TO: CHANCELLOR/PRESIDENT.

Name and address of your institution: __________________________________________

____________________________________________________________________________

____________________________________________________________________________

Chancellor/President telephone: ________________________________________________

By signing and dating this form, you certify that your institution has met the requirements of NCAA Bylaw 18.4.2. You must do this certification each year in order for your institution to be eligible to enter a team or individual competitors in an NCAA championship. The following statements summarize the requirements of Bylaw 18.4.2:

1. You or your designated representative reviewed the NCAA rules and regulations with all staff members of your athletics department.

2. As of the date you sign this form, no current member of the coaching staff, within the past two years, has been:
   a. Suspended from coaching by another member institution.
   b. Prohibited from certain coaching-related activities as a result of violations while employed by another member institution, unless your institution has applied the prohibition equally.
   c. Permitted to perform any coaching-related activities that the NCAA Division II Committee on Infractions has prohibited by a disciplinary action.

3. As best you can determine, the policies, procedures and practices of your institution, staff and representatives are in compliance with NCAA legislation. You have attached your Certification of Compliance for Staff Members of Athletics Departments (Form 17-2).
4. All returning staff members of your athletics department have signed the form affirming that they have reported to your knowledge of violations of legislation.

Your institution has:

a. Published its regular entrance requirements.

b. Published its requirements for progress toward degree.

c. Certified that each student-athlete is in good academic standing and is maintaining progress toward degree as required by Bylaws 14.4.1 and 14.4.3.

Your institution intends to maintain compliance with NCAA legislation.

___________________________________
Print or type name

___________________________________
Date

Signature of chancellor/president
(Acting chancellor's/president's signature is not acceptable)

What to do with this form:

1. Complete this form not later than September 15.

2. Keep a copy of this form in your files.

3. Forward this form to the office of the director of athletics. It is not to be sent to the NCAA national office.

4. Contact the NCAA academic and membership affairs staff at 317-917-6222 if you have questions about Form 17-1.