<table>
<thead>
<tr>
<th>Table of Contents</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>INTRODUCTION</td>
<td>1</td>
</tr>
<tr>
<td>CHECKLIST</td>
<td>1</td>
</tr>
<tr>
<td>CHAMPIONSHIP PERSONNEL</td>
<td>3</td>
</tr>
<tr>
<td>NCAA WOMEN’S WATER POLO COMMITTEE</td>
<td>4</td>
</tr>
<tr>
<td>SCHEDULE OF EVENTS</td>
<td>5</td>
</tr>
<tr>
<td>PRE-MATCH TIMING SCHEDULE</td>
<td>7</td>
</tr>
<tr>
<td>ATHLETIC TRAINING FACILITIES/MEDICAL INFORMATION</td>
<td>9</td>
</tr>
<tr>
<td>AWARDS</td>
<td>12</td>
</tr>
<tr>
<td>CREDENTIALS</td>
<td>15</td>
</tr>
<tr>
<td>DIRECTIONS/ PARKING</td>
<td>16</td>
</tr>
<tr>
<td>DRUG TESTING</td>
<td>17</td>
</tr>
<tr>
<td>ETHICAL BEHAVIOR BY COACHES/MISCONDUCT/SPORTSMANSHIP/SPORTS WAGERING</td>
<td>18</td>
</tr>
<tr>
<td>DECK DECORUM</td>
<td>19</td>
</tr>
<tr>
<td>HOSPITALITY / LOCKER ROOMS</td>
<td>20</td>
</tr>
<tr>
<td>HOTEL INFORMATION</td>
<td>20</td>
</tr>
<tr>
<td>MAPS</td>
<td>22</td>
</tr>
<tr>
<td>MEETINGS/BANQUET</td>
<td>23</td>
</tr>
<tr>
<td>MEDIA INFORMATION</td>
<td>24</td>
</tr>
<tr>
<td>MERCHANDISE</td>
<td>25</td>
</tr>
<tr>
<td>POSTGAME CELEBRATION</td>
<td>26</td>
</tr>
<tr>
<td>PRACTICES</td>
<td>26</td>
</tr>
<tr>
<td>SPIRIT SQUAD/BANDS</td>
<td>26</td>
</tr>
<tr>
<td>TEAM BENCH AREA / SQUAD SIZE</td>
<td>27</td>
</tr>
<tr>
<td>TICKET INFORMATION</td>
<td>28</td>
</tr>
<tr>
<td>UNIFORMS</td>
<td>29</td>
</tr>
<tr>
<td>VIDEOTAPING</td>
<td>29</td>
</tr>
<tr>
<td>LOCAL HOTEL GUIDE – FOR PARENTS &amp; FANS</td>
<td>30</td>
</tr>
<tr>
<td>DINING/ENTERTAINMENT/SHOPPING GUIDE</td>
<td>30</td>
</tr>
<tr>
<td>LOCAL TRANSPORTATION</td>
<td>32</td>
</tr>
</tbody>
</table>
APPENDIX A – TRAVEL INFORMATION/ROSTER/BANQUET FORM ............................................. 33
APPENDIX B – OFFICIAL HOTEL ROOMING LIST .................................................................. 34
APPENDIX C – BAND/SPirit SQUAD/MASCOT FORM .......................................................... 36
APPENDIX D – OPENING ROUND (Formerly Play-in) GAMES ............................................. 37
APPENDIX E – NCAA WOMEN’S WATER POLO ALL-TOURNAMENT TEAM NOMINATION BALLOT .................................................................................................................... 40
APPENDIX F – NCAA WOMEN’S WATER POLO ALL-TOURNAMENT TEAM FINAL BALLOT ..................................................................................................................................... 41
APPENDIX G – PARKING MAP .................................................................................................. 42
INTRODUCTION

This participant manual is written to assist teams participating in the National Collegiate Women’s Water Polo Championship. All information in this manual pertains to the national championship in Indianapolis. **Information specific to the opening round games is contained in Appendix D.**

CHECKLIST

**California, Michigan, Southern California, Stanford, UCLA, UC Irvine**

_____ Make travel arrangements for the official travel party through the official NCAA travel service, Short’s Travel Management, at 866-655-9215. If traveling by bus, call GoGround at 866-386-4951.

_____ Distribute copies of this manual to all staff members who may be assigned specific tournament responsibilities (e.g., coaches, athletic trainer, manager, designated athletics administrator, sports information contact, ticket manager, band director, spirit squad sponsor, etc.).

_____ Review schedule of events with the head coach and staff; news conferences, practice schedule, banquet, administrative teleconference, administrative meeting (page 5).

_____ Make local ground transportation arrangements for team, staff and fans (page 32).

_____ Arrange for Wednesday practice time if travel allows.

**By 5 p.m. Eastern time, Thursday, May 4:**

_____ Fax or email the Travel Information/Roster/Banquet Form (Appendix A) to the tournament manager, secretary-rules editor and NCAA championship administrator.

_____ Make hotel arrangements for the team, staff and fans at assigned hotel (page 20). Fax or email the Hotel Rooming List (Appendix B) to the tournament hotel.

**By 11 p.m. Eastern time, Thursday, May 4:**

_____ Deadline to pre-order official merchandise from Event 1 (page 25).

**By 5 p.m. Eastern time, Friday, May 5:**

_____ Fax or email the Band/Spirit Squad/Mascot Form (Appendix C) to the tournament manager.

_____ Upload logos, fight songs, rosters, photos, etc. to ncaachampionship.info (page 24).

_____ Email season results and final season statistics to the host media coordinator (page 24).
By 5 p.m. Eastern time, Monday, May 8:

_____ Submission deadline for Elite 90 award nominee (page 13).

By 5 p.m. Eastern time, Tuesday, May 9:

_____ Discuss ticket procedures and policies with your ticket manager. Advise the host institution’s ticket manager of the number of tickets you will purchase and submit player pass list to Carrie Gorden (page 28). Please inquire with Carrie Gorden if you need your own digital player pass list template.

_____ Local media and sports information directors desiring credentials to cover the 2017 National Collegiate Women’s Water Polo Championship must apply online at ncaa.com/media (page 25).

By 5 p.m. Eastern time, Wednesday, May 10:

_____ Forward requested publicity materials (media guides and postseason media information) to the host media coordinator (page 24).
CHAMPIONSHIP PERSONNEL

Host Athletics Director
Fred Glass
Indiana University, Bloomington

Tournament Manager
Mikela Calabrese
Events Manager
Indiana Sports Corp
201 South Capitol Ave., Suite 1200
Indianapolis, Indiana 46225
Phone: 317-237-5090
Cell: 317-502-7507
Email: mcalabrese@indianasportscorp.org

Ticket Manager
Carrie Gorden
Graduate Assistant
Indiana Sports Corp
201 South Capitol Ave., Suite 1200
Indianapolis, Indiana 46225
Phone: 317-237-5093
Email: cdavis@indianasportscorp.org

Media Coordinator/
Sports Information Contact
Brett Williams
Public Relations Manager
Indiana Sports Corp
201 South Capitol Ave., Suite 1200
Indianapolis, Indiana 46225
Phone: 317-237-5016
Email: bwilliams@indianasportscorp.org

Athletic Trainer
Chad Gabbard MSEd, LAT, ATC
Certified Athletic Trainer | Outreach Supervisor
St. Vincent Sports Performance
8227 Northwest Blvd, Suite 160
Indianapolis, IN 46278
317-415-5923 TEL | 317-650-6505 CELL
csgabbar@stvincent.org | stvincent.org

Facility Manager
Ed Merkling
Facility Director
IU Natatorium
901 W. New York St.
Indianapolis, Indiana 46202
Phone: 317-274-6783
Email: emerklin@iupui.edu

Facility Manager
Ed Merkling
Facility Director
IU Natatorium
901 W. New York St.
Indianapolis, Indiana 46202
Phone: 317-274-6783
Email: emerklin@iupui.edu

Facility Manager
Ed Merkling
Facility Director
IU Natatorium
901 W. New York St.
Indianapolis, Indiana 46202
Phone: 317-274-6783
Email: emerklin@iupui.edu
NCAA WOMEN’S WATER POLO COMMITTEE

Kelly L. Barsky  
Senior Woman Administrator  
Deputy Athletics Director  
University of California, Santa Barbara  
UCSB ICA Building, One Ocean Road  
Santa Barbara, California 93106  
Phone: 805-893-2247  
Email: kelly.barsky@athletics.ucsb.edu

Natalie Benson  
Head Women’s Water Polo Coach  
California State University, Fresno  
1620 East Bulldog Lane OF 87  
Fresno, California 93740  
Phone: 559-278-4022  
Email: nbenson@csufresno.edu

Lisa Cooper  
Head Women’s Water Polo Coach  
California State University, East Bay  
25800 Carlos Bee Boulevard  
Hayward, California 94542  
Phone: 510-861-0572  
Email: lisa.cooper@csueastbay.edu

Maggie Martini  
Director of Marketing/SWA  
St. Francis College Brooklyn  
180 Remson Street  
Brooklyn Heights, New York 11201  
Phone: 718-489-5411  
Email: mmartini@sfc.edu

Craig Rond  
Associate Aquatics Director/  
Head Water Polo Coach  
California Lutheran University  
60 West Olsen Road  
Thousand Oaks, California 91360  
Phone: 805-493-3531  
Email: crond@callutheran.edu

Dr. Robert E. (Bob) Corb  
National Coordinator of Officials  
P.O. Box 912  
Los Alamitos, California 90720  
Phone: 562-773-7413  
Email: ncaacoordinator@earthlink.net

Brian Streeter  
Secretary-Rules Editor  
Director of Athletics  
Pennsylvania State University, Erie, the  
Behrend College  
Junker Center – 5103 Station Road  
Erie, Pennsylvania 16563-0400  
Phone: 814-898-6379  
Email: bfs6@psu.edu

NCAA Staff  
John Bugner  
Assistant Director, Championships and  
Alliances  
P.O. Box 6222  
Indianapolis, IN 46206-6222  
Phone: 317-917-6529  
Cell: 317-522-7220  
Email: jbugner@ncaa.org

NCAA Staff  
Barb Hallam  
Assistant Coordinator, Championships and  
Alliances  
P.O. Box 6222  
Indianapolis, IN 46206-6222  
Phone: 317-917-6570  
Email: bhallam@ncaa.org
SCHEDULE OF EVENTS
(All times are Eastern time)

Saturday, May 6

Opening Round Games
Time TBD  Wagner vs. UC San Diego at UC San Diego
Time TBD  Pacific vs. Pomona-Pitzer at Pacific

Wednesday, May 10

11 a.m. – 7 p.m.  Each team allotted one hour open practice and should contact the host to schedule a time slot.

Thursday, May 11

Practice Times (Closed Practices, each team allotted 1 hour; assigned by committee at selection)

8 – 9 a.m.  Wagner/UC San Diego
9:05 – 10:05 a.m.  UCLA
10:10 – 11:10 a.m.  California
11:15 a.m. – 12:15 p.m.  UC Irvine
12:20 – 1:20 p.m.  Pacific/Pomona-Pitzer
1:25 – 2:25 p.m.  Stanford
2:30 – 3:30 p.m.  Michigan
3:35 – 4:35 p.m.  Southern California

6 p.m.  Administrative meeting (Dallara IndyCar Factory)

6:10 – 6:50 p.m.  Team photos per appointment (Dallara IndyCar Factory)

7 p.m.  Championship banquet (Dallara IndyCar Factory)

Friday, May 12

Practice Times (Open practices 30 minutes shared time; assigned by committee at selection)

8 – 8:30 a.m.  UC Irvine and Wagner/UC San Diego
8:35 – 9:05 a.m.  UCLA and California
10:05 – 10:35 a.m.  Southern California and Pacific/Pomona-Pitzer
10:40 – 11:10 p.m.  Stanford and Michigan

Game Times (Pool available at 11:27 a.m. for warm-up)

Noon  UCLA vs. Wagner/UC San Diego
1:45 p.m.  UC Irvine vs. California
3:30 p.m.  Stanford vs. Pacific/Pomona-Pitzer
5:15 p.m.  Southern California vs. Michigan
Saturday, May 13

Practice Times (Open practices)
9 – 9:30 a.m. Winning team from Game 1
9:35 – 10:05 a.m. Winning team from Game 2
10:10 – 10:40 a.m. Winning team from Game 3
10:45 – 11:15 a.m. Winning team from Game 4

Game Times (Pool available at 11:27 a.m. for warm-up)
3 p.m. Game 5: Winner Game 1 vs. Winner Game 2
5 p.m. Game 6: Winner Game 3 vs. Winner Game 4

Sunday, May 14

Practice Times (Open practices)
10 – 10:30 a.m. Winner Game 5
10:35 – 11:05 a.m. Winner Game 6

Game Time (Pool available at 2:15 p.m. for warm up)
3 p.m. Championship Game – Winner Game 5 vs. Winner Game 6

Practice times subject to change per games committee.
Times are according to local time zone.
PRE-MATCH TIMING SCHEDULE

First Game on Friday
Game 1

<table>
<thead>
<tr>
<th>Time Allotted</th>
<th>Actual Time</th>
<th>Protocol</th>
<th>Game Clock</th>
</tr>
</thead>
<tbody>
<tr>
<td>11:00</td>
<td>11:00</td>
<td>Start clock</td>
<td>60:00</td>
</tr>
<tr>
<td>05:00</td>
<td>11:22</td>
<td>Captains/officials meeting &amp; coin toss (if requested)</td>
<td>38:00</td>
</tr>
<tr>
<td>25:00</td>
<td>11:27</td>
<td>Competition course and game balls available for warm-up</td>
<td>33:00</td>
</tr>
<tr>
<td>03:00</td>
<td>11:52</td>
<td>Clear pool, teams to bench area</td>
<td>08:00</td>
</tr>
<tr>
<td>01:00</td>
<td>11:55</td>
<td>Introduce team with white caps</td>
<td>05:00</td>
</tr>
<tr>
<td>01:00</td>
<td>11:56</td>
<td>Introduce team with dark caps</td>
<td>04:00</td>
</tr>
<tr>
<td>00:15</td>
<td>11:57</td>
<td>Introduce officials</td>
<td>03:00</td>
</tr>
<tr>
<td>01:15</td>
<td>11:57:15</td>
<td>National anthem</td>
<td>02:45</td>
</tr>
<tr>
<td>01:30</td>
<td>11:58:30</td>
<td>Final team huddle</td>
<td>01:30</td>
</tr>
<tr>
<td>12:00</td>
<td></td>
<td>Reset clock and begin game</td>
<td>00:00</td>
</tr>
</tbody>
</table>

Second Game on Friday
Game 2

<table>
<thead>
<tr>
<th>Time Allotted</th>
<th>Actual Time</th>
<th>Protocol</th>
<th>Game Clock</th>
</tr>
</thead>
<tbody>
<tr>
<td>05:00</td>
<td>1:08</td>
<td>Captains/officials meeting &amp; coin toss (if requested)</td>
<td>37:00</td>
</tr>
<tr>
<td></td>
<td>1:13</td>
<td>Start clock</td>
<td>32:00</td>
</tr>
<tr>
<td>25:00</td>
<td>1:13</td>
<td>Competition course and game balls available for warm-up</td>
<td>32:00</td>
</tr>
<tr>
<td>03:00</td>
<td>1:38</td>
<td>Clear pool, teams to bench area</td>
<td>07:00</td>
</tr>
<tr>
<td>01:00</td>
<td>1:41</td>
<td>Introduce team with white caps</td>
<td>04:00</td>
</tr>
<tr>
<td>01:00</td>
<td>1:42</td>
<td>Introduce team with dark caps</td>
<td>03:00</td>
</tr>
<tr>
<td>00:30</td>
<td>1:43</td>
<td>Introduce officials</td>
<td>02:00</td>
</tr>
<tr>
<td>01:30</td>
<td>1:43:30</td>
<td>Final team huddle</td>
<td>01:30</td>
</tr>
<tr>
<td></td>
<td>1:45</td>
<td>Reset clock and begin game</td>
<td>00:00</td>
</tr>
</tbody>
</table>

Third Game on Friday
Game 3

<table>
<thead>
<tr>
<th>Time Allotted</th>
<th>Actual Time</th>
<th>Protocol</th>
<th>Game Clock</th>
</tr>
</thead>
<tbody>
<tr>
<td>05:00</td>
<td>2:53</td>
<td>Captains/officials meeting &amp; coin toss (if requested)</td>
<td>37:00</td>
</tr>
<tr>
<td></td>
<td>2:58</td>
<td>Start clock</td>
<td>32:00</td>
</tr>
<tr>
<td>25:00</td>
<td>2:58</td>
<td>Competition course and game balls available for warm-up</td>
<td>32:00</td>
</tr>
<tr>
<td>03:00</td>
<td>3:23</td>
<td>Clear pool, teams to bench area</td>
<td>07:00</td>
</tr>
<tr>
<td>01:00</td>
<td>3:26</td>
<td>Introduce team with white caps</td>
<td>04:00</td>
</tr>
<tr>
<td>01:00</td>
<td>3:27</td>
<td>Introduce team with dark caps</td>
<td>03:00</td>
</tr>
<tr>
<td>00:30</td>
<td>3:28</td>
<td>Introduce officials</td>
<td>02:00</td>
</tr>
<tr>
<td>01:30</td>
<td>3:28:30</td>
<td>Final team huddle</td>
<td>01:30</td>
</tr>
<tr>
<td></td>
<td>3:30</td>
<td>Reset clock and begin game</td>
<td>00:00</td>
</tr>
</tbody>
</table>
### Fourth Game on Friday
Game 4

<table>
<thead>
<tr>
<th>Time Allotted</th>
<th>Actual Time</th>
<th>Protocol</th>
<th>Game Clock</th>
</tr>
</thead>
<tbody>
<tr>
<td>05:00</td>
<td>4:38</td>
<td>Captains/officials meeting &amp; coin toss (if requested)</td>
<td>37:00</td>
</tr>
<tr>
<td></td>
<td>4:43</td>
<td>Start clock</td>
<td>32:00</td>
</tr>
<tr>
<td>25:00</td>
<td>4:43</td>
<td>Competition course and game balls available for warm-up</td>
<td>32:00</td>
</tr>
<tr>
<td>03:00</td>
<td>5:08</td>
<td>Clear pool, teams to bench area</td>
<td>07:00</td>
</tr>
<tr>
<td>01:00</td>
<td>5:11</td>
<td>Introduce team with white caps</td>
<td>04:00</td>
</tr>
<tr>
<td>01:00</td>
<td>5:12</td>
<td>Introduce team with dark caps</td>
<td>03:00</td>
</tr>
<tr>
<td>00:30</td>
<td>5:13</td>
<td>Introduce officials</td>
<td>02:00</td>
</tr>
<tr>
<td>01:30</td>
<td>5:13:30</td>
<td>Final team huddle</td>
<td>01:30</td>
</tr>
<tr>
<td>5:15</td>
<td></td>
<td>Reset clock and begin game</td>
<td>00:00</td>
</tr>
</tbody>
</table>

### First Games on Saturday and Sunday
Games 5 and 7

<table>
<thead>
<tr>
<th>Time Allotted</th>
<th>Actual Time</th>
<th>Protocol</th>
<th>Game Clock</th>
</tr>
</thead>
<tbody>
<tr>
<td>05:00</td>
<td>2:10</td>
<td>Captains/officials meeting &amp; coin toss (if requested)</td>
<td>50:00</td>
</tr>
<tr>
<td></td>
<td>2:15</td>
<td>Start clock</td>
<td>45:00</td>
</tr>
<tr>
<td>37:00</td>
<td>2:15</td>
<td>Competition course and game balls available for warm-up</td>
<td>45:00</td>
</tr>
<tr>
<td>03:00</td>
<td>2:52</td>
<td>Clear pool, teams to bench area</td>
<td>08:00</td>
</tr>
<tr>
<td>01:00</td>
<td>2:55</td>
<td>Introduce team with white caps</td>
<td>05:00</td>
</tr>
<tr>
<td>01:00</td>
<td>2:56</td>
<td>Introduce team with dark caps</td>
<td>04:00</td>
</tr>
<tr>
<td>00:15</td>
<td>2:57</td>
<td>Introduce officials</td>
<td>03:00</td>
</tr>
<tr>
<td>01:15</td>
<td>2:57:15</td>
<td>National anthem</td>
<td>02:45</td>
</tr>
<tr>
<td>01:30</td>
<td>2:58:30</td>
<td>Final team huddle</td>
<td>01:30</td>
</tr>
<tr>
<td>3:00</td>
<td></td>
<td>Reset clock and begin game</td>
<td>00:00</td>
</tr>
</tbody>
</table>

### Second Game on Saturday
Game 6

<table>
<thead>
<tr>
<th>Time Allotted</th>
<th>Actual Time</th>
<th>Protocol</th>
<th>Game Clock</th>
</tr>
</thead>
<tbody>
<tr>
<td>05:00</td>
<td>4:10</td>
<td>Captains/officials meeting &amp; coin toss (if requested)</td>
<td>50:00</td>
</tr>
<tr>
<td></td>
<td>4:15</td>
<td>Start clock</td>
<td>45:00</td>
</tr>
<tr>
<td>37:00</td>
<td>4:15</td>
<td>Competition course and game balls available for warm-up</td>
<td>45:00</td>
</tr>
<tr>
<td>03:00</td>
<td>4:52</td>
<td>Clear pool, teams to bench area</td>
<td>08:00</td>
</tr>
<tr>
<td>01:00</td>
<td>4:55</td>
<td>Introduce team with white caps</td>
<td>05:00</td>
</tr>
<tr>
<td>01:00</td>
<td>4:56</td>
<td>Introduce team with dark caps</td>
<td>04:00</td>
</tr>
<tr>
<td>00:15</td>
<td>4:57</td>
<td>Introduce officials</td>
<td>03:00</td>
</tr>
<tr>
<td>01:15</td>
<td>4:57:15</td>
<td>National anthem</td>
<td>02:45</td>
</tr>
<tr>
<td>01:30</td>
<td>4:58:30</td>
<td>Final team huddle</td>
<td>01:30</td>
</tr>
<tr>
<td>5:00</td>
<td></td>
<td>Reset clock and begin game</td>
<td>00:00</td>
</tr>
</tbody>
</table>

Teams will have a minimum 37 minutes of warm-up in the pool.
Pre-Match Introductions
When the first buzzer sounds, both teams must clear the pool and line up with the captain first, followed by the team in game cap number order. Led by their captains, the teams will march to face the audience. The two officials will march in front of the teams. Student-athletes must be in official uniform (robes or sweats) with caps on. At this time, both teams will have their entire teams announced, in order of cap numbers. Starters will be announced once the teams are in the water just before the start of the game. The team with white caps will be announced first, followed by the team with dark caps. Officials are then announced. After the national anthem (or after team introductions if no national anthem is played), the teams will shake hands and the teams will return to their benches.

Actual Start Time
Actual start time of the game will depend on the time of completion of the previous game. The clock will be set to ensure that teams get 25 minutes of warm-up in the pool on Friday and 37 minutes of warm-up in the pool on Saturday and Sunday, but not prior to the scheduled starting time.

Awards Ceremonies
After the semifinal games:
• Immediately after the games, the non-winning head coaches and/or team captain(s) should proceed to the awards area to receive the semi-finalist team trophy.
• Individual semifinalist team awards (trophies) will be placed in their respective locker rooms.

After the championship game,
• The second-place team trophy will be awarded on the pool deck. The head coach and/or captains should accept the award. The entire team may choose to accept the award.
• The first-place team will then be called to the awards area to receive their team and individual trophies. Watches will be given to the team after the ceremony.
• After the awards ceremony, the all-tournament teams will be announced. Press interviews will take place after the ceremony.

ATHLETIC TRAINING FACILITIES/MEDICAL INFORMATION

All medical care will be coordinated through St. Vincents Sports Performance, and specifically by the Championships Medical Director, Chad Gabbard, MSEd, LAT, ATC.

Staff On Duty
• At least two Certified Athletic Trainers and one athletic training student will be present during all practice and competition times.
• Lifeguards are on duty at all times the IU Natatorium is open. Coverage includes both the competition and warm-up pools and the diving well.

Traveling Without Sports Medicine Staff
If your team is traveling without a certified athletic trainer, advanced notification is appreciated. Written prescriptions from physicians and/or certified athletic trainers are required for any
treatment outside of ice and heat in such situations. In addition, St. Vincent Sports Performance personnel is available to assist with any taping and wrapping needs, provided that student-athletes provide their own taping supplies.

**Sports Medicine/ Training Room Facilities**

Athletic training room facilities are available at the IU Natatorium in the Medical Room on the pool deck, on the south end of the facility (see Appendix C), and will be open the entire time the IU Natatorium is open. Specific requests should be made through Chad Gabbard.

Emergency equipment, including AED, oxygen, crutches, splints, spine boards, etc., are available within the pool area.

**Other Medical Facilities**

- **For trauma or emergency:**
  Methodist Hospital
  1701 Senate Blvd.
  Indianapolis, IN 46202
  317-962-2000

  IU Health University Hospital
  550 University Blvd.
  Indianapolis, IN 46202
  317-944-5000

- **For non-emergency:**
  St. Vincent Sports performance
  8227 Northwest Blvd. #160
  Indianapolis, IN 46278
  317-415-5795

- **Local pharmacy/immediate care performance**
  CVS Pharmacy (open 24 hours)
  175 N. Illinois St.
  Indianapolis, IN 46204
  317-636-6664

  Walgreen Pharmacy
  335 Massachusetts Ave.
  Indianapolis, IN 46204
  317-631-6000

**IU Natatorium Emergency Medical Plan**

I. Student-Athlete Injured in a Competition Pool (Active/Non-Emergency):

1. IU Natatorium lifeguard staff will provide care while student-athlete is in the water.
2. Championship medical staff handles care of student-athlete once they are removed from the pool.
3. Incident reports will be completed by both IU Natatorium staff and NCAA Division I Championship meet personnel.

II. Student-Athlete Injured in a Competition Pool (Major Emergency):
   1. IU Natatorium lifeguard staff will activate facility EAP/EMS protocol and provide care in the water for all major emergencies (unconscious, suspected spinal injury, seizure).
   2. Championship medical staff may assist IU Natatorium staff with care once guest is removed from the water until EMS is on scene.
   3. Incident reports will be completed by both IU Natatorium staff and NCAA Division I Championship meet personnel.

III. Non-Student-Athlete Medical Issues (on deck):
   1. Will be managed by the IU Natatorium lifeguard staff and/or the Championship medical staff.

IV. Spectator Medical Issues:
   1. Spectators in the stands will contact the nearest Event Staff worker or Event Security personnel for assistance.
   2. An IU Natatorium lifeguard or Championship medical staff can provide necessary care.

First Aid Kits:
   - Lifeguard Room – On deck in the east control room
   - Meet Medical – On deck in the southeast room

Public Access AEDs:
   - East and West concourses, halfway down

Emergency Medical Service
EMS personnel will be on-site for all water polo practices and sessions.

Water and Isotonic Drink
Water and isotonic drink will be available in four locations around the pool deck including the diving well area. Water and isotonic drink will also be available in the student-athlete hospitality area on the northeast corner of the pool deck.

Cold Tub
There will be a large cold tub available on the north pool deck underneath the scoreboard. Teams will not be permitted to bring their own ice baths.

Concussion Management
The NCAA has adopted legislation that requires all active member institutions to have a concussion management plan for their student-athletes. Participating institutions shall follow their concussion management plan while participating in NCAA championships. If a participating team lacks appropriate medical staff to activate its concussion management plan, the host championship concussion management plan will be activated.

The legislation notes, in part, that a student-athlete who exhibits signs, symptoms or behaviors consistent with a concussion shall be removed from athletics activities (e.g., competition, practice, conditioning sessions) and evaluated by a medical staff member (e.g., sports medicine staff, team physician) with experience in the evaluation and management of concussions; a student-athlete diagnosed with a concussion is precluded from returning to athletics activity for at least the
remainder of that calendar day; and medical clearance for return to athletics activity shall be determined by the team physician or the physician’s designee from the student-athlete’s institution. In the absence of a team physician or their designee, the NCAA tournament physician will examine the student-athlete and will determine medical clearance.

A concussion is a brain injury that may be caused by a blow to the head, face, neck or elsewhere on the body with an “impulsive” force transmitted to the head. Concussions can occur without loss of consciousness or other obvious signs. A repeat concussion that occurs before the brain recovers from the previous one (hours, days or weeks) can slow recovery or increase the likelihood of having long-term problems. In rare cases, repeat concussions can result in brain swelling, permanent brain damage and even death.

For further details, please refer to the “NCAA Sports Medicine Handbook - Guideline on Concussions” at ncaa.org.

Medical Examinations
As the event sponsor, the NCAA seeks to ensure that all student-athletes are physically fit to participate in its championships and have valid medical clearance to participate in the competition. The NCAA tournament physician, as designated by the host school, has the unchallengeable authority to determine whether a student-athlete with an injury, illness or other medical condition (e.g., skin infection) may expose others to a significantly enhanced risk of harm and, if so, to disqualify the student-athlete from continued participation. The chair of the governing sports committee (or a designated representative) shall be responsible for administrative enforcement of the medical judgment, if it involves disqualification.

AWARDS

CHAMPIONSHIP AWARDS
Official NCAA awards will be presented. The following will be presented to the four semifinalist teams: team trophies, 20 individual mini-trophies and 20 watches to the championship team (16 shipped to site; four to be ordered by the winning institution after the competition).

The remaining teams will receive participant medallions for the members of their squad size (16). The medallions will be placed in the team locker rooms after the games on Friday.

After the Semifinal Games:
1. Immediately after the games, the non-winning head coaches and/or team captain(s) should proceed to the awards area to receive the semi-finalist team trophy.
2. Individual semifinalist team awards (trophies) will be placed in their respective locker rooms.

After the Championship Game:
1. After the winning team has cleared the pool, the second place team will be presented the team trophy. The head coach and/or team captain(s) should proceed to the awards area to receive the second-place team trophy. The entire team may participate if desired.
2. Individual team awards (trophies) for second place will be placed in the locker room.
3. After awarding the second-place team trophy, the first-place team in official institutional uniform (e.g., no ball caps, commercial logos, etc.) should be lined up by cap number. (The team may wear the locker room shirts and hats).
4. The first-place team is announced by cap number from lowest to highest, followed by assistant coach(es) and head coach.
5. As announced, student-athletes, assistant coach(es) and the head coach receive individual team awards (trophies and watches) and remain standing until all awards and the team trophy are presented.
6. Immediately after the presentation of individual team awards, the head coach and/or team captain(s) will be presented with the first-place team trophy. Photos will then be taken.
7. The team leaves the awards area when the announcer gives cue, “Let’s have a round of applause for (name of institution).”
8. Announcement of all-tournament teams and most valuable player.
9. With host approval, winning team fans may be invited to join the celebration on the pool deck.

ELITE 90 AWARD

The Elite 90 award is presented to the student-athlete with the highest cumulative grade-point average competing at the finals site for each of the NCAA’s 90 championships. Each institution that has at least one student-athlete qualify for the finals round/site is eligible to nominate a student-athlete to win the award for that championship. All ties are broken by number of credits completed. All documents, including deadlines and nomination forms can be obtained here. The submission deadline for nomination for women’s water polo is 5 p.m. Eastern time, Monday, May 8.

ALL-TOURNAMENT TEAMS

A first and second all-tournament team will be selected by an all-tournament selection committee. The NCAA will ship personalized all-tournament team plaques to those student-athletes on the first all-tournament team after the championship.

The all-tournament team selection procedures are as follows:

1. Each team will consist of six field players and one goal keeper. One player on the first team will be selected as Most Valuable Player of the tournament.
2. Each Head Coach will be handed a nomination ballot by Brian Streeter (NCAA Water Polo Secretary Rules Editor) at the coaches meeting prior to the banquet. Coaches must return the nomination ballot to Brian Streeter before the tournament games beginning. The host SID or Brian Streeter will type up a final “Selection Ballot”.
3. The final “Selection Ballot” will be given to the final two SID’s and head coaches, two NCAA Water Polo committee members, and the host SID before the championship game by Brian Streeter. These must be returned to Brian Streeter before the start of the third period of the championship game. Coaches may not vote for their own athletes. Failure to return a ballot or voting for your own players will jeopardize your ballot selections.
   a. 1st team members will each receive 2 pts,
2\textsuperscript{nd} team members will each receive 1 pt.

b. Coaches must designate a Most Valuable Player along with a goalie on your final ballot.

4. If a Head Coach wishes to change the MVP designation, the SID or Brian Streeter must be notified immediately following the game.

5. Player representation will come from the \textbf{final four teams}. Teams that are not successful on day one will not be considered for the All-Tournament Team. A minimum of two games need to be played to be considered. A minimum of one player from each of the final four teams will be selected.

6. The all-tournament team will be announced immediately following the team awards.

\textbf{STUDENT-ATHLETE PARTICIPATION AWARD}

This year, a jacket and compression socks will serve as the participation awards provided to members of the official travel party of institutions that advance to the championship final sites.

\textbf{Examples of Jacket Styles Available:}

\begin{itemize}
\item \textbf{VILLA FLEECE}
\item \textbf{SYNAPSE}
\item \textbf{HOODED TEPHRA}
\end{itemize}

After the Championship, MainGate will send the head coach an email providing ordering process details, along with a unique Certificate Code (valid for one participation awards per member of your travel party) which can be redeemed only at ncaa-awards.com. In order to ensure that each participant receives his or her award, a member of your administration must place your team’s order, including size information, at ncaa-awards.com using your Certificate Code.

Your institution must confirm one style and one color for your jacket order; men’s and women’s sizes are available. If you would like to purchase additional awards, you will have the opportunity to do so online via personal credit card at the end of the checkout process.

Participation award items will be sent to your institution for distribution to your student-athletes within four to six weeks after your order is placed. If you do not receive information for ordering awards within two weeks of the conclusion of the Championship, please contact Erin Hannoy.
CREDENTIALS

The following members of the official travel party will be admitted by team credentials:

1. Sixteen (16) participating student-athletes.
2. Four (4) non-athletes - must be institutional personnel (e.g., coaches, athletic trainer).

The following persons will be admitted via credentials:

1. One (1) sports information director – apply online at ncaa.com/media.
2. One (1) administrator (e.g., director of athletics, assistant director of athletics) – to be listed on the official travel party form.
3. Up to six (6) practice passes may be requested per team to allow unaccredited student-athletes and team personnel deck access during practice sessions only. These passes will not allow deck access during game warm-ups, and bearers must purchase a ticket to watch games.

The following members will be admitted via pass gate list only:

1. Twenty-five (25) band members (plus the band director).
2. Twelve (12) spirit squad members, a mascot in uniform and a spirit squad coach.

The following persons will be admitted via media credential only:

1. Two (2) radio
2. Five (5) photographer/television
3. Three (3) newspaper

All individuals must display their credentials to enter the facility for practice and competition, including student-athletes, coaching staff, and working personnel. All non-athletes must wear their credentials in the bench area. Any misuse of NCAA credentials by members of the official travel team will result in a $200 fine. A repeated offense will result in the suspension from the current and/or subsequent games. Please be sure to have someone on each staff prepared to handle student-athlete credentials accessing the bench area.

*Please note that anyone who loses their credential will be charged the cost of an all-session ticket ($70 for adults and $40 for students) for a replacement.

SPECIAL CREDENTIALS – available on request at the administrative meeting.

Athletic Trainers. If a team is bringing an athletic trainer, the athletic trainer must be a member of the official travel party and have a team personnel credential to sit in the bench area.

If the head coach of a team coaches both men and women, the athletic trainer, if not included in the official travel party (20 people), may sit in the team bench area. The athletic trainer will be
given an athletic trainer credential.

**Guest.** Guest passes will be available on request to host institution designees and member institutions. A Guest pass does not grant entry to the venue as a ticket MUST be purchased. A Guest pass will give access to the press conference and hospitality areas.

**Team Doctors.** Teams may request a team doctor credential for a doctor who is not part of the official travel party. This credential will allow deck access ONLY in the event of a medical emergency. Team doctors must also purchase tickets for access into the venue.

**Team Videographers.** Two credentials per team may be issued for access to the team videotaping area. **Team videographers must also purchase a ticket for access into the venue.** They should be added to your pass list.

---

**DIRECTIONS/PARKING**

**DIRECTIONS**

**Directions from Indianapolis International Airport (IND) to the Hilton Indianapolis:**
Once exiting the Indianapolis International Airport, use the left two lanes to keep left at the fork and follow signs for Interstate 70 West/Louis/Ameriplex S/1-70 E/1-74. Keep left at the fork to follow signs for Interstate 70 E/Interstate 74 W/Indianapolis. Merge onto I-70 E and take exit 79B to Illinois Street. Continue onto Illinois Street and the Hilton Indianapolis will be on the left.

**Directions from Indianapolis International Airport (IND) to the Westin Indianapolis:**
Once exiting the Indianapolis International Airport, use the left two lanes to keep left at the fork and follow signs for Interstate 70 West/Louis/Ameriplex S/1-70 E/1-74. Keep left at the fork to follow signs for Interstate 70 E/Interstate 74 W/Indianapolis. Merge onto I-70 E and take exit 79A for West Street. Use the left two lanes to turn left onto S Missouri Street. After approximately 1 mile, turn right onto Maryland Street and The Westin Indianapolis will be on the left.

**Directions from the Hilton Indianapolis to IU Natatorium:**
Head north on N Illinois Street, and make a left onto W Ohio Street. Using the middle lane, make a right onto N West Street, and after approximately 0.4 miles, turn left on West New York Street. Turn left onto N Blackford Street and right onto Ohio Street, which will lead to the Sports Garage parking at the IU Natatorium.

**Directions from the Westin Indianapolis to IU Natatorium:**
From The Westin Indianapolis, head North towards W Washington Street and make a left onto W Washington Street. Use the right two lanes to turn onto N West Street and after approximately 0.3 miles, turn left on West New York Street. Turn left onto N Blackford Street and right onto Ohio Street, which will lead to the Sports Garage parking at the IU Natatorium.

**Directions from the Hilton Indianapolis to Dallara IndyCar Factory (Banquet):**
Head north on N Illinois Street and turn left onto W Michigan Street. After approximately .3 miles turn right onto Indiana Avenue, followed by a left turn onto 10th Street. Take 10th street for 3.5 miles, and turn onto N Main Street and the Dallara IndyCar Factory will be on your right.
Directions from the Westin Indianapolis to Dallara IndyCar Factory (Banquet):
From The Westin Indianapolis, make a left onto W Washington Street and after approximately 1 mile, turn right onto N White River Parkway W Drive, followed by a left turn onto 10th Street. Take 10th street for 3 miles, and turn onto N Main Street and the Dallara IndyCar Factory will be on your right.

PARKING

Parking for Spectators
The IU Natatorium has several parking locations adjacent to the facility that will serve as parking spaces for fans on event days. Please note that there is NO free or open parking on campus – all vehicles must possess an event-long parking pass, an event-day parking pass or have purchased hourly parking in one of the pay lots on campus to avoid receiving parking tickets during their visit.

Parking locations for spectators include the Sports Garage, Riverwalk Garage, Barnhill Garage, and Vermont Garage. Please see Appendix G for more detail.

Parking for Teams
Each team will receive complimentary parking passes for their team bus or vehicle. Bus Parking will be located in Lot 63. Teams may pull up to the west entrance to the Natatorium on University Blvd. (bus must face north and door open on to sidewalk) unload team and proceed to lot 63. Teams/coaches can park in the Sports Garage. The Sports Garage is the garage directly connected to the Natatorium.

DRUG TESTING

The NCAA is dedicated to fair and equitable competition throughout each round of NCAA championships and strongly supports the drug-testing program established by its membership, to safeguard the health and safety of the participating student-athletes.

NCAA championships committees, following a recommendation from the NCAA drug-testing subcommittee, have discontinued the practice of announcing whether drug testing will be conducted at NCAA championship events.

Although knowing prior to competition whether NCAA drug testing was to occur had value for reasons of convenience, it left open the possibility that student-athletes might be tempted to use banned substances if they knew that NCAA testing was not being conducted at the site of competition.

Therefore, all coaches and student-athletes should presume that NCAA drug testing will occur at this championship event. Please inform your student-athletes that in the event they are notified of their selection for drug testing, the student-athlete must inform an official representative of your institution (e.g., coach, athletic trainer) before proceeding to the drug-testing site. Student-athletes will be reminded by the courier to contact their team representative.
ETHICAL BEHAVIOR BY COACHES/MISCONDUCT/ SPORTSMANSHIP/SPORTS WAGERING

ETHICAL BEHAVIOR BY COACHES

Members of the coaching profession have certain inherent obligations and responsibilities to the profession, to the student-athletes and to all those with whom they come into contact. Coaches are expected to be role models who conduct themselves with integrity and high ethical standards at all times.

The words and actions of a coach carry tremendous influence, particularly on the young people under his or her direction. It is, thus, imperative that he or she demonstrate and demand high principles of sportsmanship and ethical behavior.

MISCONDUCT

Criticism of Officials. Members of the coaching staff or other representatives of participating institutions or conferences shall not make public statements critical of officiating in any NCAA championship event. Failure to comply with this policy may subject the individual, institution or conference to the misconduct provisions of Bylaw 31.1.10.

Administrative Meeting. Each games committee shall hold an administrative meeting with the coaches of participating institutions to review and explain the policies related to misconduct.

Hearing Opportunity. An act of misconduct may be found upon an administrative hearing granted to the student-athlete or the institutional representative involved by the governing sports committee or the games committee authorized to act for it.

Misconduct Incident to Competition. If the act of misconduct occurs during the competition, under normal circumstances the individual shall be allowed to complete the competition in which he or she is participating at the time of the incident. An administrative hearing shall be held at the conclusion of the day’s competition, during a break in the continuity of the championship (e.g., between rounds of a basketball tournament) when no competition is being conducted or at the conclusion of the championship. However, if the act of misconduct is so flagrant that it obviously violates the principles of fair play and sportsmanship, the games committee may immediately withdraw the student-athlete or institutional representative from the competition and conduct the hearing after this action. Other acts of misconduct may be dealt with at the governing sports committee’s convenience.

SPORTSMANSHIP

The primary goal of the rules is to maximize the safety and enjoyment of the student-athlete. Sportsmanship is a key part of that goal. Sportsmanship should be a core value in behavior of players and bench personnel, in crowd control by game management and in the officials’ proper enforcement of the rules governing related actions.
SPORTS WAGERING

The NCAA defines sports wagering as putting something at risk – such as an entry fee or a wager – with the opportunity to win something in return. The NCAA opposes all forms of legal and illegal sports wagering on college sports. Student-athletes and athletics administrators cannot place a sports wager for any NCAA-sanctioned sport. This includes wagering on the intercollegiate, amateur or professional level.

A student-athlete involved in sports wagering on the student-athlete’s institution permanently loses all remaining regular-season and postseason eligibility in all sports. A student-athlete who is involved in any sports wagering activity that involves college sports or professional athletics, through Internet gambling, a bookmaker, a parlay card or any other method employed by organized gambling, will be ineligible for all regular-season and postseason competition for at least one year.

In championships in which a bracket format is used, student-athletes, coaches and administrators may not participate in bracket competitions where there is both a required entry fee and an opportunity to win a prize. Student-athletes and administrators may participate under current NCAA rules, in bracket contests where there is no entry fee but a possibility of winning a prize. Some NCAA member schools, however, have chosen to ban student-athletes from participating in these types of bracket contests.

DECK DECORUM

In an effort to improve the image, professionalism and growth of the sport of water polo, the Women’s Water Polo Committee strongly recommends that coaches and teams adhere to the following guidelines*:

Coaching Attire. As the premier event on the NCAA water polo calendar, it is important that we present the championship in a professional manner. What a coach wears is a visual representation of our sport. It is strongly encouraged that coaches wear matching team apparel or professional attire.

Swimsuits. As role models to young athletes and fans alike, it is very important that student-athletes be considerate of being modest when out of the water. In addition, deck changing is not appropriate at the championship. Coaches can and ought to play an important role in reminding their student-athletes of these expectations.

Inappropriate Language. A key responsibility of any coaching staff is to provide a positive culture for student-athletes. In particular, foul or abusive language is inappropriate.

Team Presentations. At all ceremonies – opening and awards – it is requested that teams present themselves appropriately in matching apparel.

*Note: Although the committee’s jurisdiction is limited to the championship itself, the committee strongly supports the expectation that these guidelines be adhered to throughout the regular season and at conference championships as well.
HOSPITALITY / LOCKER ROOMS

HOSPITALITY

A hospitality area will be located behind the diving well, south of the competition pool. Each team’s administrator, credentialed team personnel and VIPs may access the hospitality area with their credentials. Participants and game officials will not be permitted inside the hospitality area.

STUDENT-ATHLETE HOSPITALITY

Snacks, water and POWERADE will be available in the student-athlete hospitality area located on the north side of the competition pool on Thursday, Friday, Saturday and Sunday.

LOCKER ROOMS

The four locker rooms on the pool deck will be assigned daily to the teams competing. Teams participating on the first day will be permitted into the locker room 75 minutes before the game and must clear the locker room 45 minutes after their game. The host cannot be responsible for items left in the locker rooms.

<table>
<thead>
<tr>
<th>Game</th>
<th>Locker Room 1</th>
<th>Locker Room 2</th>
<th>Locker Room 3</th>
<th>Locker Room 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>UCLA</td>
<td></td>
<td>Wagner/UCSD</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td>UC Irvine</td>
<td></td>
<td>California</td>
</tr>
<tr>
<td>3</td>
<td>Stanford</td>
<td></td>
<td>Pacific/Pomona-Pitzer</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td></td>
<td>Southern California</td>
<td></td>
<td>Michigan</td>
</tr>
<tr>
<td>5</td>
<td>Winner Game 1</td>
<td></td>
<td>Winner Game 2</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td></td>
<td>Winner Game 3</td>
<td></td>
<td>Winner Game 4</td>
</tr>
<tr>
<td>7</td>
<td>Winner Game 5</td>
<td></td>
<td>Winner Game 6</td>
<td></td>
</tr>
</tbody>
</table>

HOTEL INFORMATION

A block of 15 rooms have been reserved for each participating team at one of the hotels listed below. Each participating team is obligated to confirm or cancel accommodations with the hotel directly. The cut-off date for all hotel reservations is Sunday, May 7.

The Westin
241 W. Washington Street
Indianapolis, Indiana 46204
Room rate: $149 + taxes
Contact: Kyle Frye, Reservations Coordinator
Phone: 317-231-3969
Email: kyle.frye@westinindianapolis.com
Assigned Teams: Michigan, Stanford, UC Irvine, and winner of Wagner/UC San Diego
The Hilton
120 West Market Street
Indianapolis, Indiana 46204
Room rate: $149 + taxes
Contact: Ashlee Snyder, Convention Services Manager
Phone: 317-822-5875
Email: Ashlee.Snyder@hilton.com
Assigned Teams: California, Southern California, UCLA, and winner of Pacific/Pomona-Pitzer

The following concessions will be offered at no additional charge to the teams at both properties:
- Wireless – standard wireless internet access for all guests in their rooms, in the meeting rooms and the lobby area.
- Meeting Space – complimentary meeting room for teams; meeting space can accommodate 25 people.

An institution is obligated to stay at the assigned hotel property. If an institution prefers to stay in another hotel, it must: (1) obtain a release for the rooms from the hotel manager; or (2) use the rooms for persons accompanying the official traveling party. The competing institution is responsible for the first night’s room charges even if it fails to use those rooms.

If an institution fails to make satisfactory arrangements for use of rooms with the hotel, full charges for the rooms will be billed to the institution. The tournament manager of the host institution is to be advised of the plans of each institution sufficiently before the competition.

Teams may NOT make alternate arrangements at the Omni Severin, the officials’ hotel.

Hotel Rooming List
The hotel rooming list and credit card authorization form (Appendix B) should be emailed to both John Bugner (jbugner@ncaa.org) and Kyle Frye (kyle.frye@westinindianapolis.com) or Ashlee Snyder (Ashlee.Snyder@hilton.com) depending on assigned hotel property by 5 p.m. Sunday, May 7. Mention that you are with the 2017 National Collegiate Women’s Water Polo Championship.
MEETINGS/BANQUET

ADMINISTRATIVE TELECONFERENCE

The NCAA Women’s Water Polo Committee will conduct a teleconference with the 10 qualifying teams at 2 p.m. Eastern time (1 p.m. Central time; noon Mountain time; 11 a.m. Pacific time), Tuesday, May 2. The head coach, an athletics administrator and sports information representative MUST PARTICIPATE on the call. The dial-in-number is 866-590-5055 and the pass code is 1473918.

ADMINISTRATIVE MEETING

The NCAA Women’s Water Polo Committee will conduct a meeting of representatives of the participating institutions to review the conduct of the championship and to distribute credentials. The meeting will be held:

Date: Thursday, May 11
Time: 6 p.m.
Location: Dallara IndyCar Factory
1201 N. Main Street
Speedway, Indiana 46224

The following individuals from each participating institution must attend this meeting:
1. Head coach (mandatory)
2. Athletics director or designee (mandatory)
3. Sports information contact (highly recommended)
4. Athletic trainer (highly recommended)

CHAMPIONSHIP BANQUET

A championship banquet will be held at 7 p.m. Thursday, May 11, at Dallara IndyCar Factory. It is mandatory that the official travel parties of the eight participating teams attend this function. Each participating institution will receive 21 complimentary admissions for its official travel party members and team administrator.

Team photos will be taken prior to the banquet according to the following schedule (assigned at selection):
6:10 p.m. Wagner/UC San Diego
6:15 p.m. UCLA
6:20 p.m. California
6:25 p.m. UC Irvine
6:30 p.m. Pacific/Pomona-Pitzer
6:35 p.m. Stanford
6:40 p.m. Michigan
6:45 p.m. Southern California

Additional banquet tickets may be purchased for $40 via the additional banquet tickets form. If you wish to purchase more than 10 additional tickets, please contact Mikela Calabrese for space availability (it is not guaranteed). It is requested that the institution pay for all additional tickets.
One member of each team will be required to address the banquet audience for a period of time not to exceed two minutes. Each team member is encouraged to speak about her respective team’s season and how they advanced to the championship. She may also speak about the experience and her appreciation for being selected to play in the event. Each speaker should refrain from making any comments that may be interpreted or perceived to be negative.

The name, major and year in school of the student-athlete who will be speaking must be submitted on the Participant Travel Information Form.

MEDIA INFORMATION

SOUVENIR PROGRAM

The 2017 National Collegiate Women’s Water Polo digital souvenir program will be available at ncaa.com/gameprograms. The program is free to view and download. Using a digital platform allows IMG to add extra pages to programs in addition to extending deadlines to allow for the most up-to-date information to be included in the program. The NCAA and IMG College encourage all participating schools to promote the digital publication link on athletics and school-affiliated websites and social media outlets. Please share with student-athletes, faculty, alumni organizations or any other group that may have interest, as well as local media outlets.

NCAA WEBSITE

As a reminder, NCAA championships and alliances has developed a dedicated website to retain key information from every conference and institution that may participate in an NCAA championship. All sports information administrators, members of the media, the NCAA and our partners (i.e., Turner/CBS, ESPN, IMG College, Van Wagner Sports and Entertainment) will be required to use the site to access logos, fight songs, rosters, photos of student-athletes, teams, coaches, administrators and campus for use on ncaa.com, game programs, banquet videos and video boards at NCAA championships. For this site to be effective, it requires your full cooperation. Please log on to ncaachampionship.info with username: ncaaschools and password: ncaaftp to upload the appropriate information.

PUBLICITY MATERIALS FOR HOST MEDIA RELATIONS

In addition to the information provided on the NCAA dedicated website, the media relations offices at Indiana Sports Corp and Indiana University request the following materials:

1. Email – Season Results (including game scores in order played)
2. Email – Final Season Statistics
3. 2017 Media Guide (Minimum of 20 each) – send via mail
4. 2017 Postseason Media Information (Minimum of 20 each) – send via mail

These materials should be forwarded to Brett Williams bwilliams@indianasportscorp.org.
MEDIA CREDENTIALS

Individuals desiring credentials to cover the 2017 National Collegiate Women’s Water Polo Championship must apply online at ncaa.com/media no later than 5 p.m. Eastern time, Tuesday, May 9. Media credentials will be assigned according to the NCAA established guidelines. Working credentials will not be mailed. A government-issued photo ID is required to pick up credentials. Credentials are non-transferable and will only be issued to the person whose name appears on the credential. Credential pickup for others is not allowed. For further information contact the host media coordinator, Brett Williams (bwilliams@indianasportscorp.org).

POSTCOMPETITION INTERVIEWS

Immediately after a 10-minute cooling-off period (i.e., 10 minutes after a competing team enters its locker room), an interview area will be open to all certified members of the news media; any coach and student-athletes requested by the media will be available for interviews. The non-winning head coach and a minimum of two student-athletes will be interviewed first, and this session will be limited to 10 minutes.

The winning head coach and a minimum of two student-athletes will follow. This session will be limited to 20 minutes. If a team is participating in an awards ceremony, the cooling-off period will begin immediately after the presentation. The interview area will be in the Media Interview Room, located at the south end of the IU Natatorium.

RADIO BROADCASTING BY PARTICIPATING SCHOOLS

Please visit ncaa.com/media for updated information related to radio policies. All stations broadcasting any round of an NCAA championship shall be required to fill out the NCAA Championship Radio/Internet streaming form online. To access the form, log onto ncaa.com/media then click “Audio Policy (Radio & Internet).”

To obtain phone or Internet lines for the event or for additional information, please contact Brett Williams (bwilliams@indianasportscorp.org).

WEBSTREAM

- Selection show, 8 p.m. Eastern time May 1 on ncaa.com. A video of the show will be archived on the site for 30 days.
- All games of the 2017 National Collegiate Women’s Water Polo Championship (May 12-14) will be streamed live on ncaa.com.

MERCHANDISE

Official NCAA championship merchandise will be available during each day of the event. Merchandise will not be available during practices or in advance of the championship. Merchandise sales will be located in the main concourse of the IU Natatorium.
Event 1 will also offer the opportunity for the preorder of merchandise for the ten teams participating in the opening round and championship games. Each team will receive a memo after selections with instructions on how to access the website and place orders. Ordered merchandise will be shipped directly to each institution.

**POSTGAME CELEBRATION**

As a safety measure, a system has been established to allow controlled access to the postgame team celebration on the pool deck and pool. Prior to the championship game, ten pool passes will be given to the athletic directors of the two teams playing in the championship game. Athletic Directors may distribute these passes to non-playing student athletes and other staff/fans. Pass holders will be required to assemble at a designated location at the conclusion of the game and be escorted to the pool deck. Implementation of the postgame celebration is contingent upon host approval.

In addition, if approved by the host, following the awards ceremony, additional fans of the winning team may be allowed deck access to enjoy celebrating with the team. A public address announcement will be made alerting fans that they may access the pool deck.

**PRACTICES**

For the closed practices, teams may not enter the pool deck until five minutes before their scheduled practice time. Teams must depart the pool deck promptly at the end of practice.

As a courtesy to the host/facility staff, please confirm all practice sessions by 10 p.m. the evening before the practice.

**SPIRIT SQUAD/BANDS**

Playing band members, not to exceed 25 in number (plus the band director), who are in uniform and performing at the championship, will be admitted for only their respective team’s contest via the pass gate; an additional five band members may be allowed with the purchase of a ticket. Uniformed spirit squad (not to exceed 12), a costumed mascot and a spirit squad coach also shall be admitted for only their respective team’s contest via the pass gate. Seating for bands is designated in the general seating area.

The Band/Spirit Squat/Mascot Form (Appendix C) should be sent to Mikela Calabrese (mcalabrese@indianasportscorp.org).

Air horns, artificial noisemakers and band amplification (including pounding megaphones on the deck) are not allowed. Bands, or any component thereof, are allowed to play during timeouts, after goals, between games, between periods and before and after a game. The schedule is coordinated by the announcer.
TEAM BENCH AREA / SQUAD SIZE

TEAM BENCH AREA

Each team is permitted a maximum of 20 persons in the bench area, including the student-athletes in the pool. Chairs for a maximum of 13 people will be available in the bench area. The first violation of the bench-area maximum will result in a warning; a second violation will result in a game ejection of the head coach.

- The team listed first on the game schedule will wear dark caps. If teams do not want the option to flip a coin for ends, dark caps will sit on the right end of the pool (as determined if you were sitting at the score table facing the pool).

- A coin toss requested for any game will be conducted at the officials/captains meeting with a committee member present.

- A committee member will also be assigned to each team/bench area; they should be used as a resource and are not there to interpret rules.

- Non-athletes should wear their credentials at all times in the bench area.

- A coach receiving a red card during a game may not be replaced by another member from that institution on the team bench.

- If the head coach of a team coaches both men and women, an extra seat will be added on the bench for the athletic trainer. See page 15 for additional information about athletic trainer credentials.

SQUAD SIZE

Participating teams are limited to a maximum of 16 players in uniform. An institution that is advised it is in violation of this regulation and does not promptly conform to it automatically shall forfeit the competition. There shall be no inordinate delay of the competition to allow an institution to conform to the rule. The 16 players must be designated at the administrative meeting. Beginning with the Thursday practice sessions, only 16 players will be allowed in the pool. Player changes can be made up to 60 minutes before the start of the first game of the tournament. No substitutions are permitted to the squad list after this time.

PRACTICE SQUAD

Only the 16 players listed on the Official Travel Party Form may participate in official practice and warm-up sessions conducted at the championship.
TICKET INFORMATION

TICKET INFORMATION

University and Indiana Sports Corp presale will be noon Eastern time, Monday, March 6 – 11:30 p.m. Eastern time, Wednesday, March 8. Tickets will go on sale to the public noon Thursday, March 9.

No complimentary tickets are permitted for NCAA championship competition. Fifty (50) tickets will be held for purchase by each participating team (chairback seats). Please contact Carrie Gorden (CGorden@IndianaSportsCorp.org or 317-237-5090) by 5 p.m. Eastern time, Thursday, May 11, to confirm the number of tickets you will purchase. After this time, any university that does not provide a final number will be assumed to be taking all 50 tickets and will be charged as such.

Ticket sales, as well as player guest will call will be located in the main concourse of the IU Natatorium.

Three-Day Ticket Prices:

<table>
<thead>
<tr>
<th>Category</th>
<th>Online</th>
<th>Onsite</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chairback - Adult</td>
<td>$70</td>
<td>$75</td>
</tr>
<tr>
<td>Bleacher - Adult</td>
<td>$55</td>
<td>$60</td>
</tr>
<tr>
<td>Bleacher - Student</td>
<td>$40</td>
<td>$45</td>
</tr>
</tbody>
</table>

Single Day Ticket Prices

<table>
<thead>
<tr>
<th>Category</th>
<th>Online</th>
<th>Onsite</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chairback - Adult</td>
<td>$25</td>
<td>$27</td>
</tr>
<tr>
<td>Bleacher - Adult</td>
<td>$20</td>
<td>$22</td>
</tr>
<tr>
<td>Bleacher - Student</td>
<td>$15</td>
<td>$17</td>
</tr>
</tbody>
</table>

Children under 2 are free with a ticketed adult.

Re-entry to the venue will be allowed with a valid ticket.

Teams and/or spectators will not be permitted to save or reserve seating blocks.

WILL CALL TICKET PROCEDURES

Participating institutions are not entitled to complimentary tickets. The participating institutions must first purchase tickets, which are then treated as complimentary tickets via a ‘pass list’ system. Player Guest Will Call windows will be provided for each of the participating teams to distribute player guest tickets. Per NCAA Bylaw 16.2.1.1.1., a player guest pass list must be completed and submitted for each day. Player guest pass lists should be submitted to Carrie Gorden no later than 5 p.m. Eastern time, Tuesday, May 9, and be in alphabetical order by last name of student-athletes and coaches. Recipients of player guest tickets will be required to present proper photo identification. Each window will be staffed and open at 11 a.m. each day (Friday, Saturday and Sunday). For specific requests and other needs, please contact Carrie Gorden (CGorden@IndianaSportsCorp.org).
PARTICIPANT SEATING

When a team is not participating in the current game, team members with proper credentials may sit in any seat that is not reserved in the general admission seating area.

UNIFORMS

Each team shall supply white and dark water polo caps, complete with protective ear guards and correct numbers as specified in the 2016-17 and 2017-18 NCAA Water Polo Rules and Interpretations book. The team listed first on the schedule will wear dark caps.

An institution’s official uniform and all other items of apparel (e.g., water polo caps, swim caps, robes and towels) that are worn by student-athletes in competition may bear a single manufacturer’s or distributor’s normal trademark, not to exceed 2-1/4 square inches, including any additional material (e.g., patch) surrounding the normal trademark or logo. The logo or trademark must be contained within a four-side geometrical figure (i.e., rectangle, square, parallelogram).

VIDEOTAPING

Institutions are permitted to videotape championship competition for archival, coaching or instructional purposes. Each institution is permitted to use one camera and may videotape all games during the championship. Each institution may have two people in the videotaping areas. Team representatives in the videotaping areas will be given credentials which grant access to the videotaping area ONLY. The credential does not grant access to the venue. The videotaping area is the designated space located on the west side of the pool, in the seating area. The Women’s Water Polo Committee will place the teams in the videotaping area.
LOCAL HOTEL GUIDE – FOR PARENTS & FANS

The Alexander
333 S. Delaware Street
Indianapolis, IN 46204
www.Dolce.com

JW Marriott
10 South West Street
Indianapolis, IN 46204
www.jwindy.com

Hampton Inn Indianapolis Downtown
105 South Meridian Street
Indianapolis, IN 46225
www.hamptonondt.com

Omni Severin
40 West Jackson Place
Indianapolis, IN 46225
www.omnihotels.com/hotels/indianapolis-severin

Crowne Plaza Indianapolis Airport
2501 South High School Road
Indianapolis, IN 46241
www.genhotels.com

Hilton Indianapolis
120 West Market Street
Indianapolis, IN 46204
www.hilton.com

Indianapolis Marriott East Hotel
7202 East 21 Street
Indianapolis, IN 46219
www.Indymarriotteast.com

Marriott Indianapolis
350 W Maryland Street
Indianapolis, IN 46225
www.Marriott.com

Renaissance Indianapolis North Hotel
11925 North Meridian Street
Carmel Indiana 46032
www.renaissancehotels.com

Sheraton Indianapolis City Centre Hotel
31 W Ohio Street
Indianapolis, IN 46204
www.Sheratonindianapoliscitycentre.com

DINING/ENTERTAINMENTSHOPPING GUIDE

DINING GUIDE

Champps
$$
49 W Maryland St
Indianapolis, IN 46225
317-951-0033
Monday-Wednesday: 11 a.m. – midnight
Thursday-Saturday: 11 a.m. – 1 a.m.

Harry & Izzy’s
$$$$
Circle Centre Mall, 153 S Illinois St
Indianapolis, IN 46225
317-635-9594
Monday-Thursday: 11 a.m. – 11 p.m.
Friday-Saturday: 11 a.m. – midnight

High Velocity
$$$ 
JW Marriott Indianapolis, 10 South West Street,
Indianapolis, IN 46204
317-860-6500
Monday-Sunday: 11 a.m. – 11 p.m.

Howl At The Moon
$$
20 East Georgia Street,
Indianapolis, IN 46204
317-955-0300
Tuesday-Saturday: 7 p.m. – 3 a.m.
Monday & Sunday: Available for events
Ike and Jonsey’s
$$
17 W Jackson Pl
Indianapolis, IN 46225
317-632-4553
Monday-Thursday: 11 a.m. – 1 a.m.
Friday-Saturday: 5:30 p.m. – 3 a.m.
Sunday: Closed

Indianapolis Colts Grille
$$
110 W Washington St
Indianapolis, IN 46204
317-631-2007
Monday-Thursday: 11 a.m. - midnight
Friday-Saturday: 11 a.m. – 2 a.m.

Kilroys’s Bar & Grill
$$
201 S Meridian St
Indianapolis, IN 46225
317-638-9464
Monday-Sunday: 11 a.m. – 3 a.m.

Palomino
$$$
Circle Center Mall, 49 West Maryland Street #189,
Indianapolis, IN 46204
317-974-0400
Monday-Thursday: 11 a.m. – 9:30 p.m.
Friday & Saturday: 11 a.m. – 11 p.m.
Sunday: 4 p.m. – 9 p.m.

Prime 47
$$$
47 South Pennsylvania Street,
Indianapolis, IN 46204
317-624-0720
Monday-Saturday: 5 p.m. – 11 p.m.
Sunday: Closed

Scotty’s Brewhouse
$$
1 Virginia Ave #100
Indianapolis, IN 46204
317-571-0808
Sunday-Thursday: 11 a.m. – 11 p.m.
Friday-Saturday 11 a.m. - midnight

Shapiro’s Deli
$
808 South Meridian Street,
Indianapolis, IN 46225
317-631-4041
Monday-Sunday: 6:30 a.m. – 8 p.m.

St. Elmo’s
$$$$
127 South Illinois Street
Indianapolis, IN 46225
317-635-0636
Monday-Friday: 4 p.m. – 11 p.m.
Saturday: 3 p.m. – 11 p.m.
Sunday: 4 p.m. – 11 p.m.

LOCAL MOVIE THEATERS
AMC Indianapolis 17
4325 S. Meridian St.,
Indianapolis, IN 46217
317-784-0989

IMAX Theater
Indiana State Museum
650 W. Washington St.,
Indianapolis, IN 46204
317-233-4629
UA Circle Centre 9  
Circle Centre – 49 Maryland St.,  
Indianapolis, IN 46204  
844-462-7342 

GROCERY STORES

Kroger  
524 East 16th Street,  
Indianapolis, IN 46202  
317-923-6858  

Marsh Supermarket  
227 West Michigan Street,  
Indianapolis, IN 46204  
317-262-5215  

EMERGENCY/HOSPITALS

IU Health University Hospital  
550 University Boulevard  
Indianapolis, IN 46202  
317-944-5000  
317-944-4705 (ER)  

Riley Hospital for Children  
705 Riley Hospital Drive,  
Indianapolis, IN 46202  
317-944-5000  
317-944-3936 (ER)  

Urgent Care – Indy Southwest Airport  
5940 Decatur Boulevard,  
Indianapolis, IN 46241  
317-856-2945 (ER)  

LOCAL TRANSPORTATION

All major rental car agencies service the Indianapolis International Airport.  

For visiting teams in need of local transportation:  

Enterprise Rent-A-Car is Indiana Sports Corp preferred rental car vendor. They are located throughout downtown Indianapolis including the north, south, east, and west side. They are also located at the Indianapolis International Airport. The closest Enterprise Rent-A-Car to the IU Natatorium is located at 143 E. Market St., 317-635-4340
APPENDIX A – TRAVEL INFORMATION/ROSTER/BANQUET FORM

Contact Information

<table>
<thead>
<tr>
<th>Title</th>
<th>Name</th>
<th>Cell Phone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Head Coach</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assistant Coach</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Administrator Traveling</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sports Information Director</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Athletic Trainer</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Drug Testing Representative</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Player Guest Ticket Contact</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Travel Logistics

<table>
<thead>
<tr>
<th>Arrival Date</th>
<th>Click here to enter a date.</th>
<th>Arrival Time</th>
<th>Check here if you are driving</th>
<th>☐</th>
</tr>
</thead>
<tbody>
<tr>
<td>Airline</td>
<td>Flight Number</td>
<td>Departure Airport</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Number of vehicles you will have on site:</td>
<td>Buses</td>
<td>Vans</td>
<td>Cars</td>
<td>President/Chancellor Attending?</td>
</tr>
<tr>
<td>President/Chancellor Attending?</td>
<td>☐</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Travel Party Roster

Please list each individual from your institution’s travel party (limit of 20). Please list your squad size numerically. This roster will be utilized as the awards ceremony list as well. This list will be used to create credentials for the team.

<table>
<thead>
<tr>
<th>Cap #</th>
<th>Student-Athlete</th>
<th>Cap #</th>
<th>Student-Athlete</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>9.</td>
<td>2.</td>
<td>10.</td>
</tr>
<tr>
<td>3.</td>
<td>11.</td>
<td>4.</td>
<td>12.</td>
</tr>
<tr>
<td>7.</td>
<td>15.</td>
<td>8.</td>
<td>16.</td>
</tr>
</tbody>
</table>

Institution Staff

Title (coach, athletic trainer, manager, etc.)

<table>
<thead>
<tr>
<th>Administrator Name</th>
<th>Administrator Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td></td>
</tr>
</tbody>
</table>

Practice Passes – up to six (6) practice passes for deck access during practice sessions only for unaccredited student-athletes and team personnel. These passes will not allow deck access during game warm-ups and bearers must purchase a ticket to watch games.

| Practice Passes | 1. | 2. | 3. | 4. | 5. | 6. |

GUESTS ATTENDING BANQUET

Total number of banquet guests (21 will be paid by NCAA; up to 10 additional can be purchased at $40/person.)

Number of additional guests x $40 = $ Make checks payable to Indiana Sports Corp

Name of Student-Athlete Banquet Speaker

Please note any food allergies or dietary restrictions below:

Please email this completed form by 5 p.m. Eastern time on Thursday, May 4 to:
Mikela Calabrese – mcalabrese@indianasportscorp.org; Brian Streeter – bfs6@psu.edu; John Bugner – jbugner@ncaa.org
APPENDIX B – OFFICIAL HOTEL ROOMING LIST

Institution: ________________________________

<table>
<thead>
<tr>
<th>Room #</th>
<th>Name</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>11.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>13.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>14.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>15.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Please email this completed form by 5 p.m. Eastern time on Sunday, May 7 to:
  John Bugner, email: jbugner@ncaa.org AND
  Kyle Frye, email: kyle.frye@westinindianapolis.com OR
  Ashlee Snyder, email: Ashlee.Snyder@hilton.com AND
include completed credit card authorization form (page 36 for Hilton; Westin will be emailed by hotel).
Credit Card Authorization Form

Group or Individual Name: 
Event Dates: 
Group Contact: 
Hotel Contact: Ashlee Snyder

Estimated Dollar amount Of Goods & Services: $

I will be utilizing the services of the Hilton Indianapolis during the above listed dates. I authorize the Hilton Indianapolis to charge the credit card listed below for the services indicated. I understand that the estimated dollar amount of the goods and services plus 10% (ten percent) will be pre-authorized two (2) days prior to the event and continue to be held until such functions have been completed and the account is settled.

The following charges are authorized to the master account (to be settled to the credit card):

____ Meeting Room Rental, group Food & Beverage, A/V charges, etc.
____ Guest Room and Tax Charges
____ Guest Incidental Charges (Telephone calls, room service, in-room movies, web tv, etc.)
____ Guarantee Guest Rooms for late arrival
____ Other (please specify): 

Upon completion of the function(s), I agree to contact the banquet representative to verify that all charges are correct and to settle the account. I further understand, should the account not be settled before departure, the credit card account listed below will be charged for the services rendered.

Please provide all information requested below so that we may process your authorization

Cardholder Name: ___________________________ (as it appears on the card)
Card Number: ___________________________ Expiration Date: ___________________________
Card Type: ___________________________ (Visa, MC, AMEX, etc)
Signature of Cardholder: ___________________________
Cardholder Mailing Address: ___________________________

Please include a copy of the front and back of the credit card you wish to use. Thank you
120 West Market Street, Indianapolis, Indiana 46204 317-972-0600 / 317-972-0660 facsimile
APPENDIX C – BAND/_SPIRIT SQUAD/MASCOT FORM

Institution: ________________________________

<table>
<thead>
<tr>
<th>Band Member Name</th>
<th>Spirit Squad Member Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>1.</td>
</tr>
<tr>
<td>2.</td>
<td>2.</td>
</tr>
<tr>
<td>3.</td>
<td>3.</td>
</tr>
<tr>
<td>4.</td>
<td>4.</td>
</tr>
<tr>
<td>5.</td>
<td>5.</td>
</tr>
<tr>
<td>6.</td>
<td>6.</td>
</tr>
<tr>
<td>7.</td>
<td>7.</td>
</tr>
<tr>
<td>8.</td>
<td>8.</td>
</tr>
<tr>
<td>9.</td>
<td>9.</td>
</tr>
<tr>
<td>10.</td>
<td>10.</td>
</tr>
<tr>
<td>11.</td>
<td>11.</td>
</tr>
<tr>
<td>12.</td>
<td>12.</td>
</tr>
<tr>
<td>13.</td>
<td>13. (mascot)</td>
</tr>
<tr>
<td>14.</td>
<td>14. (coach)</td>
</tr>
<tr>
<td>15.</td>
<td></td>
</tr>
<tr>
<td>16.</td>
<td></td>
</tr>
<tr>
<td>17.</td>
<td></td>
</tr>
<tr>
<td>18.</td>
<td></td>
</tr>
<tr>
<td>19.</td>
<td></td>
</tr>
<tr>
<td>20.</td>
<td></td>
</tr>
<tr>
<td>21.</td>
<td></td>
</tr>
<tr>
<td>22.</td>
<td></td>
</tr>
<tr>
<td>23.</td>
<td></td>
</tr>
<tr>
<td>24.</td>
<td></td>
</tr>
<tr>
<td>25.</td>
<td></td>
</tr>
<tr>
<td>26.</td>
<td>(band director)</td>
</tr>
</tbody>
</table>

Please email this completed form by 5 p.m. Eastern time on Friday, May 5 to:
Mikela Calabrese, email: mcalabrese@indianasportscorp.org
APPENDIX D – OPENING ROUND GAMES

Championship Format
The 2017 National Collegiate Women’s Water Polo Championship is an eight-team, single elimination tournament. Automatic qualifiers will be awarded to seven conferences and three teams will be selected at large without geographical restrictions.

Teams shall be selected by the NCAA Women’s Water Polo Committee May 1. The teams selected to participate will be posted online at ncaa.com.

Six teams will qualify directly to the championship; the remaining four teams will compete for the last two championship berths via two opening round games, with the winners earning the remaining berths in the eight-team championship bracket. The opening round matchups will be determined by the NCAA Women’s Water Polo Committee during the selection process.

Opening Round Games
The following parameters will be applied for the opening round games:

- Based on rankings, geographic proximity and missed class time, the committee will determine the pairings of the teams that will participate in the opening round games, and which teams will serve as the hosts.
- The opening round games will be contested Saturday, May 6 or Tuesday, May 9. The location(s) will be determined by the committee.
- A 90-minute closed practice time will be reserved for each team the day before competition.
- Host institutions will receive reimbursement, including but not limited to, score table personnel fees, security, ticket operations, venue staffing costs and site rep and officials hotel rooms. Officials’ fees and expenses as well as expenses for the site representative will be paid directly by the NCAA.
- Visiting teams will receive per diem for the travel/practice day before the opening round game, the day of the opening round game and the travel day after the opening round game. The NCAA will pay for travel expenses as long as arrangements are made through the official NCAA travel provider, Short’s Travel Management. The host should assist the visiting team in procuring hotel rooms.
- A site representative will be appointed by the NCAA Women’s Water Polo Committee to oversee the conduct of each opening round game. The site representative will meet with the coach, administrator and athletic trainer of both teams the day before competition.
- Officials for the opening round games will be recommended by the national coordinator of officials and approved by the Women’s Water Polo Committee. Teams will be notified of the game officials by 8 p.m. Eastern time the day before competition.
- Official NCAA signage will be sent to the host sites. Additionally, the opening round teams will be included in the official championship souvenir program and non-advancing teams will receive an official championship participant medallion.
CHECKLIST FOR OPENING ROUND GAME TEAMS

**Opening Round Game Visiting Teams**
**Pomona-Pitzer and Wagner**

_____ Make travel arrangements for the official travel party through the NCAA travel service Short’s Travel Management at 866-655-9215. If traveling by bus, call GoGround at 866-386-4951.

_____ Make local ground transportation arrangements for team.

_____ With assistance from the host team, make hotel arrangements for the travel party for the opening round game.

_____ Distribute copies of this manual to all staff members who may be assigned specific tournament responsibilities (e.g., coaches, athletic trainer, manager, designated athletics administrator, sports information contact, ticket manager, band director, spirit squad sponsor, etc.).

_____ Participate in administrative teleconference Tuesday, May 2 (page 23).

_____ Deadline to order official merchandise from Event 1 is 11 p.m. Eastern time on Thursday, May 4 (page 25).

**Opening Round Game Host Teams**
**Pacific and UC San Diego**

_____ In cooperation with the visiting team, determine time for Saturday/Tuesday opening round game and Friday/Monday practice times. Email schedule to John Bugner (jbugner@ncaa.org).

_____ Develop operations plan for opening round game.

_____ Distribute copies of this manual to all staff members who may be assigned specific tournament responsibilities (e.g., coaches, athletic trainer, manager, designated athletics administrator, sports information contact, ticket manager, band director, spirit squad sponsor, etc.).

_____ Participate in administrative teleconference Tuesday, May 2 (page 23).

_____ Work with visiting team to secure hotel rooms. Reserve rooms for site representative and officials (2) if required.

_____ Deadline to order official merchandise from Event 1 is 11 p.m. Eastern time on Thursday, May 4 (page 25).

**Opening Round Game Winning Teams**

_____ Make travel arrangements for the official travel party through the NCAA travel service Short’s Travel Management at 866-655-9215. If traveling by bus, call GoGround at 866-386-4951.

_____ Make local ground transportation arrangements for team, staff and fans (see page 32).
By 5 p.m. Eastern time, Sunday, May 7:

_____ Make hotel arrangements for the team, staff and fans at the assigned hotel (page 20). Fax or email the Hotel Rooming List (Appendix B) to the tournament hotel. In the event your team does not advance, the assigned hotel will cancel your reservations.

By 5 p.m. Eastern time, Monday, May 8:

_____ Fax or email the Travel Information/Roster/Banquet Form (Appendix A) to the tournament manager, secretary-rules editor and NCAA championship administrator.

_____ Fax or email the Band/Spirit Squad/Mascot Form (Appendix C) to the tournament manager.

_____ Submission deadline for Elite 90 award nominee (page 13).

_____ Upload logos, fight songs, rosters, photos, etc. on www.ncaachampionship.info (page 24).

_____ Email season results and final season statistics to the host media coordinator (page 24).

By 5 p.m. Eastern time, Tuesday, May 9:

_____ Discuss ticket procedures and policies with your ticket manager. Advise the host institution’s ticket manager of the number of tickets you will purchase and submit player pass list to Carrie Gorden (page 28). Please inquire with Carrie Gorden if you need your own digital player pass list template.

_____ Local media and sports information directors desiring credentials to cover the 2017 National Collegiate Women’s Water Polo Championship must apply online at ncaa.com/media (page 25).

By 5 p.m. Eastern time, Wednesday, May 10:

_____ Forward requested publicity materials (media guides and postseason media information) to the host media coordinator (page 24).
APPENDIX E – NCAA WOMEN’S WATER POLO ALL-TOURNAMENT TEAM NOMINATION BALLOT

Please nominate any players from your team that you would like to have considered to be on the All-Tournament team.

<table>
<thead>
<tr>
<th>Name</th>
<th>Cap #</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td></td>
</tr>
<tr>
<td>6.</td>
<td></td>
</tr>
<tr>
<td>7.</td>
<td></td>
</tr>
</tbody>
</table>

Please return to Brian Streeter before Game 1 of the tournament.
APPENDIX F – NCAA WOMEN’S WATER POLO ALL-TOURNAMENT TEAM
FINAL BALLOT

2 points for 1st team selection – choose 6 field players and 1 goalie
1 point for 2nd team selection – choose 6 field players and 1 goalie

Please identify your MVP

<table>
<thead>
<tr>
<th>Player</th>
<th>School</th>
<th>Cap #</th>
<th>Points</th>
<th>Check MVP</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>11.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>13.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>14.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>15.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>16.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>17.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>18.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>19.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>20.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>21.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>22.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>23.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>24.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>25.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>26.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>27.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>28.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Please return to Brian Streeter prior to the start of the third period of the championship game.
APPENDIX G – PARKING MAP