NCAA Division III Athletics Direct Report Institute Overview and Objectives

Purpose

The purpose of the Athletics Direct Report (ADR) Institute is to engage Division III ADRs in best practices to oversee and manage athletics departments and to improve the relationships between ADRs and their presidents, athletics directors and conference commissioners to enhance effectiveness of the ADR at the campus, conference and national levels. Institute topics may include athletics budgeting; managing athletics personnel; student-athlete well-being; relationship building; conference office engagement; NCAA governance and philosophy; and opportunities for NCAA committee service.

*The Institute supports the Division’s Strategic Plan that specifically outlines appropriately leveraging presidential and Athletics Direct Reports’ leadership in the Division III governance structure. The Institute will provide an opportunity to engage ADRs and enhance communications.*

Format

The annual two-day program is conducted in conjunction with the NCAA Convention. Each Division III multi-sport conference is invited to select one attendee per year. All ADR participants will receive a registration fee waiver to the NCAA Convention to continue their professional development.

Institute Objectives

1. Empower ADRs with an understanding of best practices to oversee and manage athletics departments.

2. Encourage ADRs to create a triad of communication between athletics directors, presidents and ADRs as well as Faculty Athletics Representatives (FARs).

3. Increase the number of institutions that engage the Athletics Direct Report as a key institutional liaison to the athletics department and the student-athlete.

4. Increase the number of ADRs who are involved in conference office business.

5. Enhance the role of the ADR at the institutional, conference and national levels to more effectively support the institutional president in his or her responsibility to maintain final authority over the conduct of intercollegiate athletics.

6. Build strong faculty and staff advocacy on behalf of the student-athlete and the Division III model of intercollegiate athletics.

7. Increase the number of ADRs aware of NCAA postgraduate scholarships, funded programs and student-athlete well being resources.
8. Increase the number of opportunities for ADRs to engage with peers for networking and idea sharing.

9. Increase the number of ADRs that self-nominate for NCAA Committee service.

10. Increase the number of ADRs that attend the NCAA Convention.

Nominations Process and Timeline

The ADR Institute will accept up to 43 participants each year. All Division III ADRs with at least one year of experience in the role are eligible to attend. Nominations are accepted from conference commissioners, institutional presidents or chancellors, athletics directors, and athletics direct reports (self-nominations). Each multi-sport conference is guaranteed one participant per year, with remaining slots awarded to nominations made by presidents and chancellors, athletics directors, and athletics direct reports.

Timeline

<table>
<thead>
<tr>
<th>June 1</th>
<th>Solicitation for nominations sent to presidents and chancellors, conference commissioners, athletics directors, and athletics direct reports.</th>
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<tbody>
<tr>
<td>August 31</td>
<td>Deadline for guaranteed conference selection.</td>
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<td>September 7</td>
<td>Announcement of selected participants.</td>
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