



Form 17-1

Academic Year 2017-18

Certification of Compliance for Institutions

For: NCAA member institutions.
Action: Complete and keep on file in the office of the director of athletics.
Due date: To be completed not later than **September 15**.
Required by: NCAA Division III Bylaw 18.4.2.
Purpose: To certify compliance with NCAA rules.

TO: CHANCELLOR/PRESIDENT

By signing and dating this form, you certify that your institution has met the requirements of NCAA Division III Bylaw 18.4.2. You must certify each year for your institution to be eligible to enter a team or individual competitors in an NCAA championship. The following statements summarize the requirements of Bylaw 18.4.2:

1. You or your designated representative reviewed the NCAA rules and regulations with all staff members of your athletics department.
2. As of the date you sign this form, no current member of the coaching staff, within the past two years, has been:
 - a. Suspended from coaching by another member institution.
 - b. Prohibited from certain coaching-related activities as a result of violations while employed by another member institution, unless your institution has applied the prohibition equally.
 - c. Permitted to perform any coaching-related activities that the NCAA Committee on Infractions has prohibited by a disciplinary action.
3. As best you can determine the policies, procedures and practices of your institution, staff and representatives are in compliance with NCAA legislation. You have attached your Certification of Compliance for Staff Members of Athletics Departments form (Form 17-2).

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4. All returning staff members of your athletics department have signed the form affirming that they have reported to you knowledge of violations of NCAA legislation.
5. Your institution has:
 - a. Published its regular entrance requirements.
 - b. Published its requirements for satisfactory progress toward a degree.
 - c. Certified that each student-athlete is in good academic standing and is meeting satisfactory-progress requirements required by Bylaw 14.4.1.
6. Your director of financial aid has signed the statement below.
7. Your institution intends to maintain compliance with NCAA legislation.

Signature of chancellor/president

Date

Print or type name

TO: DIRECTOR OF FINANCIAL AID FOR DIVISION III MEMBERS

By signing this form, you certify the following:

1. Your institution meets the Division III requirements for awarding financial aid as specified in Bylaw 15.
2. You have reported to your chancellor/president any knowledge of violations of NCAA legislation involving your institution.

Date

Signature of director of financial aid

Print or type name

What to do with this form:

1. Complete this form not later than **September 15**.
2. Keep a copy of this form in your files.
3. Forward this form to the office of the director of athletics. **It is not to be sent to the NCAA national office.**
4. Contact the NCAA academic and membership affairs staff at 317-917-6222 if you have questions about Form 17-1.