To the 2017 NCAA Men’s and Women’s Skiing Championships Participants and Coaches,

On behalf of everyone associated with the University of New Hampshire, I would like to congratulate you for qualifying for nationals and welcome you to the 2017 National Collegiate Men’s and Women’s Skiing Championships. UNH is proud to host this year’s championships and we hope you enjoy your time in Franconia and Jackson.

To host a national championship takes a lot of time and effort on the part of a lot of people. During your week here you will meet numerous staff and volunteers that give of their time to make this a first class event. Feel free to express your appreciation to these people for their efforts to make this the best championship possible.

Again, welcome to New Hampshire and best of luck throughout the 2017 Skiing Championships!

Sincerely,

Marty Scarano

Director of Athletics
University of New Hampshire
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Section 1 - Introduction

On behalf of the National Collegiate Men’s and Women’s Skiing Committee, thank you for being an important part of the 2017 NCAA National Collegiate Men’s and Women’s Skiing Championships.

Administration of Skiing Championships is under the direction of the NCAA National Collegiate Men’s and Women’s Skiing Committee. The hosts play an integral part in the successful administration of the championships.

The purpose of this manual is to outline the responsibilities of the tournament director and other host institution personnel for the NCAA National Collegiate Men’s and Women’s Skiing Championships. It is designed to use in conjunction with, not in place of, the NCAA National Collegiate Men’s and Women’s Skiing Pre-Championships Manual, which provides more general policies for the administration of the championships.

Section 2 - NCAA Mission Statement

The Core Purpose of the NCAA is to govern competition in a fair, safe, equitable and sportsmanlike manner, and to integrate intercollegiate athletics into higher education so that the educational experience of the student-athlete is paramount.

Section 3 - NCAA Staff/Committee

<table>
<thead>
<tr>
<th>NCAA Staff</th>
<th>NCAA Men’s and Women’s Skiing Committee</th>
</tr>
</thead>
<tbody>
<tr>
<td>John Baldwin</td>
<td>Ethan Townsend, chair</td>
</tr>
<tr>
<td>Assistant Director, Championships and Alliances</td>
<td>St. Lawrence University</td>
</tr>
<tr>
<td>Phone: 317-917-6442</td>
<td>Cell: 315-854-0354</td>
</tr>
<tr>
<td>Cell: 317-292-0464</td>
<td>Email: <a href="mailto:etownsend@stlawu.edu">etownsend@stlawu.edu</a></td>
</tr>
<tr>
<td>Email: j <a href="mailto:baldwin@ncaa.org">baldwin@ncaa.org</a></td>
<td></td>
</tr>
<tr>
<td>Nancy O’Hara</td>
<td>Fredrik Landstedt, Secretary-Rules Editor</td>
</tr>
<tr>
<td>Coordinator, Championships and Alliances</td>
<td>University of New Mexico</td>
</tr>
<tr>
<td>Phone: 317-917-6162</td>
<td>Cell: 505-250-6509</td>
</tr>
<tr>
<td>Cell: 317-446-1347</td>
<td>Email: <a href="mailto:landsted@unm.edu">landsted@unm.edu</a></td>
</tr>
<tr>
<td>Email: <a href="mailto:nohara@ncaa.org">nohara@ncaa.org</a></td>
<td></td>
</tr>
</tbody>
</table>

| Kevin Francis                                   | Jamie DiLoureto                        |
| Montana State University                       | Boston College                         |
| Cell: 406-994-2451                             | Cell:                                 |
| Email: kevin.francis1@msubobcats.com           | Email: diloreto@bc.edu                 |

| Shanna Kornachuk                                | Richard Rokos                          |
| Harvard University                               | University of Colorado, Boulder        |
| Cell: 617-496-9950                               | Cell: 303-817-0604                     |
| Email: skomachuk@fas.harvard.edu                | Email: rokos@colorado.edu              |

| Joe Haggenmiller                                |                                        |
| Michigan Technological University               |                                        |
| Cell: 906-487-2986                               |                                        |
| Email: jihaggen@mtu.edu                         |                                        |
Section 4 - Host Personnel

**Tournament Director:**  
Steve Metcalf  
Office: 603-862-2596  
Cell: 603-682-7262  
E-mail: steve.metcalfe@unh.edu

**Director of Sports Medicine:**  
Jon Dana  
Office: 603-862-3824  
Cell: 603-682-4471  
E-mail: jon.dana@unh.edu

**Event Manager – Cannon Mountain:**  
John DeVivo  
Office: (603) 823-8800  
Cell: 603) 545-7741  
E-mail: jdevivo@dred.state.nh.us

**Event Manager – Jackson Touring Center:**  
Breanne Torrey  
Office: 603-383-9355  
Cell: 603-730-7269  
email: breanne@jacksonxc.org

**Timing Coordinator - Alpine**  
Matt Howard  
Cell: 616/331-1006  
E-mail: skimjh@roadrunner.com

**Timing Coordinator Nordic**  
Tom Kendall  
Office: (207) 784-1522  
Cell: (207) 577-0755  
E-mail: teambart@aol.com

**Media Coordinator**  
Mike Murphy  
Office: 603-862-3906  
Cell: 603-969-0774  
E-mail: mike.murphy@unh.edu

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**Championship Websites**

For more information about the NCAA Men’s and Women’s Skiing Championships, please visit the following link: [http://www.ncaa.com/sports/kiing](http://www.ncaa.com/sports/kiing).
PARTICIPATING INSTITUTION CHECKLIST
This checklist is arranged in chronological order to be of assistance to those individuals who have specific institutional responsibilities for championships competition.

_____ By 5 p.m. ET, Sunday, February 26. Deadline for completion of all regionals.

_____ By 5 p.m. ET, Tuesday, February 28. Selection and notification of Central, East and West Regional participants.

By 5 p.m. ET, Thursday, March 2. Email all following information Steve Metcalf
Steve.Metcalf@unh.edu
- Team Information Form
- Team Media Guide
- Banquet and Barbeque Forms
- Student-Athlete Questionnaires

_____ By 5 p.m. ET, Thursday, March 2. Deadline for submission of Elite 90 Award Nominees.

By 5 p.m. ET, Monday, March 6. Deadline for injury notification for Alpine and Nordic participants.
**Sunday, March 5**
5 p.m. – 7 p.m. Registration. (Omni Mt. Washington Hotel)
7 p.m. NCAA Skiing Committee Meeting. (Omni Mount Washington Resort)

**Monday, March 6**
9 a.m. – noon Eastern Region Official GS Training. (Cannon Mountain)
Noon – 3 p.m. Western Region Official GS Training. (Cannon Mountain)
8 a.m. – 3 p.m. Unofficial Nordic Training. (Jackson Ski Touring Center)
3 p.m. – 5 p.m. Registration. (Omni Mt. Washington Hotel)
4 p.m. NCAA Skiing Committee/Officials Meeting. (Omni Mt. Washington Hotel)
5 p.m. NCAA Issues Meeting. (Omni Mt. Washington Hotel)

**Tuesday, March 7**
8 a.m. – 2 p.m. Official Nordic Training. (Jackson Ski Touring Center)
9 a.m. – noon Western Region Official GS Training. (Cannon Mountain)
Noon – 3 p.m. Eastern Region Official GS Training. (Cannon Mountain)
3 p.m. NCAA Skiing Committee Meeting. (TBD)
3:30 p.m. Mandatory Coaches Meeting. (TBD)
5:30 p.m. NCAA Championship Banquet. (Omni Mt. Washington Hotel)

**Wednesday, March 8**
8 a.m. – 2 p.m. Official Nordic Training. (Jackson Ski Touring Center)
9 a.m. Women’s GS: Run to completion. (Cannon Mountain)
12:30 p.m. Men’s GS: Run to completion. (Cannon Mountain)
4:30 p.m. NCAA Skiing Committee Meeting. (Omni Mt. Washington Hotel)
5 p.m. Mandatory Coaches Meeting. (Omni Mt. Washington Hotel)

**Thursday, March 9**
10 a.m. Women’s 5k Classical: Individual start. (Jackson Ski Touring Center)
11:30 a.m. Men’s 10k Classical: Individual start. (Jackson Ski Touring Center)
9 a.m. – noon Eastern Region Official Slalom Training. (Cannon Mountain)
Noon – 3 p.m. Western Region Official Slalom Training. (Cannon Mountain)
4:30 p.m. NCAA Skiing Committee Meeting. (Omni Mt. Washington Hotel)
5 p.m. Mandatory Coaches Meeting. (Omni Mt. Washington Hotel)

**Friday, March 10**
9 a.m. – 3 p.m. Official Nordic Training. (Jackson Ski Touring Center)
9 a.m. Women’s Slalom: First Run. (Cannon Mountain)
10 a.m. Men’s Slalom: First Run. (Cannon Mountain)
12:30 p.m. Women’s Slalom: Second Run. (Cannon Mountain)
1:15 p.m. Men’s Slalom: Second Run. (Cannon Mountain)
3:30 p.m. NCAA Skiing Committee Meeting. (Omni Mt. Washington Hotel)
4 p.m. Mandatory Coaches Meeting. (Omni Mt. Washington Hotel)

**Saturday, March 11**
10 a.m. Men’s 20k Freestyle: Mass Start. (Jackson Ski Touring Center)
Noon Women’s 15k Freestyle: Mass Start. (Jackson Ski Touring Center)
2 p.m. Team Awards Ceremony and Celebratory Barbeque.
Administrative Meetings

The games committee for the championships will conduct daily meetings at the Omni Mt. Washington Resort. These meetings are required for all team captains. The NCAA Skiing Committee and the NCAA rules official(s) will use this time to cover all necessary rules and information. A fine of $100 will be assessed for those institutions not in attendance. NCAA Committee Members and NCAA Rules Representatives will carry out the meeting agendas.

Banquet

The championship banquet will be held on Tuesday, March 7 at 6 p.m. at the Omni Mt. Washington Hotel. In accordance with NCAA policies, the banquet tickets will be assigned as follows:

- Teams with 1-3 student-athlete(s) competing will receive a banquet ticket for 1 non-athlete.
- Teams with 4-6 student-athletes competing will receive a banquet ticket for 2 non-athletes.
- Teams with 7-9 student-athletes competing will receive a banquet ticket for 3 non-athletes.
- Teams with 10-12 student-athletes competing will receive a banquet ticket for 5 non-athletes.

Additional team personnel not covered under the NCAA policy listed above, may attend the banquet, and may purchase banquet tickets in advance for $35 each. Payment for additional banquet tickets should be made out to University of New Hampshire. The deadline for purchasing additional tickets is Thursday, March 2.

At a minimum, attire for the banquet should be business casual. There should be no blue jeans, warm-ups, hats, or sneakers of any sort. Any violation of this policy will result in possible misconduct (NCAA Bylaw 31.1.10), which could result in penalties ranging from a public or private reprimand, to withholding transportation and per diem for all involved.

Information on how to send videos to be used for the banquet video/slideshow will be sent to all coaches under separate cover.

Barbeque

The championship barbeque will be held following the awards ceremony on Saturday, March 11 at approximately 2 p.m. Tickets for the barbeque will be assigned according to the NCAA policy listed above.

As with the championship banquet, additional team personnel not covered under the NCAA policy listed above, may attend the barbeque, and may purchase barbeque tickets in advance for $20 each. Payment for additional barbeque tickets should be made out to UNH. The deadline for purchasing additional tickets is Thursday, March 2.

Teams are encouraged to inform parents and friends attending the barbeque that tickets will be available for purchase at the time of registration and during the barbeque.

Training

Both championship venues will be available for unofficial and official training prior to the start of the championships.
Cannon will have training locations available prior to the championship by contacting Eric Price (ericprice205@gmail.com)

Availability for unofficial training is subject to surface conditions, weather, and grooming schedule(s).

<table>
<thead>
<tr>
<th>Weather Policy</th>
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<tbody>
<tr>
<td>The NCAA will provide a weather detection system for the championships and will make arrangements for the system to be on site. The games committee will do everything possible to complete each portion of the championships. However, the committee reserves the right to modify the schedule of events for weather.</td>
</tr>
</tbody>
</table>

In the event of a weather emergency please follow the evacuation procedures as set forth in Section 8 of this manual.

Section 7 - Championship Format

The format for the NCAA National Collegiate Men’s and Women’s Skiing Championships is determined by the NCAA National Collegiate Men’s and Women’s Skiing Committee, subject to the approval of the Division I Council.

The NCAA National Collegiate Men’s and Women’s Skiing Championships will consist of both team and individual competition conducted concurrently. A total of 148 student-athletes (74 men and 74 women) shall qualify in the region in which their institution is located. A total of 80 Nordic participants (40 men and 40 women) and 68 Alpine participants (34 men and 34 women) will qualify for the championships.

The maximum team size shall be 12 persons, three per gender per discipline, composed of a maximum of six men and a maximum of six women. The maximum entry in an individual event for any team is three individuals. Only men can compete in men’s events. Only women can compete in women’s events.

A 40-point scoring system will be used for the championships, wherein the top 30 finishers in each event receive points. A further breakdown of the scoring can be found in Appendix A/Table 2 in the 2016 and 2017 NCAA Men’s and Women’s Skiing Rules Book.

At the conclusion of the championships, the team with the most total points will be declared the champion.

Section 8 - Championship Operations

<table>
<thead>
<tr>
<th>Alpine Gates, Binding and Ski Check</th>
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<tbody>
<tr>
<td>Slalom Gates will be 30 millimeters. Alpine competitors will have the height of their bindings checked immediately following each Alpine competition in the finish area. A 50 millimeter limit is enforced. Alpine skis will be governed by FIS rules and/or USSA standards for Giant Slalom.</td>
</tr>
</tbody>
</table>
Coaches Bibs (Nordic)

During registration, bibs will be issued to all coaches in the official travel party. It is the responsibility of the coach to wear, safeguard, and return the bib after completion of the competition. Failure to return a bib will result in a $50 fine for each bib issued. Institutions with 1-2 Nordic participants will receive three (3) bibs. Institutions with 3-6 Nordic participants will receive four (4) bibs.

Emergency/Evacuation Plan

Emergency Protocols:

**Cannon Mountain Emergency Protocol**
- Professional Patrol Person and toboggan will be at the start of the race at all times.
- Patroller is in possession of a fully prepared evacuation sled and if required to respond to an accident will immediately respond with a sled.
- Upon initial evaluation, patroller will call for additional help for sled evacuation if required and will immediately replace staff person and sled at start.
- If sled evacuation is required, race will hold until patrol personnel have cleared the course.
- Sled evacuation at the Mittersill Race venue would be transported via a snow machine tow or the Cannon Ski Patrol Van to the Notch View Base Lodge first aid clinic.
- Cannon Mountain has area ambulance service available from Franconia Life Squad, Linwood Life Squad and Calex Ambulance Service, Littleton.
- Cannon Mountain has a staffed first aid clinic located in the Notch View Base Lodge to treat minor accidents.
- Serious injuries are immediately transported to Littleton Hospital via ambulance.
- Accidents at the Mittersill Race Venue requiring an ambulance, the ambulance would be instructed to receive the patient at the base of the Mittersill lift.
- Race officials have immediate communication with Cannon Mountain Patrol via radio.
- Cannon Mountain has many Paramedic trained ski patrol staff on site most days.
- If Life Flight is required, as determined by Cannon Mountain professionals, first option is Dartmouth-Hitchcock Life Flight. Response time is 17 minutes from lift off.

**Jackson Ski Touring Emergency Protocol**

See Appendix F

Hospitality

There will be Dasani Water and Powerade available at the finish for participants and coaches during official training and competition days.

Officials

**Alpine:**
- Chief of Race: Eric Price
- Chief of Course: Ivar Dahl
- Referee:
- Technical Delegate: Ted Sutton
- Chief of Timing: Matt Howard
- Race Administrator: Matt Howard
2017 NCAA MEN’S AND WOMEN’S SKIING CHAMPIONSHIPS
HOSTED BY THE UNIVERSITY OF NEW HAMPSHIRE

Nordic:
Chief of Competition: Breanne Torrey
Asst. Chief of Competition: 
Chief of Course: John Weston
Chief of Stadium: 
Technical Delegate: Gary Larson
Assistant TD: Chris Frielinghaus
Chief of Grooming: Andy Inkell
Chief of Timing: Tom Kendall
Race Administrator: 
Medical Chief: Nathan Jones

Post-Championship & Competition Site Evaluations
All evaluations will be sent from the NCAA at the conclusion of play.

Registration
Registration will take place at Omni Mount Washington Hotel on Sunday, March 6 (5 – 7 p.m.) and Monday, March 7 (3 – 5 p.m.).

Scoring
A 40-point scoring system will be used for the championships, wherein the top 30 finishers in each event receive points. A further breakdown of the scoring can be found in Appendix A in the 2016 and 2017 NCAA Men’s and Women’s Skiing Rules.

At the conclusion of the championships, the team with the most total points will be declared the champion.

Results will be updated in real time and will be made available at www.ncaa.com.

Videotaping
Institutions are permitted to videotape championship competitions by their teams or their individual student-athletes for archival, coaching or instructional purposes. Each institution is permitted to use one camera and may videotape only that portion of the competition in which it participates. The videotapes may not be used for commercial purposes.

Waxing Facilities
Waxing facilities will be available at the following locations throughout the championships:

- Nordic- on site in wax tents
Section 9 - Competition Sites

**Parking**

Cannon- Parking will be available on site at the base of Mittersill area.

For Jackson teams staying at the Eagle Mt. House will have parking. Teams will receive a pass for two vehicles for training and race days. On race days there will be a shuttle for parents and also for Alpine Teams coming to the event.

Section 10 - Directions

**Driving Directions**

Manchester Airport to Cannon Mt.- [https://goo.gl/maps/7PRg9yF26vR2](https://goo.gl/maps/7PRg9yF26vR2)
Manchester Airport to Mt. Washington Hotel- [https://goo.gl/maps/Fg5pePixcr92](https://goo.gl/maps/Fg5pePixcr92)
Manchester Airport to Jackson, NH- [https://goo.gl/maps/6noi4DyCoWF2](https://goo.gl/maps/6noi4DyCoWF2)

Logan Airport to Cannon Mt.- [https://goo.gl/maps/XB5FmVMZGCS2](https://goo.gl/maps/XB5FmVMZGCS2)
Logan Airport to Mt. Washington Hotel- [https://goo.gl/maps/qduUattCJjs](https://goo.gl/maps/qduUattCJjs)
Logan Airport to Jackson, NH- [https://goo.gl/maps/c95x7mE3P4A2](https://goo.gl/maps/c95x7mE3P4A2)

Section 11 - Drug Testing

The NCAA is dedicated to fair and equitable competition throughout each round of championships and strongly supports the drug-testing program in order to safeguard the health and safety of the participating student-athletes.

**Athlete Notification**

Couriers will notify student-athletes selected for drug testing. Student-athletes will be instructed to read and sign the Individual Championship Student-Athlete Notification Form. Depending on the sport, student-athletes may need to report to drug testing within 60 minutes of notification, after their last event of the session, after their last event of the day or at the end of their participation in the championship.

**Media Obligations**

At individual/team championships, student-athletes who are selected for drug testing must fulfill all media obligation before reporting to the drug-testing area.

**Participating Institution’s Notification**

While couriers will notify student-athletes of his/her selection for drug testing, it is the student-athlete’s responsibility to advise their institution of his/her selection for drug testing.

**Prolonged Test**

If the student-athlete’s team must depart the championship prior to a student-athlete completing drug testing, an institutional representative must remain with the student-athlete. If the student-athlete and/or institution incur additional expenses because of the delay (e.g., hotel, transportation back to campus, etc.), the institution may request reimbursement from the NCAA.
Testing Process

Student-athletes are drug tested through urinalysis and must provide a specimen in view of a drug-testing collector of the same gender. The length of the collection process depends on the student-athlete’s ability to provide an adequate specimen. If a student-athlete provides an adequate specimen immediately upon arriving in the drug-testing area, the entire process can be completed within 20 minutes. If the student-athlete is unable to provide an adequate specimen, he/she must remain in the drug-testing area until one is provided. There is no maximum allotted time for a student-athlete to provide an adequate specimen.

Section 12 - Equipment

Equipment regulations for the NCAA Skiing Championships can be found in Rule 6 (Alpine) and Rule 12 (Nordic) of the 2016 and 2017 NCAA Men’s and Women’s Skiing Rules.

Section 13 - Expenses/Reimbursement

Per Diem

Per diem will be provided for the approved official travel party, based on the number of qualifiers from each institution.

TES System

Team expense reports should be filed online through the Travel Expense System (TES). All institutions, including hosts, must complete the online reimbursement process in order to receive the appropriate per diem reimbursement. The system can be accessed at:


If you need assistance or experience any technical difficulties, please contact the travel department at 317-917-6757 or by e-mail at travel@ncaa.org.

Teams and/or individuals should provide themselves sufficient money to meet all expenses throughout the tournament, including ground transportation, lodging and meal expenses, and other miscellaneous expenses.

Section 14 – General Public

Spectator Guidelines

Cannon Mountain: Spectators must stay in designated areas and/or stay on designated routes.

Jackson Ski Touring Spectators must follow designated route to and from viewing areas. Foot traffic will be complimentary however those with skis must purchase a trail ticket. Maps will be available. Parking will be down below at Jackson XC. Please be prepared to take shuttle.
Section 15 - Lodging

**Headquarters Hotel**

**Omni Mt. Washington Hotel**
310 Mount Washington Hotel Road, Bretton Woods, NH 03575
Phone: 800-843-6664

Section 16 - Media Services

**Webcast**

All championship events will be webcast live on [www.ncaa.com](http://www.ncaa.com) on Wednesday, March 8 through Saturday, March 11.

**Credentials**

Members of the media wishing to request credentials should contact Mike Murphy (mike.murphy@unh.edu) by 5 p.m. eastern time, Wednesday, March 1.

**Interview Policies**

All coaches and student-athletes will be made available for post-competition interviews following the 10-minute cooling-off period. All interviews are to be arranged through Mike Murphy.

Section 17 - Medical

**Athletic Training**

Jon Dana, Director of Sports Medicine, will coordinate all athletic training needs at all times. He or one of his colleagues will be available at both competition venues during all official training and competition days. There will be ice available as well as all first aid needs. Please contact Jon prior to arrival to arrange necessary treatment schedules. His contact information is listed on the contact information page of this manual.

**Concussion Management**

The NCAA has adopted legislation that requires all active member institutions to have a concussion management plan for their student-athletes. Participating institutions shall follow their concussion management plan while participating in NCAA championships. If a participating team lacks appropriate medical staff to activate its concussion management plan, the host championship concussion management plan will be activated.

The legislation notes, in part, that a student-athlete who exhibits signs, symptoms or behaviors consistent with a concussion shall be removed from athletics activities (e.g., competition, practice, conditioning sessions) and evaluated by a medical staff member (e.g., sports medicine staff, team physician) with experience in the evaluation and management of concussions; a student-athlete diagnosed with a concussion is precluded from returning to athletics activity for at least the remainder of that calendar day; and medical clearance for return to athletics activity shall be determined by the team physician or the physician’s designee from the student-athlete’s institution.
In the absence of a team physician or their designee, the NCAA tournament physician will examine the student-athlete and will determine medical clearance.

A concussion is a brain injury that may be caused by a blow to the head, face, neck or elsewhere on the body with an “impulsive” force transmitted to the head. Concussions can occur without loss of consciousness or other obvious signs. A repeat concussion that occurs before the brain recovers from the previous one (hours, days or weeks) can slow recovery or increase the likelihood of having long-term problems. In rare cases, repeat concussions can result in brain swelling, permanent brain damage and even death.

For further details please refer to the “NCAA Sports Medicine Handbook Guideline on Concussions” online at www.NCAA.org/health-safety.

### Hospitals and Emergency Services

<table>
<thead>
<tr>
<th>Hospital</th>
<th>Phone Number</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Little Regional Healthcare</td>
<td>603-444-9000</td>
<td>600 St. Johnsbury Road, Littleton, NH 03561</td>
</tr>
<tr>
<td>Memorial Hospital</td>
<td>603-365-5461</td>
<td>3073 White Mt. Hwy., North Conway, NH 03860</td>
</tr>
</tbody>
</table>

### Medical Examinations

As the event sponsor, the NCAA seeks to ensure that all student-athletes are physically fit to participate in its championships and have valid medical clearance to participate in the competition. The NCAA tournament physician, as designated by the host school, has the unchallengeable authority to determine whether a student-athlete with an injury, illness or other medical condition may expose others to a significantly enhanced risk of harm and, if so, to disqualify the student-athlete from continued participation. For all other instances, the student-athlete’s on-site team physician can determine whether a student-athlete with an injury or illness should continue to participate or is disqualified. In the absence of a team physician, the NCAA tournament physician will examine the student-athlete and has valid medical authority to disqualify him or her if the student-athlete’s injury, illness or medical condition poses a potentially life threatening risk to himself or herself. The chair of the governing sports committee (or a designated representative) shall be responsible for administrative enforcement of the medical judgment, if it involves disqualification.

### Section 18 - Participant Expectations & Guidelines

#### Code of Conduct

The NCAA expects each championship to exhibit an experience that represents the highest level of fair play and good sportsmanship. The NCAA and the NCAA Division I Championships/Sports Management Cabinet expect that student-athletes, coaches and administrators do their best to ensure participation in intercollegiate athletics promotes character development for all participants, enhances the integrity of higher education and promotes civility; therefore, championship events should adhere to such fundamental values as respect, fairness, civility, honesty and responsibility. These values should be
manifest not only in athletic participation, but also in the broad spectrum of activities associated with the championship event. Accordingly, the Championships Committee will take strong action in response to any form of misconduct by student-athletes, coaches and/or administrators during the entire championship. This includes criticism of officials and a misconduct incident at the competition.

**Ethical Behavior by Coaches**

Members of the coaching profession have certain inherent obligations and responsibilities to the profession, to the student-athletes and to all those with whom they come into contact in the field. Coaches are expected to be role models who conduct themselves with integrity and high ethical standards at all times.

The words and actions of a coach carry tremendous influence, particularly on the young people under his or her direction. It is, thus, imperative that he or she demonstrate and demand high principles of sportsmanship and ethical behavior.

Therefore, coaches must:

1. Always place the safety and welfare of student-athletes above the value of a win and above any personal prestige or glory.
2. Ensure that the coaching staff and all others associated with the program treat the student-athletes under their control with fairness and respect.
3. Remember that they are on public display and that their conduct reflects upon the image of their respective institutions.
4. Teach their student-athletes strict adherence to the rules and regulations of the sport, the institution and other governing bodies to which they are responsible.
5. Firmly establish with their student-athletes the standards of acceptable conduct.
6. Treat opponents and assigned officials with respect and demand that student-athletes do the same, instilling in their student-athletes the importance of respect and sportsmanship over winning.
7. Ensure that student-athletes understand that taunting, intimidating and baiting opponents is unacceptable behavior and will not be tolerated.
8. Monitor their coaching staff and student-athletes to ensure that they do not use profane and vulgar language while representing the institution.
9. Ensure, along with institutional administration, that fans are reminded of the expectations of sportsmanship and respect for officials and opponents and their supporters.

**Misconduct**

*Reference: Bylaw 31.02.4 in the NCAA Division II Manual.*

Misconduct in an NCAA championship is any act of dishonesty, unsportsmanlike conduct, unprofessional behavior or breach of law, occurring from the time the championship field is announced through the end of the championship that discredits the event or intercollegiate athletics.

**Sportsmanship**

The primary goal of the rules is to maximize the safety and enjoyment of the student-athlete. Sportsmanship is a key part of that goal. Sportsmanship should be a core value in behavior of players and bench personnel, in crowd control by game management and in the officials’ proper enforcement of the rules governing related actions.
**Sports Wagering**

The NCAA defines sports wagering as putting something at risk – such as an entry fee or a wager – with the opportunity to win something in return. The NCAA opposes all forms of legal and illegal sports wagering on college sports. Student-athletes and athletics administrators cannot place a sports wager for any NCAA-sanctioned sport. This includes wagering on the intercollegiate, amateur or professional level.

A student-athlete involved in sports wagering on the student-athlete’s institution permanently loses all remaining regular-season and postseason eligibility in all sports. A student-athlete who is involved in any sports wagering activity that involves college sports or professional athletics, through Internet gambling, a bookmaker, a parlay card or any other method employed by organized gambling, will be ineligible for all regular-season and postseason competition for at least one year.

In championships in which a bracket format is used, student-athletes, coaches and administrators may not participate in bracket competitions where there is both a required entry fee and an opportunity to win a prize. Student-athletes and administrators may participate under current NCAA rules, in bracket contests where there is no entry fee but a possibility of winning a prize. Some NCAA member schools, however, have chosen to ban student-athletes from participating in these types of bracket contests.

**Tobacco Ban**

The use of tobacco products is prohibited by all game personnel (e.g., coaches, trainers, managers and game officials) in all sports during practice and competition. Penalties (as determined by the applicable rules-making committees and sports committees with rules-making responsibilities) shall be established for such use.

The use of tobacco products is prohibited during practice and competition. A member of the official travel party who uses tobacco products during a practice or competition shall be disqualified for the remainder of that practice or competition.

---

**Section 19 - Team Travel/Transportation**

**Airports**

Cannon, MT Washington and Jackson can all be serviced by Manchester Airport and Logan Airport.

**Rental Cars**

Logan International Airport is serviced by almost every major rental carrier available. Contact website is https://www.massport.com/logan-airport/inside-the-airport/rental-cars-at-logan/

Manchester International Airport is serviced by almost every major rental carrier available. Contact website is https://www.flymanchester.com/car-rentals

**Short’s Travel Management**

The participating institutions shall be completely responsible for making its own travel reservations in accordance with the following:

The NCAA’s official travel agency for the tournament is Short’s Travel Management, which can be reached at 866-655-9215. Institutions can also enter travel manifest and other travel party information through the travel portal at www.shortstravel.com/ncaachamps.
The NCAA has adopted the following policies with respect to the travel and expenses incurred by the competing institution:

1. Air Transportation. Participating institutions shall be required to make all air travel arrangements with the official travel agency for the approved travel party. The NCAA will pay the agency directly for such costs. Institutions who fail to use the official agency will not receive reimbursement for their travel. When reasonable commercial space for air travel is not available, chartered flights may be offered to the traveling institution. In this case, the cost of the chartered flight will be fully paid for by the NCAA, for the official traveling party. If reasonable commercial space is available but the institution chooses to travel by charter, the NCAA will only cover the cost of the commercial flight. The institution will be responsible for any additional cost for their chartered flight and will be billed by the official travel agency. In addition, the institution may choose to take additional travelers over the allowable travel party size. The cost for additional travelers must be paid by the institution. All charter arrangements must be made through the official travel agency. The NCAA travel department is responsible for making the determination of what should be considered reasonable options for the official traveling party.

The NCAA will reimburse fees for checked baggage charged by commercial airlines. While we encourage you to take as few bags as necessary, a maximum of two bags per person will be reimbursed. Fees for oversized or overweight bags will not be reimbursed.

The NCAA will not reimburse fees charged by the airlines to pre-assign seats, choose premium seats, or receive priority check-in.

2. Hub Rule. If an institution is eligible to use air transportation to the site of the tournament game, and there is a major airport located within 150 miles of the tournament site, then the participating institution is required to fly into/out of that airport and utilize ground transport to and from the site of competition. This also applies if the originating airport is located within 150 miles of the participating institution’s campus. This policy only applies when airfare is less expensive from the more distant airport. The NCAA travel staff may increase this mileage limit if circumstances warrant.

3. Ground Transportation. For individual-team sports, when teams are required to travel by ground transportation to the site of competition or are eligible for reimbursement at the site, reimbursement will be provided at a rate of 50 cents per mile, per participant, not the actual cost of ground transportation.

Local transportation is not reimbursable by the NCAA and must be paid by the institution. Transportation between the team’s hotel and the competition or practice site is considered local transportation. Please see the NCAA travel policies for the applicable mileage limits.

4. Per Diem. Per diem will be paid for the allowable travel party. The per diem rate and allowable days can be found in the NCAA travel policies.

5. Expense Reimbursement. Team expense reports should be filed online through the Travel Expense System (TES). The login information for the system is the same as that used for the Short’s travel portal. The system can be accessed at:
All institutions, including hosts, must complete the online reimbursement process in order to receive the appropriate reimbursement.

6. Travel Exceptions. Be advised that if extraordinary circumstances may warrant an exception to the travel policies, you must contact the NCAA travel department for approval PRIOR TO making any travel arrangements. The travel group can be reached at 317-917-6757, or by e-mail at travel@ncaa.org.

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**Section 20 - Tickets**

**Ticket Prices**

Admission is free for all four days of the championships for all competitors and spectators. Those wishing to ski will be required to buy a trail pass and/or lift ticket.

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**Section 21 - Travel Party**

**Squad Size**

Participating teams are limited to a squad size of no more than twelve (12) eligible student-athletes. No more than three (3) student-athletes are eligible per gender, per discipline.

**Travel Party Size**

In accordance with NCAA policies, official travel party sizes are as follows:

- Teams with 1-3 student-athlete(s) competing are allowed 1 non-athlete.
- Teams with 4-6 student-athletes competing are allowed 2 non-athletes.
- Teams with 7-9 student-athletes competing are allowed 3 non-athletes.
- Teams with 10-12 student-athletes competing are allowed 5 non-athletes.

---

**Section 22 - Uniforms**

Student-athletes competing in the championships shall wear the official uniform of their institution in competition and related ceremonies. This applies to warm-ups and competitive uniforms.

A student-athlete may use athletics equipment or wear athletics apparel that bears the trademark or logo of an athletics equipment or apparel manufacturer or distributor in athletics competition and pre- and postgame activities (e.g.: Celebrations, pre- or postgame press conferences), provided the following criteria are met:

1. Athletics equipment (e.g.: shoes, helmets, goggles and skis) shall bear only the manufacturer’s normal label or trademark, as it is used on all such items for sale to the general public; and
2. The student-athletes institution’s official uniform (including numbered racing bibs and warm-ups) and all other items of apparel (e.g.: socks, head bands, t-shirts, wrist bands, visors or hats, and towels) shall bear only a single manufacturer’s or distributors normal label or trademark
(Regardless of the visibility of the label or trademark), not to exceed 2 ¼ square inches in area (rectangle, square, parallelogram) including any additional material (e.g.: patch) surrounding the normal trademark of logo. The student-athletes institution’s official uniform and all other items of apparel shall not bear a design element similar to the manufacturer’s trademark/logo that is in addition to another trademark/logo that is contrary to the size restriction.

**Logo Policy***

[Reference: Bylaw 12.5.4 in the NCAA Division I and II Manuals, and Bylaw 12.5.3 in the NCAA Division III Manual.]

The provisions of Bylaw 12.5.4 (Divisions I and II) or Bylaw 12.5.3 (Division III) indicate that an institution’s official uniform and all other items of apparel (e.g., socks, headbands, T-shirts, wristbands, visors or hats, and towels) that are worn by student-athletes in competition may bear a single manufacturer’s or distributor’s normal trademark, not to exceed 2 1/4-square inches, including any additional material (e.g., patch) surrounding the normal trademark or logo. The logo or trademark must be contained within a four-sided geometrical figure (i.e., rectangle, square, parallelogram).

In addition, an institution’s official uniform cannot bear a design element similar to the manufacturer’s that is in addition to another logo or that is contrary to the size restrictions.

A student-athlete representing an institution in intercollegiate competition is limited to wearing apparel items that include only the logo (not to exceed 2 1/4-square inches) of an apparel manufacturer or distributor. The student-athlete may not wear any apparel that identifies any other entity, other than the student-athlete’s institution.

These restrictions apply to all apparel worn by student-athletes, and any and all credentialed personnel in the bench area during the conduct of competition, which includes any practices and pregame or postgame activities.

This bylaw will be strictly enforced at all NCAA championships and the names of individuals and institutions that are not in compliance with this bylaw shall be forwarded to the NCAA enforcement staff. Non-compliance with this legislation could result in loss of eligibility, forfeiture of points earned by those ineligible student-athletes and adjustment of team standings.

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**Section 23 - Host City Information**

**Dining Options**

Franconia Area- [http://www.franconianotch.org/members/listings/?filter=all&type=dine&submit=](http://www.franconianotch.org/members/listings/?filter=all&type=dine&submit=)

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**Section 24 – Trophies and Awards**
**Additional Award Ordering**

To purchase additional awards please use the following link: [http://www.mtmrecognition.com/ncaa/](http://www.mtmrecognition.com/ncaa/)

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**Elite 90**

The Elite 90 award is presented to the student-athlete with the highest cumulative grade-point average competing at the final site for each of the 90 NCAA championships. Each institution that has at least one student-athlete qualify for the final round/site is eligible to nominate a student-athlete for the award. All ties are broken by number of credits completed.

For more information regarding this program, please contact Mark Bedics, Andrew Louthain or Quintin Wright (317-917-6222; elite90@ncaa.org). All documents, including deadlines and nomination forms, can be obtained at Elite 90 forms.

The submission deadline for nomination for NCAA Men’s and Women’s Skiing is 5 p.m. Eastern time on Thursday, March 2.

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**Locker Room Program**

In addition to awards, the national championship winning team will receive national champion t-shirts and hats to commemorate their achievement.

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**Participation Award**

Each student-athlete advancing to the final site will receive a participant medal to commemorate their achievement.
Assumption of Risk Release and Waiver

Event: ___________________________________________________ (the “Event”)

Participant’s Name (Please print): _______________________________ (the “Participant”)

Participant’s Age: _____________

In consideration for permitting Participant to participate in the Event, the undersigned, for themselves, and for their respective heirs, personal representatives and assigns, agree as follows:

Assumption of Risk: The undersigned hereby acknowledge and agree that they understand the nature of the Event; that Participant is qualified, in good health, and in proper physical condition to participate therein; that there are certain inherent risks and dangers associated with the Event; and that, except as expressly set forth herein, they, knowingly and voluntarily, accept, and assume responsibility for, each of these risks and dangers, and all other risks and dangers that could arise out of, or occur during, Participant’s participation in the Event.

Release and Waiver: The undersigned hereby RELEASE, WAIVE, DISCHARGE AND COVENANT NOT TO SUE the National Collegiate Athletic Association and its member institutions, and, if applicable, the owners or leasers of the premises on which the Event takes place, or any subdivision thereof, and each of them, their officers and employees, (collectively, the “Releasees”), from and for any liability resulting from any personal injury, accident or illness (including death), and/or property loss, however caused, arising from, or in any way related to, Participant’s participation in the Event, except for those caused by the willful misconduct, gross negligence or intentional torts of the above parties, as applicable.

Indemnification and Hold Harmless: The undersigned also hereby agree to INDEMNIFY, DEFEND AND HOLD the Releasees HARMLESS from any and all claims, actions, suits, procedures, costs, expenses, damages and liabilities including, but not limited to, attorney’s fees, arising from, or in any way related to, Participant’s participation in the Event, except for those arising out of the willful misconduct, gross negligence or intentional torts of the above parties, as applicable.

Permission to Use Likeness/Name: The undersigned further agree to allow, without compensation, Participant’s likeness and/or name to appear, and to otherwise be used, in material, regardless of media form, promoting the National Collegiate Athletic Association, and/or its championships, events and activities, including those of its representatives and licensees.

Severability: The undersigned expressly agree that the foregoing assumption of risk, release and waiver of liability and indemnity agreement is intended to be as broad and inclusive as is permitted by the law of the State of Vermont and that if any portion thereof is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.

Acknowledgment of Understanding: The undersigned have read this assumption of risk, release and waiver of liability and indemnity agreement, and have had the opportunity to ask questions about the same. The undersigned fully understand this assumption of risk, release and waiver of liability and indemnity agreement, that the undersigned are giving up substantial rights in connection therewith, and that its terms are contractual, and not a mere recital. The undersigned acknowledge that they are signing this agreement freely and voluntarily.

_____________________________________________________
Signature of Participant Date

_____________________________________________________
Signature of Parent/Guardian of Minor Date
(if participant is under the age of 18)

_____________________________________________________
Signature of Parent/Guardian of Minor Date
(if Participant is under the age of 18)
## 2017 NATIONAL COLLEGIATE MEN'S AND WOMEN'S SKIING CHAMPIONSHIPS

**REGISTRATION/TRAVEL ITINERARY/LODGING FORM**

This form must be returned to Steve Metcalf (Steve.Metcalf@unh.edu) by 5 p.m. Eastern, Thursday, March 2, 2017, for all competing institutions. Failure to meet this deadline will result in a $50 fine assessed by the National Collegiate Men’s and Women’s Skiing Committee.

<table>
<thead>
<tr>
<th>Institution</th>
<th></th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Number of Skiers</th>
<th>Number of Coaches</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Contact Person</th>
<th>Email Address</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Cell Number</th>
<th>Fax</th>
</tr>
</thead>
</table>

### Student-Athletes

#### Men’s Alpine

<table>
<thead>
<tr>
<th>1.</th>
<th>2.</th>
<th>3.</th>
<th>4.</th>
</tr>
</thead>
</table>

#### Women’s Alpine

<table>
<thead>
<tr>
<th>1.</th>
<th>2.</th>
<th>3.</th>
<th>4.</th>
</tr>
</thead>
</table>

#### Men’s Nordic

<table>
<thead>
<tr>
<th>1.</th>
<th>2.</th>
<th>3.</th>
<th>4.</th>
</tr>
</thead>
</table>

#### Women’s Nordic

<table>
<thead>
<tr>
<th>1.</th>
<th>2.</th>
<th>3.</th>
<th>4.</th>
</tr>
</thead>
</table>

### List All Coaches

<table>
<thead>
<tr>
<th>1.</th>
<th>2.</th>
<th>3.</th>
<th>4.</th>
<th>5.</th>
</tr>
</thead>
</table>

### List All Administrators

<table>
<thead>
<tr>
<th>1.</th>
<th>2.</th>
<th>3.</th>
<th>4.</th>
<th>5.</th>
</tr>
</thead>
</table>

### Travel Itinerary:

**Arrival**

(airline/flight/time)

**Departure**

(airline/flight/time)

**Hotel**

**Phone**
2017 National Collegiate Men’s and Women’s Skiing Championships  
Host Institution: University of New Hampshire  
Student Athlete Questionnaire

Please type or print clearly  
Deadline for submitting this form is Thursday, March 2, 2017  
* Email this form to Steve Metcalf  
(Steve.Metcalf@unh.edu)

Name:__________________________________________________________________

School:_________________________________________________________________

Hometown,  
State/Country:___________________________________________________________

Year in School (circle or underline one): Fr So Jr Sr Grad Student

Major:_________________________________________________________________

Season/Career Honors  
(ie: NCAA Champion, All-American, National Team, Olympics, etc.)

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Favorite Skier:__________________________________________________________________

Sports Hero:___________________________________________________________________

Favorite Reality Show or TV Series:______________________________________________

Favorite Place:_______________________________________________________________

Other Comments of interest for the Announcer:
**BANQUET & BARBECUE FORM**

Institution:

**BANQUET:**
Date: Tuesday, March 7, 2017  
Time: 6:00 PM  
Place: Omni Mt. Washington Hotel

The NCAA Skiing Championship Banquet is for competing student-athletes, coaches; additional tickets may be purchased only for institutional personnel traveling with your team that would like to attend. Are there any dietary restrictions? ________________________________

Number of student-athletes in your official party attending the banquet: ____________  
Number of non-athletes in your official travel party attending the banquet (see below):

Team allotments:  
1-3 Athletes = 1 Non-athlete  
4-6 Athletes = 2 Non-athletes  
7-9 Athletes = 3 Non-athletes  
10-12 Athletes = 5 Non-athletes

Number of additional Banquet tickets requested at $35.00 each: _________  
Total number of people attending the banquet from your institution: __________

**BARBECUE:**
Date: Saturday, March 11, 2017  
Time: Approximately 2 PM  
Place: Jackson Ski Touring Center

Number of student-athletes in your official travel party attending the barbeque: ________  
Number of non-athletes in your official travel party attending the barbeque: ________  
(see above)

Number of additional barbeque tickets requested at $20.00 each ____________  
Total number of people attending the barbeque from your institution: __________

Make payable to: University of New Hampshire  
Please return this form by Thursday, March 2, 2017 to:  
Steve Metcalf (email: Steve.Metcalf@unh.edu)
<table>
<thead>
<tr>
<th>Name &amp; Role</th>
<th>Location During Event</th>
<th>Mobile Phone</th>
<th>Radio</th>
<th>Qualification (MD, WFR, WFA, EMT, Other)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chief of Medical: Nathan Jones</td>
<td>Ski Patrol HQ (Located at Stadium; Eagle Mountain Fields)</td>
<td>(603) 733-8398</td>
<td>Y</td>
<td>WFR/National Ski Patrol</td>
</tr>
<tr>
<td>Karen Clarey</td>
<td>Ski Patrol HQ (Located at Stadium; Eagle Mountain Fields)</td>
<td>(603) 733-9382</td>
<td>☑</td>
<td>☑ WFR/National Ski Patrol</td>
</tr>
<tr>
<td>Brentley Childs</td>
<td>Ski Patrol HQ (Located at Stadium; Eagle Mountain Fields)</td>
<td>(561) 676-2100</td>
<td>☑</td>
<td>Paramedic</td>
</tr>
<tr>
<td>Joe Roman</td>
<td>Ski Patrol HQ (Located at Stadium; Eagle Mountain Fields)</td>
<td>(617) 852-2901</td>
<td>☑</td>
<td>EMT, WFR</td>
</tr>
<tr>
<td>Will Norton</td>
<td>Race Course</td>
<td>(978) 844-1065</td>
<td>☑</td>
<td>WFR</td>
</tr>
<tr>
<td>James Vittetau</td>
<td>Race Course</td>
<td>317-340-8277</td>
<td>☑</td>
<td>WFR</td>
</tr>
<tr>
<td>Maryellen Zielski</td>
<td>Race Course</td>
<td>(617) 922-9537</td>
<td>☑</td>
<td>NSP/Other</td>
</tr>
<tr>
<td>Breanne Torrey: Additional</td>
<td>Race Stadium; Eagle Mountain Fields</td>
<td>(603) 730-7269</td>
<td>☑</td>
<td>WFR/National Ski Patrol</td>
</tr>
<tr>
<td>Resource</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**MEDICAL TRANSPORT**

<table>
<thead>
<tr>
<th>Ambulance Provider</th>
<th>Phone Number</th>
<th>Response Time</th>
<th>Transport Time</th>
<th>Chief of Medical to make the call for an ambulance. If ambulance is called, announce via radio to medical and race staff</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bartlett/Jackson</td>
<td>CALL: 603-539-6119</td>
<td>911</td>
<td>14 miles from venue</td>
<td>8 miles from venue</td>
</tr>
</tbody>
</table>

**Hospital / Clinic**

<table>
<thead>
<tr>
<th>Hospital / Clinic Name</th>
<th>Phone Number</th>
<th>Hospital Physical Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Memorial Hospital</td>
<td>(603) 356-5461</td>
<td>3073 White Mountain HWY, North Conway, NH. 03860</td>
</tr>
<tr>
<td>Nearest Heli Pad: Memorial Hospital</td>
<td></td>
<td>3073 White Mountain HWY, North Conway, NH. 03860</td>
</tr>
</tbody>
</table>

**Communications**

<table>
<thead>
<tr>
<th>Name</th>
<th>Phone Number</th>
<th>Location at venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Venue/Club Medical Staff who will remain in contact with Transport/Ambulance Service and Receiving Provider:</td>
<td>(603) 733-8398</td>
<td>Ski Patrol Race HQ</td>
</tr>
</tbody>
</table>

**MEDICAL AND FIRST AID EQUIPMENT ON SITE**

<table>
<thead>
<tr>
<th>Medical Headquarters Location:</th>
<th>Cross Country Stadium Area: Eagle Mountain Fields</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Equipment</th>
<th>Operator(s)</th>
<th>Location(s)</th>
<th>Response Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Item</td>
<td>Responsible Parties</td>
<td>Location</td>
<td></td>
</tr>
<tr>
<td>------------------------------------</td>
<td>---------------------</td>
<td>----------------------------------------</td>
<td></td>
</tr>
<tr>
<td>Snowmobile</td>
<td>All Medical Staff</td>
<td>Eagle Mountain Stadium SKI PATROL hq</td>
<td></td>
</tr>
<tr>
<td>Snowmobile with Rescue Sled</td>
<td>All Medical Staff</td>
<td>Eagle Mountain Stadium Ski Patrol HQ</td>
<td></td>
</tr>
<tr>
<td>AED</td>
<td>All Medical Staff</td>
<td>Eagle Mountain Stadium Ski Patrol HQ</td>
<td></td>
</tr>
<tr>
<td>Medical Resources</td>
<td></td>
<td>All resources will be staged at the Eagle Mountain Stadium Ski Patrol HQ</td>
<td></td>
</tr>
<tr>
<td>* (2) D cylinders of oxygen</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>* (1) AED</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>* (2) ATV's with snow tracks for patient transport</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>* Rescue sled</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>* KTD Traction/other standard splinting devices</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Basic First Responder Med Kit(s)</td>
<td>All Med. Staff</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
1. Upon report of injury determine:
   - Number of skiers injured
   - Exact location of the injured skier(s)
   - Nature of the injury/illness
   - Is the person conscious? Mobile?
   - Age and gender of those injured

2a. IF THE INJURY IS ANTICIPATED AS SERIOUS OR THE INJURED PERSON IS IN A LOT OF PAIN
   • Contact chief of medical immediately and advise ambulance call.
   • Call for rescue sled and medical staff.

2b. IF THE INJURY IS ANTICIPATED AS LESS SERIOUS
   • Call for rescue sled and medical staff.
   • Wait for first-aid staff evaluation before deciding whether or not to advise Chief of Medical to call for an ambulance.
   • Notify the Chief of Medical that there is an injured skier/medical emergency on the trail.

3. Once on scene designate one person in charge.
   This person will handle radio/phone communications and documentation, but NOT treatment.

4. Determine if race needs to be suspended for safety and contact race officials if needed.

5. Treat the patient(s) as your training allows. Use SOAP notes in first aid as a guide.

6. Note bib number of injured skier(s).

REMAIN IN CONTACT WITH KEY PERSONNEL AND REPORT/DOCUMENT PROGRESS REGULARLY

COMMUNICATIONS PLAN

<table>
<thead>
<tr>
<th>Radios:</th>
<th>Frequency Info:</th>
<th>Channel:</th>
</tr>
</thead>
<tbody>
<tr>
<td>152.300</td>
<td>CALL SIGN: KNBF329</td>
<td>1</td>
</tr>
</tbody>
</table>

Communication Plan: Radios will be provided to all medical staff and course marshals. Course Marshals will be placed at all points of poor visibility along the course. In the event of an emergency, marshals and/or patrol staff will radio the information needed to appropriately respond. In the event that the course needs to be closed in order to safely stabilize and transport injured skier, course marshals and patrolers will broadcast course over the radio and marshals to hold racers. The course will re-open upon evacuation of injured skier and completion of proper documentation. Repsonding patroller will notify over the radio that the course has been cleared and the race can resume.

Notes: SEE ADDITIONAL MAP INDICATING LOCAL EMS ACCESS POINTS

Point of contact for family of injured party:

<table>
<thead>
<tr>
<th>Name</th>
<th>Mobile Phone</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nathan Jones</td>
<td>(603) 733-8398</td>
<td>Eagle Mountain Stadium</td>
</tr>
</tbody>
</table>

Chief of Competition:

<table>
<thead>
<tr>
<th>Name</th>
<th>Mobile Phone</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Breanne Torrey</td>
<td>(603) 730-7269</td>
<td>Eagle Mountain Stadium</td>
</tr>
</tbody>
</table>

MEDICAL PLAN REVIEW

Medical Plan Prepared by:
Name: Breanne Torrey & Nathan Jones  Date: 12/4/2016

Reviewed by:
Name:           Date:  

Reviewed by TD: ☐