



*2018 DIVISION III MEN'S*  
**ICE HOCKEY**  
**CHAMPIONSHIP**

***PRE-CHAMPIONSHIP***  
***2017-18 MANUAL***

# NCAA General Administrative Guidelines

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# Section 1 • Introduction

During the 2017-18 academic year, the Association will sponsor 90 national championships — 42 for men, 45 for women, and three for both men and women. Of the men's championships, three are National Collegiate Championships, 13 are Division I championships, 12 are Division II championships and 14 are Division III championships. Of the women's championships, five are National Collegiate Championships, 13 are Division I championships, 13 are Division II championships and 14 are Division III championships. The combined men's and women's championships are National Collegiate Championships.

The Pre-Championship Manual will serve as a resource for institutions to prepare for the championship. This manual is divided into three sections: General Administrative Guidelines, Sport-Specific Information, and Appendixes.

The first section applies to policies applicable to all 90 championships, while the other two sections are sport-specific.

## Section 1•1 Definitions

**Pre-Championship Manual.** Resource for institutions to prepare for the championship.

**Administrative Meeting.** Pre-championship meeting for coaches and/or administrators.

**Appendixes.** Any supplemental documents to be provided and distributed through the various resources.

**Championship Manager(s).** The NCAA staff member(s) responsible for the operational oversight of the championship.

**Games Committee.** The committee assigned to supervise the conduct of each championship session at a specific site. For finals sites, the games committee is typically the NCAA national committee.

**NCAA National Committee.** The sport committee with direct oversight responsibilities for the championship.

**Non-predetermined Sites.** Those sites that are selected to host at the time of the participant/team selections announcement.

**Playing Rules.** The rules under which the competition will be conducted.

**Predetermined Sites.** Those sites that are selected to host before the participant/team selections announcement.

**Preliminary Rounds.** The rounds of the championship before the final or championship round.

**Regional Alignment.** The geographic location of institutions or regional advisory committees.

**Schedule of Events.** Official event schedule – includes all required activities (e.g., practices, banquets, etc.).

**Selection Criteria.** Policies and procedures in place to guide the team and/or individual selection process.

**Site Selection.** Policies and procedures in place to guide the site selection process.

**Squad Size.** Number of student-athletes per team allowed to dress in uniform and participate at the championship.

**Tournament Physician.** The physician designated by the host institution/conference to serve as the chief medical advisor for the championship.

## Section 2 • Championship Core Statement

The championships and alliances staff strives to administer competition in a fair, safe, equitable and sportsmanlike manner so that the experience of the student-athlete is paramount.

This is attained by:

**Ensuring** student-athletes' optimal experience.

**Executing** championship events reflecting appropriate quality and values to/for stakeholders — student-athletes, coaches, administrators, member institutions, sport committees, fans, broadcast partners and corporate champions/partners.

**Coordinating** all aspects of the championship in an efficient, effective manner through common operating policies and practices, using internal and external resources.

**Integrating** championships with broadcast and corporate relationships in a manner that maintains the integrity of the championship.

**Assuring** effective management of the business aspects of the operation.

**Enhancing** the assets of the NCAA and their value by collaborating with internal and external expertise to achieve heightened exposure (e.g., community programs, fan events, banquets, anniversaries, etc.).

## Section 3 • Concussion Management

*[Reference: Concussion Management in Constitution 3.2.4.18 in the NCAA Division I Manual, Constitution 3.3.4.16 in the NCAA Division II Manual, and Constitution 3.2.4.16 in the NCAA Division III Manual.]*

The NCAA has adopted legislation that requires all active member institutions to have a concussion management plan for their student-athletes. Traveling institutions shall follow their concussion management plan while participating in NCAA championships. If a participating team lacks appropriate medical staff to activate its concussion management plan, the host championship concussion management plan will be activated.

The legislation notes, in part, that a student-athlete who exhibits signs, symptoms or behaviors consistent with a concussion shall be removed from athletics activities (e.g., competition, practice, conditioning sessions) and evaluated by a medical staff member (e.g., sports medicine staff, team physician) with experience in the evaluation and management of concussions; a student-athlete diagnosed with a concussion is precluded from returning to athletics activity for at least the remainder of that calendar day; and medical clearance for return to athletics activity shall be determined by the team physician or the physician's designee from the student-athlete's institution. In the absence of a team physician or their designee, the NCAA tournament physician will examine the student-athlete and will determine medical clearance. Within the rules of the sport and policies established for the championship, medical staff should have access to the injured student-athlete without interference (e.g., coach).

A concussion is a brain injury that may be caused by a blow to the head, face, neck or elsewhere on the body with an "impulsive" force transmitted to the head. Concussions can occur without loss of consciousness or other obvious signs. A repeat concussion that occurs before the brain recovers from the previous one (hours, days or weeks) can slow recovery or increase the likelihood of having more severe and/or long-term problems. In rare cases, repeat concussions can result in brain swelling, permanent brain damage and even death.

For further details, please refer to the [NCAA Sports Sport Science Institute website](#) for additional guidance.

## Section 4 • Conduct

### Section 4•1 Certification of Eligibility/Availability

*[Reference: Certification of Eligibility/Availability in Constitution 3.2.4 and Bylaws 12, 13, 14, 15, 16, 31.2.1.7.1, 31.2.1.7.1.2 and 31.2.2 in the NCAA Division I Manual, Constitution 3.3.4 in the NCAA Division II Manual and Bylaws 31.2.2 and 31.2.1.5 in the NCAA Division III Manual.]*

Only student-athletes eligible under Bylaws 12, 13, 14, 15 and 16 may compete in NCAA championships. Member institutions are required to certify the eligibility of their student-athletes before the beginning of each academic year and to withhold ineligible student-athletes from all intercollegiate competition.

Member institutions are reminded to notify the NCAA national office before the selection date for each championship of any student-athlete who may have participated in regular-season competition but subsequently is determined to be ineligible or unavailable for NCAA championship competition.

#### DISCOVERY OF INELIGIBILITY OF A STUDENT-ATHLETE AFTER SELECTION

If an institution fails to report an ineligible student-athlete and the omission is not discovered until after the institution is selected to participate in the championship, necessitating the institution's withdrawal from the championship, that withdrawal shall be considered as one of the years of ineligibility, provided another institution participates in the championship in place of

## GENERAL ADMINISTRATIVE GUIDELINES

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the disqualified institution. If the discovery of the ineligible student-athlete occurs so near the beginning of the championship that the governing sport committee does not have a reasonable period of time to replace the disqualified institution in the bracket, that fact shall be taken into consideration in determining the number of years the disqualified institution shall be ineligible to participate.

### Section 4•2 Drug Testing

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*[Reference: Bylaws 18.4.1.4 and 31.2.3 in the NCAA Division I Manual and Bylaws 18.4.1.5 and 31.2.3 in the NCAA Divisions II and III Manuals.]*

Student-athletes who compete in NCAA championships may be subjected to drug tests in accordance with Bylaws 18.4.1.4 (Division I), 18.4.1.5 (Divisions II and III) and 31.2.3, and may be determined to be ineligible as a result thereof. Only student-athletes who have consented in writing to such testing are initially eligible for these championships; and thereafter, student-athletes who are tested shall remain eligible only if they test negative.

### Section 4•3 Honesty and Sportsmanship

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Individuals employed by (or associated with) a member institution to administer, conduct or coach intercollegiate athletics and all participating student-athletes shall act with honesty and sportsmanship at all times so that intercollegiate athletics as a whole, their institutions and they, as individuals, shall represent the honor and dignity of fair play and the generally recognized high standards associated with wholesome competitive sports.

### Section 4•4 Misconduct/Failure to Adhere to Policies

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#### MISCONDUCT

Misconduct in an NCAA championship is any act of dishonesty, unsportsmanlike conduct, unprofessional behavior or breach of law, occurring from the time the championship field is announced through the end of the championship, that discredits the event or intercollegiate athletics. Each games committee shall hold an administrative meeting with the representatives of participating institutions to review and explain the policies related to misconduct.

#### FAILURE TO ADHERE TO POLICIES AND PROCEDURES

A governing sport committee may assess a financial penalty against an institution for failure of any of its representatives to adhere to the policies and procedures governing the administration of the competition. This includes, but is not limited to, failure to comply with the procedures and deadlines for submitting scores, score sheets, schedules, rosters and entry/march-in forms for qualification and other materials necessary for the efficient administration of the competition. Click here to see the full misconduct/failure to adhere to policies and procedures.

### Section 4•5 Sports Wagering Policy

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Sports wagering includes placing, accepting or soliciting a wager (on a staff member's or student-athlete's own behalf or on the behalf of others) of any type with any individual or organization on any intercollegiate, amateur or professional team or contest. Examples of sports wagering include, but are not limited to, the use of a bookmaker or parlay card; internet sports wagering; auctions in which bids are placed on teams, individuals or contests; and pools or fantasy leagues in which an entry fee is required and there is an opportunity to win a prize.

The prohibition against sports wagering applies to any institutional practice or any competition (intercollegiate, amateur or professional) in a sport in which the Association conducts championship competition, in bowl subdivision football and in emerging sports for women.

A wager is any agreement in which an individual or entity agrees to give up an item of value (e.g., cash, shirt, dinner, etc.) in exchange for the possibility of gaining another item of value.

## STUDENT-ATHLETES

A student-athlete involved in sports wagering on the student-athlete's institution permanently loses all remaining regular-season and postseason eligibility in all sports. A student-athlete who is involved in any sports wagering activity that involves college sports or professional athletics, through internet gambling, a bookmaker, a parlay card or any other method employed by organized gambling, will be ineligible for all regular-season and postseason competition for at least one year.

## POSTSEASON

In championships in which a bracket format is used, student-athletes, coaches and administrators may not participate in bracket competitions in which there is both a required entry fee and an opportunity to win a prize. Student-athletes and administrators may participate under current NCAA rules in bracket contests in which there is no entry fee but a possibility of winning a prize. Some NCAA member schools, however, have chosen to ban student-athletes from participating in these types of bracket contests.

## HOSTING OPPORTUNITIES

No predetermined or non-predetermined session of an NCAA championship may be conducted in a state with legal wagering that is based on single-game betting on the outcome of any event (i.e., high school, college or professional) in a sport in which the NCAA conducts a championship.

## Section 4•6 Student-Athlete Experience Survey

After each championship, institutional administrators, coaches and student-athletes will be asked to participate in a post-event survey intended to capture feedback on their recent championship experience. Institutional administrators and coaches will receive an email containing a link to the survey and will be asked to ensure participation from all student-athletes.

## Section 5 • Elite 90 Award

The Elite 90 award was created to recognize the true essence of the student-athlete by honoring the individual who has reached the pinnacle of competition at the national championship level in his or her sport, while also achieving the highest academic standard among his or her peers. The award is presented in every sport, every division, and goes to the student-athlete who has the highest cumulative grade-point average of all student-athletes on all teams competing at the finals site. Each institution that has at least one student-athlete qualify for the final round/site is eligible to nominate a student-athlete for the award. One student-athlete per championship will receive the award, and the announcement of the winner will be made at the finals site.

Institutions that wish to nominate a student-athlete must do so through an online nomination process. To receive more information or access the online form and submit a nomination, go to [ncaa.org](http://ncaa.org).

## Section 6 • Fan Travel

NCAA Travel provides an easy and affordable way for family and fans to follow their favorite student-athlete(s) and team(s) as they participate in NCAA championships competition. Travel arrangements completed through NCAA Travel help support NCAA student-athletes. Please direct your fans to [ncaa.com/travel](http://ncaa.com/travel) to search and book online.

## Section 7 • Logo Policy

*[Reference: Bylaws 12.5.4, 31.1.7 and 31.1.8 in the NCAA Division I Manual, Bylaw 12.5.4 in the NCAA Division II Manual and Bylaw 12.5.3 in the NCAA Division III Manual.]*

A student-athlete may use athletics equipment or wear athletics apparel that bears the trademark or logo of an athletics

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equipment or apparel manufacturer or distributor in athletics competition and pre- and postgame activities (e.g., celebrations on the court, pre- or postgame press conferences), provided the following criteria are met:

1. Athletics equipment (e.g., shoes, helmets, baseball bats and gloves, batting or golf gloves, hockey and lacrosse sticks, goggles and skis) shall bear only the manufacturer's normal label or trademark, as it is used on all such items for sale to the general public; and
2. The student-athlete's institution's official uniform (including numbered racing bibs and warm-ups) and all other items of apparel (e.g., socks, head bands, T-shirts, wrist bands, visors or hats, swim caps and towels) shall bear only a single manufacturer's or distributor's normal label or trademark (regardless of the visibility of the label or trademark), not to exceed 2¼ square inches in area (rectangle, square, parallelogram) including any additional material (e.g., patch) surrounding the normal trademark or logo. The student-athlete's institution's official uniform and all other items of apparel shall not bear a design element similar to the manufacturer's trademark/logo that is in addition to another trademark/logo that is contrary to the size restriction.

## Section 8 • Research

It is essential that all research efforts be coordinated by a single entity within the national office structure in order to ensure maximum efficiency and quality, avoid unnecessary duplication of effort on the part of staff and membership, allow the NCAA to prioritize research efforts given the limited time and resources of our members and adhere to federal guidelines on the responsibilities of researchers to properly protect research participants from harm.

For the purpose of this policy, "research" is defined as any systematic collection of data for the purpose of drawing generalized conclusions.

Any proposal to conduct research must be submitted to the NCAA research staff for review at least six weeks before the project begins. Research to be conducted during NCAA championships or related events, and which involves competing student-athletes or attendees, is also subject to review. This includes all research, including that conducted by or under the direction of any employee, contractor or paid consultant of the NCAA. It also includes any research conducted by other persons, but funded totally or in part by the NCAA. Any research that detracts from the student-athlete experience or requires physical activity may not be permitted at the championships (preliminary rounds and finals sites). The NCAA retains sole discretion as to whether to allow such research.

Examples of activities considered research include: Conducting surveys of athletics administrators, college presidents, faculty, coaches and student-athletes; leading an organized focus group; funding an outside study under the auspices of the NCAA; conducting market research at championship events; secondary analysis of data originally collected by the NCAA

from people for other purposes; any systematic collection of data from the membership or other entities; etc.

## Section 9 • Division III

### Section 9•1 Division III Philosophy

The Division III championships philosophy is to field the most competitive teams possible while minimizing missed class time; to emphasize regional competition in regular-season scheduling; and to provide representation in NCAA championship competition by allocating berths to eligible conferences, independent institutions and a limited number of at-large teams, realizing that this may be done at the expense of leaving out some championship-caliber teams.

### Section 9•2 Commencement Conflicts

If an institution's commencement conflicts with participation in the championship, it shall inform the NCAA championship manager in writing one week before the selection date for the governing sport committee to consider an accommodation and a change to the championship schedule.

The following guidelines apply to commencement requests:

- Applies to team sports only.
- The governing sport committee, in consultation with participating institutions, may reschedule the game on the nearest possible date.
- Does not apply to predetermined finals sites.
- The governing sport committee shall make a good-faith effort to accommodate participating institutions in non-predetermined preliminary-round contests with multiple teams participating at the same site.

## **Section 9•3 Religious Conflicts**

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**Institutional Policy.** If a participating institution has a written policy against competition on a particular day for religious reasons, it shall inform the NCAA national office before May 1 of the preceding academic year to be excused from competing on that day. The notification shall be valid for a period of two years. The championship schedule shall be adjusted to accommodate that institution, and such adjustment shall not require its team or an individual competitor to compete before the time originally scheduled.

**Individual Championships.** In individual championships, a student-athlete must compete according to the institution's policy regarding Sunday competition (if the institution has no policy against Sunday competition, the student-athlete shall compete on Sunday if required by the schedule).

# Division III Men's Ice Hockey

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# Section 1 • General Administration

## Section 1•1 NCAA Tournament Operations Staff Contact Information

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Championships and Alliances, Operations  
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317-917-6189 / [lsuscha@ncaa.org](mailto:lsuscha@ncaa.org)

**Laura Peterson-Mlynski**  
Championships and Alliances, Operations  
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317-917-6477 / [lpeterson@ncaa.org](mailto:lpeterson@ncaa.org)

## Section 1•2 National Committee

[Reference: Bylaws 31.1.1 and 31.1.2 in the NCAA Manual.]

The NCAA Division III Men's Ice Hockey Championship is under the control, direction and supervision of the NCAA Division III Men's Ice Hockey Committee, which is subject to the final authority of the NCAA Division III Championships Committee.

**Current members of the committee are:**

### EAST REGION

**Tom Di Camillo**  
Commissioner  
State University of New York Athletic Conference

**Craig Russell**  
Head Men's Ice Hockey Coach  
Plymouth State University

### WEST REGION

**Jared Phillips**  
Assistant Athletic Director  
Gustavus Adolphus College

**Mike Szkodzinski**  
Head Men's Ice Hockey Coach  
Lawrence University

Frank D. Cole is the NCAA national officiating coordinator for ice hockey. Ty Halpin is the staff liaison for rules and officiating.

**For additional information about the ice hockey championship, contact:**

**Liz Turner Suscha**  
Managing Director, Championships and Alliances  
317-917-6189 / [lsuscha@ncaa.org](mailto:lsuscha@ncaa.org)

**Jared Phillips**, chair  
Assistant Athletic Director  
Gustavus Adolphus College  
507-933-8493 / [jphilli2@gustavus.edu](mailto:jphilli2@gustavus.edu)

## Section 1•3 Regional Advisory Committees

NAME	INSTITUTION	CONFERENCE
<b>EAST REGION</b>		
<b>Craig Russell</b>	<b>Plymouth State</b>	<b>MASCAC</b>
<b>Tom Di Camillo</b>	<b>SUNYAC</b>	<b>SUNYAC</b>
Dominick Dawes	Stevenson	ECAC DIII West Men's
Derek Dunning	Norwich	New England Hockey Conference
Chris Glionna	Suffolk	Commonwealth Coast Conference
Mike Mudd	Worcester State	MASCAC
Chris Schultz	SUNY Geneseo	SUNYAC
Jim Ward	Connecticut College	NESCAC

## DIVISION III MEN'S ICE HOCKEY

NAME	INSTITUTION	CONFERENCE
<b>WEST REGION</b>		
Jared Phillips	Gustavus Adolphus	MIAC
Mike Szkodzinski	Lawrence	NCHA
TBD	TBD	NCHA
Chris Howe	Concordia-Moorhead	MIAC
Matt Loen	Wisconsin-Eau Claire	Independent

## Section 1•4 Important Dates

<b>Tuesday, Feb. 6</b>	Mock regional rankings (non-publicized).
<b>Tuesday, Feb. 13</b>	First regional rankings (publicized).
<b>Tuesday, Feb. 20</b>	Second regional rankings (publicized).
<b>Friday, Feb. 23</b>	Deadline to submit materials to host preliminary-round competition.
<b>Tuesday, Feb. 27</b>	Third regional rankings (publicized).
<b>Sunday, March 4</b>	Championship selection.
<b>Monday, March 5</b>	Fourth regional rankings (publicized) and Online Selection Show on www.NCAA.com (10:30 a.m. Eastern time).
<b>Saturday, March 10</b>	First round (four single sites).
<b>Saturday, March 17</b>	Quarterfinals (four sites).
<b>Friday, March 23</b>	Semifinals (3 p.m. and 6:30 p.m. Eastern time).
<b>Saturday, March 24</b>	Championship game (7 p.m. Eastern time).

### CHAMPIONSHIP DATES

<b>2018 First Round (four sites)</b>	March 10, at campus sites to be determined.
<b>2018 Quarterfinals (four sites)</b>	March 17, at campus sites to be determined.
<b>2018 Semifinals and Final</b>	March 23-24, Herb Brooks Arena at the Olympic Center, Lake Placid, New York; hosted by Plattsburgh State University of New York and the Olympic Regional Development Authority.

### DATE FORMULA

The four first-round games are held the Saturday before the quarterfinals. Quarterfinals are held the Saturday before the semifinals and final. The semifinals and final are held the fourth full weekend in March (including Friday).

### FUTURE DATES

<b>2019 First Round (four sites)</b>	March 9, at camps sites to be determined.
<b>2019 Quarterfinals (four sites)</b>	March 16, at campus sites to be determined.
<b>2019 Semifinals and Final</b>	March 22-23, non-predetermined.

## Section 1•5 Division III Commencement Conflict Policy

If an institution's commencement conflicts with participation in the championship, it shall inform the NCAA championship manager in writing one week before the selection date for the governing sports committee to accommodate a request to alter the championship schedule.

The following guidelines apply to commencement requests:

- Applies to team sports only.

- The governing sports committee, in consultation with participating institutions, would reschedule the game on the nearest possible date if a participating school has a conflict.
- Does not apply to predetermined finals sites.

The governing sports committee shall make a good-faith effort to accommodate participating institutions in non-predetermined preliminary-round contests with multiple teams participating at the same site.

## Section 1•6 Division III Philosophy

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The Division III championships philosophy is to field the most competitive teams possible while minimizing missed class time; to emphasize regional competition in regular-season scheduling; and to provide representation in NCAA championship competition by allocating berths to eligible conferences, independent institutions and a limited number of at-large teams, realizing that this may be done at the expense of leaving out some championship-caliber teams.

## Section 1•7 Equipment

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### PUCKS

For preliminary rounds, the NCAA will provide the practice and game pucks. One hundred practice pucks and 50 game pucks will be shipped to each host institution. The NCAA will also provide pucks for the semifinals and final.

## Section 1•8 Rules

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*[Reference: Bylaw 31.1.6 in the NCAA Manual.]*

NCAA Men's and Women's Ice Hockey Rules shall be followed. Per NCAA Bylaw 17.30, member institutions shall conduct all of their intercollegiate competition in accordance with the playing rules of the Association in all sports for which the NCAA develops playing rules. For those sports in which the Association follows rules that are developed by other governing bodies and modified by the governing sports committee, the adopted playing rules shall be used. The governing sports committee will not consider any results for selection purposes that are not played in accordance with NCAA rules, or those rules adopted by an outside organization.

## Section 1•9 Uniforms

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*[Reference: Bylaw 12.5.3 in the NCAA Manual.]*

Each participating institution should bring both home and away uniforms to the site of the competition. The higher seed will wear light-colored uniforms. For more information on uniforms, please see Rule 3-9 of the [NCAA Ice Hockey 2016-2018 Rules and Interpretations](#).

### LOGOS

Refer to [General Administrative Guidelines, Section 7](#).

# Section 2 • Determination of Championship Participation

## Section 2•1 Championship Format

NCAA Division III institutions in good standing that sponsor intercollegiate men's ice hockey are eligible for the Division III championship.

The Division III championship shall comprise 12 teams. The championship playoff format involves four single first-round games and four quarterfinal games that are played on the campuses of the participating institutions. All rounds of the championship are single-elimination. The four quarterfinal winners will advance to the final championship site at the Herb Brooks Arena at the Olympic Center in Lake Placid, New York, for the semifinals and championship game, which will be played March 23 and 24.

### SCHEDULE OF EVENTS

#### Practice Schedule

During preliminary competition, all practice times will be scheduled with the host institution and be a minimum of one hour in length on the competition ice. During the semifinals and final competition, the following schedule will be used.

#### Tentative Practice Schedule (Thursday)

10 - 11 a.m.	Semifinal 1 (higher seed)
11:15 a.m. - 12:15 p.m.	Semifinal 1 (lower seed)
12:30 - 1:30 p.m.	Semifinal 2 (higher seed)
1:45 - 2:45 p.m.	Semifinal 2 (lower seed)

#### Tentative Practice Schedule (Friday)

8:45 - 9:30 a.m.	Semifinal 1 (higher seed)
9:45 - 10:30 a.m.	Semifinal 1 (lower seed)
10:45 - 11:30 a.m.	Semifinal 2 (higher seed)
11:45 a.m. - 12:30 p.m.	Semifinal 2 (lower seed)

#### Tentative Practice Schedule (Saturday)

11 - 11:45 a.m.	Semifinal 1 winner
Noon - 12:45 p.m.	Semifinal 2 winner

Note: All practice times are tentative and subject to change.

### START TIMES

Face-off for preliminary-round competition shall be determined by the host institution. However, the committee reserves the right to set game times, if necessary. The committee recommends 7 p.m. (local time) for the first and quarterfinal rounds.

The national semifinals will start at 3 p.m. and 6:30 p.m. Eastern time, Friday, March 23. The committee will determine the order of games. In the event that top teams from opposite regions share the same regional rank, the top East region team will play in the first semi-final game. In odd years, the top West region team will play first. If applicable, the committee may determine that the host will play in the late game.

The championship will start at 7 p.m. Eastern time, Saturday, March 24.

Times and sequence of games are tentative and may be changed by the Division III Men's Ice Hockey Committee.

### TRAVEL PARTY AND SQUAD SIZE

For Division III men's ice hockey, each team is allowed a travel party size of 28. This number includes a squad size of 23.

*[Reference: Bylaw 31.1.5 in the NCAA Division III Manual.]*

Transportation expenses and per diem will be provided for an official travel party of 28 persons. Please refer to the NCAA travel policies on [www.ncaa.org](http://www.ncaa.org) for all information regarding transportation and travel parties.

Note: Current playing rules permit only players in uniform and eight additional team personnel (maximum of 29) to occupy the bench area. The number of participants eligible for pre-game warm-up remains at 22 (not more than 19 players and three goalkeepers).

## Section 2•2 Results

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During the championship and at the conclusion of the competition, the host sports information director, media coordinator or designee is responsible for reporting official results to the NCAA official website. Please email a copy of results to [ncaa-editorial@turner.com](mailto:ncaa-editorial@turner.com). Please be sure to submit all information in the following manner:

- Send the information to [ncaa-editorial@turner.com](mailto:ncaa-editorial@turner.com).
- Specify the sport (Division, Championship, Round) in the SUBJECT area.
- Paste the text directly into an email or send email as an attachment in a Word document.
- Please convert photos to JPEG format and attach to the email.

### SCORE REPORTING

All institutions sponsoring Division III men's ice hockey are required to submit game files only to [collegehockeystats.net](http://collegehockeystats.net). Institutions are no longer required to submit their schedule or game results separately in the NCAA online score-reporting system. NCAA staff will transfer game results to the NCAA online score-reporting system for the regional advisory committees and the national committee to evaluate during rankings and selections. Results must be reported by 10 a.m. on the following dates to ensure consideration in the weekly review/rankings:

- Feb. 5
- Feb. 12
- Feb. 19
- Feb. 26
- March 4 (Selection Sunday)

**Regional Rankings.** The Men's Ice Hockey Committee will conduct regional rankings on the following dates:

- Feb. 6 (non-publicized)
- Feb. 13
- Feb. 20
- Feb. 27
- March 4 (Selection Sunday)

The committee will rank eligible teams in each region by applying the championships selection criteria.

Based on 2017-18 sponsorship reports, the following number of teams, or approximately 20 percent, will be ranked in each region:

East Region — 10  
West Region — 5

## Section 2•3 Selections Information

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### ALLOCATION OF BERTHS

The Division III Men's Ice Hockey Committee will select teams to the championship based on the following selection principles:

After the determination of the automatic (Pool A) berths, the committee will determine the at-large Pool B and Pool C selections.

Pool C will be comprised of institutions from automatic-qualifying conferences that are not their conference champions and independent institutions not selected as the Pool B berth.

At-large berths from Pool B and Pool C will be selected on a national basis, using primary and secondary selection criteria. There will be no predetermined regional allocations for Pool C.

## DIVISION III MEN'S ICE HOCKEY

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### 2018 Berths

Pool A = 7 institutions

Pool B = 1 institution

Pool C = 4 institutions

To be considered during the selection process either as an automatic berth (Pool A) or at-large (Pool B and Pool C), an institution must play at least 70 percent of its competition against Division III in-region opponents, unless a waiver has been approved by the Division III Championships Committee.

Additionally, input is provided by regional advisory committees for consideration by the NCAA Division III Men's Ice Hockey Committee. Coaches' polls and/or any other outside polls or rankings are not used as a selection criterion by the NCAA Division III Men's Ice Hockey Committee.

### AUTOMATIC QUALIFICATION

For the Division III championship, a 12-team format will be used. Automatic-qualification privileges have been granted to the following conferences:

Commonwealth Coast Conference

Massachusetts State Collegiate Athletic Conference

Minnesota Intercollegiate Athletic Conference

New England Hockey Conference

New England Small College Athletic Conference

Northern Collegiate Hockey Association

State University of New York Athletic Conference

### COUNTABLE COMPETITION

For NCAA team-championship selection purposes, competition is countable only when the teams played are varsity intercollegiate teams of four-year, degree-granting institutions that conduct a majority of their competition in that team sport against varsity intercollegiate teams (see NCAA Constitution 3.2.4.4) of United States four-year, degree-granting institutions. Competition against service teams, professional teams, semiprofessional teams, amateur teams, two-year colleges and club teams shall be excluded.

### IN-REGION COMPETITION

#### Definition of In-Region Competition

1. All competition within an institution's defined sport region.
2. All competition within a 500-mile radius from one institution to another.
3. All competition within an institution's membership geographical region (NCAA Bylaw 4.13.1.1).
4. All competition against conference opponents.

The NCAA uses a [mileage calculator](#) to confirm distances from campus to campus.

## Section 2•4 Selection Criteria

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### PRIMARY CRITERIA

The primary criteria emphasize Division III competition (all contests leading up to NCAA championships); all criteria listed will be evaluated (not listed in priority order).

- Won-lost percentage against Division III opponents;
- Division III head-to-head results;
- Results versus common Division III opponents;
- Results versus ranked Division III teams as established by the last two rankings before selection. Conference postseason contests are included;

- Division III strength of schedule; and
- Nullification. (Bylaw 31.02.4)

## SECONDARY CRITERIA

If the evaluation of the primary criteria does not result in a decision, the secondary criteria will be reviewed. The criteria listed will be evaluated (not listed in priority order). The secondary criteria introduce results against all non-Division III opponents, including those contests versus opponents from other classifications (i.e., NAIA, NCAA Divisions I and II).

- Non-Division III won-lost percentage;
- Results versus common non-Division III opponents;
- Won-lost percentage during the last 25 percent of the season (i.e., end-of-season performance);
- Nonconference strength-of-schedule.

## Section 2•5 Site Selection

Any institution interested in hosting preliminary-round competition of the Division III Men's Ice Hockey Championship must submit a proposed budget, respond to sport-specific questions, and ensure the institution's key contact and facility information are up to date via the Championships Bid and Host Profile portal. To submit a bid, first search for the desired championship under "championships available for bid" and select "add bid."

All member institutions can regularly and easily access their profiles by visiting [championships.ncaa.org](http://championships.ncaa.org). For profile issues, user access or to reset a password, please email [championshipbid@ncaa.org](mailto:championshipbid@ncaa.org) or contact the respective championship manager.

### CHAMPIONSHIPS BID AND HOST PROFILE PORTAL

The Championships Bid and Host Profile portal can be accessed at [championships.ncaa.org](http://championships.ncaa.org). The deadline to submit all bid materials for this championship is Friday, Feb. 23, 2018.

As a reminder, prospective hosts' budgets should include committee/site representative's lodging expense, game officials' lodging expense, state and city taxes/fees, if applicable, and any ticket fees. Committee/site representative's per diem, mileage and luggage fees will be paid by the NCAA rather than the host institution. Game officials will be reimbursed via the ArbiterPay system for their game fees, per diem, mileage and luggage fees.

### FACILITY PROFILE

Institutions interested in hosting preliminary-round competition of the Division III Men's Ice Hockey Championship must add (or ensure accuracy of) facility information (located at [championships.ncaa.org](http://championships.ncaa.org)) for the applicable competition venue. Any supporting information (e.g., facility diagram, pictures) may be uploaded and attached to that facility's profile. This information will be made available to the sport committee to aid in the deliberation of prospective host sites.

### KEY CONTACTS

Each institution should list and then maintain its key contacts associated with each sport and the institution. Individuals can be added via the Championships Bid and Host Profile portal at [championships.ncaa.org](http://championships.ncaa.org).

### SAFETY AND SECURITY PLAN

Based on a review of current and future championships competition venues, discussions with safety and security experts, and their own expertise and knowledge, the NCAA has established a Safety and Security Advisory Group (SSAG) to develop a compilation of Best Practices for NCAA championships. We urge each competition venue to take these Best Practices into account when developing its safety and security program. As part of your bid, please submit a safety and security plan for your venue, which would be inclusive of the NCAA Championships Safety and Security Team contact information form, located in Appendix A of the Best Practices document.

To view the *Best Practices for NCAA Championships Competition Venue Safety and Security* form, click [HERE](#).

### FINAL FINANCIAL REPORT

A final financial report from each championship site must be submitted via the Championships Bid and Host Profile portal under the "Budget" tab not later than 60 days after the event.

### CONTACT INFORMATION

If you have any questions regarding the bid process, please contact Liz Turner Suscha at 317-917-6189 or email us at [championshipbid@ncaa.org](mailto:championshipbid@ncaa.org).

### SEEDING AND PAIRING

*[Reference: Championship Structure in this handbook and Bylaw 31.1.3 in the NCAA Division III Manual.]*

The Division III Men's Ice Hockey Committee will rank the teams selected within each geographic region using the primary and secondary criteria. The highest-ranked teams in each region will be given consideration as first-round and quarterfinal sites, assuming they meet the requirements of Bylaw 31.1.3.2.3. The committee will pair the teams regionally, based on geographic location of all participants and final seeding. Teams located more than 500 miles from one another will only be paired if it is not possible to pair them with opponents located within 500 miles. Please refer to [Appendix A on page 19](#) for the Division III men's ice hockey bracket.

## Section 3 • Student-Athlete Affidavit

*[Reference: Bylaw 18.4.1.4 in the NCAA Division III Manual.]*

If requested by the Championships Committee, the student-athlete shall certify his or her amateur standing under the provisions of Bylaw 12 by signing an affidavit that is administered by the chair of the games committee and taken on a form prescribed by the Championships Committee.

# Appendixes

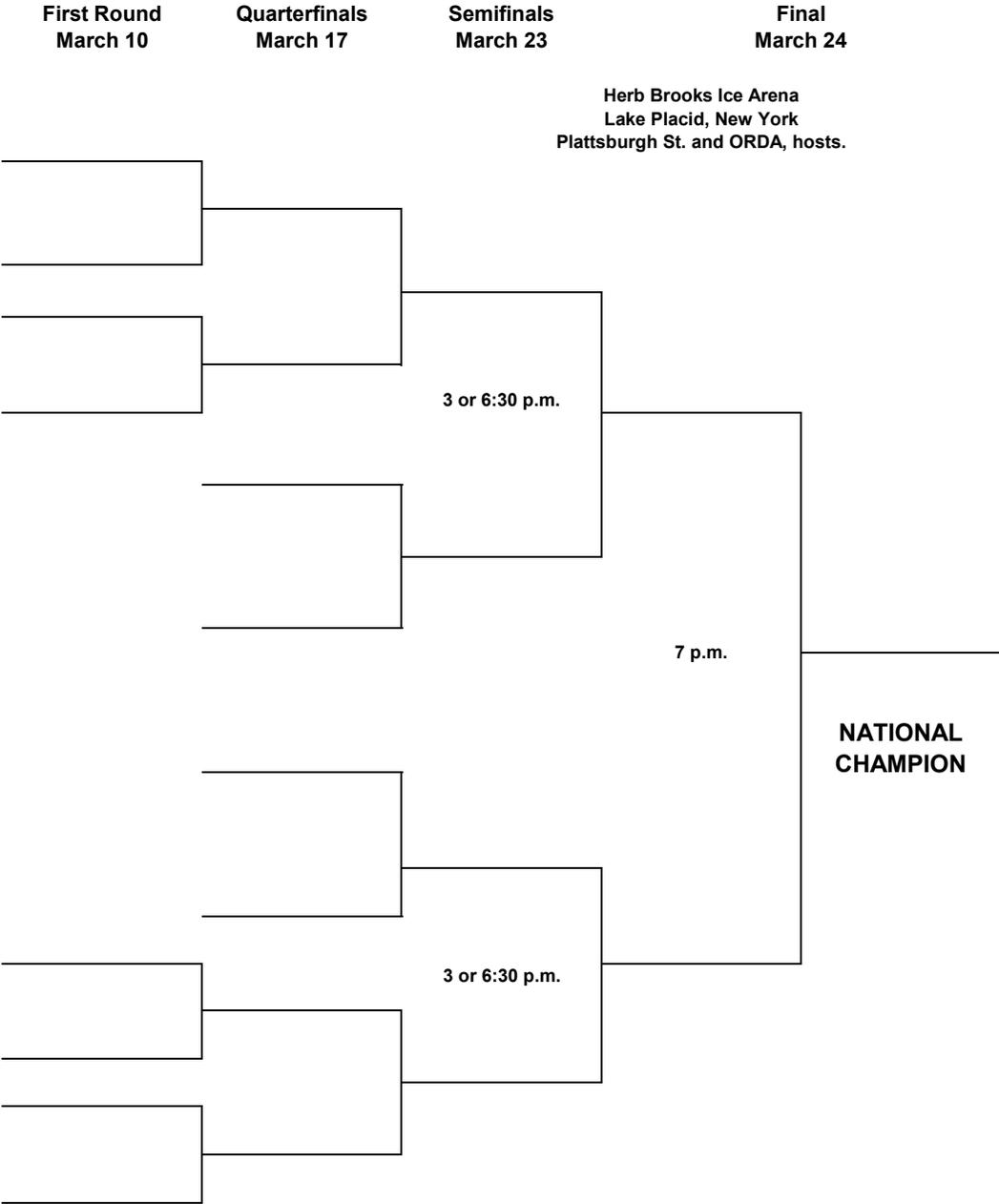
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Appendix A • Bracket



2018 Division III Men's Ice Hockey Championship



\*Indicates host institution; all games are Eastern time

NOTE: First round sites are subject to the discretion of the Division III Men's Ice Hockey Committee.

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## Appendix B • Sport Sponsorship

### EAST REGION

#### Commonwealth Coast Conference (10)

Becker College	Nichols College
Curry College	Salve Regina University
Endicott College	Suffolk University
Johnson & Wales University (Rhode Island)	Wentworth Institute of Technology
University of New England	Western New England University

AQ – Postseason Tournament Champ

#### Massachusetts State Collegiate Athletic Conference (7)

Fitchburg State University	Salem State University
Framingham State University	Westfield State University
University of Massachusetts, Dartmouth	Worcester State University
Plymouth State University	

AQ – Postseason Tournament Champ

#### New England Hockey Conference (8)

Babson College	New England College
Castleton University	Norwich University
Hobart College	Skidmore College
University of Massachusetts Boston	University of Southern Maine

AQ – Postseason Tournament Champ

#### New England Small College Athletic Conference (10)

Amherst College	Middlebury College
Bowdoin College	Trinity College (Connecticut)
Colby College	Tufts University
Connecticut College	Wesleyan University (Connecticut)
Hamilton College	Williams College

AQ – Postseason Tournament Champ

#### State University of New York Athletic Conference (9)

College at Brockport, State University of New York	Morrisville State College
Buffalo State, State University of New York	State University of New York at Oswego
State University of New York at Cortland	Plattsburgh State University of New York
The State University of New York at Fredonia	State University of New York at Potsdam
State University of New York at Geneseo	

AQ – Postseason Tournament Champ

#### POOL B (11)

Bryn Athyn College	Nazareth College
Chatham University	Neumann University
Elmira College	State University of New York at Canton
King's College (Pennsylvania)	Stevenson University
Lebanon Valley College	Utica College
Manhattanville College	

**WEST REGION**

**Minnesota Intercollegiate Athletic Conference (9)**

Augsburg University  
 Bethel University (Minnesota)  
 Concordia College, Moorhead  
 Gustavus Adolphus College  
 Hamline University

Saint Mary's University of Minnesota  
 St. John's University (Minnesota)  
 St. Olaf College  
 University of St. Thomas (Minnesota)

AQ – Postseason Tournament Champ

**Northern Collegiate Hockey Association (12)**

Adrian College  
 Aurora University  
 The College of St. Scholastica  
 Concordia University Wisconsin  
 Finlandia University  
 Lake Forest College

Lawrence University  
 Marian University (Wisconsin)  
 Milwaukee School of Engineering  
 Northland College  
 St. Norbert College  
 Trine University

AQ – Postseason Tournament Champ

**Pool B Teams (5)**

University of Wisconsin-Eau Claire  
 University of Wisconsin-River Falls  
 University of Wisconsin-Stevens Point

University of Wisconsin-Stout  
 University of Wisconsin-Superior

## Appendix C • Strength of Schedule Calculation

### Strength of Schedule Calculation

The strength of schedule is made up of two factors: the opponents' winning percentage (OWP) and the opponents' opponents' winning percentage (OOWP).

**Opponents' Winning Percentage.** Take each opponent's won-lost record against other Division III teams (excluding the results against the team in question); add all wins and all losses to get the cumulative won-lost record that is used to determine the opponents' winning percentage.

**To Calculate.** Team A's schedule is as follows:

Opponent	Record	vs. Team A	Wins	Losses
Team B	21-7	1-0	20	7
Team C	14-11	0-1	14	10
Team D	9-14	0-1	9	13
Team E	8-17	0-1	8	16
Team F	19-8	1-0	18	8
<b>Totals:</b>			69	54

$69 \div (69 + 54) = .561$  (OWP)

**Opponents' Opponents' Winning Percentage (OOWP).** The strength of each opponent's schedule is measured by taking all of their opponents' won-lost records and finding the winning percentage based on the total opponents' opponents' won-lost record. This recognizes the fact that two opponents with similar won-lost records may have played far different schedules (in terms of strength of opponents).

**To Calculate.** Using the total opponents' won-lost record for Teams B, C, D, E and F (Team A's opponents), perform the same calculation as the OWP.

	Opponents' Wins	Opponents' Losses
Team B	35	75
Team C	63	40
Team D	55	55
Team E	75	37
Team F	44	60
<b>Totals:</b>	272	267

$272 \div (272 + 267) = .505$  (OOWP)

It is important to note that the OOWP will support the OWP (i.e., if Teams A and C have the same OWP of .561; Team A has an OOWP of .505 and Team C has an OOWP of .456; it would indicate Team A has the stronger strength of schedule).

**Strength of Schedule Calculation.** To calculate the strength of schedule, add two-thirds of the OWP to one-third of the OOWP. Team A's strength of schedule calculation is as follows:

	Value	Weight	SOS Value
<b>OWP</b>	.561	.667	.374
<b>OOWP</b>	.505	.333	.168
<b>Strength of Schedule</b>			<b>.542</b>