Coaches (Recruiting) Certification Test Outline

This coaches' certification test outline is intended to serve as a rules-education tool for the conference and the institution, and as a study guide for coaches. The 2017-18 test includes legislation contained in NCAA Bylaw 12.02.1 (definition of a professional athletics team); Bylaw 12.1.2 (amateur status); Bylaw 13 (recruiting); Bylaw 14.02 (definitions and applications of eligibility terms); Bylaw 14.3 (freshman academic requirements and eligibility); Bylaw 14.4.3 (continuing eligibility); Bylaw 14.5 (transfers); Bylaw 15.02 (definitions and applications); and Bylaw 15.3 (institutional financial aid). Please note that the following bylaw citations refer to the 2016-17 NCAA Division I Manual.

[Note: Items marked with an asterisk (*) apply only to football, basketball, lacrosse, softball and/or women's volleyball.]

1. Amateurism.
   a. Definitions.
      • Professional athletics team. (12.02.1, Page No. 25)
   b. General regulations.
      • Amateur status. (12.1.2, Page No. 27)

2. Recruiting.
   a. Definitions.
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      (2) Contact. (13.02.4, Page No. 55)
      (3) Evaluation activities during contact period – FBS/FCS football. (13.02.4.1, Page No. 55)*
      (4) Contact period. (13.02.5.1, Page No. 55)*
      (5) Evaluation period. (13.02.5.2, Page No. 55)*
      (6) Quiet period. (13.02.5.4, Page No. 56)*
      (7) Dead period. (13.02.5.5, Page No. 56)
      (8) Evaluation. (13.02.7, Page No. 56)
- Exception – football. (13.02.7.1, Page No. 56)*

(9) Evaluation days – football, softball, women's volleyball, and women's sand volleyball. (13.02.7.2, Page No. 56)*

(10) Family member. (13.02.8, Page No. 56)*

(11) Recruiting-person days – men's basketball. (13.02.9, Page No. 56)*

(12) Recruiting-person days – women's basketball. (13.02.10, Page No. 57)*

(13) Home. (13.02.11, Page No. 57)

(14) National Letter of Intent. (13.02.12, Page No. 57)

(15) Prospective student-athlete. (13.02.13, Page No. 57)

(16) Recruiting. (13.02.14, Page No. 57)

(17) Recruited prospective student-athlete. (13.02.14.1, Page No. 57)

(18) Representative of athletics interests. (13.02.15, Page No. 58)

(19) Telephone calls. (13.02.16, Page No. 58)

(20) Official visit. (13.02.17.1, Page No. 58)

(21) Unofficial visit. (13.02.17.2, Page No. 58)

(22) Institution's sports camp or instructional clinic. (13.12.1.1, Page No. 98)

b. General principles.

(1) Eligibility effects of recruiting violations. (13.01.1, Page No. 55)

(2) Off-campus recruiters. (13.1.2.1.1, Page No. 60)

(3) Recruiting by representatives of athletics interests. (13.1.3.5.1, Page No. 64)

c. Contacts and evaluations.

(1) Restrictions on contacting, recruiting, and providing financial assistance to high school, two-year college and four-year college prospects. (13.1.1.1, 13.1.1.2 and 13.1.1.3, Page Nos. 58-59)

(2) General recruiting regulations for the following individuals in regard to telephone calls, letters, evaluations and in-person contacts. (13.1.2.1 and 13.1.2.1.1, Page No. 60)
(i) Representatives of athletics interests. (13.1.2.4, Page No. 61)

(ii) Enrolled student-athletes. (13.1.2.7, Page No. 62)

(iii) Institutional staff members (faculty, coaches, administrators). (13.1.2.3, Page No. 61; 13.1.2.5, Page No. 61; and 13.1.2.6* Page No. 61)

(3) Telephone contacts. (13.1.3, Page Nos. 62-64)

(i) Time period for telephone calls-general rule. (13.1.3.1, Page No. 62)
   a. Exception-Football FBS/FCS. (13.1.3.1.2, Page No. 62 and 13.1.3.1.8, Page No. 63)*
   b. Exception-Men's Basketball. (13.1.3.1.3, Page No. 62 and 13.1.3.1.4.1, Page No. 64)*
   c. Exception-Swimming and Diving. (13.1.3.1.1, Page No. 62 and 13.1.3.1.8, Page No. 63)
   d. Exception-Men's Ice Hockey. (13.1.3.1.4, Page No. 63)
   e. Exception-Women's Ice Hockey. (13.1.3.1.5, Page No. 63 and 13.1.3.1.8, Page No. 63)
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(ii) Additional restrictions. (13.1.3.2, Page No. 63)

(iii) Other exceptions. (13.1.3.3, Page No. 63)

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(4) Recruiting calendars. (13.02.5, Page Nos. 55-56; and 13.17, Page Nos. 106-112)

(5) Coaching staff member speaking at a meeting or banquet. (13.1.8, Page Nos. 72-73)

(6) Number of times during a week an institutional staff member may visit a prospect's educational institution – football and basketball. (13.1.4, Page Nos. 65-66)*
(i) Visits during contact period - Football [FBS/FCS]. (13.1.4.2.1, Page No. 65)*

(ii) Division I basketball – visits during evaluation period. (13.1.4.1 and 13.14.1.1, Page No. 65)*

(iii) Multiple-sport athlete-basketball or football. (13.1.4.3, Page Nos. 65-66)

(iv) Competition not involving educational institution visited-basketball and football. (13.1.4.4, Page No. 66)

(7) Permissible number of in-person, off-campus recruiting contacts. (13.1.5, Page No. 66)

(i) On the same day. (13.1.5.7, Page No. 66)

(ii) Letter-of-Intent signing. (13.1.5.8 and 13.1.5.8.1, Page Nos. 66-67)

(iii) Post-high school contacts. (13.1.5.9, Page No. 66)

(8) Permission to contact a prospect at the prospect's educational institution. (13.1.4 through 13.1.4.4, Page Nos. 65-66; and 13.1.6.1, Page No. 67)

(9) Contact at practice or competition site. (13.1.6.2, Page Nos. 67-68)

(10) Limitations on the number of evaluations. (13.1.7 through 13.1.7.6, Page Nos. 68-70)

(11) Evaluation regulations. (13.1.7.7 through 13.1.7.18, Page Nos. 77-72)

- Tournament observation exception. (13.1.7.13, Page No. 71)

d. Offers and inducements/precollege expense.

(1) General rule. (13.2.1, Page No. 74; and 13.15.1, Page No. 103)

(2) Examples of types of financial aid and other benefits that may not be provided to prospects. (13.2.1.1, Page No. 74)

(3) Employment of prospects. (13.2.4, Page No. 75)

(4) Summer housing for prospects. (13.2.6, Page No. 76)

(5) Academic support services/use of training room facilities. (16.3 Page No. 178)

(6) Fundraising for high school athletics program. (13.15.1.2, Page No. 103)
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(1) Recruiting materials and electronic correspondence-general rule. (13.4.1, Page Nos. 75-76)

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(3) Responding to a prospect's request for information. (13.4.1.7, Page No. 78)

(4) Video/Audio materials. (13.4.1.8 through 13.4.1.8.4, Page No. 78)

(5) Advertisements and promotions. (13.4.3, Page Nos. 78-79)

f. Transportation.

(1) General restrictions. (13.5.1, Page No. 79)

(2) Transportation on official paid visit – general restrictions. (13.5.2.1, Page No. 79)

(3) Auto transportation on official paid visit. (13.5.2.2, Page No. 79)

(4) Air transportation on official paid visit. (13.5.2.3, Page No. 80)

(5) Transportation from airport or bus or train station. (13.5.2.4, Page No. 80)

(6) Visiting two or more institutions. (13.5.2.5, Page No. 80)

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(8) Coach accompanying prospect on official visit. (13.5.2.2.2, Page No. 80)

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(2) Maximum number of expense-paid visits. (13.6.2.2 and 13.6.2.3, Page No. 81-82)

(3) Nonqualifier in first year. (13.6.2.3.1, Page No. 82)

(4) First opportunity for an expense-paid visit. (13.6.2.2.1, Page No. 81)
(5) Academic transcript required for official visit. (13.6.3(a), Page No. 83)

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(1) Entertainment restrictions. (13.8.1, Page No. 87)

(2) Transportation reimbursement. (13.8.1.2, Page No. 88)

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(1) Qualifier. (14.02.13.1, Page No. 117; and 14.3.1.1, Page No. 121)

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   (2) High school graduation requirement. (14.3.1.1, Page No. 121)

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   a. **Credit-hour requirements.**

      (1) 24/36 hours of academic credit during the first year of enrollment. (14.4.3.1(a), Page No. 128)

      (2) Six hours of academic credit. (14.4.3.1(c), Page No. 128)

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   (2) Full grant-in-aid. (15.02.5, Page No. 153)

b. **Terms and conditions of awarding institutional financial aid.**

   (1) Eligibility of student-athletes for financial aid. (15.3.1, Page No. 158)

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d. **Financial aid renewal/nonrenewal procedures.** (15.3.5.1, Page No. 161)

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