WELCOME AND INTRODUCTIONS
AGENDA

1. NCAA travel policy.
2. Wrestling staff contact information form.
3. Team registration portal.
4. Team hotel policy and room allocations.
5. Credential policy.
6. Team van/bus parking.
7. Arena and team security.
8. On-site registration area.
9. Practice times and areas.
10. Media requirements and expectations.
NCAA TRAVEL POLICY

Per the NCAA travel policies, you are permitted to book travel for individual team sports prior to the official selections announcement. However, please be advised that your institution will be billed for any charges incurred as a result of any of the following situations:

- Any student-athlete who does not qualify for reimbursement.
- Any student-athlete who becomes injured or ill and does not travel for any reason.
- Any non-athlete above the reimbursable number, based on the number of student-athletes who qualify.
- Any name changes or flight changes that result in penalties.
- Any charges incurred when group space is blocked and then canceled.
Understanding these potential charges, which will be reviewed with you prior to any tickets being charged, you may book your individual team sports as early as you feel comfortable.

All air travel **MUST** be booked through Short’s Travel to be eligible for reimbursement from the NCAA.

1-866-655-9215 is the number for Short’s Travel.

http://www.ncaa.org/championships/travel/championships-travel-information?division=d1
## TRAVEL PARTY SIZE

<table>
<thead>
<tr>
<th>Number of Qualifiers</th>
<th>Number of Non-Athletes</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-3</td>
<td>1</td>
</tr>
<tr>
<td>4-6</td>
<td>2</td>
</tr>
<tr>
<td>7-9</td>
<td>3</td>
</tr>
<tr>
<td>10</td>
<td>5</td>
</tr>
</tbody>
</table>

Each eligible member of the travel party will be reimbursed $150 per day for 4 days.
WRESTLING STAFF CONTACT FORM

- We must have the wrestling staff contact form on file with confirmation from institution administrator of coaches and support staff authorized by the institution.

- Only those provided and authorized will be issued credentials.

- Any changes or updates to the contact forms should be completed by 5 p.m. Eastern time, Thursday, March 9.

- [http://www.ncaa.org/sites/default/files/2017DIMWR_Coaches_Staff_Contact_Info_20160927.pdf](http://www.ncaa.org/sites/default/files/2017DIMWR_Coaches_Staff_Contact_Info_20160927.pdf)
# WRESTLING STAFF CONTACT FORM

## NCAA WRESTLING
Coaching Staff Contact List

### COACHING STAFF

| Institution: |  |
| Head Coach: |  |
| Email: |  |
| Phone: |  |
| Cell: |  |

**Assistant Coach 1:**

| Email: |  |
| Phone: |  |
| Cell: |  |

**Assistant Coach 2:**

| Email: |  |
| Phone: |  |
| Cell: |  |

**Assistant Coach 3:**

| Email: |  |
| Phone: |  |
| Cell: |  |

**Sport Administrator:**

| Email: |  |
| Phone: |  |
| Cell: |  |

### *Wrestling Support Staff:*

| Title: |  |
| Email: |  |
| Phone: |  |
| Cell: |  |

**Wrestling Support Staff:**

| Title: |  |
| Email: |  |
| Phone: |  |
| Cell: |  |

*Wrestling support staff members (e.g., nutritionist, strength/conditioning coordinator, director of operations).*

The athletic director or sport administrator must confirm the names of the individuals that are authorized to serve in the respective capacities on behalf of the institution and that may travel to the NCAA Championships.

AD or Sport Administrator Signature: __________________________ Date: ______________

Please email completed form to:
Heidi Wanster
Assistant Coordinator, Championships and Alliances
hwanster@ncaa.org
TEAM REGISTRATION PORTAL

- Hotel room allocation formula.
- Hotel property assignments.
- Hotel payment and reimbursement policy.
- Hotel waiting list.
- Credential policy.

https://www.planningpoint.net/V2/Registrations/index.cfm?EventID=2658
TEAM VAN/BUS PARKING

ROUTE FROM TEAM HOTEL TO STUDENT-ATHLETE ENTRANCE
ON-SITE TEAM REGISTRATION AREA

TUESDAY NOON – 8 P.M.
WEDNESDAY 8 A.M. - NOON

Peabody Opera House – West Lobby
PRACTICE

TUESDAY NOON – 9 P.M.
WEDNESDAY 7:30 A.M. – 9 P.M.
THURSDAY 7:30 A.M. – 11 P.M.
FRIDAY 7:30 A.M. – 11 P.M.
SATURDAY 7:30 A.M. - NOON
PRESS CONFERENCE
INTERVIEWS
IMPORTANT DATES/TIMES

- Update starters and notes in OPC System by 10 p.m. Eastern time, Sunday, March 5.
- Ranking panel opens 10:30 p.m. Eastern time, Sunday, March 5 and closes 4 p.m. Eastern time, Monday, March 6.
- Wrestler replacement deadline is Sunday, March 12 at 11 a.m. Eastern time.
- Team hotel registration and credential request must be completed and submitted by 5 p.m. Eastern time, Thursday, March 9.
- Staff contact form must be received by 5 p.m. Eastern time, Thursday, March 9.
- Elite 90 Award nominations due by noon Eastern time, Friday, March 10.
- Mandatory coaches meeting Wednesday, March 15 at 5 p.m.
THANK YOU

Contact info: Anthony Holman

aholman@ncaa.org
317-917-6929