



**REPORT OF THE
NCAA DIVISION III MEN'S AND WOMEN'S
SWIMMING AND DIVING COMMITTEE
APRIL 17-19, 2018, MEETING**

ACTION ITEMS.

1. Legislative items.

- None.

2. Nonlegislative items.

- **Establish tiebreaking policies to determine the participating swimmers during the selection process and the divers that advance from the diving regionals to the championships.**

- (1) Recommendation. That the following language for swimming and diving tiebreakers be added to the selection criteria:

In order to ensure more complete representation of competitors in all events to the national championships, tiebreakers will be used in both the swimming selection and the regional diving qualification meets.

Swimming Event Tiebreaker

When two or more swimmers who have not been invited in another event are tied for the final selection spot under the allowable cap, the committee will use the swimmers' time in the next event in which each swimmer is highest on the list and therefore closest to being selected in that event.

The committee will compute the percentage of each respective swimmer's time in his or her next best event whose time is greatest in percentage to the Division III established "B" cut.

The competitor who is greatest in percentage to the Division III established "B" cut time for their next best event will be invited to the meet.

Diving Event Tiebreaker (Regional Diving Meet)

In the event of a tie between two or more divers who are vying for a selection spot from a regional qualifying meet, the tie will be broken by comparing each of the diver's total optional score on the board in which the tie has occurred.

The diver with the highest total optional score would have the higher selection position to the championships.

In the event there is a tie on the total optional score, the tie will be broken by the higher place on the opposite board. If one competitor is not competing on the opposite board the competitor who is competing on the opposite board will automatically receive the higher selection position.

- (2) Effective date. September 1, 2018.
- (3) Rationale. Currently, the selection criteria for the swimming and diving championships does not include tiebreaking policies. In the past, there have been ties in the swimming events and the committee has allowed the additional swimmer(s) to be invited, which expanded the allowable cap on the total number of participants. With the change to regional diving events, there have been no ties to date and there currently are no tiebreaking criteria established. The committee believes it is important for consistency and transparency in the selection process to establish these tiebreaking policies, which will also ensure that the maximum number of participants allowed will not be exceeded.
- (4) Budget impact. The recommendation would prevent swimming and diving from exceeding its allowable cap, therefore saving money in case of ties.
- (5) Student-athlete impact. None, as the allowable cap is not decreasing but is being clarified and published for everyone to understand.

INFORMATIONAL ITEMS.

1. **Review of agenda**. The committee reviewed the agenda for the meeting and made no adjustments.
2. **Review of 2017 annual meeting report**. The committee reviewed and approved the 2017 annual meeting report as presented.
3. **Review of Division III Championships Committee reports**. The committee reviewed reports from the past year.
4. **Diving regional review**. It was noted that one site did not have judging pads onsite but does not expect this to be an issue in the future.
 - a. **Judges selection process review**. There is concern that some coaches serving as judges want to leave before the competition concludes. More notice and education are needed regarding the role of the regional judges and the time commitment required to serve in this capacity.

- b. Funding for hosts.** Due to the high cost of securing an ambulance onsite during competition, many hosts are not able to recoup even half of their hosting costs through the \$2,400 stipend provided. This is leading to less interest and fewer bids. The committee is looking at altering the bid requirements and/or increasing the stipend offered to each site that is selected to host in the next budget cycle.
- c. Hosts/facilities – upcoming bid process.**
- (1) Diving coaches input.** The committee will request feedback from the diving coaches to help identify potential hosts in each region, and members discussed creating a set rotation among these facilities. The committee also believes that bidding should take place on a two-year cycle so that hosts may better prepare (e.g., planning, budgeting) in advance.
- (2) Minimum requirements.** The committee reiterated the need to find some relief for future hosts, specifically regarding the high cost of onsite ambulance service.
- d. DiveMeets review.** Committee members agreed that having live stats available and updated at all sites for the duration of competition is imperative. NCAA staff will ensure DiveMeets information and deadlines accurately align in all materials in which the information is posted. The committee asked staff to contact USA Swimming about including diving results to help track qualifiers. In order for diving qualification results to be submitted within 72 hours, with a final deadline in February, the committee recommended that a writable PDF document be created to aid in this process.
- e. Host operations manual revisions.** The committee suggested edits and additions to the manual for staff to incorporate as necessary along with the regular yearly updates.
- f. Warm-up schedule.** The committee agreed that the schedule for diving regionals should be altered based on the number of divers. The recommended schedule is as follows:

Participants – 21 or more divers

10 a.m.	Coaches meeting
10:30 – 11:30 a.m.	Open warm-up
11:30 – Noon.	Flight one warm-up
Noon – 12:30 p.m.	Flight two warm-up
12:30 – 1 p.m.	Flight three warm-up
1 – 1:45 p.m.	Open warm-up
1:45 – 2 p.m.	Boards closed
2 p.m.	Diving competition starts.

Participants – 20 or fewer divers

10 a.m.	Coaches meeting (this may be moved to 10:30 a.m. if notice is given before Thursday of Regionals week)
11 a.m. – Noon.	Open warm-up
Noon – 12:30 p.m.	Flight one warm-up
12:30 – 1 p.m.	Flight two warm-up
1 – 1:45 p.m.	Open warm-up
1:45 – 2 p.m.	Boards closed
2 p.m.	Diving competition starts.

- g. Diving order (gender).** The committee agreed that diving order by gender should match the diving order for the championships each year regardless of the number of entries. Therefore, men shall dive first in even years and women shall dive first in odd years.
- h. Head and assistant referee.** The committee recommends that an assistant referee should be hired for each regional diving site and that there should be an additional fee for serving in this position.
- i. Synchronized diving.** The committee discussed the addition of synchronized diving including the limited number of divers, the possible dives to be included and the impact on participating divers, financial and the overall schedule. No formal proposal was moved forward.

5. Review of 2018 championships.

- a. Committee overview/feedback.** The host was commended for executing a great championship, and the facility was recognized for featuring a premier staff and being a quality destination for this event.
- b. Facility.** Committee members thought the facility was very accommodating, and they appreciated the recent renovations. Air quality may have been an issue for some, especially those with asthma and/or allergies.
- c. Banquet.** Multiple respondents thoroughly enjoyed the Indianapolis Motor Speedway, the opportunity to drive around the track upon arrival, and the photo opportunities.
- d. Hospitality.** The committee recommended having more snacks available throughout the day between meals. Divers were less likely to benefit from student-athlete hospitality, as it empties out as swimmers leave the preliminaries when divers are preparing to begin their competition.

- e. **Awards presentation.** The awards presentation was very well organized, and the committee would like for this efficiency to be replicated at future championships.
- f. **Results online/webcasting.** The online results and web stream were very well done again this year. The committee would like to see a better angle and zoom for the diving camera to provide a better view of the diver. Some mentioned that scores/results were removed too quickly, and that it would be beneficial to have them remain on the screen longer so that the full results can be seen.
- g. **Officials evaluations.** The officiating crew did a good job, and the committee would recommend bringing each of them back in future years. Some concerns were expressed regarding rule interpretations, but the committee did not see or hear of any issues while onsite. The crew of volunteer officials also received praise, and the committee will be vigilant to secure the same number of quality volunteer officials in future years. The diving referee used a whistle to notify divers when ready, and members suggested to incorporate the same protocol at future championships.
- h. **Additional personnel.** Moving forward the committee will assist the coordinator of meet entries/times in confirming that results are pushed from the system to the board and live stats as this can be easy to overlook during the meet.
- i. **Evaluation results.** The committee recommends moving the Special Olympics event to Thursday and keeping the Senior Parade on Friday.

6. Discussion of action plan for 2019 (Greensboro).

- a. **Site visit.** NCAA staff and the committee will ensure that role of the host and expectations for the championships are clearly communicated.
- b. **2018 Division II championships review/notes.** Feedback from the Division II Men's and Women's Swimming and Diving Championships held in Greensboros was reviewed and helped provide key areas of focus in preparation for the 2019 Division III championships.
- c. **Schedule of events.** A five-minute break will be added at the conclusion of each relay to allow for replay, and this will be noted on the posted schedule of events. Diving consolations will still start immediately after the preliminaries. Instead of a 30-minute break, a five-minute notice will be given prior to the start.
 - **Special Olympics (Thursday)/Senior Parade (Friday).** As mentioned above, the two featured events will be moved to two separate days rather than both occurring on Friday night. The Special Olympics event was well executed. In future years instructions for the event will be included in the team packet for those participating. The Senior Parade

- was also well executed, and the committee noted that the posting of the team order outside the parade entrance helped prevent bunching.
- d. Assignment of officials/diving judges.** The committee will request recommendations from the membership regarding officials who should be considered for assignment.
 - e. Student-athlete hospitality and banquet.** NCAA staff will create a list of requested items for the hospitality area along with a schedule for the area. Committee members suggested that the banquet include a preset family style salad and dessert. The committee also reviewed the banquet run of show and will share this with the host. Members also noted that enhancement activities (e.g., photo stations) and presentation elements such as videos and slide shows are a great addition to the ceremony.
 - f. Allocation of deck passes.** The committee agreed that the allotment of deck passes shall be consistent with the language for per diem reimbursement. Members discussed but did not take action on possibly combining the cost of deck passes and banquet tickets into one fee.
 - g. Coaches meeting.** No changes were suggested at this time.
 - h. Announcer.** NCAA staff and the committee will work to confirm and secure the meet announcer as early as possible. It is important to secure an individual with ample experience who is familiar with Division III. The on-deck interviews were a nice addition to the event, and the committee would like to use the diving announcer in this role.
 - i. Facility.** The committee discussed what worked well in 2018 and what could be added or improved moving forward, which will be shared with the 2019 host.
 - j. Timers/volunteers (numbers).** The number of timers/volunteers needed was reviewed and will be adjusted to ensure adequate coverage throughout the championships.
 - k. Wedges and ledges.** Photos and descriptions of the blocks, ledges and wedges will be included in the pre-championships information so that schools may practice with these throughout the year.
- 7. Review selection process.**
- a. Online regular-season entry procedures and reporting of times.**
 - **USA Swimming Request.** Division III, along with Divisions I and II, will support the use of short-course meter (SCM) times being submitted for qualification in 2018-19, but will not support long-course meter (LCM) times in 2018-19.

- b. Championships entry (OME) process and entry limits.** The committee recognized the issues experienced with entry correction, missed entries, deadlines and report labeling. An adjusted timeline (below) has been recommended for entries with suggested names for reports from USA Swimming. These adjustments will be reflected in all applicable manuals and posted information.

Monday (prior to selections):	Swimming and diving entries and regional dive sheets due by 8 p.m. ET
Tuesday (prior to selections):	Errors to the Pre-Selection Entry Sheet due by 2 p.m. ET
Tuesday (prior to selections):	Official Entry List posted following corrections to Pre-Selection Entry Sheet
Wednesday:	Swimming selections at 10 a.m. ET
Wednesday:	Institutions with more than 18 student-athletes will be contacted and must declare its final 18 by Noon ET.
Wednesday:	Official Swimming Psych Sheet posted after swimming selections
Monday (after diving regionals):	Add advancing divers to selections
Monday:	Institutions with more than 18 student-athletes due to the addition of divers will be contacted and must declare its final 18 by 2 p.m. ET
Monday:	Official Swimming and Diving Psych Sheet posted

c. Standards and selections.

- (1) Number of individuals/relays.** The committee expressed an interest in expanding the men's cap ratio to 270 (1:16.1 participants) from 260 (1:16.8 participants) to equal the women's participant cap ratio (319 or 1:15.8 participants). Additionally, the current men's cap prevents filling all 16 rows of individual and relay swimmers. In 2018, 269 swimmers and divers would have been needed to fill all 16 rows. With a cap ratio equal to the women, the number of swimmers and divers selected would have safely filled all rows during selections.
- (2) Tiebreaking process for selections (swimming and diving).** The committee recommended creating a tiebreaking policy for swimming and diving (see Action Item 2 above).
- (3) Process for handling teams with more than 18 swimmers selected.** The committee addressed this in the timeline edits under championship entry process and entry limits.
- (4) Alternates.** The committee discussed holding alternate relay replacements for one week rather than placing an alternate relay team(s) into the meet immediately. However, the system currently in place is sufficient, and no further action was taken.

The committee will request feedback from the membership for future consideration. Members noted that alternate entries are made swimmer for swimmer and diver for diver until the scratch deadline the Friday before the championships.

- d. **2018-19 qualifying standards.** The committee reviewed and approved the 2018-19 qualifying standards as presented.
- e. **Entry process for diving.** The committee will establish a date by which qualifiers will begin to be posted publicly. Overall the process is working, and the committee believes that the creation of a writable PDF will make the process more efficient when submitting diving entries.
- f. **Review fines and processes.** The committee and NCAA staff will continue to improve the communication and education process regarding entry submission to reduce the number of fines issued.

8. Site review/future sites.

- a. **2020 – Greensboro, North Carolina.** The committee believes the host will provide an excellent experience for all involved.
- b. **Bids for 2021 and 2022.** The committee expressed concern based about the limited number of hosts/facilities that are capable and interested in hosting an event of this size. Regarding the number of participants and the discussion of increasing the men's cap, there has also been preliminary discussion about whether the men's and women's championships should continue to coincide or if they should be split.
- c. **2019 Diving Regional sites.** The committee recommended requesting bids for 2019 and 2020 immediately, and requesting bids in 2020 for the 2021 and 2022 diving regionals to help prospective hosts gauge their interest and ability in hosting those respective events.

9. Committee.

- a. **Policies and procedures manual.** The committee reviewed the manual, and NCAA staff will incorporate the recommended modifications as necessary along with the regular yearly updates.
- b. **2018-19 committee timeline.** The committee approved the proposed timeline as presented.
- c. **Annual meeting.** The 2019 annual meeting will be April 16-17 in Indianapolis.

- d. Selection of 2018-19 committee chair.** The committee confirmed that David Fritz, head men's and women's swimming and diving coach/aquatics director at Grove City College, will again serve as chair of the committee in 2018-19.
- 10. Governance update.** Louise McCleary, director of Division III, joined the meeting to provide a governance update specifically pertaining to budget items for 2019-21. She noted that budget items should be submitted by September 2018 for discussion during the February 2019 Championships Committee meeting.
- 11. Rules.** The committee discussed the ruling and use of re-swims in Division I. Greg Lockard, secretary-rules editor, will be conducting a teleconference prior to the season, as many of the rules issues that occurred during the 2018 championships also were issues during the regular season and should have been corrected prior to the season and not just at the championships.
- 12. CSCAA representation.** There will be three or four representatives from the committee at the conference and a list of items will be prepared for feedback from the membership.
- 13. Meet coordinator job description and succession plan.** The committee reviewed and took no further action at this time.
- 14. Pre-championships manual review.** The committee will review the manual over the summer, and NCAA staff will incorporate the recommended modifications as necessary along with the regular yearly updates.
- 15. Participant manual review.** The committee will review the manual over the summer, and NCAA staff will incorporate the recommended modifications as necessary along with the regular yearly updates.
- 16. Host operations manual revisions.** The committee will review the manual over the summer, and NCAA staff will incorporate the recommended modifications as necessary along with the regular yearly updates.
- 17. Sponsorship lists – championships access ratio.** The committee discussed schools that are potentially adding men's and/or women's swimming and diving and will continue to monitor the impact on sport sponsorship.

18. Other business.

- Possible split championships.** The committee talked initially on splitting the championships based on the interest in expanding the men's cap and also due to the current size of the championship and lack of facilities available to host. The committee discussed multiple options on how to split the championship and the pros/cons for all options, including remaining as a combined championship. The committee will continue to evaluate the options, including the financial impact. Any proposal that comes forward from the committee in regard to increased cap limits will most likely have to include a proposal for a split championship in some manner due to the size of the event. The proposal also could come even without a request for an increased cap.

Committee Chair: David Fritz, Grove City College, Presidents' Athletic Conference
Staff Liaison: Kevin Alcox, Championships and Alliances

Division III Men's and Women's Swimming and Diving Committee April 17-19, 2018, Meeting
Attendees:
Barb Bolich, Massachusetts Institute of Technology.
Beth DeLaRosby, Carthage College.
Paul Dotterweich, State University of New York at Geneseo.
David Fritz, Grove City College.
Nicole Kaupp, Luther College.
Johan C. Lopez, United States Merchant Marine Academy.
Michael Sutton, Claremont McKenna-Harvey Mudd-Scripps Colleges.
Amy Heasley Williams, Kenyon College.
Absentees:
None.
Guests in Attendance:
Greg Lockhart, NCAA Secretary-Rules Editor (via teleconference).
Joel Shinofield, Collegiate Swimming Coaches of America (via teleconference).
NCAA Staff Support in Attendance:
Kevin Alcox, Championships and Alliances.
Other NCAA Staff Members in Attendance:
Louise McCleary, Division III Governance.