



MEMORANDUM

October 14, 2016

VIA EMAIL

TO: Division I Men's and Women's Diving Coaches.

FROM: Dan Laak
Head Diving Coach, University of Georgia

Roland McDonald
Head Diving Coach, San Diego State University

SUBJECT: Diving Entry Process for Zone and Championships Meets.

In an effort to streamline the entry process for the NCAA Zone Diving & NCAA Championship meets, the two methods used in the past have been combined. A coach no longer has to enter using the ncaa.org and the divemeets.com websites. The only requirement, effective for 2016-17, will be to enter on divemeets.com. In order to enter on divemeets.com there will be several things a coach and diver will have to do.

1. A qualifying score for each diver will have to be logged into divemeets.com either by diving in a competition that uses Divemeets or by scanning and sending a copy of a qualifying dive sheet to the NCAA committee for approval (Dan Laak - dlaak@sports.uga.edu; Roland McDonald - rmcdonald@mail.sdsu.edu). Once the sheet is approved the diver and his/her score will be manually entered into divemeets.com. Please note that a diver will not be able to enter the zone qualifying meet until they have a qualifying score logged in Divemeets.
2. Coaches will have to register for his/her appropriate zone through a registration form on divemeets.com. This will allow the NCAA to update any pertinent information needed for each coach and institution (i.e. coach cell phone, email, etc.).
3. Divers, or his/her coach, will have to enter each diver's list of dives in all events that he/she will be competing. Each diver will have to compete in at least one of the events that he/she received their qualifying score.

Notes:

- Divemeets will update the qualified list for each diver every week starting November 1, 2016. Divemeets will have each zone meet up and ready for registration by February 1, 2017. Deadline for entries will be 5 p.m. local time Wednesday March 1.
- There will be a fine levied to each institution that does not meet the March 1 deadline.

National Collegiate Athletic Association

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- More information on the entry procedure will be sent at a later date.

DL/RM:kaw

cc: NCAA Division I Men's and Women's Swimming & Diving Committee