



**2017**  
**DIVISION III WOMEN'S**  
**GOLF**  
**CHAMPIONSHIPS**

**HOUSTON** • University of Mary Hardin-Baylor,  
Harris County-Houston Sports Authority, Hosts

***PARTICIPANT***  
***2016-17 MANUAL***

# Welcome to Houston

Dear Coach:

On behalf of the Harris County – Houston Sports Authority and University of Mary Hardin-Baylor, we want to extend a warm welcome and a congratulations on qualifying for NCAA Division III Women’s Golf Championships. We know that qualifying to compete in this championship is a very significant accomplishment and we are proud that your talent, dedication and commitment will allow you to join us this May. We are pleased to provide the following information packet to you for the upcoming championships, which will be featured for the first time at Bay Oaks Country Club located in Houston, Texas. You won’t be disappointed by this dynamic course! Although we know that your competition is the primary reason for your trip, we also hope that you, along with your family and friends, will take time to explore the wonderful things Houston has to offer.

Below you will find general information regarding: the course being played, practice round policy and registration details. If you have any questions or concerns please do not hesitate to contact Holly Kesterson, Tournament Director, at 925-437-4186

**Course:** The 72-hole championship will be played on Bay Oaks Country Club at approximately 5,900 yards and a par of 72

**Practice rounds:** Sunday, May 7<sup>th</sup> – “walk through” practice round- no clubs allowed. Tee times will begin at 9 a.m.

Monday, May 8<sup>th</sup> – “playing” practice round with a 9 a.m. shotgun start.

**Registration:** Registration will be in the hotel lobby, Saturday, May 6<sup>th</sup> from 5 – 8 p.m. For those teams arriving late on Saturday or Sunday, registration will be held in the clubhouse at the golf course on Sunday, May 7<sup>th</sup> from 9 a.m. – noon. **We will be collecting your team’s line-up and distributing tournament gift bags at registration.**

**Reservations:** Once your team has qualified you may contact Hilton Houston Nasa Clear Lake to make your reservations.

We wish you all the best and look forward to a great Championship.

Sincerely,

*Holly Kesterson*

Holly Kesterson  
Tournament Director  
Harris County – Houston Sports Authority

*Scott Olsen*

Scott Olsen  
Head Golf Professional  
Bay Oaks Country Club

*Darla Kirby*

Darla Kirby  
Associate Director of Athletics  
University of Mary Hardin-Baylor

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**Section 1 - Introduction**

On behalf of the Division III Women's Golf Committee, thank you for being an important part of the 2017 NCAA Division III Women's Golf Championships.

Administration of the NCAA Division III Women's Golf Championships is under the direction of the Division III Women's Golf Committee. As your team prepares for the championships, this manual will be a helpful guide to the policies and procedures governing the administration and conduct of this championships event. Further, this manual will provide specific information on hotel arrangements and travel as well as a schedule of events at the championships site. It is designed to use in conjunction with, not in place of, the NCAA Division III Women's Golf Pre-championships Manual, which provides more general policies for the administration of the championships.

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**Section 2 - NCAA Mission Statement**

The core purpose of the NCAA is to govern competition in a fair, safe, equitable and sportsmanlike manner, and to integrate intercollegiate athletics into higher education so that the educational experience of the student-athlete is paramount.

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**Section 3 - NCAA Staff/Committee**

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**NCAA Staff**

Nancy O'Hara  
Coordinator, Championships & Alliances  
Phone: 317-917-6162  
Cell: 317-446-1347  
Email: [nohara@ncaa.org](mailto:nohara@ncaa.org)

**Women's Golf Committee Member**

Brad Duckworth  
Director of Athletics  
University of Wisconsin-Stevens Point  
Cell: 845-527-3726  
Email: [brad.duckworth@uwsp.edu](mailto:brad.duckworth@uwsp.edu)

**Women's Golf Committee Member**

Eric Sieger  
Women's Golf Coach  
Carleton College  
Cell: 507-649-1385  
Email: [esieger@carleton.edu](mailto:esieger@carleton.edu)

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**Women's Golf Committee Member**

Jerry Bergsma  
Women's Golf Coach  
Calvin College  
Cell: 616-240-4230  
Email: [jbergsma@calvin.edu](mailto:jbergsma@calvin.edu)

**Women's Golf Committee Member**

Skip Molitor  
Assistant Athletic Director/Head Golf Coach  
Whitman College  
Cell: 509-301-8505  
Email: [molitore@whitman.edu](mailto:molitore@whitman.edu)

**Women's Golf Committee Member**

Deb Steward, chair  
Director of Athletics  
William Smith College  
Cell: 315-521-8248  
Email: [steward@hws.edu](mailto:steward@hws.edu)

**Section 4 - Host Personnel**

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**Tournament Director:**

**Holly Kesterson**

Harris County-Houston Sports Authority  
1331 Lamar Street  
Suite 700  
Houston, Texas 77010  
Phone: 713-308-5921  
Email: [hkesterson@houstonsports.org](mailto:hkesterson@houstonsports.org)

**Head Golf Professional**

**Scott Olsen**

Bay Oaks Country Club  
Phone: 281-244-3818  
Email: [scott.olsen@clubcorp.com](mailto:scott.olsen@clubcorp.com)

**Tournament Host:**

**Darla Kirby**

University of Mary Hardin-Baylor  
Phone: 254-295-4618  
Email: [dkirby@umhb.edu](mailto:dkirby@umhb.edu)

**Tournament Media Coordinator:**

**Sarah Minton**

University of Mary Hardin-Baylor  
Phone: 254-295-5585  
Email: [sminton@umhb.edu](mailto:sminton@umhb.edu)

**Lodging Coordinator**

**Nazi Greenwell**

Hilton Houston Nasa Clear Lake  
Phone: 281-333-9300  
Email: [Nazie.Greenwell@Hilton.com](mailto:Nazie.Greenwell@Hilton.com)

**Athletic Trainer:**

**Robert Maniscalco**

Memorial Hermann  
Phone: 713-826-8196  
Email: [Robert.maniscalco@memorialhermann.org](mailto:Robert.maniscalco@memorialhermann.org)

**Tournament Scoring:**

**Golfstat**

[www.golfstat.com](http://www.golfstat.com)

**Championship Websites**

For more information about the Division III Women's Golf Championships, please visit the following link:  
<http://www.ncaa.com/championships/golf-women/d3>.

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**Section 5 - Checklist**

**Conference Call.** A conference call will be conducted at **noon Eastern time, Tuesday, May 2**, with the participating teams/individuals as well as representatives from the NCAA, Harris County-Houston Sports Authority, Mary Hardin-Baylor and Bay Oaks. Participating teams must be represented by their athletics director (or designee) or head coach.

The conference call dial-in number is **866-590-5055** and the passcode is **4600280** (Appendix A)

**PARTICIPATING INSTITUTION CHECKLIST** (This checklist is arranged in chronological order.)

**Noon ET, Tuesday, May 2.**

Participant mandatory championships conference call (Appendix A)

Dial in number: 866-590-5055

Passcode: 4600280

**By 5 p.m. ET, Tuesday, May 2.** Following selections, please contact the Hilton Houston NASA Clear Lake at 832-864-0105 to make room reservations.

**By 5 p.m. ET, Wednesday, May 3.** Email team pictures and your school logo to Sarah Minton, Mary Hardin-Baylor Assistant Director of Sports Information, at [sminton@umhb.edu](mailto:sminton@umhb.edu). Also include team and individual statistics along with your social media user names.

**By 5 p.m. ET, Wednesday, May 3.** Email the Coaches Contact/Travel Form (Appendix B) to Nancy O'Hara at [nohara@ncaa.org](mailto:nohara@ncaa.org).

**By 5 p.m. ET, Wednesday, May 3.** Submit your team information including: media guide (if available), roster (including name, class hometown, letters earned, etc.), and a team photo with names to IMG.

**By 5 p.m. ET, Thursday, May 4.** Submit Elite 90 materials. All information and nomination forms can be obtained on the [ncaa.org](http://ncaa.org) membership site or by clicking [Elite 90 forms](#).

**By 5 p.m. ET, Thursday, May 4.** NCAA Banquet. Six complimentary tickets will be provided to each team and two complimentary tickets will be provided to selected individuals to the championships banquet. Requests for extra tickets for assistant coaches or special guests should be sent to Holly Kesterson at [hkesterson@houstonssports.org](mailto:hkesterson@houstonssports.org). Extra tickets are \$45.00 each and space is limited. Extra tickets can be paid for and picked up at Registration on Saturday, May 7.

**By 5 p.m. ET, Thursday, May 4.** Email all media requests to Sarah Minton ([sminton@umhb.edu](mailto:sminton@umhb.edu)).

**By 5 p.m. ET, Thursday, May 4.** Contact the Women's Golf Coaches Association to make reservations for the WGCA banquet.

**By 5 p.m. ET, Thursday, May 4.** Email completed Senior Questionnaire Form(s) (Appendix E) to Sarah Minton ([sminton@umhb.edu](mailto:sminton@umhb.edu)).

**By 5 p.m. ET, Friday, May 5.** Official Lineup (Appendix C). Email the Lineup form in advance of your arrival or submit the form when you complete the registration process. If you send it in advance, please email it to Holly Kesterson at [hkesterson@houstonssports.org](mailto:hkesterson@houstonssports.org).

**By 5 p.m. ET, Saturday, May 6** Fax or email Lunch Order Form (Appendix D) to Ashley Williams, (email [ashley.williams@clubcorp.com](mailto:ashley.williams@clubcorp.com); fax 281-488-0389).

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**Section 6 - Schedule of Events**

**Saturday, May 6**

5 – 8 p.m. Teams arrive in Houston.  
Registration (Hotel Lobby).

**Sunday, May 7**

7 – 10 a.m. Breakfast (Hotel Restaurant).  
7 a.m. Putting Green/Range Opens  
7:30 a.m. – 10:30 p.m. Study Room Open (Endeavor)  
9 a.m. – noon Registration (Clubhouse)  
9 a.m. – noon Course walk through.  
11 a.m. – 1:30 p.m. Lunch available (The Grille @ The Clubhouse)  
3 – 4 p.m. Special Olympics Clinic (Practice Area)  
4 – 4:30 p.m. Social Gathering/Light Snacks Available (Country Club Patio)  
7:30 p.m. Putting Green/Range Closes

**Monday, May 8**

6:30 – 10:30 a.m. Breakfast (Hotel Restaurant)  
7 a.m. Putting Green/Range Opens  
7:30 a.m. – 10:30 pm Study Room Open (Endeavor)  
9 a.m. Practice Round (shotgun start).  
11 a.m. – noon Boxed lunch available (Appendix D).  
3 p.m. Coaches meeting followed by coaches roundtable (Atlantis 1-2)  
5:30 p.m. Putting Green/Range Closes  
6:30 p.m. NCAA Banquet (Landry's Seafood – Kemah Boardwalk)  
7 p.m. Pairings available (Hotel Front Desk)

**Tuesday, May 9**

5:30 – 10:30 a.m. Breakfast open (Hotel Restaurant)  
6:30 a.m. Putting Green/Range Opens  
7:30 a.m. – 10:30 p.m. Study Room Open (Endeavor)  
7:45 a.m. First round begins. Morning wave teams tee off #1 and #10  
11 a.m. – 9:30 p.m. Lunch/Dinner available (The Grille @ The Clubhouse)  
12:05 p.m. Afternoon wave teams tee off #1 and #10  
7 p.m. Putting Green/Range Closes  
7 p.m. Pairings and results available (Hotel Front Desk)

**Wednesday, May 10**

5:30 – 10:30 a.m. Breakfast open (Hotel Restaurant)  
6:30 a.m. Putting Green/Range Opens  
7:30 a.m. – 10:30 p.m. Study Room Open (Endeavor)  
7:45 a.m. Second round begins. Morning wave teams tee off #1 and #10  
11 a.m. – 9:30 p.m. Lunch/Dinner available (The Grille @ The Clubhouse)  
12:25 p.m. Afternoon wave teams tee off #1 and #10  
7 p.m. Putting Green/Range Closes  
7 p.m. Pairings and results available (Hotel Front Desk)  
7:30 p.m. Women's Golf Coaches Association banquet (Hilton Atlantis Ballroom).

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**Thursday, May 11**

5:30 – 10:30 a.m.	Breakfast open (Hotel Restaurant)
6:30 a.m.	Putting Green/Range Opens
7:30 a.m. – 10:30 p.m.	Study Room Open (Endeavor)
7:45 a.m.	Third round begins. Morning wave teams tee off #1 and #10
11 a.m. – 9:30 p.m.	Lunch/Dinner (The Grille @ The Clubhouse)
12:15 p.m.	Afternoon wave teams tee off #1 and #10
7 p.m.	Putting Green/Range Closes
7 p.m.	Pairings and results available (Hotel Front Desk)

**Friday, May 12**

5:30 – 10:30 a.m.	Breakfast open (Hotel Restaurant)
6:30 a.m.	Putting Green/Range Opens
7:30 a.m. – 10:30 p.m.	Study Room Open (Endeavor)
7:45 a.m.	Final round begins teeing off #1 and #10.
11 a.m. – 9:30 p.m.	Lunch/Dinner (The Grille @ The Clubhouse)
3:30 p.m. (approximately)	Awards ceremony @ Scoreboard Area

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**Administrative Meeting**

The mandatory coaches' meeting will be held at 3 p.m. on Monday, May 8, in Atlantis 1-2 at the hotel. The format, procedures and any other pertinent information will be reviewed at this time.

**Ancillary Event**

**WGCA Banquet:** Atlantis Ballroom at 7:30 p.m. on Wednesday, May 10.

The Women's Golf Coaches Association Division III National Awards Banquet will be a golf casual event (**no t-shirts, jeans, shorts or tennis shoes**). The event will take place in the Atlantis Ballroom and the following awards will be presented:

- PING WGCA Division III Player of the Year
- WGCA Division III Freshman of the Year
- WGCA Division III Kim Moore Spirit Award
- WGCA All-American Teams – 1<sup>st</sup>, 2<sup>nd</sup> and Honorable Mention
- WGCA Regional and National Coaches of the Year

The WGCA will send ticket information directly to the schools once they qualify for the championships. A limited amount of tickets may also be purchased onsite the week of the championships. Space will be available for family and friends.

**Banquet**

The NCAA will host a welcome banquet for all participants and coaches. The banquet will be held Monday, May 8, in the Landry's Seafood at Kemah Boardwalk. Each team will be provided six complimentary tickets. Individuals will receive two complimentary tickets. Additional tickets preordered for assistant coaches or special guests can be picked up at registration. Tickets are \$45.00 inclusive of service charge, per person.

**Practices**

A walk-through will be scheduled Sunday, May 7. No clubs will be allowed on the golf course, but the putting greens and driving range will be open. A practice day will be held Monday, May 8. Participants are not required to participate in practice rounds. Practice facilities will be available during the championships and participants will be advised of the dates and times when the facilities will be available. Coaches, teams and individuals participating in the NCAA Division III Women's Golf Championships will not be allowed to practice on the course that will be used for the national championships, beginning 10 days before the first practice round. Violations of this policy may result in sanctions listed under the NCAA misconduct provisions or disqualification of the team or individuals(s) from participation in the championships by the games committee. The host institution's team shall be exempt from this policy, provided the championships are conducted on the institution's home course.

Coaches and student-athletes will not be allowed to walk the course before the official championships walk-through. Student-athletes and coaches are not allowed on the course prior to their scheduled walk-through, practice or stipulated rounds; stroke penalties could be incurred for misconduct. Student-athletes and coaches are allowed on the course after their competition rounds provided they follow spectator rules. Coaches are not permitted to play the course at any time on practice or competition days. Teams and individuals may not start a practice round other than during their designated time or position.

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Head coaches or designated officials institutional representatives will be required to be with their teams and individuals during their entire practice rounds. Coaches will be provided time schedules and be responsible for monitoring pace of play and misconduct. Groups of five are permissible during the walk-through and practice round; however, no groups of six are allowed and coaches are not allowed to play.

In an effort to maintain the conditions of the course and speed of play during the practice round at the national championships, a player may hit multiple shots as long as each hole is completed in 15 minutes and only one ball lands on the green (including par-threes). No more than two tee shots will be allowed per player per par-three hole. Each hole must be completed within 15 minutes. Players may hit multiple chips and putts using two balls within 10 yards of the green as long as they stay within the 15-minute time limit. Violation of the policy may result in the player and/or team being moved into their appropriate position based on the pace of play model.

#### **Weather Policy**

The NCAA will provide a weather detection system for the championships and will make arrangements for the system to be on site. The games committee will do everything possible to complete 72 holes. However, the committee reserves the right to modify the format (e.g., field size, number of rounds, pairings) for weather.

In the event of a weather emergency please follow the evacuation procedures provided onsite.

### **Section 7 - Championship Format**

#### **Championships Scorecard**

The NCAA Division III Women's Golf Committee, subject to the approval of the Division III Championships Committee determines the format for the NCAA Division III Women's Golf Championships. The championships will consist of both team and individual competition conducted concurrently. In the team competition, the low four scores for each team will count in each day's total score.

The number of participants allowed at the finals is 116. A team may consist of four or five players. If a team is selected, additional individuals from that team are not permitted to compete as individuals in the championships. After 54 holes of competition, the field will be cut to the top 15 teams and top six (6) individuals not on one of those teams. Ties for the cut will be broken by a sudden death playoff or, if necessary, by the non-sudden death tiebreaking procedures set forth in this manual.

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2017 NCAA DIVISION III WOMEN'S CHAMPIONSHIP SCORECARD  
 Bay Oaks Country Club  
 May 9-12, 2017

<b>Bay Oaks</b>		
<u>HOLE</u>	<u>PAR</u>	<u>YARDAGE</u>
1	4	348
2	4	370
3	3	155
4	4	335
5	5	450
6	4	326
7	5	440
8	3	125
9	4	365
<b>OUT</b>	<b>36</b>	<b>2914</b>
10	4	340
11	5	460
12	3	160
13	4	355
14	3	145
15	4	320
16	5	470
17	4	350
18	4	355
<b>IN</b>	<b>36</b>	<b>2955</b>
<b>TOTAL</b>	<b>72</b>	<b>5869</b>

**Sunday Course Walk Through**

9 a.m.	9:10 a.m.
9:20 a.m.	9:30 a.m.
9:40 a.m.	9:50 a.m.
10 a.m.	10:10 a.m.
10:20 a.m.	10:30 a.m.
10:40 a.m.	10:50 a.m.
11 a.m.	11:10 a.m.
11:20 a.m.	11:30 a.m.
11:40 a.m.	11:50 a.m.
Noon	12:10 p.m.
12:20 p.m.	12:30 p.m.
12:40 p.m.	12:50 p.m.

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Practice Rounds. The practice round on Monday is a shotgun start beginning at 9 a.m. with starting holes to be determined by the committee.

<b>Monday Practice Round</b>			
<b>Tee 1A*</b>	<b>Team Seed #1</b>	<b>Tee 10A*</b>	<b>Team Seed #12</b>
<b>Tee 1B*</b>	<b>Individual Seeds 1, 2, 3</b>	<b>Tee 10B*</b>	<b>Individual Seeds 4, 5, 6</b>
<b>Tee 2</b>	<b>Team Seed #2</b>	<b>Tee 11</b>	<b>Team Seed #13</b>
<b>Tee 3</b>	<b>Team Seed #3</b>	<b>Tee 12</b>	<b>Team Seed #14</b>
<b>Tee 4</b>	<b>Team Seed #4</b>	<b>Tee 13A*</b>	<b>Team Seed #16</b>
<b>Tee 5A*</b>	<b>Team Seed #6</b>	<b>Tee 13B*</b>	<b>Team Seed #15</b>
<b>Tee 5B*</b>	<b>Team Seed #5</b>	<b>Tee 14</b>	<b>Team Seed #17</b>
<b>Tee 6</b>	<b>Team Seed #7</b>	<b>Tee 15</b>	<b>Team Seed #18</b>
<b>Tee 7A*</b>	<b>Team Seed #9</b>	<b>Tee 16A*</b>	<b>Team Seed #20</b>
<b>Tee 7B*</b>	<b>Team Seed #8</b>	<b>Tee 16B*</b>	<b>Team Seed #19</b>
<b>Tee 8</b>	<b>Team Seed #10</b>	<b>Tee 17</b>	<b>Team Seed #21</b>
<b>Tee 9</b>	<b>Team Seed #11</b>	<b>Tee 18</b>	<b>Team Seed #22</b>

\* Teams that are doubled up on a hole may be moved to another starting location if teams decide not to participate in the practice round.

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**Tee Times/Pairings**

The committee will pair teams in groups of two or three according to seed for the first and second rounds. Third- and fourth-round team pairings will be by position according to score. After the second round, individual order within a team will be based on cumulative tournament scores. For purposes of ranking teams for third- and fourth-round pairings, ties will be broken based on the cumulative total of each team's dropped scores. If a team is playing with four participants, that team automatically loses the tie breaker. When a tie exists between individuals on the same team, the individual with the lowest numerical team position will be assigned to the later tee time. The committee will rank individual participants for the first and second rounds. Pairings for the third and fourth rounds will be based on rankings of cumulative scores. Individual participants from the same team may play together in practice rounds but shall not play together during competition rounds.

Tee times for the practice rounds will be provided to teams and individuals following the conference call Tuesday, May 2.

Pairings and tee times may be altered by the games committee if necessary due to weather issues.

**First-Round Pairings**

1st Tee		10th Tee	
	<b>Teams 19, 21</b>		<b>Teams 20, 22</b>
7:45	#5	7:45	#5
7:55	#4	7:55	#4
8:05	#3	8:05	#3
8:15	#2	8:15	#2
8:25	#1	8:25	#1
	<b>Teams 13, 15, 17</b>		<b>Teams 14, 16, 18</b>
8:35	#5	8:35	#5
8:45	#4	8:45	#4
8:55	#3	8:55	#3
9:05	#2	9:05	#2
9:15	#1	9:15	#1
	<b>Teams 7, 9, 11</b>		<b>Teams 8, 10, 12</b>
12:05	#5	12:05	#5
12:15	#4	12:15	#4
12:25	#3	12:25	#3
12:35	#2	12:35	#2
12:45	#1	12:45	#1
	<b>Teams 1, 3, 5</b>		<b>Team 2, 4, 6</b>
12:55	#5	12:55	#5
1:05	#4	1:05	#4
1:15	#3	1:15	#3
1:25	#2	1:25	#2
1:35	#1	1:35	#1
			<b>Individuals</b>
		1:45	#4, #5, #6
		1:55	#1, #2, #3

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**Second-Round Pairings**

<b>1st Tee</b>		<b>10th Tee</b>	
	<b>Teams 2, 4, 6</b>		<b>Teams 1, 3, 5</b>
7:45	#5	7:45	#5
7:55	#4	7:55	#4
8:05	#3	8:05	#3
8:15	#2	8:15	#2
8:25	#1	8:25	#1
	<b>Teams 8, 10, 12</b>		<b>Teams 7, 9, 11</b>
8:35	#5	8:35	#5
8:45	#4	8:45	#4
8:55	#3	8:55	#3
9:05	#2	9:05	#2
9:15	#1	9:15	#1
	<b>Individuals 1-6</b>		
9:25	#4, #5, #6		
9:35	#1, #2, #3		
	<b>Teams 20, 22</b>		<b>Teams 19, 21</b>
12:25	#5	12:25	#5
12:35	#4	12:35	#4
12:45	#3	12:45	#3
12:55	#2	12:55	#2
1:05	#1	1:05	#1
	<b>Team 14, 16, 18</b>		<b>Teams 13, 15, 17</b>
1:15	#5	1:15	#5
1:25	#4	1:25	#4
1:35	#3	1:35	#3
1:45	#2	1:45	#2
1:55	#1	1:55	#1

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**Third-Round Pairings**

1st Tee		10th Tee	
	<b>Team Place 19, 20</b>		<b>Team Place 21, 22</b>
7:45	#5	7:45	#5
7:55	#4	7:55	#4
8:05	#3	8:05	#3
8:15	#2	8:15	#2
8:25	#1	8:25	#1
	<b>Team Place 13, 14, 15</b>		<b>Team Place 16, 17, 18</b>
8:35	#5	8:35	#5
8:45	#4	8:45	#4
8:55	#3	8:55	#3
9:05	#2	9:05	#2
9:15	#1	9:15	#1
	<b>Team Place 7, 8, 9</b>		<b>Team Place 10, 11, 12</b>
12:05	#5	12:05	#5
12:15	#4	12:15	#4
12:25	#3	12:25	#3
12:35	#2	12:35	#2
12:45	#1	12:45	#1
	<b>Team Place 1, 2, 3</b>		<b>Team Place 4, 5, 6</b>
12:55	#5	12:55	#5
1:05	#4	1:05	#4
1:15	#3	1:15	#3
1:25	#2	1:25	#2
1:35	#1	1:35	#1
			<b>Individuals 1-6</b>
		1:45	#4, #5, #6
		1:55	#1, #2, #3

### Fourth-Round Pairings

1st Tee		10th Tee	
	<b>Team Place 7,8,9</b>		<b>Team Place 13,14,15</b>
7:45	#5		
7:55	#4	7:55	#5
8:05	#3	8:05	#4
8:15	#2	8:15	#3
8:25	#1	8:25	#2
		8:35	#1
	<b>Team Place 4,5,6</b>		<b>Team Place 10,11,12</b>
8:35	#5		
8:45	#4	8:45	#5
8:55	#3	8:55	#4
9:05	#2	9:05	#3
9:15	#1	9:15	#2
		9:25	#1
	<b>Team Place 1,2,3</b>		<b>Individuals 1-6</b>
9:25	#5		
9:35	#4	9:35	#4, #5, #6
9:45	#3	9:45	#1, #2, #3
9:55	#2		
10:05	#1		

#### Lineups/Substitutes

During registration, the head coach must submit his or her lineup according to playing position. The five contestants from each institution must be determined by the conclusion of registration.

A player may be substituted before the first tee time of her team of the first round of the championships, if the head coach notifies the national committee before the first tee time. The substitute must assume the position of the replaced player and may not re-enter the lineup. Institutions are responsible for the travel expenses of alternates.

#### Discontinuance of Play

In the event of a discontinuance of play, the committee reserves the right to modify the format (e.g., field size, number of rounds, pairings). If the decision is to shorten the tournament, then a 54-hole total will be used. If that is not possible, then a 36-hole total or 18-hole total will be used. If that is not possible, the committee will determine place finish based on the original seeding of the teams. **Play will not be extended beyond the last scheduled day of competition.**

1. If no team has completed nine holes, the day may be cancelled.
2. If some teams have finished 18 holes, every effort will be made to finish the round, including continuing on the next day.

Warm-up Policy

1. If the weather delay is less than one hour, there will be no warm-up.
2. If the weather delay is longer than one hour, there will be a minimum 10-minute warm-up.

**Tiebreaker**

**Team and Individual Tiebreaking Procedures**

Teams. Ties for first place shall be broken during a sudden-victory playoff counting the low four scores (relative to par). If there are three or more teams involved in a playoff, the shotgun format listed below shall be used. The committee will determine the sequence of holes. Time limitations may dictate a shotgun start as determined by the committee. The team playoff will be conducted prior to a playoff for individuals.

Team tiebreakers (teams will draw for positions):

**Two teams (A & B; tee off alternately). Playoff Hole 1.**

<b>Tee Time</b>	<b>Team A</b>	<b>Team B</b>
1 <sup>st</sup>	#5	#5
2 <sup>nd</sup>	#4	#4
3 <sup>rd</sup>	#3	#3
4 <sup>th</sup>	#2	#2
5 <sup>th</sup>	#1	#1

If the teams remain tied, the next hole in sequence will be played.

Draw Procedures. Teams will draw for order in the playoff by lot. For the playoff, the last team to have teed off on the final round of the competition will draw first; in the case of teams teeing off at the same time from hole #1 and hole #10, the team that played from hole #1 first will draw first. The same draw procedure would apply in the case of a playoff for individuals.

**Shotgun Format**

If a shotgun start is necessary, the scoring procedure will be the best four scores against par on each hole until a winner is determined.

**Three teams**

<b>A #5</b>	<b>B #5</b>	<b>C #5</b>	<b>playoff hole 5</b>
<b>A #4</b>	<b>B #4</b>	<b>C #4</b>	<b>playoff hole 4</b>
<b>A #3</b>	<b>B #3</b>	<b>C #3</b>	<b>playoff hole 3</b>
<b>A #2</b>	<b>B #2</b>	<b>C #2</b>	<b>playoff hole 2</b>
<b>A #1</b>	<b>B #1</b>	<b>C #1</b>	<b>playoff hole 1</b>

**Four teams**

<b>A #5</b>	<b>B #5</b>	<b>C #5</b>	<b>D #5</b>	<b>playoff hole 5</b>
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<b>A #4</b>	<b>B #4</b>	<b>C #4</b>	<b>D #4</b>	<b>playoff hole 4</b>
<b>A #3</b>	<b>B #3</b>	<b>C #3</b>	<b>D #3</b>	<b>playoff hole 3</b>
<b>A #2</b>	<b>B #2</b>	<b>C #2</b>	<b>D #2</b>	<b>playoff hole 2</b>
<b>A #1</b>	<b>B #1</b>	<b>C #1</b>	<b>D #1</b>	<b>playoff hole 1</b>

**Five teams**

<b>A #5</b>	<b>B #5</b>	<b>C #5</b>	<b>D #5</b>	<b>E #5</b>	<b>playoff hole 5</b>
<b>A #4</b>	<b>B #4</b>	<b>C #4</b>	<b>D #4</b>	<b>E #4</b>	<b>playoff hole 4</b>
<b>A #3</b>	<b>B #3</b>	<b>C #3</b>	<b>D #3</b>	<b>E #3</b>	<b>playoff hole 3</b>
<b>A #2</b>	<b>B #2</b>	<b>C #2</b>	<b>D #2</b>	<b>E #2</b>	<b>playoff hole 2</b>
<b>A #1</b>	<b>B #1</b>	<b>C #1</b>	<b>D #1</b>	<b>E #1</b>	<b>playoff hole 1</b>

Players will play the numbered position they held at the **start** of the tournament.

The format in pairings for a playoff of six teams or more shall be consistent with the foregoing format as determined by the committee.

Individuals. Individuals will draw for order using the same procedure and order as noted in the teams section. Ties shall be broken during a sudden-death playoff. The committee will determine the sequence of holes. The tied participants will play one extra hole at a time, with those still tied for the lowest score moving on to the next hole until a winner has been determined.

**Section 8 - Championship Operations**

<b>Emergency/Evacuation Plan</b>
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In the event of an emergency or delay of play the following steps and procedures will be in effect from Sunday May 7 until the conclusion of the NCAA Women's Division III Golf National Championships.

\*ONE PROLONGED HORN SOUND - MUST DISCONTINUE PLAY IMMEDIATELY.

\*THREE SHORT HORN SOUNDS - RESUME PLAY.

\*VOLUNTEERS WITH GOLF CARTS ARE ENCOURAGED TO ASSIST PLAYERS OFF THE GOLF COURSE IN AN EMERGENCY SITUATION.

- #1—Tee, Fairway, Green – Return to Clubhouse
- #2—Tee, Fairway, Green – Return to Clubhouse
- #3—Tee – Return to Clubhouse
- #3—Green – Shuttle left of Forward Tees on #4
- #4—Tee, Fairway – Shuttle left of Forward Tees on #4
- #4—Green – Shuttle at restroom on #5 Tee
- #5—Tee – Shuttle at restroom on #5 Tee\*

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#5—Fairway – Shuttle at restroom on #5\* or Shuttle at #6 Tee  
#5—Green – Shuttle at #6 Tee  
#6—Tee, Fairway – Shuttle at #6 Tee  
#6—Green – Return to Clubhouse  
#7—Tee, Fairway, Green – Return to Clubhouse  
#8—Tee, Green – Return to Clubhouse  
#9—Tee, Fairway, Green – Return to Clubhouse  
#10—Tee, Fairway – Return to Clubhouse  
#10—Green – Shuttle at #11 Tee  
#11—Tee, Fairway – Shuttle at #11 Tee  
#11—Green – Shuttle at #12 Tee\*  
#12—Tee, Green – Shuttle at #12 Tee\*  
#13—Tee – Shuttle at #13 Green  
#13—Fairway, Green – Shuttle at #13 Green  
#14—Tee, Green – Return to Clubhouse by #10 Fairway  
#15—Tee, Fairway, Green – Return to Clubhouse by Range  
#16—Tee, Fairway, Green – 2 Shuttles at Maintenance Shed  
#17—Tee, Fairway, Green – 2 Shuttles at Maintenance Shed  
#18—Tee, Fairway, Green – Return to Clubhouse

\*Indicates van is not left on street but will arrive if evacuation horn sounds.

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**Equipment**

The type of equipment (i.e., balls, clubs) to be used shall be determined by the individual team and must be acceptable under USGA rules. The one-ball rule will not be in effect. Golf bags must have the name or logo of the school on them.

Players and coaches will be required to use soft-spike shoes during championships competition. This includes all practice rounds. The penalty for breach of this condition is two strokes per hole, with a maximum of four strokes. As soon as a breach has been discovered, the player must immediately make the appropriate changes to conform to the policy. Electronic communication devices (e.g., cell phones, two-way radios, etc.) may be used only during practice rounds; they cannot be used by coaches or players on the days of competition. Cell phones can be used by coaches on days of competition to check Golfstat results. **During stipulated competition rounds, range finders may be used to measure distance only. Devices measuring other variables may be used during the practice rounds.**

**Games Committee**

The games committee will make all decisions pertaining to the conduct of the championships including, but not limited to, pairings, golf course set-up and protests.

The games committee at the championships shall consist of the members of the Division III Women's Golf Committee present at the championships, the head rules official, the host institution's tournament director (or designee) and other individual(s) appointed by the chair of the women's golf committee.

**Golf Carts/Pull Carts**

Golf carts will be provided for members of the games committee and selected tournament officials.

A single cart will be provided to the designated coach for practice and competition rounds. The cart is to be utilized by the designated coach only and should not be used to transport spectators, team personnel, athletics administrators, student-athletes, golf clubs or golf bags. Items for competitors such as rain or all-weather gear and refreshments are permissible for transport. Exceptions must be approved by the national committee.

A designated coach may not use the cart to "drive around" the golf course prior to the start of the practice round or his/her teams first starting time of each day. Prior to a team's first starting time, the coach is considered a spectator.

Participants may not use caddies, golf carts or motorized pull carts during practice or competition rounds. Players must carry their own bags or use nonmotorized pull carts. Pull-carts **are allowed** during competition but **will not be available** for use through the golf course. A student-athlete who chooses to use a pull-cart will be responsible for providing her own cart.

The only exceptions to this rule are shuttle carts or if a player is permanently disabled, has submitted a written request with supporting medical documentation to the national committee for a waiver of this rule and the committee has approved the use of a golf cart.

### Hospitality/Meals

Box lunches for the **PRACTICE ROUND**, Monday, May 8 can be preordered for student-athletes, coaches and staff. Orders (Appendix D) must be received by Saturday, May 6. Cost is \$10.50 per lunch inclusive of taxes and gratuities. Ala carte dining is available Tuesday through Friday for participants and family in the Bay Oaks Country Club clubhouse members' grille.

### Lost & Found

Lost and Found will be located inside the Golf Pro Shop.

### Officials

Members of the NCAA Division III Women's Golf Committee, NCAA Rules Officials, and other designated individuals will serve as the officials and will make decisions pertaining to the conduct of the championship, such as pairings, rulings, protests, etc.

The rules officials will be represented by volunteer officials from across the country. Arrangements have been made for Golfstat to provide the computerized scoring system for the championships.

### Pace-of-Play Policy

The pace of play is 4:51.

USGA Rule 6-7 states, in part: "The player shall play without undue delay" and thereafter prescribes penalties for slow play. In order to prevent any such penalty, it is suggested that the following guidelines be carefully reviewed.

- a. "Out of Position"- The **first group to start** will be considered out of position if, at any time during the round, the group is behind the prescribed schedule as detailed in the Pace of Play Time Chart provided to the head coaches.
- b. Following Groups- Any following group will be considered out of position if:
  - 1) it is taking more than the allotted time to play, **AND**
  - 2) it reaches the tee of a par 3 hole and the hole is clear, **or** it fails to clear the tee of a par 4 hole before the preceding group clears the putting green, **or** it arrives at the teeing ground of a par 5 hole when the preceding group is on the putting green.

**NOTE: Both 1) and 2) must apply for a group to be out of position.**

- c. Group Out of Position – The USGA Rules Officials have been instructed to inform the players in a group if they are lagging behind but are not yet out of position. Actual timing of an Out-of-Position group will be handled by the designated USGA Rules Official. Immediately after all players have left the teeing ground, but before any subsequent strokes have been played, the designated USGA Rules Official will inform any group that is Out of Position that it will be monitored and timed.
- d. Monitoring – Any player in a group out of position who takes 40 seconds or more to play a stroke will receive a warning for the first violation, will incur a penalty of one stroke for the second violation, a two stroke penalty for the third violation, and will be disqualified for the fourth violation under USGA Rule 6-7.

NOTE: If the group in question regains its proper position, any previous timings of more than 40 seconds will be carried over for the remainder of that round, in the event that group requires additional monitoring.

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- e. Timing – The timing of a player's stroke will begin when the player has had a reasonable opportunity to reach her ball, it is the player's turn to play and the player can play without interference or distraction. Except on the putting green, if a player has reached her ball, it is her turn to play and there are no distractions, timing will begin after she has had reasonable time to select a club. Time spent walking backward or forward for determining yardages will count as part of the time taken for the next stroke. On the putting green, timing will begin after a player has been allowed a reasonable amount of time to lift, clean and replace the ball, repair her ball mark and other ball marks on the line of putt, and remove loose impediments on the line of the putt.
- f. Rulings or Other Incidents – If a ruling or some other legitimate delay occurs, which causes the group in question to lose its position, that group is expected to regain its position within a reasonable time.

**PRACTICE DURING THE ROUND, RULE 7-2, IS LIMITED TO ONLY ON THE NEXT TEE WHERE THE TEEING GROUND IS LOCATED.**

**Post-Championship & Competition Site Evaluations**

All evaluations will be sent from the NCAA at the conclusion of play.

**Program**

Prior to, or **immediately** following selections, please submit your team information including: media guide (if available), roster (including name, class hometown, letters earned, etc.), and a team photo with names to:

IMG College  
NCAA Coordinator  
Richard Groves  
904 North Broadway, Suite 200  
Lexington, Kentucky 40505  
Email: Richard.Groves@img.com

**Registration**

Registration will be Saturday from 5 – 8 p.m. in the hotel lobby and Sunday from 9 a.m. – noon at the golf course. If you are not able to be at registration, please email Holly Kesterson at hkesterson@houstonports.org.

Teams, coaches and individual competitors will be provided with packets that include credentials, boxed lunch order form, evacuation procedure and participant awards. Student-athlete's should keep a copy of the emergency evacuation procedure in their golf bag for the duration of the event. Coaches will be asked for their final lineups at registration.

**Rules**

The NCAA Division III Women's Golf Championships shall be conducted according to the Rules of Golf, the Division III Women's Golf Hard Card, along with any Local Rules (contained in the Notice to Players) the games committee deems necessary. Members of the Division III Women's Golf Committee and rules officials will be available for interpretations of the rules and other decision governing the competition. A committee decision regarding the Rules of Golf shall be final and cannot be appealed.

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The following rules apply to championships competition.

1. Advice – In addition to the provisions of Rule 8-1, the Note under Rule 8 of the USGA Rules of Golf will be in effect. (Notes, tees and/or any other items left behind by teammates and/or coaches, are prohibited.)
  - a. Only one designated coach is appointed to give advice to or ask advice from members of that team at any time during the stipulated rounds. A designated coach is defined as a member of the institution's coaching staff and/or an employee of the institution, and must be present at the championships site during all rounds of competition.
  - b. Immediately before each stipulated round, the designated coach must be identified to the Division III Women's Golf Committee by signing in and wearing the appropriate credential at all times.
  - c. Advice must be given in a private manner that does not disrupt play.
  - d. Coaches shall not give advice to, or ask for advice from, another team's players, coaches or spectators.
  - e. A coach is not considered part of the player's side and therefore is not directly subject to the Rules of Golf; nevertheless, there are certain actions that a coach could take which might result in a penalty to the player (e.g., if a coach's action, such as improving a line of play or moving loose impediments or obstructions, is in violation of the rules).
  - f. A violation by a coach of a team is a two-stroke penalty against the team score for each violation; a violation by the coach of an individual competitor is a two-stroke penalty against that individual for each violation.
  - g. A violation by a player is a two-stroke penalty.

### Scoring

Scorecards shall be kept in strict accordance with Rule 6-6 of the USGA's "Scoring in Stroke Play." The scorecard shall be deemed returned to the golf committee when it is placed by the player or coach in the box located in the scoring area. A daily team score is computed by totaling the lowest scores of four of the five team members. The final team score is determined by totaling each daily score.

Every three holes, players will record their scores with scoring assistants so results may be updated in real time at [www.ncaa.com](http://www.ncaa.com).

Golfstat will provide the computerized scoring system for the championships.

### Teleconferences

There will be a teleconference for the championships coaches with the NCAA Division III Women's Golf Committee and the host institution at noon Eastern Time, Tuesday, May 2.

Conference call dial-in number is **866-590-5055** and the passcode is **4600280** (Appendix A)

### Videotaping

Institutions are permitted to videotape championship competitions by their teams or their individual student-athletes for archival, coaching or instructional purposes. Each institution is permitted to use one camera and may videotape only that portion of the competition in which it participates. The videotapes may not be used for commercial purposes.

**Section 9 - Competition Site**

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Bay Oaks Country Club is a private club dedicated to serving its members and their guests. Established in 1988, the Club concept was based on fine amenities and country club tradition – unpretentious elegance with a sense of belonging, tethering ever facet of member camaraderie. Located on the southern edges of the City of Houston, and only 25 miles from the Gulf of Mexico and Galveston Island.

The exquisite scenic balance between lush woodlands and wide-open sky is surpassed only by the generosity of the kinship within the Club. Bay Oaks Country Club offers

Arthur Hills signature designed 18-hole championship golf course offering a beautiful and challenging array of holes that blend both traditional and links-style holes throughout. Golfers will enjoy the traditional holes that are lined with majestic oak trees draped with southern moss, while other holes have a more open feel that incorporates the use of man made lakes and Horse Pen bayou to frame the holes. Shapely greens with long slopes guarded by mounding and bunkers to challenge all levels of abilities.

Practice facilities include 25,000 square foot putting green, short game area allowing 70-yard wedge shots, greenside bunker and a dual sided hitting range.

Other amenities include a 40,000 square foot clubhouse with dining, banquet, fitness facility, mens and ladies locker rooms, and wine room with lockers. Lunch and dinner available daily from 11:00 a.m. to 9:30 p.m. in the members grille. Tennis complex offers a pro-shop and 9 lighted tennis outdoor tennis courts.

Bay Oaks Course Rating: 75.3    Course Slope: 135    Tournament Yardage: 5,871

### **Banners and Artificial Noisemakers**

No banners may be displayed at the tournament other than the NCAA and approved media banners. Artificial noise makers, air horns and electronic amplifiers are not permitted and shall be removed upon discovery.

### **Hospitality Areas**

Player hospitality will be located on the 1<sup>st</sup>, 5<sup>th</sup>, 10<sup>th</sup> and 14<sup>th</sup> tees. Refreshments will include, fruit, snacks, water and PowerAde.

Spectator hospitality provided by the University of Mary Hardin-Baylor will be located in spectator tents near the 1<sup>st</sup>, 5<sup>th</sup>, and 14<sup>th</sup> tees.

Spectator refreshments are available at the Bay Oaks Halfway House located on the north-side of the clubhouse nearer the practice facilities. This area is convenient to the starting holes #1 and #10 and as the players are making the turn.

### **Parking**

#### Teams Vehicles

Designated Team parking will be available in the club parking lot.

#### Spectator

Spectators will be able to park in the club parking lot. Parking for spectators will be free.

## **Section 10 - Directions**

### **From George Bush Intercontinental Airport (IAH):**

From the airport head south on John F Kennedy BLVD, following signs for 59/69 south. Use the left 2 lanes to stay on John F Kenney Blvd, use the left lane to take beltway 8 exit, use left lane to take Beltway 8 E ramp to U.S. 59. Ruse the right lane to take the US-59 S exit toward Houston and stay on 59/69 for 12 miles. Keep left to continue on I-69 then keep left at the fork for I-45 S towards Galveston. Continue on I-45 for 15 miles. Exit 30 toward Farm to Market 1959/Ellington Field/Dixie Farm Road, turn left on FM 2351 E, and continue onto Clear Lake City Blvd. Turn right onto Bay Oaks Blvd and arrive at 14545 Bay Oaks Blvd. Driving time: approximately 45 minutes.

### **From William P Hobby Airport:**

Proceed on Hobby Airport Loop, slight right toward Airport Blvd followed by a right onto Gulf Fwy. Use the left lane to merge onto I-45 S and continue for 4 miles. Exit 30 toward Farm to Market 1959/Ellington Field/Dixie Farm Road, turn left on FM 2351 E, and continue onto Clear Lake City Blvd. Turn right onto Bay Oaks Blvd and arrive at 14545 Bay Oaks Blvd. Driving time: 25-30 minutes.

## **Section 11 - Drug Testing**

The NCAA is dedicated to fair and equitable competition throughout each round of championships and strongly supports the drug-testing program in order to safeguard the health and safety of the participating student-athletes.

#### **Athlete Notification**

Couriers will notify student-athletes selected for drug testing. Student-athletes will be instructed to read and sign the Individual Championship Student-Athlete Notification Form. Depending on the sport, student-athletes may need to report to drug testing within 60 minutes of notification, after their last event of the session, after their last event of the day or at the end of their participation in the championship.

#### **Media Obligations**

At individual/team championships, student-athletes who are selected for drug testing must fulfill all media obligation before reporting to the drug-testing area.

#### **Participating Institution's Notification**

While couriers will notify student-athletes of his/her selection for drug testing, it is the student-athlete's responsibility to advise their institution of his/her selection for drug testing.

#### **Prolonged Test**

If the student-athlete's team must depart the championship prior to a student-athlete completing drug testing, an institutional representative must remain with the student-athlete. If the student-athlete and/or institution incur additional expenses because of the delay (e.g., hotel, transportation back to campus, etc.), the institution may request reimbursement from the NCAA.

#### **Testing Process**

Student-athletes are drug tested through urinalysis and must provide a specimen in view of a drug-testing collector of the same gender. The length of the collection process depends on the student-athlete's ability to provide an adequate specimen. If a student-athlete provides an adequate specimen immediately upon arriving in the drug-testing area, the entire process can be completed within 20 minutes. If the student-athlete is unable to provide an adequate specimen, he/she must remain in the drug-testing area until one is provided. There is no maximum allotted time for a student-athlete to provide an adequate specimen.

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### **Section 12 - Expenses/Reimbursement**

#### **Per Diem**

Per diem will be provided for an official travel party of six (6) for teams and for each qualifying individual and their respective coach.

#### **Travel Expense System**

Expense reimbursement for participation in championships must be filed through the Travel Expense System (TES), which can be found online at [www.ncaa.org](http://www.ncaa.org). All competing institutions must request reimbursement through the system in order to receive the appropriate reimbursement.

If you need assistance or experience any technical difficulties, please contact the travel department at 317-917-6757 or by e-mail at [travel@ncaa.org](mailto:travel@ncaa.org).

Teams and/or individuals should provide themselves sufficient money to meet all expenses throughout the tournament, including ground transportation, lodging and meal expenses, and other miscellaneous expenses.

**Section 13 – General Public**

**Disabled Spectators**

Carts are not provided to fans watching the golf tournament. However, if spectators need the use of a cart, the individual must provide medical documentation from the individual's physician stating the use of a cart is medically necessary. Information should be provided in advance to the NCAA championships manager. If approved, spectators will be permitted to rent a cart. Based on availability, spectators who receive approval in advance of the championships will have priority for a spectator cart. The spectator will be charged a daily fee by the golf course for use of the cart.

**Spectator Guidelines**

Spectators must remain on cart paths or in the rough and approximately 15 yards from the players at all times (including all designated practice areas). There may be NO communication between players and spectators that could be deemed as advice of any nature for the duration of the 18 holes. All institutional personnel, with the exception of the designated coach, are considered spectators. Ringers on electronic devices must be turned off. Carts will not be provided for spectators.

Ringers on electronic devices must be turned off.

Institutional personnel other than the designated coach are considered spectators.

Cameras are permissible; flash photography is prohibited.

Since all NCAA championships are considered smoke-free, spectators will be asked to refrain from smoking except in designated areas. Failure to adhere to these policies could result in removal from the course.

Drinks and snacks are available for credentialed personnel (coaches, players and administrators) on 1, 5, 10 and 14 tees. No spectators are allowed in these hospitality areas.

Spectator refreshments are available at the Bay Oaks Halfway House located on the north-side of the clubhouse nearer the practice facilities. This area is convenient to the starting holes #1 and #10 and as the players are making the turn.

Violation/Penalties:

First – Warning

Second – Spectator will be removed from the course for the remainder of the day

Third – Spectator will be removed from course for the remainder of the competition

*Note: As defined under "Assistance" on the Rules Sheet, anyone (spectators, coaches and teammates) may provide a player (during a competitive round) with items such as medicine, food, towels, umbrellas, rain suits, etc., but the player must carry her own bag. In order to protect players from incurring a penalty, spectators may leave water, towels, umbrellas, etc. for players at a tee box or outside the 15-yard distance.*

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**Section 14 – Lodging/Dining Information**

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**Headquarters Hotel**

**Hilton Houston NASA Clear Lake**

3000 NASA Parkway  
Houston, TX 77058  
281-333-9300  
Nazi Greenwellr  
[Nazi.Greenwell@Hilton.com](mailto:Nazi.Greenwell@Hilton.com)

**Team Hotels**

All teams will be staying on-site at the Hilton property listed above:

The cut-off date for making reservations is **5 p.m. ET on Tuesday, May 2.**

Participating institutions are responsible for the rooms reserved by the NCAA. If an institution prefers to stay in another hotel, the institution must:

1. Obtain a release of the rooms in writing from the hotel's general manager, or
2. Utilize the rooms for persons accompanying the official travel party

In either case, the institution is responsible for securing arrangements at another property. If an institution fails to make satisfactory arrangements for the use of rooms at the assigned hotel, it will be charged for those rooms.

**Friends & Family Reservations**

The Hilton property listed above has set up a website to reserve additional rooms. You can share this information with your team's families.

[http://www.hilton.com/en/hi/groups/personalized/H/HOUNBHF-FFG-20170507/index.jhtml?WT.mc\\_id=POG](http://www.hilton.com/en/hi/groups/personalized/H/HOUNBHF-FFG-20170507/index.jhtml?WT.mc_id=POG)

**Team Dining Options**

See Section 23

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**Section 15 - Media Services**

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**Credentials – Photos, TV, Participant**

University of Mary Hardin-Baylor Assistant Sports Information Director, Sarah Minton, will handle all sports information and media credentials. A credential request will be sent to each participating team's SID prior to the championships. Each SID is responsible for collecting this information from their local media members and returning it to the host SID at (sminton@umhb.edu by 5 p.m. Eastern time Thursday, May 5. Credentials will be distributed at the competition site and will not be mailed. Members of the media and Sports Information Directors that can demonstrate a need, may be given a spectator cart for working purposes, at the discretion of the committee, if a cart is available.

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**Interview Area**

The interview area is on the back patio. Access is restricted to members of the media with media credentials, team administrators and event personnel only.

**Media Materials Requested**

Please forward the following items to Sarah Minton (sminton@umhb.edu) by 5 p.m. ET on Tuesday, May 2:

- Media guide and latest team/individual stats
- Institution logo
- Team pictures for banquet slideshow
- Social media usernames (i.e., Twitter, Instagram, Facebook, etc.)

**Media Services**

Posted scores and golf statistics, which will be coordinated by University of Mary Hardin-Baylor, Golfstat and the tournament committee, will be available throughout the tournament. Coaches should be available as soon as each competition day concludes for local members of the media.

**Video**

Live video and blog coverage will be available on NCAA.com for the final two days of competition.

**Website**

Scores and additional championship information will be available online at [www.NCAA.com](http://www.NCAA.com).

**Section 16 - Medical**

**Athletic Training**

A certified athletic trainer will be on site for the practice round and tournament play. The athletic training facility for the championships will be located in the women's locker room. It will be open and staffed a minimum of one hour prior to the first tee time and remain open a minimum of one hour following the completion of the last competitors' round. The trainer will be available to assist all participants, provided prior arrangements have been made and all necessary supplies (outside of the standard expected items) are provided by the teams.

Any treatments requiring the use of therapeutic modalities will require written permission and treatment protocol provided by the team's athletic trainer. \*Further information on where to send your request(s) will be provided to teams in early May.

During competition, the trainer may be reached via radio. If a situation arises, please alert tournament personnel to assist with this effort. Also, the trainer will be staying on site and will be available after hours in the event of an emergency.

**Championship Medical Contact**

**Roberty Maniscalco – Lead Medical Contact**

Athletic trainers may vary throughout the event. The training room will be set up in the women's lockerroom at the club house. If the trainer is not in the lockerroom, they are doing rounds of the golf course and can be contacted on the phone number posted in the lockerroom or on radio by any Championship staff member.

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**Concussion Management**

Please refer to the [Division III Women's Golf Pre-Championships Manual](#).

For further details please refer to the "NCAA Sports Medicine Handbook Guideline on Concussions" online at [www.NCAA.org/health-safety](http://www.NCAA.org/health-safety).

**Hospitals & Emergency Services**

Christus Saint Johns	18300 Saint John Rd	Nassau Bay	TX	77058	281-333-5503
Immediate Medical Care	1202 NASA RD 1 Bypass	Nassau Bay	TX	77058	281-335-0606
Clear Lake Regional	500 Medical CTR Blvd	Webster	TX	77058	281-332-2511
Bay Area Regional	200 Blossom St.	Webster	TX	77058	281-525-7000

**Medical Examinations/Skin Checks**

As the event sponsor, the NCAA seeks to ensure that all student-athletes are physically fit to participate in its championships and have valid medical clearance to participate in the competition. The NCAA tournament physician, as designated by the host school, has the unchallengeable authority to determine whether a student-athlete with an injury, illness or other medical condition (e.g., skin infection) may expose others to a significantly enhanced risk of harm and, if so, to disqualify the student-athlete from continued participation. For all other instances, the student-athlete's on-site team physician can determine whether a student-athlete with an injury or illness should continue to participate or is disqualified. In the absence of a team physician, the NCAA tournament physician will examine the student-athlete and has valid medical authority to disqualify him or her if the student-athlete's injury, illness or medical condition poses a potentially life threatening risk to himself or herself. The chair of the governing sports committee (or a designated representative) shall be responsible for administrative enforcement of the medical judgment, if it involves disqualification.

**Physicians/Pharmacies**

HEB	16811 El Camino Real	Houston	TX	77058	281-488-1601
Kroger's	16400 El Camino Real	Houston	TX	77062	281-480-2678
Walgreens	1301 NASA Pkwy	Nassau Bay	TX	77058	281-990-8024
CVS	1610 NASA Road 1	Nassau Bay	TX	77058	281-333-1758

**Section 17 - Participant Expectations & Guidelines**

**Ethical Behavior by Coaches**

Members of the coaching profession have certain inherent obligations and responsibilities to the profession, to the student-athletes and to all those with whom they come into contact in the field. Coaches are expected to be role models who conduct themselves with integrity and high ethical standards at all times.

The words and actions of a coach carry tremendous influence, particularly on the young people under his or her direction. It is, thus, imperative that he or she demonstrate and demand high principles of sportsmanship and ethical behavior.

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Therefore, coaches must:

1. Always place the safety and welfare of student-athletes above the value of a win and above any personal prestige or glory.
2. Ensure that the coaching staff and all others associated with the program treat the student-athletes under their control with fairness and respect.
3. Remember that they are on public display and that their conduct reflects upon the image of their respective institutions.
4. Teach their student-athletes strict adherence to the rules and regulations of the sport, the institution and other governing bodies to which they are responsible.
5. Firmly establish with their student-athletes the standards of acceptable conduct.
6. Treat opponents and assigned officials with respect and demand that student-athletes do the same, instilling in their student-athletes the importance of respect and sportsmanship over winning.
7. Ensure that student-athletes understand that taunting, intimidating and baiting opponents is unacceptable behavior and will not be tolerated.
8. Monitor their coaching staff and student-athletes to ensure that they do not use profane and vulgar language while representing the institution.
9. Ensure, along with institutional administration, that fans are reminded of the expectations of sportsmanship and respect for officials and opponents and their supporters.

#### **Misconduct**

*[Reference: Bylaws 31.02.3, 31.1.8 and 31.1.8 in the NCAA Division III Manual.]*

Coaches, administrators and student-athletes shall be subject to the misconduct policies described in NCAA Bylaws 31.02.3 and 31.1.8. Unsportsmanlike conduct – a player (or coach, if coach violation) will be notified immediately on the golf course and provided a warning for unsportsmanlike conduct (e.g., willful acts of defacing the golf course; misuse of electronic devices including MP3 players and cellular phones, etc.; club throwing or breaking; abusive language; or violation of the tobacco policy). The NCAA Division III Women's Golf Committee is responsible for assessing all penalties.

Public criticism of officials may subject the individual, institution or conference to the misconduct provisions.

In addition, coaches, administrators and student-athletes are subject to the following policies:

- Second occurrence in the same day – the player (or coach, if coach violation) will be disqualified for that round.
- Third occurrence any time during the championships – will result in disqualified from the championships.
- Use of a nonconforming range finder shall result in disqualification for that round.

The offending institution's director of athletics will receive a letter from the NCAA, informing the institution that one of its student-athletes (or coach, if coach violation) had been penalized for unsportsmanlike conduct during the championships.

#### **Sportsmanship**

The primary goal of the rules is to maximize the safety and enjoyment of the student-athlete. Sportsmanship is a key part of that goal. Sportsmanship should be a core value in behavior of players

and bench personnel, in crowd control by game management and in the officials' proper enforcement of the rules governing related actions.

### **Sports Wagering**

The NCAA defines sports wagering as putting something at risk – such as an entry fee or a wager – with the opportunity to win something in return. The NCAA opposes all forms of legal and illegal sports wagering on college sports. Student-athletes and athletics administrators cannot place a sports wager for any NCAA-sanctioned sport. This includes wagering on the intercollegiate, amateur or professional level.

A student-athlete involved in sports wagering on the student-athlete's institution permanently loses all remaining regular-season and postseason eligibility in all sports. A student-athlete who is involved in any sports wagering activity that involves college sports or professional athletics, through Internet gambling, a bookmaker, a parlay card or any other method employed by organized gambling, will be ineligible for all regular-season and postseason competition for at least one year.

In championships in which a bracket format is used, student-athletes, coaches and administrators may not participate in bracket competitions where there is both a required entry fee and an opportunity to win a prize. Student-athletes and administrators may participate under current NCAA rules, in bracket contests where there is no entry fee but a possibility of winning a prize. Some NCAA member schools, however, have chosen to ban student-athletes from participating in these types of bracket contests.

### **Tobacco Ban**

The use of tobacco products is prohibited by all game personnel (e.g., coaches, trainers, managers and game officials) in all sports during practice and competition. Uniform penalties (as determined by the applicable rules-making committees and sports committees with rules-making responsibilities) shall be established for such use.

The use of tobacco products by a student-athlete is prohibited during practice and competition. A student-athlete who uses tobacco products during a practice or competition shall be disqualified for the remainder of that practice or competition.

## **Section 18 - Team Travel/Transportation**

### **Airports**

George Bush Interncontinental Airport (IAH) – Services all major airlines. Travel time to Bay Oaks Country Club approximately 45 minutes.

William P Hobby Airport – Services all major airlines. Travel time to Bay Oaks Country Club approximately 30 minutes.

### **Rental Vehicles**

#### **PV Rentals**

PV Rentals is Houston based rental company that specializes in commercial and event transportation. Discounted rates have been established for the Division III Women's Golf Championships teams. Rentals can be either daily or weekly with the discounted rates available for cars, SUVs and vans up to 15

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passengers with an optional trailer if needed for equipment or luggage. Please contact Sherry Berg at [sberg@pvrentals.com](mailto:sberg@pvrentals.com) or 832-421-2723 for reservations.

**Short's Travel Management & Reimbursement**

The participating institutions shall be completely responsible for making its own travel reservations in accordance with the following:

The NCAA's official travel agency for the tournament is Short's Travel Management, which can be reached at 866-655-9215. Institutions can also enter travel manifest and other travel party information through the travel portal at [www.shortstravel.com/ncaachamps](http://www.shortstravel.com/ncaachamps).

For specific policies with respect to the travel and expenses incurred by the competing institution, please refer to the travel policies posted online at <http://www.ncaa.org/sites/default/files/2015-16%20D3%20champs%20trav%20policies.pdf>.

Team expense reports should be filed online through the Travel Expense System (TES). The login information for the system is the same as that used for the Short's travel portal. The system can be accessed at:

<https://web1.ncaa.org/TES/exec/login?js=true>.

Travel Exceptions. Be advised that if extraordinary circumstances may warrant an exception to the travel policies, you must contact the NCAA travel department for approval PRIOR TO making any travel arrangements. The travel group can be reached at 317-917-6757, or by e-mail at [travel@ncaa.org](mailto:travel@ncaa.org).

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**Section 19 - Tickets**

**Ticket Prices**

Admission to the four-day event is free.

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**Section 20 - Travel Party**

**Squad Size**

Participating teams are limited to a squad size of five (5) eligible student-athletes.

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**Section 21 – Trophies & Awards**

Official NCAA awards will be presented to the top four teams at the championships. A team trophy and six individual awards will be presented to teams finishing first, second, third and fourth in the championships. Individual awards will be presented to the top 10 place-finishers and ties.

**Additional Award Ordering**

To purchase additional awards please use the following link: <http://www.mtmrecognition.com/ncaa/>

### Elite 90

The Elite 90 award is presented to the student-athlete with the highest cumulative grade-point average competing at the final site for each of the 90 NCAA championships. Each institution that has at least one student-athlete qualify for the final round/site is eligible to nominate a student-athlete for the award. All ties are broken by number of credits completed.

For more information regarding this program, please contact Mark Bedics, Andrew Louthain or Quintin Wright (317-917-6222; [elite90@ncaa.org](mailto:elite90@ncaa.org)). All documents, including deadlines and nomination forms, can be obtained at [Elite 90 forms](#).

The submission deadline for nomination for **NCAA Division III Women's Golf** is **5 p.m. Eastern time, Thursday, May 4**.

### Locker Room Program

The national championship winning team will receive national champion T-shirts and hats to commemorate their achievement.

### Participation Award

This year, a jacket and compression socks will serve as the participation award provided to student-athletes and their travel party. The NCAA, in conjunction with MainGate, Inc., will communicate directly with participating institutions' head coaches regarding the ordering and delivery process of these participation awards.

Within 10 business days of qualification, coaches will receive an email. The email from MainGate will provide details about the ordering process, along with a unique certificate code which can be redeemed only at [NCAA-Awards.com](http://NCAA-Awards.com); valid for one participation award per member of your travel party. In order to ensure that each participant receives his or her award, a member of your administration must place your team's order, including size information, at [NCAA-Awards.com](http://NCAA-Awards.com) using your certificate code. If you would like to purchase additional awards, you will have the opportunity to do so online via personal credit card.

Participation award items will be sent to your institution for distribution to your student-athletes within three to four weeks after your order is placed. If you do not receive information for ordering awards within two weeks of the conclusion of the championship, please contact Erin Hannoy (317-260-2538 or [ehannoy@maingateinc.com](mailto:ehannoy@maingateinc.com)) or your NCAA championship manager.

### Participation Medallion

Each student-athlete, team and individual, at the final site will receive a participant medal to commemorate their achievement.

### Section 22 - Uniforms

Contestants must wear uniforms of the same color during competition and practice. Walking or Bermuda shorts are permitted, provided they are team shorts and are of the same color. Slacks or shorts may be worn at the individual's discretion, provided they are of the same color and are considered the team uniform. If a student-athlete wears headgear during competition, it must display only an institutional, conference or NCAA logo, or no logo. If there is no logo, a coach's or team member's headgear must be of an institutional color. A manufacturer's logo may appear on the side or back of

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the item as long as it conforms to NCAA Bylaw 12.5.5. Team members are not required to wear the same headgear. For webcast and photography purposes, it is recommended that each institution attempt to wear a uniform that reflects its school colors during the final two rounds of the championships.

In the best interest of intercollegiate golf and the championships, participants must wear appropriate golf attire at the tournament site. All participants and coaches should have their shirts tucked in while on the golf course for practice and competition rounds.

**Logo Policy\***

*[Reference: Bylaw 12.5.4 in the NCAA Division I and II Manuals, and Bylaw 12.5.3 in the NCAA Division III Manual.]*

The provisions of Bylaw 12.5.4 (Divisions I and II) or Bylaw 12.5.3 (Division III) indicate that an institution's official uniform and all other items of apparel (e.g., socks, headbands, T-shirts, wristbands, visors or hats, and towels) that are worn by student-athletes in competition may bear a single manufacturer's or distributor's normal trademark, not to exceed 2 1/4-square inches, including any additional material (e.g., patch) surrounding the normal trademark or logo. The logo or trademark must be contained within a four-sided geometrical figure (i.e., rectangle, square, parallelogram).

In addition, an institution's official uniform cannot bear a design element similar to the manufacturer's that is in addition to another logo or that is contrary to the size restrictions.

A student-athlete representing an institution in intercollegiate competition is limited to wearing apparel items that include only the logo (not to exceed 2 1/4-square inches) of an apparel manufacturer or distributor. The student-athlete may not wear any apparel that identifies any other entity, other than the student-athlete's institution.

These restrictions apply to all apparel worn by student-athletes, and any and all credentialed personnel in the bench area during the conduct of competition, which includes any practices and pregame or postgame activities.

This bylaw will be strictly enforced at all NCAA championships and the names of individuals and institutions that are not in compliance with this bylaw shall be forwarded to the NCAA enforcement staff. Non-compliance with this legislation could result in loss of eligibility, forfeiture of points earned by those ineligible student-athletes and adjustment of team standings.

**Section 23 - Host City Information**

**Dining Options**

**Bay Oaks Country Club Options**

**The Grille**

The Grille offers a more casual dining atmosphere. What makes this one of our Members' favorite areas is the personal touch they receive from our staff. Friendly personal service is what our team provides to Members of all ages. During the day you can enjoy the beautiful view of the golf course and in the evening, admire the lighted landscaping. Dining hours are Tuesday through Sunday from 11:30 a.m. to 9:30 p.m.

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**Hilton Houston NASA Clear Lake Options**

**Luna Restaurant**

LUNA Restaurant is a full service restaurant overlooking Clear Lake. The perfect location for any occasion. Serves breakfast, lunch and dinner seven days a week. The staff brings years of experience in the art of hospitality to the table insuring that every guest leaves with a pleasurable experience.

**Local Options:**

**Bar-B-Q**

Rudy's	21361 Gulf Freeway	Webster	TX	77598	281-338-0462
T-Bone Tom's	707 Texas 146	Kemah	TX	77565	281-334-2133
Red River BBQ & Grill	1911 East Main Street	League City	TX	77573	281-332-8086
Randy's Smoke house	15104 TX-3	Webster	TX	77598	281-486-8727
Pappas Bar-B-Q	20794 Gulf Fwy	Webster	TX	77598	281-332-1285

**Open 24 Hours**

Denny's	2737 Bay Area Blvd	Houston	TX	77058	281-461-6733
IHOP	803 E NASA RD 1	Webster	TX	77598	281-282-9253
Waffle House	959 W NASA RD 1	Webster	TX	77598	281-332-6722

**Bar & Grill**

BJ Restaurant Brewery	515 W Bay Area Blvd	Webster	TX	77598	281-316-3037
Chili's	1150 W NASA RD 1	Webster	TX	77598	281-332-6279
TGI Friday's	19403 Gulf FWY	Webster	TX	77598	281-338-5544
Brewingz	1850 NASA RD 1	Nassau Bay	TX	77058	832-864-3200
Boondoggles	4106 NASA Road 1	El Lago	TX	770586	281-326-2739
Nobi Public House	241 E NASA Pkwy	Webster	TX	77598	832- 932-5111

**Italian**

Carrabba's Italian Grill	502 W Bay Area Blvd	Webster	TX	77598	281-338-0574
Olive Garden	1310 W Bay Area Blvd	Friendswood	TX	77546	281-448-1022
Zio's Italian Kitchen	820 W Bay Area Blvd	Webster	TX	77598	281-333-2102
Frenchie's	1041E NASA Pkwy	Houston	TX	77058	281-486-7144
Pomodoros	1303 NASA Pkwy	Houston	TX	77058	281-480-0700

**Mexican**

Mamacita's	1020 NASA PKWY	Webster	TX	77598	281-332-5362
Chuy's	20975 Gulf Freeway	Webster	TX	77598	281-554-2489
Lupe Tortilla	891 W Bay Area Blvd	Webster	TX	77598	281-338-2711
Pappasito's	20999 Gulf FWY	Webster	TX	77598	281-338-2885

**Delivery**

Jimmy Johns	1830 E NASA Pkwy	Houston	TX	77058	281-335-1210
Dominos	3659 NASA Road 1	Seabrook	TX	77586	281-532-9400
Papa Johns	1002 Bay Area Blvd	Houston	TX	77058	281-286-0770
Pizza Hut	2323 Clear Lake City Blvd	Houston	TX	77062	281-486-1621

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**Seafood**

Pappa's Seafood House	19991 Gulf Fwy	Webster	TX	77598	281-332-7546
Red Lobster	888 W Bay Area Blvd	Webster	TX	77598	281-338-2518
Valdo's Seafood House	4106 NASA RD 1	El Lago	TX	77586	281-326-3866
Masa Sushi	977 E NASA Pkwy	Webster	TX	77598	281-486-9888
Sam's Boat	3101 NASA Road 1	Seabrook	TX	77586	281-326-7267

**Steak and Salad**

Salt Grass Steak House	20241 Gulf Fwy	Webster	TX	77598	281-338-9778
Longhorn Steak House	19019 Gulf Fwy	Webster	TX	77598	281-332-0840
Perry Steak House	487 Bay Area Blvd	Houston	TX	77058	281-286-8800
Salata	1780 E NASA Pkwy	Houston	TX	77058	281-532-6988

**Burgers and Ice Cream**

Five Guys	1760 NASA Road 1	Nassau Bay	TX	77058	281-864-3495
Fuddruckers	2040 NASA Road 1	Houston	TX	77058	281-333-1598
Hubcap Grill	800 Bradford Ave	Kemah	TX	77565	281-339-7116
Tookie's Burgers	1202 Bayport Blvd	Seabrook	TX	77586	281-942-9334
Baskin-Robins	1051 NASA Pkwy	Houston	TX	77058	281-488-3137
Ben & Jerry Scoop Shop	528 W Bay Area Blvd	Houston	TX	77598	281-557-1600
Marble Slab	585 W Bay Area Blvd	Webster	TX	77598	281-332-0676

**Local Attractions**

This beautiful area of Houston has so much to offer. Please find time to explore the Space Center or venture towards to coast to find some of our local favorites!

**Space Center Houston**

**1601 NASA Road 1, Houston TX 77058**

The center features more than 400 space artifacts, permanent and travel exhibits, attractions and theaters related to the exciting future and remarkable past of America's space flight program. The experience will engage adults and children alike!

**Kemah Boardwalk**

**215 Kipp Avenue, Kemah TX 77565**

The Kemah Boardwalk is open daily providing fun for everyone! The Kemah boardway is home to fabulous waterfront restaurants, amusements, charming retail stores, festival and seaside shows every day.

**Tanger Outlets**

**5885 Gulf Fwy, Ste 630, Texas City Tx 77591**

Enjoy shopping while visiting Houston! Visit the new outlet with over 80 brand name and designer stores.

**Putt-Putt Fun House**

**806 E NASA Pkwy, Webster TX 77598**

Open year round, Putt-Putt Fun House provides both indoor and outdoor attractions including: Gameroom, Laser Tag, Miniature Golf, Rock Climbing Wall, Bumper Cars, Bumper Boats, 3D Motion Theater, Ballocity and much more!

**Cinemark 18**

**20971 Gulf Fwy, Webster TX 77598**



A G E N D A

National Collegiate Athletic Association  
Division III Women's Golf Championships

866-590-5055  
4600280

May 2, 2017  
Noon Eastern

1. Congratulations and introductions. (Nancy O'Hara)
2. Games committee. (O'Hara)
3. Travel plans. (O'Hara)
4. Lodging. (O'Hara)
5. Championships format. (Deb Steward)
6. Credentials. (Steward)
7. Team attire/logo policy. (Steward)
8. Walk through/practice rounds. (Steward)
9. Lineups and substitutions. (Steward)
10. Pairings and tee times. (Steward)
11. Folds of Honor. (O'Hara)
12. Golf cart policy (coach only, disabled spectators). (O'Hara)
13. Athletic training. (Holly Kesterson)
14. Special Olympics. (Kesterson)
15. Merchandise (location and hours). (Kesterson)
16. Coaches meeting. (O'Hara)
17. Coaches' roundtable discussion. (O'Hara)
18. NCAA banquet. (Kesterson)

19. Banquet invocation. (Darla Kirby)
20. Pictures for slide show. (Kirby)
21. Senior recognition form. (O'Hara)
22. Golf Coaches Association banquet. (O'Hara)
23. Elite 90 Award. (O'Hara)

**Division III Women's Golf**  
**2017 Travel Party Information Form**

Please submit this form by 5 p.m. ET, Wednesday, May 3 to Nancy O'Hara ([nohara@ncaa.org](mailto:nohara@ncaa.org))

**Institution**

**Head Coach**

**Cell Phone #**

**Travel Information**

**Date of Arrival**

**Time of Arrival**

**Airline**

**Flight #**

**Originating City**

**Destination City**

We will be driving to the site and arriving at



NCAA DIVISION III WOMEN'S GOLF OFFICIAL LINEUP

(Must be turned in at registration)

Team Name: \_\_\_\_\_

Head Coach Name: \_\_\_\_\_

Head Coach Cell: \_\_\_\_\_

Players Name (In playing order):

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

Twitter Handle: \_\_\_\_\_

Instagram Handle: \_\_\_\_\_



2017 NCAA Division III Women's Championship



Team order form for boxed lunches Practice Round, Monday, May 8<sup>th</sup>

Please complete the order form below for boxed lunches provided to players and coaches for the *Practice Round* only. Lunches are available for pick-up between 10:30 a.m. and 12:30 p.m. at the golf pro shop.

Box lunches include choice of sandwich, fruit, cookie, bag of chips

Team \_\_\_\_\_

Sandwich

Quantity

Turkey and Swiss \_\_\_\_\_

Ham and Swiss \_\_\_\_\_

Chicken Salad \_\_\_\_\_

Boxed lunches are \$10.50 inclusive of state sales tax and gratuity

Payment Information:

Credit Card Type Visa \_\_\_ MasterCard \_\_\_ AMEX \_\_\_

Credit Card Number \_\_\_\_\_ Exp Date \_\_\_\_\_

Name on Card \_\_\_\_\_

Please return form to Ashley Williams at Bay Oaks CC, [ashley.williams@clubcorp.com](mailto:ashley.williams@clubcorp.com) or fax 281-488-0389 prior to Saturday, May 6 at 7:00 p.m.

**2017 NCAA DIVISION III WOMEN'S GOLF CHAMPIONSHIPS  
HOST INSTITUTION: UNIVERSITY OF MARY HARDIN-BAYLOR  
MAY 9-12, 2017  
Senior Student-Athlete Questionnaire**

Deadline for submitting this form is **Thursday, May 4, 2017**  
Email this form to Sara Minton – [sminton@umhb.edu](mailto:sminton@umhb.edu)

Name:

School:

Hometown, State/Country:

Major:

Post-graduation plans:

Season/Career Highlight(s):

Started Playing Golf at Age:

Favorite Golfer:

Sports Hero:

Favorite Reality Show or TV Series:

Favorite Movie:

Favorite Place:

Coach's Favorite Quote:

Other Comments of interest for the announcer: