

Standard Penalties for Secondary Violations in Division II

(Updated Spring 2017)

This information is meant only to provide guidance to institutions in self-imposing penalties in response to certain secondary violations. It is not exclusive and not representative of all violations that may occur or all penalties that may be imposed. Each secondary case is decided on its own merits, and penalties in a particular case may deviate from those listed below. Inclusion on this list does not establish a particular violation as secondary, as all bylaws listed could be major depending on the circumstances of the violation.

Bylaws 11.6.1.1 and 13.1.2.1.1 violations – *Certified Off-Campus Recruiters* – The institution should reduce the off-campus recruiting activities for the entire coaching staff of the involved sport by twice the number of days of the impermissible recruiting (i.e., evaluation days for impermissible evaluations, contact days for impermissible contacts, recruiting-person days).

Bylaw 12.1.1.1.3 violations – *Amateurism Certification Process* – For violations of Bylaw 12.1.1.1.3 in which a student-athlete competes prior to having amateurism certified by the Eligibility Center, the institution should pay a fine in the amount of \$250 for each contest in which a noncertified student-athlete competed, and \$250 for each noncertified student-athlete who competed, up to a maximum amount of \$2,500 per incident. Please note that other penalties may apply as well. The fine may be paid by credit card online within RSRO or by check (payable to the NCAA and include the RSRO Secondary Case Number). Checks should be submitted to:

NCAA
P.O. Box 540014
Atlanta, GA 30353-0014

If the institution is requesting an invoice, please contact NCAA Accounts Receivable directly at 317/917-6481 and have the RSRO Secondary Case Number available.

Bylaw 12.6 violations – *Financial Donations from Outside Organizations* – Any impermissible financial donations received from a professional sports organization should be deposited in the institution's general scholarship fund. Any impermissible financial donations from a nonprofessional sports organization should be returned to the organization.

Bylaw 13 violations – *Recruiting* – Most Bylaw 13 recruiting violations result in a 2-for-1 penalty. For example, if a coach has an impermissible in-person, off-campus contact with a prospect before June 15 immediately preceding the prospect's junior year in high school (or during a dead, quiet or evaluation period), the institution should preclude the involved coaching staff from conducting any recruiting activities (e.g., phone calls, correspondence, in-person contact) with that prospect for a period of two weeks for each impermissible contact, once it is otherwise permissible to have such contact.

Bylaw 13.1.3 violations – *Telephone Calls to Prospects* – For each impermissible call, institutions should preclude the entire coaching staff of the involved sport from calling the involved prospect for a period of two weeks, once it otherwise is permissible to call that prospect (June 15

immediately preceding the prospect's junior year in high school). If recruitment of the specific prospect has ceased or the prospect has signed a letter of intent, the institution should preclude the entire coaching staff of the involved sport from calling any prospects for a period of one week for each impermissible call.

Bylaw 13.4.1 and 13.4.2 violations – Printed *Recruiting Materials and Electronic Media* – For each impermissible mailing/communication prior to the date it becomes permissible to send recruiting materials/communicate, the institution should preclude the involved sport program from sending any recruiting materials/communications to the prospect(s) for a period of two weeks once it otherwise becomes permissible to send such materials/communications.

Bylaw 14 violations – *Eligibility Requirements* – For violations of Bylaw 14 in which a student-athlete competes prior to being certified by the Eligibility Center (Bylaw 14.3) or institution (Bylaws 14.01.1 and 14.10.1), or in which a student-athlete competes while ineligible (no eligibility remaining, doesn't meet progress toward degree requirements, doesn't meet transfer requirements, etc.), the institution should pay a fine in the amount of \$250 for each contest in which a noncertified or ineligible student-athlete competed, and \$250 for each noncertified or ineligible student-athlete who competed, up to a maximum amount of \$2,500 per incident. Please note that other penalties may apply as well. The fine may be paid by credit card online within RSRO or by check (payable to the NCAA and include the RSRO Secondary Case Number). Checks should be submitted to:

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Bylaw 15.4.2 violations – *Equivalency Sports* – For violations in which the amount of the overage is less than 20 percent of the team financial aid limit, the institution should reduce the involved sport program's maximum team financial aid limit by twice the amount of the overage for the next academic year.

Bylaw 16 violations – *Awards, Benefits and Expenses for Enrolled Student-Athletes* – For Bylaw 16 violations in which the value of the impermissible benefit is \$100 or less, the involved student-athlete(s) must repay the value of the impermissible benefit to a charity prior to competing in the next contest (except for Bylaw 16.8.1 violations, which are de minimis and do not require repayment). Documentation of such repayment should be kept on file by the institution. Any Bylaw 16 violations for which the institution would like to request eligibility be reinstated without repayment also should be sent to SAR through RSRO.

Bylaw 17 violations – *Playing and Practice Seasons* – All Bylaw 17 violations should result in a 2-for-1 reduction in countable athletically related activities (e.g., exceeding the 20 hour per week limit on practice activities by two hours should result in a four-hour reduction in practice activities the following week), except (1) Bylaw 17.1.5 (Mandatory Medical Examination); (2) Bylaw 17.__.3 (First Contest/Date of Competition), which should result in a letter of admonishment to the involved individual(s); and (3) Bylaws 17.10.2.2 and 17.10.8 involving the use of "spider pads" or "shock vests" in football during a time when only helmets are permissible, as long as no contact occurs and it is the first occasion the violation occurs (second or subsequent violations may result in practice reductions).