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Introduction/Welcome

Congratulations on your selection to the 2017 NCAA Division II Men’s and Women’s Cross Country Championships! This manual includes important information regarding the championships. This manual is a supplement, not a substitute, for the 2017 NCAA Division II Men’s and Women’s Cross Country Pre-championships Manual. Additional information regarding the championships is available on NCAA.com and on NCAA.org (go to Division II, Championships, Cross Country (M/W)).

Host Welcome and Information

On behalf of the Evansville Sports Corporation and the University of Southern Indiana, I would like to welcome the participating student-athletes, coaches, support staff, and fans to the 2017 NCAA Division II Men’s and Women’s Cross Country Championships!

Hosting this event is a great honor and privilege for both our organization and community. While you are here, we hope you take full advantage of the many wonderful features the tri-state area offers. We have included information on restaurants at the end of this manual. If you would like more information on things to do, please check out www.visitevansville.com.

Working with the University of Southern Indiana, we hope to put on an event that will be a truly memorable and unforgettable experience. If we can be of assistance in any way while you are here, please let us know and we will do everything we can to make your time here remarkable.

Most importantly, congratulations on qualifying for the 2017 NCAA Division II Men’s and Women’s Cross Country Championships. On behalf of everyone here in the tri-state area, thank you for visiting and welcome to Evansville!

Sincerely,

Eric Marvin
Executive Director
Evansville Sports Corporation

Evansville Sports Corporation
The Evansville Sports Corporation is a 501(c)3 Not-for-Profit with the mission of enhancing Southwestern Indiana’s economy, image and quality of life through the attraction, promotion and development of high profile, signature sporting events.

University of Southern Indiana
Founded in 1965, the University of Southern Indiana enrolls over 11,000 dual credit, undergraduate and graduate students in more than 100 areas of study. A public higher education institution, located on a beautiful 1,400-acre campus in Evansville, Indiana, USI offers programs through the College of Liberal Arts, Romain College of Business, College of Nursing and Health Professions, and the Pott College of Science, Engineering, and Education.

USI is a Carnegie Foundation Community Engaged University and offers continuing education and special programs to more than 16,000 participants annually through Outreach and
The University offers study-abroad opportunities in more than 60 countries, and is host to international students from around the globe.

A competitive member of NCAA Division II and the Great Lakes Valley Conference, USI offers 17 varsity intercollegiate men's and women's sports.

**NCAA Staff/Committee**

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**NCAA Division II Cross Country Committee**

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<tr>
<td>TBD</td>
<td>South</td>
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TBD, South Region
Practice
The course will be available for practice from 9 a.m. to 4:30 p.m. Central time Thursday, Nov. 16 and 9 a.m. to 4 p.m. Central time Friday, Nov. 17. The course will be available for competitors from 8 to 9:45 a.m. Central time Saturday, Nov. 18. A certified athletic trainer will be available on the course during both practice and competition times.

Declarations/Packet Pick-up
Declarations and packet pick-up will be held from 9 to 11 a.m. Central time, Friday, Nov. 17 in the Student Loft on the second floor of Crossroads Christian Church. Declarations must be made in person. The seven student-athletes competing in the meet must be declared at this time.
Coaches can only declare student-athletes from the entry form submitted on DirectAthletics during the declaration period on TFRRS. Medical circumstances for declaring a student-athlete not on the entry roster will be reviewed by the sport committee. A representative of the student-athletes’ institution must declare for a team/individual. Missing declarations/packet pick-up will result in a fine of $200 per team per gender.

**Administrative Meeting**
A mandatory administrative meeting will be held at 11:30 a.m. Central time, Friday, Nov. 17, in the Student Theatre Room in Crossroads Christian Church. All head coaches or their institutional designee are required to attend to hear important information specific to the championships and the course. Institutions failing to have representation at the meeting will be fined $200 per team per gender.

Crossroads Christian Church is located at 10800 Lincoln Ave., Newburgh, IN 47630. It is about a 5 minute drive from Angel Mounds (course location) to Crossroads Christian Church. Volunteers will be at the entrance to guide you to your meeting locations.

**Community Engagement**
All Division II championships will provide community engagement experiences for participating student-athletes and coaches. As a key part of Division II’s strategic position, community engagement emphasizes the relationship of athletics in strengthening communities.

Division II’s unique approach to community not only connects athletics with outreach opportunities, but also brings communities inside the division’s championship experience. Division II is committed to developing student-athletes and communities by actively engaging in shared experiences. The objective of community engagement is to build relationships by bringing communities to experience Division II events.

In an effort to expose the core value of community engagement within NCAA Division II and our national championships, each participating team will be invited to visit the local Downtown YMCA on Thursday, Nov. 17. In turn we will invite those youth and adults to support our student-athletes during our championship event. We will interact with the kids at the club through stretching and form running exercises and an autograph session. The visit will be approximately one hour in length. The community outreach will give each participant a unique opportunity to interact with community members who have little or no exposure to your sport. All community members will receive a Division II autograph card and a small gift.

Once the teams or individuals have been selected, we will send a separate email with more specific language for your individual championship.

**Race Day Schedule**
The race day schedule will be as follows (all times are Central time):

- 8 a.m. Course available for participants
- 9 a.m. Gates open to spectators
- 10 a.m. National Anthem
Women’s 6,000-Meter Championship Race
8:55 a.m. Women’s competitors clerking procedure begins (80 minutes prior to start)
9:55 a.m. Women’s competitors called to the start (approximately 20 minutes to start)
10:05 a.m. Second call to the start line (10 minutes to start)
10:10 a.m. Start line is cleared of all non-competitors (5 minutes to start)
10:12 a.m. Runners at the start line for instructions
10:15 a.m. Start of Women’s 6,000-meter championship race

Men’s 10,000-Meter Championship Race
10:10 a.m. Men’s competitors clerking procedure begins (80 minutes prior to start)
11:10 a.m. Men’s competitors called to the start (approximately 20 minutes to start)
11:20 a.m. Second call to the start line (10 minutes to start)
11:25 a.m. Start line is cleared of all non-competitors (5 minutes to start)
11:27 a.m. Runners at the start line for instructions
11:30 a.m. Start of Men’s 10,000-meter championship race

12:30 p.m. Present team trophies to women’s and men’s team champions near finish line
(Tentative)

Banquet
The banquet will be held Friday, Nov. 17 at Old National Events Plaza located at 715 Locust St, Evansville, IN 47708.

Parking
The following are the options for banquet attendees:
- Civic Center Parking Lot (free to the public) - directly behind The Centre
- Off-Street Parking
- Handicap parking is located in the Civic Center parking lot, spots are a first come-first serve basis.

Other area Parking Garages at the corner of:
- 3rd and Locust
- 5th and Locust
- 5th and Sycamore

All guests will enter the building at the doors closest to the Civic Center Parking lot on Locust St. Gates will open at 5 p.m. Central time with the program beginning at 5:30 p.m. in the Old National Events Plaza Exhibit Hall. NCAA Elite 90 awards and USTFCCCA regional awards will be presented at the banquet. All participating teams and individuals must attend the banquet.

Each school will be allotted tickets for the official travel party. Teams will receive tickets for the participating student-athletes (up to seven) and two non-athletes. Individuals will receive tickets for the participating student-athletes and one non-athlete. If two or more individuals qualify from the same institution, they will only receive one additional banquet ticket (not one for each individual qualifier). Teams will receive their banquet ticket allotment during packet pick-up. There will be a limited amount of additional tickets for sale on a first-come, first-serve basis.
Additional banquet tickets may be requested in advance, with payment of $40.00 due at packet pick-up. **Only cash will be accepted as form of payment.**

To request banquet tickets, please contact Donisha Carter (dcarter@ncaa.org; 317-917-6652).

**NOTE:** Attire for the banquet is school/team apparel.

**Clerking Procedures**

The window for check-in will open 80 minutes prior to the start of each race. Teams are encouraged to check-in as soon as possible, and not later than 20 minutes prior to their race.

When teams check-in at the clerking tent, they will be required to show that they have their hip numbers, chips on their spikes, bibs on their jersey and their uniforms meet the NCAA logo requirements reminder: Teams may not run more than seven (7) student-athletes.

**ALL TEAMS MUST CHECK-IN AT THE CLERKING TENT NEAR THE START LINE.**

The head clerk controls the master list of all the teams/individual qualifiers that have and have not completed the check-in process. The clerks at the line will only be responsible for ensuring teams that have reported to their appropriate boxes. There should be no need to check uniforms, chips, bibs, etc. at the start line.

If a team is missing from a box, the assistant clerk will communicate via radio to the head clerk.

If a team has not checked in with the head clerk, the head clerk will radio the assistant clerk(s) to check if they are at the start line and have them report immediately to the tent for check-in.

**Awards**

**NCAA Championship Awards**

Awards will be presented following the men’s race to the top 15 individuals and top four teams from the men’s and women’s races. The national champion teams will receive hats and t-shirts as part of the NCAA Locker Room Program and will be presented with the national team trophy for photo opportunities.

**Additional Award Ordering**

Teams interested in ordering additional awards can visit [http://www.mtmrecognition.com/ncaa/](http://www.mtmrecognition.com/ncaa/). In order to be eligible to purchase an additional award, the student-athlete must have competed in the respective event.

**Elite 90 Awards**

The Elite 90 award is presented to the student-athlete with the highest cumulative grade-point average competing at the finals site for each of the NCAA’s 90 championships. Each institution that has at least one student-athlete qualify for the finals round/site is eligible to nominate a student-athlete to win the award for that championship. All ties are broken by number of credits completed. For more information regarding this program, please contact Mark Bedics at elite90@ncaa.org or 317-917-6222. All documents, including eligibility, deadlines and
nomination forms can be obtained at the following location – Elite 90 forms. You must be logged into the site to access the page.

The Elite 90 awards will be presented at the banquet Friday night. **Coaches must submit nominees for the Elite 90 award by noon, Friday, Nov. 10.**

**Participant Medallions**
Participant medallions will be provided to all student-athletes competing in the championships. These medallions will be distributed at packet pick-up.

**Student-Athlete Participation Awards**
For 2017-2018, an online gift-suite will serve as the participation awards provided to members of the official travel party of institutions that advance to the championship final sites.

**Examples of Merchandise Selections:**

- Sony Headphones
- Roku Streaming Stick
- Bluetooth Speaker & Powerbank
- Coleman Chair
- PhoneSoap
- Jacket + Backpack Bundle

After the championship, MainGate will send the head coach an email providing ordering process details, along with a unique Certificate Code (valid for one participation award per member of your official travel party) that can be redeemed only at www.NCAA-Awards.com. In order to ensure that each participant receives his or her award, a member of your administration must place your team’s order, including size information, at NCAA-Awards.com using your Certificate Code.

Your institution may select different items per participant; men’s and women’s sizes are available for apparel items. If you would like to purchase additional awards, you will have the opportunity to do so online via personal credit card at the end of the checkout process.

Participation award items will be sent to your institution for distribution to your student-athletes within four to six weeks after your order is placed. If you do not receive information for ordering awards within two weeks of the conclusion of the championship, please contact Erin Hannoy.
Championship Format

Teams and individuals qualify for the national championships through participation in the regional meets. Teams and individuals advancing to the finals will receive official notification by 6 p.m. Eastern time, Monday, Nov. 6. A total of 32 teams and 24 individuals will be selected. The process for allocating the berths is as follows:

Teams (32)
- The top three teams from each regional meet will automatically advance to the championship finals (24 teams total).
- Eight (8) at-large teams will be selected by the NCAA Division II Men’s and Women’s Cross Country Committee using the selection criteria found here. There is no limit to the number of at-large teams that may be selected from any given region.

Individuals (24 minimum)
- The top two individuals who are not part of a qualifying team will automatically advance to the championship finals (16 individuals total).
- All individuals who finish in the top five at the regional meet and are not part of a qualifying team will automatically advance to the championships finals.
- The next eight individuals will be selected at-large.

Competition Site

Course Information/Maps
Detailed course and competition site maps are included in Appendix A.

Facility
Water and restroom facilities will be available to participants and coaches in the starting area. In the finish area there will be water, sports drinks and limited snacks available for the competitors immediately at the exit from the finish corral.

Spectators may bring water to the course, and water will also be for sale in the concession areas.

Parking
Teams and spectators may park in the grass lot directly in front of the Angel Mounds building. Team busses will have a designated area in the main parking lot at Angel Mounds. Signage and parking attendants will be visible throughout the parking lot to help direct teams and participants.
Participant Entrance
Participants and coaching staff will enter the course area around the east end of the Angel Mounds building. Signage will be posted and there will be hosts out front to guide participants to the correct entrance.

Team Tents
Team tents can be set up in the large field area on the course side of the bridge beginning on Friday, Nov. 17. This area will be unsecured so each institution is responsible for any loss or damaged property. We recommend that you do not leave any personal/valuable items at the course overnight.

Security Procedures
All bags, backpacks and packages are subject to inspection prior to entering the Angel Mounds. As a reminder, the following items are not permitted to be brought into Angel Mounds for the safety of our guests: weapons, knives, or any other type of sharp objects. Please leave any unnecessary articles secured within your vehicle to expedite your entry into the grounds. Angel Mounds is not responsible for fire, theft, damage or loss of vehicle including articles left within.

Starting Boxes
Starting boxes will be assigned to teams and individuals by a random draw. Starting box assignments will be published online at NCAA.org on Monday, Nov. 13 and a copy of the assignments will be included in the packets.

Drug Testing
All student-athletes are subject to NCAA drug testing at all NCAA championships or in conjunction with all postseason certified events. The goal of the drug-testing program is to provide safe, fair and equitable competition as well as to protect the health and safety of all NCAA student-athletes participating in NCAA championships and postseason certified events.

The drug-testing program involves collecting urine specimens from student-athletes at various times throughout an NCAA championship. Student-athletes may be selected for drug testing based on their place of finish, playing time, position and/or an approved random selection method. A student-athlete may be selected for drug testing on more than one occasion during the championship event. All urine specimens provided by student-athletes are analyzed by a World Anti-Doping Agency (WADA) accredited laboratory and the results are then reported to the institution’s director of athletics.

The WADA laboratory analyzes each urine specimen for substances and related compounds from a list of banned-drug classes developed by the NCAA Executive Committee. The NCAA Banned-Drug Classes List is comprised of substances that are performance-enhancing and/or potentially harmful to the health and safety of the student-athlete. The 2017-18 list includes drugs in the following classes: stimulants, anabolic agents, diuretics and other urine manipulators, peptide hormones, street drugs, beta blockers and alcohol (rifle only) beta-2 agonists and anti-estrogens. Refer to the 2017-18 Drug-Testing Programs booklet or the NCAA Web site (www.ncaa.org/drugtesting) for the published list of banned drug classes and the procedural guidelines for testing. Athletic administrators are urged to review the NCAA Drug
Education and Testing video, the NCAA Banned Drug Classes List as well as the NCAA Drug-Testing Program booklet with all coaches and student-athletes in advance of any NCAA championship or postseason certified event. Student-athletes who test positive as a result of a drug test administered by the NCAA or who breach the NCAA drug-testing program protocol shall lose one year of eligibility and shall be charged with the loss of a minimum of one season of competition in all sports.

Additional information regarding the NCAA’s championship drug-testing program can be found at www.ncaa.org/drugtesting.

**General Information**

**Banners and Artificial Noisemakers**
No banners may be posted at the tournament other than the NCAA approved banners. Artificial noise makers, air horns, and electronic amplifiers are not permitted and shall be removed upon discovery. Team flags/banners used by spectators will be permitted at the championships, but **must remain off of the competition course**. This policy will be strictly enforced.

**Championship Websites**
The official website for the championships is available at NCAA.com. Additional information specific to participants can be found on NCAA.org.

**Championship Merchandise**
Official NCAA championship merchandise will be available for purchase at the championships. Participants will also be given the opportunity to pre-order apparel through Event 1, Inc., the official souvenir merchandiser for the NCAA. Merchandise will be available for purchase at the following times and locations.

- Friday, Nov. 17, 9 a.m. to 3 p.m. at the course.
- Saturday, Nov. 18, 9 a.m. to noon at the course.

**Concessions**
Concessions are located next to the team tent area.

**Emergency Plans**
Following NCAA protocol, the host will be using WxSentry online lightning detection and weather monitoring system. Once lightning enters the 30 mile radius of competition, we will begin preparations to protect the student-athletes and spectators. Once lightning enters an eight mile radius of our site, competition must stop and student-athletes and spectators will be moved to safe areas. Activities will not begin until 30 minutes have passed since the last lightning strike inside the warning ring.

For the safety of all spectators, student-athletes, officials and coaches the following procedures will be used in case of severe weather:
1. The meet director, NCAA championships manager and NCAA Division II Men’s and Women’s Cross Country Committee will monitor the weather during the week and morning of the championships.

2. A text messaging system will be used to communicate a change in schedule to all coaches and officials. The host will send out a text message alert notifying coaches and officials of the start times or a delay in course inspection times due to inclement weather.

3. The NCAA cross country committee, in consultation with the NCAA championships manager, host and head referee, will determine whether the start of the meet will be delayed or if the meet will be postponed until the following day.

4. If the race has already started and a suspension would need to take place in the middle of the competition, the committee will recommend the following:

   **Men’s 10,000-meter** - if competition is suspended before the lead runner reaches the 3,000-meter mark, the race may be run the same day with a two hour delay from the time the race was stopped, weather permitting. If competition is suspended after the lead runner reaches the 3,000-meter mark, the race will be postponed until the next day.

   **Women’s 6,000-meter** - if competition is suspended before the lead runner reaches the 2,000-meter mark, the race may be run the same day with a two hour delay from the time the race was stopped, weather permitting. If competition is suspended after the lead runner reaches the 2,000-meter mark, the race will be postponed until the next day.

5. If necessary, competition may be postponed until the next day, per NCAA policy, with similar if not the same start times. This information will be communicated with all involved institutions.

   * The 2,000 and 3,000-meter marks for the course must be clearly marked to ensure above procedures can be adequately followed.

   **Appropriate provisions will be made to the competition site to ensure the safety of competitors and general public/spectators. The NCAA cross country committee reserves the right to make changes to the above policies and schedules as they see fit.

An announcement will be made by the public address system advising of the problem and occupants should at that time leave the area for the closest designated shelter. Do not leave the designated shelter until an all clear is advised by the department of public safety or a representative of the department of public safety.

**Angel Mounds Evacuation/Severe Weather Plan**
In the event of inclement weather, a horn will sound to notify participants and spectators to clear the course and seek shelter. There are no shelters on the course so the Interpretive Center will serve as the main source of shelter. Vehicles will be on the course to assist in the quick evacuation of the course if the need arises. Event management team and volunteers will sweep
the course to ensure all participants and spectators have cleared the course and are in a safe, secure location. Evacuation In the event of an emergency where evacuation is required, there are two areas to exit the main field. One exit is through the Visitor’s Center and the other is through the maintenance area. Guest will be instructed to seek shelter in the Visitor’s Center or their vehicles.

**Hospitality**

Light snacks and POWERADE product will be available for student-athletes at the championships on race day. Equipment carrying any branding other than POWERADE will not be permitted during NCAA championships and all products should be consumed out of the NCAA-provided POWERADE branded water cups only. Hospitality will not be provided for coaches.

**Lost and Found**

There will be a lost and found area located at the merchandise table. Any items that have been found will be announced over the public address system.

**Programs**

IMG is partnering with the NCAA to produce digital game programs for NCAA Championships. All game programs can be viewed at [www.ncaa.com/gameprograms](http://www.ncaa.com/gameprograms). The program is free to view and can be downloaded and printed in any way you see fit. Using a digital platform will allow IMG to add extra pages to programs in addition to extending deadlines to allow for the most up-to-date information to be included in the program. The NCAA and IMG College encourage all participating schools to promote the digital publication link on athletics and school-affiliated websites and social media outlets. Please share with student-athletes, faculty, alumni organizations or any other group that may have interest, as well as local media outlets.

**Mascots**

Live animal mascots are not permissible.

**Restrooms**

Restrooms are located near the entrance and near the team tent area.

**Scoring/Timing**

Leone Timing will be the official timers of the championships. Chips, bibs and hip numbers will be distributed in the packets. The races will be scored according to [2017 and 2018 NCAA Cross Country/Track and Field Rules Book](http://www.ncaa.com).

**Security**

The Vanderburgh County Sheriff’s Office will be on site during the event.

**Spectator Entrance**

The spectator entrance is located to the west side (right/looking at facility) of the building at Angel Mounds.
Spectator Guidelines
The courses will be monitored by designated marshals throughout the races. Spectators must be respectful of the competing student-athletes and should be aware of the runners at all times. Spectators shall remain off the actual course and should not cut across the course if they might impede a runner's progress. Only the appropriate officials/volunteers and competitors are allowed in the finish area.

Media Services
Important information regarding NCAA media policies can be found online at www.ncaa.com/media. For media questions specific to the 2017 NCAA Division II Cross Country Championships, please contact Dan McDonnell (812-465-1121 office and 812-589-2956 cell) at the University of Southern Indiana.

Credentials for Media
All media credential requests, including requests for institutional sports information personnel, must be submitted online at www.ncaa.com/media. Media credentials will be available at the volunteer/participant entrance to the east side of the main entrance. A photo ID is required to pick up media credentials.

For questions regarding media credentials, please contact Dan McDonnell (812-465-1121 office and 812-589-2956 cell) at the University of Southern Indiana.

Interview Policies
Immediately after a 10-minute cooling-off period, interviews will open to all certified members of the news media; any coach and student-athletes requested by the media will be available for interviews.

Regardless of regular-season radio or television contract(s), the coach is obligated to the entire covering media during the championship and must report to the interview room immediately after the 10-minute cooling-off period. The coach cannot delay a post-competition interview with the covering media to conduct a program for a single newspaper, radio or television reporter unless requested to remain for a short interview (not to exceed four minutes) by the television entity that has been granted television rights by the NCAA.

Coaches cannot make themselves available to selected media representatives before the conclusion of the 10-minute cooling-off period. They may, however, open their dressing rooms and/or report to the interview area before the cooling-off period ends, and make themselves available to all media representatives staffing the championship. Should a coach permit one media agency access before the 10-minute cooling-off period has ended, access shall be granted to all other media representatives desiring access. The NCAA championships have an “open locker room policy,” which is administered by the media coordinator on site.

Results
Once results are official for each race, a copy of the results will be posted near the finish line on the results board. Additional copies will be printed for coaches only. Live results will be available at www.NCAA.com.
Videotaping/Photography
The NCAA owns all rights to all of its championships as listed in NCAA Bylaw 31.6.4.3. These rights include, in addition to the rights with respect to participation and admission, rights to televise (live and delayed), radio broadcasting, filming and commercial photography. NCAA Photos is the official championships photographer for the NCAA, which has the right to sell photographs of championship activity. NCAAPhotos.com currently provides member institutions, coaches, student-athletes and their parents’ access to photography online at a discounted rate. Member institutions have full access to the NCAA photo library found at NCAAPhotos.com for non-commercial use (e.g., for year books, on-site banners and posters, web, media guides, etc.). Institutional videographers will be permitted to capture competition footage from the still photographer areas. These areas are designated by the championship sports committees in conjunction with the championship media coordinator. Each institution will be permitted to have one videographer for this purpose and will only be permitted to capture footage of events/contests in which it is participating. The NCAA will grant university permission to videotape this NCAA championship event for non-commercial uses only. Non-commercial uses include university banquet videos, recruiting videos, institutional PSAs, video boards, and institutional athletic hall of fames. In addition, the NCAA will permit institutions to use institutional videographer footage captured for two commercial uses: 1) Use on the official institution athletic Web site, and 2) Institution coach’s shows.

Institution and videographer understand that any violation of the above policies WILL result in an infringement of the NCAA’s copyright. Copyright infringement could result in a financial penalty to be paid to the NCAA. In addition, the NCAA reserves all other sanctions including but not limited to institutional photographer/videographer privileges being revoked for up to a five-year period for all NCAA championships competition.

Medical

Ambulance
An ambulance will be on site Saturday, November 18 for the duration of the event.

Athletic Trainers/Physicians
Certified athletic trainer(s) will be available on-site for the 2 days of practice, along with race day. Additionally, we will be available on-call any time during your visit to Evansville to assist in the care of your student-athletes.

On Thursday, Nov. 16 and Friday, Nov. 17, a certified athletic trainer will be on site for the duration of course availability (Thurs. 9 a.m. to 4:30 p.m., Fri. 9 a.m. to 4 p.m.). The medical tent will be adjacent to the finish line area. We will have a team physician on-call and available for office services if needed. On practice days, we will NOT have any electrical modalities available at the course; we will have basic first aid supplies, moist heat packs, and ice/ice bags available for your student-athletes. If an athletic trainer will not be traveling with your Cross Country participants, please provide needed supplies or a stocked medical kit.

For practice days, if you have a participant with medical treatment needs such as electrical stimulation, ultrasound, etc, we are happy to offer the opportunity for them to obtain treatment at our athletic training room in the Physical Activities Center on campus (Campus Address: 8600
University Blvd, Evansville IN 47712). Angel Mounds is approximately 20-25 minutes from the USI campus. Please coordinate scheduling with Scott Hooker (Office: 812-465-1298, Cell: 620-755-4241 or Email: sjhooker@usi.edu). Please note, requests for treatment on campus can ONLY be requested by an institution’s athletic training staff. Coaches are not allowed to request treatment on campus.

On Saturday, Nov. 18, we will have multiple certified athletic trainers, as well as EMS and team physician(s), on-site for the event. The medical tent will be available beginning at 7:30 a.m. On race day, we will have electrical stimulation and ultrasound available in the medical tent, along with items provided on practice days.

If you have any questions, or special requests for taping/treatment, please contact Scott Hooker (Office: 812-465-1298, Cell: 620-755-4241 or Email: sjhooker@usi.edu).

Concussion Management
The NCAA has adopted legislation that requires all active member institutions to have a concussion management plan for their student-athletes. Participating institutions shall follow their concussion management plan while participating in NCAA championships. If a participating team lacks appropriate medical staff to activate its concussion management plan, the host championship concussion management plan will be activated.

The legislation notes, in part, that a student-athlete who exhibits signs, symptoms or behaviors consistent with a concussion shall be removed from athletics activities (e.g., competition, practice, conditioning sessions) and evaluated by a medical staff member (e.g., sports medicine staff, team physician) with experience in the evaluation and management of concussions; a student-athlete diagnosed with a concussion is precluded from returning to athletics activity for at least the remainder of that calendar day; and medical clearance for return to athletics activity shall be determined by the team physician or the physician’s designee from the student-athlete’s institution. In the absence of a team physician or their designee, the NCAA tournament physician will examine the student-athlete and will determine medical clearance.

A concussion is a brain injury that may be caused by a blow to the head, face, neck or elsewhere on the body with an “impulsive” force transmitted to the head. Concussions can occur without loss of consciousness or other obvious signs. A repeat concussion that occurs before the brain recovers from the previous one (hours, days or weeks) can slow recovery or increase the likelihood of having long-term problems. In rare cases, repeat concussions can result in brain swelling, permanent brain damage and even death.

For further details please refer to the “NCAA Sports Medicine Handbook Guideline on Concussions” online at www.NCAA.org/health-safety.

Credentials for Medical Personnel
Institutional athletic trainers/physicians may request a medical credential by contacting Scott Hooker (Office: 812-465-1298, Cell: 620-755-4241 or Email: sjhooker@usi.edu). Medical credentials can be picked up at the medical tent during practice days. Medical credentials may only be used by licensed and certified medical staff. They are not to be used by any other
institutional members or affiliates and are not transferrable. One medical credential per institution per gender can be requested. **A photo ID and Board of Certificate is required to pick up medical credential.**

First Aid  
The main medical tent will be located at the finish line. During the race, certified athletic trainers will follow in a trail vehicle and stationed throughout the course, with immediate access to quick transportation and emergency equipment.

The official meet physician/athletic trainer will be designated and communicated at the coaches meeting. All medical scratches/substitutions must be approved by the official meet physician/athletic trainer.

**Hospital and Emergency Services Information**  
**Orthopedic Associates (OA)**  
We have 3 locations in the Evansville area that our team physician’s will be available. If you have a student-athlete with a need for orthopedic services, we ask that you contact Scott Hooker, Head Athletic Trainer, at 620-755-4241. We will assist in coordinating services for your student-athlete.

**Deaconess Gateway Hosp. (East Side)--3mi from Angel Mounds (Transport site for Event)**  
812-842-2000  
4011 Gateway Blvd  
Newburgh, IN 47630

**Deaconess Midtown Hospital (Downtown)**  
812-450-5000  
600 Mary Street  
Evansville, IN 47747

**Deaconess Urgent Care North Park**  
812-428-6161  
4506 First Avenue  
Evansville IN 47710  
Hours: Monday through Sunday 8am - 8pm

**Deaconess Urgent Care Gateway (East Side)**  
812-858-2100  
10455 Orthopedic Drive  
Newburgh, IN 47630  
Hours: Monday through Friday: 8am - 8pm  
Saturday through Sunday: 8am - 6pm

Evansville offers a number of Urgent Care facilities across the city. Additionally, we have several 24-hour CVS locations scattered throughout Evansville. Please contact Scott Hooker,
Head Athletic Trainer, at 620-755-4241 (cell) for assistance with determining the closest location to your hotel, etc.

**Medical Examinations**

As the event sponsor, the NCAA seeks to ensure that all student-athletes are physically fit to participate in its championships and have valid medical clearance to participate in the competition. The NCAA tournament physician, as designated by the host school, has the unchallengeable authority to determine whether a student-athlete with an injury, illness or other medical condition (e.g., skin infection) may expose others to a significantly enhanced risk of harm and, if so, to disqualify the student-athlete from continued participation. For all other instances, the student-athlete’s on-site team physician can determine whether a student-athlete with an injury or illness should continue to participate or is disqualified. In the absence of a team physician, the NCAA tournament physician will examine the student-athlete and has valid medical authority to disqualify him or her if the student-athlete’s injury, illness or medical condition poses a potentially life threatening risk to himself or herself. The chair of the governing sports committee (or a designated representative) shall be responsible for administrative enforcement of the medical judgment, if it involves disqualification.

**Participant Expectations and Guidelines**

**Code of Conduct Form**

All institutional representatives traveling to the championships are expected to adhere to the NCAA Division II Code of Conduct. Guidelines for the code of conduct are outlined on the Code of Conduct Form available online (NCAA.org, Division II, Championships, Cross Country (M/W), Links/Resources, Code of Conduct Form).

All institutional representatives should have signed and submitted the Division II Code of Conduct form prior to regional competition. If any additional individuals are traveling to the championships who did not sign the original form for the regional meet, teams must submit an updated form by Friday, Nov. 10 to the appropriate regional committee representative.

**Competitor Numbers**

Participating student-athletes will be assigned numbers by the timing company. Bibs, hip numbers, and chips will be included in the team packets, along with a roster of each assigned number.

**Credentials**

Each team will receive credentials for their official travel party. Media credentials must be requested online at www.ncaa.com/media. Athletic trainer credentials must be requested through the designated host trainer. **Only one medical credential is available per institution per gender. ANY MISUSE OF CREDENTIALS WILL RESULT IN A MISCONDUCT.**

**Equipment and Uniform Check**

Uniform and logo rules contained in Rules 4-3 shall apply in all championship related events, press conferences and award ceremonies. Competitors must wear the proper uniform (warm-ups included) of the institution they represent in the championships. Uniforms for all cross country team members must meet the following criteria:
• All cross country team members must wear identical school-issued uniforms clearly indicating through color, logo and combination of all worn outer garments, that members are from the same team.
• Pants may be of any length, but must have identical color.
• Visible undergarments, including arm and leg-warmers, must be of an identical solid color.
• Uniforms must be clean and of a material and design so as not to be objectionable. Bare midriff tops are not acceptable. (Note: The uniform top must meet or hang below the waist band when the competitor is standing.) Uniforms must allow for competitors’ numbers to be placed above the waist (front and back) and for hip numbers to be placed on the hip, not on the leg or thigh. Uniform tops must not obscure hip numbers.

Note: Individual or team uniform, logo, number and shoe rules shall be enforced through inspection by the clerk or the head field event official at initial event check-in. Violators shall be warned, given the chance to correct the violation, and reported as provided in the rule. If violations are not corrected, institutions will be fined $200 per team per gender.

Participant Pronunciation Form
Please complete the pronunciation form (Appendix B) and return to Donisha Carter (dcarter@ncaa.org) by Friday, Nov. 10.

Post-Championship/Competition Site Evaluation
After the championships, coaches will be provided (via e-mail) a link to an online survey of the championships. Coaches should complete the survey themselves and forward it on to all participating student-athletes. Coaches’ assistance in forwarding the e-mail is crucial to this process. We appreciate your involvement in helping the NCAA with this important work.

Protest Procedures/Appeals
All protests must be filed on the official protest form, available at the designated protest area. One copy shall be posted in the designated protest area, and the other copies shall be given to the referee. A protest must be filed no later than 15 minutes after the official race results have been posted. All institutions involved in the protest will be notified of the protest and the decision. The referee’s decision shall be written on each copy of the protest form. One copy shall be returned to the protesting coach and one shall be placed in the committee’s files. A $50 deposit is required for all protests, which will be returned if the protest is successful in reversing the decision. Final decisions rest with the referee. No further appeal is available.

Correctable Error. Within 72 hours after the last event of a meet, results can be corrected if administrative errors are detected (i.e., incorrect calculation of team, individual or combined-event scores, timing error).

Sports Wagering
The NCAA defines sports wagering as putting something at risk – such as an entry fee or a wager with the opportunity to win something in return. The NCAA opposes all forms of legal and illegal sports wagering on college sports. Student-athletes and athletics administrators cannot
place a sports wager for any NCAA-sanctioned sport. This includes wagering on the intercollegiate, amateur or professional level.

A student-athlete involved in sports wagering on the student-athlete’s institution permanently loses all remaining regular-season and postseason eligibility in all sports. A student-athlete who is involved in any sports wagering activity that involves college sports or professional athletics, through Internet gambling, a bookmaker, a parlay card or any other method employed by organized gambling, will be ineligible for all regular-season and postseason competition for at least one year.

In championships in which a bracket format is used, student-athletes, coaches and administrators may not participate in bracket competitions where there is both a required entry fee and an opportunity to win a prize. Student-athletes and administrators may participate under current NCAA rules, in bracket contests where there is no entry fee but a possibility of winning a prize. Some NCAA member schools, however, have chosen to ban student-athletes from participating in these types of bracket contests.

**Squad Size**
Participating teams are limited to a maximum of seven runners in uniform. An institution that is advised it is in violation of this regulation and does not promptly conform to it shall automatically forfeit the competition. There shall be no inordinate delay of the competition to allow the institution to conform to the rule. If fewer than five competitors from one institution compete in the regional qualifying meets or national championships, they will compete as individuals only.

**Substitutes**
Substitutions are allowed up to 45 minutes before the start of the race at the championships. A certification of illness or injury by the designated meet physician/athletic trainer is required, and the substitution must be approved by the referee. All possible participants must be NCAA eligible student-athletes.

**Tobacco Ban**
The use of tobacco products is prohibited by all game personnel (e.g., coaches, trainers, managers and game officials) in all sports during practice and competition. Uniform penalties (as determined by the applicable rules-making committees and sports committees with rules-making responsibilities) shall be established for such use.

The use of tobacco products by a student-athlete is prohibited during practice and competition. A student-athlete who uses tobacco products during a practice or competition shall be disqualified for the remainder of that practice or competition.

**Logo Policy**
Per NCAA Bylaw 12.5.4, an institution’s official uniform and all other items of apparel (that is, team jersey, socks) that are worn by student-athletes in competition may bear a single manufacturer’s or distributor’s normal trademark, not to exceed 2-1/4 square inches, including any additional material (that is, patch) surrounding the normal trademark or logo. The logo or
trademark must be contained within a four-sided geometrical figure (that is, rectangle, square, parallelogram). An institution’s official uniform cannot bear a design element similar to the manufacturer’s that is in addition to another logo or that is contrary to the size restriction. A student-athlete representing an institution in intercollegiate competition is limited to wearing apparel items that include only the logo of an apparel manufacturer or distributor. This restriction shall not include logos that identify the student-athlete’s institution or conference.

These restrictions apply to all apparel worn by student-athletes during the conduct of competition, including pre-meet or post-meet activities.

Tickets

Ticket prices for the 2017 NCAA Division II Men’s and Women’s Cross Country Championships will be as follows:

- Adult: $10
- Students (w/ valid ID): $5
- Students under 18: $5
- Children (2-and-under): Free
- Military (w/ valid ID): Free

Travel/Transportation

All transportation needs will be the responsibility of the participating team.

Directions to Course

See Appendix C.

Institutional Travel Arrangements

Once selected, institutions should contact Short’s Travel Management, the NCAA travel service, at 866-655-9215 to make air travel arrangements. Teams located within 500 miles of the competition site are required to travel via ground transportation. If extraordinary circumstances warrant an exception to the established travel policies, you must contact the NCAA’s travel department at 317-917-6757 or travel@ncaa.org for approval prior to making any travel arrangements.

NCAA Travel Policies

All NCAA travel policies can be found on the NCAA website at NCAA.org, (Division II, championships, championship resources, travel and reimbursement information).

Expenses/Reimbursement

Expense reimbursement for participation in the championships will be filed through an online system. All competing institutions must request reimbursement through the system in order to receive the appropriate reimbursement. Transportation expenses and per diem allowances shall be provided for all qualifying student-athletes and all eligible non-athletes. The Travel Expense System (TES), as well as per diem allowance policies, are available on the NCAA website at NCAA.org, Division II, championships, championship resources, travel and reimbursement information.
Travel Party
Institutions that qualify one to four individuals for the championships will receive transportation reimbursement and per diem for the participating student-athletes and one non-athlete. Institutions that qualify a team (five to seven student-athletes) will receive transportation reimbursement and per diem for the participating student-athletes and two non-athletes. Transportation expenses and per diem shall be paid for the finals competition and not for regional qualifying meets.

Band/Spirit Squad/Mascots
A maximum of 30 band members plus the director, 12 uniformed spirit squad members plus the sponsor, and one costumed mascot will be admitted free of charge via a gate list. Live animal mascots are not permitted. The institution may purchase additional tickets for band members; however, no more than 30 will be permitted to play during any session.

Lodging
A list of hotels and the room rate for each hotel is available in Appendix D.

Restaurants
A list of local dining options is available in Appendix E.

Local Attraction
Visit www.visitevansville.com for a list of local attractions.
2017 NCAA Division II Cross Country Championships
WOMEN'S 6K/MEN'S 10K COURSE MAP

Hosted by the University of Southern Indiana and the Evansville Sport Corporation
November 18, 2017
Evansville, Ind. (Angel Mounds)
# 2017 NCAA Division II Men’s and Women’s Cross Country Championships
## Team Pronunciation Form
(Please Print)

<table>
<thead>
<tr>
<th>Student-Athlete(s) Name</th>
<th>Phonetic Pronunciation</th>
<th>Previous Individual Placement at Nationals w/Year</th>
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</tbody>
</table>

2016 National Team Finish

2015 National Team Finish

Head Coach

Assistant Coach(es)
DIRECTIONS

Directions to Angel Mounds
Angel Mounds State Historic site is located at 8215 Pollack Avenue in the town of Evansville, Indiana.

Angel Mounds
8215 Pollack Avenue
Evansville, IN 47715

Traveling North or South
Take I-69 to Exit #5. Head EAST on IN-662. Turn right SOUTH onto Stacer Rd. Turn right WEST onto Pollack Ave. The entrance to Angel Mounds is located on the SOUTH side of Pollack Ave.
LODGING INFORMATION

Identify yourself as being in town for the 2017 NCAA Division II Men’s and Women’s Cross Country Championships. If you have any questions on the hotels or rates listed below, please contact the Evansville Sports Corporation at emarvin@evansvillesports.org.

OFFICIAL HOTELS FOR THE 2017 NCAA DII CROSS COUNTRY CHAMPIONSHIPS:

Baymont Evansville East
8005 E Division St
Evansville, IN 47715
(812) 477-2677
Rate: $85 Doubles
4.2 miles from Angel Mounds

Courtyard Evansville East
8105 East Walnut Street
Evansville, IN 47715
(812) 424-4242
Rate: $129
2.4 miles from Angel Mounds

Fairfield Inn Evansville East
7879 Eagle Crest Blvd
Evansville, IN 47715
(855) 213-0582
Rate: $99 King & Double, $119 Suite
2.5 miles from Angel Mounds

Fairfield Inn Evansville West
5400 Weston Rd
Evansville, IN 47712
(855) 213-0582
Rate: $139 King, $149.00 Double, $169 Suite
12.4 miles from Angel Mounds

Hampton Inn Evansville Airport
5701 Highway 41 N
Evansville, IN 47711
(855) 213-0582
Rate: $114 King & Doubles
11.5 miles from Angel Mounds

Holiday Inn Airport
7101 Highway 41 N
Evansville, IN 47725
(855) 516-1090
Rate: $95 King & Doubles
12.7 miles from Angel Mounds

Holiday Inn Express Evansville
220 Kirkwood Dr
Evansville, IN 47715
(812) 303-0050
Rate: $109 King & Doubles
2.3 miles from Angel Mounds

Howard Johnson
1101 N Green River Rd
Evansville, IN 47715
(844) 309-2970
Rate: $79 King & Doubles
4.4 miles from Angel Mounds

La Quinta Evansville
8015 East Division St,
Evansville, IN 47715
(812) 471-3414
Rate: $90 Doubles
4.2 miles from Angel Mounds

For additional lodging options visit www.visitevansville.com/accommodations
## APPENDIX E

### RESTAURANT GUIDE

<table>
<thead>
<tr>
<th>Restaurant</th>
<th>Address</th>
<th>Phone</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Angelo’s</td>
<td>305 Main St</td>
<td>(812) 428-6666</td>
<td>11AM-9PM</td>
</tr>
<tr>
<td>Sportsmen’s</td>
<td>102 Franklin St</td>
<td>(812) 422-0801</td>
<td>11am-3am</td>
</tr>
<tr>
<td>Milano</td>
<td>500 Main St</td>
<td>(812) 484-2222</td>
<td>11AM-2PM, 4:30-9:30 PM</td>
</tr>
<tr>
<td>Jaya’s Authentic</td>
<td>Foods – Korean</td>
<td>119 SE 4th St</td>
<td>(812) 422-6667</td>
</tr>
<tr>
<td>Peephole Bar</td>
<td>201 Main St</td>
<td>(812) 423-5171</td>
<td>M: 4PM-3AM, T-Sunday 11AM-3AM</td>
</tr>
<tr>
<td>Gerst Haus</td>
<td>2100 Franklin St</td>
<td>(812) 424-1420</td>
<td>11am-10pm</td>
</tr>
<tr>
<td>Bokeh Lounge</td>
<td>Pub</td>
<td>1007 Parrett St</td>
<td>(812) 909-0388</td>
</tr>
<tr>
<td>Zuki</td>
<td>222 Main St</td>
<td>(812) 423-9854</td>
<td>11am-9pm</td>
</tr>
<tr>
<td>Smitty’s</td>
<td>2109 Franklin St</td>
<td>(812) 423-6280</td>
<td>11am-10pm</td>
</tr>
<tr>
<td>Penny Lane</td>
<td>600 SE 2nd St</td>
<td>(812) 421-8741</td>
<td>7am-6pm</td>
</tr>
<tr>
<td>RiRa</td>
<td>701 Riverside Dr</td>
<td>(812) 426-0000</td>
<td>11am-11pm</td>
</tr>
<tr>
<td>Frankie Street</td>
<td>Tavern- Bar</td>
<td>2126 Franklin St</td>
<td>(812) 459-5210</td>
</tr>
<tr>
<td>The Dapper Pig</td>
<td>French</td>
<td>1112 Parrett St</td>
<td>(855) 846-0656</td>
</tr>
<tr>
<td>DiLegge’s</td>
<td>607 N Main St</td>
<td>(812) 428-3004</td>
<td>M-Th: 11am-9PM, Fr: 11am-10pm, Sat: 11am-7PM</td>
</tr>
<tr>
<td>Pistons</td>
<td>2132 Franklin St</td>
<td>(812) 401-1699</td>
<td>M-Th: 11am-1am, F, Sat: 11am-3am</td>
</tr>
<tr>
<td>Mo’s House</td>
<td>1114 Parrett St</td>
<td>(855) 401-3800</td>
<td>Hours: Wed-Fri: 3pm-12am, Sat: 12pm-12am, Sun: 12-8pm</td>
</tr>
<tr>
<td>Turoni’s</td>
<td>408 Main St</td>
<td>(812) 424-9871</td>
<td>M-Th: 11am-11pm, Fr/Sat: 11am-12am</td>
</tr>
<tr>
<td>Pizza King</td>
<td>220 St Joseph Ave</td>
<td>(812) 424-7976</td>
<td>10:30 am-10pm</td>
</tr>
<tr>
<td>Mo’s House</td>
<td>1114 Parrett St</td>
<td>(855) 401-3800</td>
<td>Hours: Wed-Fri: 3pm-12am, Sat: 12pm-12am, Sun: 12-8pm</td>
</tr>
<tr>
<td>Cavanaugh’s</td>
<td>421 Riverside Dr</td>
<td>(812) 433-4333</td>
<td>5-10pm</td>
</tr>
<tr>
<td>PG Café &amp; Gallery</td>
<td>Coffee</td>
<td>1418 Franklin St</td>
<td>(812) 402-4445</td>
</tr>
<tr>
<td>Sauced</td>
<td>1113 Parrett St</td>
<td>(812) 402-2230</td>
<td>4:30-10pm, Mon-Sun: Closed, &amp;Tuesday</td>
</tr>
<tr>
<td>Kevin’s Backstage Bar</td>
<td>Pub/Lounge</td>
<td>624 Main St</td>
<td>(812) 424-5820</td>
</tr>
<tr>
<td>Bru Burger</td>
<td>222 Sycamore St</td>
<td>(812) 302-3005</td>
<td>11am-10pm</td>
</tr>
<tr>
<td>Jim’s John’s</td>
<td>Subs</td>
<td>330 Main St</td>
<td>(812) 402-5653</td>
</tr>
<tr>
<td>Jimmy John’s</td>
<td>Subs</td>
<td>330 Main St</td>
<td>(812) 402-5653</td>
</tr>
<tr>
<td>Café Arazu</td>
<td>415 Main St</td>
<td>(812) 401-1768</td>
<td>11am-9pm, Sun-Closed</td>
</tr>
<tr>
<td>Bruger</td>
<td>222 Sycamore St</td>
<td>(812) 302-3005</td>
<td>11am-10pm</td>
</tr>
<tr>
<td>Kevin’s Backstage Bar</td>
<td>Pub/Lounge</td>
<td>524 Main St</td>
<td>(812) 424-5820</td>
</tr>
<tr>
<td>Kitty Café</td>
<td>226 Main St</td>
<td>(812) 550-1553</td>
<td>11AM-7PM, Closed Monday &amp;Tuesday</td>
</tr>
</tbody>
</table>
As a reminder, Uber and Lyft are both in Evansville. If you would like a scenic and unique ride through downtown, call Evansville Pedicab (812)431-3835.

For additional restaurant options visit www.visitevansville.com/restaurants