Tournament Director Reminders for Hosting NCAA Events

This checklist is a courtesy to all individuals hosting NCAA sanctioned events and is not meant to replace the use of the NCAA Wrestling Rules Book, but rather, used in conjunction with the rules book. Tournament directors are responsible for the adherence of all NCAA rules at their event.

**Tournament Setup Rule 1 and Rule 3**

- All competition mats adhere to Rule 1.1.1 in regards to the appropriate size.
- Mats laid side-by-side have at least 5’ of padding between one circle and the next, see diagram page 13.
- Photography are is at least additional feet back from the edge of the mat.
- If video review is used all equipment adheres to the specifics outlined in Rule 3.13.
- Tournament director has ensured that wrestling mat and all surrounding facilities meet all regulations in addition to those mentioned in this checklist.

**Weigh-ins/Medical Checks, Rule 9 and Rule 3.13**

- Medical check examination time is scheduled to begin 15 minutes or less before the official weigh-in time.
- Per Rule 9.1.1, qualified examiners have been secured to perform medical checks.
- Plans in place to ensure all athletes arrive at medical checks/weigh-ins properly groomed with no weight cutting activity occurring and in a suitable garment.
- Tournament committee on hand to adjudicate any athletes missing or showing up late for medical checks/weigh-ins.
- Weigh-ins are being held in a private and secure area.
- Plans have been made to ensure only authorized personnel are supervising the weigh-ins.
- Adhere to Rule 3.22.8 regarding verification of weight class responsibility.
- Generate or collect official NCAA weigh-in forms from all participants.
- Actual weights of all participants are recorded at weigh-ins
- Record actual weights of all participants and log into the Trackwrestling OPC system.
- Copies of the official NCAA weigh-in form are maintained for at least 5 years and available if requested.
- Provide copies of weigh-in forms to participants, if requested.
- The rounds and number of mats video review is being utilized is announced to all coaches prior to weigh-ins.
- If video review is not being utilized for all mats for the entire event, inform coaches of their video review allotment. Number of reviews may not be more than prescribed in Rule 3.13.9.
- All other medical check/weigh-in rules have been reviewed and adhered to.

**Tournament Management Rules 3, 4, 7 & 9**

- Ensure that only NCAA certified referees are hired.
- Checks are in place to ensure wrestlers do not exceed daily match limits.
- Checks are in place to ensure all wrestlers receive mandatory 30 minutes rest between matches.
- Ensure timekeeper understands their role, Rule 7.6.
- Ensure assistant timekeeper understands role, Rule 7.6.
- Ensure head scorer understands role in Rule 7.8.
- Ensure tournament committee is formed and understands role, per Rule 3.22.1.
- Establish a registration and verification of entries deadline (optional) and communicate widely.
- All matches are 7 minutes in length and riding time is being utilized.
- After the event, all results are accurately entered into the NCAA season records form on the Trackwrestling system.
- Review all tournament rules related to chapter 3, 4, 7 and 9 in the rules.