

Division II Compliance Blueprint

The NCAA Division II Compliance Blueprint Review is a **free** resource available to all active NCAA Division II member institutions. The purpose of the compliance blueprint review is to conduct an extensive review of an active Division II member institution's compliance program and identify areas of particular strength and areas where enhancements or improvements can be made.

General Compliance Blueprint Review Policies:

1. Blueprint initiation requests and policies are reviewed annually by the NCAA Division II Membership Committee.
2. Not more than 16 blueprint reviews will be conducted in an academic year.
3. Active Division II institutions may request a blueprint review for either the fall or spring semester (eight reviews will be reserved for each semester) via the online application on NCAA Program Hub.
 - a. The online application for fall blueprint reviews will be available between May 15 – June 15.
 - b. The online application for spring blueprint reviews will be available between June 15 – July 15.

*The online application will include a signature page for the institution's chancellor/president and director of athletics to sign acknowledging their intent to commit their institution to the requirements of the blueprint review.
4. Institutions will be notified by NCAA staff regarding the status of their blueprint review application. If awarded a blueprint review, the institution will then have access to the blueprint's online self-study on Program Hub. The self-study must be completed at least two weeks prior to the institution's scheduled blueprint review.
5. A cancellation fee will be imposed on institutions that commit to having a review and then subsequently cancel. The penalty structure is as follows:
 - a. An institution that cancels a blueprint review after 120 days after being notified it has been awarded a review will be responsible for a \$3,000 cancellation fee.

- b. An institution that cancels a blueprint review after 60 days of being notified it has been awarded a review will be responsible for a \$1,500 cancellation fee.
6. A vendor will be assigned to each institution to provide the institution with recommendations or suggested enhancements to the compliance program. NCAA staff assists with the selection of the vendor; however, staff is not involved with conducting the review.
- a. Fall vendor visits may occur August through December.
 - b. Spring vendor visits may occur January through May.

*Discretion will be left to the institution to determine the feasibility of implementing any suggested changes or enhancements to the compliance program.

7. At the conclusion of the visit, the vendor will have three weeks to generate a report to the institution. The vendor will be expected to provide a copy of the report to the NCAA staff in order to document the work performed; however, the staff is not involved with developing the report or assessment of the information provided to the institution. Areas to focus on include governance/institutional control, recruiting, eligibility, financial aid and student-athlete issues.

Timeline:

- May 15: Online application for fall blueprint reviews available on Program Hub.
- June 1: Expectations call with blueprint vendors.
- June 15: (1) Application deadline for fall blueprint review; (2) Online fall blueprint self-study available on Program Hub; and (3) Online application for spring blueprint reviews available on Program Hub.
- July 15: (1) Application deadline for spring blueprint review; and (2) Online spring blueprint self-study available on Program Hub.