
In order to finalize an institution’s request for purchasing additional banquet tickets, it must complete the “Additional Ticket Reservation Form,” which will be available at the team registration area located on the upper concourse of the Aquatic Center. This limited offering will be available through the end of the diving coaches meeting Monday, March 12.

Additionally, if anyone in your travel party has special dietary requirements, please inform the tournament director as soon as possible.

Business casual is the appropriate dress for the evening (e.g., no tennis shoes, sweat suits).

SECTION 7. CHAMPIONSHIPS FORMAT

7.1 FORMAT

Please refer to the 2017-18 NCAA Division II Men’s and Women’s Pre-championships Manual at www.ncaa.org for information specific to swimming and diving qualification requirements, reporting of results, entry process, and the selection process.

Number of Participants
All swimmers and divers who are invited to the meet will be counted toward the 380 total number of participants allowed. The number of participants selected to the 2018 NCAA Division II Men’s and Women’s Swimming and Diving Championships cannot exceed the following limits: Men – 175 participants (157 swimmers/18 divers); and women – 205 participants (183 swimmers/22 divers).

Championships Alternates
A list of alternates will be compiled in case a student-athlete who has been invited to the championships becomes unavailable. Alternates will not be selected for swimmers or divers who become ill or injured once championships competition has begun. If an institution has to scratch a selected student-athlete because it has exceeded the 18 student-athlete cap, the student-athlete removed from the meet will go on the alternate list and will be selected to the meet only if his/her institution has another scratch and will not exceed 18 student-athletes in the meet.

Please note the following additional information regarding the championships:

- Event Limits. A student-athlete is permitted to compete in a maximum of seven events, of which not more than four may be individual events. A student-athlete who swims more than the allowable number of individual or total events will be disqualified and prohibited from participating in the remainder of the meet at such time as they exceed the allowable limit.

7.2 QUALIFICATION DIVING MEET INFORMATION

Qualifying diving competition will take place Tuesday before the championships. Diving participants WILL NOT receive their championships credentials until they have qualified for the national championships.

As a reminder, the qualification meet is not considered to be a part of the national championships; therefore, institutions will be responsible for paying student-athletes’ transportation costs and per diem to the diving qualifying meet in the event those student-athletes do not qualify for the championships.

The games committee for the 2018 NCAA Division II Men’s and Women’s Swimming and Diving Championships will conduct a MANDATORY meeting to review meet procedures and items of importance for diving coaches at 7 p.m., Monday, March 12, in the Greensboro Aquatic Center.
Hospitality room (off the pool deck). A fine will be assessed for failure to send a representative to the meeting.

SECTION 8. CHAMPIONSHIP OPERATIONS

8.1 ADMINISTRATIVE MEETING

The games committee for the 2018 NCAA Division II Men’s and Women’s Swimming and Diving Championships will conduct a MANDATORY administrative meeting to review rules and general championships information of importance to all swim coaches at 12:30 p.m., Tuesday, March 13, in Meeting Room 3 in the adjacent Greensboro Coliseum Complex Special Events Center, which is located at 1921 West Gate City Boulevard. A fine will be assessed for failure to send a head coach to the meeting.

8.2 MEETING SCHEDULE

All times Eastern.

<table>
<thead>
<tr>
<th>Monday</th>
<th>7 p.m.</th>
<th>MANDATORY Diving Coaches Administrative Meeting</th>
<th>Hospitality Room – Greensboro Aquatic Center</th>
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<tbody>
<tr>
<td>Tuesday</td>
<td>12:30 p.m.</td>
<td>MANDATORY Swim Coaches Administrative Meeting</td>
<td>Meeting Room 3 – Special Events Center</td>
</tr>
<tr>
<td></td>
<td>2 p.m.</td>
<td>CCAA Meeting/Rules Survey Meeting</td>
<td>Meeting Room 3 – Special Events Center</td>
</tr>
<tr>
<td></td>
<td>6 p.m.</td>
<td>Team Photo Opportunity Begins</td>
<td>West Wing B – Special Events Center</td>
</tr>
<tr>
<td></td>
<td>6:30 p.m.</td>
<td>NCAA Championship Banquet</td>
<td>West Wing B – Special Events Center</td>
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8.3 OFFICIALS

The NCAA Division II Men’s and Women’s Swimming and Diving Committee, along with representatives of the official governing body, will select the officials and will make all decisions pertaining to the conduct of the championships. With respect to diving, the diving referee in consultation with the meet committee will select a panel of neutral judges for the qualification meet. For the championships, the judging panels will be a single panel of neutral judges.

8.4 REGISTRATION PACKET PICK-UP

Registration packets consisting of competition specific materials, credentials and banquet tickets will be available for head coaches to pick up in the Greensboro Aquatic Center lobby beginning at 1 p.m. Sunday, March 11.

8.5 RULES

The NCAA Division II Men’s and Women’s Swimming and Diving Championships shall be conducted according to the 2017-18 and 2018-19 NCAA Men’s and Women’s Swimming and Diving Rules book.

8.6 SCRATCH DEADLINES

The scratch box will be accessible starting Tuesday, March 13. Scratches are made by depositing scratch cards in the scratch box, located on the pool deck at the NCAA committee table. A receipt form, that must be signed, will be used for verification. All entries not scratched will become official entries.

The scratch box will be open as follows:
8.7 HEAT SHEETS

Heat sheets will be available in the coaches mail boxes at the Aquatic Center late Tuesday afternoon and soon after the scratch box closes each evening. For the evening sessions, heat sheets will be available in the coaches mailboxes at the Aquatic Center by mid-afternoon (shortly after diving preliminaries have concluded).

8.8 RELAY CARDS

The names of relay competitors must be submitted to the appropriate official at a designated time before the start of the race. Changes in names of participants are permitted up until the start of the event (the start is considered to be when the referee calls the first heat of the event to the starting blocks). When the actual contestants in a relay are different from those listed on the official relay entry form, the competing relay shall be disqualified and all student-athletes involved (competing and listed) shall be charged with participation in an event, but no further penalty will be assessed. Order change for swimmers two, three and four is permitted at any time without penalty. Please inform the meet administration of said changes for the accuracy of the results.

8.9 APPEAL PROCEDURE

Appeals may be lodged only for errors in entries, scratches, recording of data, scoring and nonjudgmental errors in the application of rules. Films or videotape will not be used in the appeals process. Appeal forms can be obtained from the referee. The written statement made on the appeal form must be submitted to the referee not later than 15 minutes after the finish of the final heat/round of the event to which the appeal applies.

The appropriate meet committee will act on appeals. The decision of this committee is final.

Electronic Take-off Equipment and Video Review. Results of each relay heat will be reviewed. If there are no RJP violations, the heat will be announced “official.” If there are RJP violations, the heat(s) will be announced as “under review” and the heat(s) will be reviewed and announced after the conclusion of the event (e.g., women’s 400 free relay). The next relay event or individual event will not be started until the review process has been completed and announcements are made.

8.10 TIE PROCEDURES

Swimming. If a tie occurs in the finals, it will not be broken. A duplicate award(s) will be ordered for the individual(s).

Diving. In the NCAA championships trials (eighth-place tie), the tied divers will advance to the finals. All divers in the finals will have equal opportunity to score wherever they finish in the finals. If a tie occurs in the finals, it will not be broken. A duplicate award(s) will be ordered for the individual(s).

8.11 CREDENTIALS/DECK PASSES

Credential/Deck Pass Request Process. Coaches will have the opportunity to request credentials/deck passes when entering student-athletes through the USA Swimming Online Meet Entry System (OME). The formula below will be used to determine the maximum number of eligible passes per institution based on entries. Actual deck passes allotted to each team ultimately will depend on the number of student-athletes selected from that team. Coaches will be notified after selections by USA Swimming of the final number of deck passes available to their institutions.
An uninvited relay alternate is a student-athlete who has not been selected to the championships in individual events, but is an otherwise eligible and rostered member of the institution’s team. Teams are requested to declare any uninvited relay alternates by sending an email to Marie Scovron, assistant director, championships and alliances, at mscovron@ncaa.org by 5 p.m. Eastern time, Wednesday, March 7. Institutions must include in the email the name of the uninvited relay alternate and the relay event(s) in which the institution plans on having them compete. The uninvited relay alternate may compete only in the relay for which he/she is declared. (Institutions will not receive reimbursement for travel or per diem for an uninvited relay alternate.)

**Institutional Allotment.** Each institution entering competitors must have an official representative, or someone duly appointed, to represent its interests throughout the competition. Coaches, official representatives, assistant coaches and managers are eligible to receive a deck pass. Deck passes will be available at registration. The maximum numbers of allowable credentials/deck passes per institution per gender at the national championships are as follows:

1-4 participants, 3 passes
5-9 participants; 4 passes
10-18 participants; 6 passes

An additional credential/deck pass will be provided to the head diving coach from any institution qualifying a diver to the national championships.

Institutional credentials/deck passes must be used by individuals who will be on the deck in a working/coaching capacity and who have fulfilled this responsibility for the institution on a regular basis throughout the regular season. Any coach without an entrant must pay the regular admission fee and will not be allowed on the deck. Illegal deck passes will be confiscated.

**Note:** Coaches and/or student-athletes who lose deck passes will be charged the all-session price for replacement.

Requests for admittance for presidents/chancellors, athletics directors, senior woman administrators, faculty athletics representatives and/or conference commissioners should be made by sending an email to Marie Scovron, assistant director, championships and alliances, at mscovron@ncaa.org. Credential requests for athletic trainers should be submitted to the host’s designated head athletic trainer noted earlier in this manual. Institutional sports information liaisons should request media credentials at www.ncaa.com/media.

**8.12 ANNOUNCING ASSISTANCE**

In order to assist the championship meet announcers with correct pronunciation of your student-athletes names throughout the competition, you may be contacted either before your arrival in Greensboro and/or during the mandatory coaches meeting by the host media coordinator or one of our national championships announcers (Mike Miles - swimming/Jeff Noble - diving) to confirm information for your competing student-athletes.

**8.13 SCORING**

All events will be scored. Scoring shall be for 16 places as follows: relays, 40-34-32-30-28-26-24-22-18-14-12-10-8-6-4-2; individual events, 20-17-16-15-14-13-12-11-9-7-6-5-4-3-2-1. Except in timed final events, points for first through eighth place shall be awarded solely on the basis of a championship final. Points for ninth through 16th place shall be awarded solely on the basis of a consolation final.

Please refer to Rule 7-8 in the 2017-18 and 2018-19 NCAA Men’s and Women’s Swimming and Diving Rules book for procedures in scoring swimming and diving competition.
8.14 ADJUSTED PLACE STANDINGS

If a student-athlete is found to be ineligible, that individual’s performance shall be stricken from the championships record, the points the student-athlete has contributed to the team’s total shall be deleted, the team standings shall be adjusted accordingly and any awards involved shall be returned to the Association. At the swimming and diving championships, the placement of other competitors shall be altered and awards presented accordingly. [Reference: NCAA Bylaw 31.2.2.4-(a) in the NCAA Manual.]

8.15 FILMS AND VIDEOTAPES

Institutions are permitted to videotape championships competition of their teams or individual student-athletes for archival, coaching or instructional purposes. Each institution is permitted to use one camera and may videotape only that portion of competition in which the institution participates. The videotapes may not be used for any commercial purposes.

SECTION 9. COMPETITION SITE

9.1 SITE MAP

Please see the Appendix A for the Aquatic Center map.

9.2 PARKING

At registration, coaches will be provided one parking pass for either their bus or personal vehicle. If the institution has both swimming and diving participants, the team will receive two parking passes. Coaches will have access to the Aquatic Center parking lot.

Teams traveling by school bus or motor coach will park in a designated area with direction from Aquatic Center parking attendants. See map, Location #9 – Appendix A.

A safe and convenient drop-off and pick-up location will be provided near the ACC Hall of Champions on the North end of the Aquatic Center (off of West Gate City Boulevard), as well as the main entrance. Buses, vans and other vehicles are welcome to stop to drop off and pick up student-athletes in these designated areas. No coach, team or public parking in these areas!

Spectator parking will be available in the Aquatic Center parking lots. A $16 all session pass will be sold Tuesday, March 13 and Wednesday, March 14 at the parking booths. Daily parking will be $8 Wednesday, March 14 thru Saturday, March 17. There will be no charge for parking Monday, March 12 and Tuesday, March 13.

9.3 SITE INFORMATION

The Greensboro Aquatic Center is a state-of-the-art indoor facility with three pools. The championships course is 10 feet in depth end to end with eight 9-foot wide lanes in the competition pool and 12 7-foot wide warm-up lanes. All lanes feature non-turbulent competitor lane lines. Paragon starting blocks with track start wedges and Colorado backstroke ledges will be used in the competition course. A Daktronics scoreboard will be used along with Colorado Timing System. The Diving Well is a 17 feet deep, 25 yard, 6 lane pool with two 1-meter springboards, two 3-meter springboards and a 5-, 7.5- and 10-meter platform diving surface. Seating for approximately 1,900 spectators is available in the grandstands.

9.4 PARTICIPANT ENTRANCE

All participating student-athletes and coaches should enter the Aquatic Center through the front credentialed entrance or through the recreation pool doors (nearest the ACC Hall of Champions) – see Deck Map. Credentials must be visible in order to gain entry into the Aquatic Center.
The seating on the pool deck is restricted to properly credentialed student-athletes, coaches, team personnel and certified athletic trainers.

9.5 POOL AVAILABILITY

<table>
<thead>
<tr>
<th>Sunday, March 11</th>
<th>Monday, March 12</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-9 p.m. *Doors open at 12:30 p.m.</td>
<td>7 a.m.-7 p.m.</td>
</tr>
<tr>
<td><strong>Tuesday, March 13</strong></td>
<td><strong>Wednesday, March 14</strong></td>
</tr>
<tr>
<td>7 a.m.-4:30 p.m.</td>
<td>7 a.m.-30 min. after last race</td>
</tr>
<tr>
<td><strong>Thursday, March 15</strong></td>
<td><strong>Friday, March 16</strong></td>
</tr>
<tr>
<td>7 a.m.-30 min. after last race</td>
<td>7 a.m.-30 min. after last race</td>
</tr>
<tr>
<td><strong>Saturday, March 17</strong></td>
<td></td>
</tr>
<tr>
<td>7 a.m.-9 p.m.</td>
<td>*Doors open at 6:30 a.m. Mon-Sat.</td>
</tr>
</tbody>
</table>

9.6 TEAM BANNERS

A team banner may be hung from the team’s bleacher area with assistance from the Aquatic Center staff. **Tape may not be used to hang banners or signs from any glass areas.** Banners must be given to the Aquatic Center staff by Tuesday if you want them to be displayed. Meet staff will remove banners on request by a representative of each institution. Team banners may not display commercial advertising or logos.

9.7 LOCKER ROOMS

Locker rooms are located under the spectator stands and may be accessed from the pool deck. Additional locker rooms are available in the recreation pool area. Only participants are permitted in the locker rooms. Restrooms are available in the general concourse of the Aquatic Center. No towels and/or locker combinations will be provided. All swimmers and divers should rinse off before entering the pool.

9.8 HOSPITALITY

There are separate hospitality areas for student-athletes and coaches designated within the Aquatic Center. Please refer to the venue map in Appendix A for specific locations.

9.9 WIRELESS ACCESS

Meet administration and coaches will have free dedicated Wifi access.

**SECTION 10. DRUG TESTING**

Drug testing may occur at any session of the championships. Student-athletes who compete in these championships may be subjected to drug tests in accordance with Bylaws 18.4.1.5 and 31.2.3 and may be determined to be ineligible as a result thereof. Only student-athletes who have consented in writing to such testing are initially eligible for these championships; thereafter, student-athletes who are tested shall remain eligible only if they test negative.

The goal of the drug-testing program is to provide safe, fair and equitable competition, as well as to protect the health and safety of all NCAA student-athletes participating in NCAA championships and postseason certified events. Student-athletes may be selected for drug testing based on their place of finish, playing time, position and/or an approved random selection method.

Additional information regarding the NCAA’s championship drug-testing program can be found at [www.ncaa.org/drugtesting](http://www.ncaa.org/drugtesting).
Athlete Notification
At NCAA individual championship events, student-athletes will be notified of their selection for drug testing and will sign an Student-Athlete Notification Form. The student-athlete will be instructed to accompany a courier to the collection station within one hour of notification, unless otherwise directed by the certified collector or designee.

The NCAA drug-testing administrator or his or her designee will direct the selected student-athlete to test immediately, to defer testing until the completion of his/her final event of that session or day, or to defer testing until the completion of his or her final event of the championship.

The courier and selected student-athlete will obtain an institutional representative’s signature on the notification form if testing is deferred until completion of the student-athlete’s final event of that session or day or completion of his or her final event of the championship. An institutional representative must present the student-athlete to the collection station and certify identification of the student-athlete not later than one hour after completion of his or her final event of the session or day, or final event of his or her championship.

Drug-Testing Notification
NCAA championships committees, following a recommendation from the NCAA drug-testing subcommittee, have discontinued the practice of announcing whether drug testing will be conducted at NCAA championship events.

Although knowing before the competition whether NCAA drug testing was to occur had value for reasons of convenience, it left open the possibility that student-athletes might be tempted to use banned substances if they knew that NCAA testing was not being conducted at the site of competition.

Therefore, all coaches and student-athletes should presume that NCAA drug testing will occur at this championship event. Please inform your student-athletes that in the event they are notified of their selection for drug testing, the student-athlete must inform an official representative of your institution (e.g., coach, athletic trainer) before proceeding to the drug-testing site. At individual championships, drug-testing couriers will be instructed to remind selected student-athletes of such.

SECTION 11. EQUIPMENT

11.1 GENERAL EQUIPMENT
Competitor lane lines and backstroke flags will be used for the championships.

KDI Paragon starting blocks with side steps and track starts (block wedges) will be used with Colorado AquaGrip pads. Colorado retractable backstroke ledges will also be used.

SECTION 12. MEDIA SERVICES

12.1 GENERAL MEDIA INFORMATION
Important information regarding NCAA media policies can be found online at ncaa.com/media. For media questions specific to the 2018 NCAA Division II Men’s and Women’s Swimming and Diving Championships, please contact Ryan Brown at -(704-233-8635; rrbrown@wingate.edu).

12.2 CHAMPIONSHIP WEBSITE
For more information about the Division II Men’s and Women’s Swimming and Diving Championships go to www.ncaa.com.
12.3 BROADCAST/WEBCAST

The championships will be streamed live on ncaa.com. A link to view the championships will be available on competition days. You can also follow the events live via the following – http://www.wingatebulldogs/swimchampionships

12.4 COMPETITION RESULTS

Access to live daily real-time event results will be provided through a link on www.ncaa.com and thru http://www.wingatebulldogs/swimchampionships, beginning Wednesday, March 14. Additionally, overall championships updates will be made available on the NCAA championships website after each competition day at www.ncaa.com.

12.5 GAME PROGRAMS

Many NCAA championships, including the 2018 Division II Men’s and Women’s Swimming and Diving Championships, will provide digital game programs that can be viewed online or downloaded to a consumer’s mobile device. IMG College will be responsible for all digital program production including layout and design, advertising, and digital distribution channels prior to and during the championships. Digital programs will be available free of charge for downloading prior to the start of the 2018 Division II Men’s and Women’s Swimming and Diving Championships at http://www.ncaa.com/gameprograms.

12.6 INTERNET

Wireless internet access is available to the media.

12.7 MEDIA CREDENTIALS

The NCAA shall control the issuance of media credentials for each of its championships. Subject to limitations of space, media credentials shall be assigned in accordance with the following priorities: (a) a representative of a national newspaper (e.g., with circulation greater than 60,000); (b) a media agency in the geographic area of the host city; (c) a media agency in the geographic area and/or locale of a participating institution that has staffed its games on a consistent basis throughout the season; (d) individuals, certified by a participating institution, who will represent specific campus-related entities; and (e) the designated representative of a national television, cable system, radio network or a radio station that originates a daily “sports talk” program and daily circulation newspapers that do not otherwise meet the aforementioned criteria. Please address any media credential questions to Ryan Brown at 704-233-8635; rrbrown@wingate.edu.

Credentials will not be issued to representatives of any organization that regularly publishes, broadcasts or otherwise promotes the advertising of “tout sheets” or “tip sheets” or other advertising designed to encourage gambling on college sports events. In addition, credentials will not be issued to representatives of telephone reporting services and professional sports organizations.

Other conditions for obtaining media credentials may be implemented based on the circumstances at the championships site. These conditions must be approved before the competition by Marie Scovron, NCAA assistant director, championships and alliances, NCAA, P.O. Box 6222, Indianapolis, Indiana 46206-6222 (317-917-6494).

12.8 MICROPHONES

The placement of microphones on a team coach or in team huddles and bench areas is prohibited at all NCAA championships.

12.9 MEDIA INTERVIEW POLICY

At all NCAA swimming and diving championships, any coach and student-athletes requested by the media will be available for interviews.
At the championships, an interview area will be open to all certified members of the news media. If requested, student-athletes and coaches must report to the interview area within 10 minutes of the last event in which they compete or in which they have student-athletes competing.

Failure to adhere to this policy may result in an individual being charged with misconduct.

**12.10 STROBE LIGHTS**

No strobe lights shall be installed in an arena without the express consent of the host institution. Requests for installation of strobe lights must be approved by the event’s media coordinator and the NCAA championships administrator.

No single agency may install more than one set of strobes at a site, regardless of the number of units that will be used.

Any installed strobe unit may not exceed four clusters of strobe lights producing a maximum of 3,200 watt-seconds at any championships site. All strobes must flash at a duration less than 1/2,000th of a second. The NCAA reserves the right to alter specifications in the best interest of the championships.

All strobes must be installed and tested, if necessary, at the site 24 hours before the start of the event during which the strobes will be used. The NCAA championship administrator along with the event’s media coordinator will grant final approval relative to the installation of strobes.

**12.11 TELEVISION RIGHTS AND FOOTAGE LICENSING**

Please refer to the NCAA Broadcast Manual policies and guidelines at [www.ncaa.com/media](http://www.ncaa.com/media).

**SECTION 13. MEDICAL**

**13.1 ATHLETIC TRAINING**

Certified athletic trainers will be available for the entire meet. Team physicians will be on call for all scheduled practices and competitions. Wingate University will be providing the medical care for this event.

**Athletic Training Coordinator:**
Tim Singleton, 704-233-8296, t.singleton@wingate.edu

The athletic training room will be open during and after practice and competition. An athletic training area will be available to all student-athletes including heat, ice bags and electric modalities. Ice baths will be available for teams with a noted schedule of when ice will be applied. Those student-athletes requiring the use of modalities must provide written documentation from their team athletic trainer and/or team physician. If you require any special needs, contact Tim Singleton ahead of time to help arrange such services. If your team is not traveling with a certified athletic trainer and/or team physician, prior notification is appreciated in order to communicate any care.

Additionally, an area located in the therapy pool has been designated for teams to use as a student-athlete rub-down area. See facility map. **NOTE:** Tables and/or massage therapists will not be provided by the hosts.

Water, POWERADE product and cups will be available for all student-athletes on the pool deck as well as in the athletic training area.
### 13.2 HOSPITALS AND EMERGENCY SERVICES

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wesley Long Hospital</td>
<td>501 N. Elam Ave Greensboro, NC 27403</td>
<td>336-832-1000</td>
</tr>
<tr>
<td>Cone Memorial Hospital</td>
<td>1121 N. Church St Greensboro, NC 27403</td>
<td>336-832-7000</td>
</tr>
</tbody>
</table>

### Pharmacy

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>CVS Pharmacy</td>
<td>1615 Spring Garden St Greensboro, NC 27403</td>
<td>336-379-1649</td>
</tr>
</tbody>
</table>

### 14.1 CONCUSSION PROTOCOL

Per NCAA regulations, any student-athlete who is suspected to have a concussion shall be removed from practice or competition and evaluated by an athletics healthcare provider with experience in the evaluation and management of concussions and shall not return to activity for the remainder of that day. Medical clearance and return to participation shall be determined by a physician.

What is a concussion? A concussion is a brain injury that is caused by a blow to the head or body. It may occur from contact with another player, hitting a hard surface such as the ground, floor, being hit by a piece of equipment such as a bat or ball, or a motor vehicle accident. A concussion can change the way your brain normally works. It can range from mild to severe and presents itself differently for each athlete. A concussion can happen even if you do not lose consciousness.

### 14.2 EMERGENCY CARE  ***24-Hour Emergency Medical: 911***

Emergency Medical Services will be available for the duration of the meet. An EMT will be on-site for any emergency issue that may require transportation to a local hospital during all competitions. This will be coordinated by the Aquatic Center staff and the athletic training personnel.

The local hospital used by the meet will be Wesley Long Hospital. The hospital is located 2.5 miles from the Aquatic Center. Directions to the hospital will be available from the athletic training personnel.

Wesley Long Hospital
501 North Elam Avenue
Greensboro, NC 27403
Phone: 336-832-1000

### SECTION 14. PARTICIPANT EXPECTATIONS & GUIDELINES

#### 14.1 CHAMPIONSHIPS CODE OF CONDUCT

The NCAA expects each championship to exhibit an experience that represents the highest level of fair play and good sportsmanship. The NCAA and the NCAA Division II Championships Committee expect that student-athletes, coaches and administrators do their best to ensure participation in intercollegiate athletics promotes character development for all participants, enhances the integrity of higher education and promotes civility; therefore, championship events should adhere to such fundamental values as respect, fairness, civility, honesty and responsibility. These values should be manifest not only in athletic participation, but also in the broad spectrum of activities associated with the championship event. Accordingly, the Championships Committee will take strong action in
response to any form of misconduct by student-athletes, coaches and/or administrators during the entire championship. This includes criticism of officials and a misconduct incident at the competition.

Any institution that fails to submit a complete and accurate Division II Code of Conduct form before the start of the first competition of the championships will be issued a fine of $500, with a private letter of reprimand to be sent to the conference commissioners, university president, university athletics director, senior woman administrator, sports information director and compliance director.

All completed Code of Conduct signature pages must be submitted 5 p.m. Eastern time, Friday, March 9, to Kerstin Hunter (khunter@ncaa.org).

14.2 SPORTSMANSHIP

The primary goal of the rules is to maximize the safety and enjoyment of the student-athlete. Sportsmanship is a key part of that goal. Sportsmanship should be a core value in behavior of players and bench personnel, in crowd control by game management and in the officials’ proper enforcement of the rules governing related actions.

14.3 SPORTS WAGERING

The NCAA defines sports wagering as putting something at risk—such as an entry fee or a wager—with the opportunity to win something in return. The NCAA opposes all forms of legal and illegal sports wagering on college sports. Student-athletes and athletics administrators cannot place a sports wager for any NCAA-sanctioned sport. This includes wagering on the intercollegiate, amateur or professional level.

A student-athlete involved in sports wagering on the student-athlete’s institution permanently loses all remaining regular-season and postseason eligibility in all sports. A student-athlete who is involved in any sports wagering activity that involves college sports or professional athletics, through Internet gambling, a bookmaker, a parlay card or any other method employed by organized gambling, will be ineligible for all regular-season and postseason competition for at least one year.

In championships in which a bracket format is used, student-athletes, coaches and administrators may not participate in bracket competitions where there is both a required entry fee and an opportunity to win a prize. Student-athletes and administrators may participate under current NCAA rules, in bracket contests where there is no entry fee but a possibility of winning a prize. Some NCAA member schools, however, have chosen to ban student-athletes from participating in these types of bracket contests.

14.4 TOBACCO BAN

The use of tobacco products is prohibited by all game personnel (e.g., coaches, trainers, managers and game officials) in all sports during practice and competition. Uniform penalties (as determined by the applicable rules-making committees and sports committees with rules-making responsibilities) shall be established for such use.

Tobacco products shall not be advertised, sold or dispensed at any championship event sponsored by or administered by the NCAA. Smoking is not permitted anywhere in the venue.

The use of tobacco products by a student-athlete is prohibited during practice and competition. A student-athlete who uses tobacco products during a practice or competition shall be disqualified for the remainder of that practice or competition.
14.5  **ALCOHOL POLICY**

Alcoholic beverages shall not be advertised, sold or otherwise made available for public consumption at any championship event sponsored by or administered by the NCAA, unless otherwise approved by the NCAA, nor shall any such beverages be brought to the site during the championship (from the time access to the competition site or area is available to spectators, until all patrons have left).

14.6  **ETHICAL BEHAVIOR BY COACHES**

Members of the coaching profession have certain inherent obligations and responsibilities to the profession, to the student-athletes and to all those with whom they come into contact in the field. Coaches are expected to be role models who conduct themselves with integrity and high ethical standards at all times.

The words and actions of a coach carry tremendous influence, particularly on the young people under his or her direction. It is, thus, imperative that he or she demonstrate and demand high principles of sportsmanship and ethical behavior.

Therefore, coaches must:

1. Always place the safety and welfare of student-athletes above the value of a win and above any personal prestige or glory.
2. Ensure that the coaching staff and all others associated with the program treat the student-athletes under their control with fairness and respect.
3. Remember that they are on public display and that their conduct reflects upon the image of their respective institutions.
4. Teach their student-athletes strict adherence to the rules and regulations of the sport, the institution and other governing bodies to which they are responsible.
5. Firmly establish with their student-athletes the standards of acceptable conduct.
6. Treat opponents and assigned officials with respect and demand that student-athletes do the same, instilling in their student-athletes the importance of respect and sportsmanship over winning.
7. Ensure that student-athletes understand that taunting, intimidating and baiting opponents is unacceptable behavior and will not be tolerated.
8. Monitor their coaching staff and student-athletes to ensure that they do not use profane and vulgar language while representing the institution.
9. Ensure, along with institutional administration, that fans are reminded of the expectations of sportsmanship and respect for officials and opponents and their supporters.

14.7  **MISCONDUCT**

Misconduct in an NCAA championship is any act of dishonesty, unsportsmanlike conduct, unprofessional behavior or breach of law, occurring from the time the championship field is announced through the end of the championship that discredits the event or intercollegiate athletics.

In accordance with Bylaw 31.1.8.3, the governing sports committee (or the games committee authorized to act for it) may impose any one or a combination of penalties on an institution or any student-athlete or representative of an institution guilty of misconduct that occurs incident to, en route to, from or at the locale of the competition or practice.
14.8 FAILURE TO ADHERE TO POLICIES

To review the Failure to Adhere to Policies Outline, please go to:


SECTION 15 SCHEDULE OF EVENTS

15.1 COMMUNITY ENGAGEMENT

This year, we are excited to partner with the USA Swimming Foundation to present a Make-a-Splash event for the local Greensboro youth. The event will be held Saturday, March 17, at the Greensboro Aquatic Center. Student-athletes who have concluded competition are expected to attend. All are invited to attend. Detailed information regarding the community engagement event will be communicated directly from Jill Willson (jwillson@ncaa.org) to institutional head coaches.

15.2 QUALIFICATION DIVING SCHEDULE OF EVENTS

All times are Eastern.

<table>
<thead>
<tr>
<th>Time</th>
<th>Events</th>
</tr>
</thead>
<tbody>
<tr>
<td>7 a.m.</td>
<td>Boards open for general warm-up.</td>
</tr>
<tr>
<td>9 a.m.</td>
<td>Boards restricted to women on 3-meter boards and men on 1-meter boards.</td>
</tr>
<tr>
<td>10 a.m.</td>
<td>Competition begins with women’s 3-meter and men’s 1-meter running concurrently.</td>
</tr>
<tr>
<td>Noon</td>
<td>Boards open for general warm-up at conclusion of morning session.</td>
</tr>
<tr>
<td>2 p.m.</td>
<td>Competition resumes with women’s 1-meter and men’s 3-meter running concurrently.</td>
</tr>
</tbody>
</table>

15.3 PRACTICE SCHEDULE

All times are Eastern.

**Pool Availability** (Doors open Sun. @12:30 p.m.; Mon-Sat. @ 6:30 a.m.)

- Sunday, March 11: 1-9 p.m.
- Monday, March 12: 7 a.m.-7 p.m.
- Tuesday, March 13: 7 a.m.-4:30 p.m.
- Wednesday-Friday, March 14-16: 7 a.m.-30 min. after last race
- Saturday, March 17: 7 a.m.-9 p.m.

*Rec pool closes at start of last race nightly

**Warm-Up Schedule for Prelims**

**Wednesday through Saturday**

Up to 9 a.m. all lanes general warm-up. At the following times, specified lanes change to:

- 9 a.m. Lanes 1 and 8 push pace (outside lanes)
- 9:15 a.m. Lanes 2 and 7 one way sprints (sooner if necessary)
- 9:25 a.m. Lanes 3 and 6 one way sprints, relay exchanges (if necessary)
- 9:50 a.m. Clear the pool
- 10 a.m. Prelims begin
**Warm-Up Schedule for Finals**  
**Wednesday through Saturday**

Up to 5 p.m. all lanes general warm-up. At the following times, specified lanes change to:

- 5 p.m. Lanes 1 and 8 push pace
- 5:15 p.m. Lanes 2 and 7 One Way Sprints
- 5:25 p.m. Lanes 3 and 6 One Way Sprints, relay exchanges (if needed)
- 5:50 p.m. Clear the pool
- 6 p.m. Finals begin

*DURING AWARD CEREMONIES, THE COMPETITION POOL IS CLOSED, THE WARM-UP POOL IS OPEN.*

There will be one lane in the diving well reserved for any award winners to cool down.

### 15.4 CHAMPIONSHIPS SCHEDULE

All times are Eastern. See Appendix C for competition schedule of events.

<table>
<thead>
<tr>
<th>Day</th>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Sunday, March 11</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>All day</td>
<td></td>
<td>Teams arrive in Greensboro.</td>
</tr>
<tr>
<td>1-9 p.m.</td>
<td></td>
<td>Aquatic Center open for practice.</td>
</tr>
<tr>
<td><strong>Monday, March 12</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7 a.m.-7 p.m.</td>
<td></td>
<td>Aquatic Center open for practice</td>
</tr>
<tr>
<td>6 p.m.</td>
<td></td>
<td>Committee/officials meeting</td>
</tr>
<tr>
<td>7 p.m.</td>
<td></td>
<td>Diving coaches administrative meeting – GAC Hospitality Room</td>
</tr>
<tr>
<td><strong>Tuesday, March 13</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7 a.m.-4:30 p.m.</td>
<td></td>
<td>Aquatic Center open for practice</td>
</tr>
<tr>
<td>10 a.m.-4 p.m.</td>
<td></td>
<td>Diving qualification meet</td>
</tr>
<tr>
<td>11:30 a.m.</td>
<td></td>
<td>Pre-championships press conference</td>
</tr>
<tr>
<td>12:30 p.m.</td>
<td></td>
<td>Swim coaches administrative meeting – Special Events Center West Wing B</td>
</tr>
<tr>
<td>2 p.m.</td>
<td></td>
<td>CSCAA meeting</td>
</tr>
<tr>
<td>6 p.m.</td>
<td></td>
<td>Team Photo Opportunity Begins</td>
</tr>
<tr>
<td>6:30 p.m.</td>
<td></td>
<td>NCAA Championship Banquet – Special Events Center – West Wing B</td>
</tr>
<tr>
<td><strong>Wednesday, March 14</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7 a.m.-30 min. after last race</td>
<td>Aquatic Center open</td>
<td></td>
</tr>
<tr>
<td>10 a.m.</td>
<td></td>
<td>Swim trials.</td>
</tr>
<tr>
<td>2 p.m.</td>
<td></td>
<td>Dive trials.</td>
</tr>
<tr>
<td>6 p.m.</td>
<td></td>
<td>Swim and dive finals.</td>
</tr>
<tr>
<td><strong>Thursday, March 15</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7 a.m.-30 min after last race</td>
<td>Aquatic Center open</td>
<td></td>
</tr>
<tr>
<td>10 a.m.</td>
<td></td>
<td>Swim trials.</td>
</tr>
<tr>
<td>2 p.m.</td>
<td></td>
<td>Dive trials.</td>
</tr>
<tr>
<td>6 p.m.</td>
<td></td>
<td>Swim and dive finals.</td>
</tr>
<tr>
<td><strong>Friday, March 16</strong></td>
<td></td>
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<tr>
<td>7 a.m.-9:30 p.m.</td>
<td></td>
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<tr>
<td>10 a.m.</td>
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<td>Swim trials.</td>
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<tr>
<td>2 p.m.</td>
<td></td>
<td>Dive trials.</td>
</tr>
<tr>
<td>6 p.m.</td>
<td></td>
<td>Swim and dive finals.</td>
</tr>
<tr>
<td>Saturday, March 17</td>
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<td>-------------------</td>
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<tr>
<td>7 a.m.-9:30 p.m.</td>
<td>Aquatic Center open</td>
<td></td>
</tr>
<tr>
<td>10 a.m.</td>
<td>Swim trials.</td>
<td></td>
</tr>
<tr>
<td>2 p.m.</td>
<td>Dive trials.</td>
<td></td>
</tr>
<tr>
<td>6 p.m.</td>
<td>Swim and dive finals.</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Sunday, March 18</th>
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</thead>
<tbody>
<tr>
<td>All day</td>
<td>Teams depart Greensboro.</td>
</tr>
</tbody>
</table>

**SECTION 16. TICKETS**

The ticket prices for the 2018 NCAA Division II Men's and Women's Swimming and Diving Championships are as follows:

- **Institution Pre-sale Jan. 8 - March 12**
  - All Session Adult $60
  - All Session Senior/Child $40

- **Public Pre-sale March 1 - 13**
  - All Session Adult $60
  - All Session Senior/Child $40

- **Only sold at GAC Box Office day of:**
  - Adult All Day Pass $15
  - Senior/Child All Day Pass $10
  - Adult 1 Session Pass $10
  - Senior/Child 1 Session Pass $5
  - Group 10+ $5

- An All-Session Pass includes unlimited access to all competition during the national championships: Day 1 – Wednesday, March 14; Day 2 - Thursday, March 15; Day 3 – Friday, March 16; Day 4 – Saturday, March 17. Morning trials begin each day at 10 a.m. and the finals begin each day at 6 p.m.

- The single-session prelims pass allows access to the prelim portion of the national championships for a single day. Prelims start each day at 10 a.m. The single session finals pass allows access to the finals for that day. The finals start each evening at 6 p.m.

- All-Session tickets will be available through TicketMaster. [https://www1.ticketmaster.com/ncaa-dii-swimming-diving-championship-greensboro-north-carolina/event/0E005423D4823580?artistid=1953055&majorcatid=10005&minorcatid=0#efeat4212](https://www1.ticketmaster.com/ncaa-dii-swimming-diving-championship-greensboro-north-carolina/event/0E005423D4823580?artistid=1953055&majorcatid=10005&minorcatid=0#efeat4212)

- There is no complimentary admission to NCAA championships.

**SECTION 17. TRAVEL PARTY**

Transportation expenses and per diem will be provided to only those competitors who have been invited to the meet and who then participate in one or more of those event(s). In diving, transportation expenses and per diem will be provided to only those competitors who qualify for the national championships as described in the diving qualification section of the 2017-18 pre-championships manual. The qualification meet, which is held at the site of the national championships the day before it starts, is not considered to be a part of the national championships; therefore, per diem and transportation will not be paid.
[Note: Institutions will be responsible for paying student-athletes' transportation costs and per diem to the diving qualifying meet in the event those student-athletes do not qualify for the championships.]

Individuals who have not qualified for the championships but participate as an uninvited relay alternate will not receive transportation and per diem.

For members of an institution’s NCAA official travel party, transportation reimbursement and a per diem will be provided for the participants, as noted above, and for one non-athlete for institutions with one to four individuals selected, and for two non-athletes for institutions with more than four individuals selected per team per gender.

An institution’s expense reports must be filed online through the Travel Expense System (TES). The login information for the system is the same as that used for the Short’s travel portal. The system can be accessed at https://web1.ncaa.org/TES/exec/login?js=true.

SECTION 18. UNIFORMS

18.1 UNIFORMS/ARTIFICIAL AIDS

Competitor’s uniforms must be characterized by conformity to recognized standards of propriety. No swimmer is permitted to wear or use any device or foreign substances to help his or her speed, pace, buoyancy or body compression in competition. Temporary applied adhesives shall not be used to assist the backstroke start. Goggles may be worn and rubdown oil may be applied if not considered excessive by the referee.

18.2 LOGO POLICY

In accordance with NCAA Bylaw 12.5.4, an institution’s official uniform, swimsuits or any other items of apparel (e.g., drag suits, socks headbands, T-shirts, swim caps, towels and warm-ups), that are worn by student-athletes while representing their institution in intercollegiate competition shall contain only a single manufacturer’s or distributor’s logo or trademark on the outside of the apparel (regardless of the visibility of the logo or trademark). The logo or trademark must be contained within a four-sided geometrical figure (i.e., rectangle, square, parallelogram) that does not exceed 2 ¼ squared inches. Such an item of apparel may contain more than one manufacturer’s or distributor’s logo or trademark on the inside of the apparel provided the logo or trademark is not visible.

If an institution’s uniform, swimsuit or any item of apparel worn by a student-athlete in competition contains washing instructions on the outside of the apparel or on a patch that also includes the manufacturer’s or distributor’s logo or trademark, the entire patch must be contained within a four-sided geometrical figure (i.e., rectangle, square, parallelogram) that does not exceed 2 ¼ square inches.

The restriction of the size of a manufacturer’s or distributor’s logo is applicable to all apparel worn by the student-athletes during the conduct of the institution’s competition, which includes any pregame or postgame activities (e.g., postgame celebrations or pre- or postgame media conference) involving student-athletes.

SECTION 19. APPENDIXES

APPENDIX A: NCAA Deck Layout
APPENDIX B: Awards Schedule
APPENDIX C: Schedule of Events
2018 NCAA Division II Swimming and Diving Championships

Aquatic Center Lot #2
Team, Official, Volunteers Lot #9
## APPENDIX B – AWARDS SCHEDULE

<table>
<thead>
<tr>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
<th>Saturday</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last heat W 1000 Free</td>
<td>Consol W 200 F.R.</td>
<td>Consol W 500 Free</td>
<td>Last heat W 1650 Free</td>
</tr>
<tr>
<td>Last heat M 1000 Free</td>
<td>Final W 200 F.R.</td>
<td>Final W 500 Free</td>
<td>Last heat M 1650 Free</td>
</tr>
<tr>
<td><strong>Awards W 1000 Free</strong></td>
<td>Consol M 200 F.R.</td>
<td>Consol M 500 Free</td>
<td><strong>Awards W 1650 Free</strong></td>
</tr>
<tr>
<td><strong>Awards M 1000 Free</strong></td>
<td>Final M 200 F.R.</td>
<td>Final M 500 Free</td>
<td><strong>Awards M 1650 Free</strong></td>
</tr>
<tr>
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<td><strong>Awards W 200 F.R.</strong></td>
<td><strong>Awards W 500 Free</strong></td>
<td>Consol W 100 Free</td>
</tr>
<tr>
<td>Final W 200 IM</td>
<td><strong>Awards M 200 F.R.</strong></td>
<td><strong>Awards M 500 Free</strong></td>
<td>Final W 100 Free</td>
</tr>
<tr>
<td>Consol M 200 IM</td>
<td>Consol W 400 IM</td>
<td>Consol W 100 Back</td>
<td>Consol M 100 Free</td>
</tr>
<tr>
<td>Final M 200 IM</td>
<td>Final W 400 IM</td>
<td>Final W 100 Back</td>
<td>Final M 100 Free</td>
</tr>
<tr>
<td><strong>Awards W 200 IM</strong></td>
<td>Consol M 400 IM</td>
<td>Consol M 100 Back</td>
<td><strong>Awards W 100 Free</strong></td>
</tr>
<tr>
<td><strong>Awards M 200 IM</strong></td>
<td>Final M 400 IM</td>
<td>Final M 100 Back</td>
<td><strong>Awards M 100 Free</strong></td>
</tr>
<tr>
<td>Consol W 50 Free</td>
<td><strong>Awards W 400 IM</strong></td>
<td><strong>Awards W 100 Back</strong></td>
<td>Consol W 200 Back</td>
</tr>
<tr>
<td>Final W 50 Free</td>
<td><strong>Awards M 400 IM</strong></td>
<td><strong>Awards M 100 Back</strong></td>
<td>Final W 200 Back</td>
</tr>
<tr>
<td>Consol M 50 Free</td>
<td>Consol W 100 Fly</td>
<td>Consol W 100 Breast</td>
<td>Consol M 200 Back</td>
</tr>
<tr>
<td>Final M 50 Free</td>
<td>Final W 100 Fly</td>
<td>Final W 100 Breast</td>
<td>Final M 200 Back</td>
</tr>
<tr>
<td><strong>Awards W 50 Free</strong></td>
<td>Consol M 100 Fly</td>
<td>Consol M 100 Breast</td>
<td><strong>Awards W 200 Back</strong></td>
</tr>
<tr>
<td><strong>Awards M 50 Free</strong></td>
<td>Final M 100 Fly</td>
<td>Final M 100 Breast</td>
<td><strong>Awards M 200 Back</strong></td>
</tr>
<tr>
<td><strong>Announce diving finalists</strong></td>
<td><strong>Awards W 100 Fly</strong></td>
<td><strong>Awards W 100 Breast</strong></td>
<td>Consol W 200 Breast</td>
</tr>
<tr>
<td>Women's 3-M Diving Finals</td>
<td><strong>Awards M 100 Fly</strong></td>
<td><strong>Awards M 100 Breast</strong></td>
<td>Final W 200 Breast</td>
</tr>
<tr>
<td><strong>Awards W 3-M Diving</strong></td>
<td>Consol W 200 Free</td>
<td>Consol W 200 Fly</td>
<td>Consol M 200 Breast</td>
</tr>
<tr>
<td>Consol W 200 M.R.</td>
<td>Final W 200 Free</td>
<td>Final W 200 Fly</td>
<td>Final M 200 Breast</td>
</tr>
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<td>Final W 200 M.R.</td>
<td>Consol M 200 Free</td>
<td>Consol M 200 Fly</td>
<td><strong>Awards W 200 Breast</strong></td>
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<tr>
<td>Consol M 200 M.R</td>
<td>Final M 200 Free</td>
<td>Final M 200 Fly</td>
<td><strong>Awards M 200 Breast</strong></td>
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<td><strong>Awards W 200 Fly</strong></td>
<td><strong>Announce diving finalists</strong></td>
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<td>Consol W 200 Fly</td>
<td>Men's 3-M Diving Finals</td>
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<td><strong>Announce diving finalists</strong></td>
<td><strong>Announce diving finalists</strong></td>
<td><strong>Awards M 3-M Diving</strong></td>
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<tr>
<td>Men's 1-M Diving Finals</td>
<td>Women's 1-M Diving Finals</td>
<td>Consol W 400 F.R.</td>
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<td><strong>Awards W 1-M Diving</strong></td>
<td>Final W 400 F.R.</td>
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<td>Last heat W 800 F.R.</td>
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<td>Final M 400 F.R.</td>
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<td><strong>Awards W 800 F.R.</strong></td>
<td><strong>Awards W 400 F.R.</strong></td>
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<tr>
<td>Final M 400 M.R.</td>
<td><strong>Awards M 800 F.R.</strong></td>
<td><strong>Awards M 400 F.R.</strong></td>
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<td><strong>Awards W 400 M.R.</strong></td>
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<td>Team Awards W 4-3-2-1</td>
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<td></td>
<td>Team Awards M 4-3-2-1</td>
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</tbody>
</table>
19.3 APPENDIX C – SCHEDULE OF EVENTS

All times listed are Eastern time.

TRIALS – WEDNESDAY, 10 a.m.

Event No.
3 200-yard individual medley (W)
4 200-yard individual medley (M)
5 50-yard freestyle (W)
6 50-yard freestyle (M)

20 minute intermission
8 200-yard medley relay (W)
9 200-yard medley relay (M)
1 1,000-yard freestyle (W) – All but last heat of time finals
2 1,000-yard freestyle (M) – All but last heat of time finals
7 3-meter diving (W) – Trials 2 p.m.

FINALS – WEDNESDAY, 6 p.m.

Event No.
1 1,000-yard freestyle (W) – Last heat of time finals
2 1,000-yard freestyle (M) – Last heat of time finals
3 200-yard individual medley (W)
4 200-yard individual medley (M)
5 50-yard freestyle (W)
6 50-yard freestyle (M)
7 3-meter diving (W) – Finals
8 200-yard medley relay (W)
9 200-yard medley relay (M)

TRIALS – THURSDAY, 10 a.m.

Event No.
10 200-yard freestyle relay (W)
11 200-yard freestyle relay (M)
12 400-yard individual medley (W)
13 400-yard individual medley (M)
14 100-yard butterfly (W)
15 100-yard butterfly (M)
<table>
<thead>
<tr>
<th>Event No.</th>
<th>Event Description</th>
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<tbody>
<tr>
<td>16</td>
<td>200-yard freestyle (W)</td>
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<tr>
<td>17</td>
<td>200-yard freestyle (M)</td>
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<tr>
<td>19</td>
<td>400-yard medley relay (W)</td>
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<tr>
<td>20</td>
<td>400-yard medley relay (M)</td>
</tr>
<tr>
<td>18</td>
<td>1-meter diving (M) – Trials 2 p.m.</td>
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<td><strong>FINALS – THURSDAY, 6 p.m.</strong></td>
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<tr>
<td>10</td>
<td>200-yard freestyle relay (W)</td>
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<tr>
<td>11</td>
<td>200-yard freestyle relay (M)</td>
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<tr>
<td>12</td>
<td>10 minute intermission</td>
</tr>
<tr>
<td>13</td>
<td>400-yard individual medley (W)</td>
</tr>
<tr>
<td>14</td>
<td>400-yard individual medley (M)</td>
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<td>100-yard butterfly (W)</td>
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<td>200-yard freestyle (M)</td>
</tr>
<tr>
<td>19</td>
<td>1-meter diving (M) – Finals</td>
</tr>
<tr>
<td>20</td>
<td>400-yard medley relay (W)</td>
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<tr>
<td>21</td>
<td>400-yard medley relay (M)</td>
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<td><strong>TRIALS – FRIDAY, 10 a.m.</strong></td>
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<td>500-yard freestyle (W)</td>
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<td>22</td>
<td>500-yard freestyle (M)</td>
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<td>23</td>
<td>100-yard backstroke (W)</td>
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<td>24</td>
<td>100-yard backstroke (M)</td>
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<td>200-yard butterfly (W)</td>
</tr>
<tr>
<td>28</td>
<td>200-yard butterfly (M)</td>
</tr>
<tr>
<td>29</td>
<td>20 minute intermission</td>
</tr>
<tr>
<td>30</td>
<td>800-yard freestyle relay – All but last heat of time finals</td>
</tr>
<tr>
<td>31</td>
<td>800-yard freestyle relay – All but last heat of time finals</td>
</tr>
<tr>
<td>29</td>
<td>1-meter diving (W) – Trials 2 p.m.</td>
</tr>
</tbody>
</table>
FINALS – FRIDAY, 6 p.m.

Event No.
21  500-yard freestyle (W)
22  500-yard freestyle (M)
23  100-yard backstroke (W)
24  100-yard backstroke (M)
25  100-yard breaststroke (W)
26  100-yard breaststroke (M)
27  200-yard butterfly (W)
28  200-yard butterfly (M)
29  1-meter diving (W) – Finals
30  800-yard freestyle relay (W) – Last heat of time finals
31  800-yard freestyle relay (M) – Last heat of time finals

TRIALS – SATURDAY, 10 a.m.

Event No.
34  100-yard freestyle (W)
35  100-yard freestyle (M)
36  200-yard backstroke (W)
37  200-yard backstroke (M)
38  200-yard breaststroke (W)
39  200-yard breaststroke (M)
41  400-yard freestyle relay (W)
42  400-yard freestyle relay (M)
32  1,650-yard freestyle (W) – All but last heat of time finals
33  1,650-yard freestyle (M) – All but last heat of time finals
40  3-meter diving (M) – Trials 2 p.m.

FINALS – SATURDAY, 6 p.m.

Event No.
32  1,650-yard freestyle (W) – Last heat of time finals
33  1,650-yard freestyle (M) – Last heat of time finals
34  100-yard freestyle (W)
35  100-yard freestyle (M)
36  200-yard backstroke (W)
<table>
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<td>38</td>
<td>200-yard breaststroke (W)</td>
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<td>200-yard breaststroke (M)</td>
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<tr>
<td>40</td>
<td>3-meter diving (M) – Finals</td>
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<tr>
<td>41</td>
<td>400-yard freestyle relay (W)</td>
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<tr>
<td>42</td>
<td>400-yard freestyle relay (M)</td>
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