

Home School Transcript Example

STUDENT INFORMATION	SCHOOL INFORMATION
NAME: Ruby Runner ADDRESS: 800 Meter Run Speedway, IN 46111 PHONE: 333-123-4567 EMAIL: Fast_Runner@email.com GENDER: Female DATE OF BIRTH: October 20, 1995 9TH GRADE START DATE: month/day/year GRAD DATE: month/day/year PARENTS: Ronald and Ima Runner	NAME: Runner Academy ADDRESS: 800 Meter Run Speedway, IN 46111 PHONE: 333-123-4567 EMAIL: Runner_Academy@email.com

ACADEMIC RECORD

GRADE/YEAR	COURSE	GRADE	CREDIT
8th 2009-10	Algebra I	A	1
9th 2010-11	Geometry	A	1
	English 9	A	1
	Geography	A	1
	Physical Science with lab	A	1
	Spanish 1*	A	1
	Strength Training I	A	1
	Health	A	.5
	Driver's Education	A	.5
10th 2011-12	Algebra II	A	1
	English 10	A	1
	World History	A	1
	Biology with lab	A	1
	Spanish II*	A	1
	Strength Training II	A	1
	Art History	A	.5
	Music Appreciation	A	.5
	Critical Thinking & Study Skills*	A	.5
11th 2012-13	College Algebra**	A	1
	Trigonometry	A	1
	Composition I**	A	1
	Composition II**	A	1
	American Literature and Composition	A	1
	American History	A	1
	Chemistry with lab	A	1
12th 2013-14	Elementary Spanish I**	B	1
	Elementary Spanish II**	A	1
	Strength Training III	A	.5
	Life Management	A	.5
	Bible	A	.5

NOTES

* Course taken with XYZ Virtual School.
 (Transcript from XYZ Virtual School required)

** Dual enrollment course at Marathon Community College,

Grading Scale

A 90-100
 B 80-89
 C 70-79
 D 60-69
 F 0-59

ACADEMIC SUMMARY

Cumulative GPA: 3.96

Credits Earned: 26

Diploma Earned:

Expected Graduation Date: May 31, 2017

Home School Administrator: _____

Signature

Items that are highlighted on the transcript example are REQUIRED. Without these items, the transcript will be declared unofficial.

Additional Information About Transcripts

Note: If courses are awarded pass/fail, the "pass" grades will be awarded a letter grade of D.

1. If a college-bound student-athlete took a dual-enrollment course (college/other nontraditional program), it must be on the home school transcript with a grade and high school equivalent credit awarded. The home school evaluator will award:
 - a. 1.0 unit for one full year;
 - b. 0.5 unit for a semester;
 - c. 0.34 unit for a trimester; and
 - d. 0.25 unit for a quarter.

The above dual-enrollment course credit will apply unless other credit is awarded by the home school administrator on the home school transcript. The home school administrator will determine the amount of credit to be awarded for the completion of a dual-enrollment course.

2. Below is an example of what is needed for a grading scale (please provide the grading scale on a 100-point range):

A = numerical value (e.g., A = 90-100)
B = numerical value (e.g., B = 80-89)
C = numerical value
D = numerical value
F = numerical value

A	90	100
B	80	89
C	70	79
D	60	69
F	0	59

****A weighted scale shall not receive greater or lesser quality points. It is not the policy of the Eligibility Center to use a weighted scale for home school coursework in an academic certification.****

*****No course shall receive more than 1 unit of credit.*****

Reminder: The NCAA Eligibility Center will evaluate home school coursework only after all required documents have been received. Please see the [Home School Information](#) sheet for a list of other documentation required. The home school transcript, as well as all other home school documentation, can be sent via regular mail or e-mailed, unless noted otherwise in this document.

Mailing Address:

NCAA Eligibility Center
Attn: Home School Evaluation
1802 Alonzo Watford Sr. Drive
Indianapolis, IN 46202

E-mail address:

ec-processing@ncaa.org

****The NCAA Eligibility Center strongly encourages all home school documents be submitted via e-mail. Documents submitted via e-mail will be processed quicker than those sent via regular U.S. mail. Home school documentation will not be accepted via fax. A Home School Umbrella Program has the ability to upload the home school transcript directly through the High School Portal. Umbrella program transcripts sent via e-mail will be considered unofficial.****